



Where ideas work

December 4, 2012.

File No.: 1385-20/Chin, Ben

S 22

Mr. Ben Chin

S 22

Dear Ben:

**Re: Order-In-Council Appointment
Director of Communications in the Office of the Premier**

I am pleased to confirm your appointment through Order-In-Council to the position of Director of Communications with the Premier's Office, effective December 3, 2012. Your salary will be \$4791.24 bi-weekly, which is \$125,000.00 annually.

You have been authorized to receive assistance toward relocation costs due to your move from Vernon to Victoria. This assistance is recoverable on a pro-rated basis should you resign prior to completing 24 months of service. Please ensure that you retain receipts for these expenses. Relocation is a taxable benefit and you will be taxed accordingly. You will need to sign the "New Appointees Relocation Assistance Application and Assignment of Wages Agreement."

The terms and conditions of your employment are equivalent to those established for Category C Employees. The terms and conditions of employment can be found at:

http://www2.gov.bc.ca/myhr/content_hub.page?ContentID=9430c0ca-3f1f-6d6c-82eb-ffd7a99cb29

I wish you success in your appointment. Please call me if you have any questions.

Sincerely,

Marilee Hermiston
Human Resource Service Representative
BC Public Service Agency

S 17

pc: Michelle Leamy, Director, Executive Operations

Leamy, Michelle T PREM:EX

From: Leamy, Michelle T PREM:EX
Sent: Wednesday, November 28, 2012 12:17 PM
To: Hermiston, Marilee PSA:EX
Subject: Staff Changes

Hi Marilee:

Please be advised that Ben Chin is being appointed Director of Communications in the Premier's Office effective December 3, 2012. His remuneration will begin at Step 5.

Thanks.

m



Personal and Confidential

November 28, 2012

Mr. Ben Chin

S 22

Dear Ben:

This letter confirms our intent to appoint you to the position of Director of Communications, Office of the Premier, effective December 3, 2012.

Your salary on appointment will be \$125,000.10 per annum. As discussed, you will be authorized to receive relocation assistance due to your move from Vernon to Victoria.

As a new employee, there are certain documents necessary to commence payroll and others that are required as a condition of employment. The documents will be given to you for completion as quickly as possible after your start date to ensure timely payroll processing. The *Public Service Act* requires that you swear or affirm an oath of employment. Your acceptance of this offer confirms your understanding of, and agreement to, comply with the Standards of Conduct for Public Service Employees.

Should you have any questions regarding the terms and conditions of employment or related matters, please contact Kim Haakstad or Michelle Leamy.

Congratulations on your appointment.

Yours truly,

A handwritten signature in black ink, appearing to be "Dan Doyle", with a long horizontal line extending to the right.

Dan Doyle
Chief of Staff, Office of Premier Christy Clark

Office of the
Premier

Mailing Address:
World Trade Centre
740 - 999 Canada Place
Vancouver BC V6C 3E1

Leamy, Michelle T PREM:EX

From: Leamy, Michelle T PREM:EX
Sent: Friday, November 30, 2012 4:53 PM
To: Hermiston, Marilee PSA:EX
Subject: Staff Changes

Hi Marilee:

Please be advised that Jennifer Chalmers (S 22) is being appointed Manager of Operations, Premier's Office, effective December 3, 2012. Her remunerations continues at Step 4.

Thanks.

m

Leamy, Michelle T PREM:EX

From: Leamy, Michelle T PREM:EX
Sent: Friday, November 30, 2012 4:55 PM
To: Hermiston, Marilee PSA:EX
Subject: Staff Changes

Hi Marilee:

Please be advised that Maclean Kay is being appointed Communications Coordinator, Premier's Office, effective December 3, 2012. His remuneration will begin at Step 4.

I will forward you his information so that an employee id can be generated next week.

Thanks.

m

Leamy, Michelle T PREM:EX

From: Leamy, Michelle T PREM:EX
Sent: Friday, November 30, 2012 4:52 PM
To: Hermiston, Marilee PSA:EX
Subject: Staff Changes

Hi Marilee:

Please be advised that Ken Dawson (S 22) is being appointed Director of Policy, Premier's Office, effective December 3, 2012. His remuneration will be Band E, Step 1.

Thanks.

m

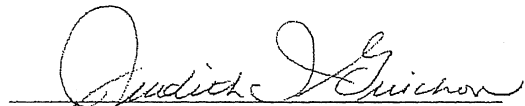
PROVINCE OF BRITISH COLUMBIA
ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No.

854

, Approved and Ordered


DEC - 3 2012


Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that the Schedule to Order in Council 71/2011 is amended by adding the following appointments:

Column 1 Person	Column 2 Position	Column 3 Premier/Minister	Column 4 Remuneration
CHIN, Ben	Director of Communications	Premier	Beginning at Step 5
DAWSON, Ken	Director of Policy	Premier	Beginning at Step 1
KAY, Maclean	Communications Coordinator	Premier	Beginning at Step 4
CHALMERS, Jennifer	Manager of Operations	Premier	Beginning at Step 4


Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: Public Service Act, R.S.B.C. 1996, c. 385, s. 15

Other: OIC 71/2011

November 30, 2012

RESUB/O/1127/2012/27

page 1 of 1

From: Tennant, Laura PREM:EX on behalf of Doyle, Dan PREM:EX
Sent: Monday, December 3, 2012 9:43 AM
To: LP Ministerial Assistants; LP Executive Assistants; LP Support Staff; LP Administrative Coordinators; 'liberalvictoriaoffice@leg.bc.ca'; XT:Abbott, G LP:IN; 'Barisoff, B'; 'Bell, P'; XT:Bloy, H LP:IN; XT:Bond, S LP:IN; 'Cadieux, Stephanie'; 'Chong, I'; XT:deJong, M LP:IN; XT:Falcon, K LP:IN; 'Lake, Terry'; 'Lekstrom, Blair'; 'McRae, Don'; 'Thomson, Steve'; 'Yamamoto, Naomi'; 'Yap, John'; 'Barnett, Donna'; XT:Bennett, B LP:IN; 'Cantelon, Ron'; XT:Coell, M LP:IN; 'Dalton, Marc'; 'Foster, Eric Bailey'; XT:Hansen, C LP:IN; XT:Hawes, R LP:IN; XT:Hayer, D LP:IN; 'Heed, Kash'; XT:Hogg, G LP:IN; 'Horne, Douglas'; 'Howard, Rob'; XT:Krueger, K LP:IN; 'Lee, R'; 'Les, J'; 'Letnick, Norm'; 'McIntyre, Joan'; 'Pimm, Pat'; XT:Reid, L LP:IN; 'Rustad, John'; 'Slater, John'; 'Stewart, Ben'; 'Stilwell, Moira'; XT:Sultan, R LP:IN; 'Thornthwaite, Jane'
Subject: Changes to Premier's Office Staff

To all MLAs and staff

Over the last few months, I've talked to many of you and sought your advice on how to build the Premier's Office to better meet the needs of the entire team. Today, I am proud to announce some staffing changes to our office, which, I believe, will help us deliver on our agenda for British Columbia.

Joining us as director of communications is Ben Chin. He's worked as a journalist for CTV, City and CBC, as well as director of media relations for Premier Dalton McGuinty and vice-president of communications for the Ontario Power Authority. Currently living in Vernon, he has most recently been working as a vice-president and advisor to Air Miles for Social Change. Ben brings valuable experience in both media and politics to the role. Please join me in welcoming Ben to our team.

Shane Mills will continue as director of issues management, Mike Morton as press secretary and along with Ben will provide strong leadership as we communicate our plan to keep British Columbia stable and growing.

Also joining the Premier's Office is Ken Dawson as director of policy, in which he will be responsible for coordinating overall policy development and policy initiatives for our office. Ken has done a great job as ministerial assistant, first to George Abbott and now Don McRae in education. Prior to joining government, Ken was a school trustee with a long history of service in the Comox Valley.

Other changes include Jennifer Chalmers moving to the new role of manager of operations in the Premier's Office. Previously, Jen has worked as a communications co-ordinator and executive assistant to the chief of staff.

Filling out the team is Maclean Kay, who will join us a communications co-ordinator. Currently, Maclean is the senior communications officer for the BC Government Caucus and prior to joining caucus had worked as a journalist with media outlets such as the Victoria Times-Colonist, Calgary Herald, Globe and Mail, Troy Media, and CBC Newsworld.

I'm more confident than ever that our team - all of us together - will be successful over the next few months as we focus on strengthening British Columbia's economy and strengthening B.C. families.

Regards,
DD