



The Best Place on Earth

June 19, 2008

ORIGINAL

Mrs. Angela Westcott, Principal
Good Shepherd Christian School
PO BOX 203
Osoyoos BC V0H 1V0

Dear Mrs. Westcott:

On Tuesday, June 10, 2008, Theo VandeWeg visited your school for a monitoring inspection. The meeting with you provided an opportunity to address the items of the inspection. The administration is to be commended on its preparation for the meeting. The discussion rendered a positive overview of the administrative and student safety procedures, educational program and school facilities.

Good Shepherd Christian School continues to meet the Independent School Act requirements for a Group(s) 1 school.

We wish the school every success as it continues to enable students to become effective citizens in their community.

Sincerely,

Ed Vanderboom
Acting Inspector

pc: Grace Evangelical Lutheran Church

EV:mw

Certificate: *Approved, 2009*
 June 30, 2010
fb



Ministry of Education
 Office of the Inspector
 of Independent Schools

ORIGINAL

Group 1 and 2
 Monitoring Inspection Report
 School Year 2007/2008

SCHOOL NAME Good Shepherd Christian School		GROUP Group(s) 1	SCHOOL NUMBER 5396534
CITY Osoyoos		PRINCIPAL Mrs. Angela Westcott	
SCHOOL AUTHORITY Grace Evangelical Lutheran Church		SCHOOL PHONE NUMBER 250-495-3549	
GRADES <i>K-7</i>	ELEMENTARY ENROLMENT <i>46</i>	SECONDARY ENROLMENT —	HOME-SCHOOLED STUDENTS —
RECOMMEND CURRENT GROUP CLASSIFICATION: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Comment:		TOTAL STUDENTS <i>46</i>	INTERNATIONAL STUDENTS —
DATE OF VISIT <i>June 10/08</i>	MINISTRY INSPECTOR/ASSISTANT INSPECTOR <i>THEO VANDEWEG</i>		ATTENDEES <i>Principal</i>
PREVIOUS VISIT <i>Oct 26/05 M TU</i>	SIGNATURE <i>[Signature]</i>	CERTIFICATE EXPIRY DATE:	

Other than random checks in the school files, the responses noted are those of the school principal.

1. CHANGES SINCE LAST EE/MONITORING INSPECTION IN:

GSCS @ persons.ca

- a) Facilities (Municipal/Regional District compliance?)
—
- b) Programs and/or grade levels (compliance with ESO?)
→ *technology brought into classroom, variety of resources - 20 laptops (PC)*
- c) Administration structure.
new principal in year two.
- d) Responses to EE's Statutory Requirements/Policy Issues Report or monitoring inspection follow-up requirements:
—

for intermediate stats.

2. MUNICIPAL REQUIREMENTS

- a) Facilities meet municipal/regional codes.
Yes No Comment:
- b) Facilities receive regular inspections by local officials.
Yes No Comment:
- c) Municipal school zone signs are in good repair.
Yes No Comment:

3. STUDENT/SCHOOL SAFETY

- a) School has regular safety checks of building, grounds and playground equipment.
Yes No Comment: *logged.*
- b) The school has policies/procedures for the supervision of students at school and on field trips?
Yes No Comment:
- c) Facilities are adequately maintained and clean.
Yes No Comment:
- d) School uses cloth towel dispensers.
Yes No Comment:
- e) The school regularly practices safety procedures.
 Earthquake Drills: Yes No Frequency: *5/yr*
 Fire Drills: Yes No Frequency: *5/yr*
 Comment: *lockdown procedure in place.*

4. SCHOOL PHILOSOPHY AND ADMINISTRATION

- a) The school continues to comply with Section 1 of the *Independent School Act* Schedule.
 Yes No Comment:
- b) Authority has maintained 'good standing' with the Registrar of Companies.
 Yes No Comment:
- c) E.S. (formerly Q.S.) procedures/documents satisfy the auditor.
 Yes No Comment: *keep Harry keep*
 Name of Auditor:
- d) Grants Received:

Operating Grant \$	135,489.-	Operating Expenses \$	186,905.-
Special Education Grant \$	—	# of students receiving Sp. Ed. Grants	—
French Grant \$	—	Expenses:	—

- e.) Does the school receive any special purpose or conditional grants? *Literacy Innuin Grant \$1078.*
 Yes No Comment: *→ resources readers*
- f) Authority complies with Section 12(3) & (4) of the *Independent School Act*.
 Yes No Comment:
- g) School has written policies pertaining to: Comments:

Student Discipline	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Reporting of Child Abuse	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Student Records	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Appeals (Parent and Teacher)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Supervision	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Anti-bullying	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Field Trips	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Protection of Privacy	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Principal/Teacher Evaluation	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Challenge/equivalency	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<i>N/A</i>

5. EDUCATIONAL PROGRAM

- a) Instructional Staff Teachers: Assistants:

Headcount:	<u>4</u>	<u>—</u>
FTE	<u>3</u>	<u>—</u>
- i) Principal and teachers hold valid BC certification, and have proper assignments (restricted certification).
 Yes No Comment:
- ii) Teacher certificate is in progress.
 Yes No Comment:
 BCCT:
 ISTC:
- iii) Criminal record checks have been completed for, or authorized by, all staff "working with children."
 Yes No Comment: *BCCT*
- iv) Staff turnover since last inspection/monitoring visit:
 Yes No Comment:

b) Student Records:

- i) Permanent Student Records
 Permanent Record Form 1704 (complete and up-to-date) Yes No
 Copies of at least two of the most recent years of student progress reports Yes No
 If applicable - inclusions to support medical alerts, legal alerts, support services information Yes No
 IEP's/CMP's Yes No *NA*
 Registered homeschooled students Yes No
- ii) Additional Student Record Items:
 Legal name (photocopy of birth certificate) Yes No
 Allergies and other health concerns Yes No
 Emergency contact numbers Yes No
 Doctor's name and contact information Yes No
 Care Card number Yes No
 Official names of parents/guardians with home and work contact information Yes No
 Verification that parent/guardian is legally in Canada and resident of British Columbia Yes No
- iii) Student records are stored in a manner that ensures preservation in case of fire, theft, or disaster: Yes No
- iv) Verification of International Students' legal presence in Canada Yes No *NA*

c) i) Educational program continues to be in compliance with the Educational Standards Order Requirements:

Yes No Comment:

ii) Course Overviews:

Include content, teaching strategies, assessment, learning outcome linkage (Ministry/Authority) for:

Core Subjects:

- K-3 Yes No Comment:
- 4-9 Yes No Comment:

Non-Core Subjects:

- K-3 Yes No Comment:
- 4-9 Yes No Comment:

Graduation Program

- required courses Yes No Comment:
- electives Yes No Comment:

iii) Board/Authority Authorized Courses:

- have been registered with a 1526 form: Yes No Comment:
- have been developed according to Ministry BAA template? Yes No Comment:

NA

d) i) Special Education programs are offered by the school:

Yes No Comment:

ii) Has the school developed a special education policy?

Yes No Comment:

N/A

iii) All funded special education students have an Individual Education Plan (IEP) or Case Management Plan (CMP):

Yes No Comment:

iv) Special Needs budget:

Yes No Comment:

Intermediate students won local "MindGrid" competition.

e) Provincial Assessment

i) The school participated in Foundation Skills Assessment since the last inspection visit.

Yes No Comment:

Grade 4 Grade 7

S22 *gr 4 stats } did well,*
 S22 *gr 7 stats } S22 stats is borderline spec needs.*

ii) Describe the school's use of FSA results:

iii) Provincial examinations.

Grade 10: *N/A* Grade 11: Grade 12:

Comment on the comparisons of school/exam mark:

iv) School's evaluation program demonstrates student progress in intellectual, social and career development.

Yes

No

Comment:

OFFICE FOLLOW-UP INFORMATION:

Yes

No

Due Date: _____

ITEMS:

EEC:
 Principal
 Staff

Could we add her
as "observer" to
teams in Oct 08?

Next Visit:
 Evaluation 2009
 Monitoring
 PE
 Other

SRB Invoice/Deposit Number _____
 (For FSB Internal Use only)

August 21, 2008

To: Sherrie Hutchinson
 Finance and Administrative Services Branch
 PO Box 9178 STN PROV GOVT
 Victoria, BC V8W 9H8

Ministry of Education
 Cheque Deposit Head
 Fiscal Year: 2008

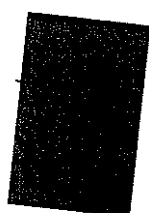
From: Branch Name: Governance, Legislation and Official Languages Inspector of Independent Schools
 Submitted by: Beth Popel
 Phone #: (250)-356-2514

***Information required to ensure deposits are credited to correct general ledger accounts:

Supplier <i>(employee or company name on cheque)</i>	Supplier # <i>(if known)</i>	Resp Code	Account #	STOB	Subledger <i>(project code if applicable)</i>	Amount
Grace Evangelical Lutheran Church Society (301)	S17	S17	S17	7903	2200090	\$10,320.00
Total Deposit						\$10,320.00

Reason for Deposit

Overpayment due to decreased enrolment at Good Shepherd Christian School, reported on May 15, 2008, ES Audit.





BRITISH COLUMBIA
The Best Place on Earth

Ministry of Education

2008/08/08

B.C. Ministry of Education
Office of the Inspector of Independent Schools

Page 1

Report 4590N

Overpayment Statement
For the School Year starting September 2007

Authority Name: (301) Grace Evangelical Lutheran Church

School Name	May 15 2007 Eligible Students	Dist Oper Grant 06/07	Oct/07 (20%)	Sep 30 2007 Eligible Students	Dist Oper Grant 07/08	Adjusted Jan/08 (30%)	Mar/08 (20%)	May 15 2008 Eligible Students	Adjusted Jun/08 (30%)	Over Payment	Total To Date
Good Shepherd Christian School(053 96534)											
Eligible Students											
053 96534 50%	34.66	7,753	26,872	38.5000	8,256	52,592	31,786	45.28	85,986	10,320	186,916
***Authority Total Eligible Students	34.66		26,872	38.5000		52,592	31,786	45.28	85,986	10,320	186,916

This statement is to inform you of a Ministry Grant Overpayment for the 2007-08 school year, based on the May 15, Eligible Student Audit.

This statement represents three full time equivalent (FTE) counts: the first column shows MAY 15, from the previous school year's ES Audit, the fourth column shows SEPT.30, 1701 Data Collection FTEs and the eighth column shows the most recent MAY 15, ES Audit FTE count.

The last column "TOTAL TO DATE" shows the correct grant entitlement for 2007-08, based on the most recent MAY 15, Eligible Student (ES) AUDIT FTE count.

In order to correct this overpayment, please forward a cheque for the amount noted above, in the Over Payment column, to the Office of the Inspector of Independent Schools, payable to the Minister of Finance. If this overpayment is due to not submitting an ES Audit, please contact the Office of the Inspector ASAP.

If you require further clarification regarding this grant overpayment, please call Beth at 250 356-2514. YOUR ATTENTION TO THIS MATTER IS APPRECIATED.

*Sent Cheque # 3821
Aug. 11/08*

GOOD SHEPHERD CHRISTIAN SCHOOL

P.O. BOX 203
OSOYOOS, B.C. V0H 1V0
Tel: (250) 495-3549

3821

DATE 11 08 2008
D D M M Y Y Y Y

PAY to
the order of

Minister of Finance

\$ 10,320.⁰⁰/₁₀₀

Ten Thousand, Three hundred twenty

⁰⁰/₁₀₀ DOLLARS

BMO Bank of Montreal
8502 - 76TH AVE. TEL: (250) 495-6511
OSOYOOS, B.C. V0H 1V0

GOOD SHEPHERD CHRISTIAN SCHOOL



D Hillson

RE _____ PER _____

OR
LS

Literacy Innovation Statement
For the School Year starting September 2007

Authority Name: Grace Evangelical Lutheran Church 301

School	Total Grant
053-96534 Good Shepherd Christian School	\$1,078
Authority Total Literacy Innovation Grant	\$1,078

I am pleased to inform you that IF YOUR SCHOOL completes and returns the Literacy Innovation Application Form by Monday February 18, 2008, they will be eligible to receive the grant amount listed above.

This funding grant supports creative approaches to improving literacy skills and is expected to be deposited electronically on, or before March 31, 2008.

The Literacy Grant Application Form can be downloaded from the Independent Schools e-board link on our website at www.bced.gov.bc.ca/independentschools

Please RETURN THE APPLICATION Form by fax to (250) 953-4908, or by email to educ.independentschoolsoffice@gov.bc.ca

Additional questions regarding this grant may be directed to the Office of the Inspector of Independent Schools at (250) 356-2514.

FILE COPY



Innovation Literacy Grant
For the School Year starting September 2006

Authority Name: Grace Evangelical Lutheran Church 301

School	Total Grant
053-96534 Good Shepherd Christian School	\$198
Authority Total Innovation Literacy Grant	\$198

I am pleased to inform you that the above grant amount is available to the school IF THE SCHOOL COMPLETES AND RETURNS THE INNOVATION LITERACY APPLICATION FORM BY FEBRUARY 12, 2007.

This funding grant supports creative approaches to improving literacy skills and is expected to be deposited electronically on, or before March 31, 2007.

The Literacy Grant Application Form can be downloaded from the Independent Schools e-board link on our website at www.bced.gov.bc.ca/independentschools

Please RETURN the Application Form by fax to (250) 953-4908, or by email to educ.independentschoolsoffice@gov.bc.ca

Additional questions regarding this grant may be directed to the Office of the Inspector of Independent Schools at (250) 356-2514.

Not funded

ORIGINAL

December 1, 2005

Mr. Wayne Miller, Principal
Good Shepherd Christian School
PO Box 203
Osyoos BC V0H 1V0

Dear Mr. Miller:

On Wednesday, October 26, 2005, Theo VandeWeg visited your school for a monitoring inspection. The meeting with you provided an opportunity to address the items of the inspection. The administration is to be commended on its preparation for the meeting. The discussion rendered a positive overview of the administrative and student safety procedures, educational program and school facilities.

Good Shepherd Christian School continues to meet the *Independent School Act* requirements for a Group 1 school.

We wish the school every success as it continues to enable students to become effective citizens in their community.

Sincerely,



Ed Vanderboom
Deputy Inspector



Group Cert. 8
Expiry Date
June 30, 2010

ORIGINAL

SCHOOL NAME Good Shepherd Christian School		GROUP Group(s) 1	SCHOOL NUMBER 5396534		
CITY Osoyoos		PRINCIPAL Mr. Wayne Miller			
SCHOOL AUTHORITY Grace Evangelical Lutheran Church					
GRADES K-7	ELEMENTARY ENROLMENT 38	SECONDARY ENROLMENT —	HOME-SCHOOLED STUDENTS —	TOTAL STUDENTS 38	INTERNATIONAL STUDENTS —
RECOMMEND CURRENT GROUP CLASSIFICATION: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Comment:					
DATE OF VISIT Oct 26/05	MINISTRY INSPECTOR/ASSISTANT INSPECTOR THEO VANDEWEG		ATTENDEES principal		
PREVIOUS VISIT Feb 19/05	SIGNATURE 		CERTIFICATE EXPIRY DATE: June 30/10		
<i>Other than random checks in the school files, the responses noted are those of the school principal.</i>					

1. CHANGES SINCE LAST EE/MONITORING INSPECTION IN:

- a) Facilities (Municipal/Regional District compliance?)
—
- b) Programs and/or grade levels (compliance with ESO?)
—
- c) Administration structure.
20% admin for principal.
- d) Responses to EE's Statutory Requirements/Policy Issues Report or monitoring inspection follow-up requirements:
N/A

2. MUNICIPAL REQUIREMENTS

- a) Facilities meet municipal/regional codes.
Yes No Comment:
- b) Facilities receive regular inspections by local officials.
Yes No Comment:
- c) Municipal school zone signs are in good repair.
Yes No Comment:

3. STUDENT/SCHOOL SAFETY

- a) School has regular safety checks of building, grounds and playground equipment.
Yes No Comment:
- b) Facilities are adequately maintained and clean.
Yes No Comment:
- c) School uses cloth towel dispensers.
Yes No Comment:
- d) The school regularly practices safety procedures.
 Earthquake Drills: Yes No Frequency: 2/yr.
 Fire Drills: Yes No Frequency: 6/yr.
 Comment:

4. SCHOOL PHILOSOPHY AND ADMINISTRATION

a) The school continues to comply with Section 1 of the *Independent School Act* Schedule.

Yes No Comment:

b) Authority has maintained 'good standing' with the Registrar of Companies.

Yes No Comment:

c) Q.S. Procedures/documents satisfy the auditor.

Yes No Comment:

Name of Auditor: *Kemp Harvey Kemp, Inc.*

d) Grants Received:

Operating Grant \$	\$ 134,905	Operating Expenses \$	\$ 193,761
Special Education Grant \$	—	# of students receiving Sp. Ed. Grants	—
French Grant \$	\$ 140.—	Expenses:	Acti-Vie purchases.

Authority complies with Section 12(3) & (4) of the *Independent School Act*.

Yes No Comment:

e) School has written policies pertaining to:

Comments:

- Student Discipline Yes No
- Reporting of Child Abuse Yes No
- Student Records Yes No
- Appeals (Parent and Teacher) Yes No
- Supervision Yes No
- Anti-bullying Yes No
- Field Trips Yes No
- Protection of Privacy Yes No
- Principal/Teacher Evaluation Yes No

no SOS. — gscs@cablerocket.com

5. EDUCATIONAL PROGRAM

a) Instructional Staff Teachers: Assistants:

Headcount: 4 —

FTE 3 —

i) Principal and teachers hold valid BC certification, and have proper assignments (restricted certification).

Yes No Comment: *BCCT.*

ii) Teacher certificate is in progress.

Yes No Comment:

BCCT:

ISTC:

iii) Criminal record checks have been completed for, or authorized by, all staff "working with children."

Yes No Comment:

iv) Staff turnover since last inspection/monitoring visit:

Yes No Comment:

b) Student Records:

Comments:

i) Permanent Student Records

- Permanent Record Form 1704 (complete and up-to-date)
- Copies of at least two of the most recent years of student progress reports
- Student Learning Plan (Grades 9-12)
- If applicable - inclusions to support medical alerts, legal alerts, support services information
- IEP's/CMP's
- Registered home-schooled students

- Yes No
- Yes No
- Yes No
- Yes No
- Yes No
- Yes No

ii) Additional Student Record Items:

- Legal name (photocopy of birth certificate)
- Allergies and other health concerns
- Emergency contact numbers
- Doctor's name and contact information
- Care Card number
- Official names of parents/guardians with home and work contact information
- Verification that parent/guardian is legally in Canada and resident of British Columbia

- Yes No
- Yes No
- Yes No
- Yes No
- Yes No
- Yes No
- Yes No

iii) Student records are stored in a manner that ensures preservation in case of fire, theft, or disaster:

- Yes No

iv) Verification of International Students' legal presence in Canada

- Yes No

c) i) Educational program continues to be in compliance with the Educational Standards Order Requirements:

- Yes No Comment: *900+*

ii) Course Overviews:

Grades	Course Overview/Outlines "x" if course overviews include:					Course Overviews Incomplete or Absent
	Content	Teaching strategies/ learning activities	Assessment Methods	Linkage with Ministry of Education Learning Outcomes/ Curriculum Organizers	Linkage with Authority-approved Learning Outcomes	
CORE SUBJECTS						
Primary K-3						
Grades 4-9						
Non-Core Subjects						
Primary K-3						
Grades 4-9						
Graduation Program 10-12						
Required Courses						
BAA Courses (Credit)						
Locally Developed Courses (Non-Credit)						

iii) Board/Authority Authorized Courses

BAA Course Title	Inspection Approval Date

d) i) Special Education programs are offered by the school.

Yes No Comment:

ii) All funded special education students have an IEP or Case Management Plan.

Yes No Comment:

iii) Special Needs budget:

Yes No Comment:

e) Provincial Assessment

i) The school participated in Foundation Skills Assessment since the last inspection visit.

Yes No Comment: *very small staff #s*
 Grade 4 Grade 7

ii) Describe the school's use of FSA results:

not informative.
 - do CAT, reading assessment
 - diagnostic on reading comprehension.

iii) Provincial examinations.

Grade 10: Yes No Science: _____ Math: _____ Language Arts: _____
 Grade 11: Yes No Social Studies: _____
 Grade 12: Yes No Language Arts: _____

iv) School's evaluation program demonstrates student progress in intellectual, social and career development.

Yes No Comment:

OFFICE FOLLOW-UP INFORMATION:

Yes No Due Date: _____

Next Visit:

Evaluation
 Monitoring
 PE
 Other

EEC:

Principal
 Staff



School Year 2003/2004

Mr. Wayne Miller
Grace Evangelical Lutheran Church of Osoyoos B.C.
Box 203
Osoyoos BC V0H 1V0

Dear Mr. Miller:

I am pleased to inform you that Good Shepherd Christian School, Osoyoos complies with the requirements of the *Independent School Act* for the following certification:

Group 1 (Kindergarten - Grade 7)

Enclosed is the **original** certificate sent to each Authority. You may wish to forward the original to the school depending on your policy or keep it on file. If we can be of further assistance, please do not hesitate to contact us.

Sincerely,

James W. Beeke
Inspector

JWB/pg

Enclosure (Certificate of Group Classification)



Ministry of Education
Office of the Inspector of Independent Schools

Certificate of Group Classification

is issued to

Grace Evangelical Lutheran Church of Osoyoos B.C.

for

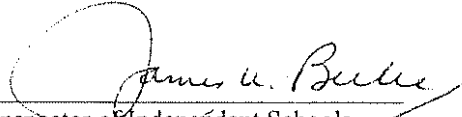
Good Shepherd Christian School

Group 1 (Kindergarten - Grade 7)
issued under the authority of the *Independent School Act*

Valid to June 30, 2010

Certificate Number: 5396534

Date Issued: April 13, 2004


Inspector of Independent Schools



March 3, 2004

Mr. Wayne Miller; Principal
Good Shepherd Christian School
Box 203
Osoyoos BC V0H 1V0

Dear Mr. Miller:

On Thursday, February 19, 2004, Susan Penner visited Good Shepherd Christian School for an external evaluation follow-up meeting. Your attendance at the meeting provided an opportunity to discuss the report and other related matters.

The meeting also confirmed that the external evaluation report on Good Shepherd Christian School is a good reflection of the vision, activities, and accomplishments of the school.

The certificate of group classification for Good Shepherd Christian School will be issued to the school authority.

We wish the school every success as it continues to enable students to become effective citizens in their community.

Sincerely,

A handwritten signature in cursive script, appearing to read "Susan Penner".

Susan Penner
Assistant Inspector

SP:kmk



SCHOOL NAME Good Shepherd Christian School	GROUP Group(s) 1	SCHOOL NUMBER 5396534
CITY Osoyoos	PRINCIPAL Mr. Wayne Miller	
SCHOOL AUTHORITY Grace Evangelical Lutheran Church		
DATE OF FOLLOW-UP MEETING Feb. 19, 2004		
MINISTRY REPRESENTATIVE <i>[Signature]</i>		

REPRESENTATIVES PRESENT FOR THE AUTHORITY	
1. Wayne Miller	2. June Larrie-Mohr - Board member

The Report was accepted as a generally fair and accurate reflection of the school's operation:

Yes No *Very comprehensive, positive experience*

Comments:

Policy Items:

- Student Reports - 1904 have been updated*
- Professional Development plan has been put into place*
- Administrative time increased to 2 days per week*

Page 5

School is in the process of leasing property

Change to the report:

Page 2 - 20 sq. ft → 160 sq. ft

Next Visit:	Yes	No
Follow-Up Visit	<input type="checkbox"/>	<input type="checkbox"/>
Evaluation Cycle	<input checked="" type="checkbox"/>	<input type="checkbox"/>

NOTE!
*Wayne Miller
Good candidate for EEC term
for multi grade classroom
schools*

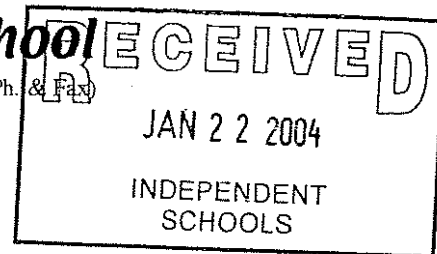


Good Shepherd Christian School

Box 203, 6 Finch Crescent, Osoyoos, BC V0H 1V0 (250) 495-3549 (Ph. & Fax)

"That they might set their hope in God ..." Ps. 78:7

(File)



January 16, 2004

Dear Ms. Penner,

Thank you for your letter of November 14, 2003 with the enclosed external evaluation report. The Board of Parish Education of Grace Lutheran Church, which oversees the operation of the school has seen the report and thanks the EEC for its cooperative manner and the thorough assessment of our school.

The Board noted the policy issues mentioned for further development and the Ministry's request for a reply. The Board has met twice since your letter was received and is writing to you to inform you of how the following three issues are being addressed:

- **ensure that all student record cards (1704) include the first enrollment entry date**
Since the principal is the one who receives the enrollment of new students, he will ensure that the entry date of the student is written on the 1704 form immediately. This has already been done with the students currently enrolled and will continue to be done in the future.
- **review the amount of administrative time for the principal**
The Board discussed this issue and while it has dealt with it informally in the past, leaving it mostly up to the discretion of the principal, it has now formally put into place that the principal will be given 2 days per month of administrative time. The Board will review this before the end of the school year to see how it is working out.
- **further development and implementation of teacher evaluation**
The Board has been discussing the implementation of a formal teacher and principal evaluation policy now that our staffing and number of classes has increased. As such, the Board has approved the enclosed policies and procedures for teacher and principal evaluation.

We look forward to the follow-up visit from you or Mr. Beeke.

Sincerely,

Wayne Miller
Teacher/Principal

Policy and Procedure on Teacher Evaluations

(Jan 13, 2004)

POLICY

The Board of Christian Education maintains its responsibility for evaluation of the teachers through the principal, who provides the Board a summary report following each evaluation. The **main** purpose for the supervision and evaluation of teaching and instruction is to improve the school's performance to the end that the school's purpose and objectives are achieved. A secondary, but also very important, purpose of this evaluation is for the personal and professional growth of the teacher. All evaluations of school staff will be conducted in a Christian professional manner. The person being evaluated is to be treated with dignity and respect.

PROCEDURE

New staff to the school will be evaluated in their first year of employment. Thereafter, each member of the teaching staff will be evaluated at least once every 3 years. The evaluation will consist of the following:

- at least 3 formal discussions between the teacher and principal
- at least 4 formal classroom visits of at least 45 minutes in duration each
- informal visitations to the classroom and discussions with the teacher

At the end of the evaluation period the principal will provide the teacher with a written evaluation of his or her performance and progress. The evaluation will take note of the teaching assignment and setting. Areas of evaluation shall include:

- professional growth,
- professional attitude
- professional ethics,
- professional cooperation,
- communication skills,
- personality,
- personal appearance,
- churchmanship,
- teaching skills,
- relationships with students, and
- classroom environment

The written evaluation will include an overall summary statement of the teacher's skills and performance. Recommendations for further professional development may also be noted.

The teacher will have the opportunity to discuss this appraisal of his or her work and to make constructive suggestions. A written evaluation and summary of this conference will become part of the teacher's personnel record. A worker has the right to question statements made in the written evaluation and conference summary and all written addendum to the evaluation which will be placed in the personnel file. If a question has not been dealt with by the principal to the teacher's satisfaction, he or she may request, in writing, of the Chairman of the Board of Parish Education the opportunity to present concerns to the Board. If the question is still in dispute after the Board's hearing and recommendation, the teacher may request, in writing, of the Chairman of the congregation to present their concerns to the Executive Council for a final decision.

Policy and Procedure on Principal Reviews and Evaluations

(Jan. 13, 2004)

REVIEW POLICY

The Board of Christian Education is to review the principal's performance annually, no later than the end of April of each school year. The purpose of this review is to help ensure that the mission and purpose of the school are being fulfilled.

REVIEW PROCEDURE

This annual review will be conducted with the Pastor and the Board of Elders through a formal discussion time and meeting. This review will consist of a discussion of the following:

- the current status of the school (enrollment, staffing, government group status)
- school budget status
- special programs of the school
- new policies and/or current issues
- mission of the school
- future plans for the school
- administrative time
- professional and personal development of principal

A written summary of this discussion will be given to the principal and a record kept in the church and school files.

EVALUATION POLICY

A formal evaluation of the principal is also to be carried out by the Board of Christian Education. This formal evaluation is to be carried out every 3 years. The evaluation of the principal will focus on his or her skills, abilities, competence, and personal goals. The goal of the formal evaluation is to ensure the education program will have effective administrative leadership, clarify the principal's role, clarify the immediate priorities of the principal's responsibilities, and develop a working relationship between the pastor and the principal. The areas of evaluation will be the same as those listed for teachers (see Policy and Procedure on Teacher Evaluations) and will include an additional section concerning the carrying out of administrative procedures.

EVALUATION PROCEDURE

This formal evaluation will be carried out under the Board's direction by the Executive Assistant of Parish and School Services of the ABC District of Lutheran Church-Canada. The timing and schedule of this evaluation will be determined together with the Executive Assistant to accommodate the need for travel and the fitting in with the school's schedule.

A written evaluation report shall be given to the principal, and a copy filed with in the principal's personnel file. The principal will have the opportunity to discuss the evaluation prior to and after it is written. The same provision for an appeal concerning this written report that is in the Teacher's evaluation policy is also granted for the principal.



November 14, 2003

Mr. Wayne Miller, Principal
Good Shepherd Christian School
Box 203
Osoyoos BC V0H 1V0

Dear Mr. Miller:

The External Evaluation Committee, which recently visited Good Shepherd Christian School, has now filed its report. A copy of the external evaluation report is enclosed. The school is to be commended on the many positive elements reported on by the Committee. The Inspector or Assistant Inspector will be making a follow-up visit to your school within the next few months and will meet with the principal and board member(s) for discussion of the report and other related matters.

The report includes policy issues to assist the school in its further development. Please forward a letter to the Inspector of Independent Schools by **February 1, 2004**, verifying how the school plans to address the following:

- ensure that all student record cards (1704) include the first enrollment entry date
- review the amount of administrative time for the principal
- further development and implementation of teacher evaluation

Thank you for accommodating and assisting the external evaluation team during their visit to the school. Your hospitality was appreciated.

Sincerely,

Susan Penner
Assistant Inspector

SP/kmk

Enclosure

ORIGINAL

A. School Information

NAME OF SCHOOL	Good Shepherd Christian School		
ADDRESS OF SCHOOL	Box 203		
CITY	Osoyoos, B.C.	POSTAL CODE	V0H 1V0
NAME OF SOCIETY/COMPANY	Grace Evangelical Lutheran Church		
GRADE RANGE (of grades offered)	1 - 7	ENROLMENT	47

B. Classification Recommendation

(if dual classification is recommended, indicate the grade levels recommended for each new group)

- Group 1 or 2
- Group 4
- Dual: Group _____
- Group _____

Grade Levels

K - 7

C. External Evaluation Committee (EEC)

(The EEC has been appointed by the Inspector of Independent Schools to prepare this report in accordance with Section 3 of the *Independent School Act*.)

Name(s)

Mary Manton _____

Tom Ellwood, Chairman _____

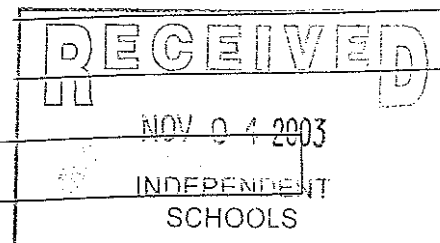
Signature(s)

M. Manton

Tom Ellwood

Date of EEC Visit:

October 6-7, 2003



EXTERNAL EVALUATION REPORT ON
Good Shepherd Christian School
Osoyoos, B.C.
October 6-7, 2003

INTRODUCTION

The Good Shepherd Christian School is located within the Grace Evangelical Lutheran Church in Osoyoos, British Columbia. The School is a Group 1 independent school presently enrolling 47 students from Grade 1 to Grade 7. No home school learners are currently registered at this school. Approximately one third of the students are church members, another third come from other church homes, while a third come from homes with no declared church affiliation. The School operates a bus that transports 14 students from as far away as Oliver, B.C.

This External Evaluation Committee (EEC) consisting of Mary Manton, Principal of Our Lady of Lourdes School in Westbank, B.C. and Thomas G. Ellwood, retired Inspector of Independent Schools has been appointed by the Inspector of Independent Schools, as authorized under Section 3 of the *Independent School Act*, to conduct an external evaluation of the Good Shepherd Christian School (termed the School in this report).

The EEC spent Monday and Tuesday, October 6th and 7th at the School interviewing the Principal; meeting with teachers and a volunteer; visiting classrooms; examining student work; and investigating school facilities, instructional resources, administrative procedures, curriculum structure and learning outcomes, teacher planning, and student evaluation. Both pre- and post-evaluation meetings were held with the Principal and teachers.

The EEC desires to express its appreciation to the Principal and staff of the Good Shepherd Christian School for the hospitality and cooperation shown throughout its visit to the School.

1. GENERAL INFORMATION

A number of significant changes have occurred since the School's last external evaluation in 1999. The School has added an addition teacher to provide for greater flexibility in multi class organizations. The School has acted on a number of recommendations pertaining to safety issues, policy and course outline developments. Several revisions of policies are expected to be addressed by the School's authority later in October 2003. Although no new space was created, a new classroom has been provided within this facility.

The School is operated by the Grace Evangelical Lutheran Church (the Authority), a non-profit society established under the *B.C. Society Act*. The society's official registered number is S-26629 and its last annual report was filed with the Registrar of Companies on January 23, 2003.

The "Voters Assembly" is responsible for the governance of this society. The "chairs" of the church's various boards and committees together with the pastor and chair of the Voters Assembly constitutes the Executive Council which provides the operational leadership for this church. The development and operation of the Good Shepherd Christian School is the responsibility of the "Board of Parish Education".

This Board is composed of a chairperson elected by the Voters Assembly, the pastor, principal, Sunday School superintendent and a minimum of two members elected by the Voters Assembly.

The Principal is responsible for the day-to-day management of the School and its long term development.

The instructional staff includes the Principal and two other full time teachers. A part time custodian provides service for two hours after school each day. There is no secretarial or clerical support provided.

The EEC was very pleased with the quality and comprehensiveness of the School's Evaluation Catalogue which proved to be most helpful. The School's overall preparation for the external evaluation was excellent.

2. FACILITIES

The Good Shepherd Christian School is located within the Grace Evangelical Lutheran Church on a limited site in an Osoyoos, B.C. residential neighbourhood off Highway 97 between the RCMP detachment and the arena. The School occupies the basement area of the Church which it shares with the Sunday school each Sunday.

The facility poses many challenges for the School. The instructional space consists of a large open area approximately 90 feet long and 40 feet wide which accommodates the primary class (Grades 1 - 3), "office space", general storage, library shelves, instructional equipment and an assembly area. A useful, good sized church kitchen used by the School is located at one end of this room. Four very small rooms, approximately 160 square feet, are used as classrooms for the Grade 3,4,5 and 6,7 classes. One room serves as a computer lab while the other is a spare classroom at this time. Two small washrooms are available adjacent to the kitchen. The EEC noted that only paper towel dispensers are used in this School.

Every square foot of this facility appears to be utilized. Student and teacher work as well as commercial materials cover the walls. Storage is a serious challenge and every opportunity has been seized to install shelving to accommodate materials and equipment.

There is no school office. Filing cabinets are located in one unused small classroom. The principal/teacher's desk is located in the open space adjacent to the assembly area near a copy machine and large work station. The School is clean and well-maintained.

The very small classrooms are less than standard size and appear crowded even with less than 18 students. The "library" is limited and dispersed throughout the facility. Five computers are housed in one mini classroom while four others are located across the open area against the wall. The computers are constantly in use and appear adequate for the School's current enrollment.

The School engages a professional fire inspection service to conduct periodic inspections. The most recent inspection took place on February 13, 2003. The fire alarm system has been checked. Fire extinguishers are strategically located at each end of the open area and their service tags indicate these extinguishers were serviced in July 2003. Fire route exits are well planned and understood.

Playground space is very limited. A small activity area containing some outdoor playground equipment abuts the church's paved parking lot which students use as their playground. The EEC noted that this equipment is subject to regular inspections. No parking is permitted within the school grounds. The students are well supervised when outside.

The School owns and operates its own 24 passenger school bus. Very good and regular attention is paid to the maintenance and servicing of this vehicle.

A letter of June 26, 2003 from the Town of Osoyoos indicates that the School is in compliance with all zoning and building code requirements as required by Section 1 of the Schedule of the *Independent School Act*.

The EEC confirms that the facilities are adequate for the School's educational program at this time. (Schedule 2 (d) of the *Independent Schools Act*).

3. SCHOOL PHILOSOPHY AND PRACTICE

The EEC was provided with the following statement of Philosophy for the School:

GOOD SHEPHERD PHILOSOPHY

In setting forth our philosophy and objectives of Christian education, we examine the individual child:

1. as a whole person;

Our philosophy views each child as God's most complex creation. As the child grows, his mental, physical, and spiritual qualities develop. It is the task of the Christian educator to guide this development by an application of God's Law and Gospel in conjunction with the teaching of the B.C. curriculum (content, skills, applications, and attitudes);

2. in a changing world;

Our philosophy realizes that man is in search of truth in this day of changing values, and that this absolute truth is found only in God's Word, the Holy Bible. Our philosophy recognizes the urgency of placing Christ and His teaching squarely in the centre of all learning; and

3. as a responsible child;

Our philosophy views the child as having a God-given responsibility to serve God and his fellow man. The program of Christian education in our school seeks to develop the child's personality and aid him in growing toward this Christian maturity.

The school is vitally concerned with developing the whole personality and shaping the child's response and sensitivity to God and the world.

A special feature of our school is that the primary purpose of Good Shepherd Christian School is to provide the opportunity for students to find identity, purpose, and power for their life in Christ by living in grace and in the knowledge of Him as their Lord and Saviour. Due to this, and the small school population, we are able to provide a Christian family atmosphere where each child is helped to develop their God-given gifts and abilities to make wise choices and exert a positive influence in society.

Even though the children span a wide range of ages, this family feeling is encouraged in outside play time (as seen when children from primary and intermediate interact in game activities) and through whole school activities such as our yearly musical dinner/theatre production.

We believe that the most effective influences in a child's life can be realized when the church, home, and school work together. We believe that each has an immediate and direct impact on the developing child. Therefore, we strive to have frequent communication with parents about school programs and student progress.

We maintain an open door policy for parents and seek to provide many opportunities for parent participation in the daily life of the school.

We have a strong emphasis on 'the basics' and strive for excellence in all areas of education: spiritual, intellectual, physical, aesthetic, and social-emotional. Besides our 'family caring atmosphere', this commitment to a strong traditional education is a reputation mentioned by many new families to the school. Methods of instruction and nurture are adjusted for individual differences and the various stages of growth and development.

We endeavour to shape all of our policies and procedures so that the children may know themselves as a child of God -- examining themselves in the light of His Law and resting in the sweet promises of His Gospel, the forgiveness of sins through Jesus Christ our Lord.

The EEC observed a dedicated and caring staff working together with the School's Principal endeavouring to realize the School's philosophy. The EEC has no difficulty in confirming that Good Shepherd Christian School is fulfilling the requirements of Section 1 of the Schedule of the *Independent School Act* regarding its philosophy, programs, instruction, operations, policies and practices.

There are a number of special features that make the Good Shepherd Christian School unique.

- The emphasis on the Bible as a significant part of the curriculum and the sincere attempt to develop a "Christian community" within the School.
- The physically challenging nature of the building.
- The students' "on task" performance.
- The willingness of the staff to go "the extra mile" for the students and the School.
- The evidence of very serious curriculum planning linking the School's programs to the IRPs and provincial learning outcomes.
- A well organized and safety conscious school.

The School already has a waiting list and is anxious to obtain a new facility that is designed to deliver and enhance a good educational program. The School purchased a suitable 3.8 acre parcel of land many years ago. However utilization of this land requires the approval of the Agricultural Land Commission. Despite official support from the Town of Osoyoos and the community at large to build a school on this site, the land authority has not responded positively.

4. SCHOOL ADMINISTRATION

The Principal is responsible to the Authority for the day-to-day management of the School. The Principal has 16 years of teaching experience and 10 years of administrative experience as the Principal of this School. As previously noted, the Principal is responsible to the Board of Parish Education for the day-to-day operation of the School. In addition, as an appointed member of the Board, the Principal also works with the Board of Parish Education in the development of educational proposals and policies.

The Principal teaches the grade 1, 2 and 3 class as well as the school's band and physical education program. He also drives the school bus and is active in providing regular playground supervision. As no clerical support is provided, the Principal also attends to all record keeping, inventory maintenance, ordering supplies and correspondence. The EEC noted that the Principal receives effective assistance from the former principal who serves as a non-paid volunteer.

The School does not have a principal or teacher evaluation policy. Due to time constraints, no staff evaluations have been made. As formal staff evaluation is considered to be an important professional responsibility, the EEC encourages the Authority to consider the development of a staff evaluation policy. The EEC also encourages the Authority to review the amount of administrative time its makes available for the Principal.

Despite the very limited time available for administration and clerical functions, the administration of this School is satisfactory.

The School's files are kept in a locked fireproof filing cabinet in the unused mini classroom. The files appear to be well-organized and up-to-date. The EEC was impressed by the excellent Safety Book the School has developed which contains a great deal of emergency information including student medical numbers, special health concerns, etc., in one place. The student files contain the 1704 (PSR), birth certificate photocopies, care card numbers and most recent student evaluations. Although good overall attention has been given to these student records, the EEC observed that the first enrollment entry date at this school for a number of students had been overlooked. The EEC was assured that this oversight would be rectified immediately.

The EEC is satisfied that the procedures employed, including registration forms, photocopies of birth certificates and landed immigrant papers kept on file are satisfactory in determining "Qualifying Student" status.

The EEC noted that the School's operating expenses in 2002-2003 of \$200,773.35 exceeded the qualifying student grants of \$145,568.00 provided by the Province of British Columbia. The EEC confirms that the School is in compliance with Section 12(3) of the *Act* specifying that grants may only be used for operating expenses, and Section 12(4) of the *Act* specifying that the grants may not exceed the total operating costs.

The School receives no Special Education funding.

The School also received a French language grant (\$135.00) which was used to purchase books and materials for its French program.

The small staff provides for daily interaction and this together with formal weekly staff meetings facilitates effective communication. In addition to frequent parent contact, the School sends out a regular "newsletter". A Parent Handbook also ensures that the parents are kept well informed of the School's policies, procedures and expectations.

The School and the Authority have made a serious effort to develop appropriate policies pertaining to student discipline, appeals, transportation/field trips, safety and abuse. Corporal punishment is not permitted. The EEC noted that the Board of Parish Education will be considering some enhancements to several of these policies during its October meeting. It is obvious that very serious thought has been given to policy development in this school.

The EEC has no difficulty in verifying that the administrative policies and procedures used by the School are appropriate and well communicated.

Very good supervision is provided before and after school as well as at lunch hour and recess. Fire and earthquake drills are held appropriately and are logged. The EEC was also impressed by the School's attention to student safety. The EEC has concluded that the School's administrative responsibilities are being well met.

5. TEACHER CERTIFICATION

All of the three teachers employed by the Good Shepherd Christian School as of September 30, 2003, as reported on the Ministry 1-2001 forms and in the Evaluation Catalogue were found to be B.C. certified as required by Section 3(1)(d) of the Schedule of the *Independent School Act*. The three teachers hold certificates issued by the College of Teachers. Therefore, the School is in compliance with Section 3(1)(d) of the Schedule of the *Act*.

The Principal is a B.C. certified teacher as required by Section 8 of the *Act*.

There is evidence on file that criminal record checks have been completed for all employees or contractors "working with children".

The EEC was pleased to note the opportunities provided to the teachers for professional development. The EEC encourages the School's Authority to continue its support of those activities designed to improve the effectiveness of the teachers of the School.

6. EDUCATIONAL PROGRAM - CURRICULUM & INSTRUCTION

The Good Shepherd Christian School enrolls 47 students from Grade 1 to Grade 7. The School's classes are organized as follows:

- One - Grade 1, 2, 3 Class - 16 students
- One - Grade 3, 4, 5 Class - 14 students
- One - Grade 6, 7 Class - 17 students

The School plans to offer instruction to students on at least 184 days in 2003-2004. The daily instructional time less recess and lunch equals 5 hours. No Kindergarten students are currently enrolled. Students in grades 1 to 7 will receive at least 917.5 hours of instruction which exceeds the Ministry's minimum requirements of 850 hours. Therefore, the School is in compliance with the Section 3 (2) of the Minister's Educational Standards Order.

The School's program reflects a balanced curriculum approach. The size of the School has resulted in all three classes being multi graded. Significant subject integration was observed. Considerable "team teaching" and "subject" trading by the teachers enables the School to maximize the talents of the teachers for the students benefit.

The EEC observed a group of energetic, lively and enthusiastic students. Classrooms displayed student work reflecting recent assignments and projects which demonstrated creative thinking and individuality.

The EEC confirms that the School's time allocation to Language Arts, Mathematics, Science, Social Studies, Physical Education, Fine Arts, and Personal Planning generally follow the Ministry recommended time allocations.

The EEC acknowledges the effort made by the Principal and teachers to begin the development of meaningful yearly curriculum plans in all subjects that are linked to the provincial IRPs and learning outcomes. A 10 month schematic display of all course themes or units for the year has been developed by each teacher. The EEC was pleased to note that overviews generally included content, teaching strategies and assessment methods all linked to the learning outcomes. However a listing of learning resources was at times unclear. The EEC would encourage the School to develop the supporting detailed documents with greater clarity. The EEC encourages the staff to continue this important process designed to develop more comprehensive and useful outlines.

The openness of the facility encourages the continual interaction, sharing and team teaching opportunities for all staff. In addition, the EEC noted the School's effort to utilize the various talents of its teaching staff in specialized areas. The primary teacher provides Physical Education instruction for all students in grade 1 to 7 and is assisted by the grade 3, 4, 5 teacher when instruction involves the 4 to 7 students. The primary teacher also provides the Band Program for grades 5 to 7. The grade 6 and 7 teacher offers the Social Studies and Science programs to grades 1 to 3 and the Music Program for grade 3-4. The Grade 3, 4, 5 teacher offers music instruction to grades 1 and 2.

It was evident to the EEC that all three teachers have made a serious effort to ensure that their various multi graded courses are based on the IRPs and address the provincial learning outcomes. In most subject areas, the year is divided into monthly units or concentrations. Teacher's daily plans require greater detail to provide the necessary linkage to the course outlines and learning outcomes.

The EEC confirms that the School's educational program meets the time requirements, subject/course offerings and goals specified in the Educational Standards Order (Sections 2, 3 and 4).

6. (a) The Primary Educational Program - Grades 1-3

As no Kindergarten students are enrolled this year, Kindergarten instruction is not being offered for this year only.

The Primary Program appears to be appropriately planned and organized. The School is offering a balanced program consisting of Language Arts, Mathematics, Social Studies, Science, Devotions, Physical Education, Fine Arts and Personal Planning. Evidence of planning involving annual plans, unit themes and daybooks is evident. There is a good deal of subject integration.

Course outlines in all subjects include content, learning outcomes, teaching strategies and evaluation and assessment methods. In Mathematics, Language Arts, Social Studies and Science, the learning outcomes are linked to the Ministry prescribed learning outcomes (curriculum organizers of the B.C. curriculum as specified in the Educational Standards Order, Section 4 (4). Course outlines have also been developed in similar detailed annual plans for Physical Education, Fine Arts and Personal Planning.

A variety of teaching methods are used to deliver the curriculum which includes teacher lessons involving the whole class, small groups as well as individual instruction. Varied activities involve seat work, research, projects and games.

Assessment and evaluation methods are extensive and include annotated records, skill checklists, assignments, drills, games, quizzes and completion of assignments and projects. These provided sufficient benchmarks for determining student progress.

There appears to be an ample supply of texts, readers, manipulatives, charts and supplies.

6. (a) (1) Primary Language Arts - Grade 1 - 3

The Language Arts Program is well planned with a variety of activities that encourage students to learn to read and write. A variety of resources are used including the Metra Compendium Reading Program supplemented by the Accelerated Reading Incentive Program. The EEC confirms the School's program description which states that "the writing component is supplemented by Bible Journal writing, formal printing instruction, creative writing tied to themes presented in other subject areas". The EEC was impressed by the amount of "on task" time demonstrated by students while the teacher was involved with other groups. Appropriate attention is given to listening and speaking skills. Evaluation is based on observation of reading, frequent spelling tests, writing levels, participation and effort. Assessment is frequent, systematic and appropriate.

6. (a) (2) Primary Mathematics - Grade 1 - 3

Instruction in Mathematics is guided by the "Math Quest" program for the majority of the learning outcomes. Learning outcomes not addressed by the Math Quest program are met through supplementary math booklets, teacher made units, games and activities. Hands-on manipulative activities are also used. Worksheets and workbooks are used at each grade level.

Course outlines reflect the use of the text which was cross-referenced to the Ministry's learning outcomes.

6. (a) (3) Primary Science - Grade 1 - 3

Science and Social Studies are organized into discrete subject units which are taught alternatively throughout the year. This provides for greater subject concentration and a more effective means of preparation. Science topics are planned in accordance with a two year cycle. In one year Science could include topics normally taught in grades 1 or 2 or 3. Although the unit is taught to all the students in this multi graded class, there are different expectations for each grade level. The program is planned in such a way that by the end of grade 3, all students will have covered the Science program for the primary and the learning outcomes specified in the Primary IRP.

During this particular year, the Science units for the primary class include "Safety", "Seeds", "Simple Chemistry", "Matter and Space" and "Life Cycle of Organisms". Evaluation is based on observation, completion of work and participation.

6. (a) (4) Primary Social Studies - Grade 1 - 3

The Primary Social Studies Program has been organized following a two-year cycle. Social studies also rotates with Science to facilitate larger blocks of time and greater subject concentration. The major themes this year are "All About Me", "Mapping", "Communities" and "Canada". Evaluation is based on observation, completion of work and participation.

6. (a) (5) Primary Physical Education, Fine Arts and Personal Planning - Grade 1 - 3

The School has no gym and very limited playground space. The Primary Physical Education Program utilizes the limited playground, local parks and recreation facilities. The teaching strategies, learning activities and assessment methods are well-developed. The program adequately addresses the learning outcomes specified in the Provincial IRPs.

Primary Art is integrated into the Social Studies and Science programs. This program is taught by the regular Grade 6/7 teacher. Each year the School presents a dinner/theatre production involving all the students in the primary in this musical. This drama/musical is a significant event in the school's calendar.

The grade 1 and 2 students receive a general Music Program from the regular grade 3,4,5 teacher while the grade 3-4 recorder music program is offered by the grade 6 and 7 teacher.

The EEC had no difficulty in identifying that Personal Planning is integrated into the daily devotions, class meetings, opening exercises, safety practices, guest speakers and field trips as well as designated personal planning units of study.

The EEC noted that the provincial learning outcomes for physical education, fine arts and personal planning are appropriately addressed.

The EEC is confident that the Primary Education Program meets the time requirements and learning outcomes of the BC curriculum for all subjects as specified in the Educational Standards Order (Sections 2, 3, 4).

6. (b) Intermediate Educational Program - Grades 4 -7

The Intermediate Education Program offered in grades 4 - 7 includes Language Arts, Mathematics, Science, Social Studies, Physical Education, Art, Music, French as a mandatory second language and Devotions. Personal Planning is both integrated in a number of subject areas and daily routines as well as in specific personal planning units.

It is obvious that the IRPs and learning outcomes have been utilized to plan the intermediate program.

Given the number of students involved in the Early Intermediate Program, the learning resources are varied and adequate.

Course outlines in all subjects include content, learning outcomes, evaluation and assessment methods. In Mathematics, Language Arts, Social Studies, Science and French as a mandatory second language, the learning outcomes are linked to the Ministry prescribed learning outcomes (curriculum organizers) of the B.C. curriculum as specified in the Educational Standards Order, Section 4 (4). The EEC also noted that course outlines have also been developed in similar detailed annual plans for Physical Education, Fine Arts and Personal Planning.

Directed teaching approaches using textbooks, workbooks and worksheets are used as the main instructional strategies.

Evaluation and assessment includes daily work, quizzes, tests, projects, assignments, projects, peer evaluation and criteria check lists.

6. (b) (1) Intermediate Language Arts - Grades 4 -6

The Intermediate Language Arts Program continues the emphasis commenced in the Primary by focusing on language structure, writing, reading and spelling. The EEC noted attention being given to developing grammar and language skills. Reading materials have been selected to capture student interest. The EEC noted the School's effective use of the Accelerated Reading Incentive Program. Good attention is given to both spelling and vocabulary development.

Intermediate Language Arts learning resources include textbooks, a variety of novels, anthologies and numerous other commercial as well as teacher-made materials.

Assessment methods include participation, tests, daily work, presentations, peer evaluations and criteria checklists.

6. (b) (2) Intermediate Mathematics - Grades 4 -6

Due to the sequential nature of mathematics, this program necessitates a separate grade-specific approach. The Mathematics Program tends to be textbook-driven. "Math Quest" is the primary resource being used in grades 4 to 6 and "Journeys in Math" in grade 7. Abundant manipulatives are available for hands-on activities. Extensive use of various computer programs is used in mathematics.

Evaluation is constant and appropriate reflecting the nature of the unit and the grade level involved.

6. (b) (3) Intermediate Science - Grades 4 - 6

Science and Social Studies are taught by the classroom teachers and are organized into discrete subject units which are taught alternatively throughout the year. This provides for greater subject concentration and a more effective means of preparation. In grades 4 and 5 science topics are planned in accordance with a two year cycle. In one year Science could include topics normally taught in 4 or 5. Although the unit is taught to all the students in this multi graded class, there are different expectations for each grade level. The program is planned in such a way that by the end of grade 5, all students will have covered the Science program for both grades 4 and 5 and the learning outcomes specified in the IRP. During this particular year, science units for the grade 4 and 5 class include Simple Machines, Forces and Matter, The Senses, Weather, Water, Earth Rocks and Planets, Safety, Seeds, Simple Chemistry, Matter and Space and Life Cycle of Organisms.

In grades 6 and 7 some science units are taught to both grades while other units are offered in a grade specific manner. This program includes such topics as Machines, Chemistry, Plants/Cells, Eco Systems, Space, Forces and Energy.

Evaluation is based on observation, written reports, tests, oral presentations, projects, booklets and participation.

6. (b) (4) Intermediate Social Studies - Grades 4 -6

Social Studies is organized into discrete subject units which are taught alternatively with Science throughout the year. In grades 4 and 5, Social Studies topics are planned in accordance with a two year cycle. In one year Social Studies could include topics normally taught in 4 or 5. Although the unit is taught to all the students in this multi graded class, there are different expectations for each grade level.

The program is planned in such a way that by the end of grade 5, all students will have covered the Social Studies program for both grades 4 and 5 and the learning outcomes specified in the IRP. During this particular year, Social Studies units for the grade 4 and 5 class include Mapping, Canada's Provinces, Citizenship, Resources, Cultures, History, Climate and Government.

In grades 6 and 7 some Social Studies units are taught to both grades while other units are offered in a grade specific manner. This program includes such topics as Geography, Government United Nations, Global Citizenship, Nigeria, Mesopotamia, Ancient Egypt/Greece and Rome.

Evaluation is based on assignments, worksheets, quizzes, unit tests, research projects, oral presentations and participation.

Maps, globe, textbooks, CD-ROMs and a variety of reference books provide the resources for Social Studies.

The EEC was interested to note that the School has embarked on a total school project on Russia called "Russia By Kids ... For Kids" culminating in sending packaged items to children in Russia.

The School has allocated 30 minutes per day for Devotions. Although there is no formal program, the EEC noted a structured approach to make this activity meaningful for all grades. The EEC was advised that a variety of topics are selected usually as result of their currency in society.

5. (b) (5) Intermediate Mandatory and Other Second Languages - Grades 5 -7

The French Language Program is taught from Grade 1 to 7 by the classroom teachers. Presently, students receive two 30 minute sessions of instruction in the French Language each week. The French program utilizes the "Acti-Vie" and "Bienvenue" series. A variety of teaching strategies and styles are employed involving both oral and written approaches.

Resources used include games, audio tapes, study sheets as well as textbooks.

Assessment and evaluation is based on student work, evaluation of interest and participation, quizzes and unit tests.

6. (b) (6) Physical Education, Fine Arts and Personal Planning - Grades 4 -8

6. (b) (6) (i) Intermediate Physical Education

The School faces a serious challenge to offer an effective physical education program without a gym and very little playground space. The Intermediate Physical Education Program utilizes the School's limited playground, local parks and recreation facilities. The program features monthly units involving soccer, volleyball, skating, dance, basketball, baseball, gymnastics as well as track and field. The teaching strategies, learning activities and assessment methods are well-developed. The program adequately addresses the learning outcomes specified in the Provincial IRPs.

6. (b) (6) (ii) Intermediate Fine Arts

The Fine Arts program includes Art, Drama and Music. The Music program is taught by two teachers and involves band for grades 6 and 7 and recorders in grades 4 and 5. The Music Program appears to exceed the provincial learning outcomes.

The Drama Program mainly consists of the School's annual dinner/theatre production which involves all the students in the school.

The Art Program is mainly integrated into the core subject areas as well as in special events that occur throughout the year.

6. (b) (6) (iii) Intermediate Personal Planning

An examination of the scope and comprehensiveness of the School's curriculum planning indicates that the Personal Planning learning outcomes are well integrated into the Social Studies, Science, Physical Education and Devotion programs as well as daily routines. The EEC notes some stand alone Personal Planning identified activities which involve a "business" money management situation associated with the concession operation.

Evaluation in Physical Education, Fine Arts and Personal Planning includes participation, effort and performance.

The Ministry-prescribed learning outcomes for grades 4-7 in Mathematics, Language Arts, Social Studies, Science and French as a second language are being met. The Ministry or authority-approved learning outcomes for Physical Education, Fine Arts and Personal Planning are being met. Subjects meet the recommended time allotments as described in the Ministry of Education's "Kindergarten to Grade 12 Educational Plan".

6. (c) Other Programs and Services

6. (c) (1) Student Assessment, Evaluation and Reporting

As previously noted, a variety of appropriate assessment and evaluation practices are employed in this School.

Three formal reports are issued to parents each year and two formal parent/teacher interviews are held in conjunction with the first and second reports.

Although the School has participated in the Foundation Skills Assessment at Grade 4 and Grade 7, the very small number of students involved makes drawing any conclusions from these results questionable.

The School uses the Canadian Achievement Test and the S.T.A.R Reading Assessment.

6. (c) (2) Instructional Resources

The EEC noted a good variety, quality and quantity of learning resources at this School. Textbooks, supplementary readers, library books, videos, and instructional materials are available. Basic physical education equipment, ample art supplies, computers and other specialized equipment are also available. The School's Authority is to be commended for its commitment to provide the tools and necessary resources to support the curriculum program.

6. (c) (2) (i) Computer Equipment and Utilization

The Good Shepherd Christian School has made an very good effort to utilize computers. Nine Macintosh computers are operational. Keyboard instruction begins in grade 3.

They have many different computer programs available and students are constantly utilizing the computers.

Computers use is scheduled in as part of a number of curriculum subject areas, especially mathematics.

The EEC was surprised to learn that the School is not connected to the Internet which is a standard service in most schools. The Internet provides outstanding access to a vast array of research sources that both students and teachers can use. Students in schools without Internet access are at a disadvantage when compared to students in most schools. The Authority might wish to consider the advisability of having at least one computer connected to the Internet.

6. (c) (2) (ii) Library

Although the School has a collection of library books which are catalogued and used, the School does not have a traditional library. The cataloguing of books is done by a volunteer. Books are checked out by individual classroom teachers.

Library books are contained on various shelves located in different areas of the School. The Accelerated Reader Program contains over 400 volumes all graded by reader level. Its reference books, including encyclopedias, are kept up to date through the use of CD-ROMs. Teachers take a number of initiatives to encourage the use of library books and resources.

6. (c) (3) Special Education

The School receives no provincial funding for Special Education. Students requiring additional attention and support receive this from their classroom teachers.

The School's catalogue reports that the Brigance Comprehensive Inventory of Basic Skills and S.T.A.R. Reading Assessment tests are available.

The School reports that it receives good service from the Public Health nurse. The School has indicated that it can refer students to other medical and community services through the student's doctor.

6. (c) (4) Extra Curricular Program

The EEC was pleased to note that despite its small size, the School does provide some extra curricular opportunities for its students. In addition to involvement in such activities as the annual dinner theatre production, students participate in a number of sports tournaments involving other independent schools in soccer, basketball, European handball and track and field. Students also bring cheer to residents of some seniors homes by they singing visits. Each year all the grade 4 to 7 students have the opportunity to participate in a 4 day field trip to other areas of the Province.

7. REPORT SUMMARY

7. (a) Commendations

The EEC was impressed with a number of things at Good Shepherd Christian School.

- An exceptionally well-organized school.
- The tone of the School produced by a staff working effectively and cooperatively together to overcome the constraints imposed by the limitations of the facility and small enrollment.
- Very well prepared course outlines in all subjects appropriately linked to the curriculum organizers in the provincial IRPs.
- The "time on task" demonstrated by all students.

7. (b) Policy Issues:

The School is asked to review the items listed below and report in writing to the Inspector its intended response to each of the following items by February 1, 2004.

- Although good overall attention has been given to the 1704 student records, the EEC observed that the first enrollment entry date at this school for a number of students had been overlooked. The EEC recommends that the School ensure that all student record cards (1704) be brought up to date.
(page 6)
- The School does not have a principal or teacher evaluation policy. As formal staff evaluation is considered to be an important professional responsibility, the EEC encourages the Authority to consider the development of a staff evaluation policy.
(page 6)
- The EEC encourages the Authority to review the amount of administrative time its makes available for the Principal.
(page 6)

7. (c) Statutory Requirements:

- The School is in full compliance with all the requirements of the *Independent School Act*.

8. SUMMATIVE RECOMMENDATION

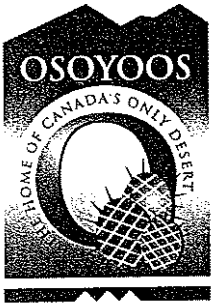
It is the opinion of the External Evaluation Committee that Good Shepherd Christian School satisfies the requirements for Group 1 classification, and recommends that the appropriate classification be granted, for K to 7 contingent and on meeting the conditions of Section 3 (1) (a) of the Schedule of the *Independent School Act* regarding the F.T.E. cost per student in the previous school year, which is determined by the Inspector of Independent Schools.

APPENDIX A
 Good Shepherd Christian School
 October 6-7, 2003

Compliance with the *Independent School Act*

- | | | | |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---|
| 1. | School must be operated by an authority which is incorporated under the <i>British Columbia Society Act</i> . [ISA 1] | Compliance | ✓ |
| 2. | The independent school is operated by a non-profit authority [ISA Schedule 2 (a)] | Compliance | ✓ |
| 3. | The enrollment in the independent school not fewer than 10 school age students on September 30 of each school year [ISA Schedule 2 (e)] | Compliance | ✓ |
| 4. | At least 1/2 of the students enrolled in the independent school are qualifying students or partially qualifying students. [ISA Schedule 2 (b)] | Compliance | ✓ |
| 5. | An authority must submit to the inspector reports and statements in the forms and at the times the inspector requires. [ISA 6(a)] | Compliance | ✓ |
| 6. | An authority must designate a teacher to be the principal of an independent school.[ISA 8] | Compliance | ✓ |
| 7. | All of the teachers of the independent school must be certified teachers [ISA Schedule (1) (d)] | Compliance | ✓ |
| 8. | All staff must under go a Criminal Records Check | Compliance | ✓ |
| 9. | No program can be in existence or is proposed at the independent school that would, in theory or in practice, promote or foster doctrines of | | |
| | (i) racial or ethnic superiority or persecution | Compliance | ✓ |
| | (ii) religious intolerance or persecution | Compliance | ✓ |
| | (iii) social change through violent action, or | Compliance | ✓ |
| | (iv) sedition,
[ISA Schedule 1 (a)] | Compliance | ✓ |
| 10. | The authority complies with this Act and the regulations. [ISA Schedule 1 (a)] | Compliance | ✓ |
| 11. | The independent school facilities comply with the enactments of British Columbia and the municipality or regional district in which the facilities are located [ISA Schedule 1 (b)] | Compliance | ✓ |

- | | | | |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---|
| 12. | The independent school facilities are adequate for instructional purposes;
[ISA Schedule 2 (d)] | Compliance | ✓ |
| 13. | The educational program must comply with the instructional time and program requirements determined by the minister
[ISA Schedule 3 (1) (b)] | Compliance | ✓ |
| 14. | Authority files its annual report and financial statement with the Registrar of Companies.[Inspector's Orders] | Compliance | ✓ |
| 15. | The independent school must establish an evaluation program that | | |
| | (i) demonstrates student progress in achieving intellectual development, human and social development and career development, | Compliance | ✓ |
| | (ii) includes provincial assessment and examination programs, | Compliance | ✓ |
| | (iii) satisfies the inspector
[ISA Schedule 3 (1) (c)] | Compliance | ✓ |
| 16. | The authority must report to the teacher's certifying authority, without delay, any teacher who resigns if the circumstances are in the public interest to do so.
[ISA 8 (2) and Inspector's Orders 1/92)] | Compliance | ✓ |
| 17. | An authority receiving an independent school grant must only use the grant to pay operating expenses of that school.
[ISA 12 (3)] | Compliance | ✓ |
| 18. | A grant must not exceed the operating costs of the independent school for the school year to which the grant applies.
[ISA 12 (4)] | Compliance | ✓ |
| 19. | The per FTE student operating cost of the independent school for the previous school year must be the same as, or less than, the per FTE student cost of the public school district in which the independent school is located. [ISA Schedule 3 (1) (a)] | Compliance | ✓ |



June 26, 2003

Folio: 372.030

Good Shepherd Christian School
Box 203
Osoyoos, B.C.
V0H 1V0

Attention: Wayne Miller

Dear Sir:

Re: #6 Finch Crescent – “The Property”
Lot 304, Plan 27473, D.L. 2450s, S.D.Y.D.

In response to your recent inquiry with respect to the above referenced properties, we advise as follows:

1. Our records indicate that the properties are currently zoned **R1 – Single Family Residential**.
2. This department has no record of any outstanding work orders.
3. This department has no record of any infractions with regard to planning and building. All regulatory approvals are in place including development permits and building permits for the two properties.

PLEASE NOTE that the above information relates only to our current records and that we have not inspected the property in response to your inquiry. Whether the property, its use and the construction thereon or any improvements do in fact comply with zoning regulations, building codes or other municipal bylaws is a matter for your investigation and determination by inspecting the property and reading the relevant bylaws.

Page 2
June 26, 2003

With respect to outstanding orders, our advise relates only to orders that may be made in the exclusive jurisdiction of the Council of the municipality and **IT IS YOUR RESPONSIBILITY** to check with appropriate public authorities in respect of such matters as health, fire, environmental protection, waste management and any other mattes that may be of concern to you.

THE TOWN OF OSOYOOS DOES NOT WARRANT OR GUARANTEE the accuracy or completeness of the above information. Such information is provided as a service **ON THE CONDITION THAT BEFORE RELYING ON IT** you will conduct such independent investigations as are necessary to satisfy yourself as to compliance of the property to municipal bylaws.

Yours truly,



Dennis Tomlin
Building Inspector
Development Services Department

May 9, 2002

Grace Lutheran Church
(Good Shepherd Christian School)
Box 203
Osoyoos, B. C. VOH IVO

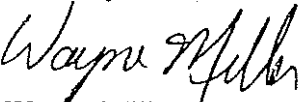
Honourable Stan Hagen (Sustainable Resource Management)
P.O. Box 9054 STN PROV GOVT
Victoria, B. C. V8W 9E2

Enclosed please find a copy of a letter sent to the Provincial Agricultural Land Commission regarding our ongoing application to build a small independent school on our property.

We appreciate your attention to this letter and our request for support of our application. Our school has been in operation since 1990 and we endeavour to continue providing a necessary service to the families in our community as well as saving a considerable amount of money to the taxpayers of BC.

We look forward to a response at your earliest convenience.

Sincerely,



Wayne Miller
Secretary, Board of Parish Education
Grace Lutheran Church
(Good Shepherd Christian School)
Box 203
Osoyoos, B. C. VOH IVO
(250) 495-2727 (Church)
(250) 495-3549 (School)
s22 (Home)

Ministry of Education

MCO-Corresp. Office

Jul 17, 2002

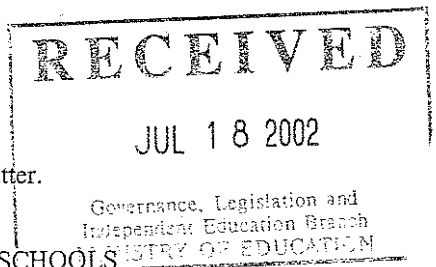
Action: **INFO/FILE** Due: Id No: **76819**

Honourable Stanley B. Hagen
 Minister
 Office of the Minister
 Ministry of Sustainable Resource Management
 Parliament Buildings
 PO Box 9054 Stn Prov Govt
 Victoria BC V8W 9E2

Type: Letter
 Office: MCO-Corresp. Office
 Entry By: Heather Scheffer
 Sign By:
 Batch:
 Written: 7/3/2002
 Received: 7/11/2002
 Interim :
 Reply:
 Closed:

Phone: FAX:
 Email:

File No:



Subject: Your attempts to obtain permission to develop an independent school on a property located in Osoyoos, please contact the commission to pursue the matter.

Subject 2:
 Other Info.: cc: Minister - Christy Clark

Addressee: Mr. Wayne Miller

Code Word: INDEP SCHOOLS
 School Dist.: 61
 Elect. Dist.: Victoria-Beacon Hill

Referrals

From: MCO-Corresp. Office Action: **INFO/FILE** file: School Due:
 To: GOV-Governance Status: Sent Received: Completed:

Date Sent	Routed To	Date Received	Approval	Comments	# OF DAYS IN YOUR AREA
2002/7/18	P. Owen			F.I.I.	
2002/7/18	J. Beeke		<i>JB</i>	" , then to file. Reg closed.	

GREEN = Minister BLUE = Deputy ORANGE = Waste Busters YELLOW = BN WHITE = Director

Drafted by: _____ Typed by: _____
 Drafter's Phone: _____ Typist Phone: _____



Reference: 28915

JUL - 3 2002

Wayne Miller, Secretary
Board of Parish Education
Grace Lutheran Church
(Good Shepherd Christian School)
PO Box 203
Osoyoos BC V0H 1V0

Dear Mr. Miller:

The Honourable Christy Clark, Minister of Education, has forwarded your letter of May 9, 2002, to me for a response. Your correspondence offered some background about your attempts to obtain permission to develop an independent school on a property located in the Agricultural Land Reserve (ALR) in Osoyoos.

As you may be aware, the government has undertaken a comprehensive review of the programs and services it provides, including the Agricultural Land Reserve (ALR) and the Land Reserve Commission. I feel it would be helpful to provide some background information in this regard. On January 16, 2002, I presented the Core Services Review of the commission to the citizens of British Columbia at the open meeting of Cabinet held in Fort St. John. In essence, our government determined that the ALR serves a compelling public interest by:

- protecting the land base and business environment needed by British Columbia's agricultural producers to operate without undue restrictions or competition from other land uses, and
- preserving the limited supply of agricultural land that can provide a secure and healthy food supply for current and future generations.

This being said, the government also endorsed a restructuring of the commission so it can respond more effectively to community needs. The commission is now moving forward to meet its New Era Commitment of making itself more regionally responsive to community needs. In order to do this several new directions are being, or have been, implemented:

- A new commission was appointed by Cabinet on May 1, 2002, consisting on nineteen (19) commissioners. The previous commission consisted of eleven (11) commissioners.

.../2

- The new commission has authorized the creation of six (6) regional panels to administer the commission's mandate in its six (6) geographic regions. Commissioners were appointed to panels based on the area in which they live. Each panel consists of a vice-chair and two commissioners.

The establishment of panels with members appointed from the regions is intended to enhance service delivery and to ensure the commissioners have greater awareness of local issues. This being said, the panel structure should not be construed as the creation of six autonomous groups. Panels are subsets of the provincial body and they must first and foremost act in accordance with the provincial focus of the legislation.

- An executive committee of the commission consisting of the chair and six vice-chairs will convene several times a year to share information and to ensure adequate communication is maintained between the panels.
- The development of a new Act and regulations. Bill 21 (*Agricultural Land Commission Act*) has passed third reading and the drafting of the new regulations is nearing completion. I expect the Act and regulations to come into force sometime this fall.
- The commission is pursuing opportunities to delegate its decision-making powers for subdivision and non-farm use applications to local governments.

Regarding delegation, this is not a new addition to the legislation as the provision for delegation has been in the *Agricultural Land Reserve Act* since 1994. The commission currently has one delegation agreement - that being with the Regional District of Fraser - Fort George which was signed in 2001.

I must point out that delegation is not a simple transference of authority. If a delegation agreement is to be established it will require the willingness of the local government to accept this responsibility as well as the willingness of the commission to delegate. The basis for delegation will for the most part be tied directly to an official community plan. If the commission is not satisfied with the focus of the official community plan as it relates to agriculture and the objectives of the legislation it is not compelled to enter into a delegation agreement.

If the commission consents to a delegation agreement that particular local government will be free to make decisions on subdivision and non-farm use applications on behalf of the commission provided the decisions are in accordance with the agreement.

MINISTER OF EDUCATION
RECEIVED
M.O. # _____
□ FMI
JUL 15 2002
□ DRAFT REPLY □ FILE □ MA
□ OTHER □ AC □ DM

MINISTRY CORRESPONDENCE OFFICE
Ministry of Education
RECEIVED
JUL 17 2002

.../3

Index Schools / Govt / Info

Wayne Miller, Secretary
Page 3

Delegation does not mean that a local government can take control of its part of the ALR and allow it to be used for purposes which would jeopardize the agricultural potential of ALR land. The commission's mandate requires it to preserve agricultural land and no delegation agreement can compromise the commission's ability to fulfill its mandate. It will be up to the commission to work with local governments to determine where delegation agreements are appropriate.

The commission will continue to be the decision-maker for ALR applications where delegation agreements are not in place and will retain authority over ALR boundaries (i.e.: applications for exclusion from and inclusion to the ALR).

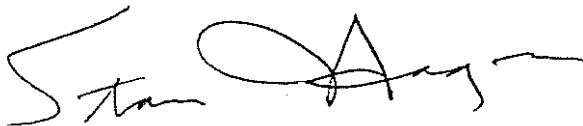
- Streamlining and expanding the list of permitted non-farm uses in the ALR. The non-farm uses that may be permitted under the proposed new regulation will be those that do not detrimentally impact agriculture and the long-term potential of the ALR.

You may also find it helpful to visit the commission's website www.lrc.gov.bc.ca for more details on the core services review, the commission's new Service Plan, the new commissioners and Bill 21. I trust this provides some useful insight into the recent changes to the commission.

With regards to your specific situation, neither I nor Minister Clark is at liberty to involve ourselves in matters within the commission's purview. However, I have forwarded your comments to the commission so it may have them on file. I suggest you contact the commission at (604) 660-7000 if you wish to pursue the matter.

Thank you for taking the time to forward your concerns.

Yours truly,



Stanley B. Hagen
Minister

pc: Honourable Christy Clark
Minister of Education

Land Reserve Commission

May 9, 2002

Grace Lutheran Church
(Good Shepherd Christian School)
Box 203
Osoyoos, B. C. V0H 1V0

Elisa Martin
Provincial Agricultural Land Commission
133-4940 Canada Way
Burnaby, B. C. V5G 4K6

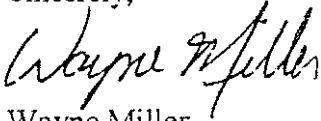
Re: **Application #V-30302**, Parcel A, Plan B7205 District Lot 2450's, SDYD, Port L 500,
Plan 1949 EXCEPT Plan 18615, KAP45568 & KAP53566

In light of upcoming changes to the way in which the Agricultural Land Commission operates in the province, we thought it would be prudent to update you on the status of our land and our hopes to build a small school on it. We would like to have your support on a reconsideration of our application in light of the following circumstances:

- the Honorable Ministers Stan Hagen and Bill Barisoff have both visited our property and can see how a small school such as ours would work on this property;
- we are willing to sign a covenant agreement to state that the land will remain in the ALR. Given that most of the land would be undeveloped (i.e. used for fields) this would not be a problem;
- in addition to the stipulation of keeping the land in the ALR we would be willing to agree to fencing off the property and putting up whatever kind of natural buffer that would be needed;
- absolutely no spraying would be done on our property during school days;
- the few fruit trees that are left on the property would be incorporated into the curriculum using materials from BC Agriculture in the Classroom which is represented by producers, processors, agribusiness; teachers; Ministry of Agriculture, Food and Fisheries; Ministry of Education; Universities in British Columbia (several); and a broad cross-section of the province's food industry. This would provide hands-on learning about agriculture and foster a positive attitude among the students toward the great heritage of agriculture in our province;
- our application is nothing unusual for our area, as Osoyoos and the Okanagan has long been a farming communities with urban and rural coexisting well;
- the Town of Osoyoos supports our school and our application for the use of this land;
- our school is provided a needed service to our community. We are providing that service for approximately 35-40 students each year. Many parents in our community appreciate having the choice to enroll their children in our school;
- our school, due to the fact that it only receives 50% of the operating grant given to public schools, saves the taxpayers of BC over \$100,000 annually in operating expenses alone;
- our school has been in operation for 12 years now and has been making do in the small space of the basement of Grace Lutheran Church. Our enrollment has been at maximum for our current facilities for over 6 years and we have been unable to expand. Allowing us to build a small school on this property will provide for the needs of parents and their children that we have been unable to accommodate due to our current restricted size.

We appreciate your attention to this letter and our request for support of our application. We look forward to a response at your earliest convenience.

Sincerely,



Wayne Miller
Secretary, Board of Parish Education
Grace Lutheran Church
(Good Shepherd Christian School)
Box 203
Osoyoos, B. C. VOH IVO
(250) 495-2727 (Church)
(250) 495-3549 (School)
s22 (Home)

cc: Honourable Stan Hagen (Sustainable Resource Management)
Honourable Bill Barisoff (Provincial Revenue)
Honourable Christy Clark (Education)
Honourable Gordon Campbell (Premier)



WML

May 9, 2002

Grace Lutheran Church
(Good Shepherd Christian School)
Box 203
Osroykos, B. C. V0H 1V0

Honourable Stan Hagen (Sustainable Resource Management)
P.O. Box 9054 STN PROV GOVT
Victoria, B. C. V8W 9E2

Enclosed please find a copy of a letter sent to the Provincial Agricultural Land Commission regarding our ongoing application to build a small independent school on our property.

We appreciate your attention to this letter and our request for support of our application. Our school has been in operation since 1990 and we endeavour to continue providing a necessary service to the families in our community as well as saving a considerable amount of money to the taxpayers of BC.

We look forward to a response at your earliest convenience.

Sincerely,

Wayne Miller

Wayne Miller
Secretary, Board of Parish Education
Grace Lutheran Church
(Good Shepherd Christian School)
Box 203
Osroykos, B. C. V0H 1V0
(250) 495-2727 (Church)
(250) 495-3549 (School)
S22 (Home)



COPY

April 30, 2002

Wayne Miller
Good Shepherd Christian School
BOX 203
Osoyoos BC V0H 1V0

Dear Wayne Miller:

Re: Monitoring Inspection Visit.

On Thursday, April 25, 2002, James W. Beeke visited your school for a monitoring inspection. The meeting with you provided opportunity to address the items of the inspection. The administration is to be commended on its preparation for the meeting. The discussion rendered a positive overview of the administrative and student safety procedures, educational program and school facilities.

Good Shepherd Christian School continues to meet the *Independent School Act* requirements for a Group 1 school.

We wish the School every success, as you continue to enable students to become effective citizens in your community.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan Penner".

Susan Penner
Assistant Inspector

cc: Grace Evangelical Lutheran Church

SP:jm



SCHOOL NAME GOOD SHEPHERD CHRISTIAN SCHOOL			GROUP 1	SCHOOL NUMBER 5396534	
CITY OSOYOOS		PRINCIPAL MR. WAYNE MILLER			
SCHOOL AUTHORITY GRACE EVANGELICAL LUTHERAN CHURCH					
GRADES/ K-7	ELEMENTARY ENROLMENT 34	SECONDARY ENROLMENT	TOTAL ENROLMENT 34	HOME-SCHOOLED STUDENT	
RECOMMENDED THAT CURRENT GROUP CLASSIFICATION BE CONTINUED: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> COMMENT:					
DATE OF VISIT APRIL 25, 2002	MINISTRY INSPECTOR/ASSISTANT INSPECTOR J. BEEBE		ATTENDEES WAYNE MILLER - PRINCIPAL		
PREVIOUS VISIT	SIGNATURE				

Other than random checks in the school files, the responses noted are those of the school principal.

1. CHANGES SINCE LAST EE/ MONITORING INSPECTION IN:

a) Facilities (Municipal/Regional District compliance?)

SAME

b) Programs and/or grade levels (compliance with ESO?)

SAME

c) Administration structure.

SAME

d) Responses to EE's Recommendations/Suggestions Report (monitoring inspection suggestions):

ALL 3 SUGGESTIONS CARED FOR -

1. REWORKING OF FIRE DRILL
2. REGULAR INSPECTIONS OF FIRE EXTINGUISHERS + SYSTEM
3. DEVELOPMENT OF COURSE OVERVIEWS / LINKAGE WITH BC CURRICULUM ORGANIZERS

2. MUNICIPAL REQUIREMENTS

a) Facilities meet municipal/regional codes.

Yes No Comment:

b) Facilities receive regular inspections by local officials.

Yes No Comment:

- ROUTINE FIRE INSPECTIONS: SCHOOL HAS COMPLIED
- CHURCH: 6 MONTH FIRE EQUIPMENT INSPECTIONS
- PUBLIC HEALTH NURSE - SERVICES (SAME AS DISTRICT SCHOOLS)

c) Municipal school zone signs are in good repair.

Yes No Comment:

3. STUDENT/SCHOOL SAFETY

a) School has regular safety checks of building, grounds and playground equipment.

Yes No Comment:

b) Facilities are adequately maintained and clean.

Yes No Comment:

c) School uses cloth towel dispensers.

Yes No Comment:

d) The school regularly practices safety procedures.

Earthquake drills: Yes No Frequency: 4/year - PROCEDURE POSTED
 Fire drills: Yes No Frequency: 6/year
 Comment:

4. SCHOOL PHILOSOPHY AND ADMINISTRATION

a) The school continues to comply with section 1 of the *Independent School Act* Schedule.

Yes No Comment:

b) Authority has maintained 'good standing' with the Registrar of Companies.

Yes No Comment:

c) Q.S. procedures/documents satisfy the auditor.

Yes No Comment:

RECORDS BY SCHOOL BOARD APPOINTED TREASURER
 SOPSOC AUDIT BY RONALD G. WOOD, CGA

Name of Auditor:

d) Grants received.

Operating Grant: \$ 103,478 Operating Expenses: \$ 149,768
 Special Education Grant: \$ 0 Number of Students Receiving Sec. Special Education Grants: NONE
 French Grant: \$ 0 Expenses:
 Aboriginal Grant: \$ 0 Number of Students: NONE

Authority complies with section 11 (3) & (4) of the *Independent School Act*.

Yes No Comment:

e) School has written policies pertaining to:

Comments:

Student Discipline Yes No
 Reporting of Child Abuse Yes No
 Student Records Yes No
 Appeals (Parent and Teacher) Yes No
 Supervision Yes No

Will examine possible expansion

5. EDUCATIONAL PROGRAM

a) Instructional Staff Teachers: Assistants:
 Headcount 2 1
 FTE 2.0 1.0

i) Principal and teachers hold BC valid certification, and have proper assignments (restricted certification).

Yes No Comment:

ii) Teaching certificate is in progress.

Yes No Comment:

iii) Criminal records checks have been completed for, or authorized by all staff "working with children."

Yes No Comment:

iv) Staff turnover.

Yes No Comment:

STABLE for SEVERAL YEARS.

b) Student Records:

Comments:

- i) Permanent Student Records
 - Permanent Record Form 1704 (complete and up-to-date) Yes No
 - Copies of at least of the two most recent years of student progress reports Yes No
 - Student Learning Plan (Grades 9-12) Yes No N/A
 - If applicable - inclusions to support medical alerts, legal alerts support services information
 - IEP's/CMP's Yes No N/A
 - Registered home-schooled students Yes No
- ii) Additional Student Record Items:
 - Legal name (photocopy of birth certificate) Yes No
 - Allergies and other health concerns Yes No
 - Emergency contact numbers Yes No
 - Doctor's name and contact information Yes No
 - Care Card number Yes No
 - Official names of parents/guardians with home and work contact information Yes No
 - Verification that parent/guardian is legally in Canada and resident of British Columbia Yes No

- c) i) Educational program continues to be in compliance with the Educational Standards Order requirements.

Yes No Comment:

ii) Course Overviews:

Grades	Course Overview/Outlines "x" if course overviews include:					Course Overviews Incomplete or Absent
	Content	Teaching strategies/learning activities	Assessment Methods	Linkage with Ministry of Education Learning Outcomes/Curriculum Organizers	Linkage with Authority-approved Learning Outcomes	
CORE SUBJECTS						
Primary K-3	✓	✓	✓	✓		
Early Int. 4-7	✓	✓	✓	✓		
Late Int. 8-10						
Non-Core Subjects						
Primary K-3	✓	✓	✓	✓		
Early Int. 4-7	✓	✓	✓	✓		
Late Int. 8-10						
Graduation Program						
Foundation Studies						
Selected Studies						

d) i) Special education programs are offered by the school.

Yes No Comment:

ii) All funded special education students have an I.E.P. or Case Management Plan

Yes No Comment: N/A

e) Provincial Assessment

i) The school participated in Foundation Skills Assessment since the last inspection visit.

Yes No Comment:

Grade 4 Grade 7 Grade 10

ii) Grade 12 provincial examinations.

Yes No Comment: N/A

OFFICE FOLLOW-UP INFORMATION

Yes No Due Date _____

NO FOLLOW-UP REQUIRED

- evaluation
- monitoring
- PE
- etc.

Beeke, Jim EDUC:EX

From: Wayne S22 Miller S22
Sent: Tuesday, March 27, 2001 5:52 PM
To: Beeke, Jim EDUC:EX
Subject: S22

*Phoned
3-29-01*

Greetings, Jim.
This is Wayne Miller, principal of Good Shepherd Christian School in Osoyoos, BC. I am not sure if this e-mail should be addressed to you or Susan, but I thought this would be a good place to start.

S22

S22 Perhaps you can give me some direction or advice on how to deal with this. I would appreciate that.

Thank you.

Sincerely,

Wayne Miller
Good Shepherd Christian School
Osoyoos, BC



Ministry of Education
Office of the Inspector of Independent Schools

Certificate of Group Classification

is issued to

Grace Evangelical Lutheran Church

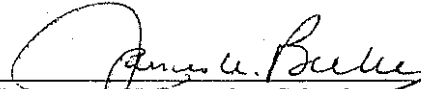
for

Good Shepherd Christian School

Group 1 (Kindergarten - Grade 7)

issued under the authority of the *Independent School Act*
and is valid from September 1, 1999 to June 30, 2004

Certificate Number: 5396534


Inspector of Independent Schools



April 26, 2000

Mr. Wayne Miller, Principal
Good Shepherd Christian School
Box 203
Osyoos BC V0H 1V0

Dear Mr. Miller:

RE: External Evaluation Report Follow-up Visit

On April 18, 2000, I visited Good Shepherd Christian School for an External Evaluation follow-up meeting. Your attendance at the meeting together with the board chair Mr. Melvin Kilback, provided opportunity for discussion of the Report and other related matters.

The meeting also confirmed that the External Evaluation Report on Good Shepherd Christian School is a good reflection of the vision, activities and accomplishments of the School. The School is to be commended on its attention to the suggestions and recommendations of the Report.

The Group 1 certificate for Good Shepherd Christian School will be issued within the next few weeks and sent to the school authority.

I wish your School every success, as you continue to enable students to become effective citizens of the community.

Sincerely,

Susan C. Penner
Assistant Inspector

SCP/lmj



BRITISH COLUMBIA

Ministry of Education

Office of the Inspector of Independent Schools

EXTERNAL EVALUATION FOLLOW-UP REPORT FOR GROUPS 1, 2 AND 4

SCHOOL NAME Good Shepherd Christian School	GROUP Group(s) 1	SCHOOL NUMBER 5396534
CITY Osoyoos	PRINCIPAL Mr. Wayne Miller	
SCHOOL AUTHORITY Grace Evangelical Lutheran Church		
DATE OF FOLLOW UP MEETING Apr. 18 / 2000		
MINISTRY REPRESENTATIVE <i>[Signature]</i>		

REPRESENTATIVES PRESENT FOR THE AUTHORITY	
1.	2. Melvin Kilback - BOARD CHAIR

The report was accepted as a generally fair and accurate reflection of the school's operation:

Yes No

Comments:

DR. WHITE
very thorough in an unobtrusive

Suggestion:

- 1.) development separate record books have been done*
- 2.) fire extinguishers have been checked and replaced.*
- 3.) course outlines were adequate.*

Next Visit:	Yes	No
Follow-up Visit	<input type="checkbox"/>	<input type="checkbox"/>
Evaluation Cycle	<input type="checkbox"/>	<input type="checkbox"/>



School Year 1999/2000

Mr. Wayne Miller
Grace Evangelical Lutheran Church
Box 203
Osoyoos BC V0H 1V0

Dear Mr. Miller:

I am pleased to inform you that Good Shepherd Christian School, Osoyoos complies with the requirements of the *Independent School Act* for the following certification:

Group 1 (Kindergarten - Grade 7)

Enclosed is the **original** certificate sent to each Authority. You may wish to forward the original to the school depending on your policy or keep it on file. If we can be of further assistance, please do not hesitate to contact us.

Sincerely,

James W. Beeke
Inspector

JWB/lmj

Enclosure (Certificate of Group Classification)



Province of British Columbia
Ministry of Education

Independent Schools Branch

CERTIFICATE OF GROUP CLASSIFICATION

is issued to

Grace Evangelical Lutheran Church

for

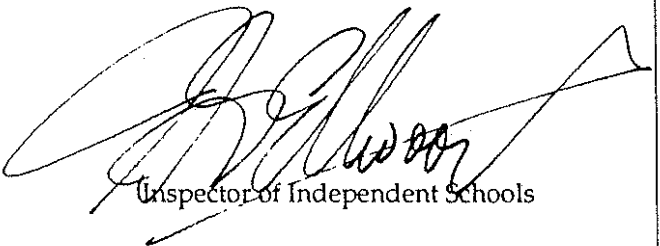
Good Shepherd Christian School

Group 1

(Kindergarten - Grade 7)

issued under the authority of the *Independent School Act*
and is valid to June 30, 2000

Date Issued: March 12, 1996



Inspector of Independent Schools



November 25, 1999

Mr. Wayne Miller
Grace Evangelical Lutheran Church
Box 203
Osoyoos BC V0H 1V0

Dear Mr. Miller:

The External Evaluation Committee which recently visited Good Shepherd Christian School in Osoyoos, has now filed its report. A copy of the External Evaluation Committee report is enclosed and contains the Committee's recommendations or suggestions.

You will be contacted by our office to schedule a meeting to discuss the report. At the meeting we would appreciate at least one representative of the Board being present. You are free to invite any other Board or staff members as well.

I would like to thank you, your staff, and the students of Good Shepherd Christian School for the courtesy and cooperation extended to members of the External Evaluation Committee.

Sincerely,

James W. Beeke
Inspector
JWB/lmj
Enclosure



Ministry of Education
Office of the Inspector
of Independent Schools

ORIGINAL

**Independent School Evaluations
Report Cover Sheet**

A. School Information

NAME OF SCHOOL Good Shepherd Christian School	
ADDRESS OF SCHOOL #6 Finch Crescent (Box 203)	
CITY Osoyoos, BC	POSTAL CODE V0H 1V0
NAME OF SOCIETY/COMPANY Grace Evangelical Lutheran Church	
GRADE RANGE (of grades offered) Grades 1-7	ENROLMENT 30

B. Classification Recommendation

(if dual classification is recommended, indicate the grade levels recommended for each new group)

- Group 1 or 2
- Group 4
- Dual: Group _____
Group _____

Grade Levels

Grades 1 - 7

C. External Evaluation Committee (EEC)

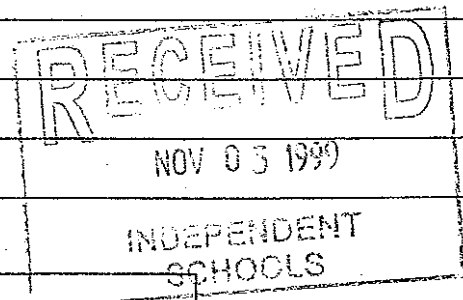
(The EEC has been appointed by the Inspector of Independent Schools to prepare this report in accordance with Section 3 of the *Independent School Act*.)

Name(s)

Dr. J. Ross White (Chair)

Signature(s)

J. Ross White



Date of EEC Visit:

October 27, 1999



Office of the Inspector of Independent Schools
Evaluation Report Sign Off - Cover Sheet

School ID: 5396534
School Name: Good Shepherd Christian School, Osoyoos
Principal: Mr. Wayne Miller Phone: 250-495-3549

Requirements

Check the boxes below for each requirement. Check OK if the school meets the requirement, otherwise check Concern and specify the concern on the line beside each requirement.

OK Concern

- Municipal _____
- Teacher Certification _____
- Good Standing _____
- Bonding _____
- Other _____

**** Please return to Evaluation Clerk ****

Follow-up Visit By: SP

Sign off Juan [Signature]

Evaluation Clerk Action Items

- Concerns (logged)
- Letters/Reports (sent)
- Good Standing, Bonding (checked)
- Teacher Cert -Appendix A (photocopied)

EXTERNAL EVALUATION REPORT
ON
GOOD SHEPHERD CHRISTIAN SCHOOL, OSOYOOS, B.C.
October 27, 1999

INTRODUCTION:

Good Shepherd Christian School is located in Osoyoos, BC. Students in the school come from the municipalities of Osoyoos and Oliver. Students from the Oliver area are bussed to the school on a daily basis and the bus is driven alternatively by the two teachers. Other students arrive at the school by personal means. The area is a rural one with a number of orchards. There are 31 students in the school from grades 1 - 7. This year there are no kindergarten registrants.

The school authority is Grace Lutheran Evangelical Church. A Board of Parish Education is the governing body. The school reports to this board which in turn reports to the congregation. The budget is approved by the congregational assembly.

Staff consists of two teachers, one of whom is the principal. There are also two teaching assistants. Both of the assistants have a teaching background. One is employed 0.80 and the other 0.40. FTE.

The External Evaluation Committee visited the school on October 27, 1999. The Committee has been appointed in accordance with Section 3 of the *Independent School Act* which authorizes the Inspector of Independent Schools to appoint external evaluation committees and to specify their duties.

During the visit, the EEC met with the principal, the teacher and one of the aides. Students were observed doing class activities. A meeting with the staff members was held at the conclusion of the evaluation. Various aspects of the school administration, organization and school program were examined. The Catalogue of School Data was reviewed.

The EEC appreciated the co-operation of the staff. Their comments, hospitality, and assistance enabled the EEC to fulfil its mandate.

*Good Shepherd Christian School
October 1999*

Page 1 of 8

**EXTERNAL EVALUATION REPORT
ON
GOOD SHEPHERD CHRISTIAN SCHOOL, OSOYOOS, B.C.
October 27, 1999**

1. GENERAL INFORMATION:

Since the last evaluation report there have been no program and facility changes. The school would like to expand and does have property. The property is in the ALR and the governing body has not been able to have it released for school purposes.

There have been no program changes except the development of planning related to the IRP's.

The school is registered under the Society Act with the registration number of S-26629. The last Annual Report was filed with the Registrar of Companies. A current copy of the financial statement was available for the EEC

There are no educational programs operated by the school in addition to its K-7 program.

2. SCHOOL PHILOSOPHY AND PRACTICE:

The stated philosophy and activities observed by the EEC suggest that the school is fulfilling the requirement of Section 1 of the Schedule of the *Independent School Act*, regarding school programs.

In a forthcoming revision of the parent handbook, the objective and purpose of Good Shepherd Christian School is stated.

Some key components of the statement are as follows:

- to provide a basic education
- instructional methods that emphasize Christian practises, teachings and attitudes
- the opportunity for students to find identity, purpose, and power for their life
- effective influences ... when the church, home and school work together
- all the needs of the child: spiritual, intellectual, physical, and social-emotional

EXTERNAL EVALUATION REPORT
ON
GOOD SHEPHERD CHRISTIAN SCHOOL, OSOYOOS, B.C.
October 27, 1999

3. SCHOOL ADMINISTRATION:

The current Principal has been in this position for six years as teaching principal. He has 12 years of teaching experience. He has some release time for administrative duties.

Due to the size of the school, there are no formal staff meetings. The EEC noted that there is constant and effective communication amongst all staff members.

Student records are maintained in a filing cabinet in a separate room. The file contains copies of birth certificates, report cards and other pertinent data. Appropriate procedures are followed for the requesting and forwarding of student records. A record is maintained of where and when records have been sent. Requests for student records are maintained in a file.

The school has held two fire drills this fall and an earthquake drill. The principal maintains a record of these drills in his daily plan book. A suggestion to the administration is that a separate record of these drills be maintained in a record book and that such a record will then be cumulative.

For the parents there is a handbook. A revised book is being presented to the governing body in November. This new booklet will contain information on such items as:

- Purpose and school administration
- Curriculum, Instruction, and Discipline
- Students and Student Services
- Financial Information (Admission and fees)
- School Hours.

The school is in compliance with Section 12 (3) of the *Act* specifying that grants may only be used for operating expenses, and Section 12 (4) of the *Act* specifying that the grants may not exceed the total operating costs.

EXTERNAL EVALUATION REPORT
ON
GOOD SHEPHERD CHRISTIAN SCHOOL, OSOYOOS, B.C.
October 27, 1999

INTERMEDIATE PROGRAM:

The intermediate students are in a separate room and work at individual desks. Instruction is group and individualized. The students receive individual attention from the teacher or one of the assistants. Some subjects areas are taught collectively, such as science and themes are covered over a four year period but specific leaning outcomes are addressed as specified in the IRP's. Students are involved in hands on activities. There was a Canada Arm model which had been made by the students and the EEC observed a lesson where the students were actively involved in a science experiment.

ADDITIONAL PROGRAM NOTES:

Library: The school has a variety of holdings suitable for the students. Due to space restrictions they are located in various places although there is a system in place. Reference materials are available for research and the school has computer software which can be used for reference work. One of the staff members selects books from the local library on a regular basis and brings them to the school for the students. Previously the students were taken to the library but this was found to be time ineffective and inefficient.

Learning Assistance: There is no formal learning assistance program. When the students require additional help, they are supported by either the teacher or one of the teaching assistants. Parents wishing to enroll a student who has learning difficulties is informed of the school's inability to address such needs, particularly if they are severe.

Physical Education: One of the teachers instructs all of the students. As there is no gym, most of the activities are on the outside playground. There are two hockey nets, and a variety of equipment for the instruction. The EEC observed a lesson and the students were actively involved. During the year students are taken skating.

Fine Arts: Through out the school is evidence of the students' exposure to the fine arts. Singing is part of morning devotions. Each year the school sponsors a musical, usually in November or December. Band is taught for grades 5 - 7 and the grades 2 - 3 - 4 have recorder. The teaching assistant does basic music with the grade 1 students.

Personal Planning: Morning devotions and religion are the two areas when most components of the personal planning outcomes are integrated. They are also included in the general subject areas. Attention is paid to decision making, social issues, personal and human development.

Good Shepherd Christian School
October 1999

Page 6 of 8

**EXTERNAL EVALUATION REPORT
ON
GOOD SHEPHERD CHRISTIAN SCHOOL, OSOYOOS, B.C.
October 27, 1999**

Applied Skills: There are computers available in two areas. Students were observed working on them. They are provided with key instruction. The senior students also plan a meal for parents which usually has an ethnic theme. During the year there are a variety of baking and cooking lessons.

6. FACILITIES:

Good Shepherd Christian School is located in the basement of the Lutheran Church. There is a large open area which is divided into different sections. One of them is an office area, an assembly area for morning devotions, a general working area with tables, a primary area which has tables and an instructional area. There is one room which is the home base for the senior students. There is also another room where students can work in small groups plus a small room with computers. There is a kitchen area.

Washrooms are located in the school area. There is one for the boys and one for the girls.

Maintenance is done by an individual after school hours. There are two fire extinguishers in the area. There was no date of servicing on them and a suggestion to the principal is that this be attended to.

The playground consists of a fenced tarmac area which is used by the church for parking. During the day it is secure for the students.

The areas designated for the school appear to meet the needs of the students. The staff has allocated the space in a creative way and made effective use of dividers and equipment. Student work is displayed and the atmosphere is one conducive to good learning.

Occupancy permits were available to the EEC and are appended to the Catalogue of School Data. A letter from the Building Inspector, Development Services Department, Town of Osoyoos dated June 29, 1999 indicates that the municipality is not aware of any compliance related concerns. The letter, however, is one which can only be classified as bureaucratic escapism!

*Good Shepherd Christian School
October 1999*

Page 7 of 8

EXTERNAL EVALUATION REPORT
ON
GOOD SHEPHERD CHRISTIAN SCHOOL, OSOYOOS, B.C.
October 27, 1999

7. REPORT SUMMARY:

Good Shepherd Christian School reflects a caring and warm atmosphere. The EEC was impressed with the relationships amongst staff and students. Many would feel daunted in the space available for the school. Nevertheless, the staff are providing a sound educational experience for the students registered. The EEC wishes the staff and governing body well as they endeavor to resolve the property issues relating to the construction of a new school facility.

In particular, the school is to be commended for the following:

- the pleasant working relationships in the school
- the planning which reflects a knowledge of the IRP's and the learning outcomes
- the many and varied activities offered to the students

Some suggestions for the school are:

- the development of a separate record book for fire and earthquake drills
- ensuring that the fire extinguishers have been serviced and that such servicing is noted
- the continued evolvement of units plans which reflect the learning outcomes as reflected in the IRP's

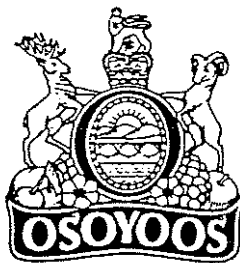
The EEC confirms that the information provided in the Catalogue of School Data was reflective of the school's philosophy and program.

8. SUMMATIVE RECOMMENDATIONS:

It is the opinion of the External Evaluation Committee that Good Shepherd Christian School satisfies the requirements for Group 1 classification, and recommends that this classification be granted, contingent on meeting the conditions of Section 3 (1)(a) of the Schedule of the *Independent School Act* regarding the F.T.E. cost per student in the previous school year, which is determined by the Inspector of Independent Schools.

Good Shepherd Christian School
October 1999

Page 8 of 8



TOWN OF OSOYOOS

June 29, 1999 Box 3010, 8707 Main Street, Osoyoos, British Columbia, Canada V0H 1V0
Telephone (250) 495-6515 Fax (250) 495-2400
e-mail: tosoyoos@ftcnet.com

File 372.030

Good Shepherd Christian School
Box 203
Osoyoos BC
V0H 1V0

Attention: Wayne Miller

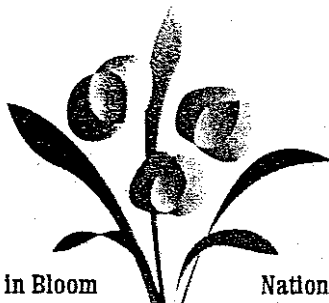
Dear Sir:

Re: 7406 Finch Crescent – “The Property”
Lot 3-4, Plan 27473, D.L. 2450s, S.D.Y.D.

In response to your recent inquiry with respect to the above referenced properties. we advise as follows:

1. Our records indicate that the properties are currently zoned R1 – Single Family Residential.
2. This department has no record of any outstanding work orders.
3. This department has no record of any infractions with regard to planning and building. All regulatory approvals are in place including development permits and building permits for the two properties.

PLEASE NOTE that the above information relates only to our current records and that we have not inspected the property in response to your inquiry. Whether the property, its use and the construction thereon or any improvements do in fact comply with zoning regulations, building codes or other municipal bylaws is a matter for your investigation and determination by inspecting the property and reading the relevant bylaws.



Page 2
June 29, 1999

With respect to outstanding orders, our advise relates only to orders that may be made in the exclusive jurisdiction of the Council of the municipality and **IT IS YOUR RESPONSIBILITY** to check with appropriate public authorities in respect of such matters as health, fire, environmental protection, waste management and any other matters that may be of concern to you.

THE TOWN OF OSOYOOS DOES NOT WARRANT OR GUARANTEE the accuracy or completeness of the above information. Such information is provided as a service **ON THE CONDITION THAT BEFORE RELYING ON IT** you will conduct such independent investigations as are necessary to satisfy yourself as to compliance of the property to municipal bylaws.

Yours truly,



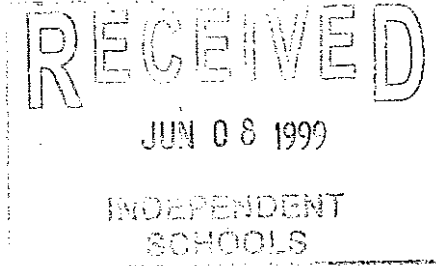
Dennis Tomlin.
Building Inspector
Development Services Department



Good Shepherd Christian School

Box 203, 6 Finch Crescent, Osoyoos, BC V0H 1V0 (250) 495-3549 (Ph. & Fax)

"That they might set their hope in God ..." Ps. 78:7



May 28, 1999

Dear Mr. Beeke,

Thank you for your very informative memos. I appreciate being kept up to date with what is going on in education in B.C. I have a few questions with which you may be able to help me.

The first is in regard to the Successmaker Integrated Learning Systems. I noted that the deadline for indicating interest in Successmaker licenses was May 21. Unfortunately, we just received the mailing on May 26th. However, my question is about how the Successmaker software fits in with us as an independent school providing education for our students. We have students from K-7. Some parents have expressed a desire for us to expand into higher grade levels. Our current facility constrains our growth and we have been arguing with the ALC over using land that we own to build a new school. The question regarding Successmaker is this: are we able to have students continue in our school, say for Grade 8, using that software for the bulk of their curriculum? Would those students be counted as qualifying students? How much of the curriculum does the software cover? Some parents have wondered whether we could continue to have their children in our school using this kind of a system. I do not know enough about it to give them a proper response. Any help with these questions would be greatly appreciated.

The second question is in regard to the external evaluation planned for our school in the fall of 1999. We are supposed to inform you of any possible date conflicts before the end of May. The only dates that would be in conflict would be the dates of the Christian Teacher's Association conference (Oct. 7-8) which we are planning to attend. Also, in regard to the evaluation, I noted that your memo regarding course outlines and school inspections referred to "curriculum organizers". I noticed the inclusion of these organizers with the memo. For a little over a year now, we have been painstakingly keying our courses to the individual IRPs. Am I to understand from the memo that we can simply link our course materials and planning to these broad curriculum organizers? Please clarify that. Perhaps you could give an example of what this would look like.

*OK ✓
Group 4
School in
first week
of Oct.*

The last question concerns Independent School Teacher Certification.

S22

S22

probably a difficult question to answer, but I'm basically wondering if they go by the same guidelines as the BCCT.

I know this is

Thank you for your assistance.

Sincerely,

Wayne Miller
(Teacher/Principal)



18

SCHOOL NAME <i>Good Shepherd Christian</i>		GROUP <i>1</i>	SCHOOL NUMBER <i>05396534</i>
CITY <i>Osoyoos</i>		PRINCIPAL <i>MR. Wayne Miller</i>	
SCHOOL AUTHORITY <i>Grace Evangelical Lutheran Church</i>			
GRADES <i>K-7</i>	ENROLMENTS:	ELEMENTARY	SECONDARY
			TOTAL <i>38</i>
RECOMMENDED THAT CURRENT GROUP CLASSIFICATION BE CONTINUED: YES <input type="checkbox"/> NO <input type="checkbox"/> COMMENT:			
DATE OF VISIT <i>May 12/98</i>		MINISTRY MONITOR <i>G. Ensing</i>	

Other than random checks in the school files, the responses noted are those of the school principal.

1. Changes since last EEC visit:

a. In facilities (municipal compliance?)

None
The school continues to pursue freeing land from the A.L.R. The present space will not allow for significant expansion of enrollment.

b. In programs and grade levels (compliance with ESO?)

None

c. Response to EEC's suggestions for improvement:

Minor adjustments to the timetable.
Library budget is \$6,000 per year.

2. The school continues to comply with section 1 of the Independent School Act Schedule.

Yes No Comment:

3. Authority has maintained 'good standing' with the Registrar of Companies.

Yes No Comment:

4. Student files are up-dated annually.

Yes No Comment:

Annual test results are entered
Annual re-registration.

Q.S. status procedures/documents satisfy the auditor.

Yes No Comment:

Name of Auditor: *Paul McNee*

5. Each school year, operating expenses of the school exceed provincial grants received.

Operating expenses : \$ *141,877.99* Grants: \$ *117,593*

Authority complies with section 11 (3) & (4) of the *Independent School Act*.

Yes No Comment:

6. Headcount of instruction staff: Teachers: *2* Assistants:

Principal and teacher hold BC certification, and have proper assignments (restricted certification).

Yes No Comment:

Comment on staff turnover:

Very stable staff.

7. Criminal records checks have been authorized for all staff "working with children."

Yes No Comment:

Also regular volunteers

8. Educational program continues to be in compliance with the Educational Standards Order.

Yes No Comment:

9. Facilities meet the municipal/regional codes.

Yes No Comment:

Facilities are adequately maintained and clean.

Yes No Comment:

Facilities receive regular inspections by local officials.

Yes No Comment:

Municipal school zone signs are in good repair.

Yes No Comment:

N.A.

10. The school regularly practices safety procedures.

Earthquake drills: Yes No

Frequency: *once per year*

Fire drills: Yes No

Frequency: *four per year*

Comment:

11. The school regularly participates in provincial learning assessment and Grade 12 examinations.

Yes No Comment:

12. Special education programs are offered by the school.

Yes No Comment:

Some learning assistance is offered when needed.

All funded special education students have an I.E.P.

Yes No Comment:

13. Additional Comments:

Independent Schools Branch

EEC Follow-up Report

School Name: Good Shepherd Christian

City: Osoyoos B.C.

Date of follow-up meeting: Jan. 10, 1996.

Ministry Representative: T. G. Ellwood.

Representatives for the school:

Principal:

Mr. Wayne Miller

Representatives present for the authority:

Mr. F. Knippelberg

The report was accepted as a generally fair and accurate reflection of the school's operation: YES/NO

COMMENTS:

- Completely satisfies all our requirements.
- Discussed rules regarding P.R. cards.
- Advised them to develop a "Declaration" on their application forms in order to look after the gathering of info for "Qualifying Students".

Continue Gr. 1/2 development

T. G. Ellwood

[Handwritten initials]



Province of
British Columbia

OFFICE OF THE INSPECTOR
OF INDEPENDENT SCHOOLS

Ministry of
Education

LEGISLATION AND INDEPENDENT
EDUCATION DEPARTMENT

Parliament Buildings

Victoria

British Columbia

V8V 2M4

Telephone: (604) 356-0432

Fax: (604) 356-0580

November 28, 1995

Mr. Wayne Miller
Grace Evangelical Lutheran Church
Box 203
Osoyoos, B.C.
V0H 1V0

Dear Mr. Miller:

The External Evaluation Committee which recently visited
Good Shepherd Christian School, in Osoyoos, has now filed its report.

A copy of the External Evaluation Committee report is enclosed and contains the
Committee's recommendations or suggestions.

The Independent Schools Branch will be in touch with you
to schedule a meeting to discuss this report, I've taken the liberty of sending
a copy of the report directly to you.

We would appreciate at least one representative of the Board being present at the
meeting. The Board is free to invite any other Board or staff members as well.

May I take this opportunity to thank you, the staff, and students of Good Shepherd
Christian School for the courtesy and cooperation extended to members of the
External Evaluation Committee.

Sincerely,

T.G. Ellwood
Inspector of Independent Schools

TGE/lmj
Enclosure

MINISTRY OF EDUCATION
INDEPENDENT SCHOOLS BRANCH

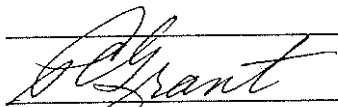
DIGITAL

INDEPENDENT SCHOOL EVALUATIONS
REPORT COVER SHEET

A. SCHOOL INFORMATION

Name of School Good Shepherd Christian School
Address of School 7408-95 Street, Osoyoos, B.C.
Name of Principal Mr. Wayne Miller
Name of (Society/Company) Grace Evangelical Lutheran School
Address of (Society/Company) 7408-95 Street, Osoyoos, B.C.
Type of School (i.e. Elementary, Secondary) Elementary
Grade Range K - 7 Enrolment 44
Classification Recommended: Group One

B. EXTERNAL EVALUATION COMMITTEE

NAME(S)	SIGNATURE(S)
<u>Patrick C. Grant</u>	
_____	_____
_____	_____
_____	_____
_____	_____

DATES OF
EXTERNAL EVALUATION COMMITTEE VISIT Thursday, October 19, 1995

The External Evaluation Committee has been appointed by the Inspector of Independent Schools to prepare this report in accordance with Section 3 of the *Independent School Act*.

<i>For Branch Use Only</i>		
Bonding _____	Teacher Certification _____	Good Standing _____
	Municipal Concerns _____	

EXTERNAL EVALUATION REPORT
ON
GOOD SHEPHERD CHRISTIAN SCHOOL AT
OSOYOOS, B.C.
ON
THURSDAY, OCTOBER 19, 1995

1. Introduction

The Good Shepherd Christian Elementary School enrolls forty four (44) pupils in Grades K to 7 in the basement area of Grace Evangelical Lutheran Church at Osoyoos B.C.

This school operates under the authority of the Grace Evangelical Lutheran Church (a society registered under the Society Act-registration number S-26629). The Board of Parish Education is responsible to the society through the Voter's Assembly and is "accountable for establishing and reviewing the educational goals and objectives of the school."

The staff of the school, Mr. Wayne Miller - principal, Mrs. Ruth Knippelberg - teacher and Ms. Gloria Fulcher - teacher's aide, extended a warm welcome to the school on the occasion of the evaluation visit on Thursday October 19, 1995.

This External Evaluation committee of one, Mr. P.C. Grant, has been appointed in accordance with Section 3 of the "Independent School Act."

I was able to meet with the principal in the morning of October 19 to explain the purpose of the visit and with the other two staff members at various times during the day. I shared the observations of my visit with Mrs. Knippelberg after classes. (Mr. Miller had to travel to Penticton to attend a previously arranged meeting.)

2. School Philosophy and Practice

The teachers and pupils have transformed this parish basement into a vibrant learning area where a strong "family" school environment exists. The pupils respond well to the leadership of their teachers in this temporary setting.

"The stated philosophy and activities observed by the External Evaluation Committee suggest that the school is fulfilling the requirement of Section 1 of the Schedule of the "Independent School Act" regarding school programs."

3. Administration

a) General Administration

In a small school where contact with the total enrollment and staff is an on-going feature of the school, administrative responsibilities are easily discharged. This is particularly evident in this school since the principal has the assistance of a teacher's aide who routinely manages the secretarial and clerical duties of the school along with her assistance in the learning programs.

All pertinent records: permanent record cards, qualifying student records, residency and citizenship records are properly filed.

The authority has complied with Section 11(3) of the "Independent School Act" which specifies that the government grants may only be used for operating purposes and also with Section 11(4) specifying that the grants may not exceed the total operating costs.

The school staff is in close contact with other schools of a similar religious affiliation. (The staff attended a conference

of this type (B.C. Church Worker's Conference) on Monday, Tuesday and Wednesday of this week). This school is also an active participant of FISA. Well defined school policies have been established relating to student deportment in general, and, specifically relating to emergencies, health and safety.

(b) Teacher Certification

Both teachers at the Good Shepherd Christian School hold valid British Columbia teaching certificates. There has been compliance with Section 3 (1)(d) of the Schedule of the "Independent School Act" requiring certification of all teachers, including the principal. This school is fortunate as well, to have a teacher's aide who is a qualified teacher from another provincial Ministry of Education.

The teaching assignments in this small school are appropriate to the training and expertise of each of the professional teachers. They have created an effective educational team - it is very evident that the pupils enjoy working with them.

4. Operations

This school exceeds the Ministry's minimum time requirements significantly - a longer school day affords the extra time and flexibility in the timetables.

This small parochial school maintains very close communication with the parents. Many informal visits to the school are possible through the invitation of an open door policy. These are supplemented by the formal reports on the progress of each pupil. Particularly noteworthy are the weekly reading "share sheets" which are sent home to keep parents informed of the reading progress of each child in Grades 1-3.

The school is well equipped with a good variety of learning resources. Indeed, this collection presents somewhat of a storage problem.

5. Program

The school is aware of current changes in the provincial curriculum as outlined in the recent "Education Standards Order." Attention is directed to the goals of the curriculum and the

learning outcomes expected. Indeed, the school reports that this is "an ongoing process that makes up part of our planning as teachers."

A good variety of computer software has been provided—particularly noteworthy in the number of CD-ROM programs available.

A comprehensive assessment and evaluation program is in place. Teacher made tests, Canadian Achievement Tests, Brigance Comprehensive Inventory of Basic Skills are some of the instruments being used. This school participated in the Provincial Learning Assessment Program held on May 25 of this year.

An extensive program of extracurricular activities is a special feature of the school. Aside from a goodly number of field trips and using the community recreational facilities, family events appear to be an important aspect of this program. (Note was made of the preparation for the seasonal Halloween bonfire being planned at the time of my visit.)

6. Facilities

Land has been purchased for a new school facility to be built in the future. In the interval, the authority has (along with the Staff and students) created a very special temporary school facility in the basement area of the church.

The main hall accommodates both the primary and intermediate teaching areas. A devotional area, a small group instruction room and a computer room are auxiliary spaces used by the school. The modern kitchen is pressed into service on hot lunch days.

A small library forms part of the intermediate teaching area- this facility will receive greater prominence in the new school construction.

The parking lot for the church serves as a large play area for the students. In one corner of this space, playground equipment (climbing apparatus) has been provided for the primary children.

Copies of letters of approval from the municipal authorities approving the use of this basement area as a school are attached to the Catalogue of School Data.

7. Summative Recommendation

It was a pleasure to visit Good Shepherd Christian School and to be so warmly welcomed by both staff and students.

The temporary facilities do not seem to have hampered the zeal, enthusiasm and esprit d'corps that both the staff and students exhibit in this school. It is a good school, indeed.

In my opinion, the Good Shepherd Christian School satisfies the requirements for group 1 or 2 - the appropriate classification is contingent on meeting the condition of Section 3 (1)(a) of the Schedule of the "Independent School Act" regarding the FTE per student cost which is determined by the Inspector of Independent Schools.



Province of
British Columbia

INDEPENDENT
SCHOOLS BRANCH

Ministry of
Education

LEGISLATION AND INDEPENDENT
EDUCATION DEPARTMENT

Parliament Buildings
Victoria
British Columbia
V8V 2M4
Telephone: (604) 356-0432
Fax: (604) 387-9695

July 25, 1995

Mr. Wayne Miller
Grace Evangelical Lutheran Church
Box 203
Osoyoos, B.C.
V0H 1V0

Dear Mr. Miller:

I would like to inform you that the External Evaluation Committee will visit Good Shepherd Christian School during the week of October 16, 1995 to October 20, 1995. The actual days of the visit will be determined by the Committee Chair(s). Listed below are the names of the External Evaluation Team:

Mr. Pat Grant, Committee Chair

Please remember to submit by **September 8, 1995**, copies of the Catalogue of School Data; **one copy for each member** of the External Evaluation Team and **one copy** for the Independent Schools Branch. Please phone 356-2503 if you have any questions.

Your cooperation is much appreciated.

Sincerely,

Gerry Ensing
Director



TOWN OF OSOYOOS

Box 3010, 8707-76th Avenue, Osoyoos, British Columbia, Canada V0H 1V0 Telephone (604) 495-6515 Fax (604) 495-2400

July 5, 1995

File #372.030

Good Shepherd Christian School
Box 203
Osoyoos BC
V0H 1V0

Attention: Wayne Miller

Dear Sir:

Re: 7406 Finch Crescent (formerly 95th Street) - "The Property"
Lot 3-4, Plan 274732, D.L. 2450s, S.D.Y.D.

In response to your recent inquiry with respect to the above referenced property, we advise as follows:

1. Our records indicate that the property is currently zoned RI-Single Family Residential.
2. At the present time we have no record that the use of the property or the construction of any improvements thereon are in contravention of regulations under Zoning Bylaw No. 743, 1988.
3. Our records indicate that there are, at present, no outstanding orders made by the municipality in respect of the property.

PLEASE NOTE that the above information relates only to our current records and that we have not inspected the property in response to your inquiry. Whether the property, its use and the construction thereon of any improvements do in fact comply with zoning regulations, building codes or other municipal bylaws is a matter for your investigation and determination by inspecting the property and reading the relevant bylaws.

With respect to outstanding orders, our advise relates only to orders that may be made in the exclusive jurisdiction of the Council of the municipality and **IT IS YOUR RESPONSIBILITY** to check with appropriate public authorities in respect of such matters as health, fire, environmental protection, waste management and any other matters that may be of concern to you.

THE TOWN OF OSOYOOS DOES NOT WARRANT OR GUARANTEE the accuracy or completeness of the above information. Such information is provided as a service **ON THE CONDITION THAT BEFORE RELYING ON IT** you will conduct such independent investigations as are necessary to satisfy yourself as to compliance of the property to municipal bylaws.

Yours truly,



Dennis Tomlin,
Building Inspector
Development Services Department



May 16, 1995

Mr. Wayne Miller
Grace Evangelical Lutheran Church
P O Box 203
Osyoos, BC
V0H 1V0

Dear Mr. Miller:

Please be advised that Good Shepherd Christian has been scheduled for an external evaluation in October 1995. Please avoid scheduling any major activities for your school during this month. If you anticipate an unavoidable conflict, please notify the Independent School Branch by no later than May 30th. Further information specifying the date, the make-up of the evaluation team and other details will be sent to you in July.

In preparation for the evaluation, a Catalogue of School Data has been sent to you for completion. Please ensure the required number of completed copies of the Catalogue are returned to the Independent School Branch by **September 8, 1995 (one copy for the Branch, one copy for the Chairman and one copy for each of the team members)**. The information in the Catalogue should reflect the data for the 1995/96 school year.

Please note that the school must have current documentation on file confirming that the school facility is in compliance with the municipal by-laws. If the documentation is not current, the model letter enclosed should be sent to the municipality as soon as possible in order that a reply can be obtained from the municipality and be on file at the school for the evaluation team's inspection.

Your cooperation in dealing with these important matters is appreciated.

Sincerely,

Gerry Ensing
Director

Enclosures



Province of
British Columbia

OFFICE OF THE INSPECTOR
OF INDEPENDENT SCHOOLS

Ministry of
Education
LEGISLATION AND INDEPENDENT
EDUCATION DEPARTMENT

Parliament Buildings
Victoria
British Columbia
V8V 2M4
Telephone: (604) 356-0432
Fax: (604) 356-0580*

December 14, 1994

good Shepherd Christian

Mr. Wayne Miller
Grace Evangelical Lutheran Church
Box 203
Osyoos, BC V0H 1V0

Dear Mr. Miller:

Under the provisions of the *Independent School Act*, Section 1, an independent school "authority" must be incorporated under the *Society Act* or the *Company Act* in order to obtain classification status.

After completing a computer search through the Registrar of Companies, a division of the Ministry of Finance and Corporate Relations, it has come to our attention that your society is presently **not in good standing**, i.e. you may have failed to submit your Annual Report.

In order to facilitate the payment of provincial grant monies we ask that you correct this oversight, as a follow-up search will be made in the near future. To assist, please contact the Registrar of Companies at the address listed below:

Registrar of Companies
Ministry of Finance and Corporate Relations
2nd Floor, 940 Blanshard Street
Victoria, BC
V8W 3E6
Telephone: 387-4471

Thank you again for your co-operation.

Sincerely,

Gerry Ensing
Director

GE/aaf



June 30, 1994

Mr. W. Miller
Good Shepherd Christian School
Box 203
Osoyoos, BC
V0H 1V0

Dear Mr. Miller:

In reply to your letter of June 22, 1994 and following up on our telephone conversation of June 29, 1994 I must regretfully confirm that the grade nine students can not be funded next school year.

For funding purposes it is our policy to consider grades 8 - 10 as a unit. When a school expands from an elementary school into the junior high years, we usually arrange for an evaluation in the year that grade nine is added, to ensure that the school is able to offer the full range of grades. In view of the fact that you are not offering grade eight in the coming year, nor appear to plan to offer grades nine or ten the following year, that procedure is out of the question.

I trust this will clarify any misunderstanding there may have been.

Sincerely,

Gerry Ensing
Director

GE/cg

94.06.22

Wayne Miller
Good Shepherd Christian School
Box 203
Osoyoos, B.C. V0H 1V0

Mr. Gerry Ensing
Independent Schools Branch
620 Superior Street
Victoria, B.C. V8V 2M4

Dear Mr. Ensing,

As per our discussion during your monitoring visit on March 17, I am writing to inform you that we would like to be able to provide instruction in the 94/95 school year for S22 students currently in grade 8 and going on to grade 9. The students are S22

This is a special circumstance for S22 as we are not openly advertizing for enrollments for grade 9. These students will be provided with regular instruction in all but 1 or 2 courses (these will be taken through materials provided by the Correspondence Branch).

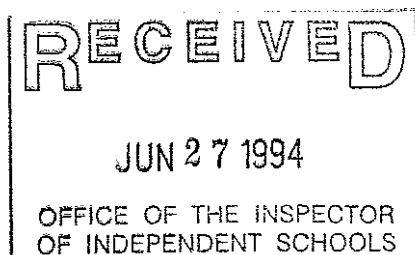
We asking permission to do this for the 94/95 school year and would like to hear from you as to whether we are allowed to do this and whether we may still count these students as full-time qualifying students.

Thank you for your attention to this matter.

Sincerely,



Wayne Miller





To: Neil Matheson
Director
Finance and Administrative Services

April 12, 1994

From: Gerry Ensing
Director
Independent Schools

Please find enclosed a cheque from Good Shepherd Christian School in the amount of \$2,962, as well as a copy of a letter dated December 21, 1993 to Mrs. Virginia Knippelberg, which is self-explanatory.

Thank you.

/pg

Enclosure

GOOD SHEPHERD CHRISTIAN SCHOOL
BOX 203 Tel: 495-2727
OSOYOOS, BC V0H 1V0

0352

April 6 1994

PAY TO THE
ORDER OF

Minister of Finance

\$ 2962.⁰⁰/₁₀₀

Two thousand, nine hundred, sixty-two ~~00~~ DOLLARS



Bank of Montreal
8502 - 76TH AVE.
OSOYOOS, B.C. V0H 1V0

GOOD SHEPHERD CHRISTIAN SCHOOL

PER Millson

S21

SEC. 21 (1, ii)



January 20, 1994

Mr. Wayne Miller
Principal
Good Shepherd Christian School
Box 203
Osyoos, B.C.
V0H 1V0

Dear Mr. Miller:

Thank you for your letter of January 2, 1994, in reply to my letter of December 21, 1993, regarding the operating costs of the Good Shepherd Christian School during the 1992/93 school year.

While I sympathize with your explanation of the arrangement you appear to have with the Grace Evangelical Lutheran Church, the Independent Schools Branch must abide by the figures supplied by your auditor, Mr. Paul W. McNee, C.G.A., on the "Statement of per Student Operating Cost," dated October 6, 1993. If there is a written record of the arrangement with the church, however, e.g. in past minutes of church and school meetings, the auditor may wish to take those into consideration.

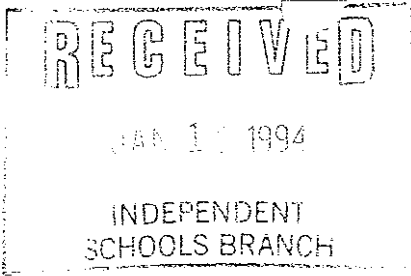
If Mr. McNee is prepared to re-examine the books on such a basis, the Branch will accept a revised statement signed by Mr. McNee. If that is not possible, please refund the \$2,962 with a cheque made payable to the Minister of Finance at your earliest convenience.

Thank you for your prompt cooperation.

Sincerely,

Gerry Ensing
Director

GE/sc



January 2, 1994

Mr. Gerry Ensing
Independent Schools Branch
Parliament Buildings
Victoria, B.C. V8V 2M4

Dear Mr. Ensing,

I just received your letter of December 21, 1993 regarding our 1992-1993 operating costs being below our grant payment by \$2962. We had received a phone call back in November that this might be the case. This was a surprise to us and so we have been checking our records to see why this may be.

As you know, our school is operated by and in our church. We have realized that in the past we have not been including some of the operating costs of the school in our financial statements because some of the expenditures are shown in our church budget but not the school budget. Specifically these items are heating, electricity, insurance, telephone, water, sewer and garbage, and photocopier costs. Since these items are billed under the church name, they do not show in the school budget. However, the school does incur these expenses in the name of the church.

Now, the church budget runs according to the calendar year and therefore does not exactly correlate to the school year budget. However, to give an idea of what the expenses are for a year I have included the figures from our congregational budget below. Since we do not have the final figures for 1993 yet, I have included the figures for up to the end of November:

<u>Expenses</u>	<u>1992</u>	<u>1993 (to end of Nov.)</u>
Gas		
Electricity		
Insurance		
Telephone		
Water		S21
Repairs & Maintenance		
Sewer & Garbage		
Photocopier		
Total		

Since the school is in operation in the building more often than it is used for other church related functions, a majority of the above amounts are incurred by the school. Allowing for the fact that the 2 summer months are generally free from school use, it would seem fair to assume that at least 50% of these expenses are part of the school operating expenses. Using this percentage and the figures for 1992 and the 11 months of 1993 gives amounts of S21 and S21 respectively. Accounting for the full 12 months of 1993 would yield a figure of S21. This would mean that the actual amount of additional operating expenses for the 1992 -1993 school year are

somewhere in the middle between S21 and S21

We hope that this information shows that our actual operating expenses were higher than reported on the Statement of Per Student Operating Costs form and in excess of the total grant payment received.

Please let us know if this is acceptable so that this matter can be settled as soon as possible. We regret any inconvenience this may have caused.

Sincerely,



Wayne Miller
Principal, Good Shepherd Christian
School

8

Independent Schools Branch

Group 1 & 2 Inspection Checklist

01496537

School Name: Good Shepherd Chr. School Phone: 495-2727

Address: _____ City: Osoyoos BC

Group: 1 Principal: Wayne Miller Grades: K-7

Enrolment: Elementary [] Secondary [] Total [31]

1. Number of teachers on staff: [2] All hold B.C. certificate [Yes]

Restricted teachers have proper assignment..... [N.A.]

Comment on staff turnover:

Very stable staff

2. Procedures for checking on Q. S. status of students:
Parents sign admission form

3. Restrictions applied on admission, if any:
Must agree with priorities of the school, and be satisfied with programs offered.

4. The school complies with Section 1 of the Independent School Act Schedule..... [Yes]

5. Amounts for the previous school year:

Operating expenses: \$ 80,183.37 Grants: \$ 83,145

Complies with Section 11 (3) & (4): [NO]
See note.

6. Facilities: - adequate maintenance [Yes]

- adequate cleanliness [Yes]

- regular inspections by local officials [Yes]

- municipal/regional codes are met..... [Yes]

7. Regular practice of safety procedures:

Earthquake drills [*Yes*] Fire drills [*Yes*]

8. Regular participation in learning assessment and exams:.....[*Yes*]

9. Special education programs offered by the school:

None, there is a learning assistance program.

10. Changes since last evaluation:

- in facilities *None*

- in programs

Grade eight has been added this year. There are now two teachers, and the primary and intermediate grades have been separated.

11. Comments:

**Re Item #5: A reply to the letter of January 20, '94 will be forthcoming shortly. The church auditor is reconsidering the division of cost allocations between the school and the church.*

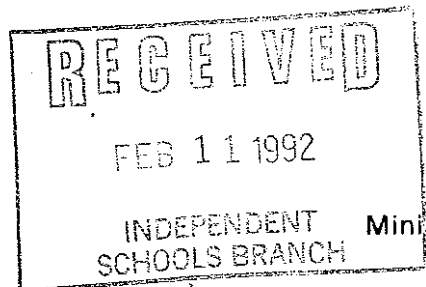
Current group classification to be continued: YES [] NO []

Date of Visit: 94-03-17 Ministry Monitor: G. Eusing

CANADA
PROVINCE OF BRITISH COLUMBIA

NUMBER

S-26629



Province of British Columbia
Ministry of Finance and Corporate Relations
REGISTRAR OF COMPANIES

SOCIETY ACT

CERTIFICATE OF INCORPORATION

I HEREBY CERTIFY THAT

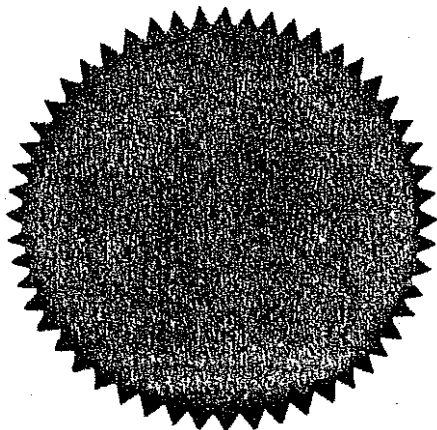
GRACE EVANGELICAL LUTHERAN CHURCH, OF OSOYOOS, B.C.

HAS THIS DAY BEEN INCORPORATED UNDER THE SOCIETY ACT

GIVEN, UNDER MY HAND AND SEAL OF OFFICE

AT VICTORIA, BRITISH COLUMBIA

THIS 11TH DAY OF SEPTEMBER, 1990



A handwritten signature in cursive script, appearing to read "David W. Boyd".

DAVID W. BOYD
REGISTRAR OF COMPANIES

**CONFIDENTIAL
NOT FOR PUBLICATION**

MINISTRY OF EDUCATION
INDEPENDENT SCHOOLS BRANCH
SCHOOL EVALUATION

J.H.
RECEIVED
NOV 1 2 1991
INDEPENDENT
SCHOOLS BRANCH

NAME OF SCHOOL: GOOD SHEPHERD CHRISTIAN

ADDRESS: 7408 - 95th STREET,
050Y00S, B.C. V0H 1V0

NAME OF PRINCIPAL: HEAD TEACHER - RUTH KNIPFELBERG

CLASSIFICATION RECOMMENDED: GROUP 1 GROUP 2

GRADE RANGE: YR. 1 - YR. 7 ENROLLMENT: 19

External Evaluator(s) Signatures

Chairman S. NUTINI *S. Nutini*

Member _____

Member _____

Member _____

Member _____

Date: 1991-10-21

The External Evaluation Committee has been appointed to prepare this report in accordance with section 4 of the *School Support (Independent) Act*.

91/10/02/cg

GOOD SHEPHERD CHRISTIAN SCHOOL EXTERNAL EVALUATION REPORT

Introduction

Sebastian Nutini visited Good Shepherd Christian School as a single evaluator, appointed in accordance with section 3 of the Independent School Act, on Monday, October 21, 1991. The staff at the school made him very welcome and the children greeted him cheerfully. They seem to be a happy group

The Good Shepherd Christian School is supported by the parishioners of Grace Evangelical Lutheran Church of Osoyoos. The Board of Parish Education is directly responsible to the voting assembly of the congregation.

Financially the school is supported by church donations, special donations, tuition, and fund raising projects.

This is the second year of operation for this school whose enrolment has increased over the enrolment of the 1990-91 school year. The present enrolment is 19, made up of 15 in primary, s22 in year 5 and s22 in year 7.

The single teacher holds a permanent B.C. teaching certificate and is a member of the College of Teachers. The half-time teacher-aide is not a B.C. certified teacher but has held a teaching certificate from s22. Further aide for the teacher is supplied by parent volunteers. The teacher is conscious of the need to upgrade through professional development activities. She has incorporated many characteristics of a 'Year 2000' classroom in her work. In fact the school is a multi-aged classroom.

Philosophy and School Objectives

Good Shepherd's philosophy is well stated and consistent. The operation of the school reflects the stated philosophy. The goals of education as outlined by the Ministry for B. C. schools are definitely attainable within it. The school is fulfilling the requirement of section 1 of the Schedule of the Independent School Act.

Administration

Office procedures are systematically carried out by a volunteer secretary. Student folders are filed, readily available, and specially tagged to alert one to health problems which may exist.

Safety procedures and policies are well-articulated for parents, and students. A school handbook is provided for parents upon registration. A policy manual is also available. Administrative responsibilities are being met by this single head-teacher.

Good Shepherd Christian School has an open-door policy. Communication with parents is very good as parents are kept informed by school newsletters as required.

Program

The teacher and her aide meet daily to discuss the processes to be used. The daily schedule is set and commences each day with a Bible story which is often used as a motivating theme for writing process activities. Long term and daily planning is regularly done. There is a loving tone in this school. A mutual respect (teacher-student; student-teacher) was evident throughout the day. The students and teacher meet for a short time at the end of the day to evaluate their performances.

The curriculum taught at Good Shepherd complies with minimum time requirements. B.C. curriculum guides and resources are being used along with a faith text entitled "Integrating Faith in Lutheran Schools."

There are many areas of shared instruction. They include religion, music, physical education, social studies, and science. Expectations for each student are varied to meet individual needs. Students work independently at tables and chairs which are too large for them. It would be beneficial for students to work at appropriately sized tables/desks. This might contribute positively to both classroom tone and the quality of written work.

Learning/work stations are located around mostly regular sized tables and chairs. At learning centres are found: a television and VCR, a listening centre and a visual/audio centre of tapes with a filmstrip viewer.

The school is to be congratulated for the good use being made of the single computer (Apple IIc). Rotational use for a 15 minute period per pupil is

scheduled such that each student spends his/her time on programs chosen specifically for him/her.

The library is well used by the students and the holdings are increasing. It is suggested that a yearly plan to increase holdings of nonfiction print and non-print materials for the library become a priority for the school. Such resources would greatly help students, enabling them to deal with material at their own level of sophistication. The school is making good use of the public school library as it borrows books on a monthly basis.

At the present time there are no provisions for French instruction at the school. The teacher has no expertise in this area. Perhaps future hiring, as enrolment increases, might consider a professional with some expertise in French.

Though lacking gym space the teacher has made good use of community facilities and carries on an aerobic program in the school. The playground area will continue to be used weather permitting.

A public health nurse visits the school as necessary. The school presently has no provisions for pupils with learning disorders. However the low teacher pupil ratio has allowed for more one-on-one attention for pupils in difficulty.

Assessment and evaluation is an ongoing process in this one-classroom school. Parents are kept well informed as the first two reporting periods are satisfied by parent-teacher interviews. Parents are advised of subject matter and themes used during the report period. This allows the teacher to concentrate on "what the child can do in relation to what has been taught." The evaluator congratulates the teacher for this initiative.

Physical Facilities

The school is situated in the basement of Grace Lutheran Church. The basement area is very bright. The floor is carpeted and the large area is divided into three teaching-learning areas. As well as the large area there are smaller rooms on the periphery used as a combined library work area and a computer area and records room. The facilities are well-kept and cleanliness is good. There are three exits/entrances as well as a stairwell leading to the church proper upstairs. Washrooms are spacious and clean.

The playground is a rather large parking area associated with the church. This area including driveway is blocked off each morning and is used during the day as school playground. An adventure playground with a gravel base is located in a corner of the paved area.

Summary

The evaluator enjoyed the time spent in this school. It is felt that the students receive a good instructional program augmented by the Christian beliefs of the staff and parents.

The following observations are presented for the consideration of staff and the Board of Education:

- 1) Suitably sized chairs and tables would greatly assist the total program.
- 2) The present room housing the library is small and restrictive.
- 3) The library holdings, especially of nonfiction print material, are very minimal.
- 4) The teaching-learning environment in this one-room school is very positive.
- 5) Before enrolment is allowed to increase above twenty (20) students, especially if the increase is in the intermediate years, consideration should be given to relocating the school into more spacious quarters.

Good Shepherd Christian School satisfies the requirements for group 1 and group 2 schools. The evaluator recommends that the appropriate classification be granted, contingent on meeting the condition of section 3 (1) (a) of the Schedule of the Independent School Act.



THE SPANISH CAPITAL OF CANADA

TOWN OF OSOYOOS

Address All Correspondence to: CLERK Town of Osoyoos, P. O. Box 3010, 8707-76th Avenue, Osoyoos, British Columbia, Canada V0H 1V0 Telephone (604) 495-6515

September 9, 1991

Ministry of Education
Independent Schools Branch
Parliament Buildings
Victoria, B.C.
V8V 2M4

Attention: Gerry Ensing
Director

Dear Sir:

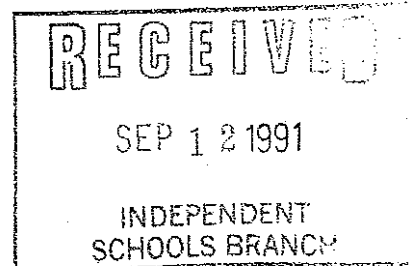
RE: Good Shepherd Christian School

This school currently operates as part of the Grace Lutheran Church located at 7406 95th Street, Lot 3 & 4, Plan 27473. This property is Zoned R1 - Single Family Residential and a church is a permitted use in the zone. As the Bylaw does not define a church, the school is being considered part of the church use.

In reference to the Town's Bylaws relating to zoning, building, fire and health I am not aware of any reason why this school should not be issued a certificate.

Yours Truly,


Bruce Woodbury
Administrator



nd

Independent Schools Branch

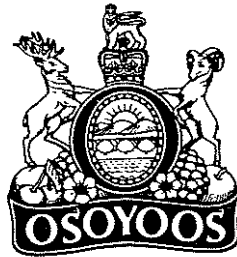
Group 3 & 5 School Visit Checklist

School Name: Good Shepherd Chr School Phone: 495-2727
 Address: P.O. Box 203 Place: Osoyoos
 Group: 5 Principal: Mrs. R. Van Krippelberg Grades: K-3
 Enrollment: 13 Date of visit: 9/10/31/20

1. The school operates in conformity with section 1 of the Schedule of the *Independent School Act*.
2. The facilities are in accordance with the municipal/regional requirements.
 - a) Meets building code, if any.
 - b) Fire marshall visits.
 - c) Health unit visits.
3. The school maintains :
 - a) Appropriate cleanliness.
 - b) Safety procedures (Fire and earthquake drills)
4. The school operates under an appropriate authority.
Grace Lutheran Church Society
5. Enrolment consists of more than 50% qualifying students.....
6. The school has applied for Group classification by filing the required forms 1601 and 1701.

7. Comment: *The school meets in one large, well equipped basement area of the Lutheran Church. It is clean, well-kept and suitable for up to 25 students. Group 5 classification is recommended.*

Ministry Representative: G. Ensing



THE SPANISH CAPITAL OF CANADA

TOWN OF OSOYOOS

Address All Correspondence to: CLERK Town of Osoyoos, P.O. Box 3010, 8707-76th Avenue, Osoyoos, British Columbia, Canada V0H 1V0 Telephone (604) 495-6515

August 23, 1990

Mr. Gerry Ensing
Director Independent Schools Branch
620 Superior Street
Victoria, B.C. V8V 2M4

Dear Mr. Ensing:

Re: Good Shepherd Christian School

Please be advised that this school will be holding classes in the quite new Good Shepherd Lutheran Church.

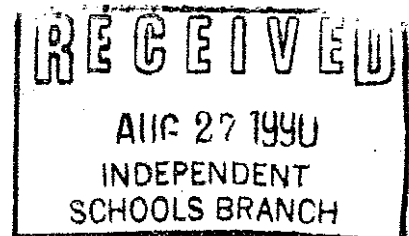
The church is properly zoned and built to code with adequate parking. It complies with all our bylaws.

We know of no reason this school should not be issued a certificate under the Independent School Act.

Yours truly

L. A. Miles
Clerk-Administrator

c.c. Mayor Radi





Province of
British Columbia

300 Eckhardt Avenue East
Penticton, B. C.
V2A 1Z2

March 12, 1990

Pastor Sieg Redenbach
Box 203
Osoyoos, B. C.
VOH 1V0

Dear Pastor Redenbach:

Re: Proposed School, Grace Lutheran Church, 7408 - 95th Street,
Osoyoos, B. C. VOH 1V0

Please be advised that this office has no objection to the lower floor of the above referenced church being used as a kindergarten to grade three school for up to twenty students, subject to the following:

1. The two small rooms without windows should not be used for routine classroom activities.
2. The lighting intensity in the classroom areas should be at least 60 foot candles.
3. Any outside play area should be fenced or screened in such a way to prevent children from running into any street.
4. A drinking fountain should be provided.

I recommend that you consult your solicitor and insurance agent to determine if there might be some further problems that may be encountered.

Yours truly,

L. Hogg
Public Health Inspector
for
W.P. Moorehead, M.B., Ch.B., M.Sc., F.R.C.P. (C)
Medical Health Officer and Director
South Okanagan Health Unit

LH:je



Osoyoos Fire Department

Box 3010, 8707 - 76th Ave., Osoyoos, B.C. V0H 1V0

Telephone (604) 495-7622

JANUARY 20, 1990

GRACE LUTHERAN CHURCH
97th St. 74th Ave.
OSOYOOS, B.C.

TO WHOM IT MAY CONCERN:

I HAVE INSPECTED THE ABOVE FACILITY AND FIND
THAT IT IS SUITABLE FOR THE PURPOSE OF CONDUCTING
GOOD SHEPHERD CHRISTIAN SCHOOL CLASSES.

YOURS TRULY

PAUL BALOGH
FIRE CHIED--L.A.F.C.



THE SPANISH CAPITAL OF CANADA

TOWN OF OSOYOOS

Address All Correspondence to: CLERK Town of Osoyoos, P.O. Box 3010, 8707-76th Avenue, Osoyoos, British Columbia, Canada V0H 1V0 Telephone (604) 493-6313

January 18, 1990

Good Shepherd Christian School
c/o Grace Lutheran Church
Box 203
Osoyoos, B.C. V0H 1V0

Dear Mr. Wood:

Please be advised that it is permissible to conduct a Day School operation in the Grace Lutheran Church Building.

I trust this is the information you requested.

Yours truly

L. A. Miles
Clerk-Administrator

c.c. Mayor Radi