

## Howard, Samantha A FIN:EX

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**From:** Warren, Keira FIN:EX  
**Sent:** Monday, November 7, 2011 8:56 AM  
**To:** Pemberton, Maureen FIN:EX  
**Cc:** MacLean, Shelley FIN:EX; Howard, Samantha A FIN:EX  
**Subject:** RESCHEDULE - MEETING: Minister Kevin Falcon/Minister Jim Flaherty

Hi Maureen,

Apparently the call this weekend never happened. Minister Flaherty is asking that it happen this afternoon. I am just double checking with Minister Falcon but for the time being could you please hold 1:45-2:15 in Peter's calendar?  
Thanks!

### MEETING: Minister Kevin Falcon/Minister Jim Flaherty

**Participants:** Minister Kevin Falcon  
Peter Milburn, Deputy Minister  
Sam Howard, Ministerial Assistant  
Minister Jim Flaherty  
John Finkelstein Policy Advisor  
Louise Levonian, Assistant Deputy Minister  
Chief, Kevin McCarthy

**Date:** November 7, 2011

**Time:** 1:45-2:15 PT/4:45-5:15ET

<b>Calling Details:</b> Conference Details: Dial-in Phone Numbers:	s.17, s.15
Minister / Participant - Access Details: Participant Conference ID:	s.17, s.15
MA/EA to Moderate - Access Details: Moderator Conference ID	s.17, s.15

**Details:** HST

### *Keira Warren*

Administrative Coordinator  
Office of the Honourable Kevin Falcon  
Minister of Finance and Deputy Premier  
Phone:(250) 387-6882 Fax:(250) 387-5594

## Warren, Keira FIN:EX

---

**From:** Kathryn.Craner@fin.gc.ca  
**Sent:** Monday, November 14, 2011 2:15 PM  
**To:** Warren, Keira FIN:EX  
**Subject:** RE: Call postponed - New Times

I think we should be able to make that work! Let me run this by the Minister's team in China and get the green light for you.

Thanks,

Katy

Kathryn Craner  
Personal Assistant to the Minister / Adjointe personnelle au ministre Office of the  
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kathryn.craner@fin.gc.ca Telephone | Téléphone 613-996-7861 / Facsimile | Télécopieur 613-  
995-5176 / Teletypewriter | Télérimeur 613-995-1455 Government of Canada | Gouvernement  
du Canada

-----Original Message-----

**From:** Warren, Keira FIN:EX [mailto:Keira.Warren@gov.bc.ca]  
**Sent:** November 14, 2011 3:32 PM  
**To:** Craner, Kathryn  
**Subject:** RE: Call postponed - New Times

Hi Katy,

No problem at all. How about a call on Friday at 3:00PT/6:00ET?

Thanks,

Keira Warren  
Administrative Coordinator  
Office of the Honourable Kevin Falcon  
Minister of Finance and Deputy Premier  
Phone:(250) 387-6882 Fax:(250) 387-5594

-----Original Message-----

**From:** Kathryn.Craner@fin.gc.ca [mailto:Kathryn.Craner@fin.gc.ca]  
**Sent:** Monday, November 14, 2011 10:33 AM  
**To:** Warren, Keira FIN:EX  
**Subject:** RE: Call postponed - New Times

Hey Keira,

Sorry about the delay - the Minister is in China & Japan and the schedule is still being juggled so it doesn't look too likely - what about Thursday or Friday? Any windows on your end? We have all of Friday open.

Thanks,

Katy

Kathryn Craner  
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Page 2  
FIN-2011-00199

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-----Original Message-----

From: Warren, Keira FIN:EX [mailto:Keira.Warren@gov.bc.ca]

Sent: November 10, 2011 11:51 AM

To: Craner, Kathryn

Subject: RE: Call postponed - New Times

Hi Katy,

Would Minister Flaherty have any time early next week for a phone call?

Thanks,

Keira Warren

Administrative Coordinator

Office of the Honourable Kevin Falcon

Minister of Finance and Deputy Premier

Phone:(250) 387-6882 Fax:(250) 387-5594

-----Original Message-----

From: Kathryn.Craner@fin.gc.ca [mailto:Kathryn.Craner@fin.gc.ca]

Sent: Tuesday, November 8, 2011 2:37 PM

To: Warren, Keira FIN:EX

Subject: RE: Call postponed - New Times

Importance: High

Keira, I've just gotten word that the Minister's announcement has pushed everything back, thus we will have to put the call on hold until another agreeable date can be found...I'm really sorry for the inconvenience - just got word now from Calgary.

Kathryn Craner

Personal Assistant to the Minister / Adjointe personnelle au ministre Office of the Minister of Finance | Cabinet du ministre des Finances Ottawa, Canada K1A 0G5

kathryn.craner@fin.gc.ca Telephone | Téléphone 613-996-7861 / Facsimile | Télécopieur 613-995-5176 / Teletypewriter | Télérimeur 613-995-1455 Government of Canada | Gouvernement du Canada

-----Original Message-----

From: Warren, Keira FIN:EX [mailto:Keira.Warren@gov.bc.ca]

Sent: November 8, 2011 2:56 PM

To: Craner, Kathryn

Subject: RE: Call postponed - New Times

Thanks!

Keira Warren

Administrative Coordinator

Office of the Honourable Kevin Falcon

Minister of Finance and Deputy Premier

Phone:(250) 387-6882 Fax:(250) 387-5594

-----Original Message-----

From: Kathryn.Craner@fin.gc.ca [mailto:Kathryn.Craner@fin.gc.ca]  
Sent: Tuesday, November 8, 2011 11:55 AM  
To: Warren, Keira FIN:EX  
Subject: RE: Call postponed - New Times

Great! I'll advise everyone. Thanks Keira.

Kathryn Craner

Personal Assistant to the Minister / Adjointe personnelle au ministre Office of the  
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995-5176 / Teletypewriter | Télérimeur 613-995-1455 Government of Canada | Gouvernement  
du Canada

-----Original Message-----

From: Warren, Keira FIN:EX [mailto:Keira.Warren@gov.bc.ca]  
Sent: November 8, 2011 2:27 PM  
To: Craner, Kathryn  
Cc: Pemberton, Maureen FIN:EX  
Subject: RE: Call postponed - New Times

Hi Katy,

Today at 4:00-4:30PT/7:00-7:30ET works! Thanks.

PHONE MEETING: Minister Kevin Falcon/Minister Jim Flaherty

Participants: Minister Kevin Falcon  
Peter Milburn, Deputy Minister  
Sam Howard, Ministerial Assistant  
Minister Jim Flaherty  
John Finkelstein Policy Advisor  
Louise Levonian, Assistant Deputy Minister Chief, Kevin McCarthy

Date: November 8, 2011

Time: 4:00-4:30PT/7:00-7:30ET

Calling Details: Conference Details: Dial-in Phone Numbers: s.17, s.15 Minister /  
Participant - Access Details: Participant Conference ID: s.17, s.15

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-----Original Message-----

From: Kathryn.Craner@fin.gc.ca [mailto:Kathryn.Craner@fin.gc.ca]  
Sent: Tuesday, November 8, 2011 9:19 AM  
To: Warren, Keira FIN:EX  
Subject: Re: Call postponed - New Times

Sorry Keira, the time won't work tomorrow. Does today not work then? If not, best to look into availability for thursday or friday.

----- Original Message -----

From: Warren, Keira FIN:EX [mailto:Keira.Warren@gov.bc.ca]

Sent: Tuesday, November 08, 2011 11:51 AM  
To: Craner, Kathryn  
Cc: Pemberton, Maureen FIN:EX <Maureen.Pemberton@gov.bc.ca>  
Subject: RE: Call postponed - New Times

Hi Katy,

I would like to please confirm the 4:00-4:30PT phone call tomorrow.

MEETING: Minister Kevin Falcon/Minister Jim Flaherty

Participants: Minister Kevin Falcon  
Peter Milburn, Deputy Minister  
Sam Howard, Ministerial Assistant  
Minister Jim Flaherty  
John Finkelstein Policy Advisor  
Louise Levonian, Assistant Deputy Minister Chief, Kevin McCarthy

Date: November 9, 2011

Time: 4:00-4:30PT/7:00-7:30ET

Calling Details: Conference Details: Dial-in Phone Numbers: s.17, s.15 Minister /  
Participant - Access Details: Participant Conference ID: s.17, s.15

Thanks,

Keira Warren  
Administrative Coordinator  
Office of the Honourable Kevin Falcon  
Minister of Finance and Deputy Premier  
Phone:(250) 387-6882 Fax:(250) 387-5594

-----Original Message-----

From: Kathryn.Craner@fin.gc.ca [mailto:Kathryn.Craner@fin.gc.ca]  
Sent: Monday, November 7, 2011 2:22 PM  
To: Warren, Keira FIN:EX  
Subject: Re: Call postponed - New Times

Happy to!

----- Original Message -----

From: Warren, Keira FIN:EX [mailto:Keira.Warren@gov.bc.ca]  
Sent: Monday, November 07, 2011 04:10 PM  
To: Craner, Kathryn  
Subject: RE: Call postponed - New Times

Hi Katy,

I am just waiting to hear back from Minister Falcon and may not receive word until tomorrow. Could you please hold the time until I get back to you?

Thanks,

Keira Warren  
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Office of the Honourable Kevin Falcon  
Minister of Finance and Deputy Premier  
Phone:(250) 387-6882 Fax:(250) 387-5594

-----Original Message-----

From: Kathryn.Craner@fin.gc.ca [mailto:Kathryn.Craner@fin.gc.ca]  
Sent: Monday, November 7, 2011 11:57 AM  
To: Warren, Keira FIN:EX  
Subject: RE: Call postponed - New Times

Unfortunately not, the Minister has an announcement. What about 4:00 pm, your time??

Kathryn Craner

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-----Original Message-----

From: Warren, Keira FIN:EX [mailto:Keira.Warren@gov.bc.ca]  
Sent: November 7, 2011 12:10 PM  
To: Craner, Kathryn  
Subject: RE: Call postponed - New Times

Hi Katy,

Unfortunately today will not work for Minister Falcon. Would Wednesday at 10:45PT/1:45ET  
work for Minister Flaherty?

Thanks,

Keira Warren  
Administrative Coordinator  
Office of the Honourable Kevin Falcon  
Minister of Finance and Deputy Premier  
Phone:(250) 387-6882 Fax:(250) 387-5594

-----Original Message-----

From: Warren, Keira FIN:EX  
Sent: Monday, November 7, 2011 8:45 AM  
To: 'Kathryn.Craner@fin.gc.ca'  
Subject: RE: Call postponed - New Times

Morning,

Just checking with Minister Falcon and will get back to you shortly.

Thanks,

Keira Warren  
Administrative Coordinator  
Office of the Honourable Kevin Falcon  
Minister of Finance and Deputy Premier  
Phone:(250) 387-6882 Fax:(250) 387-5594

-----Original Message-----

From: Kathryn.Craner@fin.gc.ca [mailto:Kathryn.Craner@fin.gc.ca]  
Sent: Sunday, November 6, 2011 1:36 PM  
To: Warren, Keira FIN:EX

Subject: RE: Call postponed - New Times  
Importance: High

Hey Keira,

My Chief mentioned that the call needs to take place prior to Tuesday morning - would any of these times work for Minister Falcon:

- Monday Morning, November 7 at 8:00 am (your time)
- Monday afternoon, call can begin at 1:45 or 2:00 pm (your time)

Thanks!

Katy

Kathryn Craner

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995-5176 / Teletypewriter | Télérimeur 613-995-1455 Government of Canada | Gouvernement  
du Canada

-----Original Message-----

From: Howard, Samantha A FIN:EX [mailto:Samantha.Howard@gov.bc.ca]  
Sent: November 5, 2011 3:30 PM  
To: Craner, Kathryn  
Cc: Warren, Keira FIN:EX  
Subject: Re: Call postponed

I get it! I should leave it to Keira to juggle the schedule.

Can she get back to you Monday?

----- Original Message -----

From: Kathryn.Craner@fin.gc.ca [mailto:Kathryn.Craner@fin.gc.ca]  
Sent: Saturday, November 05, 2011 12:25 PM  
To: Howard, Samantha A FIN:EX  
Subject: Re: Call postponed

Really sorry Samantha,

It seems as though the meetings ran long and the schedule got terribly jumbled. I'll get back to you this afternoon with some potential time slots.

Regards,

Katy

----- Original Message -----

From: Howard, Samantha A FIN:EX [mailto:Samantha.Howard@gov.bc.ca]  
Sent: Saturday, November 05, 2011 01:43 PM  
To: McCarthy, Kevin  
Cc: Craner, Kathryn  
Subject: Re: Call postponed

I get it, no problem.

----- Original Message -----

From: Kevin.McCarthy@fin.gc.ca [mailto:Kevin.McCarthy@fin.gc.ca]  
Sent: Saturday, November 05, 2011 10:37 AM  
To: Howard, Samantha A FIN:EX  
Cc: Kathryn.Craner@fin.gc.ca <Kathryn.Craner@fin.gc.ca>  
Subject: Re: Call postponed

Ok. That might be tight for us as we are traveling that day but we might be able to work something out. Katy will follow up.

Sorry again for the late notice.

----- Original Message -----

From: Howard, Samantha A FIN:EX [mailto:Samantha.Howard@gov.bc.ca]  
Sent: Saturday, November 05, 2011 01:32 PM  
To: McCarthy, Kevin  
Cc: Craner, Kathryn  
Subject: Re: Call postponed

Roger! Tuesday would be way better for us.....

----- Original Message -----

From: Kevin.McCarthy@fin.gc.ca [mailto:Kevin.McCarthy@fin.gc.ca]  
Sent: Saturday, November 05, 2011 10:28 AM  
To: Howard, Samantha A FIN:EX  
Cc: Kathryn.Craner@fin.gc.ca <Kathryn.Craner@fin.gc.ca>  
Subject: Call postponed

Sam,

Really sorry to do this but I just got word from Europe that the call needs to be rescheduled. My Minister can't do it now.

Can you confirm receipt?

He would like to try for Monday.

Again, really sorry about this.

Kevin



## Warren, Keira FIN:EX

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**From:** Howard, Samantha A FIN:EX  
**Sent:** Saturday, November 5, 2011 8:56 AM  
**To:** 'Kathryn.Craner@fin.gc.ca'; Warren, Keira FIN:EX; Pemberton, Maureen FIN:EX  
**Subject:** Re: Call  
**Attachments:** image002.jpg; image003.jpg

Hi - I will moderate and Aaron Sutherland the Minister's EA will be on the call as well.

Thanks

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**From:** [Kathryn.Craner@fin.gc.ca](mailto:Kathryn.Craner@fin.gc.ca) [<mailto:Kathryn.Craner@fin.gc.ca>]  
**Sent:** Saturday, November 05, 2011 06:55 AM  
**To:** Warren, Keira FIN:EX; Howard, Samantha A FIN:EX; Pemberton, Maureen FIN:EX  
**Subject:** RE: Call

Hi Keira,

My Chief, Kevin McCarthy, will also now be calling in. Just to confirm – you (or someone from your office) will be moderating/setting up the call, correct? If you need me to help out in any way just let me know, I'd be happy to assist where needed.

Thanks!

Katy

Kathryn Craner

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**From:** Warren, Keira FIN:EX [<mailto:Keira.Warren@gov.bc.ca>]  
**Sent:** Wednesday, November 02, 2011 7:32 PM  
**To:** Craner, Kathryn; Howard, Samantha A FIN:EX; Pemberton, Maureen FIN:EX  
**Subject:** RE: Call

Hi Katy,

Saturday at 10:30am our time works for Minister Falcon. I will keep the conference calling numbers the same so that staff can call in. Please let me know if anything changes.

**MEETING: Minister Kevin Falcon/Minister Jim Flaherty**

**Participants:** Minister Kevin Falcon

Peter Milburn, Deputy Minister

Sam Howard, Ministerial Assistant

Minister Jim Flaherty

John Finkelstein Policy Advisor

**Date:** November 5, 2011

**Time:** 10:30-11:00 PT/1:30-2:00ET

**Calling Details:** Conference Details: Dial-in Phone Numbers: s.17, s.15

**Minister / Participant - Access Details:** Participant Conference ID: s.17, s.15

Thanks so much,

**Keira Warren**

Administrative Coordinator

Office of the Honourable Kevin Falcon

Minister of Finance and Deputy Premier

Phone:(250) 387-6882 Fax:(250) 387-5594

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**From:** Kathryn.Craner@fin.gc.ca [mailto:Kathryn.Craner@fin.gc.ca]

**Sent:** Wednesday, November 2, 2011 8:36 AM

**To:** Warren, Keira FIN:EX; Howard, Samantha A FIN:EX

**Subject:** Call

Just to doubly confirm, Minister Flaherty has had to jump on a flight with the Prime Minister much earlier than expected. Can you kindly confirm whether a call may be possible on Saturday (I know it's unorthodox) but the Minister will be in Berlin taking meetings and there is some availability at roughly 10:30 am your time. So sorry for all the back and forth – it's been pretty hectic with the last minute changes that have taken place these past two days.

Kathryn Craner

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## Warren, Keira FIN:EX

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**From:** Kathryn.Craner@fin.gc.ca  
**Sent:** Tuesday, November 1, 2011 8:59 AM  
**To:** Warren, Keira FIN:EX  
**Subject:** RE: Call with Minister Flaherty  
**Attachments:** image001.png; image002.jpg

Hey! Just looking into call-in number and will forward the call-in info to you shortly! ☺

Kathryn Craner

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Ottawa, Canada K1A 0G5

[kathryn.craner@fin.gc.ca](mailto:kathryn.craner@fin.gc.ca)

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**From:** Warren, Keira FIN:EX [<mailto:Keira.Warren@gov.bc.ca>]  
**Sent:** October 31, 2011 4:20 PM  
**To:** Craner, Kathryn  
**Subject:** RE: Call with Minister Flaherty

That is perfect! Thank you. What number should Minister Falcon call?

*Keira Warren*

Administrative Coordinator  
Office of the Honourable Kevin Falcon  
Minister of Finance and Deputy Premier  
Phone:(250) 387-6882 Fax:(250) 387-5594

---

**From:** [Kathryn.Craner@fin.gc.ca](mailto:Kathryn.Craner@fin.gc.ca) [<mailto:Kathryn.Craner@fin.gc.ca>]  
**Sent:** Monday, October 31, 2011 1:18 PM  
**To:** Warren, Keira FIN:EX  
**Subject:** RE: Call with Minister Flaherty

What about 3:30 pm my time, 12:30 pm your time on Wednesday?

Kathryn Craner

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Ottawa, Canada K1A 0G5

[kathryn.craner@fin.gc.ca](mailto:kathryn.craner@fin.gc.ca)

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**From:** Warren, Keira FIN:EX [<mailto:Keira.Warren@gov.bc.ca>]  
**Sent:** October 31, 2011 4:11 PM  
**To:** Craner, Kathryn  
**Subject:** RE: Call with Minister Flaherty

Shoot! Sorry, Minister Falcon will be on a flight. Any other options?

**Keira Warren**

Administrative Coordinator  
Office of the Honourable Kevin Falcon  
Minister of Finance and Deputy Premier  
Phone:(250) 387-6882 Fax:(250) 387-5594

---

**From:** [Kathryn.Craner@fin.gc.ca](mailto:Kathryn.Craner@fin.gc.ca) [<mailto:Kathryn.Craner@fin.gc.ca>]  
**Sent:** Monday, October 31, 2011 1:09 PM  
**To:** Warren, Keira FIN:EX  
**Subject:** Re: Call with Minister Flaherty

Ah, I see. Definitely hoped for 5 as at 6 my boss is in Votes. What about 8:00 am tomorrow morning, your time?

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**From:** Warren, Keira FIN:EX [<mailto:Keira.Warren@gov.bc.ca>]  
**Sent:** Monday, October 31, 2011 12:19 PM  
**To:** Craner, Kathryn  
**Subject:** RE: Call with Minister Flaherty

Hi Katy,

Sorry just to double check did you say 5:00/6:00 your time? I can schedule the call at 6:00 but unfortunately 5:00 will not work as Minister Falcon is in Question Period.

Thanks,

**Keira Warren**

Administrative Coordinator  
Office of the Honourable Kevin Falcon  
Minister of Finance and Deputy Premier  
Phone:(250) 387-6882 Fax:(250) 387-5594

---

**From:** [Kathryn.Craner@fin.gc.ca](mailto:Kathryn.Craner@fin.gc.ca) [<mailto:Kathryn.Craner@fin.gc.ca>]  
**Sent:** Monday, October 31, 2011 8:07 AM  
**To:** Delisle, Corrie FIN:EX; Warren, Keira FIN:EX  
**Subject:** Call with Minister Flaherty

Good morning Ladies,

Minister Flaherty has asked for a call with Minister Falcon regarding HST. Could you kindly confirm whether he may be available for a call at some point tomorrow morning, your time?

Thanks,

Katy

Kathryn Craner  
Personal Assistant to the Minister / Adjointe personnelle au ministre  
Office of the Minister of Finance | Cabinet du ministre des Finances

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