

**MINISTRY OF EDUCATION
BRIEFING NOTE**

PREPARED FOR: Honourable George Abbott, Minister, for **Information** at the request of Resource Management Division in preparation for a meeting with MLA John Horgan on May 31, 2011.

SUBJECT: Belmont Secondary School replacement and general information on School District No. 62 (Sooke) capital.

BACKGROUND:

- School District No. 62 (Sooke) has unbalanced capacity utilization at their schools — some schools are under-utilized and others are overcrowded and experiencing continued growth.
- In the district facilities plan submitted to the Ministry in 2008, and updated in February 2011, the district's latest enrolment projections indicate significant growth pressure at the elementary levels.
- In order to meet the need for elementary space, the Board has proposed a grade reconfiguration in the Belmont zone (Colwood, Langford, Highlands, Metchosin) from a K-6/7-9/10-12 to a K-5/6-8/9-12 model, and the replacement of the aging Belmont Secondary with two new secondary schools.
- In its 2010/11 Capital Plan submission, the Board requested an 1100 capacity replacement for Belmont Secondary and a new 800 capacity Westshore Secondary as its number one and two priorities, respectively.
- Through the Full Day Kindergarten initiative, the Sooke School District was approved for eight modular classrooms at six different schools and will be receiving 19 new classrooms via additions at four other schools.

DISCUSSION:

- Belmont Secondary opened in 1953 and has a capacity of 1,375 grade 10-12 students. The September 2010 enrolment is 1,324 and this is expected to decline until 2016, exceeding capacity at its current configuration in 2018.
- The District proposes to sell the existing Belmont site and contribute the proceeds as well as additional funds from the sale of surplus elementary sites toward the cost of the replacement Belmont Secondary. The District estimates the proceeds of the sale of the existing Belmont Secondary to be approximately \$17
- Ministry funding of \$88 million has been requested in the current capital plan to complete the two replacement schools.
- The District believes that both schools need to proceed at the same time.
- In a 2005 Facility Audit of 70 schools across the province, Belmont Secondary ranked 48th with a score of 50.3 percent, i.e. 47 schools across the province had lower facility audit scores. Of those, five have since been supported for upgrade or replacement and eight have been approved for construction.
- Ministry staff have been working with the district to review the plan relative to cost-effective solutions, and discuss how the reconfiguration plan will meet the current need for elementary school space.

- District enrolment for the school age population is projected to increase by 30% by 2018/19. However, at the secondary level, enrolment is expected to remain relatively constant through to 2018, then to increase through 2023.
- It should be noted that former ministers of education and Ministry staff have had several conversations with MLA Horgan. Most recently, he was briefed by Ministry staff in early 2011. Minister MacDiarmid also met with the Board Chair and senior district staff regarding the project in February 2011.

LINKS TO OTHER MINISTRIES: n/a

| | | |
|--|--------------------|---|
| Contact Information Resource Management Division 250-356-7814 | | Approved by: Approved via sharepoint |
| | ADM Initial | James Gorman Deputy Minister |
| | | Date signed: May 25, 2011 |

MINISTRY OF EDUCATION BRIEFING NOTE

PREPARED FOR: Keith Miller, Assistant Deputy Minister, for **Information** in preparation for a meeting with John Horgan, MLA (Juan de Fuca).

SUBJECT: Belmont Secondary School replacement and general information on School District No. 62 (Sooke) capital.

BACKGROUND:

- School District No. 62 (Sooke) has been experiencing unbalanced capacity utilization at their schools — some schools are under-utilized and others are experiencing overcrowding and continued growth.
- The Board addressed the situation in a long-range facilities plan submitted to the Ministry in 2007, by proposing the following:
 1. Reconfigure the Belmont Zone (Colwood, Langford, Highlands and Metchosin areas) from a K-6 / 7-9 / 10-12 model to a K-5 / 6-8 / 9-12 model;
 2. Close three elementary schools (Glen Lake, Sangster and Savory) and defer replacement of Millstream Elementary;
 3. Replace the aging Belmont Secondary with two new secondary schools, an 800-student capacity school in the Royal Bay area of Colwood, and a 1,100-student capacity Belmont School on the Glen Lake school site in Langford;
 4. Consolidate at least two elementary schools in the Milnes Landing Zone (Sooke and Port Renfrew) and build a new 350-student capacity elementary school in the Sunriver housing area.

DISCUSSION:

- The District proposes to finance the new Belmont Secondary from the proceeds of the sale of the existing Belmont site, as well as contribute additional funds from the sale of other elementary sites. Declining property values may impact this plan; however, construction costs are also projected to decline, which may protect the net contribution from the proceeds.
- The District estimates the proceeds of the sale of the existing Belmont Secondary and other sites to be approximately \$17 million. Ministry funding of \$87 million has been requested in the current capital plan to complete the replacement schools.
- The District has agreed to procure both the Royal Bay and Belmont schools through the design/build process in association with Partnerships BC and undertake to complete the schools within 90 percent of the approved Ministry unit rate.
- Citing enrolment pressures at the secondary level, the District believes that both schools need to proceed at the same time.
- The District has held extensive community consultation and has commenced the implementation of their plan with the closure of Glen Lake School in June 2008.
- The City of Langford has endorsed the plan and will support zoning for the highest and best use for the existing Belmont site, and is developing a \$15 million City Centre Park sports complex adjacent to the Glen Lake site.
- The City of Colwood has agreed to provide and develop additional land adjacent to the Royal Bay school site.

- Colwood's West Shore Parks and Recreation Society is planning to construct two sports fields on the Royal Bay school site.
- The Board was granted local borrowing authority for up to \$3 million and has acquired an additional parcel of land adjacent to the Glen Lake site from a local developer. The additional land was needed to ensure the site meets the requirements for a secondary school of the proposed capacity.
- Belmont Secondary has a capacity of 1,375 grade 10-12 students with a September 2010 enrolment of 1,324. The school opened in 1953 and has a facility audit score of 50.3%, based on an audit conducted in 2005.
- The Board first requested replacement of the school as the first priority in its 2006/07 capital plan.
- District enrolment for the school age population is projected to increase by over 30% by 2023. However, at the secondary level, enrolment is expected to remain relatively constant through to 2018, then to increase through 2023. The Sooke School District's capital plan indicates a projected enrolment for Belmont in 2017/18 to be 1371.
- In its 2010/11 Capital Plan submission, the Board requested an 1100 capacity replacement for Belmont Secondary and a new 800 capacity Westshore Secondary as its number one and two priorities, respectively.

LINKS TO OTHER MINISTRIES: n/a

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|------------------------------|-------------|---|
| <u>Contact Information</u> | | Approved by: |
| Resource Management Division | ADM Initial | Keith Miller Assistant Deputy Minister |
| 356-7814 | | Date signed: not signed; info only for meeting |

MINISTRY OF EDUCATION BRIEFING NOTE

PREPARED FOR: Honourable Margaret MacDiarmid, Minister, for **Information**, at the request of staff for a meeting with Board and District officials from School District No. 62 (Sooke).

SUBJECT:

- 1.) Replacement of Belmont Senior Secondary School
- 2.) Business Plan – seeking approval to use land capital funds for planning
- 3.) Full Day Kindergarten

BACKGROUND:

Belmont Secondary School Replacement

- Belmont Secondary School, built in 1953, has a capacity of 1375 grade 10-12 students with a September 2009 enrolment of 1327.
- The Sooke Board of Education wishes to replace Belmont Secondary with two new schools to better serve the growing student population in that part of the district.
- The Board's plan is to build two replacement secondary schools: one at a capacity of 1100 students on the site of the recently-closed Glen lake Elementary School; the second at a capacity of 800 students on a Board-owned site in the Royal Bay area of Colwood. It is the Board's intent to dispose of the existing Belmont site and apply the expected proceeds

S17

- Replacement of Belmont Secondary has been the top priority of the Board in its capital plan submissions since 2006/07. However neither has been supported due to competing priorities.
- In a 2005 Facility Audit of 73 schools across the province, Belmont Secondary ranked 51st with a score of 50.3 percent, i.e. 50 schools across the province had lower facility audit scores. Of those, eight have since been supported for upgrade or replacement and five have been approved for construction.

S13, S17

- On March 4, 2010, the Minister approved the Sooke Board's request to borrow up to \$3 million to finance the site acquisition costs of this future replacement project. The site acquisition and accumulated interest costs will be treated as eligible capital expenditures should the replacement of Belmont Secondary on the two sites be approved at a future date.

Land Capital

- In a January 12, 2010 letter, the Board Chair indicated that the district would be using \$1.5 million in School Site Acquisition Charge (SSAC) funding toward the purchase price of the

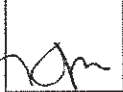

additional land adjacent to the closed Glen Lake School, the desired site of the replacement Belmont High School.

- It is not possible to use SSAC funds for planning activities; planning can only be considered when a project is supported in a capital plan, against competing priorities.

Full Day Kindergarten

- The Sooke School District has been approved for eight modular classrooms at six different schools and will be receiving 19 new classrooms via additions at four other schools.

LINKS TO OTHER MINISTRIES: n/a

| | | |
|--|---|---|
| <u>Contact Information</u> Resource Management Div. 356-7814 |  | Approved by:  |
| | ADM Initial | James Gorman Deputy Minister |
| | | Date signed: June 14/10 |

MINISTRY OF EDUCATION BRIEFING NOTE

PREPARED FOR: Honourable Margaret MacDiarmid, Minister, for **Information** at the request of Resource Management Division in preparation for a meeting with John Horgan, MLA (Juan de Fuca) on March 9, 2010.

SUBJECT: Belmont Secondary School replacement and general information on School District No. 62 (Sooke) capital.

BACKGROUND:

- School District No. 62 (Sooke) has been experiencing unbalanced capacity utilization at their schools — some schools are under-utilized and others are experiencing overcrowding and continued growth.
- The Board addressed the situation in a long-range facilities plan submitted to the Ministry in 2007, by proposing the following:
 1. Reconfigure the Belmont Zone (Colwood, Langford, Highlands and Metchosin areas) from a K-6 / 7-9 / 10-12 model to a K-5 / 6-8 / 9-12 model;
 2. Close three elementary schools (Glen Lake, Sangster and Savory) and defer replacement of Millstream Elementary;
 3. Replace the aging Belmont Secondary with two new secondary schools, an 800-student capacity school in the Royal Bay area of Colwood, and a 1,100-student capacity Belmont School on the Glen Lake school site in Langford;
 4. Consolidate at least two elementary schools in the Milnes Landing Zone (Sooke and Port Renfrew) and build a new 350-student capacity elementary school in the Sunriver housing area.

DISCUSSION:

- The District proposes to finance the new Belmont Secondary from the proceeds of the sale of the existing Belmont site, as well as contribute additional funds from the sale of other elementary sites. Declining property values may impact this plan; however, construction costs are also projected to decline, which may protect the net contribution from the proceeds.
- The District estimates the proceeds of the sale of the existing Belmont Secondary and other sites to be approximately \$17 Ministry funding of \$91 million has been requested in the current capital plan to complete the replacement schools.
- The District has agreed to procure both the Royal Bay and Belmont schools through the design/build process in association with Partnerships BC and undertake to complete the schools within 90 percent of the approved Ministry unit rate.
- Citing enrolment pressures at the secondary level, the District believes that both schools need to proceed at the same time.
- Since the Plan was submitted to the Ministry, the district has held extensive community consultation and has commenced the implementation of their plan with the closure of Glen Lake School in June 2008.
- The City of Langford has endorsed the plan and will support zoning for the highest and best use for the existing Belmont site, and is developing a \$15 million City Centre Park sports complex adjacent to the Glen Lake site.

- The City of Colwood has agreed to provide and develop additional land adjacent to the Royal Bay school site.
- Colwood's West Shore Parks and Recreation Society is planning to construct two sports fields on the Royal Bay school site.
- The School District is acquiring an additional parcel of land adjacent to the Glen Lake site from a local developer. The additional land was needed to ensure the site meets the requirements for a secondary school of the proposed capacity. This land acquisition is very close to completion, as negotiations are complete and the deal is now being closed by their lawyers. The Board has recently been granted local borrowing authority for up to \$3 million as part of this plan.
- Belmont Secondary has a capacity of 1,375 grade 10-12 students with a September 2009 enrolment of 1,326. The school opened in 1953 and has a facility audit score of 50.3%, based on an audit conducted in 2005.
- The Board requested replacement of the school as the first priority in its 2006/07 capital plan.
- District enrolment for the school age population is projected to increase by over 30% by 2023. However, at the secondary level, enrolment is expected to remain relatively constant through to 2018, then to increase through 2023. The SD62 capital plan indicates a projected enrolment for Belmont in 2017/18 to be 1371.
- In its 2009/10 Capital Plan submission, the Board requested an 1100 capacity replacement for Belmont Secondary and a new 800 capacity Westshore Secondary as its number one and two priorities, respectively.

LINKS TO OTHER MINISTRIES: n/a

| | | |
|------------------------------|-------------|---------------------------------|
| <u>Contact Information</u> | | Approved by: |
| Resource Management Division | ADM Initial | James Gorman Deputy Minister |
| 356-7814 | | Date signed: March 8/10 |

LEVEL 1 AUDIT, AUGUST 23, 2005

Attending: Tom Bowen, MAIBC, MRAIC, Killick Metz Bowen Rose Architects Planners Inc.
Steven McNicholls, P.Eng., Rocky Point Engineering
Hans Schneider, Facilities Manager, Sannich - Retired
Glenn Whiteley, Facilities Supervisor, School District #62 Sooke

The Ministry of Education has commissioned KMBR, Rocky Point Engineering and Hans Schneider to audit all schools in the Province in the 2005 list for audits. This will provide a consistent comparison of all schools, included in the Audit Summary this year is the weighted scores for each item. (The Ministry previously provided these weighted scores) so the Audit scores will reflect the final scores of previous years not the previous years audit sheets. The audit does not rate the building seismically, this is a product of the Seismic Assessments.

Summary

Original documents reviewed:

- .1 Facility Audit dated April 2000 by the District's own personnel - 57%
- .2 TBKG - Life Cycle Cost Report - August 12, 2005
- .3 Advanced Architecture Inc. - Facility Review - no date
- .4 Spar Consultants - Seismic Assessment of S.D. 62 School - Sept. 2004
- .5 Preliminary Structural Findings Feasibility Report for Upgrade/Replacement - Stantec - July 4/05
- .6 Mechanical Systems Assessment Report - Keen Engineering - June 30, 2005

Capacity: 1400, Enrollment: 1650

Gross Area: 15,733 m²

Age: Belmont Original Building - 1953 & 1956 - 1965, 71, 74 & 76 Additions, 1979 Band Room. There are portables on site.

Fisher Jr. Original Building - 1959 & 1961 - 1967, 69 Additions

1976 - Central Linkage Block - Belmont is the result of connecting 2 separate schools together into one over a City block long.

This large structure is seismically weak and generally rates moderate / high risk. HVAC system has been totally upgraded in 2001. Building envelope with relatively large areas of single glazing and lack of insulation in walls is poor energy wise - worst in the District. Electrical, communication and safety systems need upgrading.

The School District's concept is to replace with a 1200 student school.

| Comments | |
|---|--|
| 62 - BELMONT SECONDARY - 6262013 | |
| Please comment on this building's main deficiencies: | |
| One | The structure is weak seismically. |
| Two | The ventilation system has many short comings and poor controls. |
| Three | Plumbing piping and fixtures old and subject to failure. |
| Four | The building envelope is very weak thermally, especially windows. |
| Five | Systems such as fire alarm, exit and emergency lighting old and unreliable. |
| Six | Although there are elevators and lifts, expanse of building and items such as hardware do not make it very accessible. |
| Seven | Some finishing upgrades required. |

Facility Audit Summary

| SCHOOL DISTRICT 62 | | BELMONT SECONDARY | | | | |
|----------------------------|--|-------------------------------------|-----------------------------------|----------------|---------------|--------|
| (SOOKE) | | Secondary School Weighting | | | | |
| | | | Weight | Weighted Score | Maximum Score | |
| A. Substructure | Foundations | Standard Foundations | 5 | 3.70% | 1.85 | 3.69 |
| | | Slab on Grade | 5 | 2.30% | 1.15 | 2.29 |
| B. Shell | Superstructure | Floor Construction | 5 | 6.80% | 3.39 | 6.78 |
| | | Roof Construction | 5 | 8.30% | 4.14 | 8.28 |
| | Exterior Closure | Exterior Walls | 4 | 8.00% | 3.19 | 7.98 |
| | | Exterior Windows | 4 | 2.10% | 0.84 | 2.09 |
| | | Exterior Doors | 5 | 1.70% | 0.85 | 1.70 |
| | Roofing | Roof Coverings | 5 | 5.30% | 2.64 | 5.29 |
| | | Roof Opening | 3 | 0.30% | 0.09 | 0.30 |
| | | Projections | 4 | 0.90% | 0.36 | 0.90 |
| C. Interiors | Interior Construction | Fixed and Moveable Partitions | 5 | 8.30% | 4.14 | 8.28 |
| | | Interior Doors | 5 | 1.70% | 0.85 | 1.70 |
| | | Specialties | 5 | 0.80% | 0.40 | 0.80 |
| | Staircases | Stair Construction | 6 | 0.40% | 0.24 | 0.40 |
| | | Stair Finishes | 6 | 0.50% | 0.30 | 0.50 |
| | Interior Finishes | Wall Finishes | 5 | 1.80% | 0.90 | 1.80 |
| | | Floor Finishes | 5 | 4.80% | 2.39 | 4.79 |
| | | Ceiling Finishes | 4 | 3.30% | 1.32 | 3.29 |
| D. Services | Plumbing | Plumbing Fixtures | 4 | 2.97% | 1.18 | 2.96 |
| | | Domestic Water Distribution | 5 | 1.30% | 0.65 | 1.30 |
| | | Sanitary Waste | 5 | 0.62% | 0.31 | 0.62 |
| | | Rain Water Drainage | 5 | 0.71% | 0.35 | 0.71 |
| | | Special Plumbing Systems | 2 | 0.11% | 0.02 | 0.11 |
| | HVAC | Energy Supply | 3 | 0.35% | 0.10 | 0.35 |
| | | Heat Generating Systems | 7 | 3.14% | 2.19 | 3.13 |
| | | Cooling Generating Systems | 7 | 1.64% | 1.14 | 1.64 |
| | | Distribution Systems | 7 | 4.48% | 3.13 | 4.47 |
| | | Terminal and Package Units | 5 | 1.55% | 0.77 | 1.55 |
| | | Controls and Instrumentation | 4 | 1.50% | 0.60 | 1.50 |
| | | Special HVAC Systems & Equipment | 7 | 0.00% | 0.00 | 0.00 |
| | | Fire Protection | Fire Protection Sprinkler Systems | 7 | 2.00% | 1.40 |
| | | Stand-Pipe and Hose Systems | | 0.00% | 0.00 | 0.00 |
| | Electrical | Electrical Service and Distribution | 5 | 1.80% | 0.90 | 1.80 |
| | | Lighting and Branch Wiring | 5 | 6.30% | 3.14 | 6.28 |
| | | Communication and Security Systems | 5 | 4.20% | 2.09 | 4.19 |
| | | Special Electrical Systems | | 0.00% | 0.00 | 0.00 |
| E. Equipment & Furnishings | Furnishings | Fixed Furnishings | 5 | 6.60% | 3.29 | 6.58 |
| | | Moveable Furnishings | 5 | 0.00% | 0.00 | 0.00 |
| F. Building Siteworks | Site Improvements | Roadways | 7 | 0.00% | 0.00 | 0.00 |
| | | Parking Lots | 6 | 0.00% | 0.00 | 0.00 |
| | | Pedestrian Paving | 6 | 0.00% | 0.00 | 0.00 |
| | | Rain Water Drainage | 5 | 0.00% | 0.00 | 0.00 |
| | | Site Development | 5 | 0.00% | 0.00 | 0.00 |
| | | Landscaping | 4 | 0.00% | 0.00 | 0.00 |
| | Site Civil / Mechanical / Electrical Utilities | Water Supply & Distribution Systems | 7 | 0.00% | 0.00 | 0.00 |
| | | Sanitary Sewer Systems | 5 | 0.00% | 0.00 | 0.00 |
| | | Storm Sewer Systems | 5 | 0.00% | 0.00 | 0.00 |
| | Electrical Supply | 5 | 0.00% | 0.00 | 0.00 | |
| Total Score | | | 234 | | | |
| Audit Score | | | 50.9% | | 50.3% | 100.0% |

Facility Audit Summary 2006

District No. 62 6262013 BELMONT SECONDARY

| | | | |
|------------------------------|--|--------------------------------------|-----|
| A. Substructure | Foundations | Standard Foundations | 10 |
| | | Slab On Grade | 9 |
| B. Shell | Superstructure | Floor Construction | 7 |
| | | Roof Construction | 7 |
| | Exterior Closure | Exterior Walls | 7 |
| | | Exterior Windows | 8 |
| | | Exterior Doors | 6 |
| | Roofing | Roof Covering | 7 |
| | | Roof Opening | 7 |
| | | Projections | 7 |
| C. Interiors | Interior Construction | Fixed And Moveable Partitions | 7 |
| | | Interior Doors | 7 |
| | | Specialties | 4 |
| | Staircases | Stair Construction | 6 |
| | | Stair Finishes | 5 |
| | Interior Finishes | Wall Finishes | 6 |
| | | Floor Finishes | 5 |
| | | Ceiling Finishes | 3 |
| D. Services | Plumbing | Plumbing Fixtures | 4 |
| | | Domestic Water Distribution | 6 |
| | | Sanitary Waste | 6 |
| | | Rain Water Drainage | 4 |
| | | Special Plumbing Systems | 0 |
| | HVAC | Energy Supply | 6 |
| | | Heat Generating Systems | 5 |
| | | Cooling Generating Systems | 8 |
| | | Distribution Systems | 5 |
| | | Terminal And Package Units | 5 |
| | | Controls And Instrumentation | 7 |
| | | Special HVAC Systems And Equipment | 0 |
| | Fire Protection | Fire Protection Sprinkler Systems | 8 |
| | | Stand Pipe And Hose Systems | N/A |
| | | Fire Protection Specialties | 8 |
| | | Special Fire Protection Systems | 8 |
| | Electrical | Electrical Service And Distribution | 3 |
| | | Lighting And Branch Wiring | 3 |
| | | Communication And Security Systems | 3 |
| | | Special Electrical Systems | 4 |
| E. Equipment and Furnishings | Furnishings | Fixed Furnishings | 7 |
| | | Movable Furnishings | 7 |
| F. Special Construction | Special Construction | Integrated Construction | 8 |
| | | Special Controls And Instrumentation | 0 |
| G. Building Siteworks | Site Improvements | Roadways | 7 |
| | | Parking Lots | 5 |
| | | Pedestrian Paving | 6 |
| | | Rain Water Damage | 7 |
| | | Site Development | 5 |
| | | Landscaping | 5 |
| | Site Civil / Mechanical Electrical Utilities | Water Supply & Distribution Systems | 8 |
| | | Sanitary Sewer Systems | 8 |
| | | Storm Sewer Systems | 3 |
| | | Fuel Supply | N/A |
| | | Electrical Supply | 5 |
| | | | |
| | | Total Score | 292 |
| | | Maximum Score* | 510 |
| | | Percentage** | 57% |

* 10 per element excluding any rated as "N/A"

Facility Audit Summary: Comments

District No. 62 6262013 BELMONT SECONDARY

| | |
|--|--|
| <p>Foundation</p> <p>Superstructure</p> <p>Exterior Closure</p> <p>Roofing</p> <p>Interior Construction</p> <p>Staircases</p> <p>Interior Finishes</p> <p>Plumbing</p> <p>HVAC</p> <p>Air Handling System</p> <p>Fire Protection</p> <p>Electrical</p> <p>Furnishings</p> <p>Special Construction</p> <p>Site Improvements</p> <p>Site Civil</p> <p>Disabled Requirement</p> | <p>Some minor settling in some slab-on-grade areas.</p> <p>S.E. wing - still joists and decking, rest of building wood frame construction.</p> <p>Combination & wood frame, cone block. Exterior doors in admin/ library area are in need of replacement.</p> <p>Very little T & G roofing left. Most roof is now torch on.</p> <p>Chalkboards need to be replaced or changed to whiteboards.</p> <p>Some treads need replacing.</p> <p>Some carpeting remaining. Lino in hallways at end of serviceable life. Ceiling tile old and deteriorating contributing to IAQ problems.</p> <p>There are 2 boiler rooms. There are 2CB boilers in each end. The two 70 HP boilers are not operational. Boilers need replacing. The central system is Honeywell DDC. Each classroom has pneumatic stats & other controls. These controls are old and need</p> <p>Shops in process for ventilation upgrade.</p> <p>Gravel parking lot failing, moderate patching of older asphalt required, lower field unusable at times due to poor drainage. Front irrigation and lower field irrigation require upgrade. Upper & center field re-built in '94.</p> |
| General Comments | <p>Some toilets, sink, basins, drinking fountains, toilet flush valves, shower valves, missing valves for showers. Some urinal tanks are old and have no timer to control water flow. Install reduced pressure back flow assembly on boiler feeds.</p> <p>Roof drains and rain water leader are old and plug up. Storm drains and rockpits are not working. One is plugged. Janitor sink faucet and hosebibbs have no vacuum breaker. Some water pipes hot and cold no insulation. Some water lines are too small. South end doesn't have enough hot water at times.</p> <p>There are no refuge areas provided on the North end of the school. The South end does have 2 refuge areas.</p> <p>Fire alarm panel has 2 schools joined together and is very overcrowded and at times very finicky. Most dist panels are physically full to capacity.</p> |

Facility Audit Summary

2000

District No. 61 6161024 OAK BAY SECONDARY (WEST WING)

| | | | |
|------------------------------------|--|--------------------------------------|-----|
| A. Substructure | Foundations | Standard Foundations | 1 |
| | | Slab On Grade | 2 |
| B. Shell | Superstructure | Floor Construction | 2 |
| | | Roof Construction | 3 |
| | Exterior Closure | Exterior Walls | 4 |
| | | Exterior Windows | 4 |
| | | Exterior Doors | 4 |
| | Roofing | Roof Covering | 6 |
| | | Roof Opening | N/A |
| | | Projections | N/A |
| C. Interiors | Interior Construction | Fixed And Moveable Partitions | 5 |
| | | Interior Doors | 5 |
| | | Specialties | N/A |
| | Staircases | Stair Construction | 6 |
| | | Stair Finishes | 6 |
| | Interior Finishes | Wall Finishes | 5 |
| | | Floor Finishes | 5 |
| | | Ceiling Finishes | 3 |
| D. Services | Plumbing | Plumbing Fixtures | 2 |
| | | Domestic Water Distribution | 2 |
| | | Sanitary Waste | 3 |
| | | Rain Water Drainage | 3 |
| | | Special Plumbing Systems | N/A |
| | HVAC | Energy Supply | 2 |
| | | Heat Generating Systems | 3 |
| | | Cooling Generating Systems | N/A |
| | | Distribution Systems | 3 |
| | | Terminal And Package Units | 3 |
| | | Controls And Instrumentation | 1 |
| | | Special HVAC Systems And Equipment | N/A |
| | Fire Protection | Fire Protection Sprinkler Systems | 2 |
| | | Stand Pipe And Hose Systems | 2 |
| | | Fire Protection Specialties | N/A |
| | | Special Fire Protection Systems | N/A |
| | Electrical | Electrical Service And Distribution | 2 |
| | | Lighting And Branch Wiring | 2 |
| Communication And Security Systems | | 1 | |
| Special Electrical Systems | | N/A | |
| E. Equipment and Furnishings | Furnishings | Fixed Furnishings | 3 |
| | | Movable Furnishings | 4 |
| F. Special Construction | Special Construction | Integrated Construction | N/A |
| | | Special Controls And Instrumentation | N/A |
| G. Building Siteworks | Site Improvements | Roadways | 5 |
| | | Parking Lots | 4 |
| | | Pedestrian Paving | 4 |
| | | Rain Water Damage | 6 |
| | | Site Development | 5 |
| | | Landscaping | 3 |
| | Site Civil / Mechanical Electrical Utilities | Water Supply & Distribution Systems | 3 |
| | | Sanitary Sewer Systems | 5 |
| | | Storm Sewer Systems | 5 |
| | | Fuel Supply | 5 |
| | | Electrical Supply | 2 |
| | | | |
| | | Total Score | 146 |
| | | Maximum Score* | 420 |
| | | Percentage** | 35% |

* 10 per element excluding any rated as "N/A"

Facility Audit Summary

District No. 61 6161024 OAK BAY SECONDARY (EAST WING)

| | | | |
|------------------------------|--|--------------------------------------|-----|
| A. Substructure | Foundations | Standard Foundations | 1 |
| | | Slab On Grade | 1 |
| B. Shell | Superstructure | Floor Construction | 2 |
| | | Roof Construction | 3 |
| | Exterior Closure | Exterior Walls | 4 |
| | | Exterior Windows | 4 |
| | | Exterior Doors | 4 |
| | Roofing | Roof Covering | 5 |
| | | Roof Opening | N/A |
| | | Projections | N/A |
| C. Interiors | Interior Construction | Fixed And Moveable Partitions | 5 |
| | | Interior Doors | 5 |
| | | Specialties | N/A |
| | Staircases | Stair Construction | 6 |
| | | Stair Finishes | 6 |
| | Interior Finishes | Wall Finishes | 4 |
| Floor Finishes | | 4 | |
| Ceiling Finishes | | 3 | |
| D. Services | Plumbing | Plumbing Fixtures | 2 |
| | | Domestic Water Distribution | 2 |
| | | Sanitary Waste | 3 |
| | | Rain Water Drainage | 3 |
| | | Special Plumbing Systems | N/A |
| | HVAC | Energy Supply | 2 |
| | | Heat Generating Systems | 3 |
| | | Cooling Generating Systems | N/A |
| | | Distribution Systems | 3 |
| | | Terminal And Package Units | 2 |
| | | Controls And Instrumentation | 1 |
| | | Special HVAC Systems And Equipment | N/A |
| | Fire Protection | Fire Protection Sprinkler Systems | 1 |
| | | Stand Pipe And Hose Systems | 2 |
| | | Fire Protection Specialties | N/A |
| | | Special Fire Protection Systems | N/A |
| Electrical | Electrical Service And Distribution | 2 | |
| | Lighting And Branch Wiring | 2 | |
| | Communication And Security Systems | 1 | |
| | Special Electrical Systems | N/A | |
| E. Equipment and Furnishings | Furnishings | Fixed Furnishings | 2 |
| | | Movable Furnishings | 3 |
| F. Special Construction | Special Construction | Integrated Construction | N/A |
| | | Special Controls And Instrumentation | N/A |
| G. Building Siteworks | Site Improvements | Roadways | 5 |
| | | Parking Lots | 4 |
| | | Pedestrian Paving | 4 |
| | | Rain Water Damage | 6 |
| | | Site Development | 5 |
| | | Landscaping | 3 |
| | Site Civil / Mechanical Electrical Utilities | Water Supply & Distribution Systems | 3 |
| | | Sanitary Sewer Systems | 5 |
| | | Storm Sewer Systems | 5 |
| | | Fuel Supply | 5 |
| | | Electrical Supply | 2 |
| | | | |
| | | Total Score | 138 |
| | | Maximum Score* | 420 |
| | | Percentage** | 33% |

* 10 per element excluding any rated as "N/A"

**MINISTRY OF EDUCATION
BRIEFING NOTE**

PREPARED FOR: Honourable Margaret MacDiarmid, Minister, for **Information**, at the request of the Capital Funding Unit, Resource Management Division.

SUBJECT: Borrowing Authority – Belmont Secondary School Replacement Site
School District No. 62 (Sooke).

BACKGROUND:


- Belmont Secondary School, built in 1953, has a capacity of 1375 grade 10-12 students with a September 2009 enrolment of 1327.
- The Sooke Board of Education wishes to replace Belmont Secondary with two new high schools to better serve the growing student population in that part of the district: Belmont Secondary and a new school in the Royal Bay area.
- The District's plan is to relocate the Belmont replacement school to the site of the former Glen Lake Elementary School, which closed in June 2008.
- Replacement of Belmont Secondary with two new high schools has been the top priority of the Board in its capital plan submissions since 2006/07. However neither has been supported due to competing priorities.
- The District requires an additional parcel of land adjacent to the site in order to ensure the site is of sufficient size to meet Ministry standards for a high school of its intended capacity.
- The District has been working with the developer of the adjacent land to determine a fair price for the additional parcel.

DISCUSSION:

- In a letter to the Sooke Board of Education dated September 1, 2009, the Board was asked to provide details of the anticipated cost and appraised value of the property.
- The Board responded on January 12, 2010 providing the required information. Copies of these letters are attached.
- The existing elementary site is 6.52 acres. The proposed site acquisition is 5.46 acres. With a combined site size of 11.98 acres.
- Due to elevation changes and rights-of-way restraints, the buildable portion of the combined site would be 8.86 acres which is less than the required size of 13.1 acres for a school of the proposed 1,100 capacity.
- The constrained size will not accommodate playing fields however new artificial turf sports fields are available for school use on city owned and developed land adjacent to the school site.

Attachments

LINKS TO OTHER MINISTRIES: n/a

| | | |
|--|----------------|---|
| <u>Contact Information</u> Resource Management Div. 356-7814 | | Approved by:  |
| | ADM Initial | James Gorman Deputy Minister |
| | | Date signed: Feb. 18, 2010 |

**MINISTRY OF EDUCATION
BRIEFING NOTE**

| |
|-----------------|
| Copies to: |
| Minister |
| Deputy Minister |
| PAB |
| Branch File |
| Branch Day |

PREPARED FOR: Honourable Margaret MacDiarmid, Minister, for **Information** at the request of staff in preparation for a meeting with the Mayor of Colwood, David Saunders, and the Mayor of Langford, Stewart Young, on Tuesday, September 22, 2009.

SUBJECT: School site issues in School District No. 62 (Sooke)

BACKGROUND:

- The Sooke School District has requested a replacement for Belmont Secondary as the number one priority in their 2009/2010 capital plan submission. The project has been the district's highest priority for the past three years, but is as yet not supported for funding.
- The district plans to replace the school in two locations: one, Westshore Secondary, on a site at Royal Bay, currently owned by the board, and a second, Belmont Secondary, on the site of the former Glen Lake Elementary School, which closed in June 2008.
- The School District has worked cooperatively with the City of Langford in planning their facility needs.
- The Glen Lake Elementary site is a choice location for the new Belmont Secondary School because of its close proximity to city-owned recreation fields and facilities.
- The School District requires an additional parcel of land adjacent to the Glen Lake site in order to ensure the site is of sufficient size to meet Ministry of Education standards for a secondary school of its intended capacity.
- The estimated cost of the new Westshore Secondary is \$39 million and the Belmont Secondary replacement is \$52 million. The School District is planning to sell the current site of Belmont Secondary and intends to use the proceeds of the sale to offset a portion of the costs of the new schools.

DISCUSSION:

- The additional parcel of land required for the Glen Lake site is part of a larger parcel.
- The adjacent land on the Glen Lake site is part of a larger parcel owned by developer Westhills Land Corporation/Quadra Pacific Property Corporation (Westhills).
- Ministry staff are aware of an apparent provision in an agreement between the City of Langford and Westhills requiring the developer to sell the land in question to the School District at market value.

S13, S17

LINKS TO OTHER MINISTRIES: N/A

| | | |
|--|----------------|---|
| <u>Contact Information</u> Resource Management Division Phone: 356-7814 | | Approved by: <i>Original Signed by</i> |
| | ADM Initial | James Gorman Deputy Minister |
| | | Date signed: SEP 18 2009 |

**MINISTRY OF EDUCATION
BRIEFING NOTE**

| |
|-----------------|
| Copies to: |
| Minister |
| Deputy Minister |
| PAB |
| Branch File |
| Branch Day |

PREPARED FOR: Honourable Margaret MacDiarmid, Minister, for **Information** at the request of Resource Management Division in preparation for a meeting with John Horgan, MLA, on Wednesday, September 23, 2009.

SUBJECT: Belmont Secondary School replacement and general information on School District 62 (Sooke) capital.

BACKGROUND:

- School District No. 62 (Sooke) has been experiencing unbalanced capacity utilization at their schools — some schools are under-utilized and others are experiencing overcrowding and continued growth.
- The Board addressed the situation in a long-range facilities plan submitted to the Ministry in 2007, by proposing the following:
 1. Reconfigure the Belmont Zone (Colwood, Langford, Highlands and Metchosin areas) from a K-6 / 7-9 / 10-12 model to a K-5 / 6-8 / 9-12 model;
 2. Close three elementary schools (Glen Lake, Sangster and Savory) and defer replacement of Millstream Elementary;
 3. Replace the aging Belmont Secondary with two new secondary schools, an 800-student capacity school in the Royal Bay area of Colwood, and a 1,100 capacity Belmont School on the Glen Lake school site in Langford;
 4. Consolidate at least two elementary schools in the Milnes Landing Zone (Sooke and Port Renfrew) and build a new 350 capacity elementary school in the Sunriver housing area.

DISCUSSION:

- The District proposes to finance the new Belmont Secondary from the proceeds of the sale of the existing Belmont site, as well as contribute additional funds from the sale of other elementary sites. Declining property values may impact this plan; however, construction costs are also projected to decline, which may protect the net contribution from the proceeds. The Board will request temporary local borrowing authority as a first step in this plan.
- The District estimates the proceeds of the sale of the existing Belmont Secondary and other sites to be approximately \$17 Ministry funding of \$91 million has been requested in the current capital plan to complete the replacement schools.
- The District has agreed to procure both the Royal Bay and Belmont schools through the design/build process in association with Partnerships BC and undertake to complete the schools within 90 percent of the approved Ministry unit rate.
- Citing enrolment pressures at the secondary level, the District believes that both schools need to proceed at the same time.
- Since the Plan was submitted to the Ministry, the district has held extensive community consultation and has commenced the implementation of their plan with the closure of Glen Lake School in June, 2008.

- The City of Langford has endorsed the plan and will support zoning for the highest and best use for the existing Belmont site, and is developing a \$15 million City Centre Park sports complex adjacent to the Glen Lake site.
- The City of Colwood has agreed to provide and develop additional land adjacent to the Royal Bay school site.
- Colwood's West Shore Parks and Recreation Society is planning to construct two sports fields on the Royal Bay school site in 2009.

S13, S17

- Belmont Secondary has a capacity of 1,575 grade 10-12 students with a September 2006 enrolment of 1342. The school opened in 1953 and has a facility audit score of 50.3%.
- The Board requested replacement of the school as the first priority in its 2006/07 capital plan; however, the project was not supported due to competing priorities.
- District enrolment at the secondary level is expected to remain relatively constant over the next ten years.
- In its 2009/10 Capital Plan submission, the Board requested a replacement for Belmont Secondary and a new Westshore Secondary as its number one and two priorities, respectively. However, the Ministry is still awaiting the Project Identification Reports for these two projects, as well as the updated business plan.

LINKS TO OTHER MINISTRIES: n/a

| | | |
|--|-------------|--|
| <u>Contact Information</u> | | Approved by: |
| Resource Management Division 356-7984 | ADM Initial | <i>Original Signed by</i> James Gorman Deputy Minister |
| | | Date signed: SEP 21 2009 |

**MINISTRY OF EDUCATION
BRIEFING NOTE**

| |
|-----------------|
| Copies to: |
| Minister |
| Deputy Minister |
| PAB |
| Branch File |
| Branch Day |

PREPARED FOR: Honourable Shirley Bond, Minister, for **Information** at the request of Resource Management Division in preparation for a meeting with representatives of School District No. 62 (Sooke) and the mayors of Langford and Colwood on Thursday, March 12, 2009.

SUBJECT: School Consolidation, Reconfiguration and Secondary Facilities
Renewal Plan in School District 62 (Sooke)

BACKGROUND:

- School District No. 62 (Sooke) has been experiencing unbalanced capacity utilization at their schools: some schools are under-utilized and others are experiencing overcrowding and continued growth.
- The Board addressed the situation in a long-range facilities plan submitted to the Ministry in 2007, by proposing the following:
 1. Reconfigure the Belmont Zone (Colwood, Langford, Highlands and Metchosin areas) from a K-6 / 7-9 / 10-12 model to a K-5 / 6-8 / 9-12 model.
 2. Close three elementary schools (Glen Lake, Sangster and Savory) and defer replacement of Millstream Elementary;
 3. Replace the aging Belmont Secondary with two new secondary schools, an 800 capacity school in the Royal Bay area of Colwood, and an 1100 capacity Belmont School on the Glen Lake school site in Langford.
 4. Consolidate at least two elementary schools in the Milnes Landing Zone (Sooke and Port Renfrew) and build a new 350 capacity elementary school in the Sunriver housing area.

DISCUSSION:

- The District proposes to finance the new Belmont Secondary from the proceeds of the sale of the existing Belmont site, as well as contributing additional funds from the sale of other elementary sites. Declining property values may impact this plan; however construction costs are also projected to decline, which may protect the net contribution from the proceeds. The Board will request temporary local borrowing authority as a first step in this plan.
- Ministry Capital Plan funding will be requested for the Royal Bay School.
- The District has agreed to procure both the Royal Bay and Belmont schools through the design/build process in association with Partnerships BC and undertake to complete the schools within 90 percent of the approved Ministry unit rate.
- Citing enrolment pressures at the secondary level, the District believes that both schools need to proceed at the same time.
- Since the Plan was submitted to the Ministry, the district has held extensive community consultation and has commenced the implementation of their plan with the closure of Glen Lake School.
- The City of Langford has endorsed the plan and will support zoning for the highest and best use for the existing Belmont site, and is developing a \$15 million City Centre Park sports complex adjacent to the Glen Lake.

- The City of Colwood has agreed to provide and develop additional land adjacent to the Royal Bay school site.
- Colwood's West Shore Parks & Recreation Society is planning to construct two sports fields on the Royal Bay school site in 2009.
- Belmont Secondary has a capacity of 1375 grade 10-12 students with a September 2008 enrolment of 1342. The school opened in 1953 and has a facility audit score of 50.3%.
- The Board requested replacement of the school as the first priority in its 2006/07 capital plan, however the project was not supported due to competing priorities.
- District enrolment at the secondary level is expected to decrease by 7% over the next ten years, however district staff project that enrolment at the elementary level will increase by 27% due to anticipated development in the district. Should the anticipated elementary growth occur, it will impact capacity at the elementary level in the near future and will continue into the secondary level in later years.
- Ministry staff will work with district officials to ensure the enrolment projections that were completed for the 2007 Plan reflect current trends. The impact of adding grade 9 students needs to be calculated and projected forward.
- The development rate at Royal Bay may need to be re-evaluated to determine if the housing starts will be impacted by current economic conditions, and whether the development is expected to attract families with school-aged children. This may impact the need for future secondary spaces in the Belmont Zone.
- The potential impact of economic conditions on property values and construction costs may affect the Board's contribution to the project costs; Ministry staff will continue to monitor these issues with school district officials.
- The Board can be encouraged to address the issues above, and submit this project as part of its 2009/10 Capital Plan request in May 2009.

LINKS TO OTHER MINISTRIES: n/a

| | | |
|--|----------------|---|
| <u>Contact Information</u> | | Approved by: Original Signed By |
| Resource Management Division 356-7814 | ADM Initial | James Gorman Deputy Minister |
| | | Date signed: MAR 10 2009 |

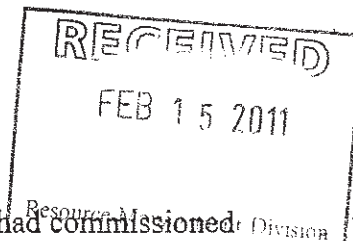


SOOKE 62
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SCHOOL DISTRICT NO. 62 (SOOKE)
3143 JACKLIN ROAD,
VICTORIA, BRITISH COLUMBIA • V9B 5R1
TELEPHONE: 250-474-9800 FAX: 474-9825
WEBSITE: WWW.SD62.BC.CA

February 15, 2011

Mr. Doug Stewart
Director, Capital Management
By Fax 250-953-4985



Dear Doug:

We had hoped to get the final version of the Matrix Report to your staff, but we had commissioned Ken Hunt to double check all of the crucial data to ensure that there are no flaws. I was given assurance that we would have it today. It will confirm the big issues we are raising with the Minister and outlined below.

Regardless, our short presentation to the Minister will be mostly verbal and will not contain any surprises. Outlined below are the issues we will bring up and will come as no surprise:

1. Recognition of Ministry help in securing funding for additions and modulars
2. Reminder of the business plan to replace Belmont with two secondary schools
 - we are not proposing downsizing the public trust, we are upsizing
 - moving from 17 acres to development of approximately 25
 - joint use with municipalities / recreation / arts
 - moving from one 1375 school to two, totalling 1900-2500 in the communities
 - stemming the outflow of students from Sooke to Victoria and Saanich - approximately 300+
 - grade configuration can relieve pressure in all schools for at least 3-5 years at the elementary level
 - land is in place
 - full and complete municipal and parent support
 - as soon as two secondaries are built, additions need to be planned for them
 - declining condition of Belmont since last official audit (48 points in 2000)
 - two secondaries couldn't be opened for at least 4-5 years
 - Belmont's physical building has deteriorated more
 - enrolment pressures have increased
 - cost to build two is \$50 million vs. cost to build one (\$40 million)
3. Overall conservative estimated growth will necessitate building 320 seats per year for next fifteen years
4. Elementary schools are maxing out and are landlocked, in that suitable sites are hard to find
5. Future needs in Sooke (Milnes Landing) area reviewed
6. Reference to all of the valid studies done over the past twelve years which reinforce the District's position and direction

One procedural idea that came to mind while I was pulling this together for you is that we could jointly sponsor a study group of Ministry officials and school district staff to go through each of the items so that we can further review the School District's position. In this way, we can come to a mutual understanding and hopefully a mutually acceptable goal.

Dave Lockyer
Secretary-Treasurer, School District No. 62 (Sooke)

Page 24
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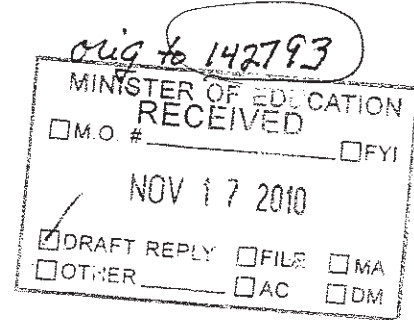


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November 3rd, 2010

The Honourable George Abbott
Minister of Education
Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2



Dear Minister Abbott:

Re: Business Plan

Our Board would appreciate the opportunity to meet with you at your earliest convenience and outline our business plan regarding the replacement of Belmont Secondary with two new secondary schools. Our Board, along with our parents and the public, continues to feel a heightened degree of frustration regarding the need for support for the School District's secondary education facilities plan.

The School District will soon be in a pivotal building/maintenance/restoration/replacement mode regarding Belmont. The cumulative repairs and upgrading to bring the existing building to current building standards is somewhere between \$22 and \$30 million dollars. We are hesitant to spend millions of dollars just to replace the roof on Belmont, when the rate of decline of the sixty year old building will bring it to the point where it is virtually inevitable by anyone's standards that it has to be replaced.

Mayors, MLAs, Parents, Administration and Trustees are all in agreement that we must be visible and vocal with the Ministry of Education and your government to ensure that our business plan is supported by the Ministry as soon as possible. Approval of the business plan with planning money would be a clear signal to the School District, its parents, students and constituents, that we are moving forward and that the Ministry supports us. We look forward to a quick response from you.

Attached is our presentation to the Select Standing Committee on Finance and Government Services, in which we restated our position.

Sincerely,

Wendy Hobbs
Chair, Board of Education

Trustees: Don Brown, Rob Gordy, Bob Phillips, Denise Riley, Dianna Seaton, Margot Swinburnson

**School District No. 62 (Sooke)**

3143 Jacklin Road
Victoria, British Columbia
Canada V9B 5R1
Tel: (250) 474-9800
Fax: (250) 474-9825

Website: www.sd62.bc.ca

Standing Committee on Finance and Government Services
Presentation by School District No. 62 (Sooke)
October 2, 2008

- Thank you for the opportunity to address the standing committee today.
- I would like to speak to the Board's items on broad categories of finance:

1. Capital Funding

The high cost of construction and the burgeoning liability of seismic have eroded the province's ability to add many new capital projects to the K-12 capital envelope. The capital envelopes have remained unchanged despite the province's unprecedented surplus. We believe that the province should move some of its surplus into improving capital plans for school districts and for the health sector. Massive resources are being spent on the Olympics initiative and infrastructure, but long range educational and health needs also require support.

The School District has a business plan before government that recommends the replacement of an overcrowded 1953 secondary school with two new secondary schools. The new schools will allow for more seats distributed in local neighbourhoods and will provide for more choice and opportunities for students. Even though a large part of this plan would be funded by the School District consolidating and selling property, the new "Neighbourhoods of Learning" has further delayed these innovative plans.

Not Responsive

Not Responsive

3. Capital Assets / Neighbourhoods of Learning

A few years ago, this government gave school districts the right to manage their buildings and sites. The per student funding makes it financially irresponsible to carry half-full schools if there is another school near by. The closure of small neighbourhood schools will actually fund an operating deficit. This has led to school closures and the lease and disposal of school sites. The government also made it attractive for school districts to put together business plans, consolidating and collapsing sites to purchase new sites or build new schools.

The recent announcement of "Neighbourhoods of Learning" has suspended these discussions. What are school districts to do if they can't close half-full, redundant schools? There is a need to replace aging school buildings with more environmentally friendly buildings that can be used by the community also. Will the government be subsidizing school districts to keep those schools active to support full day kindergarten, early learning and other government-initiated social programs that fall outside the present K-12 mandate? These pending changes in direction are not just disconcerting, but undermine the stability of school districts within the communities that they serve. "Neighbourhoods of Learning" came about without consultation with the affected parties.

Not Responsive

Not Responsive

Thank you for your time and the consideration of these points.

FAXED
2010/04/06

VIA FAX
Our Ref: 138549

April 6, 2010

Dave Lockyer
Secretary-Treasurer
School District No. 62 (Sooke)
3143 Jacklin Rd
Victoria BC V9R 5R1

Dear Dave Lockyer:

Thank you for your letter dated March 31, 2010 inquiring about carrying costs on approved borrowing.

The debt service interest expenses related to borrowing is the responsibility of the Sooke Board of Education. The School District's school site acquisition charges fund would not be considered as a funding source.

However, as mentioned in Minister Margaret MacDiarmid's response of March 4, the site acquisition and accumulated interest costs will be treated as eligible capital expenditures should the replacement of Belmont Secondary School on the two sites be approved in the future.

I trust this information will assist you with your planning.

Sincerely,



Doug Stewart
Director

cc: Ian Aaron, Director, Funding and Compliance Unit
Phillip Chambers, Regional Manager, Capital Planning

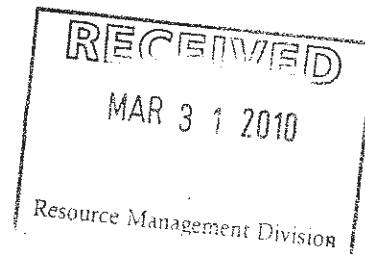


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WEBSITE: WWW.SD62.BC.CA

Cliff 138549

March 31, 2010



Mr. Doug Stewart
Director, Capital Planning
Ministry of Education

Mr. Keith Miller, Assistant Deputy Minister,
Resource Management Division
Ministry of Education

By fax: 250-356-7814 / 250-387-1451

Re: Authority to Borrow / Minister's Letter

136416

Thank you for your support, which led to the Minister's letter giving the School District authority to borrow.

The additional land is critical to our long range planning and our business plan for secondary schools in the Belmont Zone.

We are negotiating a loan and the carrying costs will amount to approximately \$60,000 per year. Will the Ministry be funding the interest costs on the loan? If not, would you consider the utilization of the School District's school site acquisition charges fund as an appropriate funding source? The School District is not able to fund from its operating fund and it is more logical to charge to a capital source.

Please let us know ASAP, since we are formulating our operating budget today.

Yours truly,

David Lockyer,
Secretary-Treasurer

c: Cindy Rodgers
Jim Cambridge
Pete Godau



The Best Place on Earth

MAR - 4 2010

VIA FAX
Ref: 136416

Wendy Hobbs, Chair
Board of Education
School District No. 62 (Sooke)
3143 Jacklin Rd
Victoria, BC V9R 5R1
Fax: 250-474-9825

Dear Ms. Hobbs:

Thank you for your letter dated January 12, 2010, requesting borrowing authority for the acquisition of land adjacent to the former Glen Lake site in anticipation of the replacement of Belmont Secondary School.

I note that the purchase price of \$4.5 million is supported by a recent property appraisal, and that the District plans to contribute \$1.5 million from its School Site Acquisition Charge account towards acquisition, leaving a balance of \$3 million. I understand that the Board has confirmed its intent to proceed with replacement of Belmont Secondary as planned, using the Glen Lake and Royal Bay sites, subject to Ministry approval of this project in a future capital plan.

Based on this information, I am pleased to advise that, pursuant to section 144 (1) of the *School Act*, I approve your request to borrow an amount not to exceed \$3 million to finance the site acquisition costs of this future replacement project. The site acquisition and accumulated interest costs will be treated as eligible capital expenditures should the replacement of Belmont Secondary School on the two sites be approved in the future.

I appreciate the Board's efforts on behalf of the students of Sooke School District.

Sincerely,

Margaret MacDiarmid
Minister

pc: Jim Cambridge, Superintendent
David Lockyer, Secretary-Treasurer

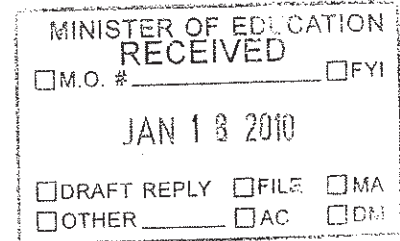
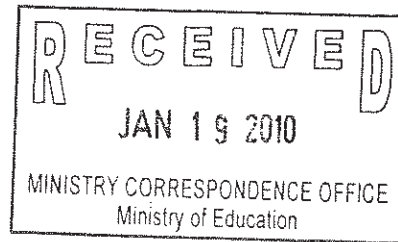


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136416

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3143 JACKLIN ROAD.
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TELEPHONE: 250-474-9800 FAX: 474-9825
WEBSITE: WWW.SD62.BC.CA

January 12, 2010



The Honourable Dr. Margaret MacDiarmid
Minister of Education
Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister MacDiarmid:

Re: Replacement of Belmont Secondary School – Site Acquisition

On September 17th, 2009, we sent you the attached urgent request to borrow funds to acquire land adjacent to a closed elementary school. The land is necessary to advance our business plan and to rebuild Belmont on that site.

Since September 17th, we have fine-tuned the purchase price by securing an appraisal which shows that the value of the additional land is \$4.5 million. We can supply one-third of that, or \$1.5 million, by the school site acquisition charges we have collected for that purpose. Therefore, the School District requires approval from the Ministry to borrow \$3.0 million.

All additional supporting documentation has now been submitted with the P.I.R.

We respectfully request the approval of the \$3.0 million borrowing, so that we can complete the last transaction required for the School District business plan.

Sincerely,

Wendy Hobbs
Chair, Board of Education

Trustees: Don Brown, Rob Gordy, Bob Phillips, Denise Riley, Diana Seaton, Margot Swinburnson



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September 17, 2009

The Honourable Dr. Margaret MacDiarmid
Minister of Education
Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister MacDiarmid:

Re: Replacement of Belmont Secondary School – Site Acquisition

I am writing in response to your letter dated September 1, 2009, regarding the Board of Education's previous request for authority to borrow funds to enable the School District to secure necessary land adjacent to the site of the former Glen Lake Elementary School for future development of the Belmont Secondary School replacement in Langford.

The School District appreciates the continued support for facilities to address the unprecedented population growth in the Western Communities and the urgent need to replace Belmont Secondary School. The approval of funding in the 2004/05 Capital Plan enabled the School District, working in partnership with the City of Colwood, to acquire a site at Royal Bay for a new secondary school in Colwood. This approval is evidence of the Ministry's support for additional secondary capacity in the Western Communities.

More recently, the Board of Education has received assurance that the Ministry supports acquisition of land adjacent to the Glen Lake site for replacement of Belmont Secondary School.

The School District has previously submitted its Long Range Facilities Plan completed in 2005 as well as the Plan Update completed in 2007. The School District has also submitted a comprehensive business plan for proposed new facilities.

Our plan addresses the following objectives:

- the urgent need to replace Belmont Secondary School which is assessed as moderate high/high seismic risk and has reached the end of its useful life
- the need to align grade configuration with other south Island school districts and provide students with a choice of secondary school within the Belmont Zone
- the need address serious overcrowding at both elementary and secondary levels by transitioning to a junior middle school model, thereby transferring the equivalent of one grade level from elementary schools to secondary schools

Our business plan relies on partnerships and land value capture to substantially lessen the burden of capital investment on the taxpayer. Just as Colwood is partnering in the development of the Royal Bay Secondary site, Langford is partnering with us in co-development of the Glen Lake site and City Centre Park. In addition, the School District proposes to fund about \$17 million of its overall costs through the disposition of a majority of the Belmont site.

- 2 -

The City of Langford will cooperate with the School District to ensure that we generate highest and best use values from the disposition of this prominent and highly sought after commercial site.

Our Long Term Facilities Plan and the Belmont Business Plan have been reviewed and endorsed by Honourable Shirley Bond, former Minister of Education; Emery Dosdall, former Deputy Minister; James Gorman, Deputy Minister; Keith Miller, Assistant Deputy Minister; and Doug Stewart, Director, Capital Branch. The Plan has also been reviewed and endorsed by Larry Blain, President and CEO, Partnerships BC.

At its meeting with Honourable Shirley Bond, Minister of Education, on March 12, 2009, the Board of Education affirmed its decision to proceed with implementation of the plan.

However, acquisition of land adjacent to the former Glen Lake site is required prior to implementation. While the City of Langford has arranged for the adjacent land to be reserved for school purposes to a period of time, the property owner is only prepared to sell the land through a market-based transaction. Further the company that owns the property has informed the Board of Education that it is only prepared to enter into negotiations at such time that the School District can enter into a binding Agreement for Purchase and Sale.

The Board of Education has requested approval to borrow funds in order to acquire this property adjacent to the Glen Lake site. The purchase price may be in the range of \$5.7 Million. The Board of Education undertakes to fund up to \$1.1 Million of the purchase price from its School Site Acquisition Charge Reserve. Accordingly, the Board of Education requests approval to borrow up to \$4.6 Million, the balance of the purchase price. The School District proposes to capitalize borrowing costs and repay both principal and interest from the proceeds of disposition of the Belmont Secondary site, estimated to be in the range of

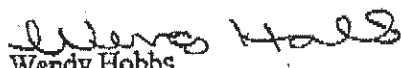
S17

Additional supporting documentation requested in your letter dated September 1, 2009 has been forwarded to Ministry staff under separate cover.

Your approval of borrowing authority is urgently requested. Further delays are expected to compromise our relationship with the property owner and place implementation of this fundamentally sound plan at risk.

Thank you for consideration of our request.

Sincerely,


Wendy Hobbs
Chair, Board of Education

Trustees: Don Brown, Rob Gordy, Bob Phillips, Denise Riley, Diana Seaton, Margot Swinburnson

cc: James Gorman, Deputy Minister
Keith Miller, Assistant Deputy Minister
John Horgan, MLA for Malahat/Juan de Fuca
Maurine Karagianis, MLA for Esquimalt/Metchosin
Langford Mayor and Council

COPY

SEP - 1 2009

Ref: 133184

Wendy Hobbs, Chair
Board of Education
School District No. 62 (Sooke)
3143 Jacklin Rd
Victoria BC V9B 5R1

Dear Ms. Hobbs:

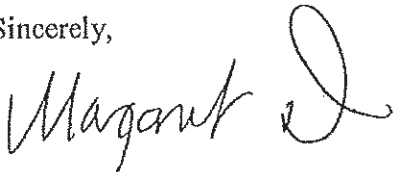
Thank you for your letter dated July 7, 2009, requesting borrowing authority to support your Board's plan to acquire additional property to supplement an existing school site.

I am aware of the Sooke School District's business plan to construct two new secondary schools; however, as you know, the project has not yet been supported and approval of borrowing authority will establish a liability for government. To support this request, the Board should confirm its plan for this project and include an updated review of options for provision of the replacement secondary spaces.

Furthermore, your letter did not provide details of the anticipated cost and appraised value of the property that the Board wishes to acquire. A copy of any recent property appraisals indicating its assessed value would also be required to support the Board's request to acquire the property. I suggest that District officials contact staff in the Ministry of Education's Capital Management Branch to confirm these details.

Ministry staff look forward to working closely with Board officials in the interim.

Sincerely,



Margaret MacDiarmid
Minister



133184
School District No. 62 (Sooke)

3143 Jacklin Road
Victoria, British Columbia

Canada V9B 5R1

Tel: (250) 474-9800

Fax: (250) 474-9825

Website: www.sd62.bc.ca

July 7, 2009

Honourable Margaret MacDiarmid
Ministry of Education
Box 9045, Stn Prov Govt
Victoria, BC
V8W 9E2

| | | |
|---------------------------------------|-------------------------------|-----------------------------|
| MINISTER OF EDUCATION RECEIVED | | |
| <input type="checkbox"/> M.O. # _____ | <input type="checkbox"/> FYI | |
| JUL 13 2009 | | |
| <input type="checkbox"/> DRAFT REPLY | <input type="checkbox"/> FILE | <input type="checkbox"/> MA |
| <input type="checkbox"/> OTHER _____ | <input type="checkbox"/> AC | <input type="checkbox"/> DM |

Dear Minister MacDiarmid:

Re: School District #62 (Sooke) Business Plan – Two Secondary Schools

The Board of Education would like to thank the Ministry of Education and its staff for the continued support and guidance regarding its comprehensive business plan to construct two new secondary schools. As a reminder, this project has the support of two growing cities and the entire educational community.

The final step in completing our paperwork and business dealings is to acquire a small piece of land adjacent to one of our existing schools. We are in negotiations regarding this acquisition. As you can imagine, the Board is in a much stronger bargaining position if it has the financial resources to complete negotiations. With this in mind, the Board passed a motion to request Ministry approval for borrowing authority of up to \$3.0 million. This temporary authority would allow the Board to complete its land acquisition and be fully ready for Ministry approval of our project.

Again, we appreciate the years of support that your staff has given to our School District as we have moved forward with our educational facilities vision. We look forward to your reply.

Sincerely,

Wendy Hobbs
Chairperson, Board
of Education

| | |
|---|--|
| RECEIVED | |
| JUL 14 2009 | |
| MINISTRY CORRESPONDENCE OFFICE Ministry of Education | |

Trustees: Denise Riley, Dianna Seaton, Margot Swinburnson, Don Brown, Rob Gordy, Bob Phillips

WH/jf

c: Mr. James Gorman, Deputy Minister
Mr. Keith Miller, Assistant Deputy Minister
Mr. Doug Stewart, Dir., Capital Management



12150-95/9062
Our Ref: 132208

JUL 17 2009

Wendy Hobbs, Chair
Board of Education
School District No. 62 (Sooke)
3143 Jacklin Rd
Victoria BC V9B 5R1

Dear Ms. Hobbs:

As the newly appointed Minister of Education, I am pleased to respond to your letter dated May 26, 2009, regarding consultation on your business plan.

I understand your Board has indicated in its 2009/10 Capital Plan that the replacement of Belmont Secondary and a new secondary school in the Westshore area are the Sooke School District's highest priority capital projects. Now that the required public consultation process has concluded, Ministry of Education staff look forward to receiving your District's business plan.

Thank you for updating the Ministry of Education on your Board's progress in this regard. I realize the importance of these projects to communities in your school district and recognize the efforts made by your Board to ensure better school facilities for students.

Sincerely,

Margaret MacDiarmid
Minister



SOOKE 62
SCHOOLS
Shaping Tomorrow Today

SCHOOL DISTRICT NO. 62 (SOOKE)
3143 JACKLIN ROAD,
VICTORIA, BRITISH COLUMBIA • V9B 5R1
TELEPHONE: 250-474-9800 FAX: 474-9825
WEBSITE: WWW.SD62.BC.CA

May 26th, 2009

The Honourable Shirley Bond
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria BC V8W 9E2

Dear Minister Bond:

Re: Consultation on Business Plan

We have concluded the public consultation on our business plan.

On May 7th, the Board of Education hosted a barbecue and information session at Belmont Secondary School, with provincial MLA candidates cooking, and we served approximately 200 people. Of those in attendance, 63 filled out the secondary school renewal survey, and the summary of those results is attached, showing overwhelming support for the business plan.

This was the final public consultation process, and all of the recent meetings have fully discussed the possibility of the sale of the property.

The School District will be proceeding with all aspects of the disposition guidelines and we will give you a further report as we proceed on this matter.

Yours truly,

Wendy Hobbs, Chair
Board of Education

Don Brown, Rob Gordy, Bob Phillips, Denise Riley, Dianna Seaton, Margot Swinburnson

132208

| | |
|---------------------------------------|---|
| MINISTER OF EDUCATION RECEIVED | |
| <input type="checkbox"/> M.O. # _____ | <input type="checkbox"/> FYI |
| JUN 11 2009 | |
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| <input type="checkbox"/> OTHER _____ | <input type="checkbox"/> AC <input type="checkbox"/> DM |

Public Consultation Meeting – May 7, 2009 – Belmont Secondary School
Results of Secondary School Renewal Survey:

Question: Do you agree with the Board of Education's proposal to sell the Belmont school site with the proceeds to be applied towards the creation of two new secondary schools in the Westshore?

Not Sure – 2 votes

Comments:

I'm for the building of new schools but I'm skeptical of the need to sell the land.

No – 3 votes

Comments:

Belmont isn't that bad.

Is plenty ground on this school for the 1,100 students for the 3 years of high school. See it with an idea on the situation of the new generation.

It will be separating kids that could be friends. I think that it should just be one big school.

Yes – 58 votes

Comments:

Belmont is too small. They need two separate schools. Excellent idea.

A new site for the schools with the sale of the Belmont site makes good business sense.

If the Ministry isn't going to provide safe, up-to-date schools then we must do what we have to. Sell the land. It's cheaper in the long-run as you won't have to water, seed, mow the lawns or take care of broken windows, etc. Also, in 10 years it might be the most undesirable land in the area and you won't be able to give it away.

I want a new high school.

We really need two high schools as quick as possible. Too many kids are having to go elsewhere.

I'm in favour of selling the land to give us two new schools. I have two children that would benefit. As a realtor, I can tell you a primary concern of people looking to move and buy here is where their children will go to high school, and all have said more schools are needed here.

The time is now. We do not have a decline in the number of students.

Our kids are 5 and 8. These new schools are much needed. We have many friends looking at other schools farther away because of the safety and other problems with the old Belmont.

We need a new teaching environment safe for our future students.

It's a great idea. Belmont is too small and falling apart.

I feel that the old building is past its usefulness and no longer economically viable.

Long, long past due. How could we have even gotten to this state?

New buildings please.

Schools need to be something kids can look forward to. They shouldn't be so large they are institutions for housing kids; they need to show how we value our greatest resource.

We need more high schools. The Belmont building is not very good.

Unfortunately, until the Ministry steps up to its obligations, school district will be forced to sell land in order to provide our students with decent, environmentally friendly and safe schools. Sell off legacy lands to secure our children's futures.

Belmont has no ceiling.

Sounds good to me.

Liberal, NDP or Green – they all agree. Let's get new schools.

Two are better than one.

It's a great idea. This community needs as much help as it can get. The future is in the newcomers of B.C.

I attended Belmont in the late '90s at a time when there was not only talk but a strong need for expansion, but overall with the steady growth in and around the community. A new facility not only makes sense but will most likely become inevitable.

Just do it!

It's what this community desperately needs.

Bad building. Terrible location. Two good sites. Need to get on with this.

New facilities are needed. Sell current site to accelerate the process.

Will there be a track at the new school? Must have something for track and field events. All schools in this area use Belmont's track for training and track events to compete against other school districts. Where is the closest track?

The mall retailers don't like the kids coming in at lunch. The school will collapse in an earthquake. No more good poop! No more, or less, garbage.

You've done an incredible amount of work. We have needed more high school space for a long time. This is a good solution and hopefully it can be fast-tracked soon.

Whatever it takes to finally have two new schools for our students. They deserve it.

It is well needed for the community.

As long as there is no road access to Glen Lake Road to the new school.

Provided the new school be built at the back of the Glen Lake property and access/traffic on Glen Lake Road be limited (reduced) and managed effectively (limit/stop through access). Drivers race through and most are not local traffic. The road is used to bypass from Jacklin to Sooke Road.

Why so many questions if you've already decided?

All-weather fields at Royal Bay – share costs with Juan de Fuca Recreation. More efficient exterior than Happy Valley. Consider long-term lease of Belmont site.

I see there is a need for a certain percentage of the school space and programs to be open for the community, especially for the youth (i.e. teen clubs, etc.) to attract them away from drinking and causing trouble.

I feel Belmont is just way too old to be expected to go another 15 – 20 years.

It's a good plan for taxpayers.

The Westshore is in dire need of newer high schools. Sooner the better.

Get on with the plan.

Glen Lake Road – no access works. Parkway is good. I have 5 grandchildren – they need some room and new facilities.

The Board has definitely done its homework and has done a fantastic job of pulling this proposal together. I'm in full agreement to build two new schools. I only wish my daughters would have been able to attend a new school – they graduated from Belmont in 2007 and 2009.

Board and staff have done their work. Time for the province to get on board.

I think this makes good financial sense.

Coward, Jennifer EDUC:EX

From: Kane, Kathleen EDUC:EX
Sent: Wednesday, May 18, 2011 9:02 AM
To: Palmer, Joel EDUC:EX; Stewart, Doug I EDUC:EX
Subject: FW: Scanned Image re SD62 Scenarios
Attachments: scan.pdf

Scanned version of the faxed sheet Dave Lockyer sent, plus his concerns. -K

-----Original Message-----

From: Dave Lockyer [<mailto:dlockyer@sd62.bc.ca>]
Sent: Tuesday, May 17, 2011 4:52 PM
To: Kane, Kathleen EDUC:EX
Subject: FW: Scanned Image

Kathleen: Since this is the big picture and we will have to further refine the \$ amts for the schools, can you call us with your questions and observations BEFORE you share it around the office. We still want to work with the Ministry staff to come to a solution for our rapidly approaching concerns.

Dave Lockyer
Secretary Treasurer
School District # 62 (Sooke)
Phone: 250-474-9800
Fax: 250-474-9850

Being good in Business is the most fascinating kind of art. Making money is art and working is art and good business is the best art.

Andy Warhol

PRIVILEGE AND CONFIDENTIALITY NOTICE

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-----Original Message-----

From: Pete Godau
Sent: May 17, 2011 4:36 PM
To: Dave Lockyer
Subject: FW: Scanned Image

-----Original Message-----

From: fac_scanner@sd62.bc.ca [mailto:fac_scanner@sd62.bc.ca]
Sent: Tuesday, May 17, 2011 4:44 PM
To: Pete Godau
Subject: Scanned Image



SOOKE 62
SCHOOLS
Shaping Tomorrow Today

SCHOOL DISTRICT NO. 62 (SOOKE)
3143 JACKLIN ROAD,
VICTORIA, BRITISH COLUMBIA • V9B 5R1
TELEPHONE: 250-474-9800 FAX: 474-9825
WEBSITE: WWW.SD62.BC.CA

S13, S17

Kane, Kathleen EDUC:EX

From: Dave Lockyer [dlockyer@sd62.bc.ca]
Sent: Monday, May 16, 2011 5:09 PM
To: Kane, Kathleen EDUC:EX; Stewart, Doug I EDUC:EX
Cc: Jim Cambridge; Pete Godau; Palmer, Joel EDUC:EX
Subject: Re: Belmont Secondary Replacement Options based on a single project number

Sorry Kathleen, we were all of on a different tangent, and we will discuss this concept tomorrow. Dave

Dave Lockyer
Secretary Treasurer
SD62 (Sooke)

From: Kane, Kathleen EDUC:EX <Kathleen.Kane@gov.bc.ca>
To: Dave Lockyer; Stewart, Doug I EDUC:EX <Doug.I.Stewart@gov.bc.ca>
Cc: Jim Cambridge; Pete Godau; Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca>
Sent: Mon May 16 16:43:50 2011
Subject: RE: Belmont Secondary Replacement Options based on a single project number

Hi Dave,

Thanks for getting us this information, Dave. However, it's not quite what we were looking for. We're looking for a comparison of the costs to build the elementary schools that the Matrix report numbers indicate you will need, compared to the cost of your proposed reconfiguration to build two secondary schools, less the estimated cost of selling the Belmont site. It could look something like this:

Scenario 1 – New Elementary Schools and other capital needs as suggested by the Matrix report enrolment projections:

| | |
|---------------|---------------------|
| School #1 | \$XX million |
| School #2 | \$XX million |
| Other capital | <u>\$XX million</u> |
| Total | \$XX million |

Scenario 2 – New Secondary Schools on new sites with proceeds of existing Belmont site:

| | |
|-----------------------|-----------------------------|
| Belmont replacement | \$XX million |
| New Westshore SS | \$XX million |
| Less Belmont proceeds | <u><\$XX million></u> |
| Total | \$XX million |

If, as your business case asserts, it is more cost effective to provide elementary space by reconfiguring your grades and adding space at the secondary level, then this cost comparison is what we would need to feel comfortable taking your case forward.

Please call me to discuss if need be.

Thanks,
Kathleen

From: Dave Lockyer [mailto:dlockyer@sd62.bc.ca]
Sent: Monday, May 16, 2011 4:24 PM
To: Stewart, Doug I EDUC:EX; Kane, Kathleen EDUC:EX
Cc: Jim Cambridge; Pete Godau
Subject: FW: Belmont Secondary Replacement Options based on a single project number

Doug and Kathleen: Attached are some of the ideas that we have discussed internally regarding how the single project for two schools could be phased and funded over a period of time, up to 5 years. All of the concepts allow us to commence planning and all are subject to the contribution of the sale of Belmont. We wanted to be and probably can be more specific about #4, but we haven't recently spoken to the possible corporate entity. We have however, spoken with our banking "partner" and they see this as a community project that they would be interested in financing. The net cost is \$50M for two new secondary schools and the completion dates will be instrumental in holding off 2 additional elementaries as evidenced in Bill Wood's recent analysis. We would be more than willing to professionally elaborate if one of these ideas meets with your favour.

Thanks for your patience in all of this!

Dave L

Dave Lockyer
Secretary Treasurer
School District # 62 (Sooke)
Phone: 250-474-9800
Fax: 250-474-9850

Being good in Business is the most fascinating kind of art. Making money is art and working is art and good business is the best art.

Andy Warhol

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Coward, Jennifer EDUC:EX

From: Kane, Kathleen EDUC:EX
Sent: Friday, May 13, 2011 3:43 PM
To: XT:Lockyer, David FIN:IN
Cc: Stewart, Doug I EDUC:EX; Palmer, Joel EDUC:EX
Subject: Question on MATRIX REPORT

Importance: High

Hi Dave,

Thanks for sending the latest from Bill Wood. I'm wondering if you are planning on sending anything else?

From our last meeting, I understood that in addition to the revised enrolments, you would be giving us a business case type of cost comparison between capital needs to address the elementary space pressures as presented in the report with the cost of your reconfiguration / secondary space scenario?

Of am I missing something?

-Kathleen
250-356-7984

-----Original Message-----

From: Maria Whitmarsh [<mailto:mwhitmarsh@sd62.bc.ca>]
Sent: Friday, May 13, 2011 12:02 PM
To: Kane, Kathleen EDUC:EX; Stewart, Doug I EDUC:EX
Cc: XT:Lockyer, David FIN:IN; Jim Cambridge; Pete Godau; wwood@matrixplanning.bc.ca
Subject: FW: MATRIX REPORT - Secondary needs in the Belmont Zone
Importance: High

Attached is the paper by Bill Wood, requested by the Ministry, focussing on the need for secondary spaces in the Belmont Zone. It has been reviewed extensively by our staff and they believe it is very accurate. Dave and Jim and Pete would like to meet with you to discuss this package and how construction could be phased in.

SD62 is hosting a public forum on Tuesday, May 17th, 7 p.m., Belmont North Gym. Dave Lockyer asks that you be invited and reassured that you won't be introduced but could witness the public process and involvement.

Maria

Maria Whitmarsh
Executive Assistant to the Secretary-Treasurer
(250) 474-9804
mwhitmarsh@sd62.bc.ca

Coward, Jennifer EDUC:EX

From: Kane, Kathleen EDUC:EX
Sent: Wednesday, May 11, 2011 4:40 PM
To: Stewart, Doug I EDUC:EX; Palmer, Joel EDUC:EX
Subject: RE: Sooke Capital
Attachments: SD62 New Schools Cost Estimate 201105.xls

Here is the calculation, as discussed.

-Kathleen

From: Stewart, Doug I EDUC:EX
Sent: Tuesday, May 10, 2011 8:11 AM
To: Palmer, Joel EDUC:EX; Kane, Kathleen EDUC:EX
Subject: FW: Sooke Capital

For a placeholder in the submission, let's cost out the two secondaries, with one net NLC, allowance for below the line contingencies, and reduce by S17
I talked to Dave yesterday...not a lot of progress on our required task.

Doug Stewart
Director, Capital Management
Resource Management Division
Phone 250-356-7814
Fax 250-953-4985
<mailto:doug.i.stewart@gov.bc.ca>

From: Miller, Keith F EDUC:EX
Sent: Monday, May 9, 2011 2:41 PM
To: Stewart, Doug I EDUC:EX; Palmer, Joel EDUC:EX
Subject: RE:

No sweat,

Advised James we are trying to finalize the numbers this week, if possible

K

From: Stewart, Doug I EDUC:EX
Sent: Monday, May 9, 2011 1:01 PM
To: Miller, Keith F EDUC:EX; Palmer, Joel EDUC:EX
Subject: RE:

Hi sorry we missed the time; the only issue left to resolve is Sooke. Nothing back yet from the district on the effect of configuration change on their plan...also we know the number in the sub is wrong, but we don't yet know what the right number is...I was waiting to get the homework assignment from Dave and then have them submit their drop dead number. Will call him today.

Doug Stewart
Director, Capital Management
Resource Management Division

Phone 250-356-7814
Fax 250-953-4985
<mailto:doug.i.stewart@gov.bc.ca>

From: Miller, Keith F EDUC:EX
Sent: Monday, May 9, 2011 11:11 AM
To: Stewart, Doug I EDUC:EX; Palmer, Joel EDUC:EX
Subject:

Hi Doug and Joel,

Going to meet with James at 11:30 for bilateral. Want to update on status of our Expansion Plan request.

Can I say this week?

K

SD62 School Costing Estimate

S13, S17

Coward, Jennifer EDUC:EX

From: Kane, Kathleen EDUC:EX
Sent: Tuesday, May 3, 2011 1:56 PM
To: Stewart, Doug I EDUC:EX
Cc: Palmer, Joel EDUC:EX
Subject: SD62 Facilities Plan - Matrix Follow Up

Hi there,

Pete Godau is away right now, so I talked to Dave Lockyer who said Bill Wood hasn't got back to them since our meeting. They have been busy with the budget and haven't had time to follow up, so he will now and will let me know what's happening.

-Kathleen

Kane, Kathleen EDUC:EX

From: Palmer, Joel EDUC:EX
Sent: Thursday, April 28, 2011 9:51 AM
To: Stewart, Doug I EDUC:EX
Cc: Kane, Kathleen EDUC:EX
Subject: RE: Sooke School District

Not much that we haven't seen before from them except perhaps that their "Magic of Math" document could form the basis of a "lump sum to build both schools" proposal. S13, S17 is what they're saying they would need. Might be worth pursuing further with them... could use the Minister's response to this email as the starting point in the process...

S13, S17

Joel Palmer

P: 250-356-2534
C: 250-216-4627

From: Stewart, Doug I EDUC:EX
Sent: Thursday, April 28, 2011 9:00 AM
To: Palmer, Joel EDUC:EX
Cc: Kane, Kathleen EDUC:EX
Subject: FW: Sooke School District
Importance: High

Haven't looked at any of this yet, but FYI.

Doug Stewart
Director, Capital Management
Resource Management Division
Phone 250-356-7814
Fax 250-953-4985
<mailto:doug.i.stewart@gov.bc.ca>

From: Dawson, Ken EDUC:EX
Sent: Wednesday, April 27, 2011 2:53 PM
To: Miller, Keith F EDUC:EX; Stewart, Doug I EDUC:EX
Subject: FW: Sooke School District
Importance: High

Hi Keith,

For your information. We received this package today from Chair Hobbs. As you can see it have been forwarded to a pretty wide distribution list.

Regards,
Ken

From: Hamilton, Gail S EDUC:EX
Sent: Wednesday, April 27, 2011 2:41 PM
To: Sandve, Chris EDUC:EX; Dawson, Ken EDUC:EX; Coburn, Lindsay EDUC:EX
Cc: Blonde, Sarah EDUC:EX
Subject: FW:
Importance: High

fyi....

Gail Hamilton
Minister's Office of Education
Room 310, Parliament Buildings
Ph: (250) 387-1977 Fax: (250) 387-3200
Website: www.bced.gov.bc.ca

Please consider the environment before printing this email.

From: Goodine, Roxena [mailto:Roxena.Goodine@leg.bc.ca]
Sent: Wednesday, April 27, 2011 2:29 PM
To: Hamilton, Gail S EDUC:EX
Subject: FW:
Importance: High

Roxena Goodine
Constituency Assistant
for George M. Abbott, MLA Shuswap

Phone: 250-833-7414
Fax: 250-833-7422

Email: roxena.goodine@leg.bc.ca
george.abbott.mla@leg.bc.ca

Website: www.georgeabbottmla.bc.ca

From: Janice Foulger [mailto:jfoulger@sd62.bc.ca]
Sent: April-19-11 9:08 AM
To: Abbott.MLA, George; Hawes.MLA, Randy; van Dongen.MLA, John; de Jong, Michael HLTH:EX; Slater.MLA, John; Bloy.MLA, Harry; Lee.MLA, Richard; Barnett.MLA, Donna; Les.MLA, John; Penner.MLA, Barry; McRae.MLA, Don; Horne.MLA, Douglas; Coleman.MLA, Rich; Lake.MLA, Terry; Krueger.MLA, Kevin; Letnick.MLA, Norm; Thomson.MLA, Steve; Polak.MLA, Mary; Dalton.MLA, Marc; Rustad.MLA, John; Yamamoto.MLA, Naomi; Thornthwaite.MLA, Jane; Chong.MLA, Ida; Cantelon.MLA, Ron; Pimm.MLA, Pat; Lekstrom.MLA, Blair; Barisoff.MLA, Bill; Black.MLA, Iain; Bell.MLA,

Pat; Bond.MLA, Shirley; Howard.MLA, Rob; Reid.MLA, Linda; Yap.MLA, John; Coell.MLA, Murray; Abbott.MLA, George; Falcon.MLA, Kevin; Cadieux, Stephanie LCTZ:EX; Hayer.MLA, Dave; Hogg.MLA, Gordon; MacDiarmid.MLA, Margaret; McNeil.MLA, Mary; Heed.MLA, Kash; Stilwell.MLA, Moira; Hansen.MLA, Colin; Foster.MLA, Eric; Sultan.MLA, Ralph; McIntyre.MLA, Joan; Stewart.MLA, Ben; Bennett.MLA, Bill

Subject:

Dear MLA:

Please find attached a letter and attachments from the Sooke Board of Education Chairperson, Wendy Hobbs. These documents describe the Sooke School District's business plan in replacing Belmont Secondary School.

Yours truly,

Jim Cambridge
Superintendent of Schools
School District No. 62 (Sooke)
3143 Jacklin Road, Victoria, BC
V9B 5R1
250-474-9811 phone
250-474-9825 fax

From: Janice Foulger
Sent: Monday, April 18, 2011 11:59 AM
To: Janice Foulger
Subject:

Janice Foulger
Executive Assistant to the
Superintendent and
Assistant Superintendents
School District No. 62 (Sooke)
250-474-9807 (phone)
250-474-9825 (fax)

Coward, Jennifer EDUC:EX

From: Dawson, Ken EDUC:EX
Sent: Wednesday, April 13, 2011 12:50 PM
To: Stewart, Doug I EDUC:EX
Cc: Kane, Kathleen EDUC:EX
Subject: RE: Sooke Meeting This morning

Thanks for the update on this Doug. Looks good.

Ken

From: Stewart, Doug I EDUC:EX
Sent: Wednesday, April 13, 2011 12:37 PM
To: Miller, Keith F EDUC:EX; Gorman, James EDUC:EX
Cc: Coburn, Lindsay EDUC:EX; Dawson, Ken EDUC:EX; Palmer, Joel EDUC:EX; Kane, Kathleen EDUC:EX
Subject: Sooke Meeting This morning

We met with Jim Cambridge, Dave Lockyer, Pete Godau (Facilities director) and Bill Wood (Matrix Consultants) about the district's enrolment pressures in the Belmont zone and options for dealing with them. Their focus is on the two secondary schools as a first step, supported or enhanced by the value of the existing school toward the cost of the new facilities. This would allow them to change grade configuration and move the grade 9's into the new schools, thus saving the need for elementary space.

Our start point was that we see this as a strong option, enhanced by the contribution from the existing school site. We noted that the direction of government has been to fewer site disposal approvals so this is not a given, but we acknowledged it to be a good business case. Our main point however was that the plan must be driven primarily by the need for space: condition of Belmont, and value of the site will help the case, but not drive it. This took repeating, but I believe they got it, and Bill Wood was very helpful here.

I asked them to look at their elementary pressures now, plus 5 years and 10 years out, using the enrolment projections Matrix has provided (a bit more optimistic than Ministry numbers but realistic I believe); then to determine where new space is needed, and what sites will be required. Their pressure for secondary space does not show up until about 2017 at the current grade configuration (K-6; 7-9; 10-12) but changing to K-5; 6-8; 9-12 will put pressure at the secondary level sooner (even now) while relieving some of the need for elementary space/site. The side by side comparison will show us the differences in scope and cost of each.

Assuming the plan is supported, the critical issue from our perspective is given the local pressure to replace Belmont, and the ability to contribute to the project, knowing that it is a growing district, at what point does it make sense to let the school(s) go forward? This should become clearer as they do the work we asked for today.

I also talked about other districts with immediate pressures (Surrey, Langley etc) and reminded them about the scarcity of capital, and the pent up demand caused by 6 years of no capital; effectively, their competition. They also reminded me about the local pressures and expectations so I'd have to say that part was a saw-off.

They continue to see the two schools as one project, and can't contemplate either as a one-off.

I think this captures the essence of the meeting; good thing is that we gave them homework and will continue the discussion.

Doug Stewart
Director, Capital Management
Resource Management Division
Phone 250-356-7814
Fax 250-953-4985
<mailto:doug.i.stewart@gov.bc.ca>

Kane, Kathleen EDUC:EX

From: Pete Godau [pgodau@sd62.bc.ca]
Sent: Monday, March 7, 2011 2:39 PM
To: Kane, Kathleen EDUC:EX
Subject: FW: SD62 Facility Audit Scores 2005 - Belmont.xls
Attachments: SD62 Facility Audit Scores 2005 - Belmont.xls

Thanks, Kathleen.

I am having lunch with Glenn on Friday and will discuss the audit with him. I found a disc with the full evaluation on it and am going to review it. At first glance this audit seems to deal with surface items. I will discuss the how they came up with the scores with Glenn.

Pete

From: Kane, Kathleen EDUC:EX [<mailto:Kathleen.Kane@gov.bc.ca>]
Sent: Monday, March 07, 2011 12:14 PM
To: Pete Godau
Subject: SD62 Facility Audit Scores 2005 - Belmont.xls

Hi Pete,

Here is an excerpt of our Facility Audit report for the 2005 audits showing the breakdown scores for Belmont.

I hope this helps.

-Kathleen

2005 MINISTRY OF EDUCATION SCHOOL AUDITS BREAKDOWN OF COMPONENT SCORES

SD

62

BELM

SEC

| | | |
|-----------------------|------------------------------------|---|
| Fire Protection | Stand-Pipe and Hose Systems | |
| HVAC | Cooling Generating Systems | 7 |
| HVAC | Distribution Systems | 7 |
| HVAC | Energy Supply | 3 |
| HVAC | Special HVAC Systems | 7 |
| HVAC | Controls and Instrumentation | 4 |
| HVAC | Terminal and Package Units | 5 |
| Site Improvements | Rain Water Drainage | 5 |
| Exterior Closure | Exterior Windows | 4 |
| Site Utilities | Storm Sewer Systems | 5 |
| Plumbing | Special Plumbing Systems | 2 |
| Plumbing | Domestic Water Distribution | 5 |
| HVAC | Heat Generating Systems | 7 |
| Plumbing | Plumbing Fixtures | 4 |
| Site Improvements | Roadways | 7 |
| Plumbing | Rain Water Drainage | 5 |
| Site Improvements | Landscaping | 4 |
| Site Improvements | Parking Lots | 6 |
| Staircases | Stair Finishes | 6 |
| Exterior Closure | Exterior Walls | 4 |
| Exterior Closure | Exterior Doors | 5 |
| Site Improvements | Pedestrian Paving | 6 |
| Plumbing | Sanitary Waste | 5 |
| Electrical | Communication and Security Systems | 5 |
| Interior Construction | Interior Doors | 5 |
| Site Utilities | Sanitary Sewer Systems | 5 |
| Furnishings | Fixed Furnishings | 5 |
| Interior Construction | Specialties | 5 |
| Furnishings | Moveable Furnishings | 5 |
| Roofing | Projections | 4 |
| Interior Finishes | Ceiling Finishes | 4 |
| Foundations | Slab on Grade | 5 |
| Interior Finishes | Floor Finishes | 5 |
| Electrical | Lighting and Branch Wiring | 5 |
| Roofing | Roof Opening | 3 |

| | | |
|-----------------------|-------------------------------------|-------|
| Site Improvements | Site Development | 5 |
| Electrical | Special Electrical Systems | |
| Fire Protection | Fire Protection Sprinkler Systems | 7 |
| Site Utilities | Water Supply & Distribution Systems | 7 |
| Foundations | Standard Foundations | 5 |
| Superstructure | Floor Construction | 5 |
| Superstructure | Roof Construction | 5 |
| Interior Construction | Fixed and Moveable Partitions | 5 |
| Interior Finishes | Wall Finishes | 5 |
| Roofing | Roof Coverings | 5 |
| Electrical | Electrical Service and Distribution | 5 |
| Staircases | Stair Construction | 6 |
| Site Utilities | Electrical Supply | 5 |
| | | 234 |
| | | 50.9% |
| | | 50.3% |

Kane, Kathleen EDUC:EX

From: Stewart, Doug I EDUC:EX
Sent: Thursday, February 24, 2011 9:25 AM
To: Kane, Kathleen EDUC:EX; Hill, Heather K EDUC:EX
Subject: Sooke/Belmont

Kathleen, you are probably already doing this, but to prepare for the Sooke meeting (likely early March), we should have a summary from the Matrix report of their projected enrolments year by year and even grade by grade to compare to the capacities available, so we can clearly see where the pressures are now, and show how they will move through from elementary to secondary, assuming both 7-9/10-12 and 6-8/9-12 configuration in the Belmont zone.

Will need to look at where they have elementary site space now for additions or new schools, and where they need to acquire sites.

Just thinking that when they are ready/able to meet, there will be significant time pressure so best to be prepared, thx.

Doug Stewart
Director, Capital Management
Resource Management Division
Phone 250-356-7814
Fax 250-953-4985
<mailto:doug.i.stewart@gov.bc.ca>

Kane, Kathleen EDUC:EX

From: Kane, Kathleen EDUC:EX
Sent: Thursday, February 17, 2011 8:28 AM
To: Stewart, Doug I EDUC:EX
Cc: Hill, Heather K EDUC:EX
Subject: SD62 VFA Schedule

I just confirmed with Ken that the tentative VFA schedule has Sooke SD scheduled for their FCAs for May 2-13, 2011. Perhaps that will provide some feedback on the condition of the schools they are wanting to replace, particularly Belmont.

-K

Coward, Jennifer EDUC:EX

From: XT:Lockyer, David FIN:IN
Sent: Tuesday, February 15, 2011 6:03 PM
To: Stewart, Doug I EDUC:EX
Cc: MacDonald, Maureen R EDUC:EX; Kane, Kathleen EDUC:EX; Hold - 110628 - Hill, Heather K EDUC:EX
Subject: Re: Letter

Doug: just now received a message from Bill Wood and the report will be complete late this evening. I will forward to you this evening or tomorrow morn. Sorry it's late, but I take some anticipatory comfort to know it will complete and correct. See you Thurs.

From: Stewart, Doug I EDUC:EX <Doug.I.Stewart@gov.bc.ca>
To: Dave Lockyer
Cc: MacDonald, Maureen R EDUC:EX <Maureen.MacDonald@gov.bc.ca>; Kane, Kathleen EDUC:EX <Kathleen.Kane@gov.bc.ca>; Hill, Heather K EDUC:EX <Heather.Hill@gov.bc.ca>
Sent: Tue Feb 15 16:20:03 2011
Subject: Letter

Hi Dave, got your letter; too bad the study will not be available, as it would have facilitated the discussion Thursday. We would be happy to work with the district to help ensure the district's needs can be met going forward.

See you Thursday

Doug Stewart
Director, Capital Management
Resource Management Division
Phone 250-356-7814
Fax 250-953-4985
<mailto:doug.i.stewart@gov.bc.ca>

Kane, Kathleen EDUC:EX

From: Stewart, Doug I EDUC:EX
Sent: Thursday, January 27, 2011 9:11 AM
To: Hill, Heather K EDUC:EX; Kane, Kathleen EDUC:EX
Subject: Upcoming Sooke meeting: Feb 17

Meeting was requested by Board, to discuss Belmont. What I have been able to get from the MO is that she may want to discuss breaking the replacement into two distinct projects (which we put forward in our Plan...with Glen Lake on the New Space list, and Royal Bay as Replacement).

So, as always, Briefing Note required, which should deal with this option, plus talk about their elementary pressure (I think we have an elementary in the Plan also) and the spaces provided via FDK provision.

I think this should cover it, but we may hear more from MO prior to the meeting.

Doug Stewart
Director, Capital Management
Resource Management Division
Phone 250-356-7814
Fax 250-953-4985
<mailto:doug.i.stewart@gov.bc.ca>

Kane, Kathleen EDUC:EX

From: Kukucha, Karen A EDUC:EX
Sent: Wednesday, January 26, 2011 9:43 AM
To: Stewart, Doug I EDUC:EX; Hill, Heather K EDUC:EX; Kane, Kathleen EDUC:EX
Cc: Bernard, Noreen C EDUC:EX
Subject: meeting scheduled with Sooke SD, Feb 17

Re Belmont. A Briefing Note is required for the meeting.

Thanks. K

From: Miller, Keith F EDUC:EX
Sent: Wednesday, January 26, 2011 9:33 AM
To: Kukucha, Karen A EDUC:EX
Cc: Bernard, Noreen C EDUC:EX
Subject: Fw: Thursday Feb 17, 2011

Fyi karen

From: Toor, Randeep EDUC:EX
Sent: Wednesday, January 26, 2011 09:29 AM
To: Mohoruk, Sherri EDUC:EX; Miller, Keith F EDUC:EX; Stewart, Doug I EDUC:EX
Cc: Nicholl, Cynthia C EDUC:EX; Bernard, Noreen C EDUC:EX
Subject: FW: Thursday Feb 17, 2011

Please note meeting information below, I have sent a meeting invitation.
Briefing material is required.

Thanks.

Randeep Toor | Executive Administrative Coordinator
Office of Deputy Minister, James Gorman
Ministry of Education
Tel: 250 387-2026 Cell: 250 507-3062 Fax: 250 356-6007
"You must be the change you want to see in this world" - Gandhi

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From: Flesh, Cindy EDUC:EX
Sent: Wednesday, January 26, 2011 8:39 AM
To: Flesh, Cindy EDUC:EX; Toor, Randeep EDUC:EX
Subject: Thursday Feb 17, 2011

The Oak Room 303 has been booked for the Sooke School District 62 9:15-9:45 meeting – there is a 15 minute buffer for this meeting – can go until 10:00 – please let me know if you have any questions.

Cindy Flesh
Administrative Coordinator to
the Honourable Margaret MacDiarmid

Minister of Education
Phone: 250- 387-1977
Fax: 250-387-3200

From: Flesh, Cindy EDUC:EX
Sent: Tuesday, January 25, 2011 4:15 PM
To: Toor, Randeep EDUC:EX
Subject: FW: Thursday Feb 17, 2011

Hey Randeep – a meeting is being scheduled with the Sooke School District 62 – MoE staff and BN required – please let me know who will be attending from Ministry – I will get back to with list of Sooke School District attendees once received – will get back to with confirmation of location – please let me know if you have any questions

9:00-9:15 – Briefing w MoE staff
Room 310
Attendees: MoE staff tbc

9:15-9:45 – Meeting w Sooke School District 62 – meeting room has been booked until 10:00 in case meeting goes over allotted 30 minutes
Location: tbc
Attendees: tbc – MoE staff tbc
Re: Belmont School

BN requested

Cindy Flesh
Administrative Coordinator to
the Honourable Margaret MacDiarmid
Minister of Education
Phone: 250- 387-1977
Fax: 250-387-3200

Kane, Kathleen EDUC:EX

From: Kukucha, Karen A EDUC:EX
Sent: Monday, June 14, 2010 9:19 AM
To: Stewart, Doug I EDUC:EX; Kane, Kathleen EDUC:EX; Hill, Heather K EDUC:EX
Subject: RE: SD 62 Meeting

Doug, as discussed, I have started this BN with info re Belmont and passed it to Kathleen for completion ... Hopefully she will be in today.

Karen

From: Stewart, Doug I EDUC:EX
Sent: Monday, June 14, 2010 8:28 AM
To: Kukucha, Karen A EDUC:EX; Kane, Kathleen EDUC:EX; Hill, Heather K EDUC:EX
Subject: RE: SD 62 Meeting

I think this can be done; there's nothing new about Belmont itself:

- the Minister recently granted borrowing authority to buy property adjacent to Glen lake for one school;
- enrolment isn't really a big driver, it's more building condition...should review facility audit scores to confirm the placement in top ten.

We have fdk data

The land capital issue is a non-start.

Doug Stewart
Director, Capital Management
Resource Management Division
Phone 250-356-7814
Fax 250-953-4985
<mailto:doug.i.stewart@gov.bc.ca>

From: Kukucha, Karen A EDUC:EX
Sent: Monday, June 14, 2010 7:49 AM
To: Stewart, Doug I EDUC:EX; Kane, Kathleen EDUC:EX; Hill, Heather K EDUC:EX
Subject: FW: SD 62 Meeting
Importance: High

Note that this material is wanted today. Pls advise asap if this is doable.

From: Baines, Susan A EDUC:EX
Sent: Friday, June 11, 2010 3:53 PM

To: Kukucha, Karen A EDUC:EX
Cc: Mohoruk, Sherri EDUC:EX; Bernard, Noreen C EDUC:EX
Subject: SD 62 Meeting
Importance: High

Hi Karen, I've just learned of a School District meeting on Wednesday, June 16th.

Would it be possible to obtain briefing material on Monday that touches on the topics for discussion following?

Please advise. Thanks, Sue

Attendees:
Minister
(DMO & MO staff TBA)

Wendy Hobbs – (Board Chair)
Jim Cambridge (Superintendent)
Pete Godau (Director of Facilities)
Dave Lockyer(Secretary Treasurer)
Dianna Seaton (Trustee)
Margo Swinburnson (Trustee)

Topics for discussion:

Replacement of Belmont Senior Secondary school

Business plan – seeking approval to use land capital funds acquired from SSAC's to start the planning process

Full day K

Susan Baines
Senior Executive Assistant
Deputy Minister's Office
Ministry of Education
PO BOX 9179 STN PROV GOVT, Victoria BC V8W 9H8
ph: (250) 356-1234 fax: (250) 356-2011

Coward, Jennifer EDUC:EX

From: Miller, Keith F EDUC:EX
Sent: Thursday, May 20, 2010 8:54 AM
To: Stewart, Doug I EDUC:EX
Subject: RE: MO's request to call SD62

Thanks Doug

From: Stewart, Doug I EDUC:EX
Sent: Wednesday, May 19, 2010 4:36 PM
To: Bernard, Noreen C EDUC:EX; Cambridge, Janice EDUC:EX; Miller, Keith F EDUC:EX; Steinbach, Christopher G EDUC:EX
Cc: MacDonald, Maureen R EDUC:EX; Baines, Susan A EDUC:EX
Subject: RE: MO's request to call SD62

I spoke with Dave Lockyer: the district held a parent meeting at John Stubbs on Monday night, also attended by John Horgan. Replacement of Belmont continues to be the top priority, and a number of parents are quite frustrated with the lack of progress toward approval of the two replacement schools. Apparently the Chair committed to continue to seek a meeting with MMM until she is successful and can personally make the case for replacement. The district has apparently lost almost 500 secondary students to Victoria because of the condition of Belmont.

The business plan the chair would like to discuss is to seek approval to use Land capital funds that the district has acquired from SSAC's to start a planning process so they don't lose another year should a project be approved in an upcoming capital plan.

The project is a high priority but has not been supported in previous capital plans; also will involve the demolition of existing Belmont, and sale of the site to generate proceeds to one of the two replacement schools. The Ministry has provided borrowing authority for the board to acquire additional site required at Glen lake, the site for one of the replacement schools.

Doug Stewart
Director, Capital Management
Resource Management Division
Phone 250-356-7814
Fax 250-953-4985
<mailto:doug.i.stewart@gov.bc.ca>

From: Bernard, Noreen C EDUC:EX
Sent: Wednesday, May 19, 2010 2:04 PM
To: Cambridge, Janice EDUC:EX; Miller, Keith F EDUC:EX; Stewart, Doug I EDUC:EX
Cc: MacDonald, Maureen R EDUC:EX; Baines, Susan A EDUC:EX; Trafford, Tanya EDUC:EX
Subject: RE: MO's request to call SD62

Doug will be calling. thx

*Noreen Bernard
Executive Administrative Assistant
Assistant Deputy Minister's office
Resource Management Division*

From: Cambridge, Janice EDUC:EX
Sent: Wednesday, May 19, 2010 1:59 PM
To: Miller, Keith F EDUC:EX; Stewart, Doug I EDUC:EX
Cc: Bernard, Noreen C EDUC:EX; MacDonald, Maureen R EDUC:EX; Baines, Susan A EDUC:EX; Trafford, Tanya EDUC:EX
Subject: MO's request to call SD62
Importance: High

Keith/Doug:

DMO has forwarded this request from the MO asking if one of you would to please call David Lockyer, S/T (250)474-9804, asap, and follow up with MO & DMO staff once you've spoken to him.

Thanks!

Janice Cambridge
Communications/Issues Management Unit
Resource Management Division
Ministry of Education
Tel: (250)387-0362 | Fax: (250)387-1451

From: Hamilton, Gail S EDUC:EX
Sent: Wednesday, May 19, 2010 10:52 AM
To: Baines, Susan A EDUC:EX
Subject: Tel Call for Staff
Importance: High

Hi Sue,

Could you please arrange to have either Keith or Doug call the Secretary-Treasurer of the Sooke School Board asap? We rec'd an email yesterday from Wendy Hobbs asking to meet with the Minister to discuss a business plan which entails the replacement of Belmont School. They are hoping this will be at the Minister's earliest convenience and it is of the utmost importance to their districts. Would you be able to let us know when they have made the call?

Thanks Sue.

Gail Hamilton
Minister's Office of Education
Room 346, Parliament Buildings
Ph: (250) 387-1977 Fax: (250) 387-3200
Website: www.bced.gov.bc.ca

Please consider the environment before printing this email.

Kane, Kathleen EDUC:EX

From: Chambers, Phillip R EDUC:EX
Sent: Friday, March 5, 2010 7:47 AM
To: Stewart, Doug I EDUC:EX; Kukucha, Karen A EDUC:EX; Cambridge, Janice EDUC:EX
Cc: Kane, Kathleen EDUC:EX
Subject: Re: Glen Lake Site

I spoke with Jim, Dave and Pete this afternoon. It appears the deal is very close to completing. Negotiations are essentially done and the deal is with the lawyers.

From: Chambers, Phillip R EDUC:EX
To: Stewart, Doug I EDUC:EX; Kukucha, Karen A EDUC:EX; Cambridge, Janice EDUC:EX
Cc: Kane, Kathleen EDUC:EX
Sent: Thu Mar 04 14:48:20 2010
Subject: FW: Glen Lake Site

FYI

PHILLIP CHAMBERS
Regional Manager
Capital Management Branch
Ministry of Education

☎ Office : (250) 356-2523
☎ Cell: (250) 508-6492
✉ phillip.chambers@gov.bc.ca

From: Peter Godau [<mailto:pgodau@sd62.bc.ca>]
Sent: Thursday, March 4, 2010 2:41 PM
To: Chambers, Phillip R EDUC:EX
Cc: Jim Cambridge; XT:Lockyer, David FIN:IN
Subject: Re: Glen Lake Site

Phillip,

I received your email and will talk to Jim and Dave about it this afternoon. I should be able to give you an answer tomorrow.

Peter Godau,
Manager of Facilities
School District # 62 Sooke
(250)474-9841
(250)361-7330 mobile
pgodau@sd62.bc.ca

'Courage is the first of human virtues because it makes all others possible.'

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"Chambers, Phillip R EDUC:EX" <Phillip.Chambers@gov.bc.ca> on Thursday, March 04, 2010 at 1:18 PM - 0800 wrote:

Pete ... when we met recently, Glen thought that the purchase for the land adjacent to the elementary school site was moving ahead and should be finalized soon.

Looks like there may be a meeting soon with MLA John Horgan. Could you please provide an update on the purchase, and any other activities around the Belmont replacement that may be relevant?

Could you also please confirm that you received this note, and let me know how long it will take to respond to the above?

PHILLIP CHAMBERS

Regional Manager

Capital Management Branch

Ministry of Education

☎ Office : (250) 356-2523

☎ Cell: (250) 508-6492

✉: phillip.chambers@gov.bc.ca

Kane, Kathleen EDUC:EX

From: Bernard, Noreen C EDUC:EX
Sent: Thursday, March 4, 2010 10:39 AM
To: Chambers, Phillip R EDUC:EX; Kane, Kathleen EDUC:EX
Subject: FW: Meeting with MLA John Horgan Tuesday, March 9, 3:00-3:30pm

Importance: High

*Noreen Bernard
Executive Administrative Assistant
Assistant Deputy Minister's office
Resource Management Division
356-2588*

From: Bernard, Noreen C EDUC:EX
Sent: Thursday, March 4, 2010 10:36 AM
To: Miller, Keith F EDUC:EX; Stewart, Doug I EDUC:EX
Cc: MacDonald, Maureen R EDUC:EX; Kukucha, Karen A EDUC:EX
Subject: FW: Meeting with MLA John Horgan Tuesday, March 9, 3:00-3:30pm
Importance: High

Upcoming meeting with the Minister and MLA John Horgan.

Maureen, could you please cliff this note and hold in Doug's calendar. thanks

MLA John Horgan has requested an urgent meeting with the Minister to discuss Belmont and capital for School District No. 62. Can you please have Keith and James attend this meeting and can you please have them prepare a small BN. We will have a small pre-brief at 2:45-3:00pm and then meet with MLA John Horgan from 3:00-3:30pm in our office on March, 9, 3:00-3:30pm.

Attendees:
Minister
(MO/DMO staff TBA)

MLA John Horgan

Topic of discussion:
1. Belmont Secondary School
2. Capital for School District No. 62 (Sooke)

*Noreen Bernard
Executive Administrative Assistant
Assistant Deputy Minister's office
Resource Management Division
356-2588*

From: Baines, Susan A EDUC:EX
Sent: Thursday, March 4, 2010 10:09 AM
To: Bernard, Noreen C EDUC:EX
Subject: FW: Meeting with MLA John Horgan Tuesday, March 9, 3:00-3:30pm
Importance: High

Hi Noreen – can you have staff start on this one and I'll put the info in the calendar.

Thanks ☺

From: Owens, Alicia EDUC:EX
Sent: Wednesday, March 3, 2010 5:10 PM
To: Baines, Susan A EDUC:EX
Subject: Meeting with MLA John Horgan Tuesday, March 9, 3:00-3:30pm
Importance: High

Hi Sue,

MLA John Horgan has requested an urgent meeting with the Minister to discuss Belmont and capital for School District No. 62. Can you please have Keith and James attend this meeting and can you please have them prepare a small BN. We will have a small pre-brief at 2:45-3:00pm and then meet with MLA John Horgan from 3:00-3:30pm in our office on March, 9, 3:00-3:30pm.

Attendees:
Minister
(MO/DMO staff TBA)

MLA John Horgan

Topic of discussion:
1. Belmont Secondary School
2. Capital for School District No. 62 (Sooke)

Alicia Owens
Administrative Coordinator
Office of the Honourable Margaret MacDiarmid
Minister of Education (Early Learning and Literacy)
Phone: 250-356-7480 Fax: 250-387-3200
Website: www.bced.gov.bc.ca

Kane, Kathleen EDUC:EX

From: Butler, Dan EDUC:EX
Sent: Friday, January 15, 2010 2:46 PM
To: Kane, Kathleen EDUC:EX
Cc: Chambers, Phillip R EDUC:EX; Stewart, Doug I EDUC:EX
Subject: Belmont PIR - Feedback

Kathleen

As discussed, I had a look at this document to see how it would rank against the other project requests we received.

Quite frankly, based on our normal ranking criteria, it doesn't rank very highly at all. Out of interest, I added up the enrolment for the 16 schools in the Belmont zone from the draft 2009 data we received from Michael Lebrun and it doesn't look like it's increased from what they reported of 2008.



Belmont zone
009 enrolment.do.

I understand Ken hunt has been updating the info to reflect the new enrolment figures so perhaps you could find out where that's at.

Lets touch bases on this when you have some time – it's not totally urgent.

Dan Butler
Regional Manager
Capital Management Branch
Ministry of Education

Box 9151 Stn Prov Govt, Victoria, BC V8W 9H1

(250) 356-2534 Cell (250) 216-2375

Fax: (250) 953-4985

Email: Dan.Butler@gov.bc.ca

| Sept 09 Draft Final Enrollment (5) - Microsoft Excel | | | | | | | | | | | | | | | | | | | | | | | |
|---|------------|----------|--------------------------------|---------------|------|------|------|------|------|------|------|------|------|-------|-------|-------|------|------|-----|---|---|---|---|
| F1178 | | | | | | | | | | | | | | | | | | | | | | | |
| 1 Draft Headcount Enrollment as at September 30, 2009 - updated November 23, 2009 | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | District # | School # | School Name | Facility Type | Gr 1 | Gr 2 | Gr 3 | Gr 4 | Gr 5 | Gr 6 | Gr 7 | Gr 8 | Gr 9 | Gr 10 | Gr 11 | Gr 12 | Elem | Ungr | Sec | | | | |
| 1152 | 61 | 6161029 | View Royal Elementary | 0 | 37 | 45 | 32 | 42 | 36 | 47 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1153 | 62 | 6262013 | Belmont Secondary | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 436 | 427 | 463 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1154 | 62 | 6299043 | Byte Alternate Program | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 21 | 34 | 34 | 74 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1155 | 62 | 6262035 | Cotwood Elementary | 0 | 34 | 25 | 15 | 23 | 23 | 31 | 32 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1156 | 62 | 6262036 | Crystal View Elementary | 0 | 30 | 30 | 41 | 39 | 36 | 30 | 26 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1157 | 62 | 6262021 | David Cameron Elementary | 0 | 37 | 43 | 33 | 49 | 52 | 60 | 46 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1158 | 62 | 6262016 | Dunsmuir Middle School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 191 | 178 | 215 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1159 | 62 | 6262034 | Ecole Poirier Elementary | 0 | 65 | 62 | 45 | 68 | 68 | 65 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1160 | 62 | 6262033 | Edward Milne Community Schc | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 147 | 189 | 155 | 151 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1161 | 62 | 6262018 | Hans Helgesen Elementary | 0 | 33 | 19 | 25 | 29 | 33 | 15 | 32 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1162 | 62 | 6262002 | Happy Valley Elementary | 0 | 51 | 52 | 43 | 47 | 30 | 37 | 39 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1163 | 62 | 6262020 | John Muir Elementary | 0 | 33 | 20 | 23 | 35 | 29 | 28 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1164 | 62 | 6262023 | John Strubbs Elementary Secdn | 0 | 59 | 70 | 59 | 45 | 49 | 66 | 76 | 93 | 123 | 35 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1165 | 62 | 6262031 | Journey Middle School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 145 | 180 | 162 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1166 | 62 | 6299164 | Juan de Fuca Distributed Learn | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 64 | 50 | 33 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1167 | 62 | 6262032 | Lakewood Elementary | 0 | 57 | 51 | 51 | 48 | 37 | 40 | 43 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1168 | 62 | 6262011 | Millstream Elementary | 0 | 24 | 20 | 33 | 32 | 27 | 29 | 22 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1169 | 62 | 6299042 | Pacific Secondary School | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 31 | 45 | 116 | 81 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1170 | 62 | 6262005 | Port Renfrew Elementary | 0 | 1 | 4 | 2 | 1 | 7 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1171 | 62 | 6262007 | Ruth King Elementary | 0 | 34 | 30 | 34 | 32 | 42 | 45 | 28 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1172 | 62 | 6262010 | Sangster Elementary | 0 | 22 | 37 | 13 | 26 | 23 | 24 | 29 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1173 | 62 | 6262012 | Saseenos Elementary | 0 | 21 | 15 | 17 | 22 | 20 | 29 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1174 | 62 | 6262015 | Savory Elementary | 0 | 28 | 23 | 32 | 19 | 22 | 25 | 23 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1175 | 62 | 6262004 | Sooke Elementary | 0 | 21 | 36 | 43 | 32 | 38 | 30 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1176 | 62 | 6262025 | Spencer Middle School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 228 | 224 | 225 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1177 | 62 | 6262000 | Westshore Centre for Learning | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 10 | 59 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1178 | 62 | 6262026 | Willway Elementary | 0 | 21 | 23 | 33 | 23 | 22 | 27 | 22 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1179 | 62 | 6262022 | Wishart Elementary | 0 | 40 | 39 | 48 | 34 | 60 | 41 | 60 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1180 | 63 | 6363028 | Bayview Middle School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 221 | 242 | 224 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Kane, Kathleen EDUC:EX

From: Kane, Kathleen EDUC:EX
Sent: Friday, January 8, 2010 9:57 AM
To: Kukucha, Karen A EDUC:EX
Subject: RE: Vancouver Island capital

Belmont replacement in SD62 Capital Plans:

In 2009-10 it was #1

In 2008-09 it was #1

In 2007-08 it was #2 with a new Westshore Secondary school as #1.

In 2006-07 it was #2 with a new Westshore Secondary school as #1.

Please let me know if you want me to go back any further.

-KK

From: Kukucha, Karen A EDUC:EX
Sent: Friday, January 8, 2010 9:43 AM
To: Kane, Kathleen EDUC:EX
Subject: RE: Vancouver Island capital

Thanks. One further question re Belmont.
How long has it been the district's highest priority?

Karen

From: Kane, Kathleen EDUC:EX
Sent: Friday, January 8, 2010 9:36 AM
To: Kukucha, Karen A EDUC:EX
Subject: RE: Vancouver Island capital

Comments in red, below. -Kathleen

From: Kukucha, Karen A EDUC:EX
Sent: Thursday, January 7, 2010 4:22 PM
To: Kane, Kathleen EDUC:EX
Subject: Vancouver Island capital

Kathleen, pls let me know if the following is correct.

(This relates to the FOI request we responded to last month re facility audits on Vancouver Island and PAB is now asking questions)

SD 61 requested the replacement of Cedar Hill Middle as their 3rd highest priority in their 2009/10 capital plan. The replacement of Frank Hobbs was their fourth highest priority. True
SD 62 requested the replacement of Belmont as their highest priority project in the 2009/10 capital plan. True
SD 68 requested the seismic upgrading of Woodlands Sec as their 4th highest priority in their 2009/10 capital plan. The replacement of Ladysmith Intermediate was their 9th highest priority. True
SD 71 requested the seismic upgrade and reno of Georges Vanier as their 1 and 2 priorities in their 2009/10 capital plan. True

thanks

K

Kane, Kathleen EDUC:EX

From: Glenn Whiteley [gwhiteley@sd62.bc.ca]
Sent: Friday, November 27, 2009 8:30 AM
To: Stewart, Doug I EDUC:EX; Chambers, Phillip R EDUC:EX; Butler, Dan EDUC:EX; Kane, Kathleen EDUC:EX
Cc: Jim Cambridge; XT:Lockyer, David FIN:IN; Peter Godau
Subject: Fwd: Budget Estimates debates - Belmont

FYI, Attached the Acting Min of Ed gives our business plan for Belmont Replacement kudos while responding Horgan's question.

Have a great weekend!

Glenn Whiteley
School District #62(Sooke)
Manager Projects and Planning
P 474 9840
C 480 6600

We shape our dwellings, and afterwards our dwellings shape us. Winston Churchill

----- Original Message -----

Good afternoon,

I have been reading the Estimates debate from yesterday and noticed that MLA John Horgan spoke to Acting Minister Stilwell regarding Belmont... the quote is below.

Jim

J. Horgan: It's a delight to be participating in the budget estimates for the Ministry of Education. I have just a few questions to the acting minister, and I appreciate her time this afternoon.~

It's a capital question, and I've given notice to staff with respect to the Belmont replacement project in my constituency, school district 62. I've met with the minister, discussed this with her. I met with the previous minister. Our board has been in. The mayors of Langford, Colwood and Metchosin have all been in twice to make the pitch that in a fast-growing region west of Victoria with an increasing population....~

Again, I've heard the minister talk throughout the day about the declining student population. Not the case in our community. We have a 50-year-old building that needs to be replaced. I'm wondering if the minister would tell me when we can expect the shovels to hit the ground — February or March.~

Hon. M. Stilwell: As you mentioned, the minister and ministry staff have met with city officials and district school officials as well as politicians. It's unanimous that this is a good project, and it is a priority. Kudos are delivered for the quality of the business plan. As I said, all of those factors go

to making this a high priority. As we develop the budget going forward, this will be a high priority for consideration.~

J. Horgan: I know well that the staff have been over this. I've gone over it with them. Others have gone over it with them. But I do understand that there are facility audits done annually to prioritize projects, and I'm wondering if the minister could advise us at what point we will know where Belmont rests in the facilities audit and how it would compare to other schools that have been approved in the capital region that may not have been as high up that list.~

Hon. M. Stilwell: I am sure that the member can appreciate that in a province with 1,600 schools there are certainly facilities that are strong competitors to be replaced. However, I want to emphasize that the Belmont proposal has a number of strengths. First of all, the business plan, which I've indicated was very strong; the value of the existing site; the growth in the student population — which you've highlighted, which is a counter-trend; and the condition of the Belmont School. Those factors certainly make it a high priority.~

Jim Cambridge
Superintendent of Schools
School District #62 (Sooke)
3143 Jacklin Road
Victoria, B.C.
V9B 5R1
Work: 250-474-9811
Cell: 250-686-4489

Kane, Kathleen EDUC:EX

From: Glenn Whiteley [gwhiteley@sd62.bc.ca]
Sent: Monday, October 26, 2009 2:04 PM
To: Chambers, Phillip R EDUC:EX; Maria Whitmarsh
Cc: XT:Lockyer, David FIN:IN; Kane, Kathleen EDUC:EX; Jim Cambridge; Peter Godau
Subject: Re: Request letters, re Westhills Site Acquisition , Restricted Capital

The letter you refer to a different request. It is regarding the request to borrow funds to complete the site acquisition for the Belmont replacement school adjacent to the existing closed Glen Lake Elem school as detailed in the Belmont PIR .

By copy of this email I will ask Maria (Dave's exec assistant) to send you a copy of the letter requesting MOE support to use restricted capital for AFG as discussed at our meeting this morning.

Maria please send asap to Phillip at above address.

Phillip thank you very much for following up on this urgent matter.

It is greatly appreciated.

Thanks.

Glenn Whiteley
School District #62(Sooke)
Manager Projects and Planning
P 474 9840
C 480 6600

We shape our dwellings, and afterwards our dwellings shape us. Winston Churchill

Kane, Kathleen EDUC:EX


From: Kane, Kathleen EDUC:EX
Sent: Thursday, September 10, 2009 1:56 PM
To: Stewart, Doug I EDUC:EX; Chambers, Phillip R EDUC:EX
Cc: Butler, Dan EDUC:EX
Subject: SD62 Belmont / Royal Bay PIRs

I just heard from Glenn Whiteley that they are expecting draft versions of their PIRs and business plan tomorrow from their consultant. They should be submitted to us early next week.


They are also preparing a letter to ask approval to use RC for their AFG capital projects.

Kathleen

Kathleen Kane, Capital Planning Officer

 : Phone: 250-356-7984 Fax: 250-953-4985

 : kathleen.kane@gov.bc.ca

 : Capital Funding Branch
Resource Management Division
Ministry of Education
PO Box 9151 Stn Prov Gov't (Location: 4th Fl - 620 Superior St)
Victoria, BC V8W 9H1

Kane, Kathleen EDUC:EX

From: Glenn Whiteley [gwhiteley@sd62.bc.ca]
Sent: Thursday, July 30, 2009 2:09 PM
To: Kane, Kathleen EDUC:EX
Subject: Fwd: FW: Westhills _ School Site
Attachments: Attach0.html; 10145_sk53_apr27-09.pdf

This proposed preliminary site plan shows the existing Glen Lake Site and the proposed purchase site.

Give me a call if you need any other info. I hope I have answered your questions.

cheers!

Glenn Whiteley
School District #62(Sooke)
Manager Projects and Planning
P 474 9840
C 480 6600

We shape our dwellings, and afterwards our dwellings shape us. Winston Churchill

----- Original Message -----

Hi Glenn - The attached PDF is the generally the same as that we sent you last week with some updates to the property lines.

Regards,

Richard Rebneris, P.Eng. LEED® AP
Principal
Stantec
400 - 655 Tyee Road
Victoria BC V9A 6X5
Ph: (250) 388-9161 Ext. 368
Fx: (250) 382-0514
Cell: (250) 661-0461
rrebneris@stantec.com
stantec.com

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From: Goodman, Trudy
Sent: Monday, April 27, 2009 11:34 AM
To: Dennis Desjardins
Cc: Ryan Mckenzie; Rebneris, Richard
Subject: Westhills _ School Site

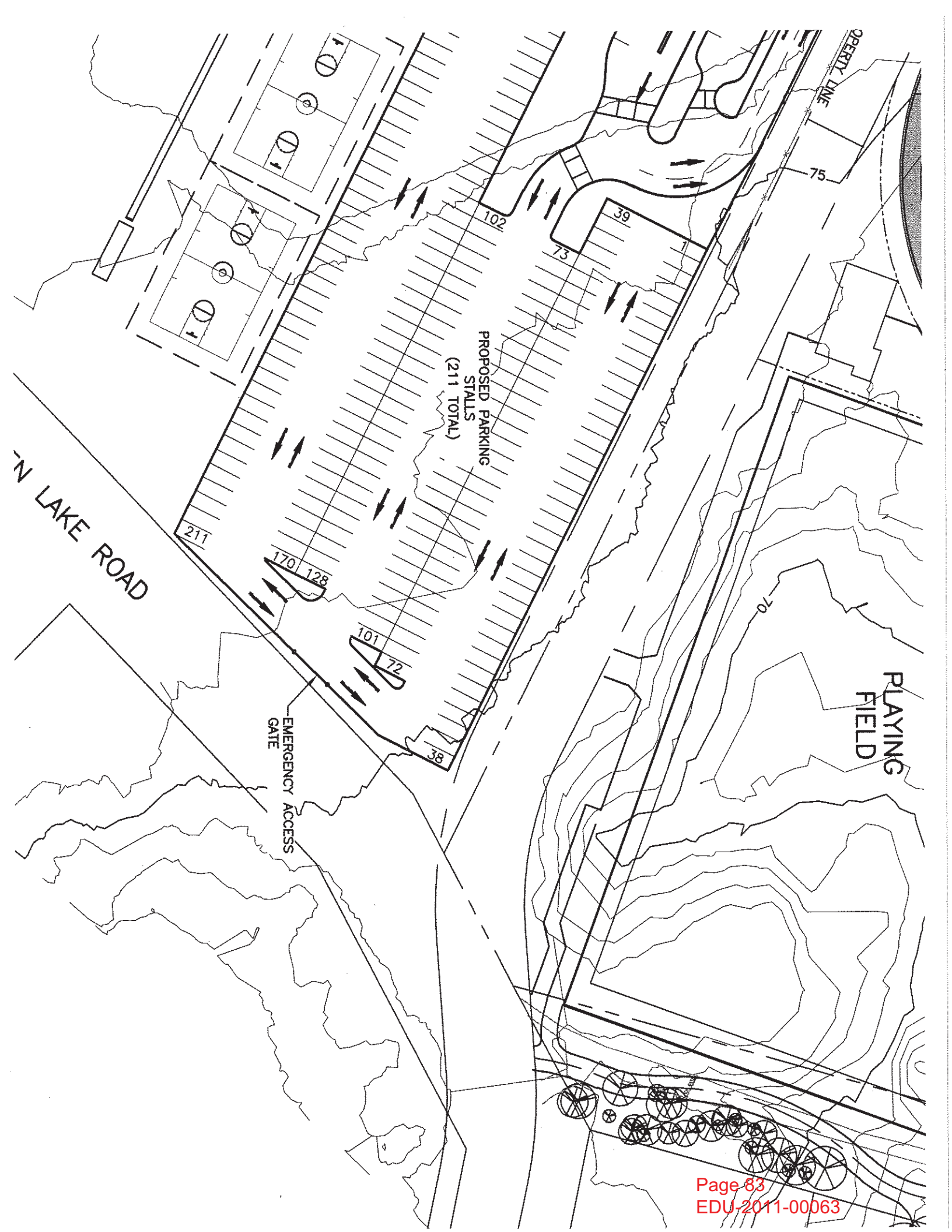
Please find attached updated 10145-Sk53 with Ryan's comments, including property line.

Regards
Trudy

Trudy Goodman, CTech
Civil Technician
Stantec
400 - 655 Tyee Road
Victoria BC V9A 6X5
Ph: (250) 389-2348
Fx: (250) 382-0514
trudy.goodman@stantec.com
stantec.com

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 Please consider the environment before printing this email.



Kane, Kathleen EDUC:EX

From: Glenn Whiteley [gwhiteley@sd62.bc.ca]
Sent: Thursday, July 30, 2009 2:06 PM
To: Kane, Kathleen EDUC:EX
Subject: Fwd: RE: CC Park drawing.
Attachments: new-2.pdf

This drawing indicates a portion of the existing Glen Lake school. The rec centre is edge is in black on the right hand side... I need to send another drawing re that.

Glenn Whiteley
School District #62(Sooke)
Manager Projects and Planning
P 474 9840
C 480 6600

We shape our dwellings, and afterwards our dwellings shape us. Winston Churchill

----- Original Message -----

Hi Glen,

Here you go.

Regards,

Shawn

From: Glenn Whiteley [mailto:gwhiteley@sd62.bc.ca]
Sent: April-17-09 11:30 AM
To: Shawn Miller
Subject: Re: CC Park drawing.

Please delete "proposal for info" Sorry I missed that .!

Glenn Whiteley

School District #62(Sooke)

Manager Projects and Planning

P 474 9840

C 480 6600

We shape our dwellings, and afterwards our dwellings shape us. Winston Churchill

Coward, Jennifer EDUC:EX

From: Bernard, Noreen C EDUC:EX
Sent: Thursday, March 12, 2009 2:23 PM
To: Stewart, Doug I EDUC:EX; Kane, Kathleen EDUC:EX; Watkins, Nick M EDUC:EX
Cc: Kukucha, Karen A EDUC:EX; MacDonald, Maureen R EDUC:EX
Subject: FW: report on meeting with Minister
Attachments: trustees re Minister 12mar09.doc

to keep you in the loop.... attached is a summary of this morning's mtg with Minister Bond and SD62. Doug, fyi this has been sent to Keith and James for their review and at Brenda's discretion to forward on to the Minister's office. thx

From: Maria Whitmarsh [<mailto:mwhitmarsh@sd62.bc.ca>]
Sent: Thursday, March 12, 2009 1:28 PM
To: Bernard, Noreen C EDUC:EX
Cc: Brian Fox; Jim Cambridge; Ron Warder; XT:Lockyer, David FIN:IN
Subject: report on meeting with Minister

Message from Dave Lockyer:

Attached is our summary of the meeting today. Hopefully it meets with your approval as to what was discussed. Because we are having our public forum tonight we would like to go forward with this information, not as a handout, but capturing the essence of what the Minister said. Please circulate this to Keith and James, and the Minister if possible.

Dave Lockyer
via Maria

Maria Whitmarsh
Secretary to the Secretary-Treasurer
School District 62 (Sooke)
Phone (250) 474-9804 Fax (250) 474-9850
mwhitmarsh@sd62.bc.ca



SCHOOL DISTRICT No. 62 (SOOKE)

3143 JACKLIN ROAD, VICTORIA, BRITISH COLUMBIA • V9B 5R1

TELEPHONE: 250-474-9800

FAX: 474-9825

TO: Trustees

FROM: Dave Lockyer

DATE: March 12, 2009

RE: **Report on Meeting with Minister re Capital Plan**

The School District asked for a meeting with the Minister of Education to discuss the need for two new secondary schools in the Westshore. The Superintendent, Board Chair and Secretary Treasurer were accompanied by the Mayors of Langford, Colwood and Metchosin on March 12/09.

The School District outlined for the Minister the main elements of the business plan:

1. Two new community-based secondary schools, one in Colwood and one in Langford, designed to better serve the students of the School District
2. Support of the parent community for renewed secondary school buildings
3. Grade configuration to 6-8 middle school model for Belmont zone to align with rest of District
4. Sale of Belmont property, contributing at least \$17 to the total cost
5. No additional elementary closures (e.g. Savory, Sangster) in the Belmont zone in order to plan for the anticipated future enrolment growth, based on recent solid data collection
6. Cooperative, supportive partnerships with the municipalities for recreational and shared facilities, saving the School District millions of dollars in grounds and recreational development, and providing much needed community buildings and infrastructure
7. Continued consultation with public and education community throughout the process

The Minister complimented the School District and municipalities for working together to develop this partnership model. She acknowledged that this is a new plan which looks long range and provides education for students in their communities. The Minister concluded by recognizing the ingenious features of the plan and encouraged the School District to do all of the data collection and work necessary to include this in the May 15/09 capital plan submission.

The School District will continue its consultation with the parents and public. As well, the School District will research and develop strategies for the disposition of assets requirement as it pertains to the Belmont site. Work will continue with the municipalities around joint use agreements and shared facilities.

Kane, Kathleen EDUC:EX

From: Kane, Kathleen EDUC:EX
Sent: Wednesday, January 30, 2008 11:12 AM
To: Alkins, Jim EDUC:EX
Subject: RE: Belmont Priority

A revised Echo Report has now been faxed to Dave Lockyer.
-Kathleen

-----Original Message-----

From: Alkins, Jim EDUC:EX
Sent: January 29, 2008 7:18 PM
To: Kane, Kathleen EDUC:EX
Subject: Belmont Priority

Hi Kathleen:
Please check the Ministry rating on Belmont. It went out as a medium and should be high. Thanks.

**MINISTRY OF EDUCATION
BRIEFING NOTE**

PREPARED FOR: Honourable Margaret MacDiarmid, Minister, for **Information**, at the request of the Resource Management Division, in preparation for a meeting with the Honourable Ida Chong, MLA (Oak Bay-Gordon Head) and Greater Victoria School District and Oak Bay officials.

SUBJECT: Update on the plans for a new Oak Bay Secondary School in School District No. 61 (Greater Victoria)

KEY POINTS:

1. Oak Bay Secondary was supported in the Ministry's 2003/04 capital plan. Studies suggest that the school should be replaced.
2. The Ministry has not yet received the Project Definition Report for the replacement project.
3. It is expected that the District will be requesting a community theatre as a Neighbourhood Learning Centre within the new school. Media reports indicate that Oak Bay council has committed \$1 million towards the theatre.

BACKGROUND:

Oak Bay Secondary was supported in the 2003/04 capital plan.

A feasibility study completed in September 2004 recommended that the best option was to construct a replacement building but retain the East building gymnasium and convert it to a theatre and drama support space.

In April 2008, the Ministry engaged Stantec Consultants Ltd to conduct an independent review. The final report was received by the Ministry in October 2008.

In February 2009, in response to the independent review, the Ministry notified the school district that it accepted the recommendation of the Stantec report for a 1200-student capacity replacement school, subject to the current and projected enrolment and capacity at other district schools being supported by a long range facilities master plan. To date, the Ministry has not received the District's plan.

In that February 2009 letter, the Board of Education was also given approval to proceed with the Phase Two Feasibility Study, now called a Project Definition Report (PDR), to determine the appropriate scope, schedule, budget and risk factors for the project. This report is not expected before the end of February 2011.

It is expected that the PDR will include the district's proposal for a community theatre as a Neighbourhood Learning Centre. The NLC should not exceed 15% of the total space allocation.

DISCUSSION:

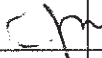
The current capacity of the replacement school is 1200 grade 9-12 students, subject to confirmation of enrolment need. At a 1200 capacity school, the total project budget is expected to be approximately \$45 million. Including 15% extra space for a NLC, the budget is expected to be approximately \$50 million.

The project has been scheduled for cash flow starting in fiscal 2013/14.

The current capacity of Oak Bay Secondary School is 1,500 grades 9-12 students. The September 2010 enrolment is 1061 students. The enrolment is projected to remain constant through 2018/19.

The recent addition and renovation of Victoria High School – Fairey Tech Building will see the capacity of that school reduced from 1200 to 800 students. The enrolment for Vic High is projected to be 732 students by 2018/19.

LINKS TO OTHER MINISTRIES: n/a

| | | |
|--|---|----------------------------------|
| <u>Contact Information</u> | | Approved by: |
| Resource Management Division 356-7814 |  | <i>approved via email</i> |
| | ADM Initial | James Gorman Deputy Minister |
| | | Date signed: <i>Dec. 7, 2010</i> |

S13, S17

(See Sheet #1 for base information)

| PART 2 - SERVICE/ACTIVITY | | | | PART 3 - TOTAL AREAS | | | |
|---------------------------|--------------|---------------|-------------|----------------------|--------------|------------|--|
| Space Function | E - Existing | F - Allowable | G - Deficit | H - New | N - Existing | P - New | |
| Administration / Health | | | | 280 | | | |
| Counselling | | | | 85 | AI | | |
| Gen. Storage | | | | 130 | | CI 2,495.0 | |
| Gym Activity | | | | 1350 | | DI 3,160.0 | |
| Gym Ancillary | | | | 280 | EI | HI 6,115.0 | |
| Media / Tech. Centre | | | | 440 | | 11,770.0 | |
| Multi-purpose | | | | 320 | | | |
| Special Education | | | | 420 | | | |
| Mechanical | | | | 270 | | | |
| Design Space | | | | 2515 | | | |
| * Other | | | | 25 | | | |
| Sub-Total | Ei | Fi | Hi | 6,115.0 | | | |

*** Other:**

Shortfall in academic/vocational space.

DESIGN AID SHEET FOR SECONDARY SCHOOLS -- SHEET #1

GRADES: 9 TO 12

School Name: OAK BAY SECONDARY
 District: SD 61 (GREATER VICTORIA)
 School Capacity: • Nominal - 1,200 • Total Elective Modules: 25
 • Operating - 1,200 Extended Day:
 Facility Code: 61024 Date: May 7, 2008
 Agreed Nominal / Operating Capacity:
 Ministry of Education Date

This sheet is for use in the design procedures in PART 2 of the Building Manual.

PART 1 - ACADEMIC/VOCATIONAL

| Space Function | 1A - EXISTING | | | 1B - MODULES | | | 1C - NEW CORE | | | 1D - NEW ELECTIVE | | |
|----------------------|--------------------|------|-------|--------------|---------|---------|-------------------------------|---------|-------|-------------------------------|---------|-------|
| | Description | Area | Mods. | Core | Deficit | Surplus | Description | Area | Mods. | Description | Area | Mods. |
| Business Education | | | | 1.0 | | | Bus. Ed. | 120 | 1.0 | Bus. Ed. (3) | 360 | 3.0 |
| | | | | | | | | | | | | |
| Fine Arts | | | | 1.0 | | | Music | 180 | 1.0 | Drama | 250 | 1.0 |
| | | | | | | | | | | Choral Music | 120 | 1.0 |
| Home Economics | | | | 1.0 | | | Textiles/Foods | 160 | 1.0 | Art (4) | 560 | 4.0 |
| | | | | | | | | | | Foods | 120 | 1.0 |
| Industrial Education | | | | 1.0 | | | Woodwork | 275 | 1.0 | Textiles | 120 | 1.0 |
| | | | | | | | | | | Mechanics | 230 | 1.0 |
| Science | | | | 4.0 | | | Science (4) | 560 | 4.0 | Technology (3) | 420 | 3.0 |
| | | | | | | | | | | | | |
| Other * | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| General Instruction | () rooms 75-95 m2 | | | E: | | | Area = No. of modules x 80 m2 | 1200 | 15.0 | Area = No. of modules x 80 m2 | 560 | 7.0 |
| | () Other rooms | | | S: | | | 15 x 80 m2 | | | 7 x 80 m2 | | |
| Sub-totals | | | | | | | | 2,495.0 | | | 3,160.0 | 25.00 |

* Note - May not be used except for spaces agreed in writing by the Ministry.



VIA FAX
Our Ref: 129926

February 06, 2009

George Ambeault
Secretary-Treasurer
School District No. 61 (Greater Victoria)
PO Box 700
Victoria BC, V8W
Fax: 250 741-5248

Dear George Ambeault:

Re: Oak Bay Secondary School Independent Review

I am writing in response to the recommendations of the Oak Bay Secondary School Feasibility Study Independent Review Report, prepared by Stantec Consulting Ltd.

The Ministry agrees to the following independent review recommendations with regards to Oak Bay Secondary School:

1. The capital project should proceed as a replacement school on the existing site.
2. The Ministry will provide capital funding for a 1,200 capacity secondary school for grade 9 to grade 12 students.
3. The determination of the capital project procurement method can be deferred to the start of the second phase feasibility study. As the replacement project budget is expected to exceed \$50 million, the Board is obliged to undertake a formal procurement process analysis, and to submit the Board's recommendations to Partnerships BC for their review and comment before a final decision is made. The school district may wish to consider further collaboration with Partnerships BC in the procurement analysis.

The following comments from the independent review will require further consideration by the Board and the Ministry:

1. Ministry support for a capacity of 1,200 student spaces at Oak Bay Secondary will impact the proposed capacity for future secondary school capital projects in Greater Victoria. Current and projected enrolment and capacity at other schools will need to be supported by a long range facilities master plan.

.../2

2. The Board will be responsible for funding any additional space at Oak Bay Secondary that would increase the capacity of the replacement school beyond 1,200 students. The provision of space for 100 international students would be the Board's responsibility.
3. While the existing site area exceeds Ministry area allowances, the Ministry understands that the Municipality of Oak Bay holds title to the majority of the existing Oak Bay Secondary site, so the potential sale of any surplus land to generate capital funding for the project is improbable. However, the Ministry wishes to encourage the Board to work collaboratively with the Municipality regarding the possible incorporation of a community auditorium as part of the school development in a manner that would benefit both the students and citizens of Oak Bay.

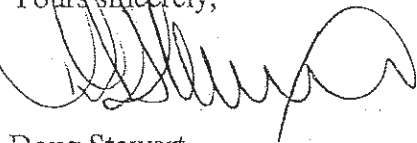
The board of education should proceed with the Phase Two Feasibility Study to determine the appropriate scope, schedule, budget and risk factors for the capital project. The feasibility study process is described in more detail in the Ministry's 'Capital Asset Management – Project Procurement Procedures and Guidelines', and a current project agreement template can be provided by your Planning Officer.

The Board is encouraged to give preference in the use of building materials, all else being equal, to wood and wood products and consideration to the use of wood as a source of renewable energy supply.

The Ministry encourages the school district to enter into discussions with the community regarding the future provision of an auditorium on the Oak Bay Secondary site. We anticipate that the consultation and feasibility study process would be finalized in order to enable the project to proceed by 2010.

The Ministry fully supports the efforts of the Board with respect to this important project, and looks forward to working with the Board as the project moves forward.

Yours sincerely,



Doug Stewart
Director, Capital Management Branch

pc: Nick Watkins, Manager
Kathleen Kane, Planning Officer