

<p><b>PRINCE GEORGE REGIONAL CORRECTIONAL CENTRE POLICY</b> <b>SECURITY &amp; CONTROL - INMATES - B2</b></p>
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Not Responsive

**10.00 ADULT CUSTODY MULTIPLE OCCUPANCY POLICY**

The policy regarding Multiple Occupancy (previously known as double bunking) is located in the Adult Custody Policy manual.


Upon arrival to PGRCC, all inmates will be interviewed by authorized staff who will determine where the inmate(s) shall be housed and whether or not they are suitable to reside in a cell with another inmate. Authorized staff will consider information contained in the Multiple Occupancy Form (MOF) when making placement decisions.

**SECURITY & CONTROL – INMATES (MISCELLANEOUS)**

**11.01 REMAND NO CONTACT ORDERS BILL C-41**

Remand inmates cannot contact the victims listed on their remand warrant(s) either directly or indirectly.

**11.02 ENTERING NAMES OF VICTIMS & WITNESSES**

	<b>North Fraser Pretrial Centre Standard Operating Procedures</b>	Issued: Jan 2, 2009
	<b>Chapter 3: Admissions Discharge and SMU Section 6: Multiple Occupancy</b>	Subsection: 3.06

**Preamble:** North Fraser Pre-trial Center "Standard Operating Procedures" are local policies written in support of *Adult Custody Policy*. They do not supersede *Adult Custody Policy* but rather offer site specific policy detail and daily procedures specifically tailored to the North Fraser Pre-trial Center. In researching policy specifics, personnel should first review *Adult Custody Policy* referenced in blue, augmented by NFPC *Standard Operating Procedures* noted below.

### **3.06 Multiple Occupancy**

Refer to: [Adult Custody Policy Section 4.2](#)

#### **3.06.1 Authority**

The Assistant Deputy Minister has designated North Fraser Pretrial Centre for multiple occupancy when required. Multiple occupancy is defined as the housing of more than one inmate in a cell.

#### **3.06.2 Selection Criteria**

Criteria for placing inmates into multiple occupancy have been developed to consider the individual inmate's safety. The NFPC Intake Risk Assessment form considers the relevant criteria and shall be completed for each inmate at admission. An inmate deemed not suitable for multiple occupancy shall not be housed in a cell with another inmate.

#### **3.06.3 Placement Authority**

Suitability for multiple occupancy shall be determined by an internal classification officer or, in the absence of an internal classification officer, any correctional supervisor trained in internal classification.

#### **3.06.4 Bed Load Management Contingencies**

Bed load management will be determined by the availability of inmates classified suitable for multiple occupancy and count.

#### **3.06.5 Adult Custody Administrative Transfers**

Adult custody administrative transfers are to be utilized to manage occupancy levels and for interim removal or evacuation of inmates.


#### **3.06.6 Living Unit Overflow**

The segregation, health care, isolation, and admissions & discharge units will be utilized when all living units have reached cell occupancy of two inmates in each cell.

#### **3.06.7 Occupancy Beyond Capacity**

In the event that bed load needs exceeds two inmates per cell, or where no further bed space exists for anticipated arrivals, emergency capacity contingency plans will be implemented.

The Warden or designate, in consultation with other centers, agencies and or jurisdictions will develop a bed load management plan which may include supervision off site, or the expansion of multiple occupancy guidelines.

	<b>North Fraser Pretrial Centre Standard Operating Procedures</b>	Issued: Jan 2, 2009
	<b>Chapter 3:</b> Admissions Discharge and SMU <b>Section 6:</b> Multiple Occupancy	Subsection: 3.06

### 3.06.8 Programming

Multiple occupancy shall not interfere with inmate access to programs and services, though it is recognized that resources will have to be shared among greater numbers.

# **ALOUETTE CORRECTIONAL CENTRE FOR WOMEN STANDARD OPERATING PROCEDURES**

**L. ANDERSON, WARDEN**

**April 2, 2008**

## **SUBJECT: Multiple Occupancy**

### **1.01 General**

All inmates are reviewed for multiple occupancy (i.e. double bunking) status by a Classification Officer upon admission to the Centre. Assistant Deputy Wardens, Classification Officers or Correctional Supervisors/Records Supervisors with classification training have the authority to determine or alter an inmates' multiple occupancy status. A Correctional Supervisor without classification training may for operational purposes alter the status short term but must advise a Classification Officer to initiate a further review.

### **1.02 Criteria**

The decision to place an inmate into a double bunked cell will consider the following:

- Age/sophistication of inmate
- Nature and severity of offence
- Length of sentence
- Ethnic origin
- Language barriers
- Religious concerns
- Health status
- Double bunking history
- History of aggressive behaviour
- Security/medical alerts
- Criminal history (PCF/CPIC)
- Custody status (sentenced/remand)
- History of self-harm
- Behaviour concerns (discipline, predatory, violence towards others, management problem)
- Known gang member
- High profile offender
- Mental stability
- Other safety or security concerns that may mitigate against placement.

**ALOUETTE CORRECTIONAL CENTRE FOR WOMEN  
STANDARD OPERATING PROCEDURES**

**L. ANDERSON, WARDEN**

**April 2, 2008**

**SUBJECT: Multiple Occupancy**

**1.03 Unit Placement**

During the initial classification process, new intake will be instructed that if suitable for multiple occupancy, and are placed in a single cell, they will be required to move to a double bunked cell when the single cell is required for an inmate who is not suitable for multiple occupancy.

Classification Officers will review the multiple occupancy status of each intake and place them in cells accordingly.

**1.04 Requests to Change Status**

Inmates requesting to change in their double bunking status must submit a request in writing to the Classification Officer stating reasons for the requested change. Changes will only be made under exceptional circumstances.

After initial living unit cell placement, movement from cell to cell will only occur at the discretion of the living unit officer in consultation with the Correctional Supervisor.

# **FORD MOUNTIAN CORRECTIONAL CENTRE**

## **Standard Operating Procedures**

S.DiCasti, Warden

May 27, 2010

**Subject: Multiple Occupancy**

### **1.01 General**

All inmates are reviewed for double bunking status by a Classification Officer prior to admission to the Centre. In accordance with B.C. Corrections Branch Adult Custody Policy, Classification Officers, Correctional Supervisors and Records Supervisors with classification training have the authority to determine or alter an inmate's double bunking status.

### **1.02 Criteria**

The decision to place an inmate into a double bunked cell will consider the following:

- Age/sophistication of inmate
- Nature and severity of offence
- Length of sentence
- Ethnic origin
- Language barriers
- Religious concerns
- Health status
- Double bunking history
- History of aggressive behaviour
- Security/medical alerts
- Criminal history (PCF/CPIC)
- Custody status (sentenced/remand)
- History of self-harm
- Behaviour concerns (discipline, predatory, violence towards others, management problem)
- Known gang member
- High profile offender
- Mental stability
- Other safety or security concerns that may mitigate against placement.

# **FORD MOUNTIAN CORRECTIONAL CENTRE**

## **Standard Operating Procedures**

S.DiCatri, Warden

May 27, 2010

**Subject: Multiple Occupancy**

### **1.04 Unit Placement**

During the initial classification process, new intake will be instructed that if suitable for multiple occupancy, and are placed in a single cell, they will be required to move to a double bunked cell when the single cell is required for an inmate who is not suitable for multiple occupancy.

Staff will review the multiple occupancy status of each intake and place them in cells accordingly.

### **1.05 Requests to Change Status**

Inmates requesting a change in their double bunking status must submit a request in writing to the CRC stating reasons for the requested change. Changes will only be made under exceptional circumstances.

After initial room placement, movement from room to room will only occur at the discretion of the CRC or Assistant Deputy Warden or in their absence, the Correctional Supervisor.

# **FRASER REGIONAL CORRECTIONAL CENTRE**

## **Standard Operating Procedures**

**S. DiCatri, Warden**

**January 10, 2010**

**Subject: Multiple Occupancy**

### **1.01 General**

All inmates are reviewed for multiple occupancy (ie. double bunking) status by a Classification Officer upon admission to the Centre. Assistant Deputy Wardens, Classification Officers, and Records Supervisors with classification training have the authority to determine or alter an inmate's multiple occupancy status.

### **1.02 Criteria**

The decision to place an inmate into a double bunked cell will consider the following:

- Age/sophistication of inmate
- Nature and severity of offence
- Length of sentence
- Ethnic origin
- Language barriers
- Religious concerns
- Health status
- Double bunking history
- History of aggressive behaviour
- Security/medical alerts
- Criminal history (PCF/CPIC)
- Custody status (sentenced/remand)
- History of self-harm
- Behaviour concerns (discipline, predatory, violence towards others, management problem)
- Known gang member
- High profile offender
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# **FRASER REGIONAL CORRECTIONAL CENTRE**

## **Standard Operating Procedures**

**S. DiCatri, Warden**

**January 10, 2010**

**Subject: Multiple Occupancy**

### **1.03 Unit Placement**

During the initial classification process, new intake will be instructed that if suitable for multiple occupancy, and are placed in a single cell, they will be required to move to a double bunked cell when the single cell is required for an inmate who is not suitable for multiple occupancy.

Staff will review the multiple occupancy status of each intake and place them in cells accordingly.

### **1.04 Requests to Change Status**

Inmates requesting a change in their double bunking status must submit a request in writing to the Correctional Supervisor or Classification Officer stating reasons for the requested change. Changes will only be made under exceptional circumstances.

After initial living unit cell placement, movement from cell to cell will only occur at the discretion of living unit officers whose regular assignment is in that living unit, or a supervisor. Auxiliary staff or staff not regularly assigned to that living unit will contact a supervisor prior to any cell to cell movement.

Inmate requests purely for the purpose of preference will not be considered for movement into single cells.

**4.7.3. MULTIPLE OCCUPANCY DEFINED**

*Refer to Section 4.7 of the [Adult Custody Policy](#)*

**4.7.4. INMATE EXCLUDED FROM MULTIPLE OCCUPANCY**

*Refer to Section 4.7 of the [Adult Custody Policy](#)*

<b>SURREY PRE-TRIAL SERVICES CENTRE</b>	<b>February 1, 1995</b> <b>Revised: August 10, 2006</b>
<b>SUBJECT: DOUBLE BUNKING</b>	_____ <b>Signature</b> <b>Section: 4.2.1</b>

- AUTHORITY:** 1.01 Authority for classification of inmates to living units for double occupancy cells rests with the Assistant Deputy Warden Regulations in consultation with the on-duty Classification Officer and/or Sentence Management Coordinator.
- DEFINED:** 1.02 Double bunking means the housing two inmates in a cell originally designed to house one inmate. The second bed in the cell may or may not be an actual bunk (e.g. mattress or cot).
- PRINCIPLE:** 1.03 Double bunking will only be used in the following circumstances:
1. The Centres count has exceeded the design capacity; and ,
    - a) no beds of an appropriate security level are available within adjacent "offload" Centres, or;
    - b) transportation to "offload" Centres is impractical.
- CRITERIA:** 1.04 On placing an inmate the following criteria will be considered:
- 1) Age/Sophistication of inmate; (Younger and/or unsophisticated inmates may be more vulnerable to manipulation by older or more criminal sophisticated inmates.)
  - 2) Nature/Severity of Offences; convicted or alleged; (The examination of offences includes both present offences as well as the offence history.)
  - 3) History of aggressive behaviour towards other inmates or staff; (This is in addition to the history of aggressive/violent behaviour that may be disclosed in a review of the criminal history in (2)).
  - 4) History of predatory behaviour, sexual or otherwise; (Such history would clearly preclude double occupancy).
  - 5) History of relevant disciplinary action;

<b>SURREY PRE-TRIAL SERVICES CENTRE</b>	<b>February 1, 1995</b> <b>Revised: August 10, 2006</b>
<b>SUBJECT: DOUBLE BUNKING</b>	<hr/> <b>Signature</b> <b>Section: 4.2.1</b>

- 6) Sensitivity to religious beliefs, cultural issues, linguistic limitations or ethnic origins;
- 7) Health issues, particularly any indication of infectious or communicable disease;
- 8) Mental disorder of a sort that would be exacerbated by placement in a double occupancy cell or one which would place the other occupant at risk;
- 9) Length of time in custody;
- 10) Common involvement in criminal activity (e.g. gang activity);
- 11) Aggravating community issues or opposing interests at court;
- 12) Past or present activity as a police informant or previous employment as a criminal justice system worker;
- 13) Other security or safety concerns that may mitigate against placement.

**RESPONSIBILITY: 1.05** Determination of placement in double bunking will be made by the Operations Supervisor on shift in consultation with the Classification Officer or Sentence Management Coordinator and Shift Supervisor.

- 1) On going reviews of double bunking placements will be made by the Operations Supervisor on shift with periodic reviews by the Assistant Deputy Warden Regulations.
- 2) The Assistant Deputy Warden Regulations shall alert the Deputy Warden of Operations when it appears safety, security or programming may be compromised within the Centre.
- 3) The Deputy Warden of Operations will in turn advise the Warden.