



April 29, 2014

Ref: 216962

To: All Staff, Service Providers and Volunteers - Youth Custody Services

Re: Youth Custody Services Reorganization and Program Changes – Bulletin # 1

I am writing to inform you about the changes in the delivery of Youth Custody Services (YCS).

As was announced April 28, 2014, a decision has been made to implement the following changes:

- The Victoria Youth Custody Services Centre will be closed and all youth custody services will be delivered at the Burnaby and Prince George Youth Custody Services Centres, effective approximately early summer 2014.
- There will be a realignment of the staffing model at Burnaby Youth Custody Services with a reduction of 7 youth supervisor positions.
- The Prince George and Burnaby Youth Custody Services Centres will both remain at their current operational capacity of 24 and 84 beds.
- Keeping with best practices, services for female youth will remain centralized at Burnaby Youth Custody Services.

This, in no way, is a reflection of the dedication and professionalism consistently demonstrated by those delivering services at Victoria or Burnaby. We will be working with staff directly affected, for whom information and support services are in place and are available. Your ongoing support for those directly affected by these changes is appreciated.

The new capacity level will provide sufficient staffed capacity to respond to count fluctuations.

YCS is currently staffed for a provincial capacity of 132 youth. During the 2013-14 fiscal year there was an average daily population of 74 youth leaving 58 unoccupied but staffed bed spaces on any given day. Under-utilization has progressively increased, particularly over the past two years. Despite the closure of four custody centres between 2003 and 2005 and other reductions, including those made in 2012 and progressive reductions in supervisory and management positions at Burnaby, the youth custody system has been consistently under-utilized. Similar declines in custody counts have been noted in many other jurisdictions across Canada.

We are shifting services to two custody centres and ensuring that programs and services follow best practice approaches.

The following remains a priority:

- Continued development and implementation of enhanced programs addressing the specific needs of youth in custody (e.g., trauma informed practices, addictions and mental health services, programs for Aboriginal male youth in Prince George, and gender specific programs for females in Burnaby).

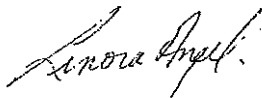
- Strengthening of the community engagement strategy including family visitation programs through both the increased use of technology to facilitate contact with families and communities, and some financial assistance to families for on-site family visits and reintegration leave supports as appropriate.
- Support for youth when returning to their home community upon release from custody.

The next several months will be challenging times for us but particularly for those staff, service providers and volunteers directly impacted. Formal notification to ministry employees will be made once the pre-layoff canvas process is announced and completed.

A Questions and Answers document is attached to this memo, and regular updates will be provided over the coming weeks and months.

If you have any questions regarding these changes, please contact your centre Director.

Sincerely,



Lenora Angel
Executive Director, Youth Justice and Forensic Services Branch
Provincial Director of Youth Justice

Attachment: Questions and Answers

cc: Allison Bond, Assistant Deputy Minister
Youth Custody Management Committee
Andre Picard, Director, Youth Forensic Psychiatric Services
Chris Zatylny, A/Director, Youth Justice Program Support
Tom Jensen, A/Director, Maples Adolescent Treatment Centre
Tim Osborne, Director Corporate Initiatives, People and Workplace Strategies
Executive Directors of Service, MCFD
Regional Youth Justice Directors, MCFD
Regional Youth Justice Consultants, MCFD

Questions and Answers- Bulletin # 1
April 29, 2014

1. How many positions will be impacted?

- All positions at Victoria -54 regular and 10 auxiliary employees (53 FTEs) and 7 employees at Burnaby are anticipated to be impacted.
- The outcome of the pre-layoff canvas may impact the reductions at Burnaby.

2. How does the pre-layoff canvas work?

- Please refer to the detailed pre-layoff canvas memorandum and the supporting questions and answers bulletin for further information.

3. Given there is no change to the operating capacity at Burnaby, why are there staff impacted at that centre?

- In 2007 when Burnaby Youth Custody Services relocated to the current Fraser Park site, the operating capacity at Burnaby was reduced from 96 to 84 with no corresponding adjustments to the staffing model. This overage was temporarily intended to allow for the transition period, in anticipation of higher attrition rates than have occurred to date, and was sustained by the mass and subsequent arrival of migrant families since 2010. Adjustments have been made to the base staffing model to account for these historical overages and the continued reduced daily count. Burnaby remains resourced for an operating capacity of 84.

4. Why was closing Victoria the option chosen?

- The level of resources required to maintain core functions which ensure safety, security and provide for the needs of youth could not be achieved by general reductions at all centres.
- The proximity of Victoria to the Burnaby centre provides for accessible transportation and greater support for youth visitation and reintegration and release planning.
- On average 50-60% of the youth in custody at Victoria on any given day are from other areas of Vancouver Island or the province and can be directly transported to Burnaby.
- The majority of youth admitted to custody in the province are generally from the Lower Mainland catchment area.

5. Were other alternatives for the Victoria site explored?

- Yes, however, there have been no identified occupants for the use of the facility to date. Government continues to review viable options for this site and will continue to do so after the closure.

6. What about Bill C10? Do we expect more kids to come to custody in the future and how will that be managed?

- The amendments made to the *Youth Criminal Justice Act* have not resulted in an increase to the number of youth in custody. The provincial daily average count last fiscal year was 74; the capacity after re-organization is 108.

7. My position isn't identified as being impacted. Is ERIP an option for me?

- Further to government wide policy, early retirement packages are not an option for employees. A pre-layoff canvas option is available for a limited time and eligibility information is provided in the supporting memorandum from the Executive Director which has been distributed to all staff today.

8. How can I get more information about what will happen next?

- There will be ongoing communications to staff and contractors about the next steps.
- Please contact your centre Director with any specific questions.

9. Where can I get support?

- Support for staff is available through Homewood Solutions. Information about EFAP can be found below.

http://www2.gov.bc.ca/myhr/content_hub.page?ContentID=25b2500c-1a72-3a67-3ff6-bb1e26f919ac

Call Homewood Human Solutions at 1-800-655-5004

www.homewoodhumansolutions.com

- Your union staff representative and local stewards. The collective agreement can be found below:

http://www2.gov.bc.ca/myhr/content_hub.page?ContentID=bb0bd9ec-e423-57d8-80bc-39b1aaac8d97

10. How will this impact me as an auxiliary employee?

- Please familiarize yourself with article 31 provisions (BCGEU) and seek further advice from your respective BCGEU/BCNU/UPN representative.

11. How will this impact contracted service providers?

- All contracted service providers at Victoria Youth Custody Services will be impacted and will be provided notice of the last date of client service delivery and in accordance with the provisions of their contracts.

12. What will happen to the youth from Vancouver Island?

- The custody centre is open and operating.
- Plans and strategies will be developed to support youth transitions.

**MINISTRY OF CHILDREN & FAMILY DEVELOPMENT
DECISION BRIEFING NOTE**

CLIFF #214487

PREPARED FOR: Deputy Minister Mark Sieben - **FOR DECISION**

TITLE: Youth Custody Services Pending Workforce Adjustment Activities

PURPOSE: Approval of template letters is required.

BACKGROUND:

- Youth Custody Services will be undertaking significant workforce adjustment activities should a decision be made to close a youth custody facility. The workforce adjustment process requires formal notice and associated letters to be issued to identified BCGEU, BCNU and excluded employees.

s. 13, s. 17

DISCUSSION:

s. 13, s. 17

- Approve the use of the standard templates for BCGEU, BCNU and excluded employees.

RECOMMENDATION:

- Approve the use of the standard templates for BCGEU, BCNU and excluded employees.



November 20 2013

☒ **Approved** ☐ Not Approved

Date Signed

Mark Sieben
Deputy Minister

Program ADM/Branch: Youth Justice & Forensic Services Branch, Allison Bond ADM
Program Contact (for content): Lenora Angel, Provincial Director of Youth Justice
Drafter: Nin Mand, Youth Justice Consultant
Date: November 6, 2013

Pages 7 through 11 redacted for the following reasons:

s. 13, s. 17

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Thursday, November 21, 2013 4:47 PM
To: Mand, Nin MCF:EX; Angel, Lenora MCF:EX
Subject: Fwd: 214487 DBN Approved: Youth Custody Workforce Adjustment

Sent from my iPhone

Begin forwarded message:

From: "Guetchev, Francesca MCF:EX" <Francesca.Guetchev@gov.bc.ca>
Date: 21 November, 2013 10:08:10 AM PST
To: "Bond, Allison MCF:EX" <Allison.Bond@gov.bc.ca>, "O'Callaghan, Jacqueline MCF:EX" <Jacqueline.OCallaghan@gov.bc.ca>
Cc: "Teng, Zita MCF:EX" <Zita.Teng@gov.bc.ca>, "Kamper, Carolyn J MCF:EX" <Carolyn.Kamper@gov.bc.ca>
Subject: 214487 DBN Approved: Youth Custody Workforce Adjustment

Hi Allison,

Please find attached **Decision Briefing Note 214487 APPROVED** by Deputy Minister Mark Sieben regarding Youth Custody Services Pending Workforce Adjustment Activities.

PURPOSE: Approval of template letters is required.

RECOMMENDATION (APPROVED):

Approve the use of the standard templates for BCGEU, BCNU and excluded employees.

Francesca Guetchev
Documents Coordinator for Executive Operations
Deputy Minister's Office - (250) 387-1745
Ministry of Children and Family Development

<214487 DBN Youth Custody Services Pending Workforce Adjustment Activities-signed.pdf>

**MINISTRY OF CHILDREN & FAMILY DEVELOPMENT
INFORMATION BRIEFING NOTE**

CLIFF # 214576

PREPARED FOR: Minister Cadieux – **FOR INFORMATION & DECISION**

TITLE: Announcements Regarding Reductions in the Operating Capacity of Youth Custody Services

PURPOSE: Approval Requested to proceed with announcements on December 4, 2013 to close Victoria Youth Custody Services (VYCS) and s. 13, s. 17

s. 13, s. 17

BACKGROUND:

- YCS has a current operating capacity to accommodate 132 youth: 24 in Victoria; 24 in Prince George; and 84 in Burnaby.
- Even after substantial reductions to the youth custody system over the past 10 years (closure of four youth custody centres and previous capacity adjustments at Victoria, Prince George and Burnaby) the youth custody system is consistently under-utilized.
- The system operated at 65% capacity last fiscal year, and this fiscal year the current utilization is 59% - at these rates, there are, on average, 54 unoccupied but staffed bed spaces on any given day.
- Although there are daily and seasonal (minor) variations in the youth custody population, combined with the need to legally separate open and secure youth along with separating male and female youth, some inefficiencies are expected.
- British Columbia will receive \$4.45 million less in cost sharing revenue from the federal government which is putting fiscal pressures on the youth justice services, including youth custody services, delivered by the ministry.
-

s. 13, s. 17

Pages 14 through 44 redacted for the following reasons:

s. 13, s. 17

**MINISTRY OF CHILDREN & FAMILY DEVELOPMENT
INFORMATION BRIEFING NOTE**

CLIFF #214666

PREPARED FOR: Deputy Minister Mark Sieben - **FOR INFORMATION**

TITLE: Impacts to Ministry of Justice regarding reductions in the operating capacity of Youth Custody Services.

PURPOSE: Supporting Information for communication with the Ministry of Justice regarding the planned closure of Victoria Youth Custody Services (VYCS) and reduction in staffing at Burnaby Youth Custody Services.

BACKGROUND:

- Youth Custody Services currently operates three youth custody centres (Victoria, Burnaby and Prince George) that accommodate youth serving custodial sentences as well as those detained pending trial or sentencing.
- In order to accommodate the decrease in federal funding and the concurrent decrease in the utilization of youth custody beds, the operating capacity will be reduced from 132 to 108 beds. Burnaby and Prince George will be maintained at their current operating capacities, and the 24 beds in Victoria will be closed.
- s. 13, s. 17
- The closure of the facility is expected to be completed by April 2014.
- Youth from the Greater Victoria and immediately surrounding area who would otherwise be housed at VYCS will now be transported directly to Burnaby by the BC Sheriff Service or will require short term housing in police cells.

DISCUSSION:

s. 13, s. 17

s. 13, s. 17

ADVICE:

s. 13

Program ADM/Branch: Youth Justice & Forensic Services Branch, Allison Bond ADM
Program Contact (for content): Lenora Angel, Provincial Director of Youth Justice
Drafter: Rick Faoro, Assistant Executive Director, Youth Justice
Date: November 22, 2013

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Thursday, November 28, 2013 2:00 PM
To: Angel, Lenora MCF:EX
Subject: Re: Historical Information as Requested- compiled with Rick

Ok. Will be great to package it for DM and mo briefings.

Sent from my iPhone

On 2013-11-28, at 1:56 PM, "Angel, Lenora MCF:EX" <Lenora.Angel@gov.bc.ca> wrote:

A bit too much info I think but gives a picture of the changing landscape s. 22 will provide RcY info end of day

From: Mand, Nin MCF:EX
Sent: Thursday, November 28, 2013 01:47 PM
To: Angel, Lenora MCF:EX; Faoro, Rick MCF:EX
Subject: Historical Information as Requested- compiled with Rick

Facility	Closure Date	Average organization count at time of closure	Number of staff impacted	Notes
Boulder Bay Camp (Maple Ridge secure custody boys)	April 15, 2002	End of FY 01/02 259	34	Operating capacity was 36 Centre was running at daily average of 16/36 for FY 01/02
Centre Creek Camp (Chilliwack open custody boys)	March 31, 2002	End of FY 01/02 259	33	Operating capacity was 36 Centre was running at daily average of 14/36 for FY 01/02
Lakeview Camp (Campbell River open custody boys)	June 2003	End of FY 02/03 219	29	Operating capacity was 33 Centre was running at daily average of 23/33 for FY02/03
High Valley Camp (Logan Lake open custody boys and girls)	July 2004	End of FY 03/04 152	31	Operating capacity was 24 Camp was running at daily average of

				19/24 for FY02/03 Open custody beds were added at Victoria (12) and Burnaby (6) to compensate for camp closures
Prince George Youth Custody Services	Still open Workforce adjustment occurred in 2004 Workforce adjustment 2012 and operating capacity reduced from 36 to 24		2004- 14 impacted employees 2012- 6 impacted employees	Gender specific living unit for open custody girls opened in 2008 Since centralization of all girls to Burnaby short term transitory housing of up to seven days for girls continues at Prince George
Victoria Youth Custody Services	Still open Reduction in operating capacity in 2006/7 Workforce adjustment in 2012 and operating capacity reduced from 36 to 24		2012- 17 impacted employees	Relocated to current facility at 94 Talcott Road in June 2002 Open custody living unit was opened in Victoria approx. 2003 following the closure of Lakeview. Gender specific living unit for open custody girls opened in 2008 Since centralization of girls to Burnaby, there has been minimal housing of girls (e.g. brief overnight stays)
Burnaby Youth Custody Services	Still open Workforce adjustment in 2004		2004- 38 impacted employees	Burnaby Youth Custody Services Relocation to current site at 7900 Fraser Park Drive, Burnaby November 2007

				<p>Renamed Burnaby Youth Custody Services in approx. 2004 and amalgamated the administration of the former Willingdon YDC and Holly Open Custody and BYSU (were three separate locations at that time)</p> <p>Centralization of all secure custody girls to BYCS in 2008</p> <p>Centralization of all girls to BYCS April 2012</p>
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YCS Organization Operating Capacity since 2004/5 for three remaining centres:

Year	BYCS	PGYCS	VYCS	Total
s. 13, s. 17				
2012/13	84	24	24	132
2006/7	84	36	42	162- note there was no workforce adjustment at this time- paper exercise to reduce overall capacity
2005/6	84	36	48	168
2003/4	102	40	48 12 open beds were added after LV closed. Previously Victoria was 36 secure/remand beds	Reduced to 190 from 220* during the year. *Note ongoing adjustments were made to operating capacity as we moved through closures

Average counts as a proportion of overall capacity

Fiscal Year	Average Daily Count	Organization Capacity	Notes
2002/03	219	268	
2003/04	152	220	Reduced to 190 after closures through fiscal year
2004/05	153	168	
2005/06	132	168	
2006/7	139	162	
2007/8	131	162	
2008/9	132	162	
2009/10	130	162	
2010/11	122	162	
2011/12	101	162	
2012/13	85	132	
2013/14	YTD 78	132	

From: Angel, Lenora MCF:EX
Sent: Thursday, November 28, 2013 11:47 AM
To: Faoro, Rick MCF:EX; Mand, Nin MCF:EX
Subject: Fw: Fwd: It would be useful to know

Can u flip me the doc that u did
Facility , dates of closure and average count at each point

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Thursday, November 28, 2013 4:42 PM
To: Angel, Lenora MCF:EX
Subject: TJ sub

s. 12

Let's include stats requested by RCY.

Ok?

Sent from my iPhone

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Thursday, November 28, 2013 7:55 PM
To: Angel, Lenora MCF:EX
Subject: Re: TJ sub

Let's discuss timing. We probably wldnt get a date til new year.

Sent from my iPhone

On 2013-11-28, at 7:31 PM, "Angel, Lenora MCF:EX" <Lenora.Angel@gov.bc.ca> wrote:

> ? When

>

> ----- Original Message -----

> From: Bond, Allison MCF:EX

> Sent: Thursday, November 28, 2013 04:41 PM

> To: Angel, Lenora MCF:EX

> Subject: TJ sub

>

s. 12

>

> Still recommend option 1

>

> Let's include stats requested by RCY.

>

> Ok?

>

> Sent from my iPhone

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Friday, December 6, 2013 3:23 PM
To: Kamper, Carolyn J MCF:EX
Cc: Angel, Lenora MCF:EX
Subject: Cabinet submission

We have been directed to do a Cabinet submission on Vicoria Youth Custody. Can you get us a date in February/March? J.Dyble suggested it would go to Cabinet, but I anticipate your contact at Cab Ops (Elizabeth MacMillan) will direct us appropriately.

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Friday, December 6, 2013 3:22 PM
To: Angel, Lenora MCF:EX
Subject: time

Let's carve out time on Tuesday (even in evening) to brainstorm on TB submissions etc.

Charlie, Tanya MCF:EX

From: Angel, Lenora MCF:EX
Sent: Monday, December 9, 2013 10:48 AM
To: Bond, Allison MCF:EX
Subject: Fw: EYS Request for Decision_Cost Pressures Nov 18_Minister Approved.docx
Attachments: EYS Request for Decision_Cost Pressures Nov 18_Minister Approved.docx

Will spare your in box the attachments - will look at tomorrow

From: Angel, Lenora MCF:EX
Sent: Sunday, December 08, 2013 03:21 PM
To: Charlie, Tanya MCF:EX
Subject: EYS Request for Decision_Cost Pressures Nov 18_Minister Approved.docx

Tanya – please retitle this doc to tb sub on youth justice realignment

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Friday, December 13, 2013 7:29 AM
To: Angel, Lenora MCF:EX
Subject: FW: EYS Request for Decision_Cost Pressures Nov 18_Minister Approved.docx
Attachments: EYS Request for Decision_Cost Pressures Nov 18_Minister Approved.docx

I intend to do more work on this, but sending to you for now. I am meeting with Mark today and will discuss it with him so we are on track and ready to submit early January. I will also connect with Anne Sandbu.

Is Gail working on updating the financials?

From: Angel, Lenora MCF:EX
Sent: Monday, December 9, 2013 10:48 AM
To: Bond, Allison MCF:EX
Subject: Fw: EYS Request for Decision_Cost Pressures Nov 18_Minister Approved.docx

Will spare your in box the attachments - will look at tomorrow

From: Angel, Lenora MCF:EX
Sent: Sunday, December 08, 2013 03:21 PM
To: Charlie, Tanya MCF:EX
Subject: EYS Request for Decision_Cost Pressures Nov 18_Minister Approved.docx

Tanya – please retitle this doc to tb sub on youth justice realignment

Charlie, Tanya MCF:EX

From: Angel, Lenora MCF:EX
Sent: Friday, December 13, 2013 8:38 AM
To: Bond, Allison MCF:EX
Subject: RE: EYS Request for Decision_Cost Pressures Nov 18_Minister Approved.docx

Yes

From: Bond, Allison MCF:EX
Sent: Friday, December 13, 2013 7:29 AM
To: Angel, Lenora MCF:EX
Subject: FW: EYS Request for Decision_Cost Pressures Nov 18_Minister Approved.docx

I intend to do more work on this, but sending to you for now. I am meeting with Mark today and will discuss it with him so we are on track and ready to submit early January. I will also connect with Anne Sandbu.

Is Gail working on updating the financials?

From: Angel, Lenora MCF:EX
Sent: Monday, December 9, 2013 10:48 AM
To: Bond, Allison MCF:EX
Subject: Fw: EYS Request for Decision_Cost Pressures Nov 18_Minister Approved.docx

Will spare your in box the attachments - will look at tomorrow

From: Angel, Lenora MCF:EX
Sent: Sunday, December 08, 2013 03:21 PM
To: Charlie, Tanya MCF:EX
Subject: EYS Request for Decision_Cost Pressures Nov 18_Minister Approved.docx

Tanya – please retitle this doc to tb sub on youth justice realignment

Charlie, Tanya MCF:EX

From: Angel, Lenora MCF:EX
Sent: Friday, December 13, 2013 5:22 PM
To: Bond, Allison MCF:EX
Subject: RE: EYS Request for Decision_v2

I am here until Wednesday eve some time cant get to u until Tuesday

From: Bond, Allison MCF:EX
Sent: Friday, December 13, 2013 5:18 PM
To: Angel, Lenora MCF:EX
Subject: EYS Request for Decision_v2

Here is the second version – I have shortened it, added the appendices I think are necessary. There is still some editing to do, but thought I should send to you so you can check accuracy etc.

Let me know Monday (unless you are s. 22 .

Also – I reviewed with Mark and he is comfortable with options, etc. Once we are happy with it, I will send to Carolyn and Anne S.

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Wednesday, December 18, 2013 4:29 PM
To: Angel, Lenora MCF:EX
Cc: North, Gail A MCF:EX; Mand, Nin MCF:EX
Subject: RE: YJ Cost Sharing Reduction Revised - TB Sub draft Dec 16 2013 (2).doc
Attachments: EYS Request for Decision_v2.docx

Not sure you were working off most recent version (rats)

From: Angel, Lenora MCF:EX
Sent: December-18-13 3:47 PM
To: Bond, Allison MCF:EX
Cc: North, Gail A MCF:EX; Mand, Nin MCF:EX
Subject: YJ Cost Sharing Reduction Revised - TB Sub draft Dec 16 2013 (2).doc

Here is current –

s. 12

I will likely be in s. 22 with it some more after comments (from anybody)
thanks

Charlie, Tanya MCF:EX

From: Angel, Lenora MCF:EX
Sent: Wednesday, December 18, 2013 4:39 PM
To: Bond, Allison MCF:EX
Subject: RE: YJ Cost Sharing Reduction Revised - TB Sub draft Dec 16 2013 (2).doc

Yes think so – your questions were in it

From: Bond, Allison MCF:EX
Sent: Wednesday, December 18, 2013 4:29 PM
To: Angel, Lenora MCF:EX
Cc: North, Gail A MCF:EX; Mand, Nin MCF:EX
Subject: RE: YJ Cost Sharing Reduction Revised - TB Sub draft Dec 16 2013 (2).doc

Not sure you were working off most recent version (rats)

From: Angel, Lenora MCF:EX
Sent: December-18-13 3:47 PM
To: Bond, Allison MCF:EX
Cc: North, Gail A MCF:EX; Mand, Nin MCF:EX
Subject: YJ Cost Sharing Reduction Revised - TB Sub draft Dec 16 2013 (2).doc

Here is current –

s. 12

I will likely be in
thanks

s. 22

with it some more after comments (from anybody)

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Wednesday, January 8, 2014 12:27 PM
To: Charlie, Tanya MCF:EX; Guetchev, Francesca MCF:EX
Cc: Angel, Lenora MCF:EX; Teng, Zita MCF:EX; Newman, Debbie MCF:EX
Subject: RE: Answer: Date for Youth Justice Realignment

sure

From: Charlie, Tanya MCF:EX
Sent: Wednesday, January 8, 2014 11:55 AM
To: Guetchev, Francesca MCF:EX; Bond, Allison MCF:EX
Cc: Angel, Lenora MCF:EX; Teng, Zita MCF:EX; Newman, Debbie MCF:EX
Subject: RE: Answer: Date for Youth Justice Realignment

Allison,

Would you like me to forward the eApproval to you?

Tanya

From: Guetchev, Francesca MCF:EX
Sent: Wednesday, January 8, 2014 11:48 AM
To: Bond, Allison MCF:EX
Cc: Angel, Lenora MCF:EX; Charlie, Tanya MCF:EX; Teng, Zita MCF:EX; Newman, Debbie MCF:EX
Subject: RE: Answer: Date for Youth Justice Realignment

Hi Allison, this assignment is CLIFF 215255. I have already assigned it out to Lenora yesterday via aApprovals and the due date set is Jan. 29. ☺

#	TYPE	DATE	BACKGROUND/COMMENTS	MATERIALS	DUE DATES	BRIEFING REQUIRED	LEAD
1.	Cab Sub	CCST – Feb 19	Date has been set for Youth Justice Realignment Draft documents due noon Feb 5 and final due Feb 12.	CLIFF 215255	1. Jan 29 – DRAFT due to DM 2. MINISTER review/approval & briefing 3. Feb 5 – DRAFT 4. Feb 12 - FINAL	Y	SD

From: Bond, Allison MCF:EX
Sent: Wednesday, January 8, 2014 11:16 AM
To: Teng, Zita MCF:EX

Cc: Angel, Lenora MCF:EX; Charlie, Tanya MCF:EX; Guetchev, Francesca MCF:EX
Subject: RE: Answer: Date for Youth Justice Realignment

Have you assigned a document tracking number for me to include on the submission?

I am working on v3 now and will have it to you this week so Mark can review informally.

From: Teng, Zita MCF:EX
Sent: Tuesday, January 7, 2014 5:20 PM
To: Bond, Allison MCF:EX
Cc: Angel, Lenora MCF:EX; Charlie, Tanya MCF:EX; Guetchev, Francesca MCF:EX
Subject: RE: Answer: Date for Youth Justice Realignment

Hi,

Just wanted to follow up with the below internal due dates. An eApproval item has also been opened and assigned.

Jan 29 – DRAFT due to DM
TBC Jan 29 – Feb 5 – Minister review/approve – and briefed
Feb 5 - DRAFT due to Cab Ops
Feb 5-7 – an required revisions & resubmit for approval
Feb 12 – FINAL due to Cab Ops.

Please let me know if you have any questions or concerns.

Thanks, Zita

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, January 7, 2014 9:29 AM
To: Bond, Allison MCF:EX
Cc: Teng, Zita MCF:EX; Angel, Lenora MCF:EX
Subject: Answer: Date for Youth Justice Realignment

Hi Allison,

Date has been set for Youth Justice Realignment for CCST on Feb 19th. Draft documents due noon Feb 5 and final due Feb 12.

Is Feb 19th date ok?

Thanks,
Carolyn

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Wednesday, January 8, 2014 8:56 AM
To: Kamper, Carolyn J MCF:EX
Cc: Teng, Zita MCF:EX; Angel, Lenora MCF:EX
Subject: RE: Answer: Date for Youth Justice Realignment

Great on all counts. I will review the most recent draft and send it along today. I will be in
Lenora will staff the presentation.

s. 22

SO

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, January 7, 2014 9:29 AM
To: Bond, Allison MCF:EX
Cc: Teng, Zita MCF:EX; Angel, Lenora MCF:EX
Subject: Answer: Date for Youth Justice Realignment

Hi Allison,

Date has been set for Youth Justice Realignment for CCST on Feb 19th. Draft documents due noon Feb 5 and final due Feb 12.

Is Feb 19th date ok?

Thanks,
Carolyn

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Friday, January 10, 2014 4:29 PM
To: Angel, Lenora MCF:EX; Mand, Nin MCF:EX; North, Gail A MCF:EX
Subject: Version send to EFO
Attachments: CS_Youth Justice_v5_09012014.doc

The attached version was sent via e-approval to Anne Sandbu. Gail – you may want to connect with her on the Appendix as she had some questions I failed to answer.

Thanks all for your work on this.

Allison Bond
Assistant Deputy Minister, Service Delivery
Ministry of Children and Family Development
Tel: 250-356-9882

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Monday, January 20, 2014 4:22 PM
To: Jones, Kathy G MCF:EX; Angel, Lenora MCF:EX; Minnings, Anne C MCF:EX; Sandbu, Anne MCF:EX; Newman, Debbie MCF:EX
Cc: North, Gail A MCF:EX
Subject: RE: my "final" is loaded

I am reviewing the document now and sending to Anne shortly. Anne S can refer quickly to Anne M or Gail on approvals to make those final changes. Then back to Anne for final sign-off before DMO

From: Jones, Kathy G MCF:EX
Sent: Monday, January 20, 2014 4:21 PM
To: Angel, Lenora MCF:EX; Bond, Allison MCF:EX; Minnings, Anne C MCF:EX; Sandbu, Anne MCF:EX; Newman, Debbie MCF:EX
Cc: North, Gail A MCF:EX
Subject: RE: my "final" is loaded

Gail and I have reviewed the numbers for Option 1. She will be sending an update shortly but it looks like the numbers are;

s. 17

Kathy Jones, CPA, CMA
Director, Financial Planning and Reporting
Financial Services
Ministry of Children and Family Development
Tel: (250) 356-7817 Fax: (250) 356-2899

From: Angel, Lenora MCF:EX
Sent: Monday, January 20, 2014 3:37 PM
To: Bond, Allison MCF:EX; Jones, Kathy G MCF:EX; Minnings, Anne C MCF:EX; Sandbu, Anne MCF:EX; Newman, Debbie MCF:EX
Subject: my "final" is loaded

Debbie over to Allison
Thanks all

Lenora E. Angel, BScN, MPA
Provincial Director Youth Justice
Executive Director Youth Justice and Forensic Services
Ministry of Children and Family Development
PO box 9717 Stn Prov Govt
Victoria BC V8W 9S1
phone 250.356.1970
Fax 250.356.2079
Location: 2A - 940 Blanshard St. Victoria

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Monday, January 20, 2014 7:15 AM
To: Angel, Lenora MCF:EX; Sandbu, Anne MCF:EX; Minnings, Anne C MCF:EX; Jones, Kathy G MCF:EX; Lessard, Andy MCF:EX; North, Gail A MCF:EX
Cc: Charlie, Tanya MCF:EX; Merry, Kathleen MCF:EX; Newman, Debbie MCF:EX
Subject: RE: 215255 CS Youth Justice V5-Jan 17 2014 (2).doc
Attachments: 215255 CS Youth Justice V5-Jan 17 2014 (2).doc

OK – as per plan, Kathleen and Debbie will load this into eapproval for my review. I will make every effort to get this to Anne by noon. Then she will forward to DMO for approval and move to MO. Thanks all. Excellent work

From: Angel, Lenora MCF:EX
Sent: Sunday, January 19, 2014 2:04 PM
To: Bond, Allison MCF:EX; Sandbu, Anne MCF:EX; Minnings, Anne C MCF:EX; Jones, Kathy G MCF:EX; Lessard, Andy MCF:EX; North, Gail A MCF:EX
Cc: Charlie, Tanya MCF:EX
Subject: 215255 CS Youth Justice V5-Jan 17 2014 (2).doc

Hi all – here is the doc with the changes we discussed on Friday
There are a ton of format issues and the tables are no longer in order – those I can have Tanya fix in the AM but I am hoping that we are now closure as to form and content – please note that I also changed the title
Thanks

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Tuesday, March 4, 2014 5:49 PM
To: Mand, Nin MCF:EX; Angel, Lenora MCF:EX
Subject: FW: Cabinet Submission- P and P.pptx

It really is great. I made some minor editorial changes. Let's get it to Michael B. for his review and to edit the sections affecting him. Thanks all

From: Angel, Lenora MCF:EX
Sent: Tuesday, March 4, 2014 5:34 PM
To: Bond, Allison MCF:EX
Cc: Mand, Nin MCF:EX
Subject: FW: Cabinet Submission- P and P.pptx

Nin has done first EXCELLENT crack at this – please provide feedback
Also NR to you thru tim – u should have tomorrow

From: Mand, Nin MCF:EX
Sent: Tuesday, March 4, 2014 1:43 PM
To: Angel, Lenora MCF:EX
Subject: Cabinet Submission- P and P.pptx



Cabinet
Submission- P a...

Amended slides 10 and 11 to reflect your request regarding

s. 12

Charlie, Tanya MCF:EX

From: Angel, Lenora MCF:EX
Sent: Wednesday, March 5, 2014 8:32 AM
To: Bond, Allison MCF:EX
Subject: Fw: Cabinet Submission- P and P.pptx
Attachments: Cabinet Submission- P and P Mikes Changes.pptx

I am not looking at this until later this AM but will then and phone Michael - just sharing at this point

----- Original Message -----

From: Blaschuk, Michael MTIC:EX
Sent: Wednesday, March 05, 2014 08:09 AM
To: Angel, Lenora MCF:EX
Subject: RE: Cabinet Submission- P and P.pptx

Lenora,
Here's my first changes in blue. Not certain how to handle the remaining section in red. Be glad to discuss or meet.
Mike

-----Original Message-----

From: Angel, Lenora MCF:EX
Sent: Wednesday, March 5, 2014 7:52 AM
To: Blaschuk, Michael MTIC:EX
Subject: Fw: Cabinet Submission- P and P.pptx

Michael - good morning !
Could u review this ppt and add anything u can to the slides that speak to use Please and thank U Lenora

----- Original Message -----

From: Angel, Lenora MCF:EX
Sent: Wednesday, March 05, 2014 07:48 AM
To: Angel, Lenora MCF:EX
Subject: Cabinet Submission- P and P.pptx

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Wednesday, March 5, 2014 9:52 AM
To: Mand, Nin MCF:EX
Cc: Angel, Lenora MCF:EX
Subject: FW: Cabinet Submission- P and P.pptx
Attachments: Cabinet Submission- P and P Mikes Changes.pptx

Nin - can you incorporate Mike's changes and circulate back. Make other changes to the red text as required. We are near complete. I would like to get to DM today to ensure we are on the right track. Thanks!

-----Original Message-----

From: Angel, Lenora MCF:EX
Sent: Wednesday, March 5, 2014 8:32 AM
To: Bond, Allison MCF:EX
Subject: Fw: Cabinet Submission- P and P.pptx

I am not looking at this until later this AM but will then and phone Michael - just sharing at this point

----- Original Message -----

From: Blaschuk, Michael MTIC:EX
Sent: Wednesday, March 05, 2014 08:09 AM
To: Angel, Lenora MCF:EX
Subject: RE: Cabinet Submission- P and P.pptx

Lenora,

Here's my first changes in blue. Not certain how to handle the remaining section in red. Be glad to discuss or meet. Mike

-----Original Message-----

From: Angel, Lenora MCF:EX
Sent: Wednesday, March 5, 2014 7:52 AM
To: Blaschuk, Michael MTIC:EX
Subject: Fw: Cabinet Submission- P and P.pptx

Michael - good morning !

Could u review this ppt and add anything u can to the slides that speak to use Please and thank U Lenora

----- Original Message -----

From: Angel, Lenora MCF:EX
Sent: Wednesday, March 05, 2014 07:48 AM
To: Angel, Lenora MCF:EX
Subject: Cabinet Submission- P and P.pptx

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Thursday, March 13, 2014 9:31 AM
To: Blaschuk, Michael MTIC:EX; Angel, Lenora MCF:EX; Mand, Nin MCF:EX
Subject: Youth Justice Submission - final review before submitting to DMs
Attachments: 215255 CS Youth Justice V5-March 12 2014.doc

I have made some final edits. Please have a once over before I send to Mark/Sarf at day's end. Michael – you will want to pay particular attention to the fiscal impacts section.

Thanks all for your excellent work on this.

Charlie, Tanya MCF:EX

From: Bond, Allison MCF:EX
Sent: Friday, December 13, 2013 5:18 PM
To: Angel, Lenora MCF:EX
Subject: EYS Request for Decision_v2
Attachments: EYS Request for Decision_v2.docx

Here is the second version – I have shortened it, added the appendices I think are necessary. There is still some editing to do, but thought I should send to you so you can check accuracy etc.

Let me know Monday (unless you are s. 22 .

Also – I reviewed with Mark and he is comfortable with options, etc. Once we are happy with it, I will send to Carolyn and Anne S.