

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Tuesday, June 1, 2010 12:39 PM
To: 'Gary MacIsaac'
Cc: 'Marie Crawford'; Van Leeuwen, Alayna CD:EX
Subject: RE: Elections Task Force Report
Attachments: image001.jpg

Thanks Gary (I think!) . Are you replying to her? If so, p. 10 (2 mentions of LGMA) plus p. 48 should hopefully be satisfactory to her (the list of organizations in the Appendix that she seems to have looked at refers to those organizations that provided a written submission such as those posted on the web site – LGMA didn't (they did a presentation). Cheers Nicola

From: Gary MacIsaac [mailto:gmacisaac@ubcm.ca]
Sent: Tuesday, June 1, 2010 10:40 AM
To: Marie Crawford; Marotz, Nicola CD:EX
Subject: FW: Elections Task Force Report

----- Forwarded Message

From: Isabell Hadford <isabell.hadford@districtofclearwater.com>
Date: Tue, 1 Jun 2010 09:52:38 -0700
To: Gary MacIsaac <gmacisaac@ubcm.ca>
Cc: Raelene Adamson <radamson@ubcm.ca>
Subject: FW: Elections Task Force Report

Hi Gary:

At the LGMA Conference held last week the LGMA Executive held their regular meeting. One of the items on the agenda was an update from the LGMA representatives who provided input into the Elections Task Force. We were advised that they spent a lot of their own time reviewing the document and providing comment.

I've done a cursory review of the Elections Task Force Report and can find no mention of LGMA being involved. LGMA doesn't seem to be listed in the "organizations" section as providing input. Did I miss it? If not, I hope you can correct this oversight as the LGMA members who provided input spent a lot of time on this and should be recognized for their efforts.

Cheers!

Isabell Hadford
Chief Administrative Officer
District of Clearwater
250-674-2257
250-674-2173 (fax)
Website: www.districtofclearwater.com



From: nlaframboise@ubcm.ca [mailto:nlaframboise@ubcm.ca]
Sent: Monday, May 31, 2010 9:36 AM
To: isabell.hadford@districtofclearwater.com
Cc: leslie.groulx@districtofclearwater.com
Subject: Elections Task Force Report

Dear Isabell Hadford,

Dear Members,

Please find the attached Member Release regarding the Elections Task Force Report.

This advisory is provided through a distribution system that is maintained and monitored by UBCM. To change or update the contact information for your organization, please contact radamson@ubcm.ca.

----- End of Forwarded Message

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Wednesday, June 2, 2010 12:06 PM
To: MacLean, Ian CD:EX
Cc: Van Leeuwen, Alayna CD:EX; McGeachy, Denise CD:EX
Subject: RE: CONFIRMED: CKNW, Saturday

Ian: Here are the key reasons, consolidated from the Report, the Q's and A's and the discussion paper on term of office. Let us know if you need anything more. Cheers Nicola

For extending to 4 year term:

- more time for local governments to plan and implement their vision/policies for their community
- more time for newly elected officials to learn and conduct their roles and responsibilities
- reduces the proportion of time focused on campaigning between elections, allowing more time to focus on governance (i.e. end up with 2 years to focus on governance, between year 1 (the learning year) and year 4 (the pre-election year))
- consistent with terms of office for the federal government and the B.C. provincial government; some argue that may strengthen the public's recognition of local government as a government of equal significance to federal and provincial government
- may assist in alleviating "voter fatigue" over time (which can lead to fewer electors participating), as it ultimately helps reduce the number of elections that voters face across all levels of government
- provides cost savings, by reducing the number of local general elections and spreading costs of setting up a new council/board over 4 years
- is the trend for local government elections across the country (8 of the 13 provinces/territories have moved to 4 year terms)

UBCM also argues that there is no evidence that the move from 2 year terms to 3 years (effective 1990) resulted in any greater challenges in recruiting candidates for office, therefore there is no reason to think that a move from 3 years to 4 will cause such concerns. UBCM's policy position is for a 4 year term.

For sticking with 3 year term:

- a longer term is a barrier to candidate participation (3 years is a more attractive time commitment for potential candidates especially in smaller or rural communities – such as regional district electoral areas, where in the 2008 elections, 50% of electoral area directors were acclaimed)
- more elected officials may find they cannot sustain the 4 year term commitment, leading to more intervening by-elections
- if there are more intervening by-elections, then the cost-savings achieved by holding fewer general elections are reduced or eliminated
- a longer term provides electors less opportunity to use the ballot box to express opinions on the performance of their local elected officials

Overall, submissions to the Task Force generally favoured a 3 year term, with the local government submissions being virtually evenly divided. There was some tendency for 3 year terms to be favoured by smaller local governments, although not universally. The BC School Trustees Association survey of its members found most favoured a 4 year term.

Note that people making the "longer terms lead to less accountability" argument often raise the issue of recall, and point to the lack of an equivalent to the provincial *Recall and Initiative Act* for local governments. Recall legislation in B.C. is unique (e.g. there is none Federally, nor apparently in any other provinces). As well, there are day-to-day accountability measures in place for local governments that have no parallel provincially nor federally – for example, mandatory public hearings for land use decisions; required public consultation for budget development; municipal

annual reports including progress reports on objectives and measures; and various specific requirements to provide people with an opportunity to make representations to council (such as before adopting a business regulation bylaw).

Will do – will get you something shortly

From: MacLean, Ian CD:EX
Sent: Wednesday, June 2, 2010 10:32 AM
To: Marotz, Nicola CD:EX
Cc: Molander, Justin CD:EX
Subject: FW: CONFIRMED: CKNW, Saturday

Hi Nicola. I think this info would be in your background notes. Can you help?

From: Bennett, Bill CD:EX
Sent: Wednesday, June 2, 2010 10:30 AM
To: MacLean, Ian CD:EX
Subject: Re: CONFIRMED: CKNW, Saturday

I would like Nicola's team to put together a list of arguments for and against 4 year terms.

From: MacLean, Ian CD:EX
To: King, Wendy L CD:EX
Cc: Molander, Justin CD:EX; Bennett, Bill CD:EX
Sent: Wed Jun 02 10:22:12 2010
Subject: FW: CONFIRMED: CKNW, Saturday

Please put this in the minister's calendar

From: Black, Marc PAB:EX
Sent: Wednesday, June 2, 2010 10:06 AM
To: MacLean, Ian CD:EX; Molander, Justin CD:EX; King, Wendy L CD:EX; Chalmers, Jennifer CD:EX
Subject: CONFIRMED: CKNW, Saturday

Hi – MBB is confirmed on CKNW's World Today Weekend Show with Sean Leslie this coming Saturday, June 5 – details below:

Host: Sean Leslie

Program: World Today Weekend

Topic: Local Government Election Task Force's work, but specifically the move to four year terms

Dial in details: please have MBB call ^{s.22}

at 3:25pm PT on Saturday

Format: Segment will go to air live after the 3:30pm news; maximum 15 minute interview one-on-one with host; there may be open-phones (but am told not likely)

Back-up info: Devon Taylor, producer, ^{s.22}

Marc Black | Communications Manager | Ministry of Community and Rural Development | Main line: 250.387.4089 | Direct: 250.356.6334 | Cell: 250.889.1295 | www.gov.bc.ca/cd

Marotz, Nicola CD:EX

From: McGeachy, Denise CD:EX
Sent: Wednesday, June 2, 2010 10:43 AM
To: Wilson, Deidre J CD:EX; Russo, Stephen CD:EX; Cox, Brad CD:EX; Rohrick, Jason CD:EX; Van Leeuwen, Alayna CD:EX; Zucconi, Lydia CD:EX; Marotz, Nicola CD:EX
Subject: LGETF Project Files - Reminder

Hello all,

As promised, I have created a project file as an example for everyone as an aid to creating your own project files. It's on the filing cabinet by Catherine's desk to review.

The overall organization of the project will be organized roughly like this:

LGL-EE-053 2010 Local Government Elections Task Force

Topical Papers: Term of Office, Campaign Finance General, Disclosure, Expense Limits, etc

Process: Meetings, records of decision, hand written minutes/notes

As we move forward into legislation, we'll have materials going into the annual legalisation folders, which will be cross linked to the LGL-EE-053 heading. But we'll deal with that later.

I urge you to start organizing your materials now while things are still fresh in your mind and then book a time with me to sort through them. I can help you cull what isn't needed as well as identify the indexing words/terms. If I don't start getting requests for assistance in the next 10 days or so, I'll start booking appointments with you.

Questions? Let me know.

Denise McGeachy, MLIS

Research and Information Analyst
Policy and Research Branch
Local Government Department
Ministry of Community and Rural Development
800 Johnson Street, 6th Floor
Victoria, BC V8W 9T2
Phone: 250 387-4073
Fax: 250 387-6212
denise.mcgeachy@gov.bc.ca

Marotz, Nicola CD:EX

From: Wall, Dale CD:EX
Sent: Thursday, June 3, 2010 8:18 AM
To: Van Leeuwen, Alayna CD:EX; Furey, Mike CD:EX
Cc: Marotz, Nicola CD:EX
Subject: RE: For review - draft Elections Task Force Cab Sub

Alayna

This looks good. A couple of comments.^{s.13}
s.13

Dale

From: Van Leeuwen, Alayna CD:EX
Sent: Wednesday, June 2, 2010 3:18 PM
To: Wall, Dale CD:EX; Furey, Mike CD:EX
Cc: Marotz, Nicola CD:EX
Subject: For review - draft Elections Task Force Cab Sub

Hi everyone

Attached (and hyperlinked) is a copy of the draft Local Elections Task Force Cabinet Submission. The summary sheet to accompany the submission is not yet complete.

<< File: CabSub_RequestForDecision_LGETF.docx >>

I:\Locgov_dept_common\LGD_Shared\LGPRB\Projects\ElectionsTaskForce\CabinetSubmission\CabSub_RequestForDecision_LGETF.docx

Suggestions for improvement welcome. Ways to trim its length would be helpful as well, as it trails onto a (forbidden) 6th page.

Thanks!

Alayna

Alayna van Leeuwen
Senior Policy Analyst
Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

Phone: (250) 356-7020
Fax: (250) 387-6212
Email: Alayna.vanLeeuwen@gov.bc.ca

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Thursday, June 3, 2010 8:48 AM
To: Van den Brink, Grace CD:EX; Notenberg, Scott CD:EX
Cc: Marson, Michael CD:EX; Brydges, Doreen E CD:EX
Subject: RE: LGETF Feedback inbox

We definitely do need to keep the submissions stored electronically in some way (as another FOI request is certainly a possibility). If they are not stored in that box anymore, could they be moved someplace for ease of access?

From: Van den Brink, Grace CD:EX
Sent: Thursday, June 3, 2010 8:19 AM
To: Notenberg, Scott CD:EX
Cc: Marson, Michael CD:EX; Brydges, Doreen E CD:EX; Marotz, Nicola CD:EX
Subject: FW: LGETF Feedback inbox

Hello:

Time to close the LGETF inbox but first these questions:

Scott – if it is closed, do I lose all the submissions that I've store there? If so, what is the best way to store these for future retrieval (e.g. FOI) if necessary? While I do have paper copies, I think we should also save them electronically.

Nicola – do you agree?

Doreen – do you take care of the expense/cost reports? Do we let you know the date it's closed?

Thanks,
Grace

From: Marson, Michael CD:EX
Sent: Wednesday, June 2, 2010 2:59 PM
To: Van den Brink, Grace CD:EX
Cc: Marotz, Nicola CD:EX
Subject: RE: LGETF Feedback inbox

Hi...

Suggest we ask ISB – Scott – to close the mailbox.

Michael

From: Van den Brink, Grace CD:EX
Sent: Wednesday, June 2, 2010 2:37 PM
To: Marson, Michael CD:EX
Cc: Marotz, Nicola CD:EX
Subject: LGETF Feedback inbox

Hello: am receiving spam messages etc. Is there a way to close this email inbox? Thanks, Grace

Grace Van den Brink
A/Assistant Director
Local Government - First Nations Relations
Ministry of Community and Rural Development
Tel: 250 356-5673
Email: Grace.VandenBrink@gov.bc.ca

Marotz, Nicola CD:EX

From: Sutherland, Don CD:EX
Sent: Friday, June 4, 2010 1:42 PM
To: Johnson, Linda M. EBC:EX; Boegman, Anton EBC:EX
Cc: Marotz, Nicola CD:EX; Russo, Stephen CD:EX; Avery, Ainslie CD:EX
Subject: Local government referenda & by-elections

As discussed at our meeting on Wednesday afternoon, we conducted some research on the number of referenda and by-elections held by local governments in the past few years. The results are accurate to within about 10% as some records may be missing.

With regard to referenda, we found that there is a large jump in the number of referenda held in the year of the general local election. This is not a surprise since local governments will save costs by holding their referendum at the same time as the election of candidates. It also serves to generate more interest in the election and increase voter turnout.

In the 2008 general local election, more referenda questions were posed by municipalities (44) than regional districts (28). Since some local governments had multiple questions on their ballot, the actual number of municipalities that held a referendum during the 2008 general local election was 31, and the number of regional districts that held a referendum was 15. This information was taken from the election results posted on the CivicInfo BC website at: <http://www.elections.civicinfo.bc.ca/2008/reports/index2.asp>

There were 8 referenda held in 2008 prior to the November general local election date, mostly by regional districts.

The number of referenda held between general local election years is much smaller - in 2007, there were 14 referenda held. Five of those votes were held by municipalities and 9 were held by regional districts.

The number of referenda held in 2009 was 18. Five of those votes were held by municipalities and 13 were held by regional districts.

It should be noted that the regional district referenda are not usually held regional district-wide. Most regional district referenda are held for an electoral area, or a portion of an electoral area.

With regard to by-elections, it is unlikely that there will be a by-election in the year of the general local election. This is because the legislation allows a local government to choose whether to hold a by-election if a vacancy occurs after January 1 in the year of the general local election. Most often, the local government will decide to leave the position vacant until the general election date in November.

While we don't keep records about the number of by-elections held, local governments and school districts are required to publish the results of their election in Part 1 of the BC Gazette. Assuming that all local governments that held a by-election in the past two years followed this requirement, there were 13 by-elections held in 2009. Of those 13, eight were for municipalities, two were for regional districts and two were for school districts.

So far in 2010, there have been 9 by-elections. Of those 9, six were for municipalities, one was for a regional district and two were for school districts.

Don Sutherland
Director
Advisory Services Branch
Ministry of Community and Rural Development
Phone: 250 387-4025 Fax: 250 387-7972
Website: <http://www.cd.gov.bc.ca/lgd/>

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Monday, June 7, 2010 2:21 PM
To: Van Leeuwen, Alayna CD:EX
Subject: RE: Question - Dale around today?

Thanks Alayna – go ahead and send it to Cab Ops (Meagan can help, if needed) – it is a draft (and let's remind them of that), so we can incorporate whatever we get from the Minister in the next version

From: Van Leeuwen, Alayna CD:EX
Sent: Monday, June 7, 2010 1:54 PM
To: Marotz, Nicola CD:EX
Subject: FW: Question - Dale around today?

Advice from Lee...

From: Valentine, Lee CD:EX
Sent: Monday, June 7, 2010 1:52 PM
To: Van Leeuwen, Alayna CD:EX
Subject: RE: Question - Dale around today?

Thanks Alayna. Understood – don't know that you'll hear back before 4:00 pm though. May have to send the draft forward sans the Minister's comments given the tight timeline....

From: Van Leeuwen, Alayna CD:EX
Sent: Monday, June 7, 2010 1:50 PM
To: Valentine, Lee CD:EX
Subject: RE: Question - Dale around today?

Okay, sounds good, as long as we hear back by mid-afternoon to give us enough time to make any revisions needed before sending it out today.

Today's deadline is for a draft only, meant to secure our place on the June 23 cabinet meeting. If the minister does have comments that Ian doesn't get back to us early enough today, we can integrate them before completing our final materials that must be submitted by June 16.

Thanks!

From: Valentine, Lee CD:EX
Sent: Monday, June 7, 2010 1:03 PM
To: Van Leeuwen, Alayna CD:EX
Subject: RE: Question - Dale around today?

He's out at a meeting at the moment, back in the office for another meeting til 3:00 or so. Minister is in his constituency all this week, but Dale asked Ian to see if he could sound out the Minister re the Cab Sub, so we're hoping to hear back from Ian later today....

From: Van Leeuwen, Alayna CD:EX
Sent: Monday, June 7, 2010 1:02 PM
To: Valentine, Lee CD:EX
Subject: Question - Dale around today?

Hi Lee

Is Dale around this afternoon? I just wanted to have a quick check in with him to see whether the minister had any comments on the Local Elections Task Force Cabinet submission we prepared, as we are expected to submit a draft to Cabinet Operations today.

Thanks,

Alayna van Leeuwen
Senior Policy Analyst
Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

Phone: (250) 356-7020
Fax: (250) 387-6212
Email: Alayna.vanLeeuwen@gov.bc.ca

Marotz, Nicola CD:EX

From: Van Leeuwen, Alayna CD:EX
Sent: Monday, June 7, 2010 2:50 PM
To: Valentine, Lee CD:EX
Cc: Marotz, Nicola CD:EX; Gergley, Meagan CD:EX
Subject: For distribution - draft Cabinet submission materials

Hi Lee

Attached are Ministry of Community and Rural Development's draft Request for Decision and Summary Sheet intended for discussion at the June 23 Cabinet meeting.

I think Dale has had a discussion with Elizabeth MacMillan regarding submitting these materials on June 7 (rather than June 2, as would normally have been required). We understand that final materials are required by June 16. As discussed this afternoon, we have not had the minister's comments on these drafts yet, but we will be able to integrate them before June 16.



CabSub_RequestF
orDecision_LGET...



CabinetDecisionS
ummarySheet_LG..

Please let me know if you (or Cabinet Operations) have any questions or comments.

Alayna van Leeuwen
Senior Policy Analyst
Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

Phone: (250) 356-7020
Fax: (250) 387-6212
Email: Alayna.vanLeeuwen@gov.bc.ca

Pages 14 through 20 redacted for the following reasons:

s.12

Marotz, Nicola CD:EX

From: Wall, Dale CD:EX
Sent: Monday, June 7, 2010 5:26 PM
To: Marotz, Nicola CD:EX; Van Leeuwen, Alayna CD:EX
Cc: Valentine, Lee CD:EX
Subject: Submission

Minister is ok with elections submission proceeding.

Dale

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Tuesday, June 8, 2010 12:19 PM
To: Schmidt, Birgit CD:EX
Subject: RE: Feedback please: HR Plan release note

Birgit:

Here is the wording that I would prefer for the Elections Task Force highlight:

s.13

Thanks

Nicola

From: Schmidt, Birgit CD:EX
Sent: Tuesday, June 8, 2010 11:04 AM
To: Brown, Glen T CD:EX; Paget, Gary CD:EX; Osborne, Alan CD:EX; Marotz, Nicola CD:EX
Cc: Hodge, Leta CD:EX
Subject: FW: Feedback please: HR Plan release note

Hi there – I would like to ask if you could please see the e-mail trail below and forward your key item(s) that you may wish to highlight, from your respective areas, to be included in the release of the updated HR Plan. Please send to me by Thursday, June 10th – thank you.

From: Russell, Kim CD:EX
Sent: Tuesday, June 8, 2010 10:49 AM
To: Schmidt, Birgit CD:EX; Hodge, Leta CD:EX
Subject: RE: Feedback please: HR Plan release note

Hi – please let me know if you need any further information. Just wanting to highlight a few key things this year and the positive outcome/impact. Is it possible to have this in the next couple of days?

Thanks,
Kim

From: Furey, Mike CD:EX

Sent: Monday, June 7, 2010 10:05 PM
To: Russell, Kim CD:EX; Schmidt, Birgit CD:EX; Hodge, Leta CD:EX
Subject: RE: Feedback please: HR Plan release note

Kim, please work with Birgit and Leta on the attached. Thanks Mike

From: Russell, Kim CD:EX
Sent: Thursday, June 3, 2010 5:59 PM
To: Furey, Mike CD:EX; Jensen, Tom R CD:EX; Schultz, Ray CD:EX; Thompson, Tracey CD:EX; Fraser, Rob A CD:EX
Cc: Brouwer, Shauna CD:EX
Subject: Feedback please: HR Plan release note

Hi, we are about to release the updated HR plan to staff, and Dale would like to take this opportunity to highlight some successes as well. Some ideas are noted below - but it would be great to hear from you what key thing(s) might be best to really recognize the work of your team. Please forward your thoughts to me – or let me know who I can work with on this – as soon as possible. Thanks very much for your help.

s.13

Marotz, Nicola CD:EX

From: Van Leeuwen, Alayna CD:EX
Sent: Wednesday, June 9, 2010 5:14 PM
To: Faulkner, Erin AG:EX
Cc: Marotz, Nicola CD:EX
Subject: FYI - Local Gov't Elections Task Force report complete

Hi Erin

s.12

Alayna

Alayna van Leeuwen
Senior Policy Analyst
Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

Phone: (250) 356-7020
Fax: (250) 387-6212
Email: Alayna.vanLeeuwen@gov.bc.ca

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Wednesday, June 9, 2010 7:14 AM
To: Van den Brink, Grace CD:EX
Cc: Marson, Michael CD:EX; Brydges, Doreen E CD:EX; McGeachy, Denise CD:EX
Subject: RE: LGETF Feedback inbox

Based on Scott's information, I would suggest that we go the route of creating a PST file and burn it to a CD/DVD. We (LGPRB) can keep the binders up here in our resource centre, and we could keep the CD/DVD as well. I'm assuming that that CD/DVD would be sufficient for retrieving electronic copies of the documents if we need them for FOI purposes (and I suspect that if we were going to get more requests, we would already have received them). Thanks Nicola

From: Notenberg, Scott CD:EX
Sent: Tuesday, June 8, 2010 1:22 PM
To: Marotz, Nicola CD:EX; Van den Brink, Grace CD:EX
Cc: Marson, Michael CD:EX; Brydges, Doreen E CD:EX; Notenberg, Scott CD:EX
Subject: RE: LGETF Feedback inbox

Sorry for the delay in my response, but I was doing a thorough investigation on my response.

Everything that is required to be filed for FOI should be printed and filed, regardless of the "convenience" electronic copy. As we have no formal electronic filing mechanism (some ministries use TRIM) paper filing is the authoritative record. One way to keep a convenience copy (much easier to search electronically than piles of paper) is to create a PST file and COPY all appropriate mail to that file. I would suggest this file be put in a shared drive area where those that would need it could get at it (note only one person at a time can open it as Outlook puts an exclusive LOCK on the file when it uses it not allowing sharing).

Another consideration is the size of the PST file, we will continue to pay for ongoing backup charges on the file, so if it is not really needed, it should be deleted. An alternative to this (since it is NOT the permanent record - the paper copy is), that PST file could be burned to CD/DVD for archive purposes. One problem with that is that disks often get misplaced, but since it is a convenience copy only, this method may be acceptable.

Then, once the mailbox is properly archived, a One-Stop request can be filed to remove the account (and its contents) from the Exchange mail server.

Scott Notenberg

Scott Notenberg | Senior Mid-Tier System Specialist | Information Systems Branch
Ministry of Community & Rural Development | Ministry of Tourism, Culture and the Arts
Direct: 250-387-5614 | Fax: 250-387-1590
E-Mail: Scott.Notenberg@gov.bc.ca

From: Marotz, Nicola CD:EX
Sent: Thursday, June 3, 2010 08:48 AM
To: Van den Brink, Grace CD:EX; Notenberg, Scott CD:EX
Cc: Marson, Michael CD:EX; Brydges, Doreen E CD:EX
Subject: RE: LGETF Feedback inbox

We definitely do need to keep the submissions stored electronically in some way (as another FOI request is certainly a possibility). If they are not stored in that box anymore, could they be moved someplace for ease of access?

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To: Notenberg, Scott CD:EX
Cc: Marson, Michael CD:EX; Brydges, Doreen E CD:EX; Marotz, Nicola CD:EX
Subject: FW: LGETF Feedback inbox

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From: Marson, Michael CD:EX
Sent: Wednesday, June 2, 2010 2:59 PM
To: Van den Brink, Grace CD:EX
Cc: Marotz, Nicola CD:EX
Subject: RE: LGETF Feedback inbox

Hi...
Suggest we ask ISB – Scott – to close the mailbox.

Michael

From: Van den Brink, Grace CD:EX
Sent: Wednesday, June 2, 2010 2:37 PM
To: Marson, Michael CD:EX
Cc: Marotz, Nicola CD:EX
Subject: LGETF Feedback Inbox

Hello: am receiving spam messages etc. Is there a way to close this email inbox? Thanks, Grace

Grace Van den Brink
A/Assistant Director
Local Government - First Nations Relations
Ministry of Community and Rural Development
Tel: 250 356-5673
Email: Grace.VandenBrink@gov.bc.ca

Marotz, Nicola CD:EX

From: Western, Nola EBC:EX
Sent: Friday, June 11, 2010 11:02 AM
To: Van Leeuwen, Alayna CD:EX; Marotz, Nicola CD:EX
Cc: Johnson, Linda M. EBC:EX; James, Craig EBC:EX
Subject: Revised Local Government Cost Impacts
Attachments: Revised Local government cost impacts.pdf

Hi Nicola and Alayna,

s.12

Cheers,

Nola

M. Nola Western, CA
Executive Director, Electoral Finance & Corporate Administration
Elections BC
Phone: (250) 387-4141
Toll-free: 1-800-661-8683 / TTY 1-888-456-5448
Fax: (250) 387-3578
Location: 333 Quebec Street, Victoria
Email: nola.western@elections.bc.ca
Website: www.elections.bc.ca

Page 28 redacted for the following reason:

s.12

Marotz, Nicola CD:EX

From: Duerksen, Dave EDUC:EX
Sent: Friday, June 11, 2010 11:23 AM
To: Van Leeuwen, Alayna CD:EX
Cc: Marotz, Nicola CD:EX
Subject: RE: For information/comment - MCD draft cab sub for local elections task force

Alayna, thank you for the opportunity to comment.

s.12

Hope this is useful,
Dave

Dave Duerksen phone: 250-356-7680
Director fax: 250-356-1883
Governance and Legislation
BC Ministry of Education

From: Van Leeuwen, Alayna CD:EX
Sent: Monday, June 7, 2010 3:48 PM
To: Duerksen, Dave EDUC:EX
Cc: Marotz, Nicola CD:EX
Subject: For information/comment - MCD draft cab sub for local elections task force

Hi Dave

As discussed this afternoon (June 7), attached are our draft Cabinet materials. We are aiming for the June 23 Cabinet meeting, so we have until the 16th to finalize these materials.

<< File: CabSub_RequestForDecision_LGETF_MCD_June7-10.docx >> << File:
CabinetDecisionSummarySheet_LGETF.docx >>

Also, thanks for your interest in the proposed July 8 meeting. Stephen Russo will be in contact with you with details as we develop the agenda for that meeting.

Let us know if you have any questions or comments on these draft materials.

Bye for now,

Alayna van Leeuwen
Senior Policy Analyst
Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

Phone: (250) 356-7020

Fax: (250) 387-6212

Email: Alayna.vanLeeuwen@gov.bc.ca

Marotz, Nicola CD:EX

From: Van Leeuwen, Alayna CD:EX
Sent: Monday, June 14, 2010 9:32 AM
To: Wall, Dale CD:EX; Valentine, Lee CD:EX; MacAulay, Jim CD:EX
Cc: Marotz, Nicola CD:EX
Subject: Updated - final version of Elections Task Force Cab sub

Hi everyone

Attached is the final version of the LGETF Cabinet submission. Since my email to you all on Friday,^{s.12}
^{s.12} (Jim, you may wish to send/re-send this updated version to our
Treasury Board analyst).



CabSub_RequestF
orDecision_LGET...

Alayna van Leeuwen
Senior Policy Analyst
Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

Phone: (250) 356-7020
Fax: (250) 387-6212
Email: Alayna.vanLeeuwen@gov.bc.ca

Pages 32 through 38 redacted for the following reasons:

s.12

Marotz, Nicola CD:EX

From: Wall, Dale CD:EX
Sent: Monday, June 14, 2010 1:56 PM
To: Marotz, Nicola CD:EX
Subject: RE: Elections Tsk Force -- Speaking notes for Minister

Looks good

From: Marotz, Nicola CD:EX
Sent: Monday, June 14, 2010 1:28 PM
To: Wall, Dale CD:EX; Van Leeuwen, Alayna CD:EX
Subject: Elections Tsk Force -- Speaking notes for Minister

Dale/Alayna – Here is a first cut at speaking notes for the Minister. If anything leaps out at you as missing or otherwise in need of fixing, let me know by day's end. In any case, I'll include them in the Minister's binder as "draft" for tomorrow's meeting, to give him a chance to add anything. Thanks Nicola

<< File: SpeakingNotes_June14.doc >>

Marotz, Nicola CD:EX

From: Van Leeuwen, Alayna CD:EX
Sent: Friday, June 18, 2010 3:05 PM
To: Marotz, Nicola CD:EX s.12
Subject: please review - TB analyst question re.

Hi Maria

s.12

Thanks,

Alayna van Leeuwen
Senior Policy Analyst
Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

Phone: (250) 356-7020
Fax: (250) 387-6212
Email: Alayna.vanLeeuwen@gov.bc.ca

Marotz, Nicola CD:EX

From: Marie Crawford [mcrawford@ubcm.ca]
Sent: Friday, June 18, 2010 3:51 PM
To: Marotz, Nicola CD:EX; Gary MacIsaac
Cc: Van Leeuwen, Alayna CD:EX
Subject: Re: ETF -- record of decision

Hi Nicola;
Have had a chance to read through and it looks fine to me. Thanks and have a great weekend,
Marie

Marie Crawford
Associate Executive Director
UBCM
Suite 60 - 10551 Shellbridge Way
Richmond, BC
V6X 2W9

Ph. 604.270.8226 ext 104
Fax 604.270.9116

Please note my new email address is: mcrawford@ubcm.ca

From: "Marotz, Nicola CD:EX" <Nicola.Marotz@gov.bc.ca>
Date: Fri, 18 Jun 2010 15:45:02 -0700
To: Marie Crawford <mcrawford@ubcm.ca>, Gary MacIsaac <gmacisaac@ubcm.ca>
Cc: "Van Leeuwen, Alayna CD:EX" <Alayna.VanLeeuwen@gov.bc.ca>
Conversation: ETF -- record of decision
Subject: ETF -- record of decision

Gary/Marie: As mentioned when we last spoke, Gary, I have put together a record of decision from the last Task Force meeting (May 20) - just to "close the loop". The decision will have to remain draft, but if you are o.k. with it, then we can consider it as the last piece of that part of the Task Force process. Cheers (and have a lovely weekend!) Nicola

<<record of decision_May 20_NotFinal.docx>>

Marotz, Nicola CD:EX

From: Wall, Dale CD:EX
Sent: Monday, June 21, 2010 8:17 AM
To: Van Leeuwen, Alayna CD:EX
Cc: Marotz, Nicola CD:EX
Subject: RE: For review - speaking points for minister - LGETF Cab sub

s.12

Thanks

Dale

From: Van Leeuwen, Alayna CD:EX
Sent: Friday, June 18, 2010 5:07 PM
To: Wall, Dale CD:EX
Cc: Marotz, Nicola CD:EX
Subject: FW: For review - speaking points for minister - LGETF Cab sub

Hi Dale

Did you have any comments on the speaking notes for the minister's presentation to Cabinet on Wednesday, June 23? Let us know if you do so we can finalize them and send them to the Minister's office – preferably on Monday so he has time to review the final version before Wednesday.

Thanks!

Alayna

From: Van Leeuwen, Alayna CD:EX
Sent: Tuesday, June 15, 2010 5:08 PM
To: Wall, Dale CD:EX; Glickman, Marika PAB:EX
Cc: Marotz, Nicola CD:EX
Subject: For review - speaking points for minister - LGETF Cab sub

Hi Dale and Marika

Attached are draft speaking points the minister could use in presenting the Cabinet submission on the Local Elections Task Force recommendations. As per his interest expressed this morning, we have also included some points as to the Task Force recommendation s.12

<< File: SpeakingNotes_June14.doc >>

Let me know if you have any suggestions.

Also, **Dale**, let us know when you hear that the minister has signed the Cabinet submission. We are to submit the documents to Cabinet Operations tomorrow (technically at 12:00).

Thanks!

Alayna van Leeuwen
Senior Policy Analyst
Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

Phone: (250) 356-7020
Fax: (250) 387-6212
Email: Alayna.vanLeeuwen@gov.bc.ca

Marotz, Nicola CD:EX

From: Van Leeuwen, Alayna CD:EX
Sent: Monday, June 21, 2010 10:34 AM
To: Maclean, Ian CD:EX; Harrison, Michael CD:EX
Cc: Marotz, Nicola CD:EX; Wall, Dale CD:EX
Subject: Speaking notes for Minister - June 23 Cab mtg (Local Elections)

Hi Ian & Michael

Attached are some speaking notes about the Local Government Elections Task Force for Minister Stewart to use at the June 23 Cabinet meeting. These are very similar to the draft version we gave him when we briefed him on the Task Force last Tuesday, but as per the minister's request, we have added some additional points regarding the

s.12

Please let me, Nicola or Dale know if you need anything else.



SpeakingNotes_El
lectionsTaskFor...

Alayna van Leeuwen
Senior Policy Analyst
Local Government Policy and Research Branch
Ministry of Community and Rural Development, British Columbia

Phone: (250) 356-7020
Fax: (250) 387-6212
Email: Alayna.vanLeeuwen@gov.bc.ca

Implementing Local Government Elections Task Force Recommendations

Cabinet Submission, June 23, 2010

Speaking Points for Minister Stewart

Introduction

- On May 28, the joint provincial-Union of BC Municipalities Local Government Elections Task Force delivered its report, including 31 recommendations for change to local elections
- I'm here to talk about our plan to implement these consensus-based recommendations, to meet the public commitment to have legislation in place for the November 2011 local elections.

Background

- First, a bit of background...
 - The Task Force was announced at the Fall 2009 UBCM Convention by the Premier. That announcement set some goals and direction for the Task Force, including timing of the legislation (for 2011 local elections), and topics for review (such as a role for Elections BC).
 - The Task Force was co-chaired by the President of UBCM and Minister Bennett, and included 2 UBCM representatives and 2 government MLAs.
 - The Task Force developed terms of reference; launched a website; held 11 days of meetings; reviewed more than 25 discussion and policy papers; and heard in person from elections experts, those most directly affected (such as local governments and the BC School Trustees Association) as well as the Leader of the Opposition.
 - As well, the Task Force received a large amount of written feedback from individuals, local governments and organizations throughout the province – 920 separate submissions, plus petitions and write in campaigns, making a total of 10,374 indications of diverse opinion.
- What the Task Force found as a result of all this work and feedback...
 - the vast majority of local elections are effectively administered – in 2008, over 3,050 candidates ran for over 1,660 elected positions on over 250 government bodies, and there were publically reported incidents in roughly 7 communities.
 - but there are gaps in the local elections system that need filling – nearly all related to campaign finance rules and enforcement of those rules (such as for 3rd party advertisers). As well, there are concerns in some urban areas about the rising cost of campaigns.

Recommendations and Response

- The Task Force developed a package of significant but targeted changes to address those gaps and a few other outstanding issues. The changes will:

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Additional speaking notes [if needed] - corporate vote

s.12



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Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Wednesday, June 23, 2010 11:10 AM
To: Van Leeuwen, Alayna CD:EX
Cc: Cox, Brad CD:EX
Subject: Fw: Correspondence 136514 - Stewart and Smith, Simon Fraser University - due July 13
Attachments: 136514_MIN_LGD_PR_Kennedy_Smith_Task_Force_Draft100623.docx

Fyi -- I have spoken with Dale about this, and he is o.k. with the suggested reponse (I cc'd you on the one small suggested change). As a follow up to the letter, Dale also suggests that there might be value in getting input from them (in terms of maintaining the relationship) so we should talk when we are both back in the office about what to do -- I.e. perhaps asking them to provide their thinking about the formula if they have anything beyond what they have already presented, and then perhaps later in the summer having an in person chat with them. Just something to keep in mind in case Paddy gets in touch with you directly. Cheers. Nicola

From: Tubman, Tammy CD:EX
To: Marotz, Nicola CD:EX
Cc: Weich, Rika I CD:EX
Sent: Wed Jun 23 09:15:47 2010
Subject: Correspondence 136514 - Stewart and Smith, Simon Fraser University - due July 13

Hi Nicola,

I've prepared the draft for your review and approval. After your approval I'll forward to ADM and DM for their approval.

<<136514_MIN_LGD_PR_Kennedy_Smith_Task_Force_Draft100623.docx>>

Thank you.

Tammy Tubman

Proofreader
Strategic Information and Correspondence Branch
Ministry of Community and Rural Development
Telephone: 250 387-8032

From: Weich, Rika I CD:EX
Sent: Wednesday, June 23, 2010 8:47 AM
To: Marotz, Nicola CD:EX
Cc: Van Leeuwen, Alayna CD:EX; Cox, Brad CD:EX; Tubman, Tammy CD:EX
Subject: RE: Correspondence Question: 136514 Simon Fraser University

Thank you for letting me know. Correspondence branch will prepare the draft response using the suggested wording.

Rika

From: Marotz, Nicola CD:EX
Sent: Tuesday, June 22, 2010 4:31 PM
To: Weich, Rika I CD:EX

Cc: Van Leeuwen, Alayna CD:EX; Cox, Brad CD:EX
Subject: RE: Correspondence Question: 136514 Simon Fraser University

s.13

s.13 Hope that works for you. Cheers Nicola

From: Weich, Rika I CD:EX
Sent: Tuesday, June 22, 2010 12:00 PM
To: Marotz, Nicola CD:EX
Subject: Correspondence Question: 136514 Simon Fraser University

Hi Nicola,

Could you please review the attached letter addressed to the minister and advise me if a response is necessary? If a response is not required, we'll send it to LGD for info/file.

<< File: Incoming_Log_136514.pdf >>

Thank you,

Rika Weich
Correspondence Coordinator
Strategic Information and Correspondence Branch
Ministry of Community and Rural Development
Ph: 953-3704 / Fax: 953-3709

Page 52 redacted for the following reason:

s.13

Marotz, Nicola CD:EX

From: Marotz, Nicola CD:EX
Sent: Wednesday, June 23, 2010 3:50 PM
To: Black, Marc PAB:EX; Glickman, Marika PAB:EX
Cc: Wall, Dale CD:EX; Van Leeuwen, Alayna CD:EX
Subject: Elections -- news release

Marc/Marika:

Looks like the direction is to go ahead., so if you could put together the draft news release that would be much appreciated. The elements of the go ahead plan noted in the the draft minute in the Submission are the basis on which we will be operating (I.e. to develop legislation , education materials etc;). Based on the discussion, probably worth including in the release specific note that there will be resolutions debated at the Fall Convention on 2 specific issues -- term of office and date of the election (maybe referenced directly or in the UBCM response quote).

(Alayna, could you ask Denise to track down those 2 LMLGA resolutions, so that we can be sure that there is nothing else in them than what we expect)

If you need any help from a technical perspective on the wording of the release, Alayna is your person! Thanks to all. I'll be back in the office July 6. Nicola

Marotz, Nicola CD:EX

From: Gergley, Meagan CD:EX
Sent: Wednesday, June 30, 2010 2:13 PM
To: Van Leeuwen, Alayna CD:EX
Cc: Furey, Mike CD:EX; Marotz, Nicola CD:EX; McGeachy, Denise CD:EX
Subject: RFL info and deadlines: Local Gov't Elections

Alayna,

I am writing to advise you of the next steps in the process for developing the 2011 Request for Legislation (RFL) package for Local Government Elections legislation, and in particular, the deadlines for RFLs to be submitted and approved within the Ministry. This item has been included on the Ministry's official 3-Year Legislative Plan (2011-2013), which has now been approved by the Minister and submitted to Cabinet Operations. The *draft* RFL was submitted to Cabinet Operations on June 30, 2010. The next step is refining the proposal and preparing the Drafting Instructions and Three Column Document.

RFL Content

Attached is the template for completing the comprehensive RFL package, including the Three Column document and Drafting Instructions. Materials must be prepared in the attached format. Note: the *draft* RFLs that were submitted in June may need to be revised to reflect the drafting instructions in order to provide consistency to the RFL package. Just a couple of things to note as you prepare the RFL documents:

- RFL documents are not intended to be a vehicle for seeking policy direction. Policy should be fully considered and formulated (through the regular Cabinet decision-making process, if necessary) before the RFL is submitted into Government's legislative approval process.
- The Three Column document should set out the key policy elements of the legislative proposal. As you will note from the template provided, this document should be quite high level in terms of content. This document is reviewed by Government committees to make decisions on policy. I would highly recommend developing the drafting instructions first, as they can be used as a good basis for the Three Column document (i.e., the three column document is essentially a less detailed version of the drafting instructions).

Please do not send draft RFL materials to Legislative Counsel (Appendix A) or Treasury Board (Appendix B) for comment – I will forward the RFL materials as they are completed in mid-August.

Key Deadlines

As usual, the timelines for completing RFLs, having them approved and submitted to Cabinet Operations is quite tight and fairly demanding. Please refer to the **attached** timetable that sets out the deadlines and process for Ministry approval of RFLs. The key deadlines are:

- ❖ **July 28, 2010** – Ministry staff must submit *draft* RFLs, including draft Drafting Instructions and Three Column documents to Director of Legislation in preparation for ELC review of RFLs
- ❖ **August 18, 2010** – Ministry staff must submit refined RFLs (penultimate drafts) to Director of Legislation
- ❖ **September 2, 2010** – Finalized/signed off RFLs must be submitted to Cabinet Operations

Given the tight timeframes, the Executive Legislative Committee (ELC) will be reviewing the *draft* RFLs before they are finalized to provide feedback and policy direction as needed. This is to help ensure we are on track and the RFLs can be completed within Government's timelines. We expect ELC will be meeting in early August – I will notify you once the meeting has been scheduled.

I appreciate these timelines are extremely tight, but we need to ensure there is sufficient time to meet Government's legislative approval requirements. Hopefully this is doable - please contact me if there is a real problem. If you have any questions or would like further information/guidance about the process or RFL preparation, please contact me. Please note I will be away on vacation from July 12 to July 26.

RFL Format



2011_CompleteRF
Lpackage.doc

Timeline - RFL process and deadlines



Timetable_2011R
FLprocess-deadl...

Meagan Gergley, MPA
Director of Legislation
Ministry of Community and Rural Development
Phone: 250-387-4052
Fax: 250-387-6212

Pages 56 through 60 redacted for the following reasons:

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**Ministry of Community and Rural Development
Deadlines and Process for 2011 Legislative Proposals (RFLs)
June – October 2010**

Date	Action
June 30, 2010	3-Year Legislation Plan (signed by Deputy Minister and Minister) must be submitted to Cabinet Operations
June 30, 2010	Draft RFLs (No Appendices) must be submitted to Cabinet Operations
June 30, 2010 - July 28, 2010	<ul style="list-style-type: none"> ❖ Ministry staff prepares RFL packages (including Appendix C – Three Column and Appendix D – Drafting Instructions). Preparation of RFLs includes: <ul style="list-style-type: none"> • undertaking policy work and consultations • ensuring any policy decisions required are obtained (e.g., ADM/DM/Minister/other ministries/agencies) • writing the RFL (revise if needed) and the Three Column document and Drafting Instructions in the appropriate format • consideration of any possible TILMA or PIA implications
July 28, 2010	<ul style="list-style-type: none"> ❖ Ministry staff submit draft RFL packages (including Three Column documents and Drafting Instructions) to Director of Legislation in preparation for Executive Legislative Committee (ELC) review of RFLs
Early August - date TBD	<ul style="list-style-type: none"> ❖ ELC and Director of Legislation reviews/provides feedback on draft RFLs ❖ Ministry staff attend ELC meeting to discuss the RFLs, including: <ul style="list-style-type: none"> • presenting an overview of the RFL and the specific proposed legislative changes • discussion of any outstanding policy questions/issues • update on consultations
July 29 - August 18	<ul style="list-style-type: none"> ❖ Ministry staff refine RFLs, incorporating feedback from ELC ❖ Executive Director of each Division approves the RFLs
August 18, 2010	<p>Ministry staff submit refined RFLs to Director of Legislation to allow time for required comments from Treasury Board and Legislative Counsel</p> <p>Note: This will be close to the last opportunity to finalize the RFLs, aside from minor, non-substantive revisions.</p>
August 18, 2010 – August 25, 2010	<ul style="list-style-type: none"> ❖ Director of Legislation submits RFL packages to Treasury Board and Legislative Counsel to obtain their official comments on the RFLs. ❖ Ministry staff finalize RFLs
End of August – date TBD	<ul style="list-style-type: none"> ❖ Deputy Minister reviews/signs off consultation section of RFLs ❖ Minister reviews/signs off RFLs
September 2, 2010	Signed off RFL packages must be submitted to Cabinet Operations
September - October 2010	<ul style="list-style-type: none"> ❖ RFLs are scheduled for policy review by Government committee ❖ Ministry staff prepare speaking notes for Minister and attend Government committee meetings as required to support the Minister