



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E112075

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Clark, Christy		Employee ID S22		Phone Number (604) 775-1600	
Client Organization Office of the Premier		Job Title Premier		Travel Group Code 4	
5. Date Completed 2012/03/19		6. Fiscal Year 2012		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Business		Headquarters Vancouver	
12. Mailing Address for Cheque 740 - 999 Canada Place Vancouver, BC V6C 3E1					
16. Travel Dates 2012	17. Places Travelled		18. Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost
Not Responsive					
03/08 A d	Van-Ottawa Pearl	0850	2359		0.00
03/09 A d	Ottawa - Van Pearl	0700	2000		0.00
Not responsive					
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00
				38.	39.
				Not Responsive	
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
004 ✓	36A10	36200 ✓	570150	3600000 ✓	
004	36A10	36200	5705	3600000	
004					
004					S22
Less Travel Advance					
004					
AMOUNT DUE TO EMPLOYEE					54. Not Responsive
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name Christy Clark		Date Signed Apr 3 2012
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name Michelle Leamy		Date Signed April 11/12
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name		Date Signed

FIN 10 (EPI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Apr 20/12



FIN 2012 00114

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Audit Trail for Travel Voucher (Restricted Use) E112075 for Clark, Christy

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2012/03/19 10:36:00	Lee, May S15 May.Lee@gov.bc.ca	Clark, Christy Jessica.K.Webb@gov.bc.ca	Saved	Clark, Christy Jessica.K.Webb@gov.bc.ca
2012/03/22 10:25:15	Lee, May S15 May.Lee@gov.bc.ca	Clark, Christy Jessica.K.Webb@gov.bc.ca	Saved	Clark, Christy Jessica.K.Webb@gov.bc.ca
2012/03/22 14:58:36	Lee, May S15 May.Lee@gov.bc.ca	Clark, Christy Jessica.K.Webb@gov.bc.ca	Saved	Clark, Christy Jessica.K.Webb@gov.bc.ca
2012/03/22 15:29:24	Lee, May S15 May.Lee@gov.bc.ca	Clark, Christy Jessica.K.Webb@gov.bc.ca	Saved	Clark, Christy Jessica.K.Webb@gov.bc.ca

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1 note(s) returned.

Created On	Author	Note
2012/03/22 15:29:24	Lee, May S15	May.Lee@gov.bc.ca
		Not Responsive
		Mar.08-Mar.09 - Van- Ottawa via AC on purchasing card. Accommodations on MLA visa.
		Not Responsive

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Lee, May PREM:EX

From: Davidson, Tamara PREM:EX
Sent: Friday, March 9, 2012 8:54 AM
To: Lee, May PREM:EX
Subject: FW: Air Canada - 08-Mar: Vancouver - Ottawa (booking ref: S.17, S.22 - seat selected)

From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: Wednesday, February 29, 2012 10:09 AM
To: Davidson, Tamara PREM:EX
Subject: Air Canada - 08-Mar: Vancouver - Ottawa (booking ref: S.17, S.22 - seat selected)





***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode
to check in at any
Air Canada check
in kiosk.

S17

	Looking for Travel Insurance? Protect yourself and your family against unforeseen circumstances.
	Need a hotel in Ottawa? Competitive room pricing guaranteed. Earn Aeroplan Miles for every purchase.
	Need ground transportation, sightseeing or attractions?
	Need a car in Ottawa? Great rates and additional Aeroplan Miles.

AVIS Budget

Booking Information

AIR CANADA 

Booking Reference:	S.17, S.22	Customer Care
Electronic Ticketing confirmed. This is your official itinerary/receipt.		Air Canada 1-888-247-2262
Main Contact: Ms Christina Clark tamara.davidson@gov.bc.ca Mobile: S22 Work: 1-250-3562089		Flight Arrivals and Departures 1-888-422-7533
Online Services		
Manage my booking online (view/change my booking; select seats*).		
Alert me of flight status changes directly to my mobile phone or email.		
Flight Arrivals & Departures - check online if my flight is on time.		

5713 min
Pearl

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC166	Vancouver, Vancouver Int'l (YVR) Thu 08-Mar 2012 08:50 - Terminal M	Ottawa, Ottawa Int'l (YOW) Thu 08-Mar 2012 16:24	0	4hr34	320	<u>Executive Class Flexible, C</u>	 B
AC189	Ottawa, Ottawa Int'l (YOW) Fri 09-Mar 2012 17:35	Vancouver, Vancouver Int'l (YVR) Fri 09-Mar 2012 20:00 - Terminal M	0	5hr25	320	<u>Executive Class Flexible, C</u>	 M

B: Breakfast M: Meal (Non Specific)

Passenger Information

1: Ms Christina Clark : Adult (16+), Ticket Number: 0142105327468

Frequent Flyer Pgm	None	Meal Preference :	Regular
Credit Card:	XXXX-XXXX-XXXX S17	Special Needs:	None
Seat Selection:	AC166 1D , AC189 2C		

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - <u>Executive Class Flexible</u>	2558.00
Return Flight - <u>Executive Class Flexible</u>	2558.00
<u>Surcharges</u>	46.00

Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	35.00
<u>Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)</u>	625.55
<u>Air Travellers Security Charge (ATSC)</u>	14.25
Total airfare and taxes before options (per passenger)	5836.80
Number of passengers	1
Total	5836.80
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$5836.80

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$5836.80 (Airfare - per ticket)

Ticket number(s): 0142105327468

enRoute City Guide

Ottawa

Long tagged "the town that fun forgot," Canada's capital has made an art of defending itself against its reputation. While the postcard view - the Ottawa River, Parliament Hill, the politicians - tends to dominate the collective consciousness, that's only the beginning...

▶ [Read the complete guide](#)

What do you think of our new City Guide feature?



Fare Rules

Departing Flight Vancouver (YVR) To Ottawa (YOW) - **Executive Class Flexible**

Return Flight Ottawa (YOW) To Vancouver (YVR) - **Executive Class Flexible**

- **Changes:**
 - Changes are permitted and a change fee does not apply.
 - **Same-day standby** is permitted at no charge.
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **fully refundable** and **non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - However, when the original booking code is not available, the ticket may require an upgrade resulting in a higher fare. For travel between Canada and the USA, a higher fare may apply given that advance purchase may apply.
- **Complimentary advance seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- **Priority** check-in, boarding and baggage handling.
- **Access to Maple Leaf Lounges.**
- 150% Air Canada Status Miles.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: [A 'To-Do' List](#)

All passengers are advised to view the [Travel documentation](#) page for important information on identification required for travel.

Baggage Policy

[Carry-on baggage](#) | [Checked baggage](#)

Flight confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your [flight status online](#) at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.

Travel insurance

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance online from RBC Travel Insurance Company via Air Canada or by calling 1-866-610-7102. Enjoy your trip knowing you are properly protected.

Insurance.

Check-in and boarding times



Reduce your carbon footprint!

[Offset now](#) | [Learn more](#)

S15

Clark, Christy	Page Number	1	Invoice Nbr	1000077707
740-999 Canada Place	Guest Number	S22	Arrive Date	03-08-2012
Vancouver, AB V6C 3E1	Folio ID	A	Depart Date	03-09-2012
	No. Of Guest	(1)		
	Room Number	S22		
	Time	03-09-2012 07:10		

Invoice

Date	Reference	Description	Charges	Credits
		S.22		
03-08-2012	RT1622	Room	\$197.00	
03-08-2012	RT1622	Tax-HST Rooms	\$25.61	
03-09-2012	VI	Visa		
		** Total		S.22
		** Balance	\$0.00	

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I have agreed to delivery of The Globe and Mail. If refused, a \$1.00 (Mon to Fri) and \$2.00 (Sat) credit will be applied to my account.

5705 MIN
MLA - VISA



Where green ideas work

SMARTTEC Travel Confirmation

Traveller: Christy Clark ✓
Prepared By: May Lee

Purpose of travel: Business Mar.08.12 - Mar.09.12

SMARTTEC Confirmation Number: TEC0312000350579

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2012/03/08	Truck/SUV - Gasoline	Vancouver	Vancouver Airport	15.3	5.5	
2012/03/08	Airplane ✓	Vancouver Intl	Ottawa Intl	3,551.0	511.0	

Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2012/03/09	Airplane	Ottawa Intl	Vancouver Intl	3,551.0	511.0	
2012/03/09	Truck/SUV - Gasoline	Vancouver Airport	Vancouver	15.3	5.5	

Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2012/03/08	S.15	Ottawa	1	12.6

Total CO2 Equivalent Emissions: 1,045.5 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.