



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E110477

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Clark, Christy Client Organization Office of the Premier	Employee ID S22 Job Title Premier	Phone Number (604) 775-1600 Travel Group Code 4
--	--	--

5. Date Completed 2011/07/13	6. Fiscal Year 2012	7. Special Cheque Issue	8. Cheque Stub Information
---------------------------------	------------------------	-------------------------	----------------------------

Type of Travel In Province	14. Reason for Travel Business	Headquarters Vancouver
-------------------------------	-----------------------------------	---------------------------

12. Mailing Address for Cheque  
740 - 999 Canada Place Vancouver, BC V6C 3E1

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
2011	Destination	Start	End	Km	Cost		Cost	Cost	Cost	Describe
06/27	HA Van-Victoria MIA VISA	0900	2300		0.00		36.00 ✓			
06/28	HA Vic-Nan-Com-Van CT	0700	1900		0.00		27.00	MIA VISA		
06/29	Vancouver-Idaho Charter	0800	2300		0.00		61.00	MIA VISA		
06/30	Idaho - Vic/personal	0700	1730		0.00		36.00		93.65	see spreadsheet
07/06	HA Victoria-Van CT	1000	1930		0.00		36.00 ✓			
07/07	Van-Terrace Charter	0900	2300		0.00		36.00 ✓			
07/08	Smithers-Van V	0700	1530		0.00		39.50 ✓	MIA VISA	.08	us exchange rate
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 0.00	38. 271.50 \$ 174.50	39. \$ 0.00	40. .08 \$ 93.65	Claim Total \$ 268.15 271.58

48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
004	36A10	36200	5750	3600000		\$ 72.00
004	36A10	36200	5706	3600000		\$ 93.65
004	36A10	36200	5702	3600000		\$ 102.50
Less Travel Advance 004						
AMOUNT DUE TO EMPLOYEE						54. \$ 268.15 271.58

45. Employee Signature (See Audit Trail)  
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

Print Name  
*Christy Clark*  
Date Signed  
07/15/2011

56. Spending Authority Signature (See Audit Trail)  
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Print Name  
*Michael G. ...*  
Date Signed  
July 20/11

57. Payment Authority Signature (See Audit Trail)  
- Requisition for payment pursuant to section 32 of the Financial Administration Act.

Print Name  
*[Signature]*  
Date Signed

FIN 10 (EFI-F0012 v2.5.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

*[Signature]*

<http://gww.eforms.gov.bc.ca/Libraries/PrintFormsShell.htm>

2011-07-14

## Notes for Travel Voucher (Restricted Use) E110477 for Clark, Christy

1 note(s) returned.

Created On	Author	Note
2011/07/14 11:19:05	Webb, Jessica K. S22 Jessica.K.Webb@gov.bc.ca	June 27 â€ Van-Victoria HA charged to MLA Visa. Accommodation charged to MLA Visa. June 28 â€ Victoria-Nanaimo-Comox-Van HA QTs. June 29 â€ Van-Coeur Dâ€™Alene, Idaho via Charter. Accommodation charged to MLA Visa. Return flight was booked on personal time/expenses. <del>flew back to vic</del> July 6 â€ Victoria-Van Return flight HA charged to QTs. July 7-8 â€ Van-Terrace-Smithers-Van via Charter. Accommodation charged to MLA Visa.

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Customer Information	HAS #	S22
	Name	Christy Clark

1

Comments	Company	Premier-Christy Clark
	Thank you!	

<b>Booking</b> S.22 Christy Clark WCA #331A/Twin Otter Monday, June 27, 2011 Departs Vancouver Harbour, 09:00 AM Arrives Victoria Harbour, 09:30 AM S.22 30 minutes KK - Confirmed Passenger List: • Christy Clark » <a href="#">Add to your Outlook Calendar</a>	Sked WCA 300 : Carbon Offset Sked WCA 300 : Fuel Surcharge Sked WCA 300 : Regular Fare 2010 + Harmonized Sales Tax Billing Taxes Grand Total Visa : Payment \$168.00 Date / Time June 27, 2011 @ 8:48:53 AM Summary #**** * S22 Name CLARK/CHRISTY Expiration S22 Authorization 055351
--	--

5711 MTN/C  
BT MCA VISA

S15

(X)

S15

Ms Christy Clark  
740-999 Canada Place  
Vancouver BC V6C 3E1  
Canada

Room S22  
Arrival Date : 06/27/11  
Invoice No. :  
Folio No. :  
Conf. No. : S.22  
Cashier No. : 79  
Billing Date : 06/28/11  
A/R Number :

Date	Description	Debit	Credit
06/27/11	Room Charge	90.00	
06/27/11	Destination Marketing Fee	0.90	
06/27/11	Municipal Tax	1.82	
06/27/11	Room HST	11.13	
06/28/11	Visa XXXXXXXXXXXXX S22 XX/XX		103.85
Room HST Total - 11.13		<b>Total</b>	<b>103.85</b>
Other HST Total - 0.00			<b>103.85</b>
HST # 122212624		<b>Balance</b>	<b>0.00</b>

5751 MTCA  
5751 MTCA  
MVA VISA

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. I have accepted delivery of the Globe and Mail. If refused, a \$.75 (Mon to Fri) and a \$1.50(Sat) credit will be applied to my account.

S15





WESTCOAST AIR

Service : Always to a higher level

Customer Information	HAS #	S22
	Name	Jessica Hodge
	Company	Office Of The Premier
	Comments	Thank you!

Booking S.22	Sked WCA 100 : Carbon Offset	
Christy Clark	Sked WCA 100 : Fuel Surcharge	
WCA #148	Sked WCA 100 : Regular Fare 2010	
Tuesday, June 28, 2011	+ Harmonized Sales Tax	
Departs Comox 18:00 PM	Billing	
Arrives Vancouver Harbour, 18:50 PM	Taxes	
S.22	<b>Grand Total</b>	
50 minutes	Corporate Account : Payment	
KK - Confirmed	Date / Time	June 28, 2011 @ 7:11:18 PM
Passenger List	Summary	S.17
Christy Clark	Ticket	029860/83702/1222268/122269
Add to your Outlook Calendar		

5712 MIVNC.  
H.A. QTS

Exchange to Canadian for Idaho - June 29-30 2011

Premier Christy Clark

Date	Meal Claim	Amount (USD)	Hotel (USD)	Other (USD)	Total (USD)	Exchange Rate	Total Cdn
29-Jun-11	Lunch, Dinner & Incidentals	61.00			61.00	0.9655	588955 61.05
30-Jun-11	Dinner & Incidentals	36.00			36.00	0.9655	34758 36.103

934485

1.00077

See OANDA conversion Table.

MEAL BREAKDOWN

	IDAHO, USA
CURRENCY	US Dollar (USD)
PER DIEM	61.00
INCIDENTALS	14.50
TOTAL	61.00
AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE:	
BREAKFAST	27.00
LUNCH	27.00
DINNER	36.00



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[fxHistory Classic](#)

## fxHistory Classic: Results

### Conversion Table: USD to CAD (Interbank rate +2%)

Time period: 06/29/11 to 06/30/11.

Daily averages:

06/29/2011	1.005210	06/30/2011	0.9963360
------------	----------	------------	-----------

Average (2 days): 1.00077

High: 1.00807

Low: 0.98828

[New table](#)

Same table available in [HTML](#), [ASCII](#), [CSV](#).

FXHistory © 1997-2009 by OANDA Corporation

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### How to read this table:

- Each daily rate is the average ASK price for the day.
- The AVERAGE rate is the average of all the ASK prices for the given time period.
- The HIGH rate is the highest BID rate for the given time period.
- The LOW rate is the lowest BID rate for the given time period.

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<http://www.oanda.com/currency/historical-rates-classic>

2011-07-26



## Historical Exchange Rates

Daily BID rates (p. +/- 2% (Typical ATM rate))

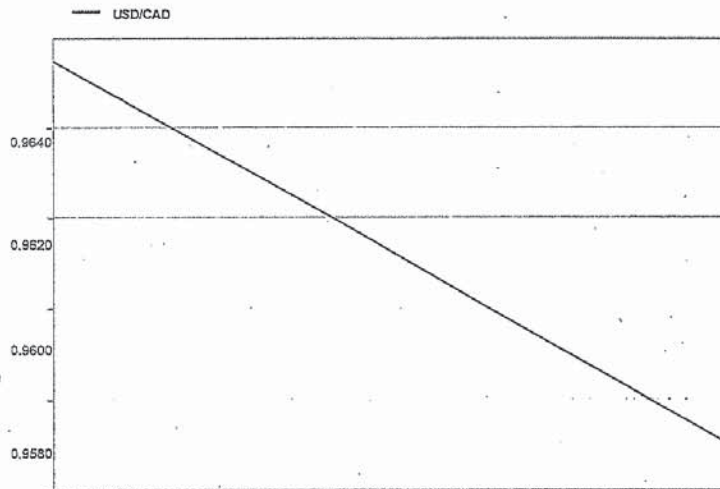
DATE: Jun 29, 2011 > Jun 30, 2011

INTERBANK: +/- 2% (Typical ATM rate)

PRICE: Bid

VALUES: Rate

FREQUENCY: Daily



> [www.oanda.com/currency/historical-rates/](http://www.oanda.com/currency/historical-rates/)

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## SMARTTEC Travel Confirmation

Traveller: Christy Clark  
Prepared By: Jessica Webb

Purpose of travel: Business - June 29-30, 2011

SMARTTEC Confirmation Number: TEC0711000300076

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/29	Truck/SUV - Gasoline	Vancouver	Vancouver Airport	15.3	5.2	
2011/06/29	Airplane	Vancouver Intl	S.15 Idaho	494.0	62.5	

### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2011/06/29	Other	S.15	1	19.4

Total CO2 Equivalent Emissions: 87.1 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

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Customer Information	HAS #	S22
	Name	Jessica Hodge
	Company	Office Of The Premier
	Comments	Thank you!

<b>Booking</b> S.22 Christy Clark Flight #228 Wednesday, July 06, 2011 Departs Victoria Harbour, 19:00 PM Arrives Vancouver Harbour, 19:35 PM S.22 35 minutes KK - Confirmed Passenger List Christy Clark Add to your Outlook Calendar	Sked 200 : Carbon Offset Sked 200 : Fuel Surcharge Sked 200 : Regular Fare 2010 + Harmonized Sales Tax Billing Taxes Grand Total Corporate Account : Payment \$168.00 Date / Time July 6, 2011 @ 8:51:07 PM Summary S.17 Ticket 122253
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5711 MTWC  
QTS





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## SMARTTEC Travel Confirmation

Traveller: Christy Clark  
Prepared By: Jessica Webb

Purpose of travel: Business - July 6, 2011

SMARTTEC Confirmation Number: TEC0711000300080

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/06	Truck/SUV - Hybrid	Victoria	Victoria	0.6	0.1	
2011/07/06	Airplane - Float Plane	Victoria Harbour	Vancouver Harbour	99.0	22.1	
2011/07/06	Truck/SUV - Gasoline	Vancouver	Vancouver	0.3	0.1	

Total CO2 Equivalent Emissions: 22.4 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

S15

(F)

Folio#: S22	CRS # S22
Clark, Christy	
X, X	
Company:	

Room: S22  
 Arrival: 7/7/2011  
 Departure: 7/8/2011

Trans #	Date	Posting Description	Charges	Payments	Balance
530796	7/7/2011	Rm: S22 Canada Government	\$114.00	\$0.00	\$114.00
530797	7/7/2011	HST - 86092 0966 RT0001	\$13.95	\$0.00	\$127.95
530798	7/7/2011	Municipal Tax	\$2.28	\$0.00	\$130.23
531017	7/8/2011	CC-Visa	\$0.00	\$130.23	\$0.00
Balance:					\$0.00

Membership Tier:  
 Membership#:  
 Method of Pay: Credit Card

Signature:

## Folio Summary

Previous Balance:	\$0.00
Room Charges:	\$114.00
Other Charges/Credits:	\$0.00
Phone Charges:	\$0.00
Tax:	\$16.23
Less Payments:	\$130.23
<b>Total Amount Due:</b>	<b>\$0.00</b>

Thank you for choosing to stay with us. We appreciate your business and hope to see you again soon.

S15

702 min  
 2015

APPROVED  
 AUTH# 095320 01-027  
 THANK YOU  
 CARDHOLDER COPY  
 IMPORTANT - RETAIN THIS  
 COPY FOR YOUR RECORDS

PRE-AUTH COMPLETION  
 TOTAL \$130.23  
 CARD \*\*\*\*\*  
 CARD TYPE UISA  
 DATE 2011/07/08  
 TIME 3709 07:45:16  
 RECEIPT NUMBER  
 M30657591-001-164-014-0

TERRACE BC  
 S22

S15





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## SMARTTEC Travel Confirmation

Traveller: Christy Clark  
Prepared By: Jessica Webb

Purpose of travel: Business - July 7-8, 2011

SMARTTEC Confirmation Number: TEC0711000300085

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/07	Truck/SUV - Gasoline	Vancouver	Vancouver Airport	15.3	5.2	
2011/07/07	Airplane	Vancouver Intl	Terrace	693.0	87.6	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/08	Helicopter - Other	Terrace	Smithers	98.0	43.8	
2011/07/08	Airplane	Smithers	Vancouver Intl	682.0	86.2	
2011/07/08	Truck/SUV - Gasoline	Vancouver Airport	Vancouver	15.3	5.2	

### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2011/07/07	Other	Terrace	1	19.4

Total CO2 Equivalent Emissions: 247.6 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



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## SMARTTEC Travel Confirmation

Traveller: Christy Clark  
Prepared By: Jessica Webb  
Purpose of travel: Business - June 27-28, 2011

SMARTTEC Confirmation Number: TEC0711000300073

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/27	Truck/SUV - Gasoline	Vancouver	Vancouver	0.3	0.1	
2011/06/27	Airplane - Float Plane	Vancouver Harbour	Victoria Harbour	99.0	22.1	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/28	Airplane - Float Plane	Comox	Vancouver Harbour	139.0	31.1	
2011/06/28	Truck/SUV - Gasoline	Vancouver	Vancouver	0.3	0.1	

### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2011/06/27	Other	Victoria	1	19.4

Total CO2 Equivalent Emissions: 72.8 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

Clark, Christy \*1/co\*  
Western Governor's Associat

S22

WESTGV

S.22

1  
1336213 A  
1  
29-JUN-11 00:00  
30-JUN-11 00:00

29-JUN-11	RI	Room (G)	249.00
29-JUN-11	RI S.22	Surcharge	12.45
29-JUN-11	RI	Tax	20.92
29-JUN-11	02998	Fax	34.00
29-JUN-11	VM	Visa/Mastercar	41.00-

\*\*\*For Authorization Purposes Only\*\*\*

xxxx S22

Auth Date	Code	Authorized
29-JUN-11	041532	311.25

S22

Not Responsive

\*\*\*For Authorization Purposes Only\*\*\*

xxxx S22

Auth Date	Code	Authorized
29-JUN-11	084276	270.25
29-JUN-11	013210	50.00
Total-Due		0.00

5706 min  
MLA VISA




S.22

30-JUN-11 00:00

CLEONARD



[Link to Invoice Coding Sheet completion instructions.](#)

PAYEE NAME <u>HARBOUR AIR LTD.</u>		* SUPPLIER # <u>873067</u>		* SITE <u>001</u>																																																																																																																							
CONTRACT/PO # _____		INVOICE DATE <u>30-JUN-2011</u> <small>DD-MMM-YYYY</small>		INVOICE # <u>74901-110630</u>																																																																																																																							
DATE INVOICE RECEIVED <u>28-JUL-2011</u> <small>DD-MMM-YYYY</small>		DATE GOODS/ SERVICES REC'D <u>11-JUL-2026</u> <small>DD-MMM-YYYY</small>		RECEIPT # _____																																																																																																																							
NAME &/OR ADDRESS OVERRIDE:			DESCRIPTION FOR CHEQUE STUB:																																																																																																																								
DATE CHQ/EFT REQ'D (ONLY IF URGENT) _____ GL DATE (if applicable) _____ PAY ALONE? YES <input type="checkbox"/>																																																																																																																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">AMOUNT <small>(INCLUDING TAX)</small></th> <th style="width: 10%;">PRE-TAX AMOUNT</th> <th style="width: 10%;">TAX RATE <small>12%, 15%, 9%, 0%</small></th> <th style="width: 5%;">CL</th> <th style="width: 10%;">RESP</th> <th style="width: 10%;">SERVICE LINE</th> <th style="width: 10%;">STOB</th> <th style="width: 10%;">PROJECT</th> <th style="width: 20%;">NAME &amp; SUPPLIER # if STOB 57</th> <th style="width: 15%;">OFA STOB &amp; ASSET #</th> </tr> </thead> <tbody> <tr> <td colspan="10" style="text-align: center;">Not Responsive</td> </tr> <tr> <td rowspan="2" style="text-align: center;">Not Responsive</td> <td></td> <td style="text-align: center;">12%</td> <td style="text-align: center;">004</td> <td style="text-align: center;">36A10</td> <td style="text-align: center;">36200</td> <td style="text-align: center;">5711</td> <td style="text-align: center;">3600000</td> <td style="text-align: center;">JESSICA HODGE S22</td> <td style="text-align: center;">/</td> </tr> <tr> <td></td> <td style="text-align: center;">12%</td> <td style="text-align: center;">004</td> <td style="text-align: center;">36A10</td> <td style="text-align: center;">36200</td> <td style="text-align: center;">5711</td> <td style="text-align: center;">3600000</td> <td style="text-align: center;">PAMELA MARTIN S22</td> <td style="text-align: center;">/</td> </tr> <tr> <td colspan="10" style="text-align: center;">Not Responsive</td> </tr> <tr> <td rowspan="2" style="text-align: center;">Not Responsive</td> <td></td> <td style="text-align: center;">12%</td> <td style="text-align: center;">004</td> <td style="text-align: center;">36A10</td> <td style="text-align: center;">36200</td> <td style="text-align: center;">5711</td> <td style="text-align: center;">3600000</td> <td style="text-align: center;">CHRISTY CLARK S22</td> <td style="text-align: center;">/</td> </tr> <tr> <td style="text-align: center;">315.84</td> <td style="text-align: center;">282.00</td> <td style="text-align: center;">12%</td> <td style="text-align: center;">004</td> <td style="text-align: center;">36A10</td> <td style="text-align: center;">36200</td> <td style="text-align: center;">5711</td> <td style="text-align: center;">3600000</td> <td style="text-align: center;">CHRIS OLSEN S22</td> </tr> <tr> <td colspan="10" style="text-align: center;">Not Responsive</td> </tr> <tr> <td colspan="10">           Not Responsive <b>TOTAL</b> </td> </tr> <tr> <td colspan="5"> <b>* EXPENSE AUTHORITY (EA) INFORMATION:</b>            * <u>MICHELLE LEAMY</u>            EA PRINTED NAME  <b>* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION:</b>            Note: This is also the line description displayed on GL detail reports.         </td> <td colspan="5"> <b>* QUALIFIED RECEIVER (QR) CERTIFICATION:</b>            * <u>ALISHA OLSON</u>            QR PRINTED NAME  <small>The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).</small>              * _____            QR SIGNATURE         </td> </tr> <tr> <td colspan="10"> <b>ADDITIONAL INFORMATION OR INSTRUCTIONS:</b>            * <u>Michelle Leamy</u> </td> </tr> <tr> <td colspan="10"> <b>* FINAL TOTAL \$ 5,770.73 - Please see attached for remaining charges</b> </td> </tr> </tbody> </table>						AMOUNT <small>(INCLUDING TAX)</small>	PRE-TAX AMOUNT	TAX RATE <small>12%, 15%, 9%, 0%</small>	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57	OFA STOB & ASSET #	Not Responsive										Not Responsive		12%	004	36A10	36200	5711	3600000	JESSICA HODGE S22	/		12%	004	36A10	36200	5711	3600000	PAMELA MARTIN S22	/	Not Responsive										Not Responsive		12%	004	36A10	36200	5711	3600000	CHRISTY CLARK S22	/	315.84	282.00	12%	004	36A10	36200	5711	3600000	CHRIS OLSEN S22	Not Responsive										Not Responsive <b>TOTAL</b>										<b>* EXPENSE AUTHORITY (EA) INFORMATION:</b> * <u>MICHELLE LEAMY</u> EA PRINTED NAME <b>* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION:</b> Note: This is also the line description displayed on GL detail reports.					<b>* QUALIFIED RECEIVER (QR) CERTIFICATION:</b> * <u>ALISHA OLSON</u> QR PRINTED NAME <small>The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).</small>  * _____ QR SIGNATURE					<b>ADDITIONAL INFORMATION OR INSTRUCTIONS:</b> * <u>Michelle Leamy</u>										<b>* FINAL TOTAL \$ 5,770.73 - Please see attached for remaining charges</b>									
AMOUNT <small>(INCLUDING TAX)</small>	PRE-TAX AMOUNT	TAX RATE <small>12%, 15%, 9%, 0%</small>	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57	OFA STOB & ASSET #																																																																																																																		
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		12%	004	36A10	36200	5711	3600000	PAMELA MARTIN S22	/																																																																																																																		
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Not Responsive		12%	004	36A10	36200	5711	3600000	CHRISTY CLARK S22	/																																																																																																																		
	315.84	282.00	12%	004	36A10	36200	5711	3600000	CHRIS OLSEN S22																																																																																																																		
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Not Responsive <b>TOTAL</b>																																																																																																																											
<b>* EXPENSE AUTHORITY (EA) INFORMATION:</b> * <u>MICHELLE LEAMY</u> EA PRINTED NAME <b>* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION:</b> Note: This is also the line description displayed on GL detail reports.					<b>* QUALIFIED RECEIVER (QR) CERTIFICATION:</b> * <u>ALISHA OLSON</u> QR PRINTED NAME <small>The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).</small>  * _____ QR SIGNATURE																																																																																																																						
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<b>* FINAL TOTAL \$ 5,770.73 - Please see attached for remaining charges</b>																																																																																																																											

**BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:**

ALISHA OLSON (250) 356-2605

\* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.

FIN FSA 017 REV. JUN/10



# STATEMENT

## Harbour Air Ltd.

4760 Inglis Drive

Richmond BC V7B 1W4

Phone: (604) 233-3531 Ext. 000 Fax: (604) 278-9897

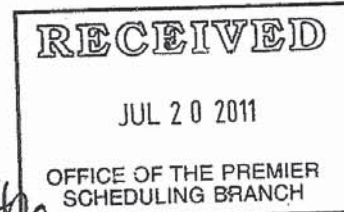
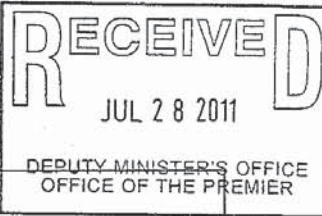
Website:

Email: brandhawa@harbourair.ca

GST #: R842955858

Date: 6/30/2011  
Account: S22

Amount Paid:



PREMIER'S VICTORIA OFFICE

JUDY MCCALLUM

Office of the Premier

PO Box 9041 Stn Prov Govt

VICTORIA BC V8W 9E1

*Handwritten:* Judy and Andrew received with modification  
McCallum July 26/11

\*Please return this portion with your payment\*

Invoice Number	Date	Code	Description	Amount
----------------	------	------	-------------	--------

Not Responsive

HA02959554	6/27/2011	INV	Clark, Christy Olsen, Chrs	\$ 168.00
			Not Responsive	
HA02968302	6/28/2011	INV	Clark, Christy, Jessica + Chris Olsen	\$ 443.52
HA02972711	6/28/2011	INV	Martin, Pamela	\$ 114.89
HA02972721	6/28/2011	INV	Martin, Pamela	\$ 147.84

Amount Due:

Please note that invoices include a fuel surcharge that is revised monthly based on current fuel prices.

*Handwritten:* deduct personal charge paid on PCC'S personal credit card

Not Responsive

Christy Clark (Premier-Christy Clark)

Invoice # HA02959554

WCA #331A/Twin Otter

Monday, June 27, 2011 @ 09:00 AM

Vancouver Harbour -> Victoria Harbour

2.00 Sked WCA 300 : Carbon Offs \$1.00 CDN

2.00 Sked WCA 300 : Fuel Surch \$10.00 CDN

2.00 Sked WCA 300 : Regular F \$289.00 CDN

Account: S.17

Harmonized Sales Tax \$36.00 CDN

Reference: S22

Visa : Payment -\$168.00 CDN ✓

Passengers: Chris Olsen, Christy Clark

Grand Total \$168.00 CDN



Harbour Air Seaplanes GST# 84295 5858 RT0001  
4760 Inglis Drive, Richmond, B.C. V7B 1W4

Not Responsive



Not Responsive

Christy Clark (Premier-Christy Clark)

Invoice # HA02968302

WCA #148

Tuesday, June 28, 2011 @ 18:00 PM

Comox -> Vancouver Harbour

3.00 Sked WCA 100 : Carbon Offs \$2.25 CDN

3.00 Sked WCA 100 : Fuel Surcha \$9.00 CDN

3.00 Sked WCA 100 : Regular F \$384.75 CDN

Account: S.17

Harmonized Sales Tax \$47.52 CDN ✓

Reference: S22

Grand Total \$443.52 CDN

Passengers: Chris Olsen, Christy Clark,  
Jessica Hodge



Harbour Air Seaplanes GST# 84295 5858 RT0001  
4760 Inglis Drive, Richmond, B.C. V7B 1W4

Not Responsive

Not Responsive

Pamela Martin (Ctv - Premier Of Bc)

Flight #1129  
Tuesday, June 28, 2011 @ 09:40 AM  
Vancouver Harbour -> Nanaimo Harbour

Account: S.17

Reference: S22



Harbour Air Seaplanes GST# 84295 5858 RT0001  
4760 Inglis Drive, Richmond, B.C. V7B 1W4

Invoice # HA02972711

1.00	Sked 1100	: Carbon Offset	\$0.40	CDN
1.00	Sked 1100	: Fuel Surchar	\$3.00	CDN
1.00	Sked 1100	: Port Fee	\$1.65	CDN
1.00	Sked 1100	: Regular Fare	\$78.60	CDN
1.00	PARKING: VALET - 6AM - 8P		\$18.75	CDN

Harmonized Sales Tax \$12.29 CDN

Grand Total \$114.69 CDN ✓

Pamela Martin (Ctv - Premier Of Bc)

WCA #148  
Tuesday, June 28, 2011 @ 18:00 PM  
Comox -> Vancouver Harbour

Account: S.17

Reference: S22



Harbour Air Seaplanes GST# 84295 5858 RT0001  
4760 Inglis Drive, Richmond, B.C. V7B 1W4

Invoice # HA02972721

1.00	Sked WCA 100	: Carbon Offs	\$0.75	CDN
1.00	Sked WCA 100	: Fuel Surcha	\$3.00	CDN
1.00	Sked WCA 100	: Regular F	\$128.25	CDN

Harmonized Sales Tax \$15.84 CDN

Grand Total \$147.84 CDN ✓

FS12DEXKLG25



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E110467

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Hodge, Jess	Employee ID S22	Phone Number (250) 387-1715
Client Organization Office of the Premier	Job Title Executive Assistant to the Premier	Travel Group Code 3

5. Date Completed 2011/07/13	6. Fiscal Year 2012	7. Special Cheque Issue	8. Cheque Stub Information
---------------------------------	------------------------	-------------------------	----------------------------

Type of Travel In Province	14. Reason for Travel Business	Headquarters Vancouver
-------------------------------	-----------------------------------	---------------------------

12. Mailing Address for Cheque  
740 - 999 Canada Place Vancouver, BC V6C 3E1

16. Travel Dates	17. Places Travelled	18. Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous
2011	Destination   Start   End	Km   Cost		Claim   Cost		Cost   Describe
06/27	Victoria	0700   2300	0.00			
06/28	Victoria-Nan-Com-Vanc	0700   1900	0.00	F-L	41.00	51.00 Taxis
06/29	Van-Idaho Charter	0800   2300	0.00	F-LD	22.75	60.30 Taxis
06/30	Idaho-Van Charter	0700   2345	0.00		0.00	5.99 Network in hotel
07/05	Victoria	0800   1700	0.00	F-B	41.00	see spreadsheet
07/06	Victoria-Van	0700   2000	0.00	F-	51.50	42.00 Taxis
07/07	Van-Terrace Charter	0900   2300	0.00	F-BL	30.50	
07/08	Smithers-Van Charter	0700   1530	0.00	F-D	33.25	
US exchange rate		36.	37.	38. 286.75		39. 423.84
		\$ 0.00	\$ 0.00	\$ 220.00		\$ 148.84

TOTALS OF COLUMNS

48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
004	36A10	36200	5701	3600000		
004	36A10	36200	5706	3600000		
004	36A10	36200	5702	3600000		

Less Travel Advance  
004

AMOUNT DUE TO EMPLOYEE

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
--	------------	-------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
---	------------	-------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
--	------------	-------------

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

*Handwritten signature*  
Aug 9/11



## Audit Trail for Travel Voucher (Restricted Use) E110467 for Hodge, Jess

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2011/07/13 12:45:01	Webb, Jessica K. S22 Jessica.K.Webb@gov.bc.ca	Hodge, Jess Jessica.Hodge@gov.bc.ca	Saved	Hodge, Jess Jessica.Hodge@gov.bc.ca
2011/07/14 13:35:44	Webb, Jessica K. S22 Jessica.K.Webb@gov.bc.ca	Hodge, Jess Jessica.Hodge@gov.bc.ca	Saved	Hodge, Jess Jessica.Hodge@gov.bc.ca
2011/07/14 13:36:05	Webb, Jessica K. S22 Jessica.K.Webb@gov.bc.ca	Hodge, Jess Jessica.Hodge@gov.bc.ca	Notified	Hodge, Jess Jessica.Hodge@gov.bc.ca
2011/07/15 10:52:12	Hodge, Jess S22 Jessica.Hodge@gov.bc.ca		Initiated	Leamy, Michelle Michelle.Leamy@gov.bc.ca
2011/07/19 16:09:56	Leamy, Michelle S22 Michelle.Leamy@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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<http://aww.eforms.gov.bc.ca/Libraries/PrintFormsShell.htm>

2011-07-20

## Notes for Travel Voucher (Restricted Use) E110467 for Hodge, Jess

1 note(s) returned.

Created On	Author	Note
2011/07/14 13:35:44	Webb, Jessica K. S22 Jessica.K.Webb@gov.bc.ca	S22  June 27 à€ Victoria Taxis charged to MC. June 28 à€ Victoria-Nanaimo-Comox-Van HA QTs. Taxis on personal MC and MC. June 29-30 à€ Van-Coeur Dà€™Alene, Idaho-Van via Charter. Accommodation on personal MC. Internet usage on MC. Return Alaska Airlines on purchasing card. July 5-6 à€ Victoria-Van Taxis on personal MC. Return HA QTs. July 7-8 à€ Van-Terrace-Smithers-Van via Charter. Accommodation on personal MC.

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BLUEBIRD CABS  
2612 QUADRA ST 2ND FLOOR  
VICTORIA, BC, V8T4E4  
MID: 97149360018  
GST#: 00000000000000

TID: 006

SALE

\*\*\*\*\* S22 Exp: \*\*/  
Master Card Swiped

06/27/2011 08:25:06 Inv#: 1536  
Record#: 350001 Batch#: 178001  
Retrieval#: 00000001

Total: \$13.00

Auth Code: 412512

Customer copy

S22  
Not Responsive

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
50173397

PURCHASE

6-27-2011 17:53:43  
Set # S22 S  
Exp Date \*\*/  
Name: JESSICA HODGE

Trace # 350025 Operator 06  
FV2185240051  
Inv. # 3479  
Auth # 205401 RRN 00121002

Total: \$18.00

Retain this copy for your  
records  
Customer copy

250-381-2222

BLUEBIRD CABS  
2612 QUADRA ST 2ND FLOOR  
VICTORIA, BC, V8T4E4  
MID: 97149360018  
GST#: 00000000000000

TID: 031

SALE

\*\*\*\*\* S22 Exp: \*\*/  
Master Card Swiped

07/2011 22:56:37 Inv#: 1589  
Record#: 040003 Batch#: 178001  
Retrieval#: 00000003

Total: \$11.00

Auth Code: 015641

Customer copy

BLUEBIRD CABS  
2612 QUADRA ST 2ND FLOOR  
VICTORIA, BC, V8T4E4  
MID: 97149360018  
GST#: 00000000000000

TID: 011  
Operator#: 00111

SALE

\*\*\*\*\* S22 Exp: \*\*/  
Master Card Swipe

06/27/2011 20:50:37 Inv#: 236  
Record#: 880027 Batch#: 17400  
Retrieval#: 00000029

Total: \$9.00

Auth Code: 235040

Customer copy

BLUEBIRD CABS  
2612 QUADRA ST 2ND FLOOR  
VICTORIA, BC, V8T4E4  
MID: 97149360018  
GST#: 00000000000000

TID: 054

SALE

\*\*\*\*\* S22 Exp: \*\*/  
Master Card Swiped

07/28/2011 07:07:32 Inv#: 1501  
Record#: 270008 Batch#: 170001  
Retrieval#: 00000008

Total: \$11.00

Auth Code: 100754

Customer copy



Service : Always to a higher level

Customer Information	HAS #	S22
	Name	Jessica Hodge
	Company	Office Of The Premier
Comments	Thank you!	

Booking S.22	Sked WCA 100 : Carbon Offset	
WCA #148	Sked WCA 100 : Fuel Surcharge	
Tuesday, June 28, 2011	Sked WCA 100 : Regular Fare 2010	
Departs Comox, 18:00 PM	+ Harmonized Sales Tax	
Arrives Vancouver Harbour, 18:50 PM		
S.22	Billing	
50 minutes	Taxes	
KK - Confirmed	Grand Total	
Passenger List		
Jessica Hodge	Corporate Account : Payment	
	Date / Time	June 28, 2011 @ 7:11:18 PM
	Summary	S.17
→ Add to your Outlook Calendar	Ticket	029860/83702/1222268/122269



Where green ideas work

## SMARTTEC Travel Confirmation

Traveller: Jessica Hodge  
Prepared By: Jessica Webb

Purpose of travel: Business - June 26-28, 2011

SMARTTEC Confirmation Number: TEC0711000300024

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
Not Responsive						
2011/06/27	Car/Taxi - Gasoline	Victoria	Victoria	3.8	0.9	
2011/06/27	Car/Taxi - Gasoline	Victoria	Victoria	5.0	1.2	
2011/06/27	Car/Taxi - Gasoline	Victoria	Victoria	3.0	0.7	
2011/06/27	Car/Taxi - Gasoline	Victoria	Victoria	3.8	0.9	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/28	Car/Taxi - Gasoline	Victoria	Victoria	3.8	0.9	
2011/06/28	Airplane - Float Plane	Comox	Vancouver Harbour	139.0	31.1	
2011/06/28	Car/Taxi - Gasoline	Vancouver	Richmond	18.0	4.3	

Total CO2 Equivalent Emissions: Not Responsive

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

BLACK TOP AND CHECKER CAB  
604-731-1111

DATE: 2011/06/28  
BOOK-UP TIME: 20:4  
BOOK-OFF TIME: 21:3  
LOCATION: 073888-4502417975  
CAR NUMBER: 883  
CARD TYPE: HC  
CARD: \*\*\*\*\*  
EXPIRY: S22  
AUTH: 80380  
FARE (\$): 49.3  
EXTRA (\$): 0.0  
SUBTTL (\$): 49.3

TIP (\$):

TOTAL (\$):

SIGNATURE:

BLACK TOP AND CHECKER CAB  
604-731-1111

CUSTOMER'S COPY

Hodge, Jessica  
Western Governor's Associat



WESTGV

S.22

1  
1336206 A  
1  
29-JUN-11 00:00  
30-JUN-11 00:00

29-JUN-11	RT	Room (G)	269.00
29-JUN-11	RT S.22	Surcharge	13.45
29-JUN-11	RT	Tax	22.60
30-JUN-11	VM	Visa/Mastercar	305.05-

\*\*\*For Authorization Purposes Only\*\*\*

xxx S.22

Auth Date	Code	Authorized
29-JUN-11	14560Z	336.25
	Total-Due	0.00

S.22

30-JUN-11 00:00

CLEONARD

[REDACTED]

From:  
Sent:  
To:  
Subject:

[REDACTED]

----- Original Message -----

From: S15  
Sent: Wednesday, June 29, 2011 02:51 PM  
To: Hodge, Jessica PREM:EX  
Subject: Network Access Purchase Receipt

Hello Jessica,

Thank you for your recent purchase of access to the network  
This email serves as your receipt.

S15

Date of purchase: June 29, 2011  
Pricing plan: 1 day  
Network name: S15  
Amount: \$9.99 USD ✓

Your credit card was charged \$9.99 USD.

These charges will appear on your credit card statement as

S15

You can view and manage your account information by visiting

S15

If you encounter any difficulties accessing  
network administrator at

S15

, please email the

S15

Thank you,

S15



[REDACTED]  
From:  
Sent:  
To:  
Subject:

[REDACTED]  
Sent: Tuesday, June 28, 2011 10:08 AM  
[REDACTED]

Hi Tamara,

Here is the confirmed itinerary. Please have a look and make sure everything is as requested and let me know then I can go ahead with the tickets.

TO:  
OFFICE OF THE PREMIER  
WEST ANNEX  
LEGISLATURE BUILDINGS  
VICTORIA BC

FOR:  
HODGE/JESSICA MRS  
[REDACTED]

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
SPokane	SEATTLE	ALASKA	2249 Y	30 JUN 11	630P	736P	OK
NONSTOP							
EQUIPMENT-DH4							
OPERATED BY-HORIZON AIR DBA AL							
						FLYING TIME-	1:06
SEATTLE	VANCOUVER	ALASKA	2204 Y	30 JUN 11	1100P	1151P	OK
NONSTOP							
EQUIPMENT-DH4							
OPERATED BY-HORIZON AIR DBA AL							
						FLYING TIME-	:51

ATHLONE TRAVEL WISHES TO ADVISE PASSENGER THAT IT IS THE CLIENTS RESPONSIBILITY: 1) TO READ AND CHECK OVER THE ITINERARY/ARRANGEMENTS PRIOR TO PURCHASE 2)ENSURE ARRANGEMENTS BOOKED USING LEGAL NAMES 3)OBTAIN NECESSARY DOCUMENTATION AND IMMUNIZATIONS FOR COUNTRIES THEY ARE VISITING 4)UNDERSTAND THE INCLUSIONS/EXCLUSIONS OF ANY PRODUCTS INCLUDING INSURANCE PURCHASED  
ATHLONE TRAVEL WILL NOT BE HELD RESPONSIBLE FOR ANY COSTS INCURRED OR ANY PASSENGERS WHO DO NOT FOLLOW THE REQUIREMENTS STATED ABOVE

[REDACTED]  
Travel Consultant  
Athlone Travel  
2187 Oak Bay Ave  
Victoria, B. C. V8R 1G1

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## fxHistory Classic: Results

### Conversion Table: USD to CAD (Interbank rate +2%)

Time period: 06/29/11 to 06/30/11.

Daily averages:

06/29/2011	1.005210	06/30/2011	0.9963360
------------	----------	------------	-----------

Average (2 days): 1.00077

High: 1.00807

Low: 0.98828

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Same table available in [HTML](#), [ASCII](#), [CSV](#).

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### How to read this table:

- Each daily rate is the average ASK price for the day.
- The AVERAGE rate is the average of all the ASK prices for the given time period.
- The HIGH rate is the highest BID rate for the given time period.
- The LOW rate is the lowest BID rate for the given time period.

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2011-08-04



## Historical Exchange Rates

Daily BID rates @ +/- 2% (Typical ATM rate)

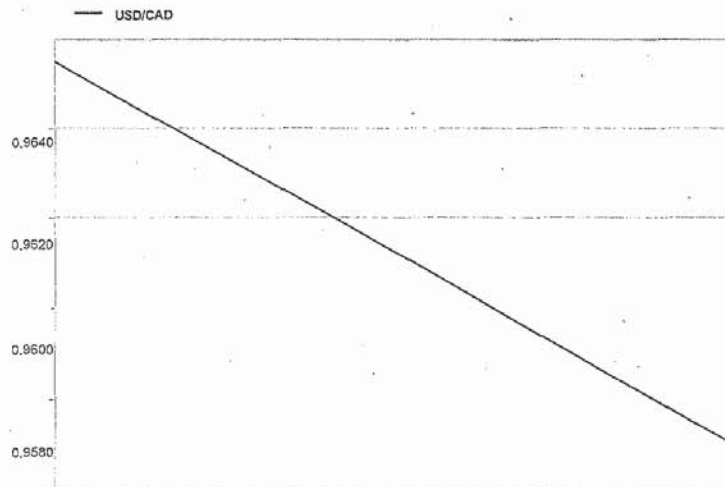
DATE: Jun 29, 2011 > Jun 30, 2011

INTERBANK: +/- 2% (Typical ATM rate)

PRICE: Bid

VALUES: Rate

FREQUENCY: Daily



> [www.oanda.com/currency/historical-rates/](http://www.oanda.com/currency/historical-rates/)

Jun 29, 2011

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Jun 30, 2011

<http://www.oanda.com/currency/historical-rates/>

2011-07-13

Exchange to Canadian for Washington - June 29-30, 2011  
 Jessica Hodge

Date	Meal Claim	Amount (USD)	Hotel (USD)	Other (USD)	Total (USD)	Exchange Rate	Total Cdn
29-Jun-11	Lunch, Dinner & Incidentals	41.25	305.05	9.99	356.29	0.9655	343.99799
30-Jun-11	Dinner & Incidentals	30.75			30.75	0.9655	29.689125
							373.68711

MEAL BREAKDOWN

CURRENCY	IDAHO, USA
PER DIEM	US Dollar (USD)
INCIDENTALS	51.50
TOTAL	12.50
AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE:	
BREAKFAST	51.50
LUNCH	10.50
DINNER	10.50
	18.25





WESTCOAST AIR

Service : Always to a higher level

Customer Information	HAS #	S22
	Name	Jessica Hodge
	Company	Office Of The Premier
Comments	Thank you!	

Booking: S22	Sked 200 : Carbon Offset
Flight #225	Sked 200 : Fuel Surcharge
Wednesday, July 06, 2011	Sked 200 : Regular Fare 2010
Departs Victoria Harbour, 19:00 PM	+ Harmonized Sales Tax
Arrives Vancouver Harbour, 19:35 PM	
35 minutes	Billing
KK - Confirmed	Taxes
Passenger List	Grand Total
Jessica Hodge	
Add to your Outlook Calendar	Corporate Account : Payment
	Date / Time July 6, 2011 @ 6:51:07 PM
	Summary S 17
	Ticket 122253
	Corporate Account : Payment \$188.00
	Date / Time July 6, 2011 @ 6:51:32 PM
	Summary S22
	Ticket 122270

BLUEBIRD CABS  
2612 QUADRA ST 2ND FLOOR  
VICTORIA, BC, V8T4E4  
GST#: 00000124929696

0: 000

SALE

Exp: 11/ CH  
ster Card  
/06/2011 08:41:52 Inv#: 131  
Card#: 940002 Batch#: 48704  
terminal#: 00000001

MasterCard  
TSI EOI

\$12.1

Auth Code: 11420Z  
APPROVED

Customer copy



Where green ideas work

## SMARTTEC Travel Confirmation

Traveller: Jessica Hodge  
Prepared By: Jessica Webb

Purpose of travel: Business - July 6, 2011

SMARTTEC Confirmation Number: TEC0711000300036

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/06	Car/Taxi - Gasoline	Victoria	Victoria	3.8	0.9	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/06	Airplane - Float Plane	Victoria Harbour	Vancouver Harbour	99.0	22.1	
2011/07/06	Car/Taxi - Gasoline	Vancouver Airport	Richmond	10.0	2.4	

Total CO2 Equivalent Emissions: 25.4 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

31 JUL 2011

JESSICA E. HODGE

23-24-12

44 S22 67-04-12

INCOMPLETE CHARGES WILL BE RETURNED

FROM	DESCRIPTION	AMOUNT
S22	FARE	30.00
S15	GRATUITY	
PICK UP TIME	DROP OFF TIME	WAITING
		TOTAL
		30.00

CUSTOMER SIGNATURE: *Jessica Hodge*

DO NOT SIGN UNLESS TOTAL FILLED IN  
TERMS AND CONDITIONS APPLICABLE TO THE SALES  
AGREEMENT AND YOUR AGREEMENT  
WITH THE ISSUER OF YOUR CARD

☐ VISA ☒ MC ☐ AE ☐ DINERS

GST INCLUDED  
DELTA SUNSHINE TAXI LTD.  
203 - 12837 - 76 Avenue, Surrey, B.C. V3W 2V3  
Dispatch: 604-594-4444 604-843-1111 1-877-943-TAXI

CUSTOMER COPY - 11-11-11



S15

Folio#: S.22 CRS # S22

Hodge, Jessica

X, X

Company:

Room: S22

Arrival: 7/7/2011

Departure: 7/8/2011

Trans #	Date	Posting Description	Charges	Payments	Balance
530799	7/7/2011	Rm: S.22 Canada Government	\$104.00	\$0.00	\$104.00
530800	7/7/2011	HST - 86092 0966 RT0001	\$12.73	\$0.00	\$116.73
530801	7/7/2011	Municipal Tax	\$2.08	\$0.00	\$118.81
531010	7/8/2011	CC-Mastercard	\$0.00	\$118.81	\$0.00
Balance:					\$0.00

Membership Tier:

Membership#:

Method of Pay: Cash

Signature:

## Folio Summary

Previous Balance: \$0.00

Room Charges: \$104.00

Other Charges/Credits: \$0.00

Phone Charges: \$0.00

Tax: \$14.81

Less Payments: \$118.81

Total Amount Due: \$0.00

Thank you for choosing to stay with us. We appreciate your business and hope to see you again soon.

S15

APPROVED  
 AUTH# 104242 01-027  
 THANK YOU  
 VERIFIED BY PIN  
 MERCHANT COPY

MasterCard  
 #0000000041010  
 77072ERACB405BR  
 0000000000  
 ED7F4911B25B209B

PURCHASE  
 TOTAL  
 \$118.81

RECEIPT NUMBER  
 030667591-001-164-013-0

CARD S22  
 EXPIRY  
 CARD TYPE  
 DATE 2011/07/08  
 TIME 1921.07:42:39  
 S22

S15



Where green ideas work

## SMARTTEC Travel Confirmation

Traveller: Jessica Hodge  
Prepared By: Jessica Webb

Purpose of travel: Business - July 7-8, 2011

SMARTTEC Confirmation Number: TEC0711000300038

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/07	Airplane	Vancouver Intl	Terrace	693.0	87.6	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/08	Helicopter - Other	Terrace	Smithers	98.0	43.8	
2011/07/08	Airplane	Smithers	Vancouver Intl	682.0	86.2	

### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2011/07/07	Other	Terrace	1	19.4

Total CO2 Equivalent Emissions: 237.1 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.





Where green ideas work

## SMARTTEC Travel Confirmation

Traveller: Jessica Hodge  
Prepared By: Jessica Webb

Purpose of travel: Business - June 29-30, 2011

SMARTTEC Confirmation Number: TEC0711000300028

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/29	Airplane	Vancouver Intl	Coeur D'Alene, Idaho	494.0	62.5	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/30	Airplane	Spokane	Seattle	357.0	79.8	
2011/06/30	Airplane	Seattle Intl	Vancouver Intl	204.0	45.6	

### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2011/06/29	Other	Coeur D'Alene	1	19.4

Total CO2 Equivalent Emissions: 207.3 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



## Where ideas work

### Travel Voucher (Restricted Use)

Control No.

E110539

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Olsen, Chris				Employee ID S22				Phone Number (604) 775-1600				
Client Organization Office of the Premier				Job Title Press Secretary				Travel Group Code 3				
5. Date Completed 2011/07/25			6. Fiscal Year 2012		7. Special Cheque Issue			8. Cheque Stub Information				
Type of Travel In Province			14. Reason for Travel business					Headquarters Vancouver				
12. Mailing Address for Cheque S22												
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
2011	Destination	Start	End	Km	Cost			Claim	Cost		Cost	Describe
07/05	YVR-Vic-YVR	0700	1630	74	37.00			F-BLD	12.25			
07/06	Avan - vic - van	0700	1935		0.00			F-BD	22.75			
07/07	YVR - Terrace	0800	2300	37	18.50			F-BLD	12.25		118.81	
07/08	Smithers-YVR	0700	1600	37	18.50		18.05	F-BLD	12.25			
Not Responsive												
TOTALS OF COLUMNS						37. Not Responsive		38. Not Responsive		39. \$ 118.81		40. \$ 0.00
48. Client Code		49. Resp.		50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount
004		36A10		36200		5701		3600000		S22		S22
004		36A10		36200		5702		3600000				
004												
004												
Less Travel Advance												
004												
												54.
AMOUNT DUE TO EMPLOYEE												
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.								Print Name		Date Signed		

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Ministry Payment Authority  
  
 Aug 8/11

<http://gwww.eforms.gov.bc.ca/Libraries/PrintFormsShell.htm>

2011-07-28

## Audit Trail for Travel Voucher (Restricted Use) E110539 for Olsen, Chris

10 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2011/07/25 14:06:40	Olsen, Chris S22 Chris.Olsen@gov.bc.ca		Saved	Olsen, Chris Chris.Olsen@gov.bc.ca
2011/07/25 14:32:18	Olsen, Chris S22 Chris.Olsen@gov.bc.ca		Saved	Olsen, Chris Chris.Olsen@gov.bc.ca
2011/07/26 10:27:27	Olsen, Chris S22 Chris.Olsen@gov.bc.ca		Saved	Olsen, Chris Chris.Olsen@gov.bc.ca
2011/07/26 10:27:42	Olsen, Chris S22 Chris.Olsen@gov.bc.ca		Saved	Olsen, Chris Chris.Olsen@gov.bc.ca
2011/07/26 10:30:53	Olsen, Chris S22 Chris.Olsen@gov.bc.ca		Saved	Olsen, Chris Chris.Olsen@gov.bc.ca
2011/07/26 10:31:15	Olsen, Chris S22 Chris.Olsen@gov.bc.ca		Saved	Olsen, Chris Chris.Olsen@gov.bc.ca
2011/07/26 10:50:40	Olsen, Chris S22 Chris.Olsen@gov.bc.ca		Saved	Olsen, Chris Chris.Olsen@gov.bc.ca
2011/07/26 11:14:39	Olsen, Chris S22 Chris.Olsen@gov.bc.ca		Saved	Olsen, Chris Chris.Olsen@gov.bc.ca
2011/07/26 11:14:53	Olsen, Chris S22 Chris.Olsen@gov.bc.ca		Initiated	Leamy, Michelle Michelle.Leamy@gov.bc.ca
2011/07/28 15:00:15	Leamy, Michelle S22 Michelle.Leamy@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E110539

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Olsen, Chris	Employee ID S22	Phone Number (604) 775-1600
Client Organization Office of the Premier	Job Title Press Secretary	Travel Group Code 3

5. Date Completed 2011/07/25	6. Fiscal Year 2012	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel business	Headquarters Vancouver	

12. Mailing Address for Cheque  
S22

16. Travel Dates	17. Places Travelled	18. Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous
	Destination	Start End Km Cost		Claim Cost		Cost Describe
07/05	YVR-Vic-YVR	0700 1630 74 37.00		F-BLD 12.25		
07/06	van - vic - van	0700 1935 0.00		F-BD 22.75		
07/07	YVR - Terrace	0800 2300 37 18.50		F-BLD 12.25	118.81	
07/08	Smithers-YVR	0700 1600 37 18.50	18.05	F-BLD 12.25		
		Not Responsive				

TOTALS OF COLUMNS			36. S22	37. \$ 18.05	38. Not Responsive	39. 118.81	40. \$ 0.00	Claim Total
								Not Responsive

48. Client Code 004 004 004 004	49. Resp. 36A10 36A10	50. Service Line 36200 36200	51. STOB 5701 5702	52. Project 3600000 3600000	45. Supplier Code S22	Amount Not Responsive
---	-----------------------------	------------------------------------	--------------------------	-----------------------------------	--------------------------	--------------------------

Less Travel Advance 004	54.
----------------------------	-----

## AMOUNT DUE TO EMPLOYEE

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name CHRIS OLSEN	Date Signed July 26, 2011
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed

FIN 10 (EPI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06



## Notes for Travel Voucher (Restricted Use) E110539 for Olsen, Chris

1 note(s) returned.

Created On	Author	Note
2011/07/25 14:32:18	Olsen, Chris S22 Chris.Olsen@gov.bc.ca	07/05 personal vehicle use White Rock to YVR to WR. YVR-VIC-YVR H/A quick tickets 07/06 Van to Vic harbour (return) H/A Quick Tickets 07/07 Personal Vehicle Use White Rock to YVR, YVR to Terrace (charter) Terrace hotel charged corporate travel mastercard 07/08 cab to Terrace Airport, Terrace - Smithers - YVR (charter) Personal Vehicle use YVR to White Rock  S22

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S15

Folio#: S.22 CRS # S22  
 Olsen, Chris  
 VANCOUVER, BC V6C 3E1  
 Company:

Room: S22  
 Arrival: 7/7/2011  
 Departure: 7/8/2011

Trans #	Date	Posting Description	Charges	Payments	Balance
530756	7/7/2011	Rm S.22 Canada Government	\$104.00	\$0.00	\$104.00
530757	7/7/2011	HST - 86092 0966 RT0001	\$12.73	\$0.00	\$116.73
530758	7/7/2011	Municipal Tax	\$2.08	\$0.00	\$118.81
531087	7/8/2011	CC-Mastercard	\$0.00	\$118.81	\$0.00
Balance:					\$0.00

Membership Tier:  
 Membership#:  
 Method of Pay: Credit Card

Signature:



## Folio Summary

Previous Balance: \$0.00  
 Room Charges: \$104.00  
 Other Charges/Credits: \$0.00  
 Phone Charges: \$0.00  
 Tax: \$14.81  
 Less Payments: \$118.81  
 Total Amount Due: \$0.00

Thank you for choosing to stay with us. We appreciate your business and hope to see you again soon.

S15

*Mike McDonald*  
 Mike McDonald

I Certify That Expenses  
 Submitted Are Consistent  
 With Government Policy  
 Employee Signature: *Mike McDonald* Date: *July 28/2011*

S15

Folio#: S.22 CRS # S22

Olsen, Chris

VANCOUVER, BC V6C 3E1

Company:

Room: S22

Arrival: 7/7/2011

Departure: 7/8/2011

Trans #	Date	Posting Description	Charges	Payments	Balance
530756	7/7/2011	Rm: S.22 Canada Government	\$104.00	\$0.00	\$104.00
530757	7/7/2011	HST - 86092 0966 RT0001	\$12.73	\$0.00	\$116.73
530758	7/7/2011	Municipal Tax	\$2.08	\$0.00	\$118.81
531087	7/8/2011	CC-Mastercard	\$0.00	\$118.81	\$0.00
				<b>Balance:</b>	<b>\$0.00</b>

Membership Tier:

Membership#:

Method of Pay: Credit Card

Signature:

## Folio Summary

Previous Balance: \$0.00

Room Charges: \$104.00

Other Charges/Credits: \$0.00

Phone Charges: \$0.00

Tax: \$14.81

Less Payments: \$118.81

**Total Amount Due: \$0.00**

Thank you for choosing to stay with us. We appreciate your business and hope to see you again soon.

S15

I Certify That Expenses  
Submitted Are Consistant  
With Government Policy

Employee Signature Date

## Olsen, Chris PREM:EX

**From:** reservation@harbourair.com  
**Sent:** Thursday, June 30, 2011 12:04 PM  
**To:** Olsen, Chris PREM:EX  
**Subject:** Reservations for Chris Olsen



### Service : Always to a higher level

Please bring a copy of this confirmation with you to check in. Photo ID will be required at the time of check in.

If you have any questions regarding this booking or wish to book our Smart Car or a Budget Rental Car please email [reservation@harbourair.com](mailto:reservation@harbourair.com).

If you have any questions regarding freight bookings please email [freight@harbourair.com](mailto:freight@harbourair.com).

If you have any questions regarding live online bookings please email [online@harbourair.com](mailto:online@harbourair.com).

**Important note:** Our downtown Vancouver terminal location has not changed and is still located at 1075 West Waterfront Road. Please continue to check in at our existing location.

To access the Terms and Conditions for the SuperSaver fares and Web fares, please click [here](#).

**Please note:** If you would like to take advantage of the Supersaver fares and Web fares, they are only available by booking online - reservations made or changed at the Terminals or through the Reservations Centre will be subject to regular fares.

To read about the Fuel Surcharge Notice, please click [here](#).

Can't take your computer with you? Got an iPhone? Introducing the Harbour Air [App](#)! Have all schedules and real time flight status information all at your finger tips!

Join over 5000 email petitioners who are against being charged excessive fees! How would you like to pay \$24.00 more for your flight reservations? Click [here](#) to join the cause! For more information - [Save Our Seaplanes](#)

### Flight Details

Please review the following reservation(s) and the additional comments regarding your booking(s):

<b>Customer Information</b>		HAS #	S22
		Name	Chris Olsen
		Company	Premier's Victoria Office

<b>Booking:</b> S.22	Sked 500 : Carbon Offset	\$0.50
Chris Olsen	Sked 500 : Fuel Surcharge	\$5.00
Flight #501	Sked 500 : Regular Fare 2010	\$109.12
Tuesday, July 05, 2011	+ Harmonized Sales Tax	\$13.75
Departs Vancouver Airport - Richmond, 07:00 AM		



Arrives Victoria Harbour, 07:30 AM  
1 Passenger(s)  
30 minutes

KK - Confirmed

[» Add to your Outlook Calendar](#)

Billing	\$114.62
Taxes	\$13.75
<b>Grand Total</b>	<b>\$128.37</b>

Booking S.22, S.17

Chris Olsen

Flight #512

Tuesday, July 05, 2011

Departs Victoria Harbour, 18:00 PM

Arrives Vancouver Airport - Richmond, 18:30 PM

1 Passenger(s)

30 minutes

KK - Confirmed

[» Add to your Outlook Calendar](#)

Sked 500 : Carbon Offset	\$0.50
Sked 500 : Fuel Surcharge	\$5.00
Sked 500 : Regular Fare 2010	\$109.12
+ Harmonized Sales Tax	\$13.75

Billing	\$114.62
Taxes	\$13.75
<b>Grand Total</b>	<b>\$128.37</b>

Join over 5000 email petitioners who are against being charged excessive fees! How would you like to pay \$24.00 more for your flight reservations? Click [here](#) to join the cause! For more information - [Save Our Seaplanes](#)

To access the Terms and Conditions for the SuperSaver fares and Web fares, please click [here](#).

Please note: If you would like to take advantage of the Supersaver fares and Web fares, they are only available by booking online - reservations made or changed at the Terminals or through the Reservations Centre will be subject to regular fares.

To read about the Fuel Surcharge Notice, please click [here](#).

**Important note:** Our downtown Vancouver terminal location has not changed and is still located at 1075 West Waterfront Road. Please continue to check in at our [existing location](#).

\*\*Parking at our terminals is quite busy during the peak season (March to October). Please arrive early to allow time to find parking.

#### **BAGGAGE RESTRICTIONS**

Vancouver to/from Victoria, Nanaimo, Comox, Sechelt and the Gulf Islands: 25 pounds

Nanaimo to/from Sechelt: 25 pounds

Richmond to/from Victoria and Nanaimo: 50 pounds

Richmond to/from Sechelt: 25 pounds

#### **TERMS AND CONDITIONS**

**Please note:** If you would like to take advantage of the Supersaver fares and Web fares, they are only available by booking online - reservations made or changed at the Terminals or through the Reservations Centre will be subject to regular fares.

1. Check in time is 25 minutes prior to flight time.

**Olsen, Chris PREM:EX**

**From:** reservation@harbourair.com  
**Sent:** Monday, July 25, 2011 2:02 PM  
**To:** Olsen, Chris PREM:EX  
**Subject:** Reservations for Christy Clark

**Service : Always to a higher level**

Please bring a copy of this confirmation with you to check in. Photo ID will be required at the time of check in.

If you have any questions regarding this booking or wish to book our Smart Car or a Budget Rental Car please email [reservation@harbourair.com](mailto:reservation@harbourair.com).

If you have any questions regarding freight bookings please email [freight@harbourair.com](mailto:freight@harbourair.com).

If you have any questions regarding live online bookings please email [online@harbourair.com](mailto:online@harbourair.com).

**Important note:** Our downtown Vancouver terminal location has not changed and is still located at 1075 West Waterfront Road. Please continue to check in at our existing location.

To access the Terms and Conditions for the SuperSaver fares and Web fares, please click [here](#).

**Please note:** If you would like to take advantage of the Supersaver fares and Web fares, they are only available by booking online - reservations made or changed at the Terminals or through the Reservations Centre will be subject to regular fares.

To read about the Fuel Surcharge Notice, please click [here](#).

Can't take your computer with you? Got an iPhone? Introducing the Harbour Air [App](#)! Have all schedules and real time flight status information all at your finger tips!

Join over 5000 email petitioners who are against being charged excessive fees! How would you like to pay \$24.00 more for your flight reservations? Click [here](#) to join the cause! For more information - [Save Our Seaplanes](#)

**Flight Details**

Please review the following reservation(s) and the additional comments regarding your booking(s):

<b>Customer Information</b>	
HAS #	S22
Name	Christy Clark
Company	Premier-Christy Clark

<b>Booking:</b> S.22	Sked WCA 300 : Carbon Offset	\$0.50
Christy Clark	Sked WCA 300 : Fuel Surcharge	\$5.00
WCA #323/Twin Otter	Sked WCA 300 : Regular Fare 2010	\$144.50
Wednesday, July 06, 2011	+ Harmonized Sales Tax	\$18.00
Departs Vancouver Harbour, 07:00 AM		



Arrives Victoria Harbour, 07:30 AM  
1 Passenger(s)  
30 minutes

KK - Confirmed

Passenger List:

- Chris Olsen

» [Add to your Outlook Calendar](#)

Billing	\$150.00
Taxes	\$18.00
<b>Grand Total</b>	<b>\$168.00</b>

Corporate Account : Payment	\$168.00
Date / Time	July 6, 2011 @ 6:27:49 AM
Summary	S.17
Ticket	028203

Booking S.22

Christy Clark  
Flight #226  
Wednesday, July 06, 2011  
Departs Victoria Harbour, 19:00 PM  
Arrives Vancouver Harbour, 19:35 PM  
2 Passenger(s)  
35 minutes

KK - Confirmed

Passenger List:

- Christy Clark
- Jessica Hodge

» [Add to your Outlook Calendar](#)

Sked 200 : Carbon Offset	\$1.00
Sked 200 : Fuel Surcharge	\$10.00
Sked 200 : Regular Fare 2010	\$289.00
+ Harmonized Sales Tax	\$36.00

Billing	\$300.00
Taxes	\$36.00
<b>Grand Total</b>	<b>\$336.00</b>

Corporate Account : Payment	\$168.00
Date / Time	July 6, 2011 @ 6:51:07 PM
Summary	S.22
Ticket	122253
Corporate Account : Payment	\$168.00
Date / Time	July 6, 2011 @ 6:51:32 PM
Summary	S.17
Ticket	122270

Join over 5000 email petitioners who are against being charged excessive fees! How would you like to pay \$24.00 more for your flight reservations? Click [here](#) to join the cause! For more information - [Save Our Seaplanes](#)

To access the Terms and Conditions for the SuperSaver fares and Web fares, please click [here](#).  
Please note: If you would like to take advantage of the Supersaver fares and Web fares, they are only available by booking online - reservations made or changed at the Terminals or through the Reservations Centre will be subject to regular fares.

To read about the Fuel Surcharge Notice, please click [here](#).



Where green ideas work

## SMARTTEC Travel Confirmation

Traveller: Chris Olsen  
Prepared By: Chris Olsen

Purpose of travel: Business, July 5, 2011

SMARTTEC Confirmation Number: TEC0711000302207

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/05	Car/Taxi - Gasoline	White Rock	Vancouver Airport	37.0	8.8	
2011/07/05	Airplane - Float Plane	Vancouver Intl	Victoria Harbour	86.0	19.2	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/05	Airplane - Float Plane	Victoria Harbour	Vancouver Intl	86.0	19.2	
2011/07/05	Car/Taxi - Gasoline	Vancouver Airport	White Rock	37.0	8.8	

Total CO2 Equivalent Emissions: 56.0 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

DO NOT WRITE ABOVE THIS LINE - NE RIEN Ecrire AU-DESSUS DE CETTE LIGNE

SALES DRAFT - FACTURE

TAXI CARD

04/15

S22

5261223

DESCRIPTION

AMOUNT/MONTANT

\$18.05

CUSTOMER COPY

COPIE DU CLIENT

VISA

MasterCard

TOTAL \$ CDN CAN

18.05





Where green ideas work

## SMARTTEC Travel Confirmation

Traveller: Chris Olsen  
Prepared By: Chris Olsen

Purpose of travel: Business, July 6, 2011

SMARTTEC Confirmation Number: TEC0711000302215

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/06	Airplane - Float Plane	Vancouver Harbour	Victoria Harbour	99.0	22.1	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/06	Airplane - Float Plane	Victoria Harbour	Vancouver Harbour	99.0	22.1	

Total CO2 Equivalent Emissions: 44.3 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

## SMARTTEC Travel Confirmation

Traveller: Chris Olsen  
Prepared By: Chris Olsen

Purpose of travel: Business July 7 and 8 2011

SMARTTEC Confirmation Number: TEC0711000302218

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/07	Car/Taxi - Gasoline	White Rock	Vancouver Airport	37.0	8.8	
2011/07/07	Airplane	Vancouver Intl	Terrace	693.0	87.6	
2011/07/08	Car/Taxi - Gasoline	Terrace	Terrace Airport	8.0	1.9	
2011/07/08	Airplane	Terrace	Smithers	98.0	21.9	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/08	Airplane	Smithers	Vancouver Intl	682.0	86.2	
2011/07/08	Car/Taxi - Gasoline	Vancouver Airport	White Rock	37.0	8.8	

### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2011/07/07	S15		1	19.4

Total CO2 Equivalent Emissions: 234.6 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



Where ideas work

Ministry of Finance  
INVOICE CODING SHEETRETURN CHEQUE TO MINISTRY?  
(if yes, enter "D")FOREIGN CURRENCY?  
(if yes, enter "\$")

Link to Invoice Coding Sheet completion instructions.

PAYEE NAME <u>WHITE RIVER HELICOPTERS INC.</u>				* SUPPLIER # <u>040719</u>		* SITE <u>002</u>	
CONTRACT/PO # _____		INVOICE DATE <u>08-JUL-2011</u> <small>DD-MMM-YYYY</small>		INVOICE # <u>30042683</u>			
DATE INVOICE RECEIVED <u>18-JUL-2011</u> <small>DD-MMM-YYYY</small>		DATE GOODS/ SERVICES REC'D <u>08-JUL-2011</u> <small>DD-MMM-YYYY</small>		RECEIPT # _____			
NAME &/OR ADDRESS OVERRIDE:				DESCRIPTION FOR CHEQUE STUB:			
DATE CHQ/EFT REQ'D (ONLY IF URGENT) _____ GL DATE (if applicable) _____ PAY ALONE? YES <input type="checkbox"/>							
AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT	TAX RATE <small>12%, 13%, 5%, 0%</small>	CL	RESP	SERVICE LINE	STOB	PROJECT
<u>2,836.01</u>	<u>2,532.15</u>	<u>12%</u>	<u>004</u>	<u>36A10</u>	<u>36200</u>	<u>5712</u>	<u>3600000</u>
<u>567.20</u>	<u>506.43</u>	<u>12%</u>	<u>004</u>	<u>36A10</u>	<u>36200</u>	<u>5712</u>	<u>36MTSAC</u>
<u>567.20</u>	<u>506.43</u>	<u>12%</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>6504</u>	<u>3600000</u>
<u>567.21</u>	<u>506.44</u>	<u>12%</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>5712</u>	<u>36MTSAC</u>
<u>567.20</u>	<u>506.43</u>	<u>12%</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>5712</u>	<u>36MTSAC</u>
<u>567.20</u>	<u>506.43</u>	<u>12%</u>	<u>✓</u>	<u>✓</u>	<u>✓</u>	<u>5712</u>	<u>3600000</u>
<u>2,836.01</u>	<b>TOTAL</b>						

<p><b>* EXPENSE AUTHORITY (EA) INFORMATION:</b></p> <p>* <u>MICHELLE LEAMY</u> EA PRINTED NAME</p> <p>* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports.</p> <p>* <u>Michelle Leamy</u></p>	<p><b>* QUALIFIED RECEIVER (QR) CERTIFICATION:</b></p> <p>* <u>ALISHA OLSON</u> QR PRINTED NAME</p> <p><small>The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).</small></p> <p>* <u>[Signature]</u> QR SIGNATURE</p>
---	---

ADDITIONAL INFORMATION OR INSTRUCTIONS:

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:  
ALISHA OLSON (250) 356-2605

**RECEIVED**  
AUG 8 9 2011  
FINANCE AND ADMINISTRATION  
BRANCH

**RECEIVED**  
JUL 29 2011  
CORPORATE AND  
MINISTRY SUPPORT SERVICES  
FSA

\* Note: Fields with an asterisk do not need to be completed for procurement invoices.  
FIN FSA 017 REV. JUN/10

**White River Helicopters Inc.**Box 700  
Terrace, B.C. V8G 4B8**INVOICE**Invoice No.: 30042683  
Date: 07/08/2011  
Ship Date:  
Page: 1  
Re: Order No.**Sold to:**Premier's Office  
Judy McCallum/Tamara Davidson  
Box 9041  
Stn Prov Govt  
Victoria, BC V8W 9E1**Ship to:**Premier's Office  
Judy McCallum/Tamara Davidson  
Box 9041  
Stn Prov Govt  
Victoria, BC V8W 9E1

Business No.: 13617 8365 RT0001

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
July 8, 2011	Hours	1.8	Flight Ticket 3579	HS	1,375.00	2,475.00
	Fees	1.0	Landing Fees and Airport Fees (Terrace)	HS	23.50	23.50
	Fees	1.0	Landing Fees and Airport Fees (Smithers)	HS	33.65	33.65
			HS - HST 12%			
			HST			303.86
<div>Terrence - Kitwanga Premier Christy Clark Minister Pat Bell Jessica Hodge Kyle Suorav S15</div> <div>Kitwanga - Smithers same pax</div> <div>Smithers - Terra pilot/no pax</div> <div>RECEIVED JUL 18 2011 DEPUTY MINISTER'S OFFICE OFFICE OF THE PREMIER</div> <div>RECEIVED AUG 09 2011 FINANCE AND ADMINISTRATION BRANCH</div> <div>White River Helicopters Inc. HST: #13617 8365</div> <div>Shipped By: Tracking Number:</div> <div>Comment: CONFIDENTIAL CONTRACT</div> <div>Sold By: Peltier, Sid</div>						
					Total Amount	2,836.01



# WHITE RIVER HELICOPTERS INC.

BOX 700, TERRACE, B.C. V8G 4B8  
OFFICE HANGAR 250-638-1414 FAX 250-638-0888  
G.S.T./H.S.T. REG # 1387866RT

3579

DAILY FLIGHT REPORT ATTN: JUDY McCallum  
TO: ANA 22011500

CHARTERER: PROSECUTOR OFFICE  
ADDRESS: P.O. Box 9041 STN. PROV. COURT  
VICTORIA B.C. V8W 9E1 PILOT: SID PETER AGG: F A V N DATE: JULY 8 2011

OPERATION	TAKE OFF	LAND	HOURS	PASSENGERS
FORWARD - K. T. W. R. C. A.	0816	0848	.5	
LESTWANCA - SMITHS	1050	1124	.6	
SMITHS - FORWARD	1136	1210	.7	
FREIGHT LBS.				
FUEL AND OIL SUPPLIED BY WHITE RIVER HELICOPTERS INC.				
943				
CHARTERER				
TOTAL				1.8
MEALS:				
ACCOMMODATION:				
OTHER:				
By the signing of this flight and/or charter authorization, I acknowledge the terms and conditions thereof, as set forth in the tariff available for examination at White River Helicopters Inc.				
FOR CHARTERER BY: <u>[Signature]</u> FOR WHITE RIVER HELICOPTERS INC.:				

Speedas Rev. 07/10

White River Helicopters  
Charter Invoice # 30042683  
July 8, 2011 Terrace-Kitwanga-Smithers-Terrace

Amount	Cl.	Resp	Serv. Line	Stob	Project	Supplier	Passenger	Ministry
567.20	004	36A10	36200	5712	36MTSAC	S.22	Hon. Christy Clark	Office of the Premier
567.20	004	36A10	36200	6504	3600000		S15	Office of the Premier
567.21	004	36A10	36200	5712	36MTSAC		Hon. Pat Bell	Jobs, Tourism & Innov.
567.20	004	36A10	36200	57012	36MTSAC		Jessica Hodge	Office of the Premier
567.20	004	36A10	36200	5712	3600000		Kyle Surovy	Gov't Comm & Pub Engmnt.
\$2,836.01								

\* JV 40784871 prepared to transfer.

**Goudie, Kyra FIN:EX**

---

**From:** Stewart, Dawn M GCPE:EX  
**Sent:** Friday, August 26, 2011 9:09 AM  
**To:** Goudie, Kyra FIN:EX  
**Cc:** McKinstry, Cindy D FIN:EX  
**Subject:** RE: Requests for Charter flights

Hi Kyra,

112.32348.34420.5702.32N0213 Kyle's supplier # S22

Please forward a copy of the completed JV for our files.

Thanks  
Dawn

---

**From:** Goudie, Kyra FIN:EX  
**Sent:** Friday, August 26, 2011 9:02 AM  
**To:** Stewart, Dawn M GCPE:EX  
**Cc:** McKinstry, Cindy D FIN:EX  
**Subject:** FW: Requests for Charter flights

Hi Dawn,

Could you please approve the transfer of the cost for Kyle's Air charter flight on July 8<sup>th</sup>, from Terrace to Kitwanga and Kitwanga to Smithers. We will also need coding for Kyle. Please see mail from Cindy below. Thanks

Kyra Goudie  
Executive Financial Clerk, Ministers' Office Support Services  
Financial Services and Administration Branch  
Ministry of Finance  
Phone: (250) 387-9535 Fax: (250) 356-7326  
Email: [kyra.goudie@gov.bc.ca](mailto:kyra.goudie@gov.bc.ca)  
Website: <http://www.min.fin.gov.bc.ca>  
Serving all Ministers' Offices and the Office of the Premier

---

**From:** McKinstry, Cindy D FIN:EX  
**Sent:** Friday, August 26, 2011 8:41 AM  
**To:** Goudie, Kyra FIN:EX; McCallum, Judy PREM:EX  
**Cc:** Janke, Debra FIN:EX  
**Subject:** RE: Requests for Charter flights

Hi Kyra,

Dawn Stewart can provide you with the coding for Kyle Surovy's as you will need their approval to transfer the costs to them.

Thanks,  
Cindy

---

**From:** Goudie, Kyra FIN:EX  
**Sent:** Fri, August 26, 2011 8:39 AM  
**To:** McCallum, Judy PREM:EX  
**Cc:** McKinstry, Cindy D FIN:EX; Janke, Debra FIN:EX  
**Subject:** RE: Requests for Charter flights

Hi Judy,

Thank you for the information. Still needing Kyle Surovy's coding. Client #, Resp # and account #. Also could you please provide nautical miles for invoice 105642 as well as 105671C.

S.22 so can you send this information on to Cindy and Debra, they will be doing them in my absence. Thanks

Kyra Goudie  
Executive Financial Clerk, Ministers' Office Support Services  
Financial Services and Administration Branch  
Ministry of Finance  
Phone: (250) 387-9535 Fax: (250) 356-7326  
Email: [kyra.goudie@gov.bc.ca](mailto:kyra.goudie@gov.bc.ca)  
Website: <http://www.min.fin.gov.bc.ca>  
Serving all Ministers' Offices and the Office of the Premier

---

**From:** McCallum, Judy PREM:EX  
**Sent:** Wednesday, August 24, 2011 2:26 PM  
**To:** Goudie, Kyra FIN:EX  
**Cc:** Janke, Debra FIN:EX  
**Subject:** RE: Requests for Charter flights

Kyle Surovy is a videographer with the Government Communications and Public Engagement (GCPE) office.

Nautical miles for invoice #105683 Blackcomb Aviation are as follows:

Vancouver – Terrace: 372 nm  
Terrace – Smithers – 53 nm  
Smithers – Vancouver – 369 nm

Ignore the notation that Blackcomb has on the invoice ("Same 5 Paxs"). The correct passenger manifest is what I faxed over this morning.

Vancouver – Cranbrook:  
Premier Christy Clark, Bill Bennett, Kiel Giddens, Jess Hodge, S15, S19, Chris Olsen, Steve Thomson = 7

Cranbrook – Vancouver:  
Premier Christy Clark, Katherine Bergen, S15, S19, Jess Hodge, S15, S19 Chris Olsen, Steve Thomson = 7

---

**From:** Goudie, Kyra FIN:EX  
**Sent:** Wednesday, August 24, 2011 9:40 AM  
**To:** McCallum, Judy PREM:EX  
**Cc:** Janke, Debra FIN:EX  
**Subject:** FW: Requests for Charter flights

Hi Judy,



Could you also provide the coding for Kyle Surovy. I know your really busy right now, but is it possible to get all the charter information by the end of the day? These invoices have to be process prior to month end. This would be greatly appreciated. Thanks

Hi Judy,

Debra and I have a few requests, please see below.

Could you please provide the nautical miles for invoice # 105683 Blackcomb Aviation. The trip was on July 7 - departing Vancouver Arriving in Terrace and returning on July 8<sup>th</sup> from Terrace to Smithers, Smithers to Vancouver.

Thank you for sending Debra the fax for invoice 105642. The list doesn't indicate who the same five passengers were on the return, Cranbrook to Van on May 26<sup>th</sup>. The flight from Van to Cranbrook indicates 7 passengers. The return flight indicates same five passengers plus 2 additional passengers. Please advise as to who the 5 passengers are. Also, please provide nautical miles for this invoice as well as 105671C. If you need more information please contact us. Thanks

Kyra Goudie  
Executive Financial Clerk, Ministers' Office Support Services  
Financial Services and Administration Branch  
Ministry of Finance  
Phone: (250) 387-9535 Fax: (250) 356-7326  
Email: [kyra.goudie@gov.bc.ca](mailto:kyra.goudie@gov.bc.ca)  
Website: <http://www.min.fin.gov.bc.ca>  
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FS12.DEXE.DIT



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## Travel Voucher (Restricted Use)

Control No.

E110605

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Martin, Pamela A.		Employee ID S22	Phone Number (604) 775-1600
Client Organization Office of the Premier		Job Title Director of Outreach	Travel Group Code 2
5. Date Completed 2011/08/05	6. Fiscal Year 2012	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province		14. Reason for Travel Business	Headquarters Vancouver

12. Mailing Address for Cheque  
740-999 Canada Place Vancouver, BC V6C 3E1

16. Travel Dates 2011	17. Places Travelled Destination	18. Personal Vehicle Use Km   Cost	19. Other Transport Costs	20. & 21. Meals Claim   Cost	22. Lodging Costs	20. & 21. Miscellaneous Cost   Describe
Not Responsive						
06/28	Van-Nan-Com-Van (HA) 0930	1900	0.00	14.00		10.00 Taxi
Not Responsive						
07/07 07/08	Van-Terrace Chapter Smithers-Van Charter	0930 0700	2300 1530	0.00 0.00	Charter Charter	LDI 1
				36.50 14.00	118.81 134.10	18.20 Taxi

TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00	Not Responsive	
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount	
004	36A10	36200	5701	3600000	S22	Not Responsive	
004	36A10	36200	5702	3600000			
004							
004							
Less Travel Advance 004							

## AMOUNT DUE TO EMPLOYEE

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed

FIN 10 (EFI-F0012 v2.5.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Cm 11.08.29

<http://gww.eforms.gov.bc.ca/Libraries/PrintFormsShell.htm>

2011-08-24

## Audit Trail for Travel Voucher (Restricted Use) E110605 for Martin, Pamela A.

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2011/08/05 14:46:35	Webb, Jessica K. S22 Jessica.K.Webb@gov.bc.ca	Martin, Pamela A. Pamela.Martin@gov.bc.ca	Saved	Martin, Pamela A. Pamela.Martin@gov.bc.ca
2011/08/05 14:48:11	Webb, Jessica K. S22 Jessica.K.Webb@gov.bc.ca	Martin, Pamela A. Pamela.Martin@gov.bc.ca	Notified	Martin, Pamela A. Pamela.Martin@gov.bc.ca
2011/08/08 11:57:23	Martin, Pamela A. S22 Pamela.Martin@gov.bc.ca		Initiated	Leamy, Michelle Michelle.Leamy@gov.bc.ca
2011/08/22 09:05:50	Leamy, Michelle S22 Michelle.Leamy@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E110605 for Martin, Pamela A.

1 note(s) returned.

Created On	Author	Note
2011/08/05 14:46:35	Webb, Jessica K, S22 Jessica.K.Webb@gov.bc.ca	Not Responsive  June 28 @C Van-Nanaimo-Comox-Van HA charged to QTs  Not Responsive  July 7 @C Van-Terrace via Charter. Accommodation charged to personal Visa July 8 @C Smithers-Van via Charter

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## Travel Voucher (Restricted Use)

Control No.

E110605

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Martin, Pamela A.		<b>Employee ID</b> S22		<b>Phone Number</b> (604) 775-1600	
<b>Client Organization</b> Office of the Premier		<b>Job Title</b> Director of Outreach		<b>Travel Group Code</b> 2	
<b>5. Date Completed</b> 2011/08/05		<b>6. Fiscal Year</b> 2012		<b>7. Special Cheque Issue</b>	
<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Business		<b>Headquarters</b> Vancouver	
<b>12. Mailing Address for Cheque</b> 740-999 Canada Place Vancouver, BC V6C 3E1					
<b>16. Travel Dates</b> 2011	<b>17. Places Travelled</b>		<b>18. Personal Vehicle Use</b> Km   Cost	<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b> Claim   Cost
	<b>Destination</b>	<b>Start</b>   <b>End</b>			<b>22. Lodging Costs</b> Cost
					<b>20. &amp; 21. Miscellaneous</b> Cost   Describe
Not Responsive					
06/28	Van-Nan-Com-Van	0930   1900	0.00		14.00   10.00 Taxi
Not Responsive					
07/07	Van-Terrace	0930   2300	0.00	LDI	36.50   18.20 Taxi
07/08	Smithers-Van	0700   1530	0.00		14.00   118.81
<b>TOTALS OF COLUMNS</b>			<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00	<b>Claim Total</b>
			Not Responsive		
<b>48. Client Code</b> 004 004 004 004	<b>49. Resp.</b> 36A10 36A10	<b>50. Service Line</b> 36200 36200	<b>51. STOB</b> 5701 5702	<b>52. Project</b> 3600000 3600000	<b>45. Supplier Code</b> S22 S22
<b>Less Travel Advance</b> 004					
			<b>54.</b>		
<b>AMOUNT DUE TO EMPLOYEE</b>					
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			<b>Print Name</b>		<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			<b>Print Name</b>		<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.			<b>Print Name</b>		<b>Date Signed</b>

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06
<http://gww.eforms.gov.bc.ca/Libraries/PrintFormsShell.htm>

2011-08-05

## Notes for Travel Voucher (Restricted Use) E110605 for Martin, Pamela A.

1 note(s) returned.

Created On	Author	Note
2011/08/05 14:46:35	Webb, Jessica K. S22 Jessica.K.Webb@gov.bc.ca	Not Responsive  June 28 â€” Van-Nanaimo-Comox-Van HA charged to QTs  Not Responsive  July 7 â€” Van-Terrace via Charter. Accommodation charged to personal Visa July 8 â€” Smithers-Van via Charter

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Service : Always to a higher level

Please bring a copy of this confirmation with you to check in. Photo ID will be required at the time of check in.

If you have any questions regarding this booking or wish to book our Smart Car or a Budget Rental Car please email [reservation@harbourair.com](mailto:reservation@harbourair.com).

If you have any questions regarding freight bookings please email [freight@harbourair.com](mailto:freight@harbourair.com).

If you have any questions regarding live online bookings please email [online@harbourair.com](mailto:online@harbourair.com).

**Important note:** Our downtown Vancouver terminal location has not changed and is still located at 1075 West Waterfront Road. Please continue to check in at our existing location.

To access the Terms and Conditions for the SuperSaver fares and Web fares, please click [here](#).

**Please note:** If you would like to take advantage of the Supersaver fares and Web fares, they are only available by booking online - reservations made or changed at the Terminals or through the Reservations Centre will be subject to regular fares.

To read about the Fuel Surcharge Notice, please click [here](#).

Can't take your computer with you? Got an iPhone? Introducing the Harbour Air [App](#)! Have all schedules and real time flight status information all at your finger tips!

Join over 5000 email petitioners who are against being charged excessive fees! How would you like to pay \$24.00 more for your flight reservations? Click [here](#) to join the cause! For more information - [Save Our Seaplanes](#)

## Flight Details

Please review the following reservation(s) and the additional comments regarding your booking(s):

Customer Information	HAS #	S22
	Name	Pamela Martin
	Company	Ctv - Premier Of Bc
Comments	Thank you!	

Booking	S.22	Sked 1100 : Carbon Offset	\$0.40
---------	------	---------------------------	--------



Pamela Martin	Sked 1100 : Fuel Surcharge	\$3.00
Flight #1129	Sked 1100 : Port Fee	\$1.65
Tuesday, June 28, 2011	Sked 1100 : Regular Fare 2010	\$78.60
Departs Vancouver Harbour, 09:40 AM	PARKING: VALET - 6AM - 8PM	\$18.75
Arrives Nanaimo Harbour, 10:00 AM	+ Harmonized Sales Tax	\$12.29
1 Passenger(s)		
20 minutes		
KK - Confirmed		
> Add to your Outlook Calendar	Billing	\$102.40
	Taxes	\$12.29
	<b>Grand Total</b>	<b>\$114.69</b>
	Corporate Account : Payment	\$93.69
	Date / Time	June 28, 2011 @ 8:49:16 AM
	Summary	S.17
	Ticket	083701
	Corporate Account : Payment	\$21.00
	Date / Time	June 28, 2011 @ 8:50:31 AM
	Summary	S.17

Booking S.17, S.22	Sked WCA 100 : Carbon Offset	\$0.75
Pamela Martin	Sked WCA 100 : Fuel Surcharge	\$3.00
WCA #148	Sked WCA 100 : Regular Fare 2010	\$128.25
Tuesday, June 28, 2011	+ Harmonized Sales Tax	\$15.84
Departs Comox, 18:00 PM		
Arrives Vancouver Harbour, 18:50 PM	Billing	\$132.00
1 Passenger(s)	Taxes	\$15.84
50 minutes	<b>Grand Total</b>	<b>\$147.84</b>
KK - Confirmed	Corporate Account : Payment	\$147.84
> Add to your Outlook Calendar	Date / Time	June 28, 2011 @ 7:12:05 PM
	Summary	S22
	Ticket	83702

Join over 5000 email petitioners who are against being charged excessive fees! How would you like to pay \$24.00 more for your flight reservations? Click [here](#) to join the cause! For more information - [Save Our Seaplanes](#)



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To read about the Fuel Surcharge Notice, please click [here](#).

**Important note:** Our downtown Vancouver terminal location has not changed and is still located at 1075 West Waterfront Road. Please continue to check in at our [existing location](#).

**\*\*Parking** at our terminals is quite busy during the peak season (March to October). Please arrive early to allow time to find parking.

#### **BAGGAGE RESTRICTIONS**

Vancouver to/from Victoria, Nanaimo, Comox, Sechelt and the Gulf Islands: 25 pounds  
Nanaimo to/from Sechelt: 25 pounds  
Richmond to/from Victoria and Nanaimo: 50 pounds  
Richmond to/from Sechelt: 25 pounds

#### **TERMS AND CONDITIONS**

**Please note:** If you would like to take advantage of the Supersaver fares and Web fares, they are only available by booking online - reservations made or changed at the Terminals or through the Reservations Centre will be subject to regular fares.

1. Check in time is 25 minutes prior to flight time.
2. Unclaimed seats can be sold 15 minutes prior to flight time.
3. A no show fee of 100% will be charged 15 minutes prior to flight departure on unclaimed seats; any return portion will be automatically cancelled.
4. On all scheduled service flights: for group bookings of 4 or more, partial or whole cancellations made within 24 hours prior to departure will be subject to a 50% cancellation fee.
5. On scheduled service flights to and from Comox, Sechelt and the Gulf Islands (Saltspring Island, Pender Island and Maple Bay): partial or whole cancellations made within 1 hour prior to departure will be subject to a \$20 cancellation fee.
6. The passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor.
7. Luggage restriction of 25 pounds per person, unless stated otherwise. All luggage over 25 pounds will be transferred on a stand by basis.
8. Gulf Island (Saltspring Island, Pender Island, and Maple Bay) flights may have up to three stops; therefore, flight times are approximate.
9. Waitlisted flights and tours are confirmed when the contact person receives the call; voicemails do not guarantee the seat(s). Please contact our reservations department at your earliest convenience.
10. On all scenic and packaged tours: partial or whole cancellations made within 24 hours prior to departure will be subject to a 100% cancellation fee.

Harbour Air Seaplanes is proud to offer complimentary shuttle service! Available from our Richmond location to the Main Terminal/YVR (drop-off only). In addition, shuttle service (drop-off only) is provided in downtown Victoria and Vancouver, which has a set route. Please ask our customer service associates at the terminals if you require this service.

#### **TERMINAL LOCATIONS**

Vancouver Harbour (CXH): 1075 West Waterfront Road, Vancouver, BC  
Richmond Terminal (YVR): 4760 Inglis Drive, Richmond, BC  
Victoria Harbour (YWH): 950 Wharf Street, Victoria, BC  
Nanaimo Harbour (ZNA): Unit 1A - 90 Front Street, Nanaimo, BC  
Sechelt Terminal (YHS): #1 5764 Wharf Road, Porpoise Bay, Sechelt, BC  
Comox (YQQ): 1805 Beauford Avenue, Comox, BC  
Reservations Toll Free: 1-800-665-0212  
Jervis Inlet Inquiries: 604-885-8770  
Fax: 604-274-1200  
Website: [www.harbourair.com](http://www.harbourair.com) [www.westcoastair.com](http://www.westcoastair.com)

Thank you for choosing Harbour Air Seaplanes and Westcoast Air!



Where green ideas work

## SMARTTEC Travel Confirmation

Traveller: Pamela Martin  
Prepared By: Jessica Webb

Purpose of travel: Business - June 28, 2011

SMARTTEC Confirmation Number: TEC0811000303834

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/28	Airplane - Float Plane	Vancouver Harbour	Nanaimo	61.0	13.6	
2011/06/28	Car/Taxi - Gasoline	Nanaimo	Nanaimo	1.5	0.4	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/28	Airplane - Float Plane	Comox	Vancouver Harbour	139.0	31.1	

Total CO2 Equivalent Emissions: 45.1 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



Where green ideas work

## SMARTTEC Travel Confirmation

Traveller: Pamela Martin  
Prepared By: Jessica Webb

Purpose of travel: Business - June 28, 2011

SMARTTEC Confirmation Number: TEC0811000304305

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/28	Car/Taxi - Gasoline	Vancouver	Vancouver	0.3	0.1	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/06/28	Car/Taxi - Gasoline	Vancouver	West Vancouver	10.1	2.4	

Total CO2 Equivalent Emissions: 2.5 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



S15

Folio#: S22	CRS #: S22
Martin, Pamela	
VANCOUVER, BC V6C 3E1	
Company:	

Room: S22  
 Arrival: 7/7/2011  
 Departure: 7/8/2011

Trans #	Date	Posting Description	Charges	Payments	Balance
530775	7/7/2011	Rm: S.22 Canada Government	\$104.00	\$0.00	\$104.00
530776	7/7/2011	HST - 86092 0966 RT0001	\$12.73	\$0.00	\$116.73
530777	7/7/2011	Municipal Tax	\$2.08	\$0.00	\$118.81
531049	7/8/2011	CC-Visa	\$0.00	\$134.12	\$0.00
Balance:					\$0.00

Membership Tier:  
 Membership#:  
 Method of Pay: Credit Card

Signature:

I Certify That Expenses  
 Submitted Are Consistent  
 With Government Policy  
*Pamela Martin* 8/15/11  
 Employee Signature Date

## Folio Summary

Previous Balance: \$0.00  
 Room Charges: \$104.00  
 Other Charges/Credits: \$15.31  
 Phone Charges: \$0.00  
 Tax: \$14.81  
 Less Payments: \$134.12  
**\$15.81**  
 Total Amount Due: \$0.00

Thank you for choosing to stay with us. We appreciate your business and hope to see you again soon.

S15

x *David A. McDonald*  
 Mike McDonald

IMPORTANT - RETAIN THIS  
 COPY FOR YOUR RECORDS

CARDHOLDER COPY

APPROVED  
 AUTH# 028797  
 01-027  
 THANK YOU

\$134.12

PRE-AUTH COMPLETION  
TOTAL

CARD \*\*\*\*\*  
 CARD TYPE U.S.A.  
 DATE 2011/07/08  
 TIME 16:03:08  
 RECEIPT NUMBER 4603 08150102  
 M30657851-001-164-021-0

S15

S15

Folio#: S22	CRS # S22
Martin, Pamela	
VANCOUVER, BC V6C 3E1	
Company:	

Room: S22  
 Arrival: 7/7/2011  
 Departure: 7/8/2011

Trans #	Date	Posting Description	Charges	Payments	Balance
530775	7/7/2011	Rm: S.22 Canada Government	\$104.00	\$0.00	\$104.00
530776	7/7/2011	HST - 86092 0966 RT0001	\$12.73	\$0.00	\$116.73
530777	7/7/2011	Municipal Tax	\$2.08	\$0.00	\$118.81
<del>531048 7/8/2011 Charge Room Cleaning \$134.12 \$0.00 \$134.12</del>					
531049	7/8/2011	CC-Visa	\$0.00	\$134.12	\$0.00
Balance:					\$0.00

Membership Tier:  
 Membership#:  
 Method of Pay: Credit Card

I Certify That Expenses  
 Submitted Are Consistent  
 With Government Policy

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature: \_\_\_\_\_

#### Folio Summary

Previous Balance:	\$0.00
Room Charges:	\$104.00
Other Charges/Credits:	\$15.31
Phone Charges:	\$0.00
Tax:	\$14.81
Less Payments:	<del>\$134.12</del>
	\$18.81
Total Amount Due:	\$0.00

Thank you for choosing to stay with us. We appreciate your business and hope to see you again soon.

S15

IMPORTANT - RETAIN THIS  
 COPY FOR YOUR RECORDS

CARDHOLDER COPY

APPROVED  
 AUTH# 028797  
 01-027  
 THANK YOU

\$134.12

PRE-PAID  
 TOTAL

CARD \*\*\*\*\*  
 CARD TYPE UISA  
 DATE 2011/07/08  
 TIME 4603 08:30:02  
 PT NUMBER  
 M30607591-001-164-021-0

S15



## SMARTTEC Travel Confirmation

Traveller: Pamela Martin  
Prepared By: Jessica Webb

Purpose of travel: Business - July 7-8, 2011

SMARTTEC Confirmation Number: TEC0811000303838

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/07	Airplane	Vancouver Intl	Terrace	693.0	87.6	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/07/08	Airplane	Terrace	Smithers	98.0	21.9	
2011/07/08	Car/Taxi - Gasoline	Smithers	Smithers	5.0	1.2	
2011/07/08	Airplane	Smithers	Vancouver Intl	682.0	86.2	

### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2011/07/07	Other	Terrace	1	19.4

Total CO2 Equivalent Emissions: 216.4 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

Not Responsive

Official Receipt GST #R1000040187  
Amount 10.00 Date JUNE 28/11  
From \_\_\_\_\_ To \_\_\_\_\_  
Customer \_\_\_\_\_  
Car # 36 Driver 10  
**PHONE 250-753-1231 NANAIMO**  
**www.actaxi.ca**

FROM: Air Port  
DESTINATION: \_\_\_\_\_ S15  
DRIVERS SIGNATURE: [Signature]  
DATE: July 8 2011 AMOUNT: 18.20  
Tel. 847-2306 • Owner's Res: 877-0162 • Fax: 847-2366

Not Responsive





Where ideas work

Ministry of Finance  
INVOICE CODING SHEETRETURN CHEQUE TO MINISTRY?  
(if yes, enter "D")FOREIGN CURRENCY?  
(if yes, enter "\$")

Link to Invoice Coding Sheet completion instructions.

PAYEE NAME <u>Omega Air Corp.</u>		* SUPPLIER # <u>081270</u>		* SITE <u>001</u>					
CONTRACT/PO # _____		INVOICE DATE <u>13-JUL-2011</u>		INVOICE # <u>105683</u>					
DATE INVOICE RECEIVED <u>19-JUL-2011</u>		DATE GOODS/ SERVICES REC'D <u>15-JUL-2011</u>		RECEIPT # _____					
NAME &/OR ADDRESS OVERRIDE:			DESCRIPTION FOR CHEQUE STUB:						
DATE CHQ/EFT REQ'D (ONLY IF URGENT) _____ GL DATE (if applicable) _____ PAY ALONE? - YES <input type="checkbox"/>									
AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT	TAX RATE 12%, 13%, 5%, 0%	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # IF STOB 57	OFA STOB & ASSET #
7,819.82	6,981.98	12%	004	36A10	36200	5712	3600000	CHARTER	
1042.55	930.85	12%	004	36A10	36200	5712	36MTSAC	Clark, L S.22	
1042.55	930.85	12%						Hodder, T S.22	
1303.54	1163.88	12%						Martin, P S.22	
1303.54	1163.88	12%						Nico, P S.22	
523.38	467.30	12%						Bell, P S.22	
1042.55	930.85	12%						Bergan, K S.22	
1561.71	1394.38	12%	✓	✓	✓	6504	3600000	S.22	S.15, S19 Guests
7,819.82	TOTAL								
* EXPENSE AUTHORITY (EA) INFORMATION:					* QUALIFIED RECEIVER (QR) CERTIFICATION:				
* MICHELLE LEAMY EA PRINTED NAME					* ALISHA OLSON QR PRINTED NAME				
* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports.					The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods as ordered, correct quantity and suitable quality; services as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).				
* <u>Michelle Leamy</u>					* <u>Alisha Olson</u> OR SIGNATURE				
ADDITIONAL INFORMATION OR INSTRUCTIONS:									
Charter for Premier and staff (Vancouver to Terrance to Smithers and return)									

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

ALISHA OLSON (250) 356-2605

\* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.

FIN FSA 017 REV. JUN/10



# BLACKCOMB<sup>®</sup>

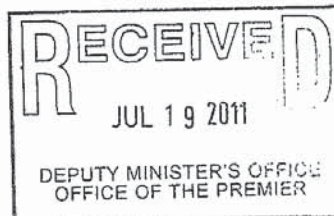
Aviation  
HELICOPTER AND JET CHARTER SERVICES

July 13, 2011

Invoice No. 105683  
Trip No. 5207  
Cust. No. S.17

Office of the Premier  
PO Box 9041  
Stn Prov Govt  
Victoria, BC  
V8W 9E1

Attn: Judy McCallum



**Description**

Service Date	Aircraft	Trip Sequence		Passengers
		Departure	Destination	
7-Jul-11	C-GGQF	Vancouver, BC	Terrace, BC	C. Clark ✓ P. Bell ✓ J. Hodge ✓ S15, S19 ✓ P. Martin ✓ C. Olsen S. Marray
8-Jul-11	C-GGQF	Terrace, BC	Smithers, BC	Same 2 Pass
8-Jul-11	C-GGQF	Smithers, BC	Vancouver, BC	Same 7 Pass

Aircraft	\$ 6,853.40
Air Travellers Security Charge	113.92
Int'l Processing Fees	-
Fuel Surcharges	175.50
Lay Over	-
Crew Expenses	524.50
Special Request Catering	-
Third Party Exp.	-
Discount	\$ (685.34)
<b>Subtotal</b>	<b>\$ 6,981.98</b>
HST 89422 0383RT	\$ 837.84
<b>Total</b>	<b>\$ 7,819.82</b>

Terms : Due on Receipt

Thank you for your Business  
Remit payment to:  
Omega Air Corporation  
#400 - 375 Water st.  
Vancouver, BC V6B 5C6

*Handwritten signature: Judy and Michael McCallum*  
*Handwritten date: July 15/11*

Tel: (604) 273-5311 Fax: (604) 273-8091

9:30am – depart YVR south terminal for Terrace Airport

S15, S19

Friday, July 8

2

3pm – depart Smithers Airport for YVR south terminal

S15, S19

and

S15, S19

1

Page 764  
FIN-2011-00125

Omega Air Corporation

Charter Invoice # 105683

July 7-8, 2011 Vanc-Terrace-Smithers-Vancouver

Amount	Cl.	Resp	Serv. Line	Stob	Project	Supplier	Passenger	Ministry
1,042.55	004	36A10	36200	5712	36MTSAC	S.22	Hon. Christy Clark	Office of the Premier
1,042.55	004	36A10	36200	5712	36MTSAC		Jessica Hodge	Office of the Premier
1,303.54	004	36A10	36200	5712	36MTSAC		Pamela Martin	Office of the Premier
1,303.54	004	36A10	36200	5712	36MTSAC		Chris Olsen	Office of the Premier
523.38	004	36A10	36200	5712	36MTSAC		Pat Bell	Jobs, Tourism & Innov **
1,042.55	004	36A10	36200	5712	36MTSAC		Katherine Bergen	Office of the Premier
1,561.71	004	36A10	36200	6504	3600000		S15	Forests

\$7,819.82

\*\* JV to be prepared to transfer costs to passengers



TV 40785428.

Leg 1 - 372 nm = 3663.69

7819.82

Total nm = 794

Premier ✓ 523.39

9.848639/19848

Jessica Hodge ✓ 523.39

Pamela Martin ✓ 523.39

Chris Olsen ✓ 523.38

Pat Bell ✓ 523.38

Katherine Berger 523.38

S15

523.38

Leg 2 - 53 nm = 521.98

Chris Olsen ✓ 260.99

Pamela Martin ✓ 260.99

Leg 3 - 369 nm = 3634.15

Premier ✓ 519.16

Jessica Hodge ✓ 519.16

Chris Olsen ✓ 519.17

Pamela Martin ✓ 519.16

Katherine Berger 519.17

519.17

S15

519.16



**JOURNAL VOUCHER**

Amendments not initiated by the signing authorities will be rejected. See Core Policy and Procedures Manual for additional instruction.

PAGE 1 BATCH NO.						DOCUMENT NO.	
<b>40785 428</b>							
3 ISSUING CLIENT		4 CONTACT NAME/PHONE NUMBER		5 DESCRIPTION OF JOURNAL ENTRY - MAXIMUM 60 CHARACTERS PRINTOUTS USE FIRST 30 CHARACTERS ONLY		6 FISCAL YEAR	
Finance		Cindy McKinsty 6-1781				2012	
9. NAME OF PROGRAM/SERVICE LINE/REASON FOR TRANSACTION - include names if for travel advance Attach supporting documents		10 CLIENT	11 RESP CENTRE	12 SERVICE LINE	13 STOB	14 PROJECT	15 SUPPLIER CODE REGULAR
Omega Air Corp invoice 105683		004	36A10	36200	5712	36MTSAC	-467.30
Van-Terrace-Smithers-Yan July 7-8, 2011		125	51000	08001	5712	51MTSAC	467.30
\$523.38 less HST							
Note: Supplier information captured on original AP entry							
CUT HERE IF MULT-PAGE							
ISSUING CLIENT AUTHORITY (EXPENSE OR REVENUE)		20 PRINT NAME		DATE SIGNED		18 ENTER TOTAL DEBIT AMOUNT (Must Equal Total Credit Amount)	
19 SIGNATURE		See attached		YMD		467.30	
PROCESSING AUTHORITY (ISSUING CLIENT)		23 PRINT NAME		DATE SIGNED		18 ENTER TOTAL CREDIT AMOUNT (Must Equal Total Debit Amount)	
22 SIGNATURE				YMD		467.30	
RECEIVING CLIENT AUTHORITY (EXPENSE OR REVENUE)		27 CONTACT NAME / PHONE NO.		DATE SIGNED			
25 SIGNATURE				YMD			