# ORACLE AE - AP - IExpenses Analysis and Reporting Home Logout Preferences

Management Reporting

Reports Search

### **Expense Reports**

Indicates required field

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### Report Parameters

\* Charged by STEENKAMP, PHILIP J

Charged to Cost Center

\* Period From 14-Mar-2011

Cost Center Owner

**Expense Category** Αll

Go )

\* Period To 01-Sep-2011

### Results

(Export)				
Expense Report Number	Date	Preparer Currency Amount	Approver Currency Amount (CAD)	
ER1393078	21-Jun-2011	292.72 CAD	292.72	Speaker BC Colleges, Various Meetings
ER1392523	18-Jun-2011	751.17 CAD	751.17	Various Meetings, JIBC and others, Vancouver
ER1369912	14-Apr-2011	285.28 CAD	285.28	Tour of Surrey Campus and Various Mtngs SFU
ER1389259	01-Jun-2011	841.10 CAD	841.10	Participate in NAFSA 63rd Annual Conference and Expo
ER1361558	24-Mar-2011	244.14 CAD	244.14	Mtngs Simon Fraser University, Dana Hayden, Speaker/Participant Canadian Metropolis Conference
ER1393170	23-Jun-2011	313.14 CAD	313.14	Speaker Education and Skills Task Force Meeting Vancouver Board of Trade
ER1374613	29-Apr-2011	285.93 CAD	285.93	Meet with IAHLA Executive and Opening Remarks Vancouver IAHLA
ER1375040	06-May-2011	260.57 CAD	260.57	Mtng with Don Wright, BCIT and Guest Speaker Polytechnics Annual Conference

Grand Total: 3,274.05 CAD

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Expense Report ER1393078

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**General Information** 

Name STEENKAMP, Report Submit Date 23-

JUN-

L GI IIHG S22

2011

Expense Dates 20-JUN-2011

Attachments

<u>View</u>

- 21-JUN-

Is a SMARTTEC confirmation report (PDF) required for this claim?

Yes

2011

Yes 292.72

Responsibility Centre

11005

Report Total

CAD

Reason for Travel Speaker BC

Approver

Colleges, **Various** 

Meetings

THOMPSON,

**JOSEPH** 

WILLIAM

Receipts Status Required

**Expense Allocations** 

Weekly Summary

Approval Notes [2]

### **Business Expenses**

**Expense Lines** 

Cash Expenses

Date	Receipt Amount Expense Type	Justification	Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	Details
20-Jun-2011	51.50 Meal/Per Diem CAD	Breakfast, Lunch, Dinner			51.50	
20-Jun-2011	3.75 CAD Public Transp.	Translink Vancouver Helijet to YVR	V		3.75	
20-Jun-2011	8.75 CAD Public Transp.	Translink YVR to Marine Drive	*		8.75	
21-Jun-2011	22.75 Meal/Per Diem CAD	Breakfast			22.75	
21-Jun-2011	190.97 Accommodation CAD	Accommodation Fairmont Waterfront	✓		190.97	
21-Jun-2011	15.00 Miscellaneous CAD	Parking Victoria Helijet Terminal	<b>~</b>		15.00	
				Total	292.72	

**Expense Lines** 

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**Expense Allocations** 

Weekly Summary

Approval Notes [2]

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Report Submit Date 22-

Report Total

### Expense Report ER1392523

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**General Information** 

Name STEENKAMP.

I. 9I IIH9

- 18-JUN-

2011

S22

Expense Dates 15-JUN-2011

Attachments Is a SMARTTEC confirmation report (PDF) required for this claim?

View Yes Yes

751.17

CAD

JUN-

2011

Responsibility Centre 11005

Reason for Travel **Various** 

Meetings, JIBC and others, Vancouver

Approver THOMPSON,

**JOSEPH** WILLIAM

Receipts Status Required

**Expense Lines** 

**Expense Allocations** 

Weekly Summary

Approval Notes [2]

#### **Business Expenses**

Cash Expenses

Date	Receipt Amount Expense Type	Justification	Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	Details
15-Jun-2011	30.50 Meal/Per Diem CAD	Dinner			30.50	
16-Jun-2011	33.25 Meal/Per Diem CAD	Breakfast, Lunch, Dinner will be claimed separately on BEA	:		33.25	
17-Jun-2011	51.50 Meal/Per Diem CAD	Breakfast, Lunch and Dinner			51.50	
17-Jun-2011	613.42 Accommodation CAD	Two Nights Accommodation	<b>v</b>		613.42	
17-Jun-2011	22.50 Miscellaneous CAD	Parking Helijet Terminal	•		22.50	
**	•			Total	751.17	

**Expense Lines** 

Expense Allocations

Weekly Summary

Approval Notes [2]

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Expense Report ER1369912

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Report Submit Date

**General Information** 

Name STEENKAMP,

PHILIP J

S22

- 14-APR-

Expense Dates 29-MAR-2011

ls

Is a SMARTTEC confirmation report (PDF) required for this claim?

Attachments View or this claim? Yes

Report Total

19-

APR-

2011

285.28

CAD

Responsibility Centre 11005

Reason for Travel Tour of

Surrey

2011

Campus and Various

Mtngs SFU
Approver THOMPSON,

JOSEPH

WILLIAM

Receipts Status Required

Expense Allocations

Weekly Summary

Approval Notes [2]

### **Business Expenses**

**Expense Lines** 

Cash Expenses

Date	Receipt	Expense Type	Justification	Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	4.8
29-Mar-2011	5.00 CAD	Public Transp.	Expo Line Waterfront Station to Surrey Central	<b>~</b>		5.00	
29-Mar-2011	4.50 CAD	Miscellaneous	Parking Receipt Helijet Terminal Victoria	~		4.50	
13-Apr-2011	30.50 CAD		Dinner			30.50	
14-Apr-2011	33.25 CAD		Breakfast and Lunch			33.25	
14-Apr-2011	184.03 CAD		Fairmont Pacific Rim	V		184.03	
14-Apr-2011	13.00 CAD	Public Transp.	Taxi	<b>¥</b>	· :	13.00	
14-Apr-2011	15.00 CAD	Miscellaneous	Parking Victoria Helijet Terminal	. 🗸		15.00	
					Total	285,28	

**Expense Lines** 

Expense Allocations

Weekly Summary

Approval Notes [2]

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Expense Report ER1389259

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JUN-

2011

<u>View</u>

841.10

CAD

**General Information** 

Name STEENKAMP,

2011

PHILIP J

S22

Expense Dates 28-MAY-2011

- 01-JUN-

Attachments Is a SMARTTEC confirmation report (PDF) required for this claim?

Yes

Report Total

Report Submit Date 14-

Responsibility Centre 11005

Participate in Reason for Travel

NAFSA 63rd

Annual Conference

and Expo THOMPSON, Approver

**JOSEPH** 

WILLIAM

Receipts Status Required

**Expense Lines** 

Expense Allocations

Weekly Summary

Approval Notes [2]

### **Business Expenses**

Cash Expenses

Date	Receipt Amount Expense Type	Justification	Receipt Required		Reimbursable Amount (CAD)	Details
28-May-2011	76.50 Public Transp. CAD	BC Ferries Includes Reservation Fee of 15.00, stayed with friends evening of May 28	<b>~</b>		76.50	
29-May-2011	51.50 Meal/Per Diem CAD	Breakfast, Lunch and Dinner			51.50	
30-May-2011	33.25 Meal/Per Diem CAD	Breakfast, Lunch			33.25	
31-May-2011	33.25 Meal/Per Diem CAD	Breakfast Lunch			33.25	
31-May-2011	570.10 Accommodation CAD	Accommodation Evenings of May 29, May 30, includes parking	•		570.10	District Annual Control of the Contr
31-May-2011	76.50 Public Transp. CAD	BC Ferries Includes Reservation Fee of 15.00	*		76.50	
				Total	841.10	

**Expense Lines** 

Expense Allocations

Weekly Summary

Approval Notes [2]

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#### Expense Report ER1361558

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**General Information** 

Name STEENKAMP.

MAR-2011

Report Submit Date

MAR-

PHILIP J S22 Expense Dates 23-MAR-2011 - 24-

Attachments

2011 <u>View</u>

Responsibility Centre 11005 Is a SMARTTEC confirmation report (PDF) required for this claim?

Yes

Reason for Travel

Mtngs Simon Fraser University,

Yes Report Total 244.14

Dana Hayden,

Speaker/Participant

Canadian

Metropolis Conference

Approver

THOMPSON,

JOSEPH WILLIAM

Receipts Status Required

CAD

**Expense Lines** 

**Expense Allocations** 

Weekly Summary

Approval Notes [2]

#### **Business Expenses**

Date	Receipt Amount Expense Type	Justification	Receipt Required	Receipt Missing	Reimbursable Amount (CAD) Details
	41.00 CAD Meal/Per Diem				41.00
24-Mar-2011	33.25 CAD Meal/Per Diem	Breakfast and Lunch			33.25
24-Mar-2011	160.89 Accommodation	Accommodation evening of March 23	~		160.89
24-Mar-2011	9.00 CAD Miscellaneous	Parking at Victoria Helijet Terminal 2 X 4.50	<b>y</b>		9.00
				Total	244.14

**Expense Lines** 

Expense Allocations

Weekly Summary

Approval Notes [2]

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Expense Report ER1393170

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Report Submit Date

Attachments

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**General Information** 

Name STEENKAMP,

PHILIP J

S22

Expense Dates 22-JUN-2011

- 23-JUN-2011

Is a SMARTTEC confirmation report (PDF) required for this claim?

Yes Yes Report Total 313.14

JUN-

2011

<u>View</u>

CAD

Responsibility Centre 11005 Reason for Travel

Speaker

Education and Skills Task Force Meeting Vancouver Board of Trade

THOMPSON, Approver

**JOSEPH** WILLIAM

Receipts Status Required

**Expense Lines** 

**Expense Allocations** 

Weekly Summary

Approval Notes [2]

#### **Business Expenses**

Cash Expenses

Date	Receipt Amount Expense Type	Justification	Receipt Required	Receipt Missing	Reimbursable Amount (CAD) I	Details
22-Jun-2011	30.50 Meal/Per Diem CAD				30.50	
23-Jun-2011	33.25 Meal/Per Diem CAD	Breakfast and Lunch			33.25	
23-Jun-2011	241.89 Accommodation CAD	One night Accommodation Fairmont Pacific Rim	•	:	241.89	
23-Jun-2011	7.50 CAD Miscellaneous	Parking Victoria Helijet Terminal	*		7.50	31134
			•	Total	313.14	

**Expense Lines** 

Expense Allocations

Weekly Summary

Approval Notes [2]

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ORACLE' AE - AP - IExpenses Analysis and Reporting Home Logout Preferences Expense Report ER1374613 Return Printable Page General Information Report Submit Date 05-STEENKAMP, Name MAY-PHILIP J 2011 S22 Expense Dates 28-APR-2011 Attachments View Is a SMARTTEC confirmation report (PDF) required for this claim? Yes - 29-APR-2011 285.93 Report Total Responsibility Centre 11005 CAD Reason for Travel Meet with **IAHLA** Executive and Opening Remarks

Approver THOMPSON,
JOSEPH
WILLIAM

Receipts Status Required

Expense Lines

Expense Allocations

Vancouver IAHLA

Weekly Summary

Approval Notes [2]

### **Business Expenses**

Cash Expenses

Date	Receipt Amount Expense Type	Justification	Receipt Required	Receipt Missing	Reimbursable Amount (CAD) Details
28-Apr-2011	30.50 CAD Meal/Per Diem				30.50
29-Apr-2011	33.25 CAD Meal/Per Diem	Breakfast and Lunch	: :		33.25
29-Apr-2011	207.18 Accommodation CAD	Accommodation Pacific Rim	<b>~</b>		207.18
29-Apr-2011		Parking Victoria Helijet Terminal	V	· · · · · · · · · · · · · · · · · · ·	15.00
		· . ·		Total	285.93

**Expense Lines** 

Expense Allocations

Weekly Summary

Approval Notes [2]

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pense Report ER137	75040			, <u>-</u>	Return ) ( Printab	le Page )
				<u></u>	(eturn) (Finitab	(eraye)
General Information						
Name	STEENKAMP, PHILIP J S22			Rep	oort Submit Date	06- MAY- 2011
Expense Dates	05-MAY-2011 - 06-MAY-	Is a SMARTTEC cor	nfirmation report	t (PDF) require	Attachments ed for this claim?	<u>View</u> <b>Yes</b> Yes
Responsibility Centre Reason for Travel	2011 11005 Mtng with Don Wright, BCIT and Guest Speaker Polytechnics Annual Conference				Report Total	
Approver	THOMPSON, JOSEPH WILLIAM					
Receipts Status	Required					
Expense Lines E	xpense Allocation	ns Weekly Sumn	nary Approv	al Notes [2]		
Business Expenses						
Cash Expenses				_		
	ceipt	ype Justification	Receipt Required	Receipt Missina	Reimbursable Amount (CAD	
Date Am 05-May-2011 230.32			. Y		230.32	
06-May-2011 22.75	CAD Meal/Per Di	garanta di Paris da P			22.7	
06-May-2011 7.50	CAD Miscellaned	ous Parking	<b>y</b>		7.50	
				Total	260.5	7
Expense Lines <u>E</u>	Expense Allocatio	ns Weekly Sumn	nary Approv	/al Notes [2]		

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Management Reporting

Reports Search

## **Expense Reports**

Indicates required field

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## **Report Parameters**

\* Charged by WENEZENKI-YOLLAND, CHERYL Charged to Cost Center



\* Period From 14-Mar-2011

Cost Center Owner

\* Period To 01-Sep-2011

**Expense Category** 

All

Go)

#### Results

Expense Report Number	Date	Preparer Currency Amount	Approver Currency Amount (CAD) Purpose	
ER1393068	11-May-2011	71.35 CAD	71.35 CEAA, BC Hydro Meeti	ngs
ER1402251	18-Jul-2011	35.55 CAD	35.55 July 14 Mtng with Mary Chair, JIBC and Lori W Solicitor General/July 1 Priorities Comittee	anamaker, Deputy
ER1400980	08-Jul-2011	364.35 CAD	364.35 Touring with Minister, L Okanagan(Kelowna), C (Kelowna), Justice Insti	kanagan College
ER1372464	20-Apr-2011	31.05 CAD	31.05 Priorities & Planning Co	
ER1394322	23-Jun-2011	37.25 CAD	37.25 BC Hydro and IAIA Med	etings-Vanc

Grand Total: 539.55 CAD

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Expense Report ER1393068

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**General Information** 

Name WENEZENKI-

YOLLAND,

**CHERYL** 

Attachments

Report Submit Date

JUN-2011

S22

Expense Dates 04-MAY-2011 Is a SMARTTEC confirmation report (PDF) required for this claim?

<u>View</u> Yes Yes

29-

- 11-MAY-

2011

Report Total

71.35 CAD

Responsibility Centre 29901

Reason for Travel CEAA, BC

Hydro

Meetings

MINNINGS, C Approver

**ANNE** 

Receipts Status Required

**Expense Lines** 

**Expense Allocations** 

Weekly Summary

Approval Notes [2]

#### **Business Expenses**

Cash Expenses

Date	Receipt Expense Amount Type	Justification	Receipt Required	Receipt Missing	Reimbursable Amount (CAD) I	Details
04-May-2011	22.75 Meal/Per CAD Diem	Lunch			22.75	
04-May-2011		Two taxi rides; one receipt-to/from Helijet to CEAA; from Hydro to Helijet	<b>~</b>		20.00	
04-May-2011	7.50 Miscellaneous CAD	Parking	•		7.50	
11-May-2011	7.60 Miscellaneous CAD	Taxi from Helijet to Hydro	V		7.60	
11-May-2011	13.50 Miscellaneous CAD	Parking	¥		13.50	
				Total	71.35	

Expense Lines

**Expense Allocations** 

Weekly Summary

Approval Notes [2]

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#### ORACLE AE - AP - IExpenses Analysis and Reporting Home Logout Preferences Expense Report ER1402251 Printable Page Return **General Information** Report Submit Date 20-Name WENEZENKI-JUL-YOLLAND, 2011 CHERYL. View Attachments Expense Dates 14-JUL-2011 Is a SMARTTEC confirmation report (PDF) required for this claim? Yes Yes - 18-JUL-Report Total 35.55 2011 CAD 11005 Responsibility Centre July 14 Mtng Reason for Travel with Mary Manning, Board Chair, JIBC and Lori Wanamaker, Deputy Solicitor

Expense Lines

Expense Allocations

General/July 18 Planning

and **Priorities** Comittee Approver THOMPSON, **JOSEPH** WILLIAM

Receipts Status Required

Weekly Summary

Approval Notes [2]

### **Business Expenses**

Date	Receipt Amount	Expense Type	Justification	Receipt Required	Receipt Missing	Reimbursable Amount (CAD) Details
14-Jul-2011		Transp.	Taxi from Vancouver Helijet Terminal to Meeting 909 Burrard Street	. •		8.30
14-Jul-2011	4.50 CAD	Miscellaneous	Parking Victoria Helijet Terminal	*		4.50
18-Jul-2011		Meal/Per Diem	Lunch			22.75
					Total	35.55

**Expense Lines** 

Expense Allocations

Weekly Summary

Approval Notes [2]

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JUL-

2011 View

Yes

Yes

364.35

CAD

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Expense Report ER1400980

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Report Submit Date 15-

Report Total

**General Information** 

WENEZENKI-

YOLLAND,

CHERYL

S22

Attachments Is a SMARTTEC confirmation report (PDF) required for this claim?

07-JUL-2011 - 08-JUL-

2011

Responsibility Centre 11005

Expense Dates

Reason for Travel Touring with

Minister, University of BC Okanagan

(Kelowna), Okanagan College (Kelowna), Justice Institute of BC

THOMPSON, Approver

**JOSEPH** WILLIAM

Receipts Status Required

Expense Lines

Expense Allocations

Weekly Summary

Approval Notes [2]

### **Business Expenses**

Cash Expenses

Date	Receipt Amount Expense Ty	pe Justification	Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	Details
07-Jul-2011	41.00 CAD Meal/Per Die	Table 1 to the second second to the second t			41.00	
07-Jul-2011	142.80 Accommoda CAD	tion Coast Capri Hotel			142.80	
08-Jul-2011	22.75 CAD Meal/Per Die	em Lunch			22.75	
08-Jul-2011	142.80 Accommoda CAD	tion Coast Capri Hotel	~		142.80	
08-Jul-2011	15.00 CAD Public Trans	p. Taxi Victoria Airport to Home	~		15.00	
				Total	364.35	

**Expense Lines** 

**Expense Allocations** 

Weekly Summary

Approval Notes [2]

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Expense Report ER1372464

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**General Information** 

WENEZENKI-Name

YOLLAND,

**CHERYL** 

Attachments

JUN-2011 <u>View</u>

S22 Expense Dates

20-APR-2011 Is a SMARTTEC confirmation report (PDF) required for this claim?

Yes Yes

- 20-APR-2011

Report Total

Report Submit Date 29-

31.05 CAD

Responsibility Centre 29901

Reason for Travel **Priorities &** 

**Planning** Committee

Meeting

MINNINGS, C Approver

ANNE

Receipts Status Required

**Expense Lines** 

**Expense Allocations** 

Weekly Summary

Approval Notes [6]

### **Business Expenses**

Cash Expenses

Receipt Expense Amount Type

Justification

Receipt Receipt Required Missing

Reimbursable

Amount (CAD) Details

20-Apr-2011 8.30 CAD Public Transp.

8.30

20-Apr-2011

CAD Diem

22.75 Meal/Per Travel Status started @ 8:30 and finished at 5:30-

Lunch Only

Total

22.75

31.05

**Expense Lines** 

Expense Allocations

Weekly Summary

Approval Notes [6]

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Expense Report ER1394322

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**General Information** 

WENEZENKI-Name

YOLLAND,

CHERYL

Report Submit Date

29-JUN-2011

S22

Attachments Expense Dates 21-JUN-2011 Is a SMARTTEC confirmation report (PDF) required for this claim?

View Yes

- 23-JUN-

2011

Report Total

Yes 37.25 CAD

Responsibility Centre 29901

Reason for Travel BC Hydro

and IAIA

Meetings-Vanc

Approver

MINNINGS, C

**ANNE** 

Receipts Status Required

Expense Allocations

Weekly Summary

Approval Notes [2]

### **Business Expenses**

Expense Lines

Cash Expenses

Date	Receipt Expense Amount Type	Justification	Receipt Required	Receipt Missing	Reimbursable Amount (CAD) [	Details
21-Jun-2011	22.75 CAD Meal/Per Diem	Lunch			22.75	
23-Jun-2011	10.00 CAD Miscellaneo	ous Taxi from Helijet to SFU	~		10.00	
23-Jun-2011	4.50 CAD Miscellaneo	ous Parking at Helijet	<b>y</b>		4.50	
				Total	37.25	

**Expense Lines** 

Expense Allocations

Weekly Summary

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