

McKinstry, Cindy D FIN:EX

From: McKinstry, Cindy D FIN:EX
Sent: Thursday, December 6, 2012 11:42 AM
To: Kewley, Mark CITZ:EX; FOI Coordinator FIN:EX
Subject: RE: Response FOI FIN-2012-00304

Hi Mark,

The request was received on October 26, 2012. The invoice that the applicant is referring to was processed on October 30, 2012.

On October 26th we produced a report that identified the transactions that has been processed up to that date, therefore, at that time the invoice had not been processed and did not appear on the report.

Let me know if we should send a copy to you to forward.

Thanks,
Cindy

From: Kewley, Mark CITZ:EX
Sent: Thursday, December 6, 2012 11:26 AM
To: FOI Coordinator FIN:EX
Cc: McKinstry, Cindy D FIN:EX
Subject: FW: Response FOI FIN-2012-00304
Importance: High

Hi Michelle,

Please see below and advise.

Thank you

Mark Kewley
Information and Privacy Analyst
Information Access Operations
Ministry of Citizens' Services and Open Government
Phone (250)-356-7966
Fax: (250) 387-9843
E-mail: mark.kewley@gov.bc.ca

From:
Sent: Thursday, December 6, 2012 11:11 AM
To: Kewley, Mark CITZ:EX
Subject: Re: Response FOI FIN-2012-00304

Hello,

I regret to inform you that this request has not been fully or properly fulfilled. I am kindly asking that the deficiency be corrected.

I have received only information regarding flights taken on Omega/Blackcomb charters, but my request was not limited to Omega/Blackcomb. I have copied the wording of my request below and added emphasis to the relevant words.

A list of all flights taken on Omega Air Corporation/Blackcomb Aviation or any other charter carrier by personnel from the Office of the Premier, including the Premier and also including the dates, times and routes, the list of all passengers including those who are not affiliated with OOP and payments. The timeline is August 2, 2012 to [October 25, 2012].

According to the Premier's agenda, there was a also charter jet trip from YVR to Calgary on London Air that departed Oct. 1 and returned Oct. 2 -- that is within the timeline of my request. London Air Services is a charter carrier other than Omega/Blackcomb and offers similar services.

In this case, the Premier's agenda indicates a London Air charter carried five passengers either way, departing Vancouver for Calgary at noon on Oct. 1 and departing Calgary for Vancouver at 2:15 p.m. on Oct. 2.

Could you please promptly forward me the corresponding records for the Oct. 1-2 Vancouver to Calgary round-trip on London Air?

Sincerely,

On Tue, Nov 27, 2012 at 2:54 PM, Kewley, Mark LCTZ:EX <Mark.Kewley@gov.bc.ca> wrote:

Good Afternoon,

Please find attached.

Thank you

Mark Kewley

Information and Privacy Analyst

Information Access Operations

Ministry of Citizens' Services and Open Government

Phone [\(250\)-356-7966](tel:(250)-356-7966)

Fax: [\(250\) 387-9843](tel:(250) 387-9843)

E-mail: mark.kewley@gov.bc.ca

Kewley, Mark CITZ:EX

From: FOI Coordinator FIN:EX
Sent: Wednesday, October 31, 2012 3:18 PM
To: IAO Business Team CITZ:EX
Subject: FW: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012
Attachments: Integrated Call for Records form.pdf; Request.pdf; 20121031143822.pdf

Please see response to this FOI request.

Thanks
Michelle

Michelle Bradley

Division Records Analyst
Divisional Operations Branch
Corporate and Ministry Support Services
Serving the Ministries of Finance,
the Office of the Premier and other various entities

Tele: 250-387-8144 Fax: 250-387-8586
Hours: 7:05 a.m. to 4:00 p.m. Tuesday to Friday

From: Mulloy, Eleanor FIN:EX
Sent: Wednesday, October 31, 2012 2:42 PM
To: FOI Coordinator FIN:EX
Subject: FW: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012

Please see attached records

From: McKinstry, Cindy D FIN:EX
Sent: Wednesday, October 31, 2012 2:42 PM
To: Mulloy, Eleanor FIN:EX
Subject: FW: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012

Hi Eleanor,

Records attached and Call for Records form complete.
Thanks,
Cindy

From: Mulloy, Eleanor FIN:EX
Sent: Friday, October 26, 2012 11:45 AM
To: McKinstry, Cindy D FIN:EX
Subject: FW: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012

Please see attached FOI request.

From: FOI Coordinator FIN:EX
Sent: Friday, October 26, 2012 7:56 AM
To: Mulloy, Eleanor FIN:EX
Subject: FW: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012

Hi Eleanor,

Please see attached FOI request.

Thanks
Michelle

Michelle Bradley

Division Records Analyst
Divisional Operations Branch
Corporate and Ministry Support Services
Serving the Ministries of Finance,
the Office of the Premier and other various entities

Tele: 250-387-8144 Fax: 250-387-8586
Hours: 7:05 a.m. to 4:00 p.m. Tuesday to Friday

From: Flatman, John LCTZ:EX
Sent: Thursday, October 25, 2012 2:41 PM
To: FOI Coordinator FIN:EX
Cc: MacLean, Shelley FIN:EX
Subject: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012

Hello,

New FOI Request Received

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). You'll note that the attached request has been redacted to remove information that would identify the applicant.

What Do You Need to Do?

Please complete the attached Call for Records form.

- ❖ If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the **IAO Business Team Mailbox** by October 31, 2012. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.
- ❖ If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records Form and return it to **the IAO Business Team Mailbox** by November 13, 2012.
- ❖ Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance.

John Flatman

Intake Administrator
Information Access Operations - Shared Services BC
Ministry of Citizens' Services and Open Government
548 Michigan Street, Victoria BC V8V 1S2
250-387-6980
john.flatman@gov.bc.ca

Kewley, Mark CITZ:EX

From: Mulloy, Eleanor FIN:EX
Sent: Friday, November 23, 2012 10:26 AM
To: FOI Coordinator FIN:EX
Subject: FW: Sign-Off / FIN-2012-00304 / Legislative Due Date: Dec 7th
Attachments: Redline.PDF.PDF; 20121123084144.pdf.pdf

Please find attached signed FOI request.

From: McKinstry, Cindy D FIN:EX
Sent: Tuesday, November 20, 2012 3:08 PM
To: Mulloy, Eleanor FIN:EX
Subject: FW: Sign-Off / FIN-2012-00304 / Legislative Due Date: Dec 7th

Approved.

From: Mulloy, Eleanor FIN:EX
Sent: Tuesday, November 20, 2012 2:59 PM
To: McKinstry, Cindy D FIN:EX
Subject: FW: Sign-Off / FIN-2012-00304 / Legislative Due Date: Dec 7th

For your approval

From: FOI Coordinator FIN:EX
Sent: Tuesday, November 20, 2012 12:59 PM
To: Mulloy, Eleanor FIN:EX
Subject: FW: Sign-Off / FIN-2012-00304 / Legislative Due Date: Dec 7th

Hi Eleanor,

Please see attached sign off for this request.

Thanks
Michelle

Michelle Bradley

Division Records Analyst
Divisional Operations Branch
Corporate and Ministry Support Services
Serving the Ministries of Finance,
the Office of the Premier and other various entities

Tele: 250-387-8144 Fax: 250-387-8586
Hours: 7:05 a.m. to 4:00 p.m. Tuesday to Friday

From: Kewley, Mark LCTZ:EX
Sent: Tuesday, November 20, 2012 9:55 AM
To: FOI Coordinator FIN:EX
Subject: Sign-Off / FIN-2012-00304 / Legislative Due Date: Dec 7th

Hi Michelle,

Please find attached for review and approval. The legislated due date is Dec 7th.

Thank you

Mark Kewley
Information and Privacy Analyst
Information Access Operations
Ministry of Citizens' Services and Open Government
Phone (250)-356-7966
Fax: (250) 387-9843
E-mail: mark.kewley@gov.bc.ca

1. IAO - Review of Harm/Issues/Recommendations provided by Ministry Program Area

Request Received: October 25, 2012

Due Date: December 07, 2012

Requester type: Media

Wording of the request: A list of all flights taken on Omega Air Corporation/Blackcomb Aviation or any other charter carrier by personnel from the Office of the Premier, including the Premier and also including the dates, times and routes, the list of all passengers including those who are not affiliated with OOP and payments. The timeline is August 2, 2012 to [October 25, 2012].

Comments/Background:

- The attached records were provided by Cindy McKinstry, Corporate Financial and Facilities Services.
- IAO recommends that portions of the enclosed records be excepted from disclosure, pursuant to sections 15 (Disclosure harmful to law enforcement), 17 (Disclosure harmful to the financial or economic interests of a public body), 19 (Disclosure harmful to individual or public safety) and 22 (Disclosure harmful to personal privacy) of the Freedom of Information and Protection of Privacy Act (the Act).
- IAO consulted with Michelle Leamy, Director of Executive Operations with Office of the Premier who concurs with the proposed severing.

Recommendation:

Release records with severing as indicated.

Publication Recommendations:

IAO recommends publication of the responsive records on the Open Information website.

FOI Analyst:

Mark Kewley

Signature:



Date: Nov 19, 2012

Team Lead:

Julie Davidson

Signature:



Date: Nov 19, 2012

FOI Director/Manager Approval:

Julie Davidson for: Russ Fuller

Signature:



Date: Nov 19, 2012


2. Ministry Program Area - Agreement with Recommendations

Approval Authority:

Name: Deborah Fayad,

Assistant Deputy Minister

Signature:



Date:

Nov 22, 2012

3. IAO - Release to applicant

Package release prepared by:

FOI Analyst:

Date:

Comments:

*Note that all General FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#).

Exercise of Discretion:

The *Freedom of Information and Protection of Privacy Act* (the Act) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

Factors relevant to the exercise of discretion include:

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Kewley, Mark CITZ:EX

From: Fayad, Deborah FIN:EX
Sent: Tuesday, December 11, 2012 9:40 AM
To: Mulloy, Eleanor FIN:EX
Subject: FW: Sign-Off / FIN-2012-00304 / Legislative Due Date: Dec 7th
Attachments: Redline.PDF.PDF; Sign - Form.DOCX

From: Mulloy, Eleanor FIN:EX
Sent: Thursday, November 22, 2012 3:42 PM
To: Fayad, Deborah FIN:EX
Subject: FW: Sign-Off / FIN-2012-00304 / Legislative Due Date: Dec 7th

[For your review](#)

From: McKinstry, Cindy D FIN:EX
Sent: Tuesday, November 20, 2012 3:08 PM
To: Mulloy, Eleanor FIN:EX
Subject: FW: Sign-Off / FIN-2012-00304 / Legislative Due Date: Dec 7th

Approved.

From: Mulloy, Eleanor FIN:EX
Sent: Tuesday, November 20, 2012 2:59 PM
To: McKinstry, Cindy D FIN:EX
Subject: FW: Sign-Off / FIN-2012-00304 / Legislative Due Date: Dec 7th

[For your approval](#)

From: FOI Coordinator FIN:EX
Sent: Tuesday, November 20, 2012 12:59 PM
To: Mulloy, Eleanor FIN:EX
Subject: FW: Sign-Off / FIN-2012-00304 / Legislative Due Date: Dec 7th

Hi Eleanor,

Please see attached sign off for this request.

Thanks
Michelle

Michelle Bradley

Division Records Analyst
Divisional Operations Branch
Corporate and Ministry Support Services
Serving the Ministries of Finance,
the Office of the Premier and other various entities

Tele: 250-387-8144 Fax: 250-387-8586
Hours: 7:05 a.m. to 4:00 p.m. Tuesday to Friday

From: Kewley, Mark LCTZ:EX
Sent: Tuesday, November 20, 2012 9:55 AM
To: FOI Coordinator FIN:EX
Subject: Sign-Off / FIN-2012-00304 / Legislative Due Date: Dec 7th

Hi Michelle,

Please find attached for review and approval. The legislated due date is Dec 7th.

Thank you

Mark Kewley
Information and Privacy Analyst
Information Access Operations
Ministry of Citizens' Services and Open Government
Phone (250)-356-7966
Fax: (250) 387-9843
E-mail: mark.kewley@gov.bc.ca

McKinstry, Cindy D FIN:EX

From: McKinstry, Cindy D FIN:EX
Sent: Wednesday, October 31, 2012 2:42 PM
To: Mulloy, Eleanor FIN:EX
Subject: FW: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012
Attachments: Integrated Call for Records form.pdf; Request.pdf; 20121031143822.pdf

Hi Eleanor,

Records attached and Call for Records form complete.

Thanks,
Cindy

From: Mulloy, Eleanor FIN:EX
Sent: Friday, October 26, 2012 11:45 AM
To: McKinstry, Cindy D FIN:EX
Subject: FW: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012

Please see attached FOI request.

From: FOI Coordinator FIN:EX
Sent: Friday, October 26, 2012 7:56 AM
To: Mulloy, Eleanor FIN:EX
Subject: FW: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012

Hi Eleanor,

Please see attached FOI request.

Thanks
Michelle

Michelle Bradley

Division Records Analyst
Divisional Operations Branch
Corporate and Ministry Support Services
Serving the Ministries of Finance,
the Office of the Premier and other various entities

Tele: 250-387-8144 Fax: 250-387-8586
Hours: 7:05 a.m. to 4:00 p.m. Tuesday to Friday

From: Flatman, John LCTZ:EX
Sent: Thursday, October 25, 2012 2:41 PM
To: FOI Coordinator FIN:EX
Cc: MacLean, Shelley FIN:EX
Subject: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012

Hello,

New FOI Request Received

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). You'll note that the attached request has been redacted to remove information that would identify the applicant.

What Do You Need to Do?

Please complete the attached Call for Records form.

- ❖ If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the **IAO Business Team Mailbox** by October 31, 2012. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.
- ❖ If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records Form and return it to the **IAO Business Team Mailbox** by November 13, 2012.
- ❖ Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance.

John Flatman

Intake Administrator
Information Access Operations - Shared Services BC
Ministry of Citizens' Services and Open Government
548 Michigan Street, Victoria BC V8V 1S2
250-387-6980
john.flatman@gov.bc.ca

McKinstry, Cindy D FIN:EX

From: McKinstry, Cindy D FIN:EX
Sent: Friday, October 26, 2012 1:13 PM
To: Goudie, Kyra FIN:EX
Subject: FW: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012
Attachments: Integrated Call for Records form.pdf; Request.pdf; FIN-2012-00304 Charter Invoices.xlsx

Importance: High

Hi Kyra,

Here is another one (sorry)! Please pull records that pertain to the dates identified in the request. The report includes the full year so you may be able to filter.

Due to me by Thursday, November 1, 2012.

Thanks,
Cindy

From: Mulloy, Eleanor FIN:EX
Sent: Friday, October 26, 2012 11:45 AM
To: McKinstry, Cindy D FIN:EX
Subject: FW: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012

Please see attached FOI request.

From: FOI Coordinator FIN:EX
Sent: Friday, October 26, 2012 7:56 AM
To: Mulloy, Eleanor FIN:EX
Subject: FW: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012

Hi Eleanor,

Please see attached FOI request.

Thanks
Michelle

Michelle Bradley

Division Records Analyst
Divisional Operations Branch
Corporate and Ministry Support Services
Serving the Ministries of Finance,
the Office of the Premier and other various entities

Tele: 250-387-8144 Fax: 250-387-8586
Hours: 7:05 a.m. to 4:00 p.m. Tuesday to Friday

From: Flatman, John LCTZ:EX
Sent: Thursday, October 25, 2012 2:41 PM
To: FOI Coordinator FIN:EX

Cc: MacLean, Shelley FIN:EX

Subject: New FOI request - FIN-2012-00304 OOP Charter Carrier Flights Aug-Oct 2012

Hello,

New FOI Request Received

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). You'll note that the attached request has been redacted to remove information that would identify the applicant.

What Do You Need to Do?

Please complete the attached Call for Records form.

- ❖ If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the **IAO Business Team Mailbox** by October 31, 2012. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.
- ❖ If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records Form and return it to **the IAO Business Team Mailbox** by November 13, 2012.
- ❖ Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance.

John Flatman

Intake Administrator
Information Access Operations - Shared Services BC
Ministry of Citizens' Services and Open Government
548 Michigan Street, Victoria BC V8V 1S2

Period Name	GL Account	Description	Supplier Name	Distribution Supplier Number	Document Number	Batch Name	Effective Date	Actual Amount
13-Sep	004.36A10.36200.5712.36MTSAC	TRSF CHARTER COST TO PASSENGER			41185279	FI13XFINGDV126	2012-09-30	-1667.84
13-Jul	004.36A10.36200.5712.36MTSAC	TRS CHARTER COSTS TO PASSENGERS			41109498	FI13XFINGDV75	2012-07-25	-957.33
13-Jul	004.36A10.36200.5712.36MTSAC	TRSF CHARTER FROM PREM OFF TO PASSENGER			41121398	FI13XFINGDV85	2012-07-31	-2352.57
13-Jun	004.36A10.36200.5712.36MTSAC	TRSF CHTR COSTS FROM PREM OFF TO PASSENGER			41076918	FI13XFINTRF49	2012-06-25	-220.46
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106066	FS13DEXEDIJ4	2012-07-09	1529.31
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106066	FS13DEXEDIJ4	2012-07-09	1529.32
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106066	FS13DEXEDIJ4	2012-07-09	747.85
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106066	FS13DEXEDIJ4	2012-07-09	441.16
13-Jul	004.36A10.36200.5712.36MTSAC		LONDON AIR SERVICES LIMITED		LAS0005801	FS13DEXEDIJ4	2012-07-09	1343.79
13-Jul	004.36A10.36200.5712.36MTSAC		LONDON AIR SERVICES LIMITED		LAS0005801	FS13DEXEDIJ4	2012-07-09	558.03
13-Jul	004.36A10.36200.5712.36MTSAC		LONDON AIR SERVICES LIMITED		LAS0005801	FS13DEXEDIJ4	2012-07-09	1343.79
13-May	004.36A10.36200.5712.36MTSAC		BLACKCOMB HELICOPTERS LIMITED PARTNERSHIP		106027	FS13DEXEKL613	2012-05-25	679.04
13-May	004.36A10.36200.5712.36MTSAC		BLACKCOMB HELICOPTERS LIMITED PARTNERSHIP		106027	FS13DEXEKL613	2012-05-25	679.04
13-May	004.36A10.36200.5712.36MTSAC		BLACKCOMB HELICOPTERS LIMITED PARTNERSHIP		106027	FS13DEXEKL613	2012-05-25	306.23
13-May	004.36A10.36200.5712.36MTSAC		BLACKCOMB HELICOPTERS LIMITED PARTNERSHIP		106027	FS13DEXEKL613	2012-05-25	306.23
13-May	004.36A10.36200.5712.36MTSAC		BLACKCOMB HELICOPTERS LIMITED PARTNERSHIP		106027	FS13DEXEKL613	2012-05-25	679.04
13-Jun	004.36A10.36200.5712.36MTSAC	PCARD MAY/12 DAVIDSON	BANK OF MONTREAL (MASTERCARD)		PCARE JAV03MAY12	FS13DEXEKL619	2012-06-20	415.69
13-Jun	004.36A10.36200.5712.36MTSAC	PCARD MAY/12 DAVIDSON	BANK OF MONTREAL (MASTERCARD)		PCARE JAV03MAY12	FS13DEXEKL619	2012-06-20	415.69
13-Jun	004.36A10.36200.5712.36MTSAC	PCARD MAY/12 DAVIDSON	BANK OF MONTREAL (MASTERCARD)		PCARE JAV03MAY12	FS13DEXEKL619	2012-06-20	415.69
13-Jun	004.36A10.36200.5712.36MTSAC	PCARD MAY/12 DAVIDSON	BANK OF MONTREAL (MASTERCARD)		PCARE JAV03MAY12	FS13DEXEKL619	2012-06-20	415.9

S22

S17

Period Name	GL Account	Description	Supplier Name	Distribution Supplier Number	Document Number	Batch Name	Effective Date	Actual Amount
13-Jun	004.36A10.36200.5712.36MTSAC	PCARD MAY/12 DAVIDSON	BANK OF MONTREAL (MASTERCARD)	S22	PCARE AV03MAY12	FS13DEXEKL619	2012-06-20	44.56
13-Jun	004.36A10.36200.5712.36MTSAC	PCARD MAY/12 DAVIDSON	BANK OF MONTREAL (MASTERCARD)		PCARE S17 AV03MAY12	FS13DEXEKL619	2012-06-20	175.9
13-Jun	004.36A10.36200.5712.36MTSAC	PCARD MAY/12 DAVIDSON	BANK OF MONTREAL (MASTERCARD)		PCARE AV03MAY12	FS13DEXEKL619	2012-06-20	415.69
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106089	FS13DEXEKL624	2012-07-18	1217.99
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106089	FS13DEXEKL624	2012-07-18	603.9
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106089	FS13DEXEKL624	2012-07-18	853.72
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106089	FS13DEXEKL624	2012-07-18	364.26
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106093	FS13DEXEKL624	2012-07-18	675.77
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106093	FS13DEXEKL624	2012-07-18	675.77
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106093	FS13DEXEKL624	2012-07-18	281.56
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106093	FS13DEXEKL624	2012-07-18	675.77
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106093	FS13DEXEKL624	2012-07-18	675.77
13-Jul	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106093	FS13DEXEKL624	2012-07-18	281.56
13-Aug	004.36A10.36200.5712.36MTSAC	CUST	OMEGA AIR CORPORATION		106122	FS13DEXEKL626	2012-08-01	836.65
13-Aug	004.36A10.36200.5712.36MTSAC	CUST	OMEGA AIR CORPORATION		106122	FS13DEXEKL626	2012-08-01	1515.92
13-Aug	004.36A10.36200.5712.36MTSAC	CUST	OMEGA AIR CORPORATION		106122	FS13DEXEKL626	2012-08-01	1515.93
13-Aug	004.36A10.36200.5712.36MTSAC	CUST	OMEGA AIR CORPORATION		106122	FS13DEXEKL626	2012-08-01	1515.92
13-Aug	004.36A10.36200.5712.36MTSAC	CUST	OMEGA AIR CORPORATION		106122	FS13DEXEKL626	2012-08-01	1515.93
13-Aug	004.36A10.36200.5713.36MTSAC	CUST	OMEGA AIR CORPORATION		106123	FS13DEXEKL626	2012-08-01	3453.13
13-Aug	004.36A10.36200.5713.36MTSAC	CUST	OMEGA AIR CORPORATION		106123	FS13DEXEKL626	2012-08-01	3453.14
13-Aug	004.36A10.36200.5713.36MTSAC	CUST	OMEGA AIR CORPORATION		106123	FS13DEXEKL626	2012-08-01	3453.14
13-Aug	004.36A10.36200.5712.36MTSAC	VAN-KEL-FMT HOT SPRINGS-VAN	OMEGA AIR CORPORATION		106137	FS13DEXEKL634	2012-08-23	1501.12
13-Aug	004.36A10.36200.5712.36MTSAC	VAN-KEL-FMT HOT SPRINGS-VAN	OMEGA AIR CORPORATION		106137	FS13DEXEKL634	2012-08-23	1501.12
13-Aug	004.36A10.36200.5712.36MTSAC	VAN-KEL-FMT HOT SPRINGS-VAN	OMEGA AIR CORPORATION		106137	FS13DEXEKL634	2012-08-23	1501.11
13-Aug	004.36A10.36200.5712.36MTSAC	VAN-KEL-FMT HOT SPRINGS-VAN	OMEGA AIR CORPORATION		106137	FS13DEXEKL634	2012-08-23	908.04
13-Oct	004.36A10.36200.5712.36MTSAC	CHARTER SEP 18/12 VAN-PG-VAN	OMEGA AIR CORPORATION		106204	FS13DEXEKL643	2012-10-03	833.92
13-Oct	004.36A10.36200.5712.36MTSAC	CHARTER SEP 18/12 VAN-PG-VAN	OMEGA AIR CORPORATION		106204	FS13DEXEKL643	2012-10-03	833.92
13-Oct	004.36A10.36200.5712.36MTSAC	CHARTER SEP 18/12 VAN-PG-VAN	OMEGA AIR CORPORATION		106204	FS13DEXEKL643	2012-10-03	833.92
13-Oct	004.36A10.36200.5712.36MTSAC	CHARTER SEP 18/12 VAN-PG-VAN	OMEGA AIR CORPORATION		106204	FS13DEXEKL643	2012-10-03	833.92
13-Oct	004.36A10.36200.5712.36MTSAC	CHARTER SEP 18/12 VAN-PG-VAN	OMEGA AIR CORPORATION		106204	FS13DEXEKL643	2012-10-03	384.88
13-Oct	004.36A10.36200.5712.36MTSAC	CHARTER SEP 20/12 VAN-KEL-VAN	OMEGA AIR CORPORATION		106215	FS13DEXEKL643	2012-10-03	453.43
13-Oct	004.36A10.36200.5712.36MTSAC	CHARTER SEP 20/12 VAN-KEL-VAN	OMEGA AIR CORPORATION		106215	FS13DEXEKL643	2012-10-03	1057.98
13-Oct	004.36A10.36200.5712.36MTSAC	CHARTER SEP 20/12 VAN-KEL-VAN	OMEGA AIR CORPORATION		106215	FS13DEXEKL643	2012-10-03	1057.97

Period Name	GL Account	Description	Supplier Name	Distribution Supplier Number	Document Number	Batch Name	Effective Date	Actual Amount
13-Oct	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106224	FS13DEXEKL647	2012-10-22	983.43
13-Oct	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106224	FS13DEXEKL647	2012-10-22	983.43
13-Oct	004.36A10.36200.5712.36MTSAC		OMEGA AIR CORPORATION		106224	FS13DEXEKL647	2012-10-22	983.43
13-May	004.36A10.36200.5712.36MTSAC	CHARTER APR 25/12	BLACKCOMB HELICOPTERS LIMITED PARTNERSHIP		106026	FS13DEXEKL69	2012-05-16	479.54
13-May	004.36A10.36200.5712.36MTSAC	CHARTER APR 25/12	BLACKCOMB HELICOPTERS LIMITED PARTNERSHIP	S22	106026	FS13DEXEKL69	2012-05-16	1103.79
13-May	004.36A10.36200.5712.36MTSAC	CHARTER APR 25/12	BLACKCOMB HELICOPTERS LIMITED PARTNERSHIP		106026	FS13DEXEKL69	2012-05-16	1103.79
13-May	004.36A10.36200.5712.36MTSAC	CHARTER APR 25/12	BLACKCOMB HELICOPTERS LIMITED PARTNERSHIP		106026	FS13DEXEKL69	2012-05-16	1103.79



APPLICANT TYPE	DATE RECEIVED	FOI ANALYST	FEE ESTIMATE DUE	RECORDS DUE
Media	25-OCT-2012	to be assigned	31-OCT-2012	13-NOV-2012

REQUEST DETAILS:

A list of all flights taken on Omega Air Corporation/Blackcomb Aviation or any other charter carrier by personnel from the Office of the Premier, including the Premier and also including the dates, times and routes, the list of all passengers including those who are not affiliated with OOP and payments. The timeline is August 2, 2012 to [October 25, 2012].

Section 1: Initial Records Assessment

Do you hold any responsive records?	YES <input checked="" type="radio"/> NO <input type="radio"/>
Are you aware of other records that may be responsive to this request within your Ministry?	YES <input type="radio"/> NO <input checked="" type="radio"/>
Are you aware of other records that may be responsive to this request held by another public body?	YES <input type="radio"/> NO <input checked="" type="radio"/>
If yes, specify:	

NO RECORDS RESPONSE APPROVAL:

Please forward to Ministry FOI Contact (if applicable) for Delegated Head's final public body approval if no records have been located.

Final Public Body Approval (Full name, Title)	Signature:	Date:

Section 2: Fee Estimate Please ensure that all reasonable efforts are made to generate as accurate an estimate as possible

Search

Locating/Retrieving

Tasks may include:

- Searching for hard & electronic files
- Reviewing box content lists
- Retrieving records from off site
- Retrieving email records (Outlook)

Estimated Hours

Actual Hours

Producing records

Tasks may include:

- Identifying relevant sources of data/information
- Manual time spent creating and producing records

Estimated Hours

Actual Hours

Volume

Electronic files (in pages):

*Other refers to PDF, Word, Excel, photos and any other electronic file responsive to the request

Email without attachments:

Estimated Pages

Actual Pages

Email with attachments:

Estimated Pages

Actual Pages

*Other documents

Estimated Pages

Actual Pages

Hardcopy files (in pages):

- Average file folder = 1" and holds approximately 200 pages (single sided)
- 1 Standard Records Centre Services Box:
 - If in legal sized folders - 1,800 pages
 - If in letter sized folders - 2,200 pages

Estimated Pages

Actual Pages

Preparation

Tasks may include :

- Photocopying/scanning records into electronic format (PDF)
- Ensuring completeness of responsive records
- Copying other types of media; if so please specify:

Estimated Hours

Actual Hours

Section 3: Search Summary and Program Area Recommendations

Please describe the search for records including what records were searched, (eg. files, email, databases, TRIM files, off site records, etc.), duration of search time, and who concluded the search for records.

Report produced to identify transactions. Search and retrieval conducted by Cindy McKinstry and Kyra Goudie. Approximately 45 minutes of search and retrieval time.

Could release of any/all of the responsive records potentially cause harm?

YES ☐

NO ☒

***Harm** – Disclosure of the records would significantly harm the ministry's position, or a third party's interests on a given topic. The **harms assessment** allows FOI staff to better understand the context of the records and make informed severing recommendations based on potential harms. (Issues associated with possible disclosure through the FOI process that are unrelated to the harms assessment should be communicated to your ministry executive and/or Government Communications and Public Engagement office.)

If yes which information, if released, may cause harm?

(Please reference the information of concern, the harms, and associated page numbers below)

Normal Severing required.

Unless specific **exemption criteria** apply, records provided to the applicant in response to this request will be published on the Government's **Open Information Website**. If you have any concerns about the publication of the responsive records please indicate here or discuss with your FOI Analyst.

Section 4: Contact Information

Who completed this form? (Full Name, Title):

Phone Number:

Date:

Cindy McKinstry, Administrator

250-356-1781

October 31, 2012

Harms assessment completed by (Full Name, Title)

Program Area:

Cindy McKinstry, Administrator

Corporate Financial and Facilities Services Branch

Harms assessment approved by (Full Name, Title)

IAO Use Only

Estimated-

Hours:

Pages:

Actual-

Hours:

Pages:

Comments:

Flatman, John LCTZ:EX

From:
Sent: Wednesday, October 24, 2012 7:18 PM
To: FOI Requests SSBC:EX
Subject: FOI Request - General Records

Follow Up Flag: Follow up
Flag Status: Flagged

FOI Request Submitted on Wednesday, October 24, 2012 at 19:17:47

DESCRIPTION OF RECORDS REQUESTED		
Reference:		
Preferred Method:		Receive Copy
Request:	A list of all flights taken on Omega Air Corporation/Blackcomb Aviation or any other charter carrier by personnel from the Office of the Premier, including but not limited to the Premier, including the dates, times and routes, the list of all passengers (including those who are not affiliated with OOP) and payments. The timeline is Aug. 2, 2012 to present day.	
PROCESSING ORG		
Finance		
APPLICANT DETAILS		