

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Monday, February 1, 2010 6:51 AM
To: McGeachy, Denise CD:EX
Subject: FW: MCD-2009-00007

Denise: As it looks like we're going to get a few of these(!), could I please ask you to take responsibility for coordinating getting the materials and providing the responses (on this one, I have already passed the message on to Grace, Tom, Dale, Gary and Mike – so we just need to wait for responses and then send them to FOI – I'll also check my files). When we get the materials in, you and I should talk about filling out the forms (I can show you what I did for the first one).
Thanks Nicola

From: Jones, Krista SSBC:EX
Sent: Friday, January 29, 2010 3:35 PM
To: MacLean, Ian CD:EX; Marotz, Nicola CD:EX
Cc: Brouwer, Shauna CD:EX; Pearson, Barbera CD:EX
Subject: FW: MCD-2009-00007

Hello,

Information Access Operations has received a request for:

“All correspondence (including emails) sent or received by the Minister of Community and Rural Development's Office (Minister and Staff) regarding the membership of the Local Elections Task Force. The time frame for this request is from Sept 15/09 to Dec 3/09.”

For your information, Information Access Operations has been involved in a business transformation and best practices review in order to develop and implement consistent FOI processes across government. As per Richard Poutney's email of December 3rd (copy attached) these processes are now being rolled out across government. They are intended to improve the quality, accuracy and timeliness of FOI request responses.

Also attached is Call for Records Form and Guidelines and Fee Estimates Calculation Form as mentioned in Richard Poutney's e-mail. Both completed forms should be returned to me with the responsive records. Please call or email me if you have any questions or concerns.

Thank you,



FOI Operations -
Communication...



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Krista Jones

Junior Analyst
Information Access Operations
Operations

Shared Services BC
Ministry of Citizens' Services
☎ (250)953-3622
✉ Krista.Jones@gov.bc.ca

Providing Services to:
Ministry of Community & Rural Development
Ministry of Tourism, Culture and the Arts
Ministry of Small Business, Technology and Economic Development

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Monday, February 1, 2010 6:51 AM
To: Van den Brink, Grace CD:EX; Brown, Tom G CD:EX
Cc: McGeachy, Denise CD:EX
Subject: FW: MCD-2009-00007

Grace/Tom: Could you please see if you have any correspondence relevant to the request (you can pass the hard copies on to Denise and we'll put together the package for the FOI folks). Thanks Nicola

From: Jones, Krista SSBC:EX
Sent: Friday, January 29, 2010 3:35 PM
To: MacLean, Ian CD:EX; Marotz, Nicola CD:EX
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Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 2, 2010 12:09 PM
To: 'Gary MacIsaac'
Subject: Elections Task Force -- possible meeting dates

Gary:

Further to our conversation, here are the potential meeting dates we discussed:

- Monday April 26 and Tuesday April 27 **OR** Monday April 19 and Tuesday April 20 -- Victoria
- Tuesday May 11 -- Richmond
- Thursday May 20 and Friday May 21 -- Victoria (the potential challenge is LGMA -- Whistler on Thursday but mostly the fact that this is before a long weekend)

I know that the April dates involve Mondays, and we've avoided Mondays or Tuesdays up to this point, but any further Wednesdays would be really, really challenging (as the Minister is already doing Wednesday March 10 and March 31, and I understand that that has already presented some difficulties).

It is hard to tell which dates/how much time we will actually need in the end, but hopefully these dates (or some of them) are ones that members can at least put "on hold"

Happy to talk to you further if you want to once you've had a chance to hear from your folks; otherwise, see you on Friday

Cheers

Nicola

Marotz, Nicola CD:EX

From: Valentine, Lee CD:EX on behalf of Wall, Dale CD:EX
Sent: Tuesday, February 2, 2010 2:52 PM
To: Marotz, Nicola CD:EX
Cc: McGeachy, Denise CD:EX
Subject: RE: MCD-2009-00007

Hi Nicola. Denise just came and asked me about this. I've done a scan of Dale's e-mail and there are no records in response to this request.

Thanks, Lee

From: Marotz, Nicola CD:EX
Sent: Friday, January 29, 2010 4:17 PM
To: Wall, Dale CD:EX; Paget, Gary CD:EX; Furey, Mike CD:EX
Subject: FW: MCD-2009-00007

Hello all -- just received. This is one that LGPRB won't have much on; if there are such records in the Ministry, I'm thinking that they might be more likely to be with one or more of you. If you could let me know next week, that would be great. Thanks Nicola

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<<FOI Operations - Communications>>

<<Call Rec - Call for Records.docx>> <<Fees - Fee Estimate Calculation Table REVISED Dec 10 2009.doc>>

Krista Jones

**Junior Analyst
Information Access Operations**

Operations

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Ministry of Tourism, Culture and the Arts

Ministry of Small Business, Technology and Economic Development

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 2, 2010 8:17 AM
To: Marson, Michael CD:EX; Abbott, Sally CD:EX
Subject: RE: External Network Test: Local Govt Elections task force launch schedule
Attachments: image001.jpg

Michael/Sally: Here are some keywords – since most of the pages are quite similar, I have taken the approach of identifying key words that apply to all of the pages, and then have simply identified where there might be some additional key words for a few specific pages:

Keywords that apply to all of the pages:

- local government
- municipalities
- regional districts
- school trustees
- elections
- voting
- voters
- candidates
- campaigns
- Task Force
- feedback
- BC
- UBCM
- Ministry of Community and Rural Development

Additional keywords that apply to the home page, "topics under review" and "latest news" pages:

- election finance
- campaign finance
- campaign expenses
- election expenses
- campaign contributions
- expense limits
- contribution limits
- campaign finance disclosure
- term of office
- election cycle
- enforcement
- corporate vote
- business vote
- Elections BC
- chief election officer
- discussion paper
- overview paper

Additional key words that apply to the "about the task force" pages (and its sub pages)

- terms of reference
- members

- Harry Nyce
- Bill Bennett
- Barbara Steele
- Mary Sjostrom
- Donna Barnett
- Douglas Horne

Additional key words that apply to the "Background" page

- Campaign organizer
- Voters guide
- Elector organization
- Boards of education
- Community commissions
- Islands Trust trustees
- Parks board commissioners

Additional key words that apply to the "Election legislation" page

- Local Government Act
- Vancouver Charter
- Community Charter
- School Act
- Election Act
- Boards of education
- Community commissions
- Islands Trust trustees
- Parks board commissioners

Additional key words that apply to the "Links" page

- LGMA
- CivicInfo
- BCSTA
- LGD

From: Marson, Michael CD:EX
Sent: Thursday, January 28, 2010 3:23 PM
To: Abbott, Sally CD:EX
Cc: Marotz, Nicola CD:EX
Subject: RE: External Network Test: Local Govt Elections task force launch schedule

Hi Sally...

Yes this is something we need to do.

Perhaps Nicola you could have one of your team go through and identify the keywords on each page of the site. We would then upload them to the live site...

Let me know...if your resources are tight this is something I could do...

Michael

From: Abbott, Sally CD:EX
Sent: Thursday, January 28, 2010 2:01 PM
To: Marson, Michael CD:EX
Subject: FW: External Network Test: Local Govt Elections task force launch schedule

For the future ...

I don't think the HTML meta tags have been completed so the search engine results could be improved upon ... something to look at in the next few days?

S

From: Abbott, Sally CD:EX
Sent: Thursday, January 28, 2010 1:58 PM
To: Glickman, Marika PAB:EX; Notenberg, Scott CD:EX; Marotz, Nicola CD:EX; Marson, Michael CD:EX; Black, Marc PAB:EX; Brown, Tom G CD:EX
Cc: Cheung, Ryan CD:EX; Tosh, Rulen CD:EX; Rao, Sudie CD:EX; Fritz, Debbie CD:EX; Collins, Lori M CD:EX
Subject: RE: External Network Test: Local Govt Elections task force launch schedule

Just tested the search and it's looking fine ...

From: Glickman, Marika PAB:EX
Sent: Thursday, January 28, 2010 1:56 PM
To: Abbott, Sally CD:EX; Notenberg, Scott CD:EX; Marotz, Nicola CD:EX; Marson, Michael CD:EX; Black, Marc PAB:EX; Brown, Tom G CD:EX
Cc: Cheung, Ryan CD:EX; Tosh, Rulen CD:EX; Rao, Sudie CD:EX; Fritz, Debbie CD:EX; Collins, Lori M CD:EX
Subject: RE: External Network Test: Local Govt Elections task force launch schedule

FYI –the force-indexing is now complete.

Marika Glickman
Public Affairs Officer
Ministry of Community and Rural Development
800 Johnson Street, 6th floor
250.387.8031

**YOU GOTTA
BE HERE**

British Columbia Canada

<http://yougottabehere.com/>

Following us on [Twitter](#) and [Facebook](#) yet?

From: Abbott, Sally CD:EX
Sent: Thursday, January 28, 2010 1:49 PM
To: Glickman, Marika PAB:EX; Notenberg, Scott CD:EX; Marotz, Nicola CD:EX; Marson, Michael CD:EX; Black, Marc PAB:EX; Brown, Tom G CD:EX
Cc: Cheung, Ryan CD:EX; Tosh, Rulen CD:EX; Rao, Sudie CD:EX; Fritz, Debbie CD:EX; Collins, Lori M CD:EX
Subject: RE: External Network Test: Local Govt Elections task force launch schedule

Yep ... we'll keep watching and won't do #2 below until the NR is live ..

S

From: Glickman, Marika PAB:EX
Sent: Thursday, January 28, 2010 1:43 PM
To: Abbott, Sally CD:EX; Notenberg, Scott CD:EX; Marotz, Nicola CD:EX; Marson, Michael CD:EX; Black, Marc PAB:EX; Brown, Tom G CD:EX
Cc: Cheung, Ryan CD:EX; Tosh, Rulen CD:EX; Rao, Sudie CD:EX; Fritz, Debbie CD:EX; Collins, Lori M CD:EX
Subject: RE: External Network Test: Local Govt Elections task force launch schedule

Just as an FYI, the NR is going out at 2 p.m., so the link won't work until then. Cheers, Marika

Marika Glickman
Public Affairs Officer
Ministry of Community and Rural Development
800 Johnson Street, 6th floor
250.387.8031



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Sent: Thursday, January 28, 2010 1:34 PM
To: Abbott, Sally CD:EX; Notenberg, Scott CD:EX; Marotz, Nicola CD:EX; Marson, Michael CD:EX; Black, Marc PAB:EX; Glickman, Marika PAB:EX; Brown, Tom G CD:EX
Cc: Cheung, Ryan CD:EX; Tosh, Rulen CD:EX; Rao, Sudie CD:EX; Fritz, Debbie CD:EX; Collins, Lori M CD:EX
Subject: RE: External Network Test: Local Govt Elections task force launch schedule

Hi everyone,

The site is now live. Thanks, everyone ... !

<http://www.localelectiontaskforce.gov.bc.ca>

Cheers, Sally

From: Abbott, Sally CD:EX
Sent: Thursday, January 28, 2010 1:19 PM
To: Notenberg, Scott CD:EX; Marotz, Nicola CD:EX; Marson, Michael CD:EX; Black, Marc PAB:EX; Glickman, Marika PAB:EX; Brown, Tom G CD:EX
Cc: Cheung, Ryan CD:EX; Tosh, Rulen CD:EX; Rao, Sudie CD:EX
Subject: RE: External Network Test: Local Govt Elections task force launch schedule

Hi everyone,

Marika has confirmed that we're ready for liftoff and can launch the site any time. We have tested all functionality and everything looks good.

Stay tuned and we'll let you know when the site is live.

Then the remaining tasks will click in:

Marotz, Nicola CD:EX

From: Lynch, Karen CD:EX
Sent: Thursday, February 4, 2010 7:04 AM
To: Marotz, Nicola CD:EX
Subject: FYI: Changes to municipal election cycle in SK

Hi Nicola

Here is the Saskatchewan Government's news release regarding the extension of municipal election cycles.

GOVERNMENT TO INTRODUCE LEGISLATION TO EXTEND MUNICIPAL TERMS TO FOUR YEARS FROM THREE

Municipal Affairs Minister Jeremy Harrison today announced plans to lengthen the term of office for urban, northern municipal and school board officials.

Amendments to *The Local Government Election Act* will be introduced in the fall of 2010 and will lengthen the term of office from three years to four in the 2012 municipal and school board elections.

"We have consulted with various stakeholders and feel this is an innovative way of helping municipal officials," Harrison said.

"Taxpayers will benefit from cost savings from holding fewer elections and there will now be longer periods for municipal councils to plan and implement programs and longer term goals."

The Saskatchewan Urban Municipalities Association (SUMA) convention passed a resolution in 2008 to extend the term of office from three to four years. The Ministry of Municipal Affairs consulted with the education sector as school board elections are held concurrent with municipal elections.

The move would not affect rural municipalities. Rural municipalities prefer the two-year term of office under which they currently operate, but do not object to a four year term for other local governments.

The move would see Saskatchewan join seven other provinces which have four year terms (New Brunswick, Nova Scotia, Newfoundland and Labrador, Prince Edward Island, Quebec, Ontario and Manitoba). British Columbia and Alberta have three year terms, as well as the Yukon. The Northwest Territories and Nunavut have two-year or three-year terms dependant on the size of the community.

-30-

For more information, contact:

Greg Urbanoski

Municipal Affairs

Regina

Phone: 306-787-2155

Email: Greg.Urbanoski@gov.sk.ca

Cell: 306-526-8295

<http://www.gov.sk.ca/news?newsId=ab56f992-6a40-42b9-a8e6-894401cac861>

Have a good day

Karen

Karen Lynch

Senior Planning Analyst

Local Government Structure Branch

Governance and Structure Division

Ministry of Community and Rural Development

Karen.Lynch@gov.bc.ca

Tel: 250 356-1040

Fax: 250 387-7972

Marotz, Nicola CD:EX

From: Local Elections Task Force CD:EX
Sent: Thursday, February 4, 2010 3:19 PM
To: Marotz, Nicola CD:EX; Glickman, Marika PAB:EX
Subject: FW: Fair Voting BC and Think City Initial Request to Local Government Elections Task Force
Attachments: 2010 FVBC & TC Submission to Local Government Elections Task Force.pdf

Hello Nicola: This submission came in after I gave you the binder. Note news release scheduled for tomorrow.

From: Antony Hodgson [mailto:antony.hodgson@gmail.com]
Sent: Thursday, February 4, 2010 12:59 PM
To: Local Elections Task Force CD:EX
Cc: Directors at FVBC; Think City
Subject: Fair Voting BC and Think City Initial Request to Local Government Elections Task Force

Dear Members of the Task Force:

Fair Voting BC and Think City respectfully submit an initial request for your consideration during your meeting tomorrow; this request concerns the scope of your task force and some recommendations aimed at enhancing your public consultation process. We trust you will find these suggestions helpful, and look forward to hearing back from you after tomorrow's meeting so that we can communicate your response to our 20,000 supporters.

If you have any questions, please feel free to call Antony Hodgson at 778-235-7477. Please note that we will be issuing a press release tomorrow describing our submission.

Yours,

Antony Hodgson and Neil Monckton
Fair Voting BC and Think City

=====
Text of Submission Copied Below:
(Summary of recommendations at end)
=====

Initial Request to Premier's Local Government Elections Task Force

Fair Voting BC (FVBC) is a province-wide non-profit society which works to promote fair, accountable and transparent democratic processes at all levels of government in BC. We served as the official proponents in the 2009 BC-STV referendum campaign and have over 10,000 supporters from across BC who have opted-in to our email lists and Facebook pages. Think City (TC) is a Vancouver-based non-profit society that has worked since 2002 to bring citizens together to discuss the challenges facing our city and to develop practical solutions. TC believes citizens can make the best decision about the kind of city they want when they are given

the time, support and tools they need. In the past three years, over 10,000 Vancouverites have taken part in Think City events, surveys and advocacy initiatives. Think City and FVBC co-sponsored a public forum on electoral reform in Vancouver in December 2009.

We are pleased that Premier Gordon Campbell has convened this task force to make recommendations for legislative changes to improve the electoral process for local government elections across BC, and we look forward to participating fully in your consultation processes. FVBC has already spoken in front of Vancouver City Council in support of a motion (unanimously passed) calling for the city to undertake a public engagement process leading to the city's official submission to your task force. At this point, FVBC and TC would like to make some suggestions regarding the scope of your enquiry and the processes you intend to use which we think would significantly enhance your consultation.

Municipalities' Right to Self-Determination Regarding Choice of Voting System

Justice Berger Recommends Right of Self-Determination: In 2004, Vancouver convened an Electoral Reform Commission headed by Justice Thomas Berger. One of Justice Berger's key recommendations was that Vancouver, in particular, and any other municipality that might wish to, be granted the right to choose their own voting system. Justice Berger explained his reasoning as follows (emphases ours):

"In my view, these [ie, electoral reform issues] should be matters over which the City Council should now have a measure of control currently not permitted by the Charter. If Council agrees, it should petition the provincial government to change the Charter [and, should the Legislature decide to extend this measure of control to other cities, the Local Government Act as well] in order to give the City greater flexibility in designing a system that best meets the needs and expectations of its citizens, as these change over time. This increasing empowerment of municipalities appears to be the emerging trend in other Englishspeaking common law jurisdictions (Berger mentions legislation in California and Illinois permitting cities to adopt alternative systems of voting, as well as the recent developments in New Zealand and Britain). ... The amendments I foresee should be framed sufficiently broadly to permit, at the very least, preferential voting on municipal ballots. This would provide sufficient flexibility to allow election by STV at large or in multi-member wards, and preferential balloting (IRV) in single member wards."

Following this explanation, Berger then issued his Recommendation #12:

"That Council seek amendment of the Vancouver Charter to permit elections to be conducted using systems of proportional representation."

Vancouver City Council Agreed and Petitioned Province: Vancouver City Council under Mayor Larry Campbell affirmed a number of Justice Berger's recommendations and, in particular, **passed the following motion on March 15, 2005:**

"THAT City Council request the Government of British Columbia to amend the Vancouver Charter to allow Council the option to adopt a proportional representation electoral system, such as the Single Transferable Vote system, including multi-member wards."

See <http://vancouver.ca/ctyclerk/cclerk/20050315/a11.htm> for the administrative report and <http://vancouver.ca/ctyclerk/cclerk/20050315/regmins.htm> for the meeting minutes. Given that this request has already been submitted, the Task Force's consultation seems to be an excellent time to discuss how the province's response could be incorporated into the planned legislation.

Recommendations on Process

Public Meetings: We note that the primary mechanism for public consultation appears to be written submissions. We would suggest that the public have opportunities to provide input in person and that the Task Force have an opportunity to ask questions of those making submissions. Such public meetings will likely attract media attention and will promote public awareness of the consultation process. We recognize that it will not be possible to have public consultations on the same scale as those of, say, the Electoral Boundaries Commission, but these electoral system reform issues deeply affect all British Columbians and all of us should have the maximum opportunity to participate in this discussion, especially since there are no opposition MLAs on the Task Force to ensure that there is balanced representation across the political spectrum. We recommend that at least three meetings be held – one in central BC, one in the Lower Mainland, and one on Vancouver Island.

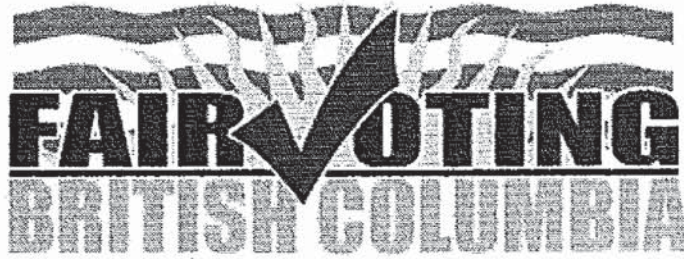
Post Online Submissions: To maximize transparency in the consultation process, we recommend that you post all online submissions as soon after posting as possible, preferably immediately, or, if posting needs to be done manually, within a day of submission.

Publish Interim Recommendations: We further recommend that the Task Force commit itself to issuing interim recommendations with sufficient lead time to allow for public feedback prior to final submission of your report. Given that you have set a deadline of April 15th for written submissions and have a May 30th deadline for submission of your final report, we recommend that you plan to issue interim recommendations around May 1st and to allow further responses until May 15th.

Summary of Recommendations

In summary, Fair Voting BC and Think City respectfully recommend that the Task Force:

1. Explicitly consider the issue of municipalities' right to self-determination in regard to choosing the most appropriate voting system to use for local elections,
2. Hold at least three public meetings to solicit input from the public.
3. Post all online submissions as soon as practical after submission.
4. Publish interim recommendations of the Task Force for public response prior to submission of the Task Force's final report.



February 4, 2010

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Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Thursday, February 4, 2010 4:24 PM
To: Wall, Dale CD:EX; MacLean, Ian CD:EX; 'Gary MacIsaac'; 'Marie Crawford'
Cc: Wilson, Deidre J CD:EX; Van Leeuwen, Alayna CD:EX; Glickman, Marika PAB:EX
Subject: FW: Fair Voting BC and Think City Initial Request to Local Government Elections Task Force
Attachments: 2010 FVBC & TC Submission to Local Government Elections Task Force.pdf

For your information – note that they intend to issue a press release tomorrow. I'm thinking that it would sense to bring this to the Task Force members' attention during the "Feedback" segment of the agenda at tomorrow's meeting. If there are other things that you think should be done, please let me know. Thanks Nicola

From: Local Elections Task Force CD:EX
Sent: Thursday, February 4, 2010 3:19 PM
To: Marotz, Nicola CD:EX; Glickman, Marika PAB:EX
Subject: FW: Fair Voting BC and Think City Initial Request to Local Government Elections Task Force

Hello Nicola: This submission came in after I gave you the binder. Note news release scheduled for tomorrow.

From: Antony Hodgson [mailto:antony.hodgson@gmail.com]
Sent: Thursday, February 4, 2010 12:59 PM
To: Local Elections Task Force CD:EX
Cc: Directors at FVBC; Think City
Subject: Fair Voting BC and Think City Initial Request to Local Government Elections Task Force

Dear Members of the Task Force:

Fair Voting BC and Think City respectfully submit an initial request for your consideration during your meeting tomorrow; this request concerns the scope of your task force and some recommendations aimed at enhancing your public consultation process. We trust you will find these suggestions helpful, and look forward to hearing back from you after tomorrow's meeting so that we can communicate your response to our 20,000 supporters.

If you have any questions, please feel free to call Antony Hodgson at 778-235-7477. Please note that we will be issuing a press release tomorrow describing our submission.

Yours,

Antony Hodgson and Neil Monckton
Fair Voting BC and Think City

=====
Text of Submission Copied Below:
(Summary of recommendations at end)
=====

Initial Request to Premier's Local Government Elections Task Force

Fair Voting BC (FVBC) is a province-wide non-profit society which works to promote fair, accountable and transparent democratic processes at all levels of government in BC. We served as the official proponents in the 2009 BC-STV referendum campaign and have over 10,000 supporters from across BC who have opted-in to our email lists and Facebook pages. Think City (TC) is a Vancouver-based non-profit society that has worked since 2002 to bring citizens together to discuss the challenges facing our city and to develop practical solutions. TC believes citizens can make the best decision about the kind of city they want when they are given the time, support and tools they need. In the past three years, over 10,000 Vancouverites have taken part in Think City events, surveys and advocacy initiatives. Think City and FVBC co-sponsored a public forum on electoral reform in Vancouver in December 2009.

We are pleased that Premier Gordon Campbell has convened this task force to make recommendations for legislative changes to improve the electoral process for local government elections across BC, and we look forward to participating fully in your consultation processes. FVBC has already spoken in front of Vancouver City Council in support of a motion (unanimously passed) calling for the city to undertake a public engagement process leading to the city's official submission to your task force. At this point, FVBC and TC would like to make some suggestions regarding the scope of your enquiry and the processes you intend to use which we think would significantly enhance your consultation.

Municipalities' Right to Self-Determination Regarding Choice of Voting System

Justice Berger Recommends Right of Self-Determination: In 2004, Vancouver convened an Electoral Reform Commission headed by Justice Thomas Berger. One of Justice Berger's key recommendations was that Vancouver, in particular, and any other municipality that might wish to, be granted the right to choose their own voting system. Justice Berger explained his reasoning as follows (emphases ours):

"In my view, these [ie, electoral reform issues] should be matters over which the City Council should now have a measure of control currently not permitted by the Charter. If Council agrees, it should petition the provincial government to change the Charter [and, should the Legislature decide to extend this measure of control to other cities, the Local Government Act as well] in order to give the City greater flexibility in designing a system that best meets the needs and expectations of its citizens, as these change over time. This increasing empowerment of municipalities appears to be the emerging trend in other Englishspeaking common law jurisdictions (Berger mentions legislation in California and Illinois permitting cities to adopt alternative systems of voting, as well as the recent developments in New Zealand and Britain). ... The amendments I foresee should be framed sufficiently broadly to permit, at the very least, preferential voting on municipal ballots. This would provide sufficient flexibility to allow election by STV at large or in multi-member wards, and preferential balloting (IRV) in single member wards."

Following this explanation, Berger then issued his Recommendation #12:

"That Council seek amendment of the Vancouver Charter to permit elections to be conducted using systems of proportional representation."

Vancouver City Council Agreed and Petitioned Province: Vancouver City Council under Mayor Larry Campbell affirmed a number of Justice Berger's recommendations and, in particular, **passed the following motion on March 15, 2005:**

"THAT City Council request the Government of British Columbia to amend the Vancouver Charter to allow Council the option to adopt a proportional representation electoral system, such as the Single Transferable Vote system, including multi-member wards."

See <http://vancouver.ca/ctyclerk/cclerk/20050315/a11.htm> for the administrative report and <http://vancouver.ca/ctyclerk/cclerk/20050315/regmins.htm> for the meeting minutes. Given that this request has already been submitted, the Task Force's consultation seems to be an excellent time to discuss how the province's response could be incorporated into the planned legislation.

Recommendations on Process

Public Meetings: We note that the primary mechanism for public consultation appears to be written submissions. We would suggest that the public have opportunities to provide input in person and that the Task Force have an opportunity to ask questions of those making submissions. Such public meetings will likely attract media attention and will promote public awareness of the consultation process. We recognize that it will not be possible to have public consultations on the same scale as those of, say, the Electoral Boundaries Commission, but these electoral system reform issues deeply affect all British Columbians and all of us should have the maximum opportunity to participate in this discussion, especially since there are no opposition MLAs on the Task Force to ensure that there is balanced representation across the political spectrum. We recommend that at least three meetings be held – one in central BC, one in the Lower Mainland, and one on Vancouver Island.

Post Online Submissions: To maximize transparency in the consultation process, we recommend that you post all online submissions as soon after posting as possible, preferably immediately, or, if posting needs to be done manually, within a day of submission.

Publish Interim Recommendations: We further recommend that the Task Force commit itself to issuing interim recommendations with sufficient lead time to allow for public feedback prior to final submission of your report. Given that you have set a deadline of April 15th for written submissions and have a May 30th deadline for submission of your final report, we recommend that you plan to issue interim recommendations around May 1st and to allow further responses until May 15th.

Summary of Recommendations

In summary, Fair Voting BC and Think City respectfully recommend that the Task Force:

1. Explicitly consider the issue of municipalities' right to self-determination in regard to choosing the most appropriate voting system to use for local elections,
2. Hold at least three public meetings to solicit input from the public.
3. Post all online submissions as soon as practical after submission.
4. Publish interim recommendations of the Task Force for public response prior to submission of the Task Force's final report.

Marotz, Nicola CD:EX

From: Iris Hesketh-Boles [iheskethboles@ubcm.ca]
Sent: Thursday, February 4, 2010 4:22 PM
To: King, Wendy L CD:EX; Leyne, Andrew LASS:EX; Shotton, Ryan LASS:EX; Harry Nyce; Barbara Steele; Mary Sjostrom; Bennett, Bill CD:EX; XT:Hobson, Robert TRAN:IN
Cc: Furey, Mike CD:EX; Paget, Gary CD:EX; Sutherland, Don CD:EX; Wall, Dale CD:EX; Wilson, Deidre J CD:EX; Gary MacIsaac; Marotz, Nicola CD:EX; Marie Crawford; Davis, Richard CD:EX; Deurbrouck, Diane
Subject: Additional Documentation for Feb 5 Elections Task Force Meeting
Attachments: Summary Sheet_02.04.10.pdf; Submissions_Tracking_02.04.pdf; Local Government Elections Task Force (Final Report).pdf

Attached are two updated documents summarizing comments & submissions received so far. Both of these documents will be handed out at the meeting Friday, but are being provided now should you have the opportunity to look at them in advance of the meeting.

Also attached is a PDF of the PowerPoint that Dr. Smith (and Dr. Stewart, by telephone) will be presenting to the Task Force tomorrow at 1 p.m. also provided for preliminary review.

Iris Hesketh-Boles
Executive Coordinator/Office Manager
Local Government House
525 Government Street, Victoria BC V8V 0A8
EM: iheskethboles@ubcm.ca
Tel: 250-356-5122 Fax: 250-356-5119

Local Government Election Task Force - Submissions
as of: February 4, 2010

Submissions received: 62

From:

Local Government 11

Representative Groups 7

Individuals 44

Topics:

Campaign Finance 20

Enforcement 8

Electoral Officer 7

Election Cycle 13

Corporate Vote 13

UBCM Resolution 1

Other 53

Summary Analysis

Campaign finance comments included: placing limits on financing including corporate, union and individual contributions, and disclosure of campaign financing. Two submissions mentioned tax credits for campaign donations.

Election cycle comments included 2 requests for two-year terms and 7 requests for four-year terms; one request for mayors to serve three-year term; no comments from local governments.

Corporate vote comments were 4 submissions for a corporate or business vote with 10 submissions against.

Other comments include 13 offers of help or requests to appear; all but one submitted before the website was live; one suggestion to hold a workshop at area association meetings; one suggestion for public meetings.

Local Government Election Task Force - Submissions
As of: 2010-02-04

| Date | Name | Title | Local Govt. | Organization | Individual | To | Campaign Finance | Enforcement | Election Cycle | Corporate Vote | UBCM Resolution | Other | Comment |
|----------------|-----------------|--------------|-----------------------|------------------------------------|------------|--|------------------|-------------|----------------|----------------|-----------------|-------|--|
| May 18, 2009 | s.22 | | | | 1 | Premier / letter | 1 | | | | | | Financial contributions limits; voters contribute to a candidate; groups contribute to all-candidate pool; \$5 income tax credit for voters. |
| Sept. 20, 2009 | | | | | 1 | UBCM / letter | 1 | | 1 | | | 3 | Term limits; political signs; campaign contributions; employment positions; recall referendums. |
| Oct. 19, 2009 | s.16 | | | | | Min. Bennett / email | | | | | | 1 | Offer of volunteer help. |
| Oct. 19, 2009 | Joanne Monaghan | Mayor | Kilimac (District) | | | UBCM / letter | | | | 1 | | | Property owners within industrial assessment class and tax appropriation authority by local governments; urge TF to consult widely with UBCM members especially in small towns. |
| Oct. 20, 2009 | Connie Denesluk | President | | BCSTA | | Min. Bennett / letter | | | | | | 1 | Request for BCSTA representation on Task Force. |
| Nov. 10, 2009 | s.22 | | | | 1 | Min. Bennett / email | | | | | | 1 | Offer of help. |
| Nov. 27, 2009 | Anthony Hodgson | President | | Fair Voting BC | | Min. Bennett / email | | | | | | 1 | Request to participate and task force schedule. |
| Dec. 3, 2009 | Fred Girling | Treasurer | | Surrey Civic Coalition | | Min. Bennett / letter | | | | | | 1 | Request to make a submission. |
| Dec. 15, 2009 | s.16 | | | | | Mayor Sielstrom / email (2) | 1 | | | | | | As independent candidate, campaign funds kept by city until next election; expenses declared in the year prior to the election and no time frame to revenue annual fundraisers; follow-up email: Due to the situation, revenues and expenses seen as "wildly excessive". |
| Dec. 15, 2009 | Tracey Arthur | City Clerk | White Rock (City) | | | Min. Bennett / letter | 1 | 1 | | | | | Dec. 14, 2009 council resolution "THAT Council writes to the Ministry of Community and Rural Development and UBCM noting the high importance of transparent and accurate election expense laws, including enforcement of said laws." |
| Dec. 16, 2009 | s.22 | | | | 1 | Premier Min. Bennett / letter | 1 | | | | | 1 | Task force members; mention of Gibson's mayor; financial contributions. |
| Dec. 18, 2009 | | | | | 1 | | | 1 | | | | | "Failure to prosecute individuals who are in violation of legislation fundamentally undermines the credibility of municipal councils...perhaps zoning responsibilities...should also be examined and reassigned to regional governments..." |
| Dec. 29, 2009 | | | | | 1 | Min. Bennett / email | | | | | | 1 | "How do I as a citizen become part of the discussion to create a better democratic process in BC civic elections?" |
| Jan. 4, 2010 | | | | | 1 | TF Co-chairs / letter | | | 1 | 1 | | | Non-resident property owner, business owner votes; two year terms; candidates reside in jurisdiction; disqualification of mayor/council. |
| Jan. 4, 2010 | Dawn Attorp | Corp. Admin. | Central Kootenay (RD) | | | Pres. Nyco, UBCM / letter | | | | | 1 | | Board resolution re: volunteer firefighters and elections |
| Jan. 4, 2010 | s.22 | | | | 1 | Min. Bennett / email cc: ADMO; Minister of Finance; AG | | | | | | 2 | Comments including disclosure, local government and mayor, Society Act |
| Jan. 18, 2010 | | | | | 1 | Public Affairs Bureau / call | | | | | | 1 | "How to provide input" to TF. |
| Jan. 19, 2010 | Jay Gilbert | City Clerk | Osoyoos (City) | | | Min. Bennett / letter | | | | | | 4 | Council motion at Jan. 18 meeting requesting greater flexibility in dealing with council vacancies; would like TF update; request to exempt Coquitlam from holding byelection; requesting response prior to Feb. 15th council meeting |
| Jan. 22, 2010 | Ron Stipp | Rep. | | Canadian Labour Congress - Pacific | | Min. Bennett, cc: TF, MLA S. | | | | | | 1 | Request to participate; duplicate letter addressed to Pres. Nyco. |
| Jan. 22, 2010 | Ron Stipp | Rep. | | Canadian Labour Congress - Pacific | | Pres. Nyco, cc: TF, MLA S. | | | | | | 1 | Request to participate; duplicate letter addressed to Min. Bennett. |

Local Government Election Task Force - Submissions
As of: 2010-02-04

| Date | Name | Title | Local Govt. | Organization | Individual | To | Campaign Finance | Enforcement | Electoral Officer | Election Cycle | Corporate Vote | UBCM Resolution | Other | Comment |
|--------------------------------------|---------------------|--------------------------------|-------------|--------------|------------|---|------------------|-------------|-------------------|----------------|----------------|-----------------|-------|---|
| Jan. 24, 2010 | S.22 | | | | 1 | Email / TF; cc: J. Kesselman | | | | | | | 1 | Lack of vote in Sechelt Municipality while living in "Sechelt Indian Municipality": mention Kesselman article in Vancouver Sun. |
| Jan. 26, 2010 | | | | | 1 | Email / TF | | | | 1 | | | | Support changing to four year term |
| Jan. 28, 2010 | S.16 | | | | | Email / TF; cc: Gill Matthews and Council | | 1 | | | | | | Disclosure in Summerland; request contact with mayor, council and chief electoral officer |
| Jan. 28, 2010 | | | | | | Email / TF; cc: Gill Matthews and Council | | | | | | | 1 | "Should you cc your MLA?" |
| Jan. 28, 2010 | S.22 | | | | 1 | Email / TF | | | | | 1 | | | not in favour of corporate vote; campaign finances need limits imposed; suggest no more than 33 1/3% of annual compensation. |
| Dec. 24, 2009; Jan. 17 & 28, 2010 | | | | | 1 | Min. Bennett/ Email on Dec. 24/09 & Jan. 17/10; Email / TF Jan. 28/10 | | 1 | | | | | 2 | Dec. 24: interest in making a submission; Jan. 17/10: suggest public meetings; Jan. 28/10: interest in recommendations of TF re: enforcing election rules. |
| Jan. 29, 2010 | | | | | 1 | Email / TF | | 1 | | 1 | | | | Know campaign donations before vote; sanctions: two year terms; corporate vote should not exist and voting confined to "individually qualified residents of an electoral area"; "residency and citizenship should be the qualifications"; "electorate never knows who is paying the media". |
| Jan. 29, 2010 | | | | | 1 | Email / TF | | | | 1 | | | 1 | Four year term: more appropriate to hold election in October |
| Jan. 29, 2010 | | | | | 1 | Email / TF | | | 1 | | 1 | | | Elections administered by Elections BC; campaigns should be publicly financed; absent landowners or corporations should not be given vote. |
| Jan. 29, 2010 | | | | | 1 | Email / TF | | | | | | | 1 | Hold a workshop at each regional association meeting with final input session at UBCM |
| Jan. 29, 2010 | Mark Douglas | | | | 1 | Email / TF | | 1 | | | | | | Why not requirements and restrictions for election spending; why individuals must contest "problems" at their expense. |
| Jan. 29, 2010 | Mary Beth MacKenzie | Deputy Municipal (District) | | | | Email / TF | | | | | | | 1 | Follow-up request for 2008 General Local Election Survey by MCD. |
| Jan. 29, 2010 | S.22 | | | | 1 | Email / TF | | | | | | | 1 | amount of time before an elected politician can work for a "Developer after leaving office". |
| Jan. 29, 2010 | | | | | 1 | Email / TF | | | | | | | 1 | Candidate residency. |
| Jan. 29, 2010 | | | | | 1 | Email / TF | | | | | | | 1 | Ban corporate donations and limit size of individual donations; allow wards. |
| Jan. 29, 2010 | | | | | 1 | Email / TF | | | | | | | 1 | Recall legislation for local government |
| Jan. 29, 2010 | | | | | 1 | Email / TF | | | | | | | 1 | Voter identification at the polls; return polling station to Minoru Community Centre. |
| Jan. 29, 2010 | S.16 | | | | | Email / TF | | | | | | | 1 | Possibility of electronic voting. |
| Jan. 29, 2010 | Grant Fraser | | | | 1 | Email / TF | | 1 | 1 | 1 | 1 | | | No donations for specific candidates; role of CEO not important; term determined by individual municipality; no to corporate vote; mentions 1988 paper by Julian West and Paul Tennant. |
| Jan. 30, 2010 | S.22 | | | | 1 | Email / TF | | 1 | | | 1 | | 1 | need disclosure and limits, and tax credits; corporate vote "ludicrous"; allow local governments to "implement direct democracy systems". |
| Jan. 30, 2010 | | | | | 1 | Email / TF | | | | | | | 2 | eliminate election signs; educate school children on "who to vote for". |
| Jan. 30, 2010 | | | | | 1 | Email / TF | | 1 | 1 | 1 | | | | Should be campaign contribution limits and financial disclosure like federal government; enforcement by CEO; four year term with half of council elected every two years; corporate vote only for non-resident owner/partner; low voter turnout because of lack of information on candidates; disclosure of association/political party affiliations. |
| Jan. 31, 2010 | | | | | 1 | Email / TF | | | | | | | | Does not approve of developers contributing to campaign funds; can't be unbiased. |
| Jan. 31, 2010 | | | | | 1 | Email / TF | | 1 | | | | | 1 | Should be "sunset clause" for all elected officials. |

As of: 2010-02-04

[illegible]

Making Local Election Financing Work in BC

Report

for the

BC Local Government Elections Task Force (LGETF)

February 5, 2010
UBCM, Richmond Office

Patrick J. Smith (PhD, LSE)
Professor
Director, SFU Institute of Governance Studies
Director, BC Legislative Internship Program
Former Chair, SFU Political Science
psmith@sfu.ca

Kennedy Stewart (PhD, LSE)
Associate Professor
SFU Graduate Public Policy Program
Visiting Senior Scholar, LSE Government Dept.
Former Advisor, BC Citizens' Assembly
kennedys@sfu.ca

Overview

1. Focus on Finance
2. Policy Summary
3. Spending
4. Contributions
5. Disclosure
6. 3rd Party Spending
7. Enforcement
8. Appendices

1. FOCUS ON FINANCE

- Most recent Canadian electoral reforms focused on financial control
- Why this matters....
 1. Give citizens more control of process
 2. Take big money out of elections
 3. Ensure adequate information provided to voters
 4. Ensure maximum transparency
 5. Restore public trust in political process
 6. All compatible with LGETF terms of reference

Royal Commission on Finance

*Freedom of expression in the electoral process ... cannot be meaningfully achieved unless the laws that govern this process explicitly seek to promote fairness in the exercise of this freedom. In this critical respect, the electoral law should not presume that all participants will have equal resources to communicate with the electorate. To do so would be to ignore the fact that different participants draw upon different bases of political support to finance their campaigns. Nor should electoral law assume that inequalities among participants are irrelevant to the outcome of elections. To do so would be to ignore the known effects of political communication: the capacity to communicate often, to use different media and to develop messages with the assistance of marketing and advertising experts is a significant factor in the political persuasion of voters ... In these respects, **the political process must not be equated with the economic marketplace.***

Pierre Lortie, Chair

Royal Commission on Election Reform and Party Finance, 1991

Accountability Act, 2006

We believe that money should not have the ear of government, and the federal accountability act will help take government out of the hands of the big corporations and the big unions and give it back to ordinary Canadians. Our act will limit donations to \$1,000 a year. It will ban contributions by corporations, unions and organizations.

Hon. John Baird, President of the Treasury Board, Conservative Party of Canada
Second reading of Bill C-2 Federal Accountability Act (April 25, 2006)

2. POLICY SUMMARY

Recommendations

| Category | Problems | Recommendations |
|-------------------------|---|--|
| Spending | <ul style="list-style-type: none"> • Too much • Too little | <ol style="list-style-type: none"> 1. \$1/capita limit for candidate OR \$2/capita limit for party 2. Tax credits similar to BC Elections |
| Contributions | <ul style="list-style-type: none"> • Too much • Non-local | <ol style="list-style-type: none"> 1. Ban all corporate/union donations 2. \$1000 total maximum per individual per election cycle 3. \$2000 total maximum per election cycle if candidate 4. Municipal residents only |
| Disclosure | <ul style="list-style-type: none"> • Loopholes • Inaccessible | <ol style="list-style-type: none"> 1. All \$20+ contributions fully receipted and reported 2. Annual reports by candidates and parties 3. Start after first expenditure made (incl. nominations) 4. Publicized in PCS-like database 5. Permanent record retention |
| 3 rd Parties | <ul style="list-style-type: none"> • Too much • Anonymity | <ol style="list-style-type: none"> 1. No candidates named in 3rd party public advertisements 2. All 3rd party spending disclosed at time of spending |
| Enforcement | <ul style="list-style-type: none"> • Conflicts • Unclear | <ol style="list-style-type: none"> 1. Elections BC new Local Elections Top Cop 2. Oversee all training of local election officials 3. Audits as per BC Election Act but threshold of \$5,000 4. EBC publishes election results/financial disclosure 5. Penalties similar to BC Election Act |

3. SPENDING

Problems

Too much spent in some...

- Overall
 - \$13m spent in 2008 municipal elections
 - \$15m spent in 2009 provincial election
- Parties
 - Vision Vancouver \$2.8m (w nominations)
 - NPA \$2.2m (w nominations)
 - Vancouver \$5.5m total (\$8.80/capita)
 - Not including 3rd party spending

• Individuals

- Small and medium sized municipalities
- Quesnel (10k) mayoral candidates 20k+

Not enough spent in others...

- Vancouver \$8.80/capita overall
- Delta \$1.81/capita overall
- Burnaby \$1.83/capita overall
- Voters deprived of information

Solutions

Other Jurisdictions

- Spending limits made difficult by at-large system with & w/o parties
- No comparable electoral finance systems to copy

'Too Much' Solution: One Size Can Fit All

- Limit the amount candidates and parties can spend
- \$1 per capita limit for candidate **OR** \$2 per capita limit for party
- Cannot combine candidate/party limits
- New Vancouver limit: \$620,000 for candidate **OR** \$1.24m for party
- New Quesnel limit: \$9,800 for candidate **OR** \$19,600 for party

'Too Little' Solution

- Boost candidates/party spending in small/medium municipalities
- Tax credits similar to current BC Elections
- Could be clawed back from municipal coffers by province
- Should help boost voter turnout

4. CONTRIBUTIONS

Problems

Contributions too large

Vancouver 2008

- 1 person - \$60,000
- 1 union - \$145,000
- 2 companies - \$58,000 each

Surrey 2008

- 1 company - \$19,000
- 1 union - \$76,000

Quesnel 2008

- 1 company - \$5,875
- 1 person - \$7,858

Local residents undermined

Vancouver

- Numerous donations from outside the country by non-citizens
- 1 American-based donor gave \$20,000

Surrey Donations

- *Surrey First* - 50% from outside city
- *Surrey Civic Electors* - 70% from outside city

Solutions

Other Jurisdictions

- *Canada Election Act* most comprehensive

'Donations too large' solution

- Ban all corporate/union donations
- Individuals limited to maximum of \$1000 per election cycle
- Candidates limited to maximum of \$2000 per election cycle
- Indexed to account for inflation

'Local residents undermined' solution

- Ban donations from those living outside municipality
- Increased local engagement should boost voter turnout

5. DISCLOSURE

Problems

Loopholes

Anonymous donors

- \$37,813 anonymously given to one Vancouver party

Nominations

- \$1 million in Vancouver nomination expenses
- Most spending unreported

Off year spending

- Debt repayment
- Party operations

Inaccessible

Public access

- Records destroyed
- Access restricted by staff
- Access denied by staff
- Incomplete forms common
- No ongoing public record keeping

Solutions

Other Jurisdictions

- *Canada Election Act* most comprehensive
- Elections BC very good in this area

'Loopholes' solution

- All \$20+ contributions fully receipted and reported
- Annual reports by candidates and parties
- Accounting begins after first expenditure made (inc. nominations)

'Inaccessible' solution

- Publicize in province-wide, provincial contribution database
- Permanent record retention

6. 3RD PARTY SPENDING

Problems

Too much influence

- \$430,000 spent by 3rd parties in Vancouver
- \$100,000s spent elsewhere

Anonymity

**"Smart Growth"
Requires
"Smart Governance"**

- ✓ Elect a Mayor who will listen to YOU
- ✓ Elect a Mayor who will take positive ACTION
- ✓ Elect a Mayor who will produce beneficial RESULTS

Be sure to VOTE SMART on
November 15 and elect
JANICE PERRINO as Mayor

Paid for by Citizens for Smart Governance
Check 22 SmartGrowth Review November 6, 2008

Solutions

Other Jurisdictions

- Currently in the courts
- Recent Canadian federal/provincial cases
- Focus on balance between freedom of speech and fair elections
- Charter allows reasonable limits on rights

Solution

- No candidates named in 3rd party public advertisements
- 3rd party spending allowed on issues – even if election relevant
- All 3rd party spending disclosed at time of spending (e.g. in ads) as required for election polling reports in federal elections.

7. ENFORCEMENT

Problems

Conflicts

- Council responsible for own oversight and enforcement though city clerks
- Statute of limitations often preclude police investigations of financial irregularities

Unclear

- Processes varied
- Training/instruction varied
- Penalties unclear
- Enforcement unclear

Solutions

Other Jurisdictions

- Elections BC very good in this area

'Conflicts' solution

- Make Election BC Top Cop
- Oversee training of local election officials
- Oversee candidate/organizer advice and training
- Enable EBC with investigatory capacity

'Unclear' solution

- Audits as per *BC Election Act* but threshold of \$5,000
- EBC collect/publish/retain election results/disclosure forms
- Penalties/processes similar to *BC Election Act*

8. APPENDICES

Letter of Invitation



JAN 29 2010

Ref: 134749

Dr. Patrick Smith
Dr. Kennedy Stewart
Institute for Governance Studies
Simon Fraser University
8888 University Drive
Burnaby, BC V5A 1S6

Dear Drs. Smith and Stewart:

Thank you for your letter of December 16, 2009, addressed to Chair Harry Nyce, President of the Union of British Columbia Municipalities (UBCM), and me, offering your congratulations on our appointment as co-chairs of the Local Government Elections Task Force. We are very pleased to be leading this work on looking at issues related to the local elections system.

We are aware of your many years of extensive research and commentary on issues of local democracy, and thank you for your offer of assistance and advice. On behalf of the Task Force, we wish to formally extend an invitation to you to make a presentation to the Task Force at its February 5, 2010 meeting. We understand that staff from the Ministry of Community and Rural Development have already been in touch with you to confirm that this date is suitable for you.

In addition to the input we are seeking from you, we have requested the views of all local government and the full range of stakeholder organizations that have an interest in local government elections. We have encouraged all parties contacted to circulate Task Force details within their respective communities and organizations to ensure that we receive written comment from the widest possible audience.

Additionally, the Task Force is contacting relevant university Departments, asking scholars with a particular interest and expertise in British Columbia local government electoral issues to identify themselves. Opportunities for engagement with other academics whose research focuses on British Columbia local government elections issues may exist, if those individuals make the Task Force aware of their expertise in this area and their interest in possibly providing additional information to the Task Force.

...2



Ministry of Community
and Rural Development
Office of the Minister

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Dr. Patrick Smith and Dr. Kennedy Stewart
Page 2

To reiterate, the Task Force is inviting comments on any or all of the following topics:

- Campaign finance, including contribution/spending disclosure and limits, and tax credits
- Enforcement processes and outcomes
- Role of the British Columbia Chief Electoral Officer in local government elections;
- Election cycle (term of office);
- Corporate vote; and,
- Matters raised in election resolutions submitted to the 2009 UBCM convention, such as the candidate eligibility of volunteers.

Again, we understand that you have discussed with staff which topics might be of particular interest in your presentation.

In the interim, for further information on the Task Force, please visit the website at: www.LocalElectionsTaskForce.gov.bc.ca. Written comments can be submitted via email to: LocalElectionsTaskForce@gov.bc.ca, by fax to: 250-267-7972, or by mail to:

Local Government Elections Task Force
c/o Ministry of Community and Rural Development
PO Box 9639, 3rd Floor
Victoria, BC V8W 9T1

Please contact Ms. Alyssa van Leeuwen, Senior Policy Analyst, Policy and Research Branch by email at: Alyssa.vanLeeuwen@gov.bc.ca, or by telephone at: 250-356-7020, with any further questions you may have with regard to logistics and preparation for your presentation.

Thank you, again, for your letter and for considering our invitation. We look forward to hearing from you on ways to improve our local government election processes.

Sincerely,

**ORIGINAL
SIGNED BY**
Bill Bennett
Minister of Community
and Rural Development

**ORIGINAL
SIGNED BY**
Harry Nyce
President
Union of British Columbia Municipalities

cc: Ms. Alyssa van Leeuwen
Senior Policy Analyst
Policy and Research Branch
Ministry of Community and Rural Development

1998 Smith/Stewart Report

Smith, Patrick J. and Kennedy Stewart (1998) *Making Local Accountability Work in British Columbia*. Victoria. B.C.: Ministry of Municipal Affairs, 1998. BC M8 D:M273 1998 Exec.

or on the web

http://www.sfu.ca/igs/news_reports1.html

Marotz, Nicola CD:EX

From: Marie Crawford [mcrawford@ubcm.ca]
Sent: Friday, February 5, 2010 4:19 PM
To: Iris Hesketh-Boles; King, Wendy L CD:EX; Leyne, Andrew LASS:EX; Shotton, Ryan LASS:EX; Harry Nyce; Barbara Steele; Mary Sjostrom; Bennett, Bill CD:EX; XT:Hobson, Robert TRAN:IN
Cc: Furey, Mike CD:EX; Paget, Gary CD:EX; Sutherland, Don CD:EX; Wall, Dale CD:EX; Wilson, Deidre J CD:EX; Gary MacIsaac; Marotz, Nicola CD:EX; Marie Crawford; Davis, Richard CD:EX; Deurbrouck, Diane
Subject: Area Association Meeting Dates

Elections Task Force Members:

Further to the meeting today, the following are the 2010 Area Association meeting dates as requested:

AVICC (Vancouver Island) - April 9-11 Powell River
AKBLG (Kootenays) - April 14-16 Castlegar
SILGA (Interior/Okanagan) - April 28-30 Sun Peaks
NCLGA (North) - May 5-7 Smithers
LMLGA (Lower Mainland) - May 12-14 Harrison Hot Springs

Marie Crawford
Associate Executive Director
UBCM
Suite 60 - 10551 Shellbridge Way
Richmond, BC
V6X 2W9

Ph. 604.270.8226 ext 104
Fax 604.270.9116

Please note my new email address is: mcrawford@ubcm.ca

Marotz, Nicola CD:EX

From: Local Elections Task Force CD:EX
Sent: Tuesday, February 9, 2010 3:47 PM
To: 'gmacisaac@ubcm.ca'; 'mcrawford@ubcm.ca'
Cc: Marotz, Nicola CD:EX; Brown, Tom G CD:EX
Subject: FW: UBCM Consultation - March 12, 2010
Attachments: image001.jpg

Hello Gary and Marie:

As this request is regarding UBCM's session, would you be able to respond?

Thanks,
Grace

From: Carolyn Bonnick [mailto:cbonnick@langleycity.ca]
Sent: Tuesday, February 9, 2010 11:36 AM
To: Local Elections Task Force CD:EX
Subject: UBCM Consultation - March 12, 2010

I am wondering if the consultation session will be open for Corporate Officers, CAO's, Chief Election Officers, etc.? The City of Langley's Council would like me to attend this session if it is open to the above. Thanks.



Carolyn Bonnick
Manager of Legislative Services
Phone 604 514 4591
Fax 604 514 2838
Email cbonnick@langleycity.ca
Langley City Hall
20399 Douglas Crescent
Langley, BC, Canada
V3A 4B3



www.city.langley.bc.ca

Marotz, Nicola CD:EX

From: Marie Crawford [mcrawford@ubcm.ca]
Sent: Wednesday, February 10, 2010 9:34 AM
To: Marotz, Nicola CD:EX
Subject: Sharepoint contacts

Hi Nicola:

List of Contacts for Sharepoint:

Harry Nyce - eagle1@nisgaa.net
Mary Sjostrom - msjostrom@city.quesnel.bc.ca AND Lynn Mamic - lmamic@city.quesnel.bc.ca
(Mary's assistant) Barbara Steele - hbsteELE@surrey.ca AND Dianne Deaurbrouck -
DMDDeurbrouck@surrey.ca (Barbara's Assistant) Robert Hobson - rhobson@cord.bc.ca

AND Gary, Iris and I. Thanks
Marie

Marie Crawford
Associate Executive Director
UBCM
Suite 60 - 10551 Shellbridge Way
Richmond, BC
V6X 2W9

Ph. 604.270.8226 ext 104
Fax 604.270.9116

Please note my new email address is: mcrawford@ubcm.ca

Marotz, Nicola CD:EX

From: Local Elections Task Force CD:EX
Sent: Wednesday, February 10, 2010 12:19 PM
To: Glickman, Marika PAB:EX; Marotz, Nicola CD:EX; Brown, Tom G CD:EX; Van Leeuwen, Alayna CD:EX; Sutherland, Don CD:EX
Subject: FW: CORRECTION - NEWS RELEASE: Premier's Task Force Should Consider All Options for Civic Election Reform Say Advocates
Importance: High

From: Think City [mailto:hello@thinkcity.ca]
Sent: Wednesday, February 10, 2010 11:55 AM
To: undisclosed-recipients
Subject: CORRECTION - NEWS RELEASE: Premier's Task Force Should Consider All Options for Civic Election Reform Say Advocates
Importance: High

Correction - For Immediate Release: Feb. 10, 2010

THINK CITY NEWS RELEASE

Task Force Should Consider All Options for Civic Election Reform Say Advocates

Fair Voting BC and Think City Want Local Governments to Have the Choice to Change How They Elect Civic Officials

VANCOUVER – Today, Fair Voting BC and Think City are urging the Premier's task force on local government elections to widen its enquiry and allow local jurisdictions to choose how they elect their councils, as recommended by the City of Vancouver's 2004 electoral reform commission.

"In 2005, Vancouver's council under then Mayor Larry Campbell asked the province to make local elections more fair, accountable and accessible," said Fair Voting BC President Antony Hodgson. "In particular, Mayor Campbell's 2004 electoral reform commission, chaired by former supreme court justice Thomas Berger, recommended the province give the city the freedom to choose whichever voting system best suited its own needs."

"We applaud Premier Campbell for opening a public conversation about campaign finance reform and more accountable election oversight," said Think City Chair Neil Monckton. "However, we are also asking the task force to address outstanding recommendations from Justice Berger's report, particularly that Vancouver be granted the right to choose the voting system it thinks is best suited for civic elections. Furthermore, Think City and Fair Voting BC believe election system choice needs to be extended to all local governments across BC."

"Provincial legislation currently only lets local governments choose between neighbourhood wards and the at-large voting system through majority vote in council, but there are other options for how we

can elect governments," said Monckton. "Local governments need the freedom to explore these options."

"Larry Campbell's government asked the province five years ago to change the city charter to give Vancouver the power to make up its own mind about how to vote without having to constantly petition Victoria," said Hodgson. "Now that Premier Campbell is committed to overhauling the local elections act in time for the 2011 civic elections, it's time to affirm British Columbians' need for self-determination by enshrining in legislation the right of a local jurisdiction to choose their own electoral system."

Fair Voting BC and Think City also called on the task force to increase the transparency of its consultation by holding a number of public meetings, publishing all online submissions immediately after receiving them, and publishing an interim report at the beginning of May to solicit public feedback before submitting its final report.

- 30 -

Contact:

- Antony Hodgson: President, Fair Voting BC - 778-235-7477, <http://www.fairvotingbc.com>
- Neil Monckton: Chair, Think City - 604-724-4307, <http://www.thinkcity.ca>

Address: PO Box 65506, Stn F, Vancouver, BC, V5N 5K5

Email: info@thinkcity.ca

Telephone: 604.216.7246 or 604.724.4307

Twitter: <http://twitter.com/thinkcity>

Web: www.thinkcity.ca

Marotz, Nicola CD:EX

From: McBride, Katharine R CD:EX
Sent: Wednesday, February 10, 2010 9:27 AM
To: Marotz, Nicola CD:EX
Subject: Citizens United case study

Hi Nicola-

I finished up the section at the end on Canadian corporate financing. I did a background of our laws around third party advertising and donations to parties to give more clarity. Please let me know if you would like any revisions.

Thanks,

Kate



Citizens United
v.docx

CORPORATE POLITICAL SPENDING IN THE UNITED STATES

ISSUE

The January 21st US Supreme Court decision on Citizens United vs. Federal Elections Commission overturned political spending limitations for corporations who want to produce electioneering material. The 5-4 decision has opened the doors to corporations pouring unlimited dollars into election by recognizing this spending as essential to the freedom of speech of corporate bodies. In the Canadian Supreme Court, however, third party election spending is a settled issue, with outright bans on corporations spending on elections material and contributing to parties.

BACKGROUND

Title 2, Chapter 14, Subchapter 1, § 441b states "It is unlawful for any national bank, or any corporation organized by authority of any law of Congress, to make a contribution or expenditure in connection with any election to any political office..."

Austin v. Michigan Chamber of Commerce (1990) prohibited corporations from using treasury money to support or oppose candidates in elections. The Supreme Court upheld the restriction on corporate speech based on the notion that "[c]orporate wealth can unfairly influence elections." Austin set the precedent that a ban on corporate spending in political campaigns was not an infringement on the first amendment.

Bi-Partisan Campaign Reform Act / McCain-Feingold (2002) campaign finance law prohibited corporations and unions from using their general treasury funds to make independent expenditures for speech defined as "electioneering material" or for speech expressly advocating the election or defeat of a candidate.

THE CASE

Citizens United wanted to run a defamatory documentary on then Senator Hilary Clinton on pay per view television. The Federal Elections Commission found that thus constituted third party distribution of electioneering communications and was illegal according to McCain-Feingold. The Supreme Court heard arguments as to whether or not the documentary constituted electioneering material (the issue being the pay per view television does not reach an audience who does not want to watch it).

Supreme Court later opened the case for larger discussion. The Court was confronted with conflicting lines of precedent: "a pre-Austin line forbidding restrictions based on the speaker's corporate identity and a post-Austin line permitting them." The Court ordered a second oral argument in which Citizens United was, in part, to address whether Austin should be overturned.

THE VERDICT

Austin is overruled and third party spending limits on electioneering material are removed. Third parties may now use general treasury monies to produce and distribute electioneering

communications. However, Portions of McCain-Feingold stand which limit corporate contributions to political parties themselves.

FULL ARGUMENT OF THE SUPREME COURT

1. Austin is overruled, and thus provides no basis for allowing the Government to limit corporate independent expenditures.
 - a. Although the First Amendment provides that "Congress shall make no law . . . abridging the freedom of speech," §441b's prohibition on corporate independent expenditures is an outright ban on speech, backed by criminal sanctions.
 - b. The Court has recognized that the First Amendment applies to corporations and previously extended this protection to the context of political speech.
 - c. Court is confronted with conflicting lines of precedent: a pre-Austin line forbidding speech restrictions based on the speaker's corporate identity and a post-Austin line permitting them
 - i. Austin's rationale would permit the Government to ban political speech because the speaker is an association with a corporate form.
 - ii. This reasoning also shows the invalidity of the Government's other arguments. It reasons that corporate political speech can be banned to prevent corruption or its appearance.
 - iii. The Government's asserted interest in protecting shareholders from being compelled to fund corporate speech, which had been the purpose of the ruling in the past, would allow the Government to ban political speech even of media corporations.
 - iv. Because §441b is not limited to corporations or associations created in foreign countries or funded predominantly by foreign shareholders, it would be overbroad even if the Court were to recognize a compelling governmental interest in limiting foreign influence over the Nation's political process.

JUDGES STATEMENTS

The following is a summary of the personal statements made by judges on either side of the decision.

Concurrences:

- First Amendment does not limit free speech to only people. *Austin* was not grounded in the First Amendment.
- The restrictions on spending were seen as meaningless in a media saturated world because "... speakers find ways around campaign finance laws. Rapid changes in technology... counsel against upholding a law that restricts political speech in certain media or by certain speakers. "
- Corporations and unions spending money on electioneering material does not suggest corruption because it does not suggest the influencing of a political figure, as donations to a party would. Also, ruling stated it is not the role of the Court to determine if corporations are good or bad; the Court is to determine and apply the law, not determine who should have a voice in it. First Amendment protections do not depend on the speaker's "financial ability to engage in public discussion."

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Wednesday, February 10, 2010 12:47 PM
To: Brown, Tom G CD:EX; Glickman, Marika PAB:EX; Van Leeuwen, Alayna CD:EX; Sutherland, Don CD:EX
Subject: RE: CORRECTION - NEWS RELEASE: TF Should Consider All Options for Civic Election Reform Say Advocates
Importance: High

I think the essence of our response should be as set out in the letter Don is drafting in response to Fair Voting BC (what we discussed yesterday). Them issuing the release just heightens the need to get that letter out very quickly.

s.13

Nicola

From: Brown, Tom G CD:EX
Sent: Wednesday, February 10, 2010 12:36 PM
To: Glickman, Marika PAB:EX; Marotz, Nicola CD:EX; Van Leeuwen, Alayna CD:EX; Sutherland, Don CD:EX
Subject: RE: CORRECTION - NEWS RELEASE: TF Should Consider All Options for Civic Election Reform Say Advocates

Just so you are aware, I left a message for Antony this morning but have not heard back as yet....

s.13

In addition, TF members may benefit from a more in-depth analysis (ie. a paper) of what options exist beyond the ward/at-large voting system just so they are aware??

Thanks, Tom

From: Think City [mailto:hello@thinkcity.ca]
Sent: Wednesday, February 10, 2010 11:55 AM
To: undisclosed-recipients
Subject: CORRECTION - NEWS RELEASE: Premier's Task Force Should Consider All Options for Civic Election Reform Say Advocates
Importance: High

Correction - For Immediate Release: Feb. 10, 2010

THINK CITY NEWS RELEASE

Task Force Should Consider All Options for Civic Election Reform Say Advocates

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- 30 -

Contact:

- Antony Hodgson: President, Fair Voting BC - 778-235-7477, <http://www.fairvotingbc.com>
- Neil Monckton: Chair, Think City - 604-724-4307, <http://www.thinkcity.ca>

Address: PO Box 65506, Stn F, Vancouver, BC, V5N 5K5
Email: info@thinkcity.ca

Telephone: 604.216.7246 or 604.724.4307

Twitter: <http://twitter.com/thinkcity>

Web: www.thinkcity.ca

Marotz, Nicola CD:EX

From: Gary MacIsaac [gmacisaac@ubcm.ca]
Sent: Thursday, February 11, 2010 5:13 PM
To: MacLean, Ian CD:EX
Cc: Marie Crawford; Marotz, Nicola CD:EX; Wall, Dale CD:EX
Subject: Elections Task Force at Area Associations

Hello Ian. I am following up on our phone call from earlier this week.

At the February 5 Elections Task Force meeting a discussion was held concerning a potential presentation by the Task Force at Area Association meetings and what such a presentation would look like.

I agreed to contact and seek input from the 5 Area Association Presidents. I have now spoken with the 5 Presidents and indicated that the Task Force would be prepared to participate in a session at their respective meetings if they have room on their agenda and if it is their desire to hear from the Task Force.

Here are their responses to date:

AVICC (April 9-11 in Powell River) - They are interested in hearing from the Task Force and have tentatively set aside a 1 hour slot on Wednesday, April 9 from 11:00-noon. This would be part of their pre-conference agenda. I understand that the Minister is also scheduled to address the AVICC about 3:30 on Friday afternoon.

AKBLG (April 14-16 in Castlegar) - I have been in touch with the Area Association President early this week but have not heard back from her since that time. Preliminary indications is that they may wish to have a presentation. I will get back to you once I hear more from AKBLG.

SILGA (April 28-30 at Sun Peaks) - They are interested in hearing from the Task Force, possibly as part of their pre-conference agenda on Wednesday, April 28. No time has been set but 1:00 - 2:00 p.m was mentioned. Please note they presently do not have the Minister scheduled to speak anywhere in their program at present. They would likely be open to that opportunity although that would be between the Ministry and Silga to discuss. They are holding a speaking slot for the Premier for Friday, April 30 at noon although his attendance is not yet confirmed.

NCLGA (May 5-7 in Smithers)- They have not requested a presentation from the Task Force. Instead they have asked that the Minister and UBCM President provide an update as part of their addresses at the Convention.

LMLGA (May 12-14 in Harrison Hot Springs) - They have not requested a presentation from the Task Force. Instead they have asked that the Minister and UBCM President provide an update as part of their addresses to the Convention.

Both NCLGA and LMLGA noted that their Conventions are in May and the work of the Task Force will be fairly well defined by that time. Their concern was that the opportunity for meaningful input may have passed by the time their conventions roll around.

Let me know if these potential arrangements could work for Minister Bennett.

Thanks
Gary

Gary MacIsaac
Executive Director, UBCM
60-10551 Shellbridge Way
Richmond B.C. V6X 2W9
(604) 270-8226 ext. 105 (Richmond)
(250) 356-2956 (Victoria)

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Thursday, February 11, 2010 11:32 AM
To: Van Leeuwen, Alayna CD:EX
Subject: RE: BCSTA attendance to LGETF

I think we can work with that as a starting point – what I would suggest is that you not make a formal commitment until Tom finds out from the Opposition what their preference is. Knowing BCSTA's choice now gives you a basis to go back to Tom and highlight the importance of him following up with the Opposition...

From: Van Leeuwen, Alayna CD:EX
Sent: Thursday, February 11, 2010 11:09 AM
To: Marotz, Nicola CD:EX; Wilson, Deidre J CD:EX
Subject: BCSTA attendance to LGETF

Hi there

I've made contact with the BCSTA and offered them their choice of March 31st or April 1st. They are interested in March 31st at 10:30 a.m. How's that sound?

Alayna van Leeuwen
Senior Policy Analyst
Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

Phone: (250) 356-7020
Fax: (250) 387-6212
Email: Alayna.vanLeeuwen@gov.bc.ca

Marotz, Nicola CD:EX

From: Brown, Tom G CD:EX
Sent: Thursday, February 11, 2010 10:58 AM
To: Vinton, Kathy R PAB:EX; Sutherland, Don CD:EX; Marotz, Nicola CD:EX
Cc: Van den Brink, Grace CD:EX
Subject: RE: question: elections task force

I just left a message confirming that the Task Force co-chairs wrote directly to the BC School Trustees Association inviting their input into the process. I didn't want to talk about the face-to-face opportunity....

I also said that the letter encouraged them to circulate the letter within their organization as well as with boards of education.

I left my number if he had any follow up questions.

Thanks, Tom

From: Vinton, Kathy R PAB:EX
Sent: Thursday, February 11, 2010 10:37 AM
To: Sutherland, Don CD:EX; Brown, Tom G CD:EX; Marotz, Nicola CD:EX
Cc: Van den Brink, Grace CD:EX
Subject: question: elections task force

Hi all,

David Weber city clerk with city of Richmond called with a process question ...

Wondered whether the ministry is requesting comments from school districts, or has engaged with school districts directly.

He noted that since local governments usually run elections for school trustees on one ballot, it might be appropriate to include them in the task force process.

His phone is: 604 276-4098

dweber@richmond.ca

could someone pls contact him about his question?

Many thanks

Kathy

Marotz, Nicola CD:EX

From: Jones, Krista SSBC:EX
Sent: Friday, February 12, 2010 2:02 PM
To: Marotz, Nicola CD:EX
Cc: Brouwer, Shauna CD:EX; Pearson, Barbera CD:EX
Subject: FOI Request Call for Records - MCD-2010-00010

Hello,

Information Access Operations has received a request for:

"...all records (including but not limited to: any factual material, public opinion polls, statistical surveys, appraisals, economic forecasts, environmental impact statements, final reports or audits, consumer test reports, feasibility or technical studies, reports on the results of field research, reports of a task force, committee, council or similar body, a plan or proposal to establish or change a program, information cited publicly by the head of a public body, or information for which the purpose is to present background explanations or analysis to Executive Council) prepared for the February 5th meeting of the Elections Task Force" In addition you are requesting... "the agenda for the meeting and any minutes recorded."

For your information, Information Access Operations has been involved in a business transformation and best practices review in order to develop and implement consistent FOI processes across government. As per Richard Poutney's email of December 3rd (copy attached) these processes are now being rolled out across government. They are intended to improve the quality, accuracy and timeliness of FOI request responses.

Also attached is Call for Records Form and Guidelines and Fee Estimates Calculation Form as mentioned in Richard Poutney's e-mail. Both completed forms should be returned to me with the responsive records. Please call or email me if you have any questions or concerns.

Thank you,



FOI Operations - Fees - Fee
Communication... estimate Calculation.



Call Rec - Call for
Records.do...

Krista Jones
Junior Analyst
Information Access Operations
Operations

Shared Services BC
Ministry of Citizens' Services
(250)953-3622
Krista.Jones@gov.bc.ca

Providing Services to:
Ministry of Community & Rural Development
Ministry of Tourism, Culture and the Arts

Ministry of Small Business, Technology and Economic Development

Krista Jones
Junior Analyst
Information Access Operations
Operations

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✉ Krista.Jones@gov.bc.ca

Providing Services to:
Ministry of Community & Rural Development
Ministry of Tourism, Culture and the Arts
Ministry of Small Business, Technology and Economic Development

Marotz, Nicola CD:EX

From: Van Leeuwen, Alayna CD:EX
Sent: Friday, February 12, 2010 3:11 PM
To: 'Delena Patterson'; Duerksen, Dave EDUC:EX; 'lcrane@rdek.bc.ca'; Neufeld, Harry R EBC:EX; Reimer, Neil AG:EX; Stewart, Terry J EDUC:EX; 'tpugh@civicinfo.bc.ca'
Cc: 'gmacisaac@ubcm.ca'; Marotz, Nicola CD:EX; 'mcrawford@ubcm.ca'; Paget, Gary CD:EX; Sutherland, Don CD:EX; Wilson, Deidre J CD:EX
Subject: FYI - Local Elections Task Force Feb. 5 papers & next steps

Hi everyone

Thank you again for your comments on the last round of discussion papers prepared for the Task Force's February 5, 2010 meeting. The papers reviewed by the Task Force are attached for your reference and will very soon be posted to the LGETF website (www.localelectionstaskforce.gov.bc.ca).



Campaign
Finance Disclosure_O



Campaign
Finance Disclosure_C



Public
Financing Discussion



Local Election
Cycles Discussi...

In preparation for the next Task Force meetings on March 10 and 11, the next round of discussion papers will be issued for technical review on or around February 22. The next papers will be on campaign **expense limits**, **enforcement** of campaign finance rules, **role of Elections BC**, and **candidate eligibility for local government volunteers/employees**. These meetings will also feature presentations from LGMA and Elections BC.

For your information, the Union of BC Municipalities is also planning a workshop for local governments on March 12 in Richmond. The workshop will provide an opportunity for interested local governments to discuss elections issues and provide feedback to the Task Force members in attendance.

Please contact myself, Nicola Marotz, Don Sutherland or Gary Paget with any questions you might have about the work of the Task Force to date or about next steps.

Thanks,

Alayna

Alayna van Leeuwen
Senior Policy Analyst
Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

Phone: (250) 356-7020
Fax: (250) 387-6212
Email: Alayna.vanLeeuwen@gov.bc.ca

Pages 71 through 130 redacted for the following reasons:

S.13

Marotz, Nicola CD:EX

From: Vinton, Kathy R PAB:EX
Sent: Monday, February 15, 2010 3:13 PM
To: MacLean, Ian CD:EX
Cc: Marotz, Nicola CD:EX; Duffus, Robert J PAB:EX; Glickman, Marika PAB:EX
Subject: FW: Local Government Act - Disqualification of Local Government Employees

Ian, an IN may not be necessary ...

Nicola has advised Dale that this topic will be part of the discussion paper at the next Task Force m'ing on March 10. It's on the agenda for discussion (shows up as "candidacy of volunteers" on the list of topics). The Minister will be briefed beforehand.

Pls advise if I can provide any further detail

Thanks

Kathy

From: Bennett, Bill CD:EX
To: MacLean, Ian CD:EX
Cc: Wall, Dale CD:EX; Davis, Richard CD:EX
Sent: Sun Feb 14 11:20:13 2010
Subject: FW: Local Government Act - Disqualification of Local Government Employees

Ian,

My impression is that the issue of who can run for local government is not part of what the Task Force intends to deal with. However, there are a few situations around the Province, such as the one my colleague references below, that beg addressing. I would like these situations catalogued in an IN (I recall someone in Prince Rupert) for me to consider and then if I so choose, I will put the issue on an agenda to get a read from the Task Force as to whether they want to address the question.

Thanks.

Bill

From: IJSB STED:EX
Sent: Friday, December 4, 2009 7:20 PM
To: Bennett, Bill CD:EX
Subject: Fw: Local Government Act - Disqualification of Local Government Employees
Importance: High

Hi, bill, this is the email of the hard copy I left you in the house two weeks ago. Being fwd'd as requested.

Thanks!

From: Black, MLA, Iain <Iain.Black.MLA@leg.bc.ca>
To: IJSB STED:EX
Sent: Tue Nov 24 12:12:16 2009
Subject: FW: Local Government Act - Disqualification of Local Government Employees

Linda Kingsbury
Constituency Assistant
Hon. Iain JS Black
MLA Port Moody-Coquitlam

604-933-2312
#602-205 Newport Drive
Port Moody, BC V3H 5C9

From: s.22
Sent: November-21-09 9:37 AM
To: Black.MLA, Iain
Subject: Local Government Act - Disqualification of Local Government Employees
Importance: High

Iain:

You had asked me to send you the relevant sections of the Local Government Act that prevents an individual from lawfully holding office within a municipality. I have copied the sections below for you. Section 156 of the Regulation is also interesting as it indicates that the Lieutenant Governor in Council may make exceptions to the definition of an employee. I realize that there are many nuances to the political machinery but, in any event, as you and I discussed it would be a great first step in finding out what the genesis of the legislation was. Perhaps then there may be an opportunity for Section 67 to be amended in the general overhaul that is being contemplated for the Local Government Act.

You had also asked me what I thought a solution might be to the problem. My first thought on this was that if an individual was elected to Council of a member municipality of a regional district, it could be written that such a member could not sit as a director or a committee member of the regional district. Instead the affected council could designate an alternative representative to sit as a director or committee member. It was interesting that when the UBCM resolution committee reviewed this particular issue, they had also asked the specific question as to how it would work if an elected official who worked for a regional district could sit as a director. The answer seems fairly simple to me on the surface, i.e., the elected official would not sit on the board or committee but again, designate an alternate. For some reason the UBCM resolutions committee didn't explore designating an alternate. - I am sure that I could be missing something but, I can't see it.

I will leave it with you Iain. Thank you so much for taking the time to dig a little further.

Regards, s.22

Disqualification of local government employees

67 (1) For the purposes of this section, "employee" means

(a) an employee or salaried officer of a municipality or regional district, or

(b) a person who is within a class of persons deemed by regulation under section 156 to be employees of a specified municipality or regional district,

but does not include a person who is within a class of persons excepted by regulation under section 156.

(2) Unless the requirements of this section are met, an employee of a municipality is disqualified from being nominated for, being elected to or holding office

(a) as a member of the council of the municipality, or

(b) as a member of the board of the regional district in which the municipality is located.

(3) Unless the requirements of this section are met, an employee of a regional district is disqualified from being nominated for, being elected to or holding office

(a) as a member of the board of the regional district, or

(b) as a member of the council of a municipality, including the City of Vancouver, that is within the regional district.

Regulations

156 (1) In relation to this Part, the Lieutenant Governor in Council may make regulations referred to in section 41 of the *Interpretation Act*, including regulations for any matter for which regulations are contemplated by this Part.

(2) Without limiting subsection (1), the Lieutenant Governor in Council may make regulations as follows:

(a) prescribing information that must be included under section 55 in an application for registration as an elector, which may be different for resident electors and non-resident property electors;

(a.1) prescribing classes of documents that may be accepted as evidence for the purpose of section 57 [*how to register as a resident elector at the time of voting*] or 57.1 [*how to register as a non-resident property elector at the time of voting*];

(b) for the purposes of section 67,

(i) deeming a described class of persons to be employees of a municipality or regional district, and

(ii) excepting a described class of persons as excluded from the definition of "employee",

which may be different for different specified municipalities and regional districts;

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Monday, February 15, 2010 4:51 PM
To: Walisser, Brian CD:EX; Van Leeuwen, Alayna CD:EX
Subject: RE: Interested Researcher: Dr. Ross Hickey

Thanks Brian.

Alayna, can you (or perhaps guide Lydia to) follow up with Dr. Hickey as a courtesy and ask him to provide further information about his work. I think you could indicate that the Task Force is focused on specific topics (as he can see from the web site), but that if there is interesting context information from his work, then we would be happy to take a look at it.

Thanks

Nicola

Not Responsive

From: Marotz, Nicola CD:EX
Sent: Monday, February 15, 2010 4:03 PM
To: Walisser, Brian CD:EX
Cc: Van Leeuwen, Alayna CD:EX
Subject: FW: Interested Researcher: Dr. Ross Hickey

Brian – we got our first taker in response to the call to academics who are working on local government elections related research to let the Task Force know. However, based on his work, he looks like he actually might be more of a find for the industrial property tax file (although there might be a bit of overlap/interest related to corporate vote). We are proposing to respond to him indicating that staff will be following up with him to learn more about his research and its potential relevance to work of the Task Force or other projects of interest to the Ministry and UBCM. Thought you might be interested in getting in touch with him to see if there are connections with the work you are doing for Mike. Please let me or Alayna know if you do want to (either way, we will need to follow up with him). Thanks Nicola

From: Local Elections Task Force CD:EX
Sent: Monday, February 15, 2010 8:50 AM
To: Marotz, Nicola CD:EX; Brown, Tom G CD:EX
Subject: FW: Interested Researcher: Dr. Ross Hickey

FYI:

From: Hickey, Ross [mailto:ross.hickey@ubc.ca]
Sent: Friday, February 12, 2010 2:32 PM
To: Local Elections Task Force CD:EX
Subject: Interested Researcher: Dr. Ross Hickey

Dear Task Force Members,

My name is Ross Hickey. I am an Assistant Professor at UBC Okanagan in Kelowna in Unit 6 (Economics). I have been directed to the Task Force by the head of Unit 6 at UBC Okanagan, Dr. Peter Wylie. He suggested that I make myself and my research known to the committee.

I have been conducting research on local government political economy for a number of years. As part of my dissertation in Economics from Simon Fraser University (2008) I studied business property tax competition among BC's municipalities. Part of the novelty of my approach was the use of council re-election rates as a means of identifying the interdependency of tax setting among neighbouring municipalities. Other work in my dissertation involved analyzing the influence of alternative constitutional rules concerning representation on the decision to form a federation, and how election timing influences intergovernmental transfers in a setting with a hierarchy of governments (i.e. municipal and provincial or provincial and federal). The chapters of my dissertation are available from the SFU library. I have presented the research from my dissertation at international conferences in Canada, Ireland, France, Spain, and South Africa. In addition to the work involved in my dissertation I am currently involved in a project analyzing property taxation in BC by using insights from the literature on optimal taxation.

In relation to the above research I have already created a database linking information on council membership, and local government finances using information provided to me by UBCM and the Ministry of Community and Rural Development.

I would be happy to share the findings of my research with the task force.

I have attached a copy of my latest CV for your convenience.

Sincerely,
Ross Hickey

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Monday, February 15, 2010 4:56 PM
To: Local Elections Task Force CD:EX; Brown, Tom G CD:EX
Cc: Van Leeuwen, Alayna CD:EX
Subject: RE: Interested Researcher: Dr. Ross Hickey

Grace/Tom:

Could one of you please get back to Professor Hickey (e-mail should be sufficient and it doesn't need to be formally from the Task Force) and let him know that staff will be following up with him to learn a bit more about his research. While the topics he has canvassed are not directly topics that the Task Force has under review, staff would be pleased to get more information from him to see if there are any connections that could be useful to the work of the Task Force.

FYI -- Alayna (or someone else from here) will be following up with him.

Thanks

Nicola

From: Local Elections Task Force CD:EX
Sent: Monday, February 15, 2010 8:50 AM
To: Marotz, Nicola CD:EX; Brown, Tom G CD:EX
Subject: FW: Interested Researcher: Dr. Ross Hickey

FYI:

From: Hickey, Ross [mailto:ross.hickey@ubc.ca]
Sent: Friday, February 12, 2010 2:32 PM
To: Local Elections Task Force CD:EX
Subject: Interested Researcher: Dr. Ross Hickey

Dear Task Force Members,

My name is Ross Hickey. I am an Assistant Professor at UBC Okanagan in Kelowna in Unit 6 (Economics). I have been directed to the Task Force by the head of Unit 6 at UBC Okanagan, Dr. Peter Wylie. He suggested that I make myself and my research known to the committee.

I have been conducting research on local government political economy for a number of years. As part of my dissertation in Economics from Simon Fraser University (2008) I studied business property tax competition among BC's municipalities. Part of the novelty of my approach was the use of council re-election rates as a means of identifying the interdependency of tax setting among neighbouring municipalities. Other work in my dissertation involved analyzing the influence of alternative constitutional rules concerning representation on the decision to form a federation, and how election timing influences intergovernmental transfers in a setting with a hierarchy of governments (i.e. municipal and provincial or provincial and federal). The chapters of my dissertation are available from the SFU library. I have presented the research from my dissertation at international conferences in Canada, Ireland, France, Spain, and South Africa. In addition to the work involved in my dissertation I am currently involved in a project analyzing property taxation in BC by using insights from the literature on optimal taxation.

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I would be happy to share the findings of my research with the task force.

I have attached a copy of my latest CV for your convenience.

Sincerely,
Ross Hickey

Pages 138 through 139 redacted for the following reasons:

S.22

Marotz, Nicola CD:EX

From: Brown, Tom G CD:EX
Sent: Monday, February 15, 2010 10:39 AM
To: Sutherland, Don CD:EX
Cc: Marotz, Nicola CD:EX
Subject: RE: Fair Voting BC

Thanks very much Don.

I have asked the correspondence branch to format and move up through approvals (Mike, Dale), then Ian/Rich will seek the Minister's blessing and I will do the same with Marie at UBCM....

Thanks again
Tom

From: Sutherland, Don CD:EX
Sent: Monday, February 15, 2010 10:20 AM
To: Brown, Tom G CD:EX
Cc: Marotz, Nicola CD:EX
Subject: Fair Voting BC

Hi Tom,

Nicola and I have worked out a response to Fair Voting BC (see attached).

Many thanks for your input Nicola.

<< File: FairVotingBCresponse (2).docx >>

Don

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Monday, February 15, 2010 7:59 AM
To: Wilson, Deidre J CD:EX; Rohrick, Jason CD:EX
Subject: FW: Local Government Act - Disqualification of Local Government Employees
Importance: High

While I can't tell precisely, it appears that the original correspondent was enquiring about the situation where the person works for the regional district and is elected to council of a member municipality (while I'm not entirely sure, the name looks familiar -- is this the fellow involved in the Anmore situation?). Either way, it looks like an example relevant to the general question that you are looking at (i.e. is there room for any exceptions to the general "no local government employees" rule). Note the Minister's interest in the issue and his desire to understand the different types of situations out there. I'll follow up with you this morning, Deidre, about what we want to advise Dale at this point.
Thanks Nicola

From: Wall, Dale CD:EX
Sent: Sunday, February 14, 2010 11:25 AM
To: Marotz, Nicola CD:EX
Cc: Furey, Mike CD:EX
Subject: Fw: Local Government Act - Disqualification of Local Government Employees
Importance: High

Info

Dale

From: Bennett, Bill CD:EX
To: MacLean, Ian CD:EX
Cc: Wall, Dale CD:EX; Davis, Richard CD:EX
Sent: Sun Feb 14 11:20:13 2010
Subject: FW: Local Government Act - Disqualification of Local Government Employees

Ian,

My impression is that the issue of who can run for local government is not part of what the Task Force intends to deal with. However, there are a few situations around the Province, such as the one my colleague references below, that beg addressing. I would like these situations catalogued in an IN (I recall someone in Prince Rupert) for me to consider and then if I so choose, I will put the issue on an agenda to get a read from the Task Force as to whether they want to address the question.

Thanks.

Bill

From: IJSB STED:EX
Sent: Friday, December 4, 2009 7:20 PM
To: Bennett, Bill CD:EX
Subject: Fw: Local Government Act - Disqualification of Local Government Employees
Importance: High

Hi, bill, this is the email of the hard copy I left you in the house two weeks ago. Being fwd'd as requested.

Thanks!

From: Black,MLA, Iain <Iain.Black.MLA@leg.bc.ca>
To: IJSB STED:EX
Sent: Tue Nov 24 12:12:16 2009
Subject: FW: Local Government Act - Disqualification of Local Government Employees

Linda Kingsbury
Constituency Assistant
Hon. Iain JS Black
MLA Port Moody-Coquitlam

604-933-2312
#602-205 Newport Drive
Port Moody, BC V3H 5C9

From: s.22
Sent: November-21-09 9:37 AM
To: Black,MLA, Iain
Subject: Local Government Act - Disqualification of Local Government Employees
Importance: High

Iain:

You had asked me to send you the relevant sections of the Local Government Act that prevents an individual from lawfully holding office within a municipality. I have copied the sections below for you. Section 156 of the Regulation is also interesting as it indicates that the Lieutenant Governor in Council may make exceptions to the definition of an employee. I realize that there are many nuances to the political machinery but, in any event, as you and I discussed it would be a great first step in finding out what the genesis of the legislation was. Perhaps then there may be an opportunity for Section 67 to be amended in the general overhaul that is being contemplated for the Local Government Act.

You had also asked me what I thought a solution might be to the problem. My first thought on this was that if an individual was elected to Council of a member municipality of a regional district, it could be written that such a member could not sit as a director or a committee member of the regional district. Instead the affected council could designate an alternative representative to sit as a director or committee member. It was interesting that when the UBCM resolution committee reviewed this particular issue, they had also asked the specific question as to how it would work if an elected official who worked for a regional district could sit as a director. The answer seems fairly simple to me on the surface, i.e., the elected official would not sit on the board or committee but again, designate an alternate. For some reason the UBCM resolutions committee didn't explore designating an alternate. - I am sure that I could be missing something but, I can't see it.

I will leave it with you Iain. Thank you so much for taking the time to dig a little further.

Regards, s.22

Disqualification of local government employees

67 (1) For the purposes of this section, "employee" means

(a) an employee or salaried officer of a municipality or regional district, or

(b) a person who is within a class of persons deemed by regulation under section 156 to be employees of a specified municipality or regional district,

but does not include a person who is within a class of persons excepted by regulation under section 156.

(2) Unless the requirements of this section are met, an employee of a municipality is disqualified from being nominated for, being elected to or holding office

(a) as a member of the council of the municipality, or

(b) as a member of the board of the regional district in which the municipality is located.

(3) Unless the requirements of this section are met, an employee of a regional district is disqualified from being nominated for, being elected to or holding office

(a) as a member of the board of the regional district, or

(b) as a member of the council of a municipality, including the City of Vancouver, that is within the regional district.

Regulations

156 (1) In relation to this Part, the Lieutenant Governor in Council may make regulations referred to in section 41 of the *Interpretation Act*, including regulations for any matter for which regulations are contemplated by this Part.

(2) Without limiting subsection (1), the Lieutenant Governor in Council may make regulations as follows:

(a) prescribing information that must be included under section 55 in an application for registration as an elector, which may be different for resident electors and non-resident property electors;

(a.1) prescribing classes of documents that may be accepted as evidence for the purpose of section 57 [*how to register as a resident elector at the time of voting*] or 57.1 [*how to register as a non-resident property elector at the time of voting*];

(b) for the purposes of section 67,

(i) deeming a described class of persons to be employees of a municipality or regional district, and

(ii) excepting a described class of persons as excluded from the definition of "employee",

which may be different for different specified municipalities and regional districts;

Marotz, Nicola CD:EX

From: Van Leeuwen, Alayna CD:EX
Sent: Monday, February 15, 2010 2:01 PM
To: CD Local Government Department
Subject: FYI - new additions to Local Elections Task Force website

Hi everyone

For your information, more discussion papers have been posted to the Local Government Elections Task Force website. See www.localelectiontaskforce.gov.bc.ca for new discussion papers on campaign finance disclosure, public financing (tax credits) for campaigns, and length of term of office for local elected officials.

Public comments on the papers posted thus far are coming in at a good rate, reflecting a fairly strong level of interest in these issues. Stay tuned for more information as the pace picks up as the Task Force moves towards its May 30 deadline for the final report. Discussion papers will be posted after each Task Force meeting.

Let me know if you have any questions about the Task Force or the discussion papers.

Alayna van Leeuwen
Senior Policy Analyst
Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

Phone: (250) 356-7020
Fax: (250) 387-6212
Email: Alayna.vanLeeuwen@gov.bc.ca

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 16, 2010 8:16 AM
To: Van den Brink, Grace CD:EX
Subject: Task Force members' encounters

Grace:

I'm finally going through my meeting notes, so here (as promised) is what Task Force members reported at the Feb 5 meeting as to some of the folks they had been talking to/hearing from (or would be soon). These lists are not exhaustive, but just meant to give a flavour of the one-on-one discussions they have had in their communities.

Barnett – Mayor of Williams Lake, business people, community people

Sjostrom – Chamber of Commerce, Cariboo Regional District, Area Association, Quesnel council; business people

Horne – other MLAs, business associations, municipal councillors in various parts of the GVRD

Nyce – Kitimat-Stikine Regional District

Minister – business and community people in his riding

There is nothing that needs to be done with this information at the moment – if you could just save it somewhere.

Thanks

Nicola

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 16, 2010 1:20 PM
To: MacLean, Ian CD:EX
Cc: Wall, Dale CD:EX; Davis, Richard CD:EX
Subject: RE: Local Government Elections Task Force

Yes, we will get in touch with Chief Harriman.

-----Original Message-----

From: MacLean, Ian CD:EX
Sent: Tuesday, February 16, 2010 1:16 PM
To: Marotz, Nicola CD:EX
Cc: Wall, Dale CD:EX; Davis, Richard CD:EX
Subject: FW: Local Government Elections Task Force

Hi Nicola. Minister has asked if you would have someone get in touch Chief Harriman to explain how he can submit to the Task Force.

-----Original Message-----

From: Bennett, Bill CD:EX
Sent: Monday, February 15, 2010 1:46 PM
To: Begg, Kevin L SG:EX
Cc: MacLean, Ian CD:EX; Davis, Richard CD:EX
Subject: RE: Local Government Elections Task Force

Thank you very much, Kevin. I appreciate your offer and yes, we are very much interested in learning from the experience of the RCMP. In fact, we have identified enforcement and compliance as a key issue.

I am copying my assistant in Victoria so that he (Ian MacLean) can coordinate with you and Chief Supt Harriman. Again, I appreciate this initiative. I expect the interaction to be valuable for us.

As for whether we meet with the RCMP face to face or receive a written submission, I will leave it up to Chief Supt Harriman and my senior staff to discuss that. If the Chief believes a face to face meeting is the best approach, I will do my best to get that organized with the Task Force.

Someone will be in touch with you in the near future. Thanks again.

Bill Bennett
Minister, CRD

-----Original Message-----

From: Begg, Kevin L SG:EX
Sent: Monday, February 15, 2010 12:23 PM
To: Bennett, Bill CD:EX
Cc: Morhart, David A SG:EX
Subject: Local Government Elections Task Force

Minister Bennett:

I was recently approached by Chief Supt Harriman, E Division regarding the work of the Local Government Elections Task Force. The RCMP are often called upon to conduct investigations

under the Local Government Act following local government elections. The unit conducting these investigations have a number of observation about the enforcement of the act that would likely be of interest to your task force. Chief Supt Harriman asked if I could determine whether or not the task force or someone from the task force would be interested in meeting with the officers who conduct these investigations or alternatively in receiving a report on their observations regarding enforcement issues with the current act.

Kevin Begg
Assistant Deputy Minister
Policing and Community Safety Branch

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 16, 2010 1:50 PM
To: Wilson, Deidre J CD:EX; Sutherland, Don CD:EX; Paget, Gary CD:EX; Van Leeuwen, Alayna CD:EX; Russo, Stephen CD:EX
Cc: Van den Brink, Grace CD:EX; Brown, Tom G CD:EX
Subject: FW: Local Government Elections Task Force

See the e-mail string re the offer from Sol Gen re the RCMP's interest in submitting to the Task Force.

For sure we should get in touch with them to let them know that the Task Force would be very interested in a written submission (I'm thinking that we could send them an e-mail that includes a lot of the information that we have sent out to representative organizations, but focused on getting their experience with enforcement). But I just want to check whether you think there is value in anything more (i.e. from the perspective of the information that we need for our research, is there value in indicating that a staff-level meeting with them would be of assistance? Is there any harm in doing that?) . Thoughts appreciated.

Nicola

-----Original Message-----

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 16, 2010 1:20 PM
To: MacLean, Ian CD:EX
Cc: Wall, Dale CD:EX; Davis, Richard CD:EX
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Cc: Wall, Dale CD:EX; Davis, Richard CD:EX
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Cc: MacLean, Ian CD:EX; Davis, Richard CD:EX
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I am copying my assistant in Victoria so that he (Ian MacLean) can coordinate with you and Chief Supt Harriman. Again, I appreciate this initiative. I expect the interaction to be valuable for us.

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Bill Bennett
Minister, CRD

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Sent: Monday, February 15, 2010 12:23 PM
To: Bennett, Bill CD:EX
Cc: Morhart, David A SG:EX
Subject: Local Government Elections Task Force

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Kevin Begg
Assistant Deputy Minister
Policing and Community Safety Branch

Marotz, Nicola CD:EX

From: Marie Crawford [mcrawford@ubcm.ca]
Sent: Tuesday, February 16, 2010 3:44 PM
To: Marotz, Nicola CD:EX
Subject: FW: Elections Task Force Forum
Attachments: ETF Forum - Reg. Form - March 12, 2010[1].pdf; ETF Forum - NOTICE - March 12, 2010[1].pdf

Hi Nicola

In advance of our call tomorrow, here is the notice that was emailed to members for the March 12 session. Sent out last Wed. night.
Marie

Marie Crawford
Associate Executive Director
UBCM
Suite 60 - 10551 Shellbridge Way
Richmond, BC
V6X 2W9

Ph. 604.270.8226 ext 104
Fax 604.270.9116

Please note my new email address is: mcrawford@ubcm.ca

----- Forwarded Message

From: Raelene Adamson <radamson@ubcm.ca>
Date: Wed, 10 Feb 2010 16:57:30 -0800
To: Staff-Richmond <Staff-Richmond@ubcm.ca>, Staff-Victoria <Staff-Victoria@ubcm.ca>
Conversation: Elections Task Force Forum
Subject: Elections Task Force Forum

FYI ~ The attached notice and registration form was sent to members this afternoon.

Thanks,

Raelene Adamson
Administrative Assistant, Office Services
Union of British Columbia Municipalities
Suite 60-10551 Shellbridge Way
Richmond, BC V6X 2W9
PH: 604.270.8226 ext. 101
FX: 604.270.9116

Please note my new email address: radamson@ubcm.ca

----- End of Forwarded Message

LOCAL GOVERNMENT ELECTIONS TASK FORCE

UBCM Member Consultation

Friday March 12, 2010 9:00 am – 4:00 pm

Conference Registration & Information

(Please Print)

Delegate Surname: _____ First Name: _____

Delegate Title: _____
(to appear on nametag)

Municipality / Regional District: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

REGISTRATION FEE: \$50.00 (+ GST \$2.50) = **\$52.50** (includes refreshment breaks and lunch)

PAYMENT: Please return this form with a cheque payable to UBCM for the full amount:
Union of BC Municipalities
60-10551 Shellbridge Way
Richmond, BC V6X 2W9
Fax: 604.270.9116

VENUE: **Delta Vancouver Airport Hotel**
3500 Cessna Drive
Richmond, BC V7B 1C7
Phone: 1-800-268-1133
Email: dvareservations@deltahotels.com
Web: www.deltaairport.vancouver.com/

ACCOMMODATION:

A limited room block has been reserved for conference delegates at the Delta Vancouver Airport Hotel in Richmond. Please advise hotel staff that you are registering under the room block for the "UBCM" in order to receive a conference rate of \$120.00 (single or double) per night. You are encouraged to book early, as the room block will be released very soon.

PLEASE CALL UBCM IMMEDIATELY IF YOU MUST CANCEL (604.270.8226)

Deadline for registration is: Monday, March 8, 2010



MEMBER NOTICE

TO: Mayor and Council / Chair and Board

FROM: Chair Harry Nyce, President

DATE: February 10, 2010

RE: **LOCAL GOVERNMENT ELECTIONS TASK FORCE – UBCM
MEMBER CONSULTATION MEETING**

On October 2, 2009, Premier Gordon Campbell announced a joint Task Force to make recommendations for legislative changes to improve the electoral process for local government elections across B.C. The Task Force has been asked to report out by May 30, 2010.

A six-member Task Force has been established, co-chaired by Bill Bennett, Minister of Community and Rural Development, and Harry Nyce, UBCM President. Other Task Force members include: Councillor Barbara Steele, Surrey, UBCM First VP and Mayor Mary Sjostrom, UBCM Third VP. The two provincial appointees are MLAs Donna Barnett and Douglas Horne.

The Task Force is reviewing specific issues related to local government elections including:

- Campaign finance, including contribution/spending disclosure and limits, and tax credits
- Enforcement processes and outcomes
- Role of the chief electoral officer (B.C.) in local government elections
- Election cycle (term of office)
- Corporate vote
- Other agreed upon matters, (e.g. matters raised in UBCM resolutions such as eligibility of local government volunteers to be candidates)

Recognizing the tight timeline, the UBCM Executive wanted to ensure that members had an opportunity early on in the process to provide their input, beyond website feedback. As a result, we are inviting members to attend a one-day session on **Friday March 12th**. Members of the Task Force will be present to discuss the issues under consideration and listen to your comments. This one-day event is in addition to the sessions that are being offered to the Area Associations as part of their spring conferences.

This is an important opportunity for local governments to provide their input at this early stage in the Task Force's deliberations. The session is open to elected officials and senior staff (as designated by their council/board). A registration form for the session is attached. Fees for this session are purely cost-recovery (ie. catering, room rental) in recognition of the tight fiscal climate.

Members are encouraged to go to the following website in advance of the session to learn more about the Task Force, topics under consideration and review discussion papers:

www.localelectiontaskforce.gov.bc.ca

For those not able to attend the March 12th session, we would encourage you to submit your feedback and input through the on-line system that has been established on the Task Force website.

Your registration should be submitted as soon as possible. If you have any questions please contact Marie Crawford, Associate Executive Director at 604.270.8226 Ext. 104, or mcrawford@ubcm.ca.

Marotz, Nicola CD:EX

From: Marson, Michael CD:EX
Sent: Tuesday, February 16, 2010 9:53 AM
To: 'mcrawford@civicnet.bc.ca'
Cc: Marotz, Nicola CD:EX
Subject: FW: SharePoint site for Local Govt Elections Task Force

Importance: High

Hi Marie,

As per my voicemail – the Local Government Elections Task Force sharepoint site is now live. The URL is:
<https://sharepoint.cdtca.gov.bc.ca/cd/lgd/lgetf/default.aspx>

Nicola sent along the list of local government representatives that need access to the sharepoint site – and our ISB has provided the business profile manager who will be able to set up theBCiDs that allow for access to the site. I'm wondering if you are able to co-ordinate with the business profile managers in the local governments and have them set up the ids?

Let me know....

Thanks...and have a great day...

Michael

Michael Marson
Manager, Advisory Services
Advisory Services Branch
Ministry of Community & Rural Development
Tel: (250) 356-0230
Fax: (250) 387-7972

From: Abbott, Sally CD:EX
Sent: Wednesday, February 10, 2010 3:57 PM
To: Marotz, Nicola CD:EX
Cc: Marson, Michael CD:EX
Subject: RE: SharePoint site for Local Govt Elections Task Force

I have found Business BCeIDs (in the BCeID system) for only a few of the UBCM / Local Government users. From what I understand, it's a pretty easy matter for these IDs to be set up: for each of the business entities involved, there is an individual known as the "business profile manager". That person is able to create IDs for people within the organization.

Here's a summary of the names, with the name of the "business profile manager" for each organization. Someone (perhaps the end user him/herself?) would need to contact the business profile manager in her or her organization and ask them to create the IDs. If the business profile manager(s) are uncertain as to how to create the IDs, they can contact the BCeID helpdesk using the contact information found on the main page of

the BCeID site at <https://www.bceid.ca/> (as an fyi the site has a lot of useful information about the whole BCeID concept and process).

We then need the IDs in order to place them on the SharePoint site.

UBCM

Harry Nyce – no ID

Gary MacIsaac – has an ID

Marie Crawford – has an ID

Iris Hesketh-Boles – no ID

Business profile manager: Marie Crawford ... mcrawford@civicnet.bc.ca - 604-270-8226

=====

City of Quesnel

Mary Sjostrom – no ID

Lynne Mamie – no ID

Business profile manager: Tanya Turner - tturner@city.quesnel.bc.ca - s.22

=====

City of Surrey

Barbara Steele – no ID

Dianne Deaubrouck – no ID

Business profile manager(s): Suzanne Fillion (sfillion@city.surrey.bc.ca - (604)591-4164) – NOTE: there are several other business profile managers with City of Surrey. If Suzanne is not the correct person I can provide other names (but she may also know who they are)

=====

Regional District of Central Okanagan

Robert Hobson – no business ID*

Business profile manager (CORD): Tina Demchuk – tina.demchuk@cord.bc.ca - (250) 469-6249

*NOTE: Robert H. does have a Basic (as opposed to a business) BCeID and we could use that ID if it's not possible to get him a business bceid.

Sally

From: Marotz, Nicola CD:EX
Sent: Wednesday, February 10, 2010 3:16 PM
To: Abbott, Sally CD:EX
Cc: Marson, Michael CD:EX
Subject: RE: SharePoint site for Local Govt Elections Task Force

is the President of UBCM; he works for the Nisga'a government and is an electoral area director of the Regional District of Kitimat-Stikine

Robert Hobson is the past President of UBCM; he is the Chair of the Regional District of Central Okanagan and a councillor of the City of Kelowna

From: Abbott, Sally CD:EX
Sent: Wednesday, February 10, 2010 2:40 PM
To: Marotz, Nicola CD:EX; Marson, Michael CD:EX
Cc: Abbott, Sally CD:EX
Subject: RE: SharePoint site for Local Govt Elections Task Force

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I've created a ticket #5473 for this and requested the security groups.

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Surrey

Barbara Steele

Dianne Deaubrouck

Regional District of the Central Okanagan

Robert Hobson

UBCM

Gary MacIsaac

Marie Crawford

Iris Hesketh-Boles

Thanks!

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To: Marson, Michael CD:EX; Abbott, Sally CD:EX
Subject: RE: SharePoint site for Local Govt Elections Task Force

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Designers – Grace Van den Brink; Denise McGeachy

Contributors – Grace, Denise, Alayna Van Leeuwen

Readers

- *Provincial* – Bill Bennett; Andrew Leyne; Ryan Shotton; Wendy King; Richard Davis; Ian MacLean; Dale Wall; Mike Furey; Gary Paget; Don Sutherland; Nicola Marotz; Deidre Wilson
- *UBCM/Local government* -- Harry Nyce - eagle1@nsgaa.net Mary Sjostrom - msjostrom@city.quesnel.bc.ca AND Lynn Mamie - lmamie@city.quesnel.bc.ca (Mary's assistant) Barbara Steele - hbsteale@surrey.ca AND Dianne Deaubrouck - DMDeurbrouck@surrey.ca (Barbara's Assistant) Robert Hobson - rhobson@cord.bc.ca ; Gary MacIsaac gmacisaac@ubcm.ca; Marie Crawford mcrawford@ubcm.ca Iris Hesketh-Boles iheskethboles@ubcm.ca

Let me know if you need more.

Thanks

Nicola

From: Marson, Michael CD:EX
Sent: Wednesday, February 10, 2010 9:37 AM
To: Abbott, Sally CD:EX
Cc: Marotz, Nicola CD:EX
Subject: RE: SharePoint site for Local Govt Elections Task Force

Hi Sally...

If was can great...I've spoken to Nicola and she'll be sending along the list and their role/access sometime soon.

I guess you can either make me or Nicola the site owner...whichever works..

MM

From: Abbott, Sally CD:EX
Sent: Wednesday, February 10, 2010 9:17 AM
To: Marson, Michael CD:EX
Cc: Abbott, Sally CD:EX
Subject: SharePoint site for Local Govt Elections Task Force

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We should try to request the security groups for this site asap.

If you can confirm the following off the top, we can get a ticket in the works and I can request the 3 security groups. We can "populate" the groups with members later (a quick task) ... it's getting the groups created that takes the time as the request has to go to WTS and can take a few days to be completed.

Name of site: Local Government Elections Task Force

URL: <https://sharepoint.cdtca.gov.bc.ca/cd/lgd/lgetf> (the site is set up by organizational structure, hence the /cd/lgd in the path)

Site owner: **need to know who this is to create the ticket

Security:

Design (new group . membership to be determined)

Contribute (new group . membership tbd)

Read (new group . membership tbd)

Cheers, Sally

=====

Sally Abbott
Web Team Lead
Information Systems Branch
Ministry of Community and Rural Development
Ministry of Tourism, Culture and the Arts
3rd Floor, 800 Johnson Street
PO Box 9802 Stn Prov Govt
Victoria, British Columbia V8W 9W1
Phone: 250 387-5650 Fax: 250 387-1590
Email: Sally.Abbott@gov.bc.ca

 Please consider the environment before printing this e-mail

=====

Marotz, Nicola CD:EX

From: Watson, Cathy J CD:EX
Sent: Tuesday, February 16, 2010 8:23 AM
To: Marotz, Nicola CD:EX
Subject: FW: LGLA

I can't believe the timing! I just sent you an email on this and Gary sent this. FYI I agree with Gary.

-----Original Message-----

From: Gary MacIsaac [mailto:gmacisaac@ubcm.ca]
Sent: Tuesday, February 16, 2010 8:21 AM
To: Richard Taylor
Cc: Watson, Cathy J CD:EX; Lisa Zwarn
Subject: Re: LGLA

Richard, based on my recollection I would suggest that Lisa quite correctly deleted this from the agenda. This was the direction of the Board.

As I recall the conversation at the last Board meeting, it was not that the Elections Task Force is not a subject worthy of membership debate - it is. Rather the issue was that the LGLA Board wants to maintain a leadership focus and not get caught up in issues of the day. Another way of putting it would be that the Board wants to focus on trends rather than specific issues.

From a practical perspective the LGLA is in mid-june. By this time the Elections Task Force Report is due to be completed and presented to the Province. It is unlikely that the Province will have provided a formal response by that time. In addition the report will likely be reviewed by our membership at the UBCM Convention. So if such a panel were scheduled for the LGLA event they would likely find themselves in a very tough position - the report is final and cannot be changed but neither the Province or UBCM membership will have yet commented on the final report.

Gary

On 15/02/10 6:24 PM, "Richard Taylor" ^{s.22} wrote:

> Gary
>
> We reviewed the LGLA agenda revisions that Lisa had prepared last
> week. She had deleted the Elections Task Force based on the discussion
> at the last meeting.
>
> Mayor Sjostrom asked why the item had been deleted - she wanted
> confirmation that the item should or should not be included. After
> some discussion it was agreed I would contact you, and Cathy Watson
> would contact Nicola to see if there would be a purpose in keeping
> this item on the agenda. Please let me know.
>
> rt

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 16, 2010 9:08 AM
To: Van den Brink, Grace CD:EX; Brown, Tom G CD:EX; Sutherland, Don CD:EX
Cc: Glickman, Marika PAB:EX
Subject: FW: Taskforce Meeting

My suggestion as a starting point is looking to the "messages" that Marika created for the launch of the website – I believe that the public meetings question is specifically answered there. Whomever of the 3 of you is best placed to draft the response (leave that to you folks to decide) might want to think about building on those messages to create a "standard" response on these questions – as I expect others might also ask such questions. I'm happy to provide comment/take a look at a draft if that would help. Cheers Nicola

From: Local Elections Task Force CD:EX
Sent: Tuesday, February 16, 2010 8:58 AM
To: Brown, Tom G CD:EX
Cc: Marotz, Nicola CD:EX
Subject: FW: Taskforce Meeting

Hello Tom:

Would you like to follow-up on the questions below?

s.22

From: s.22
Sent: Tuesday, February 16, 2010 8:34 AM
To: Local Elections Task Force CD:EX
Subject: Taskforce Meeting

To whom this may concern,

Good day to you. I have a follow up question regarding the taskforce meetings that are scheduled on the Local Government Elections Taskforce website.

- Are the meetings open to the public?
- Are the minutes of the meeting open to the public?
- What would an average citizen do to take part in the meeting?
- Are there public forums scheduled?

Thank you very much for your help and looking forward to your response,

s.22

Page 160 redacted for the following reason:

s.13

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 16, 2010 6:47 AM
To: Abbott, Sally CD:EX
Cc: Marson, Michael CD:EX
Subject: RE: SharePoint site for Local Govt Elections Task Force

Thanks so much for doing this, Sally!

Just to confirm – I'm assuming that the "outside" folks (i.e. the other Task Force members and UBCM members) are also on the "read list" (e.g. Nyce, Sjostrom, Steele, Barnett, Horne, Crawford, MacIsaac, etc).

On the confidentiality agreement issue, important for SSBC to keep in mind that this is a joint Task Force (as we talked about with the website, it is not purely a government undertaking, but is shared with UBCM). The documents that will be on the site are all letters and submissions made to the Task Force (in other words, they are documents that each member of the Task Force – whether provincial or UBCM – has a right to see). So, it would be very odd and awkward to seek "confidentiality" agreements from just some of the members – I'd appreciate whatever you can do in this regard.

In the meantime, I'll ask Grace/Denise to start putting the submissions onto the site.

Thanks again

Nicola

From: Abbott, Sally CD:EX
Sent: Monday, February 15, 2010 5:42 PM
To: Abbott, Sally CD:EX; Marotz, Nicola CD:EX
Cc: Marson, Michael CD:EX; Abbott, Sally CD:EX
Subject: RE: SharePoint site for Local Govt Elections Task Force

Hi again,

Your site has been set up.

The URL is: <https://sharepoint.cdtca.gov.bc.ca/cd/lgd/lgetf/default.aspx>

The security is as follows:

A couple of notes:

- 1) We were unable to add the following two people. I will try to find out why this is and what we can do about it and get back to you.

s.15

- 2) I'm checking with the privacy people at SSBC to confirm whether or not we require confidentiality agreements for the people with BCeIDs. I will let you know as soon as I know the answer.

Sally

From: Abbott, Sally CD:EX
Sent: Wednesday, February 10, 2010 3:57 PM
To: Marotz, Nicola CD:EX
Cc: Marson, Michael CD:EX
Subject: RE: SharePoint site for Local Govt Elections Task Force

I have found Business BCeIDs (in the BCeID system) for only a few of the UBCM / Local Government users. From what I understand, it's a pretty easy matter for these IDs to be set up: for each of the business entities involved, there is an individual known as the "business profile manager". That person is able to create IDs for people within the organization.

Here's a summary of the names, with the name of the "business profile manager" for each organization. Someone (perhaps the end user him/herself?) would need to contact the business profile manager in her or her organization and ask them to create the IDs. If the business profile manager(s) are uncertain as to how to create the IDs, they can contact the BCeID helpdesk using the contact information found on the main page of the BCeID site at <https://www.bceid.ca/> (as an FYI the site has a lot of useful information about the whole BCeID concept and process).

We then need the IDs in order to place them on the SharePoint site.

UBCM

Harry Nyce – no ID
Gary MacIsaac – has an ID
Marie Crawford – has an ID
Iris Hesketh-Boles – no ID

Business profile manager: Marie Crawford ... mcrawford@civicnet.bc.ca - 604-270-8226

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 16, 2010 7:06 AM
To: Van den Brink, Grace CD:EX; McGeachy, Denise CD:EX
Cc: Marson, Michael CD:EX; Van Leeuwen, Alayna CD:EX
Subject: FW: SharePoint site for Local Govt Elections Task Force

Grace:

I was hoping that you could start putting all the submissions onto the site as "shared documents" (and I know that your technical skills are vastly better than mine, so you will have a clue of how to do that!). If you need help, Denise has worked with sharepoint sites before.

As we had briefly discussed, it would be helpful if the documents could be grouped 2 ways:

- By **time** – i.e. submissions received before January 28; submissions received between Jan 29 and Feb 5; submissions received since Feb 5 to March 3, and,
- Within each time band, by **source** – i.e. individual; local government; organization

Since the Task Force members already get your great summary document, there isn't really a need to group the submissions further (i.e. by topic) – but you may want to think about whether your "snapshot" summary documents – i.e. the 2 that were provided to the Task Force to date – should also be available on the site.

Also, think about whether it would be helpful for users to have a bit of explanation (i.e. what is on the site and how it is organized) in the "announcements".

Thanks!

Nicola

From: Abbott, Sally CD:EX
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=====
City of Quesnel

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Unknown
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Surrey
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Regional District of the Central Okanagan
Robert Hobson

UBCM
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Thanks!

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- *UBCM/Local government* -- Harry Nyce - eagle1@niscgaa.net Mary Sjostrom - msjostrom@city.guesnel.bc.ca AND Lynn Mamic - lmamic@city.guesnel.bc.ca (Mary's assistant) Barbara Steele - hbstele@surrey.ca AND Dianne Deaurbrouck - DMDeurbrouck@surrey.ca (Barbara's Assistant) Robert Hobson - rhobson@cord.bc.ca ; Gary MacIsaac gmacisaac@ubcm.ca; Marie Crawford mcrawford@ubcm.ca Iris Hesketh-Boles iheskethboles@ubcm.ca

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Thanks

Nicola

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Security:

Design (new group . membership to be determined)
Contribute (new group . membership tbd)
Read (new group . membership tbd)

Cheers, Sally

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Sally Abbott
Web Team Lead
Information Systems Branch
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Ministry of Tourism, Culture and the Arts
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PO Box 9802 Stn Prov Govt
Victoria, British Columbia V8W 9W1
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Email: Sally.Abbott@gov.bc.ca



Please consider the environment before printing this e-mail

=====



Grace - for the
Task Force
correspondence
collection
Thanks
Mick

Ref: 134862

February 16, 2010

s.22

Dear^{s.22}

Thank you for your letters of January 8, 2010, addressed to the Honourable Bill Bennett, Minister of Community and Rural Development, in regard to the Local Government Elections Task Force (Task Force) and the District of West Kelowna's rezoning process.

As you may be aware, the Task Force is composed of six members, including two Members of the Legislative Assembly and two Union of British Columbia (UBCM) representatives in addition to Minister Bennett and his co-chair, UBCM President, Mr. Harry Nyce. Additional membership is not being considered. The Task Force will consider a variety of issues, including those relating to campaign financing, over the coming months. If you have additional comments for the Task Force, they can be submitted through the Task Force website at: www.localelectiontaskforce.gov.bc.ca.

With respect to your experience related to a recent rezoning process in the District of^{s.22}

^{s.22} I encourage you to bring your concerns about the public hearing process to the attention of the District and work with them to address those concerns. The *Local Government Act* gives local governments the authority and responsibility to deal with community planning and zoning, and is designed to give them a high degree of independence and autonomy on these matters. It is their responsibility to ensure that their bylaws and processes conform both to principles of good practice and to all legal requirements.

If after those discussions, you continue to believe that officials of the local government have acted incorrectly you may have recourse through the courts. However I appreciate that court action and legal advice can be costly. If you would like to get another perspective on the issues that you are concerned about you could enquire as to whether the Provincial Ombudsman's Office would be prepared to look into this matter. Their website is: www.ombud.gov.bc.ca.

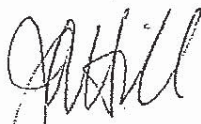
.../2

s.22

Page 2

Concerning your suggestions to amend Part 26 of the Local Government Act, I will convey them to the appropriate staff for consideration the next time that Part 26 is under review.

Yours truly,



Jennifer Hill
Senior Planner

pc: Honourable Ben Stewart, MLA, Westside-Kelowna
Ms. Meggin Messenger, Director, Planning Programs, Local Government
Intergovernmental Relations and Planning
✓ Ms. Nicola Marotz, A/Executive Director, Local Government Policy and Research

Marotz, Nicola CD:EX

From: Begg, Kevin L SG:EX
Sent: Wednesday, February 17, 2010 9:49 AM
To: Marotz, Nicola CD:EX
Subject: Re: Local Government Elections Task Force
Attachments: BOB HARRIMAN.vcf

Thanks Nicola. I will attach it at the bottom of these emails.

Kevin

----- Original Message -----

From: Marotz, Nicola CD:EX
To: Begg, Kevin L SG:EX
Sent: Wed Feb 17 08:34:30 2010
Subject: FW: Local Government Elections Task Force

Kevin: As you can see from the e-mail string below (where yours was the first), we are intending to follow up with Chief Supt Harriman regarding his interest in providing information about police investigation in relation to local government elections. In that regard, I was wondering if you could provide us with contact information for him (e-mail/phone number). Thanks Nicola

-----Original Message-----

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 16, 2010 1:20 PM
To: MacLean, Ian CD:EX
Cc: Wall, Dale CD:EX; Davis, Richard CD:EX
Subject: RE: Local Government Elections Task Force

Yes, we will get in touch with Chief Harriman.

-----Original Message-----

From: MacLean, Ian CD:EX
Sent: Tuesday, February 16, 2010 1:16 PM
To: Marotz, Nicola CD:EX
Cc: Wall, Dale CD:EX; Davis, Richard CD:EX
Subject: FW: Local Government Elections Task Force

Hi Nicola. Minister has asked if you would have someone get in touch Chief Harriman to explain how he can submit to the Task Force.

-----Original Message-----

From: Bennett, Bill CD:EX
Sent: Monday, February 15, 2010 1:46 PM
To: Begg, Kevin L SG:EX
Cc: MacLean, Ian CD:EX; Davis, Richard CD:EX
Subject: RE: Local Government Elections Task Force

Thank you very much, Kevin. I appreciate your offer and yes, we are very much interested in learning from the experience of the RCMP. In fact, we have identified enforcement and compliance as a key issue.

I am copying my assistant in Victoria so that he (Ian Maclean) can coordinate with you and Chief Supt Harriman. Again, I appreciate this initiative. I expect the interaction to be valuable for us.

As for whether we meet with the RCMP face to face or receive a written submission, I will leave it up to Chief Supt Harriman and my senior staff to discuss that. If the Chief believes a face to face meeting is the best approach, I will do my best to get that organized with the Task Force.

Someone will be in touch with you in the near future. Thanks again.

Bill Bennett
Minister, CRD

-----Original Message-----

From: Begg, Kevin L SG:EX
Sent: Monday, February 15, 2010 12:23 PM
To: Bennett, Bill CD:EX
Cc: Morhart, David A SG:EX
Subject: Local Government Elections Task Force

Minister Bennett:

I was recently approached by Chief Supt Harriman, E Division regarding the work of the Local Government Elections Task Force. The RCMP are often called upon to conduct investigations under the Local Government Act following local government elections. The unit conducting these investigations have a number of observation about the enforcement of the act that would likely be of interest to your task force. Chief Supt Harriman asked if I could determine whether or not the task force or someone from the task force would be interested in meeting with the officers who conduct these investigations or alternatively in receiving a report on their observations regarding enforcement issues with the current act.

Kevin Begg
Assistant Deputy Minister
Policing and Community Safety Branch

Marotz, Nicola CD:EX

Full Name: BOB HARRIMAN
Last Name: HARRIMAN
First Name: BOB

Business: 778-571-7390
Mobile: s.22

E-mail: bob.harriman@rcmp-grc.gc.ca
E-mail Display As: bob.harriman@rcmp-grc.gc.ca

Marotz, Nicola CD:EX

From: Watson, Cathy J CD:EX
Sent: Wednesday, February 17, 2010 9:57 AM
To: 'Richard Taylor'
Cc: 'Lisa Zwarn'; Marotz, Nicola CD:EX; 'Gary MacIsaac'; Paget, Gary CD:EX
Subject: RE: LGLA

Hi Richard,

Nicola agrees with Gary MacIsaac, this item can be removed from the LGLA forum agenda.

-----Original Message-----

From: Gary MacIsaac [mailto:gmacisaac@ubcm.ca]
Sent: Tuesday, February 16, 2010 8:21 AM
To: Richard Taylor
Cc: Watson, Cathy J CD:EX; Lisa Zwarn
Subject: Re: LGLA

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> Mayor Sjostrom asked why the item had been deleted - she wanted
> confirmation that the item should or should not be included. After
> some discussion it was agreed I would contact you, and Cathy Watson
> would contact Nicola to see if there would be a purpose in keeping
> this item on the agenda. Please let me know.
>

Marotz, Nicola CD:EX

From: Marie Crawford [mcrawford@ubcm.ca]
Sent: Wednesday, February 17, 2010 11:46 AM
To: Marotz, Nicola CD:EX; Gary MacIsaac
Cc: Van Leeuwen, Alayna CD:EX; Sutherland, Don CD:EX; Paget, Gary CD:EX
Subject: Re: Elections Task Force conversation

Thanks Nicola for the confirmation from Gary around us possibly using Allan.

I have emailed and just heard back from Allan moments ago. He has a commitment March 11, and a couple of other looming March deadlines but has indicated he would like to do the March 12 session pending the time commitment involved to prepare. At this point I have asked him to hold the spot for us and we will get back to him once we have fleshed out the duties/roles in more detail which will obviously impact on what we are asking of him. And in that regard, and in response to your proposal around Allan's potential expanded role as presenter of the Issue overviews, Gary and I feel we need to connect with our TF members and get a sense of their expectations for this session as well. We will bounce the ideas off them and get back to you once we get some direction/feedback.

We will look to get the March 12 notice distributed to Task Force members so all can get the date into their calendars with a note that further information will follow. Thanks and will chat again soon.
Marie

Marie Crawford
Associate Executive Director
UBCM
Suite 60 - 10551 Shelbridge Way
Richmond, BC
V6X 2W9

Ph. 604.270.8226 ext 104
Fax 604.270.9116

Please note my new email address is: mcrawford@ubcm.ca

From: "Marotz, Nicola CD:EX" <Nicola.Marotz@gov.bc.ca>
Date: Wed, 17 Feb 2010 11:20:40 -0800
To: Gary MacIsaac <gmacisaac@ubcm.ca>, Marie Crawford <mcrawford@ubcm.ca>
Cc: "Van Leeuwen, Alayna CD:EX" <Alayna.VanLeeuwen@gov.bc.ca>, "Sutherland, Don CD:EX" <Don.Sutherland@gov.bc.ca>, "Paget, Gary CD:EX" <Gary.Paget@gov.bc.ca>
Conversation: Elections Task Force conversation
Subject: Elections Task Force conversation

Gary/Marie

Thanks for the conversation this morning following up on a number of Task Force --related issues. It was great to catch up (and I'll try not to think about how daunting the work feels right now ☺).

I had the chance to follow up with Gary and he concurred that Alan would be his top choice as a facilitator for the March 12 event (bringing the right combination of good humour, quickness, discipline and credibility to the task). If other prime candidate names come to mind, he will let us know.

In thinking a bit further about the role of the facilitator, we were wondering if perhaps that person should also be considered for the role of presenting the short power point on each segment. Clearly, the substantive work of doing the powerpoint and accompanying speaking notes would not be his responsibility -- he would simply walk through those slides using the speaking notes. Staff from UBCM and the Ministry would be there to answer any substantive questions from participants. The advantage would be to tap further into the idea of a "neutral" as the face of the day (meaning that neither Ministry nor UBCM staff would need to be up front as the focus of attention). If you want to think about that and/or test it out with Alan (if that is who you are selecting), then we could talk further next week (once I've had a chance to catch up with folks here as to what the presentations could look like).

One other thought that I forgot to mention at the meeting... could you send out to Task Force members the notice about the March 12 event that you sent to your members (in case someone starts asking them, and also to serve as a reminder that it is happening). You could maybe let them know that more information about the details of the day/their role will follow.

Cheers

Nicola

Marotz, Nicola CD:EX

From: Iris Hesketh-Boles [iheskethboles@ubcm.ca]
Sent: Wednesday, February 17, 2010 3:16 PM
To: King, Wendy L CD:EX; Leyne, Andrew LASS:EX; Shotton, Ryan LASS:EX; Harry Nyce; Barbara Steele; Mary Sjostrom; Bennett, Bill CD:EX; XT:Hobson, Robert TRAN:IN
Cc: Furey, Mike CD:EX; Paget, Gary CD:EX; Sutherland, Don CD:EX; Wall, Dale CD:EX; Wilson, Deidre J CD:EX; Gary MacIsaac; Marotz, Nicola CD:EX; Marie Crawford; Davis, Richard CD:EX; Deurbrouck, Diane
Subject: Elections Task Force - March 12 Notice of Consultation & Registration Form
Attachments: ETF Forum - NOTICE - March 12, 2010.pdf; ETF Forum - Reg. Form - March 12, 2010.pdf

The following is being sent on behalf of Marie Crawford:

Dear Task Force Members:

Please find attached for your information the notice and registration form for the March 12 local government consultation session that has been distributed to UBCM members. We are in the process of preparing the agenda and will get back to you with further details about how the day will unfold and your role at the session. At this point if you could please confirm your availability for the March 12 session by emailing mcrawford@ubcm.ca that would be greatly appreciated.

Thank you.

Iris Hesketh-Boles
Executive Coordinator/Office Manager
Local Government House
525 Government Street, Victoria BC V8V 0A8
EM: iheskethboles@ubcm.ca
Tel: 250-356-5122 Fax: 250-356-5119

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Thursday, February 18, 2010 11:21 AM
To: 'bob.harriman@rcmp-grc.gc.ca'
Cc: Begg, Kevin L SG:EX; Wall, Dale CD:EX; Wilson, Deidre J CD:EX
Subject: Local Government Elections Task Force

Chief Supt. Bob Harriman
RCMP E Division

Dear Chief Supt. Harriman:

We understand through Kevin Begg, Assistant Deputy Minister at Ministry of Public Safety and Solicitor General, that you have kindly offered to share experience and information that may be of assistance to the Local Government Elections Task Force (Task Force) in its consideration of local government elections issues.

The Task Force, which is a joint provincial-Union of British Columbia Municipalities (UBCM) body, is reviewing specific issues related to various local government elections topics: campaign financing; enforcement; the role of B.C.'s chief electoral officer; election cycle; corporate vote; and other agreed to matters such as candidate eligibility of volunteers. The Task Force recommendations will be presented to the province and UBCM by May 30, 2010. As the Task Force is interested in hearing from the greatest variety of people possible on these diverse topics in this limited time frame, it has concluded that written feedback is the most effective way to receive comments. As the topic of enforcement processes and outcomes is important and complex, involving many different parties including the police, the Task Force would certainly welcome written comments from the RCMP E Division on that topic. Those comments can be submitted directly through the Task Force web site at localelectiontaskforce@gov.bc.ca, where you will also find information about local government elections generally, the Task Force members, and the topics under review.

As you will see from the web site, there are a number of discussion papers on topics under review by the Task Force. Therefore, in addition to any written submission that the RCMP E Division may wish to make to the Task Force, it would be of great assistance to staff here developing a discussion paper on the enforcement topic to have the chance to speak with members of your staff who have been involved in conducting investigations. It would assist them in understanding more fully how such investigations work and what challenges they face. Therefore, Deidre Wilson, Manager, Policy and Legislation (250-387-4056) will be phoning you to see whether a staff level meeting or conference call could be arranged in the near future.

Thank you again for your interest in the work of the Local Government Elections Task Force.

Nicola Marotz
A/Executive Director
Local Government Policy and Research Branch
Ministry of Community and Rural Development

Marotz, Nicola CD:EX

From: Bob HARRIMAN [bob.harriman@rcmp-grc.gc.ca]
Sent: Thursday, February 18, 2010 1:37 PM
To: Marotz, Nicola CD:EX; Lesley BAIN; Wendy KIOVSKY
Cc: Wall, Dale CD:EX; Wilson, Deidre J CD:EX; Kevin Begg
Subject: Re: Local Government Elections Task Force

Thanks very much. Please reach out to Lesley and Wendy to arrange a meeting. Thanks very much.

C/Supt. R.F. (Bob) Harriman
Deputy Criminal Operations Officer
Federal Policing "E" Division
14928 56th Ave
Surrey, BC
V3S 2N5
Office 778-571-7390
Cell 604-613-3278

>>> "Marotz, Nicola CD:EX" <Nicola.Marotz@gov.bc.ca> 2010-02-18 11:21

>>> >>>

Chief Supt. Bob Harriman
RCMP E Division

Dear Chief Supt. Harriman:

We understand through Kevin Begg, Assistant Deputy Minister at Ministry of Public Safety and Solicitor General, that you have kindly offered to share experience and information that may be of assistance to the Local Government Elections Task Force (Task Force) in its consideration of local government elections issues.

The Task Force, which is a joint provincial-Union of British Columbia Municipalities (UBCM) body, is reviewing specific issues related to various local government elections topics: campaign financing; enforcement; the role of B.C.'s chief electoral officer; election cycle; corporate vote; and other agreed to matters such as candidate eligibility of volunteers. The Task Force recommendations will be presented to the province and UBCM by May 30, 2010. As the Task Force is interested in hearing from the greatest variety of people possible on these diverse topics in this limited time frame, it has concluded that written feedback is the most effective way to receive comments. As the topic of enforcement processes and outcomes is important and complex, involving many different parties including the police, the Task Force would certainly welcome written comments from the RCMP E Division on that topic. Those comments can be submitted directly through the Task Force web site at localelectiontaskforce@gov.bc.ca, where you will also find information about local government elections generally, the Task Force members, and the topics under review.

As you will see from the web site, there are a number of discussion papers on topics under review by the Task Force. Therefore, in addition to any written submission that the RCMP E Division may wish to make to the Task Force, it would be of great assistance to staff here developing a discussion paper on the enforcement topic to have the chance to speak with members of your staff who have been involved in conducting investigations. It would assist them in understanding more fully how such investigations work and what challenges they face. Therefore, Deidre Wilson, Manager, Policy and Legislation (250-387-4056) will be phoning you to see whether a staff level meeting or conference call could be arranged in the near future.

Thank you again for your interest in the work of the Local Government Elections Task Force.

Nicola Marotz
A/Executive Director
Local Government Policy and Research Branch Ministry of Community and Rural Development

Marotz, Nicola CD:EX

From: Abbott, Sally CD:EX
Sent: Friday, February 19, 2010 2:48 PM
To: Gordon, Robert A SSBC:EX
Cc: Marson, Michael CD:EX; Marotz, Nicola CD:EX; Collins, Lori M CD:EX; Abbott, Sally CD:EX
Subject: Local Government Elections Task Force SharePoint site

Hi Rob,

Further to our discussion around the circumstances under which people using BCeIDs might be required to sign a confidentiality agreement, here is some clarification around the SharePoint site mentioned in the subject line.

Purpose of the site: to share with all members of the Local Government Elections Task Force letters and submissions made to the task force

Site users: task force members from government (Community and Rural Development including Local Government Department, Deputy Minister, the Minister and staff from the Minister's office) as well as Union of B.C. Municipalities, City of Quesnel, City of Surrey and Regional District of Central Okanagan.

Content: As above, letters and submissions made to the task force. The submissions will contain personal information of the individuals making the submissions. The submissions will only be used for the purposes of informing the task force members of the views of persons writing to them. Once the site closes, that information will be dealt with in accordance with applicable FOI rules (i.e. treatment of hard copies of each of the submissions), as there will be no need for the site to continue nor for any submissions to remain available to task Force members

Risk: This is a joint Task Force ... i.e. not purely government but shared with Union of BC Municipalities. In other words, the external members (BCeID users) of the task force are stakeholders in the process and site, and have a right to see the documents, letters and submissions made to the task force (i.e. the submissions being sent in are addressed to the Task Force – in other words, to all of the Task Force members, not just the government members). The site will be a “virtual binder”, with the same contents that might otherwise be contained in a paper binder of all submissions.

- The business area is willing to accept the risk of adding the BCeIDs to the site.

Duration of site: The Task Force must provide its report to government and UBCM by May 30. Therefore, the site could be closed at that time.

Rob, I hope this gives you enough information to give us the green light to proceed to add the BCeIDs to the site.

If you require further information, could you please contact Michael Marson or Nicola Marotz.

Regards, Sally

=====
Sally Abbott
Web Team Lead
Information Systems Branch
Ministry of Community and Rural Development
Ministry of Tourism, Culture and the Arts
3rd Floor, 800 Johnson Street
PO Box 9802 Stn Prov Govt
Victoria, British Columbia V8W 9W1
Phone: 250 387-5650 Fax: 250 387-1590

Email: Sally.Abbott@gov.bc.ca



Please consider the environment before printing this e-mail

=====

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Friday, February 19, 2010 4:09 PM
To: Wall, Dale CD:EX
Subject: RE: Elections Task Force -- Draft record of decision

Thanks Dale

Further to our conversation re Area Association meetings, the general preference here would be that you attend, if possible, those where there are 1 hour sessions scheduled on the Elections Task Force (at this point, those are tentatively the AVICC on April 11 in Powell River and the SILGA in Sun Peaks on April 28). We will work with PAB and UBCM on materials/notes for the Minister (as mentioned, hoping to use materials from the March 12 UBCM consultation session).

Thanks

Nicola

From: Wall, Dale CD:EX
Sent: Friday, February 19, 2010 4:04 PM
To: Marotz, Nicola CD:EX
Subject: RE: Elections Task Force -- Draft record of decision

Looks good.

Dale

From: Marotz, Nicola CD:EX
Sent: Thursday, February 18, 2010 4:37 PM
To: Wall, Dale CD:EX; MacLean, Ian CD:EX
Subject: Elections Task Force -- Draft record of decision

Dale/Ian:

Here is the draft record of decision from the Feb 5 Elections Task Force meeting. If you see anything that you think needs to be changed, or anything missing, could you please let me know by **Monday** – there is another FOI request and so we need to include this with that set of documents. UBCM staff will also let us know by then if they have any changes.

Thanks

Nicola

<< File: record of decision_draft.docx >>

Marotz, Nicola CD:EX

From: Local Elections Task Force CD:EX
Sent: Monday, February 22, 2010 10:30 AM
To: Marotz, Nicola CD:EX; Brown, Tom G CD:EX; Sutherland, Don CD:EX; Van Leeuwen, Alayna CD:EX; McGeachy, Denise CD:EX
Subject: FW: Looking for a report for the library
Attachments: Local Government Elections Task Force (Final Report).pdf

FYI:

From: Kennedy Stewart [mailto:kennedys@sfu.ca]
Sent: Monday, February 22, 2010 2:22 AM
To: Mark Rose
Cc: psmith@sfu.ca; Local Elections Task Force CD:EX
Subject: Re: Looking for a report for the library

Hi Mark,

Thanks for the note. We chose to present our preliminary report findings to the minister and task force in power point form and not a full written report as the task force time line is very short. We will be working on this in the coming months and will submit to you when complete. I attach a copy of the powerpoint slides.

Best wishes,

Kennedy Stewart
Visiting Senior Fellow, London School of Economics, Department of Government ('09-'10)
Associate Professor, Simon Fraser University Graduate Public Policy Program
Research Associate, London School of Economics Public Policy Group
www.kennedystewart.ca
Email: kennedys@sfu.ca
<http://twitter.com/kennedystewart>

----- Original Message -----

From: "Mark Rose" <mrose@icurr.org>
To: localelectiontaskforce@gov.bc.ca
Cc: kennedys@sfu.ca, psmith@sfu.ca
Sent: Monday, 22 February, 2010 08:42:46 GMT +00:00 GMT Britain, Ireland, Portugal
Subject: Looking for a report for the library

Hello,

I would like to obtain the complete report 2010 report on Municipal Election Finance Reform that was submitted to the Local Elections Task Force by Patrick Smith and Kennedy Stewart for our library. The library's collection focuses on housing, municipal governance, municipal economic development, urban planning and regional governance and planning documentation. Any assistance you can provide would be greatly appreciated.

Mark Rose, B.A.Hons., M.I.St.
Librarian and Information Systems Manager
ICURR = Cirur
mrose@icurr.org

Marotz, Nicola CD:EX

From: Local Elections Task Force CD:EX
Sent: Monday, February 22, 2010 3:55 PM
To: s.22
Subject: RE: Taskforce Meeting

Dear s.22

Thank you for your email of February 16, 2010.

As noted on the Local Government Elections Task Force website, the Task Force will be delivering a report to the provincial government and the Union of British Columbia Municipalities (UBCM) by May 30, 2010. In order to inform their recommendations, the Task Force members consider it very important that they receive feedback from as many people and organizations as possible in order to gauge their views on the issues being considered. In order to reach the most people possible in the most efficient way possible given the short time frame, the Task Force concluded that written feedback would be the most effective way to receive comments.

The Task Force meetings are for Task Force members to discuss and reflect on the topics under review, the issues raised and the feedback received about those topics. The decisions being made at this time concern administrative and process matters. Once the Task Force has considered the feedback it has received from all sources, its decisions will form the recommendations contained in the report.

The Local Government Elections Task Force website provides a comprehensive way of finding out about the Task Force and the topics it is reviewing. This gives the opportunity for citizens in every part of our province to have an equal understanding of the Task Force and its work, as well as a way for all citizens to voice their opinion.

Thank you for your interest in the Local Government Elections Task Force.

www.localelectiontaskforce.gov.bc.ca

From: s.22
Sent: Tuesday, February 16, 2010 8:34 AM
To: Local Elections Task Force CD:EX
Subject: Taskforce Meeting

To whom this may concern,

Good day to you. I have a follow up question regarding the taskforce meetings that are scheduled on the Local Government Elections Taskforce website.

- Are the meetings open to the public?
- Are the minutes of the meeting open to the public?
- What would an average citizen do to take part in the meeting?
- Are there public forums scheduled?

Thank you very much for your help and looking forward to your response,

s.22

Marotz, Nicola CD:EX

From: Van den Brink, Grace CD:EX
Sent: Monday, February 22, 2010 3:46 PM
To: Marotz, Nicola CD:EX; Van Leeuwen, Alayna CD:EX; Brown, Tom G CD:EX
Subject: FW: Interested Researcher: Dr. Ross Hickey

As requested.

Grace

From: Local Elections Task Force CD:EX
Sent: Monday, February 22, 2010 3:46 PM
To: 'Hickey, Ross'
Subject: RE: Interested Researcher: Dr. Ross Hickey

Dear Professor Hickey:

Thank you for your email of Feb. 12, 2010. Ministry of Community and Rural Development staff will be following up with you over the next while to learn a bit more about your research. While the topics you have canvassed are not directly the topics under review by the Task Force, staff would be pleased to get more information to see if there are any connections that could be useful to the work of the Task Force.

From: Hickey, Ross [mailto:ross.hickey@ubc.ca]
Sent: Friday, February 12, 2010 2:32 PM
To: Local Elections Task Force CD:EX
Subject: Interested Researcher: Dr. Ross Hickey

Dear Task Force Members,

My name is Ross Hickey. I am an Assistant Professor at UBC Okanagan in Kelowna in Unit 6 (Economics). I have been directed to the Task Force by the head of Unit 6 at UBC Okanagan, Dr. Peter Wylie. He suggested that I make myself and my research known to the committee.

I have been conducting research on local government political economy for a number of years. As part of my dissertation in Economics from Simon Fraser University (2008) I studied business property tax competition among BC's municipalities. Part of the novelty of my approach was the use of council re-election rates as a means of identifying the interdependency of tax setting among neighbouring municipalities. Other work in my dissertation involved analyzing the influence of alternative constitutional rules concerning representation on the decision to form a federation, and how election timing influences intergovernmental transfers in a setting with a hierarchy of governments (i.e. municipal and provincial or provincial and federal). The chapters of my dissertation are available from the SFU library. I have presented the research from my dissertation at international conferences in Canada, Ireland, France, Spain, and South Africa. In addition to the work involved in my dissertation I am currently involved in a project analyzing property taxation in BC by using insights from the literature on optimal taxation.

In relation to the above research I have already created a database linking information on council membership, and local government finances using information provided to me by UBCM and the Ministry of Community and Rural Development.

I would be happy to share the findings of my research with the task force.

I have attached a copy of my latest CV for your convenience.

Sincerely,
Ross Hickey

Marotz, Nicola CD:EX

From: Van Leeuwen, Alayna CD:EX
Sent: Monday, February 22, 2010 4:24 PM
To: Marotz, Nicola CD:EX
Cc: Wilson, Deidre J CD:EX
Subject: FW: BCSTA Presentation to Local Govt Elections Task Force

Importance: Low

The latest re. scheduling for March 31st/April 1st...

- BCSTA wants the morning slot now that I advised of the likelihood our minister and other provincial members would be out of the room at a minimum for QP in the afternoon
- The opposition was tentatively interested in 3 pm on March 31st. They will get back to us mid-week this week. I asked Tom to see if they'd commit to an earlier time so we can end the meeting at a reasonable time in the afternoon, but I think it unlikely that they will commit to an earlier time. As I noted to Maggie, QP can start as early as 1:45 or as late as 2:20 (though the average is at about 2). Even if QP is over by 2:30, the opposition would apparently like to leave a bit of time in case they get caught in a post QP scrum.

I would like to confirm for Maggie that they can have 10:30. I'm not sure if that's safe to do yet until we hear back from the opposition. What do you think?

From: Maggie Li [mailto:MLi@BCSTA.ORG]
Sent: Friday, February 19, 2010 2:25 PM
To: Van Leeuwen, Alayna CD:EX
Cc: Stephen Hansen
Subject: RE: BCSTA Presentation to Local Govt Elections Task Force

Hi Alayna,

Thanks for your email and recommendations. I spoke with my Executive Director and President and they would like to keep the 10:30a - 11:30a timeslot on Wed, Mar 31. This will ensure the entire Task Force will be present during our presentation. Please confirm this appointment would work with the Task Force.

Thanks!
Maggie

From: Van Leeuwen, Alayna CD:EX [mailto:Alayna.VanLeeuwen@gov.bc.ca]
Sent: Fri 2/19/2010 10:25 AM
To: Maggie Li
Subject: RE: BCSTA Presentation to Local Govt Elections Task Force

Hi Maggie

Sorry again for the delay in getting back to you.

Since our telephone discussion earlier this week when you indicated that BCSTA would prefer to change their meeting time to the afternoon of March 31st, we have heard back from the other people we are scheduling a meeting with (the office of the leader of the Official Opposition). They are leaning towards asking for 3 p.m. on March 31st, so if BCSTA would be okay with 1:00 – 2:00, or 1:30 – 2:30, there would be no conflict there. As I mentioned, the Opposition has a very restrictive schedule due to the House being in session, so we have to try to accommodate that.

However, I want to make the BCSTA aware of the fact that the Minister of Community and Rural Development and potentially the other provincial MLAs will be called for House duty during Question Period. The afternoon sitting of the House begins at 1:30, and it looks like Question Period generally starts at 2 p.m., but can start as early as 1:45 or as late as 2:20. This means that the BCSTA representatives could potentially be talking only to the local government representatives on the Task Force, if the BCSTA chooses an afternoon meeting time.

It is possible that even during the morning, provincial members could be called to the House if there is a vote. But it is highly likely that at a minimum, our minister will be out of the room in the afternoon during Question Period.

If your other meetings you are booking for March 31st are flexible, you may wish to choose a morning appearance before the Task Force instead. If BCSTA does still want an afternoon slot, I think I would recommend **1:00 – 2:00 pm**. That way, it is possible to finish before Question Period generally starts. April 1st is completely open still, though the same advice applies with regard to provincial members being likely to have to leave for House duty in the afternoon on April 1st.

Something for your consideration, at any rate.

Thanks, and sorry for any confusion I am causing.

Alayna
250 356 7020

From: Maggie Li [mailto:MLI@BCSTA.ORG]
Sent: Thursday, February 11, 2010 11:16 AM
To: Van Leeuwen, Alayna CD:EX
Subject: BCSTA Presentation to Local Govt Elections Task Force

Hello Alayna,

Further to our conversations, I'd like to confirm that the BCSTA would like to present to the Local Government Elections Task Force on **Wednesday, March 31 at 10:30a in Victoria**. The following representatives will be attending on behalf of BCSTA:

- Connie Denesiuk, President
- Michael McEvoy, Vice President
- Stephen Hansen, Executive Director
- Judith Clark, General Counsel

Please reply with the location of the meeting when you have that information available. Thank you and have a great day!

Cheers!

Maggie Li, Executive Assistant

BC School Trustees Association

T: 604-734-2721, ext. 113

E: mli@bcsta.org

Marotz, Nicola CD:EX

From: Marie Crawford [mcrawford@ubcm.ca]
Sent: Monday, February 22, 2010 4:15 PM
To: Marotz, Nicola CD:EX
Subject: March 12 session
Attachments: Draft Agenda March 12 session.doc

Hi Nicola:

In follow up to our call last week, Gary and I had an opportunity to chat with our TF members about the March 12 session today. Briefly here is what we have received direction on:

€ our TF members would support having a facilitator to assist in guiding / directing discussion and keeping the session on track. We will confirm Allan Neilsen-Welch and let him know we will be in touch to discuss details.

€ our TF members support having all TF members introduced and up front on head table at the Opening of the session but are comfortable moving from head table into the audience and floating from table to table in order to ³listen in² on the table discussions for the rest of the day.

€ if numbers warrant, our TF members would prefer to allow discussion to occur at tables with reporting out done on a table -by-table basis, as opposed to an individual-by-individual basis. To facilitate this, UBCM would allocate delegates to tables to ensure that each table has a mix of urban/rural//geographic perspectives to bring to their table.

€ in response to forthcoming enquiries, our TF members wish us to advise Others¹ who might wish to attend that the March 12 session is for our UBCM members only.

€ TF members would support a balance of UBCM/Ministry involvement in the session, must appear to be a united working group, joint process.

€ TF members would support the proposed format where each of the topic areas is briefly introduced, including a reference to existing UBCM policy (where applicable), posing 2 or 3 questions and then letting the discussion occur at tables with groups reporting out to full session. (see draft agenda attached).

€ as noted on draft agenda we would see Harry providing the intro remarks and would ask the Minister to go through the process and timelines.

Based on this direction we would hope that you (Ministry staff) could assist in providing the overviews for each topic area and our staff would assist in tracking the feedback from the discussion groups in the reporting back sessions.

We would welcome your feedback / comments with respect to the attached agenda. (ie. issue order and proposed time allocations for each). Thanks Nicola,
Marie

Marie Crawford
Associate Executive Director
UBCM
Suite 60 - 10551 Shellbridge Way
Richmond, BC
V6X 2W9

Ph. 604.270.8226 ext 104
Fax 604.270.9116

Please note my new email address is: mcrawford@ubcm.ca

LOCAL GOVERNMENT ELECTIONS TASK FORCE
UBCM Member Consultation
March 12 9am - 4 pm
DRAFT AGENDA

- 8:00 am Registration
- 9:00 am Welcome / Opening Remarks / Panel IntroChair Nyce, UBCM President
Overview of Elections Task Force Process Hon. Bill Bennett, MLC
Overview for the Day Allan Neilsen-Welch, Facilitator
- 9:15 am Overview of Existing Elections LegislationMinistry Staff
- 9:30 am *Issue #1 - Term of Office / Election Cycle*Ministry/UBCM/Welch
Overview / UBCM position/ Q&A/ Discussion
- 10:00 am *Issue #2 - Corporate Vote* Ministry/UBCM/Welch
Overview/UBCM Position/ Q&A/ Discussion
- 10:45 am Refreshment Break
- 11:00 am *Issue #3 - Campaign Financing Overview*Ministry/UBCM/Welch
Overview/UBCM Position/ Q&A/ Discussion
- Contribution Limits
- Spending Limits
- Tax Credits
- 12:15 pm Lunch
- 1:00 pm *Issue #3 - Campaign Financing (cont'd)*Ministry/UBCM/Welch
Overview/UBCM Position/ Q&A/ Discussion
- Third Party Advertising
- Disclosure
- 2:00 pm *Issue #4 - Enforcement Processes and Outcomes*Ministry/UBCM/Welch
Overview/UBCM Position/ Q&A/ Discussion
- 2:45 pm Break
- 3:00 pm *Issue #5 - Role of Chief Electoral Officer* Ministry/UBCM/Welch
Overview/UBCM Position/ Q&A/ Discussion
- 3:30 pm Other Issues (volunteers ie. eligibility for office)Ministry/UBCM
- 3:55 pm Next Steps Welch
- 4:00 pm Concluding Remarks Chair Nyce, UBCM President

Marotz, Nicola CD:EX

From: Zucconi, Lydia CD:EX
Sent: Tuesday, February 23, 2010 8:11 AM
To: Van Leeuwen, Alayna CD:EX
Subject: FW: Interested Researcher: Dr. Ross Hickey
Attachments: Hickey.pdf; ross_hickey_trans.pdf

Categories: Read-ForInfo

Hi Alayna,

FYI. This is the response from Ross Hickey.

Cheers,

Lydia

From: Hickey, Ross [mailto:ross.hickey@ubc.ca]
Sent: Monday, February 22, 2010 5:30 PM
To: Zucconi, Lydia CD:EX
Subject: RE: Interested Researcher: Dr. Ross Hickey

Dear Lydia,

Thank you for your reply. I apologize for not responding sooner (I was enjoying my last days of midterm break). Attached in the file titled "Hickey.pdf" is the second chapter from my dissertation. It is a paper analyzing some municipal tax rates in British Columbia using term of office as a determinant of the changes in the tax rates. Section 4.1 on page 12 of this document discusses the effect of elections on municipal tax competition over the business property tax base. The main insight from this paper would be that the electoral cycle also has an effect on municipal taxation. Of course this is not a new idea, however I document this with BC's data.

Also attached is the third chapter of my dissertation "ross_hickey_trans.pdf" which argues that intergovernmental transfers can be affected by the electoral cycle. The main insight from this paper is that elected officials may have incentives to influence each other's electoral prospects if the electoral calendars of their offices are staggered. Please do not hesitate to contact me if you have any further questions or comments on this work.

Cheers,

Ross

Marotz, Nicola CD:EX

From: Van Leeuwen, Alayna CD:EX
Sent: Tuesday, February 23, 2010 10:54 AM
To: Marotz, Nicola CD:EX; Van den Brink, Grace CD:EX
Cc: Brown, Tom G CD:EX
Subject: RE: Interested Researcher: Dr. Ross Hickey
Attachments: FW: Interested Researcher: Dr. Ross Hickey

It looks like "staff follow-up" by Lydia beat the note out from the LGETF email telling Dr. Hickey there will be staff follow-up. Lydia has already corresponded with Dr. Hickey. He sent her back two papers of his he thinks are relevant to our work. I'm not sure if any further follow-up is required, other than perhaps having Lydia write back to thank him and perhaps clarify that that we'll be in touch again on his papers if need be.

Message attached for your reference.

Alayna

From: Local Elections Task Force CD:EX
Sent: Tuesday, February 23, 2010 9:08 AM
To: Marotz, Nicola CD:EX; Van Leeuwen, Alayna CD:EX
Cc: Brown, Tom G CD:EX
Subject: FW: Interested Researcher: Dr. Ross Hickey

From: Hickey, Ross [mailto:ross.hickey@ubc.ca]
Sent: Monday, February 22, 2010 5:31 PM
To: Local Elections Task Force CD:EX
Subject: RE: Interested Researcher: Dr. Ross Hickey

Thank you. I would be interested in understanding how I may be of further assistance to the committee.
Cheers,
Ross

From: Local Elections Task Force CD:EX [mailto:localelectiontaskforce@gov.bc.ca]
Sent: February 22, 2010 3:46 PM
To: Hickey, Ross
Subject: RE: Interested Researcher: Dr. Ross Hickey

Dear Professor Hickey:

Thank you for your email of Feb. 12, 2010. Ministry of Community and Rural Development staff will be following up with you over the next while to learn a bit more about your research. While the topics you have canvassed are not directly the topics under review by the Task Force, staff would be pleased to get more information to see if there are any connections that could be useful to the work of the Task Force.

From: Hickey, Ross [mailto:ross.hickey@ubc.ca]
Sent: Friday, February 12, 2010 2:32 PM
To: Local Elections Task Force CD:EX
Subject: Interested Researcher: Dr. Ross Hickey

Dear Task Force Members,

My name is Ross Hickey. I am an Assistant Professor at UBC Okanagan in Kelowna in Unit 6 (Economics). I have been directed to the Task Force by the head of Unit 6 at UBC Okanagan, Dr. Peter Wylie. He suggested that I make myself and my research known to the committee.

I have been conducting research on local government political economy for a number of years. As part of my dissertation in Economics from Simon Fraser University (2008) I studied business property tax competition among BC's municipalities. Part of the novelty of my approach was the use of council re-election rates as a means of identifying the interdependency of tax setting among neighbouring municipalities. Other work in my dissertation involved analyzing the influence of alternative constitutional rules concerning representation on the decision to form a federation, and how election timing influences intergovernmental transfers in a setting with a hierarchy of governments (i.e. municipal and provincial or provincial and federal). The chapters of my dissertation are available from the SFU library. I have presented the research from my dissertation at international conferences in Canada, Ireland, France, Spain, and South Africa. In addition to the work involved in my dissertation I am currently involved in a project analyzing property taxation in BC by using insights from the literature on optimal taxation.

In relation to the above research I have already created a database linking information on council membership, and local government finances using information provided to me by UBCM and the Ministry of Community and Rural Development.

I would be happy to share the findings of my research with the task force.

I have attached a copy of my latest CV for your convenience.

Sincerely,
Ross Hickey

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 23, 2010 8:55 AM
To: Van Leeuwen, Alayna CD:EX
Subject: RE: BCSTA Presentation to Local Govt Elections Task Force

I would ask Tom to phone back the Opposition and tell them that we are trying to sort out scheduling with another group and need to hear from them -- if they could make 2:45 work, that would be best, but if it is 3, then we'll let the Task Force know that at that next meeting (give them a longer lunch or something that day, in return for having to stay later)

From: Van Leeuwen, Alayna CD:EX
Sent: Monday, February 22, 2010 4:24 PM
To: Marotz, Nicola CD:EX
Cc: Wilson, Deidre J CD:EX
Subject: FW: BCSTA Presentation to Local Govt Elections Task Force
Importance: Low

The latest re. scheduling for March 31st/April 1st...

- BCSTA wants the morning slot now that I advised of the likelihood our minister and other provincial members would be out of the room at a minimum for QP in the afternoon
- The opposition was tentatively interested in 3 pm on March 31st. They will get back to us mid-week this week. I asked Tom to see if they'd commit to an earlier time so we can end the meeting at a reasonable time in the afternoon, but I think it unlikely that they will commit to an earlier time. As I noted to Maggie, QP can start as early as 1:45 or as late as 2:20 (though the average is at about 2). Even if QP is over by 2:30, the opposition would apparently like to leave a bit of time in case they get caught in a post QP scrum.

I would like to confirm for Maggie that they can have 10:30. I'm not sure if that's safe to do yet until we hear back from the opposition. What do you think?

From: Maggie Li [mailto:MLi@BCSTA.ORG]
Sent: Friday, February 19, 2010 2:25 PM
To: Van Leeuwen, Alayna CD:EX
Cc: Stephen Hansen
Subject: RE: BCSTA Presentation to Local Govt Elections Task Force

Hi Alayna,

Thanks for your email and recommendations. I spoke with my Executive Director and President and they would like to keep the 10:30a - 11:30a timeslot on Wed, Mar 31. This will ensure the entire Task Force will be present during our presentation. Please confirm this appointment would work with the Task Force.

Thanks!
Maggie

From: Van Leeuwen, Alayna CD:EX [mailto:Alayna.VanLeeuwen@gov.bc.ca]
Sent: Fri 2/19/2010 10:25 AM
To: Maggie Li
Subject: RE: BCSTA Presentation to Local Govt Elections Task Force

Hi Maggie

Sorry again for the delay in getting back to you.

Since our telephone discussion earlier this week when you indicated that BCSTA would prefer to change their meeting time to the afternoon of March 31st, we have heard back from the other people we are scheduling a meeting with (the office of the leader of the Official Opposition). They are leaning towards asking for 3 p.m. on March 31st, so if BCSTA would be okay with 1:00 – 2:00, or 1:30 – 2:30, there would be no conflict there. As I mentioned, the Opposition has a very restrictive schedule due to the House being in session, so we have to try to accommodate that.

However, I want to make the BCSTA aware of the fact that the Minister of Community and Rural Development and potentially the other provincial MLAs will be called for House duty during Question Period. The afternoon sitting of the House begins at 1:30, and it looks like Question Period generally starts at 2 p.m., but can start as early as 1:45 or as late as 2:20. This means that the BCSTA representatives could potentially be talking only to the local government representatives on the Task Force, if the BCSTA chooses an afternoon meeting time.

It is possible that even during the morning, provincial members could be called to the House if there is a vote. But it is highly likely that at a minimum, our minister will be out of the room in the afternoon during Question Period.

If your other meetings you are booking for March 31st are flexible, you may wish to choose a morning appearance before the Task Force instead. If BCSTA does still want an afternoon slot, I think I would recommend **1:00 – 2:00 pm**. That way, it is possible to finish before Question Period generally starts. April 1st is completely open still, though the same advice applies with regard to provincial members being likely to have to leave for House duty in the afternoon on April 1st.

Something for your consideration, at any rate.

Thanks, and sorry for any confusion I am causing.

Alayna
250 356 7020

From: Maggie Li [mailto:MLi@BCSTA.ORG]
Sent: Thursday, February 11, 2010 11:16 AM
To: Van Leeuwen, Alayna CD:EX
Subject: BCSTA Presentation to Local Govt Elections Task Force

Hello Alayna,

Further to our conversations, I'd like to confirm that the BCSTA would like to present to the Local Government Elections Task Force on **Wednesday, March 31 at 10:30a in Victoria**. The following representatives will be attending on behalf of BCSTA:

- Connie Denesiuk, President
- Michael McEvoy, Vice President
- Stephen Hansen, Executive Director
- Judith Clark, General Counsel

Please reply with the location of the meeting when you have that information available. Thank you and have a great day!

Cheers!

Maggie Li, Executive Assistant

Marotz, Nicola CD:EX

From: McGeachy, Denise CD:EX
Sent: Tuesday, February 23, 2010 2:23 PM
To: Marotz, Nicola CD:EX
Subject: FW: MCD-2009-00007

Nicola

Here are the FOI forms the first is for email sign off, the 2nd is their fee form.



Call Rec - Call for Records_LG... Fees - Fee estimate Calculatio.

For FOI Office clarification:



LGETF February 5
2010 Meeting ...

Above file includes January 11 Record of Decision in Draft form as well as meeting agenda, submissions summary and spreadsheet (Note to Krista: previously emailed as separate files but can be discarded as they are included in this one) and policy papers. This package forwarded to Task Force Members (65 pages).



recordofdecision_
jan_Final_feb...

The Final Record of Decision for January 11th was made following the distribution of the above PDF so is being attached as an appendix. This file also include the Draft Record of Decision for February 5th.
The Final Record of Decision for the February 5th meeting will not be made until the next LGETF meeting to be held on March 5th – this would be a part of the March 5th meeting agenda.

Denise McGeachy, MLIS

Research and Information Analyst
Policy and Research Branch
Local Government Department
Ministry of Community and Rural Development
800 Johnson Street, 6th Floor
Victoria, BC V8W 9T2
Phone: 250 387-4073
Fax: 250 387-6212
denise.mcgeachy@gov.bc.ca

From: Jones, Krista SSBC:EX
Sent: Tuesday, February 23, 2010 11:48 AM
To: McGeachy, Denise CD:EX
Subject: RE: MCD-2009-00007

Hi Denise,

Will you also please have Nicola sign the attached completed "call for record" form below?

Thanks again.

Krista Jones
Junior Analyst
Information Access Operations
Operations

Shared Services BC
Ministry of Citizens' Services
(250)953-3622
Krista.Jones@gov.bc.ca

Providing Services to:
Ministry of Community & Rural Development
Ministry of Tourism, Culture and the Arts
Ministry of Small Business, Technology and Economic Development

From: McGeachy, Denise CD:EX
Sent: Wednesday, February 3, 2010 1:53 PM
To: Jones, Krista SSBC:EX
Subject: RE: MCD-2009-00007

Opps – attachments this time.

<< File: Call Rec - Call for Records_TaskForceMembership_Feb3.docx >> << File: Fees - Fee Estimate Calculation Table_TF_Membership.docx >>

Denise McGeachy, MLIS

Research and Information Analyst
Policy and Research Branch
Local Government Department
Ministry of Community and Rural Development
800 Johnson Street, 6th Floor
Victoria, BC V8W 9T2
Phone: 250 387-4073
Fax: 250 387-6212
denise.mcgeachy@gov.bc.ca

From: McGeachy, Denise CD:EX
Sent: Wednesday, February 3, 2010 1:52 PM
To: Jones, Krista SSBC:EX
Subject: RE: MCD-2009-00007

Hi Krista

Here are the two forms for this latest FOI request. The printed materials will follow by courier this afternoon.

I send it to 548 Michigan, correct?

Denise McGeachy, MLIS

Research and Information Analyst
Policy and Research Branch
Local Government Department
Ministry of Community and Rural Development
800 Johnson Street, 6th Floor
Victoria, BC V8W 9T2
Phone: 250 387-4073
Fax: 250 387-6212
denise.mcgeachy@gov.bc.ca

From: Marotz, Nicola CD:EX
Sent: Monday, February 1, 2010 6:51 AM
To: McGeachy, Denise CD:EX
Subject: FW: MCD-2009-00007

Denise: As it looks like we're going to get a few of these(!), could I please ask you to take responsibility for coordinating getting the materials and providing the responses (on this one, I have already passed the message on to Grace, Tom, Dale, Gary and Mike – so we just need to wait for responses and then send them to FOI – I'll also check my files). When

we get the materials in, you and I should talk about filling out the forms (I can show you what I did for the first one).
Thanks Nicola

From: Jones, Krista SSBC:EX
Sent: Friday, January 29, 2010 3:35 PM
To: MacLean, Ian CD:EX; Marotz, Nicola CD:EX
Cc: Brouwer, Shauna CD:EX; Pearson, Barbera CD:EX
Subject: FW: MCD-2009-00007

Hello,

Information Access Operations has received a request for:

“All correspondence (including emails) sent or received by the Minister of Community and Rural Development's Office (Minister and Staff) regarding the membership of the Local Elections Task Force. The time frame for this request is from Sept 15/09 to Dec 3/09.”

For your information, Information Access Operations has been involved in a business transformation and best practices review in order to develop and implement consistent FOI processes across government. As per Richard Poutney's email of December 3rd (copy attached) these processes are now being rolled out across government. They are intended to improve the quality, accuracy and timeliness of FOI request responses.

Also attached is Call for Records Form and Guidelines and Fee Estimates Calculation Form as mentioned in Richard Poutney's e-mail. Both completed forms should be returned to me with the responsive records. Please call or email me if you have any questions or concerns.

Thank you,

<< Message: FOI Operations - Communications >>

<< File: Call Rec - Call for Records.docx >> << File: Fees - Fee Estimate Calculation Table REVISED Dec 10 2009.doc >>

Krista Jones
Junior Analyst
Information Access Operations
Operations

Shared Services BC
Ministry of Citizens' Services
☎ (250)953-3622
✉ Krista.Jones@gov.bc.ca

Providing Services to:
Ministry of Community & Rural Development
Ministry of Tourism, Culture and the Arts
Ministry of Small Business, Technology and Economic Development

Information Access Operations

Call for Records

Section 7 of the Freedom of Information and Protection of Privacy Act (the Act) places a duty on public bodies to respond to formal requests without delay and imposes a time limit of 30 working days from the date the FOI request is received by the public bodies. The purpose of this form is to assist Ministries and agencies with the record gathering process. Staff are encouraged to contact Information Access Operations (IAO) with concerns or questions.

| IAO is responsible to complete the following: | |
|---|--|
| FOI Request File Number: X Govt Number (if applicable) | MCD-2010-00010 |
| Requester Type: | Political Party |
| Description of Request: | <p>"...all records (including but not limited to: any factual material, public opinion polls, statistical surveys, appraisals, economic forecasts, environmental impact statements, final reports or audits, consumer test reports, feasibility or technical studies, reports on the results of field research, reports of a task force, committee, council or similar body, a plan or proposal to establish or change a program, information cited publicly by the head of a public body, or information for which the purpose is to present background explanations or analysis to Executive Council) prepared for the February 5th meeting of the Elections Task Force"</p> <p>In addition you are requesting... "the agenda for the meeting and any minutes recorded."</p> |
| Request Received Date: | January 29, 2010 |
| Request Due Date: | March 12, 2010 |
| IAO Analyst/Team: Contact Information: | <p>Krista Jones (250)953-3622 Krista.Jones@gov.bc.ca</p> |
| IAO Comments: | |
| The Ministry is responsible to complete the following: | |
| Ministry Search for Records: <ul style="list-style-type: none"> Please describe your search for records including what records were searched (i.e. Files, email, databases, TRIM files, off-site records, etc) please indicate duration of search time please indicate who conducted the search for records | <ul style="list-style-type: none"> Searched electronic Word files, hard copy files and binder of Task Force materials Discussed search with colleagues who might have relevant records Search time: 1 hour Denise McGeachy, Research & Information Analyst, Local Government Policy and Research Branch |
| Ministry Program Area Recommendations – Document potential harms¹ that could result from disclosure of | No particular harms identified, therefore disclosure recommended. The documents are the agenda package of |

¹ Harms – Disclosure of the records would significantly harm the Ministry's position, or a third party interests on a given topic. The harms assessment allows FOI staff to better understand the context of the records and make informed severing

| | | |
|---|---|-------|
| records gathered and provide disclosure recommendations. | materials provided to the Local Government Elections Task Force, a joint task force of the province and UBCM. The documents provided are: <ul style="list-style-type: none"> • Agenda • Record of Decision • Submissions Summary and Tracking • Discussion Papers | |
| Ministry Record Location(s) – If you are aware of any other Ministry, agency, offices or locations that may have records responsive to this request, please indicate here. | UBCM would have the same agenda package | |
| Ministry Director/Manager Name and Signature: Name (Printed): Signature: | | Date: |

Records are to be forwarded to IAO office within the following timelines:

| | | |
|---|------------------------------------|---------------------------------------|
| Call for Record Date: | | February 12, 2010 |
| Fee Estimate Due Date: | | February 17, 2010 |
| If fees do not apply, records are due to IAO by 4:00pm on: If fees apply your analyst will advise of your new due date once a deposit is received.) | | February 22, 2010 |
| General Request: 8-12 days | Personal Request: 4-10 Days | Cross Govt Request: 10-20 Days |

Ministry Support Guidelines for GENERAL FOI Requests

Preliminary Record Search and Assessment of Fees:

- If records do not exist within Ministry/Agency, **please advise IAO immediately**. Request will be closed or redirected by IAO.
- If some/all records reside within another public body, **please advise IAO immediately** specifying other public body, ministry, branch and/or region.
- If search and retrieval time is anticipated to exceed 3 hours and/or the volume of records exceeds 200 pages, **please advise IAO immediately**.
 - Advise of search time/record volume and estimate fees using attached fee calculation table.

recommendations based on potential harms. Issues associated with the possible disclosure through the FOI process that are unrelated to the harms assessment, should be communicated to your ministry executive and/or Public Affairs Bureau.

Updated: January 13, 2010

- If fee is estimated, do not proceed with records search or retrieval until IAO confirms fee with applicant.
- Once fee has been confirmed with applicant and payment is received by IAO the following steps occur:
 1. IAO notifies the ministry.
 2. Ministry/Agency proceeds to retrieve and scan/photocopy responsive records.
 3. IAO provides ministry with the revised due date for record submission.
 4. Ministry submits records to IAO.

Record Gathering Process:

- Review records to ensure they address scope of the request.
- To ensure IAO has a complete understanding of the records provided and their context, IAO requests that the ministry identify any areas of concern regarding their disclosure. This assists IAO analysts in assessing any harm contemplated by the FOIPPA, and consider any applicable exceptions to disclosure.
- Please ensure your Ministry Public Affairs office is notified of any issues associated with the request for internal communication business purposes.

Providing Responsive Records:

- If volume permits, Ministry/Agency is required to scan records and send electronically to IAO analyst. If volume is prohibitive for electronic submission, package or disc with scanned documents should be mailed to:

Information Access Operations
Ministry of Citizens Services
PO Box 9569 Stn Prov Govt, Victoria BC, V8W 9K1
- Please ensure information package has been reviewed and approved by applicable program area.

Ministry Support Guidelines for PERSONAL FOI Requests

Preliminary Record Search:

- If records do not exist within Ministry, **please advise IAO immediately**. Request will be closed by IAO Intake.
- If there is significant volume of records, **please advise IAO immediately**.
- If some/all records reside within another public body, **please advise IAO immediately** specifying other public body, ministry, branch and/or region.

Record Gathering Process:

- Review records to ensure they address scope of the request.
- Please identify any **Health and Safety issues** related to disclosure of the information and advise IAO of the program contact to further discuss these issues.
- If volume permits, Ministry is required to scan records and send electronically to IAO

Providing Responsive Records:

- If volume permits, Ministry/Agency is required to scan records and send electronically to IAO analyst. If volume is prohibitive for electronic submission, package should be mailed to IAO at the address above
- Please ensure information package has been reviewed and approved by applicable program area (see process for generals).

Information Access Operations Fee Estimate Calculation Table

The following instructions are being provided to Ministries to ensure consistent government practice when estimating fees for FOI requests.

Once the ministry estimate is complete, please advise IAO Analyst before gathering records. IAO will communicate the fee estimate to the applicant. Once fee estimate has been confirmed with the applicant and payment received as required under the Act, IAO will advise the ministry program area to proceed with retrieval, preparation and scanning/copying of records for submission to IAO.

| | |
|---|---|
| Request Number: | MCD-2010-00010 |
| Ministry: | Ministry of Community and Rural Development |
| Ministry Program Area: (Please indicate location/region) | Local Government, Policy and Research Branch |
| Estimate Completed By: | Denise McGeachy, Research and Information Analyst, Local Government, Policy and Research Branch |
| Date: | February 18, 2009 |
| IAO Analyst: | Krista Jones |

Please estimate costs associated with the following tasks and submit the estimate to IAO.

| 1. Locate & Retrieve Records | | | |
|--|------------------------|---|--|
| Task | Effort in Hours | Cost Estimate (Effort hours – 3 hrs) x \$30/hr | Actual Costs (Effort hours – 3 hrs) x \$30/hr |
| • Consult with staff regarding content of specific boxes or files | 15 | | |
| • Removing paper files from cabinets and/or files | 0 | | |
| • Read through contents of files to determine whether records are responsive to request | 30 | | |
| • Search email records, databases, TRIM folders, etc & if necessary print responsive records (estimate time for all applicable staff involved in task) | 15 | | |
| • Review files lists & off-site lists | 0 | | |
| • Produce record from machine readable record | 0 | | |
| • Review files lists & off-site | 0 | | |

Information Access Operations - Fee Estimate Calculation Standards

| | | | |
|---|---|--|--|
| lists | | | |
| • Recall boxes from off-site | 0 | | |
| • Other tasks involved in locating & retrieving records | 0 | | |
| Note: First 3 hours of search time are not recoverable. Estimate & actual costs are not to include costs of retrieving/returning boxes from/to off-site storage. | | | |
| 2. Produce Records | | | |
| Task | Effort in Hours | Cost Estimate <i>Estimate x \$30/hr</i> | Actual Costs <i>Estimate x \$30/hr</i> |
| <ul style="list-style-type: none"> Prepare records for photocopying/scanning – (remove staples, etc) NOTE: Preferred method for shipment is PDF | 10 | | |
| 3. Preparing Records for Disclosure | | | |
| Task | Effort in Hours | Cost Estimate | Actual Costs |
| <ul style="list-style-type: none"> Package preparation includes time required to assemble & prepare records for submission to IAO | 10 | | |
| 4. Copy Costs | | | |
| • Photocopying/scanning | Cost Estimate <i>(Letter size = # of pages x \$.25/page)</i> <i>(Legal size = # of pages x \$.30/page)</i> | Actual Costs <i>(Letter size = # of pages x \$.25/page)</i> <i>(Legal size = # of pages x \$.30/page)</i> | |
| • Calculate copy costs/scanning | Letter: 69 * .25 = 17.25 Legal: Total: | Letter: Legal: Total: | |
| 5. Miscellaneous Costs | | | |
| • Calculate miscellaneous costs (i.e. CD's, reproducing large documents, maps, microfiche, etc) | Cost Estimate n/a | Actual Costs | |
| 6. Total Fee to Applicant | | | |
| Task | Cost Estimate | Actual Costs | |
| • Locate & Retrieve | | | |
| • Produce Records | | | |
| • Prepare Records | | | |
| • Copy Costs | | | |
| • Miscellaneous costs | | | |
| • Shipping Costs | | | |

Information Access Operations - Fee Estimate Calculation Standards

| | | |
|--|---------------|---------------|
| | TOTAL: | TOTAL: |
|--|---------------|---------------|

General Calculation Information:

- Average file folder = 1" & holds approximately 200 pages (single-sided)
- 1 Standard Records Centre Services Box (1 cubic foot):
 - if in legal sized folders - 1,800 pages
 - if in letter sized folders - 2,200 pages

LOCAL GOVERNMENT ELECTIONS TASK FORCE

February 5, 2010
9:30 a.m. – 3:30 p.m.
UBCM Offices, Richmond, B.C.

AGENDA

JANUARY 11, 2010 MEETING

- record of decision
Direction required: approve record of decision

FEEDBACK

- update on website
Information only
- comments received
 - report on written comments -- review
 - engagement by Task Force members – members present update, as requiredDirection required: whether the report on written comments is sufficient

TOPICS FOR DISCUSSION

- election cycle (term of office) – review and discuss paper
Direction required: whether to further investigate term of office extension
- campaign finance disclosure
 - overview of current rules
 - review and discuss paperDirection required: whether to further investigate issues in campaign finance disclosure

PRESENTATION (1:00 p.m.)

- Professor Patrick Smith, PhD, Department of Political Science, SFU – listen to presentation
Information only

TOPIC FOR DISCUSSION

- public financing for campaigns (e.g. tax credits) – review and discuss paper
Direction required: whether to further investigate public financing for campaigns

NEXT STEPS

- scheduling upcoming meetings (April/May)
- next meetings/topics for discussion

Pages 208 through 209 redacted for the following reasons:

S.13

Local Government Election Task Force - Submissions
as of: January 27 2010

| | |
|-----------------------|----|
| Submissions received: | 14 |
| <u>From:</u> | |
| Local Government | 4 |
| Representative Groups | 4 |
| Individuals | 6 |

| | |
|-------------------|----|
| <u>Topics:</u> | |
| Campaign Finance | 5 |
| Enforcement | 0 |
| Electoral Officer | 0 |
| Election Cycle | 2 |
| Corporate Vote | 2 |
| UBCM Resolution | 1 |
| Other | 10 |

Submissions to date were received prior to the web site launch.
The majority (7) of "Other" topics include information requests on the Task Force, e.g.
how to participate and offers of assistance.

Local Government Election Task Force - Submissions
As of: 2010-01-28

| Date | Name | Title | Local Govt. | Organization | Individual | To | Campaign Finance | Enforcement | Electoral Officer | Election Cycle | Corporate Vote | UBCM Resolution | Other | Comment |
|----------------|-----------------|--------------|---------------------|------------------------------------|------------|--|------------------|-------------|-------------------|----------------|----------------|-----------------|-------|--|
| May 18, 2009 | S.22 | | | | 1 | Premier / letter | 1 | | | | | | | Financial contributions limits; voters contribute to a candidate; groups contribute to all-candidate pool; \$5 income tax credit for voters. |
| Sept. 20, 2009 | | | | | 1 | UBCM / letter | 1 | | | 1 | | | 3 | Town limits; political signs; campaign contributions; employment positions; recall referendums. |
| Oct. 19, 2009 | | S.22 | | | | Min. Bennett / email | | | | | | | 1 | Offer of volunteer help. |
| Oct. 19, 2009 | Joanne Monaghan | Mayor | Klimate (District) | | | UBCM / letter | | | | | 1 | | | Property owners within industrial assessment class and tax appropriation authority by local governments; urge TF to consult widely with UBCM members especially in small towns. |
| Oct. 20, 2009 | Conrio Donsiuk | President | | BCSTA | | Min. Bennett / letter | | | | | | | 1 | Request for BCSTA representation on Task Force. |
| Nov. 10, 2009 | S.22 | | | | 1 | Min. Bennett / email | | | | | | | 1 | Offer of help. |
| Nov. 27, 2009 | Antony Hodgson | President | | Fair Voting BC | | Min. Bennett / email | | | | | | 1 | 1 | Request to participate and task force schedule. |
| Dec. 3, 2009 | Fred Girling | Treasurer | | Surry Civic Coalition | | Min. Bennett / letter | | | | | | 1 | 1 | Request to make a submission. |
| Dec. 15, 2009 | S.22 | | | | | Mayor Sjostrom / email | 1 | | | | | | | As independent candidate, campaign funds kept by city until next election; expenses declared in the year prior to the election and no time frame re revenue; annual fundraisers. |
| Dec. 15, 2009 | | | | | | Mayor Sjostrom / email | 1 | | | | | | | Due to situation in previous email, revenues and expenses seen as "wildly excessive". |
| Dec. 16, 2009 | | | | | 1 | Premier, Min. Bennett / letter | 1 | | | | | | 1 | Task force members; mention of Gibsons mayor; financial contributions. |
| Jan. 4, 2010 | | | | | 1 | TF Co-chairs / letter | | | | 1 | 1 | | 1 | Non-resident property owner; business owner votes; two year terms; candidates reside in jurisdiction; disqualification of mayor/council. |
| Jan. 4, 2010 | Dawn Atorp | Corp. Admin. | Central Kootenay RD | | | Pres. Nyco, UBCM / letter | | | | | | 1 | | Board resolution re: volunteer firefighters and elections |
| Jan. 18, 2010 | S.22 | | | | 1 | Public Affairs Bureau / call | | | | | | | 1 | "How to provide input" to TF. |
| Jan. 22, 2010 | Ron Stipp | Rep. | | Canadian Labour Congress - Pacific | | Min. Bennett, cc: TF, MLA S. Fraser / letter | | | | | | | 1 | Request to participate; duplicate letter addressed to Pres. Nyco. |
| Jan. 22, 2010 | Ron Stipp | Rep. | | Canadian Labour Congress - Pacific | | Pres. Nyco, cc: TF, MLA S. Fraser / letter | | | | | | | 1 | Request to participate; duplicate letter addressed to Min. Bennett. |
| | | | | | | Total | 5 | 0 | 0 | 2 | 2 | 1 | 13 | |

Pages 212 through 270 redacted for the following reasons:

S.13

Schedule of next Task Force Meetings with Tentative List of Topics/Activities for those Meetings

The following sets out proposed main topics for discussion at upcoming Task Force meetings, as well as some opportunities for the Task Force to receive specified input. This schedule will continue to be adjusted as the nature of additional discussion on topics from previous meetings is more clearly defined, and input/presentations confirmed. Some additional meetings will be needed (i.e. in April/May).

| Meeting | Proposed Topics/Activities |
|---|--|
| January 11 9:30 a.m. – 3:30 p.m. UBCM offices Richmond | <ul style="list-style-type: none"> ✓ confirm Terms of Reference and Dec 3 record of decision ✓ overview of campaign financing ✓ campaign contribution limits ✓ corporate vote ✓ approaches to Task Force engagement ✓ topics for discussion at next meetings and schedule |
| February 5 9:30 a.m. – 3:30 p.m. UBCM offices Richmond | <ul style="list-style-type: none"> • campaign finance disclosure • public financing for campaigns (e.g. tax credits) • election cycle (term of office) • report on input received to date • technical input from Patrick Smith/Kennedy Stewart [TBC] • additional discussion on topics from previous meeting (if needed) |
| March 10 9:30 a.m. – 3:30 p.m. Legislative Buildings Victoria | <ul style="list-style-type: none"> • campaign expense limits • enforcement • role of Elections BC • technical input from LGMA and Elections BC, focused on these topics [TBC] |
| March 11 (likely just 9:30 a.m. - noon) Legislative Buildings Victoria | <ul style="list-style-type: none"> • candidate eligibility for local government volunteers/employees • report on input received to date • additional discussion on topics from previous meetings |
| March 12 UBCM Consultation workshop TBD Richmond | <ul style="list-style-type: none"> • listen to input from local governments |
| March 31* (likely 9:30 a.m. – 3:30 p.m.) Legislative Buildings Victoria | <ul style="list-style-type: none"> • presentation by Opposition Caucus [TBC] • presentation by BCSTA [TBC] • other campaign finance issues (e.g. disclosure by 3rd parties; application to “other voting”) • separate Act • additional discussion on topics from previous meetings |
| April 1* (likely 9:30 a.m. – 3:30 p.m.) Legislative Buildings Victoria | <ul style="list-style-type: none"> • corporate vote • report on input received to date • education, training and best practices • additional discussion on topics from previous meetings |

*There is flexibility as to which topics/activities would be March 31 and which would be April 1 (i.e. depending on scheduling of presentations).

LOCAL GOVERNMENT ELECTIONS TASK FORCE

January 11, 2010

Record of Decisions

ATTENDEES

Task Force members:

Chair Harry Nyce, President, Union of BC Municipalities (UBCM) (co-chair) (by phone),
Bill Bennett, Minister of Community and Rural Development (MCD) (co-chair)
Councillor Barbara Steele, First Vice-President,
Mayor Mary Sjostrom, Third Vice-President,
Donna Barnett, MLA, Cariboo-Chilcotin,
Douglas Horne, MLA, Coquitlam-Burke Mountain

UBCM staff: Gary MacIsaac, Marie Crawford

Ministry staff: Dale Wall, Nicola Marotz, Alayna Van Leeuwen, Brad Cox

Minister's Office staff: Ian Maclean

DECEMBER 3, 2009 MEETING

- ✓ Record of decision approved

TERMS OF REFERENCE

- ✓ Terms of Reference approved with minor amendments

APPROACH TO ENGAGEMENT WITH STAKEHOLDERS

- ✓ A Local Government Elections Task Force web site will be the key source of information about the Task Force and the issues under review. In general, papers and other materials considered by the Task Force should be posted on that site.
- ✓ Written comments will be the primary means by which the Task Force will receive input from local governments, representative groups and members of the public on the issues under review. To that end, a common Task Force e-mail address will be established, and a mailing address and fax number identified.
- ✓ The Task Force will raise awareness of the Task Force, the issues under review and the opportunity to provide written comments in a number of different ways, including letters to local governments and province-wide representative groups, and information to the media.
- ✓ Individual Task Force members will raise awareness of and hear input on the issues under review from interested local governments, other organizations and individuals with whom they meet in the course of their work duties or on request. Members will keep the Task Force apprised of such input.
- ✓ Given their unique position (i.e. representing the majority of those most directly subject to local government elections legislation), the Task Force intends to meet with representatives of the BC School Trustees Association (BCSTA), as well as with interested local governments. UBCM is to

determine the key forum for this engagement with local governments. The Leader of the Opposition/members of her Caucus will also be invited to meet with the Task Force.

- ✓ Technical input will continue to be provided through the policy development process by staff of Elections B.C., Local Government Management Association, Ministry of Education (including BCSTA) and Ministry of Attorney General. That input will be augmented by inviting input from interested academics (e.g. SFU's Patrick Smith and Kennedy Stewart), as well as other organizations as directed by the Task Force.

TOPICS FOR DISCUSSION

Task Force members considered papers on the following topics:

- **Corporate vote** – staff were directed to
 - ✓ undertake further work to understand the various elements of a corporate vote, including seeking technical input from proponents as to their views on how it would actually function;
 - ✓ provide the Task Force with the resulting information at a meeting in March; and
 - ✓ include the discussion paper on the Task Force web site
- **Overview of campaign financing** – staff were directed to
 - ✓ include the overview paper on the Task Force web site
- **Campaign contribution limits** – staff were directed to
 - ✓ include the discussion paper on the Task Force web site

ADDITIONAL ITEMS

- ✓ Province and UBCM may appoint alternate Task Force members (i.e. for UBCM, a member of President's Committee) to be kept informed of Task Force work and to participate in the absence of other members

NEXT STEPS

- ✓ Meeting schedule and potential topics for scheduled meetings to be revised in light of Task Force discussions and decisions at this meeting; a revised schedule is to be sent out to Task Force members as soon as possible

February 15, 2010

LOCAL GOVERNMENT ELECTIONS TASK FORCE

February 5, 2010

Record of Decisions

ATTENDEES

Task Force members:

Chair Harry Nyce, President, Union of BC Municipalities (UBCM) (co-chair),
Bill Bennett, Minister of Community and Rural Development (MCD) (co-chair) (by phone)
Mayor Mary Sjostrom, Third Vice-President,
Donna Barnett, MLA, Cariboo-Chilcotin,
Douglas Horne, MLA, Coquitlam-Burke Mountain

UBCM staff: Gary MacIsaac, Marie Crawford

Ministry staff: Dale Wall, Nicola Marotz, Alayna Van Leeuwen, Deidre Wilson, Katharine McBride

Minister's Office staff: Ian Maclean

JANUARY 11, 2010 MEETING

- ✓ Record of decisions approved with minor amendment.

FEEDBACK

- The web site was launched January 28 and is successfully soliciting input (i.e. 14 submissions received prior to January 28; 48 additional submissions received January 28 to February 4).
- In relation to submissions received,
 - ✓ an updated summary of submissions document will be provided to Task Force members for each meeting;
 - ✓ staff will explore ways to provide easier access for Task Force members to the submissions received (e.g. SharePoint site), keeping in mind the privacy need to limit distribution; and
 - ✓ in addition to the acknowledgement of receipt provided to all submissions, the Task Force will specifically respond to enquiries regarding the Task Force's process, approach to engagement with stakeholders or terms of reference. In this regard, the Task Force will provide a response to the February 4, 2010 submission from Fair Voting BC.

TOPICS FOR DISCUSSION

Task Force members considered papers on the following topics:

- **Election cycle (term of office)** – staff were directed to
 - ✓ at a later meeting, provide the Task Force with an update on input received (e.g. from the UBCM consultation workshop); and
 - ✓ include the discussion paper on the Task Force web site.
- **Campaign finance disclosure** – staff were directed to

- ✓ undertake further work to understand some of the “pressure points” raised in the discussion paper, including the time period for disclosure, accessibility to disclosure statements, variation for different sized communities or campaigns, and education needs; and
- ✓ include the overview paper and the discussion paper on the Task Force web site.
- **Public financing for campaigns** – staff were directed to
 - ✓ include the discussion paper on the Task Force web site.

PRESENTATION

- Task Force members listened to a presentation by Simon Fraser University's Professor Patrick J. Smith and by Associate Professor Kennedy Stewart (by phone).

ADDITIONAL ITEMS

- ✓ UBCM staff will follow up with Area Associations regarding interest in and logistics of receiving an update on the Elections Task Force at their annual Spring meetings.
- ✓ UBCM staff will provide Task Force members with a list of these upcoming meetings.

NEXT STEPS

- Task Force members were asked to hold the following as potential meeting days: April 19 and 20 (Victoria); May 11 (Richmond); May 20 and 21 (Victoria). Actual scheduling to be determined.
- Next scheduled Task Force meeting days are March 10, 9:30 a.m.-3:30 p.m. and March 11, 9:30 a.m.-noon at the Legislative Buildings in Victoria. Meeting details to be provided.

February 16, 2010

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 23, 2010 2:29 PM
To: McGeachy, Denise CD:EX
Subject: FW: MCD-2009-00007

For your records

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 23, 2010 2:00 PM
To: Jones, Krista SSBC:EX
Subject: FW: MCD-2009-00007

Krista: Please accept this e-mail as confirmation of my approval of this call for records. Cheers Nicola

From: McGeachy, Denise CD:EX
Sent: Tuesday, February 23, 2010 1:50 PM
To: Marotz, Nicola CD:EX
Subject: RE: MCD-2009-00007

This Call for Records needs email sign off please. Please forward to Krista as a single document.

This is the FOI for "Task Force Membership"



Call Rec - Call for
Records_Ta...

Denise McGeachy, MLIS
Research and Information Analyst
Policy and Research Branch
Local Government Department
Ministry of Community and Rural Development
800 Johnson Street, 6th Floor
Victoria, BC V8W 9T2
Phone: 250 387-4073
Fax: 250 387-6212
denise.mcgeachy@gov.bc.ca

From: Jones, Krista SSBC:EX
Sent: Tuesday, February 23, 2010 11:48 AM

To: McGeachy, Denise CD:EX
Subject: RE: MCD-2009-00007

Hi Denise,

Will you also please have Nicola sign the attached completed "call for record" form below?

Thanks again.

Krista Jones
Junior Analyst
Information Access Operations
Operations

Shared Services BC
Ministry of Citizens' Services
☎ (250)953-3622
✉ Krista.Jones@gov.bc.ca

Providing Services to:
Ministry of Community & Rural Development
Ministry of Tourism, Culture and the Arts
Ministry of Small Business, Technology and Economic Development

From: McGeachy, Denise CD:EX
Sent: Wednesday, February 3, 2010 1:53 PM
To: Jones, Krista SSBC:EX
Subject: RE: MCD-2009-00007

Opps – attachments this time.

<< File: Call Rec - Call for Records_TaskForceMembership_Feb3.docx >> << File: Fees - Fee Estimate Calculation Table_TF_Membership.docx >>

Denise McGeachy, MLIS
Research and Information Analyst
Policy and Research Branch
Local Government Department
Ministry of Community and Rural Development
800 Johnson Street, 6th Floor
Victoria, BC V8W 9T2
Phone: 250 387-4073
Fax: 250 387-6212
denise.mcgeachy@gov.bc.ca

From: McGeachy, Denise CD:EX
Sent: Wednesday, February 3, 2010 1:52 PM
To: Jones, Krista SSBC:EX
Subject: RE: MCD-2009-00007

Hi Krista

Here are the two forms for this latest FOI request. The printed materials will follow by courier this afternoon.

I send it to 548 Michigan, correct?

Denise McGeachy, MLIS

Research and Information Analyst
Policy and Research Branch
Local Government Department
Ministry of Community and Rural Development
800 Johnson Street, 6th Floor
Victoria, BC V8W 9T2
Phone: 250 387-4073
Fax: 250 387-6212
denise.mcgeachy@gov.bc.ca

From: Marotz, Nicola CD:EX
Sent: Monday, February 1, 2010 6:51 AM
To: McGeachy, Denise CD:EX
Subject: FW: MCD-2009-00007

Denise: As it looks like we're going to get a few of these(!), could I please ask you to take responsibility for coordinating getting the materials and providing the responses (on this one, I have already passed the message on to Grace, Tom, Dale, Gary and Mike – so we just need to wait for responses and then send them to FOI – I'll also check my files). When we get the materials in, you and I should talk about filling out the forms (I can show you what I did for the first one).
Thanks Nicola

From: Jones, Krista SSBC:EX
Sent: Friday, January 29, 2010 3:35 PM
To: MacLean, Ian CD:EX; Marotz, Nicola CD:EX
Cc: Brouwer, Shauna CD:EX; Pearson, Barbera CD:EX
Subject: FW: MCD-2009-00007

Hello,

Information Access Operations has received a request for:

“All correspondence (including emails) sent or received by the Minister of Community and Rural Development's Office (Minister and Staff) regarding the membership of the Local Elections Task Force. The time frame for this request is from Sept 15/09 to Dec 3/09.”

For your information, Information Access Operations has been involved in a business transformation and best practices review in order to develop and implement consistent FOI processes across government. As per Richard Poutney's email of December 3rd (copy attached) these processes are now being rolled out across government. They are intended to improve the quality, accuracy and timeliness of FOI request responses.

Also attached is Call for Records Form and Guidelines and Fee Estimates Calculation Form as mentioned in Richard Poutney's e-mail. Both completed forms should be returned to me with the responsive records. Please call or email me if you have any questions or concerns.

Thank you,

<< Message: FOI Operations - Communications >>

<< File: Call Rec - Call for Records.docx >> << File: Fees - Fee Estimate Calculation Table REVISED Dec 10 2009.doc >>

Krista Jones
Junior Analyst
Information Access Operations
Operations

Shared Services BC
Ministry of Citizens' Services
☎ (250)953-3622
✉ Krista.Jones@gov.bc.ca

Providing Services to:
Ministry of Community & Rural Development
Ministry of Tourism, Culture and the Arts
Ministry of Small Business, Technology and Economic Development

Information Access Operations Call for Records

Section 7 of the Freedom of Information and Protection of Privacy Act (the Act) places a duty on public bodies to respond to formal requests without delay and imposes a time limit of 30 working days from the date the FOI request is received by the public bodies. The purpose of this form is to assist Ministries and agencies with the record gathering process. Staff are encouraged to contact Information Access Operations (IAO) with concerns or questions.

| IAO is responsible to complete the following: | |
|---|---|
| FOI Request File Number: X Govt Number (if applicable) | MCD-2010-00007 |
| Requester Type: | Political Party |
| Description of Request: | All correspondence (including emails) sent or received by the Minister of Community and Rural Development's Office (Minister and Staff) regarding the membership of the Local Elections Task Force. The time frame for this request is from Sept 15/09 to Dec 3/09. |
| Request Received Date: | January 28, 2010 |
| Request Due Date: | March 11, 2010 |
| IAO Analyst/Team: Contact Information: | Krista Jones ☎ (250)953-3622 ✉ Krista.Jones@gov.bc.ca |
| IAO Comments: | |
| The Ministry is responsible to complete the following: | |
| Ministry Search for Records: <ul style="list-style-type: none"> • Please describe your search for records including what records were searched (i.e. Files, email, databases, TRIM files, off-site records, etc) • please indicate duration of search time • please indicate who conducted the search for records | <ul style="list-style-type: none"> • Searched electronic Word files, hard copy files and binder of Task Force materials • Discussed search with colleagues who might have relevant records • Search time: 1 hour • Denise McGeachy, Research and Information Analyst, Local Government Policy and Research Branch |
| Ministry Program Area Recommendations – Document potential harms ¹ that could result from disclosure of records gathered and provide disclosure recommendations. | No particular harms identified, therefore disclosure recommended. Contents: <ul style="list-style-type: none"> • Letters and emails to Minister Bennett and letters in return from Minister Bennett. • Emails to Ministry PAB staff regarding membership of task force and response from Director of Advisory Services |

¹ **Harms** – Disclosure of the records would significantly harm the Ministry's position, or a third party interests on a given topic. The harms assessment allows FOI staff to better understand the context of the records and make informed severing recommendations based on potential harms. Issues associated with the possible disclosure through the FOI process that are unrelated to the harms assessment, should be communicated to your ministry executive and/or Public Affairs Bureau.

| | | | |
|---|--|---|--|
| Ministry Record Location(s) – If you are aware of any other Ministry, agency, offices or locations that may have records responsive to this request, please indicate here. | | Minister's office Originators of the letters – outside of government | |
| Ministry Director/Manager Name and Signature: | | Date: | |
| Name (Printed): | | | |
| Signature: | | | |

Records are to be forwarded to IAO office within the following timelines:

| | | |
|---|-----------------------------|--------------------------------|
| Call for Record Date: | | January 29, 2010 |
| Fee Estimate Due Date: | | February 5, 2010 |
| If fees do not apply, records are due to IAO by 4:00pm on: If fees apply your analyst will advise of your new due date once a deposit is received.) | | February 10, 2010 |
| General Request: 8-12 days | Personal Request: 4-10 Days | Cross Govt Request: 10-20 Days |

Ministry Support Guidelines for GENERAL FOI Requests

Preliminary Record Search and Assessment of Fees:

- If records do not exist within Ministry/Agency, **please advise IAO immediately**. Request will be closed or redirected by IAO.
- If some/all records reside within another public body, **please advise IAO immediately** specifying other public body, ministry, branch and/or region.
- If search and retrieval time is anticipated to exceed 3 hours and/or the volume of records exceeds 200 pages, **please advise IAO immediately**.
 - Advise of search time/record volume and estimate fees using attached fee calculation table.
 - If fee is estimated, do not proceed with records search or retrieval until IAO confirms fee with applicant.
 - Once fee has been confirmed with applicant and payment is received by IAO the following steps occur:
 1. IAO notifies the ministry.
 2. Ministry/Agency proceeds to retrieve and scan/photocopy responsive records.
 3. IAO provides ministry with the revised due date for record submission.
 4. Ministry submits records to IAO.

Record Gathering Process:

- Review records to ensure they address scope of the request.
- To ensure IAO has a complete understanding of the records provided and their context, IAO requests that the ministry identify any areas of concern regarding their disclosure. This assists IAO analysts in

assessing any harm contemplated by the FOIPPA, and consider any applicable exceptions to disclosure.

- Please ensure your Ministry Public Affairs office is notified of any issues associated with the request for internal communication business purposes.

Providing Responsive Records:

- If volume permits, Ministry/Agency is required to scan records and send electronically to IAO analyst. If volume is prohibitive for electronic submission, package or disc with scanned documents should be mailed to:

Information Access Operations

Ministry of Citizens Services

PO Box 9569 Stn Prov Govt, Victoria BC, V8W 9K1

- Please ensure information package has been reviewed and approved by applicable program area.

Ministry Support Guidelines for PERSONAL FOI Requests

Preliminary Record Search:

- If records do not exist within Ministry, **please advise IAO immediately**. Request will be closed by IAO Intake.
- If there is significant volume of records, **please advise IAO immediately**.
- If some/all records reside within another public body, **please advise IAO immediately** specifying other public body, ministry, branch and/or region.

Record Gathering Process:

- Review records to ensure they address scope of the request.
- Please identify any **Health and Safety issues** related to disclosure of the information and advise IAO of the program contact to further discuss these issues.
- If volume permits, Ministry is required to scan records and send electronically to IAO

Providing Responsive Records:

- If volume permits, Ministry/Agency is required to scan records and send electronically to IAO analyst. If volume is prohibitive for electronic submission, package should be mailed to IAO at the address above
- Please ensure information package has been reviewed and approved by applicable program area (see process for generals).

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 23, 2010 4:05 PM
To: Jones, Krista SSBC:EX
Cc: McGeachy, Denise CD:EX
Subject: FW: MCD-2010-00010

Sorry about the confusion, Krista – let's try this again. Here is the approved documentation for the call for records. Please let me know if this is everything that you need right now. Thanks again for your help with this. Cheers Nicola

From: McGeachy, Denise CD:EX
Sent: Tuesday, February 23, 2010 3:53 PM
To: Marotz, Nicola CD:EX
Subject: MCD-2010-00010

Let's start this fresh – the other email had the wrong number

FOI forms:



Fees - Fee
estimate Calculatio.



Call Rec - Call for
Records_LG...

Our records:



LGETF February 5
2010 Meeting ...

Above file includes January 11 Record of Decision in Draft form as well as meeting agenda, submissions summary and spreadsheet (Note to Krista: previously emailed as separate files but can be discarded as they are included in this one) and policy papers. This package forwarded to Task Force Members (65 pages).



recordofdecision_
jan_Final_feb...

The Final Record of Decision for January 11th was made following the distribution of the above PDF so is being attached as an appendix. This file also include the Draft Record of Decision for February 5th.

The Final Record of Decision for the February 5th meeting will not be made until the next LGETF meeting to be held on March 5th – this would be a part of the March 5th meeting agenda.

Denise McGeachy, MLIS

Research and Information Analyst

Policy and Research Branch

Local Government Department

Ministry of Community and Rural Development

800 Johnson Street, 6th Floor

Victoria, BC V8W 9T2

Phone: 250 387-4073

Fax: 250 387-6212

denise.mcgeachy@gov.bc.ca

Information Access Operations

Fee Estimate Calculation Table

The following instructions are being provided to Ministries to ensure consistent government practice when estimating fees for FOI requests.

Once the ministry estimate is complete, please advise IAO Analyst before gathering records. IAO will communicate the fee estimate to the applicant. Once fee estimate has been confirmed with the applicant and payment received as required under the Act, IAO will advise the ministry program area to proceed with retrieval, preparation and scanning/copying of records for submission to IAO.

| | |
|---|---|
| Request Number: | MCD-2010-00010 |
| Ministry: | Ministry of Community and Rural Development |
| Ministry Program Area: (Please indicate location/region) | Local Government, Policy and Research Branch |
| Estimate Completed By: | Denise McGeachy, Research and Information Analyst, Local Government, Policy and Research Branch |
| Date: | February 18, 2009 |
| IAO Analyst: | Krista Jones |

Please estimate costs associated with the following tasks and submit the estimate to IAO.

| 1. Locate & Retrieve Records | | | |
|--|------------------------|---|--|
| Task | Effort in Hours | Cost Estimate (Effort hours – 3 hrs) x \$30/hr | Actual Costs (Effort hours – 3 hrs) x \$30/hr |
| • Consult with staff regarding content of specific boxes or files | .25 | | |
| • Removing paper files from cabinets and/or files | 0 | | |
| • Read through contents of files to determine whether records are responsive to request | .5 | | |
| • Search email records, databases, TRIM folders, etc & if necessary print responsive records (estimate time for all applicable staff involved in task) | .25 | | |
| • Review files lists & off-site lists | 0 | | |
| • Produce record from machine readable record | 0 | | |
| • Review files lists & off-site | 0 | | |

Information Access Operations - Fee Estimate Calculation Standards

| | | | |
|--|---|--|---|
| lists | | | |
| • Recall boxes from off-site | 0 | | |
| • Other tasks involved in locating & retrieving records | 0 | | |
| Note: First 3 hours of search time are not recoverable. | | | |
| Estimate & actual costs are not to include costs of retrieving/returning boxes from/to off-site storage. | | | |
| 2. Produce Records | | | |
| Task | Effort in Hours | Cost Estimate <i>Estimate x \$30/hr</i> | Actual Costs <i>Estimate x \$30/hr</i> |
| <ul style="list-style-type: none"> • Prepare records for photocopying/scanning – (remove staples, etc) • NOTE: Preferred method for shipment is PDF | 1.0 | 30 | 30 |
| 3. Preparing Records for Disclosure | | | |
| Task | Effort in Hours | Cost Estimate | Actual Costs |
| • Package preparation includes time required to assemble & prepare records for submission to IAO | .5 | 15 | 15 |
| 4. Copy Costs | | | |
| • Photocopying/scanning | Cost Estimate (Letter size = # of pages x \$.25/page) (Legal size = # of pages x \$.30/page) | Actual Costs (Letter size = # of pages x \$.25/page) (Legal size = # of pages x \$.30/page) | |
| • Calculate copy costs/scanning | Letter: 69 * .25 = 17.25 Legal: Total: | Letter: Legal: Total: | |
| 5. Miscellaneous Costs | | | |
| • Calculate miscellaneous costs (i.e. CD's, reproducing large documents, maps, microfiche, etc) | Cost Estimate n/a | Actual Costs | |
| 6. Total Fee to Applicant | | | |
| Task | Cost Estimate | Actual Costs | |
| • Locate & Retrieve | | | |
| • Produce Records | | | |
| • Prepare Records | | | |
| • Copy Costs | | | |
| • Miscellaneous costs | | | |
| • Shipping Costs | | | |

Information Access Operations - Fee Estimate Calculation Standards

| | | |
|--|---------------|---------------|
| | TOTAL: | TOTAL: |
|--|---------------|---------------|

General Calculation Information:

- Average file folder = 1" & holds approximately 200 pages (single-sided)
- 1 Standard Records Centre Services Box (1 cubic foot):
 - if in legal sized folders - 1,800 pages
 - if in letter sized folders - 2,200 pages

Information Access Operations

Call for Records

Section 7 of the Freedom of Information and Protection of Privacy Act (the Act) places a duty on public bodies to respond to formal requests without delay and imposes a time limit of 30 working days from the date the FOI request is received by the public bodies. The purpose of this form is to assist Ministries and agencies with the record gathering process. Staff are encouraged to contact Information Access Operations (IAO) with concerns or questions.

| IAO is responsible to complete the following: | |
|---|---|
| FOI Request File Number: X Govt Number (if applicable) | MCD-2010-00010 |
| Requester Type: | Political Party |
| Description of Request: | <p>"...all records (including but not limited to: any factual material, public opinion polls, statistical surveys, appraisals, economic forecasts, environmental impact statements, final reports or audits, consumer test reports, feasibility or technical studies, reports on the results of field research, reports of a task force, committee, council or similar body, a plan or proposal to establish or change a program, information cited publicly by the head of a public body, or information for which the purpose is to present background explanations or analysis to Executive Council) prepared for the February 5th meeting of the Elections Task Force"</p> <p>In addition you are requesting... "the agenda for the meeting and any minutes recorded."</p> |
| Request Received Date: | January 29, 2010 |
| Request Due Date: | March 12, 2010 |
| IAO Analyst/Team: Contact Information: | <p>Krista Jones ☎ (250)953-3622 ✉ Krista.Jones@gov.bc.ca</p> |
| IAO Comments: | |
| The Ministry is responsible to complete the following: | |
| Ministry Search for Records: <ul style="list-style-type: none"> • Please describe your search for records including what records were searched (i.e. Files, email, databases, TRIM files, off-site records, etc) • please indicate duration of search time • please indicate who conducted the search for records | <ul style="list-style-type: none"> • Searched electronic Word files, hard copy files and binder of Task Force materials. • Discussed search with colleagues who might have relevant records • Search time: 1 hour • Denise McGeachy, Research & Information Analyst, Local Government Policy and Research Branch |
| Ministry Program Area Recommendations – Document potential harms ¹ that could result from disclosure of | No particular harms identified, therefore disclosure recommended. The documents are the agenda package of |

¹ Harms – Disclosure of the records would significantly harm the Ministry's position, or a third party interests on a given topic. The harms assessment allows FOI staff to better understand the context of the records and make informed severing

| | | |
|---|---|-------|
| records gathered and provide disclosure recommendations. | materials provided to the Local Government Elections Task Force, a joint task force of the province and UBCM. The documents provided are: <ul style="list-style-type: none"> • Agenda • Record of Decision • Submissions Summary and Tracking • Discussion Papers | |
| Ministry Record Location(s) – If you are aware of any other Ministry, agency, offices or locations that may have records responsive to this request, please indicate here. | UBCM would have the same agenda package | |
| Ministry Director/Manager Name and Signature: Name (Printed): Signature: | | Date: |

Records are to be forwarded to IAO office within the following timelines:

| | | |
|---|-----------------------------|--------------------------------|
| Call for Record Date: | | February 12, 2010 |
| Fee Estimate Due Date: | | February 17, 2010 |
| If fees do not apply, records are due to IAO by 4:00pm on: If fees apply your analyst will advise of your new due date once a deposit is received.) | | February 22, 2010 |
| General Request: 8-12 days | Personal Request: 4-10 Days | Cross Govt Request: 10-20 Days |

Ministry Support Guidelines for GENERAL FOI Requests

Preliminary Record Search and Assessment of Fees:

- If records do not exist within Ministry/Agency, **please advise IAO immediately.** Request will be closed or redirected by IAO.
- If some/all records reside within another public body, **please advise IAO immediately** specifying other public body, ministry, branch and/or region.
- If search and retrieval time is anticipated to exceed 3 hours and/or the volume of records exceeds 200 pages, **please advise IAO immediately.**
 - Advise of search time/record volume and estimate fees using attached fee calculation table.

recommendations based on potential harms. Issues associated with the possible disclosure through the FOI process that are unrelated to the harms assessment, should be communicated to your ministry executive and/or Public Affairs Bureau.

Updated: January 13, 2010

- If fee is estimated, do not proceed with records search or retrieval until IAO confirms fee with applicant.
- Once fee has been confirmed with applicant and payment is received by IAO the following steps occur:
 1. IAO notifies the ministry.
 2. Ministry/Agency proceeds to retrieve and scan/photocopy responsive records.
 3. IAO provides ministry with the revised due date for record submission.
 4. Ministry submits records to IAO.

Record Gathering Process:

- Review records to ensure they address scope of the request.
- To ensure IAO has a complete understanding of the records provided and their context, IAO requests that the ministry identify any areas of concern regarding their disclosure. This assists IAO analysts in assessing any harm contemplated by the FOIPPA, and consider any applicable exceptions to disclosure.
- Please ensure your Ministry Public Affairs office is notified of any issues associated with the request for internal communication business purposes.

Providing Responsive Records:

- If volume permits, Ministry/Agency is required to scan records and send electronically to IAO analyst. If volume is prohibitive for electronic submission, package or disc with scanned documents should be mailed to:

Information Access Operations

Ministry of Citizens Services

PO Box 9569 Stn Prov Govt, Victoria BC, V8W 9K1

- Please ensure information package has been reviewed and approved by applicable program area.

Ministry Support Guidelines for PERSONAL FOI Requests

Preliminary Record Search:

- If records do not exist within Ministry, **please advise IAO immediately**. Request will be closed by IAO Intake.
- If there is significant volume of records, **please advise IAO immediately**.
- If some/all records reside within another public body, **please advise IAO immediately** specifying other public body, ministry, branch and/or region.

Record Gathering Process:

- Review records to ensure they address scope of the request.
- Please identify any **Health and Safety issues** related to disclosure of the information and advise IAO of the program contact to further discuss these issues.
- If volume permits, Ministry is required to scan records and send electronically to IAO

Providing Responsive Records:

- If volume permits, Ministry/Agency is required to scan records and send electronically to IAO analyst. If volume is prohibitive for electronic submission, package should be mailed to IAO at the address above
- Please ensure information package has been reviewed and approved by applicable program area (see process for generals).

LOCAL GOVERNMENT ELECTIONS TASK FORCE

February 5, 2010
9:30 a.m. – 3:30 p.m.
UBCM Offices, Richmond, B.C.

AGENDA

JANUARY 11, 2010 MEETING

- record of decision
Direction required: approve record of decision

FEEDBACK

- update on website
Information only
- comments received
 - report on written comments -- review
 - engagement by Task Force members – members present update, as requiredDirection required: whether the report on written comments is sufficient

TOPICS FOR DISCUSSION

- election cycle (term of office) – review and discuss paper
Direction required: whether to further investigate term of office extension
- campaign finance disclosure
 - overview of current rules
 - review and discuss paperDirection required: whether to further investigate issues in campaign finance disclosure

PRESENTATION (1:00 p.m.)

- Professor Patrick Smith, PhD, Department of Political Science, SFU – listen to presentation
Information only

TOPIC FOR DISCUSSION

- public financing for campaigns (e.g. tax credits) – review and discuss paper
Direction required: whether to further investigate public financing for campaigns

NEXT STEPS

- scheduling upcoming meetings (April/May)
- next meetings/topics for discussion

Pages 293 through 294 redacted for the following reasons:

S.13

Local Government Election Task Force - Submissions
as of: January 27 2010

Submissions received: 14

From:

| | |
|-----------------------|---|
| Local Government | 4 |
| Representative Groups | 4 |
| Individuals | 6 |

Topics:

| | |
|-------------------|----|
| Campaign Finance | 5 |
| Enforcement | 0 |
| Electoral Officer | 0 |
| Election Cycle | 2 |
| Corporate Vote | 2 |
| UBCM Resolution | 1 |
| Other | 10 |

Submissions to date were received prior to the web site launch.

The majority (7) of "Other" topics include information requests on the Task Force, e.g. how to participate and offers of assistance.

Local Government Election Task Force - Submissions
As of: 2010-01-28

| Date | Name | Title | Local Govt. | Organization | Individual | To | Campaign Finance | Enforcement | Election Officer | Corporate Vote | UBCM Resolution | Other | Comment |
|----------------|-----------------|--------------|---------------------|------------------------------------|------------|--|------------------|-------------|------------------|----------------|-----------------|-------|--|
| May 18, 2009 | S.22 | | | | 1 | Premier / letter | 1 | | | | | | Financial contributions limits; voters contribute to a candidate; groups contribute to all-candidate pool; \$5 income tax credit for voters. |
| Sept. 20, 2009 | | | | | 1 | UBCM / letter | 1 | | 1 | | | 3 | Term limits; political signs; campaign contributions; employment positions; recall referendums. |
| Oct. 19, 2009 | | S.22 | | | | Min. Bennett / email | | | | | | 1 | Offer of volunteer help. |
| Oct. 19, 2009 | Joanne Monaghan | Mayor | Kilmat (District) | | | UBCM / letter | | | | 1 | | | Property owners within industrial assessment class and tax appropriation authority by local governments; urge TF to consult widely with UBCM members especially in small towns. |
| Oct. 20, 2009 | Connie Donosluk | President | | BCSTA | | Min. Bennett / letter | | | | | | 1 | Request for BCSTA representation on Task Force. |
| Nov. 10, 2009 | S.22 | | | | 1 | Min. Bennett / email | | | | | | 1 | Offer of help. |
| Nov. 27, 2009 | Anthony Hodgson | President | | Fair Voting BC | | Min. Bennett / email | | | | | | 1 | Request to participate and task force schedule. |
| Dec. 3, 2009 | Fred Girling | Treasurer | | Surrey Civic Coalition | | Min. Bennett / letter | | | | | | 1 | Request to make a submission. |
| Dec. 15, 2009 | S.22 | | | | | Mayor Sjostrom / email | 1 | | | | | | As independent candidate, campaign funds kept by city until next election; expenses declared in the year prior to the election and no time frame to revenue; annual fundraisers. |
| Dec. 15, 2009 | | | | | | Mayor Sjostrom / email | 1 | | | | | | Due to situation in previous email, revenues and expenses seen as "wildly excessive". |
| Dec. 16, 2009 | | | | | 1 | Premier, Min. Bennett / letter | 1 | | | | | 1 | Task force members; mention of Gibsons mayor, financial contributions. |
| Jan. 4, 2010 | | | | | 1 | TF Co-chairs / letter | | | 1 | 1 | | 1 | Non-resident property owner, business owner votes; two year terms; candidates reside in jurisdiction; disqualification of mayor/council. |
| Jan. 4, 2010 | Dawn Atorp | Corp. Admin. | Central Kootenay RD | | | UBCM / letter | | | | | 1 | | Board resolution re: volunteer firefighters and elections |
| Jan. 18, 2010 | S.22 | | | | 1 | Public Affairs Bureau / call | | | | | | 1 | "How to provide input" to TF. |
| Jan. 22, 2010 | Ron Stipp | Rep. | | Canadian Labour Congress - Pacific | | Min. Bennett, cc: TF, MLA S. Fraser / letter | | | | | | 1 | Request to participate; duplicate letter addressed to Pres. Nyce. |
| Jan. 22, 2010 | Ron Stipp | Rep. | | Canadian Labour Congress - Pacific | | Pres. Nyce, cc: TF, MLA S. Fraser / letter | | | | | | 1 | Request to participate; duplicate letter addressed to Min. Bennett. |
| | | | | | | Total | 5 | 0 | 0 | 2 | 2 | 1 | 13 |

Pages 297 through 355 redacted for the following reasons:

S.13

Schedule of next Task Force Meetings with Tentative List of Topics/Activities for those Meetings

The following sets out proposed main topics for discussion at upcoming Task Force meetings, as well as some opportunities for the Task Force to receive specified input. This schedule will continue to be adjusted as the nature of additional discussion on topics from previous meetings is more clearly defined, and input/presentations confirmed. Some additional meetings will be needed (i.e. in April/May).

| Meeting | Proposed Topics/Activities |
|---|--|
| January 11 9:30 a.m. – 3:30 p.m. UBCM offices Richmond | <ul style="list-style-type: none"> ✓ confirm Terms of Reference and Dec 3 record of decision ✓ overview of campaign financing ✓ campaign contribution limits ✓ corporate vote ✓ approaches to Task Force engagement ✓ topics for discussion at next meetings and schedule |
| February 5 9:30 a.m. – 3:30 p.m. UBCM offices Richmond | <ul style="list-style-type: none"> • campaign finance disclosure • public financing for campaigns (e.g. tax credits) • election cycle (term of office) • report on input received to date • technical input from Patrick Smith/Kennedy Stewart [TBC] • additional discussion on topics from previous meeting (if needed) |
| March 10 9:30 a.m. – 3:30 p.m. Legislative Buildings Victoria | <ul style="list-style-type: none"> • campaign expense limits • enforcement • role of Elections BC • technical input from LGMA and Elections BC, focused on these topics [TBC] |
| March 11 (likely just 9:30 a.m. - noon) Legislative Buildings Victoria | <ul style="list-style-type: none"> • candidate eligibility for local government volunteers/employees • report on input received to date • additional discussion on topics from previous meetings |
| March 12 UBCM Consultation workshop TBD Richmond | <ul style="list-style-type: none"> • listen to input from local governments |
| March 31* (likely 9:30 a.m. – 3:30 p.m.) Legislative Buildings Victoria | <ul style="list-style-type: none"> • presentation by Opposition Caucus [TBC] • presentation by BCSTA [TBC] • other campaign finance issues (e.g. disclosure by 3rd parties; application to “other voting”) • separate Act • additional discussion on topics from previous meetings |
| April 1* (likely 9:30 a.m. – 3:30 p.m.) Legislative Buildings Victoria | <ul style="list-style-type: none"> • corporate vote • report on input received to date • education, training and best practices • additional discussion on topics from previous meetings |

*There is flexibility as to which topics/activities would be March 31 and which would be April 1 (i.e. depending on scheduling of presentations).

LOCAL GOVERNMENT ELECTIONS TASK FORCE

January 11, 2010

Record of Decisions

ATTENDEES

Task Force members:

Chair Harry Nyce, President, Union of BC Municipalities (UBCM) (co-chair) (by phone),
Bill Bennett, Minister of Community and Rural Development (MCD) (co-chair)
Councillor Barbara Steele, First Vice-President,
Mayor Mary Sjostrom, Third Vice-President,
Donna Barnett, MLA, Cariboo-Chilcotin,
Douglas Horne, MLA, Coquitlam-Burke Mountain

UBCM staff: Gary MacIsaac, Marie Crawford

Ministry staff: Dale Wall, Nicola Marotz, Alayna Van Leeuwen, Brad Cox

Minister's Office staff: Ian Maclean

DECEMBER 3, 2009 MEETING

- ✓ Record of decision approved

TERMS OF REFERENCE

- ✓ Terms of Reference approved with minor amendments

APPROACH TO ENGAGEMENT WITH STAKEHOLDERS

- ✓ A Local Government Elections Task Force web site will be the key source of information about the Task Force and the issues under review. In general, papers and other materials considered by the Task Force should be posted on that site.
- ✓ Written comments will be the primary means by which the Task Force will receive input from local governments, representative groups and members of the public on the issues under review. To that end, a common Task Force e-mail address will be established, and a mailing address and fax number identified.
- ✓ The Task Force will raise awareness of the Task Force, the issues under review and the opportunity to provide written comments in a number of different ways, including letters to local governments and province-wide representative groups, and information to the media.
- ✓ Individual Task Force members will raise awareness of and hear input on the issues under review from interested local governments, other organizations and individuals with whom they meet in the course of their work duties or on request. Members will keep the Task Force apprised of such input.
- ✓ Given their unique position (i.e. representing the majority of those most directly subject to local government elections legislation), the Task Force intends to meet with representatives of the BC School Trustees Association (BCSTA), as well as with interested local governments. UBCM is to

determine the key forum for this engagement with local governments. The Leader of the Opposition/members of her Caucus will also be invited to meet with the Task Force.

- ✓ Technical input will continue to be provided through the policy development process by staff of Elections B.C., Local Government Management Association, Ministry of Education (including BCSTA) and Ministry of Attorney General. That input will be augmented by inviting input from interested academics (e.g. SFU's Patrick Smith and Kennedy Stewart), as well as other organizations as directed by the Task Force.

TOPICS FOR DISCUSSION

Task Force members considered papers on the following topics:

- **Corporate vote** – staff were directed to
 - ✓ undertake further work to understand the various elements of a corporate vote, including seeking technical input from proponents as to their views on how it would actually function;
 - ✓ provide the Task Force with the resulting information at a meeting in March; and
 - ✓ include the discussion paper on the Task Force web site
- **Overview of campaign financing** – staff were directed to
 - ✓ include the overview paper on the Task Force web site
- **Campaign contribution limits** – staff were directed to
 - ✓ include the discussion paper on the Task Force web site

ADDITIONAL ITEMS

- ✓ Province and UBCM may appoint alternate Task Force members (i.e. for UBCM, a member of President's Committee) to be kept informed of Task Force work and to participate in the absence of other members

NEXT STEPS

- ✓ Meeting schedule and potential topics for scheduled meetings to be revised in light of Task Force discussions and decisions at this meeting; a revised schedule is to be sent out to Task Force members as soon as possible

February 15, 2010

LOCAL GOVERNMENT ELECTIONS TASK FORCE

February 5, 2010

Record of Decisions

ATTENDEES

Task Force members:

Chair Harry Nyce, President, Union of BC Municipalities (UBCM) (co-chair),
Bill Bennett, Minister of Community and Rural Development (MCD) (co-chair) (by phone)
Mayor Mary Sjostrom, Third Vice-President,
Donna Barnett, MLA, Cariboo-Chilcotin,
Douglas Horne, MLA, Coquitlam-Burke Mountain

UBCM staff: Gary MacIsaac, Marie Crawford

Ministry staff: Dale Wall, Nicola Marotz, Alayna Van Leeuwen, Deidre Wilson, Katharine McBride

Minister's Office staff: Ian Maclean

JANUARY 11, 2010 MEETING

- ✓ Record of decisions approved with minor amendment.

FEEDBACK

- The web site was launched January 28 and is successfully soliciting input (i.e. 14 submissions received prior to January 28; 48 additional submissions received January 28 to February 4).
- In relation to submissions received,
 - ✓ an updated summary of submissions document will be provided to Task Force members for each meeting;
 - ✓ staff will explore ways to provide easier access for Task Force members to the submissions received (e.g. SharePoint site), keeping in mind the privacy need to limit distribution; and
 - ✓ in addition to the acknowledgement of receipt provided to all submissions, the Task Force will specifically respond to enquiries regarding the Task Force's process, approach to engagement with stakeholders or terms of reference. In this regard, the Task Force will provide a response to the February 4, 2010 submission from Fair Voting BC.

TOPICS FOR DISCUSSION

Task Force members considered papers on the following topics:

- **Election cycle (term of office)** – staff were directed to
 - ✓ at a later meeting, provide the Task Force with an update on input received (e.g. from the UBCM consultation workshop); and
 - ✓ include the discussion paper on the Task Force web site.
- **Campaign finance disclosure** – staff were directed to

- ✓ undertake further work to understand some of the “pressure points” raised in the discussion paper, including the time period for disclosure, accessibility to disclosure statements, variation for different sized communities or campaigns, and education needs; and
- ✓ include the overview paper and the discussion paper on the Task Force web site.
- **Public financing for campaigns** – staff were directed to
 - ✓ include the discussion paper on the Task Force web site.

PRESENTATION

- Task Force members listened to a presentation by Simon Fraser University’s Professor Patrick J. Smith and by Associate Professor Kennedy Stewart (by phone).

ADDITIONAL ITEMS

- ✓ UBCM staff will follow up with Area Associations regarding interest in and logistics of receiving an update on the Elections Task Force at their annual Spring meetings.
- ✓ UBCM staff will provide Task Force members with a list of these upcoming meetings.

NEXT STEPS

- Task Force members were asked to hold the following as potential meeting days: April 19 and 20 (Victoria); May 11 (Richmond); May 20 and 21 (Victoria). Actual scheduling to be determined.
- Next scheduled Task Force meeting days are March 10, 9:30 a.m.-3:30 p.m. and March 11, 9:30 a.m.-noon at the Legislative Buildings in Victoria. Meeting details to be provided.

February 16, 2010

Marotz, Nicola CD:EX

From: MacLean, Ian CD:EX
Sent: Wednesday, February 24, 2010 11:46 AM
To: Marotz, Nicola CD:EX
Cc: Davis, Richard CD:EX
Subject: RE: Local Elections Task Force -- March 12 UBCM consultation event

MBB is fine with a five minute overview and doesn't require speaking notes

From: Marotz, Nicola CD:EX
Sent: Tuesday, February 23, 2010 2:06 PM
To: MacLean, Ian CD:EX; Davis, Richard CD:EX; Wall, Dale CD:EX
Cc: Glickman, Marika PAB:EX
Subject: Local Elections Task Force -- March 12 UBCM consultation event

We are getting more definitive information now from UBCM as to what they want to cover at their March 12 consultation event and how they see the day unfolding. Essentially, the day will be a facilitated session, walking participants through the topics the task force is reviewing, providing them with an opportunity to discuss those topics in groups and provide some feedback to Task Force members. Once an agenda is close to final, I'll send it along, and we'll be in position to provide the Minister with more information when we brief him in anticipation of the next Task Force meeting.

UBCM is anticipating that the day would start with a welcome/introduction by UBCM Chair Harry Nyce, and then that the Minister would give a 5 minute overview of the Elections Task Force and its process. After that, the facilitator and staff of UBCM/the Ministry will step in, to walk participants through the topic areas and manage the discussion/feedback on those topics over the course of the day. After the introduction, the role of the Task Force members will essentially be to listen (i.e. to sit at different tables throughout the room and listen to the discussions, and then to hear the various "reports out" from those tables).

Ian/Rich: Could you please check with the Minister that he is o.k. with doing the overview of the Task Force and its process at the beginning of the session (we can supply some speaking points). If he is o.k. with it, then I can get back to UBCM.

Thanks

Nicola

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Wednesday, February 24, 2010 11:48 AM
To: MacLean, Ian CD:EX
Cc: Glickman, Marika PAB:EX
Subject: RE: Local Elections Task Force -- March 12 UBCM consultation event

Thanks Ian -- much appreciated

From: MacLean, Ian CD:EX
Sent: Wednesday, February 24, 2010 11:46 AM
To: Marotz, Nicola CD:EX
Cc: Davis, Richard CD:EX
Subject: RE: Local Elections Task Force -- March 12 UBCM consultation event

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Ian/Rich: Could you please check with the Minister that he is o.k. with doing the overview of the Task Force and its process at the beginning of the session (we can supply some speaking points). If he is o.k. with it, then I can get back to UBCM.

Thanks

Nicola

Marotz, Nicola CD:EX

To: Marson, Michael CD:EX
Subject: RE: RUSH - Local Government Elections Task Force SharePoint site

Thanks again for all your help, Michael – you're great! Nicola

From: Marson, Michael CD:EX
Sent: Wednesday, February 24, 2010 2:48 PM
To: Marotz, Nicola CD:EX
Subject: FW: RUSH - Local Government Elections Task Force SharePoint site

FYI...

Based on Robs e-mail I would expect Sally to come back to us with the access set up - if not I'll follow up tomorrow...

Michael

From: Gordon, Robert A SSBC:EX
Sent: Wednesday, February 24, 2010 2:26 PM
To: Abbott, Sally CD:EX
Cc: Marson, Michael CD:EX
Subject: RE: RUSH - Local Government Elections Task Force SharePoint site

Hi Sally,

Thank you for the information provided. Because the BCEid people have left it to ministries to determine the need for confidential agreements, here is what the people with BCEids should now:

- Not to save any information from the Sharepoint site onto their home computers or work computers unless only they can access it. Further, they must delete the information after they no longer require it. However, the best option is to keep the information on the SharePoint site.
- The personal information is subject to FoIPPA's privacy provisions and must be managed in compliance with the provisions
- Not to discuss individuals comments with others who are not on the Task Force.
- This is on the Registration Agreement, but it doesn't hurt to remind Task Force members to keep secure their BCEid and password.

From a privacy perspective we are good to go with this SharePoint site. I'll continue to work on developing a privacy process that allows you to create SharePoint sites in compliance with FoIPPA and not have unnecessary hold ups.

Rob

From: Abbott, Sally CD:EX
Sent: Wednesday, February 24, 2010 10:13 AM
To: Gordon, Robert A SSBC:EX
Cc: Marson, Michael CD:EX; Marotz, Nicola CD:EX; Collins, Lori M CD:EX; Abbott, Sally CD:EX
Subject: RE: RUSH - Local Government Elections Task Force SharePoint site

Hi Robert,

Further to this, we now have all the BCeIDs who will be accessing the site.

The individuals are as follows ... the first three groups are Business BCeIDs through the business entities mentioned below:

Union of B.C. Municipalities

Marie Crawford
Gary MacIsaac
Iris Hesketh-Boles
Harry Nyce

City of Surrey

Barbara Steele
Diane Deurbrouck

City of Quesnel

Lynn Mamic
Mary Sjostrom

=====

Central Okanagan Regional District

Robert Hobson (Business BCeID still to come, although I believe he does have a Basic BCeID that we could use)

There is an urgent need to place these IDs on the site as soon as possible. * Could you please confirm that we're okay to proceed?

Thanks, Sally

From: Abbott, Sally CD:EX

Sent: Friday, February 19, 2010 2:48 PM

To: Gordon, Robert A SSBC:EX

Cc: Marson, Michael CD:EX; Marotz, Nicola CD:EX; Collins, Lori M CD:EX; Abbott, Sally CD:EX

Subject: Local Government Elections Task Force SharePoint site

Hi Rob,

Further to our discussion around the circumstances under which people using BCeIDs might be required to sign a confidentiality agreement, here is some clarification around the SharePoint site mentioned in the subject line.

Purpose of the site: to share with all members of the Local Government Elections Task Force letters and submissions made to the task force

Site users: task force members from government (Community and Rural Development including Local Government Department, Deputy Minister, the Minister and staff from the Minister's office) as well as Union of B.C. Municipalities, City of Quesnel, City of Surrey and Regional District of Central Okanagan.

Content: As above, letters and submissions made to the task force. The submissions will contain personal information of the individuals making the submissions. The submissions will only be used for the purposes of informing the task force members of the views of persons writing to them. Once the site closes, that information will be dealt with in accordance with applicable FOI rules (i.e. treatment of hard copies of each of the submissions), as there will be no need for the site to continue nor for any submissions to remain available to task Force members

Risk: This is a joint Task Force ... i.e. not purely government but shared with Union of BC Municipalities. In other words, the external members (BCeID users) of the task force are stakeholders in the process and site, and have a right to see the documents, letters and submissions made to the task force (i.e. the submissions being sent in are addressed to the Task Force – in other words, to all of the Task Force members, not just the government members). The site will be a “virtual binder”, with the same contents that might otherwise be contained in a paper binder of all submissions.

- The business area is willing to accept the risk of adding the BCeIDs to the site.

Duration of site: The Task Force must provide its report to government and UBCM by May 30. Therefore, the site could be closed at that time.

Rob, I hope this gives you enough information to give us the green light to proceed to add the BCeIDs to the site.

If you require further information, could you please contact Michael Marson or Nicola Marotz.

Regards, Sally

=====

Sally Abbott
Web Team Lead
Information Systems Branch
Ministry of Community and Rural Development
Ministry of Tourism, Culture and the Arts
3rd Floor, 800 Johnson Street
PO Box 9802 Stn Prov Govt
Victoria, British Columbia V8W 9W1
Phone: 250 387-5650 Fax: 250 387-1590
Email: Sally.Abbott@gov.bc.ca

 Please consider the environment before printing this e-mail

=====

Marotz, Nicola CD:EX

From: Marie Crawford [mcrawford@ubcm.ca]
Sent: Wednesday, February 24, 2010 12:32 PM
To: Gary MacIsaac
Cc: Marotz, Nicola CD:EX
Subject: Metro Vancouver - Elections Task Force

Hi Gary:

Just had a call from Nicola. Ian is just wondering if anything has come of the suggestion that the Minister / Harry meeting with Metro Vancouver Board.

You will recall it was raised by Barbara at an earlier Elections TF meeting.

Has this gone any further that you know of? I have indicated to Nicola that I thought we were hesitant to arrange unless specifically invited, and now with the session appearing to go ahead at LMLGA this might cover that off. I know you have had conversation with Barbara since she has been back and not sure if this has come up or not. Can you please contact Ian and confirm status of whether or not a special meeting is to be arranged with Metro.

Thanks

Marie

Marie Crawford
Associate Executive Director
UBCM
Suite 60 - 10551 Shellbridge Way
Richmond, BC
V6X 2W9

Ph. 604.270.8226 ext 104
Fax 604.270.9116

Please note my new email address is: mcrawford@ubcm.ca

Marotz, Nicola CD:EX

From: Marson, Michael CD:EX
Sent: Wednesday, February 24, 2010 2:48 PM
To: Marotz, Nicola CD:EX
Subject: FW: RUSH - Local Government Elections Task Force SharePoint site

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Rob

From: Abbott, Sally CD:EX
Sent: Wednesday, February 24, 2010 10:13 AM
To: Gordon, Robert A SSBC:EX
Cc: Marson, Michael CD:EX; Marotz, Nicola CD:EX; Collins, Lori M CD:EX; Abbott, Sally CD:EX
Subject: RE: RUSH - Local Government Elections Task Force SharePoint site

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From: Abbott, Sally CD:EX

Sent: Friday, February 19, 2010 2:48 PM

To: Gordon, Robert A SSBC:EX

Cc: Marson, Michael CD:EX; Marotz, Nicola CD:EX; Collins, Lori M CD:EX; Abbott, Sally CD:EX

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Marotz, Nicola CD:EX

From: Gordon, Robert A SSBC:EX
Sent: Thursday, February 25, 2010 11:15 AM
To: Marotz, Nicola CD:EX
Cc: Abbott, Sally CD:EX
Subject: RE: RUSH - Local Government Elections Task Force SharePoint site

It works for me Nicola. Thank you.

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Sent: Thursday, February 25, 2010 11:03 AM
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Cc: Marson, Michael CD:EX; Collins, Lori M CD:EX
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Regards, Sally

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Phone: 250 387-5650 Fax: 250 387-1590
Email: Sally.Abbott@gov.bc.ca

 *Please consider the environment before printing this e-mail*
=====

Marotz, Nicola CD:EX

From: Weich, Rika I CD:EX
Sent: Thursday, February 25, 2010 2:06 PM
To: Marotz, Nicola CD:EX
Cc: Tubman, Tammy CD:EX
Subject: RE: 134817: Fair Voting BC
Attachments: 134817_MIN_LGD_ASB_Hodgson_Revised_Final100219.docx

Hi Nicola,

Here is the copy of the response as requested. We will be sending this out today.

Rika

From: Brown, Tom G CD:EX
Sent: Tuesday, February 16, 2010 7:38 AM
To: Weich, Rika I CD:EX
Subject: 134817: Fair Voting BC

FYI Rika....

From: Marotz, Nicola CD:EX
To: Brown, Tom G CD:EX
Cc: Van Leeuwen, Alayna CD:EX
Sent: Tue Feb 16 07:30:48 2010
Subject: RE: Fair Voting BC

Thanks Tom -- if we could get a copy of the letter once it has gone out, that would be much appreciated.
Nicola

From: Brown, Tom G CD:EX
Sent: Monday, February 15, 2010 10:39 AM
To: Sutherland, Don CD:EX
Cc: Marotz, Nicola CD:EX
Subject: RE: Fair Voting BC

Thanks very much Don.

I have asked the correspondence branch to format and move up through approvals (Mike, Dale), then Ian/Rich will seek the Minister's blessing and I will do the same with Marie at UBCM....

Thanks again

Tom

From: Sutherland, Don CD:EX
Sent: Monday, February 15, 2010 10:20 AM

To: Brown, Tom G CD:EX
Cc: Marotz, Nicola CD:EX
Subject: Fair Voting BC

Hi Tom,

Nicola and I have worked out a response to Fair Voting BC (see attached).

Many thanks for your input Nicola.

<< File: FairVotingBCresponse (2).docx >>

Don

Pages 376 through 377 redacted for the following reasons:

S.13

Marotz, Nicola CD:EX

From: Abbott, Sally CD:EX
Sent: Thursday, February 25, 2010 2:35 PM
To: Marotz, Nicola CD:EX
Cc: Marson, Michael CD:EX; Collins, Lori M CD:EX; Abbott, Sally CD:EX
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Email: Sally.Abbott@gov.bc.ca



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From: Marotz, Nicola CD:EX
Sent: Thursday, February 25, 2010 4:30 PM
To: Abbott, Sally CD:EX
Cc: Marson, Michael CD:EX; Collins, Lori M CD:EX; Van den Brink, Grace CD:EX
Subject: RE: RUSH - Local Government Elections Task Force SharePoint site

That works just fine with me, Sally – go ahead and put it on the site

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To: Marotz, Nicola CD:EX
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Marotz, Nicola CD:EX

From: Van Leeuwen, Alayna CD:EX
Sent: Friday, February 26, 2010 9:08 AM
To: Wilson, Deidre J CD:EX
Cc: Marotz, Nicola CD:EX
Subject: FW: Exploring a Role for Elections BC Discussion Paper - LGMA Comments

Just FYI – some very useful comments from LGMA.

From: Lee-Ann Crane [mailto:lcrane@rdek.bc.ca]
Sent: Friday, February 26, 2010 12:32 AM
To: Van Leeuwen, Alayna CD:EX
Cc: Delena Patterson (Email); Kelly Ridley; Sheila Scholes
Subject: Exploring a Role for Elections BC Discussion Paper - LGMA Comments

Below are the comments from the LGMA Elections Committee on the discussion paper, Local Elections: Exploring a Role for Elections BC.

s.13

s.13

Please let me know if I need to clarify any of these points.

Lee-Ann Crane, Chair
LGMA Elections Committee

From: Van Leeuwen, Alayna CD:EX [mailto:Alayna.VanLeeuwen@gov.bc.ca]
Sent: Tuesday, February 23, 2010 11:26 AM
To: Delena Patterson; Duerksen, Dave EDUC:EX; Lee-Ann Crane; Neufeld, Harry R EBC:EX; Reimer, Neil AG:EX; Stewart, Terry J EDUC:EX; tpugh@civicinfo.bc.ca
Cc: Avery, Ainslie CD:EX; gmacisaac@ubcm.ca; Marotz, Nicola CD:EX; mcrawford@ubcm.ca; Paget, Gary CD:EX; Sutherland, Don CD:EX; Wilson, Deidre J CD:EX
Subject: For review - role of Elections BC in LG elections - draft LGETF paper

Hello everyone

Attached is the first of several policy papers intended for review by the Local Government Elections Task Force at their March 10 & 11 meetings. This paper explores issues and considerations around a role for Elections BC in local elections. Three more papers will follow. This and the other papers are drafts only. As well as integrating comments I will receive from this group of technical elections experts, the attached paper will be revised make it more focused, eliminate repetition and so on. The appendices are also not finished, but I thought it more important to get the paper out for review first.

Please return comments to me by **February 26, 2010**. Feel free to return your comments to me bilaterally (i.e. without CC'ing the entire group), unless you feel your comments raise an issue that requires the entire group's input immediately. As the Task Force will need time to review the material before the March 10 & 11 meeting, our timelines are tight and we very much appreciate your understanding.

Return your comments to Alayna.vanLeeuwen@gov.bc.ca and I will distribute them to my colleagues in the ministry (Don, Nicola, Gary, Ainslie, etc.)

As discussed previously, these draft policy papers are presently not intended for broad distribution beyond this group of elections experts, but do feel free to consult with close colleagues as necessary.

Some of you may find that the policy papers do not present particular issues for you or you do not consider your organization to have a particular interest in the topic area. Do not feel obligated to comment extensively if that is the case. This paper will be of particular interest to LGMA and Elections BC.

If you have any further questions about the process for technical input & review generally, contact Don Sutherland, Gary Paget, Nicola Marotz or myself. If you have questions or comments about this paper, feel free to contact me.

<<DiscussionPaper_RoleOfElectionsBC_Draft-ForTechReview_Feb23.docx>>

Thank you & look forward to talking with you all again,

Alayna

Alayna van Leeuwen

Senior Policy Analyst

Local Government Policy and Research Branch

Ministry of Community and Rural Development, British Columbia

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Email: Alayna.vanLeeuwen@gov.bc.ca

Marotz, Nicola CD:EX

From: Van Leeuwen, Alayna CD:EX
Sent: Friday, February 26, 2010 4:50 PM
To: 'lcrane@rdek.bc.ca'
Cc: 'Delena Patterson (Email)'; 'Kelly Ridley'; 'Sheila Scholes'; Wilson, Deidre J CD:EX; Marotz, Nicola CD:EX
Subject: FYI - update on LG Elections Task Force planning (March 10 mtg)

Hi Lee-Ann & colleagues

An update on plans for the Local Government Elections Task Force meeting on March 10, 2010. We've got a draft agenda underway, and are planning on providing 2 hours in the morning for presentations by LGMA and Elections BC. We'd suggest planning a presentation of about 30 minutes – that way, Elections BC and LGMA can each present for 30 minutes, and we will still have time for questions & answers and a roundtable discussion. We were thinking it would be nice to have LGMA and Elections BC in the room together for each other's presentations, and for the discussion afterward.

During your presentation, feel free to comment on other issues before the Task Force (e.g. your perspective on issues like length of term of office, corporate vote, contribution limits, etc.). However, focusing on roles in administering & overseeing elections and on enforcement would be useful as those will be key themes of the meeting on March 10.

Here's how we've got it represented on the draft agenda:

10:30 – 12:30

PRESENTATIONS

- **Local Government Management Association** (Lee Ann Crane [confirm presenters])
- **Elections BC** (Harry Neufeld [confirm presenters]) – listen to presentation

Information only – listen and discuss with presenters (generally and in relation to the Topics for Discussion)

The meeting will be held in the Oak Room (Room 303), Legislative Buildings, Victoria, B.C.

In terms of presentation materials, please let me know if you wish to use PowerPoint. I believe this room has the proper equipment for it, but we would need to set it up. If you'd like to bring handouts, there are 6 task force members, but with UBCM and ministry staff (and with Elections BC), there would be about 16 handouts needed (though I can confirm this closer to the date).

Please let me know if you have any questions or concerns, or if you need any clarification. We will keep you up to date as things progress.

Alayna van Leeuwen
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Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

Phone: (250) 356-7020
Fax: (250) 387-6212
Email: Alayna.vanLeeuwen@gov.bc.ca

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Friday, February 26, 2010 4:07 PM
To: 'Gary MacIsaac'; 'Marie Crawford'; Van Leeuwen, Alayna CD:EX; Wilson, Deidre J CD:EX; Sutherland, Don CD:EX; Paget, Gary CD:EX; Wall, Dale CD:EX
Subject: Elections Task Force -- Draft agenda for March 10-11 meetings

Attached please find the draft agenda for the upcoming 1½ days of Task Force meetings.

You will see that there is still some information to fill in, but I wanted to ensure that there are no items missing and that the order works for folks. The order is a little different than at other meetings, but that is deliberate in order to accommodate the 2 presenters as well as some House business that provincial members can't miss (Question Period).

I would very much appreciate it if you could let me know **no later than Tuesday (March 2) a.m.** if it works for you.

Thanks

Nicola



AGENDA.docx

Marotz, Nicola CD:EX

From: Van Leeuwen, Alayna CD:EX
Sent: Friday, February 26, 2010 4:50 PM
To: Neufeld, Harry R EBC:EX; Johnson, Linda M. EBC:EX; Western, Nola EBC:EX; Boegman, Anton EBC:EX
Cc: Wilson, Deidre J CD:EX; Marotz, Nicola CD:EX
Subject: FYI - update on LG Elections Task Force planning (March 10 mtg)

Hi Harry and colleagues

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Please let me know if you have any questions or concerns, or if you need any clarification. We will keep you up to date as things progress.

Alayna van Leeuwen
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Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

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Email: Alayna.vanLeeuwen@gov.bc.ca

Marotz, Nicola CD:EX

From: Marie Crawford [mcrawford@ubcm.ca]
Sent: Saturday, February 27, 2010 1:53 PM
To: Marotz, Nicola CD:EX
Subject: RE: March 12 session

Thanks Nicola, sounds good. Thanks for confirming Minister's role, and the outline as discussed per our conversation and in your email looks good, I will connect with Allan in coming week and share agenda and format with him so he knows what we are looking to do. Will try and connect with you tomorrow, hopefully afternoon once i have had a chance to complete my review of the papers, thanks Marie

----- Original Message -----

From: Marotz, Nicola CD:EX
[mailto:Nicola.Marotz@gov.bc.ca]
To: Marie Crawford
[mailto:mcrawford@ubcm.ca]
Cc: Sutherland, Don CD:EX
[mailto:Don.Sutherland@gov.bc.ca], Van Leeuwen, Alayna CD:EX
[mailto:Alayna.VanLeeuwen@gov.bc.ca], Wilson, Deidre J CD:EX [mailto:Deidre.Wilson@gov.bc.ca]
Sent: Fri, 26 Feb 2010 11:10:41
-0800
Subject: RE: March 12 session

> Marie:
>
> We've taken a look and we think that the agenda works fine (you've
> done a good job of allotting the time and ordering the items).
>
> We've confirmed with our Minister's office that he is fine to
> participate in the introduction by talking for about 5 minutes about
> the Task Force and its process.
>
> We are putting together powerpoint slides for the "elections
> legislation 101" and the overviews. As you and I discussed, we are
> operating on the basis that a UBCM staff person will be available to
> speak to the last 1 or 2 slides in each overview -- namely, the "UBCM
> position" slide (if there is
> one) and then simply reading out the last slide (which will be the
> questions for discussion at the tables). For the rest of the slides,
> we are thinking right now that we will have one "talking head" (likely
> to be me) present the slides, but have people who actually know the
> content (i.e. Deidre, Don,
> Alayna) there to answer questions.
>
> Once we have some of the overviews put together, we'll send them over
> for your review.
>
> All for now -- hope you had a nice few days off.
>
> Cheers
>
> Nicola

>
>
>
>
> -----Original Message-----
> From: Marie Crawford [mailto:mcrawford@ubcm.ca]
> Sent: Monday, February 22, 2010 4:15 PM
> To: Marotz, Nicola CD:EX
> Subject: March 12 session
>
> Hi Nicola:
> In follow up to our call last week, Gary and I had an opportunity to
> chat with our TF members about the March 12 session today. Briefly
> here is what we have received direction on:
> € our TF members would support having a facilitator to assist in
> guiding / directing discussion and keeping the session on track. We
> will confirm Allan Neilsen-Welch and let him know we will be in touch to discuss details.
> € our TF members support having all TF members introduced and up front
> on head table at the Opening of the session but are comfortable moving
> from head table into the audience and floating from table to table in
> order to 'listen in' on the table discussions for the rest of the day.
> € if numbers warrant, our TF members would prefer to allow discussion
> to occur at tables with reporting out done on a table -by-table basis,
> as opposed to an individual-by-individual basis. To facilitate this,
> UBCM would allocate delegates to tables to ensure that each table has
> a mix of urban/rural//geographic perspectives to bring to their table.
> € in response to forthcoming enquiries, our TF members wish us to
> advise others¹ who might wish to attend that the March 12 session is
> for our UBCM members only.
> € TF members would support a balance of UBCM/Ministry involvement in
> the session, must appear to be a united working group, joint process.
> € TF members would support the proposed format where each of the topic
> areas is briefly introduced, including a reference to existing UBCM
> policy (where applicable), posing 2 or 3 questions and then letting
> the discussion occur at tables with groups reporting out to full
> session. (see draft agenda attached).
> € as noted on draft agenda we would see Harry providing the intro
> remarks and would ask the Minister to go through the process and timelines.
>
> Based on this direction we would hope that you (Ministry staff) could
> assist in providing the overviews for each topic area and our staff
> would assist in tracking the feedback from the discussion groups in
> the reporting back sessions.
>
> We would welcome your feedback / comments with respect to the attached
> agenda. (ie. issue order and proposed time allocations for each).
> Thanks Nicola,
> Marie
>
> Marie Crawford
> Associate Executive Director
> UBCM
> Suite 60 - 10551 Shellbridge Way
> Richmond, BC
> V6X 2W9
>
> Ph. 604.270.8226 ext 104
> Fax 604.270.9116

>
> Please note my new email address is: mcrawford@ubcm.ca
>
>
>