

Pamela Martin April 1st to August 31, 2011

AP Batch Name	Vendor Name	Invoice Number	Cl	Resp	SL	STOB	Project	Amount	
FS12DEXEDIJ5	OMEGA AIR CORPORATION	105683	004	36OCG	00000	1575	3600000	139.67	✓
FS12DEXEKL27	MARTIN, PAMELA	MAR-110622	004	36OCG	00000	1575	3600000	8.63	✓
FS12DEXEKL27	HARBOUR AIR LTD.	74901-110630	004	36OCG	00000	1575	3600000	65.42	✓
FS12DEXEDIJ5	MARTIN, PAMELA	E110605	004	36OCG	00000	1575	3600000	27.44	✓
FS12DEXEDIJ5	MARTIN, PAMELA	E110605	004	36OCG	00000	1575	3600000	20.96	
FS12DEXEDIJ5	MARTIN, PAMELA	E110605	004	36A10	36200	5701	3600000	249.44	
FS12DEXEDIJ5	MARTIN, PAMELA	E110605	004	36A10	36200	5702	3600000	190.55	✓
FS12DEXEKL27	HARBOUR AIR LTD.	74901-110630	004	36A10	36200	5711	3600000	545.15	✓
FS12DEXEKL27	MARTIN, PAMELA	MAR-110622	004	36A10	36200	6501	3600000	71.87	✓
FS12DEXEDIJ5	OMEGA AIR CORPORATION	105683	004	36A10	36200	5712	36MTSAC	1163.87	✓



ETN 2011-00137

BLACKCOMB

Aviation

HELICOPTER AND JET CHARTER SERVICES

July 13, 2011

Invoice No. 105683
Trip No. 5207
Cust. No. OOTP

Office of the Premier
PO Box 9041
Sin Prov Govt
Victoria, BC
V8W 9E1

Attn: Judy McCallum

DEPUTY MINISTER'S OFFICE
OFFICE OF THE PREMIER

RECEIVED
JUL 19 2011

Description

Trip Sequence			
Service Date	Aircraft	Departure	Destination
7-Jul-11	C-GGQF	Vancouver, BC	Terrace, BC
			Not Responsive
			P. Martin ✓
			Not Responsive
8-Jul-11	C-GGQF	Terrace, BC	Smithers, BC
			Same 2 Paxs
8-Jul-11	C-GGQF	Smithers, BC	Vancouver, BC
			Same 7 Paxs

Aircraft
Air Travellers Security Charge
Intl Processing Fees
Fuel Surcharges
Lay Over
Crew Expenses
Special Request Catering
Third Party Exp.

Not Responsive

Discount
Subtotal
HST
Total 89422 0383RT

Terms : Due on Receipt

Thank you for your Business
Remit payment to:
Omega Air Corporation
#400 - 375 Water st.
Vancouver, BC V6B 5C6

Judy McCallum
July 15/11

Tel: (604) 273-5311 Fax: (604) 273-8091

Thursday, July 7

9:30am – depart VVR south terminal for Terrace Airport

Not Responsive

Pamela Martin,

Not Responsive

Friday, July 8

10am – aircraft repositions from Terrace Airport to Smithers Airport

Not Responsive Pamela Martin

3pm – depart Smithers Airport for VVR south terminal

Not Responsive

Pamela Martin,

Not Responsive

Not Responsive

Omega Air Corporation
Charter Invoice # 105683

July 7-8, 2011 Vanc-Terrace-Smithers-Vancouver

Amount	Cl	Resp	Serv. Line	Stob	Project	Supplier	Passenger	Ministry
1,303.54	004	36A10	36200	5712	36MTSAC	S.22	Pamela Martin	Office of the Premier

Not Responsive

Not Responsive

Not Responsive

Not Responsive

Not Responsive

Pamela Martin ✓ 523.39

Not Responsive

Not Responsive

Pamela Martin ✓ 240.99

Not Responsive

Pamela Martin ✓ 519.16

Not Responsive



Where ideas work

Ministry of Finance and Supported Entities
Reimbursement Claim (for non-
payroll related expenses)

FS

PAYEE NAME: Pamela Martin

SUPPLIER #: _____

Not Responsive

SITE: _____

CHEQUE MAILING

ADDRESS:

740-999 Canada Place, Vancouver BC, V6C 3E1

DESCRIPTION OF PURCHASE:

DATE OF PURCHASE:

Parking

____ (DD-MMM-YYYY) 22/06/2011

AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT	TAX RATE 13%, 15%, 5%, 0%	CL	RESP	SERVICE LINE	STOB	PROJECT
30.50	30.50	18%	004	36410	36200	6501	3600000
20.00	20.00	18%	004	36410	36200	6501	3600000
30.00	30.00	18%	004	36410	36200	6501	3600000
80.50	TOTAL						
0.00							

EXPENSE AUTHORITY (EA) INFORMATION

EA PRINTED NAME

BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION:

Note: This is also the line description displayed on GL detail reports.

SIGNATURE OF INDIVIDUAL RECEIVING REIMBURSEMENT (QR)

QR PRINTED NAME

The goods provided or services delivered have been inspected or reviewed, and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

Kedelle Doans

EA SIGNATURE (if a non-pledge user)

ADDITIONAL INFORMATION OR INSTRUCTIONS:

QR SIGNATURE

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

ACCOUNTS DATE STAMP

RECEIVED

AUG 09 2011

No 28563
Vehicle Check

Vehicle may be valet parked without notice at the discretion of the doorman. Please remove all valuables from your vehicle. The hotel accepts no responsibility for theft or third party damage.

QMT on back

PARKING CHARGE \$30.00
VALET CHARGE HVC valet
TOTAL Parking ✓

DISCLAIMER

THIS CONTRACT LIMITS OUR LIABILITY. PLEASE READ IT. The holder of this ticket is purchasing a valet service and the use of a parking space, or valet service and ~~the vehicle~~ may be parked on a street. Remove all valuables from vehicle. Regardless of the parking facilities used, the holder of this ticket accepts all risk of, and Meridian Valet is not liable for, any and all loss or damage to the vehicle, howsoever caused. Meridian Valet assumes no liability for supervision of the vehicle while parked or for losses due to theft and vandalism. Any claim for loss or damage is waived by the customer unless itemized and reported in writing to Meridian Valet before the vehicle is removed by the customer. Meridian Valet is not responsible for keys and vehicles not claimed by closing time of the location. This agreement cannot be modified or waived by any employee.

IMV - VALET/2000

Meridian Valet
A SERVICE BY MERIDIAN PARKING GROUP, INC.

282459

AMARCO CINCINNATI CANADA, INC.

PRINTED IN U.S.A.

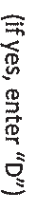
0827841

ExpressParc Parking Receipt

174372

TRANS IN TIME OUT TIME FEE CC#

6355 06/22 11:52 06/22 18:42 \$30.50 4459



CORPORATE AND
 MINISTRY SUPPORT SERVICES
 Page 9
 FIN 2014-00497

STATEMENT

Date:	6/30/2011
Account:	S22

Harbour Air Ltd.

4760 Inglis Drive

Richmond BC V7B 1W4

Phone: (604) 233-3531 Ext. 000 Fax: (604) 278-9897

Website:

Email: brandhawwa@harbourair.ca

GST #: R842955858



RECEIVED

JUL 20 2011

OFFICE OF THE PREMIER
SCHEDULING BRANCH

DEPUTY MINISTER'S OFFICE
OFFICE OF THE PREMIER

PREMIER'S VICTORIA OFFICE
JUDY MCCALLUM

Office of the Premier

PO Box 9041 Stn Prov Gov

VICTORIA BC V8W 9E1

with 2nd invoice added with modification
Judy McCallum July 28/11

Please return this portion with your payment

Invoice Number	Date	Code	Description	Amount
HA02976867	6/27/2011	INV	Martin, Pamela	\$ 184.52
HA02976868	6/27/2011	INV	Martin, Pamela	\$ 163.52
HA02972711	6/28/2011	INV	Martin, Pamela	\$ 114.69
HA02972721	6/28/2011	INV	Martin, Pamela	\$ 147.84
Amount Due:				

Not Responsive

Please note that invoices include a fuel surcharge that is revised monthly based on current fuel prices.

Not Responsive

Not Responsive

Not Responsive

Pamela Martin (Cty - Premier Of Bc)

Invoice # HA02972711

Flight #1129

Tuesday, June 28, 2011 @ 09:40 AM

Vancouver Harbour -> Nanaimo Harbour

Account: S.17

1.00 Sked 1100 : Carbon Offset \$0.40 CDN
1.00 Sked 1100 : Fuel Surcharg \$3.00 CDN
1.00 Sked 1100 : Port Fee \$1.65 CDN
1.00 Sked 1100 : Regular Fare \$78.60 CDN
1.00 PARKING: VALET - 6AM - 8P \$18.75 CDN

Reference: S22

Harmonized Sales Tax \$12.29 CDN

Grand Total \$114.69 CDN ✓



Harbour Air Seaplanes GST# R4295 5858 R10001
4760 Inglis Drive, Richmond, B.C. V7B 1W4

Pamela Martin (Cty - Premier Of Bc)

Invoice # HA02972721

WCA #148

Tuesday, June 28, 2011 @ 18:00 PM

Comox -> Vancouver Harbour

Account: S.17

1.00 Sked WCA 100 : Carbon Offs \$0.75 CDN
1.00 Sked WCA 100 : Fuel Surcha \$3.00 CDN
1.00 Sked WCA 100 : Regular F \$128.25 CDN
Harmonized Sales Tax \$15.84 CDN

Reference: S22

Grand Total \$147.84 CDN ✓



Harbour Air Seaplanes GST# R4295 5858 R10001
4760 Inglis Drive, Richmond, B.C. V7B 1W4

Not Responsive

Pamela Martin

Flight #2050A
Monday, June 27, 2011 @ 08:20 AM
Vancouver Harbour -> Victoria Harbour

Account: S.17

Reference: S22



Harbour Air Seaplanes GST# 84295 5858 R10001
4760 Inglis Drive, Richmond, B.C. V7B 1W4

Invoice # HA02976867

1.00 Sked 200 : Carbon Offset \$0.50 CDN
1.00 Sked 200 : Fuel Surcharge \$5.00 CDN
1.00 Sked 200 : Web Fare - \$ \$140.50 CDN
1.00 PARKING: VALET - 6AM - 8P \$18.75 CDN

Harmonized Sales Tax \$19.77 CDN

Grand Total \$184.52 CDN

Pamela Martin

WCA #348/Twin Otter
Monday, June 27, 2011 @ 13:20 PM
Victoria Harbour -> Vancouver Harbour

Account: S.17

Reference: S22



Harbour Air Seaplanes GST# 84295 5858 R10001
4760 Inglis Drive, Richmond, B.C. V7B 1W4

Invoice # HA02976868

1.00 Sked WCA 300 : Web Fare \$140.50 CDN
1.00 Sked WCA 300 : Carbon Ofcs \$0.50 CDN
1.00 Sked WCA 300 : Fuel Surcha \$5.00 CDN

Harmonized Sales Tax \$17.52 CDN

Grand Total \$163.52 CDN

F51RDEVE.DJT



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E110605

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Martin, Pamela A.		Employee ID S22		Phone Number (604) 775-1600	
Client Organization Office of the Premier		Job title Director of Outreach		Travel Group Code 2	
5. Date Completed 2011/08/05		6. Fiscal Year 2012		7. Special Cheque Issue	
Type of Travel In Province		14. Reason for Travel Business		8. Cheque Stub Information	
12. Mailing Address for Cheque 740-999 Canada Place Vancouver, BC V6C 3E1					
16. Travel Dates 2011 06/21 06/27 06/28 07/05 07/06 07/07 07/08	17. Places Travelled Destination Van-Vic-Van (HA) Van-Vic-Van (HA) Van-Nan-Corn-Van (HA) Van-Victoria (HA) Victoria-Van (HA) Van-Terrace Smithers-Van Charlter	18. Personal Vehicle Use Start 1115 0815 1900 1115 0700 0930 1530	19. Other Transport Costs Km 0.00 0.00 0.00 0.00 0.00 0.00 0.00	20. & 21. Meals Claim LI LI LDI BLI LDI LDI	22. Lodging Costs Cost 22.00 22.00 14.00 36.50 30.00 36.50 14.00
TOTALS OF COLUMNS		36. \$ 0.00	37. \$ 0.00	38. \$ 175.00	40. \$ 34.20
48. Client Code 004 004 004 004	49. Resp. 36A10 36A10	50. Service Line 36200 36200	51. STOB 5701 5702	52. Project 3600000 3600000	45. Supplier Code S22
Less Travel Advance 004					
			AMOUNT DUE TO EMPLOYEE		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name		Date Signed
			54. (488.39) \$503.70		
			488.39 Taxi		
			Amount \$ 276.88		
			211.51 \$ 226.82		

FIN 10 (EPI-F0012 v2.6-1)

Production *** Copyright © Government of British Columbia

Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Can 11.08.29

Audit Trail for Travel Voucher (Restricted Use) E110605 for Martin, Pamela A.

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2011/08/05 14:46:35	Webb, Jessica K. S22	Martin, Pamela A. Pamela.Martin@gov.bc.ca	Saved	Martin, Pamela A. Pamela.Martin@gov.bc.ca
2011/08/05 14:48:11	Jessica K. Webb@gov.bc.ca S22	Martin, Pamela A. Pamela.Martin@gov.bc.ca	Notified	Martin, Pamela A. Pamela.Martin@gov.bc.ca
2011/08/08 11:57:23	Jessica K. Webb@gov.bc.ca Martin, Pamela A. S22		Initiated	Leamy, Michelle Michelle.Leamy@gov.bc.ca
2011/08/22 09:05:50	Pamela.Martin@gov.bc.ca Leamy, Michelle S22		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca
	Michelle.Leamy@gov.bc.ca			

Production *** Copyright © Government of British Columbia

1 note(s) returned.
Notes for Travel Voucher (Restricted Use) E110605 for Martin, Pamela A.

Created On	Author	Note
2011/08/05 14:46:35	Wahh Jessica K. S22 Jessica.K.Webb@gov.bc.ca	June 21 æ" Van-Vic-Van HA charged to BTA June 27 - Van-Vic-Van HA QTs June 28 æ" Van-Nanaimo-Comox-Van HA charged to QTs July 5-6 æ" Van-Vic-Van HA QTs. Accommodation charged to personal Visa July 7 æ" Van-Terrace via Charter. Accommodation charged to personal Visa July 8 æ" Smithers-Van via Charter

Production *** Copyright © Government of British Columbia



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E110605

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Martin, Pamela A. Client Organization Office of the Premier		Employee ID Not Responsive Job Title Director of Outreach		Phone Number (604) 775-1600 Travel Group Code 2	
5. Date Completed 2011/08/05		6. Fiscal Year 2012		7. Special Cheque Issue	
Type of Travel In Province		14. Reason for Travel Business		8. Cheque Stub Information Headquarters Vancouver	
12. Mailing Address for Cheque 740-999 Canada Place Vancouver, BC V6C 3E1					
16. Travel Dates 2011 06/21 06/27 06/28 07/05 07/06 07/07 07/08		17. Places Travelled Destination Van-Vic-Van Van-Vic-Van Van-Nan-Com-Van Van-Victoria Victoria-Van Van-Terrace Smithers-Van		18. Personal Vehicle Use Start 1115 0815 0930 1115 0700 0930 0700 End 1630 1400 1900 2300 1800 2300 1530 Km 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 Cost 0.00 0.00 0.00 0.00 0.00 0.00 0.00	
19. Other Transport Costs Claim LI LI LI LDI BLI LDI Cost 22.00 22.00 14.00 36.50 30.00 36.50 14.00		20. & 21. Meals Claim LI LI LI LDI BLI LDI Cost 22.00 22.00 14.00 36.50 30.00 36.50 14.00		22. Lodging Costs 160.38 10.00 18.20 Cost 6.00 10.00 18.20 Describe Taxi Taxi Taxi	
TOTALS OF COLUMNS		36. \$ 0.00		37. \$ 0.00	
48. Client Code 004 004 004 004		49. Resp. 36A10 36A10		50. Service Line 36200 36200	
51. STOB 5701 5702		52. Project 3600000 3600000		45. Supplier Code S22	
Less Travel Advance 004				54. \$ 22.00	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name Date Signed		

FIN 10 (EFL-F0012-v2.5.1)

Production "x" Copyright © Government of British Columbia

Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1060-06

- Local and National newspapers
- Gourmet coffee, tea and pastries
- Internet Kiosk
- Wireless Internet access
- Pay parking available (subject to availability)
- Valet services available (subject to availability, offered Monday - Friday)
- Budget Rent-A-Car services available
- Complimentary drop-off shuttle service to the downtown Hotels and Offices (within a select route)
- Smart Car available for use (subject to availability)

Parking Rates*

- 1/2 Hour/\$3
- 1 Hour/\$6
- Daily Max (6am - 6pm)/\$21
- Overnight Max (6pm - 6am)/\$9
- 24 Hours/\$30

**Please note parking in Vancouver Harbour is managed by EasyPark. Harbour Air & Westcoast Air are not responsible for service or changes to rates.*

The Shaw Tower parkade is also pleased to offer Sea Plane Parking to all Harbour Air / West Coast Air customers at a discounted rate. The specifics for this promotion are:

- Discounted rate of \$15 to park all day (6am-8pm)
- Secure attended location, overnight service available (\$9 option)
- Close proximity to Sea Plane Terminal

The hours of our attended operation for the Shaw Tower Parkade are:

7:00am – 8:00 pm Monday to Friday

If you require access to your vehicle beyond our operating hours, we do have 24 hour building security that will assist you obtain your vehicle. You will be able to leave the location when paying at our Pay & Exit machine, although you will have to pay the regular all day rate (\$21). We will be able to reimburse you the difference on the next business day when you contact our head office at 604.681.6152. During regular business hours we will require to see your receipt as proof of purchase upon exit to receive discounted parking rate.

If you have any questions regarding parking at this location please call 604.681.6152.

Please visit [Routes & Schedules](#) for more information about locations and pick-up points.



Where green ideas work

SMARTTEC Travel Confirmation

Traveller: Pamela Martin
Prepared By: Jessica Webb
Purpose of travel: Business - June 21, 2011
SMARTTEC Confirmation Number: TEC0811000303825

If there is an expense claim associated with this travel then attach this PDF to your IExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your IExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/21	Airplane - Float Plane	Vancouver Harbour	Victoria Harbour	99.0	22.1	

Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/21	Airplane - Float Plane	Victoria Harbour	Vancouver Harbour	99.0	22.1	

Total CO2 Equivalent Emissions: 44.3 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



Where green ideas work

SMARTTEC Travel Confirmation

Traveller: Pamela Martin
Prepared By: Jessica Webb
Purpose of travel: Business - June 21, 2011
SMARTTEC Confirmation Number: TEC0811000304302

If there is an expense claim associated with this travel then attach this PDF to your IExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your IExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/21	Car/Taxi - Gasoline	West Vancouver	Vancouver	10.1	2.4	

Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/21	Car/Taxi - Gasoline	Vancouver	West Vancouver	10.1	2.4	

Total CO2 Equivalent Emissions: 4.8 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTtool.

TERMS AND CONDITIONS

Please note: If you would like to take advantage of the Supersaver fares and Web fares, they are only available by booking online - reservations made or changed at the Terminals or through the Reservations Centre will be subject to regular fares.

1. Check in time is 25 minutes prior to flight time.
2. Unclaimed seats can be sold 15 minutes prior to flight time.
3. A no show fee of 100% will be charged 15 minutes prior to flight departure on unclaimed seats; any return portion will be automatically cancelled.
4. On all scheduled service flights: for group bookings of 4 or more, partial or whole cancellations made within 24 hours prior to departure will be subject to a 50% cancellation fee.
5. On scheduled service flights to and from Comox, Sechelt and the Gulf Islands (Saltspring Island, Pender Island and Maple Bay): partial or whole cancellations made within 1 hour prior to departure will be subject to a \$20 cancellation fee.
6. The passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor.
7. Luggage restriction of 25 pounds per person, unless stated otherwise. All luggage over 25 pounds will be transferred on a stand by basis.
8. Gulf Island (Saltspring Island, Pender Island, and Maple Bay) flights may have up to three stops; therefore, flight times are approximate.
9. Waitlisted flights and tours are confirmed when the contact person receives the call, voicemails do not guarantee the seat(s). Please contact our reservations department at your earliest convenience.
10. On all scenic and packaged tours: partial or whole cancellations made within 24 hours prior to departure will be subject to a 100% cancellation fee.

Harbour Air Seaplanes is proud to offer complimentary shuttle service! Available from our Richmond location to the Main Terminal/VVR (drop-off only). In addition, shuttle service (drop-off only) is provided in downtown Victoria and Vancouver, which has a set route. Please ask our customer service associates at the terminals if you require this service.

TERMINAL LOCATIONS

Vancouver Harbour (CXH): 1075 West Waterfront Road, Vancouver, BC
Richmond Terminal (VVR): 4760 Inglis Drive, Richmond, BC
Victoria Harbour (VWH): 950 Wharf Street, Victoria, BC
Nanaimo Harbour (ZNA): Unit 1A - 90 Front Street, Nanaimo, BC
Sechelt Terminal (YHS): #1 5764 Wharf Road, Porpoise Bay, Sechelt, BC
Comox (YQQ): 1805 Beauford Avenue, Comox, BC
Reservations Toll Free: 1-800-665-0212
Jervis Inlet Inquiries: 604-885-8770
Fax: 604-274-1200
Website: www.harbourair.com www.westcoastair.com

Thank you for choosing Harbour Air Seaplanes and Westcoast Air!



SMARTTEC Travel Confirmation

Traveller: Pamela Martin
Prepared By: Jessica Webb

Purpose of travel: Business - June 27, 2011

SMARTTEC Confirmation Number: TEC0811000304304

If there is an expense claim associated with this travel then attach this PDF to your IExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your IExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip						
Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/27	Car/Taxi - Gasoline	West Vancouver	Vancouver	10.1	2.4	
Total CO2 Equivalent Emissions:				2.4 kg		

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



Where green ideas work

SMARTTEC Travel Confirmation

Traveller: Pamela Martin
Prepared By: Jessica Webb

Purpose of travel: Business - June 27, 2011

SMARTTEC Confirmation Number: TEC0811000303830

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/27	Airplane - Float Plane	Vancouver Harbour	Victoria Harbour	99.0	22.1	
2011/06/27	Car/Taxi - Gasoline	Victoria	Victoria	0.6	0.1	

Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/27	Airplane - Float Plane	Victoria Harbour	Vancouver Harbour	99.0	22.1	

Total CO2 Equivalent Emissions: 44.4 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



WESTCOAST AIR

Service : Always to a higher level

Please bring a copy of this confirmation with you to check in. Photo ID will be required at the time of check in.

If you have any questions regarding this booking or wish to book our Smart Car or a Budget Rental Car please email reservation@harbourair.com.

If you have any questions regarding freight bookings please email freight@harbourair.com. If you have any questions regarding live online bookings please email online@harbourair.com.

Important note: Our downtown Vancouver terminal location has not changed and is still located at 1075 West Waterfront Road. Please continue to check in at our [existing location](#).

To access the Terms and Conditions for the SuperSaver fares and Web fares, please [click here](#).

Please note: If you would like to take advantage of the Supersaver fares and Web fares, they are only available by booking online - reservations made or changed at the Terminals or through the Reservations Centre will be subject to regular fares.

To read about the Fuel Surcharge Notice, please [click here](#).

Can't take your computer with you? Got an iPhone? Introducing the Harbour Air App! Have all schedules and real time flight status information all at your finger tips!

Join over 5000 email petitioners who are against being charged excessive fees! How would you like to pay \$24.00 more for your flight reservations? [Click here](#) to join the cause! For more information - [Save Our Seaplanes](#)

Flight Details

Please review the following reservation(s) and the additional comments regarding your booking(s):

Customer Information	
HAS #	S22
Name	Pamela Martin
Company	Civ - Premier Of Bc
Comments	
Thank you!	

Booking	S.22	Sked 1100 : Carbon Offset	\$0.40
---------	------	---------------------------	--------

To access the Terms and Conditions for the SuperSaver fares and Web fares, please [click here](#). Please note: If you would like to take advantage of the Supersaver fares and Web fares, they are only available by booking online - reservations made or changed at the Terminals or through the Reservations Centre will be subject to regular fares.

To read about the Fuel Surcharge Notice, please [click here](#).

Important note: Our downtown Vancouver terminal location has not changed and is still located at 1075 West Waterfront Road. Please continue to check in at our [existing location](#).

******Parking at our terminals is quite busy during the peak season (March to October). Please arrive early to allow time to find parking.

BAGGAGE RESTRICTIONS

Vancouver to/from Victoria, Nanaimo, Comox, Sechelt and the Gulf Islands: 25 pounds
Nanaimo to/from Sechelt: 25 pounds
Richmond to/from Victoria and Nanaimo: 50 pounds
Richmond to/from Sechelt: 25 pounds

TERMS AND CONDITIONS

Please note: If you would like to take advantage of the Supersaver fares and Web fares, they are only available by booking online - reservations made or changed at the Terminals or through the Reservations Centre will be subject to regular fares.

1. Check in time is 25 minutes prior to flight time.
2. Unclaimed seats can be sold 15 minutes prior to flight time.
3. A no show fee of 100% will be charged 15 minutes prior to flight departure on unclaimed seats; any return portion will be automatically cancelled.
4. On all scheduled service flights: for group bookings of 4 or more, partial or whole cancellations made within 24 hours prior to departure will be subject to a 50% cancellation fee.
5. On scheduled service flights to and from Comox, Sechelt and the Gulf Islands (Saltspring Island, Pender Island and Maple Bay): partial or whole cancellations made within 1 hour prior to departure will be subject to a \$20 cancellation fee.
6. The passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor.
7. Luggage restriction of 25 pounds per person, unless stated otherwise. All luggage over 25 pounds will be transferred on a stand by basis.
8. Gulf Island (Saltspring Island, Pender Island, and Maple Bay) flights may have up to three stops; therefore, flight times are approximate.
9. Waitlisted flights and tours are confirmed when the contact person receives the call, voicemails do not guarantee the seat(s). Please contact our reservations department at your earliest convenience.
10. On all scenic and packaged tours: partial or whole cancellations made within 24 hours prior to departure will be subject to a 100% cancellation fee.

Harbour Air Seaplanes is proud to offer complimentary shuttle service! Available from our Richmond location to the Main Terminal/VVR (drop-off only). In addition, shuttle service (drop-off only) is provided in downtown Victoria and Vancouver, which has a set route. Please ask our customer service associates at the terminals if you require this service.

TERMINAL LOCATIONS

SMARTTEC Travel Confirmation

Traveller: Pamela Martin
Prepared By: Jessica Webb

Purpose of travel: Business - June 28, 2011

SMARTTEC Confirmation Number: TEC0811000303834

If there is an expense claim associated with this travel then attach this PDF to your IExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your IExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/28	Airplane - Float Plane	Vancouver Harbour	Nanaimo	61.0	13.6	
2011/06/28	Car/Taxi - Gasoline	Nanaimo	Nanaimo	1.5	0.4	

Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/28	Airplane - Float Plane	Comox	Vancouver Harbour	139.0	31.1	

Total CO2 Equivalent Emissions: 45.1 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTTool.



Where green ideas work

SMARTTEC Travel Confirmation

Traveller: Pamela Martin
Prepared By: Jessica Webb

Purpose of travel: Business - June 28, 2011

SMARTTEC Confirmation Number: TEC0811000304305

If there is an expense claim associated with this travel then attach this PDF to your IExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your IExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/28	Car/Taxi - Gasoline	Vancouver	Vancouver	0.3	0.1	

Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/28	Car/Taxi - Gasoline	Vancouver	West Vancouver	10.1	2.4	

Total CO2 Equivalent Emissions: 2.5 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTtool.




WESTCOAST AIR

Flight Details

Please review the following reservation(s) and the additional comments regarding your booking(s):

Customer Information	HAS #	S.22
	Name	Pamela Martin
	Company	Civ - Premier Of Bc
Comments	Thank you!	

Booking	S22	
Pamela Martin		
WCA S22		
Tuesday, July 05, 2011		
Departs Vancouver Harbour, 11:20 AM		
Arrives Victoria Harbour, 11:50 AM		
1 Passenger(s)		
30 minutes		
KK - Confirmed		
» Add to your Outlook Calendar		
	Sked WCA 300 : Carbon Offset	\$0.50
	Sked WCA 300 : Fuel Surcharge	\$5.00
	Sked WCA 300 : Regular Fare 2010	\$144.50
	+ Harmonized Sales Tax	
Billing		Not Responsive
Taxes		
Grand Total		

Corporate Account : Payment		\$168.00
Date / Time	July 5, 2011 @ 10:48:54 AM	
Summary	S22	
Ticket	028148	
Visa : Payment		
Date / Time	July 5, 2011 @ 10:48:35 AM	
Summary	#***** S22	
Expiration	S22	
Authorization	049161	



WESTCOAST AIR

Flight Details

Please review the following reservation(s) and the additional comments regarding your booking(s):

Customer Information	
HAS #	
Name	Pamela Martin
Company	
	Civ - Premier Of Bc
Comments	
	Thank you!

Booking #	S.22	
Pamela Martin		
Flight #2220		
Wednesday, July 06, 2011		
Departs Victoria Harbour, 17:20 PM		
Arrives Vancouver Harbour, 17:55 PM		
1 Passenger(s)		
35 minutes		
KK - Confirmed		
* Add to your Outlook Calendar		
Sked 200 : Prepaid Quick Ticket Fare		\$0.00
+ Harmonized Sales Tax		\$0.00
Quick Ticket Prepaid : Payment		\$0.00
Date / Time	July 6, 2011 @ 4:57:00 PM	
Summary	Not Responsive	
Service	Prepaid Quick Ticket	
Ticket	28147	

SMARTTEC Travel Confirmation

Traveller: Pamela Martin
Prepared By: Jessica Webb

Purpose of travel: Business - July 5-6, 2011

SMARTTEC Confirmation Number: TEC0811000303837

If there is an expense claim associated with this travel then attach this PDF to your IExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your IExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/05	Airplane - Float Plane	Vancouver Harbour	Victoria Harbour	99.0	22.1	

Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/06	Airplane - Float Plane	Victoria Harbour	Vancouver Harbour	99.0	22.1	

Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2011/07/05	Other	Victoria	1	19.4

Total CO2 Equivalent Emissions: 63.7 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTtool.

07/08/11 8:30 AM

NileVision 2010 SP0 HF0 P1

S15

Folio# Responsive CRS # 531918468
Martha, Pamela
VANCOUVER, BC V6C 3E1
Company:

Room: S22
Arrival: 7/7/2011
Departure: 7/8/2011

Trans #	Date	Posting Description	Charges	Payments	Balance
530775	7/7/2011	Rm S22 Canada Government	\$104.00	\$0.00	\$104.00
530776	7/7/2011	HST - 86092 0966 R10001	\$12.73	\$0.00	\$116.73
530777	7/7/2011	Municipal Tax	\$2.08	\$0.00	\$118.81
531049	7/8/2011	CC-Visa	\$0.00	S.22	\$0.00
Balance:			\$0.00		\$0.00

I Certify that Expenses
Submitted Are Consistent
With Government Policy
Pamela Martha 8/15/11
Employee Signature Date

Membership Tier:
Membership#:
Method of Pay: Credit Card

Signature:

Folio Summary
Previous Balance: \$0.00
Room Charges: \$104.00
Other Charges/Credits:
Phone Charges:
Tax:
Less Payments:
Total Amount Due: \$16.81

Thank you for choosing to stay with us. We appreciate your business and hope to see you again soon.

S15

*
mike McDonald

David Ad

APPROVED
AUTH# 028797
THANK YOU
CARDHOLDER COPY
IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS
01-027
S.22
TOTAL
PRE-AUTH COMPLETION
RECEIPT NUMBER
M30667591-001-164-021-0
4603 08:30:02
DATE 2011/07/08
CARD TYPE VISA
CARD *****
S15
BO
S22

S15

Folio#: S.22 CRS # 531918468
 Martin, Pamela
 VANCOUVER, BC V6C 3E1
 Company:

Room: S22
 Arrival: 7/7/2011
 Departure: 7/8/2011

Trans #	Date	Posting Description	Charges	Payments	Balance
530775	7/7/2011	Rm: S22 Canada Government	\$104.00	\$0.00	\$104.00
530776	7/7/2011	HST - 86092 0966 RT0001	\$12.73	\$0.00	\$116.73
530777	7/7/2011	Municipal Tax	\$2.08	\$0.00	\$118.81
531049	7/8/2011	CC-Visa	\$0.00	S.22	\$0.00
Balance:					\$0.00

I Certify That Expenses
 Submitted Are Consistant
 With Government Policy

Employee Signature _____ Date _____

Membership Tier:
 Membership#:
 Method of Pay: Credit Card

Signature: _____

Folio Summary

Previous Balance: \$0.00
 Room Charges: \$104.00
 Other Charges/Credits:
 Phone Charges:
 Tax: Not Responsive
 Less Payments:
 Total Amount Due: \$104.00

Thank you for choosing to stay with us. We appreciate your business and hope to see you again soon.

S15

IMPORTANT - RETAIN THIS
 CARDHOLDER COPY

THANK YOU
 AUTH# 028797

APPROVED

\$

TOTAL

PRE-HOLD

CARD TYPE

DATE

TIME

EXPIRATION

M30607591-001-164-021-0

4603 08:30:02

2011/07/08

Page 34

BC

Not Responsive

N

Z

S15

ERRACE

2011-00137

Not Responsive

N

Z

S15

ERRACE

2011-00137

Not Responsive

N

Z

S15

ERRACE

2011-00137

Not Responsive

N

Z

S15

ERRACE

2011-00137

Not Responsive

N

Z

S15

ERRACE



Where green ideas work

SMARTTEC Travel Confirmation

Traveller: Pamela Martin
Prepared By: Jessica Webb

Purpose of travel: Business - July 7-8, 2011

SMARTTEC Confirmation Number: TEC0811000303838

If there is an expense claim associated with this travel then attach this PDF to your IExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your IExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/07	Airplane	Vancouver Intl	Terrace	693.0	87.6	

Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/08	Airplane	Terrace	Smithers	98.0	21.9	
2011/07/08	Car/Taxi - Gasoline	Smithers	Smithers	5.0	1.2	
2011/07/08	Airplane	Smithers	Vancouver Intl	682.0	86.2	

Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2011/07/07	Other	Terrace	1	19.4

Total CO2 Equivalent Emissions: 216.4 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004

1-800-free 1-800-665-0212
Website: www.harbour-air.com
21/06/2011 10:45:40 AM
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking Information:

Jennifer Chalmers (Office Of The Premier)
MCA #41/Twin Otter / 1 Passenger(s)
Tuesday, June 21, 2011
Departs Vancouver Harbour @ 11:20 AM
Arrives Victoria Harbour @ 11:50 AM

Group list:

o Martin, Pamela

Invoice #: 2967003

1.00 Sked MCA 300 : Web Fare \$140.50 CDN
1.00 Sked MCA 300 : Carbon Off. \$0.50 CDN
1.00 Sked MCA 300 : Fuel Surcha \$5.00 CDN
1.00 PARKING: VALET ~ GAN - 8P \$18.75 CDN

Jennifer Chalmers (Office Of The Premier)
MCA #376/Twin Otter / 1 Passenger(s)
Tuesday, June 21, 2011
Departs Victoria Harbour @ 16:00 PM
Arrives Vancouver Harbour @ 16:30 PM

Group list:

o Martin, Pamela

Invoice #: 2967004

1.00 Sked MCA 300 : Web Fare \$140.50 CDN
1.00 Sked MCA 300 : Carbon Offs \$0.50 CDN
1.00 Sked MCA 300 : Fuel Surcha \$5.00 CDN

Harmonized Sales Tax \$37.29 HST

Grand Total \$348.04 CDN

Payment Information:

Master Card : Payment \$348.04 CDN

Date/Time.....: 21/06/2011 10:45:34 AM
Terminal.....: HACCKH05
Action.....: Purchase
Card Type.....: M/C
Card Number.....: **** * S.17
Expiration.....: S.17
Amount.....: \$348.04
Authorization.....: 134533
ISOResponseCode....: 00
Response.....: 001 (APPROVED 13453)

CUSTOMER COPY

Yellow Cab
of Victoria

250-381-2222 250-381-2242

Toll Free: 1-800-808-6881 anywhere in North America

Date: June 28, 11 Amount: 6.40

Driver: _____ Car #: 07

From: Harbours Air To: Legislature



Official Receipt

Amount 10.00 GST #R1000040187
Date June 28/11

From _____ To _____

Customer _____

Car # 36 Driver AD

PHONE **250-753-1231** NANAIMO
www.actaxi.ca

FROM: Mr. Port

DESTINATION: _____ S15

DRIVERS SIGNATURE: [Signature]

DATE: July 8 2011 AMOUNT: 18.20

Tel: 847-2306 • Owner's Res: 877-0162 • Fax: 847-2366

FOR RETRIEVAL PLEASE PHONE

TOLL FREE 1-800-665-0212 LOCAL 250-381-2222
604-838-8318

THIS TICKET MUST BE PRESENTED TO
VALET TO OBTAIN VEHICLE.

WARNING - SEE RISK ON BACK

21920