Apprentices Workplan - November 24, 2011				
Description	**Responsibility**	**Start Date**	**Target Date**	**Status**
Interface Development				
Provide initial feedback on XML Schema and Data Definitions	Sumit	09/09/2011	09/09/2011	Completed
Provide feedback on missing fields and updates required to support OPA Rules, confirm OPA requirements with Jassminder	Jim	12/09/2011	12/09/2011	Completed
FDD, TDD and WSDL	Sumit	13/09/2011	13/09/2011	Completed
Update XML Schema and Data Definitions based on feedback from Jim and	Gus	13/09/2011	13/09/2011	Completed
Finalized XML Schema and Data Definitions	Gus, Jim, Sumit	14/09/2011	14/09/2011	Completed
Update form to Match DBD	Chandu	15/09/2011	15/09/2011	Completed
Develop AOP Interface to ICM (Service Request with Apprentice payload)	Jonathan, Sumit	23/09/2011	23/09/2011	Completed
String Testing AOP Interface to ICM	Jonathan, Sumit	29/09/2011	29/09/2011	Completed
Deploy to SIT	Jonathan, Sumit	30/09/2011	30/09/2011	Completed
String Testing AOP Interface to ICM in SIT	Jonathan, Sumit, Naresh	17/10/2011	17/10/2011	Completed
Apprentices Content				
Provide Help Content for Questions	Sheelagh	26/08/2011	26/08/2011	Completed
Part J Terms and Conditions	Sheelagh	23/09/2011	23/09/2011	Completed
Introduction Page	Sheelagh	23/09/2011	23/09/2011	Completed
Training Institutions	Deloitte	23/09/2001	23/09/2001	Completed
Course Codes/NOC Codes	Sheelagh	23/09/2011	23/09/2011	Completed
System Development and Testing (October 31)				
Finalize CR01 (Notifications, DBD Changes)	Liz, Brent	15/09/2011	15/09/2011	Completed
Obtain CR01 (Notifications, DBD Changes) Approval	Liz, Brent	05/10/2011	05/10/2011	Completed
Confirm Development Schedule with PMO (CR01 Impact, Slip to Code Drop 4)	Brent	16/09/2011	16/09/2011	Completed
Develop Help for SP Portal	Kate	16/09/2011	16/09/2011	Completed
Develop System Test Scripts	Kate	26/09/2011	26/09/2011	Completed
Develop User Guide for SP Portal (Provide to Sue and Sheelagh)	Kate	17/10/2011	17/10/2011	Completed
Complete Development (Scrum Spreadsheet)	Development Team	17/10/2011	17/10/2011	Completed
Finalize CR02 (Question Changes)	Liz	21/10/2011	21/10/2011	Completed
Obtain CR02 (Question Changes) Approval	Brent	28/10/2011	28/10/2011	Completed
Build (System defect remediation, split applications, common functions, CR01 Notification and DBD Changes)	Development Team	17/10/2011	17/10/2011	Completed
Remediation Testing	Kate	21/10/2011	21/10/2011	Completed
Build (System defect remediation, MAS/BAS and Siteminder)	Development Team	24/10/2011	24/10/2011	Completed
Remediation Testing	Kate	28/10/2011	28/10/2011	Completed
Final Build (System defect remediation, MAS/BAS and Siteminder)	Development Team	31/10/2011	31/10/2011	Completed
Final Remediation Testing	Kate	04/11/2011	04/11/2011	Completed
System Integration Testing				
Identify SIT Strategy	Naresh, Liz, Brent	13/10/2011	13/10/2011	Completed

Apprentices Workplan - November 24, 2011				
Description	**Responsibility**	**Start Date**	**Target Date**	**Status**
Identify SIT Test Cases (23 Total)	Naresh, Liz	13/10/2011	13/10/2011	Completed
Enter Apprentice Applications for SIT	Liz, Kate	21/10/2011	21/10/2011	Completed
CD 4 - Final Deployment to DEV, Re-run Tests	Jonathan, Krunal	19/10/2011	19/10/2011	Completed
CD 4 - Deployment to GOLD, Run Tests	Jonathan, Krunal	20/10/2011	20/10/2011	Completed
CD 4 - Deployment to SIT	Deloitte	21/10/2011	21/10/2011	Completed
CD 4 - Smoke Test in SIT	Chris, Krunal	22/10/2011	22/10/2011	Completed
SIT (Activity Plan, OPA Financial Supports)	Naresh, Liz	31/10/2011	31/10/2011	Completed
User Acceptance Testing				
Develop UAT Plan	Kate	26/09/2011	26/09/2011	Completed
Identify Working Group Members	Kate, Sheelagh	26/09/2011	26/09/2011	Completed
Create Test Case (6 Scenarios Apprentices - Detailed Spreadsheet)	Kate, Sheelagh	21/10/2011	21/10/2011	Completed
Create Test Case (Results for Service Providers)	Kate, Sheelagh, Liz	21/10/2011	21/10/2011	Completed
Prepare Agenda for UAT Working Group, Book Meeting	Kate	21/10/2011	21/10/2011	Completed
Distribute Agenda for UAT	Brent	21/10/2011	21/10/2011	Completed
Send UAT Access Request for Working Group	Kate	25/10/2011	25/10/2011	Completed
Confirm Working Group Access to UAT Server	Liz	28/10/2011	31/10/2011	Completed
Obtain UAT Access for Working Group	Kate	28/10/2011	28/10/2011	Completed
UAT (Live Meeting 2 Hours)	Kate, Liz, Working Group	07/11/2011	07/11/2011	Completed
Execute Test Scenarios	Working Group	07/11/2011	07/11/2011	Completed
Review Service Provider User Guide	Working Group	07/11/2011	07/11/2011	Completed
UAT (Live Meeting 2 Hours)	Kate, Liz, Working Group	08/11/2011	08/11/2011	Completed
Execute Additional Tests	Working Group	09/11/2011	09/11/2011	Completed
Post UAT Review	Sheelagh, Liz, Kate, Brent, Paul, Gus	10/11/2011	10/11/2011	Completed
Log and Assign UAT Defects to Development Team	Kate	10/11/2011	10/11/2011	Completed
Update UAT Test Scripts	Kate, Liz	14/11/2011	18/11/2011	Completed
Fix Outstanding UAT Defects, CR02	Gus	14/11/2011	28/01/2011	In Progress
Finalize CR03 (UAT Changes) with Working Group	Liz, Gus, Brent, Working Group	18/11/2011	25/11/2011	Completed
Finalize CR03 (UAT Changes)	Liz	18/11/2011	25/11/2011	Completed
Assess Schedule Impact of CR03	Gus, Liz, Brent	25/11/2011	28/11/2011	In Progress
Obtain CR03 (UAT Changes) Approval	Brent	28/11/2011	28/11/2011	
Assess Centralized Unit Requirements (Is a CR required?)	Brent, Liz, Gus, Sheelagh, CU	29/11/2011	29/11/2011	
Siteminder and DMZ Configuration	Paul, Gus	28/11/2011	02/12/2011	
Build (UAT defect remediation, CR03 UAT Changes)	Development Team	28/11/2011	02/12/2011	
Remediation Testing	Kate, Liz	05/12/2011	09/12/2011	
Execute Additional Tests	Working Group	12/12/2011	16/12/2011	
Final Build (UAT defect remediation)	Development Team	19/12/2011	02/01/2012	
Final Remediation Testing	Kate, Liz	03/01/2012	06/01/2012	
ICM - AOP End to End Testing	Leon, MSD	03/01/2012	06/01/2012	

Apprentices Workplan - November 24, 2011				
Description	**Responsibility**	**Start Date**	**Target Date**	**Status**
Implementation Activities				
Update Implementation Strategy	Brent	27/10/2011	27/10/2011	Completed
Draft Implementation Plan (DICP)	Gus	21/11/2011	25/11/2011	In Progress
Identify Production Users	Sheelagh	30/11/2011	02/12/2011	
Request Production User Access	Kate	05/12/2011	05/12/2011	
Review Draft Implementation Plan (DICP)	Ken, Gus, QSL Operations	30/11/2011	30/11/2011	
Update Implementation Plan (DICP)	Gus	05/12/2011	21/11/2011	
Draft QA Package and Send for Review	Gus	21/11/2011	25/11/2011	In Progress
Review QA Package	QSL Operations	25/11/2011	02/12/2011	
Update QA Package	Gus	03/12/2011	08/12/2012	
Obtain QA Checklist Signoff from QSL	Gus, QSL Operations	09/12/2012	09/12/2012	
Obtain Steering Committee Signoff	Hovan, Brent	12/12/2012	05/12/2011	
Obtain QA Checklist Signoff from QSL	Brent	19/12/2012	19/12/2012	
Promote AOP Package to Production	QSL Operations	13/01/2012	13/01/2012	
Smoke Test AOP Package in Production	Working Group	13/01/2012	13/01/2012	
Ministry Go Live		16/01/2012	16/01/2012	
Public Go Live		06/02/2012	06/02/2012	

CFMS Workplan - November 24, 2011				
Description	**Responsibility**	**Start Date**	**Target Date**	**Status**
Release 1 - December 5, 2011				
UAT Close Out Activities				
UAT in Vancouver	Tiffany, Jody	2011/10/06	2011/10/06	Completed
Post UAT Review with Tiffany (Confirm and Prioritize Defects, High to be fixed for R1)	Tiffany, Jody, Paul, Brent	2011/10/07	2011/10/07	Completed
Log and Assign UAT R1 Defects to Development Team	Jody	11/10/2011	11/10/2011	Completed
Accessibility Activitie				
Accessibility Testing s.15 (Identify Defects)	Richard	17/10/2011	30/11/2011	In Progress
Accessibility Testing s.15 (Identify Defects)	Mike, Todd	17/10/2011	30/11/2011	In Progress
Review and Log Defects s.15 Remediation in R2)	Jody, Mike, Todd, Paul, Brent	17/10/2011	30/11/2011	In Progress
Server Infrastructure Acti				
Build Production Server s.15	Infrastructure Team	06/10/2011	06/10/2011	Completed
Verify Production Server s.15	Paul	14/10/2011	14/10/2011	Completed
VLAN Change UAT Server s.15	Infrastructure Team	14/10/2011	14/10/2011	Completed
VLAN Change UAT DB Server s.15	Infrastructure Team	14/10/2011	14/10/2011	Completed
URL Names	Infrastructure Team	01/10/2011	31/10/2011	Completed
Configure DMZ/Siteminder	Paul	01/01/2011	30/11/2011	In Progress
Defect Remediation and Testing				
Obtain Approval for CR07 Service Catalogue and Contract Template Changes	Brent	17/10/2011	17/10/2011	Completed
Build (UAT defect remediation - High, split applications, common functions, CR07 Service Catalogue and Contract Template)	Development Team	13/10/2011	13/10/2011	Completed
Build Smoke Testing	Paul	14/10/2011	14/10/2011	Completed
Build (UAT defect remediation - High)	Development Team	17/10/2011	17/10/2011	Completed
Remediation Testing	Jody	21/10/2011	21/10/2011	Completed
Confirm Test Approach for ESC Contract	Liz, Tiffany, Amanda	24/10/2011	24/10/2011	Completed
Build (UAT defect remediation - High)	Development Team	24/10/2011	24/10/2011	Completed
Remediation Testing	Jody	28/10/2011	28/10/2011	Completed
UAT Contract Template Changes	Tiffany, Will	28/10/2011	28/10/2011	Completed
Build (UAT defect remediation - High)	Development Team	31/10/2011	31/10/2011	Completed
Remediation Testing	Jody	04/11/2011	04/11/2011	Completed
Final Build (UAT defect remediation - High)	Development Team	07/11/2011	07/11/2011	Completed
Final Remediation Testing	Jody	11/11/2011	11/11/2011	Completed
Implementation Activities				
Draft Implementation Plan (DICP)	Paul	31/08/2011	31/08/2011	Completed
Identify Production Users for R1	Tiffany	18/10/2011	18/10/2011	Completed
Request Production User Access	Jody	19/10/2011	19/10/2011	Completed
Review Draft Implementation Plan (DICP)	Ken	19/10/2011	19/10/2011	Completed
Review QA Checklist Requirements and Identify Gaps	Brent	25/10/2011	25/10/2011	Completed

Send QA Checklist for Linda/Liz Review (Fill in Names)	Brent	25/10/2011	25/10/2011	Completed
Schedule Walkthrough of DICP (All People with Tasks)	Brent	28/10/2011	28/10/2011	Completed
Update Implementation Plan (DICP)	Gus	28/10/2011	28/10/2011	Completed
Complete QA Checklist Documentation	Gus	31/10/2011	31/10/2011	Completed
Send QA Checklist for QSL Signoff	Brent	31/10/2011	31/10/2011	Completed
Obtain Steering Committee Signoff	Tiffany, Brent	07/11/2011	07/11/2011	Completed
Obtain QA Checklist Signoff from QSL	Brent	14/11/2011	14/11/2011	Completed
Final Test of Contract in UAT	Tiffany, Will	14/11/2011	18/11/2011	Completed
Set-up Data or Performance Testing	Paul H	14/11/2011	18/11/2011	Completed
Promote CFMS R1 Package to Production - Performance Testing	QSL Operations	18/11/2011	18/11/2011	Completed
Obtain Steering Committee Signoff	Tiffany, Brent	21/11/2011	21/11/2011	Completed
Performance Testing CFMS R1	Paul H, Paul L	21/11/2011	25/11/2011	In Progress
Send Approval E-mail to Jay and Jeff	Brent	28/11/2011	28/11/2011	
Promote CFMS R1 Package to Production	QSL Operations	28/11/2011	30/11/2011	
Smoke Test CFMS R1 Package in Production	Tiffany, Will	01/12/2011	02/12/2011	
Obtain Final Version of Contract from Procurement	Liz, Amanda	25/11/2011	25/11/2011	Completed
Send Service Provider Spreadsheet to Tiffany/Will	Amanda	25/11/2011	25/11/2011	Completed
Send Request to CAS to Set-up Suppliers (Based on Service Provider	Will	28/11/2011	02/12/2012	
Ministry Go Live – CFMS Release 1		05/12/2011	05/12/2011	
Set-up Suppliers in CAS (Assume 5 Business Days)	CAS	05/12/2012	09/12/2012	
Update CFMS with Final Version of Contract (Resolve Printer Issue)	Liz, Don	28/11/2011	09/12/2011	
Upload Final Version of Contract to Production	QSL Operations	12/12/2011	12/12/2011	
Review Prodution Contract Template	Huan	13/12/2011	16/12/2011	
Enter Contracts in CFMS (Tiffany to Confirm Actual Dates)	Tiffany, Will	19/12/2011	16/01/2012	
Generate Contracts for CFMS and Send to Service Providers (Working Document for the Contractors)	Tiffany, Will	19/12/2011	16/01/2012	
Release 2 - April 2, 2011				
System Integration Testing (November 6)				
Test complex scenarios in DEV Environment (SIT Environment not functional due to CD 3 issues)	Chris, Miki	17/10/2011	17/10/2011	Completed
CD 4 - Final Deployment to DEV, Re-run Tests	Chris, Miki	19/10/2011	19/10/2011	Completed
CD 4 - Deployment to GOLD, Run Tests	Chris, Miki	20/10/2011	20/10/2011	Completed
CD 4 - Deployment to SIT	Deloitte	21/10/2011	21/10/2011	Completed
CD 4 - Smoke Test in SIT	Chris, Miki	22/10/2011	22/10/2011	Completed
Run 8 Complex Scenarios in SIT	Chris, Naresh	01/10/2011	06/11/2011	Completed
System Development and Testing (December 31)				
Meet with Business to Confirm Risk Management Requirements	Development Team, Martin Redwood, Dave Vernon	25/11/2011	25/11/2011	Completed
Meet with Business to Confirm CEP Requirements	Development Team, Bernard, Bill	02/12/2011	02/12/2011	
Meet with Business to Confirm Financial Requirements	Development Team, Tiffany, Bernard, Rob, Brian, Tony Rychuck	02/12/2011	02/12/2011	

Develop Help for SP Portal	Kate	28/11/2011	02/12/2011	
Develop System Test Scripts	Jody, Liz	14/11/2011	02/12/2011	In Progress
Develop User Guide - Draft (Contract Financials, Risk Management)	Jody	15/12/2011	31/12/2011	
Develop User Guide - Draft (Administration, Contract Amendment, Service Provider Portal)	Jody	15/12/2011	31/12/2011	
Complete Development (Scrum Spreadsheet)	Development Team	01/09/2011	30/11/2011	In Progress
Confirm User Access (all MSD Regional Offices)	?	30/11/2011	30/11/2011	
Complete CR05 (Trainining Environment, Confirm Timing)	?	30/11/2011	31/12/2011	
Complete System Testing	Jody, Liz	21/11/2011	31/12/2011	
User Acceptance Testing (January ? - February ?)				
Book Room for UAT	Brent		31/10/2011	
Develop UAT Plan	Jody		30/11/2011	
Identify Working Group Members	Jody		31/08/2011	Completed
Create Test Case Scripts	Jody, Liz			
Confirm Working Group Access to Server	Jody			
Prepare Agenda for UAT Working Group, Book Meeting	Jody			
Send Access Request for Working Group	Jody			
Obtain Access for Working Group	Jody			
Distribute Agenda for UAT	Brent			
Below Activities From Test Plan				
UAT (Live Meeting 2 Hours)	Kate, Liz, Working Group			
Execute Test Scenarios	Working Group			
Review Service Provider User Guide	Working Group			
UAT (Live Meeting 2 Hours)	Kate, Liz, Working Group			
Execute Additional Tests	Working Group			
Post UAT Review	Tiffany, Jody, Paul, Brent			
Log and Assign UAT Defects to Development Team	Jody			
Build (UAT defect remediation, CR02 Question Changes)	Development Team			
Remediation Testing	Jody, Liz			
Final Build (UAT defect remediation)	Development Team			
Final Remediation Testing	Jody, Liz			
Implementation Activities				
Draft Implementation Plan (DICP)	Paul			
Identify Production Users for R1	Tiffany			
Request Production User Access	Jody			
Review Draft Implementation Plan (DICP)	Ken			
Review QA Checklist Requirements and Identify Gaps	Brent			
Update Implementation Plan (DICP)	Paul			
Complete QA Checklist	?			
Send QA Checklist for QSL Signoff	Brent			
Obtain Steering Committee Signoff	Tiffany, Brent		28/02/2011	
Obtain Financial Signoff (Tiffany has Template)	Tiffany, Brent		28/02/2011	
Obtain QA Checklist Signoff from QSL	Brent			

Promote CFMS R2 Package to Production	QSL			
Smoke Test CFMS R2 Package in Production	?			
Ministry Go Live – CFMS Release 2				
Verify Production Back-ups (Application and Data, from Risk Assessment)	Development Team		31/05/2012	

Client Summary Application Workplan - November 24, 2011				
Description	**Responsibility**	**Start Date**	**Target Date**	**Status**
System Development and Testing (November 25)				
Develop System Test Scripts	Bert	21/10/2011	21/10/2011	Completed
Design Review with Business	Bert, Development Team	21/10/2011	21/10/2011	Completed
Remediation Activities	Development Team	24/10/2011	24/10/2011	Completed
Design Review with Business	Bert, Development Team	25/10/2011	25/10/2011	Completed
Remediaiton Activities	Development Team	26/10/2011	26/10/2011	Completed
Design Review with Business	Business, Development Team	27/10/2011	27/10/2011	Completed
Develop Reports	Gary	01/11/2011	18/11/2011	Completed
Service Provider User Guide	Bert, Sylvain	01/11/2011	18/11/2011	Completed
Infrastructure (DMZ, Reverse Proxy, Siteminder)	Paul, Sylvain	01/11/2011	18/11/2011	Completed
Scripts for Baseline Data	Sylvain	14/11/2011	21/11/2011	Completed
Promote to UAT (Dry Run, Resolve Issues with Access and Data Set-up)	Sylvain, QSL Operations	22/11/2011	23/11/2011	Completed
System Testing and Remediation	Bert, Development Team	01/11/2011	23/11/2011	Completed
MAS/BAS Integration	Gary	01/11/2011	23/11/2011	Completed
Remediation Activities (UAT Build, All Criticals)	Development Team	22/11/2011	24/11/2011	Completed
Promote Build to System Test Environment	QSL Operations	24/11/2011	24/11/2011	In Progress
System Test UAT Build	Bert	24/11/2011	24/11/2011	
Remediation (Emergency Fixes)	Gary, Chris T, Sylvain	24/11/2011	24/11/2011	
Promote Build to UAT Environment	QSL Operations	25/11/2011	24/11/2011	
Smoke Test UAT Environment	Bert, Development Team	25/11/2011	25/11/2011	
Update CSA Design and Send for Signoff	Sylvain	25/11/2011	25/11/2011	
User Acceptance Testing (December 2)				
Develop UAT Plan	Sylvain	10/11/2011	10/11/2011	Completed
UAT Environment Available	Server Infrastructure	10/11/2011	10/11/2011	Completed
Identify Working Group Members	Bert	10/11/2011	10/11/2011	Completed
Create Test Scripts	Bert	14/11/2011	18/11/2011	Completed
Prepare Agenda for UAT Working Group, Book Meeting	Bert	14/11/2011	18/11/2011	Completed
Distribute Agenda for UAT	Bert	22/11/2011	22/11/2011	Completed
Send Access Request for BCeIDs (10 total)	Paul	22/11/2011	22/11/2011	Completed
Set-up BCeIDs	Steve Shulhan	23/11/2011	24/11/2011	In Progress
Confirm Access to UAT Server (Using BCeIDs)	Bert	25/11/2011	25/11/2011	
UAT	Bert, Working Group	28/11/2011	02/12/2011	
Post UAT Review	Bert, Sylvain	28/11/2011	02/12/2011	
Log and Assign UAT Defects to Development Team	Bert, Jody, Sylvain	28/11/2011	02/12/2011	
Build (UAT defect remediation)	Bert, Development Team	01/12/2011	09/12/2011	
Remediation Testing	Bert	01/12/2011	09/12/2011	
Final Build (UAT defect remediation)	Bert, Development Team	10/12/2011	13/12/2011	
Final Remediation Testing	Bert	14/12/2011	14/12/2011	
Implementation Activities (December 16)				
Draft Implementation Plan (DICP)	Gus	14/11/2011	25/11/2011	In Progress

Client Summary Application Workplan - November 24, 2011				
Description	**Responsibility**	**Start Date**	**Target Date**	**Status**
Identify Production Users for R1	Bert	05/12/2011	05/12/2011	
Request Production User Access	Sylvain	05/12/2011	05/12/2011	
Review Draft Implementation Plan (DICP)	Gus, QSL Operations	30/11/2011	30/11/2011	
Update Implementation Plan (DICP)	Gus	01/12/2012	09/12/2012	
Draft QA Package and Send for Review	Gus	14/11/2011	25/11/2011	In Progress
Review QA package	QSL Operations	25/11/2011	02/12/2011	
Update QA Package	Gus	03/12/2011	08/12/2011	
Obtain QA Checklist Signoff from QSL	Gus, QSL Operations	09/12/2011	09/12/2011	
Obtain Steering Committee Signoff	Brent	12/12/2011	12/12/2011	
Promote CSA Package to Production	QSL Operations	16/12/2011	16/12/2011	
Smoke Test CSA Package in Production	Bert	16/12/2011	16/12/2011	
Go Live (December 19)			19/12/2011	

STAKEHOLDER ENGAGEMENT
SE-INT: Internet (LMSD) Re-design and Content Update
(DRAFT for review)

Task Name	Duration	Start	Finish	Resource Names	Dependencies/Notes	% Complete	Status
SE-INT: Internet LMSD Re-design and Content Update	**120 days**	Fri 11-10-14	Fri 12-03-30			**0%**	
SE-INT-0: Project Management	**120 days**	Fri 11-10-14	Fri 12-03-30			**0%**	
Validate scope, schedule, deliverables, budget, resource reqts, stakeholders, etc	1 day	Fri 11-10-14	Fri 11-10-14	Asmeret, Pam		100%	
Create project plan	2 days	Mon 11-10-24	Tue 11-10-25	Pam		70%	
Complete BTP Executive review	5 days	Mon 11-10-31	Fri 11-11-04	Eugene, Linda, Debbie B., Allison		0%	
Complete Internal team review/revision cycle(s)	5 days	Mon 11-11-07	Fri-11-11-11	Pam, Asmeret, Debbie, Daniel, Kai		0%	
SE-INT-0: Intranet Project Plan Baselined	***0 days***	***Mon 11-11-14***	***Mon 11-11-14***			***0%***	
Post SE-0 related items to SharePoint/Submit to PMO	0.25 days	Mon 11-11-14	Mon 11-11-14	Pam		0%	
Bi-weekly team meetings	109 days	Tue 11-11-01	Fri 12-03-30	Asmeret,Debbie,Pam,Daniel, Kai		0%	
Bi-weekly status reports	109 days	Tue 11-11-01	Fri 12-03-30	Asmeret,Debbie,Pam		0%	
Issues/Risk Management	109 days	Tue 11-11-01	Fri 12-03-30	Asmeret,Debbie,Pam		0%	
Work plan/Deliverables Management	109 days	Tue 11-11-01	Fri 12-03-30	Asmeret,Debbie,Pam		0%	
Alignment/collaboration with work streams	109 days	Tue 11-11-01	Fri 12-03-30	Asmeret,Debbie,Pam		0%	
SE-INT-1: Project Charter	**18 days**	Wed 11-11-09	Fri 11-12-02			**0%**	
Create Internet Project Charter	2 days	Wed 11-11-09	Thu 11-11-10	Pam		0%	
Complete internal team checkpoint	2 days	Thu 11-11-10	Fri 11-11-11	Pam, Asmeret, Debbie, Daniel, Kai		0%	
Complete Executive checkpoint	2 days	Mon 11-11-14	Tue 11-11-15	Asmeret, Eugene, Carolyn		0%	
Complete Corporate Web Team checkpoint	3 days	Wed 11-11-16	Fri 11-11-18	Pam, Justin, Debbie, Kai		0%	
Complete GCPE checkpoint (if required)	3 days	Wed 11-11-16	Fri 11-11-18	Asmeret, GCPE		0%	
Complete pre-SC review/revision/approval cycle(s) (Area Leads, MAC, other)	3 days	Wed 11-11-16	Fri 11-11-18	Asmeret		0%	
Update Internet Project Charter based on checkpoint feedback	1 day	Fri 11-11-18	Fri 11-11-18	Pam		0%	
Present Internet Project Charter to SC for approval	***1 day***	***Mon 11-11-21***	***Mon 11-11-21***	Asmeret, Eugene, Carolyn		0%	
SE-INT-1: Internet Project Charter Approved	***0 days***	***Mon 11-11-21***	***Mon 11-11-21***			0%	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 11-11-21	Fri 11-12-02	Asmeret, Pam		0%	
Post SE-1 related items to BTP SharePoint	0.5 days	Fri 11-12-02	Fri 11-12-02	Pam		0%	
SE-INT-2: Planning and Analysis	**10 days**	Mon 11-10-31	Fri 11-11-11			**0%**	
Identify/confirm new domain name (and approach e.g. linkage to WorkBC domain)	5 days	Mon 11-10-31	Fri 11-11-11	Debbie		80%	
Identify/confirm WorkBC branding (e.g. same as Extranet, not newer version)	5 days	Mon 11-10-31	Fri 11-11-11	Debbie		100%	
Initiate contact/receive existing design files/templates from WorkBC	5 days	Mon 11-10-31	Fri 11-11-11	Debbie		100%	
Identify impact/timing of gov 2.0 standards	5 days	Mon 11-10-31	Fri 11-11-11	Debbie		50%	
TBD	TBD	Mon 11-10-31	Fri 11-11-11	Debbie		0%	
SE-INT-2: Content Plan	**15 days**	Mon 11-10-31	Fri 11-11-18			**0%**	
Create Internet Content Plan	5 days	Mon 11-10-31	Fri 11-11-04	Pam, Debbie, Daniel		0%	
Complete internal team checkpoint	2 days	Mon 11-11-07	Tue 11-11-08	Pam, Debbie, Daniel, Asmeret		0%	
Complete Executive checkpoint	3 days	Tue 11-11-08	Thu 11-11-10	Asmeret, Eugene, Carolyn		0%	
Complete Corporate Web Team checkpoint	3 days	Tue 11-11-08	Thu 11-11-10	Pam, Justin, Debbie, Daniel		0%	
Complete GCPE checkpoint (if required)	3 days	Tue 11-11-08	Thu 11-11-10	Asmeret, GCPE		0%	
Complete pre-SC review/revision/approval cycle(s) (Area Leads, MAC, other)	3 days	Tue 11-11-08	Thu 11-11-10	Asmeret		0%	
Update Intranet Content Plan based on checkpoint feedback	1 day	Fri 11-11-11	Fri 11-11-11	Pam, Debbie		0%	
Present Intranet Content Plan to SC for approval	***1 day***	***Mon 11-11-14***	***Mon 11-11-14***	Asmeret, Eugene, Carolyn		0%	
SE-INT-2: Internet Content Plan Approved	***0 days***	***Mon 11-11-14***	***Mon 11-11-14***			0%	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 11-11-14	Fri 11-11-18	Asmeret, Pam		0%	
Post SE-2 related items to BTP SharePoint	0.5 days	Mon 11-11-14	Fri 11-11-18	Pam		0%	
SE-INT-3: Content Inventory	**20 days**	Mon 11-11-07	Fri 11-12-02			**0%**	
Complete current LMSD to EPBC content mapping/inventory	10 days	Mon 11-11-07	Fri 11-11-18	Debbie, Daniel		0%	
Confirm content owners (old/new)	5 days	Mon 11-11-14	Fri 11-11-18	Debbie, Daniel		0%	

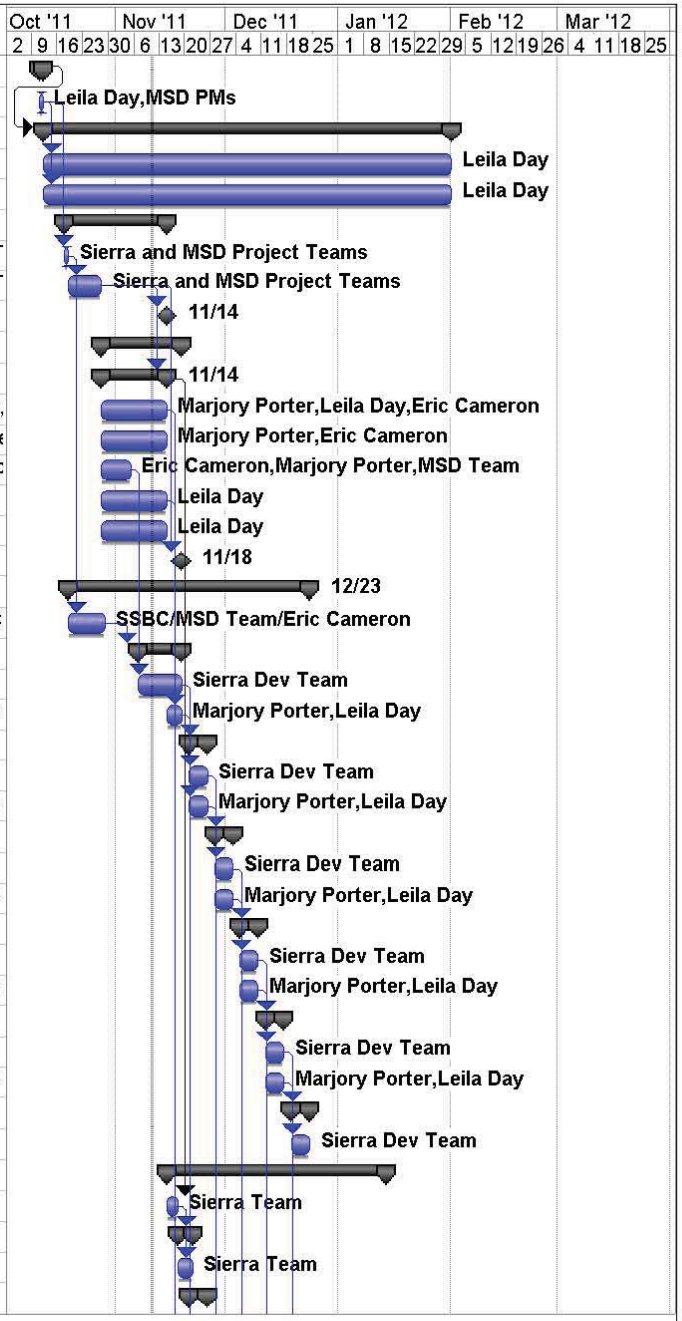
STAKEHOLDER ENGAGEMENT
SE-INT: Internet (LMSD) Re-design and Content Update
(DRAFT for review)

Task Name	Duration	Start	Finish	Resource Names	Dependencies/Notes	% Complete	Status
Confirm content (no change/remove/update/new)	5 days	Mon 11-11-14	Fri 11-11-18	Debbie, Daniel		0%	
X-check with Extranet and Intranet Content Inventory	2 days + 7	Tue 11-11-15	Wed 11-11-16	Debbie, Daniel		0%	
SE-INT-3: Internet Inventory Complete	***0 days***	***Fri 11-11-25***	***Fri 11-11-25***			0%	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 11-11-28	Fri 11-12-02	Pam, Debbie		0%	
Post SE-3 related items to BTP SharePoint	0.5 days	Fri 11-12-02	Fri 11-12-02	Pam		0%	
SE-INT-4: Content Updates (to be updated via links to detailed content plans)	**55 days**	Mon 11-11-28	Fri 12-02-10			**0%**	
Update/Issue Internet content writing guidelines + inventory	3 days	Mon 11-11-28	Wed 11-11-30	Debbie, Daniel	Kai's term ends Dec-2011	0%	
Complete content updates	25 days	Mon 12-01-02	Fri 12-01-20	Content SME (Debbie/Kai support)		0%	
Complete required content review/pre-approval cycles	5 days	Mon 12-01-16	Fri 12-01-20	Content SMEs, Area Leads, MAC, SC		0%	
Complete "one voice" on pre-approved content	10 days	Mon 12-01-23	Fri 12-02-03	UNASSIGNED		0%	
Complete GCPE checkpoints (as required)	10 days	Mon 12-01-30	Fri 12-02-10	Asmeret, GCPE	SE-INTRA-6: Content Launch	0%	
SE-INT-4: All Internet content updates complete and approved	***0 days***	***Fri 12-02-10***	***Fri 12-02-10***			***0%***	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 12-02-06	Fri 12-02-10	Debbie, Pam		0%	
Post SE-4 related items to BTP SharePoint	0.5 days	Fri 12-02-10	Fri 12-02-10	Pam		0%	
SE-INT-5: Template/WorkBC Branding Update	**40 days**	Mon 11-11-14	Fri 12-01-20			**0%**	
Ensure dev environment ready	1 day	Mon 11-11-14	Mon 11-11-14	Daniel		0%	
Load WorkBC templates	1 day	Mon 11-11-14	Mon 11-11-14	Debbie		0%	
Apply WorkBC branding (and unit test) Home Page + (1) Interior Page template	5 days	Mon 11-11-21	Fri 11-11-25	Debbie, Daniel, Kai		0%	
Complete internal team checkpoint of initial template update	2 days	Mon 11-11-28	Tue 11-11-29	Debbie, Kai, Daniel, Asmeret, Pam		0%	
Complete Executive checkpoint	3 days	Wed 11-11-30	Fri 11-12-02	Asmeret, Carolyn, Eugene		0%	
Complete Corporate Web Team checkpoint	5 days	Mon 11-12-05	Fri 11-12-09	Daniel, Debbie, Justin		0%	
Complete GCPE checkpoint	5 days	Mon 11-12-05	Fri 11-12-09	Asmeret, GCPE		0%	
Complete pre-SC checkpoint with Area Leads, MAC, etc	5 days	Mon 11-12-05	Fri 11-12-09	Asmeret		0%	
Complete (2) template checkpoint with SC	***0 days***	***Mon 11-12-12***	***Mon 11-12-12***	Asmeret, Carolyn, Eugene		0%	
Template for Home Page + (1) Interior Page Endorsed	***0 days***	***Mon 11-12-12***	***Mon 11-12-12***			0%	
Complete (and unit test) remaining updates	15 days	Mon 11-12-12	Fri 11-12-30	Debbie, Daniel, Kai		0%	
Complete internal team checkpoint	2 days	Tue 12-01-03	Wed 12-01-04	Debbie, Daniel, Asmeret, Pam		0%	
Complete Executive checkpoint	3 days	Wed 12-01-04	Fri 12-01-06	Asmeret, Carolyn, Eugene		0%	
Complete Corporate Web Team checkpoint	5 days	Mon 12-01-09	Fri 12-01-13	Daniel, Debbie, Justin		0%	
Complete GCPE checkpoint	5 days	Mon 12-01-09	Fri 12-01-13	Asmeret, GCPE		0%	
Complete pre-SC checkpoint	5 days	Mon 12-01-09	Fri 12-01-13	Asmeret		0%	
Complete (full) template checkpoint with SC	***0 days***	***Mon 12-01-16***	***Mon 12-01-16***	Asmeret, Carolyn, Eugene	SE-EXT-19: Extranet Launch	0%	
SE-INT-5: New EPBC Templates Approved/WorkBC Updates Complete	***0 days***	***Mon 12-01-16***	***Mon 12-01-16***		SE-EXT-19: Extranet Launch	0%	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 12-01-16	Fri 12-01-20	Pam, Asmeret		0%	
Post SE-INT-5 related items to BTP SharePoint	0.5 days	Fri 12-01-20	Fri 12-01-20	Asmeret		0%	
SR-INT-6: Test Plan	**15 days**	Mon 11-11-07	Fri 11-11-25			0%	
Develop Internet Test Plan	5 days	Mon 11-11-07	Fri 11-11-11	Pam, Debbie, Daniel		0%	
Complete internal team checkpoint	2 days	Mon 11-11-14	Tue 11-11-15	Pam, Debbie, Asmeret, Daniel		0%	
Complete Executive review/revision/approval cycle(s)	3 days	Wed 11-11-16	Fri 11-11-18	Asmeret, Carolyn, Eugene		0%	
Complete Corporate Web Team checkpoint	3 days	Wed 11-11-16	Fri 11-11-18	Daniel, Debbie, Justin		0%	
Complete GCPE checkpoint	3 days	Wed 11-11-16	Fri 11-11-18	Asmeret, GCPE		0%	
Complete pre-SC checkpoint with Area Leads, MAC, etc	3 days	Wed 11-11-16	Fri 11-11-18	Asmeret		0%	
Present Internet Test Plan to SC for endorsement	***0 days***	***Mon 11-11-21***	***Mon 11-11-21***	Asmeret, Carolyn, Eugene		0%	
SE-INT-6: Internet Test Plan Approved	***0 days***	***Mon 11-11-21***	***Mon 11-11-21***			0%	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 11-11-21	Fri 11-11-25	Pam, Asmeret		0%	
Post SE-INT-6 related items to BTP SharePoint	0.5 days	Fri 11-11-25	Fri 11-11-25	Pam		0%	

STAKEHOLDER ENGAGEMENT
SE-INT: Internet (LMSD) Re-design and Content Update
(DRAFT for review)

Task Name	Duration	Start	Finish	Resource Names	Dependencies/Notes	% Complete	Status
SE-INT-7: Content Migration and Testing	**16 days**	Fri 12-02-03	Fri 12-02-24			**0%**	
Deadline for submitting approved content to Web Team	***1 day***	***Fri 12-02-03***	***Fri 12-02-03***	Content SME		***0%***	
Format and migrate approved content (dev environment)	5 days	Fri 12-02-03	Tue 12-02-07	Debbie, Daniel		0%	
Test migrated content (e.g. format, links, etc)	5 days	Fri 12-02-03	Tue 12-02-07	Debbie, Daniel		0%	
Make pages available in secure environment for content owners	0.5 days	Wed 12-02-08	Wed 12-02-08			0%	
Complete test/review/approval cycle with content owners	3 days	Wed 12-02-08	Fri 12-02-10	Debbie, Daniel, Content SME		0%	
Present/distribute to other approvers (e.g. Area Leads, MAC, etc if required)	5 days	Mon 12-02-13	Fri 12-02-17			0%	
Complete Executive/SC checkpoint	5 days	Mon 12-02-13	Fri 12-02-17	Asmeret, Carolyn, Eugene		0%	
Complete Corporate Web Team checkpoint	5 days	Mon 12-02-13	Fri 12-02-17	Pam, Debbie, Daniel, Justin		0%	
Complete GCPE checkpoint	5 days	Mon 12-02-13	Fri 12-02-17	Asmeret, CGCPE		0%	
SE-INT-7: All Internet content migrated (in test), tested and mandatory approvals received	***0 days***	***Fri 12-02-17***	***Fri 12-02-17***			***0%***	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 12-02-20	Fri 12-02-24	Asmeret, Pam		0%	
Post SE-7 related items to BTP SharePoint	0.5 days	Fri 12-02-24	Fri 12-02-24	Pam		0%	
SE-INT-8: Internet EPBC Ready	**4 days**	Fri 12-02-24	Mon 12-02-27			**0%**	
Migrate approved content (prod environment)	3 days	Fri 12-02-24	Sun 12-02-26	Debbie, Daniel		0%	
Test migrated content (e.g. format, links, etc)	3 days	Fri 12-02-24	Sun 12-02-26	Debbie, Daniel		0%	
Complete final checkpoint re: launch ready	***1 day***	***Sun 12-02-26***	***Sun 12-02-26***	Asmeret, Carolyn, Eugene, GCPE		0%	
SE-INT-8: Internet EPBC Launched	***0 days***	***Mon 12-02-27***	***Mon 12-02-27***			***0%***	
SR-INT-9: Internet Post-Launch Activities	**25 days**	***Mon 12-02-27***	Fri 12-03-30			**0%**	
Post-Launch Content Updates	**10 days**	**Mon 12-02-27**	**Fri 12-03-09**			0%	
Complete high priority post-launch content updates/corrections	10 days	Mon 12-02-27	Fri 12-03-09	Debbie, Daniel		0%	

ID	Task Name	Duration	Start	Finish	Resource Names
1	**Commence Extranet Project**	**1 day**	**Tue 10/11/11**	**Tue 10/11/11**	
2	Kick-Off Meeting	1 day	Tue 10/11/11	Tue 10/11/11	Leila Day,MSD PMs
3	**Project Management**	**80 days**	**Wed 10/12/11**	**Tue 1/31/12**	**Leila Day**
4	Status Reports	80 days	Wed 10/12/11	Tue 1/31/12	Leila Day
5	Status Update Meetings	80 days	Wed 10/12/11	Tue 1/31/12	Leila Day
6	**Phase 1 - Planning and Analysis (Stage 1)**	**20 days**	**Tue 10/18/11**	**Mon 11/14/11**	
7	Requirements Clarification	1 day	Tue 10/18/11	Tue 10/18/11	Sierra and MSD Project
8	Functional Specification Review Meetings	7 days	Wed 10/19/11	Thu 10/27/11	Sierra and MSD Project
9	Project Charter and Plan	12 days	Fri 10/28/11	Mon 11/14/11	Leila Day
10	**Phase 2 - Extranet Design**	**16 days**	**Fri 10/28/11**	**Fri 11/18/11**	
11	**Functional Specification Document**	**12 days**	**Fri 10/28/11**	**Mon 11/14/11**	**Marjory Porter**
12	Initial Functional Designs & Prioritization	12 days	Fri 10/28/11	Mon 11/14/11	Marjory Porter,Leila Day,
13	Initial Governance Plan	12 days	Fri 10/28/11	Mon 11/14/11	Marjory Porter,Eric Came
14	Prioritize Items for Sprint Development	6 days	Fri 10/28/11	Fri 11/4/11	Eric Cameron,Marjory Pc
15	Training Definition	12 days	Fri 10/28/11	Mon 11/14/11	Leila Day
16	Support Definition	12 days	Fri 10/28/11	Mon 11/14/11	Leila Day
17	Technical Design	16 days	Fri 10/28/11	Fri 11/18/11	Eric Cameron
18	**Phase 3 - Extranet Development (Stages 2-7)**	**48 days**	**Wed 10/19/11**	**Fri 12/23/11**	
19	Implement Infrastructure (Dev/Prod)	8 days	Wed 10/19/11	Fri 10/28/11	SSBC/MSD Team/Eric C
20	**Stage 2**	**10 days**	**Mon 11/7/11**	**Fri 11/18/11**	
21	Development (Dev Sprint 1)	10 days	Mon 11/7/11	Fri 11/18/11	Sierra Dev Team
22	Functional Design Elaboration (Next Dev Sprints)	4 days	Tue 11/15/11	Fri 11/18/11	Marjory Porter,Leila Day
23	**Stage 3**	**5 days**	**Mon 11/21/11**	**Fri 11/25/11**	
24	Development (Dev Sprint 2)	5 days	Mon 11/21/11	Fri 11/25/11	Sierra Dev Team
25	Functional Design Elaboration (Next Dev Sprints)	5 days	Mon 11/21/11	Fri 11/25/11	Marjory Porter,Leila Day
26	**Stage 4**	**5 days**	**Mon 11/28/11**	**Fri 12/2/11**	
27	Development (Dev Sprint 3)	5 days	Mon 11/28/11	Fri 12/2/11	Sierra Dev Team
28	Functional Design Elaboration (Next Dev Sprints)	5 days	Mon 11/28/11	Fri 12/2/11	Marjory Porter,Leila Day
29	**Stage 5**	**5 days**	**Mon 12/5/11**	**Fri 12/9/11**	
30	Development (Dev Sprint 4)	5 days	Mon 12/5/11	Fri 12/9/11	Sierra Dev Team
31	Functional Design Elaboration (as required)	5 days	Mon 12/5/11	Fri 12/9/11	Marjory Porter,Leila Day
32	**Stage 6**	**5 days**	**Mon 12/12/11**	**Fri 12/16/11**	
33	Development (Dev Sprint 5)	5 days	Mon 12/12/11	Fri 12/16/11	Sierra Dev Team
34	Functional Design Elaboration (as required)	5 days	Mon 12/12/11	Fri 12/16/11	Marjory Porter,Leila Day
35	**Stage 7**	**5 days**	**Mon 12/19/11**	**Fri 12/23/11**	
36	Development (Dev Sprint 6)	5 days	Mon 12/19/11	Fri 12/23/11	Sierra Dev Team
37	**Phase 4 - Testing (Stages 2-10)**	**44 days**	**Tue 11/15/11**	**Fri 1/13/12**	
38	Test Plan	3 days	Tue 11/15/11	Thu 11/17/11	Sierra Team
39	**Stage 2**	**2 days**	**Fri 11/18/11**	**Mon 11/21/11**	
40	Develop Dev Sprint 1 Test Cases	2 days	Fri 11/18/11	Mon 11/21/11	Sierra Team
41	**Stage 3**	**5 days**	**Mon 11/21/11**	**Fri 11/25/11**	



Project: MSD Extranet Project Plan
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Task
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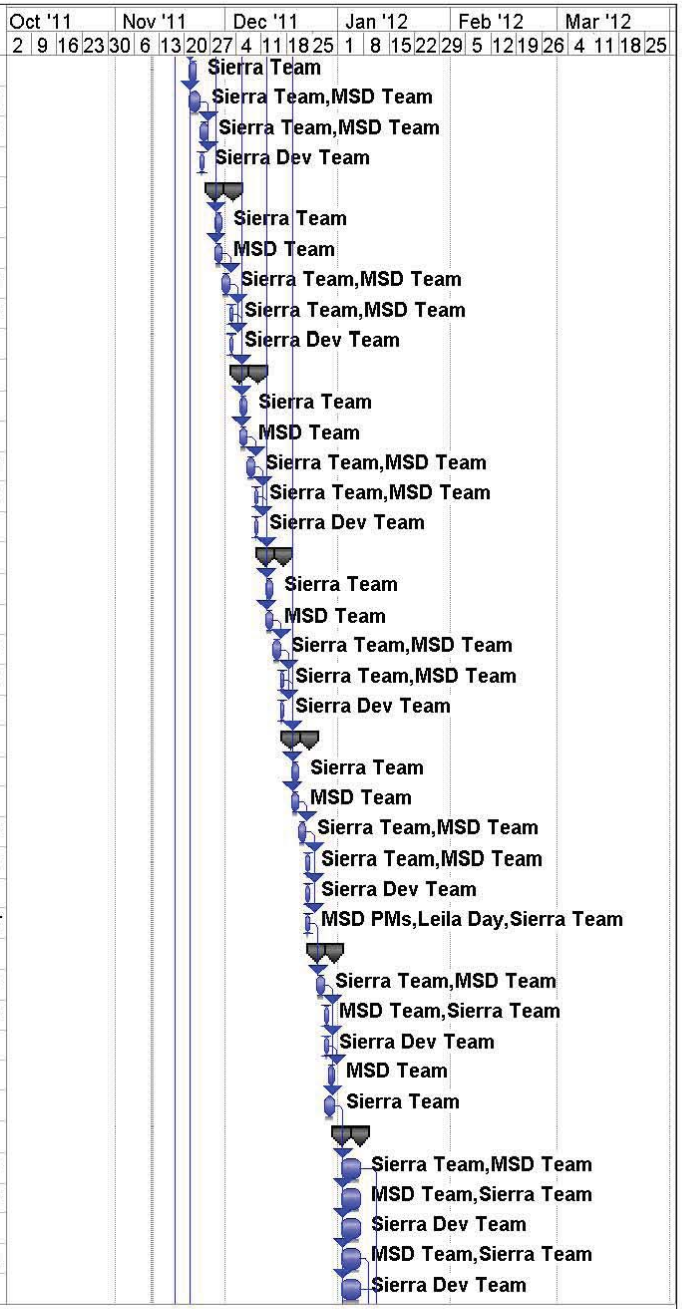
ID	Task Name	Duration	Start	Finish	Resource Names
42	Develop Dev Sprint 2 Test Cases	2 days	Mon 11/21/11	Tue 11/22/11	Sierra Team
43	QA Test Dev Sprint 1 Items (Test Env)	3 days	Mon 11/21/11	Wed 11/23/11	Sierra Team,MSD Team
44	Review/UAT/KT Dev Sprint 1 Items	2 days	Thu 11/24/11	Fri 11/25/11	Sierra Team,MSD Team
45	Migrate Sprint Items to Production	1 day	Thu 11/24/11	Thu 11/24/11	Sierra Dev Team
46	**Stage 4**	**5 days**	**Mon 11/28/11**	**Fri 12/2/11**	
47	Develop Dev Sprint 3 Test Cases	2 days	Mon 11/28/11	Tue 11/29/11	Sierra Team
48	Load Content to Test Env (if applicable)	2 days	Mon 11/28/11	Tue 11/29/11	MSD Team
49	QA Test Dev Sprint 2 Items (Test Env)	2 days	Wed 11/30/11	Thu 12/1/11	Sierra Team,MSD Team
50	Review/UAT/KT Dev Sprint 2 Items	1 day	Fri 12/2/11	Fri 12/2/11	Sierra Team,MSD Team
51	Migrate Sprint Items to Production	1 day	Fri 12/2/11	Fri 12/2/11	Sierra Dev Team
52	**Stage 5**	**5 days**	**Mon 12/5/11**	**Fri 12/9/11**	
53	Develop Dev Sprint 4 Test Cases	2 days	Mon 12/5/11	Tue 12/6/11	Sierra Team
54	Load Content to Test Env	2 days	Mon 12/5/11	Tue 12/6/11	MSD Team
55	QA Test Dev Sprint 3 Items (Test Env)	2 days	Wed 12/7/11	Thu 12/8/11	Sierra Team,MSD Team
56	Review/UAT/KT Dev Sprint 3 Items	1 day	Fri 12/9/11	Fri 12/9/11	Sierra Team,MSD Team
57	Migrate Sprint Items to Production	1 day	Fri 12/9/11	Fri 12/9/11	Sierra Dev Team
58	**Stage 6**	**5 days**	**Mon 12/12/11**	**Fri 12/16/11**	
59	Develop Dev Sprint 5 Test Cases	2 days	Mon 12/12/11	Tue 12/13/11	Sierra Team
60	Load Content to Test & Prod Enviroments	2 days	Mon 12/12/11	Tue 12/13/11	MSD Team
61	QA Test Dev Sprint 4 Items (Test Env)	2 days	Wed 12/14/11	Thu 12/15/11	Sierra Team,MSD Team
62	Review/UAT/KT Dev Sprint 4 Items	1 day	Fri 12/16/11	Fri 12/16/11	Sierra Team,MSD Team
63	Migrate Sprint Items to Production	1 day	Fri 12/16/11	Fri 12/16/11	Sierra Dev Team
64	**Stage 7**	**5 days**	**Mon 12/19/11**	**Fri 12/23/11**	
65	Develop Dev Sprint 6 Test Cases	2 days	Mon 12/19/11	Tue 12/20/11	Sierra Team
66	Load Content to Test & Prod Environments	2 days	Mon 12/19/11	Tue 12/20/11	MSD Team
67	QA Test Dev Sprint 5 Items	2 days	Wed 12/21/11	Thu 12/22/11	Sierra Team,MSD Team
68	Review/UAT/KT Dev Sprint 5 Items	1 day	Fri 12/23/11	Fri 12/23/11	Sierra Team,MSD Team
69	Migrate Sprint Items to Production	1 day	Fri 12/23/11	Fri 12/23/11	Sierra Dev Team
70	Extranet Review - Exec Steering Committee	1 day	Fri 12/23/11	Fri 12/23/11	MSD PMs,Leila Day,Sier
71	**Stage 8**	**5 days**	**Mon 12/26/11**	**Fri 12/30/11**	
72	QA Test Dev Sprint 6 Items	2 days	Mon 12/26/11	Tue 12/27/11	Sierra Team,MSD Team
73	Review/UAT/KT Sprint 6 Items	1 day	Wed 12/28/11	Wed 12/28/11	MSD Team,Sierra Team
74	Migrate Sprint Items to Production	1 day	Wed 12/28/11	Wed 12/28/11	Sierra Dev Team
75	Load Content to Production	2 days	Thu 12/29/11	Fri 12/30/11	MSD Team
76	Prepare UAT Test Cases	3 days	Wed 12/28/11	Fri 12/30/11	Sierra Team
77	**Stage 9 (UAT)**	**5 days**	**Mon 1/2/12**	**Fri 1/6/12**	
78	UAT All Features in Production	5 days	Mon 1/2/12	Fri 1/6/12	Sierra Team,MSD Team
79	Identify Issues	5 days	Mon 1/2/12	Fri 1/6/12	MSD Team,Sierra Team
80	De-bug, resolve issues	5 days	Mon 1/2/12	Fri 1/6/12	Sierra Dev Team
81	Re-test resolved issues	5 days	Mon 1/2/12	Fri 1/6/12	MSD Team,Sierra Team
82	Migrate Fixes to Production	5 days	Mon 1/2/12	Fri 1/6/12	Sierra Dev Team



Project: MSD Extranet Project Plan
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Task
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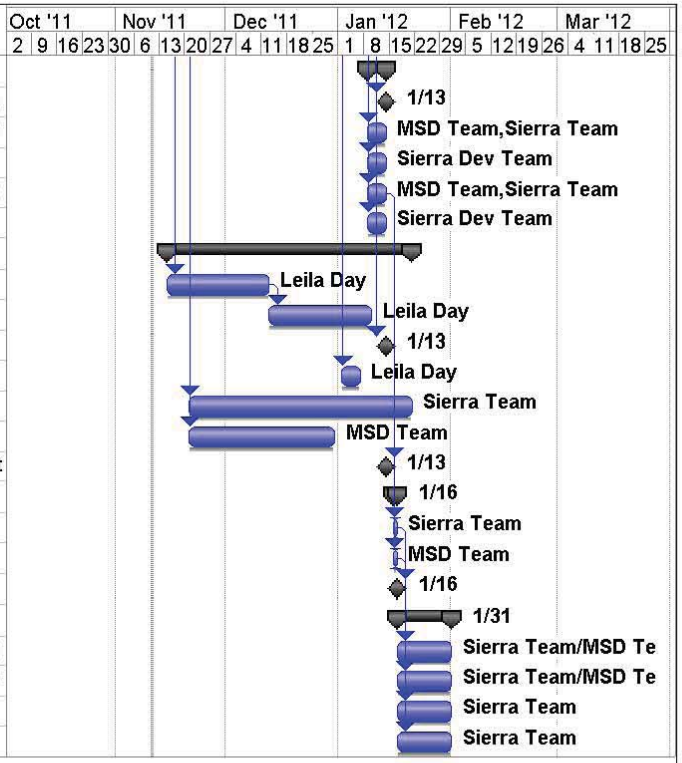
ID	Task Name	Duration	Start	Finish	Resource Names
83	**Stage 10 (UAT con't if required)**	**5 days**	**Mon 1/9/12**	**Fri 1/13/12**	
84	UAT All Features in Production	5 days	Mon 1/9/12	Fri 1/13/12	Sierra Team,MSD Team
85	Identify Issues	5 days	Mon 1/9/12	Fri 1/13/12	MSD Team,Sierra Team
86	De-bug, resolve issues	5 days	Mon 1/9/12	Fri 1/13/12	Sierra Dev Team
87	Re-test resolved issues	5 days	Mon 1/9/12	Fri 1/13/12	MSD Team,Sierra Team
88	Migrate Fixes to Production	5 days	Mon 1/9/12	Fri 1/13/12	Sierra Dev Team
89	**Phase 5 - Pre-Launch (Stage 10)**	**49 days**	**Tue 11/15/11**	**Fri 1/20/12**	
90	Develop training plan (training to be defined)	20 days	Tue 11/15/11	Mon 12/12/11	Leila Day
91	Develop training materials	20 days	Tue 12/13/11	Mon 1/9/12	Leila Day
92	Conduct training sessions with Ministry staff	5 days	Mon 1/9/12	Fri 1/13/12	Leila Day
93	Support promotional material development	5 days	Mon 1/2/12	Fri 1/6/12	Leila Day
94	Knowledge Transfer to Ministry (throughout)	45 days	Mon 11/21/11	Fri 1/20/12	Sierra Team
95	Provide Finalized Extranet content	30 days	Mon 11/21/11	Fri 12/30/11	MSD Team
96	Sign-off on Extranet Launch	0 days	Fri 1/13/12	Fri 1/13/12	MSD Exec Steering Cmtt
97	**Phase 6 - Launch (Stage 11)**	**1 day**	**Mon 1/16/12**	**Mon 1/16/12**	
98	Final Migration of Functionality to Production	1 day	Mon 1/16/12	Mon 1/16/12	Sierra Team
99	Final Content Load to Production	1 day	Mon 1/16/12	Mon 1/16/12	MSD Team
100	Communicate Launch of Extranet/Provide Access	0 days	Mon 1/16/12	Mon 1/16/12	MSD Team
101	**Phase 7 - Post-Launch Support (Stage 12)**	**11 days**	**Tue 1/17/12**	**Tue 1/31/12**	
102	De-bugging/issue resolution/re-test	11 days	Tue 1/17/12	Tue 1/31/12	Sierra Team/MSD Team
103	Transition/KT to Ministry Support Staff	11 days	Tue 1/17/12	Tue 1/31/12	Sierra Team/MSD Team
104	Finalization of project documentation, e.g. Technical Desi	11 days	Tue 1/17/12	Tue 1/31/12	Sierra Team
105	Deliver Extranet source files & project documents	11 days	Tue 1/17/12	Tue 1/31/12	Sierra Team



Project: MSD Extranet Project Plan
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QA Design Workplan v6																												
	Work Steps	Resp	Jun 20	Jun 27	Jul 4	Jul 11	Jul 18	Jul 25	Aug 1	Aug 8	Aug 15	Aug 22	Aug 29	Sep 5	Sep 12	Sep 19	Sep 26	Oct 3	Oct 10	Oct 17	Oct 24	Oct 31	Nov 7	Nov 14	Nov 21
Last updated Nov 25		underway																							
	QA Structure / Framework	complete																							
A1	Design QA Components	complete																							
A2	Input from Advisory Committee	complete																							
A3	Present to MAC and SC	complete																							
	Program Risk Assessment																								
B1	Update Program Risk Assessment	complete																							
B2	Assign risks to QA components	complete																							
	CFMS																								
C1	Risk Assessment requirements	complete																							
C2	Clarify functionality & reporting	complete																							
	Contract Risk Assessment																								
1a	Define risk areas, scoring, scoring criteria	complete																							
1b	Develop algorithm re monitors	complete																							
1c	Write policy and procedure	MR / DV																							
	System-wide Performance Reports																								
2a	Write policy	complete																							
	Ad Hoc Reviews																								
3a	Write policy	complete																							
	Analyze & Communicate Results																								
4a	Write policy (if information available)	MR																							
	Manage Contractor Relationship																								
5a	Research	complete																							
5b	Write policy	complete																							

QA Design Workplan v6																												
	Work Steps	**Resp**	**Jun 20**	**Jun 27**	**Jul 4**	**Jul 11**	**Jul 18**	**Jul 25**	**Aug 1**	**Aug 8**	**Aug 15**	**Aug 22**	**Aug 29**	**Sep 5**	**Sep 12**	**Sep 19**	**Sep 26**	**Oct 3**	**Oct 10**	**Oct 17**	**Oct 24**	**Oct 31**	**Nov 7**	**Nov 14**	**Nov 21**
	ESC Contractor Infrastructure Monitor																								
8a	Develop monitor review program	DV																							
8b	Develop tools	ML																							
8c	Develop documentation requirements	DV																							
8d	Write policy and procedure	DV/MR																							
	ESC Client Service Monitor																								
9a	Identify policy risk areas	complete																							
9b	Identify Program and ICM risk areas	complete																							
9c	Develop interim monitor review program	MR/DV																							
9d	Develop tools	??																							
9e	Develop documentation requirements	MR/DV																							
9f	Write policy and procedure	MR/DV																							
	ESC Service Documentation Monitor																								
10a	Develop contractor documentation policy	MR/DV																							
10b	Develop interim monitor review program	MR or DV																							
10c	Develop tools	??																							
10d	Develop documentation requirements	MR or DV																							
10e	Write policy and procedure	MR or DV																							
	ESC Performance Reports																								
11a	Write policy	complete																							
	25% Flow-though																								
12a	Assess feasibility of developing a review	MR or DV																							
12b	(If appropriate) develop procedure and	MR or DV																							
12c	Write policy	MR or DV																							
	Contribution Agreement Contractor Claims																								

QA Design Workplan v6																												
	Work Steps	Resp	Jun 20	Jun 27	Jul 4	Jul 11	Jul 18	Jul 25	Aug 1	Aug 8	Aug 15	Aug 22	Aug 29	Sep 5	Sep 12	Sep 19	Sep 26	Oct 3	Oct 10	Oct 17	Oct 24	Oct 31	Nov 7	Nov 14	Nov 21
14a	Develop contractor claim documention & activity reporting requirements	DV																							
14b	Write policy	MR																							
	JCP Activity Monitors																								
15a	Write overall policy	complete																							
	LMP and R&I Activity Monitors																								
16a	Write overall policy	complete																							
	Contribution Agreement Financial Monitors																								
17a	Develop contribution agreement financial monitor	DV																							
17b	Write overall policy	complete																							
	Contract Management Reviews																								
18a	Develop contract management requirements	MR/DV/Sdel																							
18b	Develop documentation requirements	MR/DV/Sdel																							
18c	Write policy	complete																							
	Contract Risk Assessment Reviews																								
15a	Write policy	complete																							
	Tracking Monitors																								
16a	Write policy	complete																							
	Testing Monitors																								
17a	Write policy	complete																							
	QA Participation in Monitors																								
18a	Write policy	complete																							
	Vacation									s.22															

Nov 28		

Nov 28		

Nov 28		

Service Canada Workplan - November 21, 2011				
Description	**Responsibility**	**Start Date**	**Target Date**	**Status**
System Development and Testing				
Provide Business Rules (HPQC 4299, 4311)	Lauren	21/11/2011	23/11/2011	In Progress
Confirm Availability of Service Canada Resources	Debbie	21/11/2011	24/11/2011	In Progress
Develop System Test Scripts and Enter in ICM (22 Scripts)	Jim	21/11/2011	30/11/2011	In Progress
Remediate SC Extract Defects (HPQC 4301, 4299, 4311)	Sylvain	16/11/2011	30/11/2011	In Progress
Remediate SC Extract Defects (HPQC 5984, 5985, 5986, 6469)	Basil (Deloitte)	17/11/2011	30/11/2011	In Progress
System Test SC Extract (22 Scripts)	Jim	01/12/2011	06/12/2011	
Remediate New Defects from Jim's System Test	Sylvain	07/12/2011	12/12/2011	
Remediate New Defects from Jim's System Test	Basil (Deloitte)	07/12/2011	12/12/2011	
Final System Test	Jim	13/12/2011	13/12/2011	
Service Canada Testing	Chris Buck, Natalie	14/12/2011	09/01/2012	
Infrastructure - SFTP Calgary to Victoria, Appgate to Service Canada	Sylvain	10/01/2012	31/01/2012	
Remediate Defects from Service Canada Testing	Sylvain	10/01/2012	20/01/2012	
Remediate Defects from Service Canada Testing	Basil (Deloitte)	10/01/2012	20/01/2012	
Service Canada Testing	Chris Buck, Natalie	23/01/2012	27/01/2012	
Service Canada Signoff	Chris Buck	31/01/2012	31/01/2012	
Implementation Activities				
Implementation Activities TBD				
Go Live			02/04/2011	

Notes:

- ICM defects are to be assigned to Anand for assessment and priortization
- SC extract defectss are to be assigned to Sylvain for assessment and prioritization

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	1st Quarter
									Feb Apr Jun Aug
1	**Payment Model**	**112 days**	**Mon 03/05/10**	**Tue 05/10/10**	**100%**			**Huan**	
2	Draft Payment Model (for Info Sessions)	1 day	Mon 03/05/10	Mon 03/05/10	100%				
3	2nd Iteration - review with Steering Committee	1 day	Mon 19/07/10	Mon 19/07/10	100%				
4	BCEP Analysis	1 day	Mon 26/07/10	Mon 26/07/10	100%			Huan	**Huan**
5	**Payment Tables (Fee Schedule)**	**62 days**	**Mon 12/07/10**	**Tue 05/10/10**	**100%**				
6	Create draft (input from Case Management DBD)	26 days	Mon 12/07/10	Mon 16/08/10	100%			Bert vdGeest	**Bert**
7	Review with Steering Committee	2 days	Tue 17/08/10	Wed 18/08/10	100%	6		Huan	**Hua**
8	Revise	1 day	Fri 03/09/10	Fri 03/09/10	100%				
9	Review/obtain approval from Steering Committee	1 day	Mon 04/10/10	Mon 04/10/10	100%		SC		
10	Incorporate into Draft RFP	1 day	Tue 05/10/10	Tue 05/10/10	100%	9			
11	**Request for Information (Draft RFP)**	**171 days**	**Mon 17/05/10**	**Fri 07/01/11**	**100%**			**Huan**	
12	**Contract Structure Live Meeting Session**	**10 days**	**Mon 19/07/10**	**Fri 30/07/10**	**100%**			**Huan**	
13	Prepare materials	10 days	Mon 19/07/10	Fri 30/07/10	100%				
14	**Draft RFP**	**171 days**	**Mon 17/05/10**	**Fri 07/01/11**	**100%**			**Huan**	
15	Define framework	1 day	Mon 17/05/10	Mon 17/05/10	100%				
16	Assign sections to SME's	1 day	Thu 15/07/10	Thu 15/07/10	100%				
17	**Governance Structure**	**3 days**	**Thu 30/09/10**	**Mon 04/10/10**	**100%**			**Victoria S**	
18	Draft	1 day	Thu 30/09/10	Thu 30/09/10	100%				
19	Review with MAC	1 day	Fri 01/10/10	Fri 01/10/10	100%	18	MAC		
20	Obtain Governance Structure approval	1 day	Mon 04/10/10	Mon 04/10/10	100%	19		Victoria	
21	**1st Iteration**	**8 days**	**Mon 26/07/10**	**Wed 04/08/10**	**100%**				**1st It**
22	Receive 1st iteration sections from assign AL's	1 day	Mon 26/07/10	Mon 26/07/10	100%			Area Leads	**Area L**
23	Compile draft	1 day	Tue 27/07/10	Tue 27/07/10	100%	22		Huan	**Huan**
24	Review 1st iteration of draft RFP with Steering Committee & Area Leads	1 day	Wed 28/07/10	Wed 28/07/10	100%	23	SC/AL	Huan	**Huan**
25	Revise draft RFP	5 days	Thu 29/07/10	Wed 04/08/10	100%	24			
26	**2nd Iteration**	**9 days**	**Wed 11/08/10**	**Mon 23/08/10**	**100%**				**2n**
27	Receive 2nd iteration sections from assign AL's	1 day	Wed 11/08/10	Wed 11/08/10	100%			Area Leads	**Area**
28	Revise draft RFP	2 days	Thu 12/08/10	Fri 13/08/10	100%	27			
29	Review 2nd iteration of draft RFP with Steering Committee	1 day	Mon 16/08/10	Mon 16/08/10	100%	28	SC/AL	Huan	**Hua**
30	Revise draft RFP	5 days	Tue 17/08/10	Mon 23/08/10	100%	29			
31	**3rd Iteration**	**15 days**	**Wed 08/09/10**	**Tue 28/09/10**	**100%**				
32	Receive 3rd iteration sections from assigned AL's	1 day	Wed 08/09/10	Wed 08/09/10	100%			Area Leads	**A**
33	Revise draft RFP	2 days	Thu 09/09/10	Fri 10/09/10	100%	32			
34	Review 3rd iteration of draft RFP with Steering Committee	1 day	Mon 13/09/10	Mon 13/09/10	100%	33	SC/AL	Huan	**H**
35	Receive Draft Contract from Legal Services	1 day	Fri 17/09/10	Fri 17/09/10	100%			Huan	
36	Revise draft RFP	5 days	Mon 20/09/10	Fri 24/09/10	100%	35			

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
37	Review with Legal	1 day	Mon 27/09/10	Mon 27/09/10	100%	36		Huan
38	Revise draft RFP	1 day	Tue 28/09/10	Tue 28/09/10	100%	37		
39	Review with MAC	1 day	Tue 21/09/10	Tue 21/09/10	100%		MAC	Huan
40	**Outcome Fees DN - included and approved in draft RFP**	**19 days**	**Mon 13/09/10**	**Thu 07/10/10**	**100%**		**DN**	**Huan**
41	Draft	4 days	Mon 13/09/10	Thu 16/09/10	100%			
42	Review with Steering Committee	1 day	Thu 16/09/10	Thu 16/09/10	100%			
43	Revise	5 days	Fri 17/09/10	Thu 23/09/10	100%	42		
44	Review with/address questions regarding Outcome fees from DM	1 day	Thu 30/09/10	Thu 30/09/10	100%	43		Huan
45	Obtain approval through Cliff	5 days	Fri 01/10/10	Thu 07/10/10	100%	44		Huan
46	**Final Iteration**	**17 days**	**Wed 22/09/10**	**Thu 14/10/10**	**100%**			
47	Receive final iteration sections from assigned AL's	1 day	Wed 22/09/10	Wed 22/09/10	100%			
48	Send out draft RFP for line by line walkthrough	1 day	Thu 23/09/10	Thu 23/09/10	100%			Huan
49	Line by Line Walkthrough #1	1 day	Mon 27/09/10	Mon 27/09/10	100%		SC/AL	
50	Line by Line Walkthrough #2	1 day	Tue 28/09/10	Tue 28/09/10	100%	49	SC/AL	
51	Revise draft RFP	3 days	Wed 29/09/10	Fri 01/10/10	100%	50		
52	Line by Line Walkthrough #3	1 day	Mon 04/10/10	Mon 04/10/10	100%			Huan
53	Revise draft RFP	1 day	Tue 05/10/10	Tue 05/10/10	100%	52		
54	Distribute draft RFP to Executive Steering Committee	1 day	Mon 04/10/10	Mon 04/10/10	100%			Huan
55	Distribute draft RFP to Legal for review	1 day	Mon 04/10/10	Mon 04/10/10	100%			Huan
56	Review draft RFP at Exec Steering Committee	1 day	Thu 14/10/10	Thu 14/10/10	100%			Huan
57	Draft RFP Legal review	3 days	Tue 05/10/10	Thu 07/10/10	100%	55		Huan
58	Review draft RFP with Minister	1 day	Fri 08/10/10	Fri 08/10/10	100%	57	DM	
59	Revise draft RFP	1 day	Mon 11/10/10	Mon 11/10/10	100%	58		
60	Obtain final draft RFP approval from Steering Committee	1 day	Tue 12/10/10	Tue 12/10/10	100%	59	SC	
61	Internal Communications	1 day	Wed 13/10/10	Wed 13/10/10	100%	60		
62	Post draft RFP on BC Bid	4 days	Tue 19/10/10	Fri 22/10/10	100%			Huan
63	Lessons Learned on process - could be part of the plan review for the final RFP	1 day	Thu 04/11/10	Thu 04/11/10	100%	62		
64	Respond to Qs & As & Post on BCBid	28 days	Wed 01/12/10	Fri 07/01/11	100%	62		Amanda L
65	**Draft RFP - Policy Sections**	**41 days**	**Mon 26/07/10**	**Mon 20/09/10**	**100%**			**Laurel G**
66	**1st Iteration**	**1 day**	**Mon 26/07/10**	**Mon 26/07/10**	**100%**			
67	Draft Service Contracts Deliverables - Employment Services section	1 day	Mon 26/07/10	Mon 26/07/10	100%			
68	Draft Service Contracts Deliverables - Individual Case Management section	1 day	Mon 26/07/10	Mon 26/07/10	100%			
69	Draft LMI section	1 day	Mon 26/07/10	Mon 26/07/10	100%			
70	**2nd Iteration**	**13 days**	**Wed 11/08/10**	**Fri 27/08/10**	**100%**			
71	Draft Service Contracts Deliverables - Employment Services section	13 days	Wed 11/08/10	Fri 27/08/10	100%			
72	Draft Service Contracts Deliverables - Individual Case Management section	13 days	Wed 11/08/10	Fri 27/08/10	100%			

1st Quarter: Feb | Apr | Jun | Aug

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names	er Feb	1st Quarter Apr	Jun	Aug
73	Draft LMI section	13 days	Wed 11/08/10	Fri 27/08/10	100%							
74	Draft Records Management section	13 days	Wed 11/08/10	Fri 27/08/10	100%			Hovan				**Ho**
75	**3rd Iteration**	**9 days**	**Wed 08/09/10**	**Mon 20/09/10**	**100%**							
76	Draft Service Contracts Deliverables - Employment Services section	1 day	Wed 08/09/10	Wed 08/09/10	100%							
77	Draft Service Contracts Deliverables - Individual Case Management section	1 day	Wed 08/09/10	Wed 08/09/10	100%							
78	Draft Records Management section	1 day	Wed 08/09/10	Wed 08/09/10	100%			Hovan				**H**
79	Draft LMI section	1 day	Wed 15/09/10	Wed 15/09/10	100%							
80	**Appendix E: Employment Readiness Client Groups**	**1 day**	**Mon 20/09/10**	**Mon 20/09/10**	**100%**							
81	Review with Steering Committee	1 day	Mon 20/09/10	Mon 20/09/10	100%		SC					
82	**Appendix T: Assessment Criteria**	1 day	Wed 08/09/10	Wed 08/09/10	100%							
83	**French Language Services Requirements (not required)**	1 day	Wed 08/09/10	Wed 08/09/10	100%							
84	**Quality Assurance (RFI-Section 3.6)**	**43 days**	**Mon 26/07/10**	**Wed 22/09/10**	**100%**			**Martin R**				
85	Define Audit Requirements	5 days	Wed 28/07/10	Tue 03/08/10	100%							
86	Draft Decision Note	1 day	Wed 04/08/10	Wed 04/08/10	100%	85						
87	Review with MAC	1 day	Tue 10/08/10	Tue 10/08/10	100%	86						
88	Review/obtain approval from Steering Committee	1 day	Wed 18/08/10	Wed 18/08/10	100%			Sergei				**Ser**
89	**Document for Draft RFP**	**43 days**	**Mon 26/07/10**	**Wed 22/09/10**	**100%**			**Martin R**				
90	Iteration 1	1 day	Mon 26/07/10	Mon 26/07/10	100%							
91	Iteration 2	1 day	Wed 11/08/10	Wed 11/08/10	100%							
92	Iteration 3	1 day	Wed 08/09/10	Wed 08/09/10	100%							
93	Final	1 day	Wed 22/09/10	Wed 22/09/10	100%							
94	**Request for Proposal (Final RFP)**	**158 days**	**Wed 20/10/10**	**Thu 26/05/11**	**100%**			**Huan**				
95	**Fairness Advisor**	**31 days**	**Wed 20/10/10**	**Tue 30/11/10**	**100%**		**DN**	**Huan**				
96	Draft Decision Note	10 days	Wed 20/10/10	Tue 02/11/10	100%							
97	Review with Steering Committee	1 day	Mon 08/11/10	Mon 08/11/10	100%	96	SC					
98	Obtain approval	1 day	Tue 30/11/10	Tue 30/11/10	100%							
99	**Evaluation Process Plan**	**22 days**	**Tue 02/11/10**	**Tue 30/11/10**	**100%**			**Huan**				
100	Draft Final RFP Process Plan	15 days	Tue 02/11/10	Fri 19/11/10	100%							
101	Review Final RFP evaluation workplan with SC	1 day	Mon 22/11/10	Mon 22/11/10	100%	100	SC					
102	Obtain approval	6 days	Tue 23/11/10	Tue 30/11/10	100%	101						
103	Review final RFP Evaluation workplan with PAB	1 day	Tue 30/11/10	Tue 30/11/10	100%							
104	***Evaluation Process Plan Complete***	***0 days***	***Tue 30/11/10***	***Tue 30/11/10***	***100%***							
105	**Evaluator & Record Keeper Team Selection**	**55 days**	**Mon 15/11/10**	**Fri 28/01/11**	**100%**			**Huan**				
106	Draft Hands Up	5 days	Mon 15/11/10	Fri 19/11/10	100%							
107	Post	33 days	Wed 01/12/10	Fri 14/01/11	100%	102						
108	Select and notify	10 days	Mon 17/01/11	Fri 28/01/11	100%	107						

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names	1st Quarter Feb Apr Jun Aug
109	**Procurement Training**	**73 days**	**Tue 01/02/11**	**Fri 13/05/11**	**100%**			**Huan**	
110	Develop Training Material for BTP Procurement (Evaluation Guide Book)	10 days	Mon 07/03/11	Fri 18/03/11	100%				
111	Train Evaluators and Process Leads on Procurement 101 (provide introductory materials)	12 days	Tue 01/02/11	Wed 16/02/11	100%				
112	All resources to read the RFP	20 days	Tue 01/03/11	Mon 28/03/11	100%				
113	Train Evaluators and Process Leads on BTP Procurement	26 days	Fri 01/04/11	Fri 06/05/11	100%				
114	Train Chairpersons	4 days	Mon 09/05/11	Thu 12/05/11	100%				
115	***Procurement Training Complete***	***0 days***	***Fri 13/05/11***	***Fri 13/05/11***	***100%***				
116	**RFI Input**	**25 days**	**Mon 10/01/11**	**Fri 11/02/11**	**100%**			**Amanda L**	
117	Review and compile input from RFI	5 days	Mon 10/01/11	Fri 14/01/11	100%	64			
118	Assign outcomes to Area Leads	1 day	Mon 17/01/11	Mon 17/01/11	100%	117			
119	Present to Steering Committee	1 day	Tue 18/01/11	Tue 18/01/11	100%	118	SC		
120	Area Leads to revise RFP	18 days	Wed 19/01/11	Fri 11/02/11	100%	119			
121	**Financial Sessions**	**21 days**	**Mon 15/11/10**	**Mon 13/12/10**	**100%**				
122	Set up meetings & travel arrangements	1 day	Mon 15/11/10	Mon 15/11/10	100%				
123	Prepare materials	5 days	Mon 15/11/10	Fri 19/11/10	100%				
124	Review with Steering Committee	1 day	Mon 22/11/10	Mon 22/11/10	100%				
125	Obtain approval	1 day	Tue 23/11/10	Tue 23/11/10	100%	124			
126	**Hold sessions**	**10 days**	**Tue 30/11/10**	**Mon 13/12/10**	**100%**				
127	Prince George	1 day	Tue 30/11/10	Tue 30/11/10	100%				
128	Kelowna	1 day	Wed 01/12/10	Wed 01/12/10	100%				
129	Nanaimo	1 day	Fri 03/12/10	Fri 03/12/10	100%				
130	Surrey	1 day	Tue 07/12/10	Tue 07/12/10	100%				
131	Vancouver	1 day	Wed 08/12/10	Wed 08/12/10	100%				
132	WebCast	1 day	Mon 13/12/10	Mon 13/12/10	100%				
133	Report findings	1 day	Thu 09/12/10	Thu 09/12/10	100%	131			
134	**Final RFP**	**138 days**	**Mon 15/11/10**	**Thu 26/05/11**	**100%**				
135	Schedule RFP walkthroughs with AL and SC	1 day	Mon 15/11/10	Mon 15/11/10	100%			Amanda L	
136	Create Final RFP - incorporate AL & Legal revisions	53 days	Wed 01/12/10	Fri 11/02/11	100%			Amanda L	
137	First draft of RFP	1 day	Mon 24/01/11	Mon 24/01/11	100%				
138	***Final RFP Lockdown -- No Changes!!***	***0 days***	***Fri 11/02/11***	***Fri 11/02/11***	***100%***				
139	Collate and edit RFP	2 days	Mon 14/02/11	Tue 15/02/11	100%				
140	**Review Final RFP with AL's and SC**	**14 days**	**Wed 16/02/11**	**Mon 07/03/11**	**100%**				
141	Distribute draft to AIs, SC and Dale Smith	3 days	Wed 16/02/11	Fri 18/02/11	100%	139			
142	Walkthrough 1	1 day	Mon 21/02/11	Mon 21/02/11	100%				
143	Walkthrough 2	1 day	Wed 23/02/11	Wed 23/02/11	100%				
144	Walkthrough 3	1 day	Fri 25/02/11	Fri 25/02/11	100%				

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er Feb	1st Quarter Apr	Jun	Aug
145	Walkthrough 4	1 day	Mon 28/02/11	Mon 28/02/11	100%							
146	Final Legal review	1 day	Mon 07/03/11	Mon 07/03/11	100%							
147	SC approval	1 day	Mon 07/03/11	Mon 07/03/11	100%							
148	***Final RFP Lockdown (except legal) -- No Changes!!***	***0 days***	***Mon 28/02/11***	***Mon 28/02/11***	***100%***							
149	Ministry Executive & Ministry Approval of RFP	18 days	Mon 07/03/11	Wed 30/03/11	100%							
150	***Post Final RFP***	***0 days***	***Thu 31/03/11***	***Thu 31/03/11***	***100%***							
151	***Deadline for Questions and Comments***	***0 days***	***Thu 12/05/11***	***Thu 12/05/11***	***100%***							
152	***RFP Closes***	***0 days***	***Thu 26/05/11***	***Thu 26/05/11***	***100%***							
153	Respond to Qs & As for final RFP	41 days	Thu 31/03/11	Thu 26/05/11	100%	150						
154	**Proponent Meetings (dates and tasks to be refined)**	**80 days**	**Mon 17/01/11**	**Fri 06/05/11**	**100%**							
155	Determine dates and venues	5 days	Mon 17/01/11	Fri 21/01/11	100%							
156	Include in RFP	1 day	Mon 24/01/11	Mon 24/01/11	100%	155						
157	Determine resourcing requirements	1 day	Tue 01/03/11	Tue 01/03/11	100%							
158	Schedule logistics	1 day	Tue 01/03/11	Tue 01/03/11	100%							
159	Prepare materials	1 day	Wed 02/03/11	Wed 02/03/11	100%	158						
160	Review with Steering Committee	1 day	Mon 04/04/11	Mon 04/04/11	100%	159						
161	Obtain approval	1 day	Tue 05/04/11	Tue 05/04/11	100%	160						
162	Hold meetings	15 days	Mon 18/04/11	Fri 06/05/11	100%							
163	**Contract Approval**	**396 days**	**Mon 12/04/10**	**Fri 14/10/11**	**100%**							
164	**Contract Performance Measures (Appendix O)**	**16 days**	**Wed 28/07/10**	**Wed 18/08/10**	**100%**			**Sergei**				**Co**
165	Collect performance measures	8 days	Wed 28/07/10	Fri 06/08/10	100%			Bert vdG				**Bert**
166	Decision Note (if required)	1 day	Mon 09/08/10	Mon 09/08/10	100%	165		Bert vdG				**Bert**
167	Review with MAC	1 day	Tue 10/08/10	Tue 10/08/10	100%	166		Bert vdG				**Bert**
168	Review/obtain approval from Steering Committee	1 day	Wed 18/08/10	Wed 18/08/10	100%			Sergei				**Serg**
169	**Draft Schedules**	**16 days**	**Fri 01/07/11**	**Fri 22/07/11**	**100%**							
170	Complete Draft Schedule A	16 days	Fri 01/07/11	Fri 22/07/11	100%			Martin R				
171	Complete Draft Schedule B	16 days	Fri 01/07/11	Fri 22/07/11	100%			CFMS Development Team				
172	Complete Draft Schedule G (Security Schedules)	16 days	Fri 01/07/11	Fri 22/07/11	100%			Dale S				
173	Complete Draft Schedule I	16 days	Fri 01/07/11	Fri 22/07/11	100%			Sandy R				
174	**CFMS Templates**	**34 days**	**Fri 01/07/11**	**Wed 17/08/11**	**100%**							
175	Draft Contract Template	21 days	Fri 01/07/11	Fri 29/07/11	100%			CFMS Development Team				
176	Draft Summary Template	21 days	Fri 01/07/11	Fri 29/07/11	100%			CFMS Development Team				
177	Contract Template and Summary Template to Legal	1 day	Fri 29/07/11	Fri 29/07/11	100%			CFMS Development Team				
178	Review template	14 days	Fri 29/07/11	Wed 17/08/11	100%							
179	**Contract Sample**	**20 days**	**Fri 29/07/11**	**Thu 25/08/11**	**100%**							
180	Develop Contract Sample using lead proponents	14 days	Fri 29/07/11	Wed 17/08/11	100%			Dale S				

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
181	Review Contract Sample by CFMS	3 days	Mon 22/08/11	Wed 24/08/11	100%			Dale S
182	Send Contract Sample to Steering Committee	1 day	Thu 25/08/11	Thu 25/08/11	100%			
183	**Resourcing**	**21 days**	**Fri 12/08/11**	**Fri 09/09/11**	**100%**			
184	Resource Completion of Contract variables	1 day	Fri 12/08/11	Fri 12/08/11	100%			Amanda L
185	Approval of Resources by Steering Committee	1 day	Mon 15/08/11	Mon 15/08/11	100%	184		Amanda L
186	CAPA Contract Training	5 days	Mon 05/09/11	Fri 09/09/11	100%			Amanda L,Huan
187	**Final Contract Approval**	**32 days**	**Thu 01/09/11**	**Fri 14/10/11**	**100%**			
188	Line-by-Line with Steering Committee	1 day	Thu 01/09/11	Thu 01/09/11	100%			BTP Steering Committee
189	Revisions to Contract template	1 day	Thu 01/09/11	Fri 14/10/11	100%			
190	***Contract Approved***	***0 days***	***Mon 12/04/10***	***Mon 12/04/10***	***100%***			
191	**Proposal Evaluation & Award (ELMS-004)**	**198 days**	**Mon 30/05/11**	**Wed 29/02/12**	**81%**			
192	Individual Assessments	60 days	Mon 30/05/11	Fri 19/08/11	100%			
193	Concensus Meetings	54 days	Mon 13/06/11	Thu 25/08/11	100%			
194	Proponent Interviews	55 days	Mon 01/08/11	Fri 14/10/11	100%			
195	Select Proponents for Contracts	52 days	Fri 05/08/11	Mon 17/10/11	100%			
196	Legal/SC/ADM Approval of Summary Contract Templates	47 days	Mon 29/08/11	Tue 01/11/11	100%			
197	Announce Lead Proponents	1 day	Wed 19/10/11	Wed 19/10/11	100%			GCPE
198	Complete Contract for each Proponent (includes approvals)	34 days	Tue 20/09/11	Fri 04/11/11	100%			
199	Provide Contracts to Proponents	13 days	Wed 19/10/11	Fri 04/11/11	100%	198FF		
200	Respond to questions from Proponents related to the Contract	31 days	Wed 19/10/11	Wed 30/11/11	20%			Amanda L,Laurel G
201	Receive signed Contracts from Proponents	31 days	Wed 19/10/11	Wed 30/11/11	75%			Amanda L,Huan N
202	**Review any changes based on Proponent feedback**	**5 days**	**Wed 26/10/11**	**Tue 01/11/11**	**100%**			**Huan,Legal,SC**
203	Obtain SC approval on revised Section 3.2.2.4	1 day	Mon 31/10/11	Mon 31/10/11	100%			Amanda L
204	Distribute revised Section 3.2.2.4 to Proponents for approval	5 days	Wed 26/10/11	Tue 01/11/11	100%			Amanda L
205	Obtain SC approval on revised Flow-Through percentages for 12 proponents	1 day	Mon 31/10/11	Mon 31/10/11	100%			
206	Distribute revised Flow-Through sections to 12 identified Proponents	5 days	Wed 26/10/11	Tue 01/11/11	100%			Amanda L
207	Final Ministry Sign-Off on Contracts	15 days	Mon 21/11/11	Fri 09/12/11	50%			ADM
208	**Secondary Proposal Evaluation (ELMS-005 --> 0015)**	**75 days**	**Mon 29/08/11**	**Fri 09/12/11**	**80%**			
209	Expression of Interest Posted	10 days	Mon 29/08/11	Fri 09/09/11	100%			
210	Limited Competitions Complete - assessments, Concensus, interview	43 days	Thu 01/09/11	Mon 31/10/11	100%			
211	Provide Contracts to Successful Secondary Proponents	13 days	Wed 19/10/11	Fri 04/11/11	100%			Huan
212	Review any changes based on Proponent feedback	31 days	Wed 19/10/11	Wed 30/11/11	75%			Huan,Legal
213	Final Ministry Sign-Off on Contracts/Annoucement	15 days	Mon 21/11/11	Fri 09/12/11	0%			ADM
214	***Proposal Evaluation & Award Complete***	***0 days***	***Fri 23/12/11***	***Fri 23/12/11***	***0%***	***207,213***		
215	***Final Public Contract Announcement***	***0 days***	***Fri 16/12/11***	***Fri 16/12/11***	***0%***			***Internet***
216	Contractor and Proponent Debriefing	42 days	Tue 03/01/12	Wed 29/02/12	0%			

1st Quarter: Feb | Apr | Jun | Aug

12/04

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
217	**Financial Model**	**243 days**	**Mon 12/04/10**	**Tue 15/03/11**	**89%**			
218	**Deliverables Specification**	**6 days**	**Tue 08/06/10**	**Tue 15/06/10**	**100%**			**Mark U**
219	Create draft	3 days	Tue 08/06/10	Thu 10/06/10	100%			Mark U
220	Review with Links & Dependencies	1 day	Fri 11/06/10	Fri 11/06/10	100%	219		Mark U
221	Submit to PMO	1 day	Mon 14/06/10	Mon 14/06/10	100%	220		Mark U
222	Incorporate into workplan	1 day	Tue 15/06/10	Tue 15/06/10	100%	221		PMO
223	**Methodology (Deetken)**	**4 days**	**Mon 27/09/10**	**Thu 30/09/10**	**100%**			**Deetken**
224	Provide documented methodology	3 days	Mon 27/09/10	Wed 29/09/10	100%			Deetken
225	Accept deliverables	1 day	Thu 30/09/10	Thu 30/09/10	100%	224	SC	Mark U
226	***Sign off Deetken deliverables (no formal signoff)***	***0 days***	***Thu 30/09/10***	***Thu 30/09/10***	***100%***			***Mark U***
227	**1st Iteration**	**1 day**	**Mon 31/05/10**	**Mon 31/05/10**	**100%**			**Mark U**
228	Develop 1st iteration	1 day	Mon 31/05/10	Mon 31/05/10	100%			Deetken
229	**2nd Iteration (final for Deetken)**	**43 days**	**Mon 31/05/10**	**Wed 28/07/10**	**100%**			**Mark U**
230	Collect Case Management scenarios	11 days	Tue 01/06/10	Tue 15/06/10	100%			Mark U
231	Definition of Services	1 day	Mon 31/05/10	Mon 31/05/10	100%			Annameika
232	**Top Down Calculation**	**15 days**	**Tue 01/06/10**	**Mon 21/06/10**	**100%**			**Mark U**
233	Fixed Price Component	12 days	Tue 01/06/10	Wed 16/06/10	100%			Deetken
234	Confirmation of fixed vs. variable	7 days	Tue 08/06/10	Wed 16/06/10	100%			Martin R
235	Budget	7 days	Tue 08/06/10	Wed 16/06/10	100%			Mark U
236	Expected clients for variable costs	7 days	Tue 08/06/10	Wed 16/06/10	100%			Mark U
237	Review with Steering Committee	1 day	Mon 21/06/10	Mon 21/06/10	100%			Mark U
238	Average Time Required Per Service (session)	1 day	Mon 21/06/10	Mon 21/06/10	100%			Mark U
239	Revise baseline model	2 days	Tue 22/06/10	Wed 23/06/10	100%	237		Deetken
240	Test	5 days	Thu 24/06/10	Wed 30/06/10	100%	239		Mark U
241	Review with Steering Committee	1 day	Mon 05/07/10	Mon 05/07/10	100%		SC	Mark U
242	Review with MAC	1 day	Tue 06/07/10	Tue 06/07/10	100%		MAC	Mark U
243	Follow up review with MAC	1 day	Tue 27/07/10	Tue 27/07/10	100%			Mark U
244	Follow up review with Steering Committee	1 day	Wed 28/07/10	Wed 28/07/10	100%			
245	**3rd Iteration (Input to Draft RFP)**	**134 days**	**Mon 12/04/10**	**Thu 14/10/10**	**100%**			**Mark U**
246	Incorporate Case Management DBD	4 days	Thu 02/09/10	Tue 07/09/10	100%			Mark U
247	Confirm Client Groupings	1 day	Fri 13/08/10	Fri 13/08/10	100%			Laurel G
248	Include geographic analysis	1 day	Mon 12/04/10	Mon 12/04/10	100%			
249	Resolve assumptions	11 days	Fri 20/08/10	Fri 03/09/10	100%			Mark U
250	Fee Schedule & Business Rules	5 days	Tue 28/09/10	Mon 04/10/10	100%			Huan
251	Test/iterate with Payment Model	8 days	Tue 05/10/10	Thu 14/10/10	100%	250		Mark/Huan
252	**Document for Draft RFP**	**50 days**	**Mon 26/07/10**	**Fri 01/10/10**	**100%**			**Mark U**

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Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
253	Iteration 1	1 day	Mon 26/07/10	Mon 26/07/10	100%			
254	Iteration 2	1 day	Wed 11/08/10	Wed 11/08/10	100%			
255	Iteration 3	1 day	Wed 08/09/10	Wed 08/09/10	100%			
256	Final Financial Model for Draft RFP	8 days	Wed 22/09/10	Fri 01/10/10	100%			Mark
257	**Operationalization for Financial Model**	**43 days**	**Fri 14/01/11**	**Tue 15/03/11**	**5%**			
258	Confirm resource(s) to Operationalize Financial Model	1 day	Fri 14/01/11	Fri 14/01/11	100%			Sergei B
259	Create documentation to operationalize Financial Model - on-going	10 days	Wed 02/03/11	Tue 15/03/11	0%	258		Mark U
260	Train resource(s) to operationalize Financial Model - on-going	10 days	Wed 02/03/11	Tue 15/03/11	0%			Mark U
261	**Financial Model Sessions**	**40 days**	**Mon 08/11/10**	**Fri 31/12/10**	**100%**			**Mark U**
262	Schedule dates	3 days	Mon 08/11/10	Wed 10/11/10	100%			
263	Develop material	5 days	Mon 08/11/10	Fri 12/11/10	100%			
264	Review material with SC	1 day	Mon 22/11/10	Mon 22/11/10	100%			
265	**Hold Sessions**	**10 days**	**Tue 30/11/10**	**Mon 13/12/10**	**100%**			
266	Prince George	1 day	Tue 30/11/10	Tue 30/11/10	100%			
267	Kelowna	1 day	Wed 01/12/10	Wed 01/12/10	100%			
268	Nanaimo	1 day	Fri 03/12/10	Fri 03/12/10	100%			
269	Surrey	1 day	Tue 07/12/10	Tue 07/12/10	100%			
270	Vancouver	1 day	Wed 08/12/10	Wed 08/12/10	100%			
271	Webcast	1 day	Mon 13/12/10	Mon 13/12/10	100%			
272	Communicate results	5 days	Tue 14/12/10	Mon 20/12/10	100%	271		
273	***Financial Model Sessions Complete***	***0 days***	***Fri 31/12/10***	***Fri 31/12/10***	***100%***			
274	**Final RFP Input**	**31 days**	**Mon 24/01/11**	**Mon 07/03/11**	**100%**			**Mark U**
275	Provide updates to assigned RFP sections	1 day	Mon 24/01/11	Mon 24/01/11	100%			
276	Provide final updates to assigned RFP sections	12 days	Fri 11/02/11	Mon 28/02/11	100%			
277	Participate in RFP walkthroughs	15 days	Tue 15/02/11	Mon 07/03/11	100%			
278	**ESC Geographic Analysis**	**75 days**	**Mon 19/07/10**	**Fri 29/10/10**	**100%**			**Mark U**
279	Define approach options	5 days	Mon 19/07/10	Fri 23/07/10	100%			
280	Present to Steering Committee for decision	1 day	Wed 28/07/10	Wed 28/07/10	100%			
281	Define mapping	21 days	Tue 03/08/10	Tue 31/08/10	100%			
282	Review ESC Catchment to Steering Committee	1 day	Mon 13/09/10	Mon 13/09/10	100%			
283	Revise	2 days	Tue 14/09/10	Wed 15/09/10	100%	282		
284	Obtain approval from SC	1 day	Thu 16/09/10	Thu 16/09/10	100%		SC	
285	Post on Internet & RSS feed to BCBid	1 day	Fri 01/10/10	Fri 01/10/10	100%			
286	Revise Financial Model	5 days	Fri 17/09/10	Thu 23/09/10	100%	284		
287	Incorporate feedback from community	15 days	Mon 11/10/10	Fri 29/10/10	100%	285		
288	**Document for Draft RFP**	**43 days**	**Mon 26/07/10**	**Wed 22/09/10**	**100%**			**Mark U**

1st Quarter: Feb, Apr, Jun, Aug

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	Feb	Apr	Jun	Aug
289	Iteration 1	1 day	Mon 26/07/10	Mon 26/07/10	100%							
290	Iteration 2	1 day	Wed 11/08/10	Wed 11/08/10	100%							
291	Iteration 3	1 day	Wed 08/09/10	Wed 08/09/10	100%							
292	Final	1 day	Wed 22/09/10	Wed 22/09/10	100%							
293	**Reporting Strategy**	**137 days**	**Mon 24/05/10**	**Mon 29/11/10**	**100%**							
294	**Deliverables Specification**	**5 days**	**Thu 03/06/10**	**Thu 10/06/10**	**100%**			**Mark U**				**Deliverable**
295	Draft	4 days	Thu 03/06/10	Wed 09/06/10	100%							
296	Provide to PMO for approval	1 day	Wed 09/06/10	Thu 10/06/10	100%							
297	**Reporting Strategy Document**	**136 days**	**Mon 24/05/10**	**Fri 26/11/10**	**100%**			**Mark U**				
298	**Current Assessment**	**20 days**	**Mon 24/05/10**	**Fri 18/06/10**	**100%**							**Current As**
299	Create current inventory	6 days	Mon 24/05/10	Mon 31/05/10	100%			Liz M				
300	Summarize	1 day	Tue 01/06/10	Tue 01/06/10	100%	299		Liz M				
301	Categorize	1 day	Mon 14/06/10	Mon 14/06/10	100%			Bert				
302	Identify manual vs. system generated	4 days	Tue 15/06/10	Fri 18/06/10	100%			Bert				
303	**MAC Management Reporting Session (initial input)**	**31 days**	**Mon 14/06/10**	**Mon 26/07/10**	**100%**			**Mark U**				**MAC I**
304	Develop session materials	4 days	Mon 14/06/10	Thu 17/06/10	100%							
305	Include input from other sources (e.g., inventory)	1 day	Mon 14/06/10	Mon 14/06/10	100%							
306	Schedule session for Jul 20th	1 day	Mon 14/06/10	Mon 14/06/10	100%							
307	Hold session	1 day	Thu 22/07/10	Thu 22/07/10	100%		MAC					
308	Compile material	2 days	Fri 23/07/10	Mon 26/07/10	100%	307						
309	**Steering Committee Strategic Reporting Session (initial input)**	**28 days**	**Mon 14/06/10**	**Wed 21/07/10**	**100%**			**Mark U**				**Steeri**
310	Develop session materials	2 days	Thu 24/06/10	Fri 25/06/10	100%							
311	Include information to date	2 days	Thu 24/06/10	Fri 25/06/10	100%							
312	Schedule session for July 19th	1 day	Mon 14/06/10	Mon 14/06/10	100%							
313	Hold session	1 day	Mon 19/07/10	Mon 19/07/10	100%		SC					
314	Compile material	2 days	Tue 20/07/10	Wed 21/07/10	100%	313						
315	**1st Draft (Internal to Division)**	**34 days**	**Tue 27/07/10**	**Fri 10/09/10**	**100%**			**Mark U**				
316	Identify additional requirements	1 day	Tue 27/07/10	Tue 27/07/10	100%	308,314						
317	Identify reports no longer required	1 day	Tue 27/07/10	Tue 27/07/10	100%	308,314						
318	Identify high level information requirements	11 days	Tue 27/07/10	Tue 10/08/10	100%	308,314						
319	Identify usage/frequency/currency requirements	1 day	Tue 27/07/10	Tue 27/07/10	100%	308,314						
320	Document support structure	1 day	Tue 27/07/10	Tue 27/07/10	100%	308,314						
321	Complete 1st draft	5 days	Mon 06/09/10	Fri 10/09/10	100%	320						
322	**Final**	**10 days**	**Mon 15/11/10**	**Fri 26/11/10**	**100%**			**Mark U**				
323	Create executive summary for Steering Committee	3 days	Mon 15/11/10	Wed 17/11/10	100%			Bert V				
324	Review with Sergei	1 day	Thu 18/11/10	Thu 18/11/10	100%	323						

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
325	Review Reporting Strategy with Steering Committee	1 day	Mon 22/11/10	Mon 22/11/10	100%		SC	
326	Obtain final approval (Cliff - 169649)	5 days	Mon 22/11/10	Fri 26/11/10	100%			
327	***Reporting Strategy Complete***	***0 days***	***Tue 30/11/10***	***Tue 30/11/10***	***100%***			
328	**Enterprise Reporting and Analysis**	**214.73 days**	**Mon 31/01/11**	**Fri 25/11/11**	**78%**			
329	**Strategic Reporting Requirements**	**102 days**	**Mon 31/01/11**	**Tue 21/06/11**	**99%**			**Mark U**
330	Define team for Business Requirements for Analytical and Strategic Reporting	5 days	Mon 31/01/11	Fri 04/02/11	100%			
331	**Strategic Reporting DBD**	**91 days**	**Tue 15/02/11**	**Tue 21/06/11**	**100%**	**330**		
332	Identify reporting needs to support BTP	10 days	Wed 27/04/11	Tue 10/05/11	100%			
333	Draft	10 days	Wed 11/05/11	Tue 24/05/11	100%	332		
334	Review	10 days	Wed 25/05/11	Tue 07/06/11	100%	333		
335	Refine	10 days	Wed 08/06/11	Tue 21/06/11	100%	334		
336	Obtain approval - 169649	1 day	Tue 15/02/11	Tue 15/02/11	100%			
337	***Reporting Business Requirements Complete***	***0 days***	***Thu 31/03/11***	***Thu 31/03/11***	***100%***			
338	**ELMSD BTP - CDW Workstream - Architecture Sub-Project**	**89.75 days**	**Mon 04/04/11**	**Fri 05/08/11**	**100%**			
339	**Project Management**	**89.75 days**	**Mon 04/04/11**	**Fri 05/08/11**	**100%**			
340	General	63.75 days	Mon 04/04/11	Fri 05/08/11	100%			Brad McEwan[15%]
341	**Weekly status meetings**	**70.13 days**	**Wed 27/04/11**	**Wed 03/08/11**	**100%**			**Brad McEwan[5%],Jay P**
342	Weekly status meetings 1	1 hr	Wed 27/04/11	Wed 27/04/11	100%			
343	Weekly status meetings 2	1 hr	Wed 04/05/11	Wed 04/05/11	100%			
344	Weekly status meetings 3	1 hr	Wed 11/05/11	Wed 11/05/11	100%			
345	Weekly status meetings 4	1 hr	Wed 18/05/11	Wed 18/05/11	100%			
346	Weekly status meetings 5	1 hr	Wed 25/05/11	Wed 25/05/11	100%			
347	Weekly status meetings 6	1 hr	Wed 01/06/11	Wed 01/06/11	100%			
348	Weekly status meetings 7	1 hr	Wed 08/06/11	Wed 08/06/11	100%			
349	Weekly status meetings 8	1 hr	Wed 15/06/11	Wed 15/06/11	100%			
350	Weekly status meetings 9	1 hr	Wed 22/06/11	Wed 22/06/11	100%			
351	Weekly status meetings 10	1 hr	Wed 29/06/11	Wed 29/06/11	100%			
352	Weekly status meetings 11	1 hr	Wed 06/07/11	Wed 06/07/11	100%			
353	Weekly status meetings 12	1 hr	Wed 13/07/11	Wed 13/07/11	100%			
354	Weekly status meetings 13	1 hr	Wed 20/07/11	Wed 20/07/11	100%			
355	Weekly status meetings 14	1 hr	Wed 27/07/11	Wed 27/07/11	100%			
356	Weekly status meetings 15	1 hr	Wed 03/08/11	Wed 03/08/11	100%			
357	**Bi-weekly updates to PMO**	**80.13 days**	**Thu 07/04/11**	**Thu 28/07/11**	**100%**			**Jay Prill[4%]**
358	Bi-weekly updates to PMO 1	1 hr	Thu 07/04/11	Thu 07/04/11	100%			
359	Bi-weekly updates to PMO 2	1 hr	Thu 21/04/11	Thu 21/04/11	100%			
360	Bi-weekly updates to PMO 3	1 hr	Thu 05/05/11	Thu 05/05/11	100%			

1st Quarter: Feb, Apr, Jun, Aug

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	1st Quarter Feb Apr Jun Aug
361	Bi-weekly updates to PMO 4	1 hr	Thu 19/05/11	Thu 19/05/11	100%				
362	Bi-weekly updates to PMO 5	1 hr	Thu 02/06/11	Thu 02/06/11	100%				
363	Bi-weekly updates to PMO 6	1 hr	Thu 16/06/11	Thu 16/06/11	100%				
364	Bi-weekly updates to PMO 7	1 hr	Thu 30/06/11	Thu 30/06/11	100%				
365	Bi-weekly updates to PMO 8	1 hr	Thu 14/07/11	Thu 14/07/11	100%				
366	Bi-weekly updates to PMO 9	1 hr	Thu 28/07/11	Thu 28/07/11	100%				
367	**Create Architecture Sub-project Charter**	**30.14 days**	**Mon 04/04/11**	**Mon 16/05/11**	**100%**				
368	Write-up approach	0.88 days	Mon 04/04/11	Mon 04/04/11	100%			Brad McEwan[50%],John I	
369	Define goals and objectives	0.5 days	Fri 15/04/11	Mon 18/04/11	100%	368FS+8		Brad McEwan[50%]	
370	Define scope & deliverables	0.5 days	Mon 18/04/11	Mon 18/04/11	100%	369		Brad McEwan[50%]	
371	Determine governance modifications	0.33 days	Mon 18/04/11	Mon 18/04/11	100%	370		Jay Prill	
372	Determine resources and budget	0.96 days	Mon 18/04/11	Tue 19/04/11	100%	371		Brad McEwan[50%]	
373	Document assumptions, risks and issues	0.72 days	Tue 19/04/11	Wed 20/04/11	100%	372		Brad McEwan[50%]	
374	Populate phase charter	0.5 days	Wed 20/04/11	Thu 21/04/11	100%	373		Brad McEwan[50%],Jay Pı	
375	Internal review and revisions	0.25 days	Thu 21/04/11	Thu 21/04/11	100%	374		Jay Prill,Brad McEwan	
376	ELMSD review and revisions	12.64 days	Wed 27/04/11	Fri 13/05/11	100%	375		Jay Prill[50%],ELMSD Exe	
377	**Deliverable:**	**0 days**	**Mon 16/05/11**	**Mon 16/05/11**	**100%**	**376**			
378	***Approved Project Phase Charter***	***0 days***	***Mon 16/05/11***	***Mon 16/05/11***	***100%***	***376FS+4***		***ELMSD Executive,John I***	
379	***Milestone: Architecture Sub-Project Charter complete***	***0 days***	***Mon 16/05/11***	***Mon 16/05/11***	***100%***	***378***			
380	**Consolidate High Level CDW Requirements**	**37.25 days**	**Mon 04/04/11**	**Wed 25/05/11**	**100%**				
381	Acquire ELMSD Program knowledge	7 days	Mon 04/04/11	Tue 12/04/11	100%			Jim Malcolm[25%],Tony S	
382	Bring forward details of existing CDW data marts	7 days	Wed 13/04/11	Thu 21/04/11	100%	381		Jim Malcolm[25%],Tony S	
383	Determine data sources, availability and timing	7 days	Wed 13/04/11	Thu 21/04/11	100%	381		Jim Malcolm[25%],Tony S	
384	**Create initial CDW work stream requirements document**	**19.5 days**	**Thu 14/04/11**	**Thu 12/05/11**	**100%**				
385	Capture overall CDW high-level requirements in useable form	7.88 days	Thu 14/04/11	Wed 27/04/11	100%	374FS-4.		Brad McEwan[25%],John I	
386	Identify key metrics and measures to support the ELMSD program	3.5 days	Wed 27/04/11	Tue 03/05/11	100%	385		Brad McEwan[25%],Tony S	
387	Gather results of initial analysis, create 1st cut of high-level requirements	7 days	Tue 03/05/11	Thu 12/05/11	100%	386		Brad McEwan[25%]	
388	**Deliverables**	**3.5 days**	**Thu 12/05/11**	**Tue 17/05/11**	**100%**	**381,382,3**			
389	1st draft CDW work stream high-level business requirements (to be included in Busine	3.5 days	Thu 12/05/11	Tue 17/05/11	100%			Brad McEwan[50%]	
390	Internal Review	0.5 days	Tue 17/05/11	Wed 25/05/11	100%	388		Jay Prill,John Bolton,Brad	
391	***Milestone: Requirements Consolidation complete***	***0 days***	***Wed 25/05/11***	***Wed 25/05/11***	***100%***	***390***			
392	**Perform Architectural Modelling & Design**	**72.58 days**	**Mon 18/04/11**	**Thu 28/07/11**	**100%**	**383FS-3.**			
393	**Create Architectural Design**	**40.38 days**	**Mon 18/04/11**	**Mon 13/06/11**	**100%**				
394	Define core elements, dimensions, measures and facts	5.25 days	Mon 18/04/11	Wed 27/04/11	100%			Brad McEwan[25%],John I	
395	Define target conformed dimensions	3.5 days	Wed 27/04/11	Tue 03/05/11	100%	394		Brad McEwan[25%],John I	
396	Define facts to support conformed dimensions	2.33 days	Tue 03/05/11	Thu 05/05/11	100%	395		Brad McEwan[50%],John I	

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	1st Quarter Feb Apr Jun Aug
397	Define drill-across relationships \ grains	2.33 days	Thu 05/05/11	Mon 09/05/11	100%	396		Brad McEwan[50%],John I	
398	Document expected source data, flow and timing	3.5 days	Mon 09/05/11	Fri 13/05/11	100%	397		Brad McEwan[50%],John I	
399	Create design on paper	2.33 days	Fri 13/05/11	Tue 17/05/11	100%	398		Tony Sukkel[75%]	
400	**Internal Review**	**18.88 days**	**Wed 18/05/11**	**Mon 13/06/11**	**100%**	**399FS+2**			
401	1st draft	1.75 days	Wed 18/05/11	Wed 25/05/11	100%			Brad McEwan,John Bolton	
402	2nd draft	1.75 days	Wed 25/05/11	Mon 30/05/11	100%	401		Brad McEwan,John Bolton	
403	List of outstanding issues, questions, information	0.88 days	Mon 30/05/11	Tue 31/05/11	100%	402		Brad McEwan,John Bolton	
404	Delay for replies, meetings, etc.	3.33 days	Tue 31/05/11	Mon 06/06/11	100%	403		Business Reps[15%],CFM	
405	Final draft	4.67 days	Mon 06/06/11	Fri 10/06/11	100%	404		Tony Sukkel[75%]	
406	Final review	1.13 days	Fri 10/06/11	Mon 13/06/11	100%	405		Brad McEwan[50%],John I	
407	**Build in Framework Manager**	**32.21 days**	**Mon 13/06/11**	**Thu 28/07/11**	**100%**	**393**			
408	Determine scope of Framework Manager modelling	0.88 days	Mon 13/06/11	Tue 14/06/11	100%			Brad McEwan[50%],John I	
409	**Version 1 model - CFMS Focus**	**6.71 days**	**Mon 13/06/11**	**Wed 22/06/11**	**100%**				
410	Create version 1 model	5.83 days	Mon 13/06/11	Tue 21/06/11	100%			Tony Sukkel[75%],Jim Ma	
411	Review version 1 model	0.88 days	Tue 21/06/11	Wed 22/06/11	100%	410		Brad McEwan[50%],John I	
412	**Version 2 model - ICM Focus**	**0 days**	**Wed 22/06/11**	**Wed 22/06/11**	**100%**	**409**			
413	***Dependancy: Adequate ICM Details available***	***0 days***	***Wed 22/06/11***	***Wed 22/06/11***	***100%***			***Brad McEwan[50%],Johr***	
414	***Create version 2 model***	***0 days***	***Wed 22/06/11***	***Wed 22/06/11***	***100%***			***Tony Sukkel[75%],Jim M***	
415	***Review version 2 model***	***0 days***	***Wed 22/06/11***	***Wed 22/06/11***	***100%***	***414***		***Jim Malcolm[50%],Tony***	
416	***Determine next version scope***	***0 days***	***Wed 22/06/11***	***Wed 22/06/11***	***100%***	***415***		***Jim Malcolm[50%],Tony***	
417	**Deliverables:**	**25.13 days**	**Wed 22/06/11**	**Wed 27/07/11**	**100%**	**409,412**			
418	Architectural Design Document	7 days	Mon 18/07/11	Wed 27/07/11	100%			Tony Sukkel[50%]	
419	Framework Manager Package - final version	7 days	Wed 22/06/11	Fri 15/07/11	100%			Tony Sukkel[50%]	
420	Internal Review	0.38 days	Wed 27/07/11	Thu 28/07/11	100%	417		Jay Prill,John Bolton	
421	***Milestone: Architecture complete***	***0 days***	***Thu 28/07/11***	***Thu 28/07/11***	***100%***	***420***			
422	**Create Business Context**	**30.82 days**	**Mon 30/05/11**	**Tue 12/07/11**	**100%**				
423	Create format for business context diagram	7 days	Mon 30/05/11	Wed 08/06/11	100%	402		Brad McEwan[50%]	
424	Create version 1 diagram	2.33 days	Wed 08/06/11	Mon 13/06/11	100%	423		Brad McEwan[75%]	
425	Review version 1 diagram	0.58 days	Mon 13/06/11	Mon 13/06/11	100%	424		Brad McEwan[75%],John I	
426	Create version 2 diagram	2.33 days	Mon 13/06/11	Thu 16/06/11	100%	425		Brad McEwan[75%]	
427	Review version 2 diagram	0.58 days	Thu 16/06/11	Thu 16/06/11	100%	426		Brad McEwan[50%],John I	
428	Create version 3 diagram (final)	5.25 days	Thu 16/06/11	Thu 23/06/11	100%	427		Brad McEwan[50%],Jay Pı	
429	**Deliverables:**	**3.33 days**	**Tue 28/06/11**	**Mon 04/07/11**	**100%**	**435**			
430	Final Business Design Context Document	2.33 days	Tue 28/06/11	Mon 04/07/11	100%			Brad McEwan,John Bolton	
431	Internal Review	0.66 days	Mon 04/07/11	Mon 04/07/11	100%	429		John Bolton,Jay Prill	
432	ELMSD Review	5.83 days	Mon 04/07/11	Tue 12/07/11	100%	431		Jay Prill[50%],ELMSD Exe	

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er Feb	1st Quarter Apr	Jun	Aug
433	**Plan & Prepare for sub-projects**	**16.54 days**	**Thu 23/06/11**	**Mon 18/07/11**	**100%**	**428**						
434	Business bundles for potential sub-projects	1.75 days	Thu 23/06/11	Mon 27/06/11	100%			Brad McEwan[50%],John I				
435	Charter elements for next sub-project	1.17 days	Mon 27/06/11	Tue 28/06/11	100%	434		Brad McEwan[75%],John I				
436	**Create next sub-project charter**	**11.88 days**	**Wed 29/06/11**	**Fri 15/07/11**	**100%**	**435FS+0**						
437	Create draft	1.17 days	Wed 29/06/11	Thu 30/06/11	100%			Jay Prill[75%],John Bolton				
438	Internal review and revisions	0.38 days	Wed 29/06/11	Thu 30/06/11	100%			Brad McEwan,John Bolton				
439	ELMSD review and revisions	8.75 days	Mon 04/07/11	Fri 15/07/11	100%	438FS+1		Jay Prill[25%],ELMSD Exe				
440	*Milestone: Next sub-project charter approved*	*0 days*	*Mon 18/07/11*	*Mon 18/07/11*	*100%*	*439FS+0*						
441	*Milestone: Architecture Sub-Project Complete*	*0 days*	*Thu 28/07/11*	*Thu 28/07/11*	*100%*	*392,440*						
442	**ELMSD BTP - CDW\BI Workstream - Contract and Financial Management Sub-Project**	**83.73 days**	**Tue 02/08/11**	**Fri 25/11/11**	**48%**							
443	**Project Management**	**64.29 days**	**Thu 04/08/11**	**Wed 02/11/11**	**37%**							
444	General	64.29 days	Thu 04/08/11	Wed 02/11/11	30%			Brad McEwan[35%]				
445	**Weekly status meeting**	**60.13 days**	**Wed 10/08/11**	**Wed 02/11/11**	**77%**			**Brad McEwan[3%],Jay P**				
446	Weekly status meeting 1	1 hr	Wed 10/08/11	Wed 10/08/11	100%							
447	Weekly status meeting 2	1 hr	Wed 17/08/11	Wed 17/08/11	100%							
448	Weekly status meeting 3	1 hr	Wed 24/08/11	Wed 24/08/11	100%							
449	Weekly status meeting 4	1 hr	Wed 31/08/11	Wed 31/08/11	100%							
450	Weekly status meeting 5	1 hr	Wed 07/09/11	Wed 07/09/11	100%							
451	Weekly status meeting 6	1 hr	Wed 14/09/11	Wed 14/09/11	100%							
452	Weekly status meeting 7	1 hr	Wed 21/09/11	Wed 21/09/11	100%							
453	Weekly status meeting 8	1 hr	Wed 28/09/11	Wed 28/09/11	100%							
454	Weekly status meeting 9	1 hr	Wed 05/10/11	Wed 05/10/11	100%							
455	Weekly status meeting 10	1 hr	Wed 12/10/11	Wed 12/10/11	100%							
456	Weekly status meeting 11	1 hr	Wed 19/10/11	Wed 19/10/11	0%							
457	Weekly status meeting 12	1 hr	Wed 26/10/11	Wed 26/10/11	0%							
458	Weekly status meeting 13	1 hr	Wed 02/11/11	Wed 02/11/11	0%							
459	**Initiation**	**13.25 days**	**Thu 04/08/11**	**Tue 23/08/11**	**100%**							
460	Engage and confirm business readiness	5 days	Thu 04/08/11	Wed 10/08/11	100%			Brad McEwan[10%],Debbi				
461	MAC \ PSC Presentation & Approval	0.88 days	Thu 04/08/11	Thu 04/08/11	100%							
462	**Kick-off meetings (business reps)**	**3 days**	**Thu 18/08/11**	**Tue 23/08/11**	**100%**	**460FS+5**						
463	Group #1	0.19 days	Thu 18/08/11	Thu 18/08/11	100%			Brad McEwan,John Bolton				
464	Group #2	0.19 days	Tue 23/08/11	Tue 23/08/11	100%	463FS+2		Brad McEwan,John Bolton				
465	**Work Products**	**83.73 days**	**Tue 02/08/11**	**Fri 25/11/11**	**54%**							
466	**Analysis and Initial Design**	**10.13 days**	**Tue 02/08/11**	**Tue 16/08/11**	**89%**	**460FS-7**						
467	Create mockups of variance and\or contract cubes (based on LMDA)	1.75 days	Tue 02/08/11	Wed 03/08/11	100%			Tony Sukkel[50%]				
468	Review CFMS policy and procedures	0.88 days	Tue 02/08/11	Tue 02/08/11	0%			Brad McEwan[50%],John I				

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er	1st Quarter			
										Feb	Apr	Jun	Aug
469	Analyze and document forecasting and RC hierarchy relationships	1.75 days	Mon 08/08/11	Wed 10/08/11	100%	468		Tony Sukkel,Milos Palkoci					
470	Document data flows and timing	2.63 days	Wed 10/08/11	Mon 15/08/11	100%	469		Milos Palkoci					
471	Create initial design document	0.88 days	Mon 15/08/11	Tue 16/08/11	100%	470		Tony Sukkel					
472	**Financial Forecasting Design**	**5.38 days**	**Thu 01/09/11**	**Thu 08/09/11**	**100%**	**463FS+1**							
473	Finalize plan for financial forecasting	0.88 days	Thu 01/09/11	Thu 01/09/11	100%								
474	Document requirements and assumptions	0.88 days	Thu 01/09/11	Fri 02/09/11	100%	473		Milos Palkoci					
475	Document high-level design, including variance reporting mockups	2.63 days	Fri 02/09/11	Thu 08/09/11	100%	474		Milos Palkoci					
476	**Financial Analysis and Reporting Development**	**63.88 days**	**Thu 11/08/11**	**Wed 09/11/11**	**66%**	**466FS-2.**							
477	**Cubes and cube views**	**33.62 days**	**Thu 11/08/11**	**Wed 28/09/11**	**100%**								
478	Iteration #1 - Initial version based on mockups	4.38 days	Thu 11/08/11	Wed 17/08/11	100%			Tony Sukkel					
479	Review, prioritization and revisions	0.75 days	Wed 24/08/11	Wed 24/08/11	100%	478FS+4		Brad McEwan[50%],Tony S					
480	Iteration #2 - Refined version	8.75 days	Thu 25/08/11	Wed 07/09/11	100%	479		Tony Sukkel					
481	Review and revisions	0.25 days	Wed 07/09/11	Wed 07/09/11	100%	480		Brad McEwan,Tony Sukke					
482	Iteration #3 - Final version	13.33 days	Thu 08/09/11	Tue 27/09/11	100%	481		Tony Sukkel[75%]					
483	Review and approval (with business representatives)	0.32 days	Tue 27/09/11	Wed 28/09/11	100%	482FS+0		Brad McEwan,John Bolton					
484	**Standard and Ad-hoc reports**	**33.5 days**	**Thu 22/09/11**	**Wed 09/11/11**	**41%**	**472FS+0**							
485	Finalize, estimate and prioritize list of reports	17.5 days	Thu 22/09/11	Tue 18/10/11	75%			Milos Palkoci[5%],Brad Mc					
486	Iteration #1 - First versions	7.5 days	Thu 13/10/11	Mon 24/10/11	25%	485FS-4.		Milos Palkoci					
487	Review and re-prioritize as required	0.38 days	Mon 24/10/11	Mon 24/10/11	0%	486		Milos Palkoci,Brad McEwa					
488	Iteration #2 - Final versions	11.25 days	Mon 24/10/11	Wed 09/11/11	0%	487		Milos Palkoci					
489	Review and approval (with business representatives)	0.25 days	Wed 09/11/11	Wed 09/11/11	0%	488		Brad McEwan,John Bolton					
490	*Milestone: Financial Analysis and Reporting Development complete*	*0 days*	*Wed 09/11/11*	*Wed 09/11/11*	*0%*	*477,484*							
491	**Financial Performance Management Dashboard**	**29.49 days**	**Wed 28/09/11**	**Wed 09/11/11**	**37%**	**477FS+0**							
492	Iteration #1 - Program at-a-glance for Financial Quadrant + Contract Financial Manage	11.17 days	Wed 28/09/11	Fri 14/10/11	90%			Tony Sukkel[47%]					
493	Review, prioritization and revisions	0.38 days	Mon 17/10/11	Mon 17/10/11	0%	492FS+1		Brad McEwan,Tony Sukke					
494	Iteration #2 - Refined version	6.25 days	Mon 17/10/11	Wed 26/10/11	0%	493		Tony Sukkel					
495	Review, prioritization and revisions	0.38 days	Wed 26/10/11	Wed 26/10/11	0%	494FS+0		Brad McEwan,Tony Sukke					
496	Iteration #3 - Final version	8.75 days	Wed 26/10/11	Tue 08/11/11	0%	495		Tony Sukkel					
497	Review and approval (business representatives)	0.38 days	Wed 09/11/11	Wed 09/11/11	0%	496FS+0		Brad McEwan,Tony Sukke					
498	*Milestone: Financial Performance Management Dashboard Development comple*	*0 days*	*Wed 09/11/11*	*Wed 09/11/11*	*0%*	*497*							
499	Presentation to MAC (Performance Management focus)	0.25 days	Fri 11/11/11	Fri 11/11/11	0%	497FS+1		ELMSD Executive,Brad M					
500	Presentation to PSC (Performance Management focus)	0.25 days	Thu 17/11/11	Thu 17/11/11	0%	499FS+3		ELMSD Executive,Brad M					
501	**Technical and User Documentation**	**11.38 days**	**Thu 10/11/11**	**Fri 25/11/11**	**0%**	**484FS+0**							
502	**Technical Design**	**3.5 days**	**Thu 10/11/11**	**Tue 15/11/11**	**0%**								
503	Final design document	2.63 days	Thu 10/11/11	Mon 14/11/11	0%			Milos Palkoci					
504	Review & revisions	3.5 days	Thu 10/11/11	Tue 15/11/11	0%			Project Management Over					

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er Feb	1st Quarter Apr	Jun	Aug
505	**User**	**5.88 days**	**Tue 15/11/11**	**Wed 23/11/11**	**0%**	**502**						
506	**Coordination with ELMSD BTP Training area**	**0.63 days**	**Tue 15/11/11**	**Wed 16/11/11**	**0%**							
507	Meeting	0.38 days	Tue 15/11/11	Wed 16/11/11	0%			Brad McEwan,John Bolton				
508	Agreement on deliverables	0.25 days	Wed 16/11/11	Wed 16/11/11	0%	507		Brad McEwan,John Bolton				
509	User documentation framework	0.88 days	Wed 16/11/11	Thu 17/11/11	0%	506		Brad McEwan,John Bolton				
510	Text writeups	3.5 days	Thu 17/11/11	Tue 22/11/11	0%	509		Tony Sukkel				
511	Screenprint placeholders	0.88 days	Tue 22/11/11	Wed 23/11/11	0%	510		Tony Sukkel				
512	Distribution of documentation, review and revisions	2 days	Wed 23/11/11	Fri 25/11/11	0%	502,505		ELMSD Executive[25%],Bı				
513	***Milestone: Documentation complete***	***0 days***	***Fri 25/11/11***	***Fri 25/11/11***	***0%***	***512***						
514	***Milestone: Contract Financial Management sub-project complete***	***0 days***	***Fri 25/11/11***	***Fri 25/11/11***	***0%***	***443,465***						
515	**Proposal for targets/goals for first year (2012)**	**55 days**	**Mon 26/07/10**	**Fri 08/10/10**	**100%**			**Mark U**				
516	Draft Targets / Goals for first year (2012/13)	4 days	Fri 01/10/10	Wed 06/10/10	100%			Mark				
517	Review Proposed Targets/Goals with Steering Committee (by email)	1 day	Thu 07/10/10	Thu 07/10/10	100%	516		Mark				
518	Incorporate Proposed Targets/Goals into RFI	1 day	Fri 08/10/10	Fri 08/10/10	100%	517		Mark				
519	**Document for Draft RFP**	**43 days**	**Mon 26/07/10**	**Wed 22/09/10**	**100%**			**Bert vdG**				
520	Iteration 1	1 day	Mon 26/07/10	Mon 26/07/10	100%							
521	Iteration 2	1 day	Wed 11/08/10	Wed 11/08/10	100%							
522	Iteration 3	1 day	Wed 08/09/10	Wed 08/09/10	100%							
523	Final	1 day	Wed 22/09/10	Wed 22/09/10	100%							
524	**Program Risk Assessment**	**289 days**	**Mon 25/10/10**	**Wed 30/11/11**	**31%**			**Martin R**				
525	Develop Program Risk Assessment approach and define plan	8 days	Mon 25/10/10	Wed 03/11/10	100%			Sergei				
526	Define team	1 day	Thu 04/11/10	Thu 04/11/10	100%	525						
527	Hold brainstorming session for team	1 day	Mon 08/11/10	Mon 08/11/10	100%			Bert V				
528	Develop Risk Register	1 day	Tue 09/11/10	Tue 09/11/10	100%	527						
529	Hold brainstorming session with Steering Committee	1 day	Mon 15/11/10	Mon 15/11/10	100%		SC	Sergei				
530	Risk Ranking	4 days	Tue 16/11/10	Fri 19/11/10	100%	529						
531	Clarify and organize risks to correspond to BTP workstreams	4 days	Tue 04/01/11	Fri 07/01/11	100%							
532	Identify risks that could be mitigated by RFP & Contract & fast track	1 day	Mon 31/01/11	Mon 31/01/11	100%			Martin R				
533	Verify existing controls & identify additional mitigations required	3 days	Mon 28/02/11	Wed 02/03/11	100%			Martin R				
534	Develop mitigation strategies	3 days	Thu 03/03/11	Mon 07/03/11	100%	533		Martin R				
535	Review with Area Leads	1 day	Tue 08/03/11	Tue 08/03/11	100%	534		Martin R				
536	Assign implementation of mitigations to Area Leads	1 day	Wed 09/03/11	Wed 09/03/11	100%	535		Martin R				
537	Review results with MAC	1 day	Thu 10/03/11	Thu 10/03/11	0%	536	MAC					
538	Review results with SC	1 day	Fri 11/03/11	Fri 11/03/11	100%	537	SC					
539	***Initial Risk Register Complete***	***0 days***	***Tue 15/03/11***	***Tue 15/03/11***	***100%***							
540	Set up on-going process for Program Risk Assessment	65 days	Thu 01/09/11	Wed 30/11/11	0%							

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names	er	1st Quarter			
										Feb	Apr	Jun	Aug
541	**Contract and QA Controls**	**261 days**	**Mon 17/01/11**	**Mon 16/01/12**	**26%**								
542	Develop Project Plan	6 days	Mon 11/04/11	Mon 18/04/11	100%			Martin R					
543	Identify components, linkages and risks managed	6 days	Mon 11/04/11	Mon 18/04/11	100%			Martin R					
544	**Contract Management Policy**	**32 days**	**Thu 01/09/11**	**Fri 14/10/11**	**0%**								
545	Draft policies	22 days	Thu 01/09/11	Fri 30/09/11	0%			Martin R					
546	Approvals	10 days	Mon 03/10/11	Fri 14/10/11	0%	545							
547	***Contract Management Policies Complete***	***0 days***	***Fri 14/10/11***	***Fri 14/10/11***	***0%***	***546***							
548	**Contract Monitoring Policies**	**32 days**	**Thu 01/09/11**	**Fri 14/10/11**	**0%**								
549	Draft policies	22 days	Thu 01/09/11	Fri 30/09/11	0%								
550	Approvals	10 days	Mon 03/10/11	Fri 14/10/11	0%	549							
551	***Contract Monitoring Policies Complete***	***0 days***	***Fri 14/10/11***	***Fri 14/10/11***	***0%***	***550***							
552	**Contract Risk Management Procedures**	**43 days**	**Mon 03/10/11**	**Wed 30/11/11**	**37%**								
553	Draft procedures	32 days	Mon 03/10/11	Tue 15/11/11	50%								
554	Approvals	11 days	Wed 16/11/11	Wed 30/11/11	0%	553							
555	***Contract Risk Procedures Complete***	***0 days***	***Wed 30/11/11***	***Wed 30/11/11***	***0%***	***554***							
556	**Contract Management Procedures**	**23 days**	**Mon 31/10/11**	**Wed 30/11/11**	**26%**								
557	Draft Procedures	12 days	Mon 31/10/11	Tue 15/11/11	50%								
558	Approvals	11 days	Wed 16/11/11	Wed 30/11/11	0%	557							
559	***Contract Management Procedures Complete***	***0 days***	***Wed 30/11/11***	***Wed 30/11/11***	***0%***	***558***							
560	**Contract Monitoring Procedures**	**55 days**	**Tue 01/11/11**	**Mon 16/01/12**	**0%**								
561	Draft Procedures	44 days	Tue 01/11/11	Fri 30/12/11	0%								
562	Approval	11 days	Mon 02/01/12	Mon 16/01/12	0%	561							
563	***Contract Monitoring Procedures Complete***	***0 days***	***Mon 16/01/12***	***Mon 16/01/12***	***0%***	***562***							
564	**Resourcing**	**27 days**	**Fri 01/04/11**	**Mon 09/05/11**	**100%**								
565	Create Advisory team(s)	27 days	Fri 01/04/11	Mon 09/05/11	100%								
566	**Contract and Expenditure Controls**	**26 days**	**Fri 06/05/11**	**Fri 10/06/11**	**0%**								
567	Define the controls and their purpose (scope)	6 days	Fri 06/05/11	Fri 13/05/11	0%			Martin R					
568	Review Program risks and existing policy	10 days	Mon 09/05/11	Fri 20/05/11	0%			Martin R					
569	Develop activities/processes/roles/oversight requirements	10 days	Mon 16/05/11	Fri 27/05/11	0%			Martin R					
570	Develop tools needed	15 days	Mon 16/05/11	Fri 03/06/11	0%			Martin R					
571	Develop any operational and governance reporting	10 days	Mon 23/05/11	Fri 03/06/11	0%			Martin R					
572	Develop Policy and Procedures	10 days	Mon 30/05/11	Fri 10/06/11	0%			Martin R					
573	**Service Monitoring**	**45 days**	**Mon 02/05/11**	**Fri 01/07/11**	**0%**								
574	Define the Controls and their purpose (scope)	10 days	Mon 02/05/11	Fri 13/05/11	0%								
575	Review CFMS framework, program risks, existing QA strategies	10 days	Mon 09/05/11	Fri 20/05/11	0%								
576	Develop activities/processes/roles/oversight requirements	20 days	Mon 16/05/11	Fri 10/06/11	0%								

Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
577	Develop tools needed	25 days	Mon 30/05/11	Fri 01/07/11	0%			
578	Develop any operational and governance reporting	10 days	Mon 06/06/11	Fri 17/06/11	0%			
579	Develop Policy and Procedures	15 days	Mon 13/06/11	Fri 01/07/11	0%			
580	**Contract Performance Measurement & Reporting**	**70 days**	**Mon 02/05/11**	**Fri 05/08/11**	**0%**			
581	Define the Controls and their purpose (scope)	10 days	Mon 02/05/11	Fri 13/05/11	0%			
582	Review RFP requirements, program risks, existing performance reporting	10 days	Mon 20/06/11	Fri 01/07/11	0%			
583	Develop activities/processes/roles/oversight requirements	10 days	Mon 04/07/11	Fri 15/07/11	0%			
584	Develop tools needed	5 days	Mon 01/08/11	Fri 05/08/11	0%			
585	Develop any operational and governance reporting	5 days	Mon 18/07/11	Fri 22/07/11	0%			
586	Develop Policy and Procedures	5 days	Mon 25/07/11	Fri 29/07/11	0%			
587	**External Audits**	**75 days**	**Mon 02/05/11**	**Fri 12/08/11**	**0%**			
588	Define the scope of work	10 days	Mon 02/05/11	Fri 13/05/11	0%			
589	Develop activities/processes/roles/oversight requirements	10 days	Mon 18/07/11	Fri 29/07/11	0%			
590	Develop any operational and governance reporting	10 days	Mon 25/07/11	Fri 05/08/11	0%			
591	Develop Policy and Procedures	10 days	Mon 01/08/11	Fri 12/08/11	0%			
592	**QA Training Materials**	**96 days**	**Fri 19/08/11**	**Fri 30/12/11**	**0%**			
593	Training Materials Required Mid-Oct 2011	1 day	Fri 14/10/11	Fri 14/10/11	0%			
594	Draft Training Materials	58 days	Wed 12/10/11	Fri 30/12/11	0%			
595	***QA Training Materials Complete***	***0 days***	***Fri 19/08/11***	***Fri 19/08/11***	***0%***			
596	**Contract Risk Assessment**	**228 days**	**Mon 17/01/11**	**Wed 30/11/11**	**56%**			
597	Particpate in developing the draft contract	15 days	Mon 17/01/11	Fri 04/02/11	100%			Martin R
598	Develop Risk Register	10 days	Mon 24/01/11	Fri 04/02/11	100%			Martin R
599	Develop mitigation strategies	10 days	Mon 07/02/11	Fri 18/02/11	75%	598		Martin R
600	Revise draft contract, RFP, QA Process and Tools	10 days	Mon 21/02/11	Fri 04/03/11	50%	599		
601	Contract Risk Assessment Complete	203 days	Mon 21/02/11	Wed 30/11/11	50%			Martin R
602	***Contract Risk Assessment Complete & Approved***	***0 days***	***Fri 30/09/11***	***Fri 30/09/11***	***0%***			
603	**Financial Model**	**112 days**	**Mon 23/08/10**	**Mon 24/01/11**	**50%**			
604	**Assignment of Client Debt Decision Note**	**7 days**	**Tue 07/09/10**	**Wed 15/09/10**	**100%**		**DN**	**Tiffany M**
605	Do the analysis	4 days	Tue 07/09/10	Fri 10/09/10	100%			
606	Create the draft Decision Note	1 day	Mon 13/09/10	Mon 13/09/10	100%	605		
607	Review with Area Leads/MAC	1 day	Tue 14/09/10	Tue 14/09/10	100%	606		
608	Review/obtain approval from Steering Committee	1 day	Wed 15/09/10	Wed 15/09/10	100%	607		
609	**Management of Commitments (Funding Buckets) Decision Note**	**17 days**	**Thu 09/09/10**	**Fri 01/10/10**	**100%**		**DN**	**Tiffany M**
610	Do the analysis	1 day	Thu 09/09/10	Thu 09/09/10	100%			
611	Create the draft Decision Note	1 day	Fri 10/09/10	Fri 10/09/10	100%			
612	Review with Area Leads/MAC	1 day	Mon 13/09/10	Mon 13/09/10	100%			

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
613	Review with Steering Committee	1 day	Mon 13/09/10	Mon 13/09/10	100%			
614	Obtain approval	5 days	Mon 27/09/10	Fri 01/10/10	100%	613		
615	**Pre-Payment Options (FSPS) Decision Note**	**45 days**	**Mon 23/08/10**	**Fri 22/10/10**	**100%**		**DN**	**Tiffany M**
616	Do the analysis	7 days	Mon 23/08/10	Tue 31/08/10	100%			
617	Revise existing Decision Note	1 day	Wed 01/09/10	Wed 01/09/10	100%	616		
618	Review with Area Leads/MAC	1 day	Thu 02/09/10	Thu 02/09/10	100%		MAC	
619	Review/obtain approval from Steering Committee	30 days	Mon 13/09/10	Fri 22/10/10	100%		SC	
620	**Budget Contingency Decision Note**	**72 days**	**Mon 18/10/10**	**Mon 24/01/11**	**0%**		**DN**	**Tiffany**
621	Do the analysis	56 days	Mon 18/10/10	Fri 31/12/10	0%			
622	Review with team	5 days	Tue 04/01/11	Mon 10/01/11	0%	626		
623	Review with Steering Committee	1 day	Mon 17/01/11	Mon 17/01/11	0%		SC	
624	Obtain final approval	5 days	Tue 18/01/11	Mon 24/01/11	0%	629		
625	**Fixed Costs (how we are paying for them) - Info Note**	**66 days**	**Mon 18/10/10**	**Fri 14/01/11**	**74%**		**DN**	**Tiffany**
626	Do the analysis	10 days	Mon 18/10/10	Fri 29/10/10	100%			
627	Review with team	5 days	Mon 01/11/10	Fri 05/11/10	100%	626		
628	Review with MAC	1 day	Tue 16/11/10	Tue 16/11/10	100%		MAC	
629	Review with Steering Committee	1 day	Mon 22/11/10	Mon 22/11/10	100%		SC	
630	Revise (dependent on merging Fix & Variable decision)	1 day	Fri 07/01/11	Fri 07/01/11	0%			
631	Obtain final approval	5 days	Mon 10/01/11	Fri 14/01/11	0%	630		
632	Advance of Operating Fees - Not moving forward	31 days?	Tue 30/11/10	Tue 11/01/11	0%		IN	
633	Do the analysis	8 days	Tue 30/11/10	Thu 09/12/10	0%			
634	Review with team	1 day?	Fri 10/12/10	Fri 10/12/10	0%	633		
635	Review with Steering Committee	1 day?	Mon 13/12/10	Mon 13/12/10	0%	634	SC	
636	Review with MAC	1 day?	Tue 11/01/11	Tue 11/01/11	0%		MAC	
637	Obtain final approval	5 days	Tue 14/12/10	Mon 20/12/10	0%	635		
638	**Contract, Financial, and QA Policy & Procedures**	**418 days**	**Thu 01/09/11**	**Mon 08/04/13**	**11%**			
639	**Contract Management Policy**	**32 days**	**Thu 01/09/11**	**Fri 14/10/11**	**65%**			
640	Contractor Relationship Guidelines Draft	22 days	Thu 01/09/11	Fri 30/09/11	100%			
641	Contractor Relationship Guidelines Approved	11 days	Fri 30/09/11	Fri 14/10/11	0%			
642	Contract Management & Performance Monitoring Policy Draft	22 days	Thu 01/09/11	Fri 30/09/11	100%			
643	Contract Management & Performance Monitoring Policy Approved	11 days	Fri 30/09/11	Fri 14/10/11	0%			
644	ESC External Service Provider Audits - Draft TBD	1 day	Thu 01/09/11	Thu 01/09/11	0%			
645	ESC External Service Provider Audits - Approved TBD	1 day	Thu 01/09/11	Thu 01/09/11	0%			
646	**Contract Management Policy for Contractors**	**54 days**	**Thu 01/09/11**	**Tue 15/11/11**	**0%**			
647	ESC Client Service Documentation Standards Policy Draft	37 days	Thu 01/09/11	Fri 21/10/11	0%			
648	ESC Client Service Documentation Standards Policy Approved	16 days	Tue 25/10/11	Tue 15/11/11	0%			

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er	1st Quarter Feb	Apr	Jun	Aug
649	ESC 25% Flow Through Report Standards Draft	15 days	Mon 03/10/11	Fri 21/10/11	0%								
650	ESC 25% Flow Through Report Standards Approved	18 days	Fri 21/10/11	Tue 15/11/11	0%								
651	CEP Agreement Claims and Documentation Draft	15 days	Mon 03/10/11	Fri 21/10/11	0%								
652	CEP Agreement Claims and Documentation Approved	18 days	Fri 21/10/11	Tue 15/11/11	0%								
653	**CFMS Policy**	**32 days**	**Thu 01/09/11**	**Fri 14/10/11**	**0%**								
654	Drafted	22 days	Thu 01/09/11	Fri 30/09/11	0%								
655	Approved	11 days	Fri 30/09/11	Fri 14/10/11	0%								
656	**Contract Management Procedures**	**97 days**	**Thu 01/09/11**	**Fri 13/01/12**	**11%**								
657	General - Draft	22 days	Mon 17/10/11	Tue 15/11/11	75%								
658	General - Approved	12 days	Tue 15/11/11	Wed 30/11/11	0%								
659	QA - Draft	22 days	Thu 01/12/11	Fri 30/12/11	0%								
660	QA - Procedures	11 days	Fri 30/12/11	Fri 13/01/12	0%								
661	CEP Claim Processing - Draft	22 days	Thu 01/12/11	Fri 30/12/11	0%								
662	CEP Claim Processing - Approved	11 days	Fri 30/12/11	Fri 13/01/12	0%								
663	CEP Financial Monitors - Procedures & Tools - Approved	12 days	Fri 30/12/11	Mon 16/01/12	0%								
664	ESC Client Service Monitor - Procedures and Tools - Draft	21 days	Fri 02/12/11	Fri 30/12/11	0%								
665	Client Service Monitoring Procedures - Approved	12 days	Fri 30/12/11	Mon 16/01/12	0%								
666	**Contract Performance Monitoring**	**76 days**	**Mon 03/10/11**	**Mon 16/01/12**	**0%**								
667	CEP Activity Monitor - Procedures & Tools (JCP & LMP) - Draft	21 days	Fri 02/12/11	Fri 30/12/11	0%								
668	ESC Infrastructure Monitor - Procedures & Tools - Draft	22 days	Thu 01/12/11	Fri 30/12/11	0%								
669	Introduction to QA (ESC and CEP) - Approved	7 days	Fri 21/10/11	Mon 31/10/11	0%								
670	Introduction to QA (ESC and CEP) - Draft	15 days	Mon 03/10/11	Fri 21/10/11	0%								
671	ESC Flow-Through Monitor - Approved	12 days	Fri 30/12/11	Mon 16/01/12	0%								
672	ESC Flow-Through Monitor - Draft	21 days	Fri 02/12/11	Fri 30/12/11	0%								
673	CEP Activity Monitor - Procedures & Tools (JCP & LMP) - Approved	12 days	Fri 30/12/11	Mon 16/01/12	0%								
674	ESC Client Service Monitor - Procedures and Tools - Approved	12 days	Fri 30/12/11	Mon 16/01/12	0%								
675	CEP Financial Monitors - Procedures & Tools - Draft	21 days	Fri 02/12/11	Fri 30/12/11	0%								
676	ESC Service Documentation Monitor - Procedures & Tools - Approved	12 days	Fri 30/12/11	Mon 16/01/12	0%								
677	ESC Infrastructure Monitor - Procedures & Tools - Approved	12 days	Fri 30/12/11	Mon 16/01/12	0%								
678	ESC Service Documentation Monitor - Procedures & Tools - Draft	21 days	Fri 02/12/11	Fri 30/12/11	0%								
679	**Financial Management Policy**	**26 days**	**Thu 20/10/11**	**Thu 24/11/11**	**100%**								
680	All-Day Workshop to develop policy	1 day	Wed 09/11/11	Wed 09/11/11	100%								
681	Policy Drafted	16 days	Thu 20/10/11	Thu 10/11/11	100%			Tiffany					
682	Approved	11 days	Thu 10/11/11	Thu 24/11/11	100%			Tiffany					
683	**Financial Management Procedures**	**74 days**	**Thu 20/10/11**	**Tue 31/01/12**	**12%**								
684	All-Day Workshop to develop procedures/map processes	1 day	Wed 09/11/11	Wed 09/11/11	100%								

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
685	Draft	63 days	Thu 20/10/11	Mon 16/01/12	13%			Tiffany
686	Approved	11 days	Tue 17/01/12	Tue 31/01/12	0%	685		Tiffany

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Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er Feb	1st Quarter Apr	Jun	Aug
687	**Test of Similarity Submission**	**200 days**	**Wed 28/04/10**	**Tue 01/02/11**	**100%**							
688	Initial meeting with Service Canada	1 day	Wed 28/04/10	Wed 28/04/10	100%			Wendy E			**Wendy E**	
689	Determination if Test of Similarity Submission required	1 day	Wed 28/04/10	Wed 28/04/10	100%			Wendy E			**Wendy E**	
690	***Test of Similarity Checkpoint***	***0 days***	***Tue 01/02/11***	***Tue 01/02/11***	***100%***			***Laurel G***				
691	**Alignment of Program Policy with new EBSM**	**391 days**	**Wed 01/09/10**	**Wed 29/02/12**	**100%**			**Laurel G**				
692	Provide initial input into EBSM Renewal	12 days	Wed 01/09/10	Thu 16/09/10	100%							
693	Discuss with SD Managers & Supervisors & SPPC's	1 day	Wed 29/09/10	Wed 29/09/10	100%							
694	Develop plan for input (formal letter to SC)	6 days	Wed 06/10/10	Wed 20/10/10	100%	693		Laurel G				
695	***EBSMs expire***	***0 days***	***Wed 29/02/12***	***Wed 29/02/12***	***100%***							
696	**Policy Design**	**454 days**	**Mon 12/04/10**	**Wed 04/01/12**	**90%**			**Laurel G**				
697	**IA Client Participation**	**120 days**	**Mon 03/05/10**	**Fri 15/10/10**	**100%**		**DN**	**Laurel G**				
698	**Align with IA Policy Changes for IA Clients**	**120 days**	**Mon 03/05/10**	**Fri 15/10/10**	**100%**			**Laurel G**				
699	1) Define IA client categories (which clients) (Issue #3)	32 days	Mon 03/05/10	Tue 15/06/10	100%							
700	2) Define IA client participation in services (Issue #3, 34, 10)	32 days	Mon 03/05/10	Tue 15/06/10	100%							
701	3) Define IA client outcomes (Issue #3)	32 days	Mon 03/05/10	Tue 15/06/10	100%							
702	4) Define Employment Plan responsibilities	32 days	Mon 03/05/10	Tue 15/06/10	100%							
703	5) Define service eligibility duration (Issue #3, 30, 34)	32 days	Mon 03/05/10	Tue 15/06/10	100%							
704	Review with Inter-divisional Policy Team	5 days	Wed 16/06/10	Tue 22/06/10	100%							
705	Review with MAC	6 days	Tue 22/06/10	Tue 29/06/10	100%		MAC					
706	Review with BTP Steering Committee	1 day	Mon 28/06/10	Mon 28/06/10	100%		SC					
707	Obtain final approval (Cliff)	20 days	Mon 20/09/10	Fri 15/10/10	100%			Laurel G				
708	**EI Client Participation**	**87 days**	**Thu 08/07/10**	**Fri 05/11/10**	**100%**		**DN**	**Laurel G**				
709	**Information Note on EI Client Participation**	**87 days**	**Thu 08/07/10**	**Fri 05/11/10**	**100%**			**Leah H/Joyce C**				
710	Confirm definition of 'Unemployed'	2 days	Thu 08/07/10	Fri 09/07/10	100%							
711	Confirm how EI clients will be served	2 days	Mon 12/07/10	Tue 13/07/10	100%							
712	Confirm policy around Authorization to Quit	4 days	Mon 12/07/10	Thu 15/07/10	100%							
713	Complete draft Information Note	1 day	Fri 16/07/10	Fri 16/07/10	100%	710,711,7						
714	Review with MAC	1 day	Tue 20/07/10	Tue 20/07/10	100%		MAC					
715	Review with Steering Committee	1 day	Wed 28/07/10	Wed 28/07/10	100%		SC					
716	Obtain approval from SC	43 days	Wed 08/09/10	Fri 05/11/10	100%			Laurel G				
717	**General Client Participation**	**65 days**	**Mon 19/07/10**	**Fri 15/10/10**	**100%**		**DN**	**Laurel G**				
718	**Decision Note**	**65 days**	**Mon 19/07/10**	**Fri 15/10/10**	**100%**			**Val B**				
719	Define general client participation	2 days	Mon 19/07/10	Tue 20/07/10	100%							
720	Complete draft Decision Note	2 days	Wed 21/07/10	Thu 22/07/10	100%	719						
721	Review with MAC	1 day	Tue 27/07/10	Tue 27/07/10	100%		MAC					
722	Revise based on feedback	10 days	Wed 28/07/10	Tue 10/08/10	100%	721						

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
723	Review with Steering Committee	1 day	Wed 18/08/10	Wed 18/08/10	100%		SC	
724	Obtain approval from SC	28 days	Wed 08/09/10	Fri 15/10/10	100%			Laurel G
725	**Financial Supports (Aids & Devices)**	**102 days**	**Fri 13/08/10**	**Fri 31/12/10**	**100%**		**DN**	**Val B**
726	Define the supports, administration and governance	1 day	Fri 13/08/10	Fri 13/08/10	100%			
727	Draft Decision Note	1 day	Tue 31/08/10	Tue 31/08/10	100%	726		
728	Review with team	5 days	Wed 01/09/10	Tue 07/09/10	100%	727		
729	Review with Inter-divisional Policy Group	1 day	Wed 08/09/10	Wed 08/09/10	100%			
730	Review with MAC	1 day	Thu 09/09/10	Thu 09/09/10	100%		MAC	
731	Review with Steering Committee	1 day	Mon 20/09/10	Mon 20/09/10	100%		SC	
732	Revise (disability supports)	1 day	Thu 23/09/10	Thu 23/09/10	100%	731		
733	Review with team	5 days	Mon 11/10/10	Fri 15/10/10	100%	732		
734	Align with Social Inclusion DN	1 day	Fri 03/12/10	Fri 03/12/10	100%			
735	Obtain approval (Cliff)	5 days	Mon 27/12/10	Fri 31/12/10	100%	734		
736	**Procurement & Asset Disposition Rules**	**82 days**	**Fri 03/12/10**	**Mon 28/03/11**	**100%**		**DN**	
737	Draft Decision Note	1 day	Fri 03/12/10	Fri 03/12/10	100%			
738	Review with team	1 day	Mon 06/12/10	Mon 06/12/10	100%	737		
739	Review with MAC	1 day	Tue 07/12/10	Tue 07/12/10	100%			
740	Review with Steering Committee	1 day	Mon 10/01/11	Mon 10/01/11	100%	739		
741	Review with Inter-divisional Policy Group	1 day	Tue 11/01/11	Tue 11/01/11	100%	740		
742	Issue: Government to Government contract that was not included in financial modelling	9 days	Tue 01/02/11	Fri 11/02/11	100%			Bert V
743	Create Decision Note for issue	2 days	Mon 14/02/11	Tue 15/02/11	100%	742		
744	Obtain approval (Cliff)	27 days	Fri 18/02/11	Mon 28/03/11	100%	743		
745	**Mandates, Roles & Responsibilities with HAB & EATI (Governance - LMA Initiative)**	**216 days**	**Fri 03/12/10**	**Fri 30/09/11**	**25%**		**IN**	**Val B**
746	Draft	5 days	Mon 27/12/10	Fri 31/12/10	100%			
747	Meet with HAB & EATI	1 day	Fri 03/12/10	Fri 03/12/10	100%			
748	Document results	5 days	Mon 27/12/10	Fri 31/12/10	100%	747		
749	Review with team	2 days	Tue 04/01/11	Wed 05/01/11	100%	748		
750	Review with MAC (electronic distribution)	1 day	Tue 11/01/11	Tue 11/01/11	100%	749	MAC	
751	Review with Steering Committee	1 day	Mon 10/01/11	Mon 10/01/11	100%		SC	
752	Review with Inter-divisional Policy Group	1 day	Tue 11/01/11	Tue 11/01/11	100%	751		
753	Create Decision Note - 171816 - Aids and Devices Roles & Responsibilities	3 days	Mon 14/02/11	Wed 16/02/11	100%	752		
754	Review with Inter-divisional Group	1 day	Thu 01/09/11	Thu 01/09/11	100%	753		
755	Review with Steering Committee	1 day	Mon 21/03/11	Mon 21/03/11	100%	754		
756	Obtain approval (Cliff)	80 days	Mon 13/06/11	Fri 30/09/11	5%	755		
757	**Financial Supports (Daycare, Transportation, SD, SE, JCP, etc)**	**132 days**	**Fri 13/08/10**	**Fri 11/02/11**	**100%**		**DN**	**Val B**

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
758	Define the supports	1 day	Fri 13/08/10	Fri 13/08/10	100%			
759	Draft Decision Note	12 days	Mon 16/08/10	Tue 31/08/10	100%			
760	Review with team	5 days	Wed 01/09/10	Tue 07/09/10	100%	759		
761	Review with MAC	1 day	Thu 09/09/10	Thu 09/09/10	100%		MAC	
762	Review with Steering Committee	1 day	Mon 20/09/10	Mon 20/09/10	100%		SC	
763	Revise (self services inclusion)	1 day	Thu 23/09/10	Thu 23/09/10	100%	762		
764	Review with team	5 days	Mon 11/10/10	Fri 15/10/10	100%	763		
765	Align with Social Inclusion DN	1 day	Tue 07/12/10	Tue 07/12/10	100%	770		
766	Obtain approval (Cliff) - Status??	48 days	Wed 08/12/10	Fri 11/02/11	100%	765		
767	**Social Inclusion**	**116 days**	**Mon 06/09/10**	**Fri 11/02/11**	**100%**		**IN**	**Laurel G**
768	Draft Info Note	50 days	Mon 06/09/10	Fri 12/11/10	100%			
769	Review with BTP leads - get clear direction	5 days	Mon 15/11/10	Fri 19/11/10	100%	768		
770	Review with Steering Committee	1 day	Mon 06/12/10	Mon 06/12/10	100%		SC	
771	Review with inter-divisional policy team	1 day	Wed 01/12/10	Wed 01/12/10	100%			
772	Review with MAC	1 day	Tue 07/12/10	Tue 07/12/10	100%		MAC	
773	Finalize Info Note	1 day	Fri 24/12/10	Fri 24/12/10	100%	772		
774	Confirm with Inter-divisional policy team	1 day	Wed 05/01/11	Wed 05/01/11	100%			
775	Obtain approval (Cliff)	5 days	Mon 07/02/11	Fri 11/02/11	100%	774		
776	**Community Attachment as an Interim Outcome**	**117 days**	**Fri 03/09/10**	**Fri 11/02/11**	**100%**		**DN**	**Laurel G**
777	Draft Decision Note	1 day	Fri 03/09/10	Fri 03/09/10	100%			
778	Review with team	1 day	Mon 06/09/10	Mon 06/09/10	100%	777		
779	Present to MAC	1 day	Tue 07/09/10	Tue 07/09/10	100%		MAC	
780	Review approval from Steering Committee	1 day	Mon 13/09/10	Mon 13/09/10	100%		SC	
781	Finalize Decision Note	1 day	Fri 24/12/10	Fri 24/12/10	100%			
782	Confirm with Inter-divisional policy team	1 day	Wed 05/01/11	Wed 05/01/11	100%			
783	Obtain final approval (waiting for Social Inclusion)	23 days	Wed 12/01/11	Fri 11/02/11	100%	782		
784	**Definition of Specialized Populations**	**76 days**	**Mon 01/11/10**	**Fri 11/02/11**	**100%**		**DN**	**Laurel G**
785	Draft Decision Note	5 days	Mon 01/11/10	Fri 05/11/10	100%			
786	Review with team	1 day	Mon 08/11/10	Mon 08/11/10	100%	785		
787	Present to MAC	1 day	Tue 09/11/10	Tue 09/11/10	100%	786	MAC	
788	Review with Steering Committee	1 day	Mon 15/11/10	Mon 15/11/10	100%	787	SC	
789	Finalize Decision Note	1 day	Fri 24/12/10	Fri 24/12/10	100%	788		
790	Confirm with Inter-divisional policy team	1 day	Wed 05/01/11	Wed 05/01/11	100%			
791	Obtain approval (Cliff)	23 days	Wed 12/01/11	Fri 11/02/11	100%	790		
792	**Client Overpayment & Debt**	**261 days**	**Mon 11/10/10**	**Fri 07/10/11**	**100%**		**DN**	**Bert V**
793	Draft Decision Note	5 days	Mon 11/10/10	Fri 15/10/10	100%			

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
794	Review with team	2 days	Mon 18/10/10	Tue 19/10/10	100%	793		
795	Present to MAC	1 day	Thu 21/10/10	Thu 21/10/10	100%		MAC	
796	Review with Steering Committee	1 day	Mon 08/11/10	Mon 08/11/10	100%	795	SC	
797	Finalize Decision Note	1 day	Wed 16/02/11	Wed 16/02/11	100%	796		
798	Obtain approval (Cliff)	5 days	Mon 26/09/11	Fri 30/09/11	100%	797		
799	Policy & process development	4 days	Mon 03/10/11	Thu 06/10/11	100%	798		
800	Review with team	1 day	Fri 07/10/11	Fri 07/10/11	100%	799		
801	***Client Overpayment Complete***	***0 days***	***Mon 31/01/11***	***Mon 31/01/11***	***100%***			
802	**Policy Revisions to Appendix F**	**260 days**	**Mon 12/04/10**	**Thu 07/04/11**	**100%**			**Laurel G**
803	Document duration parameters throughout the program	29 days	Tue 28/12/10	Fri 04/02/11	100%			Leah H
804	Define policy on Self Employment Service	29 days	Tue 28/12/10	Fri 04/02/11	100%			Leah H
805	Define policy rules for all other services (for PWD & Specialized population)	29 days	Tue 28/12/10	Fri 04/02/11	100%			Val B
806	Map to RFI based on addendums	1 day	Fri 14/01/11	Fri 14/01/11	100%			Hollis H
807	Ensure alignment with Case Management DBD	1 day	Mon 17/01/11	Mon 17/01/11	100%			Laurel/Annameika
808	Ensure alignment with CFMS Design	5 days	Fri 25/03/11	Thu 31/03/11	100%			Liz M
809	**Define when a new client maximum is allowed**	**20 days**	**Mon 13/12/10**	**Fri 07/01/11**	**100%**		**DN**	**Laurel G**
810	Draft a Decision Note	5 days	Mon 13/12/10	Fri 17/12/10	100%			
811	Review with SC	1 day	Mon 20/12/10	Mon 20/12/10	100%	810		
812	Obtain approval (Cliff)	5 days	Mon 03/01/11	Fri 07/01/11	100%	811		
813	**Action Plan Requirements for Appendix F**	**69 days**	**Wed 10/11/10**	**Fri 11/02/11**	**100%**			**Val B**
814	Create draft guidelines	64 days	Wed 10/11/10	Fri 04/02/11	100%			
815	Refine and review	5 days	Mon 07/02/11	Fri 11/02/11	100%	814		
816	***Action Plan Requirements Complete***	***0 days***	***Mon 24/01/11***	***Mon 24/01/11***	***100%***			
817	**Employment Readiness Information**	**64 days**	**Mon 10/01/11**	**Thu 07/04/11**	**100%**			**Val B**
818	Create draft	10 days	Mon 10/01/11	Fri 21/01/11	100%			
819	Review with SC	1 day	Mon 24/01/11	Mon 24/01/11	100%		SC	
820	Document Process	3 days	Wed 26/01/11	Fri 28/01/11	100%			
821	Represent to Steering Committee for confirmation	1 day	Mon 31/01/11	Mon 31/01/11	100%			
822	Document process	2 days	Mon 14/02/11	Tue 15/02/11	100%			Bert
823	Review with Inter-divisional Policy Group (PNA Form)	1 day	Wed 16/02/11	Wed 16/02/11	100%			
824	Include in RFP	1 day	Tue 25/01/11	Tue 25/01/11	100%	819		
825	Review with MAC	1 day	Tue 15/03/11	Tue 15/03/11	100%		MAC	
826	Review with Steering Committee - approach	1 day	Mon 21/03/11	Mon 21/03/11	100%			
827	Develop weighting and scoring (needed for ICM Sessions)	11 days	Mon 07/03/11	Mon 21/03/11	100%			Mike H
828	Vet the process	8 days	Tue 22/03/11	Thu 31/03/11	100%	827		
829	Obtain approval (Cliff) - 170329	5 days	Fri 01/04/11	Thu 07/04/11	100%	828		

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
830	*Employment Readiness Information Complete*	*0 days*	*Thu 31/03/11*	*Thu 31/03/11*	*100%*			
831	**Financial Needs Assessment (FiNA)**	**3 days**	**Wed 02/02/11**	**Fri 04/02/11**	**100%**			**Leah H**
832	Incorporate into Appendix F	3 days	Wed 02/02/11	Fri 04/02/11	100%			
833	Review with Dale Smith	1 day	Mon 12/04/10	Mon 12/04/10	100%			
834	*Policy Revisions to Appendix F Complete*	*0 days*	*Thu 10/02/11*	*Thu 10/02/11*	*100%*			
835	**Issues Resolution and Decision Review Process**	**2 days**	**Wed 19/01/11**	**Thu 20/01/11**	**100%**			**Laurel G**
836	Create draft policy standard	1 day	Wed 19/01/11	Wed 19/01/11	100%			
837	Include in Appendix F	1 day	Thu 20/01/11	Thu 20/01/11	100%	836		
838	**Review Approved Decision Notes**	**10 days**	**Mon 20/09/10**	**Fri 01/10/10**	**100%**			**Laurel G**
839	Review decision notes & identify outstanding policy questions	5 days	Mon 20/09/10	Fri 24/09/10	100%			
840	Determine any actions required (on Interdivisional agenda Sep 29th)	5 days	Mon 27/09/10	Fri 01/10/10	100%	839		
841	**Unpaid Work Experience & JCP Participants Liability & Saftey**	**291 days**	**Mon 23/08/10**	**Fri 30/09/11**	**98%**		**DN**	**Leah H**
842	Determine if OIC is valid for new program (applies only to JCP -- would be required for other services?	33 days	Mon 23/08/10	Wed 06/10/10	100%			
843	Research other programs and areas	71 days	Mon 04/10/10	Fri 07/01/11	100%			Vicky R
844	Draft Decision Note on how JCP coverage works today	1 day	Fri 07/01/11	Fri 07/01/11	100%			Vicky R
845	Determine if additional research & DN is required for new program	3 days	Wed 12/01/11	Fri 14/01/11	100%	844		Leah H
846	Draft Decision Note - Identify Issues & recommendations on how to proceed	3 days	Wed 26/01/11	Fri 28/01/11	100%			Leah H
847	Review with team	3 days	Mon 31/01/11	Wed 02/02/11	100%	846		
848	Present to Steering Committee	1 day	Mon 07/02/11	Mon 07/02/11	100%		SC	
849	Obtain approval (Cliff)	5 days	Tue 15/02/11	Mon 21/02/11	100%	848		
850	*Unpaid Work Experience Complete (required for RFP)*	*0 days*	*Mon 31/01/11*	*Mon 31/01/11*	*100%*			
851	Follow up with Employment Standards	1 day	Fri 30/09/11	Fri 30/09/11	0%			Anita S
852	Inform WorkSafe BC of process	1 day	Fri 30/09/11	Fri 30/09/11	0%			Vicky R
853	**Impacts of Financial Supports for BCEA Clients**	**107 days**	**Wed 03/11/10**	**Thu 31/03/11**	**99%**		**DN**	**Val B**
854	Draft Decision Note	24 days	Wed 03/11/10	Fri 03/12/10	100%			
855	Review with Inter-divisional Policy Team	1 day	Wed 08/12/10	Wed 08/12/10	100%			
856	Present to MAC	1 day	Tue 07/12/10	Tue 07/12/10	100%		MAC	
857	Present to Steering Committee	1 day	Mon 06/12/10	Mon 06/12/10	100%	856	SC	
858	Draft Decision Note	1 day	Mon 31/01/11	Mon 31/01/11	100%			
859	Obtain approval (Cliff)	1 day	Tue 01/02/11	Tue 01/02/11	100%	858		
860	*Financial Supports Complete*	*0 days*	*Thu 31/03/11*	*Thu 31/03/11*	*100%*			
861	**BCEA Client Inclusion Framework**	**110 days**	**Mon 16/08/10**	**Thu 13/01/11**	**100%**			**Laurel G**
862	Review results from Financial Model (to determine capacity)	65 days	Mon 16/08/10	Fri 12/11/10	100%			Mark U
863	Provide forecasted client volumes	65 days	Mon 16/08/10	Fri 12/11/10	100%			Mark U
864	Develop framework (on Interdivisional agenda Sep 29th)	36 days	Tue 12/10/10	Mon 29/11/10	100%			Inter-Divisional Policy Tea
865	Create Decision Note	1 day	Tue 30/11/10	Tue 30/11/10	100%	864	DN	

1st Quarter: Feb, Apr, Jun, Aug

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
866	Review with MAC	1 day	Tue 30/11/10	Tue 30/11/10	100%	865	MAC	
867	Review with Steering Committee	1 day	Mon 06/12/10	Mon 06/12/10	100%	866	SC	
868	Review with the Inter-Divisional Policy Table	1 day	Wed 05/01/11	Wed 05/01/11	100%	867		
869	Revise	1 day	Thu 06/01/11	Thu 06/01/11	100%	868		
870	Obtain final approval (Cliff)	5 days	Fri 07/01/11	Thu 13/01/11	100%	869		
871	**BCEA Client Participation Policy & Procedures**	**95 days**	**Thu 25/08/11**	**Wed 04/01/12**	**42%**			**Bert V**
872	Draft	17 days	Thu 25/08/11	Fri 16/09/11	100%			
873	Review with Laurel	2 days	Mon 19/09/11	Tue 20/09/11	100%	872		Laurel
874	Revise	1 day	Wed 21/09/11	Wed 21/09/11	100%	873		
875	Review with Interdivisional Policy Team	2 days	Tue 22/11/11	Wed 23/11/11	100%	874		
876	Present Policy and presentation to Steering Committee	1 day	Mon 21/11/11	Mon 21/11/11	100%			Laurel
877	Review with ADM Policy Table	2 days	Tue 22/11/11	Wed 23/11/11	0%	876		Laurel
878	Obtain final approval (Cliff)	5 days	Thu 29/12/11	Wed 04/01/12	0%	879,877		Laurel
879	Obtain final approval for OLR	25 days	Thu 24/11/11	Wed 28/12/11	0%	877		Laurel
880	***BCEA Client Participation Policy & Procedures Complete***	***0 days***	***Wed 04/01/12***	***Wed 04/01/12***	***0%***	***878,879***		
881	**Language Services**	**39 days**	**Tue 29/03/11**	**Fri 20/05/11**	**100%**			
882	Draft decision note	24 days	Tue 29/03/11	Fri 29/04/11	100%			
883	Review with Steering Committee	1 day	Mon 02/05/11	Mon 02/05/11	100%	882		
884	Obtain final approval (Cliff)	5 days	Mon 16/05/11	Fri 20/05/11	100%	883		
885	**Assessment Tools, Processes & Resources (required for the evaluation process)**	**378 days**	**Thu 13/05/10**	**Mon 24/10/11**	**80%**			**Laurel G**
886	Assessment Decision Note approved	1 day	Mon 05/07/10	Mon 05/07/10	100%			
887	Questionnaire to Service Providers	1 day	Thu 22/07/10	Thu 22/07/10	100%			
888	Questionnaire returned	11 days	Fri 23/07/10	Fri 06/08/10	100%	887		
889	Rethink approach on how to do the analysis - determine how to resource	5 days	Tue 02/11/10	Mon 08/11/10	100%		SC	Laurel G
890	**Decision Note - change Approach on RFP**	**25 days**	**Mon 29/11/10**	**Fri 31/12/10**	**100%**		**DN**	
891	Draft	5 days	Mon 29/11/10	Fri 03/12/10	100%			
892	Review	1 day	Mon 06/12/10	Mon 06/12/10	100%	891		
893	Obtain approval (Cliff)	5 days	Mon 27/12/10	Fri 31/12/10	100%	892		
894	Get a resource	1 day	Fri 31/12/10	Fri 31/12/10	100%	893		
895	Draft a contract of the UVIC resources	1 day	Tue 04/01/11	Tue 04/01/11	100%			Stacey B
896	Meet with UVIC resources (9-11) - vetting the tier alignment & PNA	1 day	Tue 04/01/11	Tue 04/01/11	100%			Laurel G
897	Tool Research - 4 weeks	12 days	Mon 28/03/11	Tue 12/04/11	100%			Mike H
898	Develop a list of approved Assesssment Tools, Process & Tools	11 days	Wed 13/04/11	Wed 27/04/11	100%	897		
899	Review with Steering Committee	1 day	Mon 09/05/11	Mon 09/05/11	100%			
900	Develop Criteria	13 days	Thu 13/05/10	Mon 31/05/10	100%			Mike H,Katherine
901	Review Criteria with MAC	23 days	Tue 03/05/11	Thu 02/06/11	100%	900	MAC	

er 1st Quarter
Feb Apr Jun Aug

Mike H,Kathe

Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er Feb	1st Quarter Apr	Jun	Aug
902	Review with Steering Committee	1 day	Mon 06/06/11	Mon 06/06/11	100%							
903	Review Contracts of lead proponentsto populate registry	35 days	Mon 01/08/11	Fri 16/09/11	80%			Barry,Carole E				
904	Registry Completed	10 days	Fri 16/09/11	Fri 30/09/11	8%	903		Katherine				
905	Obtain approval (Cliff)	15 days	Mon 03/10/11	Fri 21/10/11	0%	904						
906	***Assessment Tools, Process & Resources Complete***	***0 days***	***Mon 24/10/11***	***Mon 24/10/11***	***0%***							
907	**Policy Review (will be completed under Policy & Procedures Manual)**	**87 days**	**Tue 03/08/10**	**Tue 30/11/10**	**100%**			**Laurel G**				
908	Review Case Management DBD	21 days	Tue 03/08/10	Tue 31/08/10	100%			Leah,Val,Joyce				**Le**
909	Review Contract & Financial Management DBD	5 days	Mon 20/09/10	Fri 24/09/10	100%			Leah,Joyce				
910	Review Decision Notes	15 days	Mon 27/09/10	Fri 15/10/10	100%	909		Leah,Val				
911	Add impacts to Outstanding Questions List	1 day	Mon 18/10/10	Mon 18/10/10	100%	910						
912	Group outstanding questions	1 day	Thu 21/10/10	Thu 21/10/10	100%	911						
913	Compare to Case Management outstanding issues	21 days	Wed 03/11/10	Tue 30/11/10	100%	912		Debbie B				
914	Review current policy for LMDA programming	1 day	Tue 19/10/10	Tue 19/10/10	100%	913		Joyce				
915	**EPBC Policy & Procedures**	**348 days**	**Thu 16/09/10**	**Fri 13/01/12**	**89%**			**Jeanine M**				
916	Determine OLR requirements	1 day	Thu 16/09/10	Thu 16/09/10	100%			Joyce C				
917	Hold Planning Session	3 days	Wed 05/01/11	Fri 07/01/11	100%			Debbie B				
918	**Project Sub-Charter**	**159 days**	**Mon 10/01/11**	**Thu 18/08/11**	**100%**	**917**		**Jeanine M**				
919	Draft Scope Statement	5 days	Mon 10/01/11	Fri 14/01/11	100%							
920	Review with Laurel & PMO	43 days	Wed 09/02/11	Fri 08/04/11	100%	919						
921	Revise	1 day	Mon 11/04/11	Mon 11/04/11	100%	920						
922	Review with MAC	1 day	Tue 12/04/11	Tue 12/04/11	100%	921	MAC					
923	Review with Steering Committee	1 day	Mon 11/04/11	Mon 11/04/11	100%		SC					
924	Revise	14 days	Tue 12/04/11	Fri 29/04/11	100%	923						
925	Obtain final approval (Cliff) - 171548	54 days	Fri 27/05/11	Thu 18/08/11	100%	924						
926	***Scope Statement Complete***	***0 days***	***Thu 31/03/11***	***Fri 20/05/11***	***100%***	***925***						
927	**OLR Information Note**	**90 days**	**Mon 07/02/11**	**Fri 10/06/11**	**100%**							
928	Draft	3 days	Mon 07/02/11	Wed 09/02/11	100%							
929	Review with Laurel	1 day	Wed 16/02/11	Wed 16/02/11	100%	928						
930	Review with team	1 day	Fri 18/02/11	Fri 18/02/11	100%							
931	Review with Inter-divisional Policy Group	1 day	Wed 23/02/11	Wed 23/02/11	100%							
932	Review with Steering Committee (via email)	1 day	Mon 21/02/11	Mon 21/02/11	100%		SC					
933	Review with ADM Policy Table	4 days	Thu 24/02/11	Tue 01/03/11	100%	932,931						
934	Obtain final approval (Cliff)	5 days	Mon 06/06/11	Fri 10/06/11	100%	933						
935	***OLR Decision Note Complete***	***0 days***	***Fri 20/05/11***	***Fri 20/05/11***	***100%***							
936	**Deliverables & Task Assignment**	**103 days**	**Wed 20/04/11**	**Fri 09/09/11**	**96%**							
937	Identify technical supports	1 day	Wed 20/04/11	Wed 20/04/11	100%							

Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names	er Feb	Apr	1st Quarter Jun	Aug
938	Provide reference materials	1 day	Wed 20/04/11	Wed 20/04/11	100%							
939	**Develop Table of Contents**	**23 days**	**Thu 05/05/11**	**Mon 06/06/11**	**100%**			**Jeanine M**				
940	Review with MAC	1 day	Thu 05/05/11	Thu 05/05/11	100%							
941	Email Review with Steering Committee - Quick overview at SC	21 days	Mon 09/05/11	Mon 06/06/11	100%							
942	Answer Parking Lot questions	28 days	Wed 20/04/11	Fri 27/05/11	100%			Laurel				
943	Identify resource gaps due to vacation etc	1 day	Wed 20/04/11	Wed 20/04/11	100%			Jeanine,Lisa				
944	Set up Groove/SharePoint site	1 day	Fri 29/04/11	Fri 29/04/11	100%			Lisa				
945	Identify process for document approval	10 days	Mon 29/08/11	Fri 09/09/11	100%			Laurel				
946	**Develop Manual Overview**	14 days	Tue 31/05/11	Fri 17/06/11	100%							
947	**Develop Glossary of Terms**	14 days	Tue 31/05/11	Fri 17/06/11	75%							
948	**Inventory List**	**18 days**	**Wed 04/05/11**	**Fri 27/05/11**	**100%**							
949	Identify a comprehensive list of policy topics - CEP to come	18 days	Wed 04/05/11	Fri 27/05/11	100%							
950	Review List	1 day	Fri 13/05/11	Fri 13/05/11	100%			Laurel,Jeanine				
951	**ICM Collaboration**	**134 days**	**Fri 27/05/11**	**Wed 30/11/11**	**74%**							
952	Two 1/2 day sessions, overview, introduce OPA Rules	1 day	Mon 20/06/11	Mon 20/06/11	100%			Laurel G				
953	Review ICM Systems Manual Content and identify Gaps for Policy & Procedures	10 days	Mon 13/06/11	Fri 24/06/11	0%			Mike K				
954	Service Plan Review with Policy Teams	1 day	Mon 15/08/11	Mon 15/08/11	0%							
955	Develop OPA Rules - work with Policy Teams	134 days	Fri 27/05/11	Wed 30/11/11	80%			Val B,Laurel G.				
956	**Policy Documents (Staff, Service Providers & Public)**	**109 days**	**Tue 16/08/11**	**Fri 13/01/12**	**93%**							
957	Self Serve Services Policy - Draft	15 days	Mon 12/09/11	Fri 30/09/11	100%							
958	Self Serve Services - Approved	33 days	Fri 30/09/11	Tue 15/11/11	100%							
959	Case Management Policy - Draft	33 days	Tue 06/09/11	Thu 20/10/11	100%							
960	Case Management Policy - Approved	24 days	Thu 20/10/11	Tue 22/11/11	100%							
961	**Employment Support Services Procedures**	**59 days**	**Thu 01/09/11**	**Tue 22/11/11**	**100%**							
962	ESS Topic Workshops and Individual Sessions - Draft	22 days	Thu 01/09/11	Fri 30/09/11	100%							
963	ESS Topic Workshops and Individual Sessions - Approved	14 days	Fri 30/09/11	Tue 22/11/11	100%							
964	Placement Services - Draft	22 days	Thu 01/09/11	Fri 30/09/11	100%							
965	Placement Services - Approved	38 days	Fri 30/09/11	Tue 22/11/11	100%							
966	Self Employment Orientation & Assessment - Draft	17 days	Tue 13/09/11	Wed 05/10/11	100%							
967	Self Employment Orientation & Assessment - Approved	35 days	Wed 05/10/11	Tue 22/11/11	100%							
968	Financial Supports Assess and Administer - Draft	40 days	Thu 01/09/11	Wed 26/10/11	100%							
969	Financial Supports Assess and Administer - Approved	1 day	Mon 28/11/11	Mon 28/11/11	50%							
970	Training Policy - Draft	48 days	Tue 16/08/11	Thu 20/10/11	100%							
971	Training Policy - Approved	24 days	Thu 20/10/11	Tue 22/11/11	100%							
972	Apprentices Policy - Draft	17 days	Thu 01/09/11	Fri 23/09/11	100%							
973	Apprentices Policy - Approved	6 days	Fri 23/09/11	Fri 30/09/11	100%							

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er	1st Quarter Feb	Apr	Jun	Aug
974	Self-Employment Policy - Draft	27 days	Thu 01/09/11	Fri 07/10/11	100%								
975	Self-Employment Policy - Approved	17 days	Wed 26/10/11	Thu 17/11/11	100%								
976	Specialized Assessment Policy - Draft	27 days	Thu 01/09/11	Fri 07/10/11	100%								
977	Specialized Assessment Policy - Approved	15 days	Wed 26/10/11	Tue 15/11/11	100%								
978	**CEP Policy**	**97 days**	**Thu 01/09/11**	**Fri 13/01/12**	**66%**								
979	CEP Policy - JCP - Draft	27 days	Thu 01/09/11	Fri 07/10/11	100%								
980	CEP Policy - JCP - Approved	6 days	Fri 07/10/11	Tue 01/11/11	100%								
981	CEP Policy - LMP - Draft	52 days	Thu 01/09/11	Fri 11/11/11	100%								
982	CEP Policy - LMP - Approved	6 days	Fri 11/11/11	Fri 18/11/11	100%								
983	CEP Policy - RNI - Draft	54 days	Tue 01/11/11	Fri 13/01/12	10%								
984	CEP Policy - RNI - Approved	1 day	Fri 13/01/12	Fri 13/01/12	0%								
985	EI Eligibilty Policy - Draft	36 days	Thu 01/09/11	Thu 20/10/11	100%								
986	EI Eligibility Policy - Approved	21 days	Thu 20/10/11	Thu 17/11/11	100%								
987	BCEA Policy - Draft	61 days	Thu 01/09/11	Thu 24/11/11	100%								
988	BCEA Policy - Approved	6 days	Thu 24/11/11	Thu 01/12/11	0%								
989	General Elements Policy - Draft	23 days	Mon 03/10/11	Wed 02/11/11	100%								
990	General Elements Policy - Approved	18 days	Wed 02/11/11	Fri 25/11/11	90%								
991	**Procedures (Staff, Service Providers & Public)**	**102 days**	**Thu 25/08/11**	**Fri 13/01/12**	**84%**								
992	Self-Serve Services - Draft	22 days	Thu 01/09/11	Fri 30/09/11	100%			Laurel G.					
993	Self-Serve Services - Approved	31 days	Fri 30/09/11	Fri 11/11/11	50%			Laurel G.					
994	Case Management Procedures - Draft	27 days	Tue 06/09/11	Wed 12/10/11	50%			Laurel G.					
995	Case Management Procedures - Approved	22 days	Wed 12/10/11	Thu 10/11/11	50%			Laurel G.					
996	**Employment Support Services Procudures**	**64 days**	**Thu 25/08/11**	**Tue 22/11/11**	**99%**			**Laurel G.**					
997	ESS Topic Workshops and Individual Sessions - Draft	22 days	Thu 01/09/11	Fri 30/09/11	100%								
998	ESS Topic Workshops and Individual Sessions - Approved	38 days	Fri 30/09/11	Tue 22/11/11	100%								
999	Placement Services - Draft	27 days	Thu 25/08/11	Fri 30/09/11	100%								
1000	Placement Services - Approved	38 days	Fri 30/09/11	Tue 22/11/11	100%								
1001	Self Employment Orientation & Assessment - Draft	17 days	Tue 13/09/11	Wed 05/10/11	100%								
1002	Self Employment Orientation & Assessment - Approved	14 days	Thu 03/11/11	Tue 22/11/11	100%								
1003	Financial Supports Assess and Administer - Draft	21 days	Mon 03/10/11	Mon 31/10/11	100%			Laurel G.					
1004	Financial Supports Assess and Administer - Approved	21 days	Mon 31/10/11	Mon 28/11/11	50%			Laurel G.					
1005	Training - Draft	17 days	Thu 15/09/11	Fri 07/10/11	100%			Laurel G.					
1006	Training - Approved	14 days	Thu 03/11/11	Tue 22/11/11	100%			Laurel G.					
1007	Apprentices - Draft	17 days	Thu 01/09/11	Fri 23/09/11	100%			Laurel G.					
1008	Apprentices - Approved	6 days	Fri 23/09/11	Fri 30/09/11	100%			Laurel G.					
1009	Self-Employment - Draft	17 days	Thu 15/09/11	Fri 07/10/11	100%			Laurel G.					

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
1010	Self-Employment - Approved	17 days	Wed 26/10/11	Thu 17/11/11	100%			Laurel G.
1011	Specialized Assessment - Draft	27 days	Thu 01/09/11	Fri 07/10/11	100%			Laurel G.
1012	Specialized Assessment - Approved	28 days	Fri 07/10/11	Tue 15/11/11	100%			Laurel G.
1013	**CEP Procedures**	**97 days**	**Thu 01/09/11**	**Fri 13/01/12**	**65%**			**Laurel G.**
1014	CEP Procedures - JCP - Draft	22 days	Thu 08/09/11	Fri 07/10/11	100%			
1015	CEP Procedures - JCP - Approved	6 days	Fri 07/10/11	Fri 14/10/11	100%			
1016	CEP Procedures - LMP - Draft	52 days	Thu 01/09/11	Fri 11/11/11	100%			
1017	CEP Procedures - LMP - Approved	6 days	Fri 11/11/11	Fri 18/11/11	100%			
1018	CEP Procedures - R&I - Draft	54 days	Tue 01/11/11	Fri 13/01/12	10%			
1019	CEP Procedures - R&I - Approved	1 day	Fri 13/01/12	Fri 13/01/12	0%			
1020	EI Eligibility - Draft	27 days	Thu 01/09/11	Fri 07/10/11	100%			Laurel G.
1021	EI Eligibilty - Approved	23 days	Tue 18/10/11	Thu 17/11/11	100%			Laurel G.
1022	BCEA Eligibility Procedures - Draft	40 days	Fri 30/09/11	Thu 24/11/11	100%			Laurel G.
1023	BCEA Eligibility Procedures - Approved	6 days	Thu 24/11/11	Thu 01/12/11	0%			Laurel G.
1024	General Elements - Draft	5 days	Fri 18/11/11	Thu 24/11/11	100%			Laurel G.
1025	General Elements - Approved	6 days	Thu 24/11/11	Thu 01/12/11	75%			Laurel G.
1026	**Program Overview**	**23 days**	**Fri 14/10/11**	**Tue 15/11/11**	**100%**			**Laurel G.**
1027	Drafted	12 days	Fri 14/10/11	Mon 31/10/11	100%			
1028	Approved	12 days	Mon 31/10/11	Tue 15/11/11	100%			
1029	**Privacy Impact Assessment**	**209 days**	**Tue 04/01/11**	**Fri 21/10/11**	**100%**			**Jeanine M**
1030	Determine workplan	10 days	Tue 04/01/11	Mon 17/01/11	100%			Jeanine M
1031	Draft PIA	145 days	Fri 11/03/11	Thu 29/09/11	100%			
1032	PIA Finalized	2 days	Fri 30/09/11	Mon 03/10/11	100%	1031		
1033	PIA Submited to CLIFF for Approval	15 days	Mon 03/10/11	Fri 21/10/11	100%	1032		
1034	***PIA Complete***	***0 days***	***Fri 21/10/11***	***Fri 21/10/11***	***100%***	***1033***		
1035	**Forms**	**149 days**	**Wed 11/05/11**	**Mon 05/12/11**	**99%**			
1036	Develop Dynamic Individual Forms	82 days	Wed 11/05/11	Thu 01/09/11	100%			Leah
1037	Legal Review	58 days	Wed 11/05/11	Fri 29/07/11	100%			
1038	Develop Remaining Forms and Correspondence	66 days	Wed 01/06/11	Wed 31/08/11	100%			
1039	Legal Review	45 days	Thu 30/06/11	Wed 31/08/11	100%			
1040	Overview to the MAC	1 day	Thu 02/06/11	Thu 02/06/11	100%			Leah,Laurel
1041	Forms Complete for ICM	61 days	Fri 08/07/11	Fri 30/09/11	100%			
1042	Post Dynamic Forms to ICM	1 day	Mon 03/10/11	Mon 03/10/11	100%	1041		ICM
1043	Post remaining forms to ICM ??? Date	1 day	Wed 31/08/11	Wed 31/08/11	100%			
1044	Forms Review	1 day	Mon 05/09/11	Mon 05/09/11	100%			Leah
1045	Form Review Phase II	1 day	Mon 05/12/11	Mon 05/12/11	0%			Leah

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
1046	**Training**	**180 days**	**Fri 02/07/10**	**Wed 09/03/11**	**99%**			**Sally H**
1047	**Training Strategy**	**12 days**	**Fri 02/07/10**	**Mon 19/07/10**	**100%**			
1048	Draft	1 day	Fri 02/07/10	Fri 02/07/10	100%			
1049	Review with Area Leads	1 day	Thu 08/07/10	Thu 08/07/10	100%			
1050	Review with MAC	1 day	Tue 13/07/10	Tue 13/07/10	100%			
1051	Review with Learning Services	1 day	Tue 13/07/10	Tue 13/07/10	100%			
1052	Review/Obtain approval from Steering Committee	1 day	Mon 19/07/10	Mon 19/07/10	100%			
1053	**Procurement Evaluation Training Strategy**	**28 days**	**Mon 25/10/10**	**Tue 30/11/10**	**100%**			**Huan N**
1054	Draft	5 days	Mon 25/10/10	Fri 29/10/10	100%			
1055	Review with MAC	1 day	Tue 02/11/10	Tue 02/11/10	100%	1054	MAC	
1056	Review with Steering Committee	1 day	Mon 08/11/10	Mon 08/11/10	100%	1055	SC	
1057	Obtain approval (Cliff)	5 days	Wed 24/11/10	Tue 30/11/10	100%	1056		
1058	**Contract Structure Live Meeting Session**	**63 days**	**Mon 19/07/10**	**Wed 13/10/10**	**100%**			**Jenn A**
1059	Prepare materials	10 days	Mon 19/07/10	Fri 30/07/10	100%			Huan
1060	Review materials	3 days	Mon 02/08/10	Wed 04/08/10	100%	1059		Sally
1061	Hold session 1	1 day	Thu 26/08/10	Thu 26/08/10	100%			Jenn A
1062	Hold session 2	1 day	Wed 13/10/10	Wed 13/10/10	100%			Jenn A
1063	**Services and Case Management Live Meeting Session**	**18 days**	**Tue 07/09/10**	**Thu 30/09/10**	**100%**			**Jenn A**
1064	Prepare materials	3 days	Tue 07/09/10	Thu 09/09/10	100%			Annameika
1065	Review materials	1 day	Fri 10/09/10	Fri 10/09/10	100%	1064		Jenn A
1066	Hold session	1 day	Thu 30/09/10	Thu 30/09/10	100%			Jenn A
1067	**Financial Model and ESC Location Live Meeting Session**	**23 days**	**Tue 07/09/10**	**Thu 07/10/10**	**100%**			**Jenn A**
1068	Prepare materials	3 days	Tue 07/09/10	Thu 09/09/10	100%			Mark U
1069	Review materials	1 day	Fri 10/09/10	Fri 10/09/10	100%	1068		Jenn A
1070	Hold session	1 day	Thu 07/10/10	Thu 07/10/10	100%			Jenn A
1071	**Community and Employer Partnerships Live Meeting Session**	**4 days**	**Tue 07/09/10**	**Fri 10/09/10**	**100%**			**Jenn A**
1072	Prepare materials	3 days	Tue 07/09/10	Thu 09/09/10	100%			Rachael R
1073	Review materials	1 day	Fri 10/09/10	Fri 10/09/10	100%	1072		Jenn
1074	**Apprentices Live Meeting Session**	**21 days**	**Tue 07/09/10**	**Tue 05/10/10**	**100%**			**Jenn A**
1075	Prepare materials	3 days	Tue 07/09/10	Thu 09/09/10	100%			Hovan
1076	Review materials	1 day	Fri 10/09/10	Fri 10/09/10	100%	1075		Jenn
1077	Hold session	1 day	Tue 05/10/10	Tue 05/10/10	100%			Jenn
1078	**Evaluate Live Meeting Sessions**	**62 days**	**Mon 01/11/10**	**Mon 24/01/11**	**100%**			**Jenn A**
1079	Send out evaluations to random sampling of participants	10 days	Mon 01/11/10	Fri 12/11/10	100%			
1080	Prepare Evaluation Summary	5 days	Fri 14/01/11	Thu 20/01/11	100%			
1081	Circulate to Management Team (SC + MAC)	2 days	Fri 21/01/11	Mon 24/01/11	100%	1080		

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
1082	**March All Staff Conference**	**2 days**	**Tue 08/03/11**	**Wed 09/03/11**	**100%**			**Jenn A**
1083	Hold event	2 days	Tue 08/03/11	Wed 09/03/11	100%			
1084	**Org Structure**	**452 days**	**Mon 12/04/10**	**Mon 02/01/12**	**83%**			**Sally H**
1085	Organization Design	217 days	Mon 03/05/10	Mon 28/02/11	100%			
1086	Organizational Transition	176 days	Mon 02/05/11	Mon 02/01/12	90%			
1087	**Organization Assessment (As Is)**	**31 days**	**Tue 10/08/10**	**Tue 21/09/10**	**100%**			
1088	Validate approach with Exec	1 day	Tue 10/08/10	Tue 10/08/10	100%			
1089	Define org goals with Exec	1 day	Tue 10/08/10	Tue 10/08/10	100%			
1090	Obtain approval on approach and deliverables	1 day	Tue 10/08/10	Tue 10/08/10	100%			
1091	Produce Org Design Roadmap	1 day	Wed 08/09/10	Wed 08/09/10	100%			
1092	Present at Face to Face	1 day	Tue 21/09/10	Tue 21/09/10	100%			
1093	**Organization Design/Workforce Transition**	**407 days**	**Mon 12/04/10**	**Mon 31/10/11**	**64%**			
1094	**Organization Design Approach & Plan**	**98 days**	**Wed 15/09/10**	**Fri 28/01/11**	**100%**			**Risa K**
1095	Draft	64 days	Wed 15/09/10	Fri 10/12/10	100%			
1096	Review with SC	1 day	Mon 13/12/10	Mon 13/12/10	100%		SC	
1097	Review with MAC	1 day	Tue 11/01/11	Tue 11/01/11	100%	1096	MAC	
1098	***Obtain approval (Cliff)***	***0 days***	***Fri 28/01/11***	***Fri 28/01/11***	***100%***			
1099	**Union/Management Committee**	**11 days**	**Thu 23/09/10**	**Thu 07/10/10**	**100%**			
1100	Establish union/management committee to facilitate the organizational changes	1 day	Thu 23/09/10	Thu 23/09/10	100%			Sally H
1101	Functional Analysis Learning Session	1 day	Thu 07/10/10	Thu 07/10/10	100%			
1102	**Functional Analysis**	**176 days**	**Fri 30/04/10**	**Fri 31/12/10**	**25%**			
1103	Define Functional Area	1 day	Fri 30/04/10	Fri 30/04/10	100%			
1104	**Straw Model**	**33 days**	**Thu 30/09/10**	**Mon 15/11/10**	**99%**			
1105	Exec Planning Meeting to build high level straw model of Org Structure	1 day	Thu 30/09/10	Thu 30/09/10	100%			Sally H
1106	Exec Planning Meeting - follow-up	1 day	Tue 26/10/10	Tue 26/10/10	100%			
1107	Exec Planning Meeting - follow-up	1 day	Tue 09/11/10	Tue 09/11/10	100%	1106		
1108	Revise Straw Model	3 days	Wed 10/11/10	Fri 12/11/10	100%	1107		
1109	***Straw Model Complete***	***0 days***	***Mon 15/11/10***	***Mon 15/11/10***	***0%***	***1108***		
1110	**Functional Matrix**	**50 days**	**Mon 25/10/10**	**Fri 31/12/10**	**0%**			
1111	Define	5 days	Mon 25/10/10	Fri 29/10/10	0%			Risa K
1112	Refine with Apprentices	5 days	Mon 15/11/10	Fri 19/11/10	0%			
1113	Refine with Community & Employer Partnerships	3 days	Mon 06/12/10	Wed 08/12/10	0%			
1114	Review with Area Leads / confirm requirements	1 day	Thu 09/12/10	Thu 09/12/10	0%	1113,111		
1115	Review with MAC	1 day	Tue 14/12/10	Tue 14/12/10	0%	1114	MAC	
1116	Review with Steering Committee	1 day	Mon 13/12/10	Mon 13/12/10	0%		SC	
1117	Obtain final approval	5 days	Tue 14/12/10	Mon 20/12/10	0%	1116		

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
1118	*Functional Matrix Complete*	*0 days*	*Fri 31/12/10*	*Fri 31/12/10*	*0%*			
1119	**Org Charts**	**230 days**	**Tue 14/12/10**	**Mon 31/10/11**	**95%**			
1120	Draft Org Chart	20 days	Tue 14/12/10	Mon 10/01/11	100%	1116		
1121	Define reporting and interface relationships of roles	5 days	Tue 11/01/11	Mon 17/01/11	100%	1120		
1122	Determine capacity analysis	5 days	Tue 18/01/11	Mon 24/01/11	100%	1121		
1123	Review with MAC	1 day	Tue 25/01/11	Tue 25/01/11	100%	1122	MAC	
1124	Review with Steering Committee	1 day	Wed 26/01/11	Wed 26/01/11	100%	1123	SC	
1125	Obtain approval	5 days	Thu 27/01/11	Wed 02/02/11	100%	1124		
1126	Refine Org Chart (based on Job Profiles)	1 day	Fri 29/04/11	Fri 29/04/11	0%			
1127	Refine Org Chart (based on Classification reviews)	1 day	Mon 31/10/11	Mon 31/10/11	0%			
1128	**Implementation Plan/Staffing Strategy**	**182 days**	**Mon 13/09/10**	**Mon 23/05/11**	**50%**			**Sally H**
1129	Staffing Analysis (done quarterly)	100 days	Mon 13/09/10	Thu 27/01/11	10%			Risa K
1130	Retirement Analysis	10 days	Mon 13/09/10	Fri 24/09/10	100%			Risa K
1131	**Succession Plan**	**28 days**	**Mon 25/10/10**	**Tue 30/11/10**	**100%**			**Risa K**
1132	Draft Succession Plan	5 days	Mon 25/10/10	Fri 29/10/10	100%			
1133	Review with Steering Committee	1 day	Mon 15/11/10	Mon 15/11/10	100%		SC	
1134	Review with MAC	1 day	Tue 23/11/10	Tue 23/11/10	100%	1133	MAC	
1135	Obtain final approval (Cliff)	5 days	Wed 24/11/10	Tue 30/11/10	100%	1134		
1136	Draft	49 days	Tue 01/03/11	Fri 06/05/11	100%			Zac K
1137	Review	5 days	Mon 09/05/11	Fri 13/05/11	100%	1136		
1138	*Staffing Strategy Complete*	*0 days*	*Mon 16/05/11*	*Mon 16/05/11*	*100%*			
1139	Obtain approval	5 days	Tue 17/05/11	Mon 23/05/11	100%	1138		
1140	**Succession Plan Deliverables**	**1 day**	**Mon 12/04/10**	**Mon 12/04/10**	**0%**			
1141	Toolkit	1 day	Mon 12/04/10	Mon 12/04/10	0%			
1142	Guidelines	1 day	Mon 12/04/10	Mon 12/04/10	0%			
1143	Resources	1 day	Mon 12/04/10	Mon 12/04/10	0%			
1144	**Job Profiles**	**276 days**	**Mon 12/04/10**	**Fri 29/04/11**	**97%**			
1145	Define role mapping	20 days	Tue 04/01/11	Mon 31/01/11	100%	1110		
1146	Design Job Profiles	44 days	Tue 01/03/11	Fri 29/04/11	95%			
1147	Confirm Exclusions in new Org Structure	5 days	Mon 11/04/11	Fri 15/04/11	100%			
1148	Classification review process (if required)	10 days	Mon 12/04/10	Fri 23/04/10	95%			
1149	*Job Profiles Complete*	*0 days*	*Fri 29/04/11*	*Fri 29/04/11*	*0%*	*1146,114*		
1150	**Human Resource Policy & Procedures**	**52 days**	**Fri 24/09/10**	**Fri 03/12/10**	**99%**			
1151	**Relocation/Transfer Policy**	**52 days**	**Fri 24/09/10**	**Fri 03/12/10**	**99%**			**Sally H**
1152	Draft	10 days	Fri 24/09/10	Thu 07/10/10	100%			
1153	Review with SDM's	1 day	Fri 08/10/10	Fri 08/10/10	100%	1152		

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er	1st Quarter
									Feb	Apr Jun Aug
1154	Review with Program Management	1 day	Tue 26/10/10	Tue 26/10/10	100%	1153				
1155	Review with Rachel H and PSA	1 day	Tue 12/10/10	Tue 12/10/10	100%	1154				
1156	Review with Steering Committee (Exec Dir Ops Meeting) - obtained approval	1 day	Tue 02/11/10	Tue 02/11/10	100%	1155				
1157	Revise	1 day	Tue 16/11/10	Tue 16/11/10	100%	1156				
1158	Revise HR Policy on Intranet	1 day	Fri 03/12/10	Fri 03/12/10	100%	1157				
1159	**EPBC Training Plan**	**320 days**	**Mon 26/09/11**	**Wed 26/12/12**	**5%**					
1	**EPBC Training Development and Delivery Plan - START**	**320 days**	**Mon 26/09/11**	**Wed 26/12/12**	**5%**					
2	**PHASE 1 - PRE LAUNCH**	**301 days**	**Mon 26/09/11**	**Thu 29/11/12**	**7%**					
3	**PHASE 1A - eLearning & Virtual Classroom**	**49 days**	**Mon 26/09/11**	**Fri 02/12/11**	**52%**					
4	**Enhance Curriculum Design from Appendix B**	**8.13 days**	**Thu 27/10/11**	**Tue 08/11/11**	**99%**					
5	Interview writers for course objectives and goals	3 days	Thu 27/10/11	Mon 31/10/11	100%			Carol Orom,John Lenardo		
6	Validate learning modality (eLearning, Live Meeting, etc.)	2 days	Tue 01/11/11	Wed 02/11/11	100%	5		Carol Orom,John Lenardo		
7	Resolve learning objective gaps	2 days	Thu 03/11/11	Fri 04/11/11	100%	6		Carol Orom,John Lenardo		
8	Communicate revised development and review process	1 hr	Wed 02/11/11	Wed 02/11/11	100%	6		Zac Kremler		
9	Approve curriculum design	1 day	Mon 07/11/11	Mon 07/11/11	100%	7		Zac Kremler,Linda Bradfor		
10	Communicate curriculum design to writers and instructional designers	1 hr	Tue 08/11/11	Tue 08/11/11	100%	9		Zac Kremler		
11	***Curriculum Design complete***	***0 days***	***Tue 08/11/11***	***Tue 08/11/11***	***0%***	***10***				
12	**Phase 1A Development**	**46 days**	**Mon 26/09/11**	**Tue 29/11/11**	**53%**					
13	**Course Module Review**	**21 days**	**Fri 21/10/11**	**Mon 21/11/11**	**89%**					
14	PP1000 Program Transition & Client summary application orientation	11 days	Fri 21/10/11	Fri 04/11/11	100%			Zac Kremler,Carol Orom		
15	PP1400 - Introduction to EPBC Module 1	17 days	Fri 21/10/11	Tue 15/11/11	100%			Alison Bond,Linda Bradfor		
16	PP1420 - Introduction to EPBC Module 2	18 days	Fri 21/10/11	Wed 16/11/11	100%			Amanda		
17	PP1440 - Introduction to EPBC Module 3	19 days	Fri 21/10/11	Thu 17/11/11	80%			Martin Redwood		
18	PP1460 - Introduction to EPBC Module 4	19 days	Fri 21/10/11	Thu 17/11/11	80%			Tania Betiku		
19	PP1500 - Privacy Protection & Information Access Overview	14 days	Fri 21/10/11	Wed 09/11/11	85%			Vicky,John Lenardon		
20	PP1600 - Apprentice Training - Services and Supports	21 days	Fri 21/10/11	Mon 21/11/11	75%			Joyce Navey,Janice Coldic		
21	CM1000 - Introduction To Contract Management and Quality Assurance	11 days	Fri 21/10/11	Fri 04/11/11	100%			Carole Elliott,Stephanie Ha		
22	***Course Module Review - Complete***	***0 days***	***Mon 21/11/11***	***Mon 21/11/11***	***0%***	***14,15,16,***				
23	**Develop eLearning/LiveMeeting/VirtualClassroom Course**	**41 days**	**Mon 26/09/11**	**Tue 22/11/11**	**1%**					
24	PP1000 Program Transition & Client summary application orientation	0.25 days	Wed 09/11/11	Wed 09/11/11	100%			Zac Kremler,John Whitem		
25	PP1400 - Introduction to EPBC Module 1	5 days	Wed 16/11/11	Tue 22/11/11	0%	15		Stephanie Harnett		
26	PP1420 - Introduction to EPBC Module 2	8 days	Mon 26/09/11	Wed 05/10/11	0%			Carol Orom		
27	PP1440 - Introduction to EPBC Module 3	8 days	Mon 26/09/11	Wed 05/10/11	0%			Carol Orom		
28	PP1460 - Introduction to EPBC Module 4	8 days	Mon 26/09/11	Wed 05/10/11	0%			Carol Orom		
29	PP1500 - Privacy Protection & Information Access Overview	6 days	Mon 26/09/11	Mon 03/10/11	0%			John Lenardon		
30	PP1600 - Apprentice Training - Services and Supports	6 days	Mon 26/09/11	Mon 03/10/11	0%			Joyce Navey		

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										Feb	Apr	Jun	Aug
31	CM1000 - Introduction to Contract Management	8 days	Mon 26/09/11	Wed 05/10/11	0%			Stephanie Harnett					
32	***Complete***	***0 days***	***Tue 22/11/11***	***Tue 22/11/11***	***0%***	***24,25,26,***							
33	**Review eLearning Course (Training & Area leads)**	**36 days**	**Tue 04/10/11**	**Wed 23/11/11**	**36%**								
34	PP1000 Program Transition & Client summary application orientation	4 days	Wed 09/11/11	Wed 16/11/11	100%	24		Jeanine Manji[25%],Linda					
35	PP1400 - Introduction to EPBC Module 1	1 day	Wed 23/11/11	Wed 23/11/11	0%	25		Jeanine Manji,Area Lead					
36	PP1420 - Introduction to EPBC Module 2	1 day	Thu 06/10/11	Thu 06/10/11	0%	26		Area Lead,Jeanine Manji					
37	PP1440 - Introduction to EPBC Module 3	1 day	Thu 06/10/11	Thu 06/10/11	0%	27		Martin Redwood,Jeanine M					
38	PP1460 - Introduction to EPBC Module 4	1 day	Thu 06/10/11	Thu 06/10/11	0%	28		Debbie Bugg,Jeanine Man					
39	PP1500 - Privacy Protection & Information Access Overview	1 day	Tue 04/10/11	Tue 04/10/11	0%	29		Area Lead,Jeanine Manji					
40	PP1600 - Apprentice Training - Services and Supports	1 day	Tue 04/10/11	Tue 04/10/11	0%	30		Area Lead,Jeanine Manji					
41	CM1000 - Introduction to Contract Management	1 day	Thu 06/10/11	Thu 06/10/11	0%	31		Jeanine Manji,Martin Redv					
42	***Complete***	***0 days***	***Wed 23/11/11***	***Wed 23/11/11***	***0%***	***34,35,36,***							
43	**Amend eLearning Course**	**36 days**	**Wed 05/10/11**	**Thu 24/11/11**	**0%**								
44	PP1000 Program Transition & Client summary application orientation	1 day	Wed 16/11/11	Thu 17/11/11	0%	34							
45	PP1400 - Introduction to EPBC Module 1	1 day	Thu 24/11/11	Thu 24/11/11	0%	35		Tania Betiku,Stephanie Ha					
46	PP1420 - Introduction to EPBC Module 2	1 day	Fri 07/10/11	Fri 07/10/11	0%	36		Carol Orom					
47	PP1440 - Introduction to EPBC Module 3	1 day	Fri 07/10/11	Fri 07/10/11	0%	37		John Lenardon,Vicky					
48	PP1460 - Introduction to EPBC Module 4	1 day	Fri 07/10/11	Fri 07/10/11	0%	38		Tania Betiku,Stephanie Ha					
49	PP1500 - Privacy Protection & Information Access Overview	1 day	Wed 05/10/11	Wed 05/10/11	0%	39		John Lenardon,Vicky					
50	PP1600 - Apprentice Training - Services and Supports	1 day	Wed 05/10/11	Wed 05/10/11	0%	40		Janice Coldicott,Joyce Nav					
51	CM1000 - Introduction to Contract Management	1 day	Fri 07/10/11	Fri 07/10/11	0%	41		Stephanie Harnett,Carol O					
52	***Complete***	***0 days***	***Thu 24/11/11***	***Thu 24/11/11***	***0%***	***44,45,46,***							
53	**Pilot Test eLearning Course**	**36 days**	**Thu 06/10/11**	**Fri 25/11/11**	**0%**								
54	PP1000 Program Transition & Client summary application orientation	1 day	Thu 17/11/11	Fri 18/11/11	0%	44							
55	PP1400 - Introduction to EPBC Module 1	1 day	Fri 25/11/11	Fri 25/11/11	0%	45		Fern Slawson					
56	PP1420 - Introduction to EPBC Module 2	1 day	Mon 10/10/11	Mon 10/10/11	0%	46		Fern Slawson					
57	PP1440 - Introduction to EPBC Module 3	1 day	Mon 10/10/11	Mon 10/10/11	0%	47		Fern Slawson					
58	PP1460 - Introduction to EPBC Module 4	1 day	Mon 10/10/11	Mon 10/10/11	0%	48		Fern Slawson					
59	PP1500 - Privacy Protection & Information Access Overview	1 day	Thu 06/10/11	Thu 06/10/11	0%	49		Fern Slawson					
60	PP1600 - Apprentice Training - Services and Supports	1 day	Thu 06/10/11	Thu 06/10/11	0%	50		Fern Slawson					
61	CM1000 - Introduction to Contract Management	1 day	Mon 10/10/11	Mon 10/10/11	0%	51		Fern Slawson					
62	***Complete***	***0 days***	***Fri 25/11/11***	***Fri 25/11/11***	***0%***	***54,55,56,***							
63	**Final Review & Feedback**	**37 days**	**Fri 07/10/11**	**Tue 29/11/11**	**0%**								
64	PP1000 Program Transition & Client summary application orientation	2 days	Fri 18/11/11	Tue 22/11/11	0%	54		Jeanine Manji,Linda Bradf					
65	PP1400 - Introduction to EPBC Module 1	2 days	Mon 28/11/11	Tue 29/11/11	0%	55		Jeanine Manji,Linda Bradf					
66	PP1420 - Introduction to EPBC Module 2	2 days	Tue 11/10/11	Wed 12/10/11	0%	56		Jeanine Manji,Linda Bradf					

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
67	PP1440 - Introduction to EPBC Module 3	1 day	Tue 11/10/11	Tue 11/10/11	0%	57		Jeanine Manji,Linda Bradf
68	PP1460 - Introduction to EPBC Module 4	2 days	Tue 11/10/11	Wed 12/10/11	0%	58		Jeanine Manji,Linda Bradf
69	PP1500 - Privacy Protection & Information Access Overview	1 day	Fri 07/10/11	Fri 07/10/11	0%	59		Jeanine Manji,Linda Bradf
70	PP1600 - Apprentice Training - Services and Supports	1 day	Fri 07/10/11	Fri 07/10/11	0%	60		Jeanine Manji,Linda Bradf
71	CM1000 - Introduction to Contract Management	1 day	Tue 11/10/11	Tue 11/10/11	0%	61		Jeanine Manji,Linda Bradf
72	***Complete***	***0 days***	***Tue 29/11/11***	***Tue 29/11/11***	***0%***	***64,65,66,***		
73	**Course Approvals**	**37 days**	**Thu 06/10/11**	**Mon 28/11/11**	**0%**			
74	PP1000 Program Transition & Client summary application orientation	1 day	Thu 17/11/11	Fri 18/11/11	0%	64SF		
75	PP1400 - Introduction to EPBC Module 1	1 day	Fri 25/11/11	Mon 28/11/11	0%	65SF		
76	PP1420 - Introduction to EPBC Module 2	1 day	Mon 10/10/11	Tue 11/10/11	0%	66SF		
77	PP1440 - Introduction to EPBC Module 3	1 day	Mon 10/10/11	Tue 11/10/11	0%	67SF		
78	PP1460 - Introduction to EPBC Module 4	1 day	Mon 10/10/11	Tue 11/10/11	0%	68SF		
79	PP1500 - Privacy Protection & Information Access Overview	1 day	Thu 06/10/11	Fri 07/10/11	0%	69SF		
80	PP1600 - Apprentice Training - Services and Supports	1 day	Thu 06/10/11	Fri 07/10/11	0%	70SF		
81	CM1000 - Introduction to Contract Management	1 day	Mon 10/10/11	Tue 11/10/11	0%	71SF		
82	***Complete***	***0 days***	***Mon 28/11/11***	***Mon 28/11/11***	***0%***	***74,75,76,***		
83	**Phase 1A Test eLearning Modules**	**8 days**	**Wed 16/11/11**	**Fri 25/11/11**	**0%**			
84	QA - accessbility, playback, sound, display, etc..	3 days	Wed 23/11/11	Fri 25/11/11	0%	24SS,25		Joe Cherwaty
85	QA - technical requirements (install, software, add-ins, certificates, etc…)	3 days	Wed 16/11/11	Fri 18/11/11	0%	24SS,25		
86	***Phase 1A Testing - Complete***	***0 days***	***Fri 25/11/11***	***Fri 25/11/11***	***0%***	***84,85***		
87	**Phase 1A - Delivery & Loading of Courses (PROD)**	**4 days**	**Tue 29/11/11**	**Fri 02/12/11**	**0%**			
88	Phase 1A Course Delivery to Internal Development	1 day	Tue 29/11/11	Tue 29/11/11	0%	82		
89	Phase 1A Courses Uploaded to Intranet & Internet/Extranet	4 days	Tue 29/11/11	Fri 02/12/11	0%	88SS		
90	***Phase 1A Delivery & Loading - Complete***	***0 days***	***Fri 02/12/11***	***Fri 02/12/11***	***0%***	***89,88***		
91	**PHASE 1B**	**85 days**	**Mon 26/09/11**	**Thu 26/01/12**	**0%**			
92	**Phase 1B Curriculum Design**	**5 days**	**Wed 16/11/11**	**Tue 22/11/11**	**0%**			
93	Curriculum Design Workshop	3 days	Wed 16/11/11	Fri 18/11/11	0%			Martin Redwood,Carol Orc
94	Content Map	5 days	Wed 16/11/11	Tue 22/11/11	0%			Instructional Designers
95	**Phase 1B Development**	**64 days**	**Fri 21/10/11**	**Tue 24/01/12**	**0%**			
96	**Course Module Review**	**40 days**	**Fri 21/10/11**	**Fri 16/12/11**	**0%**			
97	PP1100 - Client Summary Application	6 days	Fri 09/12/11	Fri 16/12/11	0%			
98	PP1300 - Transitions and ICM	6 days	Fri 09/12/11	Fri 16/12/11	0%			
99	PP1510 - Privacy Protection & Information Access - Contractual obligations for	6 days	Fri 09/12/11	Fri 16/12/11	0%			
100	PP1620 - Apprentices - Apprentice Training - Module 1	1 day	Fri 21/10/11	Fri 21/10/11	0%			
101	PP1640 - Apprentices - Apprentice Training - Module 2	1 day	Fri 21/10/11	Fri 21/10/11	0%			
102	PP1700 - Client Services - Policy and Client Service Deoivery Overview	1 day	Fri 21/10/11	Fri 21/10/11	0%			

er 1st Quarter
Feb Apr Jun Aug

Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
103	PP1800 - Client Service - Program Clients	6 days	Fri 09/12/11	Fri 16/12/11	0%			
104	PP1900 - Client Service - Client Service Expectations	1 day	Fri 21/10/11	Fri 21/10/11	0%			
105	PP2000 - Client Service - Self Serve Services	1 day	Fri 21/10/11	Fri 21/10/11	0%			
106	PP2100 - Client Service - BCEA Client Participation	6 days	Fri 09/12/11	Fri 16/12/11	0%			
107	PP2200 - Client Service - Case Management #1	6 days	Fri 09/12/11	Fri 16/12/11	0%			
108	PP2220 - Client Service - Case Management #2	6 days	Fri 09/12/11	Fri 16/12/11	0%			
109	PP2240 - Client Service - Case Management #3	6 days	Fri 09/12/11	Fri 16/12/11	0%			
110	PP2260 - Client Service - Case Management #4	6 days	Fri 09/12/11	Fri 16/12/11	0%			
111	PP2300 - Client Service - Case Managed Services	6 days	Fri 09/12/11	Fri 16/12/11	0%			
112	PP2350 - Client Service - Supplemental Services - Training	1 day	Fri 21/10/11	Fri 21/10/11	0%			
113	PP2400 - Client Service - Supplemental Services - SE & Specialized Assessme	6 days	Fri 09/12/11	Fri 16/12/11	0%			
114	PP2500 - Client Service - Program Financial Supports	6 days	Fri 09/12/11	Fri 16/12/11	0%			
115	PP2600 - Client Service - Service Eligibility	6 days	Fri 09/12/11	Fri 16/12/11	0%			
116	PP2700 - CEP - Overview for Service Providers	1 day	Fri 21/10/11	Fri 21/10/11	0%			
117	PP2750 - CEP - Overview for Staff	1 day	Fri 21/10/11	Fri 21/10/11	0%			
118	**Create & Submit Wireframes (PowerPoint)**	**40 days**	**Fri 21/10/11**	**Fri 16/12/11**	**0%**			
119	PP1100 - Client Summary Application	6 days	Fri 09/12/11	Fri 16/12/11	0%			
120	PP1300 - Transitions and ICM	6 days	Fri 09/12/11	Fri 16/12/11	0%			
121	PP1510 - Privacy Protection & Information Access - Contractual obligations for	6 days	Fri 09/12/11	Fri 16/12/11	0%			
122	PP1620 - Apprentices - Apprentice Training - Module 1	1 day	Fri 21/10/11	Fri 21/10/11	0%			
123	PP1640 - Apprentices - Apprentice Training - Module 2	1 day	Fri 21/10/11	Fri 21/10/11	0%			
124	PP1700 - Client Services - Policy and Client Service Deoivery Overview	1 day	Fri 21/10/11	Fri 21/10/11	0%			
125	PP1800 - Client Service - Program Clients	6 days	Fri 09/12/11	Fri 16/12/11	0%			
126	PP1900 - Client Service - Client Service Expectations	1 day	Fri 21/10/11	Fri 21/10/11	0%			
127	PP2000 - Client Service - Self Serve Services	1 day	Fri 21/10/11	Fri 21/10/11	0%			
128	PP2100 - Client Service - BCEA Client Participation	6 days	Fri 09/12/11	Fri 16/12/11	0%			
129	PP2200 - Client Service - Case Management #1	6 days	Fri 09/12/11	Fri 16/12/11	0%			
130	PP2220 - Client Service - Case Management #2	6 days	Fri 09/12/11	Fri 16/12/11	0%			
131	PP2240 - Client Service - Case Management #3	6 days	Fri 09/12/11	Fri 16/12/11	0%			
132	PP2260 - Client Service - Case Management #4	6 days	Fri 09/12/11	Fri 16/12/11	0%			
133	PP2300 - Client Service - Case Managed Services	6 days	Fri 09/12/11	Fri 16/12/11	0%			
134	PP2350 - Client Service - Supplemental Services - Training	1 day	Fri 21/10/11	Fri 21/10/11	0%			
135	PP2400 - Client Service - Supplemental Services - SE & Specialized Assessme	6 days	Fri 09/12/11	Fri 16/12/11	0%			
136	PP2500 - Client Service - Program Financial Supports	6 days	Fri 09/12/11	Fri 16/12/11	0%			
137	PP2600 - Client Service - Service Eligibility	6 days	Fri 09/12/11	Fri 16/12/11	0%			
138	PP2700 - CEP - Overview for Service Providers	1 day	Fri 21/10/11	Fri 21/10/11	0%			

1st Quarter: Feb | Apr | Jun | Aug

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er	1st Quarter Feb	Apr	Jun	Aug
139	PP2750 - CEP - Overview for Staff	1 day	Fri 21/10/11	Fri 21/10/11	0%								
140	**Review & Update Wireframes**	**40 days**	**Fri 21/10/11**	**Fri 16/12/11**	**0%**								
141	PP1100 - Client Summary Application	6 days	Fri 09/12/11	Fri 16/12/11	0%								
142	PP1300 - Transitions and ICM	6 days	Fri 09/12/11	Fri 16/12/11	0%								
143	PP1510 - Privacy Protection & Information Access - Contractual obligations for	6 days	Fri 09/12/11	Fri 16/12/11	0%								
144	PP1620 - Apprentices - Apprentice Training - Module 1	1 day	Fri 21/10/11	Fri 21/10/11	0%								
145	PP1640 - Apprentices - Apprentice Training - Module 2	1 day	Fri 21/10/11	Fri 21/10/11	0%								
146	PP1700 - Client Services - Policy and Client Service Deoivery Overview	1 day	Fri 21/10/11	Fri 21/10/11	0%								
147	PP1800 - Client Service - Program Clients	6 days	Fri 09/12/11	Fri 16/12/11	0%								
148	PP1900 - Client Service - Client Service Expectations	1 day	Fri 21/10/11	Fri 21/10/11	0%								
149	PP2000 - Client Service - Self Serve Services	1 day	Fri 21/10/11	Fri 21/10/11	0%								
150	PP2100 - Client Service - BCEA Client Participation	6 days	Fri 09/12/11	Fri 16/12/11	0%								
151	PP2200 - Client Service - Case Management #1	6 days	Fri 09/12/11	Fri 16/12/11	0%								
152	PP2220 - Client Service - Case Management #2	6 days	Fri 09/12/11	Fri 16/12/11	0%								
153	PP2240 - Client Service - Case Management #3	6 days	Fri 09/12/11	Fri 16/12/11	0%								
154	PP2260 - Client Service - Case Management #4	6 days	Fri 09/12/11	Fri 16/12/11	0%								
155	PP2300 - Client Service - Case Managed Services	6 days	Fri 09/12/11	Fri 16/12/11	0%								
156	PP2350 - Client Service - Supplemental Services - Training	1 day	Fri 21/10/11	Fri 21/10/11	0%								
157	PP2400 - Client Service - Supplemental Services - SE & Specialized Assessme	6 days	Fri 09/12/11	Fri 16/12/11	0%								
158	PP2500 - Client Service - Program Financial Supports	6 days	Fri 09/12/11	Fri 16/12/11	0%								
159	PP2600 - Client Service - Service Eligibility	6 days	Fri 09/12/11	Fri 16/12/11	0%								
160	PP2700 - CEP - Overview for Service Providers	1 day	Fri 21/10/11	Fri 21/10/11	0%								
161	PP2750 - CEP - Overview for Staff	1 day	Fri 21/10/11	Fri 21/10/11	0%								
162	**Develop eLearning Course**	**40 days**	**Fri 21/10/11**	**Fri 16/12/11**	**0%**								
163	PP1100 - Client Summary Application	6 days	Fri 09/12/11	Fri 16/12/11	0%								
164	PP1300 - Transitions and ICM	6 days	Fri 09/12/11	Fri 16/12/11	0%								
165	PP1510 - Privacy Protection & Information Access - Contractual obligations for	6 days	Fri 09/12/11	Fri 16/12/11	0%								
166	PP1620 - Apprentices - Apprentice Training - Module 1	1 day	Fri 21/10/11	Fri 21/10/11	0%								
167	PP1640 - Apprentices - Apprentice Training - Module 2	1 day	Fri 21/10/11	Fri 21/10/11	0%								
168	PP1700 - Client Services - Policy and Client Service Deoivery Overview	1 day	Fri 21/10/11	Fri 21/10/11	0%								
169	PP1800 - Client Service - Program Clients	6 days	Fri 09/12/11	Fri 16/12/11	0%								
170	PP1900 - Client Service - Client Service Expectations	1 day	Fri 21/10/11	Fri 21/10/11	0%								
171	PP2000 - Client Service - Self Serve Services	1 day	Fri 21/10/11	Fri 21/10/11	0%								
172	PP2100 - Client Service - BCEA Client Participation	6 days	Fri 09/12/11	Fri 16/12/11	0%								
173	PP2200 - Client Service - Case Management #1	6 days	Fri 09/12/11	Fri 16/12/11	0%								
174	PP2220 - Client Service - Case Management #2	6 days	Fri 09/12/11	Fri 16/12/11	0%								

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
175	PP2240 - Client Service - Case Management #3	6 days	Fri 09/12/11	Fri 16/12/11	0%			
176	PP2260 - Client Service - Case Management #4	6 days	Fri 09/12/11	Fri 16/12/11	0%			
177	PP2300 - Client Service - Case Managed Services	6 days	Fri 09/12/11	Fri 16/12/11	0%			
178	PP2350 - Client Service - Supplemental Services - Training	1 day	Fri 21/10/11	Fri 21/10/11	0%			
179	PP2400 - Client Service - Supplemental Services - SE & Specialized Assessme	6 days	Fri 09/12/11	Fri 16/12/11	0%			
180	PP2500 - Client Service - Program Financial Supports	6 days	Fri 09/12/11	Fri 16/12/11	0%			
181	PP2600 - Client Service - Service Eligibility	6 days	Fri 09/12/11	Fri 16/12/11	0%			
182	PP2700 - CEP - Overview for Service Providers	1 day	Fri 21/10/11	Fri 21/10/11	0%			
183	PP2750 - CEP - Overview for Staff	1 day	Fri 21/10/11	Fri 21/10/11	0%			
184	**Review eLearning Course (Training & Area Leads)**	**40 days**	**Fri 21/10/11**	**Fri 16/12/11**	**0%**			
185	PP1100 - Client Summary Application	6 days	Fri 09/12/11	Fri 16/12/11	0%			
186	PP1300 - Transitions and ICM	6 days	Fri 09/12/11	Fri 16/12/11	0%			
187	PP1510 - Privacy Protection & Information Access - Contractual obligations for	6 days	Fri 09/12/11	Fri 16/12/11	0%			
188	PP1620 - Apprentices - Apprentice Training - Module 1	1 day	Fri 21/10/11	Fri 21/10/11	0%			
189	PP1640 - Apprentices - Apprentice Training - Module 2	1 day	Fri 21/10/11	Fri 21/10/11	0%			
190	PP1700 - Client Services - Policy and Client Service Deoivery Overview	1 day	Fri 21/10/11	Fri 21/10/11	0%			
191	PP1800 - Client Service - Program Clients	6 days	Fri 09/12/11	Fri 16/12/11	0%			
192	PP1900 - Client Service - Client Service Expectations	1 day	Fri 21/10/11	Fri 21/10/11	0%			
193	PP2000 - Client Service - Self Serve Services	1 day	Fri 21/10/11	Fri 21/10/11	0%			
194	PP2100 - Client Service - BCEA Client Participation	6 days	Fri 09/12/11	Fri 16/12/11	0%			
195	PP2200 - Client Service - Case Management #1	6 days	Fri 09/12/11	Fri 16/12/11	0%			
196	PP2220 - Client Service - Case Management #2	6 days	Fri 09/12/11	Fri 16/12/11	0%			
197	PP2240 - Client Service - Case Management #3	6 days	Fri 09/12/11	Fri 16/12/11	0%			
198	PP2260 - Client Service - Case Management #4	6 days	Fri 09/12/11	Fri 16/12/11	0%			
199	PP2300 - Client Service - Case Managed Services	6 days	Fri 09/12/11	Fri 16/12/11	0%			
200	PP2350 - Client Service - Supplemental Services - Training	1 day	Fri 21/10/11	Fri 21/10/11	0%			
201	PP2400 - Client Service - Supplemental Services - SE & Specialized Assessme	6 days	Fri 09/12/11	Fri 16/12/11	0%			
202	PP2500 - Client Service - Program Financial Supports	6 days	Fri 09/12/11	Fri 16/12/11	0%			
203	PP2600 - Client Service - Service Eligibility	6 days	Fri 09/12/11	Fri 16/12/11	0%			
204	PP2700 - CEP - Overview for Service Providers	1 day	Fri 21/10/11	Fri 21/10/11	0%			
205	PP2750 - CEP - Overview for Staff	1 day	Fri 21/10/11	Fri 21/10/11	0%			
206	**Amend eLearning Course**	**40 days**	**Fri 21/10/11**	**Fri 16/12/11**	**0%**			
207	PP1100 - Client Summary Application	6 days	Fri 09/12/11	Fri 16/12/11	0%			
208	PP1300 - Transitions and ICM	6 days	Fri 09/12/11	Fri 16/12/11	0%			
209	PP1510 - Privacy Protection & Information Access - Contractual obligations for	6 days	Fri 09/12/11	Fri 16/12/11	0%			
210	PP1620 - Apprentices - Apprentice Training - Module 1	1 day	Fri 21/10/11	Fri 21/10/11	0%			

1st Quarter: Feb, Apr, Jun, Aug

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
211	PP1640 - Apprentices - Apprentice Training - Module 2	1 day	Fri 21/10/11	Fri 21/10/11	0%			
212	PP1700 - Client Services - Policy and Client Service Deoivery Overview	1 day	Fri 21/10/11	Fri 21/10/11	0%			
213	PP1800 - Client Service - Program Clients	6 days	Fri 09/12/11	Fri 16/12/11	0%			
214	PP1900 - Client Service - Client Service Expectations	1 day	Fri 21/10/11	Fri 21/10/11	0%			
215	PP2000 - Client Service - Self Serve Services	1 day	Fri 21/10/11	Fri 21/10/11	0%			
216	PP2100 - Client Service - BCEA Client Participation	6 days	Fri 09/12/11	Fri 16/12/11	0%			
217	PP2200 - Client Service - Case Management #1	6 days	Fri 09/12/11	Fri 16/12/11	0%			
218	PP2220 - Client Service - Case Management #2	6 days	Fri 09/12/11	Fri 16/12/11	0%			
219	PP2240 - Client Service - Case Management #3	6 days	Fri 09/12/11	Fri 16/12/11	0%			
220	PP2260 - Client Service - Case Management #4	6 days	Fri 09/12/11	Fri 16/12/11	0%			
221	PP2300 - Client Service - Case Managed Services	6 days	Fri 09/12/11	Fri 16/12/11	0%			
222	PP2350 - Client Service - Supplemental Services - Training	1 day	Fri 21/10/11	Fri 21/10/11	0%			
223	PP2400 - Client Service - Supplemental Services - SE & Specialized Assessme	6 days	Fri 09/12/11	Fri 16/12/11	0%			
224	PP2500 - Client Service - Program Financial Supports	6 days	Fri 09/12/11	Fri 16/12/11	0%			
225	PP2600 - Client Service - Service Eligibility	6 days	Fri 09/12/11	Fri 16/12/11	0%			
226	PP2700 - CEP - Overview for Service Providers	1 day	Fri 21/10/11	Fri 21/10/11	0%			
227	PP2750 - CEP - Overview for Staff	1 day	Fri 21/10/11	Fri 21/10/11	0%			
228	**Pilot Test eLearning Course**	**40 days?**	**Fri 21/10/11**	**Fri 16/12/11**	**0%**			
229	PP1100 - Client Summary Application	6 days	Fri 09/12/11	Fri 16/12/11	0%			
230	PP1300 - Transitions and ICM	6 days	Fri 09/12/11	Fri 16/12/11	0%			
231	PP1510 - Privacy Protection & Information Access - Contractual obligations for	6 days	Fri 09/12/11	Fri 16/12/11	0%			
232	PP1620 - Apprentices - Apprentice Training - Module 1	1 day	Fri 21/10/11	Fri 21/10/11	0%			
233	PP1640 - Apprentices - Apprentice Training - Module 2	1 day	Fri 21/10/11	Fri 21/10/11	0%			
234	PP1700 - Client Services - Policy and Client Service Deoivery Overview	1 day	Fri 21/10/11	Fri 21/10/11	0%			
235	PP1800 - Client Service - Program Clients	6 days	Fri 09/12/11	Fri 16/12/11	0%			
236	PP1900 - Client Service - Client Service Expectations	1 day	Fri 21/10/11	Fri 21/10/11	0%			
237	PP2000 - Client Service - Self Serve Services	1 day	Fri 21/10/11	Fri 21/10/11	0%			
238	PP2100 - Client Service - BCEA Client Participation	6 days	Fri 09/12/11	Fri 16/12/11	0%			
239	PP2200 - Client Service - Case Management #1	6 days	Fri 09/12/11	Fri 16/12/11	0%			
240	PP2220 - Client Service - Case Management #2	6 days	Fri 09/12/11	Fri 16/12/11	0%			
241	PP2240 - Client Service - Case Management #3	6 days	Fri 09/12/11	Fri 16/12/11	0%			
242	PP2260 - Client Service - Case Management #4	6 days	Fri 09/12/11	Fri 16/12/11	0%			
243	PP2300 - Client Service - Case Managed Services	6 days	Fri 09/12/11	Fri 16/12/11	0%			
244	PP2350 - Client Service - Supplemental Services - Training	1 day?	Fri 21/10/11	Fri 21/10/11	0%			
245	PP2400 - Client Service - Supplemental Services - SE & Specialized Assessme	6 days	Fri 09/12/11	Fri 16/12/11	0%			
246	PP2500 - Client Service - Program Financial Supports	6 days	Fri 09/12/11	Fri 16/12/11	0%			

1st Quarter: Feb, Apr, Jun, Aug

Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er	1st Quarter Feb	Apr	Jun	Aug
247	PP2600 - Client Service - Service Eligibility	6 days	Fri 09/12/11	Fri 16/12/11	0%								
248	PP2700 - CEP - Overview for Service Providers	1 day	Fri 21/10/11	Fri 21/10/11	0%								
249	PP2750 - CEP - Overview for Staff	1 day	Fri 21/10/11	Fri 21/10/11	0%								
250	**Final Review & Feedback**	**40 days**	**Fri 21/10/11**	**Fri 16/12/11**	**0%**								
251	PP1100 - Client Summary Application	6 days	Fri 09/12/11	Fri 16/12/11	0%								
252	PP1300 - Transitions and ICM	6 days	Fri 09/12/11	Fri 16/12/11	0%								
253	PP1510 - Privacy Protection & Information Access - Contractual obligations for	6 days	Fri 09/12/11	Fri 16/12/11	0%								
254	PP1620 - Apprentices - Apprentice Training - Module 1	1 day	Fri 21/10/11	Fri 21/10/11	0%								
255	PP1640 - Apprentices - Apprentice Training - Module 2	1 day	Fri 21/10/11	Fri 21/10/11	0%								
256	PP1700 - Client Services - Policy and Client Service Deoivery Overview	1 day	Fri 21/10/11	Fri 21/10/11	0%								
257	PP1800 - Client Service - Program Clients	6 days	Fri 09/12/11	Fri 16/12/11	0%								
258	PP1900 - Client Service - Client Service Expectations	1 day	Fri 21/10/11	Fri 21/10/11	0%								
259	PP2000 - Client Service - Self Serve Services	1 day	Fri 21/10/11	Fri 21/10/11	0%								
260	PP2100 - Client Service - BCEA Client Participation	6 days	Fri 09/12/11	Fri 16/12/11	0%								
261	PP2200 - Client Service - Case Management #1	6 days	Fri 09/12/11	Fri 16/12/11	0%								
262	PP2220 - Client Service - Case Management #2	6 days	Fri 09/12/11	Fri 16/12/11	0%								
263	PP2240 - Client Service - Case Management #3	6 days	Fri 09/12/11	Fri 16/12/11	0%								
264	PP2260 - Client Service - Case Management #4	6 days	Fri 09/12/11	Fri 16/12/11	0%								
265	PP2300 - Client Service - Case Managed Services	6 days	Fri 09/12/11	Fri 16/12/11	0%								
266	PP2350 - Client Service - Supplemental Services - Training	1 day	Fri 21/10/11	Fri 21/10/11	0%								
267	PP2400 - Client Service - Supplemental Services - SE & Specialized Assessme	6 days	Fri 09/12/11	Fri 16/12/11	0%								
268	PP2500 - Client Service - Program Financial Supports	6 days	Fri 09/12/11	Fri 16/12/11	0%								
269	PP2600 - Client Service - Service Eligibility	6 days	Fri 09/12/11	Fri 16/12/11	0%								
270	PP2700 - CEP - Overview for Service Providers	1 day	Fri 21/10/11	Fri 21/10/11	0%								
271	PP2750 - CEP - Overview for Staff	1 day	Fri 21/10/11	Fri 21/10/11	0%								
272	**Course Approvals**	**40 days**	**Fri 21/10/11**	**Fri 16/12/11**	**0%**								
273	PP1100 - Client Summary Application	6 days	Fri 09/12/11	Fri 16/12/11	0%								
274	PP1300 - Transitions and ICM	6 days	Fri 09/12/11	Fri 16/12/11	0%								
275	PP1510 - Privacy Protection & Information Access - Contractual obligations for	6 days	Fri 09/12/11	Fri 16/12/11	0%								
276	PP1620 - Apprentices - Apprentice Training - Module 1	1 day	Fri 21/10/11	Fri 21/10/11	0%								
277	PP1640 - Apprentices - Apprentice Training - Module 2	1 day	Fri 21/10/11	Fri 21/10/11	0%								
278	PP1700 - Client Services - Policy and Client Service Deoivery Overview	1 day	Fri 21/10/11	Fri 21/10/11	0%								
279	PP1800 - Client Service - Program Clients	6 days	Fri 09/12/11	Fri 16/12/11	0%								
280	PP1900 - Client Service - Client Service Expectations	1 day	Fri 21/10/11	Fri 21/10/11	0%								
281	PP2000 - Client Service - Self Serve Services	1 day	Fri 21/10/11	Fri 21/10/11	0%								
282	PP2100 - Client Service - BCEA Client Participation	6 days	Fri 09/12/11	Fri 16/12/11	0%								

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	1st Quarter Feb Apr Jun Aug
283	PP2200 - Client Service - Case Management #1	6 days	Fri 09/12/11	Fri 16/12/11	0%				
284	PP2220 - Client Service - Case Management #2	6 days	Fri 09/12/11	Fri 16/12/11	0%				
285	PP2240 - Client Service - Case Management #3	6 days	Fri 09/12/11	Fri 16/12/11	0%				
286	PP2260 - Client Service - Case Management #4	6 days	Fri 09/12/11	Fri 16/12/11	0%				
287	PP2300 - Client Service - Case Managed Services	6 days	Fri 09/12/11	Fri 16/12/11	0%				
288	PP2350 - Client Service - Supplemental Services - Training	1 day	Fri 21/10/11	Fri 21/10/11	0%				
289	PP2400 - Client Service - Supplemental Services - SE & Specialized Assessme	6 days	Fri 09/12/11	Fri 16/12/11	0%				
290	PP2500 - Client Service - Program Financial Supports	6 days	Fri 09/12/11	Fri 16/12/11	0%				
291	PP2600 - Client Service - Service Eligibility	6 days	Fri 09/12/11	Fri 16/12/11	0%				
292	PP2700 - CEP - Overview for Service Providers	1 day	Fri 21/10/11	Fri 21/10/11	0%				
293	PP2750 - CEP - Overview for Staff	1 day	Fri 21/10/11	Fri 21/10/11	0%				
294	***Phase 1B Development - Complete***	***0 days***	***Wed 25/01/12***	***Wed 25/01/12***	***0%***				
295	**Phase 1B Test eLearning Modules**	**85 days**	**Mon 26/09/11**	**Thu 26/01/12**	**0%**				
296	QA - accessbility, playback, sound, display, etc..	7 days	Wed 18/01/12	Thu 26/01/12	0%			Joe Cherwaty	
297	QA - technical requirements (install, software, add-ins, certificates, etc…)	7 days	Mon 26/09/11	Tue 04/10/11	0%				
298	***Phase 1B Testing - Complete***	***0 days***	***Thu 26/01/12***	***Thu 26/01/12***	***0%***	***296,297***			
299	**Phase 1B - Delivery & Loading of Courses (PROD)**	**5 days**	**Mon 26/09/11**	**Fri 30/09/11**	**0%**				
300	Phase 1B Course Delivery to Internal Development	1 day	Mon 26/09/11	Mon 26/09/11	0%				
301	Phase 1B Courses Uploaded to Intranet & Internet/Extranet(?)	4 days	Tue 27/09/11	Fri 30/09/11	0%	300			
302	***Phase 1B Delivery & Loading - Complete***	***0 days***	***Fri 30/09/11***	***Fri 30/09/11***	***0%***	***301***			
303	**PHASE 1C**	**94 days**	**Mon 26/09/11**	**Wed 08/02/12**	**0%**				
304	**Phase 1C Curriculum Design**	**5 days**	**Wed 16/11/11**	**Tue 22/11/11**	**0%**				
305	Curriculum Design Workshop	3 days	Wed 16/11/11	Fri 18/11/11	0%			Martin Redwood,Carol Orc	
306	Content Map	5 days	Wed 16/11/11	Tue 22/11/11	0%			Instructional Designers	
307	**Phase 1C Development**	**53 days**	**Wed 16/11/11**	**Thu 02/02/12**	**0%**				
308	**Course Module Review**	**23 days**	**Wed 16/11/11**	**Fri 16/12/11**	**0%**				
309	CM1100 - ESC Contract Management	18 days	Wed 16/11/11	Fri 09/12/11	0%				
310	CM2000 - Introduction to Quality Assurance	6 days	Fri 09/12/11	Fri 16/12/11	0%				
311	CM2300 - CFMS for Contractors	6 days	Fri 09/12/11	Fri 16/12/11	0%				
312	CM1500 - Process ESC Payments	6 days	Fri 09/12/11	Fri 16/12/11	0%	306			
313	**Create & Submit Wireframes (PowerPoint)**	**23 days**	**Wed 16/11/11**	**Fri 16/12/11**	**0%**				
314	CM1100 - ESC Contract Management	18 days	Wed 16/11/11	Fri 09/12/11	0%				
315	CM2000 - Introduction to Quality Assurance	6 days	Fri 09/12/11	Fri 16/12/11	0%				
316	CM2300 - CFMS for Contractors	6 days	Fri 09/12/11	Fri 16/12/11	0%				
317	CM1500 - Process ESC Payments	6 days	Fri 09/12/11	Fri 16/12/11	0%				
318	**Review & Update Wireframes**	**23 days**	**Wed 16/11/11**	**Fri 16/12/11**	**0%**				

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er	1st Quarter Feb	Apr	Jun	Aug
319	CM1100 - ESC Contract Management	18 days	Wed 16/11/11	Fri 09/12/11	0%								
320	CM2000 - Introduction to Quality Assurance	6 days	Fri 09/12/11	Fri 16/12/11	0%								
321	CM2300 - CFMS for Contractors	6 days	Fri 09/12/11	Fri 16/12/11	0%								
322	CM1500 - Process ESC Payments	6 days	Fri 09/12/11	Fri 16/12/11	0%								
323	**Develop eLearning Course**	**23 days**	**Wed 16/11/11**	**Fri 16/12/11**	**0%**								
324	CM1100 - ESC Contract Management	18 days	Wed 16/11/11	Fri 09/12/11	0%								
325	CM2000 - Introduction to Quality Assurance	6 days	Fri 09/12/11	Fri 16/12/11	0%								
326	CM2300 - CFMS for Contractors	6 days	Fri 09/12/11	Fri 16/12/11	0%								
327	CM1500 - Process ESC Payments	6 days	Fri 09/12/11	Fri 16/12/11	0%								
328	**Review eLearning Course (Training & Area Leads)**	**23 days**	**Wed 16/11/11**	**Fri 16/12/11**	**0%**								
329	CM1100 - ESC Contract Management	18 days	Wed 16/11/11	Fri 09/12/11	0%								
330	CM2000 - Introduction to Quality Assurance	6 days	Fri 09/12/11	Fri 16/12/11	0%								
331	CM2300 - CFMS for Contractors	6 days	Fri 09/12/11	Fri 16/12/11	0%								
332	CM1500 - Process ESC Payments	6 days	Fri 09/12/11	Fri 16/12/11	0%								
333	**Amend eLearning Course**	**23 days**	**Wed 16/11/11**	**Fri 16/12/11**	**0%**								
334	CM1100 - ESC Contract Management	18 days	Wed 16/11/11	Fri 09/12/11	0%								
335	CM2000 - Introduction to Quality Assurance	6 days	Fri 09/12/11	Fri 16/12/11	0%								
336	CM2300 - CFMS for Contractors	6 days	Fri 09/12/11	Fri 16/12/11	0%								
337	CM1500 - Process ESC Payments	6 days	Fri 09/12/11	Fri 16/12/11	0%								
338	**Pilot Test eLearning Course**	**23 days**	**Wed 16/11/11**	**Fri 16/12/11**	**0%**								
339	CM1100 - ESC Contract Management	18 days	Wed 16/11/11	Fri 09/12/11	0%								
340	CM2000 - Introduction to Quality Assurance	6 days	Fri 09/12/11	Fri 16/12/11	0%								
341	CM2300 - CFMS for Contractors	6 days	Fri 09/12/11	Fri 16/12/11	0%								
342	CM1500 - Process ESC Payments	6 days	Fri 09/12/11	Fri 16/12/11	0%								
343	**Final Review & Feedback**	**23 days**	**Wed 16/11/11**	**Fri 16/12/11**	**0%**								
344	CM1100 - ESC Contract Management	18 days	Wed 16/11/11	Fri 09/12/11	0%								
345	CM2000 - Introduction to Quality Assurance	6 days	Fri 09/12/11	Fri 16/12/11	0%								
346	CM2300 - CFMS for Contractors	6 days	Fri 09/12/11	Fri 16/12/11	0%								
347	CM1500 - Process ESC Payments	6 days	Fri 09/12/11	Fri 16/12/11	0%								
348	**Course Approvals**	**23 days**	**Wed 16/11/11**	**Fri 16/12/11**	**0%**								
349	CM1100 - ESC Contract Management	18 days	Wed 16/11/11	Fri 09/12/11	0%								
350	CM2000 - Introduction to Quality Assurance	6 days	Fri 09/12/11	Fri 16/12/11	0%								
351	CM2300 - CFMS for Contractors	6 days	Fri 09/12/11	Fri 16/12/11	0%								
352	CM1500 - Process ESC Payments	6 days	Fri 09/12/11	Fri 16/12/11	0%								
353	***Phase 1C Development - Complete***	***0 days***	***Thu 02/02/12***	***Thu 02/02/12***	***0%***								
354	**Phase 1C Test eLearning Modules**	**94 days**	**Mon 26/09/11**	**Wed 08/02/12**	**0%**								

Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
355	QA - accessbility, playback, sound, display, etc..	7 days	Tue 31/01/12	Wed 08/02/12	0%			Joe Cherwaty
356	QA - technical requirements (install, software, add-ins, certificates, etc…)	7 days	Mon 26/09/11	Tue 04/10/11	0%			
357	*Phase 1C Testing - Complete*	*0 days*	*Wed 08/02/12*	*Wed 08/02/12*	*0%*	*355,356*		
358	**Phase 1C - Delivery & Loading of Courses (PROD)**	**5 days**	**Mon 26/09/11**	**Fri 30/09/11**	**0%**			
359	Phase 1C Course Delivery to Internal Development	1 day	Mon 26/09/11	Mon 26/09/11	0%			
360	Phase 1C Courses Uploaded to Intranet & Internet/Extranet	4 days	Tue 27/09/11	Fri 30/09/11	0%	359		
361	*Phase 1C Delivery & Loading - Complete*	*0 days*	*Fri 30/09/11*	*Fri 30/09/11*	*0%*	*360*		
362	*Development of PreLaunch eLearning & Virtual Classroom - COMPLETE*	*301 days*	*Mon 26/09/11*	*Thu 29/11/12*	*0%*			
363	**ICM Development - Articulate Training**	**64.5 days**	**Mon 26/09/11**	**Wed 28/12/11**	**7%**			
364	Web30: Common: 108: Activity Plans	33 days	Mon 26/09/11	Wed 09/11/11	0%			
365	Web30: Common: 112: Attachments	31.5 days	Mon 26/09/11	Tue 08/11/11	3%			
366	Web30: Common: 113: Proofiling Attachments	28 days	Wed 05/10/11	Mon 14/11/11	67%			
367	Web30: ELMSD: 275: BCEA Referrals	22 days	Tue 11/10/11	Wed 09/11/11	0%			
368	Web30: ELMSD: 276: BCEA Referrals to RSD	34 days	Wed 05/10/11	Tue 22/11/11	0%			
369	Web30: ELMSD: 277: Ministry Approvals (ESC User)	23 days	Mon 24/10/11	Thu 24/11/11	0%			
370	Web30: ELMSD: 278: Ministry Approvals (Ministry User)	32 days	Tue 11/10/11	Thu 24/11/11	0%			
371	Web45: ELMSD: 279: Managing EPBC Case	16 days	Mon 31/10/11	Tue 22/11/11	0%			
372	Web30: ELMSD: 280: EPBC Benefit Plan	29 days	Tue 11/10/11	Mon 21/11/11	0%			
373	Web30: ELMSD: 281: Service Eligibility Rules	14 days	Mon 31/10/11	Fri 18/11/11	0%			
374	Web30: ELMSD: 282: EPBC Service Plan	15 days	Mon 07/11/11	Mon 28/11/11	0%			
375	Web30: ELMSD: 283: Non-Case Managed Service	18 days	Wed 26/10/11	Mon 21/11/11	0%			
376	Web30: ELMSD: 284: Incidents / Complaints	30.5 days	Mon 14/11/11	Wed 28/12/11	0%			
377	Web30: ELMSD: 285: EPBC Forms	28 days	Tue 11/10/11	Fri 18/11/11	0%			
378	Web30: ELMSD: 286: Supervisor Views	15 days	Mon 31/10/11	Mon 21/11/11	0%			
379	ILT60: ELMSD: 500 - ELMSD - BCEA Referrals	10 days	Mon 21/11/11	Fri 02/12/11	0%			
380	ILT60: ELMSD: 501 - ELMSD - BCEA Referrals to RSD	10 days	Mon 05/12/11	Fri 16/12/11	0%			
381	ILT30: ELMSD: 502 - ELMSD - Ministry Approvals (ESC User)	6 days	Wed 16/11/11	Wed 23/11/11	0%			
382	ILT30: ELMSD: 503 - ELMSD - Ministry Approvals (Ministry User)	6 days	Thu 24/11/11	Thu 01/12/11	0%			
383	ILT60: ELMSD: 504 - ELMSD - Managing EPBC Case	10 days	Tue 22/11/11	Mon 05/12/11	0%			
384	ILT60: ELMSD: 505 - ELMSD - EPBC Benefit Plan	15 days	Mon 14/11/11	Fri 02/12/11	0%			
385	ILT60: ELMSD: 506 - ELMSD - Service Eligibility Rules	10 days	Mon 21/11/11	Fri 02/12/11	0%			
386	ILT60: ELMSD: 507 - ELMSD - EPBC Service Plan	10 days	Wed 23/11/11	Tue 06/12/11	0%			
387	ILT60: ELMSD: 508 - ELMSD - Non-Case Managed Service	10 days	Mon 21/11/11	Fri 02/12/11	0%			
388	ILT60: ELMSD: 509 - ELMSD - Incidents/Complaints - is obsolete	9 days	Mon 07/11/11	Fri 18/11/11	100%			
389	ILT60: ELMSD: 510 - ELMSD - EPBC Forms	10 days	Mon 26/09/11	Fri 07/10/11	0%			
390	ILT60: ELMSD: 511 - ELMSD - Supervisor Views - is obsolete	9 days	Mon 07/11/11	Fri 18/11/11	100%			

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Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
391	ILT30: ELMSD: 550 - Scenario: Basic Access: Self-Serve Services	6 days	Mon 05/12/11	Mon 12/12/11	0%			
392	ILT15: ELMSD: 551 - Scenario: Basic Access: Referral for FNA	6 days	Tue 06/12/11	Tue 13/12/11	0%			
393	ILT30: ELMSD: 552 - Scenario: BCEA Referral (ESC receiving/managing the referral)	6 days	Mon 21/11/11	Mon 28/11/11	0%			
394	ILT45: ELMSD: 553 - Scenario: Formal Needs Assessment	6 days	Wed 14/12/11	Wed 21/12/11	0%			
395	ILT15: ELMSD: 554 - Scenario: DetermineClient Status (EI, BCEA)	6 days	Mon 21/11/11	Mon 28/11/11	0%			
396	ILT30: ELMSD: 555 - Scenario: Develop and/or Revise Service Plan/ActionPlan	6 days	Mon 21/11/11	Mon 28/11/11	0%			
397	ILT20: ELMSD: 556 - Scenario: Administer Program Financial supports (NCM)	6 days	Tue 13/12/11	Tue 20/12/11	0%			
398	ILT60: ELMSD: 558 - Scenario: Training	10 days	Tue 29/11/11	Mon 12/12/11	0%			
399	ILT30: ELMSD: 559 - Scenario: Monitor Training (pause/changes)	6 days	Mon 21/11/11	Mon 28/11/11	0%	377		
400	ILT20: ELMSD: 560 - Scenario: FollowUp, Evaluate, Record Results and Close	6 days	Tue 29/11/11	Tue 06/12/11	0%			
401	**PHASE 1D - TRAINING**	**143 days**	**Tue 15/11/11**	**Fri 08/06/12**	**0%**			
402	**Face to Face Training Design**	**17 days**	**Tue 15/11/11**	**Wed 07/12/11**	**0%**			
403	**Strategy Design**	**8 days**	**Tue 15/11/11**	**Thu 24/11/11**	**0%**			
404	Draft design for review & feedback	5 days	Tue 15/11/11	Mon 21/11/11	0%			
405	revisions and final submission	3 days	Tue 22/11/11	Thu 24/11/11	0%	404		
406	**Curriculum Design**	**9 days**	**Fri 25/11/11**	**Wed 07/12/11**	**0%**			
407	**Draft curriculum for review & feedback**	**5 days**	**Fri 25/11/11**	**Thu 01/12/11**	**0%**			
408	Day 1 Training material (agenda, materials & presentations)	5 days	Fri 25/11/11	Thu 01/12/11	0%	405		
409	Day 2 Training material (agenda, materials & presentations)	5 days	Fri 25/11/11	Thu 01/12/11	0%	408SS		
410	Day 3 Training material (agenda, materials & presentations)	5 days	Fri 25/11/11	Thu 01/12/11	0%	409SS		
411	Day 4 Training material (agenda, materials & presentations)	5 days	Fri 25/11/11	Thu 01/12/11	0%	410SS		
412	Day 5 Training material (agenda, materials & presentations)	5 days	Fri 25/11/11	Thu 01/12/11	0%	411SS		
413	**Review & update**	**3 days**	**Fri 02/12/11**	**Tue 06/12/11**	**0%**			
414	Day 1 Training material (agenda, materials & presentations)	3 days	Fri 02/12/11	Tue 06/12/11	0%	412		
415	Day 2 Training material (agenda, materials & presentations)	3 days	Fri 02/12/11	Tue 06/12/11	0%	414SS		
416	Day 3 Training material (agenda, materials & presentations)	3 days	Fri 02/12/11	Tue 06/12/11	0%	415SS		
417	Day 4 Training material (agenda, materials & presentations)	3 days	Fri 02/12/11	Tue 06/12/11	0%	416SS		
418	Day 5 Training material (agenda, materials & presentations)	3 days	Fri 02/12/11	Tue 06/12/11	0%	417SS		
419	**Final review and Approval**	**1 day**	**Wed 07/12/11**	**Wed 07/12/11**	**0%**			
420	Day 1 Training material (agenda, materials & presentations)	1 day	Wed 07/12/11	Wed 07/12/11	0%	418		
421	Day 2 Training material (agenda, materials & presentations)	1 day	Wed 07/12/11	Wed 07/12/11	0%	420SS		
422	Day 3 Training material (agenda, materials & presentations)	1 day	Wed 07/12/11	Wed 07/12/11	0%	421SS		
423	Day 4 Training material (agenda, materials & presentations)	1 day	Wed 07/12/11	Wed 07/12/11	0%	422SS		
424	Day 5 Training material (agenda, materials & presentations)	1 day	Wed 07/12/11	Wed 07/12/11	0%	423SS		
425	**Training Delivery - Instructor Lead**	**102 days**	**Mon 16/01/12**	**Fri 08/06/12**	**0%**			
426	Train the Trainer (Staff - Vancouver)	5 days	Mon 16/01/12	Fri 20/01/12	0%			Anita Sharma,Carla Bidwe

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
427	Remedy and Support Training (Staff)	2 days	Fri 10/02/12	Mon 13/02/12	0%			Don Hinz,CAPAs
428	**Service Provider**	**10 days**	**Mon 20/02/12**	**Fri 02/03/12**	**0%**			
429	**Deliver Training Round 2 - Service Providers**	**5 days**	**Mon 20/02/12**	**Fri 24/02/12**	**0%**			
430	Kamloops	5 days	Mon 20/02/12	Fri 24/02/12	0%			Fredelle Copeland,Tracey
431	Kelowna	5 days	Mon 20/02/12	Fri 24/02/12	0%			Lori Dunn,Tracy S.
432	Nanaimo	5 days	Mon 20/02/12	Fri 24/02/12	0%			Deb Ross,Sam
433	Nelson	5 days	Mon 20/02/12	Fri 24/02/12	0%			Katherine,Sharon Shannor
434	Prince George	5 days	Mon 20/02/12	Fri 24/02/12	0%			Chris Jennings,Jack Cook
435	Surrey 1	5 days	Mon 20/02/12	Fri 24/02/12	0%			Janice Coldicott,Sue Grew
436	Surrey 2	1 day	Mon 20/02/12	Mon 20/02/12	0%			
437	Vancouver 1	5 days	Mon 20/02/12	Fri 24/02/12	0%			Carole Elliott,Jennifer Tayl
438	Vancouver 2	1 day	Mon 20/02/12	Mon 20/02/12	0%			
439	Victoria	5 days	Mon 20/02/12	Fri 24/02/12	0%			Carla Bidwell,Mike Kagis
440	***Training Round 2 - COMPLETE***	***0 days***	***Fri 24/02/12***	***Fri 24/02/12***	***0%***			
441	**Deliver Training Round 3 - Service Providers**	**5 days**	**Mon 27/02/12**	**Fri 02/03/12**	**0%**			
442	Kamloops	5 days	Mon 27/02/12	Fri 02/03/12	0%			Fredelle Copeland,Tracey
443	Kelowna	5 days	Mon 27/02/12	Fri 02/03/12	0%			Lori Dunn,Tracy S.
444	Nanaimo	5 days	Mon 27/02/12	Fri 02/03/12	0%			Deb Ross,Sam
445	Nelson	5 days	Mon 27/02/12	Fri 02/03/12	0%			Katherine,Sharon Shannor
446	Prince George	5 days	Mon 27/02/12	Fri 02/03/12	0%			Chris Jennings,Jack Cook
447	Surrey 1	5 days	Mon 27/02/12	Fri 02/03/12	0%			Janice Coldicott,Sue Grew
448	Surrey 2	1 day	Mon 27/02/12	Mon 27/02/12	0%			
449	Vancouver 1	1 day	Mon 27/02/12	Mon 27/02/12	0%			
450	Vancouver 2	5 days	Mon 27/02/12	Fri 02/03/12	0%			Carole Elliott,Jennifer Tayl
451	Victoria	5 days	Mon 27/02/12	Fri 02/03/12	0%			Carla Bidwell,Mike Kagis
452	***Training Round 3 - COMPLETE***	***0 days***	***Fri 02/03/12***	***Fri 02/03/12***	***0%***			
453	**Staff Training**	**82 days**	**Mon 13/02/12**	**Fri 08/06/12**	**0%**			
454	**Deliver EPBC Training**	**82 days**	**Mon 13/02/12**	**Fri 08/06/12**	**0%**			
455	**Deliver Training Round 1 - Staff**	**5 days**	**Mon 13/02/12**	**Fri 17/02/12**	**0%**			
456	Kamloops	5 days	Mon 13/02/12	Fri 17/02/12	0%			Fredelle Copeland,Tracey
457	Kelowna	5 days	Mon 13/02/12	Fri 17/02/12	0%			Lori Dunn,Tracy S.
458	Nanaimo	5 days	Mon 13/02/12	Fri 17/02/12	0%			Deb Ross,Sam
459	Nelson	5 days	Mon 13/02/12	Fri 17/02/12	0%			Katherine,Sharon Shannor
460	Prince George	5 days	Mon 13/02/12	Fri 17/02/12	0%			Chris Jennings,Jack Cook
461	Surrey 1	5 days	Mon 13/02/12	Fri 17/02/12	0%			Janice Coldicott,Sue Grew
462	Surrey 2	1 day	Mon 13/02/12	Mon 13/02/12	0%			

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Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er	1st Quarter Feb	Apr	Jun	Aug
463	Vancouver 1	5 days	Mon 13/02/12	Fri 17/02/12	0%			Carole Elliott,Jennifer Tayl					
464	Vancouver 2	1 day	Mon 13/02/12	Mon 13/02/12	0%								
465	Victoria	5 days	Mon 13/02/12	Fri 17/02/12	0%			Carla Bidwell,Mike Kagis					
466	*Training Round 1 - COMPLETE*	*0 days*	*Fri 17/02/12*	*Fri 17/02/12*	*0%*								
467	**Deliver Training Round 4 - Staff**	**5 days**	**Mon 19/03/12**	**Fri 23/03/12**	**0%**								
468	Kamloops	5 days	Mon 19/03/12	Fri 23/03/12	0%			Fredelle Copeland,Tracey					
469	Kelowna	5 days	Mon 19/03/12	Fri 23/03/12	0%			Lori Dunn,Tracy S.					
470	Nanaimo	5 days	Mon 19/03/12	Fri 23/03/12	0%			Deb Ross,Sam					
471	Nelson	5 days	Mon 19/03/12	Fri 23/03/12	0%			Katherine,Sharon Shannor					
472	Prince George	5 days	Mon 19/03/12	Fri 23/03/12	0%			Chris Jennings,Jack Cook					
473	Surrey 1	5 days	Mon 19/03/12	Fri 23/03/12	0%			Janice Coldicott,Sue Grew					
474	Surrey 2	1 day	Mon 19/03/12	Mon 19/03/12	0%								
475	Vancouver 1	1 day	Mon 19/03/12	Mon 19/03/12	0%								
476	Vancouver 2	5 days	Mon 19/03/12	Fri 23/03/12	0%			Carole Elliott,Jennifer Tayl					
477	Victoria	5 days	Mon 19/03/12	Fri 23/03/12	0%			Carla Bidwell,Mike Kagis					
478	*Training Round 4 - COMPLETE*	*0 days*	*Fri 23/03/12*	*Fri 23/03/12*	*0%*								
479	**Deliver Training Round 5 - Staff**	**5 days**	**Mon 28/05/12**	**Fri 01/06/12**	**0%**								
480	Vancouver	5 days	Mon 28/05/12	Fri 01/06/12	0%								
481	Victoria	5 days	Mon 28/05/12	Fri 01/06/12	0%								
482	*Staff Training Round 5 - COMPLETE*	*0 days*	*Fri 01/06/12*	*Fri 01/06/12*	*0%*								
483	**Deliver Training Round 6 - Staff**	**5 days**	**Mon 04/06/12**	**Fri 08/06/12**	**0%**								
484	Vancouver	5 days	Mon 04/06/12	Fri 08/06/12	0%								
485	Victoria	5 days	Mon 04/06/12	Fri 08/06/12	0%								
486	*Staff Training Round 6 - COMPLETE*	*0 days*	*Fri 08/06/12*	*Fri 08/06/12*	*0%*								
487	*Deliver EPBC Training - COMPLETE*	*0 days*	*Fri 08/06/12*	*Fri 08/06/12*	*0%*	*466,440,*							
488	**PHASE 2 - POST LAUNCH**	**178 days**	**Mon 26/09/11**	**Fri 08/06/12**	**0%**								
489	**Phase 2 Curriculum Design**	**41 days**	**Mon 26/09/11**	**Tue 22/11/11**	**0%**								
490	Curriculum Design Workshop	3 days	Wed 16/11/11	Fri 18/11/11	0%			Martin Redwood,Carol Orc					
491	Content Map	5 days	Wed 16/11/11	Tue 22/11/11	0%			Instructional Designers					
492	etc..	1 day	Mon 26/09/11	Mon 26/09/11	0%								
493	**Phase 2 Development**	**59 days**	**Mon 26/09/11**	**Fri 16/12/11**	**0%**								
494	**Course Module Review**	**59 days**	**Mon 26/09/11**	**Fri 16/12/11**	**0%**								
495	CM1120 - Business Foundation Review	6 days	Fri 09/12/11	Fri 16/12/11	0%								
496	CM1140 - ESC Client Services Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%								
497	CM1150 - ESC Service Documentation Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%								
498	CM1160 - CEP Agreement Management	1 day	Mon 26/09/11	Mon 26/09/11	0%								

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
499	CM1180 - CEP Agreement Activity and Financial Monitors	1 day	Mon 26/09/11	Mon 26/09/11	0%			
500	CM1300 - Create, Modify and Administrer Contracts	18 days	Wed 16/11/11	Fri 09/12/11	0%			
501	CM1600 - Process Payments on Transfer Agreements (CEP)	6 days	Fri 09/12/11	Fri 16/12/11	0%			
502	CM2100 - Contract Value and Forecasts	1 day	Mon 26/09/11	Mon 26/09/11	0%			
503	CM2200 - Create and Maintain Contract Templates and Service Catalogues	6 days	Fri 09/12/11	Fri 16/12/11	0%			
504	CM2400 - Quality Assurance, Risk Assessment and Reporting	1 day	Mon 26/09/11	Mon 26/09/11	0%			
505	PP2800 - Community Employer Partnerships - Governance & Accountability	1 day	Mon 26/09/11	Mon 26/09/11	0%			
506	CM3300 - CEP Contract Management and Monitoring	1 day	Mon 26/09/11	Mon 26/09/11	0%			
507	PP3400 - CEP: Face-to-Face Training Material	1 day	Mon 26/09/11	Mon 26/09/11	0%			
508	**Create & Submit Wireframes (PowerPoint)**	**59 days**	**Mon 26/09/11**	**Fri 16/12/11**	**0%**			
509	CM1120 - Business Foundation Review	6 days	Fri 09/12/11	Fri 16/12/11	0%			
510	CM1140 - ESC Client Services Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
511	CM1150 - ESC Service Documentation Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
512	CM1160 - CEP Agreement Management	1 day	Mon 26/09/11	Mon 26/09/11	0%			
513	CM1180 - CEP Agreement Activity and Financial Monitors	1 day	Mon 26/09/11	Mon 26/09/11	0%			
514	CM1300 - Create, Modify and Administrer Contracts	18 days	Wed 16/11/11	Fri 09/12/11	0%			
515	CM1600 - Process Payments on Transfer Agreements (CEP)	6 days	Fri 09/12/11	Fri 16/12/11	0%			
516	CM2100 - Contract Value and Forecasts	1 day	Mon 26/09/11	Mon 26/09/11	0%			
517	CM2200 - Create and Maintain Contract Templates and Service Catalogues	6 days	Fri 09/12/11	Fri 16/12/11	0%			
518	CM2400 - Quality Assurance, Risk Assessment and Reporting	1 day	Mon 26/09/11	Mon 26/09/11	0%			
519	PP2800 - Community Employer Partnerships - Governance & Accountability	1 day	Mon 26/09/11	Mon 26/09/11	0%			
520	CM3300 - CEP Contract Management and Monitoring	1 day	Mon 26/09/11	Mon 26/09/11	0%			
521	PP3400 - CEP: Face-to-Face Training Material	1 day	Mon 26/09/11	Mon 26/09/11	0%			
522	**Review & Update Wireframes**	**59 days**	**Mon 26/09/11**	**Fri 16/12/11**	**0%**			
523	CM1120 - Business Foundation Review	6 days	Fri 09/12/11	Fri 16/12/11	0%			
524	CM1140 - ESC Client Services Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
525	CM1150 - ESC Service Documentation Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
526	CM1160 - CEP Agreement Management	1 day	Mon 26/09/11	Mon 26/09/11	0%			
527	CM1180 - CEP Agreement Activity and Financial Monitors	1 day	Mon 26/09/11	Mon 26/09/11	0%			
528	CM1300 - Create, Modify and Administrer Contracts	18 days	Wed 16/11/11	Fri 09/12/11	0%			
529	CM1600 - Process Payments on Transfer Agreements (CEP)	6 days	Fri 09/12/11	Fri 16/12/11	0%			
530	CM2100 - Contract Value and Forecasts	1 day	Mon 26/09/11	Mon 26/09/11	0%			
531	CM2200 - Create and Maintain Contract Templates and Service Catalogues	6 days	Fri 09/12/11	Fri 16/12/11	0%			
532	CM2400 - Quality Assurance, Risk Assessment and Reporting	1 day	Mon 26/09/11	Mon 26/09/11	0%			
533	PP2800 - Community Employer Partnerships - Governance & Accountability	1 day	Mon 26/09/11	Mon 26/09/11	0%			
534	CM3300 - CEP Contract Management and Monitoring	1 day	Mon 26/09/11	Mon 26/09/11	0%			

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Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
535	PP3400 - CEP: Face-to-Face Training Material	1 day	Mon 26/09/11	Mon 26/09/11	0%			
536	**Develop eLearning Course**	**59 days**	**Mon 26/09/11**	**Fri 16/12/11**	**0%**			
537	CM1120 - Business Foundation Review	6 days	Fri 09/12/11	Fri 16/12/11	0%			
538	CM1140 - ESC Client Services Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
539	CM1150 - ESC Service Documentation Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
540	CM1160 - CEP Agreement Management	1 day	Mon 26/09/11	Mon 26/09/11	0%			
541	CM1180 - CEP Agreement Activity and Financial Monitors	1 day	Mon 26/09/11	Mon 26/09/11	0%			
542	CM1300 - Create, Modify and Administrer Contracts	18 days	Wed 16/11/11	Fri 09/12/11	0%			
543	CM1600 - Process Payments on Transfer Agreements (CEP)	6 days	Fri 09/12/11	Fri 16/12/11	0%			
544	CM2100 - Contract Value and Forecasts	1 day	Mon 26/09/11	Mon 26/09/11	0%			
545	CM2200 - Create and Maintain Contract Templates and Service Catalogues	6 days	Fri 09/12/11	Fri 16/12/11	0%			
546	CM2400 - Quality Assurance, Risk Assessment and Reporting	1 day	Mon 26/09/11	Mon 26/09/11	0%			
547	PP2800 - Community Employer Partnerships - Governance & Accountability	1 day	Mon 26/09/11	Mon 26/09/11	0%			
548	CM3300 - CEP Contract Management and Monitoring	1 day	Mon 26/09/11	Mon 26/09/11	0%			
549	PP3400 - CEP: Face-to-Face Training Material	1 day	Mon 26/09/11	Mon 26/09/11	0%			
550	**Review eLearning Course (Training & Area Leads)**	**59 days**	**Mon 26/09/11**	**Fri 16/12/11**	**0%**			
551	CM1120 - Business Foundation Review	6 days	Fri 09/12/11	Fri 16/12/11	0%			
552	CM1140 - ESC Client Services Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
553	CM1150 - ESC Service Documentation Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
554	CM1160 - CEP Agreement Management	1 day	Mon 26/09/11	Mon 26/09/11	0%			
555	CM1180 - CEP Agreement Activity and Financial Monitors	1 day	Mon 26/09/11	Mon 26/09/11	0%			
556	CM1300 - Create, Modify and Administrer Contracts	18 days	Wed 16/11/11	Fri 09/12/11	0%			
557	CM1600 - Process Payments on Transfer Agreements (CEP)	6 days	Fri 09/12/11	Fri 16/12/11	0%			
558	CM2100 - Contract Value and Forecasts	1 day	Mon 26/09/11	Mon 26/09/11	0%			
559	CM2200 - Create and Maintain Contract Templates and Service Catalogues	6 days	Fri 09/12/11	Fri 16/12/11	0%			
560	CM2400 - Quality Assurance, Risk Assessment and Reporting	1 day	Mon 26/09/11	Mon 26/09/11	0%			
561	PP2800 - Community Employer Partnerships - Governance & Accountability	1 day	Mon 26/09/11	Mon 26/09/11	0%			
562	CM3300 - CEP Contract Management and Monitoring	1 day	Mon 26/09/11	Mon 26/09/11	0%			
563	PP3400 - CEP: Face-to-Face Training Material	1 day	Mon 26/09/11	Mon 26/09/11	0%			
564	**Amend eLearning Course**	**59 days**	**Mon 26/09/11**	**Fri 16/12/11**	**0%**			
565	CM1120 - Business Foundation Review	6 days	Fri 09/12/11	Fri 16/12/11	0%			
566	CM1140 - ESC Client Services Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
567	CM1150 - ESC Service Documentation Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
568	CM1160 - CEP Agreement Management	1 day	Mon 26/09/11	Mon 26/09/11	0%			
569	CM1180 - CEP Agreement Activity and Financial Monitors	1 day	Mon 26/09/11	Mon 26/09/11	0%			
570	CM1300 - Create, Modify and Administrer Contracts	18 days	Wed 16/11/11	Fri 09/12/11	0%			

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Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
571	CM1600 - Process Payments on Transfer Agreements (CEP)	6 days	Fri 09/12/11	Fri 16/12/11	0%			
572	CM2100 - Contract Value and Forecasts	1 day	Mon 26/09/11	Mon 26/09/11	0%			
573	CM2200 - Create and Maintain Contract Templates and Service Catalogues	6 days	Fri 09/12/11	Fri 16/12/11	0%			
574	CM2400 - Quality Assurance, Risk Assessment and Reporting	1 day	Mon 26/09/11	Mon 26/09/11	0%			
575	PP2800 - Community Employer Partnerships - Governance & Accountability	1 day	Mon 26/09/11	Mon 26/09/11	0%			
576	CM3300 - CEP Contract Management and Monitoring	1 day	Mon 26/09/11	Mon 26/09/11	0%			
577	PP3400 - CEP: Face-to-Face Training Material	1 day	Mon 26/09/11	Mon 26/09/11	0%			
578	**Pilot Test eLearning Course**	**59 days**	**Mon 26/09/11**	**Fri 16/12/11**	**0%**			
579	CM1120 - Business Foundation Review	6 days	Fri 09/12/11	Fri 16/12/11	0%			
580	CM1140 - ESC Client Services Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
581	CM1150 - ESC Service Documentation Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
582	CM1160 - CEP Agreement Management	1 day	Mon 26/09/11	Mon 26/09/11	0%			
583	CM1180 - CEP Agreement Activity and Financial Monitors	1 day	Mon 26/09/11	Mon 26/09/11	0%			
584	CM1300 - Create, Modify and Administrer Contracts	18 days	Wed 16/11/11	Fri 09/12/11	0%			
585	CM1600 - Process Payments on Transfer Agreements (CEP)	6 days	Fri 09/12/11	Fri 16/12/11	0%			
586	CM2100 - Contract Value and Forecasts	1 day	Mon 26/09/11	Mon 26/09/11	0%			
587	CM2200 - Create and Maintain Contract Templates and Service Catalogues	6 days	Fri 09/12/11	Fri 16/12/11	0%			
588	CM2400 - Quality Assurance, Risk Assessment and Reporting	1 day	Mon 26/09/11	Mon 26/09/11	0%			
589	PP2800 - Community Employer Partnerships - Governance & Accountability	1 day	Mon 26/09/11	Mon 26/09/11	0%			
590	CM3300 - CEP Contract Management and Monitoring	1 day	Mon 26/09/11	Mon 26/09/11	0%			
591	PP3400 - CEP: Face-to-Face Training Material	1 day	Mon 26/09/11	Mon 26/09/11	0%			
592	**Final Review & Feedback**	**59 days**	**Mon 26/09/11**	**Fri 16/12/11**	**0%**			
593	CM1120 - Business Foundation Review	6 days	Fri 09/12/11	Fri 16/12/11	0%			
594	CM1140 - ESC Client Services Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
595	CM1150 - ESC Service Documentation Monitor	1 day	Mon 26/09/11	Mon 26/09/11	0%			
596	CM1160 - CEP Agreement Management	1 day	Mon 26/09/11	Mon 26/09/11	0%			
597	CM1180 - CEP Agreement Activity and Financial Monitors	1 day	Mon 26/09/11	Mon 26/09/11	0%			
598	CM1300 - Create, Modify and Administrer Contracts	18 days	Wed 16/11/11	Fri 09/12/11	0%			
599	CM1600 - Process Payments on Transfer Agreements (CEP)	6 days	Fri 09/12/11	Fri 16/12/11	0%			
600	CM2100 - Contract Value and Forecasts	1 day	Mon 26/09/11	Mon 26/09/11	0%			
601	CM2200 - Create and Maintain Contract Templates and Service Catalogues	6 days	Fri 09/12/11	Fri 16/12/11	0%			
602	CM2400 - Quality Assurance, Risk Assessment and Reporting	1 day	Mon 26/09/11	Mon 26/09/11	0%			
603	PP2800 - Community Employer Partnerships - Governance & Accountability	1 day	Mon 26/09/11	Mon 26/09/11	0%			
604	CM3300 - CEP Contract Management and Monitoring	1 day	Mon 26/09/11	Mon 26/09/11	0%			
605	PP3400 - CEP: Face-to-Face Training Material	1 day	Mon 26/09/11	Mon 26/09/11	0%			
606	**Course Approvals**	**40 days**	**Fri 21/10/11**	**Fri 16/12/11**	**0%**			

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Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er	1st Quarter
									Feb	Apr	Jun	Aug
607	CM1120 - Business Foundation Review	6 days	Fri 09/12/11	Fri 16/12/11	0%							
608	CM1140 - ESC Client Services Monitor	1 day	Fri 21/10/11	Fri 21/10/11	0%							
609	CM1150 - ESC Service Documentation Monitor	1 day	Fri 21/10/11	Fri 21/10/11	0%							
610	CM1160 - CEP Agreement Management	1 day	Fri 21/10/11	Fri 21/10/11	0%							
611	CM1180 - CEP Agreement Activity and Financial Monitors	1 day	Fri 21/10/11	Fri 21/10/11	0%							
612	CM1300 - Create, Modify and Administrer Contracts	18 days	Wed 16/11/11	Fri 09/12/11	0%							
613	CM1600 - Process Payments on Transfer Agreements (CEP)	6 days	Fri 09/12/11	Fri 16/12/11	0%							
614	CM2100 - Contract Value and Forecasts	1 day	Fri 21/10/11	Fri 21/10/11	0%							
615	CM2200 - Create and Maintain Contract Templates and Service Catalogues	6 days	Fri 09/12/11	Fri 16/12/11	0%							
616	CM2400 - Quality Assurance, Risk Assessment and Reporting	1 day	Fri 21/10/11	Fri 21/10/11	0%							
617	PP2800 - Community Employer Partnerships - Governance & Accountability	1 day	Fri 21/10/11	Fri 21/10/11	0%							
618	CM3300 - CEP Contract Management and Monitoring	1 day	Fri 21/10/11	Fri 21/10/11	0%							
619	PP3400 - CEP: Face-to-Face Training Material	1 day	Fri 21/10/11	Fri 21/10/11	0%							
620	***Phase 2 Development - Complete***	***0 days***	***Fri 21/10/11***	***Fri 21/10/11***	***0%***							
621	***Phase 2 Development - Complete***	***0 days***	***Fri 21/10/11***	***Fri 21/10/11***	***0%***							
622	**Test eLearning Modules**	**85 days**	**Mon 26/09/11**	**Thu 26/01/12**	**0%**							
623	QA - accessbility, playback, sound, display, etc..	7 days	Wed 18/01/12	Thu 26/01/12	0%			Joe Cherwaty				
624	QA - technical requirements (install, software, add-ins, certificates, etc…)	7 days	Mon 26/09/11	Tue 04/10/11	0%							
625	***Phase 2 Testing - Complete***	***0 days***	***Thu 26/01/12***	***Thu 26/01/12***	***0%***	***623,624***						
626	**Phase 2 - Delivery & Loading of Courses (PROD)**	**5 days**	**Mon 26/09/11**	**Fri 30/09/11**	**0%**							
627	Phase 2 Course Delivery to Internal Development	1 day	Mon 26/09/11	Mon 26/09/11	0%							
628	Phase 2 Courses Uploaded to extranet	4 days	Tue 27/09/11	Fri 30/09/11	0%	627						
629	***Phase 2 Delivery & Loading - Complete***	***0 days***	***Fri 30/09/11***	***Fri 30/09/11***	***0%***	***628***						
630	***POST-Program Launch - COMPLETE***	***0 days***	***Fri 21/10/11***	***Fri 21/10/11***	***2%***							
631	**PHASE 2A - TRAINING**	**159 days**	**Fri 21/10/11**	**Fri 08/06/12**	**0%**							
632	**Face to Face Training Design**	**159 days**	**Fri 21/10/11**	**Fri 08/06/12**	**0%**							
633	**Strategy Design**	**1 day**	**Fri 21/10/11**	**Fri 21/10/11**	**0%**							
634	Draft design for review & feedback	1 day	Fri 21/10/11	Fri 21/10/11	0%							
635	revisions and final submission	1 day	Fri 21/10/11	Fri 21/10/11	0%							
636	**Curriculum Review**	**10 days**	**Mon 28/05/12**	**Fri 08/06/12**	**0%**							
637	**Staff Curriculum Review (Session 1)**	**5 days**	**Mon 28/05/12**	**Fri 01/06/12**	**0%**							
638	Day 1 Training material (agenda, materials & presentations)	1 day	Mon 28/05/12	Mon 28/05/12	0%							
639	Day 2 Training material (agenda, materials & presentations)	1 day	Tue 29/05/12	Tue 29/05/12	0%	638						
640	Day 3 Training material (agenda, materials & presentations)	1 day	Wed 30/05/12	Wed 30/05/12	0%	639						
641	Day 4 Training material (agenda, materials & presentations)	1 day	Thu 31/05/12	Thu 31/05/12	0%	640						
642	Day 5 Training material (agenda, materials & presentations)	1 day	Fri 01/06/12	Fri 01/06/12	0%	641						

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
643	**Staff Curriculum Review (Session 2**	**5 days**	**Mon 04/06/12**	**Fri 08/06/12**	**0%**			
644	Day 1 Training material (agenda, materials & presentations)	1 day	Mon 04/06/12	Mon 04/06/12	0%			
645	Day 2 Training material (agenda, materials & presentations)	1 day	Tue 05/06/12	Tue 05/06/12	0%	644		
646	Day 3 Training material (agenda, materials & presentations)	1 day	Wed 06/06/12	Wed 06/06/12	0%	645		
647	Day 4 Training material (agenda, materials & presentations)	1 day	Thu 07/06/12	Thu 07/06/12	0%	646		
648	Day 5 Training material (agenda, materials & presentations)	1 day	Fri 08/06/12	Fri 08/06/12	0%	647		
649	**PHASE 3 - POST LAUNCH TRAINING FALL**	**82 days?**	**Tue 04/09/12**	**Wed 26/12/12**	**0%**			
650	**Phase 3 Development**	**167 days**	**Thu 02/02/12**	**Thu 27/09/12**	**0%**			
651	**Course Module Review**	**18 days**	**Tue 04/09/12**	**Thu 27/09/12**	**0%**			
652	CM1900 - Year-end Financial Procedures	18 days	Tue 04/09/12	Thu 27/09/12	0%			
653	**Create & Submit Wireframes (PowerPoint)**	**18 days**	**Tue 04/09/12**	**Thu 27/09/12**	**0%**			
654	CM1900 - Year-end Financial Procedures	18 days	Tue 04/09/12	Thu 27/09/12	0%			
655	**Review & Update Wireframes**	**18 days**	**Tue 04/09/12**	**Thu 27/09/12**	**0%**			
656	CM1900 - Year-end Financial Procedures	18 days	Tue 04/09/12	Thu 27/09/12	0%			
657	**Develop eLearning Course**	**18 days**	**Tue 04/09/12**	**Thu 27/09/12**	**0%**			
658	CM1900 - Year-end Financial Procedures	18 days	Tue 04/09/12	Thu 27/09/12	0%			
659	**Review eLearning Course (Training & Area Leads)**	**18 days**	**Tue 04/09/12**	**Thu 27/09/12**	**0%**			
660	CM1900 - Year-end Financial Procedures	18 days	Tue 04/09/12	Thu 27/09/12	0%			
661	**Amend eLearning Course**	**18 days**	**Tue 04/09/12**	**Thu 27/09/12**	**0%**			
662	CM1900 - Year-end Financial Procedures	18 days	Tue 04/09/12	Thu 27/09/12	0%			
663	**Pilot Test eLearning Course**	**18 days**	**Tue 04/09/12**	**Thu 27/09/12**	**0%**			
664	CM1900 - Year-end Financial Procedures	18 days	Tue 04/09/12	Thu 27/09/12	0%			
665	**Final Review & Feedback**	**18 days**	**Tue 04/09/12**	**Thu 27/09/12**	**0%**			
666	CM1900 - Year-end Financial Procedures	18 days	Tue 04/09/12	Thu 27/09/12	0%			
667	**Course Approvals**	**18 days**	**Tue 04/09/12**	**Thu 27/09/12**	**0%**			
668	CM1900 - Year-end Financial Procedures	18 days	Tue 04/09/12	Thu 27/09/12	0%			
669	***Phase 3 Development - Complete***	***0 days***	***Thu 02/02/12***	***Thu 02/02/12***	***0%***			
670	**Test eLearning Modules**	**158 days**	**Tue 31/01/12**	**Wed 12/09/12**	**0%**			
671	QA - accessbility, playback, sound, display, etc..	7 days	Tue 31/01/12	Wed 08/02/12	0%			Joe Cherwaty
672	QA - technical requirements (install, software, add-ins, certificates, etc…)	7 days	Tue 04/09/12	Wed 12/09/12	0%			
673	***Phase 3 Testing - Complete***	***0 days***	***Wed 12/09/12***	***Wed 12/09/12***	***0%***	***671,672***		
674	**Phase 3 - Delivery & Loading of Courses (PROD)**	**5 days**	**Tue 04/09/12**	**Mon 10/09/12**	**0%**			
675	Phase 3 Course Delivery to Internal Development	1 day	Tue 04/09/12	Tue 04/09/12	0%			
676	Phase 3 Courses Uploaded to Intranet & Internet/Extranet	4 days	Wed 05/09/12	Mon 10/09/12	0%	675		
677	***Phase 3 Delivery & Loading - Complete***	***0 days***	***Mon 10/09/12***	***Mon 10/09/12***	***0%***	***676***		
678	**Face to Face Training Design**	**27.5 days**	**Tue 04/09/12**	**Thu 11/10/12**	**0%**			

1st Quarter: Feb, Apr, Jun, Aug

Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er Feb	1st Quarter Apr	Jun	Aug
679	**Strategy Design**	**2 days**	**Tue 04/09/12**	**Wed 05/09/12**	**0%**							
680	Draft design for review & feedback	1 day	Tue 04/09/12	Tue 04/09/12	0%							
681	revisions and final submission	1 day	Wed 05/09/12	Wed 05/09/12	0%	680						
682	**Curriculum Design**	**27.5 days**	**Tue 04/09/12**	**Thu 11/10/12**	**0%**							
683	**Draft curriculum for review & feedback**	**15 days**	**Tue 04/09/12**	**Mon 24/09/12**	**0%**							
684	Day 1 Training material (agenda, materials & presentations)	3 days	Tue 04/09/12	Thu 06/09/12	0%							
685	Day 2 Training material (agenda, materials & presentations)	3 days	Fri 07/09/12	Tue 11/09/12	0%	684						
686	Day 3 Training material (agenda, materials & presentations)	3 days	Wed 12/09/12	Fri 14/09/12	0%	685						
687	Day 4 Training material (agenda, materials & presentations)	3 days	Mon 17/09/12	Wed 19/09/12	0%	686						
688	Day 5 Training material (agenda, materials & presentations)	3 days	Thu 20/09/12	Mon 24/09/12	0%	687						
689	**Review & update**	**7.5 days**	**Tue 25/09/12**	**Thu 04/10/12**	**0%**							
690	Day 1 Training material (agenda, materials & presentations)	1.5 days	Tue 25/09/12	Wed 26/09/12	0%	688						
691	Day 2 Training material (agenda, materials & presentations)	1.5 days	Wed 26/09/12	Thu 27/09/12	0%	690						
692	Day 3 Training material (agenda, materials & presentations)	1.5 days	Fri 28/09/12	Mon 01/10/12	0%	691						
693	Day 4 Training material (agenda, materials & presentations)	1.5 days	Mon 01/10/12	Tue 02/10/12	0%	692						
694	Day 5 Training material (agenda, materials & presentations)	1.5 days	Wed 03/10/12	Thu 04/10/12	0%	693						
695	**Final review and Approval**	**5 days**	**Thu 04/10/12**	**Thu 11/10/12**	**0%**							
696	Day 1 Training material (agenda, materials & presentations)	1 day	Thu 04/10/12	Fri 05/10/12	0%	694						
697	Day 2 Training material (agenda, materials & presentations)	1 day	Fri 05/10/12	Mon 08/10/12	0%	696						
698	Day 3 Training material (agenda, materials & presentations)	1 day	Mon 08/10/12	Tue 09/10/12	0%	697						
699	Day 4 Training material (agenda, materials & presentations)	1 day	Tue 09/10/12	Wed 10/10/12	0%	698						
700	Day 5 Training material (agenda, materials & presentations)	1 day	Wed 10/10/12	Thu 11/10/12	0%	699						
701	**Training Delivery - Instructor Lead**	**30 days**	**Mon 16/01/12**	**Fri 24/02/12**	**0%**	**678**						
702	Train the Trainer	5 days	Thu 11/10/12	Thu 18/10/12	0%	700		Anita Sharma,Carla Bidwe				
703	Remedy and Support Training	2 days	Thu 18/10/12	Mon 22/10/12	0%	702		Don Hinz,CAPAs				
704	Service Provider	10 days	Mon 22/10/12	Mon 05/11/12	0%	703						
705	Staff Training	20 days	Mon 05/11/12	Mon 03/12/12	0%	704						
706	***EPBC Training Development and Delivery Plan - COMPLETE***	***0 days***	***Fri 08/06/12***	***Fri 08/06/12***	***0%***	***11,487***						
1160	**Staff Engagement**	**322 days**	**Wed 21/07/10**	**Wed 12/10/11**	**99%**			**Zac K**				
1161	**Change Management Strategy**	**152 days**	**Tue 15/03/11**	**Wed 12/10/11**	**100%**							
1162	Create draft	4 days	Thu 01/09/11	Wed 12/10/11	100%			Allison B				
1163	Review with BTP Steering Committee	1 day	Mon 19/09/11	Mon 19/09/11	100%			Allison B				
1164	***Change Management Strategy Completed***	***0 days***	***Tue 15/03/11***	***Tue 15/03/11***	***100%***							
1165	**Face to Face with MAC, Supervisors & SPPC's**	**45 days**	**Wed 21/07/10**	**Tue 21/09/10**	**100%**							
1166	Draft agenda	6 days	Wed 21/07/10	Wed 28/07/10	100%							
1167	Confirm participants	1 day	Tue 27/07/10	Tue 27/07/10	100%			Rachel H				**Rachel**

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
1168	Review with Area Leads	1 day	Thu 05/08/10	Thu 05/08/10	100%			
1169	Review with MAC	1 day	Tue 10/08/10	Tue 10/08/10	100%			Sally
1170	Get Venue	1 day	Fri 30/07/10	Fri 30/07/10	100%			
1171	Obtain approval from Steering Committee	3 days	Wed 11/08/10	Fri 13/08/10	100%	1169		Rachel
1172	Prepare materials	20 days	Mon 16/08/10	Fri 10/09/10	100%	1171		Area Leads
1173	Hold session	1 day	Tue 14/09/10	Tue 14/09/10	100%			Sally
1174	Post session deliverables (tbd)	5 days	Wed 15/09/10	Tue 21/09/10	100%	1173		
1175	**Video Series Production**	**24 days**	**Mon 20/09/10**	**Thu 21/10/10**	**100%**			
1176	Contract Structure - content	15 days	Mon 20/09/10	Fri 08/10/10	100%			Huan
1177	Services and Case Management - content	1 day	Thu 23/09/10	Thu 23/09/10	100%			Annameika
1178	Financial Model and ESC Locations - content	1 day	Thu 30/09/10	Thu 30/09/10	100%			Mark U
1179	Community & Employer Partnerships - content	15 days	Wed 22/09/10	Tue 12/10/10	100%			Rachael R
1180	Apprentices - content	1 day	Fri 24/09/10	Fri 24/09/10	100%			Hovan
1181	Steering Committee to review and approve	3 days	Wed 13/10/10	Fri 15/10/10	100%	1180,117	SC	Sally H
1182	Post Contract Structure	4 days	Mon 18/10/10	Thu 21/10/10	100%	1181		Jenn
1183	Post Services and Case Management	4 days	Mon 18/10/10	Thu 21/10/10	100%	1181		Jenn
1184	Financial Model and ESC Locations	4 days	Mon 18/10/10	Thu 21/10/10	100%	1181		Jenn
1185	Post Community & Employer Partnerships	4 days	Mon 18/10/10	Thu 21/10/10	100%	1181		Jenn
1186	**Face to Face with MAC, Supervisors, Program Management staff (Strengthen Team)**	**26 days**	**Fri 29/10/10**	**Thu 02/12/10**	**100%**			**Sally**
1187	Draft agenda	5 days	Fri 29/10/10	Thu 04/11/10	100%			
1188	Hold session	1 day	Thu 25/11/10	Thu 25/11/10	100%			
1189	Post session deliverables (tbd)	5 days	Fri 26/11/10	Thu 02/12/10	100%	1188		
1190	**Staff e-Bulletin**	**14 days**	**Mon 18/10/10**	**Thu 04/11/10**	**100%**			**Jenn A**
1191	Draft format	10 days	Mon 18/10/10	Fri 29/10/10	100%			
1192	Define process	2 days	Mon 01/11/10	Tue 02/11/10	100%	1191		
1193	Obtain approval from Rachel H	2 days	Wed 03/11/10	Thu 04/11/10	100%	1192		
1194	**Stakeholder Engagement**	**501 days**	**Mon 05/07/10**	**Fri 01/06/12**	**67%**			**Rachel H**
1195	**Draft RFP - Stakeholder Engagement Sections**	**33 days**	**Mon 26/07/10**	**Wed 08/09/10**	**100%**			**Rachel H**
1196	**1st Iteration**	**1 day**	**Mon 26/07/10**	**Mon 26/07/10**	**100%**			
1197	Draft ESC - Branding section	1 day	Mon 26/07/10	Mon 26/07/10	100%			
1198	Draft Service Delivery Channels - Local Presence section	1 day	Mon 26/07/10	Mon 26/07/10	100%			
1199	Draft Client Strategy section	1 day	Mon 26/07/10	Mon 26/07/10	100%			
1200	**2nd Iteration**	**1 day**	**Wed 11/08/10**	**Wed 11/08/10**	**100%**			
1201	Draft ESC - Branding section	1 day	Wed 11/08/10	Wed 11/08/10	100%			
1202	Draft Service Delivery Channels - Local Presence section	1 day	Wed 11/08/10	Wed 11/08/10	100%			
1203	Draft Client Strategy section	1 day	Wed 11/08/10	Wed 11/08/10	100%			

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Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names	er Feb	Apr	1st Quarter Jun	Aug
1204	**3rd Iteration**	**1 day**	**Wed 08/09/10**	**Wed 08/09/10**	**100%**							
1205	Draft ESC - Branding section	1 day	Wed 08/09/10	Wed 08/09/10	100%							
1206	Draft Service Delivery Channels - Local Presence section	1 day	Wed 08/09/10	Wed 08/09/10	100%							
1207	Draft Client Strategy section	1 day	Wed 08/09/10	Wed 08/09/10	100%							
1208	**Quick Reference Guide**	**30 days**	**Mon 13/09/10**	**Fri 22/10/10**	**100%**							
1209	Draft	5 days	Mon 13/09/10	Fri 17/09/10	100%							
1210	Review with SC (date - tbd)	9 days	Tue 12/10/10	Fri 22/10/10	100%	1209		Rachel				
1211	**ESC Branding and Marketing Plan**	**339 days**	**Mon 16/08/10**	**Wed 30/11/11**	**46%**							
1212	Obtain decision on branding	1 day	Mon 16/08/10	Mon 16/08/10	100%							
1213	Obtain decision from ALMD	88 days	Wed 01/09/10	Thu 30/12/10	100%	1212		Rachel				
1214	Creative Briefing	1 day	Fri 14/01/11	Fri 14/01/11	100%			Rachel H				
1215	Draft Plan	1 day	Mon 31/01/11	Mon 31/01/11	100%							
1216	***ESC Branding & Marketing Plan Complete***	***0 days***	***Fri 09/09/11***	***Fri 09/09/11***	***100%***							
1217	Approval from GCPE	131 days	Wed 01/06/11	Wed 30/11/11	9%			Eugene				
1218	**Communications Plan**	**70 days**	**Fri 01/07/11**	**Thu 06/10/11**	**100%**			**Asmeret**				
1219	Draft	60 days	Fri 01/07/11	Thu 22/09/11	100%							
1220	Obtain approval	10 days	Fri 23/09/11	Thu 06/10/11	100%	1219						
1221	**ESC Operational Guidelines Document**	**350 days**	**Tue 27/07/10**	**Mon 28/11/11**	**83%**			**Asmeret**				
1222	Draft table of contents	8 days	Tue 27/07/10	Thu 05/08/10	63%			**Asmeret**				**Asme**
1223	Gather Content from Area Leads	87 days	Mon 02/08/10	Mon 29/11/10	85%	1222		**Asmeret**				
1224	Present Draft to Steering Committee	1 day	Mon 21/11/11	Mon 21/11/11	100%			**Asmeret**				
1225	***ESC Ops Guide Complete***	***0 days***	***Mon 28/11/11***	***Mon 28/11/11***	***0%***							
1226	**Business Transition and Implementation**	**437 days**	**Mon 15/11/10**	**Tue 31/07/12**	**84%**							
1	**Business Transition and Implementation**	**437 days**	**Mon 15/11/10**	**Tue 31/07/12**	**84%**							
2	**Project Management**	**107 days**	**Mon 15/11/10**	**Tue 12/04/11**	**100%**							
3	**Subcharter**	**107 days**	**Mon 15/11/10**	**Tue 12/04/11**	**100%**							
4	Draft subcharter	5 days	Mon 15/11/10	Fri 19/11/10	100%			john				
5	SC review of subcharter	5 days	Mon 22/11/10	Fri 26/11/10	100%	4		SC				
6	Update subcharter with SC changes	2 days	Mon 29/11/10	Tue 30/11/10	100%	5		john				
7	MAC review of subcharter	5 days	Wed 01/12/10	Tue 07/12/10	100%	6		MAC				
8	Update subcharter with MAC changes	1 day	Wed 08/12/10	Wed 08/12/10	100%	7		john				
9	budget info for charter	32 days	Thu 09/12/10	Fri 21/01/11	100%	8						
10	present budget info to SC	1 day	Mon 24/01/11	Mon 24/01/11	100%	9						
11	Subcharter sent to CLIFF	1 day	Tue 22/03/11	Tue 22/03/11	100%	10		SC				
12	Subcharter Approved	15 days	Wed 23/03/11	Tue 12/04/11	100%	11						
13	***Subcharter Complete***	***0 days***	***Tue 12/04/11***	***Tue 12/04/11***	***100%***	***12***						

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
14	**BTI Initial Project Risk register**	**47 days**	**Mon 15/11/10**	**Tue 18/01/11**	**100%**			
15	ID Project risks	16 days	Mon 15/11/10	Mon 06/12/10	100%			BTI Team
16	BTI team review of initial risks	21 days	Tue 07/12/10	Tue 04/01/11	100%	15		BTI Team
17	update BTP project risk register	10 days	Wed 05/01/11	Tue 18/01/11	100%	16		Bert
18	***BTI Initial project risk register complete***	***0 days***	***Tue 18/01/11***	***Tue 18/01/11***	***100%***	***17***		
19	**Discovery**	**35 days**	**Mon 15/11/10**	**Fri 31/12/10**	**100%**			
20	**Issue Identification**	**20 days**	**Mon 15/11/10**	**Fri 10/12/10**	**100%**			
21	Issue Identification sessions	5 days	Mon 15/11/10	Fri 19/11/10	100%			BTI Team
22	Collate issues	5 days	Mon 22/11/10	Fri 26/11/10	100%	21		Kim
23	Categorize and prioritize issues	10 days	Mon 29/11/10	Fri 10/12/10	100%	22		Kim
24	Identify risks from issue list	5 days	Mon 06/12/10	Fri 10/12/10	100%	23FF		Birthe
25	***Issue Identification Complete***	***0 days***	***Fri 10/12/10***	***Fri 10/12/10***	***100%***	***24***		
26	**Program Information Collection**	**25 days**	**Mon 29/11/10**	**Fri 31/12/10**	**100%**			
27	**Contract Matrix**	**25 days**	**Mon 29/11/10**	**Fri 31/12/10**	**100%**			
28	Create Contract Matrix	25 days	Mon 29/11/10	Fri 31/12/10	100%			Birthe
29	***Contract Matrix Complete***	***0 days***	***Fri 31/12/10***	***Fri 31/12/10***	***100%***	***28***		
30	**Service Provider Matrix**	**10 days**	**Mon 20/12/10**	**Fri 31/12/10**	**100%**			
31	SP contact list	10 days	Mon 20/12/10	Fri 31/12/10	100%	28FF		
32	legacy SP's listed by new ESC	10 days	Mon 20/12/10	Fri 31/12/10	100%	31FF		
33	***Service Provider Matrix complete***	***0 days***	***Fri 31/12/10***	***Fri 31/12/10***	***100%***	***32***		
34	***Program Information Collection Complete***	***0 days***	***Fri 31/12/10***	***Fri 31/12/10***	***100%***	***33,29***		
35	***Discovery Complete***	***0 days***	***Fri 31/12/10***	***Fri 31/12/10***	***100%***	***34,25***		
36	**Immediate Issue Resolution**	**85 days**	**Mon 15/11/10**	**Fri 11/03/11**	**100%**			
37	**Issue Resolution Approach**	**6 days**	**Mon 29/11/10**	**Mon 06/12/10**	**100%**			
38	form issue resolution approach (workgroup format for Dec/Jan)	5 days	Mon 29/11/10	Fri 03/12/10	100%	22		
39	SC review	1 day	Mon 06/12/10	Mon 06/12/10	100%	38		
40	***Issue resolution approach approved***	***0 days***	***Mon 06/12/10***	***Mon 06/12/10***	***100%***	***39***		
41	**Provincial Employment Program amendment issues**	**8 days**	**Wed 01/12/10**	**Fri 10/12/10**	**100%**			
42	id critical isues and timelines	5 days	Wed 01/12/10	Tue 07/12/10	100%			Monica[50%]
43	DN on wind down	4 days	Tue 07/12/10	Fri 10/12/10	100%	42		Monica
44	***Provincial Employment Program Amendment issues Complete***	***0 days***	***Fri 10/12/10***	***Fri 10/12/10***	***100%***	***43***		
45	**LMDA amendments**	**76 days**	**Mon 15/11/10**	**Mon 28/02/11**	**100%**			
46	confirm Agreement end dates	10 days	Mon 15/11/10	Fri 26/11/10	100%			Ron
47	DN for wind down costs	8 days	Wed 24/11/10	Fri 03/12/10	100%			Ron
48	Assess Impact of wind down approach on Agreements	9 days	Mon 06/12/10	Thu 16/12/10	100%	47		Ron
49	Communicate impact to amendment negotiators team (agreement clauses)	1 day	Fri 17/12/10	Fri 17/12/10	100%	48		

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
50	address new or outstanding SP issues (ongoing)	51 days	Mon 20/12/10	Mon 28/02/11	100%	49		
51	*LMDA Amendments Complete*	*0 days*	*Fri 17/12/10*	*Fri 17/12/10*	*100%*	*49*		
52	**RFP Input**	**69 days**	**Tue 07/12/10**	**Fri 11/03/11**	**100%**			
53	**RFP Working Group Setup**	**19 days**	**Tue 07/12/10**	**Fri 31/12/10**	**100%**			
54	Hands up document	5 days	Tue 07/12/10	Mon 13/12/10	100%	40		Hovan
55	targeted selection of Prov members	5 days	Tue 07/12/10	Mon 13/12/10	100%	54FF		Monica
56	contingency if hands up isn't successful - SDM mtg	2 days	Tue 14/12/10	Wed 15/12/10	100%	54		Hovan
57	Select Working Group Participants from hands up respondents	2 days	Thu 16/12/10	Fri 17/12/10	100%	56		Monica
58	Develop WG TOR	9 days	Tue 07/12/10	Fri 17/12/10	100%	40		Brian
59	Develop WG Approach	9 days	Tue 07/12/10	Fri 17/12/10	100%	58FF		Brian,Monica,Birthe
60	Review RFI & highlight issues needing to be addressed by WG	9 days	Tue 07/12/10	Fri 17/12/10	100%	58FF		Brian,Monica,Birthe
61	Book WG meeting times/locations/concalls & area lead sessions	10 days	Mon 20/12/10	Fri 31/12/10	100%	58		Monica
62	establish decision tracking & escalation methodology	10 days	Mon 20/12/10	Fri 31/12/10	100%	61FF		Monica
63	Create Draft RFP Appendix Outline	19 days	Tue 07/12/10	Fri 31/12/10	100%	40		Birthe
64	*RFP Working Group Setup Complete*	*0 days*	*Fri 31/12/10*	*Fri 31/12/10*	*100%*	*61*		
65	**RFP Working Group Activities**	**30 days**	**Mon 03/01/11**	**Fri 11/02/11**	**100%**			
66	confirm all WG input available	1 day	Mon 03/01/11	Mon 03/01/11	100%	25,29,33		Monica
67	Introductory Email to WG with materials etc.	1 day	Tue 04/01/11	Tue 04/01/11	100%	66		
68	Introductory WG session	1 day	Wed 05/01/11	Wed 05/01/11	100%	67		
69	First RFP WG all day Session	1 day	Fri 07/01/11	Fri 07/01/11	100%	68FS+1 c		Monica,Birthe,Brian
70	*Present RFP Appendix outline & key issue list to SC for direction*	*0 days*	*Mon 10/01/11*	*Mon 10/01/11*	*100%*	*69FS+1 c*	*SC*	
71	Populate further detail for decision list based on SC input on key issues	5 days	Mon 10/01/11	Fri 14/01/11	100%	70		RFP WG
72	Area Leads all day session #1	1 day	Fri 14/01/11	Fri 14/01/11	100%	71FF		
73	*Present detailed exception decision list to SC*	*0 days*	*Mon 17/01/11*	*Mon 17/01/11*	*100%*	*72FS+1 c*	*SC*	
74	finalize content in appendix based on exception decisions	5 days	Mon 17/01/11	Fri 21/01/11	100%	73		
75	TP WG review of RFP WG output (solution-oriented approach)	5 days	Mon 17/01/11	Fri 21/01/11	100%	71		TP WG
76	TP WG smoke test	2 days	Mon 24/01/11	Tue 25/01/11	100%	75		TP WG
77	Revise Appendix based on smoke test	1 day	Wed 26/01/11	Wed 26/01/11	100%	76		
78	Provid Appendix to RESD & obtain feedback (Hee & Darcy)	1 day	Thu 27/01/11	Thu 27/01/11	100%	77		
79	Area Leads all day session #2	1 day	Fri 28/01/11	Fri 28/01/11	100%			
80	finalize RFP input doc and deck	2 days	Thu 27/01/11	Fri 28/01/11	100%	79FF		Monica,Birthe,Brian
81	**RFP Input review and approval**	**9 days**	**Mon 31/01/11**	**Fri 11/02/11**	**100%**			
82	*Present RFP Input to SC*	*0 days*	*Mon 31/01/11*	*Mon 31/01/11*	*100%*	*80FS+1 c*	*SC*	*Monica*
83	*Present RFP Input to MAC*	*0 days*	*Tue 01/02/11*	*Tue 01/02/11*	*100%*	*82FS+1 c*	*MAC*	
84	SC & MAC review of RFP input	3 days	Tue 01/02/11	Thu 03/02/11	100%	83		SC
85	Former SP Review	1 day	Thu 03/02/11	Thu 03/02/11	100%	84FF		Former SP's

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
86	Revisions to RFP based on SC feedback	5 days	Fri 04/02/11	Thu 10/02/11	100%	85		Monica
87	*SC Approval of RFP input*	*0 days*	*Fri 11/02/11*	*Fri 11/02/11*	*100%*	*86FS+1 d*	*SC*	
88	*RFP Input review and approval complete*	*0 days*	*Fri 11/02/11*	*Fri 11/02/11*	*100%*	*87*		
89	*RFP Working Group Activities Complete*	*0 days*	*Fri 11/02/11*	*Fri 11/02/11*	*100%*	*88*		
90	revisions based on lawyer & Exec review	20 days	Mon 14/02/11	Fri 11/03/11	100%	89		Monica
91	*RFP Input Complete*	*0 days*	*Fri 11/03/11*	*Fri 11/03/11*	*100%*	*90*		
92	*Immediate Issue Resolution Complete*	*0 days*	*Fri 11/03/11*	*Fri 11/03/11*	*100%*	*44,91,51,*		
93	**Final RFP Milestones**	**213 days**	**Tue 15/02/11**	**Fri 16/12/11**	**68%**			
94	*Final RFP Lockdown - No Changes!!*	*0 days*	*Tue 15/02/11*	*Tue 15/02/11*	*100%*			
95	*Final RFP Posted*	*0 days*	*Thu 31/03/11*	*Thu 31/03/11*	*100%*	*94*		
96	*Final RFP Closes*	*0 days*	*Tue 10/05/11*	*Tue 10/05/11*	*100%*	*95*		
97	Respond to RFP Q&A's	41 days	Thu 31/03/11	Thu 26/05/11	100%			
98	*RFP Results Announced/Awarded*	*0 days*	*Thu 20/10/11*	*Thu 20/10/11*	*100%*	*97*		
99	Contracts signed with new ESC's (procurement group)	40 days	Fri 21/10/11	Fri 16/12/11	35%	98		
100	**Transition Planning**	**333 days**	**Mon 15/11/10**	**Mon 05/03/12**	**91%**			
101	**Transition Planning Working Group Setup**	**106 days**	**Tue 07/12/10**	**Tue 03/05/11**	**100%**			
102	Hands up document	5 days	Tue 07/12/10	Mon 13/12/10	100%	40		Hovan
103	contingency if hands up isn't successful - SDM mtg	2 days	Tue 14/12/10	Wed 15/12/10	100%	102		Hovan
104	Select Working Group Participants from hands up respondents	2 days	Thu 16/12/10	Fri 17/12/10	100%	103		Ron
105	Develop WG TOR	9 days	Tue 07/12/10	Fri 17/12/10	100%	40		Ron,Leah,Kim
106	Develop WG Approach	9 days	Tue 07/12/10	Fri 17/12/10	100%	105FF		Kim,Leah,Ron
107	Book WG meeting times/locations/concalls	10 days	Mon 20/12/10	Fri 31/12/10	100%	106		Ron
108	Review Decision Making and Thinking Process	3 days	Wed 29/12/10	Fri 31/12/10	100%	107FF		
109	Review RFI issues highlighted by RFP team	3 days	Wed 29/12/10	Fri 31/12/10	100%	60,107FF		Kim,Leah,Ron
110	establish decision tracking & escalation methodology	10 days	Mon 20/12/10	Fri 31/12/10	100%	107FF		Kim
111	Provide Triage for High Priority Amendment Issues	87 days	Mon 03/01/11	Tue 03/05/11	100%	116		
112	Orientation of Working Group Immediate RFP support Request Calendar Access	1 day	Thu 06/01/11	Thu 06/01/11	100%			
113	Consider Logistics of Meetings	1 day	Fri 07/01/11	Fri 07/01/11	100%	112		
114	RFP support process Schedule liaison with Monica Review RFP 18/19 Jan. 24-26 “break RFP”	5 days	Mon 17/01/11	Fri 21/01/11	100%			
115	Year Plan to March 31, 2012	5 days	Mon 31/01/11	Fri 04/02/11	100%			
116	*Transition Planning Working Group Setup Complete*	*0 days*	*Fri 31/12/10*	*Fri 31/12/10*	*100%*	*110*		
117	**Q&A Package for RFP Info Sessions**	**17 days**	**Thu 17/03/11**	**Fri 08/04/11**	**100%**			
118	develop Q&A package for Hovan for RFP Info sessions	17 days	Thu 17/03/11	Fri 08/04/11	100%			Bert
119	*Q&A Package for RFP Info Sessions complete*	*0 days*	*Fri 08/04/11*	*Fri 08/04/11*	*100%*	*118*		
120	**Client Summary Requirements**	**32 days**	**Mon 21/03/11**	**Tue 03/05/11**	**100%**			
121	Draft Client Summary Requirements Document	5 days	Mon 21/03/11	Fri 25/03/11	100%			

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er 1st Quarter Feb Apr Jun Aug
122	Validate Client summary data entities via client scenarios	10 days	Mon 28/03/11	Fri 08/04/11	100%	121			
123	Revise Client Summary requirements based on validation	5 days	Mon 11/04/11	Fri 15/04/11	100%	122			
124	Present Client Summary Requirements to SC	1 day	Mon 18/04/11	Mon 18/04/11	100%	123	SC		
125	Client Summary Requirements Sent for Approval (CLIFF)	1 day	Tue 03/05/11	Tue 03/05/11	100%	124FS+1			
126	*Client Summary Requirements Complete*	*0 days*	*Mon 15/11/10*	*Mon 15/11/10*	*100%*	*125*			
127	**Transition Strategy Document**	**64 days**	**Mon 17/01/11**	**Thu 14/04/11**	**100%**				
128	Develop Transition Strategy Document Outline	25 days	Mon 17/01/11	Fri 18/02/11	100%	87FF			
129	Develop Transition Strategy Document Content	11 days	Mon 21/02/11	Mon 07/03/11	100%	128			
130	Present to SC	1 day	Mon 14/03/11	Mon 14/03/11	100%	129	MAC	Hovan	
131	Present to MAC	1 day	Thu 17/03/11	Thu 17/03/11	100%	130	SC	Hovan	
132	Revise Transition Strategy based on MAC/SC input	6 days	Fri 18/03/11	Fri 25/03/11	100%	131		SC	
133	Hovan to review & edit	2 days	Mon 28/03/11	Tue 29/03/11	100%	132			
134	send transition strategy to SC members	1 day	Fri 08/04/11	Fri 08/04/11	100%	133FS+7			
135	present transition strategy & distribution approach to SC	1 day	Mon 11/04/11	Mon 11/04/11	100%	134	SC		
136	Revise transition strategy based on SC feedback	3 days	Tue 12/04/11	Thu 14/04/11	100%	135			
137	*Transition Strategy Approved (sent to CLIFF)*	*0 days*	*Thu 14/04/11*	*Thu 14/04/11*	*100%*	*136*			
138	**Transition Strategy Distribution**	**20 days**	**Tue 31/05/11**	**Mon 27/06/11**	**100%**				
139	Distribute Transition Strategy to staff for feedback	18 days	Tue 31/05/11	Thu 23/06/11	100%	137FS+3			
140	Forward staff feedback to WG's for incorporation into planning	2 days	Fri 24/06/11	Mon 27/06/11	100%	139			
141	*Transition Strategy Distribution Complete*	*0 days*	*Mon 27/06/11*	*Mon 27/06/11*	*100%*	*140*			
142	**Amendment Streamlining**	**33 days**	**Tue 09/08/11**	**Fri 23/09/11**	**100%**				
143	Amendment Streamlining Analysis to Hovan	1 day	Tue 09/08/11	Tue 09/08/11	100%			Ron	
144	Amendment Streamlining Analysis to Tami	1 day	Fri 12/08/11	Fri 12/08/11	100%	143		Hovan	
145	Amendment Streamlining Analysis to Steering Committee	1 day	Mon 15/08/11	Mon 15/08/11	100%	144		Ron	
146	Amendment Decision note prepared and sent for Approvals (CLIFF)	7 days	Tue 16/08/11	Wed 24/08/11	100%	145		Ron	
147	Development & Approval of Amendment Streamlining Presentations (staff/SPs)	21 days	Thu 25/08/11	Fri 23/09/11	100%	146			
148	*Amendment Streamlining Complete*	*0 days*	*Fri 23/09/11*	*Fri 23/09/11*	*100%*	*147*			
149	**In-house Activity Plan**	**5 days**	**Tue 09/08/11**	**Mon 15/08/11**	**100%**				
150	In-house Activity Plan to Hovan	1 day	Tue 09/08/11	Tue 09/08/11	100%				
151	Finalize In-house activity plan and give to SD branch for implementation	4 days	Wed 10/08/11	Mon 15/08/11	100%	150			
152	*In-house activity plan complete*	*0 days*	*Mon 15/11/10*	*Mon 15/11/10*	*100%*				
153	**BTI Communications Plan**	**84 days**	**Mon 28/03/11**	**Fri 22/07/11**	**100%**				
154	HL BTI comms plan	10 days	Mon 28/03/11	Fri 08/04/11	100%				
155	Detailed BTI comms plan	60 days	Fri 29/04/11	Fri 22/07/11	100%	154,248F		Sheelagh	
156	*Communications Plan Complete*	*0 days*	*Fri 22/07/11*	*Fri 22/07/11*	*100%*	*155*			
157	**BTI Training Plan**	**84 days**	**Mon 28/03/11**	**Fri 22/07/11**	**100%**				

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names	er	1st Quarter
									Feb	Apr Jun Aug
158	HL BTI training plan	10 days	Mon 28/03/11	Fri 08/04/11	100%					
159	Detailed BTI training plan	60 days	Fri 29/04/11	Fri 22/07/11	100%	158,248F				
160	*BTI Training Plan Complete*	*0 days*	*Mon 15/11/10*	*Mon 15/11/10*	*100%*					
161	**ELMSD Resource Plan Development**	**39 days**	**Tue 07/06/11**	**Tue 02/08/11**	**100%**					
162	**Create Resource Plan**	**34 days**	**Tue 07/06/11**	**Mon 25/07/11**	**100%**					
163	Update/obtain BTP project resource data	19 days	Tue 07/06/11	Mon 04/07/11	100%			Katherine		
164	obtain SD resource data	19 days	Tue 07/06/11	Mon 04/07/11	100%	163FF		john		
165	obtain Prgm Mgmt resource data	19 days	Tue 07/06/11	Mon 04/07/11	100%	163FF		john		
166	obtain EP&G resource data (Carolyn Kamper)	19 days	Tue 07/06/11	Mon 04/07/11	100%	163FF		john		
167	compile data & develop reports	15 days	Tue 05/07/11	Mon 25/07/11	100%	166		john		
168	Present resource plan to SC	1 day	Mon 25/07/11	Mon 25/07/11	100%		SC	john		
169	*Resource Plan Complete*	*0 days*	*Mon 25/07/11*	*Mon 25/07/11*	*100%*	*168*				
170	Hand off to PMO	5 days	Tue 26/07/11	Tue 02/08/11	100%	169				
171	*ELMSD Resource Plan Development Complete*	*0 days*	*Mon 15/11/10*	*Mon 15/11/10*	*100%*					
172	**Contract Amendments (SD Branch)**	**118 days**	**Wed 15/06/11**	**Fri 02/12/11**	**94%**					
173	Create Contract Amendment Plan (SD Branch)	72 days	Wed 15/06/11	Tue 27/09/11	100%	196		SD Branch		
174	Conduct Contract Amendments (SD Branch)	46 days	Wed 28/09/11	Fri 02/12/11	85%	173		SD Branch		
175	*Contract Amendments Complete*	*0 days*	*Fri 02/12/11*	*Fri 02/12/11*	*0%*	*174*				
176	**Transition Guide**	**318 days**	**Mon 15/11/10**	**Mon 13/02/12**	**93%**					
177	**Transition Guide Development**	**212 days**	**Mon 15/11/10**	**Fri 09/09/11**	**100%**					
178	**In-depth Analysis of Transition Issues and Solutions**	**64 days**	**Mon 21/03/11**	**Thu 16/06/11**	**100%**					
179	**LMDA Priority 1 Issues**	**62 days**	**Mon 21/03/11**	**Tue 14/06/11**	**100%**					
180	**LMDA Records Management Analysis**	**39 days**	**Mon 21/03/11**	**Thu 12/05/11**	**100%**					
181	review, prioritize & schedule tasks	15 days	Mon 21/03/11	Fri 08/04/11	100%					
182	group & prioritize issues	2 days	Mon 11/04/11	Tue 12/04/11	100%	181				
183	Analyze issues	22 days	Wed 13/04/11	Thu 12/05/11	100%					
184	*Issue Analysis Complete*	*0 days*	*Thu 12/05/11*	*Thu 12/05/11*	*100%*	*183*				
185	determine records inventory format	2 days	Wed 11/05/11	Thu 12/05/11	100%	183FF				
186	*Records Management Analysis Complete*	*0 days*	*Thu 12/05/11*	*Thu 12/05/11*	*100%*	*185*				
187	**LMDA Wind Down Analysis**	**39 days**	**Mon 21/03/11**	**Thu 12/05/11**	**100%**					
188	analyze wind down issues & scenarios & determine recommendations	18 days	Mon 21/03/11	Wed 13/04/11	100%					
189	determine wind down activities & costs by program	21 days	Thu 14/04/11	Thu 12/05/11	100%	188				
190	*LMDA Wind Down Analysis Complete*	*0 days*	*Thu 12/05/11*	*Thu 12/05/11*	*100%*	*189*				
191	**LMDA Contract Amendment Strategy**	**39 days**	**Mon 21/03/11**	**Thu 12/05/11**	**100%**					
192	ID options & make recommendation	15 days	Mon 21/03/11	Fri 08/04/11	100%					
193	ID issues needing resolution prior to commencing amendments	2 days	Mon 11/04/11	Tue 12/04/11	100%	192				

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
194	conduct in-deph analysis per program to make recommendations on over	22 days	Wed 13/04/11	Thu 12/05/11	100%	193		
195	***LMDA Contract Amendment Strategy Complete***	***0 days***	***Thu 12/05/11***	***Thu 12/05/11***	***100%***	***194***		
196	Develop Contract Amendment Guide	23 days	Fri 13/05/11	Tue 14/06/11	100%	195		
197	***Priority 1 Issues Complete***	***0 days***	***Thu 12/05/11***	***Thu 12/05/11***	***100%***	***195,190,***		
198	**LMDA Priority 2 Issues**	**25 days**	**Fri 13/05/11**	**Thu 16/06/11**	**100%**			
199	Client Payment Issues	25 days	Fri 13/05/11	Thu 16/06/11	100%	195		
200	Service Continuity Issues	25 days	Fri 13/05/11	Thu 16/06/11	100%	195		
201	***LMDA priority 2 issues Complete***	***0 days***	***Thu 16/06/11***	***Thu 16/06/11***	***100%***	***199,200***		
202	**Prov Priority 1 Issues**	**60 days**	**Mon 21/03/11**	**Fri 10/06/11**	**100%**			
203	**Prov Records Management Subgroup**	**34 days**	**Tue 05/04/11**	**Fri 20/05/11**	**100%**			
204	Client Summary Review	9 days	Tue 05/04/11	Fri 15/04/11	100%			
205	Analyze RM issues	12 days	Wed 13/04/11	Thu 28/04/11	100%			
206	Analysis, review, prioritize & schedule tasks	9 days	Tue 12/04/11	Fri 22/04/11	100%			
207	***Issue Analysis Complete***	***0 days***	***Thu 28/04/11***	***Thu 28/04/11***	***100%***	***205,206,***		
208	Populate Records Inventory & details of file transfer	5 days	Fri 29/04/11	Thu 05/05/11	100%	207		
209	Roll up populated Records Inventory & details of file transfer	5 days	Fri 06/05/11	Thu 12/05/11	100%	208		
210	***Record Inventory & details of file transfer complete***	***0 days***	***Fri 20/05/11***	***Fri 20/05/11***	***100%***	***209FS+6***		
211	***Prov Records Management subgroup Complete***	***0 days***	***Fri 20/05/11***	***Fri 20/05/11***	***100%***	***210***		
212	**Prov Contract Amendment Strategy**	**20 days**	**Fri 15/04/11**	**Thu 12/05/11**	**100%**			
213	ID options & make recommendation	10 days	Fri 15/04/11	Thu 28/04/11	100%			
214	Document Strategy in Transition Guide	10 days	Fri 29/04/11	Thu 12/05/11	100%	213		
215	***Prov Contract Amendment Strategy Complete***	***0 days***	***Thu 12/05/11***	***Thu 12/05/11***	***100%***	***214***		
216	**Prov Wind Down Analysis**	**60 days**	**Mon 21/03/11**	**Fri 10/06/11**	**100%**			
217	Prov wind down tasks	60 days	Mon 21/03/11	Fri 10/06/11	100%			
218	***Prov Wind Down Analysis Complete***	***0 days***	***Fri 10/06/11***	***Fri 10/06/11***	***100%***	***217***		
219	***Prov Priority 1 Issues Complete***	***0 days***	***Fri 10/06/11***	***Fri 10/06/11***	***100%***	***218,215,***		
220	**Prov Priority 2 Issues**	**4 days**	**Mon 13/06/11**	**Thu 16/06/11**	**100%**			
221	Prov Client Payment Issues	4 days	Mon 13/06/11	Thu 16/06/11	100%	219		
222	Prov Service Continuity Issues	4 days	Mon 13/06/11	Thu 16/06/11	100%	219		
223	***Prov Priority 2 Issues Complete***	***0 days***	***Thu 16/06/11***	***Thu 16/06/11***	***100%***	***221,222***		
224	***in-depth Analysis of Transition Issues and Solutions Complete***	***0 days***	***Thu 16/06/11***	***Thu 16/06/11***	***100%***	***223***		
225	**Priority 1 Issue Package Approval**	**45 days**	**Mon 23/05/11**	**Mon 25/07/11**	**100%**			
226	Priority 1 Issue Package development	12 days	Mon 23/05/11	Tue 07/06/11	100%	197,219		
227	***priority 1 issue package to Hovan***	***0 days***	***Tue 07/06/11***	***Tue 07/06/11***	***100%***	***226***		
228	***priority 1 issue package to Tami &Linda***	***0 days***	***Fri 24/06/11***	***Fri 24/06/11***	***100%***	***227FS+1***		***Tamlin***
229	Priority 1 issue package to MAC	1 day	Thu 07/07/11	Thu 07/07/11	100%	228FS+7		MAC

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
230	priority 1 issue package to SC	1 day	Mon 25/07/11	Mon 25/07/11	100%	229FS+1	SC	john
231	*Priority 1 Issue Package Approval Complete*	*0 days*	*Mon 25/07/11*	*Mon 25/07/11*	*100%*	*230*		
232	**Priority 2 Issue Package Approval**	**26 days**	**Fri 17/06/11**	**Mon 25/07/11**	**100%**			
233	Priority 2 Issue Package development	8 days	Fri 17/06/11	Tue 28/06/11	100%	223,201		
234	*priority 2 issue package to Hovan*	*0 days*	*Tue 28/06/11*	*Tue 28/06/11*	*100%*	*233*		
235	*Priority 2 issue package to Tami & Linda*	*0 days*	*Fri 08/07/11*	*Fri 08/07/11*	*100%*	*234FS+7*	*Tamlin*	
236	Priority 2 issue package to MAC	1 day	Thu 14/07/11	Thu 14/07/11	100%	235FS+3	MAC	
237	priority 2 issue package to SC	1 day	Mon 25/07/11	Mon 25/07/11	100%	236FS+6	SC	john
238	*Priority 2 Issue Package Approval Complete*	*0 days*	*Mon 25/07/11*	*Mon 25/07/11*	*100%*	*237*		
239	**Develop Transition Guide Framework**	**44 days**	**Tue 15/03/11**	**Fri 13/05/11**	**100%**	**130**		**Ron,Leah,Kim**
240	1st draft of guide framework	24 days	Tue 15/03/11	Fri 15/04/11	100%			
241	Revise based on Hovan's feedback	14 days	Mon 18/04/11	Thu 05/05/11	100%	240		
242	present to Tami/Linda	1 day	Fri 06/05/11	Fri 06/05/11	100%	241	Tamlin	
243	revise based on Tami/Linda's feedback	5 days	Mon 09/05/11	Fri 13/05/11	100%	242		
244	*Transition Guide Framework Complete*	*0 days*	*Mon 15/11/10*	*Mon 15/11/10*	*100%*			
245	**Develop Transition Guide Content**	**20 days**	**Mon 04/07/11**	**Fri 29/07/11**	**100%**			
246	Records Management transition guide content	5 days	Mon 04/07/11	Fri 08/07/11	100%	224		
247	Client Transfer & Payment continuity transition guide content	5 days	Mon 11/07/11	Fri 15/07/11	100%	246		
248	Communication, Business Closure & FYEnd transition guide content	5 days	Mon 18/07/11	Fri 22/07/11	100%	247		TP WG
249	Transition Overview & Support transition guide content	5 days	Mon 25/07/11	Fri 29/07/11	100%	248		TP WG
250	*Transition Guide Content Complete*	*0 days*	*Fri 29/07/11*	*Fri 29/07/11*	*100%*	*249*		
251	Transition Guide Context & Narrative development	28 days	Tue 02/08/11	Fri 09/09/11	100%	250		Bert,Birthe,Kim
252	develop mitigation strategies (e.g. uncooperative SPs)	3 days	Wed 07/09/11	Fri 09/09/11	100%	251FF		Sheelagh,Amanda,Bert
253	*Transition Guide Development Complete*	*0 days*	*Fri 09/09/11*	*Fri 09/09/11*	*100%*	*251,238,*		
254	**Transition Guide Review/Approvals**	**47 days**	**Mon 12/09/11**	**Thu 17/11/11**	**99%**			
255	Select external review group members	5 days	Mon 12/09/11	Fri 16/09/11	100%			
256	Present Transition Guide to Hovan for final review	1 day	Mon 26/09/11	Mon 26/09/11	100%	253		Bert,Birthe,Kim
257	WG review/revise transition guide based on Hovan's input	5 days	Tue 27/09/11	Mon 03/10/11	100%	256		Bert,Birthe,Kim
258	review of Transition Guide by external group	4 days	Tue 04/10/11	Fri 07/10/11	100%	257		external review group
259	present transition Guide to MAC	1 day	Tue 11/10/11	Tue 11/10/11	100%	258	MAC	Hovan
260	review of Transition Guide by MAC	3 days	Wed 12/10/11	Fri 14/10/11	100%	259		
261	Present Transition Guide to Tami/Linda	1 day	Fri 14/10/11	Fri 14/10/11	100%	260FF		
262	Present Transition Guide to SC	1 day	Mon 17/10/11	Mon 17/10/11	100%	261	SC	Hovan
263	*Transition Guide Approved*	*0 days*	*Fri 21/10/11*	*Fri 21/10/11*	*100%*	*262*		
264	Revise Transition Guide based on SC input	11 days	Tue 18/10/11	Tue 01/11/11	100%	262		Bert,Birthe,Kim
265	GCPE review of TG forms/templates	10 days	Wed 02/11/11	Wed 16/11/11	100%	264		

Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	1st Quarter Feb Apr Jun Aug
266	Add all TG forms to TG	1 day	Thu 17/11/11	Thu 17/11/11	75%	265			
267	*Transition Guide Reviews/Approvals Complete*	*0 days*	*Thu 17/11/11*	*Thu 17/11/11*	*0%*	*266*		*john*	
268	**Transition Guide/CSA Orientation/Training**	**93 days**	**Tue 13/09/11**	**Thu 26/01/12**	**57%**				
269	Determine Transition guide orientation methodology	10 days	Tue 13/09/11	Mon 26/09/11	100%	256FF		Ron	
270	Ensure transition guide orientation on BTP Comms plan	1 day	Tue 27/09/11	Tue 27/09/11	100%	269		Ron	
271	Communicate IDIR/BCeID access instructions for TG to LPSPs & ESCs (Don Hinz	10 days	Wed 28/09/11	Wed 12/10/11	100%	270		Don Hinz	
272	**conduct transition guide orientation**	**65 days**	**Mon 24/10/11**	**Thu 26/01/12**	**44%**				
273	Create transition guide/CSA orientation session plan	1 day	Mon 24/10/11	Mon 24/10/11	100%				
274	develop TG/CSA orientation content	6 days	Tue 25/10/11	Tue 01/11/11	100%	273			
275	conduct TG/CSA orientation dry run	1 day	Tue 01/11/11	Tue 01/11/11	100%	274FF			
276	schedule/book All orientation sessions	1 day	Wed 02/11/11	Wed 02/11/11	100%	275			
277	Send ADM note re staff orientation	1 day	Thu 03/11/11	Thu 03/11/11	100%	276			
278	send invitations for staff TG/CSA orientation sessions	1 day	Wed 02/11/11	Wed 02/11/11	100%	276FF			
279	send communication to LPSPs re orientation	1 day	Wed 09/11/11	Wed 09/11/11	100%	278FS+4			
280	send invitations for LPSP TG/CSA orientation sessions	1 day	Thu 10/11/11	Thu 10/11/11	100%	279			
281	send invitations for LPSP/Staff CSA In-depth training	1 day	Mon 28/11/11	Mon 28/11/11	0%	280FS+1			
282	send invitations for ESC TG/CSA orientation sessions	1 day	Fri 02/12/11	Fri 02/12/11	0%	276FS+2			
283	**record training modules for training sessions (training group)**	**37 days**	**Wed 02/11/11**	**Fri 23/12/11**	**40%**	**275**			
284	TG & HL CSA Overview module	10 days	Wed 02/11/11	Wed 16/11/11	100%	274			
285	CSA Client & financial info module	15 days	Mon 05/12/11	Fri 23/12/11	0%	284			
286	Hold TG/CSA Orientations for Staff	5 days	Mon 14/11/11	Fri 18/11/11	100%	278			
287	Hold TG/CSA Orientations for LPSPs	11 days	Tue 22/11/11	Tue 06/12/11	18%	280			
288	Hold CSA In-depth training for LPSPs/Staff	9 days	Tue 10/01/12	Fri 20/01/12	0%	281			
289	Hold TG/CSA Orientations for ESCs	3 days	Tue 24/01/12	Thu 26/01/12	0%	271			
290	*Transition Guide/CSA Orientation/Training Complete*	*0 days*	*Thu 26/01/12*	*Thu 26/01/12*	*0%*	*289*			
291	**Transition Guide Deployment**	**48 days**	**Mon 14/11/11**	**Tue 24/01/12**	**0%**				
292	*TG GoLive for Staff*	*0 days*	*Mon 14/11/11*	*Mon 14/11/11*	*100%*	*286SS*			
293	*TG GoLive for LPSPs*	*0 days*	*Tue 22/11/11*	*Tue 22/11/11*	*100%*	*287SS*			
294	*TG GoLive for ESCs*	*0 days*	*Tue 24/01/12*	*Tue 24/01/12*	*0%*	*289SS*			
295	*Transition Guide Deployment Complete*	*0 days*	*Mon 13/02/12*	*Mon 13/02/12*	*0%*	*294FS+1*			
296	*Transition Guide Complete*	*0 days*	*Mon 13/02/12*	*Mon 13/02/12*	*0%*	*295*			
297	**Staff Monitoring Guide**	**37 days**	**Tue 11/10/11**	**Thu 01/12/11**	**76%**				
298	Develop content for staff guide	15 days	Tue 11/10/11	Mon 31/10/11	100%				
299	present staff guide to MAC	1 day	Thu 10/11/11	Thu 10/11/11	100%	298			
300	present staff guide to EDs	1 day	Fri 25/11/11	Fri 25/11/11	0%	299			
301	*Staff Monitoring Guide Approved*	*0 days*	*Fri 25/11/11*	*Fri 25/11/11*	*0%*	*300*			

Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
302	Distribute staff guide	4 days	Mon 28/11/11	Thu 01/12/11	0%	301		
303	***Staff Monitoring Guide Complete***	***0 days***	***Fri 25/11/11***	***Fri 25/11/11***	***0%***	***301***		
304	**CSA Solution (data conversion group)**	**97 days**	**Mon 17/10/11**	**Mon 05/03/12**	**27%**			
305	**CSA - Client Summary Application**	**44 days**	**Mon 17/10/11**	**Fri 16/12/11**	**56%**			
306	1st draft of User Guide (Sylvain)	5 days	Mon 17/10/11	Fri 21/10/11	100%			
307	CSA design revisions	15 days	Fri 21/10/11	Thu 10/11/11	100%			
308	CSA System Testing (Bert)	10 days	Mon 14/11/11	Fri 25/11/11	80%	307		
309	final CSA user guide (Bert)	5 days	Mon 28/11/11	Fri 02/12/11	0%	308		
310	UAT (BTI Team)	5 days	Mon 28/11/11	Fri 02/12/11	0%	308		
311	UAT retest (Sylvain)	5 days	Mon 05/12/11	Fri 09/12/11	0%	310		
312	CSA deployment (Sylvain)	5 days	Mon 12/12/11	Fri 16/12/11	0%	311		
313	***CSA GoLive***	***0 days***	***Fri 16/12/11***	***Fri 16/12/11***	***0%***	***312***		
314	**CSA Data Conversion**	**53 days**	**Mon 19/12/11**	**Mon 05/03/12**	**0%**			
315	Review Data Conversion design	6 days	Mon 19/12/11	Wed 28/12/11	0%	313		
316	signoff on Data Conversion design	1 day	Thu 29/12/11	Thu 29/12/11	0%	315		
317	Data Conversion development (Sylvain)	40 days	Fri 30/12/11	Fri 24/02/12	0%	316		
318	Data Conversion UAT	5 days	Mon 27/02/12	Fri 02/03/12	0%	317		
319	Signoff on Data Conversion solution	1 day	Mon 05/03/12	Mon 05/03/12	0%	318		
320	***CSA Data Conversion Complete***	***0 days***	***Mon 05/03/12***	***Mon 05/03/12***	***0%***	***319***		
321	***CSA Solution Complete***	***0 days***	***Mon 15/11/10***	***Mon 15/11/10***	***0%***			
322	**TG Support Setup**	**247 days**	**Mon 15/11/10**	**Mon 31/10/11**	**100%**			
323	**Tier 2 Support Team**	**14 days**	**Wed 12/10/11**	**Mon 31/10/11**	**100%**			
324	ID Support Team	1 day	Wed 12/10/11	Wed 12/10/11	100%	271FF		
325	Remedy Installed for support team	10 days	Thu 13/10/11	Wed 26/10/11	100%	324		
326	Create Remedy CTIs for Transition	5 days	Thu 20/10/11	Wed 26/10/11	100%	325FF		
327	Create generic support mailbox	5 days	Thu 13/10/11	Wed 19/10/11	100%	324		
328	Support team oriented to Remedy	2 days	Thu 27/10/11	Fri 28/10/11	100%	325		
329	Create communication to Pos on Support model (in TG training)	1 day	Mon 31/10/11	Mon 31/10/11	100%	328		
330	***Tier 2 Support Team Complete***	***0 days***	***Mon 31/10/11***	***Mon 31/10/11***	***100%***	***329***		
331	**FAQ's**	**22 days**	**Mon 26/09/11**	**Wed 26/10/11**	**100%**			
332	Compile SP & Staff FAQ's	13 days	Mon 26/09/11	Thu 13/10/11	100%			
333	Develop responses to FAQ's	8 days	Fri 14/10/11	Tue 25/10/11	100%	332		
334	Post FAQ's	1 day	Wed 26/10/11	Wed 26/10/11	100%	333		
335	***FAQ's Complete***	***0 days***	***Mon 15/11/10***	***Mon 15/11/10***	***100%***			
336	***TG Support Setup Complete***	***0 days***	***Mon 15/11/10***	***Mon 15/11/10***	***100%***			
337	**BTI Budget**	**40 days**	**Thu 20/10/11**	**Thu 15/12/11**	**50%**			

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Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
338	Update budget estimate with wind down & client summary costs	5 days	Thu 20/10/11	Wed 26/10/11	100%			
339	finalize budget with actuals based on RFP results announcement	5 days	Fri 09/12/11	Thu 15/12/11	0%	338FS+3		
340	*BTI Budget Complete*	*0 days*	*Thu 15/12/11*	*Thu 15/12/11*	*0%*	*339*		
341	**Risk Management**	**62 days**	**Tue 22/11/11**	**Mon 20/02/12**	**67%**			
342	update risk register	2 days	Tue 22/11/11	Wed 23/11/11	100%			Bert
343	update risk register - Final review (end Feb)	1 day	Mon 20/02/12	Mon 20/02/12	0%			
344	*Risk Management Complete*	*0 days*	*Fri 09/09/11*	*Fri 09/09/11*	*0%*	*252*		
345	*Transition Planning Complete*	*0 days*	*Mon 13/02/12*	*Mon 13/02/12*	*0%*	*344,340,*		
346	**Implementation**	**436 days**	**Mon 15/11/10**	**Mon 30/07/12**	**54%**			
347	**Implementation Strategy**	**116 days**	**Wed 06/04/11**	**Mon 19/09/11**	**100%**			
348	Create implementation approach	2 days	Wed 06/04/11	Thu 07/04/11	100%			
349	confirm implementation approach with Tami/Linda	1 day	Fri 08/04/11	Fri 08/04/11	100%	348	Tamlin	
350	establish Implementation Strategy timeline	20 days	Mon 11/04/11	Fri 06/05/11	100%	349		
351	Create 1st draft Implementation strategy document	59 days	Mon 09/05/11	Fri 29/07/11	100%	350		Sheelagh,Amanda
352	Tami/Linda/SC review of Implementation Strategy	1 day	Fri 05/08/11	Fri 05/08/11	100%		Tamlin	Hovan
353	Present Implementation Strategy to SC	1 day	Mon 12/09/11	Mon 12/09/11	100%		SC	Hovan
354	Present Implementation Strategy to MAC	1 day	Thu 15/09/11	Thu 15/09/11	100%		MAC	Hovan
355	revise Implementation Strategy based on SC & MAC feedback	2 days	Fri 16/09/11	Mon 19/09/11	100%	354		Sheelagh,Amanda
356	*Implementation Strategy Approved (sent to CLIFF)*	*0 days*	*Mon 19/09/11*	*Mon 19/09/11*	*100%*	*355*		
357	*Implementation Strategy Complete*	*0 days*	*Mon 19/09/11*	*Mon 19/09/11*	*100%*	*356*		
358	**Client Mapping**	**88 days**	**Tue 09/08/11**	**Tue 13/12/11**	**87%**			
359	Revision/update to SP Addendum	2 days	Tue 09/08/11	Wed 10/08/11	100%	250FS+5		
360	Review of RFP Responses for transition plan	50 days	Fri 19/08/11	Mon 31/10/11	100%	98FF		Tracy
361	Determine Client Mapping Approach	15 days	Wed 10/08/11	Tue 30/08/11	100%			
362	tie-in to Client Summary	10 days	Thu 08/09/11	Wed 21/09/11	100%	363FF		
363	Detailed Mapping from OSP-->ESC	10 days	Tue 01/11/11	Tue 15/11/11	100%	361,360		
364	Verification	20 days	Wed 16/11/11	Tue 13/12/11	30%	362,363		
365	*Client Mapping Complete*	*0 days*	*Tue 13/12/11*	*Tue 13/12/11*	*0%*	*364*		
366	**Implementation Process Development**	**45 days**	**Mon 17/10/11**	**Mon 19/12/11**	**89%**			
367	Finalize data collection tool	15 days	Mon 17/10/11	Fri 04/11/11	100%			
368	finalize data collection process	15 days	Mon 07/11/11	Mon 28/11/11	100%	367		
369	finalize spreadsheet format	5 days	Tue 29/11/11	Mon 05/12/11	100%	368		
370	finalize data conversion to spreadsheet process	5 days	Tue 06/12/11	Mon 12/12/11	100%	369		
371	finalize spreadsheet upload to SharePoint	5 days	Tue 13/12/11	Mon 19/12/11	0%	370		
372	*Implementation Process Development Complete*	*0 days*	*Mon 15/11/10*	*Mon 15/11/10*	*0%*			
373	**Implementation Activity Guide - Web Development**	**158 days**	**Mon 12/09/11**	**Fri 27/04/12**	**19%**			

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Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er 1st Quarter Feb Apr Jun Aug
374	Investigate and determine Implementation Activity Guide format	15 days	Mon 12/09/11	Fri 30/09/11	100%				
375	Implementation Activity Guide Content Requirements Development	10 days	Mon 03/10/11	Mon 17/10/11	100%	374			
376	EDs signoff on concept	5 days	Fri 25/11/11	Thu 01/12/11	0%	375			
377	Implementation Activity Guide Development (Daniel Yona)	10 days	Fri 02/12/11	Thu 15/12/11	0%	376			
378	*Implementation Activity Guide ready for content Upload*	*0 days*	*Thu 15/12/11*	*Thu 15/12/11*	*0%*	*377*			
379	Implementation Activity Guide Initial Content Upload	2 days	Tue 20/12/11	Wed 21/12/11	0%	378,371			
380	Implementation Activity Guide UAT	6 days	Thu 22/12/11	Tue 03/01/12	0%	379			
381	*Implementation Activity Guide GoLive*	*0 days*	*Tue 03/01/12*	*Tue 03/01/12*	*0%*	*380*			
382	Ongoing updating/maintenance of Implemenation Activity Guide	81 days	Wed 04/01/12	Fri 27/04/12	0%	381			
383	*Implementation Activity Guide - Web Development Complete*	*0 days*	*Fri 27/04/12*	*Fri 27/04/12*	*0%*	*382*			
384	*BTP Transition Cutover*	*0 days*	*Fri 30/03/12*	*Fri 30/03/12*	*0%*				
385	Immediate Transition Support (tbd)	43 days	Fri 30/03/12	Thu 31/05/12	0%	384			
386	Post Transition Support (TBD)	42 days	Fri 01/06/12	Mon 30/07/12	0%	385			
387	*Implementation Complete*	*0 days*	*Mon 30/07/12*	*Mon 30/07/12*	*0%*	*357,365,*			
388	**Closeout**	**1 day**	**Tue 31/07/12**	**Tue 31/07/12**	**0%**	**387**			
389	closeout tasks tbd	1 day	Tue 31/07/12	Tue 31/07/12	0%				
390	*Closeout Complete*	*0 days*	*Tue 31/07/12*	*Tue 31/07/12*	*0%*	*389*			
391	*Business Transition and Implementation Complete*	*0 days*	*Tue 31/07/12*	*Tue 31/07/12*	*0%*	*390*			
1227	**Apprentices**	**373 days**	**Wed 01/09/10**	**Mon 06/02/12**	**70%**				
1	**Apprentice Stream**	**373 days**	**Wed 01/09/10**	**Mon 06/02/12**	**70%**				
2	Establish Team	4 days	Wed 01/09/10	Mon 06/09/10	100%				
3	**Scope Statement SubCharter**	**72 days**	**Mon 06/09/10**	**Tue 14/12/10**	**100%**				
4	Create Draft	17 days	Mon 06/09/10	Tue 28/09/10	100%			Kim	
5	Review with Team	22 days	Mon 06/09/10	Tue 05/10/10	100%			Team	
6	Review with MAC	1 day	Thu 14/10/10	Thu 14/10/10	100%			Hovan	
7	Review/Obtain approval from Steering Committee	1 day	Mon 18/10/10	Mon 18/10/10	100%			Hovan	
8	Obtain approval	41 days	Tue 19/10/10	Tue 14/12/10	100%			Hovan	
9	**Process Model and Process Narrative**	**31 days**	**Mon 06/09/10**	**Mon 18/10/10**	**100%**				
10	Create Draft	17 days	Mon 06/09/10	Tue 28/09/10	100%			Kim	
11	Review with MAC (Speed University)	1 day	Mon 20/09/10	Mon 20/09/10	100%			Hovan	
12	Refine with Team	1 day	Tue 05/10/10	Tue 05/10/10	100%			Team	
13	Review with Staff	1 day	Tue 12/10/10	Tue 12/10/10	100%			Hovan	
14	Refine based on Staff Feedback	1 day	Wed 13/10/10	Wed 13/10/10	100%	13		Kim	
15	Review with MAC	1 day	Thu 14/10/10	Thu 14/10/10	100%	14		Hovan	
16	Review with Steering Committee	1 day	Mon 18/10/10	Mon 18/10/10	100%	15FS+1 c		Hovan	
17	*Obtain verbal Approval at SC*	*0 days*	*Mon 18/10/10*	*Mon 18/10/10*	*100%*	*16FF*		*Hovan*	

Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
18	Incorporate into Contract & Financial Management workflows	1 day	Mon 06/09/10	Mon 06/09/10	100%			Liz
19	Incorporate into Case Management workflows	1 day	Mon 06/09/10	Mon 06/09/10	100%			Annameike
20	**Detailed Business Design On Hold until after RFP Piece(s) completed**	**99 days**	**Tue 12/10/10**	**Fri 25/02/11**	**100%**			
21	Distribute Case Management DBD to Team (sharepoint)	1 day	Mon 18/10/10	Mon 18/10/10	100%			Hovan
22	Create Draft DBD	6 days	Tue 12/10/10	Tue 19/10/10	100%			Kim
23	Distribute Draft to Team	1 day	Wed 20/10/10	Wed 20/10/10	100%	22		Brian
24	Hold DBD Workshop (non-CM)	1 day	Thu 21/10/10	Thu 21/10/10	100%	23		Team
25	Hold DBD Workshop (CM)	1 day	Tue 26/10/10	Tue 26/10/10	100%			Team
26	Create Client Scenarios for DBDs	4 days	Fri 22/10/10	Wed 27/10/10	100%			Peggy Dionne
27	Update Draft DBD (CM) from Workshop	1 day	Wed 27/10/10	Wed 27/10/10	100%	26FF		Kim
28	Update Draft DBD (non CM) from Workshop	1 day	Fri 22/10/10	Fri 22/10/10	100%	24		Kim
29	Distribute Draft DBDs to Team and Debbie for Review	5 days	Wed 27/10/10	Tue 02/11/10	100%			
30	Refine DBD (non CM and CM) with Team	1 day	Wed 03/11/10	Wed 03/11/10	100%	29		Team
31	Update Draft DBDs from Team Review	2 days	Thu 04/11/10	Fri 05/11/10	100%	30		Kim
32	Update Scenarios for DBDs	2 days	Thu 04/11/10	Fri 05/11/10	100%	30		Peggy Dionne
33	Distribute DBD (CM) to Apprentice and CM Teams for Review	2 days	Mon 08/11/10	Tue 09/11/10	100%			Kim
34	Refine DBD (CM) with CM and Apprentice Teams	1 day	Wed 10/11/10	Wed 10/11/10	100%	33		Team
35	Update and Distribute Draft DBDs for Final Review	3 days	Thu 11/11/10	Mon 15/11/10	100%	34		Kim
36	Make Final Revisions to Draft DBD and Distribute as FINAL	1 day	Tue 16/11/10	Tue 16/11/10	100%	35		Kim
37	Review with MAC	1 day	Mon 22/11/10	Mon 22/11/10	100%			Brian
38	Review with Steering Committee	1 day	Mon 06/12/10	Mon 06/12/10	100%			Hovan
39	Approval from SC re: Union Hiring Hall apprentices	1 day	Mon 06/12/10	Mon 06/12/10	100%	38FF		Brian/Hovan
40	Update Draft DBD - from MAC and SC	1 day	Tue 07/12/10	Tue 07/12/10	100%			Kim
41	Incorporate outstanding items (Union Hall)	1 day	Fri 10/12/10	Fri 10/12/10	100%			Kim
42	Incorporate outstanding items (ASETS)	1 day	Fri 07/01/11	Fri 07/01/11	100%			Kim
43	Incorporate into Contract & Financial Management workflows	1 day	Wed 15/12/10	Wed 15/12/10	100%			
44	Incorporate into Case Management workflows	1 day	Fri 14/01/11	Fri 14/01/11	100%			Brian
45	Develop performance measures with Performance Measurement Group	1 day	Fri 14/01/11	Fri 14/01/11	100%			Team
46	Review with MAC	1 day	Tue 25/01/11	Tue 25/01/11	100%			Brian
47	Distribute to Steering Committee	1 day	Thu 27/01/11	Thu 27/01/11	100%			Brian
48	Review at Steering Committee	1 day	Mon 31/01/11	Mon 31/01/11	100%			Brian
49	Update based on SC Feedback	1 day	Mon 21/02/11	Mon 21/02/11	100%			Kim
50	Review changes with Team	1 day	Wed 23/02/11	Wed 23/02/11	100%			Team
51	Final Updates based on Committee Feedback	1 day	Fri 25/02/11	Fri 25/02/11	100%			Kim
52	Obtain Approval - Cliff	1 day	Fri 25/02/11	Fri 25/02/11	100%			
53	**RFP**	**31 days**	**Wed 19/01/11**	**Wed 02/03/11**	**100%**			

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Business Transformation Project
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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
54	**Develop Summary for RFP - Appendix G**	**31 days**	**Wed 19/01/11**	**Wed 02/03/11**	**100%**			
55	First Draft Review with Team	1 day	Wed 19/01/11	Wed 19/01/11	100%			Team
56	Update and Distribute	1 day	Fri 21/01/11	Fri 21/01/11	100%			Kim
57	Submit to RFP Group and Team for Review	1 day	Mon 24/01/11	Mon 24/01/11	100%			Brian
58	Feedback from RFP Group and Team Due	1 day	Wed 26/01/11	Wed 26/01/11	100%			Team/RFP Group
59	Update based on Review	1 day	Fri 28/01/11	Fri 28/01/11	100%			Kim
60	Review at Steering Committee	1 day	Mon 31/01/11	Mon 31/01/11	100%			Brian
61	Update based on SC Feedback	1 day	Fri 11/02/11	Fri 11/02/11	100%			Kim
62	update based on line by line	1 day	Mon 28/02/11	Mon 28/02/11	100%			
63	Incorporate into RFP	1 day	Wed 02/03/11	Wed 02/03/11	100%			
64	**Apprentice transition strategy**	**63 days**	**Wed 15/12/10**	**Fri 11/03/11**	**100%**			
65	Gather 'current state' from Field Staff	1 day	Wed 15/12/10	Wed 15/12/10	100%			P,D,A
66	Review with Team	1 day	Tue 21/12/10	Tue 21/12/10	100%			Team
67	Consolidate Information in Preparation for Mtg	1 day	Wed 05/01/11	Wed 05/01/11	100%			Kim
68	Draft Transition Issues Document	1 day	Tue 11/01/11	Tue 11/01/11	100%			P,D,A,K
69	Develop Apprentice Strategy for inclusion in Transition Strategy document	5 days	Mon 07/03/11	Fri 11/03/11	100%			Kim
70	**Online Application System**	**276 days**	**Tue 09/11/10**	**Tue 29/11/11**	**77%**			
71	**Requirements**	**84 days**	**Tue 09/11/10**	**Fri 04/03/11**	**100%**			
72	Create Draft High Level Requirements	1 day	Tue 09/11/10	Tue 09/11/10	100%			Team
73	Review with Brian	1 day	Fri 04/03/11	Fri 04/03/11	100%	72FF		Team
74	Update	1 day	Wed 10/11/10	Wed 10/11/10	100%			Kim
75	Distribute to Debbie (along with DBDs)	1 day	Wed 10/11/10	Wed 10/11/10	100%			Kim
76	Meet with Tech Team to Review	1 day	Mon 15/11/10	Mon 15/11/10	100%			Kim/Brian/Hovan
77	Tech Team to review and bring forth questions to Apprentice Team	12 days	Mon 15/11/10	Tue 30/11/10	100%			Tech Team
78	***Requirements Complete***	***0 days***	***Tue 30/11/10***	***Tue 30/11/10***	***100%***	***77***		
79	**Policy prerequisites**	**19 days**	**Tue 01/03/11**	**Fri 25/03/11**	**100%**			
80	Investigate option for exception from BCeID	16 days	Tue 01/03/11	Tue 22/03/11	100%			
81	Decision to not Apply to OCIO for exception from BCeID	3 days	Wed 23/03/11	Fri 25/03/11	100%	80		
82	***Policy prerequisites Complete***	***0 days***	***Fri 04/03/11***	***Fri 04/03/11***	***100%***			
83	**Selection**	**116 days**	**Tue 30/11/10**	**Tue 10/05/11**	**100%**			
84	Estimate/Scope SSA	1 day	Tue 30/11/10	Tue 30/11/10	100%			Tech Team
85	Update based on Steering Feedback (Jan 31)	1 day	Mon 21/02/11	Mon 21/02/11	100%	84		
86	Re-Destribute DBD/Online Requirements to Debbie	1 day	Mon 21/02/11	Mon 21/02/11	100%	85		
87	Estimate/Scope ICM	9 days	Mon 07/03/11	Thu 17/03/11	100%	86		Tech Team
88	Comparison of options	10 days	Fri 18/03/11	Thu 31/03/11	100%	87		
89	***Approval in Principle***	***0 days***	***Thu 31/03/11***	***Thu 31/03/11***	***100%***	***88***		

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
90	Prepare Decision Note with recommendation	6 days	Fri 01/04/11	Fri 08/04/11	100%	89		
91	Send AOP DN to CLIFF process	1 day	Mon 11/04/11	Mon 11/04/11	100%	90		SC
92	DN signed off	1 day	Tue 10/05/11	Tue 10/05/11	100%	90FS+21		
93	*Selection Complete*	*0 days*	*Tue 10/05/11*	*Tue 10/05/11*	*100%*	*92*		
94	**AOP Design**	**44 days**	**Sun 01/05/11**	**Thu 30/06/11**	**100%**			
95	AOP Design Document	28 days	Sun 01/05/11	Wed 08/06/11	100%	92		
96	AOP Technical Architecture Document	44 days	Mon 02/05/11	Thu 30/06/11	100%			
97	AOP ICM Build Estimate	13 days	Wed 01/06/11	Fri 17/06/11	100%			ICM
98	*AOP Design Complete*	*0 days*	*Thu 30/06/11*	*Thu 30/06/11*	*100%*	*95,96,97*		
99	**AOP Development**	**132 days**	**Fri 01/04/11**	**Mon 03/10/11**	**81%**			
100	**PIA for AOP**	**25 days**	**Fri 01/04/11**	**Thu 05/05/11**	**100%**			
101	1st draft PIA	20 days	Fri 01/04/11	Thu 28/04/11	100%	89		
102	Review PIA with Wendy Armstrong	5 days	Fri 29/04/11	Thu 05/05/11	100%	101		
103	*PIA Conditionally Approved*	*0 days*	*Thu 05/05/11*	*Thu 05/05/11*	*100%*	*102*		
104	**STRA for AOP**	**37 days**	**Fri 01/04/11**	**Mon 23/05/11**	**86%**			
105	first draft of STRA	20 days	Fri 01/04/11	Thu 28/04/11	100%	89		
106	review with diane bessey	7 days	Fri 29/04/11	Mon 09/05/11	100%	105		
107	revise STRA based on diane's feedback	5 days	Tue 10/05/11	Mon 16/05/11	100%	106		
108	STRA updated	5 days	Tue 17/05/11	Mon 23/05/11	0%	107		
109	*STRA Conditionally Approved*	*0 days*	*Mon 16/05/11*	*Mon 16/05/11*	*100%*	*107*		
110	Project Initiation Form (Liz Mogenson)	20 days	Fri 01/04/11	Thu 28/04/11	100%	89		
111	TIA for AOP (Liz Mogenson)	30 days	Fri 01/04/11	Thu 12/05/11	100%	89		
112	AOP Development	40 days	Wed 06/07/11	Tue 30/08/11	50%	95		
113	ICM Component Development	20 days	Tue 06/09/11	Mon 03/10/11	15%			
114	Review/revise STRA after development	5 days	Wed 24/08/11	Tue 30/08/11	0%	112FF		
115	**UAT Plan**	**67 days**	**Fri 01/07/11**	**Mon 03/10/11**	**100%**			
116	UAT Plan finalized	52 days	Fri 01/07/11	Mon 12/09/11	100%			
117	UAT Plan Approved	15 days	Tue 13/09/11	Mon 03/10/11	100%	116		
118	*UAT Plan Complete*	*0 days*	*Mon 03/10/11*	*Mon 03/10/11*	*100%*	*117*		
119	*AOP development Complete*	*0 days*	*Fri 04/03/11*	*Fri 04/03/11*	*100%*			
120	**AOP Testing**	**65 days**	**Wed 31/08/11**	**Tue 29/11/11**	**14%**			
121	AOP system integration testing	20 days	Wed 31/08/11	Tue 27/09/11	50%	114		
122	AOP/ICM component integration testing	24 days	Wed 28/09/11	Mon 31/10/11	0%	121		
123	UAT for AOP	20 days	Tue 01/11/11	Mon 28/11/11	0%	122		
124	UAT Signoff for AOP	1 day	Tue 29/11/11	Tue 29/11/11	0%	123		
125	Finalize STRA	5 days	Wed 23/11/11	Tue 29/11/11	0%	124FF		

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
126	*AOP Testing Complete*	*0 days*	*Tue 29/11/11*	*Tue 29/11/11*	*0%*	*124*		
127	*Online Application System Complete*	*0 days*	*Tue 29/11/11*	*Tue 29/11/11*	*0%*	*126*		
128	**Apprentices/AOP Implementation Plan**	**50 days**	**Mon 01/08/11**	**Fri 07/10/11**	**100%**			
129	Draft Implementation Plan	20 days	Mon 01/08/11	Fri 26/08/11	100%			
130	Implementation Plan finalized	15 days	Mon 29/08/11	Fri 16/09/11	100%	129		
131	Implementation Plan approvals	15 days	Mon 19/09/11	Fri 07/10/11	100%	130		
132	*Implementation Plan Complete*	*0 days*	*Fri 07/10/11*	*Fri 07/10/11*	*100%*	*131*		
133	**Communications Plans**	**119 days**	**Tue 22/03/11**	**Fri 02/09/11**	**90%**			
134	Develop High Level Draft Apprentices Communications Plan	7 days	Tue 22/03/11	Wed 30/03/11	100%			
135	Forward Plan to BTP work stream Lead (Asmeret)	1 day	Thu 31/03/11	Thu 31/03/11	100%	134		
136	Develop detailed CU Communications	41 days	Fri 01/04/11	Fri 27/05/11	100%	135		
137	*Deliver CU Communications Plan to BTP comms group (Asmeret)*	*0 days*	*Tue 28/06/11*	*Tue 28/06/11*	*100%*	*136*	*SC*	
138	Joint ITA/JTI/ELMSD Communications Plan	49 days	Tue 28/06/11	Fri 02/09/11	80%	137		
139	*Communications Plans Complete*	*0 days*	*Tue 28/06/11*	*Tue 28/06/11*	*0%*	*137*		
140	**Centralized Unit**	**150 days**	**Tue 30/11/10**	**Mon 27/06/11**	**100%**			
141	Approve DN Recommending ATQ be Part of Section 25 Process	1 day	Tue 30/11/10	Tue 30/11/10	100%			Brian
142	Define roles and responsibilities	10 days	Tue 08/03/11	Mon 21/03/11	100%			Team
143	**Develop Centralized Unit Proposed Model**	**60 days**	**Tue 05/04/11**	**Mon 27/06/11**	**100%**			
144	align with Service Delivery Unit Centralized unit planning	8 days	Tue 05/04/11	Thu 14/04/11	100%	142		
145	Investigate physical vs. virtual options	17 days	Fri 15/04/11	Mon 09/05/11	100%	144		
146	Determine Resourcing requirements	17 days	Fri 15/04/11	Mon 09/05/11	100%	145FF		
147	1st draft of centralized unit model	4 days	Tue 10/05/11	Fri 13/05/11	100%	146		
148	Hovan review of CU model	8 days	Mon 16/05/11	Wed 25/05/11	100%	147		
149	MAC review of CU model	1 day	Thu 02/06/11	Thu 02/06/11	100%	148FS+5	MAC	
150	Present proposed Centralized Unit Model to SC	1 day	Mon 06/06/11	Mon 06/06/11	100%	149FS+1	SC	
151	revise based on SC feedback	4 days	Tue 07/06/11	Fri 10/06/11	100%	150		
152	Obtain SC approval (send to CLIFF)	1 day	Mon 27/06/11	Mon 27/06/11	100%	151FS+1		
153	*Centralized Unit Proposal Complete & handed off to SD branch*	*0 days*	*Mon 27/06/11*	*Mon 27/06/11*	*100%*	*152*		
154	*Centralized Unit Complete*	*0 days*	*Mon 27/06/11*	*Mon 27/06/11*	*100%*	*153*		
155	**Training and Orientation Subgroup**	**167 days**	**Mon 11/04/11**	**Tue 29/11/11**	**9%**			
156	Create High Level Training Plan	9 days	Mon 11/04/11	Thu 21/04/11	100%			
157	Develop Training Outline	5 days	Wed 08/06/11	Tue 14/06/11	100%			
158	Training Outline to Hovan	1 day	Wed 15/06/11	Wed 15/06/11	100%	157		
159	ITA Training Presentation	1 day	Thu 23/06/11	Thu 23/06/11	100%	158FS+5		
160	Develop CU Training content	65 days	Wed 15/06/11	Tue 13/09/11	0%	157		
161	AOP User Guide	43 days	Thu 01/09/11	Mon 31/10/11	0%			

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
162	Develop training content for online portal	55 days	Wed 14/09/11	Tue 29/11/11	0%	124FF,15		
163	*All training materials delivered to BTP training stream (Zac)*	*0 days*	*Tue 29/11/11*	*Tue 29/11/11*	*0%*	*162,160*		
164	*Training and Orientation Subgroup Complete*	*0 days*	*Tue 29/11/11*	*Tue 29/11/11*	*0%*	*163*		
165	**Implementation (TBD)**	**135 days**	**Mon 01/08/11**	**Mon 06/02/12**	**13%**			
166	develop implementation approach - see Apprentices/AOP Implementation Plan	15 days	Mon 01/08/11	Fri 19/08/11	50%			
167	Conduct internal training	10 days	Wed 16/11/11	Tue 29/11/11	0%	124FF		
168	Centralized Unit GoLive - Pilot	10 days	Mon 03/10/11	Fri 14/10/11	0%			
169	Centralized Unit Go-Live - Phase In Regions (4,1,2,3)	21 days	Mon 17/10/11	Mon 14/11/11	0%			
170	Training and Orientation of SP's	1 day	Wed 30/11/11	Wed 30/11/11	0%	167		
171	*AOP Go-Live - Ministry Users*	*0 days*	*Mon 02/01/12*	*Mon 02/01/12*	*0%*			
172	*AOP Go-Live - Public Users*	*0 days*	*Mon 06/02/12*	*Mon 06/02/12*	*0%*			

er 1st Quarter
Feb Apr Jun Aug

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names	1st Quarter: Feb	Apr	Jun	Aug
1228	**Community & Employer Partnerships**	**674 days?**	**Mon 26/04/10**	**Wed 21/11/12**	**77%**			**Rachael Ross**				
1229	**Scope Document**	**6 days**	**Mon 26/04/10**	**Mon 03/05/10**	**100%**			**Rachael Ross**			**Scope Documer**	
1230	Draft	5 days	Mon 26/04/10	Fri 30/04/10	100%							
1231	Review with Area Leads	1 day	Mon 03/05/10	Mon 03/05/10	100%	1230						
1232	Review with Steering Committee	1 day	Mon 03/05/10	Mon 03/05/10	100%	1230						
1233	Obtain approval	1 day	Mon 03/05/10	Mon 03/05/10	100%	1230						
1234	**Define Team**	**6 days**	**Mon 10/05/10**	**Mon 17/05/10**	**100%**						**Define Team**	
1235	Terms of Reference	3 days	Wed 12/05/10	Fri 14/05/10	100%							
1236	Hands-up	6 days	Mon 10/05/10	Mon 17/05/10	100%							
1237	**Strategy**	**60 days**	**Mon 10/05/10**	**Fri 30/07/10**	**100%**			**Rachael Ross**				**Strate**
1238	Environmental Scan	16 days	Mon 10/05/10	Mon 31/05/10	100%							
1239	Cross-jurisdictional Research	11 days	Mon 17/05/10	Mon 31/05/10	100%							
1240	SWOT Analysis	2 days	Wed 16/06/10	Thu 17/06/10	100%							
1241	Draft	22 days	Tue 01/06/10	Wed 30/06/10	100%							
1242	Review with Area Leads	1 day	Wed 30/06/10	Wed 30/06/10	100%							
1243	Review with MAC	1 day	Tue 06/07/10	Tue 06/07/10	100%							
1244	Revise Draft	3 days	Wed 07/07/10	Fri 09/07/10	100%	1242,124						
1245	Review with Steering Committee	1 day	Mon 12/07/10	Mon 12/07/10	100%							
1246	Incorporate feedback and create final version	5 days	Tue 13/07/10	Mon 19/07/10	100%	1245						
1247	Obtain approval	5 days	Mon 26/07/10	Fri 30/07/10	100%		SC	Rachael				**Racha**
1248	**Draft RFP - Community & Employer Linkages Section**	**42 days**	**Mon 26/07/10**	**Tue 21/09/10**	**100%**			**Rachel R**				
1249	**1st Iteration**	**1 day**	**Mon 26/07/10**	**Mon 26/07/10**	**100%**							**1st Ite**
1250	Draft Community & Employer Linkages Section	1 day	Mon 26/07/10	Mon 26/07/10	100%							
1251	**2nd Iteration**	**1 day**	**Wed 11/08/10**	**Wed 11/08/10**	**100%**							**2nd**
1252	Draft Community & Employer Linkages Section	1 day	Wed 11/08/10	Wed 11/08/10	100%							
1253	**3rd Iteration**	**10 days**	**Wed 08/09/10**	**Tue 21/09/10**	**100%**							
1254	Draft Community & Employer Linkages Section	10 days	Wed 08/09/10	Tue 21/09/10	100%							
1255	**Final RFP - Community & Employer Linkages Section**	**15 days**	**Mon 24/01/11**	**Fri 11/02/11**	**100%**							
1256	Refine Community & Employer Linkages Section	1 day	Mon 24/01/11	Mon 24/01/11	100%							
1257	Final changes	1 day	Fri 11/02/11	Fri 11/02/11	100%							
1258	**CEP DBD**	**79 days**	**Mon 25/10/10**	**Wed 09/02/11**	**100%**							
1259	Create draft DBD	5 days	Mon 25/10/10	Fri 29/10/10	100%							
1260	Define initial workflows & processes	15 days	Mon 25/10/10	Fri 12/11/10	100%							
1261	Define initial System Requirements	15 days	Mon 25/10/10	Fri 12/11/10	100%							
1262	**Hold Workshops**	**20 days**	**Mon 15/11/10**	**Fri 10/12/10**	**100%**			**Bill D**				
1263	Workshop 1 1.0 Build and Collect LMI ; 1.1 Manage and Communicate LMI	5 days	Mon 15/11/10	Fri 19/11/10	100%							

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
1264	Workshop 2 2.0 Strategic Direction, Annual Planning and Budget Allocations. 5.0 Evaluate Outcomes and Indentify	5 days	Mon 22/11/10	Fri 26/11/10	100%			
1265	Workshop 3 3.0 Tender & Evaluate Projects/Agreements - Partnerships and Innovation Fund and	5 days	Mon 29/11/10	Fri 03/12/10	100%			
1266	Workshop 4 4.0 Implement Projects/Agreements JCP Non P&I Funds, 4.1 Implement Projects/Agreements LMP	5 days	Mon 06/12/10	Fri 10/12/10	100%			
1267	Create Post Workshop DBD	10 days	Mon 13/12/10	Fri 24/12/10	100%			
1268	Review Draft DBD with Contract & Financial Management Team	1 day	Mon 10/01/11	Mon 10/01/11	100%			
1269	Review with Extranet Development (Asmeret Ghebremedhin)	10 days	Fri 07/01/11	Thu 20/01/11	100%			
1270	Workshop #5 End to End Review	2 days	Thu 13/01/11	Fri 14/01/11	100%			
1271	Validate Case Management DBD adequately supports CEP CM Requirements	5 days	Mon 03/01/11	Fri 07/01/11	100%			
1272	Validate C&FM DBD adequately supports C&EP C&FM Requirements	5 days	Mon 03/01/11	Fri 07/01/11	100%			
1273	Validate Extranet Design Documentation adequately supports C&EP Communications Hub Requirements	5 days	Mon 03/01/11	Fri 07/01/11	100%			
1274	Identify additional C&EP Case Management Requirements not covered by Case Management DBD	10 days	Mon 10/01/11	Fri 21/01/11	100%			
1275	Identify additional C&EP C&FM Management Requirements not covered by C&FMS DBD	10 days	Mon 10/01/11	Fri 21/01/11	100%			
1276	Identify additional C&EP Communication Hub Requirements not covered by Extranet	10 days	Mon 10/01/11	Fri 21/01/11	100%			
1277	Review with MAC	1 day	Tue 25/01/11	Tue 25/01/11	100%			MAC
1278	Review with Steering Committee	1 day	Mon 31/01/11	Mon 31/01/11	100%			SC
1279	Revisions to Final DBD	2 days	Tue 01/02/11	Wed 02/02/11	100%	1278		
1280	Obtain Final Approval (Cliff)	5 days	Thu 03/02/11	Wed 09/02/11	100%	1279		SC
1281	Provide Final C&EP DBD to Organizational Change	1 day	Mon 31/01/11	Mon 31/01/11	100%			
1282	Provide Final C&EP DBD to Contract & Financial Management	1 day	Mon 31/01/11	Mon 31/01/11	100%			
1283	Provide Final C&EP DBD to Case Management	1 day	Mon 31/01/11	Mon 31/01/11	100%			
1284	***Detailed Business Design Complete***	***0 days***	***Mon 31/01/11***	***Mon 31/01/11***	***100%***			
1285	**Policy and Procedures**	**386 days?**	**Wed 01/06/11**	**Wed 21/11/12**	**86%**			
1286	**LMP Policy**	**88 days**	**Wed 01/06/11**	**Fri 30/09/11**	**100%**			
1287	LMP Policy Complete	88 days	Wed 01/06/11	Fri 30/09/11	100%			
1288	***LMP Policy Approved***	***0 days***	***Fri 30/09/11***	***Fri 30/09/11***	***100%***	***1287***		
1289	**LMP Procedures**	**66 days**	**Fri 01/07/11**	**Fri 30/09/11**	**95%**			
1290	LMP (EST Policy) Complete	66 days	Fri 01/07/11	Fri 30/09/11	95%			
1291	LMP Procedures Complete	66 days	Fri 01/07/11	Fri 30/09/11	95%			
1292	***LMP Procedures Approved***	***0 days***	***Fri 30/09/11***	***Fri 30/09/11***	***0%***	***1291***		
1293	**JCP Policy and Procedures**	**59 days**	**Wed 01/06/11**	**Mon 22/08/11**	**99%**			
1294	JCP Policy and Procedures Complete - Clients & Agreement Holders	59 days	Wed 01/06/11	Mon 22/08/11	100%			
1295	***JCP Policy and Procedures Approved***	***0 days***	***Mon 22/08/11***	***Mon 22/08/11***	***0%***	***1294***		
1296	**R&I Strategic Framework**	**66 days**	**Fri 01/07/11**	**Fri 30/09/11**	**99%**			

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	1st Quarter Feb Apr Jun Aug
1297	R&I Strategic Framework Complete	66 days	Fri 01/07/11	Fri 30/09/11	100%				
1298	*R&I Strategic Framework Approved*	*0 days*	*Fri 30/09/11*	*Fri 30/09/11*	*0%*	*1297*			
1299	**R&I Policy and Procedures**	**110 days**	**Mon 01/08/11**	**Fri 30/12/11**	**30%**				
1300	R&I Policy and Procedures Complete	110 days	Mon 01/08/11	Fri 30/12/11	30%				
1301	*R&I Policy and Procedures Approved*	*0 days*	*Fri 30/12/11*	*Fri 30/12/11*	*0%*	*1300*			
1302	Link to Operations and Procedures Guide	44 days	Wed 01/06/11	Mon 01/08/11	100%				
1303	Link to Q&A (Join Process with MJTI) - Complete & Approved	19 days	Mon 02/05/11	Thu 26/05/11	100%				
1304	Joint LMP Processes and Procedures Guide (with MJTI) - Complete & Approved	64 days	Fri 04/03/11	Wed 01/06/11	100%				
1305	**Joint (Success) Report Template**	**29 days**	**Wed 01/06/11**	**Mon 11/07/11**	**99%**				
1306	Joint Report Template Complete	29 days	Wed 01/06/11	Mon 11/07/11	100%				
1307	*Joint Report Template Approved*	*0 days*	*Mon 11/07/11*	*Mon 11/07/11*	*0%*	*1306*			
1308	**Business Processes**	**65 days**	**Mon 02/05/11**	**Fri 29/07/11**	**99%**				
1309	**Business Process: LMP**	**16 days**	**Wed 01/06/11**	**Wed 22/06/11**	**100%**				
1310	LMP Business Process Complete	16 days	Wed 01/06/11	Wed 22/06/11	100%				
1311	*LMP Business Process Approved*	*0 days*	Wed 22/06/11	*Wed 22/06/11*	*100%*	*1310*			
1312	CEP Issues Log	20 days	Mon 02/05/11	Fri 27/05/11	100%				
1313	**Business Process: JCP**	**16 days**	**Wed 01/06/11**	**Wed 22/06/11**	**100%**				
1314	JCP Busines Process Complete	16 days	Wed 01/06/11	Wed 22/06/11	100%				
1315	*JCP Business Process Approved*	*0 days*	*Wed 22/06/11*	*Wed 22/06/11*	*100%*	*1314*			
1316	**Business Process: R&I**	**22 days**	**Wed 01/06/11**	**Thu 30/06/11**	**100%**				
1317	R&I Business Process Complete	22 days	Wed 01/06/11	Thu 30/06/11	100%				
1318	*R&I Business Process Approved*	*0 days*	*Thu 30/06/11*	*Thu 30/06/11*	*100%*	*1317*			
1319	**CEP Annual Plan Guide and Checklist**	**21 days**	**Fri 01/07/11**	**Fri 29/07/11**	**99%**				
1320	CEP Annual Plan Guide and Checklist Complete	21 days	Fri 01/07/11	Fri 29/07/11	100%				
1321	*CEP Annual Plan Guide and Checklist Approved*	*0 days*	*Fri 29/07/11*	*Fri 29/07/11*	*0%*	*1320*			
1322	**Communication Tools**	**166 days?**	**Wed 01/06/11**	**Wed 18/01/12**	**72%**				
1323	**Communication Plan and Protocol**	**76 days**	**Wed 01/06/11**	**Wed 14/09/11**	**99%**				
1324	Communication Plan and Protocol Complete	76 days	Wed 01/06/11	Wed 14/09/11	100%			Treen M,Mike H	
1325	*Communication Plan and Protocol Approved*	*0 days*	*Wed 14/09/11*	*Wed 14/09/11*	*0%*	*1324*			
1326	**Applicant Guides - JCP and LMP**	**43 days**	**Mon 01/08/11**	**Wed 28/09/11**	**99%**				
1327	Applicant Guides - JCP and LMP Complete	43 days	Mon 01/08/11	Wed 28/09/11	100%			Carolyn W,Deborah R	
1328	*Applicant Guides - JCP and LMP Approved*	*0 days*	*Wed 28/09/11*	*Wed 28/09/11*	*0%*	*1327*			
1329	**Applicant Guides - R&I**	**110 days**	**Mon 01/08/11**	**Fri 30/12/11**	**25%**				
1330	Applicant Guides - R&I Complete	110 days	Mon 01/08/11	Fri 30/12/11	25%			Carolyn W,Deborah R	
1331	*Applicant Guides - R&I Approved*	*0 days*	*Fri 30/12/11*	*Fri 30/12/11*	*0%*	*1330*			
1332	**Letter of Intent Guides**	**48 days?**	**Mon 01/08/11**	**Wed 05/10/11**	**99%**				

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er 1st Quarter Feb Apr Jun Aug
1333	Letter of Intent Guides Complete	48 days?	Mon 01/08/11	Wed 05/10/11	100%			Deborah R,Carolyn W	
1334	*Letter of Intent Guides Approved*	*0 days*	*Wed 05/10/11*	*Wed 05/10/11*	*0%*	*1333*			
1335	**CEP Q&As (Fact Sheets)**	**48 days**	**Mon 14/11/11**	**Wed 18/01/12**	**65%**				
1336	CEP Q&As (Fact Sheets) Complete	48 days	Mon 14/11/11	Wed 18/01/12	65%			Kari M	
1337	*CEP Q&As (Fact Sheets) Approved*	*0 days*	*Wed 18/01/12*	*Wed 18/01/12*	*0%*	*1336*			
1338	**CEP Change Leadership/Management Plan**	**35 days**	**Mon 01/08/11**	**Fri 16/09/11**	**99%**				
1339	CEP Change Leadership/Management Plan	35 days	Mon 01/08/11	Fri 16/09/11	100%			Bernard A,Carolyn W	
1340	*CEP Change Leadership/Management Plan*	*0 days*	*Fri 16/09/11*	*Fri 16/09/11*	*0%*	*1339*			
1341	**HR Tools and Training**	**137 days**	**Wed 01/06/11**	**Thu 08/12/11**	**48%**				
1342	LMP Training Materials	67 days	Thu 30/06/11	Fri 30/09/11	20%			Debrorah R,Sharon S	
1343	JCP Training Materials	67 days	Wed 01/06/11	Thu 01/09/11	20%			Deborah K,Bev P.	
1344	R&I Training Materials	67 days	Wed 01/06/11	Thu 01/09/11	20%			Jeanine M,Deborah R	
1345	CEP Roles, Responsibilities, and Functions	87 days	Thu 30/06/11	Fri 28/10/11	50%			Deborah,Treen M	
1346	Staff Selection	113 days	Wed 15/06/11	Fri 18/11/11	84%			TBD	
1347	Staff Training	15 days	Fri 18/11/11	Thu 08/12/11	0%			TBD	
1348	**Training Approach**	**44 days**	**Fri 01/07/11**	**Wed 31/08/11**	**99%**				
1349	Training Approach Complete	44 days	Fri 01/07/11	Wed 31/08/11	100%			Mike H	
1350	*Training Approach Approved*	*0 days*	*Wed 31/08/11*	*Wed 31/08/11*	*0%*	*1349*		*Zac K*	
1351	**Governance and Accountability**	**189 days**	**Fri 13/05/11**	**Wed 01/02/12**	**56%**				
1352	**Governance and Accountability Framework (including protocols, definitons/glossary)**	**43 days**	**Wed 01/06/11**	**Fri 29/07/11**	**99%**				
1353	Governance & Accountability Framework Complete	43 days	Wed 01/06/11	Fri 29/07/11	100%			Debbra Choo	
1354	*Governance & Accountability Framework Approved*	*0 days*	*Fri 29/07/11*	*Fri 29/07/11*	*0%*	*1353*			
1355	**CEP Authority Matrix**	**12 days**	**Fri 01/07/11**	**Mon 18/07/11**	**99%**				
1356	CEP Authority Matrix Complete	12 days	Fri 01/07/11	Mon 18/07/11	100%			Sherri P	
1357	*CEP Authority Matrix Approved*	*0 days*	*Mon 18/07/11*	*Mon 18/07/11*	*0%*	*1356*			
1358	**Budget Allocation**	**67 days**	**Mon 01/08/11**	**Tue 01/11/11**	**65%**				
1359	Budget Allocation Complete	67 days	Mon 01/08/11	Tue 01/11/11	65%			Bill D,Tiffany M	
1360	*Budget Allocation Approved*	*0 days*	*Tue 01/11/11*	*Tue 01/11/11*	*0%*	*1359*			
1361	Project Plan (and project management tools and processes) - Complete and Approved	1 day	Fri 13/05/11	Fri 13/05/11	100%			Sherri P,Kari M.	
1362	**CEP Strategic Plan - Phase 1**	**66 days**	**Fri 01/07/11**	**Fri 30/09/11**	**99%**				
1363	CEP Strategic Plan - Phase 1	66 days	Fri 01/07/11	Fri 30/09/11	100%			Bill D,Sherri P	
1364	*CEP Strategic Plan - Phase 1*	*0 days*	*Fri 30/09/11*	*Fri 30/09/11*	*0%*	*1363*			
1365	**CEP Strategic Plan - Phase 2 (work w/CEP staff)**	**133 days**	**Mon 01/08/11**	**Wed 01/02/12**	**10%**				
1366	CEP Strategic Plan - Phase 2 (work w/CEP staff)	133 days	Mon 01/08/11	Wed 01/02/12	10%			Bill D	
1367	*CEP Strategic Plan - Phase 2 (work w/CEP staff)*	*0 days*	*Wed 01/02/12*	*Wed 01/02/12*	*0%*	*1366*			

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ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
1368	**Contracts and Financial Management System (CFMS) and Contract Management Process**	**100 days**	**Fri 29/04/11**	**Thu 15/09/11**	**99%**			
1369	DN - Advance and holdbacks for CFMS - Complete & Approved	1 day	Fri 29/04/11	Fri 29/04/11	100%			Bernard A,Jennifer T
1370	Options Note - Inclusion of MJTI Users - Complete & Approved	13 days	Thu 19/05/11	Mon 06/06/11	100%			Bernard A
1371	Information Note - JCP Clients Supports payment - Complete & Approved	18 days	Wed 01/06/11	Fri 24/06/11	100%			Bill D,Bernard A
1372	Contract Management Process: Pre-CFMS - Complete & Approved	33 days	Mon 06/06/11	Wed 20/07/11	100%			Deborah R,Tracy S
1373	Contract Management Process: CFMS (Recommendation and approval process) - Complete & Approved	43 days	Wed 01/06/11	Fri 29/07/11	100%			Tracy S,Sharon S
1374	CEP Powerpoint for Steering Committee	1 day	Thu 09/06/11	Thu 09/06/11	100%			Sharon S
1375	**Letter of Intent templates**	**44 days**	**Fri 01/07/11**	**Wed 31/08/11**	**99%**			
1376	Letter of Intent templates complete	44 days	Fri 01/07/11	Wed 31/08/11	100%			Tracy S,Jennifer T
1377	***Letter of Intent Templates Approved***	***0 days***	***Wed 31/08/11***	***Wed 31/08/11***	***0%***	***1376***		
1378	**Assessment Checklist**	**44 days**	**Fri 01/07/11**	**Wed 31/08/11**	**99%**			
1379	Assessment Checklist Complete	44 days	Fri 01/07/11	Wed 31/08/11	100%			
1380	***Assessment Checklist Approved***	***0 days***	***Wed 31/08/11***	***Wed 31/08/11***	***0%***	***1379***		
1381	**Article Agreement templates**	**21 days**	**Fri 01/07/11**	**Fri 29/07/11**	**99%**			
1382	Article Agreement templates Complete	21 days	Fri 01/07/11	Fri 29/07/11	100%			Jennifer T,Sharon S
1383	***Article Agreement templates***	***0 days***	***Fri 29/07/11***	***Fri 29/07/11***	***0%***	***1382***		
1384	**Negotiation Summary document**	**44 days**	**Fri 01/07/11**	**Wed 31/08/11**	**99%**			
1385	Negotiation Summary document Complete	44 days	Fri 01/07/11	Wed 31/08/11	100%			Tracy S,Deborah R
1386	***Negotiation Summary document approved***	***0 days***	***Wed 31/08/11***	***Wed 31/08/11***	***0%***	***1385***		
1387	**Applicant Forms**	**44 days**	**Fri 01/07/11**	**Wed 31/08/11**	**99%**			
1388	Applicant Forms Complete	44 days	Fri 01/07/11	Wed 31/08/11	100%			Sherri P
1389	***Applicant Forms Approved***	***0 days***	***Wed 31/08/11***	***Wed 31/08/11***	***0%***	***1388***		
1390	**Contract Templates (review and finalize for CFMS)**	**55 days**	**Fri 01/07/11**	**Thu 15/09/11**	**99%**			
1391	Draft Complete	21 days	Fri 01/07/11	Fri 29/07/11	100%			Sherri,Sharon S,Deborah I
1392	Final Complete	34 days	Mon 01/08/11	Thu 15/09/11	100%	1391		Sherri,Sharon S,Deborah I
1393	***Contract Templates Approved***	***0 days***	***Thu 15/09/11***	***Thu 15/09/11***	***0%***	***1392***		
1394	**Monitoring Tools (identification and establishment)**	**36 days**	**Fri 01/07/11**	**Fri 19/08/11**	**99%**			
1395	Draft Complete	36 days	Fri 01/07/11	Fri 19/08/11	100%			Mike H,Jeanine M,Tracy S
1396	***Monitoring tools complete***	***0 days***	***Fri 19/08/11***	***Fri 19/08/11***	***0%***	***1395***		
1397	**Reconciliation Process**	**32 days**	**Fri 01/07/11**	**Mon 15/08/11**	**99%**			
1398	Reconciliation Process Complete	32 days	Fri 01/07/11	Mon 15/08/11	100%			Deborah R,Tracy S
1399	***Reconciliation Process Approved***	***0 days***	***Mon 15/08/11***	***Mon 15/08/11***	***0%***	***1398***		
1400	**Innovation Activities**	**25 days**	**Mon 29/08/11**	**Fri 30/09/11**	**0%**			
1401	**Mapping CEP Projects Draft**	**25 days**	**Mon 29/08/11**	**Fri 30/09/11**	**0%**			**Debbra C,Sherri P**
1402	Mapping CEP Projects Complete	25 days	Mon 29/08/11	Fri 30/09/11	0%			Debbra C,Sherri P

1st Quarter: Feb, Apr, Jun, Aug

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
1403	*Mapping CEP Project Approved*	*0 days*	*Fri 30/09/11*	*Fri 30/09/11*	*0%*	*1402*		
1404	**Implementation Options**	**53 days**	**Mon 03/10/11**	**Wed 14/12/11**	**64%**			**Bernard A**
1405	Draft Implementation Options document	35 days	Mon 03/10/11	Fri 18/11/11	100%			Bernard A
1406	Distribute to CEP Leads for review	10 days	Fri 18/11/11	Thu 01/12/11	10%			Bernard A
1407	Present to Steering Committee	1 day	Thu 01/12/11	Thu 01/12/11	0%			Bernard A
1408	Submit options document to CLIFF for approval	10 days	Thu 01/12/11	Wed 14/12/11	0%			Bernard A
1409	*CEP Implementation Options Document Complete & Approved*	*0 days*	*Wed 14/12/11*	*Wed 14/12/11*	*0%*	*1408*		

er 1st Quarter
Feb Apr Jun Aug

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names	er Feb	1st Quarter Apr	Jun	Aug
1410	**Case Management Business Requirements**	**23 days**	**Thu 01/04/10**	**Mon 03/05/10**	**100%**			**Annameika L**				
1411	Complete final version	22 days	Thu 01/04/10	Fri 30/04/10	100%							
1412	Synchronize with Information Package	1 day	Mon 03/05/10	Mon 03/05/10	100%							
1413	Obtain approval	1 day	Mon 03/05/10	Mon 03/05/10	100%							
1414	**Case Management Detailed Business Design**	**501 days**	**Mon 03/05/10**	**Fri 30/03/12**	**80%**			**Annameika L**				
1415	**Catalogue of Services Master (List of Services & Definitions)**	**102 days**	**Mon 03/05/10**	**Tue 21/09/10**	**99%**			**Annameika L**				
1416	Collate sources to develop single Catalogue of Services Master	5 days	Mon 03/05/10	Fri 07/05/10	100%							
1417	Review Catalogue of Services Master - Through DBD	41 days	Tue 15/06/10	Tue 10/08/10	100%							
1418	Review with Policy	7 days	Mon 23/08/10	Tue 31/08/10	100%							
1419	Review with workgroup	1 day	Wed 01/09/10	Wed 01/09/10	100%	1418						
1420	Review with the leads from current program area	5 days	Thu 02/09/10	Wed 08/09/10	100%	1419		Annameika				**A**
1421	Add to Draft RFP	1 day	Tue 21/09/10	Tue 21/09/10	100%	1420		Annameika				
1422	**Writing Client Scenarios**	**87 days**	**Mon 03/05/10**	**Tue 31/08/10**	**100%**			**Annameika L**				
1423	Determine requirements	11 days	Mon 03/05/10	Mon 17/05/10	100%							
1424	Select team	7 days	Tue 18/05/10	Wed 26/05/10	100%	1423						
1425	Complete Scenarios	11 days	Thu 27/05/10	Thu 10/06/10	100%	1424						
1426	Identify need for draft RFP - Not required	2 days	Thu 26/08/10	Fri 27/08/10	100%			Lauren N				**La**
1427	Revise to be 'Procurement Ready' - Not required	7 days	Mon 23/08/10	Tue 31/08/10	100%							
1428	**Draft Detailed Business Design Document for Workshops**	**38 days**	**Mon 10/05/10**	**Wed 30/06/10**	**100%**			**Jim Knight**				
1429	Finalize Detailed Design format	5 days	Mon 10/05/10	Fri 14/05/10	100%							
1430	Apply Gary (and Kana if appl.) Scenario to Detailed Design format	10 days	Mon 10/05/10	Fri 21/05/10	100%							
1431	Review BRD 4.0 and populate sections	13 days	Mon 10/05/10	Wed 26/05/10	100%							
1432	Review other materials (workshops, design and stakeholder meetings Sep-Mar)	10 days	Mon 24/05/10	Fri 04/06/10	100%							
1433	Identify gaps	5 days	Mon 31/05/10	Fri 04/06/10	100%							
1434	Further research, consultation with business / other leads to fill gaps	9 days	Mon 31/05/10	Thu 10/06/10	100%							
1435	Incorporate additional Scenarios Requirements	17 days	Tue 08/06/10	Wed 30/06/10	100%							
1436	**Detailed Business Design Document (First Level)**	**105 days**	**Tue 11/05/10**	**Mon 04/10/10**	**100%**			**Annameika**				
1437	***Kick-off (combined with Scenario - see above)***	***0 days?***	***Wed 26/05/10***	***Wed 26/05/10***	***100%***						**26/05**	
1438	Send week 1 package	21 days	Tue 11/05/10	Tue 08/06/10	100%							
1439	1-Access	3 days	Tue 22/06/10	Thu 24/06/10	100%							
1440	2 & 3-Identify Need	1 day	Tue 29/06/10	Tue 29/06/10	100%							
1441	4-Evaluate Eligibility	3 days	Tue 06/07/10	Thu 08/07/10	100%							
1442	5-Establish Plan / 6-Assign Resources	3 days	Tue 13/07/10	Thu 15/07/10	100%							
1443	7 & 10-Deliver Service and Close Case	3 days	Tue 20/07/10	Thu 22/07/10	100%							
1444	8-Monitor / 9-Review Results	3 days	Tue 27/07/10	Thu 29/07/10	100%							
1445	End to End Review	3 days	Tue 03/08/10	Thu 05/08/10	100%							

Business Transformation Project
Integrated Project Plan

ID		Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names	er	1st Quarter Feb	Apr	Jun	Aug
1446	✓	Contingency Workshop	1 day	Tue 10/08/10	Tue 10/08/10	100%								
1447	✓	Contingency Workshop	1 day	Tue 17/08/10	Tue 17/08/10	100%								
1448	✓	Apply changes from Workshops	5 days	Wed 18/08/10	Tue 24/08/10	100%	1447							
1449	✓	Debrief Area Leads/MAC	21 days	Fri 09/07/10	Fri 06/08/10	100%								
1450	✓	Receive endorsement from Area Leads/MAC	1 day	Thu 23/09/10	Thu 23/09/10	100%			Annameika					
1451	✓	Obtain approval from Steering Committee (approval via Schedule C & H of RFI)	1 day	Mon 04/10/10	Mon 04/10/10	100%			Annameika					
1452	✓	Review with ICM Team	1 day	Tue 31/08/10	Tue 31/08/10	100%								
1453	✓	**Service Provider Invitation for Input on Technology**	**58 days**	**Tue 03/08/10**	**Thu 21/10/10**	**100%**			**Lauren H**					
1454	✓	Draft document	1 day	Tue 03/08/10	Tue 03/08/10	100%								
1455	✓	Review with Area Leads	4 days	Mon 23/08/10	Thu 26/08/10	100%	1454	AL						
1456	✓	Review with Steering Committee	1 day	Mon 13/09/10	Mon 13/09/10	100%		SC						
1457	✓	Obtain approval	1 day	Tue 14/09/10	Tue 14/09/10	100%	1456							
1458	✓	Post on ELMSD Website & send emails to SP	1 day	Thu 16/09/10	Thu 16/09/10	100%			Rachel H					I
1459	✓	Monitor response & answer questions	15 days	Fri 17/09/10	Thu 07/10/10	100%	1458		Lauren N					
1460	✓	Compile results received and pass on to RFI	1 day	Tue 28/09/10	Tue 28/09/10	100%			Lauren N					
1461	✓	***Input closes***	***0 days***	***Wed 06/10/10***	***Wed 06/10/10***	***100%***			***Lauren N***					
1462	✓	Compile remaining results	7 days	Wed 06/10/10	Thu 14/10/10	100%	1461		Lauren N					
1463	✓	Incorporate into DBD's	5 days	Fri 15/10/10	Thu 21/10/10	100%	1462		Lauren N					
1464		**Forms and Correspondence**	**376 days**	**Mon 25/10/10**	**Fri 30/03/12**	**61%**			**Jay M**					
1465	✓	Identify where forms and correspondence are needed in the Case Management DBD	15 days	Mon 25/10/10	Fri 12/11/10	100%								
1466	✓	Identify where forms are needed in the Contract & Financial Management DBD	3 days	Mon 17/01/11	Wed 19/01/11	100%								
1467	✓	Identify where forms are needed in the CEP DBD	3 days	Mon 17/01/11	Wed 19/01/11	100%								
1468	✓	Identify where forms are needed in the Apprentice DBD	3 days	Mon 17/01/11	Wed 19/01/11	100%								
1469	✓	Review existing forms and match to DBD	15 days	Tue 04/01/11	Mon 24/01/11	100%								
1470	✓	Print, file and categorize each form	2 days	Mon 24/01/11	Tue 25/01/11	100%								
1471	✓	Identify resources / SME's - include in Resource Plan	9 days	Tue 25/01/11	Fri 04/02/11	100%								
1472	✓	Prioritize	1 day	Mon 07/02/11	Mon 07/02/11	100%	1471							
1473	✓	Set up and schedule sessions	1 day	Tue 08/02/11	Tue 08/02/11	100%	1472							
1474	✓	Identify changes required where possible	15 days	Thu 27/01/11	Wed 16/02/11	100%								
1475	✓	Hold sessions	30 days	Mon 07/02/11	Fri 18/03/11	100%								
1476	✓	Compile results	10 days	Mon 21/03/11	Fri 01/04/11	100%	1475							
1477	✓	Approval Process (TBD) - PAB, Legal ??	20 days	Mon 04/04/11	Fri 29/04/11	100%	1476							
1478	✓	***Forms with Fields Identified Complete***	***0 days***	***Mon 02/05/11***	***Mon 02/05/11***	***100%***								
1479	✓	Participate in Design	40 days	Tue 05/04/11	Mon 30/05/11	100%								
1480		Participate in Testing	120 days	Thu 01/09/11	Wed 15/02/12	18%								
1481		Participate in Implementation	22 days	Thu 01/03/12	Fri 30/03/12	0%								

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names	er	1st Quarter Feb	Apr	Jun	Aug
1482	Define on-going process for forms change	1 day	Wed 01/06/11	Wed 01/06/11	0%								
1483	**Case Management DBD - Final**	**99 days**	**Thu 16/09/10**	**Mon 31/01/11**	**81%**								
1484	**Incorporate changes from Draft RFP (Second Level - Final)**	**76 days**	**Tue 19/10/10**	**Mon 31/01/11**	**97%**								
1485	Review DBD and prioritize gaps	19 days	Tue 19/10/10	Fri 12/11/10	100%								
1486	Incorporate changes from services catalogue / Appendix H	5 days	Mon 25/10/10	Fri 29/10/10	100%								
1487	Apply changes to DBD overview document	9 days	Tue 19/10/10	Fri 29/10/10	100%								
1488	Review issue logs for overlap with other areas	10 days	Tue 19/10/10	Mon 01/11/10	100%								
1489	Update with resolved issues / Analysis of open issues	71 days	Tue 26/10/10	Mon 31/01/11	100%								
1490	Include Apprentice Requirements in DBD	66 days	Tue 02/11/10	Mon 31/01/11	100%								
1491	Include Community and Employer Partnerships Requirements in DBD	66 days	Tue 02/11/10	Mon 31/01/11	100%								
1492	Identify workgroup resources for next phase of DBD	4 days	Tue 19/10/10	Fri 22/10/10	100%								
1493	Develop and Provide explanatory information for workgroup for DBD second level	6 days	Mon 25/10/10	Mon 01/11/10	0%								
1494	Hold kickoff meeting with workgroup participants for DBD second level	1 day	Thu 04/11/10	Thu 04/11/10	0%								
1495	Request workgroup research/support as needed with business rule and data element identification	1 day	Thu 04/11/10	Thu 04/11/10	0%								
1496	**Document Data entities / Elements / Business Rules**	**74 days**	**Wed 20/10/10**	**Fri 28/01/11**	**0%**								
1497	Prototype process / template for documenting Data Entities / Elements / Business Rules	8 days	Wed 20/10/10	Fri 29/10/10	0%								
1498	Review CFMS data elements to incorporate in DBD	15 days	Mon 25/10/10	Fri 12/11/10	0%								
1499	Review Federal program reporting data elements and incorporate if appropriate in DBD	15 days	Mon 25/10/10	Fri 12/11/10	0%								
1500	Review current provincial program reporting data elements and incorporate if appropriate in DBD	7 days	Thu 04/11/10	Fri 12/11/10	0%								
1501	Document Data Entities / Elements / Business Rules	63 days	Thu 21/10/10	Fri 14/01/11	0%								
1502	Complete draft of Data Entities / Elements / Business Rules document	5 days	Mon 03/01/11	Fri 07/01/11	0%								
1503	Review with Workgroup participants	3 days	Tue 11/01/11	Thu 13/01/11	0%								
1504	Review with MAC	10 days	Mon 17/01/11	Fri 28/01/11	0%			MAC					
1505	Review with Steering Committee	10 days	Mon 17/01/11	Fri 28/01/11	0%			SC					
1506	**Operational Reporting Requirements**	**56 days**	**Mon 25/10/10**	**Fri 07/01/11**	**100%**								
1507	Review DBD to identify operational reporting Requirements	56 days	Mon 25/10/10	Fri 07/01/11	100%								
1508	Review Business Rules to identify operational reporting requirements	56 days	Mon 25/10/10	Fri 07/01/11	100%								
1509	Review Federal program reporting and incorporate if appropriate	15 days	Mon 25/10/10	Fri 12/11/10	100%								
1510	Review current Provincial program reporting data elements and incorporate if appropriate in DBD	15 days	Mon 25/10/10	Fri 12/11/10	100%								
1511	Document operational reporting requirements	56 days	Mon 25/10/10	Fri 07/01/11	100%								
1512	Identify gaps in DBD related to reporting requirements	56 days	Mon 25/10/10	Fri 07/01/11	100%								
1513	Update DBD/Data Entity documentation where needed as per operation reporting requirements	56 days	Mon 25/10/10	Fri 07/01/11	100%								

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
1514	Provide operational reporting requirements to Reporting Workgroup	56 days	Mon 25/10/10	Fri 07/01/11	100%			
1515	**Service Provider Access to ICM**	**18 days**	**Thu 16/09/10**	**Mon 11/10/10**	**100%**			**Lauren N**
1516	Determine the differences between Partner Portal & direct access	1 day	Thu 16/09/10	Thu 16/09/10	100%			
1517	Draft a Decision Note	3 days	Mon 04/10/10	Wed 06/10/10	100%	1516		Lauren
1518	Review with AL/MAC	1 day	Thu 23/09/10	Thu 23/09/10	100%		MAC	Lauren
1519	Review with SC	1 day	Mon 04/10/10	Mon 04/10/10	100%		SC	Lauren
1520	Obtain approval	5 days	Tue 05/10/10	Mon 11/10/10	100%	1519		Lauren
1521	**DBD approval**	**5 days**	**Mon 24/01/11**	**Mon 31/01/11**	**100%**			
1522	Obtain final approval (Cliff)	1 day	Mon 24/01/11	Mon 24/01/11	100%			
1523	***DBD Complete***	***0 days***	***Mon 31/01/11***	***Mon 31/01/11***	***100%***			
1524	**Case Management Solution (ICM)**	**670 days**	**Mon 12/04/10**	**Thu 01/11/12**	**54%**			**ICM**
1525	**Phase II - Application Design**	**319 days**	**Mon 12/04/10**	**Thu 30/06/11**	**79%**			
1526	**Forms and Correspondences**	**282 days**	**Mon 12/04/10**	**Mon 09/05/11**	**52%**			
1527	Prioritize	1 day	Fri 01/04/11	Fri 01/04/11	100%			
1528	Design new forms & Correspondences	1 day	Mon 12/04/10	Mon 12/04/10	100%			
1529	Update existing forms & correspondences	1 day	Mon 12/04/10	Mon 12/04/10	100%			
1530	***20 Forms and Correspondences complete***	***0 days***	***Mon 09/05/11***	***Mon 09/05/11***	***100%***			
1531	Test Forms and Correspondences in ICM - UAT	78 days	Mon 01/11/10	Tue 15/02/11	50%			Bob A
1532	Reports Deliverables List	1 day	Tue 12/04/11	Tue 12/04/11	100%			Don H
1533	Action Plan	1 day	Mon 12/04/10	Mon 12/04/10	100%			Don H
1534	ICM Functional Design	106 days	Tue 04/01/11	Tue 31/05/11	100%			
1535	Accessibility - ICM to propose a plan to meet the accessibility requirements	1 day	Tue 15/02/11	Tue 15/02/11	100%			Lauren N
1536	***Checkpoint for Scope/Functionality and implementation date***	***0 days***	***Mon 04/04/11***	***Mon 04/04/11***	***100%***			***Dexter R***
1537	***Remaining Forms Complete & Submitted to ICM***	***0 days***	***Thu 30/06/11***	***Thu 30/06/11***	***100%***			
1538	**Phase II - Development & Implementation**	**458 days**	**Tue 01/02/11**	**Thu 01/11/12**	**49%**	**1534**		
1539	**User Review Sessions**	**30 days**	**Fri 05/08/11**	**Thu 15/09/11**	**100%**			
1540	User Review Session 1	2 days	Fri 05/08/11	Mon 08/08/11	100%			
1541	User Review Session 2	4 days	Mon 12/09/11	Thu 15/09/11	100%			
1542	Train the Trainer	5 days	Mon 16/01/12	Fri 20/01/12	0%			Zac K
1543	User Impact Assessment	40 days	Fri 01/04/11	Thu 26/05/11	100%			
1544	User Impact Strategy	25 days	Fri 10/06/11	Thu 14/07/11	100%			
1545	**ICM Visibility and User Profile Matrix**	**251 days**	**Fri 17/06/11**	**Fri 01/06/12**	**25%**			
1546	ICM User Profiles	141 days	Fri 17/06/11	Fri 30/12/11	45%			
1547	ICM Visibility and User Profile Matrix Complete	110 days	Fri 29/07/11	Fri 01/06/12	0%	1546		
1548	**User Acceptance Testing**	**154 days**	**Fri 15/07/11**	**Wed 15/02/12**	**67%**			
1549	UAT Planning	16 days	Mon 25/07/11	Mon 15/08/11	100%			Victoria S

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Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names	er	1st Quarter			
										Feb	Apr	Jun	Aug
1550	UAT Scripts	91 days	Fri 15/07/11	Fri 18/11/11	100%			Victoria S					
1551	User Acceptance Testing	68 days	Mon 14/11/11	Wed 15/02/12	15%			Victoria S					
1552	*User Acceptance Testing Sign-Off*	*0 days*	*Wed 15/02/12*	*Wed 15/02/12*	*0%*	*1551*							
1553	**End User Training**	**218 days**	**Tue 03/01/12**	**Thu 01/11/12**	**36%**								
1554	ICM Training Needs Assessment	14 days	Wed 01/06/11	Mon 20/06/11	100%								
1555	ICM High-Level Training Deployment Strategy (Phase 2)	23 days	Fri 01/04/11	Tue 03/05/11	100%								
1556	Training Plan	64 days	Mon 02/05/11	Thu 28/07/11	0%								
1557	ICM Detailed Curriculum	23 days	Mon 01/08/11	Wed 31/08/11	100%			Deloitte					
1558	ICM Training Materials Development	87 days	Thu 01/09/11	Fri 30/12/11	25%	1557		Deloitte					
1559	ELMSD e-Learning Availble on the Extranet for Staff/Contractors	1 day	Mon 16/01/12	Mon 16/01/12	0%			Asmeret					
1560	ICM Live Meeting Orientation Begins	1 day	Mon 16/01/12	Mon 16/01/12	0%			Zac K					
1561	ICM Classroom Training - Contractors/Service Providers	10 days	Mon 05/03/12	Fri 16/03/12	0%			Deloitte					
1562	ELMS Staff ICM Demo - 2 days	2 days	Thu 08/12/11	Fri 09/12/11	0%			Lauren N					
1563	ELMSD Contractor ICM Demo - 2 days	2 days	Tue 13/12/11	Wed 14/12/11	0%			Lauren N					
1564	**ICM Change Management Plan**	**9 days**	**Tue 01/02/11**	**Fri 11/02/11**	**36%**								
1565	Communications Plan	20 days	Tue 01/02/11	Mon 28/02/11	100%								
1566	Create Draft	38 days	Mon 02/05/11	Wed 22/06/11	0%								
1567	*ICM Change Management Plan Complete*	*0 days*	*Thu 30/06/11*	*Thu 30/06/11*	*0%*								
1568	MSD Service Provider Change Management Plan	1 day	Fri 29/04/11	Fri 29/04/11	100%								
1569	**ICM Deployment Strategy**	**154 days**	**Tue 31/05/11**	**Tue 03/01/12**	**0%**								
1570	*ICM Deployment Strategy Complete*	*0 days*	*Tue 31/05/11*	*Tue 31/05/11*	*0%*			*Deloitte*					
1571	*ICM Practice Environment Deployment*	*0 days*	*Tue 03/01/12*	*Tue 03/01/12*	*0%*								
1572	System Integration Testing	76 days	Mon 25/07/11	Mon 07/11/11	90%			Lauren					
1573	Action Plan	1 day	Wed 01/06/11	Wed 01/06/11	0%			Don H					
1574	*Phase II Implementation Complete*	*0 days*	*Fri 30/03/12*	*Fri 30/03/12*	*0%*								
1575	*All DBD's Complete*	*0 days*	*Tue 31/05/11*	*Tue 31/05/11*	*0%*								
1576	*Program 'Go Live'*	*0 days*	*Mon 02/04/12*	*Mon 02/04/12*	*0%*								
1577	**Legacy Data Conversion/Access**	**283 days**	**Fri 30/04/10**	**Mon 30/05/11**	**100%**								
1578	**ELMSD Data Conversion Functional Design Document (Data Conversion Strategy)**	**283 days**	**Fri 30/04/10**	**Mon 30/05/11**	**100%**								
1579	Draft FDD	21 days	Fri 01/04/11	Fri 29/04/11	100%			Sylvain					
1580	Final FDD Complete	1 day	*Mon 30/05/11*	Mon 30/05/11	100%	1579							
1581	*Approvals Complete*	*0 days*	*Fri 30/04/10*	*Fri 30/04/10*	*100%*								**30/04**
1582	**Support Model Work Plan**	**133 days**	**Thu 22/09/11**	**Mon 26/03/12**	**26%**								
1	**BTP SUPPORT MODEL**	**133 days**	**Thu 22/09/11**	**Mon 26/03/12**	**26%**								
2	**Define Roles and Responsibilities**	**27 days**	**Thu 22/09/11**	**Fri 28/10/11**	**32%**								
3	Define CAPA Roles/Teams	10 days	Thu 22/09/11	Wed 05/10/11	25%			Bernard					

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
4	Define CAPA business processes	10 days	Thu 06/10/11	Wed 19/10/11	25%	3		Bernard
5	Define Tier 2 Roles and Responsibilities	10 days	Thu 29/09/11	Wed 12/10/11	25%	3FS-5 da		Don,Div Directors
6	Identify Super Users	5 days	Mon 24/10/11	Fri 28/10/11	75%			Dexter
7	**Remedy**	**81 days**	**Thu 22/09/11**	**Thu 12/01/12**	**37%**			
8	Confirm Tool Selection	5 days	Thu 13/10/11	Wed 19/10/11	100%			Don
9	Determine Tier 2 Assignment Groups	10 days	Thu 20/10/11	Wed 02/11/11	95%			Don
10	Determine Categories, Types and Items	5 days	Thu 03/11/11	Wed 09/11/11	90%			Don
11	***BTP Approval of CTI***	***0 days***	***Mon 28/11/11***	***Mon 28/11/11***	***0%***			
12	Modify Remedy CTIs	5 days	Mon 14/11/11	Fri 18/11/11	0%	10FS+2 c		Dave Jenkins
13	Determine Remedy Users	3 days	Thu 03/11/11	Mon 07/11/11	20%	9		Bernard
14	Acquire Remedy Licenses	5 days	Tue 08/11/11	Mon 14/11/11	5%	13		???,Don
15	Install Remedy on Workstations	11 days	Tue 22/11/11	Tue 06/12/11	5%	14		IMB,SSBC
16	Develop Remedy Training Materials	5 days	Thu 10/11/11	Wed 16/11/11	75%	10		Sherri,Zac
17	Provide Remedy Training to CAPAs	2 days	Wed 11/01/12	Thu 12/01/12	0%	15,16		Zac
18	**Priovide Remedy Traioning to Tier 2 groups**	**11 days**	**Wed 23/11/11**	**Wed 07/12/11**	**0%**	**15,16**		
19	Program Governance	1 day	Wed 07/12/11	Wed 07/12/11	0%			
20	Specialized Populations	1 day	Wed 07/12/11	Wed 07/12/11	0%			
21	Quality Assurance & Audit	1 day	Wed 07/12/11	Wed 07/12/11	0%			
22	Contract & Policy	1 day	Wed 07/12/11	Wed 07/12/11	0%			
23	Analysis & Forecasting	1 day	Wed 07/12/11	Wed 07/12/11	0%			
24	Financial Operations	1 day	Wed 23/11/11	Wed 23/11/11	0%			
25	Centralized Unit	1 day	Wed 07/12/11	Wed 07/12/11	0%			
26	Program Management Queue Control	1 day	Wed 07/12/11	Wed 07/12/11	0%			
27	Identify Remedy Report Requirements	5 days	Thu 22/09/11	Wed 28/09/11	0%			
28	Request CDW reports	1 day	Thu 22/09/11	Thu 22/09/11	0%			
29	***CDW Reports complete***	***0 days***	***Thu 22/09/11***	***Thu 22/09/11***	***0%***			
30	**Email**	**25 days**	**Thu 03/11/11**	**Wed 07/12/11**	**44%**			
31	**Determine Generic Email Requirements**	**21 days**	**Thu 03/11/11**	**Thu 01/12/11**	**54%**			
32	CAPA Email Addresses	2 days	Wed 30/11/11	Thu 01/12/11	0%			Don,Bernard
33	Tier 2 Assignment Group Email Addresses	5 days	Thu 03/11/11	Wed 09/11/11	75%	9		Don,Div Directors
34	Set Up Generic Email Addresses	5 days	Thu 10/11/11	Wed 16/11/11	75%	33		IMB
35	Determine Contractor Email Addresses	5 days	Thu 01/12/11	Wed 07/12/11	0%			Don
36	**Phones**	**61 days**	**Thu 22/09/11**	**Thu 15/12/11**	**1%**			
37	Determine Phone Requirements	1 day	Thu 22/09/11	Thu 22/09/11	25%			
38	Determine CAPA team phone numbers	1 day	Thu 01/12/11	Thu 01/12/11	0%			Don,Bernard
39	Order & install additional phone services	10 days	Fri 02/12/11	Thu 15/12/11	0%	38		Regional Mgrs

er 1st Quarter
Feb Apr Jun Aug

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
40	Determine Tier 2 Phone numbers	2.5 days	Thu 03/11/11	Mon 07/11/11	0%	9		Don,Div Diretcors
41	Determine Contractor Phone Numbers	2.5 days	Thu 01/12/11	Mon 05/12/11	0%			Don,Bernard
42	**CAPA Support**	**97 days**	**Thu 06/10/11**	**Fri 17/02/12**	**13%**			
43	Develop Scripts/scenarios	10 days	Mon 24/10/11	Fri 04/11/11	25%			Don,ICM Support,MSD Su
44	Confirm Business Processes	5 days	Thu 06/10/11	Wed 12/10/11	25%	3		Bernard,SDMs
45	Develop Training Materials	10 days	Tue 11/10/11	Mon 24/10/11	25%			Zac,Don
46	**Provide Training**	**29 days**	**Tue 10/01/12**	**Fri 17/02/12**	**0%**			
47	General ICM Usage	10 days	Mon 06/02/12	Fri 17/02/12	0%			Zac
48	Help Desk/Triage, Support Model, Remedy, ICM Access	2 days	Tue 10/01/12	Wed 11/01/12	0%			Zac
49	CSA, CFMS, AOP & Extranets	10 days	Mon 06/02/12	Fri 17/02/12	0%			Zac
50	Provide Screening Checklist	1 day	Mon 17/10/11	Mon 17/10/11	10%	108		Don
51	**Pre-Launch Activities**	**10 days**	**Mon 26/09/11**	**Fri 07/10/11**	**25%**			
52	Determine Nov-Dec Support Rqmnts	10 days	Mon 26/09/11	Fri 07/10/11	25%			Don,Hovan,Bernard
53	**Command Centre**	**133 days**	**Thu 22/09/11**	**Mon 26/03/12**	**39%**			
54	Determine Command Centre Location	5 days	Mon 26/09/11	Fri 30/09/11	100%			Linda,Dexter
55	**Determine Command Centre Resourcing**	**7 days**	**Mon 20/02/12**	**Tue 28/02/12**	**36%**			
56	Develop Command Centre Resource List	5 days	Mon 20/02/12	Fri 24/02/12	50%			
57	Set Up CC Duty Roster	2 days	Mon 27/02/12	Tue 28/02/12	0%	56		Victoria
58	Establish Conference Call number	5 days	Thu 01/03/12	Wed 07/03/12	0%			
59	Distribute Conference call number	1 day	Mon 26/03/12	Mon 26/03/12	0%			
60	Send out Live Meeting Invitations	1 day	Mon 26/09/11	Mon 26/09/11	0%			
61	Command Centre Training	1 day	Thu 15/03/12	Thu 15/03/12	0%			
62	**Set up SunRise/Sunset calls**	**130 days**	**Thu 22/09/11**	**Wed 21/03/12**	**0%**			
63	Determine Sunrise/Sunset Call Location	1 day	Thu 22/09/11	Thu 22/09/11	0%			
64	Detemine Sunrise Call Participants (Joint)	2 days	Thu 15/03/12	Fri 16/03/12	0%			Bernard
65	Notify Participants of Sunrise Call number (Joint)	3 days	Mon 19/03/12	Wed 21/03/12	0%	64		Don,Bernard
66	Determine Sunset Call Participants (ELMSD)	1 day	Thu 22/09/11	Thu 22/09/11	0%			
67	Obtain Sunset Call Confernce Call Number (ELMSD)	1 day	Thu 22/09/11	Thu 22/09/11	0%			
68	Notify Participants of Sunset Call Number (ELMSD)	1 day	Thu 22/09/11	Thu 22/09/11	0%			
69	**Set Up Command Centre infrastructure**	**120 days**	**Thu 22/09/11**	**Wed 07/03/12**	**43%**			
70	Determine Command Centre Requirements	90 days	Tue 01/11/11	Mon 05/03/12	50%			Don
71	**Order Equipment/access**	**1 day**	**Fri 04/11/11**	**Fri 04/11/11**	**38%**	**70**		**Dexter,Don**
72	Phones	1 day	Mon 05/12/11	Mon 05/12/11	100%			
73	LAN Connections	1 day	Mon 05/12/11	Mon 05/12/11	100%			
74	Laptops or Workstations	1 day	Fri 04/11/11	Fri 04/11/11	100%			
75	Remedy install on CC computers	5 days	Thu 01/03/12	Wed 07/03/12	0%			

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meetin	Resource Names
76	Set up LAN/Internet Access	5 days	Mon 23/01/12	Fri 27/01/12	0%	71		ICM Support
77	Set up Phones	5 days	Mon 23/01/12	Fri 27/01/12	0%	71		ICM Support
78	Setup Computers	2 days	Mon 30/01/12	Tue 31/01/12	0%	71		
79	Tables & Chairs	1 day	Mon 07/11/11	Mon 07/11/11	0%	71		ICM Support
80	Request Generic E-mail Address for ELMSD CC	1 day	Thu 22/09/11	Thu 22/09/11	0%			
81	**Day 1 & Week 1 Support**	**3 days**	**Mon 19/03/12**	**Wed 21/03/12**	**0%**			
82	Determine OnSite Resources	3 days	Mon 19/03/12	Wed 21/03/12	0%			Bernard
83	Determine special CC requirements	1 day	Mon 19/03/12	Mon 19/03/12	0%			Don,Hovan
84	**Communications**	**121 days**	**Thu 22/09/11**	**Thu 08/03/12**	**37%**			
85	Develop Welcome Package Material	4 days	Wed 16/11/11	Mon 21/11/11	100%			
86	Determine & Develop Extranet Content	19 days	Wed 26/10/11	Mon 21/11/11	25%	52		Don
87	Publish Extranet Content	1 day	Mon 16/01/12	Mon 16/01/12	0%	86		Asmeret
88	ICM Access Screening Requiremnents	3 days	Wed 04/01/12	Fri 06/01/12	50%			Don,ICM Security
89	ICM Organization and User Setup Procedures	3 days	Mon 09/01/12	Wed 11/01/12	75%	88		ICM Deployment
90	Contractor Provisioning Guides	1 day	Thu 22/09/11	Thu 22/09/11	100%			
91	**Support Model Process & Procedures for Contractors**	**111 days**	**Thu 06/10/11**	**Thu 08/03/12**	**14%**			
92	CAPA Contacts & Processes (Who & How)	5 days	Thu 06/10/11	Wed 12/10/11	25%	3		Bernard
93	Develop Scripts for Enquiry BC	1 day	Mon 05/03/12	Mon 05/03/12	0%			Don,Bernard
94	Develop Scripts for Service BC	1 day	Tue 06/03/12	Tue 06/03/12	0%	93		Don,Bernard
95	Develop Scripts for MSD Support	1 day	Wed 07/03/12	Wed 07/03/12	0%	94		Don,Bernard
96	Hold Orientation session for MSD Support	1 day	Thu 08/03/12	Thu 08/03/12	0%	95		Don
97	**Service Provider Provisioning/Deployment**	**125 days**	**Thu 22/09/11**	**Wed 14/03/12**	**7%**			
98	Develop Non-ICM Provisioning Guide	3 days	Mon 17/10/11	Wed 19/10/11	100%			Don
99	**Develop ICM Contractor User Lists**	**52 days**	**Thu 01/12/11**	**Fri 10/02/12**	**0%**			**Don**
100	User lists for ICM Practice	7 days	Thu 01/12/11	Fri 09/12/11	0%			
101	Use lists for ICM Production	20 days	Mon 16/01/12	Fri 10/02/12	0%			
102	**Systems Access**	**10 days**	**Thu 01/03/12**	**Wed 14/03/12**	**0%**			
103	Conduct Network Connectivity tests	10 days	Thu 01/03/12	Wed 14/03/12	0%			ICM Sec Admin
104	**Security Screening**	**112 days**	**Thu 22/09/11**	**Fri 24/02/12**	**6%**			
105	**Finalize Screening Requirements**	**1 day**	**Mon 26/09/11**	**Mon 26/09/11**	**100%**			
106	Criminal Record Checks	1 day	Mon 26/09/11	Mon 26/09/11	100%			ICM Sec Admin
107	Develop Screeing Process	1 day	Thu 13/10/11	Thu 13/10/11	50%	92		Don/Bernard
108	Develop Screening Checklists	1 day	Fri 14/10/11	Fri 14/10/11	100%	107		Don
109	Develop Screening/Approval Schedule	2 days	Mon 17/10/11	Tue 18/10/11	0%	108		Bernard/CAPAs
110	Screen & Approve ICM Users	15 days	Mon 06/02/12	Fri 24/02/12	0%			CAPAs
111	Create SP Training User List	6 days	Thu 01/12/11	Thu 08/12/11	0%			

1st Quarter: Feb, Apr, Jun, Aug

Business Transformation Project
Integrated Project Plan

ID	Task Name	Duration	Start	Finish	% Complete	Predeces	Meeting	Resource Names
112	Manually Load SP Users to Practice Environment	1 day	Fri 09/12/11	Fri 09/12/11	0%	111		
113	Conduct Connectivity tests Contractors to ICM Practice	1 day	Thu 22/09/11	Thu 22/09/11	0%			
114	Create SP ICM Production User List	13 days	Wed 01/02/12	Fri 17/02/12	0%			ICM Sec Admin
115	Grant ICM Production Access	1 day	Thu 22/09/11	Thu 22/09/11	0%			
116	Conduct ICM Production smoke tests	1 day	Thu 22/09/11	Thu 22/09/11	0%			
117	**Business BCeIDs**	**1 day**	**Fri 23/09/11**	**Fri 23/09/11**	**100%**			
118	Develop Guide for Setting Up BCeIDS	1 day	Fri 23/09/11	Fri 23/09/11	100%			Don
119	**MAS/BAS Authorization**	**120 days**	**Thu 22/09/11**	**Wed 07/03/12**	**7%**			
120	Develop MAS/BAS Setup Guide	3 days	Mon 17/10/11	Wed 19/10/11	100%			Don
121	Identify Application Business Owners	1 day	Fri 30/09/11	Fri 30/09/11	0%			Don
122	Distribute MAS/BAS Setup Guide	1 day	Thu 22/09/11	Thu 22/09/11	0%			Application PMs
123	**Authorize Organization System Access**	**108 days**	**Mon 10/10/11**	**Wed 07/03/12**	**0%**			
124	BTP Extranet	5 days	Mon 10/10/11	Fri 14/10/11	0%			Hovan
125	Client Summary Application	5 days	Fri 11/11/11	Thu 17/11/11	0%			Hovan
126	BCEP Extranet	5 days	Thu 01/12/11	Wed 07/12/11	0%			Debbie T
127	CFMS	5 days	Thu 01/03/12	Wed 07/03/12	0%			Tiffany
128	Apprentice Online Portal	5 days	Thu 01/03/12	Wed 07/03/12	0%			Hovan?
129	ICM Phase 2 Contractor Setup	10 days	Mon 02/01/12	Fri 13/01/12	0%			ICM Sec Admin
130	Set Up Contractors in CAS	5 days	Thu 01/03/12	Wed 07/03/12	0%			??
1583	**Project Management Office**	**170 days**	**Mon 03/10/11**	**Fri 25/05/12**	**40%**			
1584	**Reporting to Canada**	**170 days**	**Mon 03/10/11**	**Fri 25/05/12**	**40%**			
1585	2011 1st Quarter	20 days	Mon 03/10/11	Fri 28/10/11	100%			
1586	2011 2nd Quarter	20 days	Mon 03/10/11	Fri 28/10/11	100%			
1587	2011 3rd Quarter	20 days	Mon 02/01/12	Fri 27/01/12	0%			
1588	2011 4th Quarter	20 days	Mon 02/04/12	Fri 27/04/12	0%			
1589	Operationalize	20 days	Mon 30/04/12	Fri 25/05/12	0%	1588		

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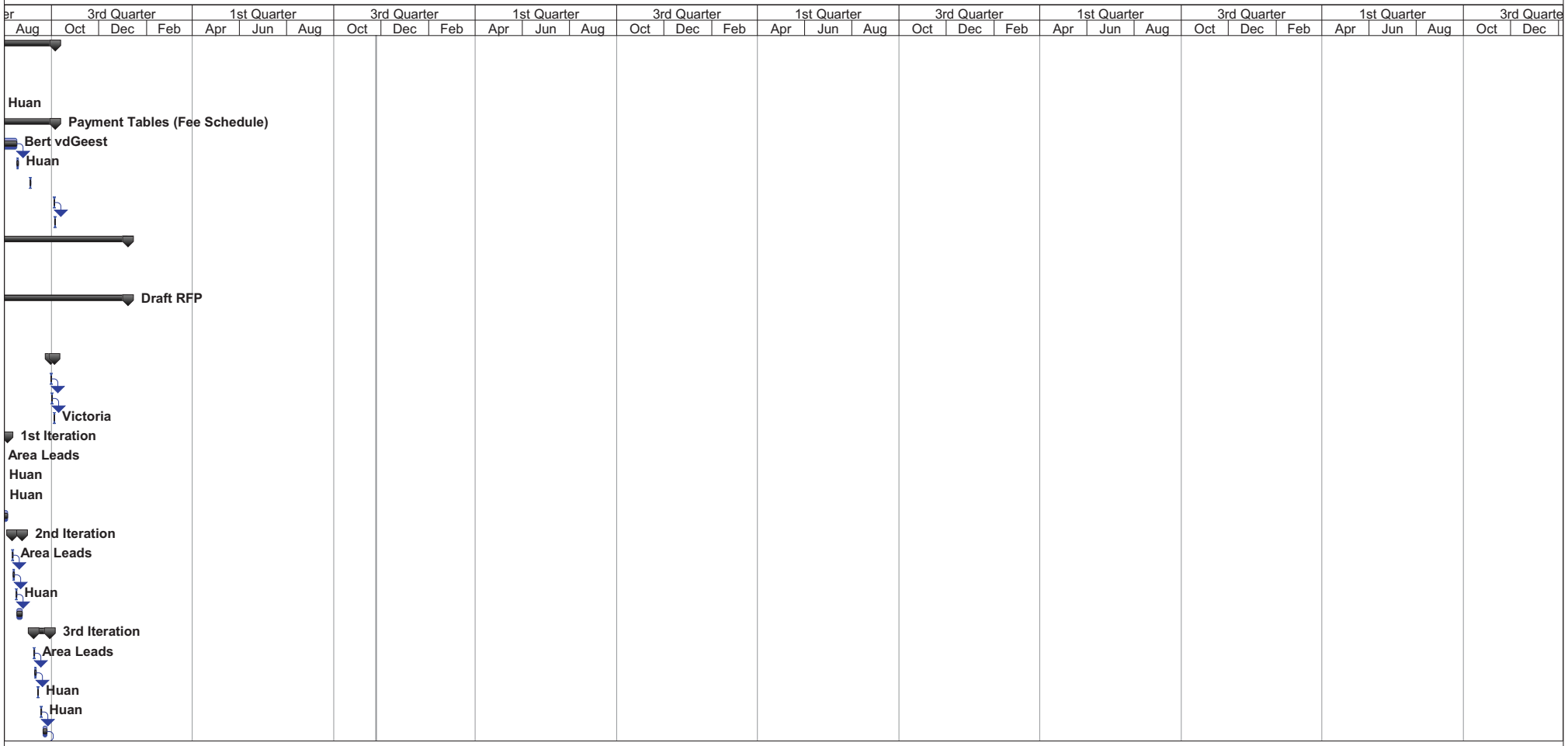
Feb Apr Jun Aug

Business Transformation Project
Integrated Project Plan



Business Transformation Project
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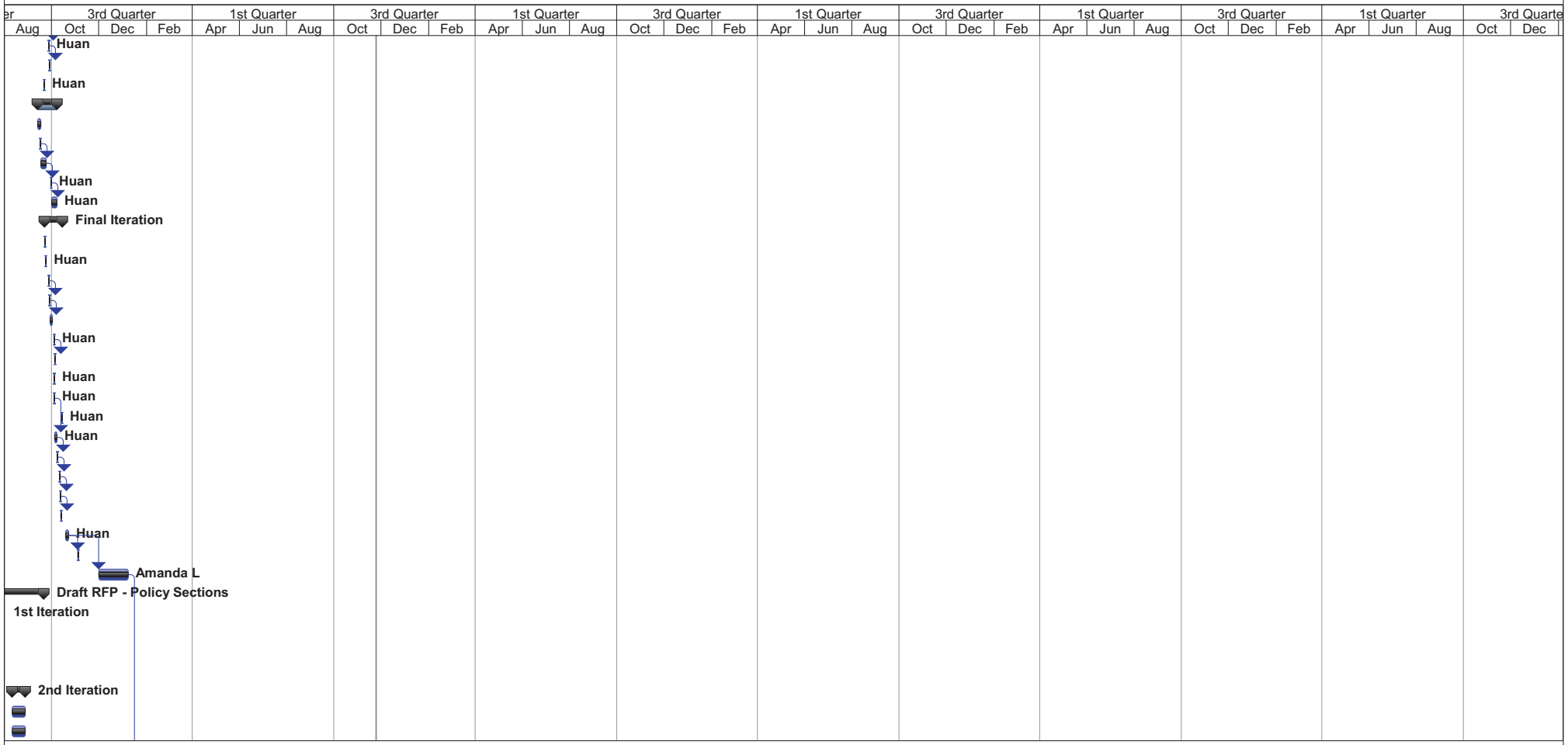

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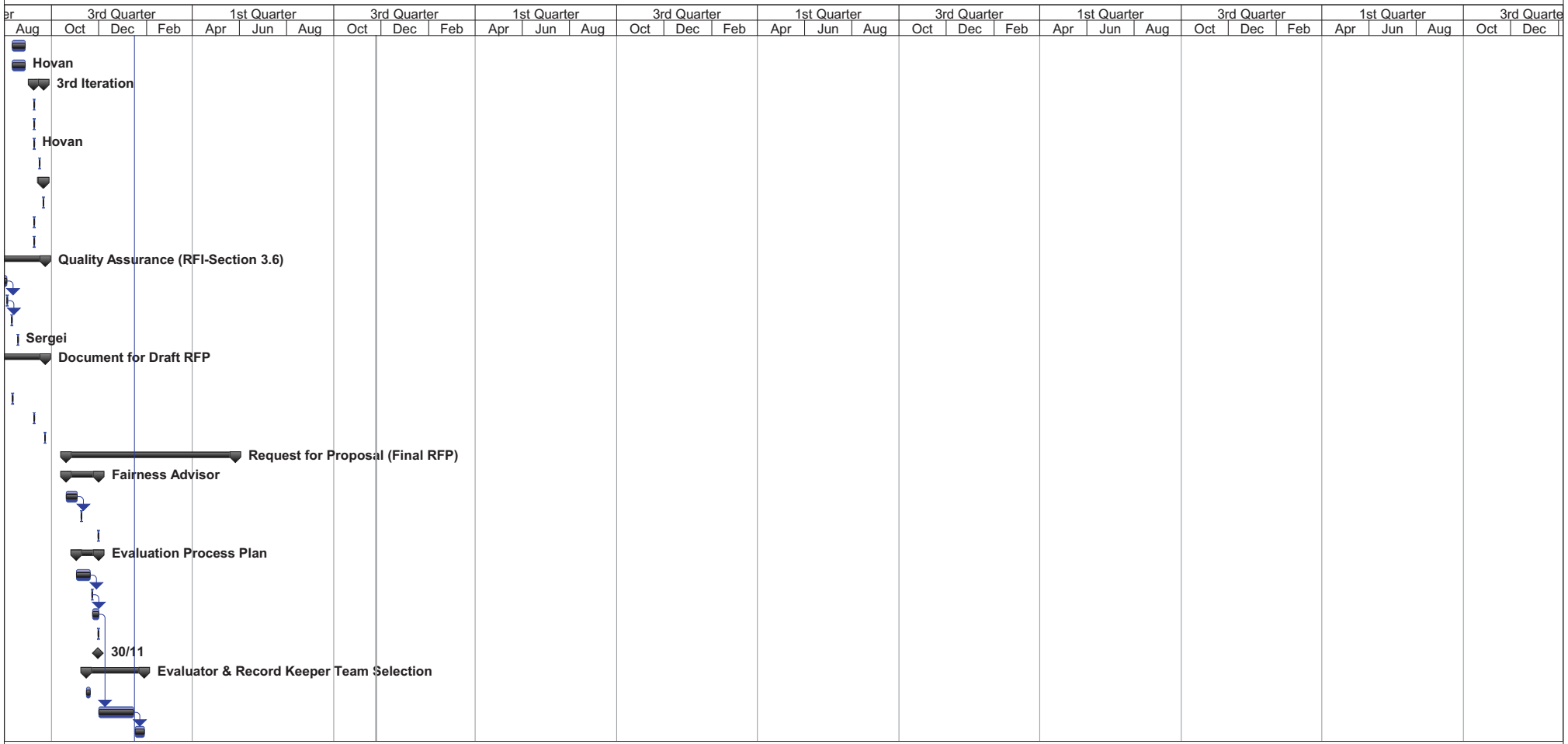

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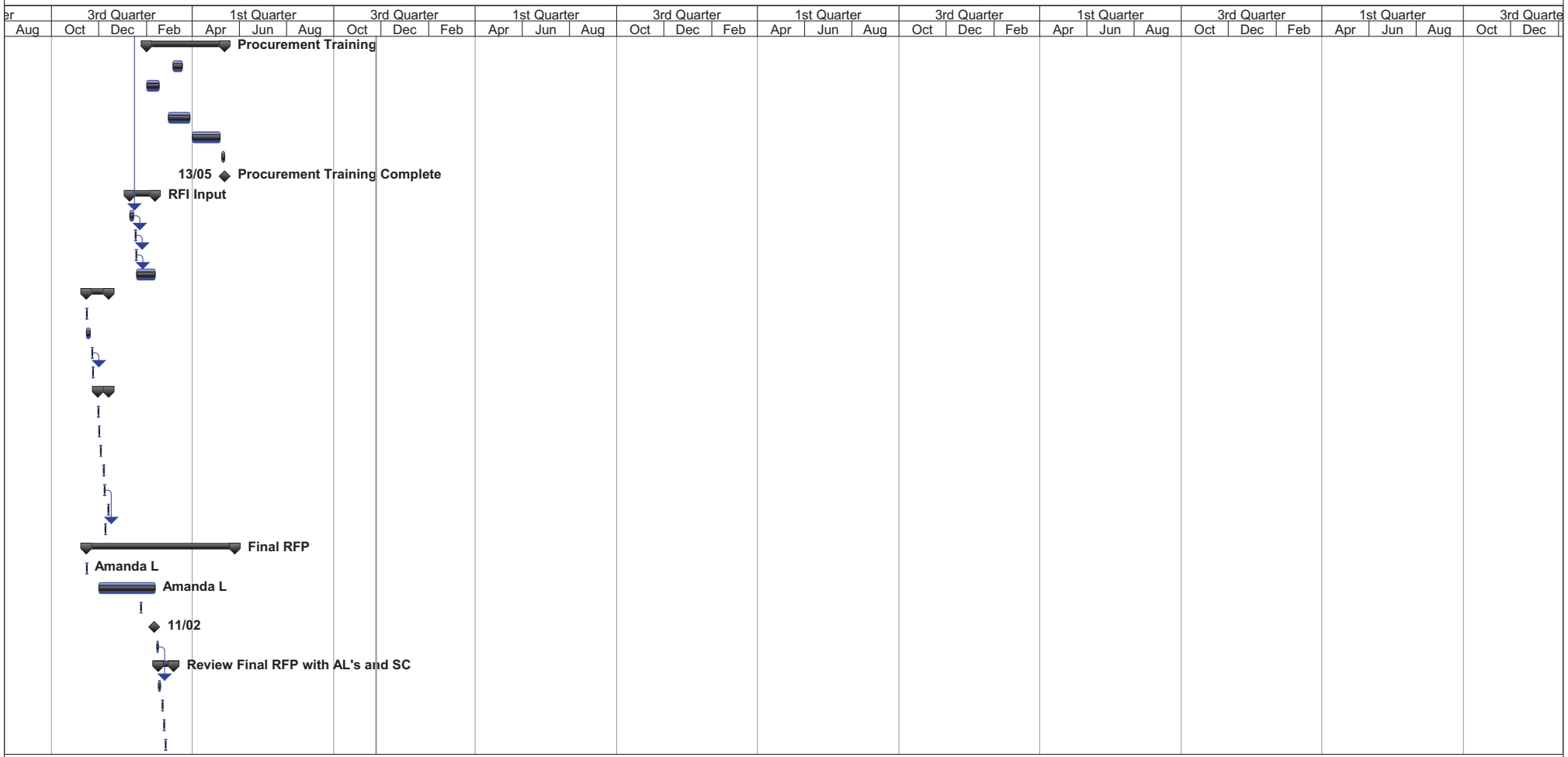

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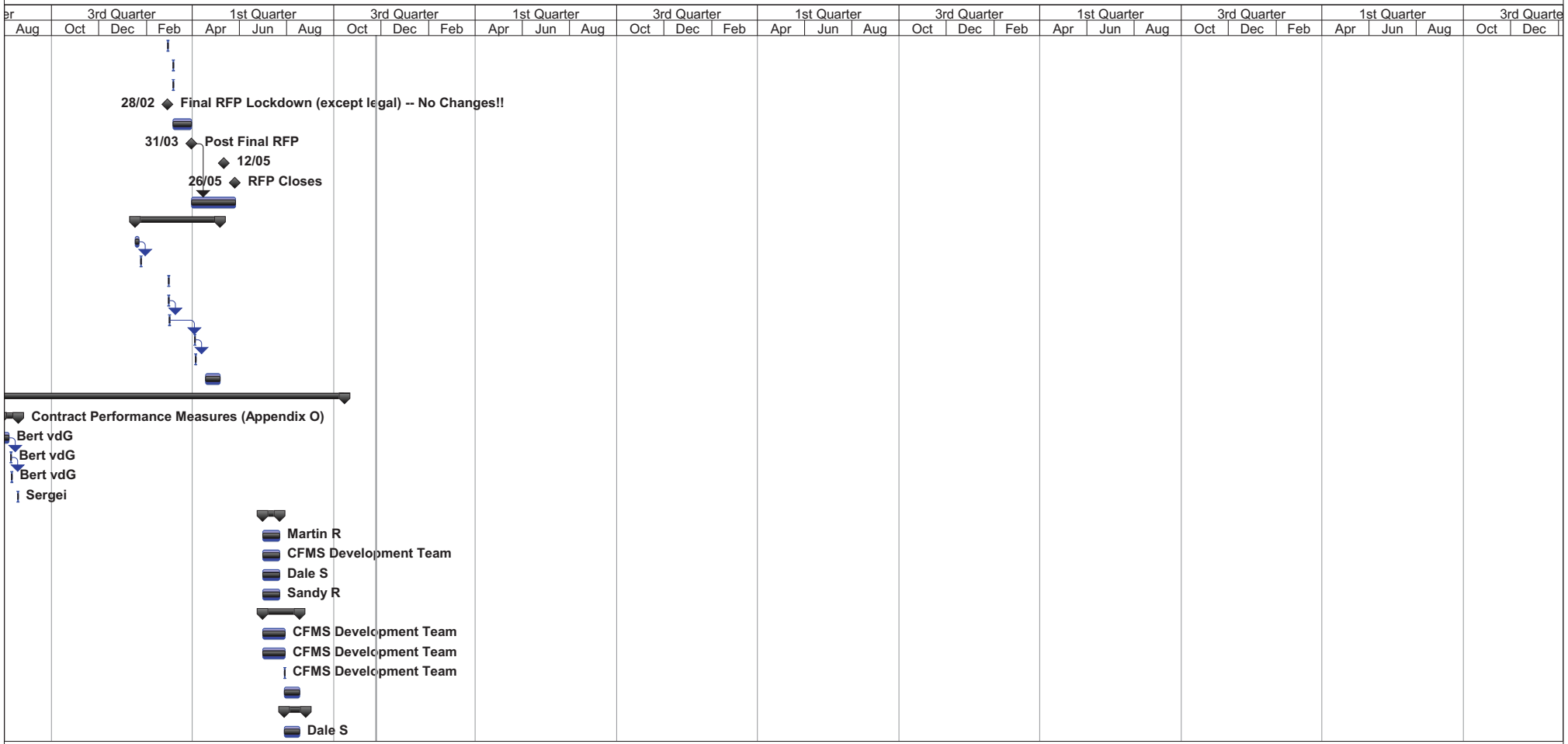

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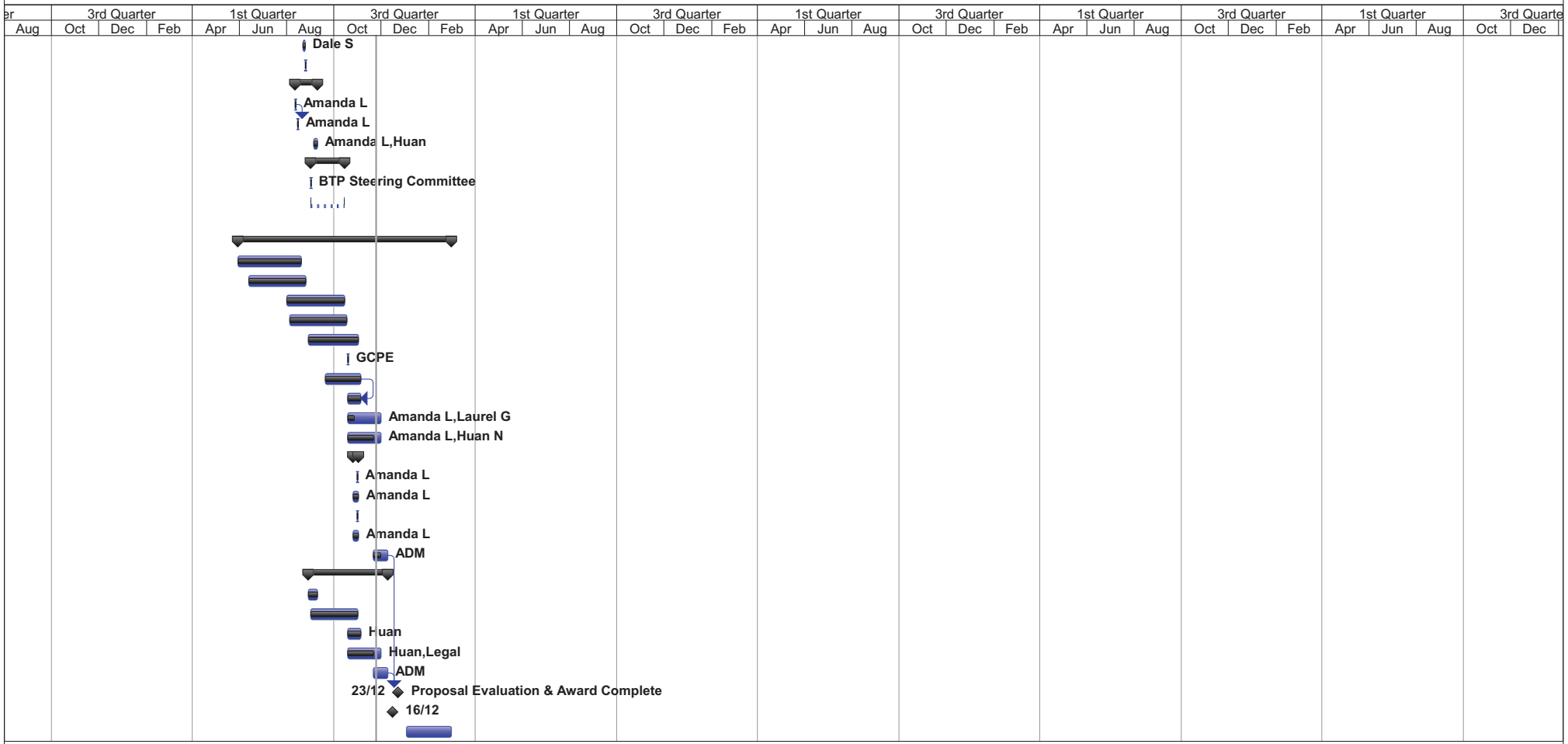

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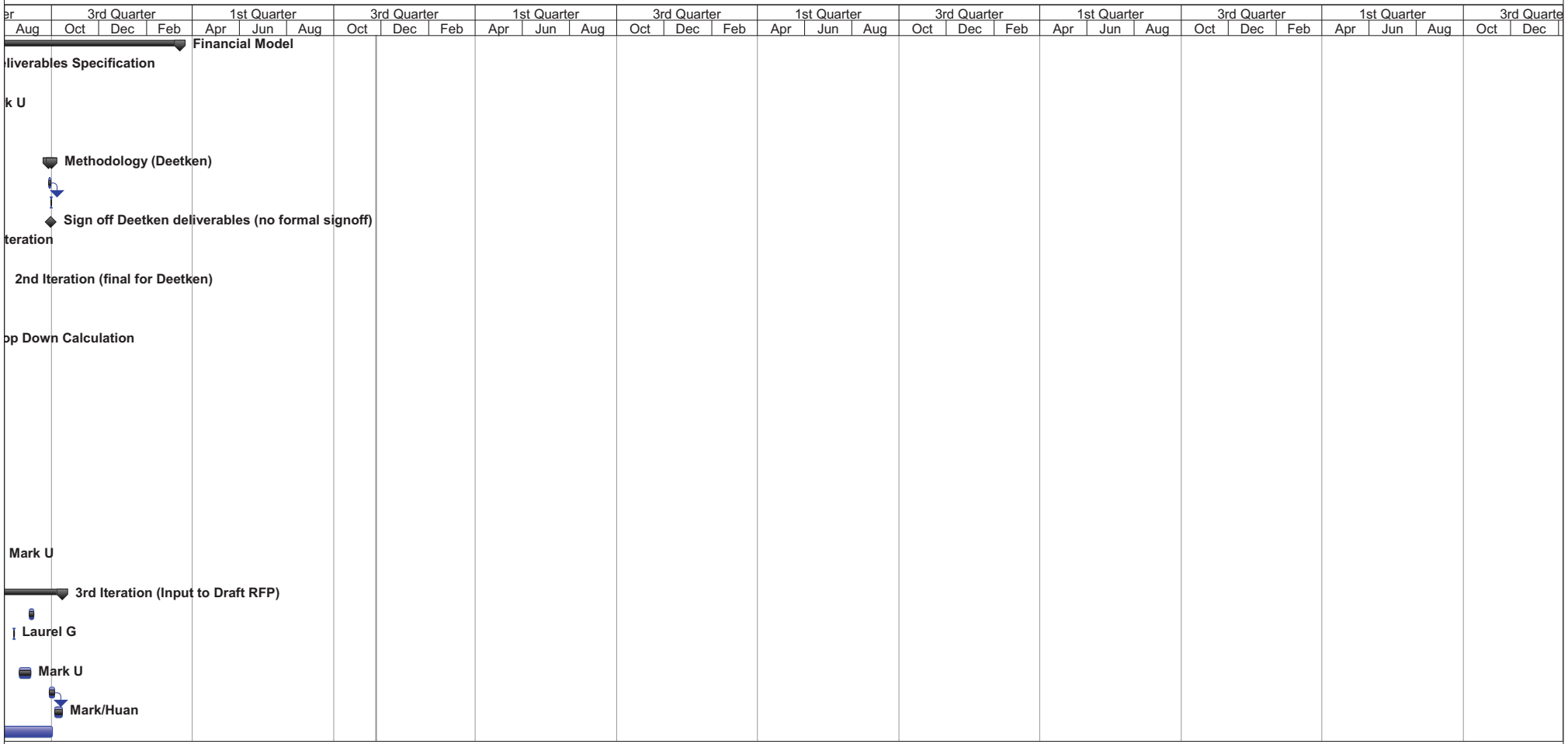

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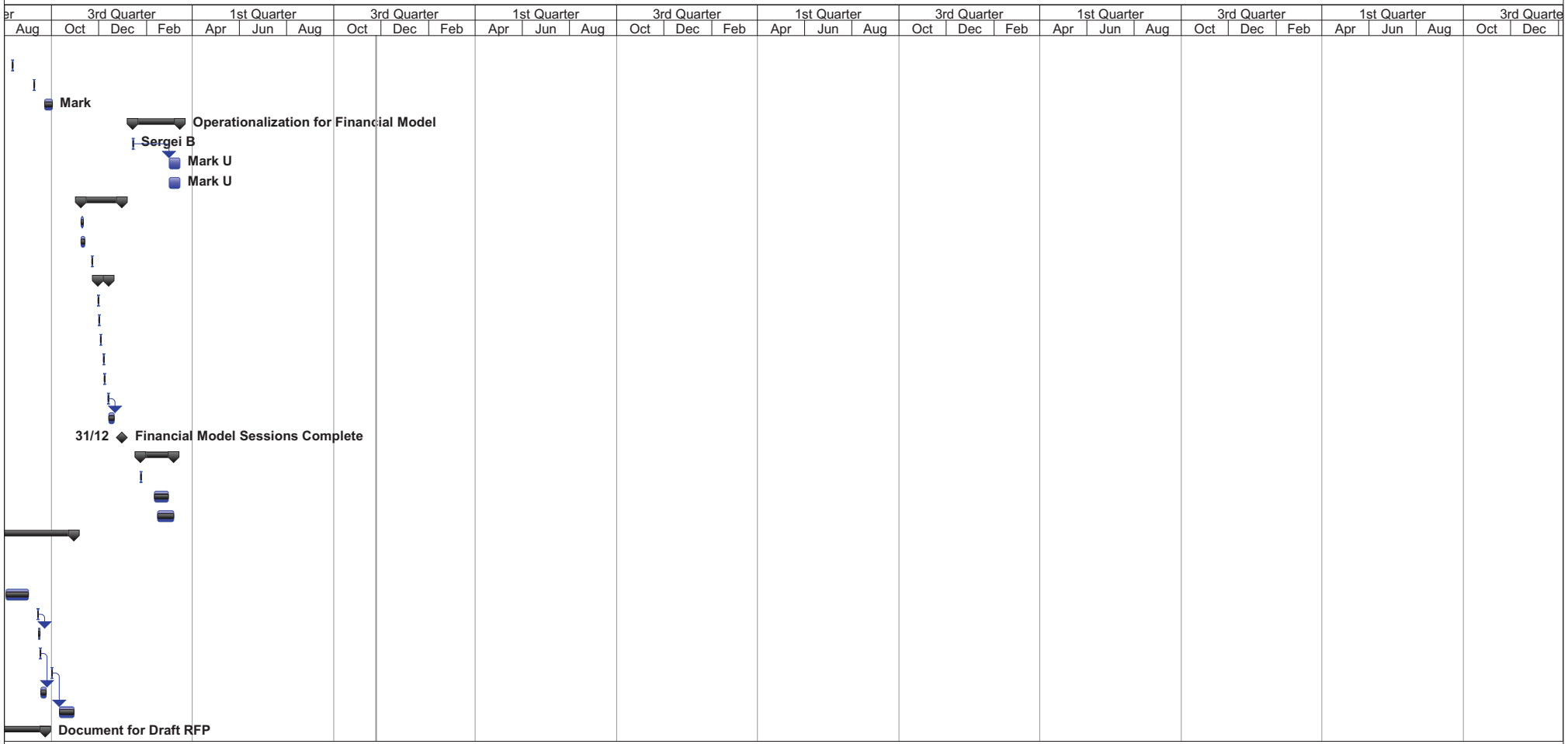

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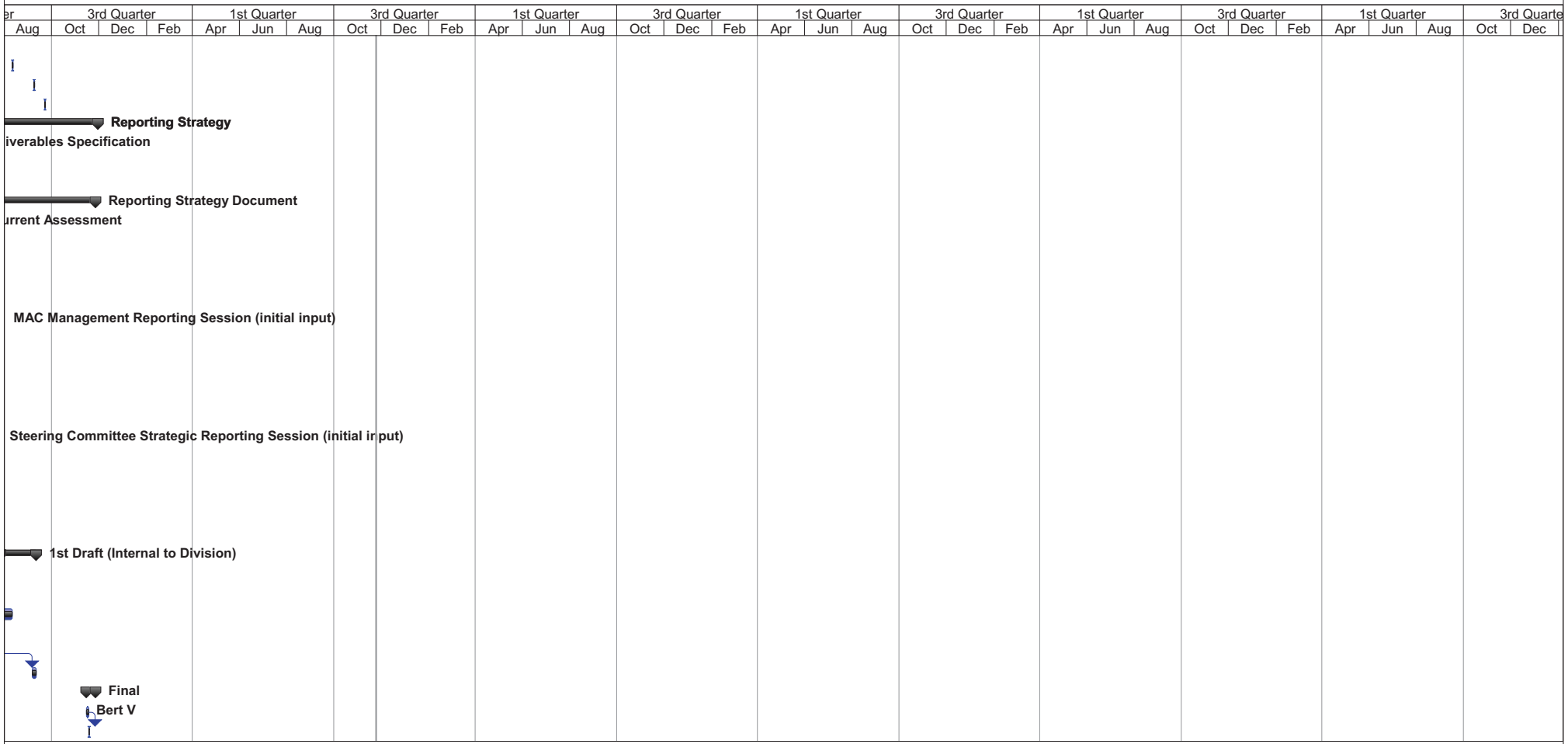

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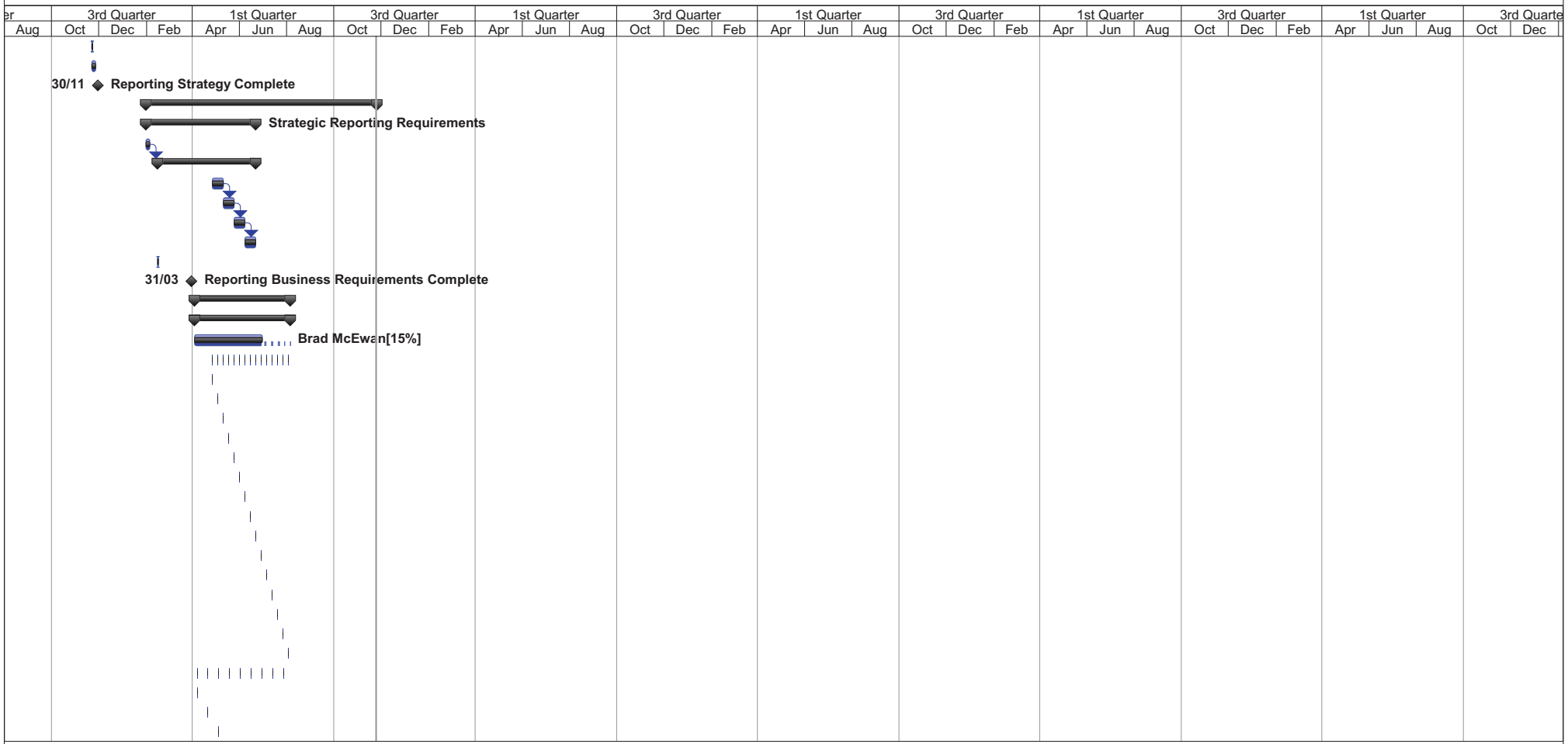

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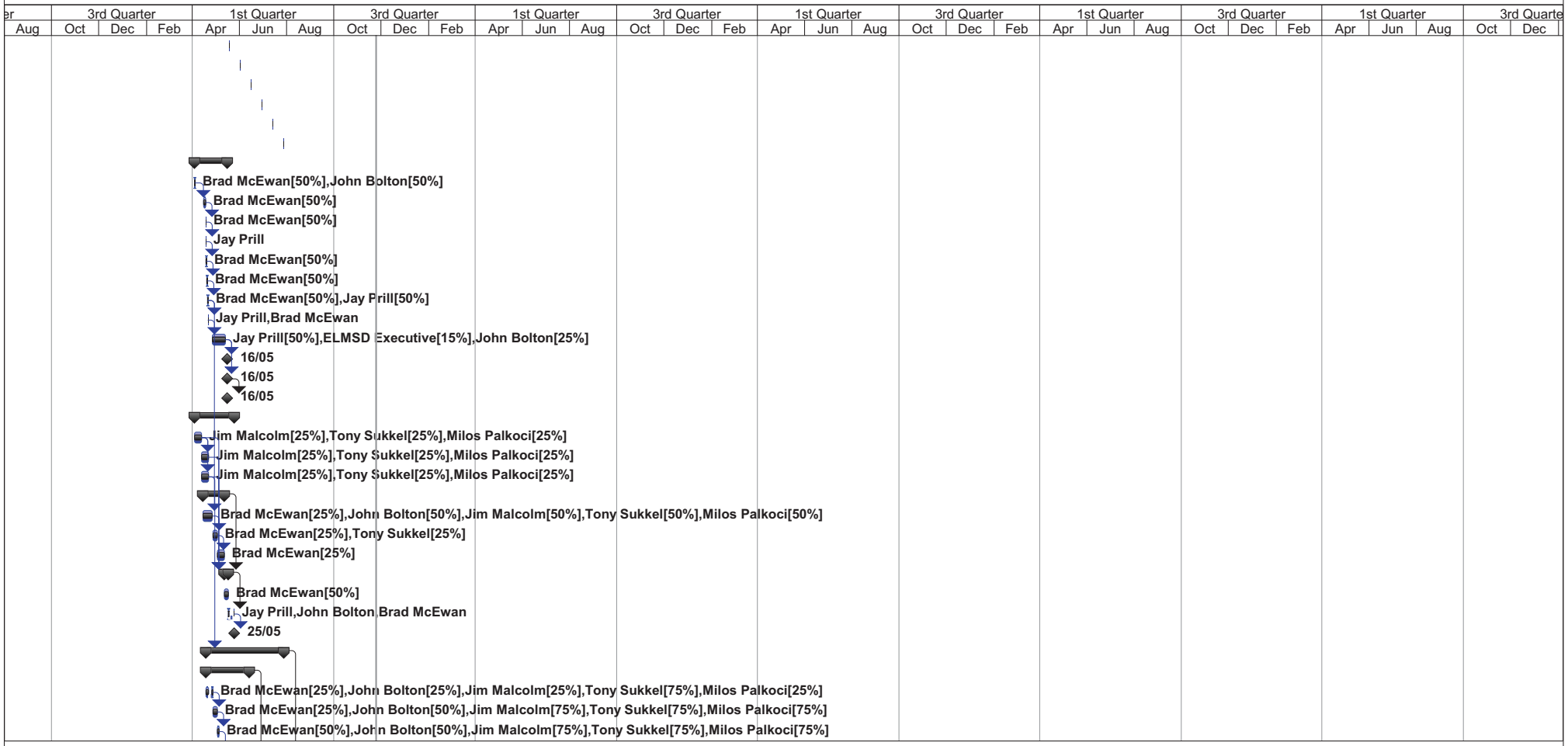

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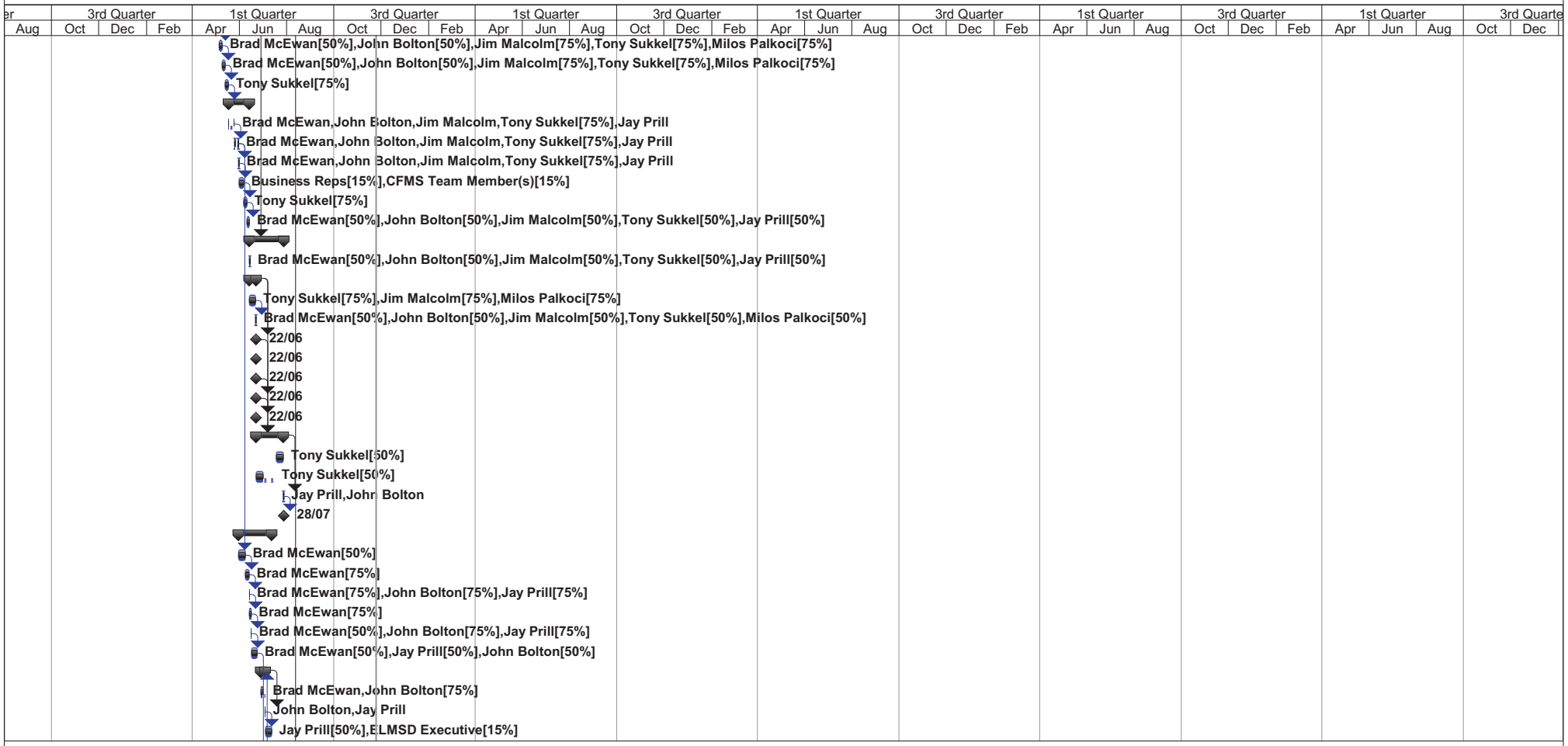

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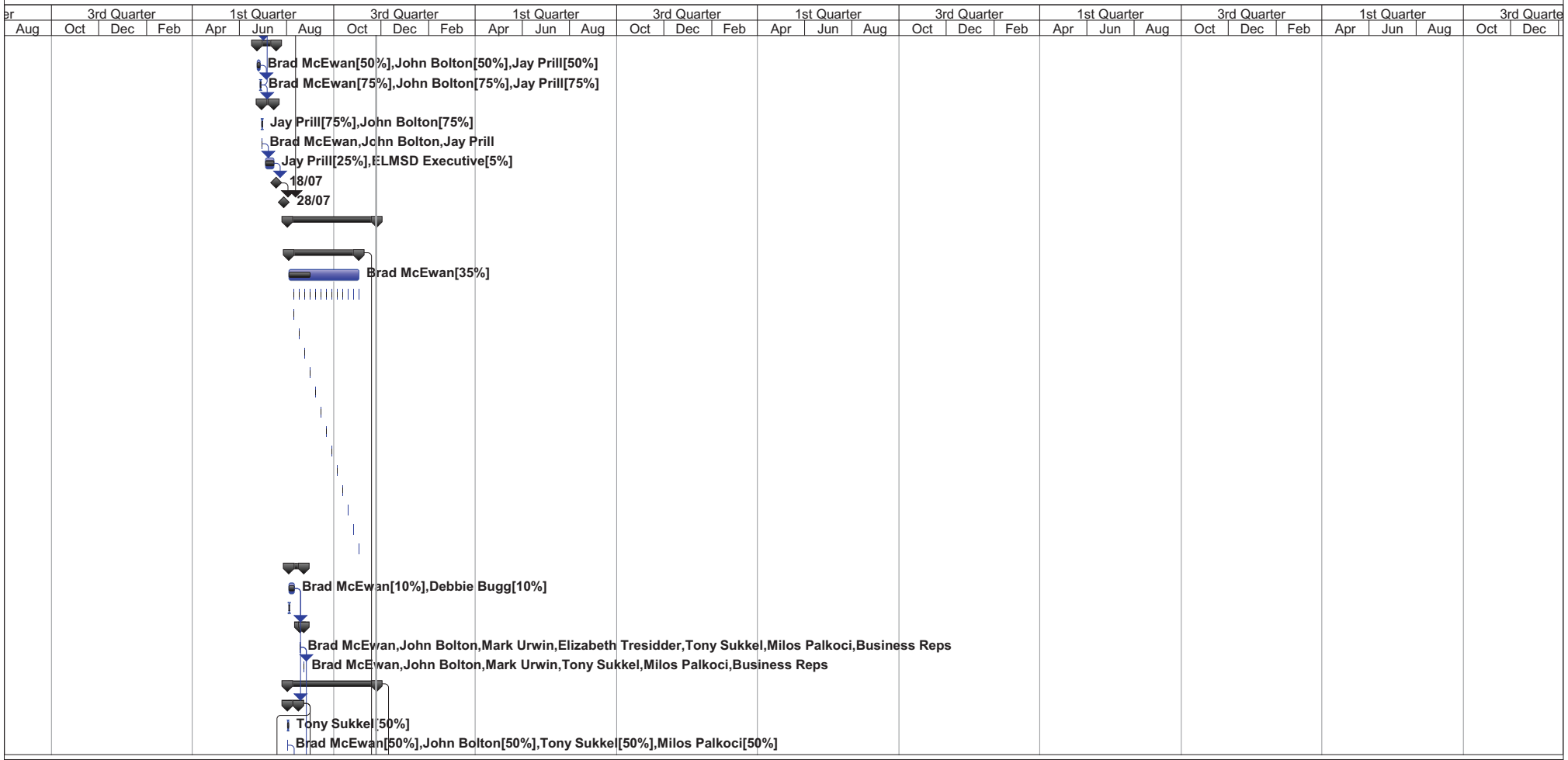

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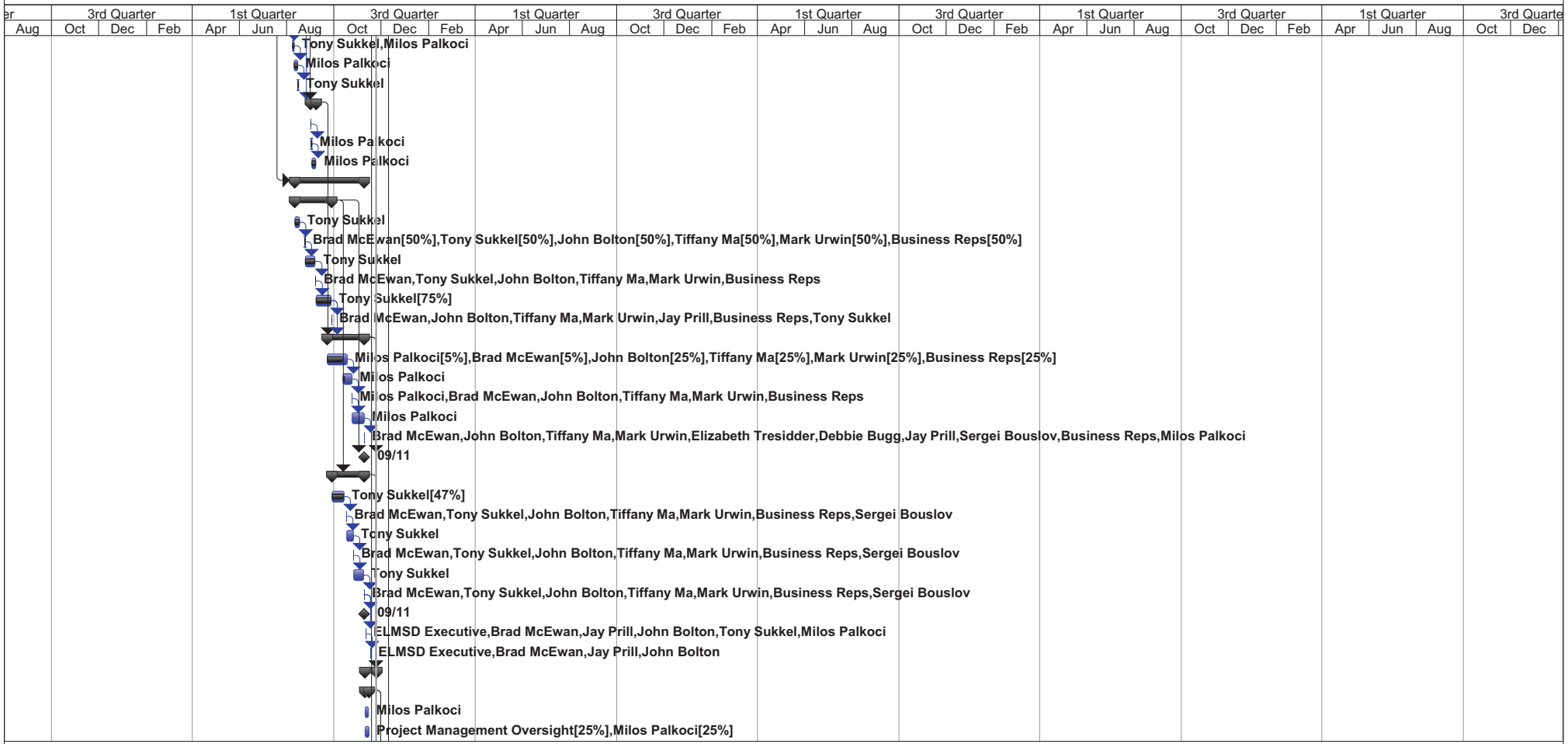

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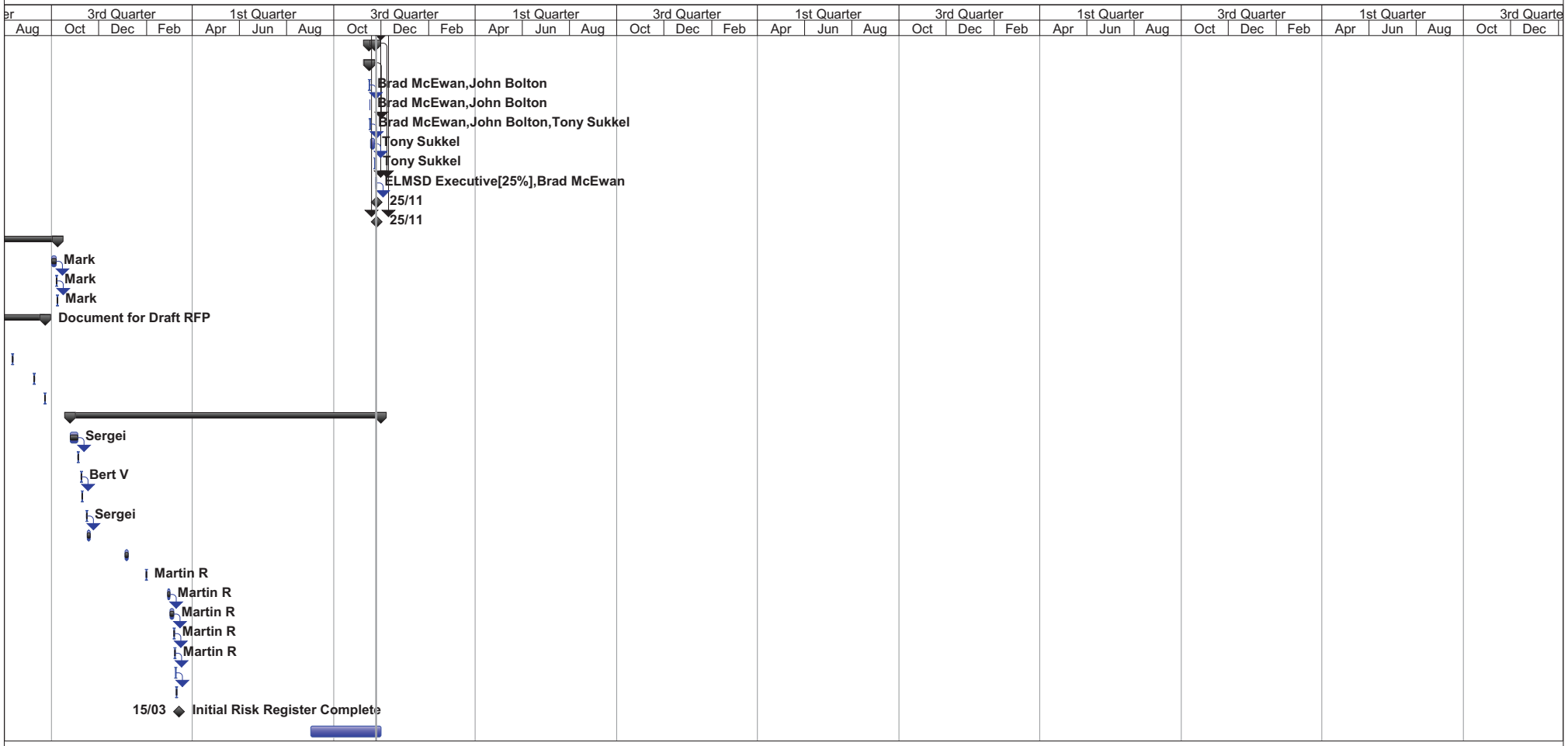

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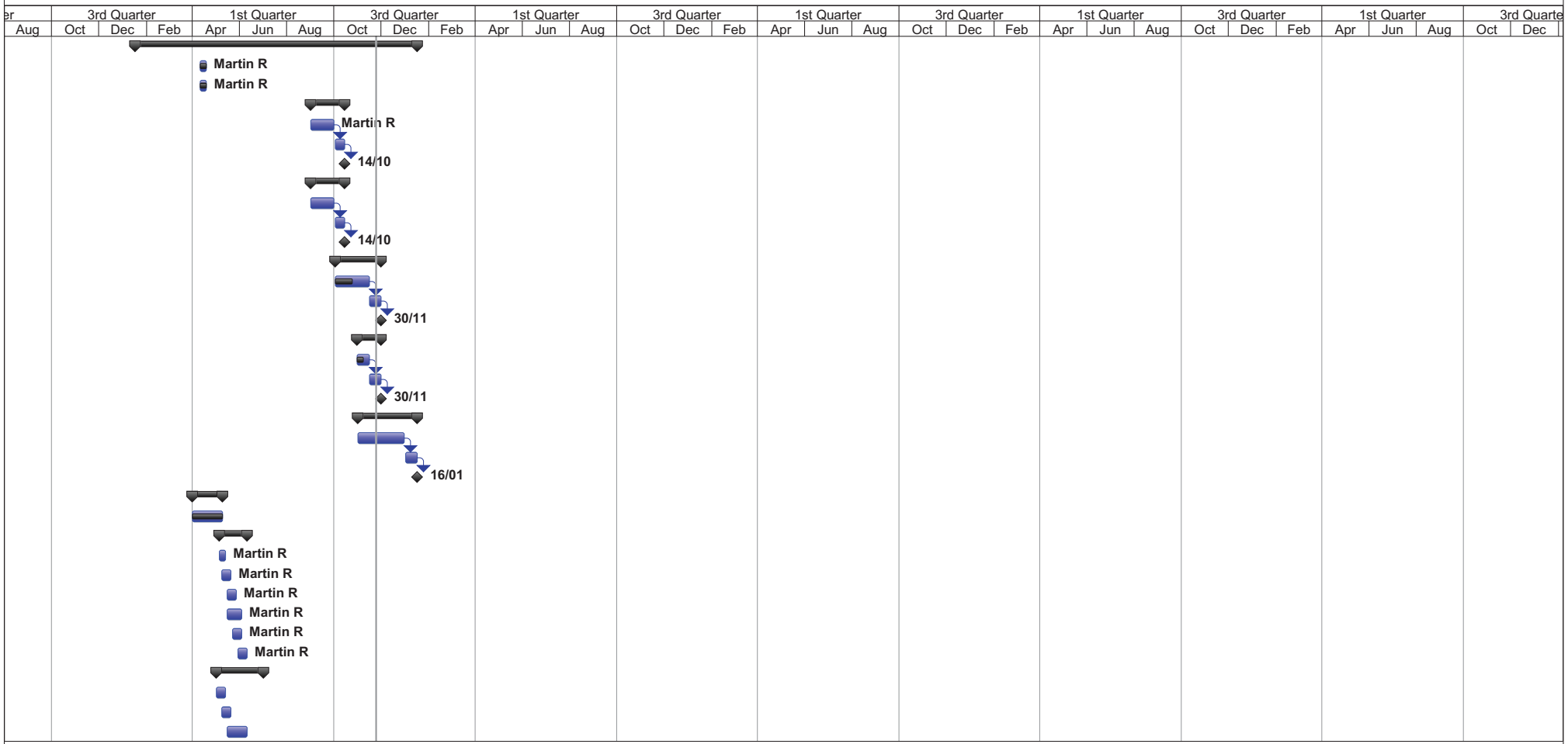

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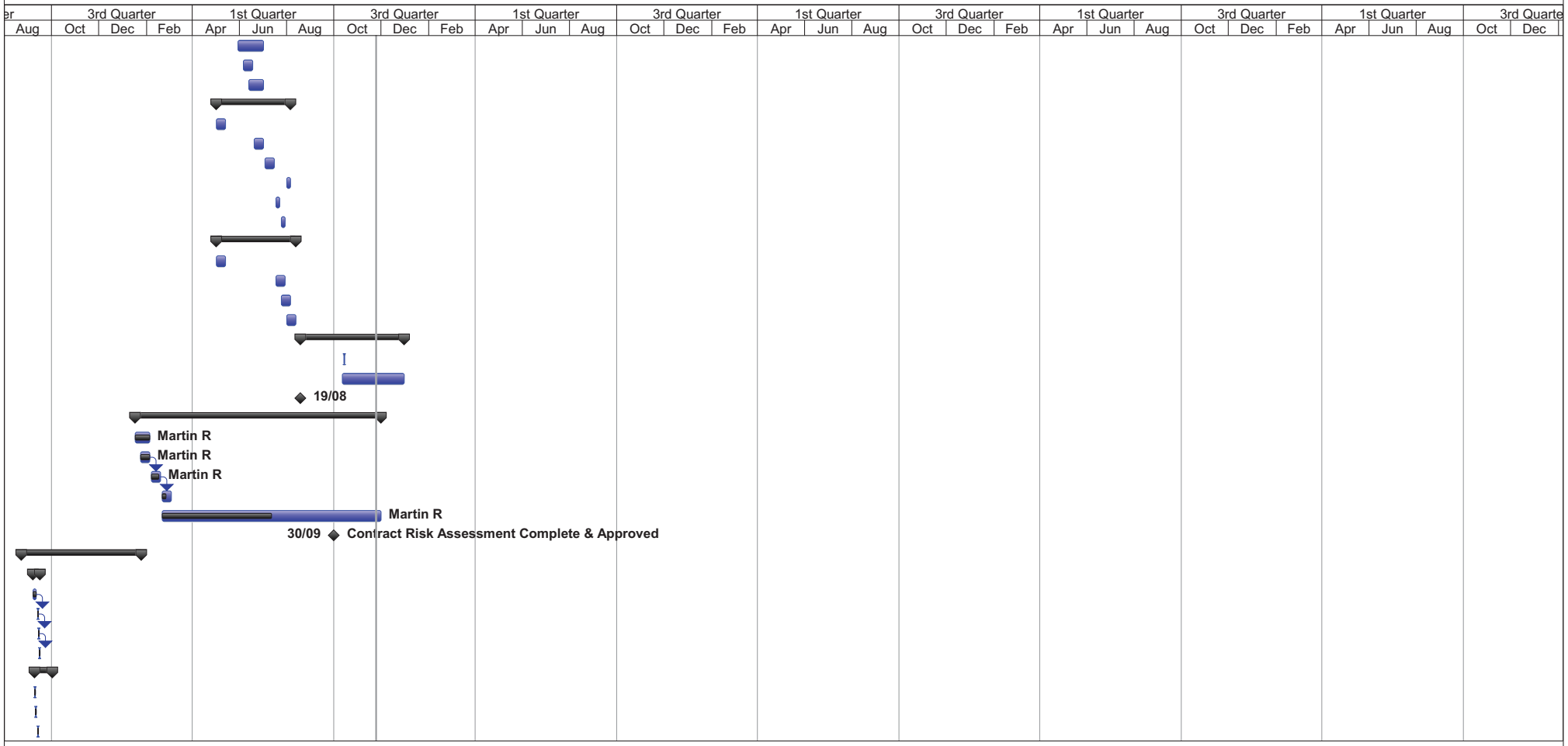
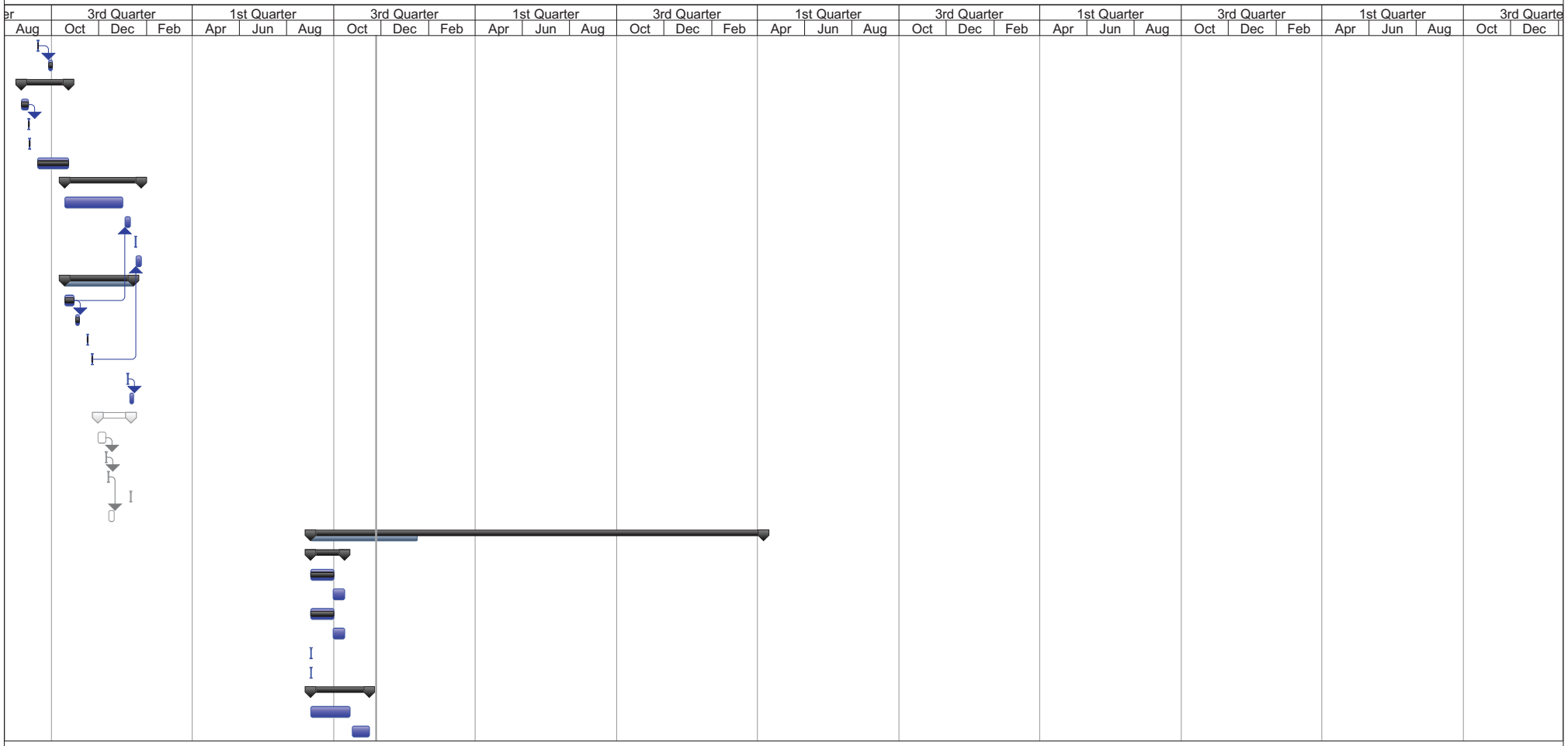


Business Transformation Project
Integrated Project Plan



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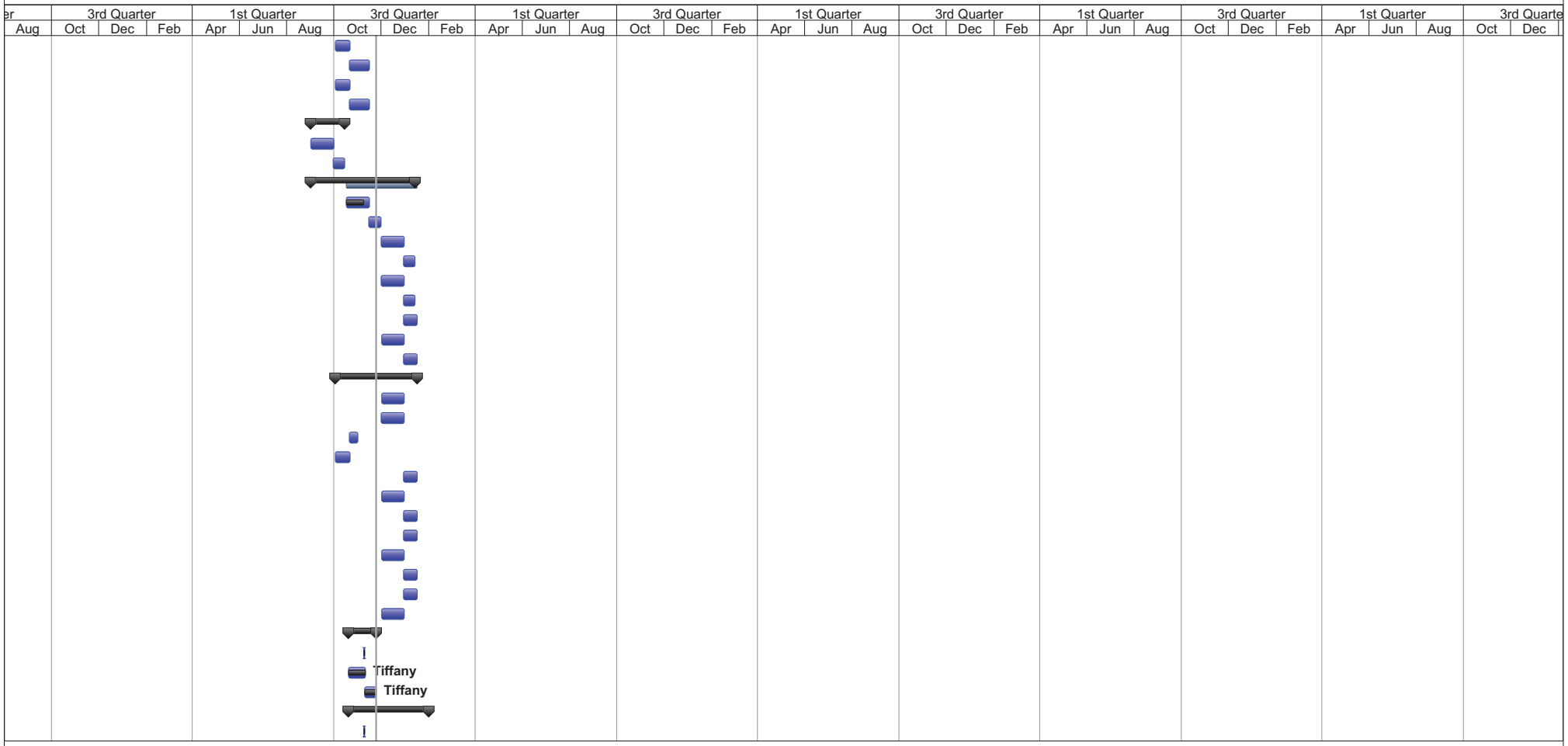

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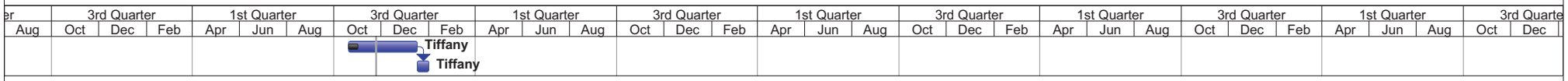

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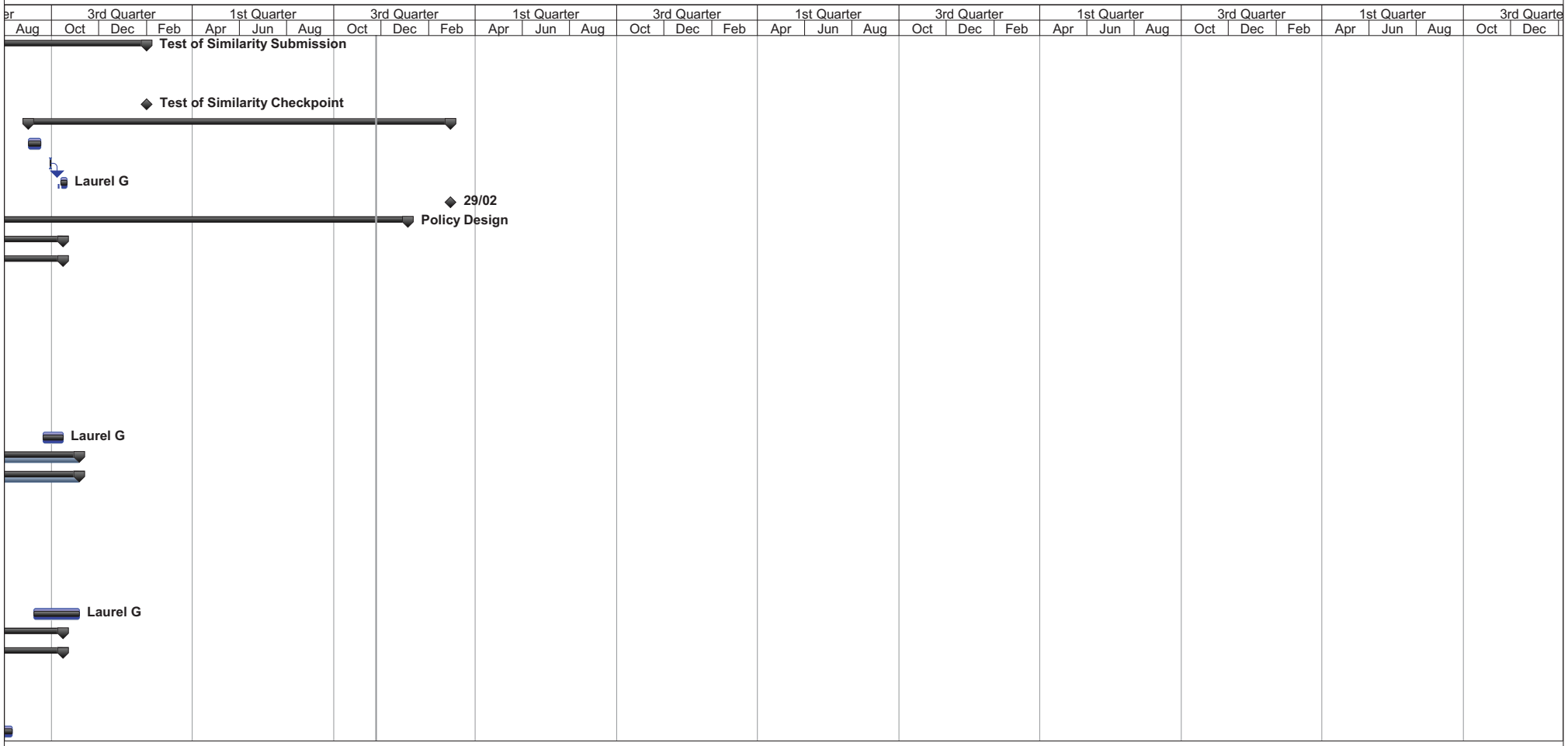

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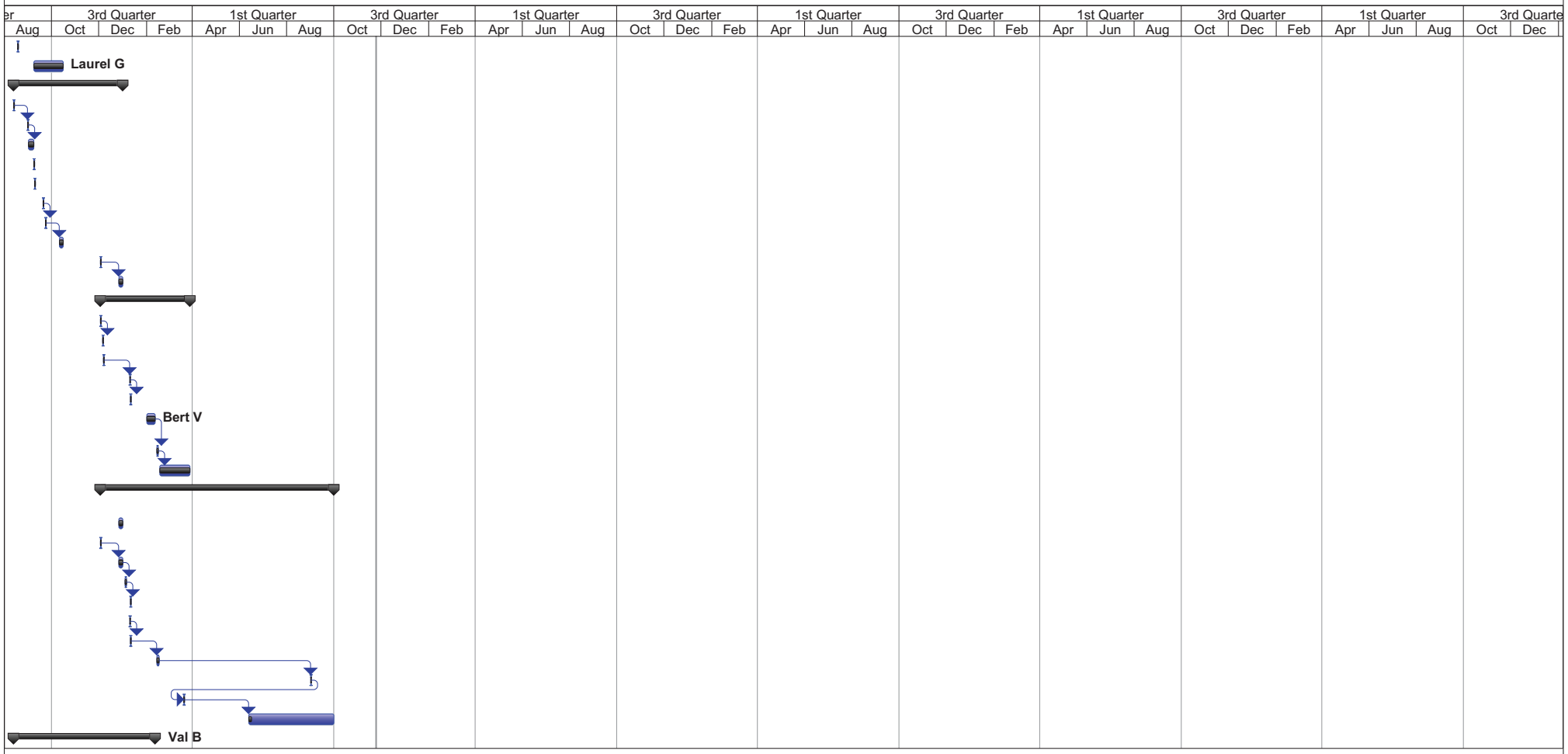

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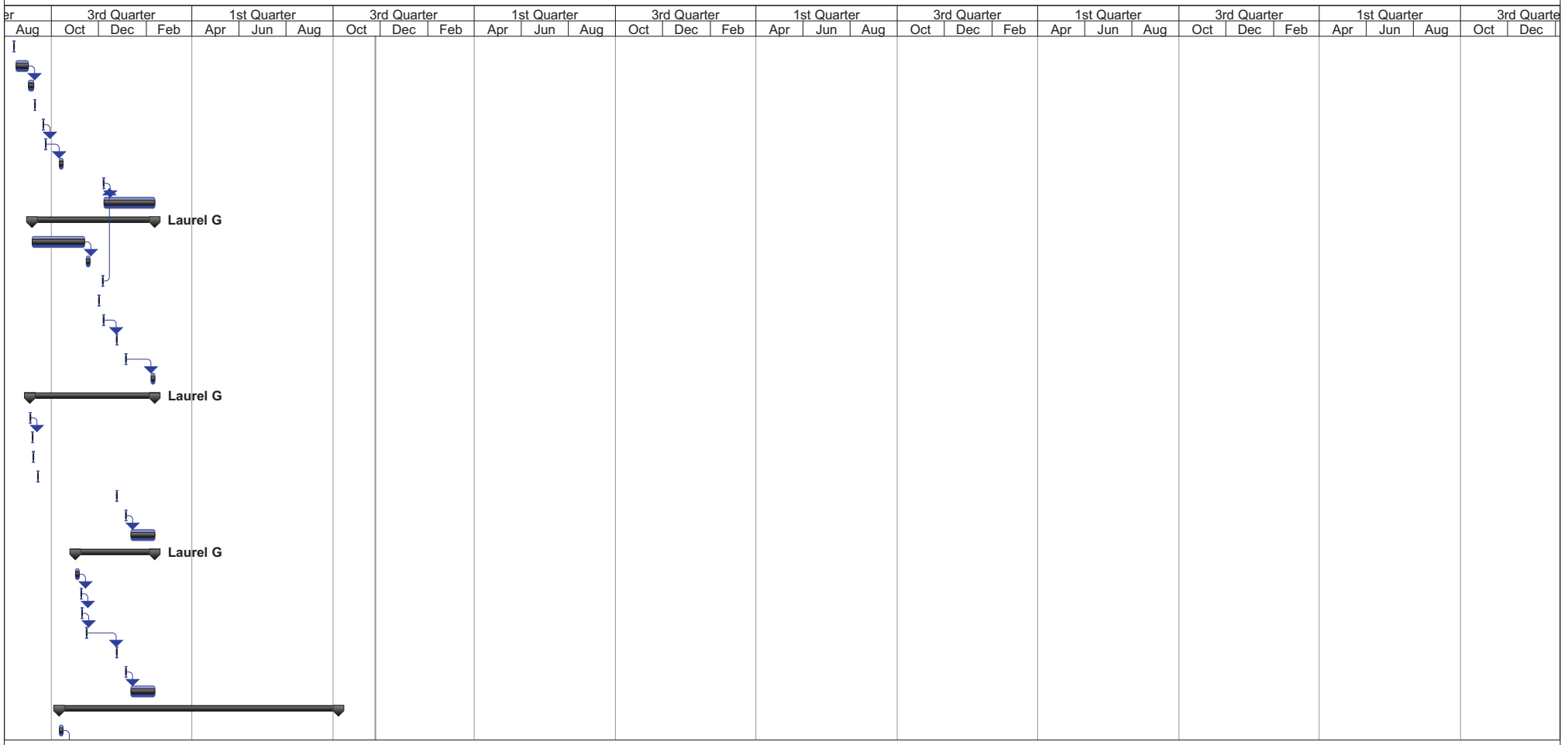

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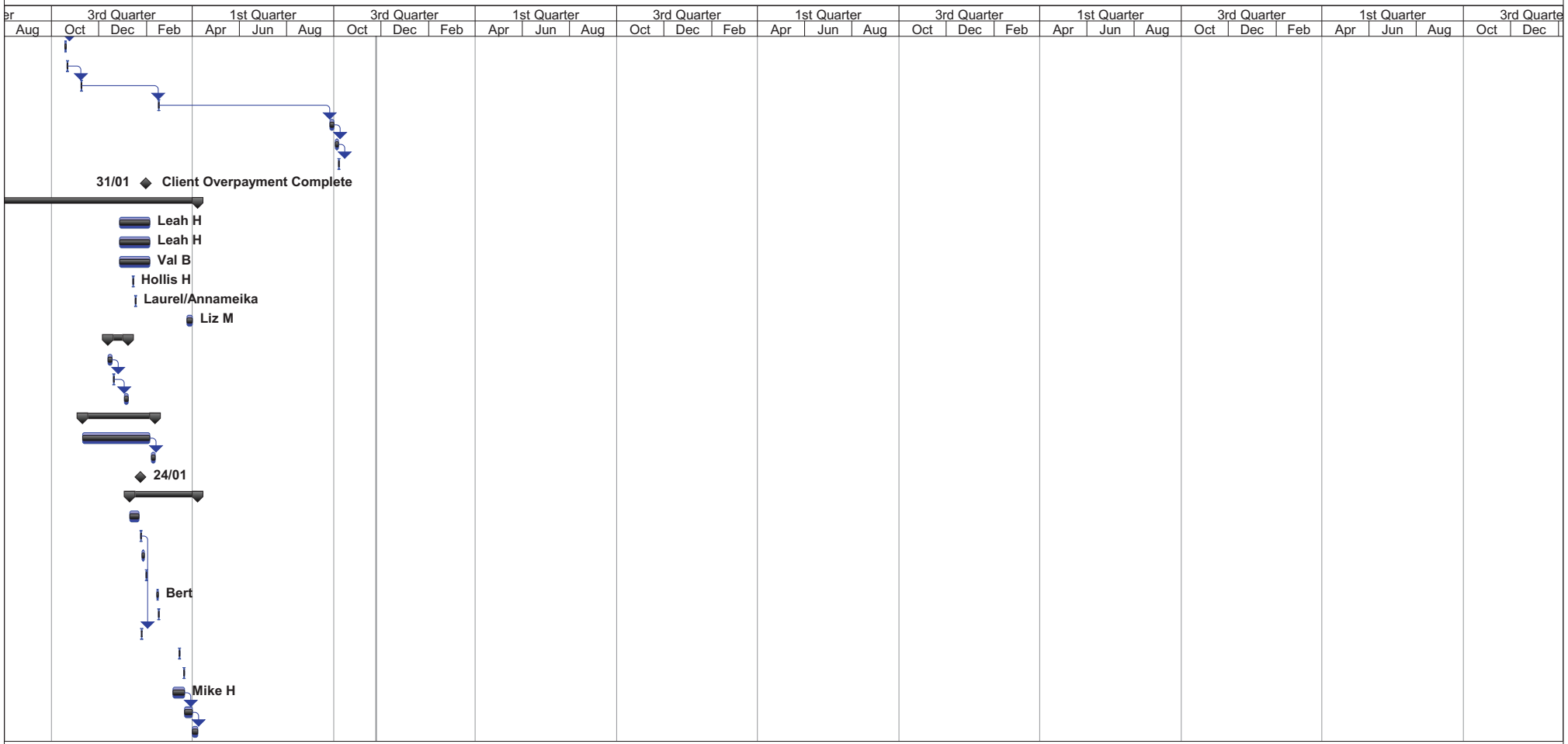

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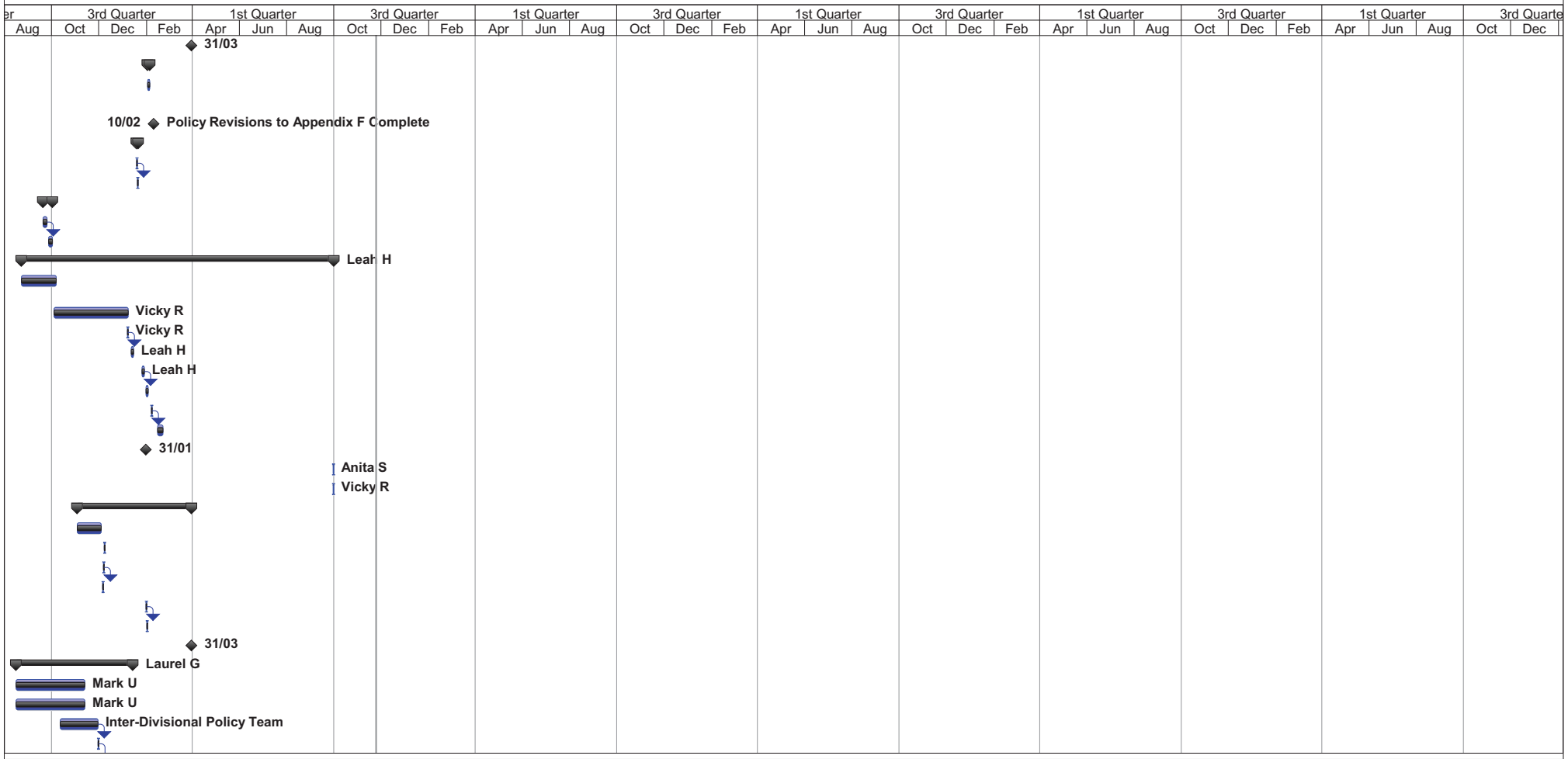

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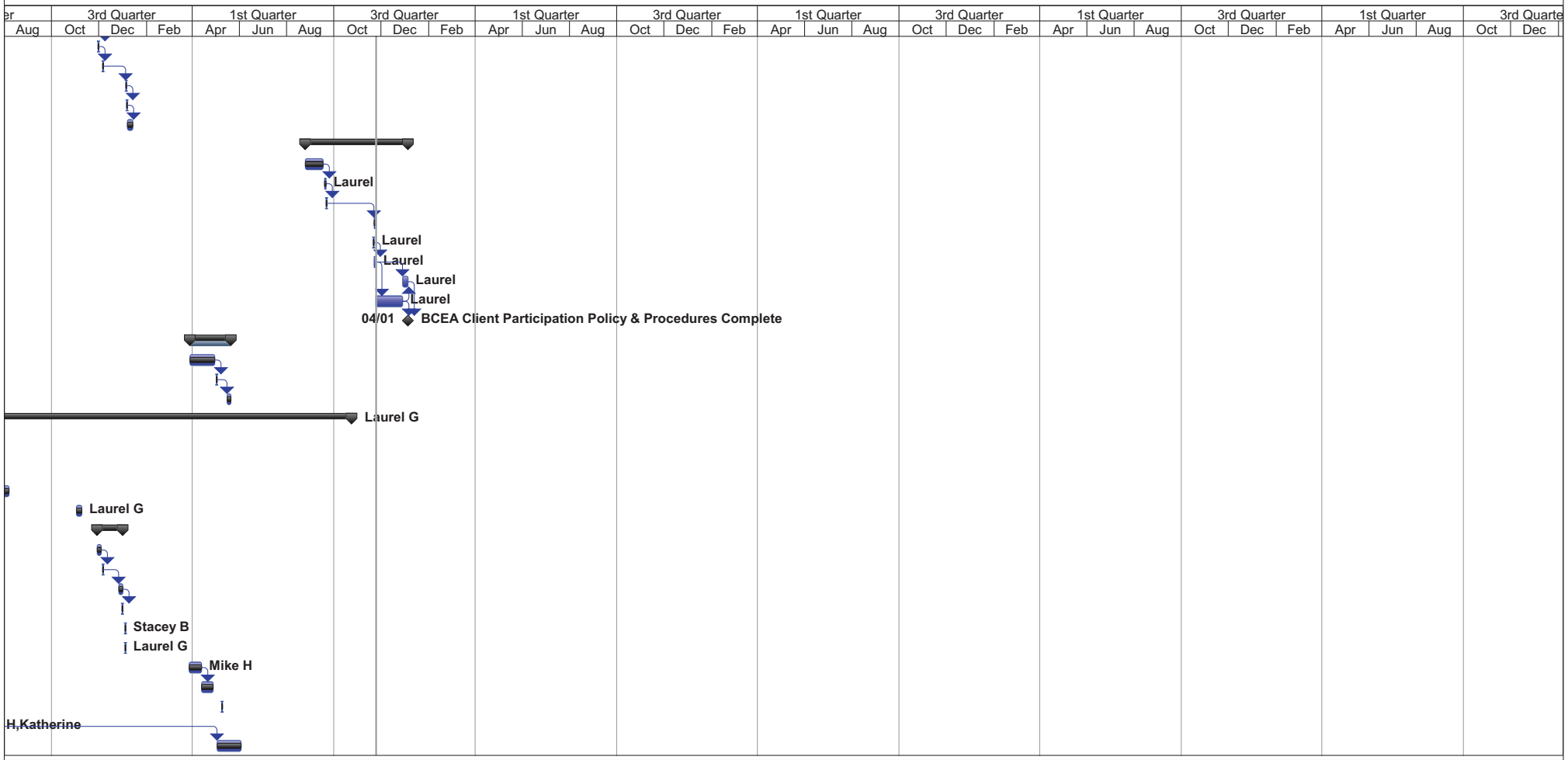

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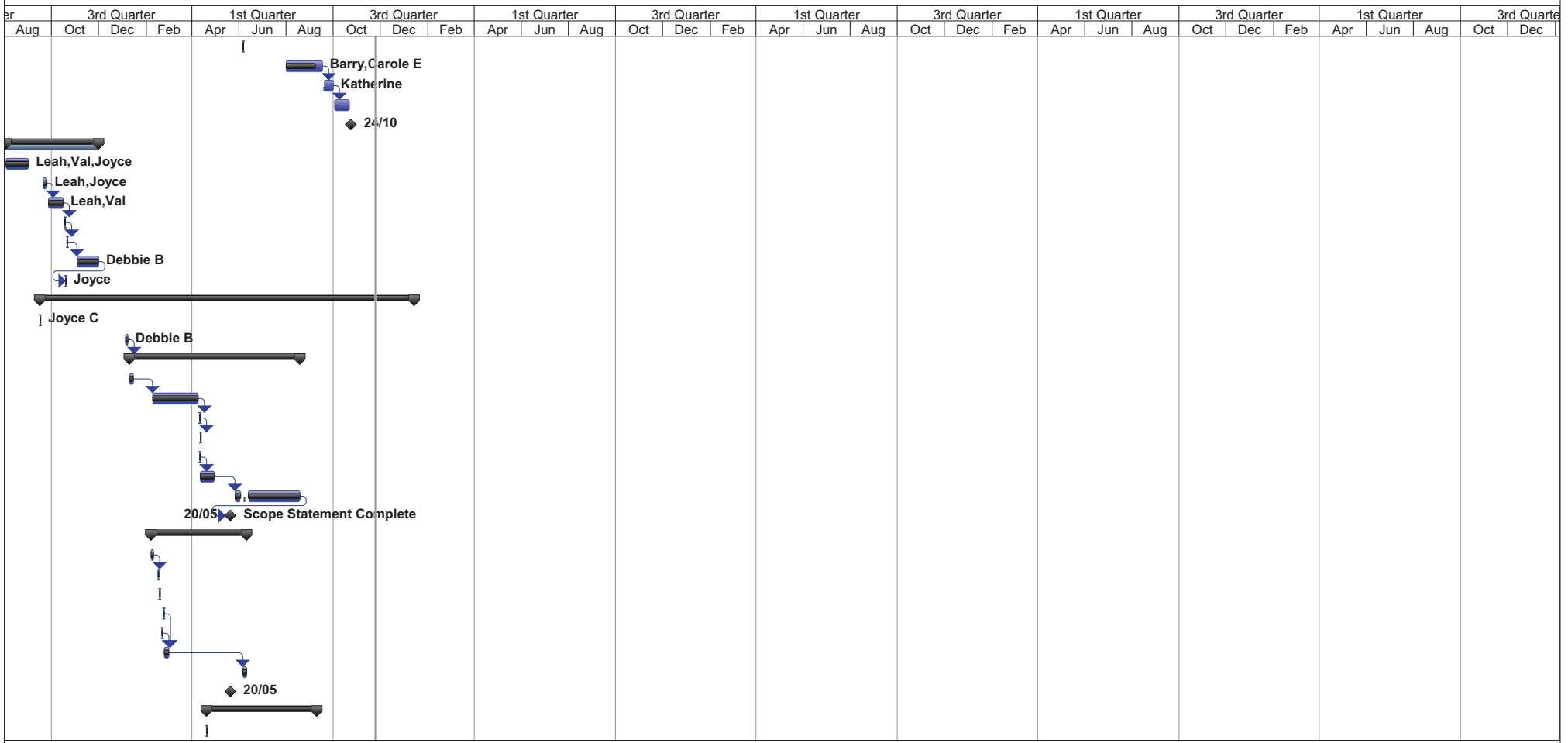

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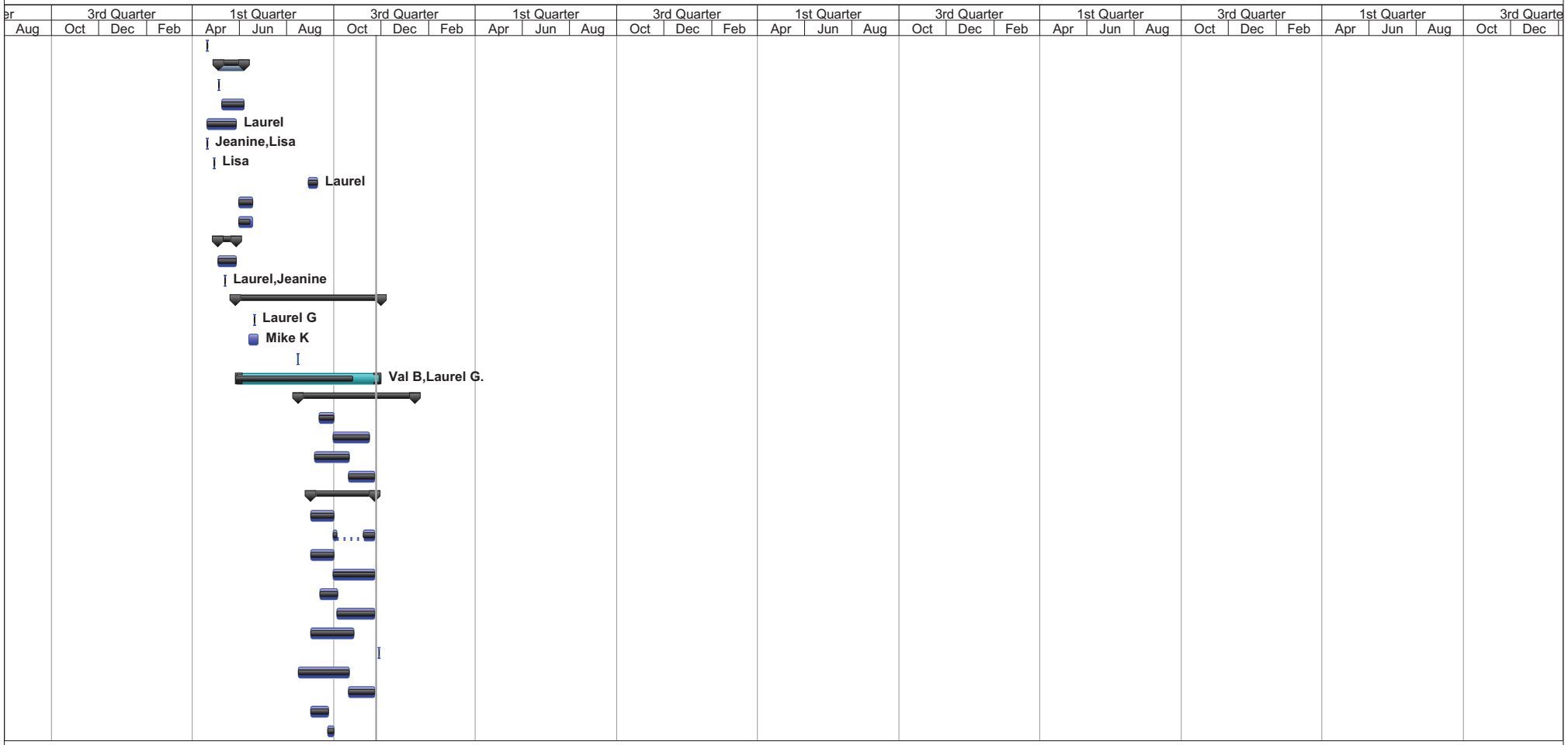

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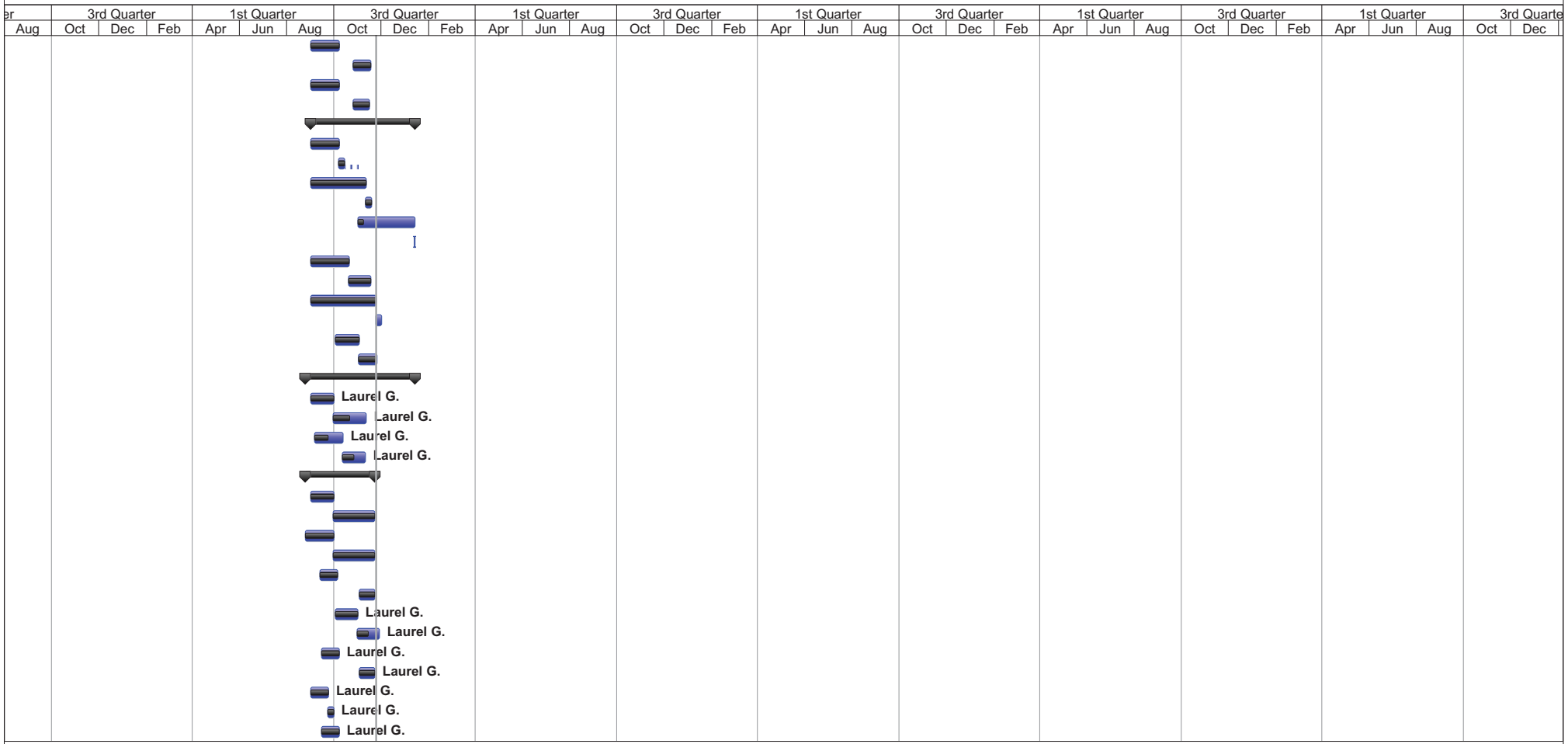

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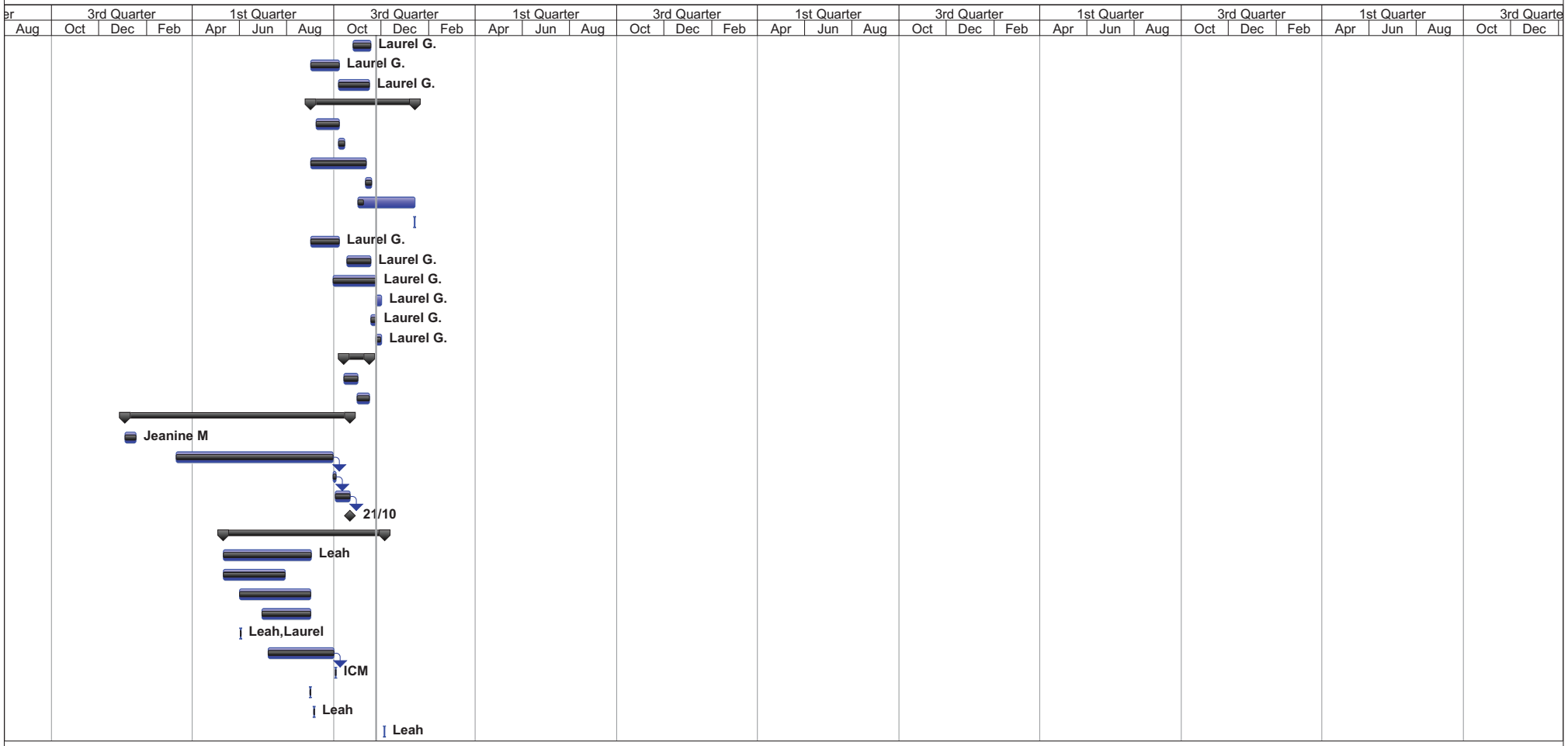

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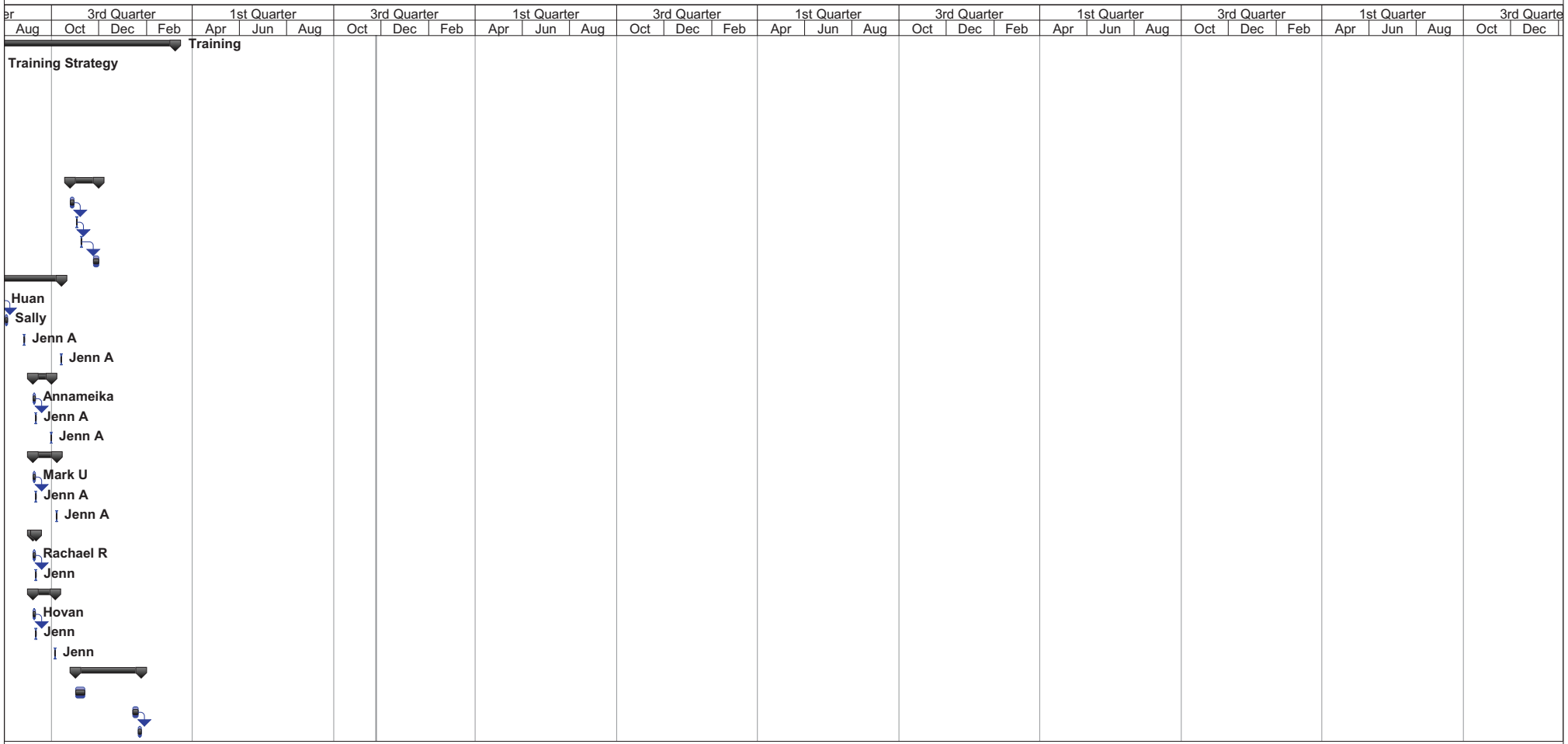

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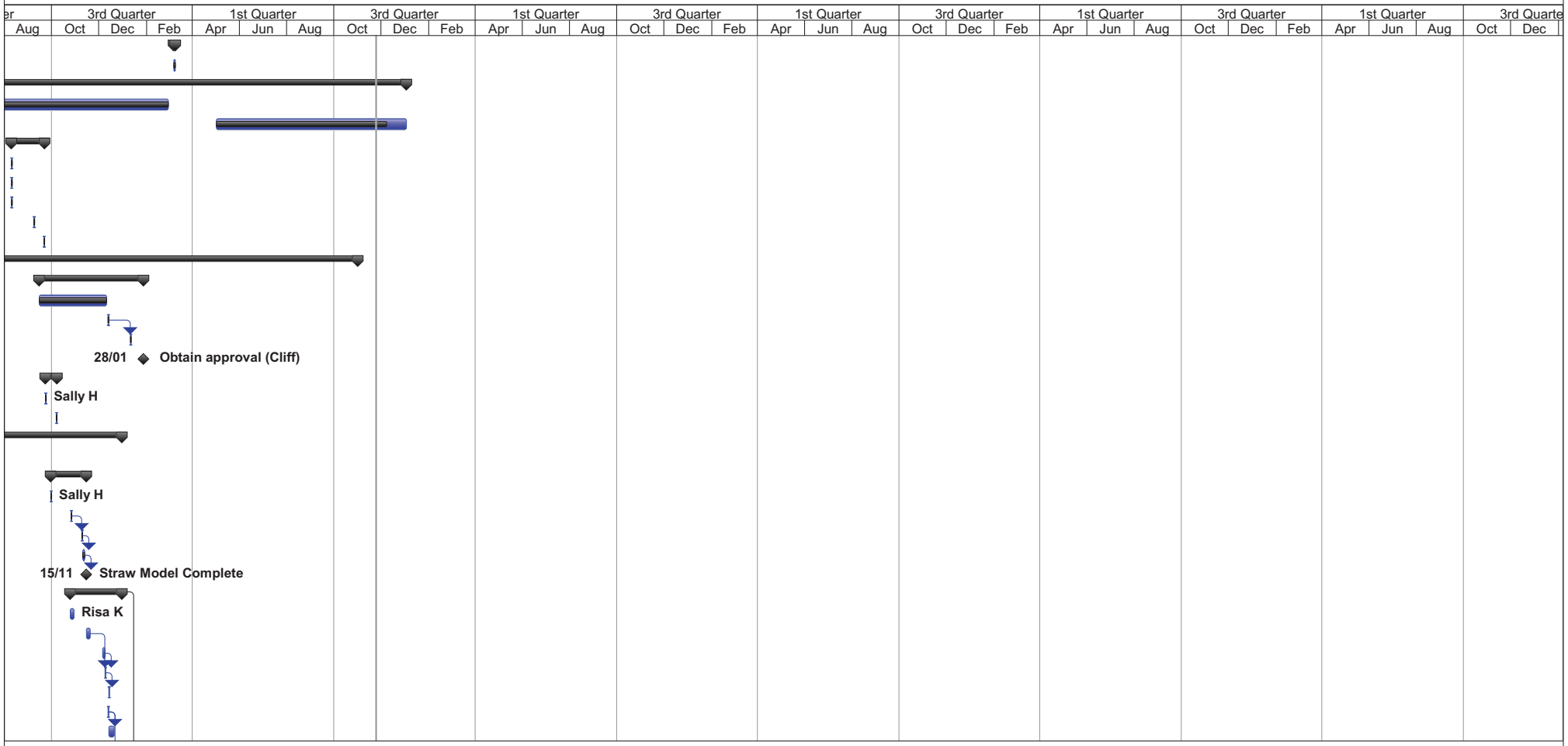

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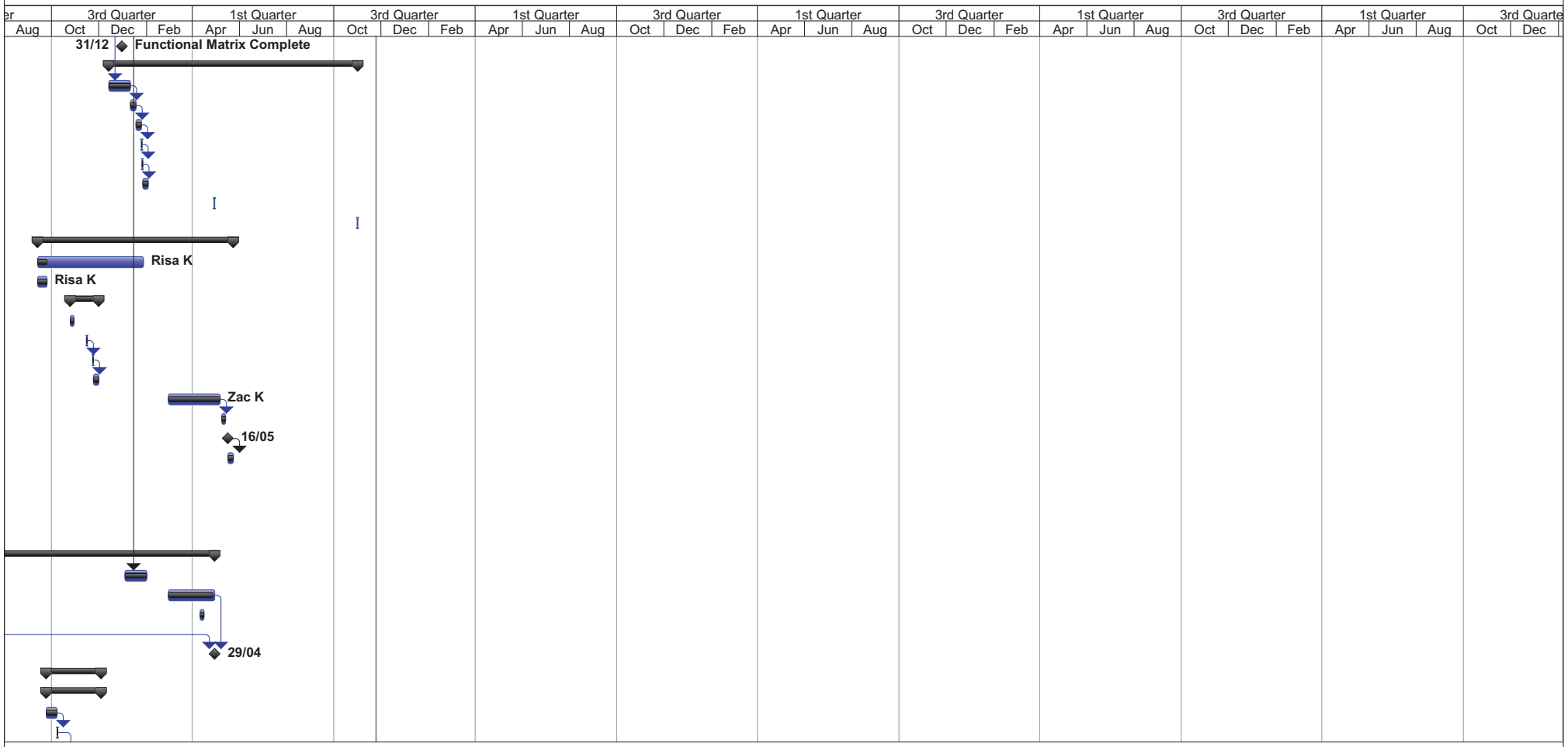

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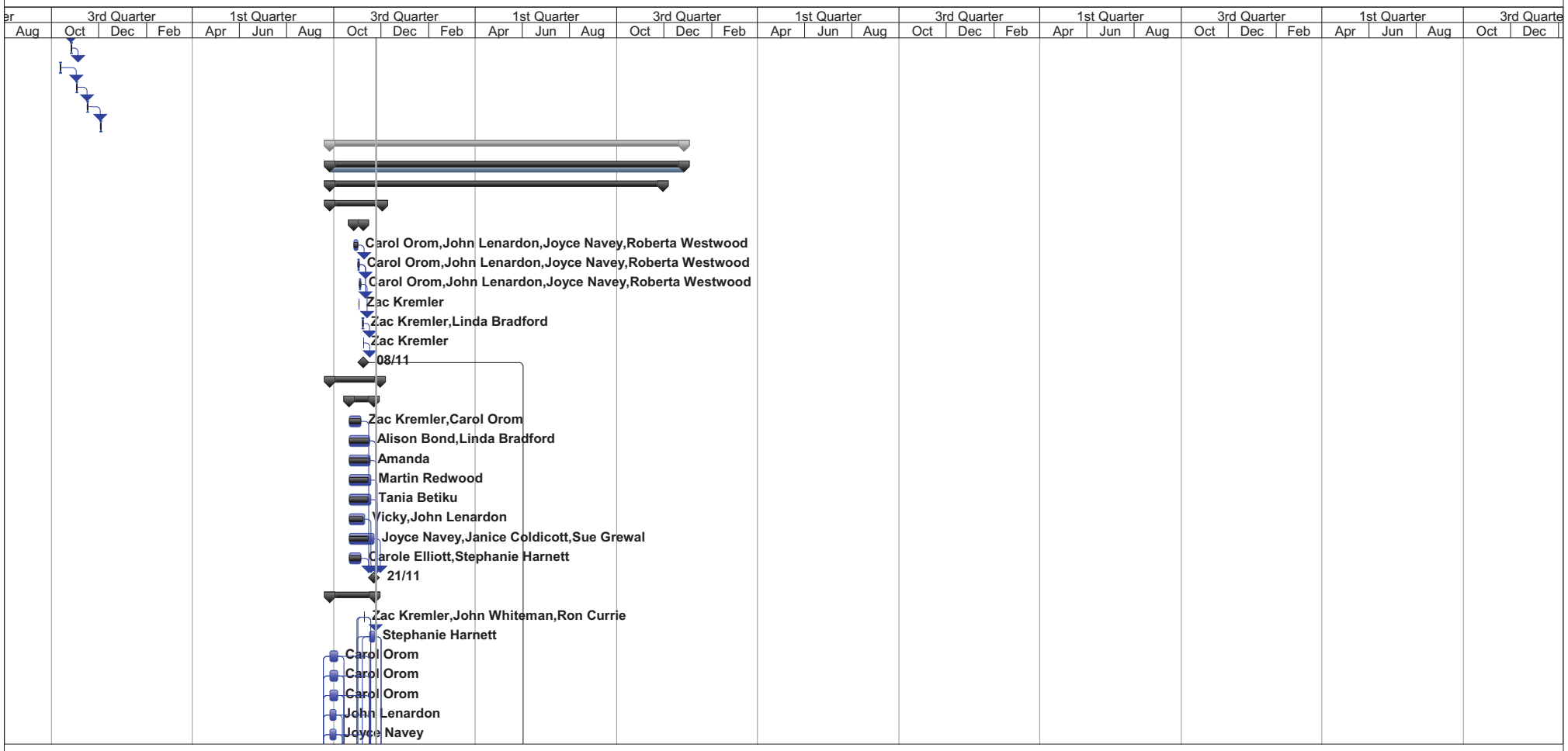

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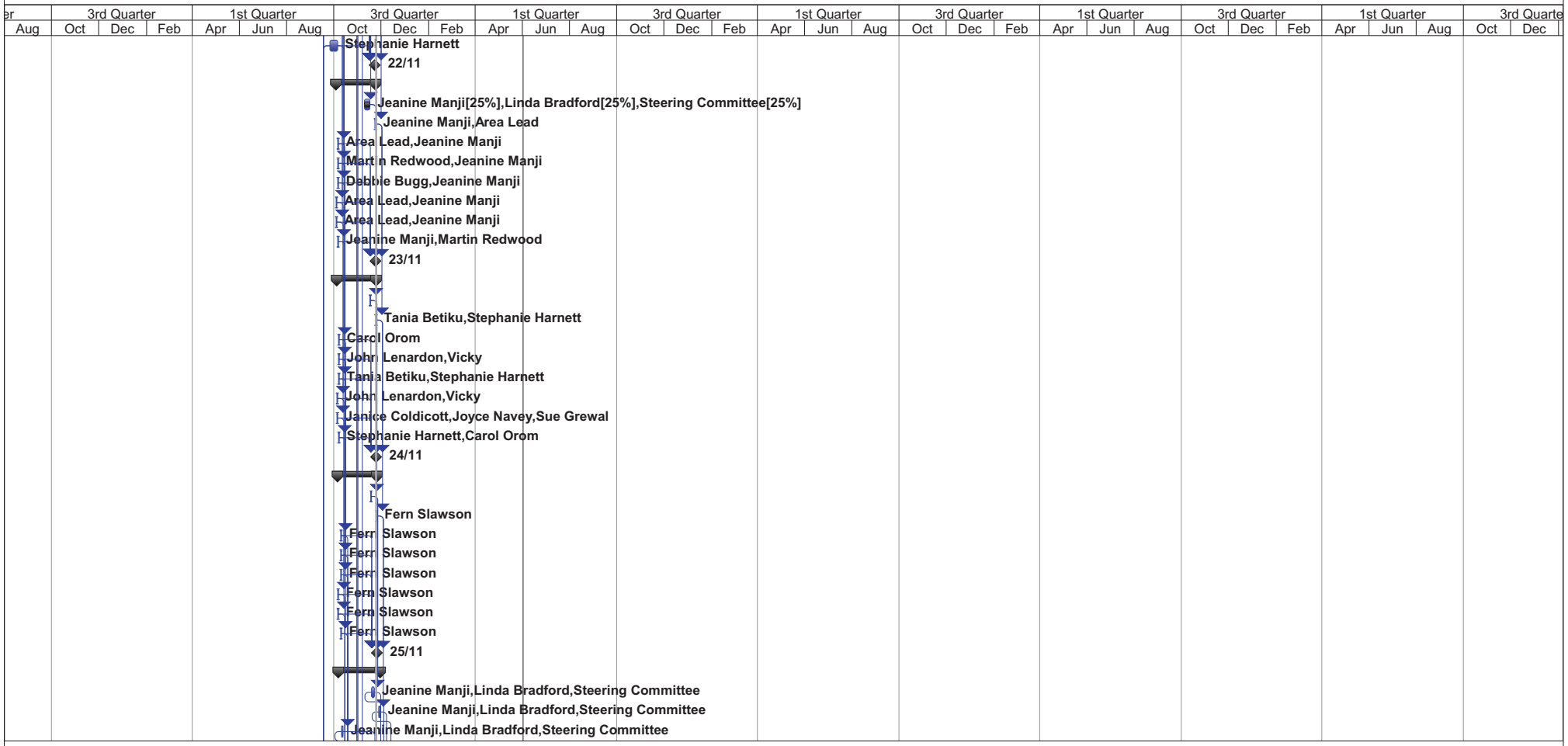

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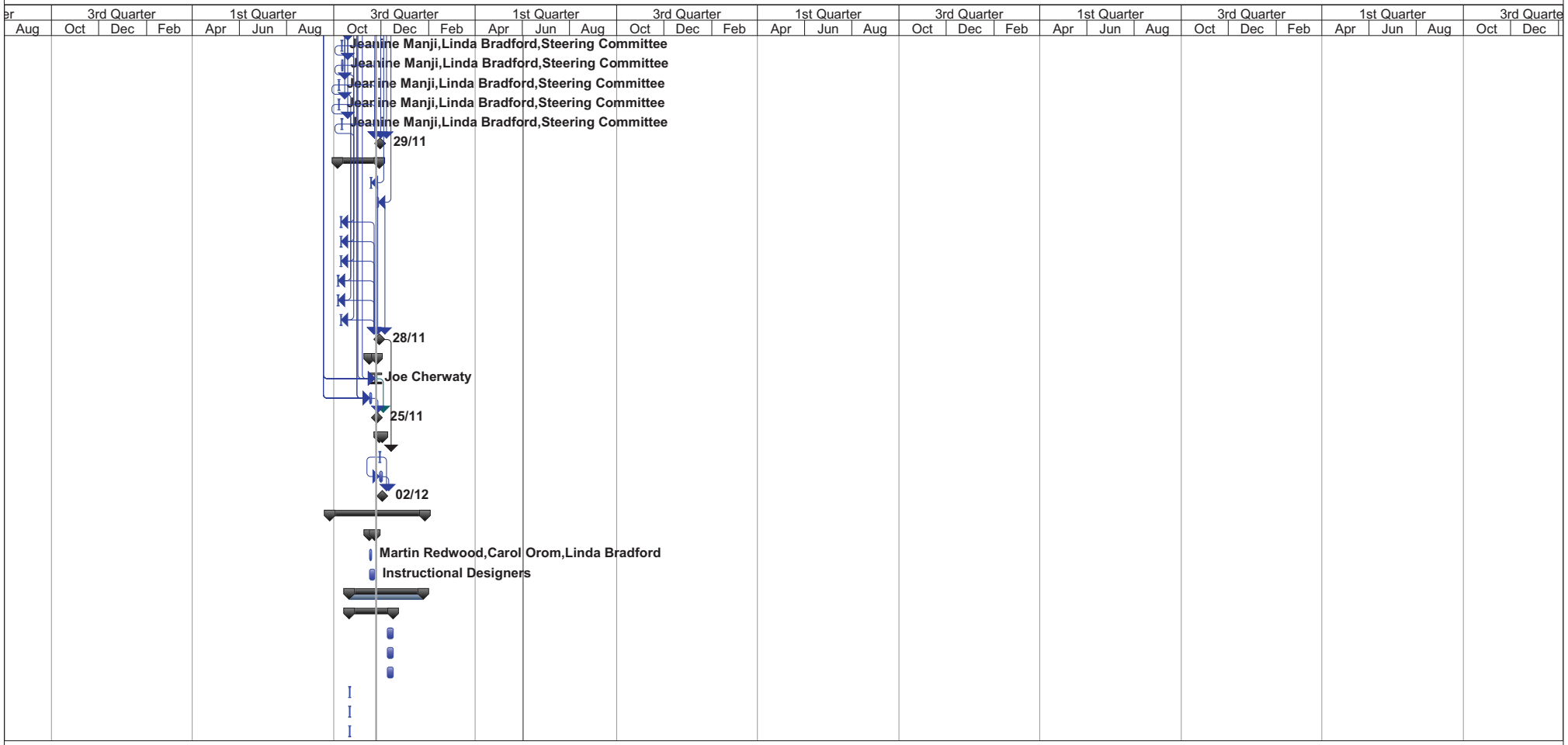

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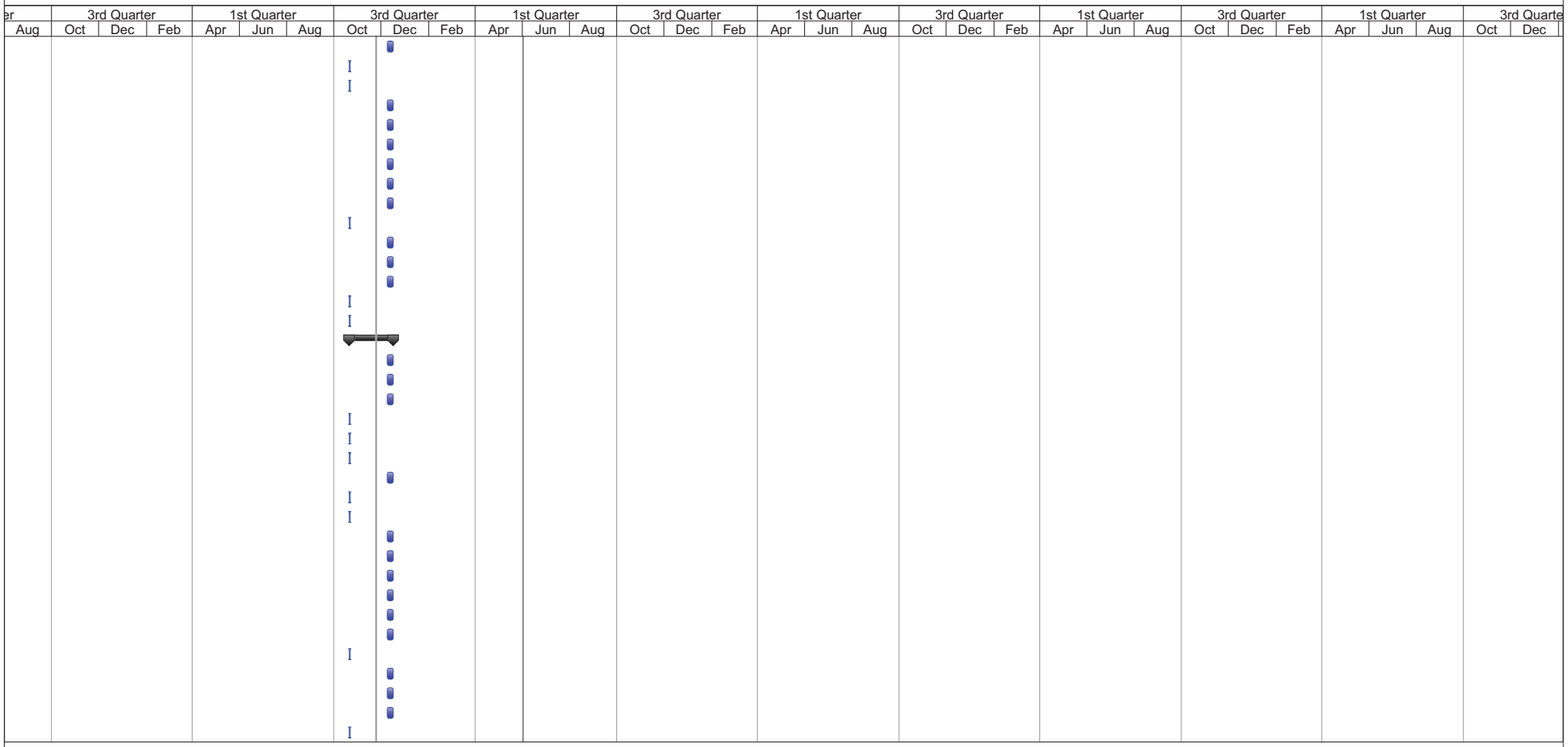

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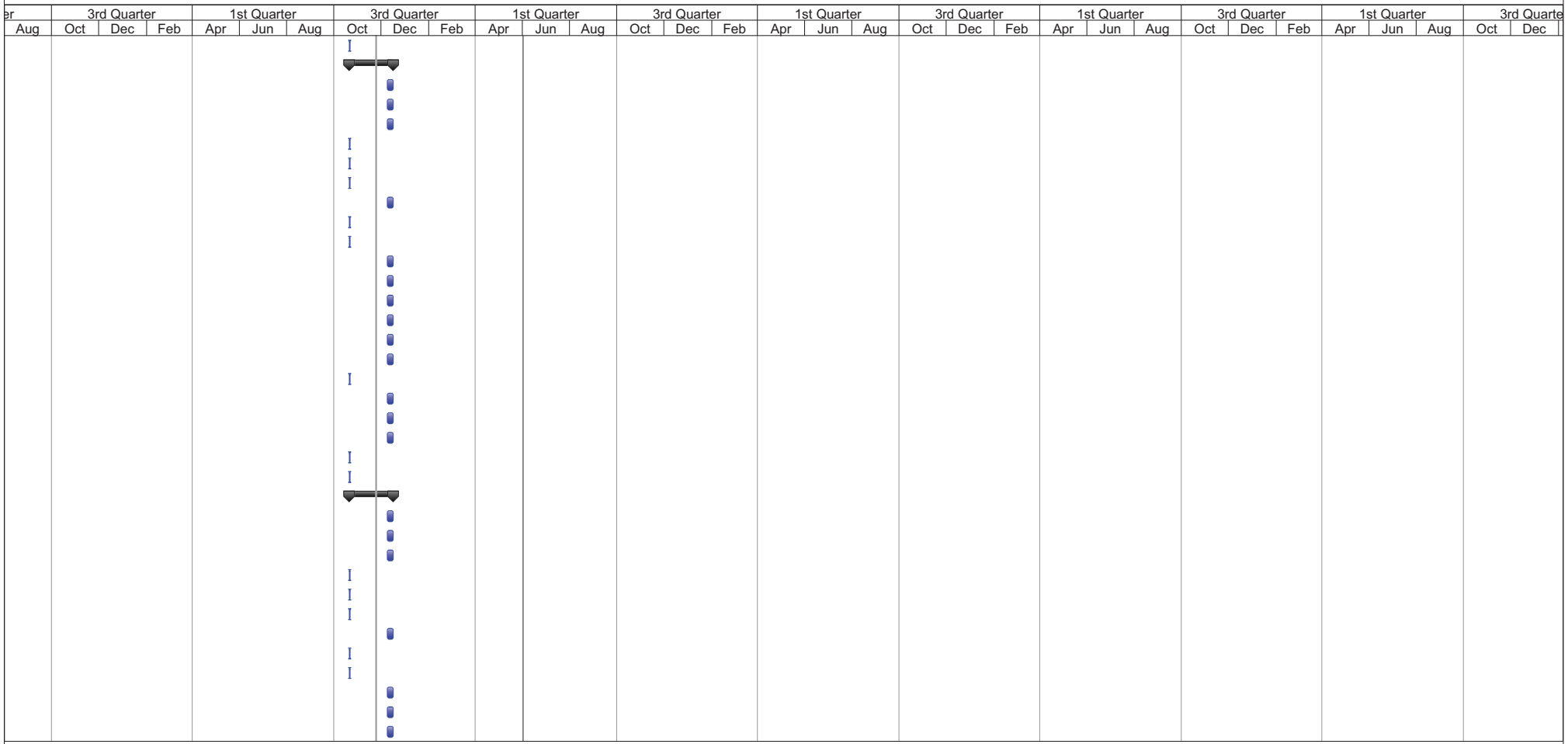

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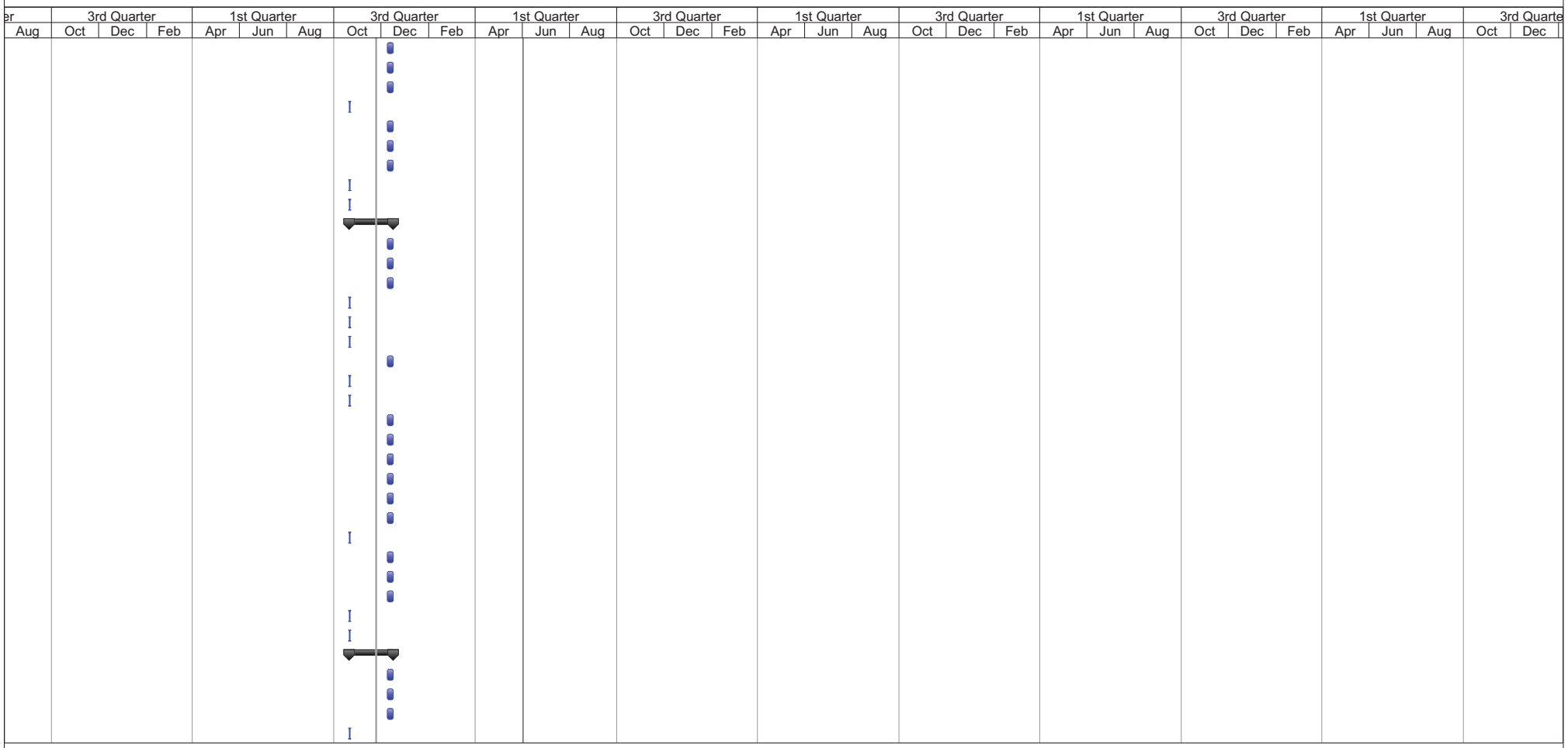

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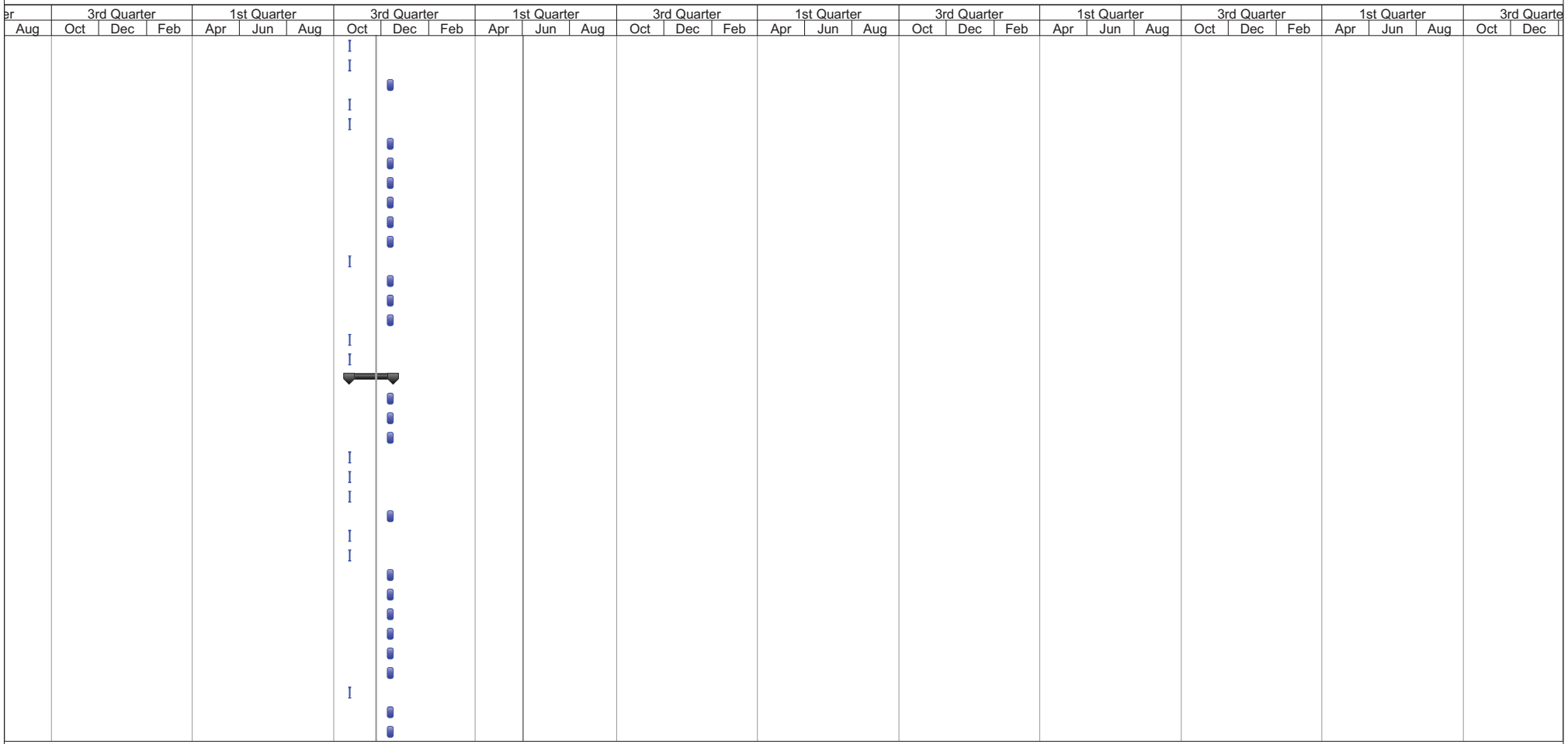

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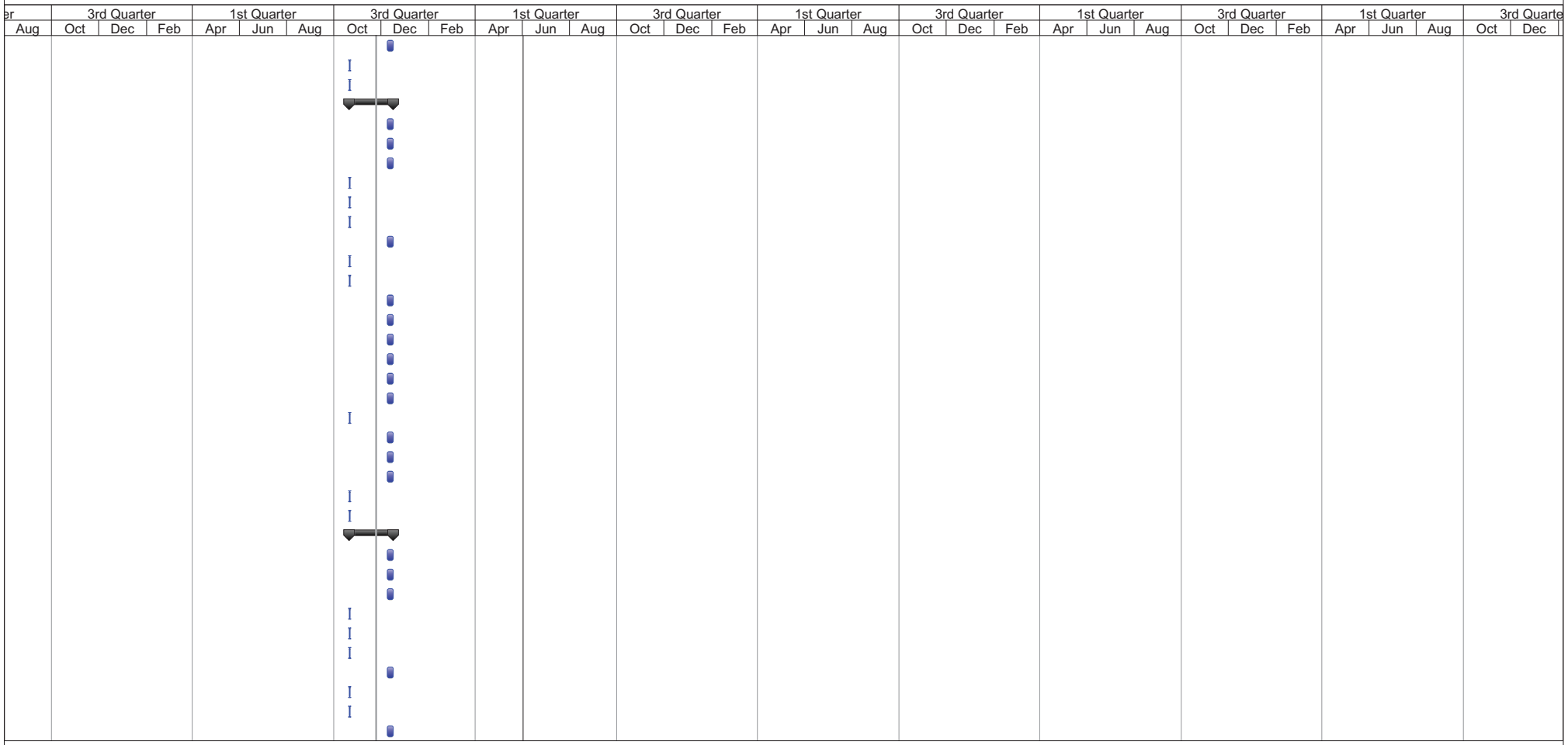

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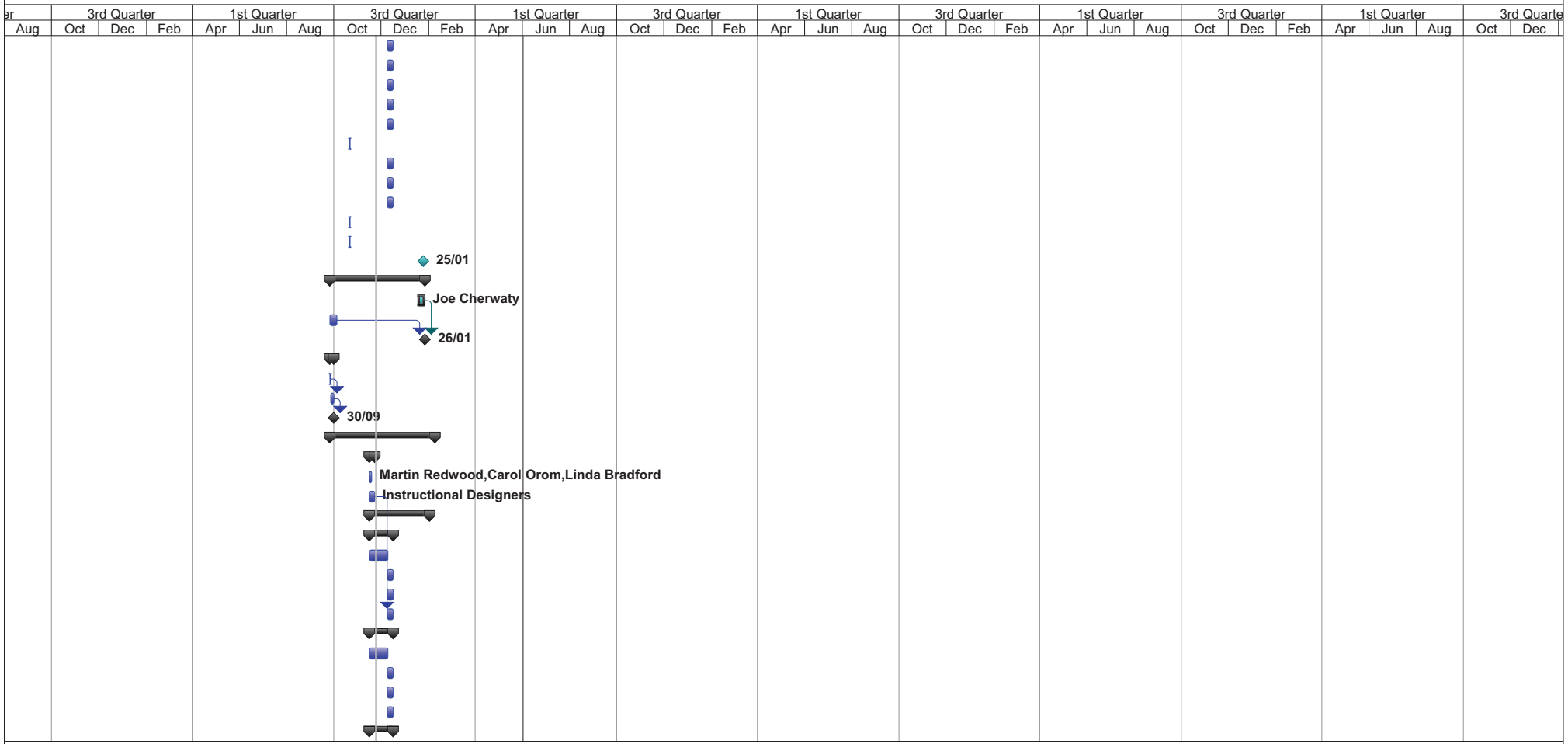

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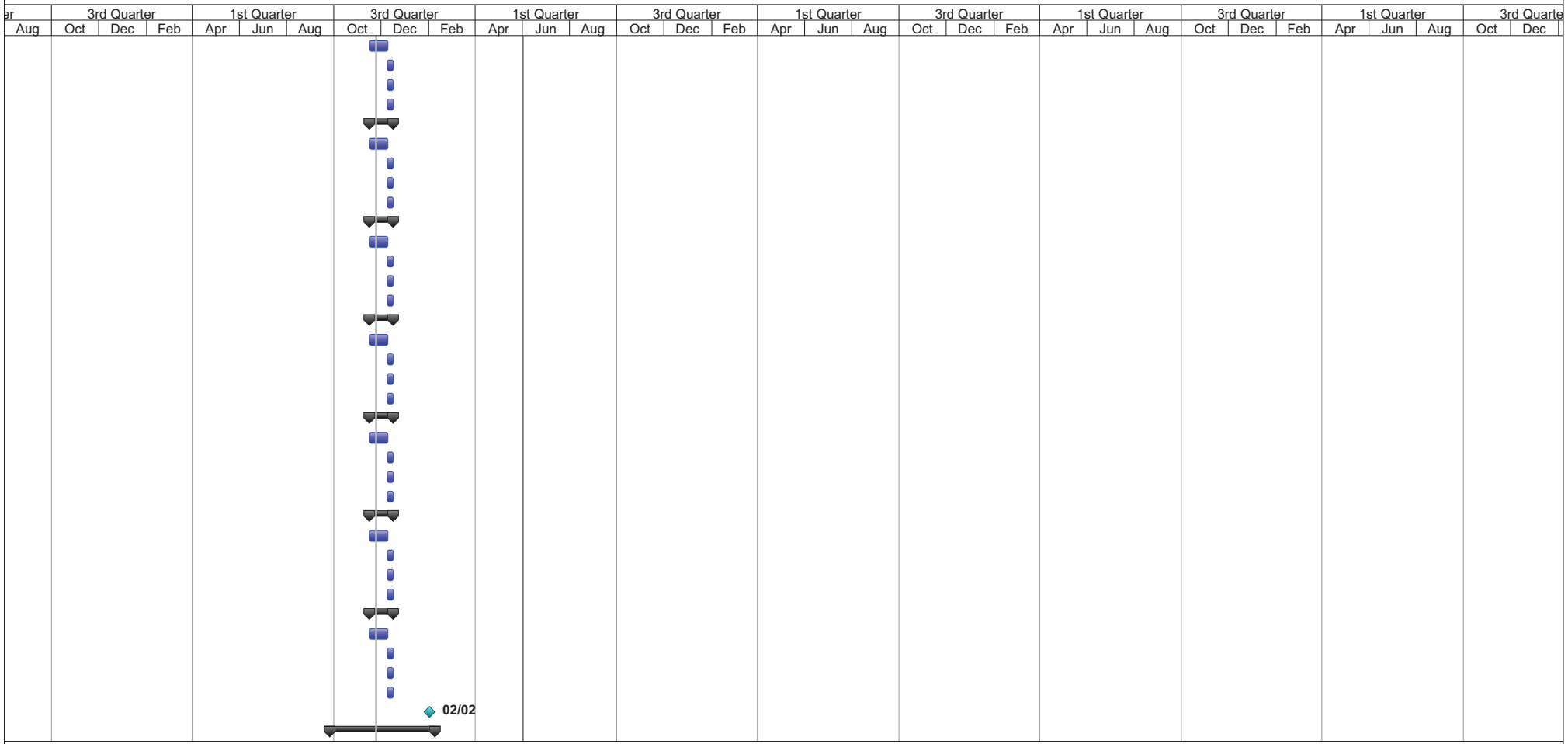

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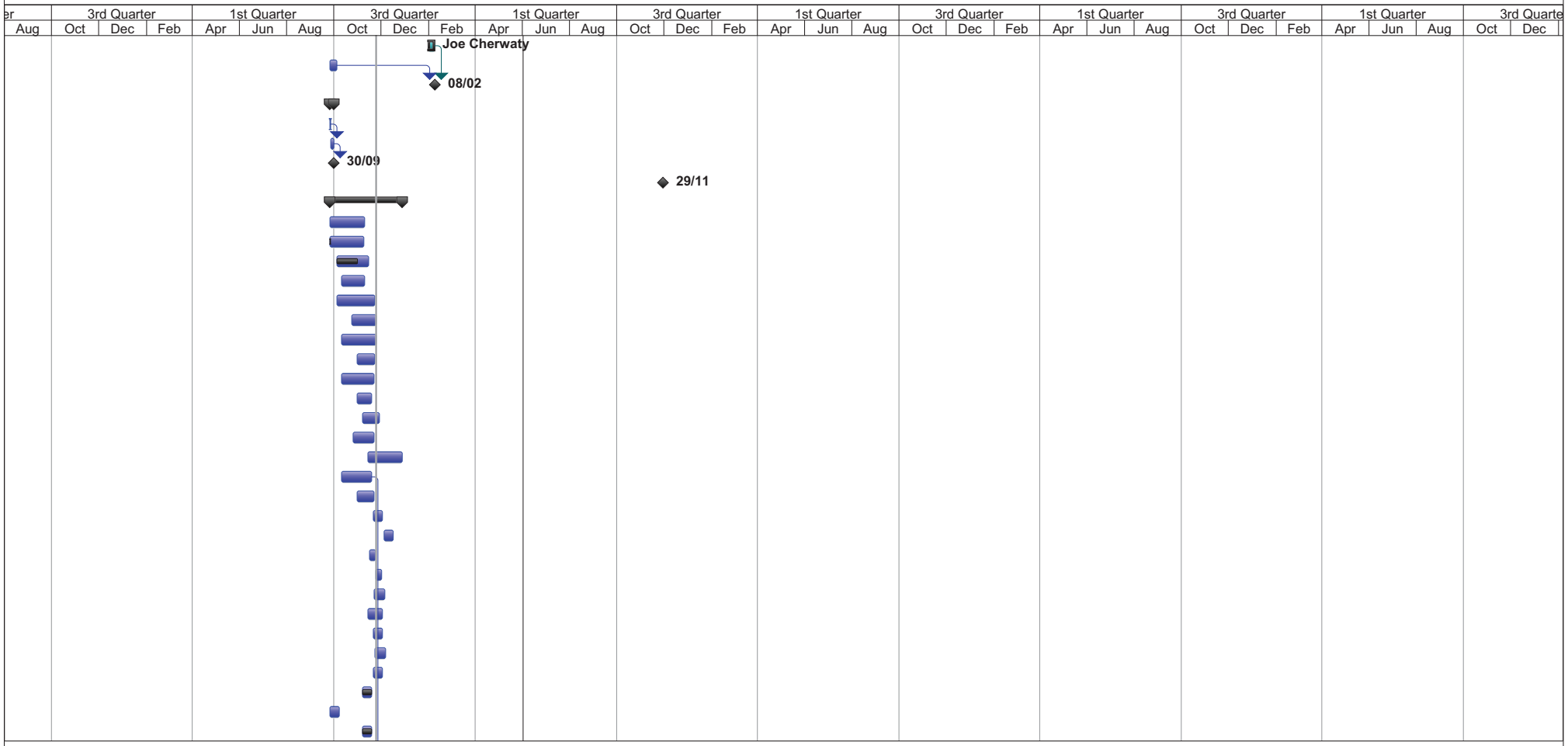

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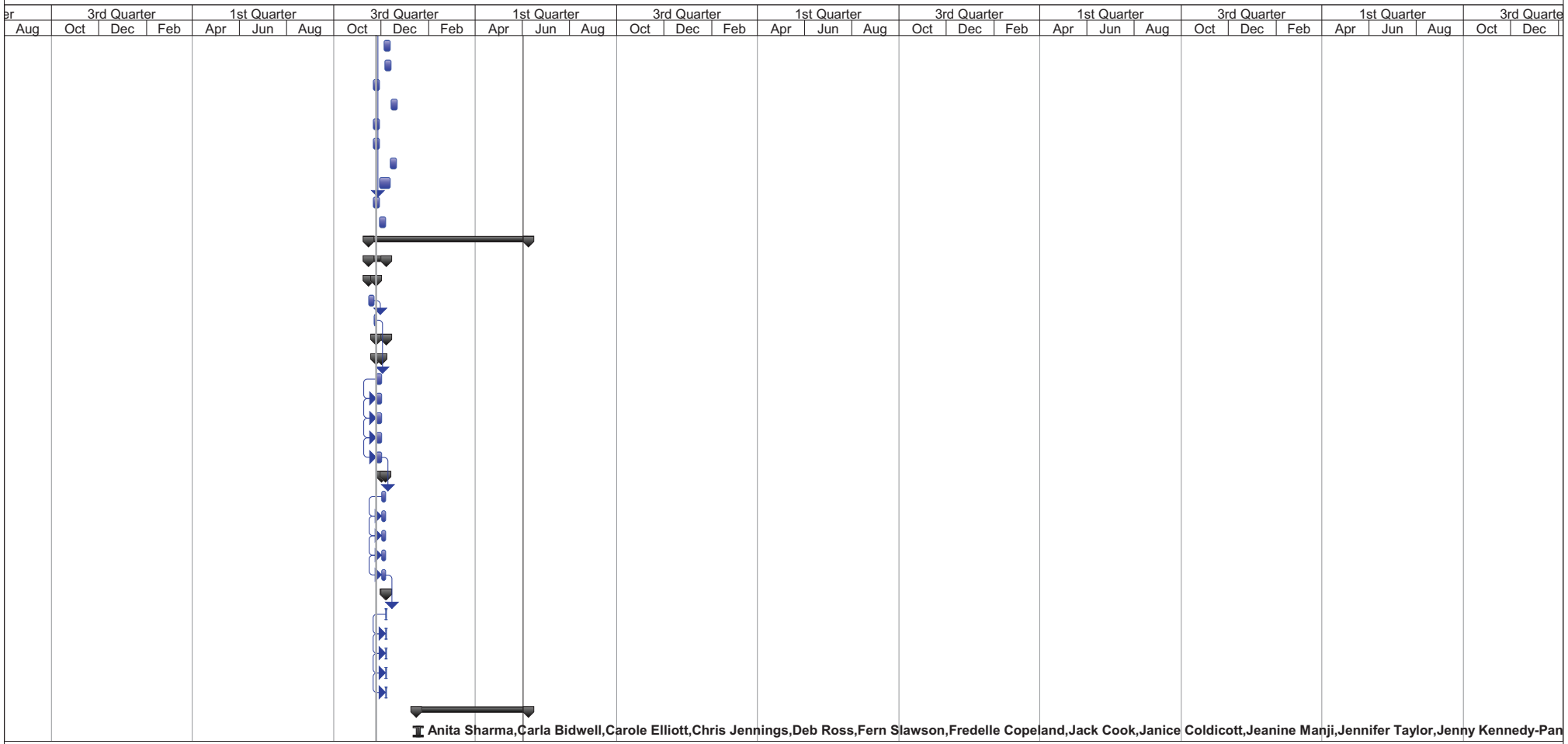

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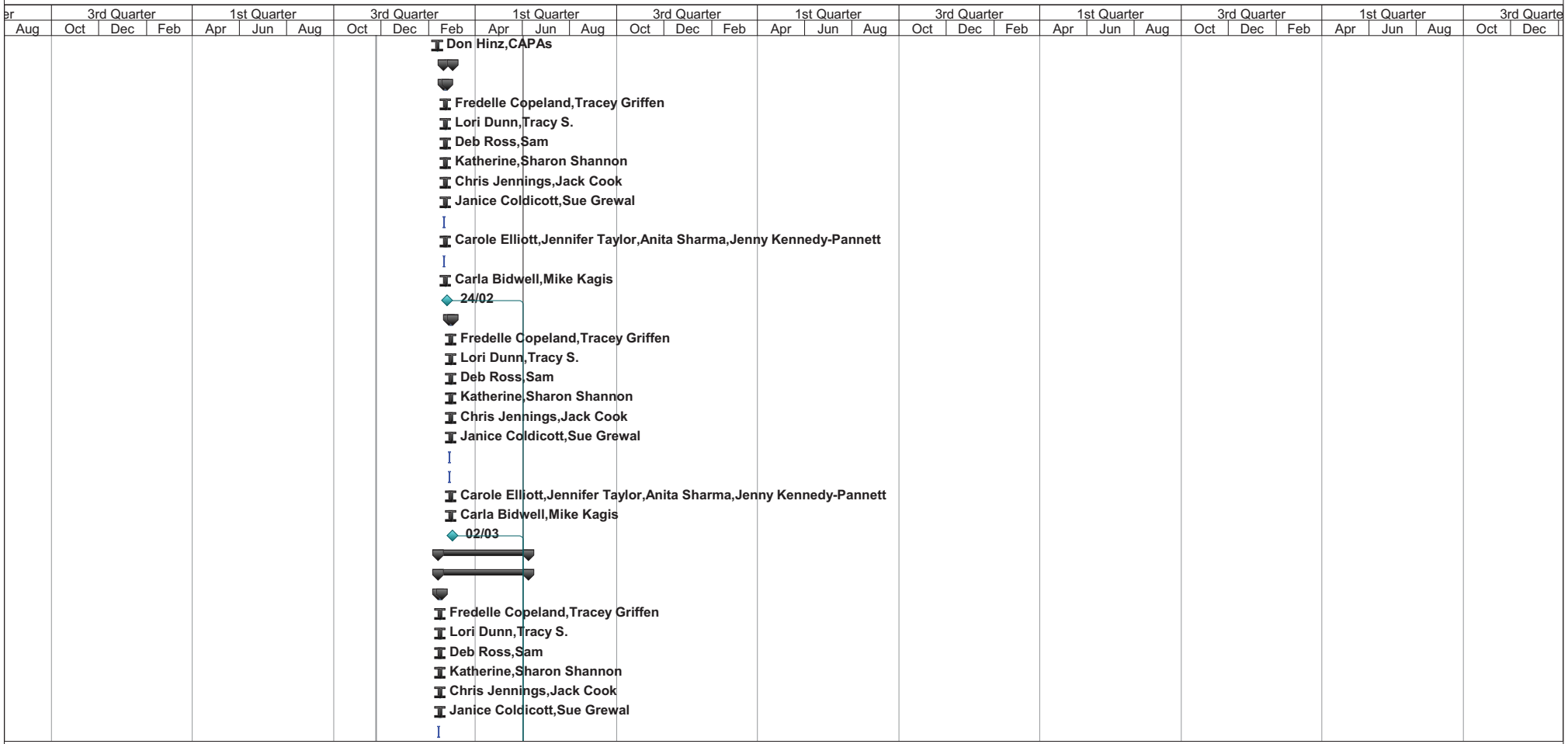

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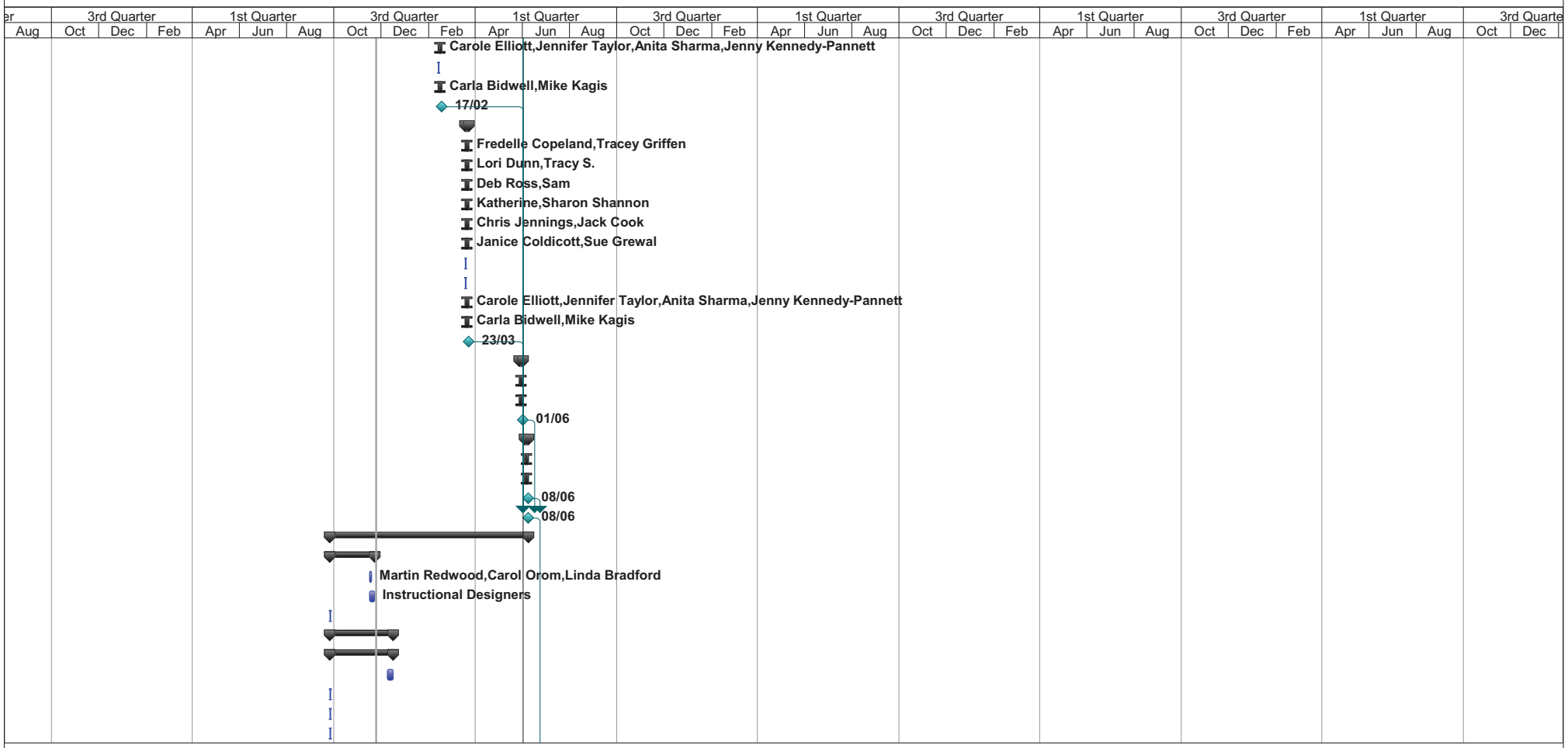

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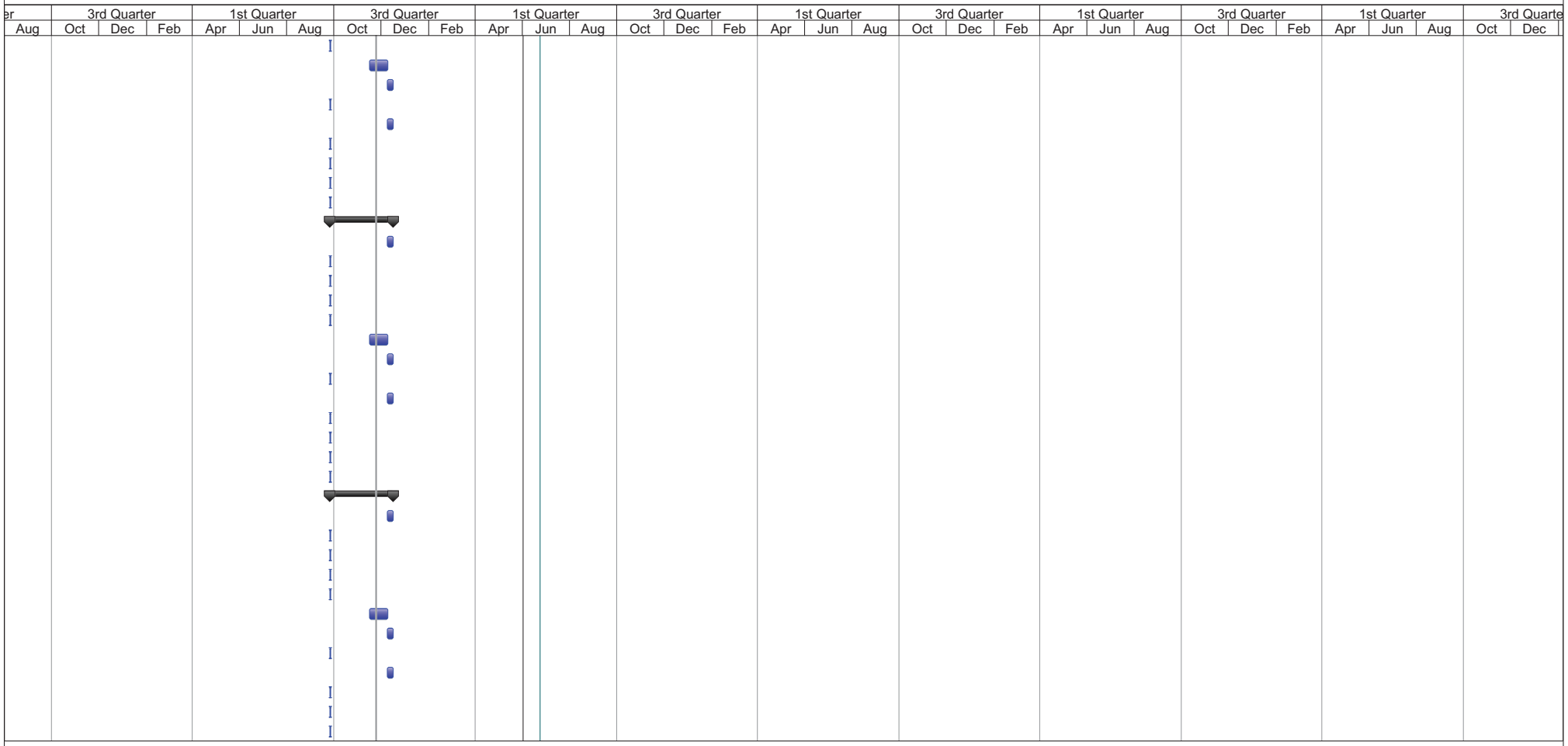

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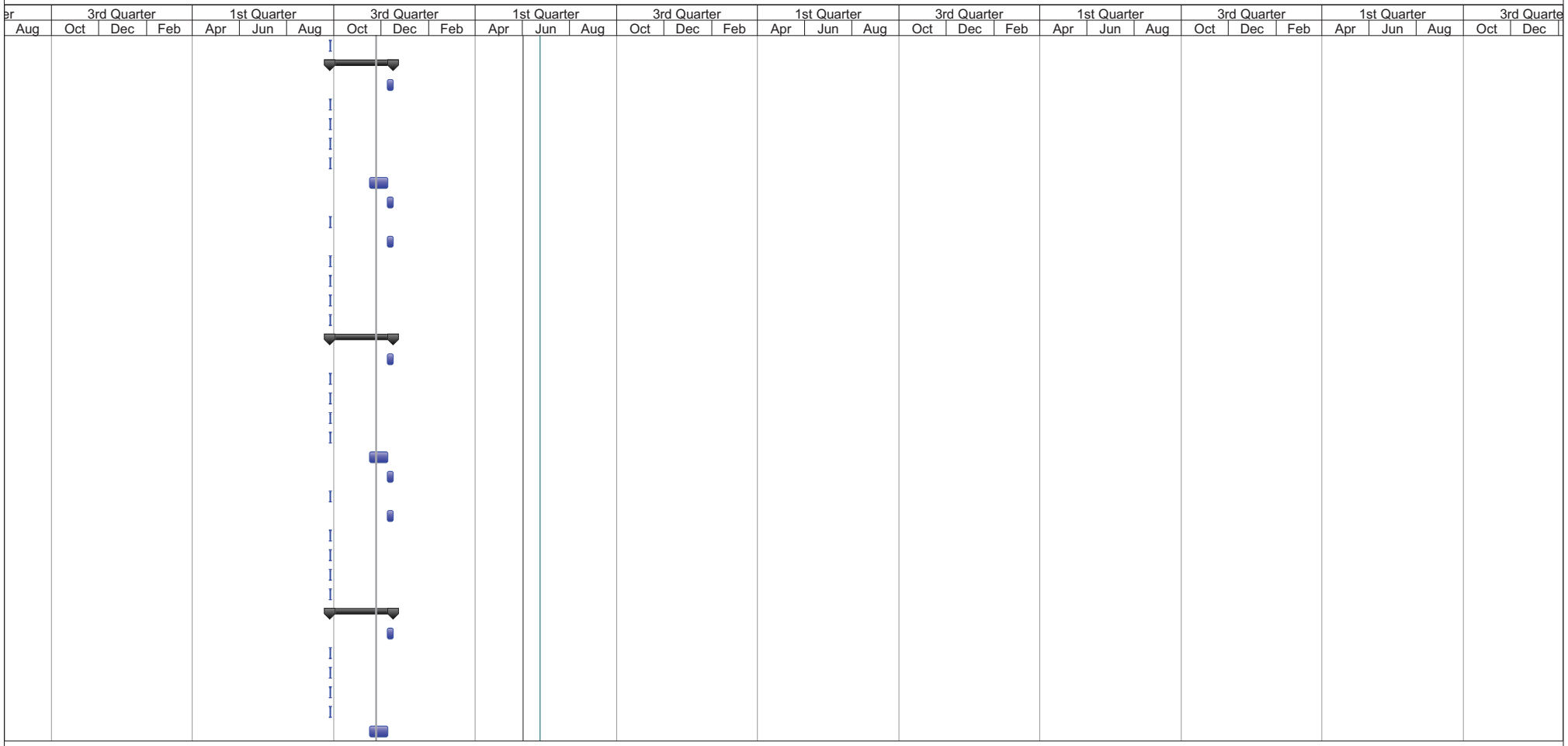

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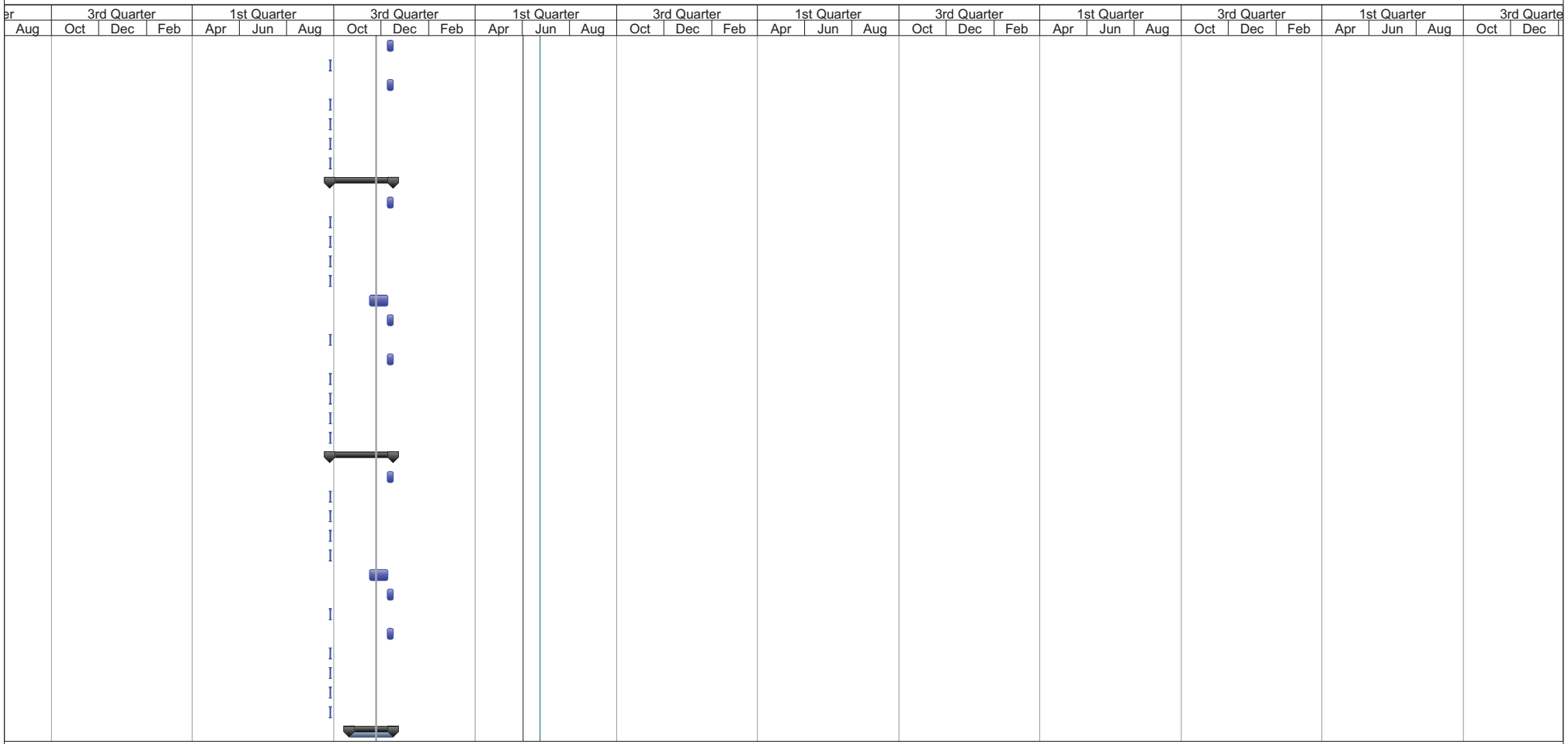

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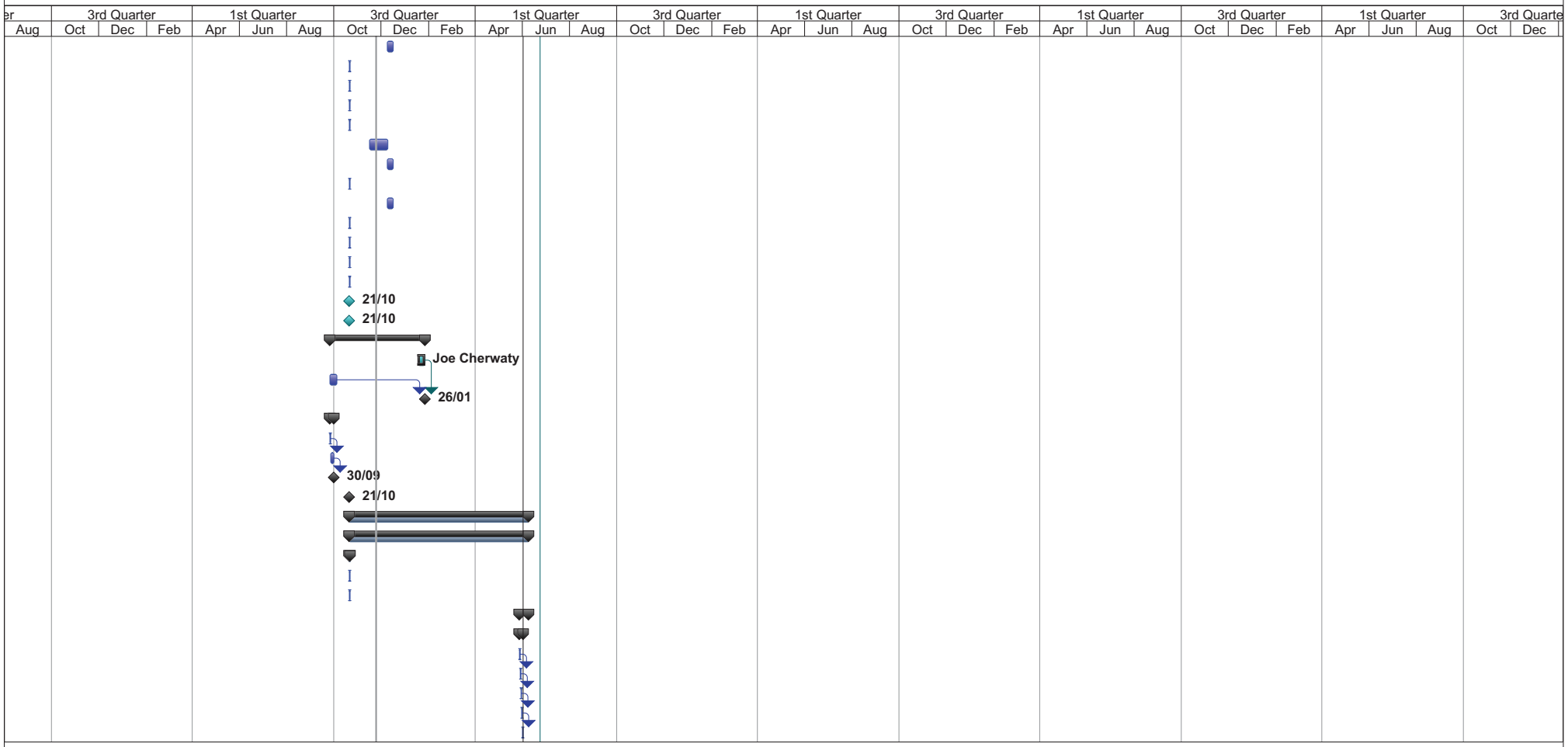

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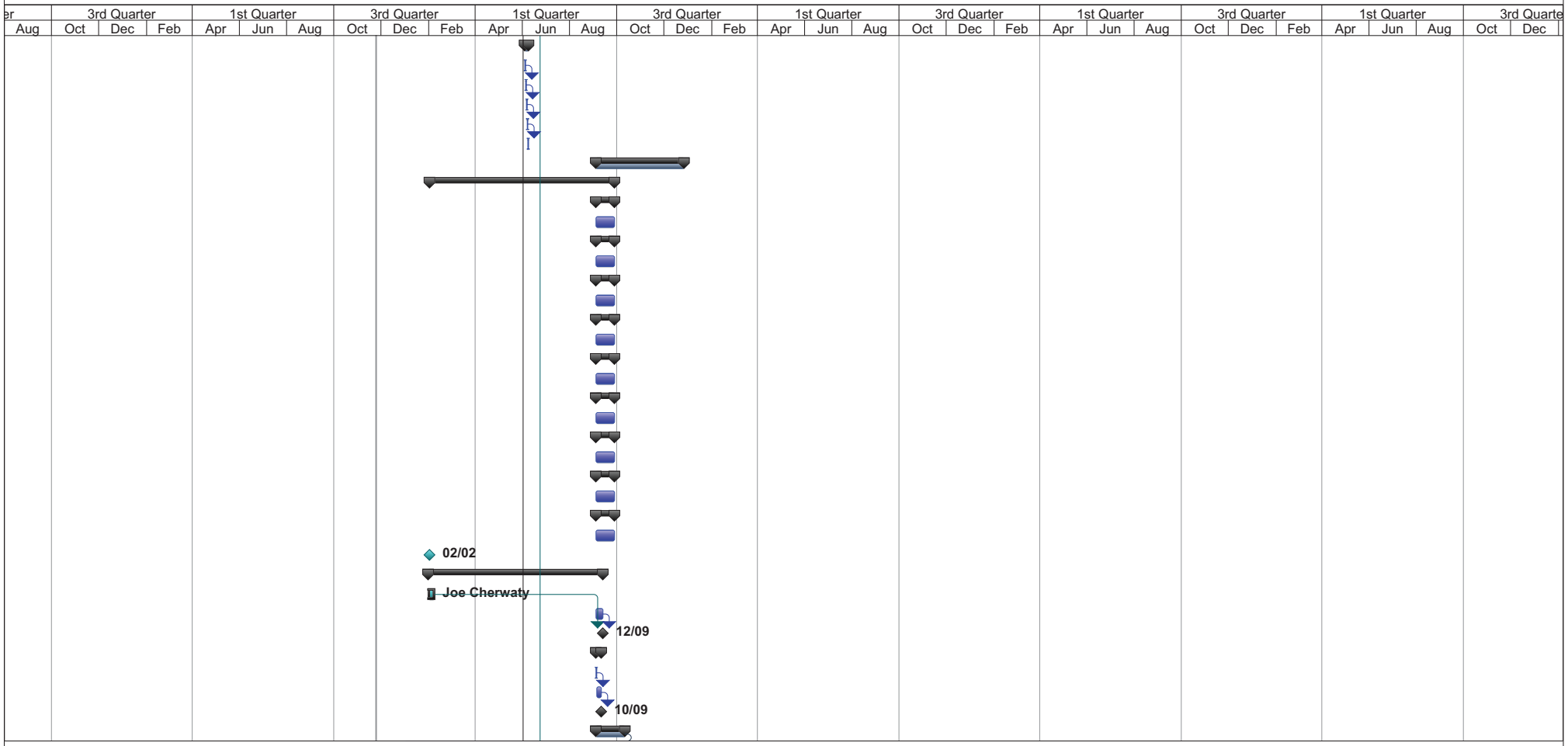

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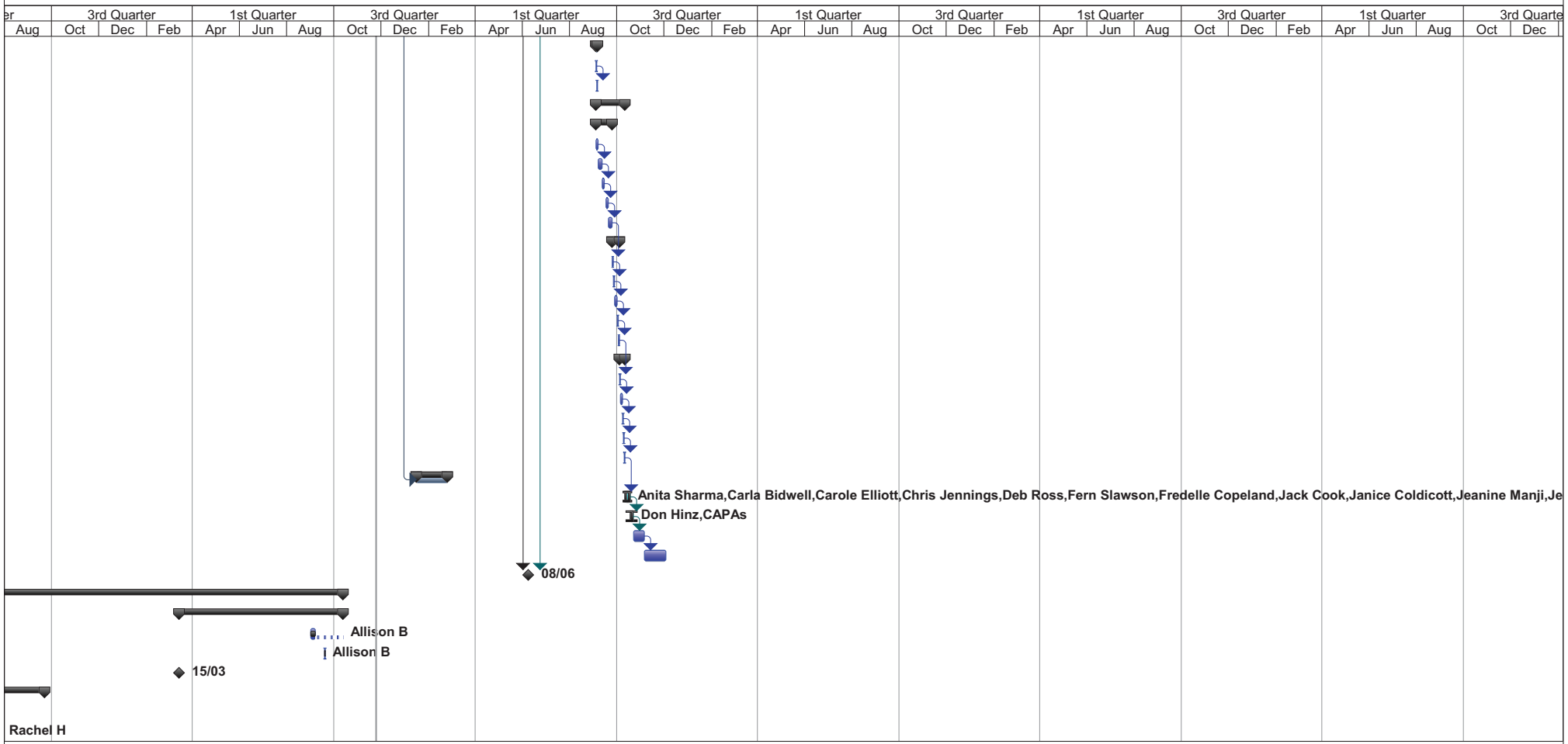

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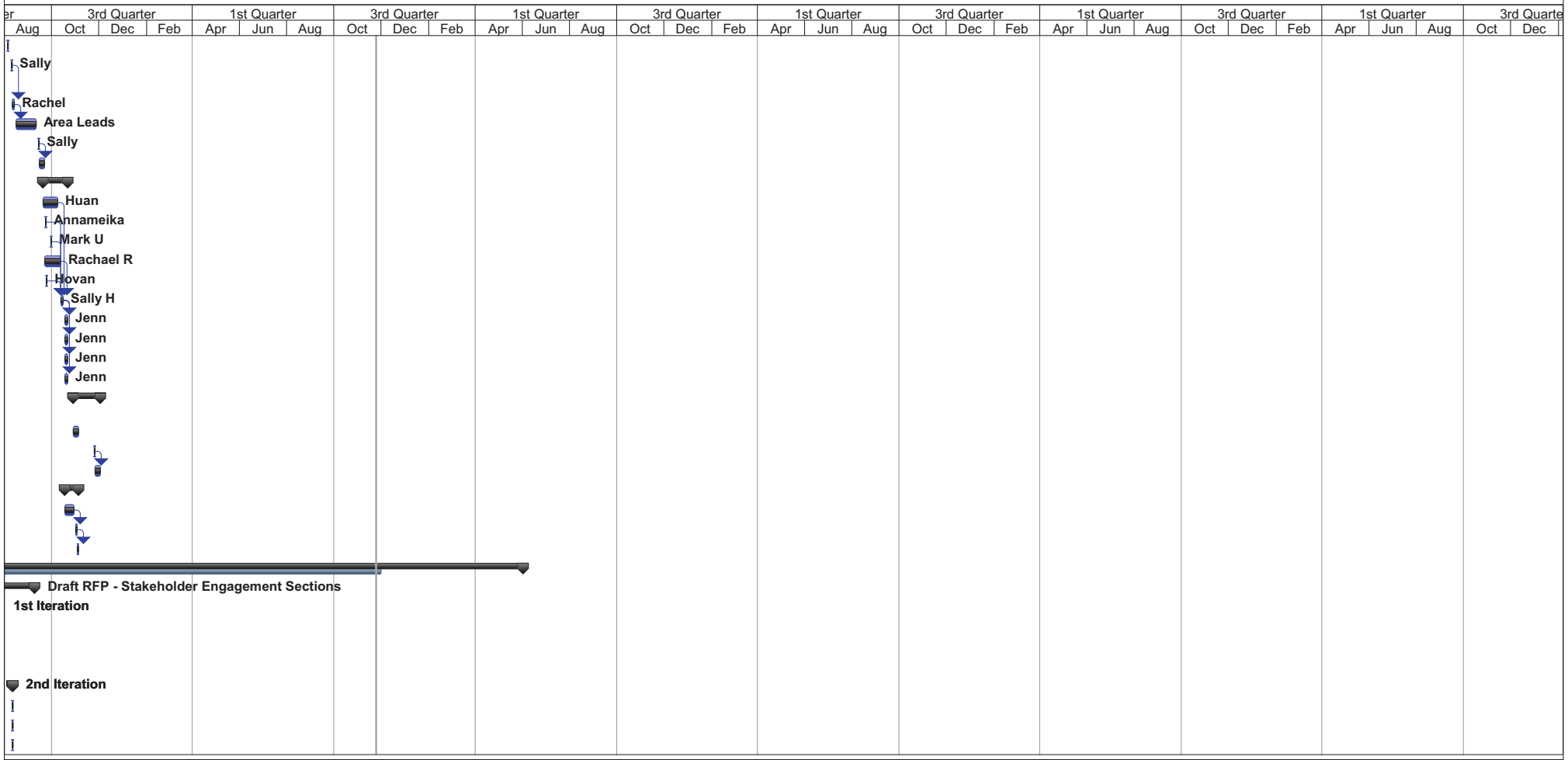

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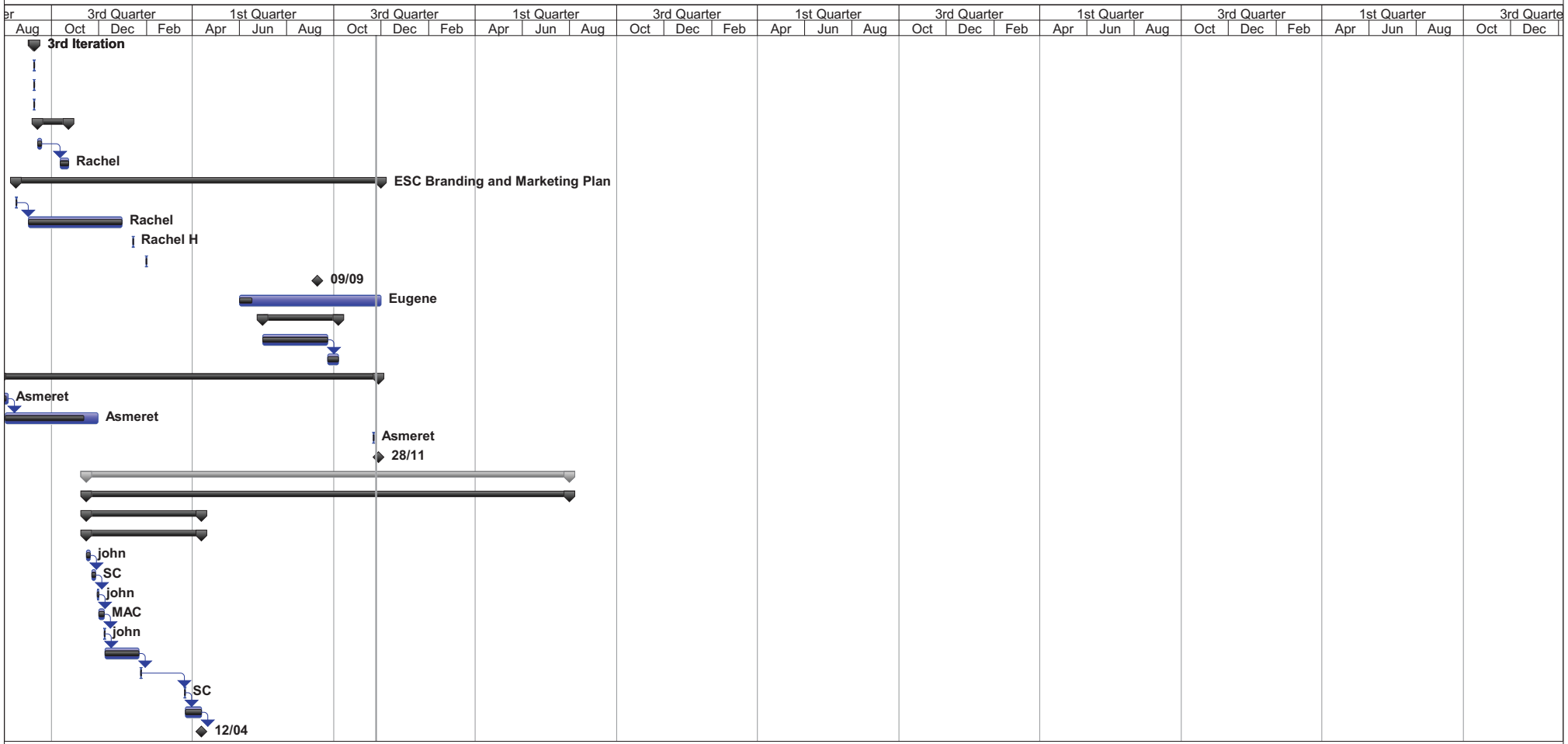

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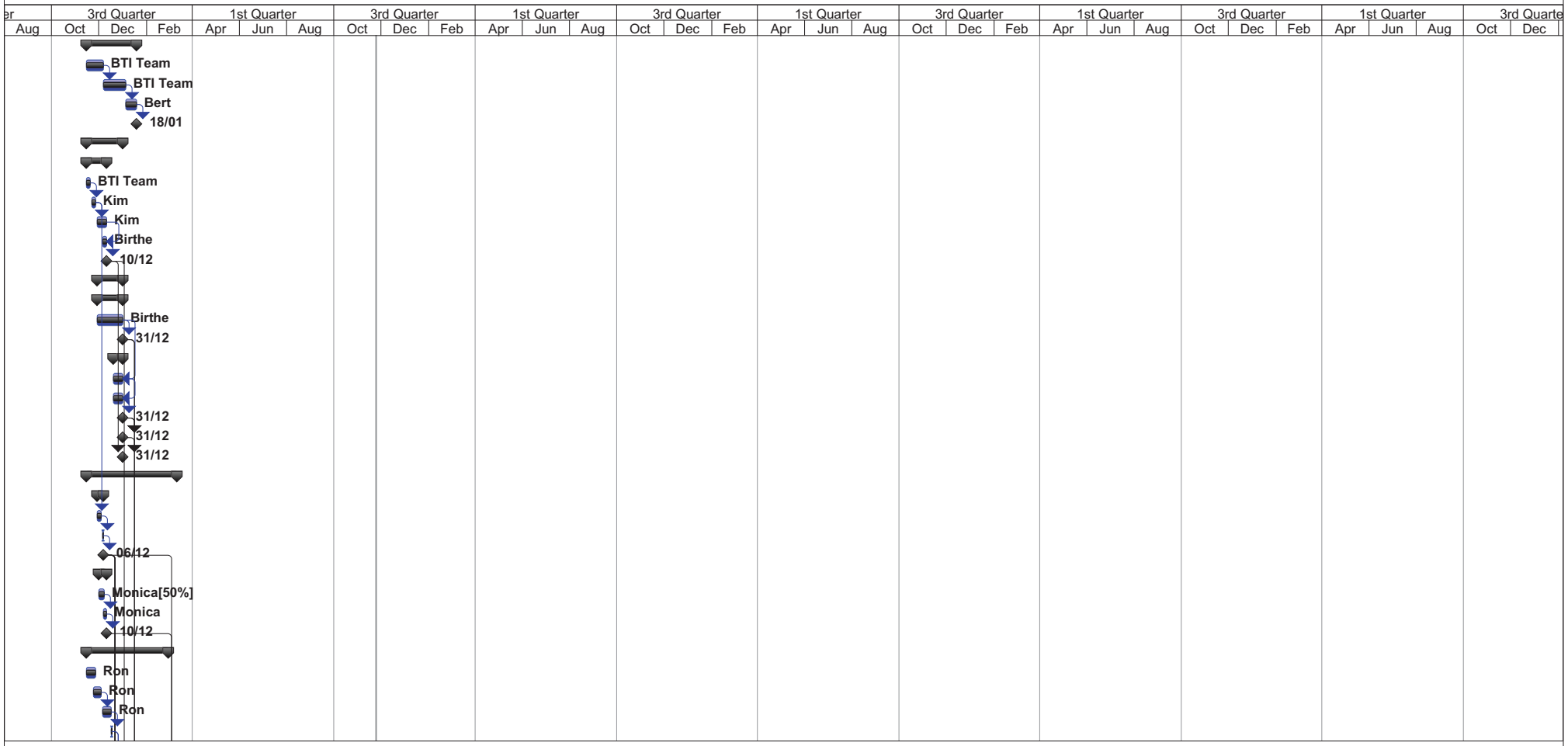

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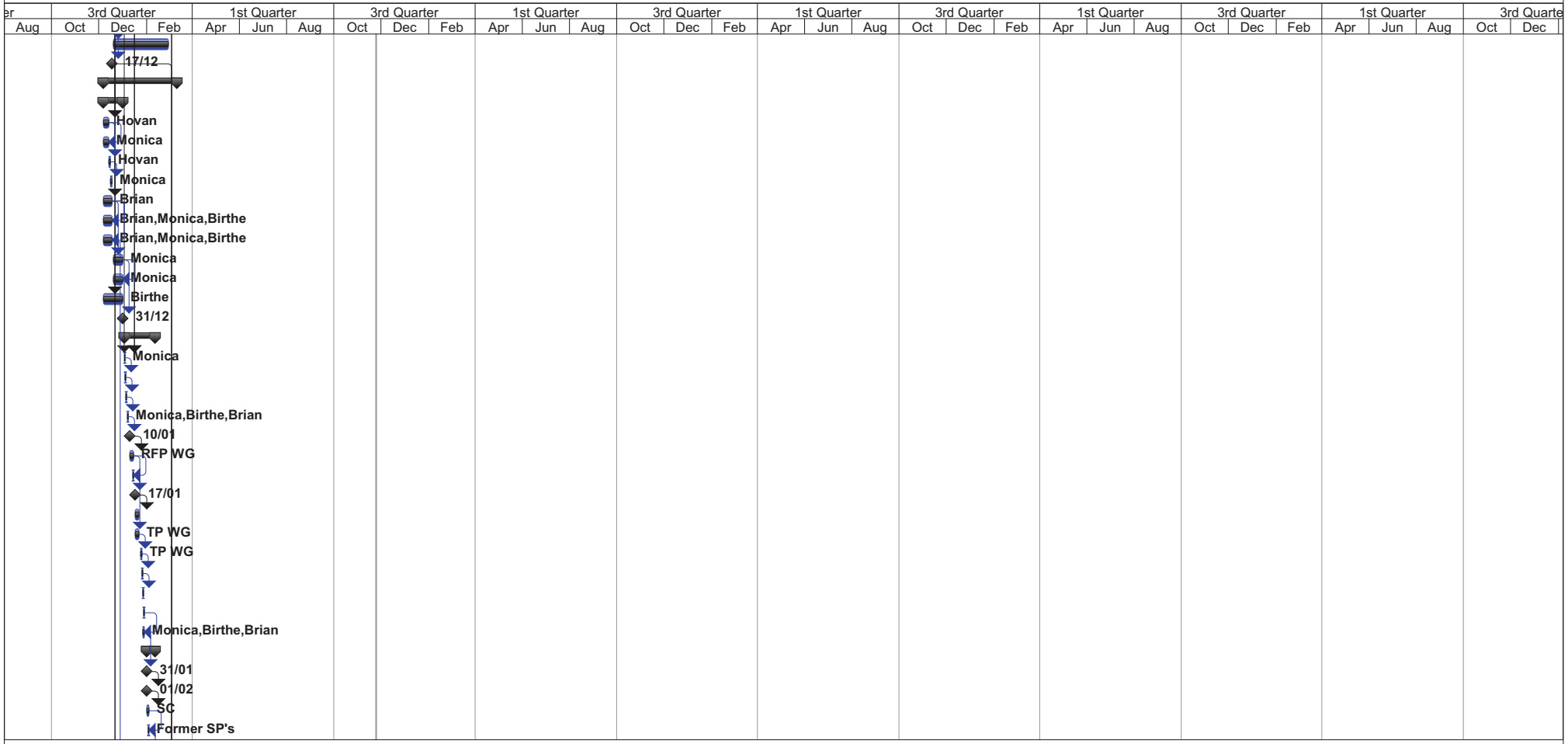

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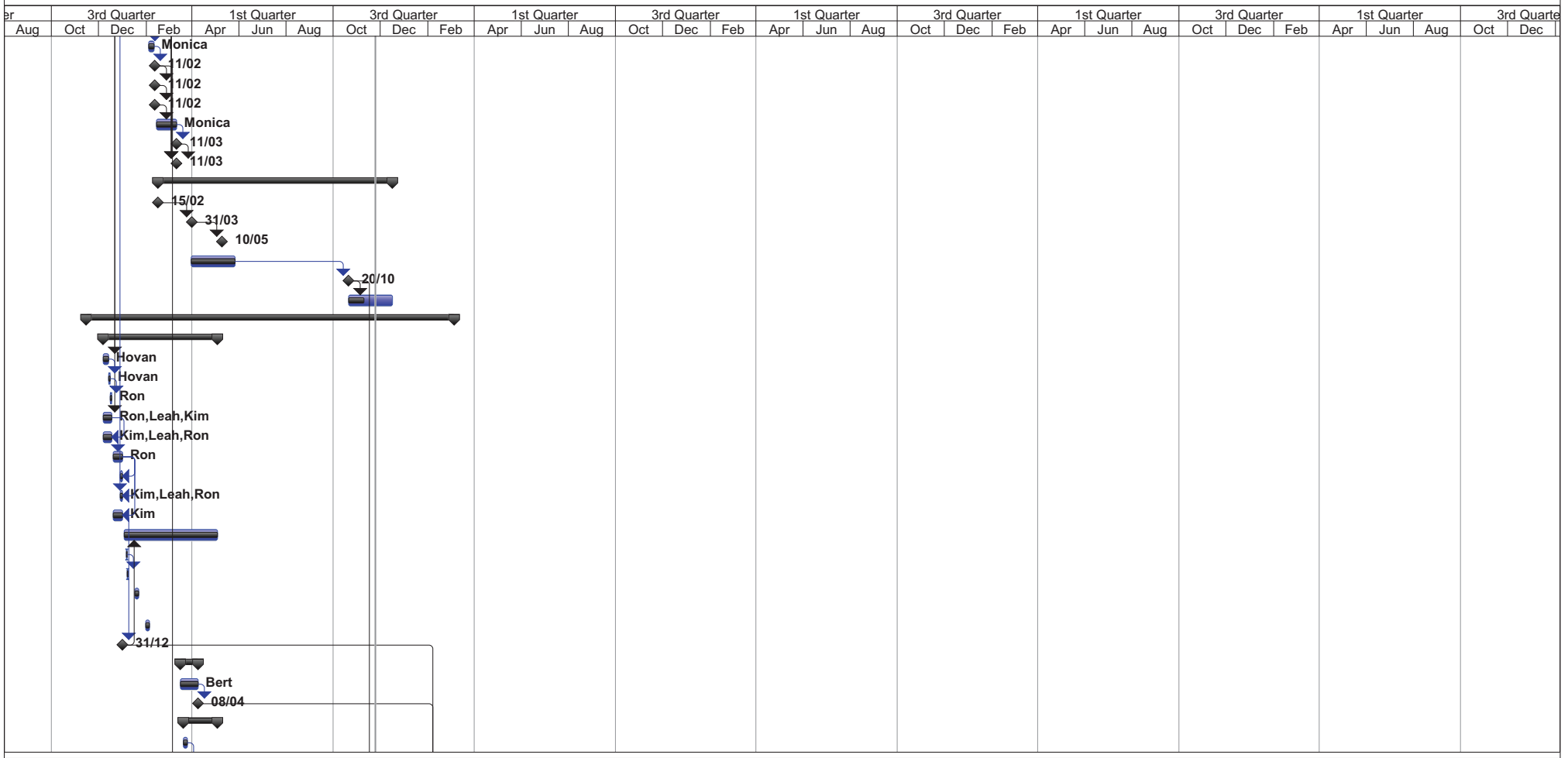

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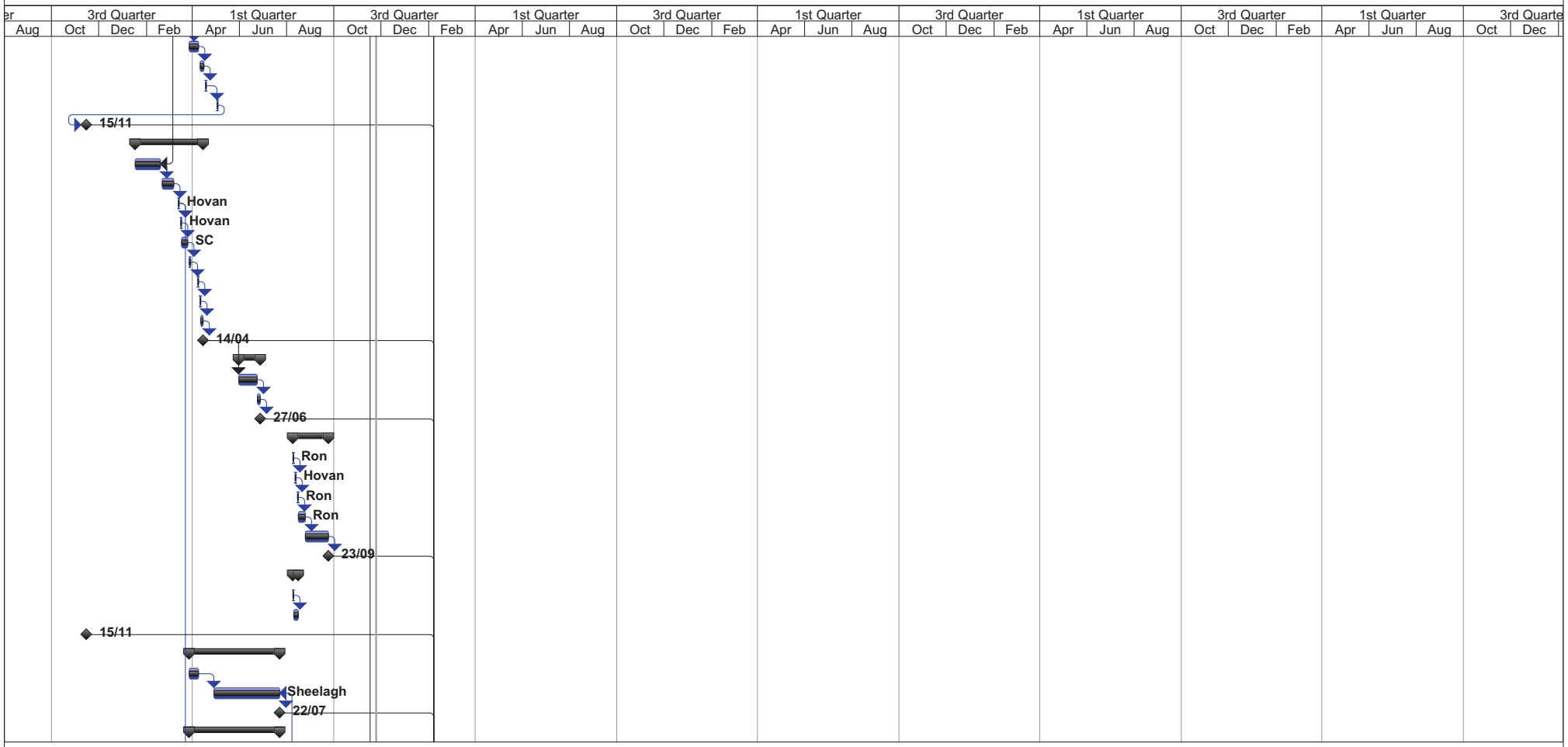

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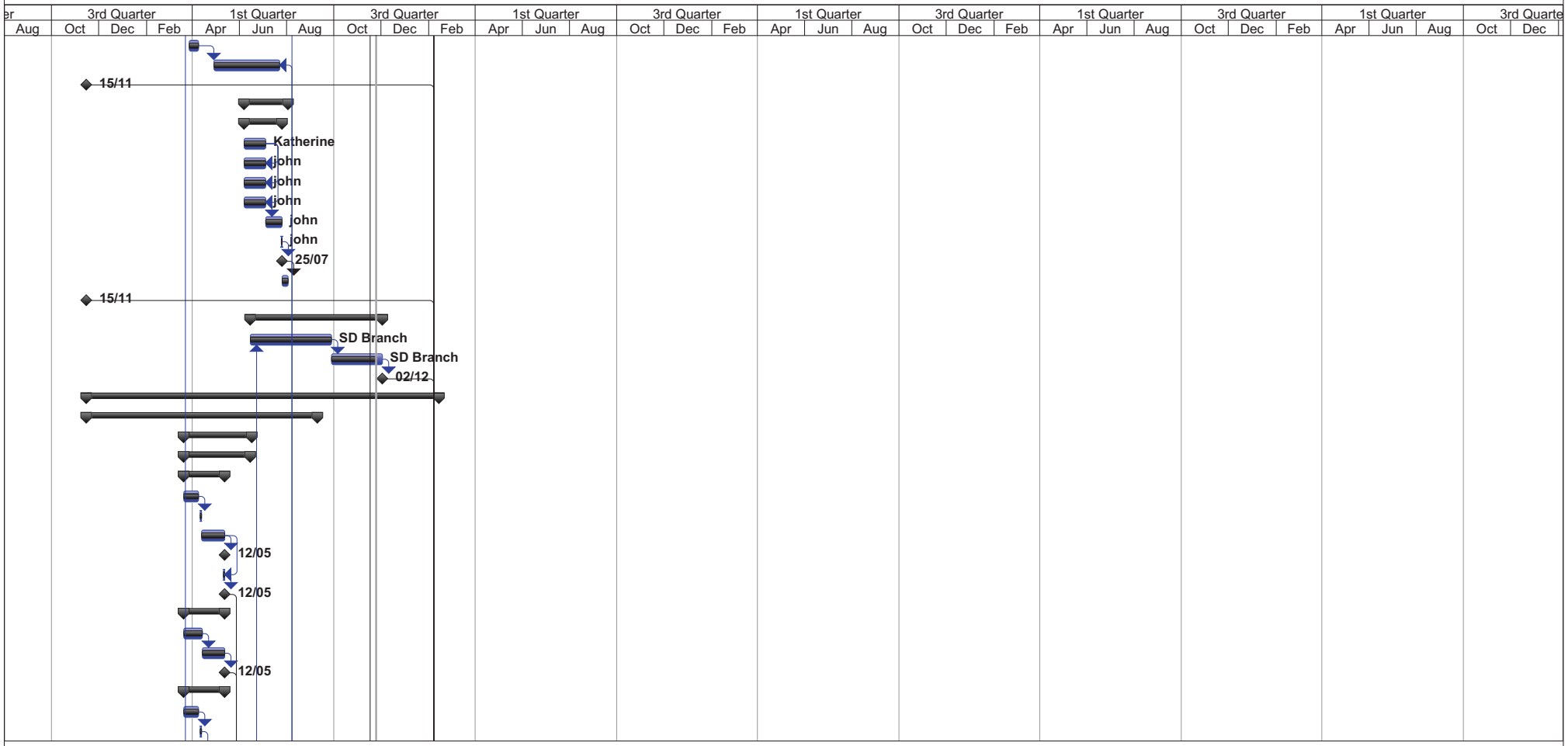

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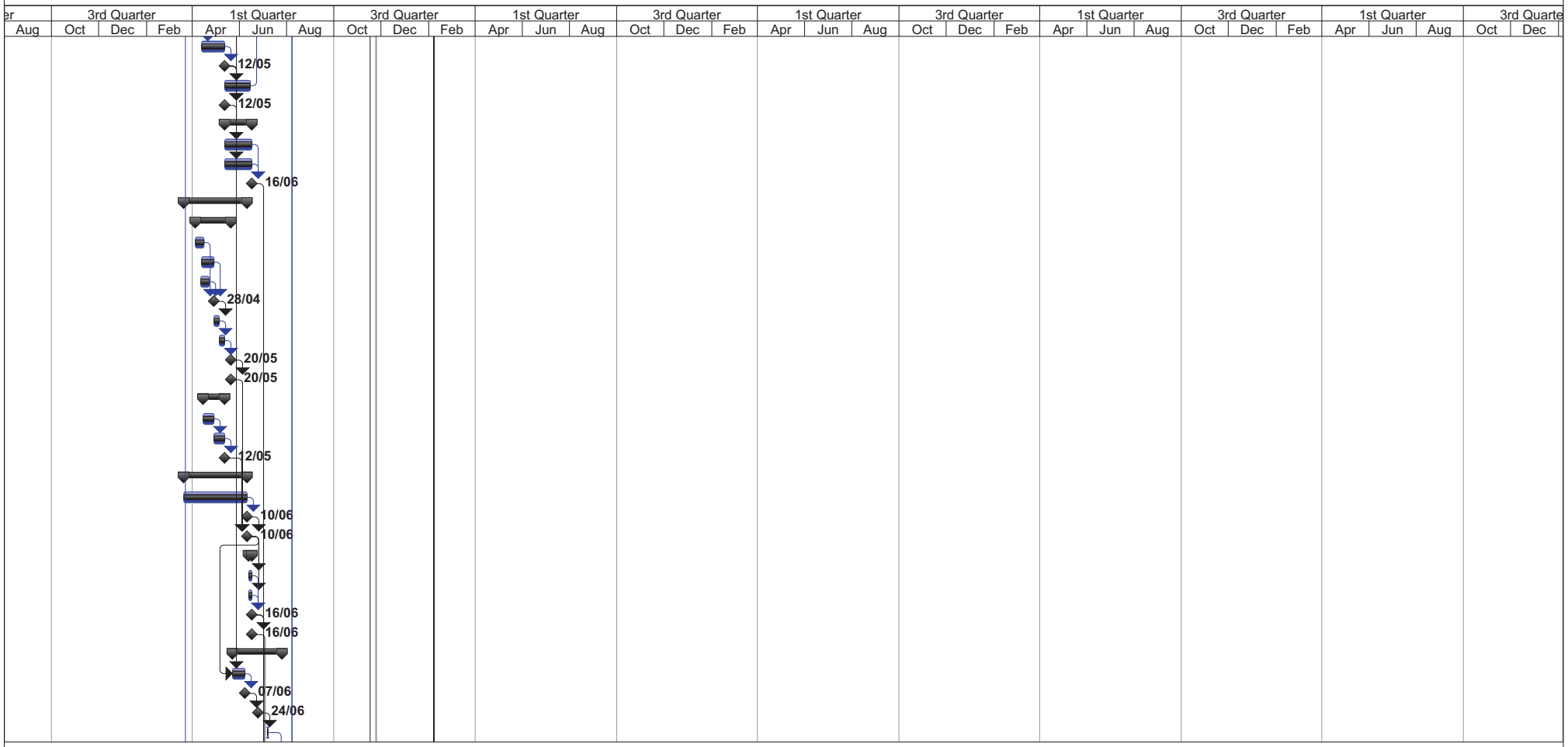

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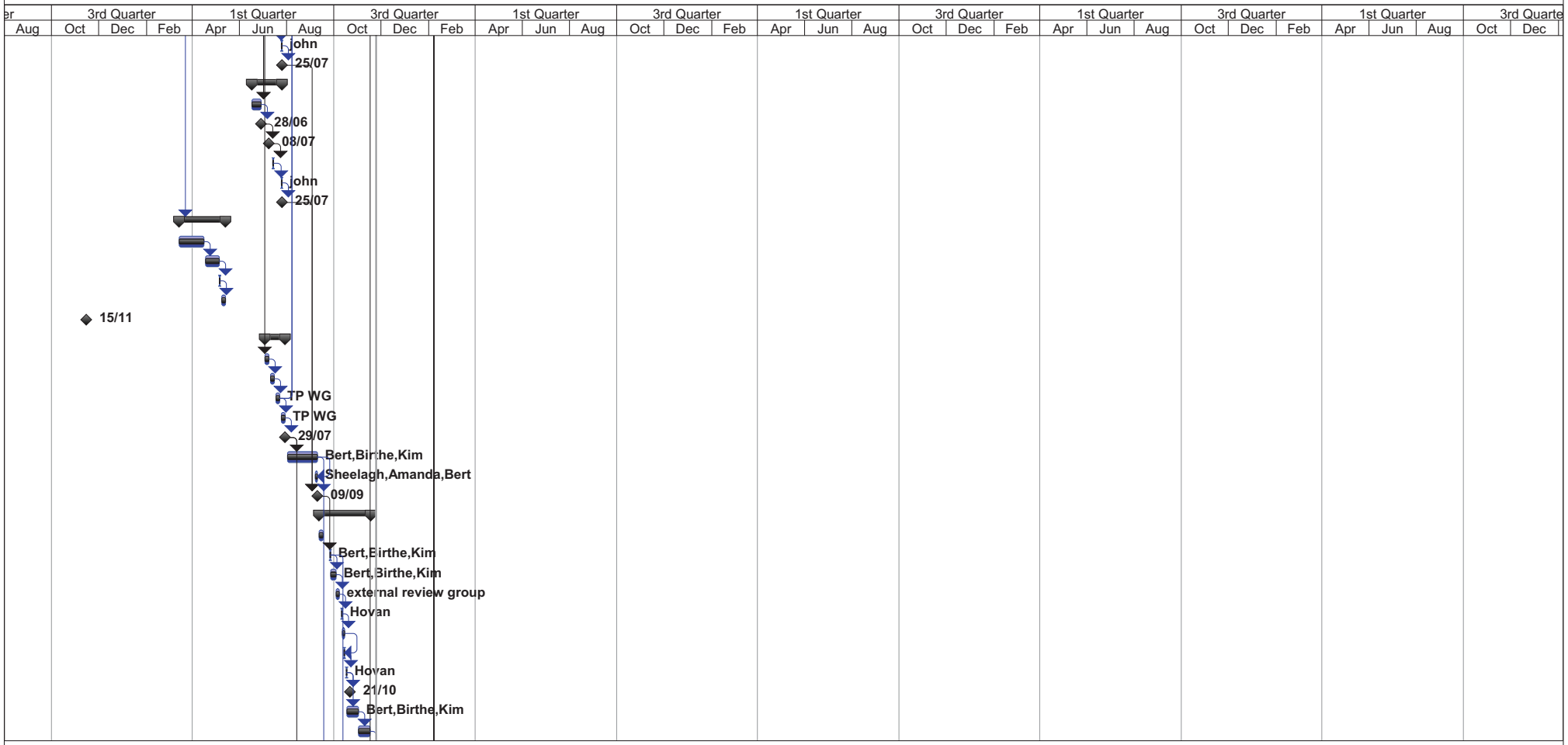

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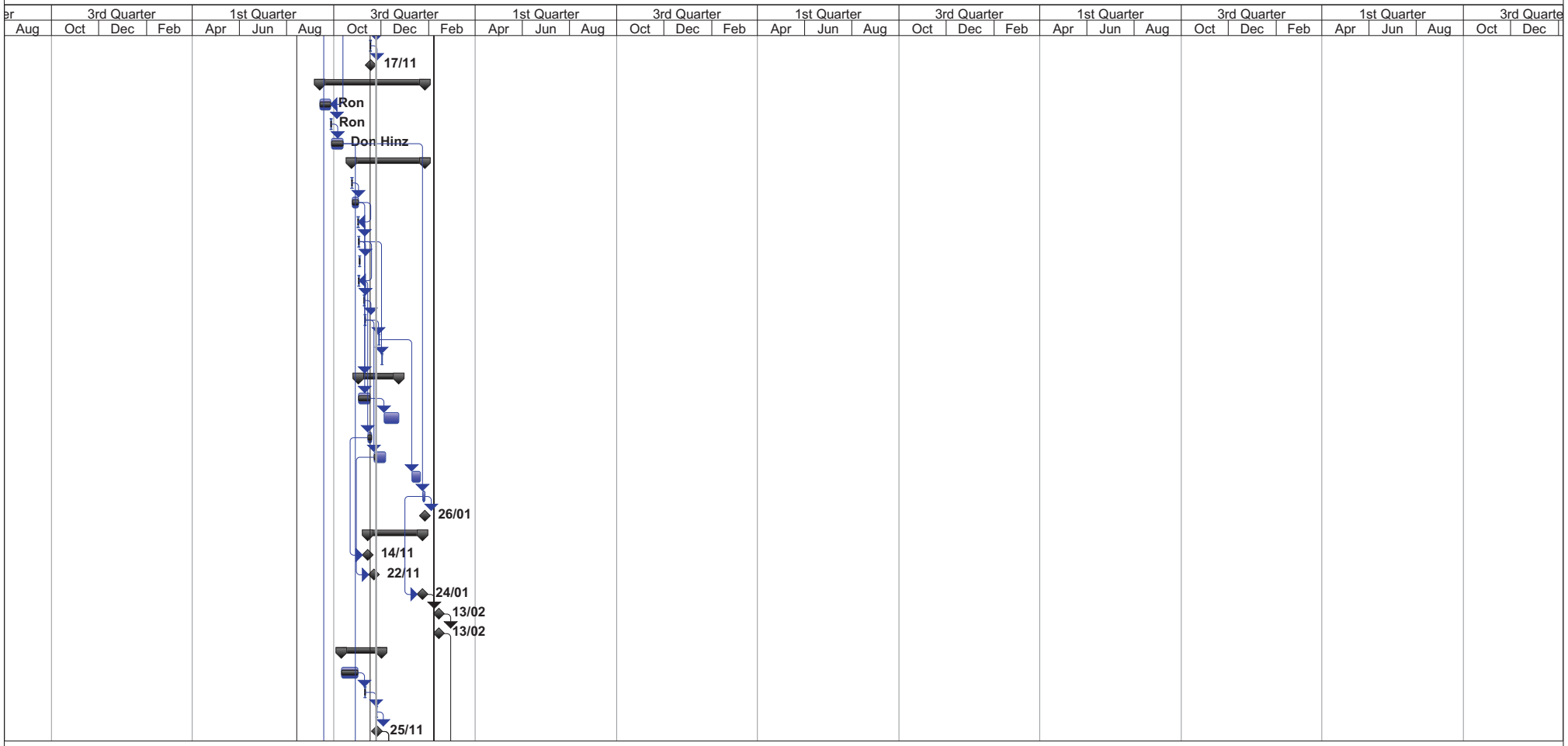

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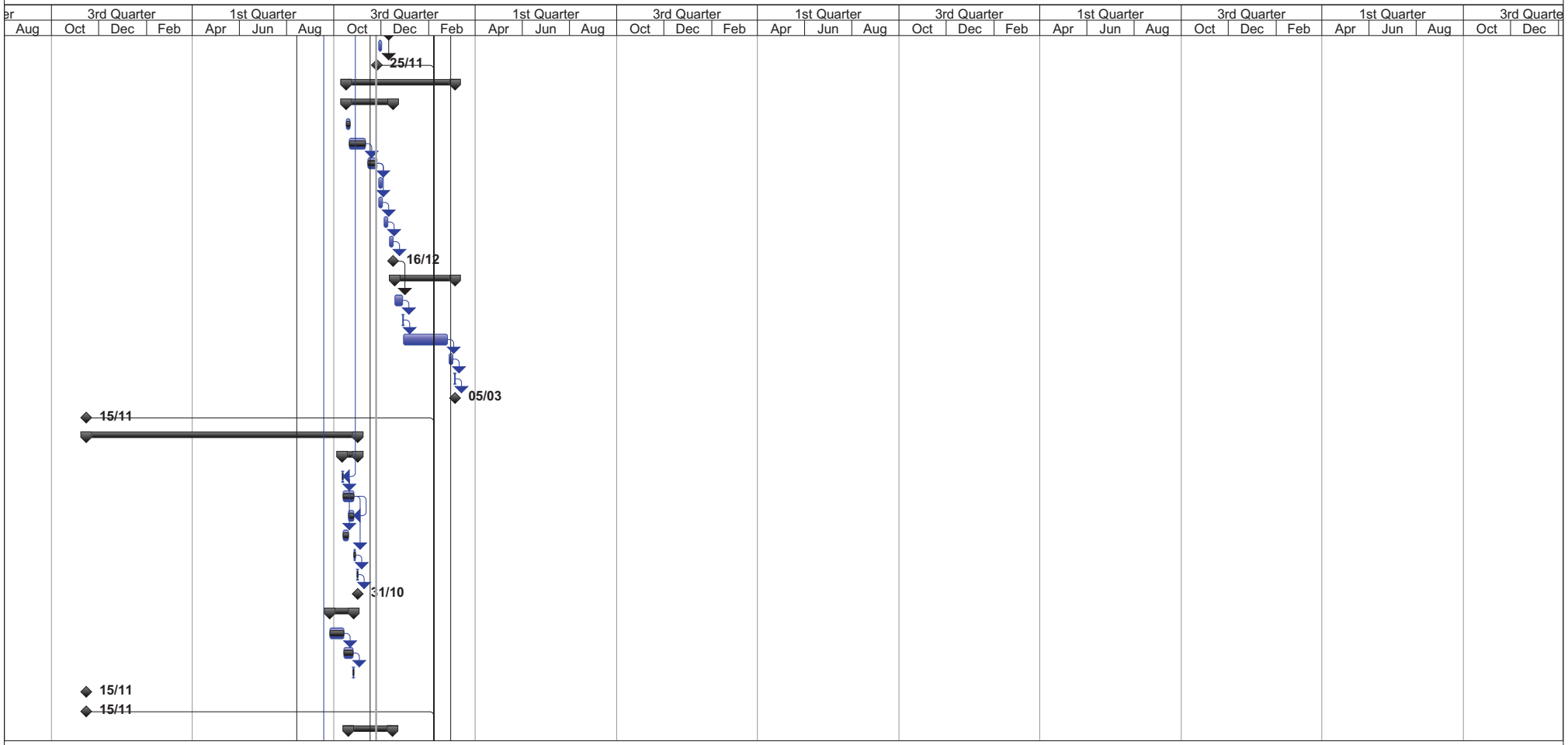

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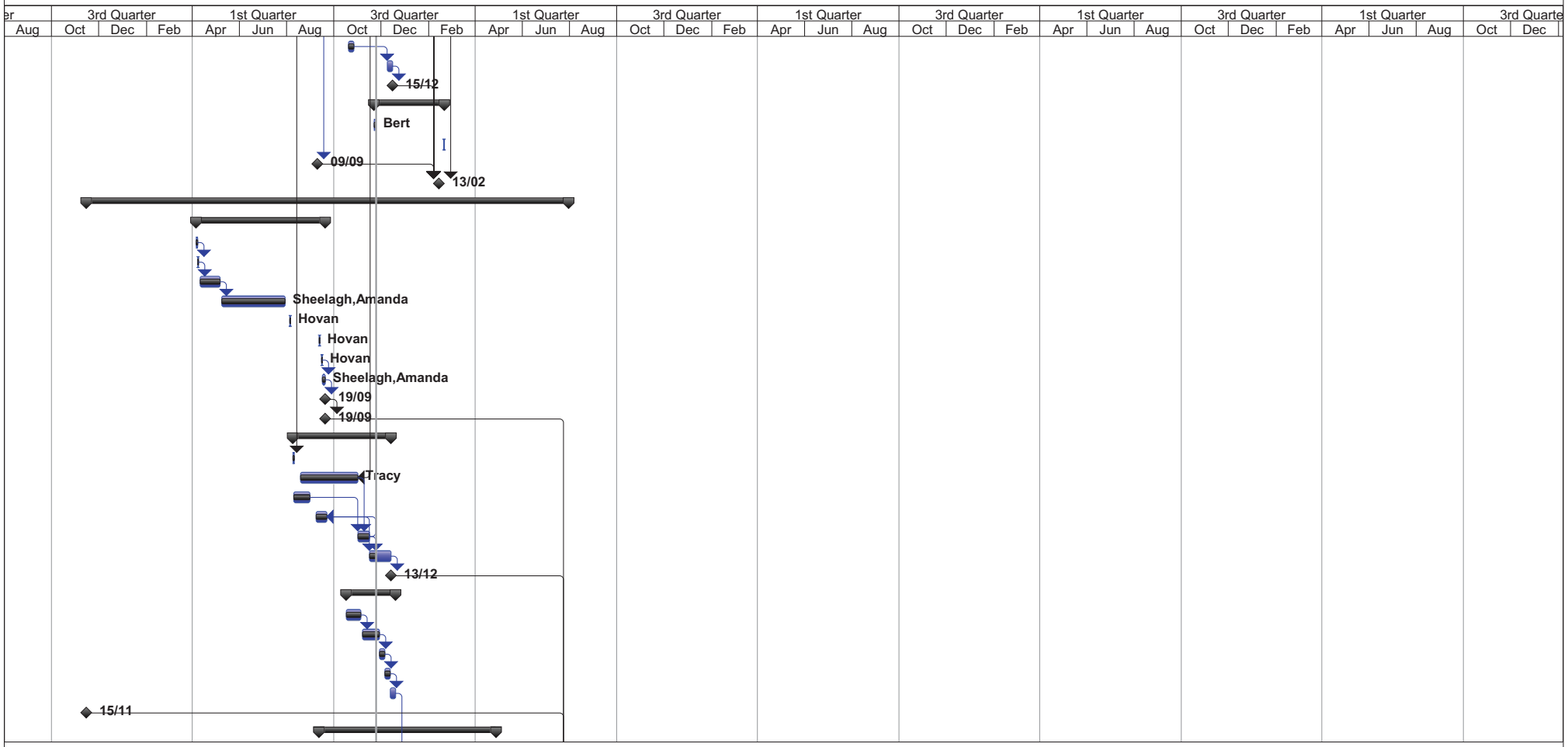

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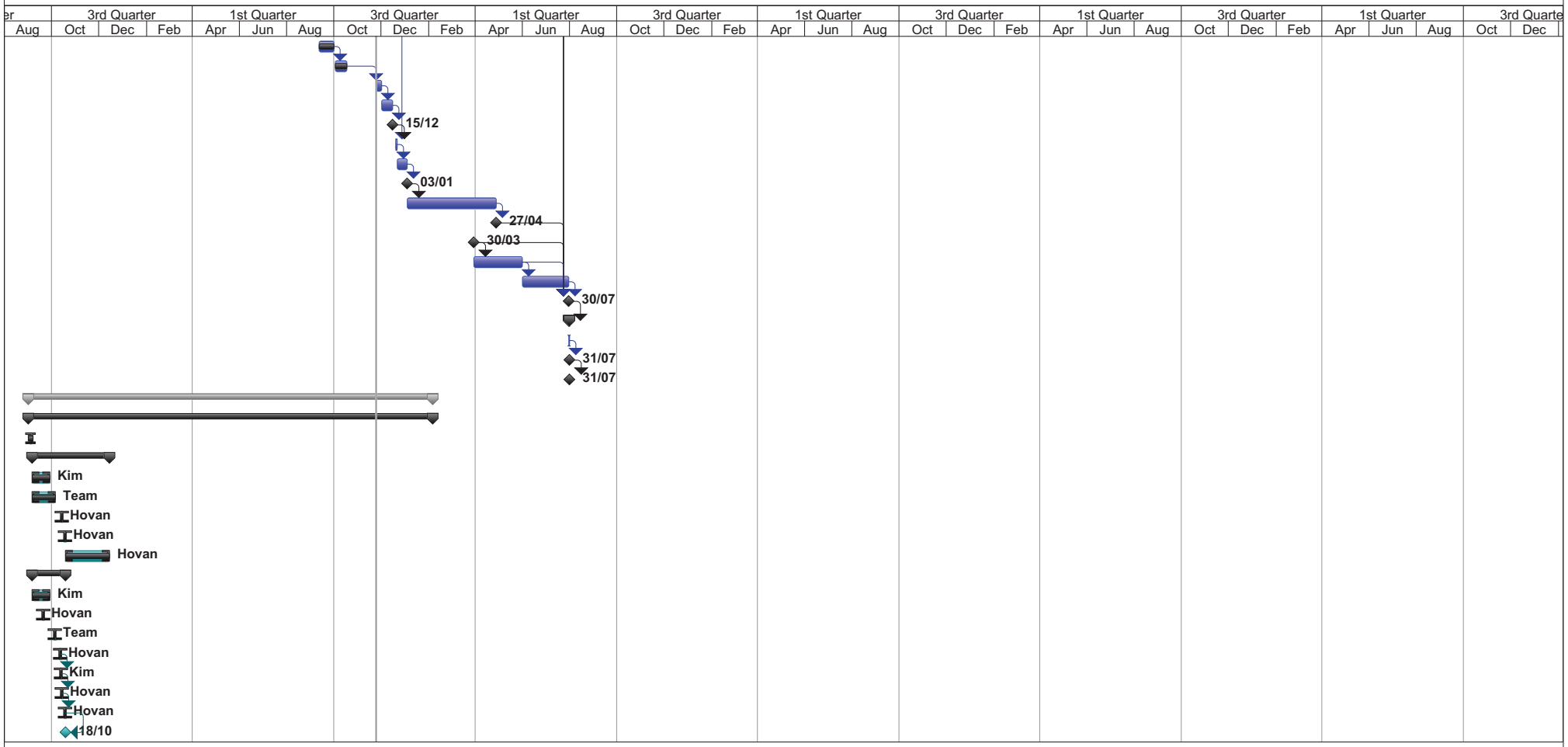

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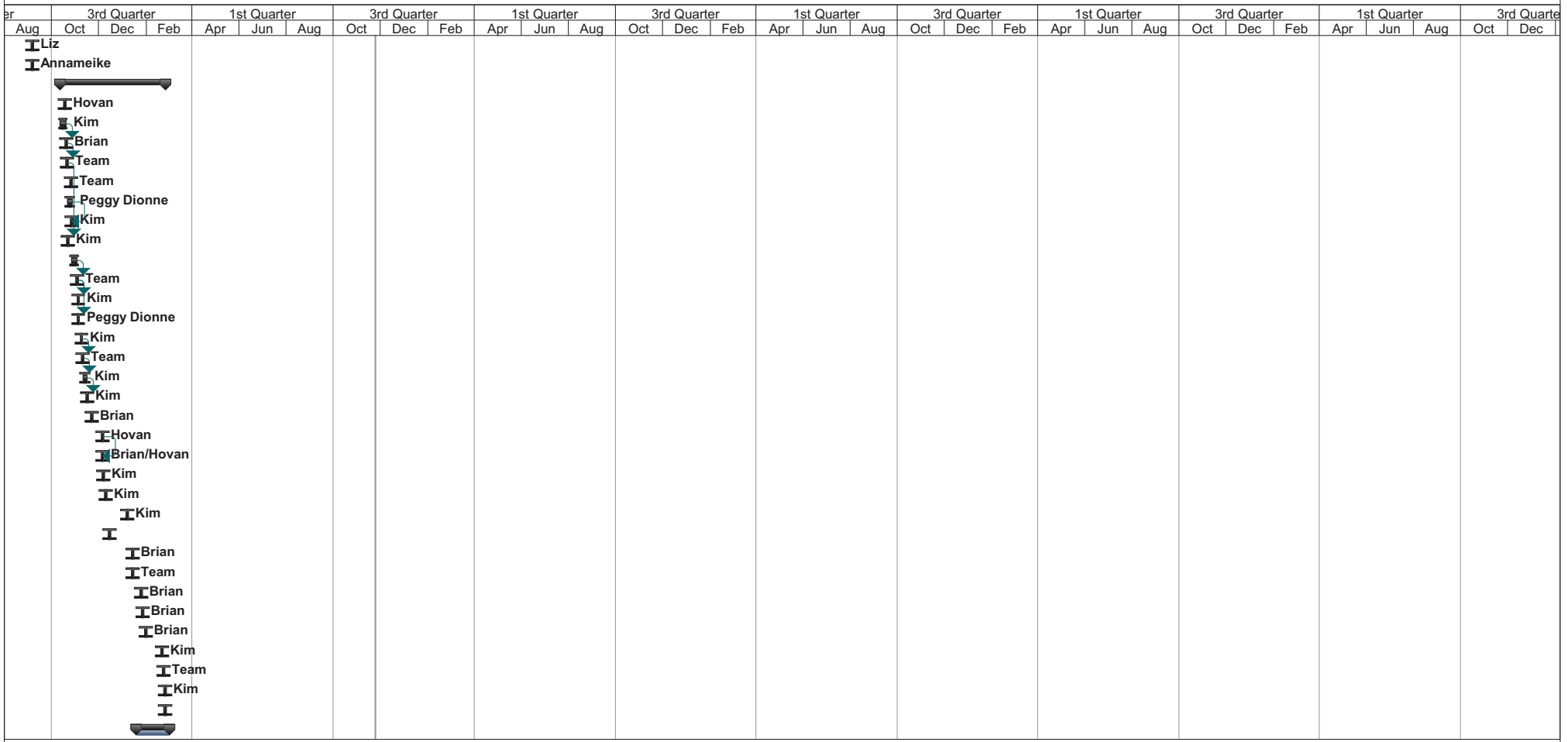

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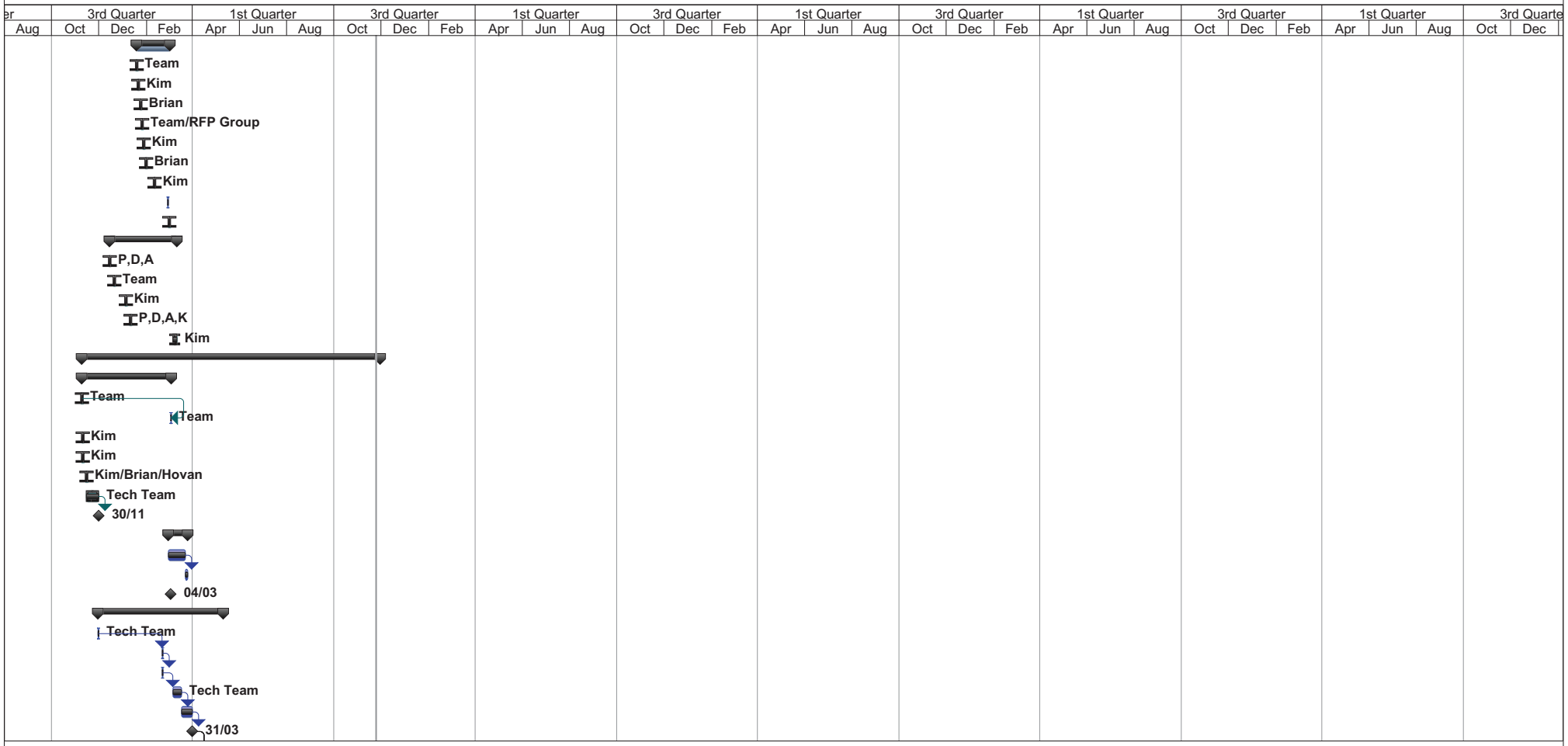

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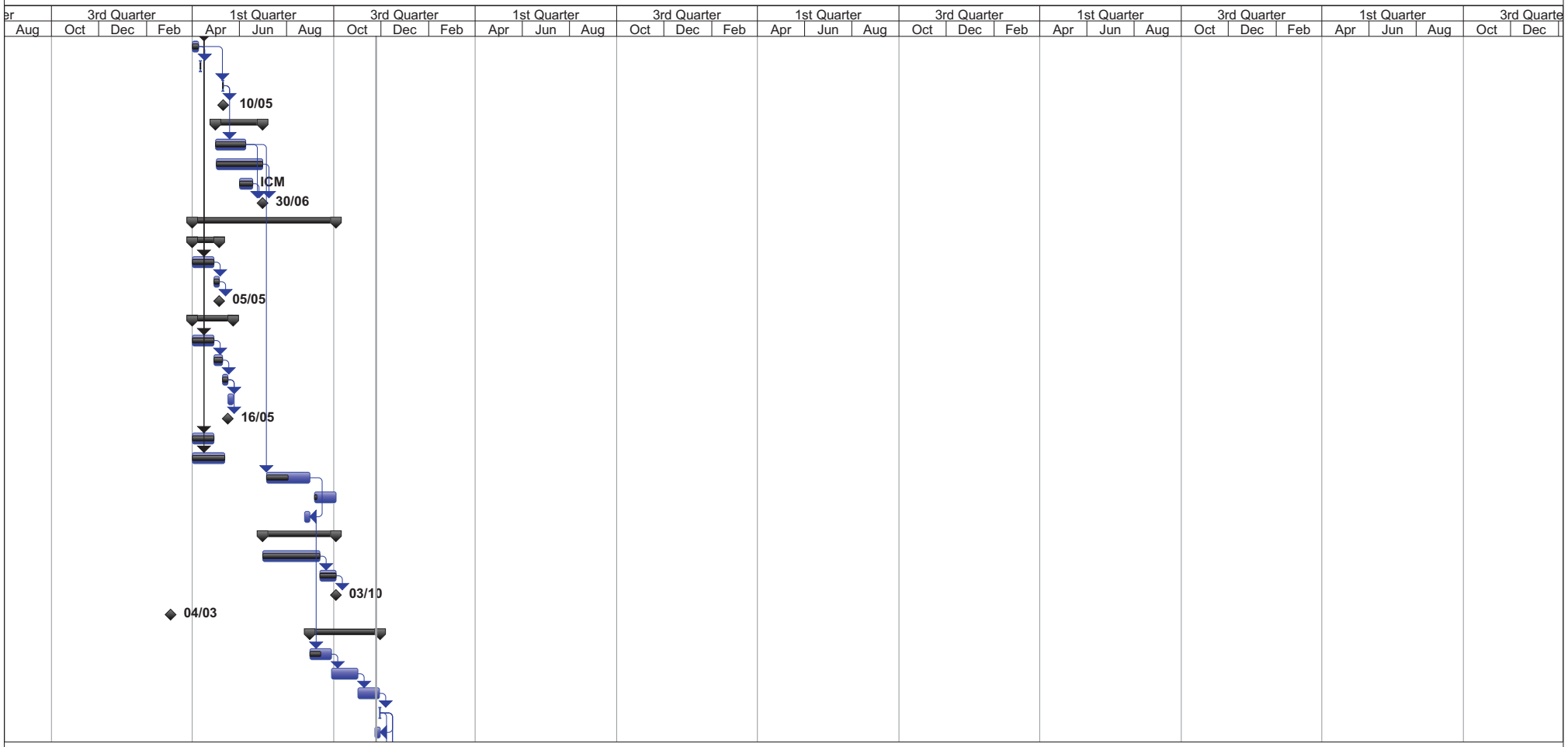

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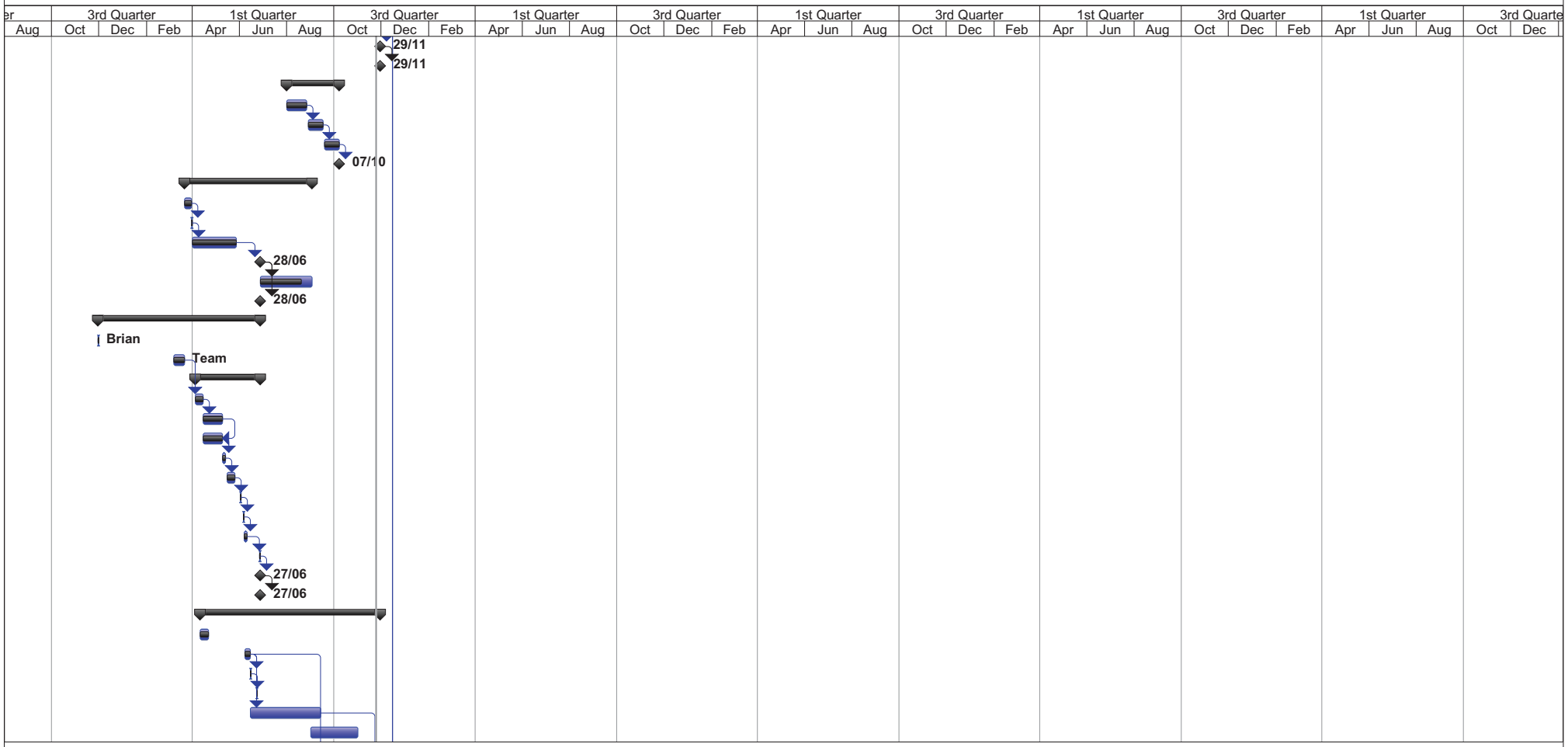
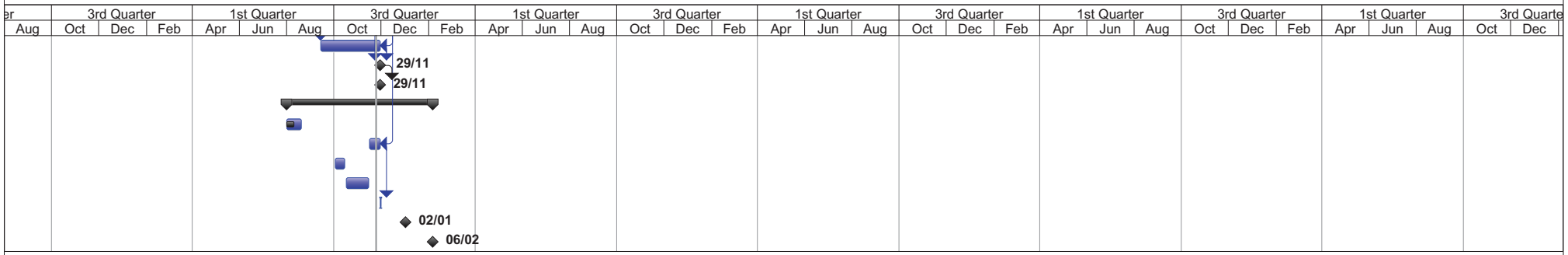


Business Transformation Project
Integrated Project Plan



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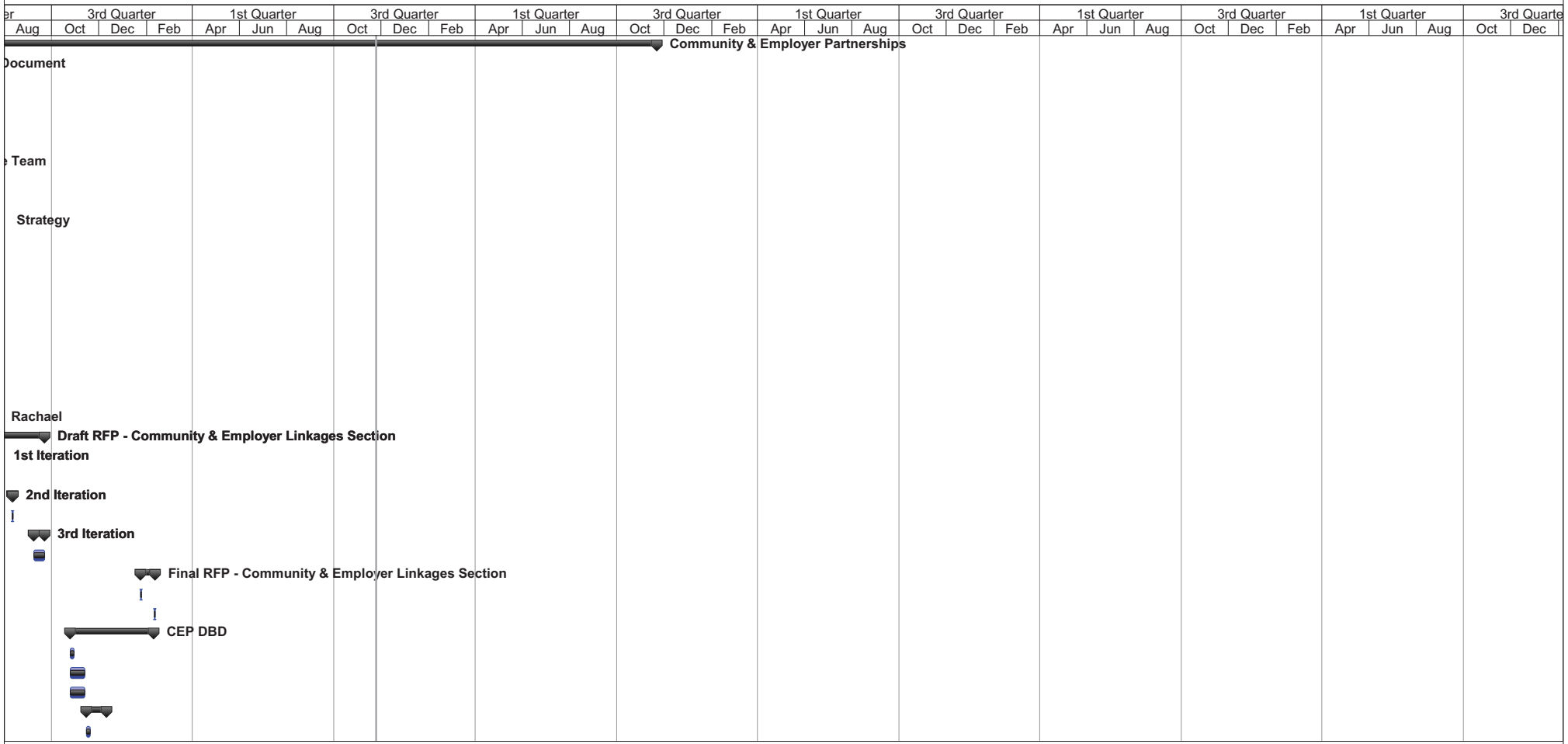

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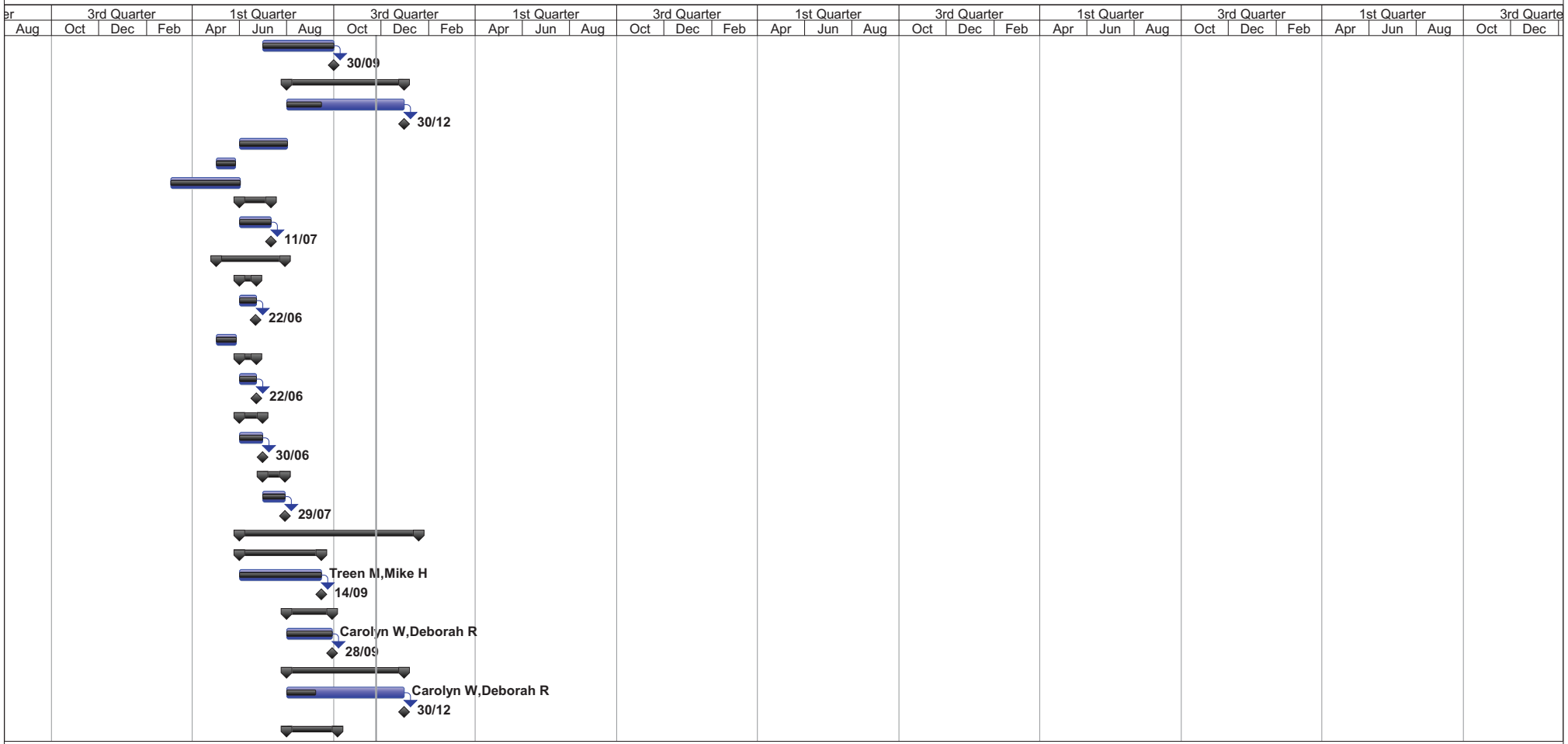

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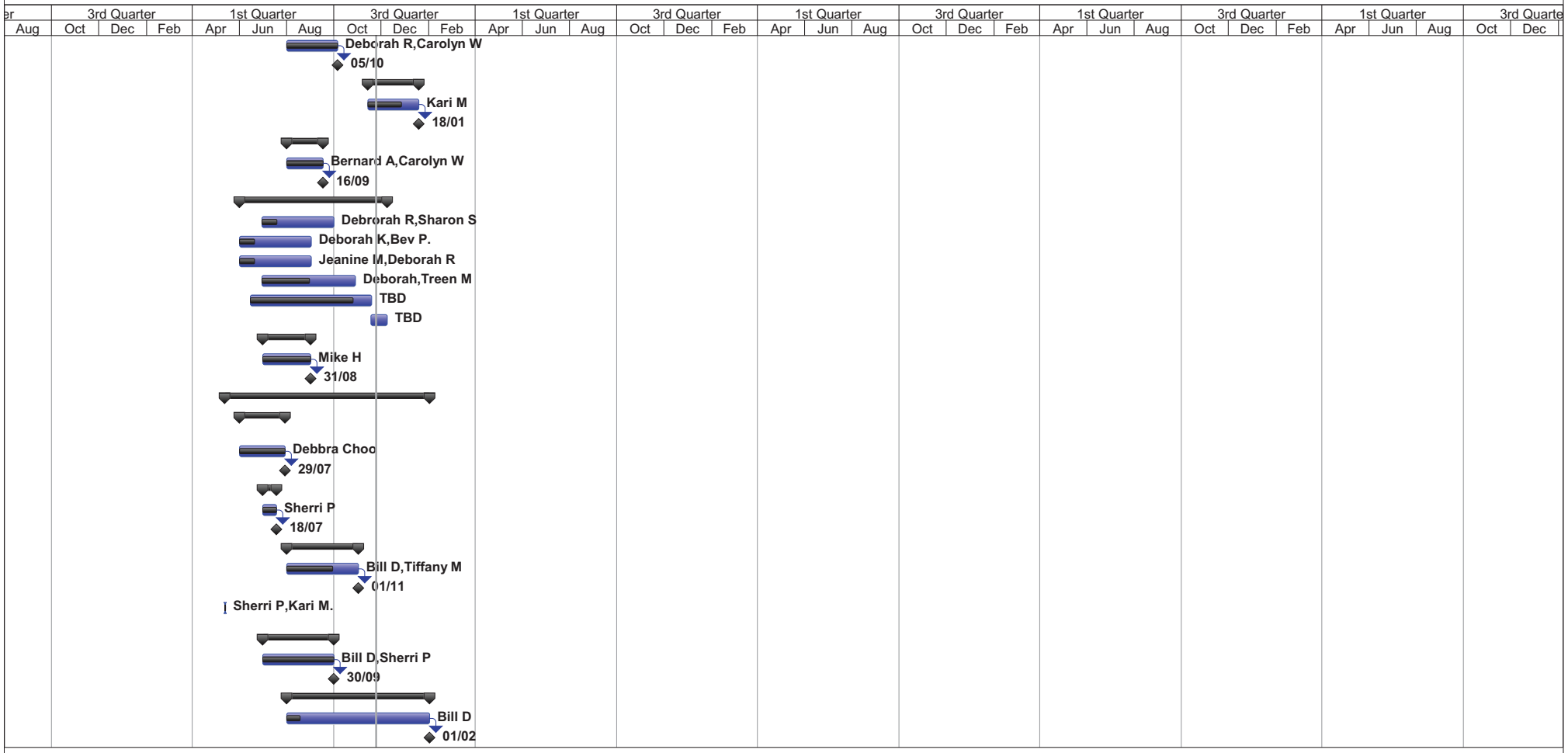

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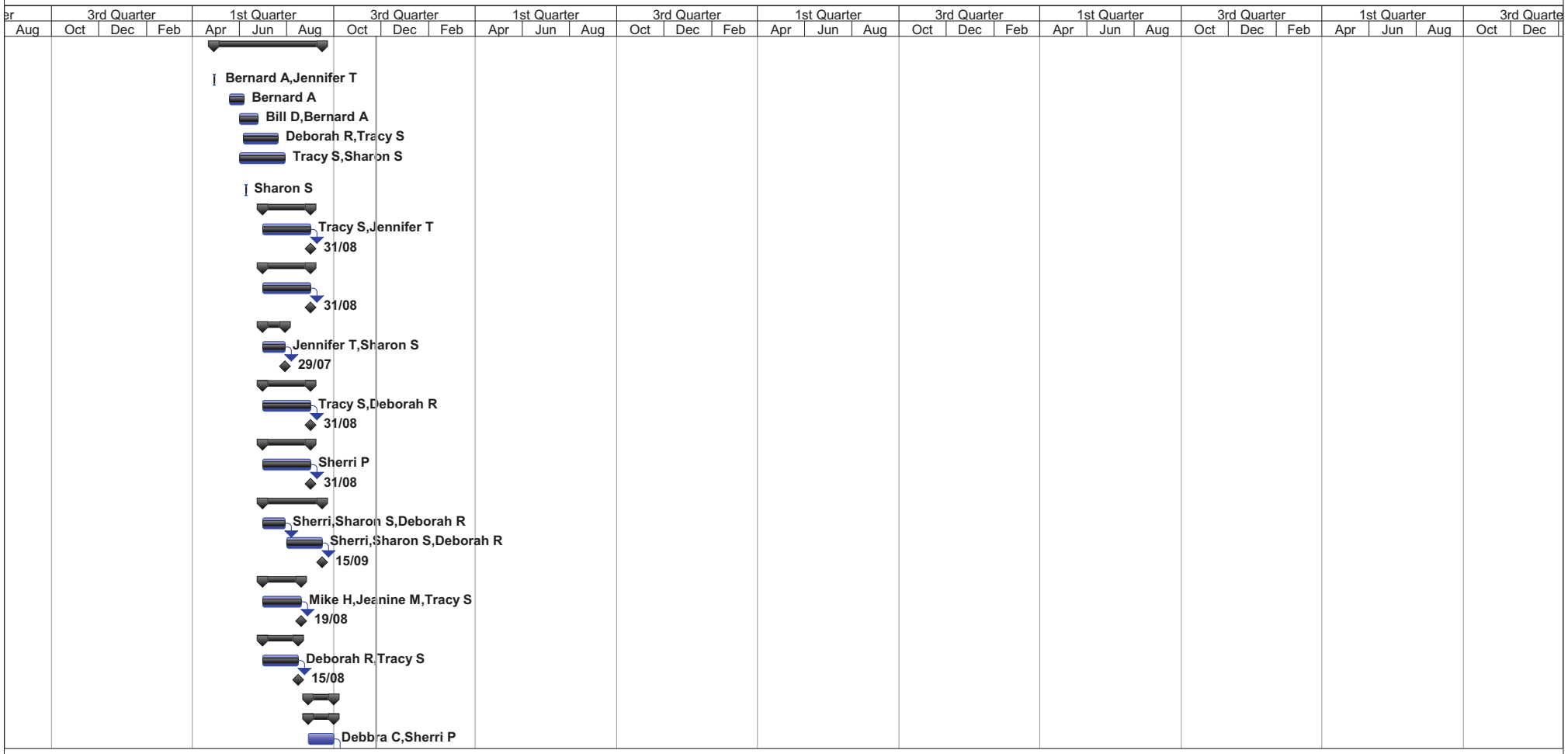

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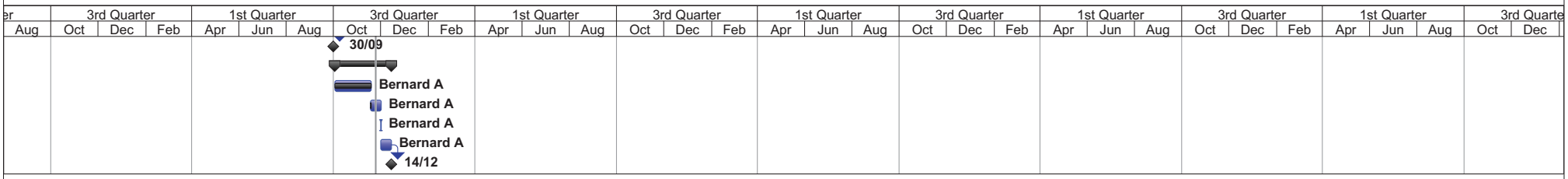

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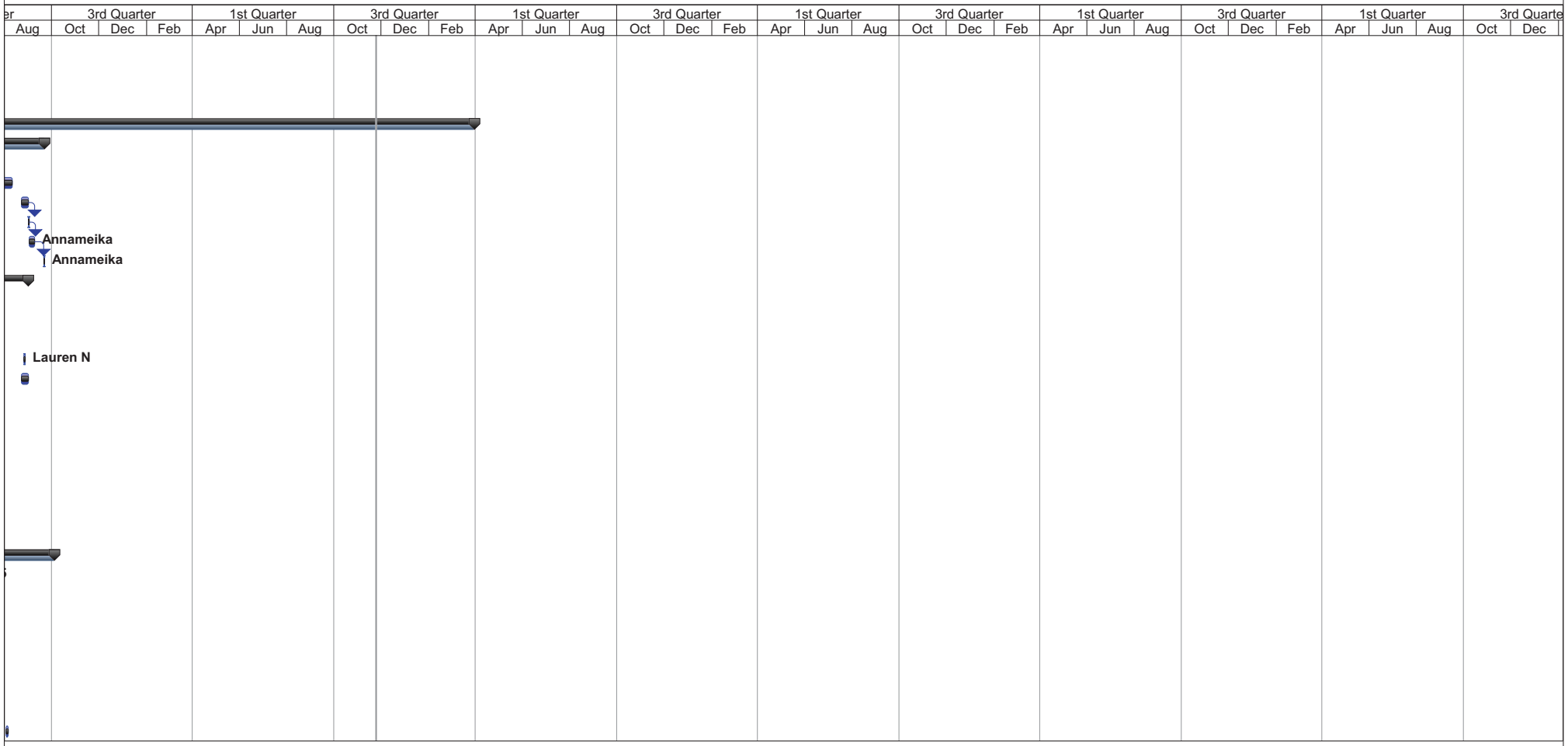

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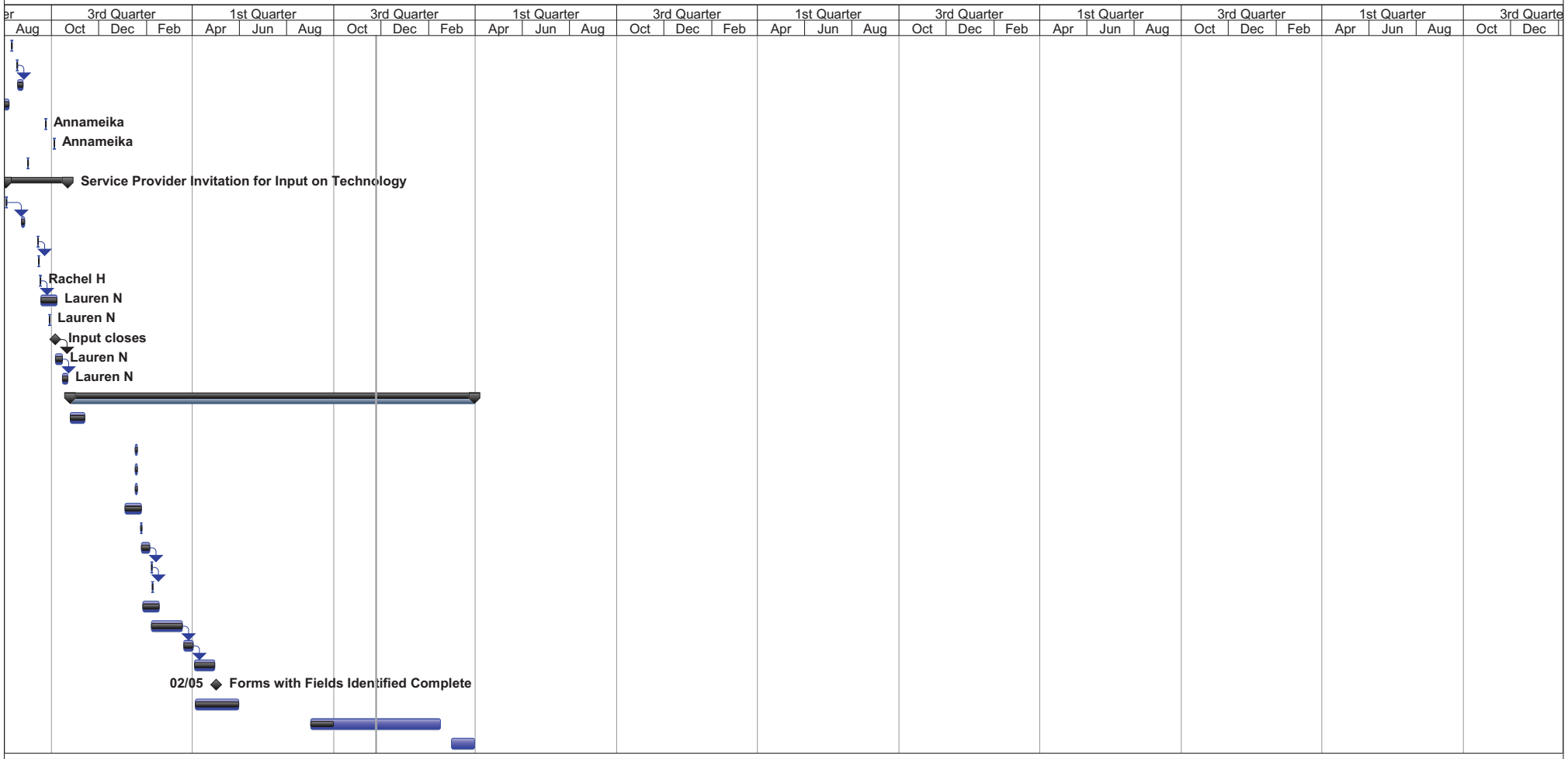

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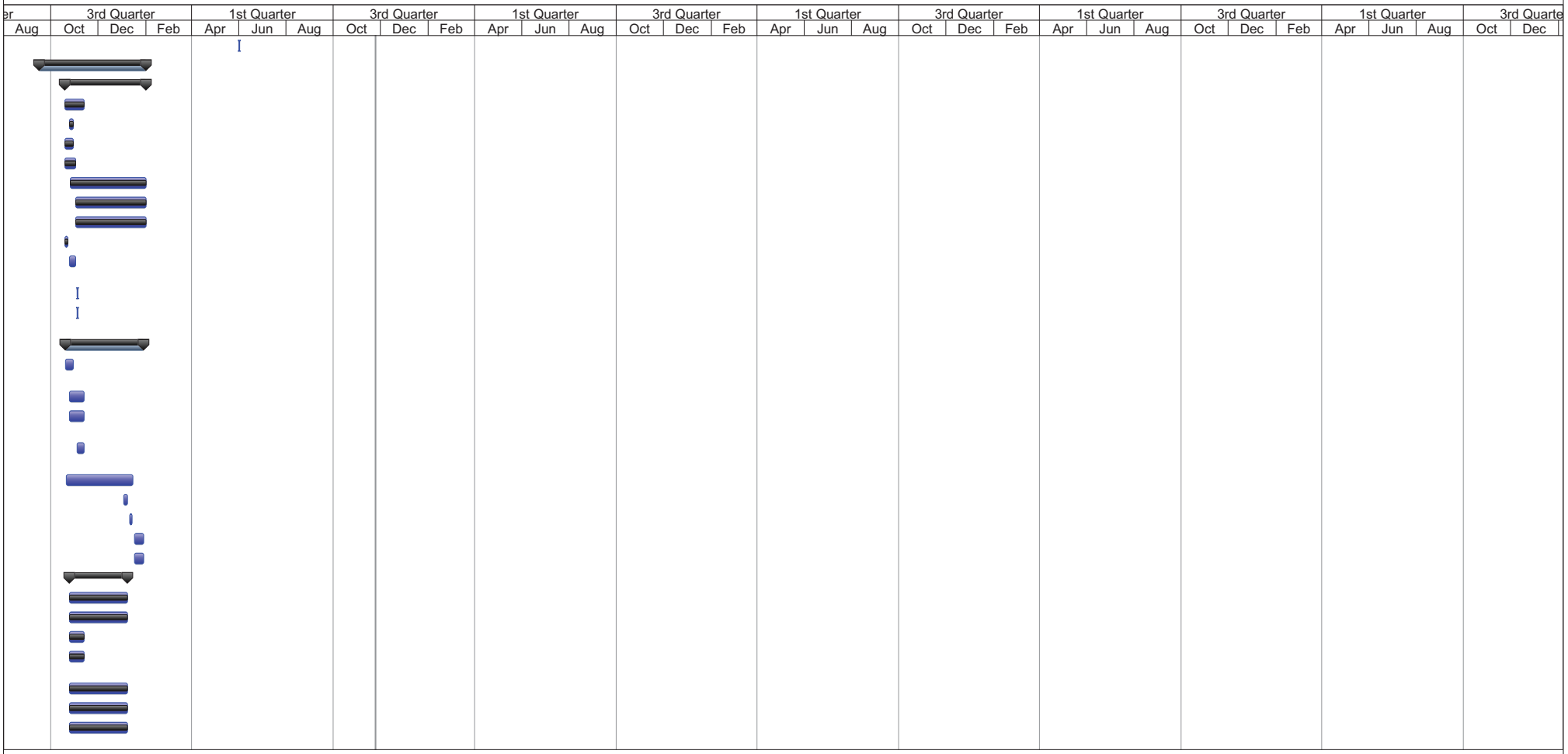

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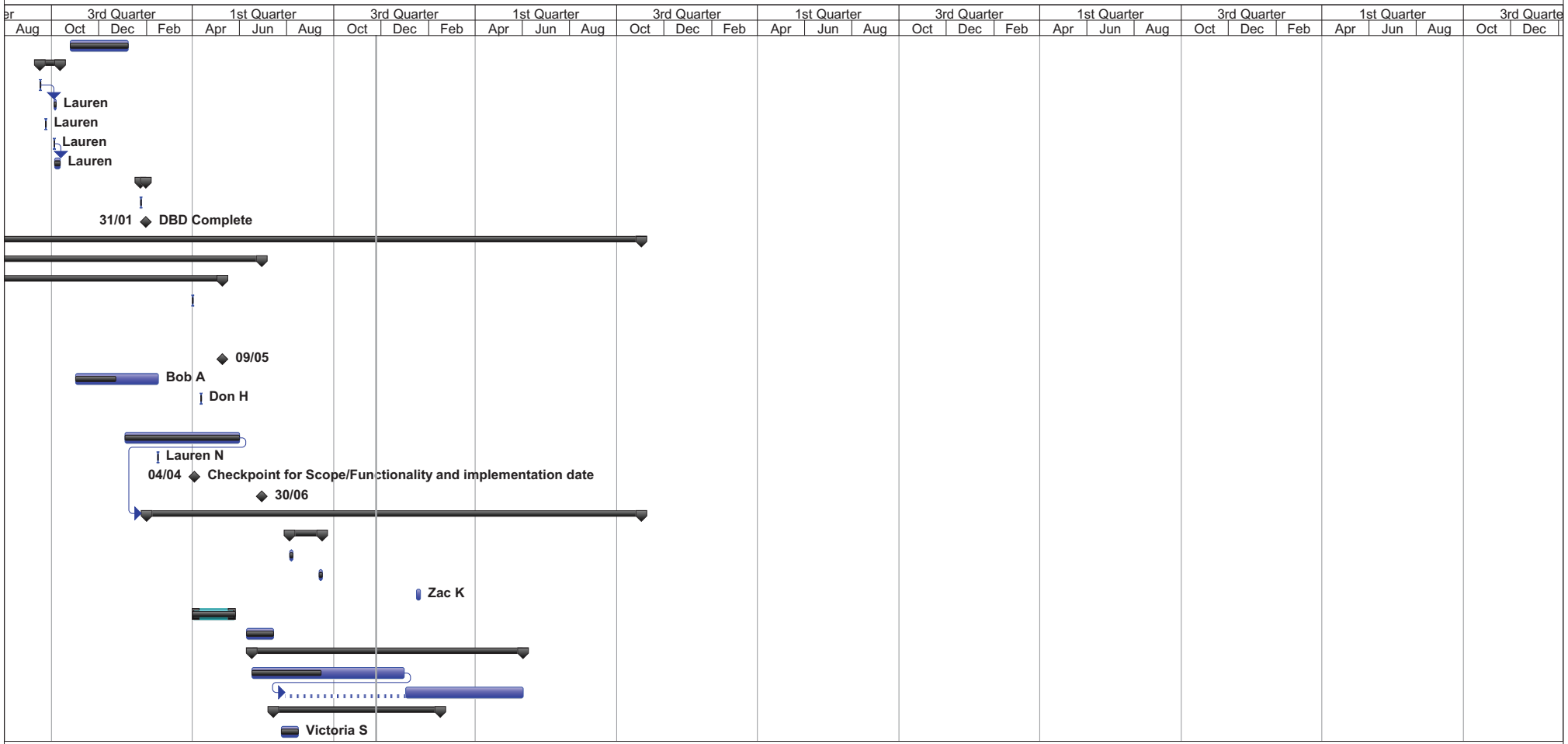

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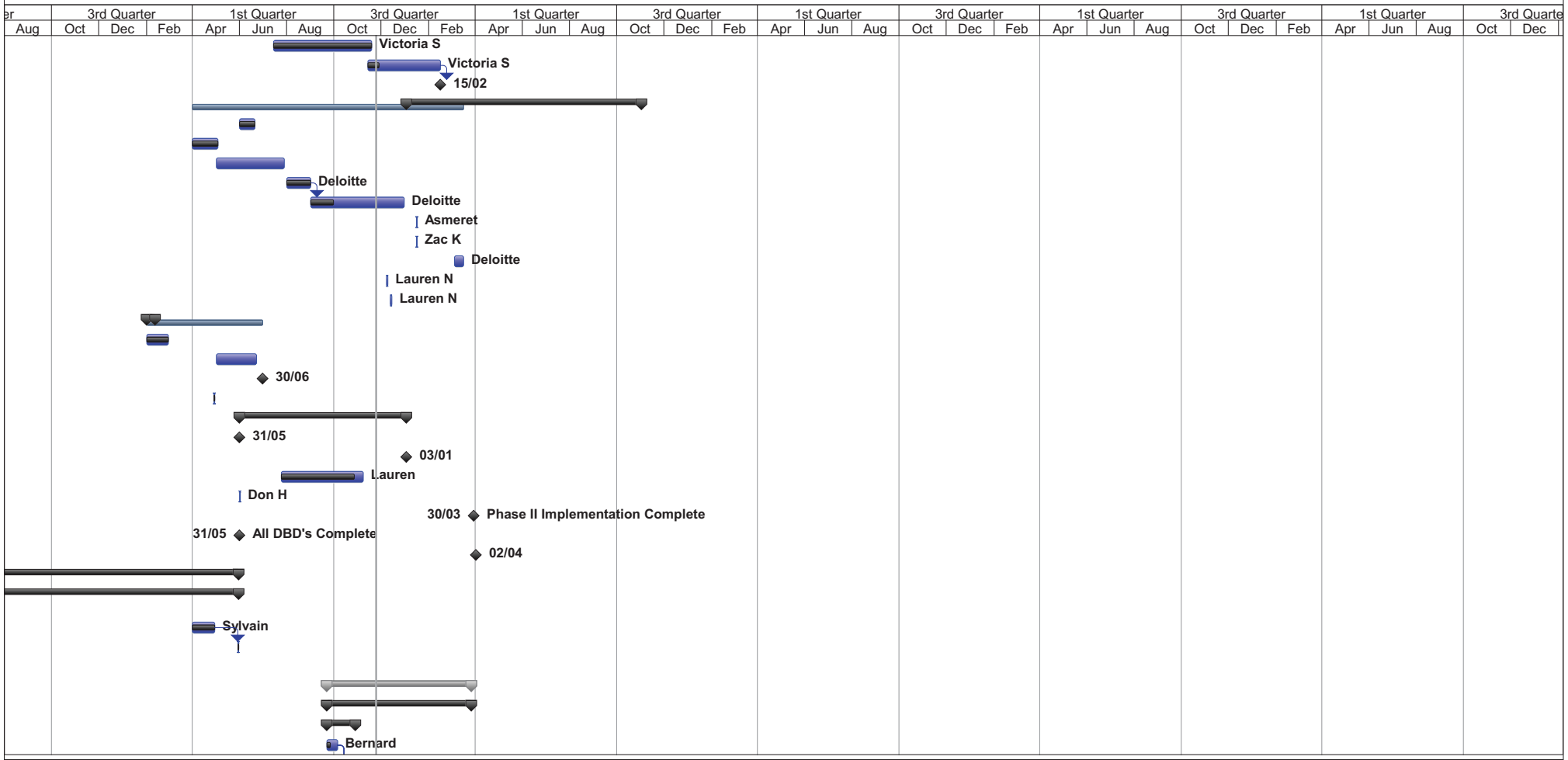

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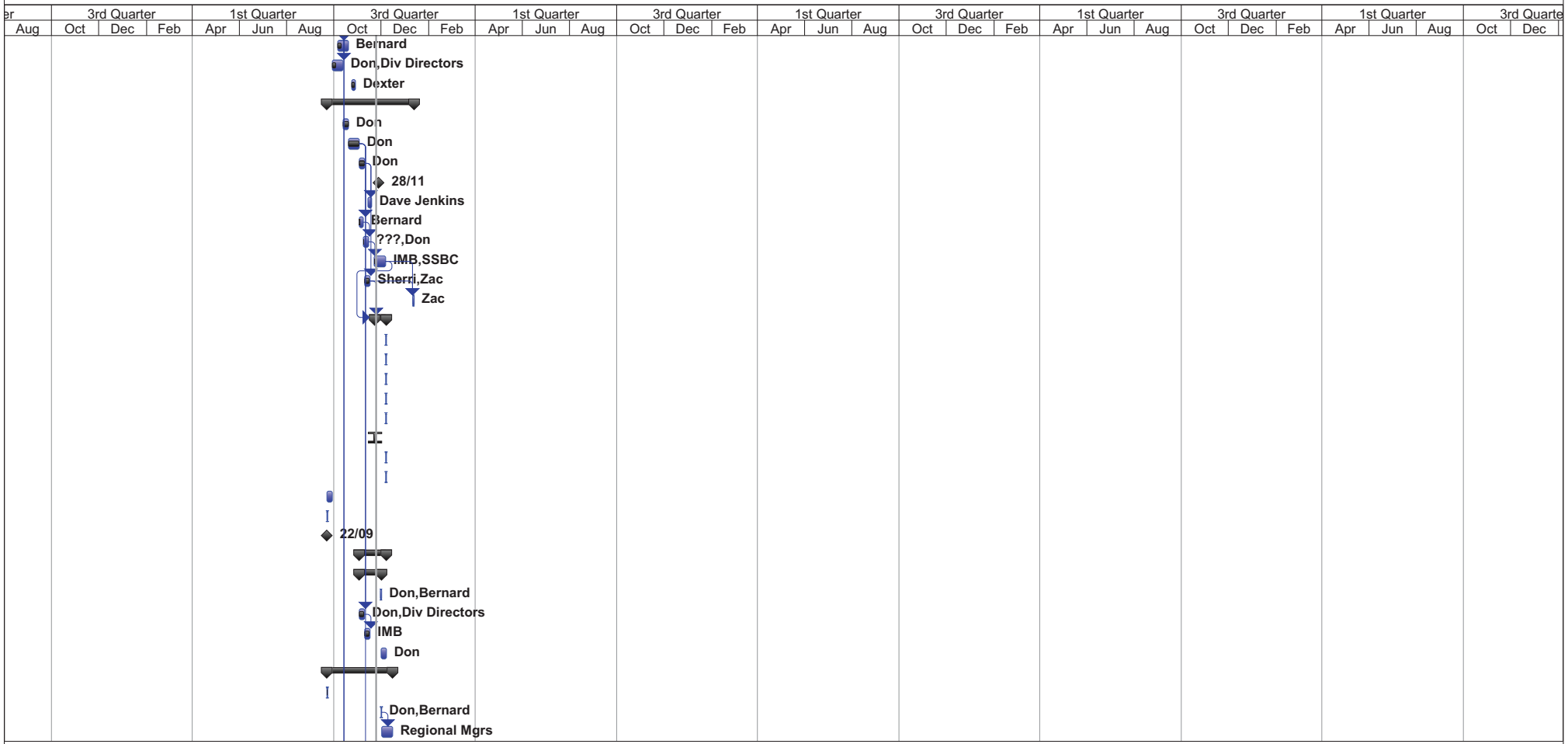

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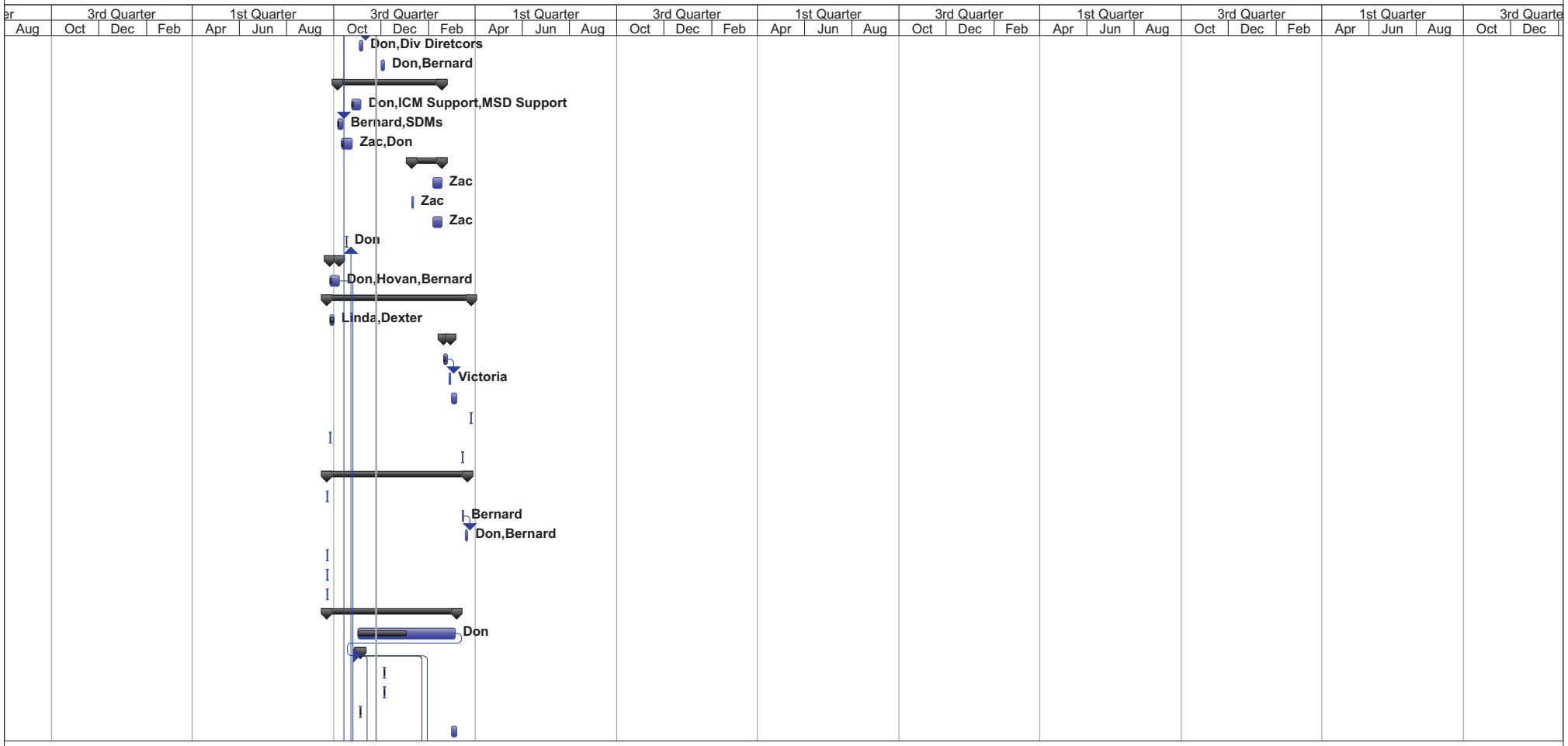

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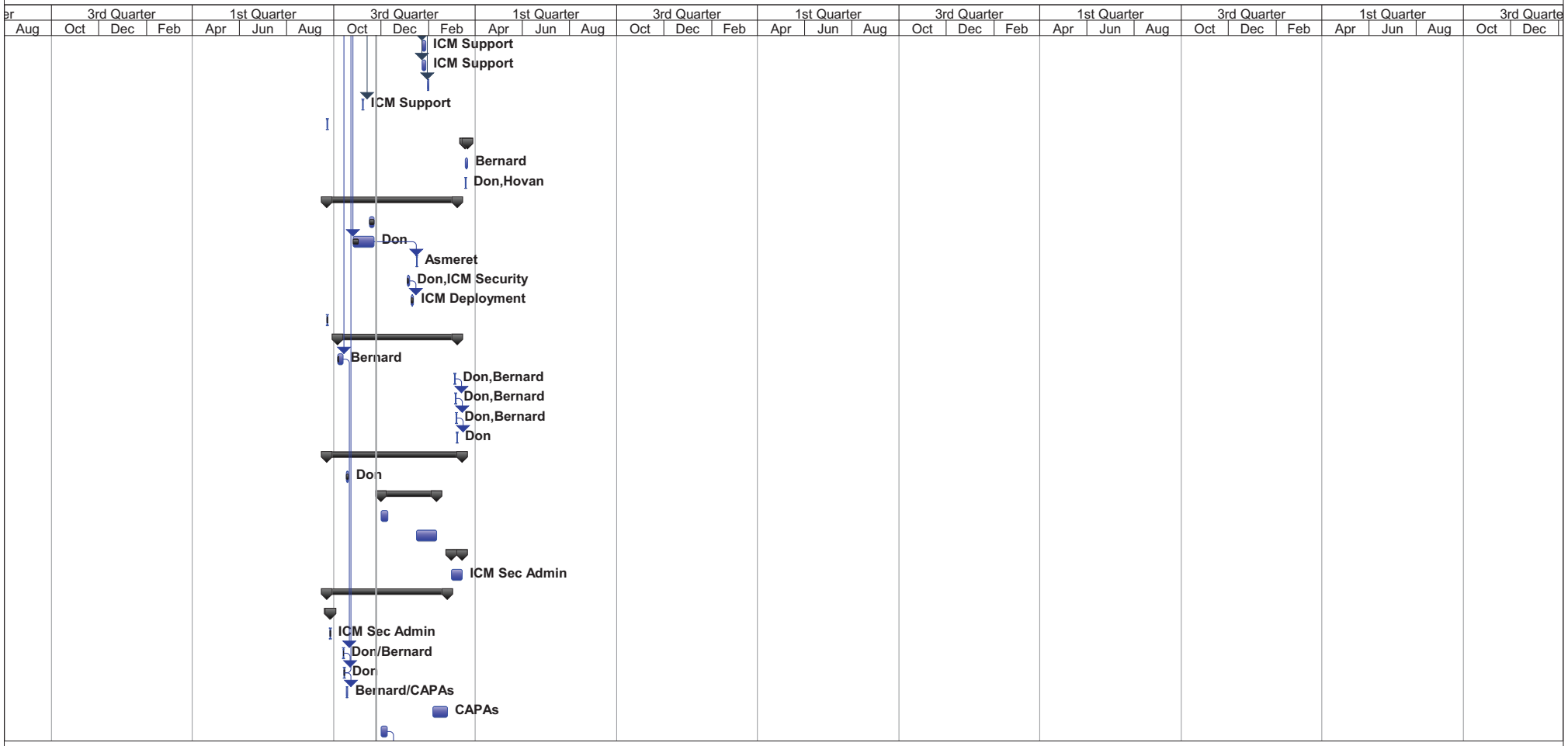

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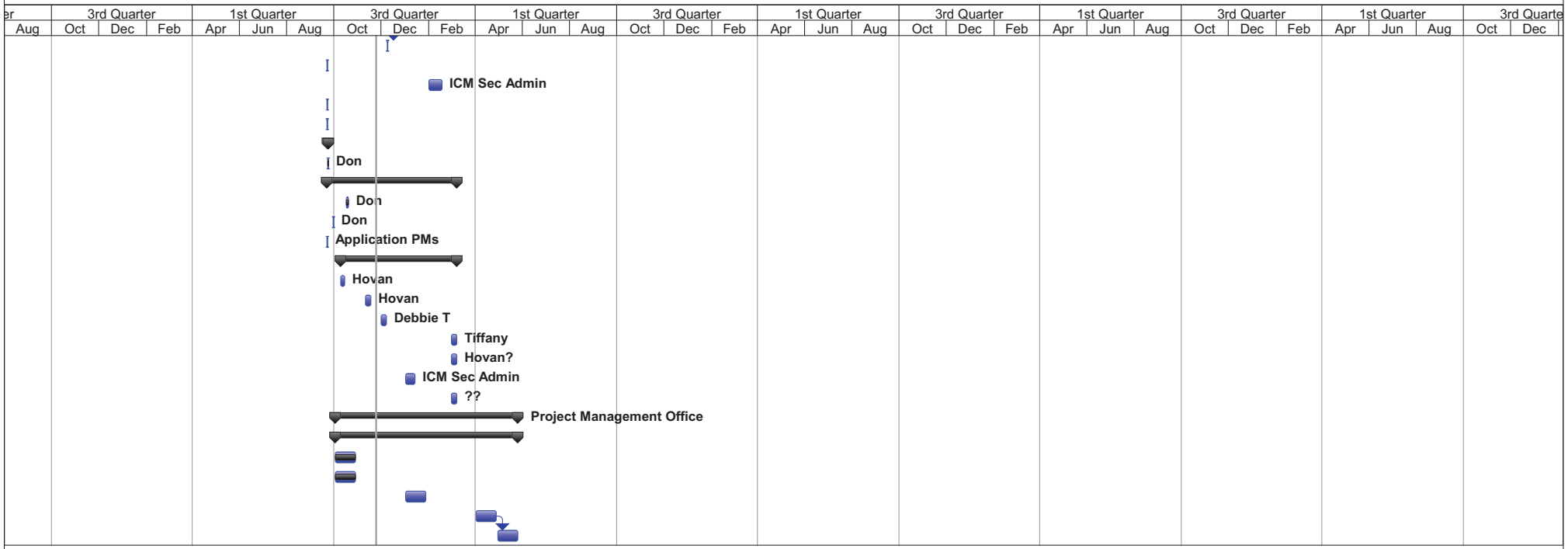

STAKEHOLDER ENGAGEMENT

SE-INT: Internet (LMSD) Re-design and Content Update

(DRAFT for review)

Task Name	Duration	Start	Finish	Resource Names	Dependencies/Notes	% Complete	Status
SE-INT: Internet LMSD Re-design and Content Update	**120 days**	Fri 11-10-14	Fri 12-03-30			**0%**	
SE-INT-0: Project Management	**120 days**	Fri 11-10-14	Fri 12-03-30			**0%**	
Validate scope, schedule, deliverables, budget, resource reqts, stakeholders, etc	1 day	Fri 11-10-14	Fri 11-10-14	Asmeret, Pam		100%	
Create project plan	2 days	Mon 11-10-24	Tue 11-10-25	Pam		70%	
Complete BTP Executive review	5 days	Mon 11-10-31	Fri 11-11-04	Eugene, Linda, Debbie B., Allison		0%	
Complete Internal team review/revision cycle(s)	5 days	Mon 11-11-07	Fri-11-11-11	Pam, Asmeret, Debbie, Daniel, Kai		0%	
SE-INT-0: Intranet Project Plan Baselined	***0 days***	***Mon 11-11-14***	***Mon 11-11-14***			***0%***	
Post SE-0 related items to SharePoint/Submit to PMO	0.25 days	Mon 11-11-14	Mon 11-11-14	Pam		0%	
Bi-weekly team meetings	109 days	Tue 11-11-01	Fri 12-03-30	Asmeret,Debbie,Pam,Daniel, Kai		0%	
Bi-weekly status reports	109 days	Tue 11-11-01	Fri 12-03-30	Asmeret,Debbie,Pam		0%	
Issues/Risk Management	109 days	Tue 11-11-01	Fri 12-03-30	Asmeret,Debbie,Pam		0%	
Work plan/Deliverables Management	109 days	Tue 11-11-01	Fri 12-03-30	Asmeret,Debbie,Pam		0%	
Alignment/collaboration with work streams	109 days	Tue 11-11-01	Fri 12-03-30	Asmeret,Debbie,Pam		0%	
SE-INT-1: Project Charter	**18 days**	Wed 11-11-09	Fri 11-12-02			**0%**	
Create Internet Project Charter	2 days	Wed 11-11-09	Thu 11-11-10	Pam		0%	
Complete internal team checkpoint	2 days	Thu 11-11-10	Fri 11-11-11	Pam, Asmeret, Debbie, Daniel, Kai		0%	
Complete Executive checkpoint	2 days	Mon 11-11-14	Tue 11-11-15	Asmeret, Eugene, Carolyn		0%	
Complete Corporate Web Team checkpoint	3 days	Wed 11-11-16	Fri 11-11-18	Pam, Justin, Debbie, Kai		0%	
Complete GCPE checkpoint (if required)	3 days	Wed 11-11-16	Fri 11-11-18	Asmeret, GCPE		0%	
Complete pre-SC review/revision/approval cycle(s) (Area Leads, MAC, other)	3 days	Wed 11-11-16	Fri 11-11-18	Asmeret		0%	
Update Internet Project Charter based on checkpoint feedback	1 day	Fri 11-11-18	Fri 11-11-18	Pam		0%	
Present Internet Project Charter to SC for approval	***1 day***	***Mon 11-11-21***	***Mon 11-11-21***	Asmeret, Eugene, Carolyn		0%	
SE-INT-1: Internet Project Charter Approved	***0 days***	***Mon 11-11-21***	***Mon 11-11-21***			0%	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 11-11-21	Fri 11-12-02	Asmeret, Pam		0%	
Post SE-1 related items to BTP SharePoint	0.5 days	Fri 11-12-02	Fri 11-12-02	Pam		0%	
SE-INT-2: Planning and Analysis	**10 days**	Mon 11-10-31	Fri 11-11-11			**0%**	
Identify/confirm new domain name (and approach e.g. linkage to WorkBC domain)	5 days	Mon 11-10-31	Fri 11-11-11	Debbie		80%	
Identify/confirm WorkBC branding (e.g. same as Extranet, not newer version)	5 days	Mon 11-10-31	Fri 11-11-11	Debbie		100%	
Initiate contact/receive existing design files/templates from WorkBC	5 days	Mon 11-10-31	Fri 11-11-11	Debbie		100%	
Identify impact/timing of gov 2.0 standards	5 days	Mon 11-10-31	Fri 11-11-11	Debbie		50%	
TBD	TBD	Mon 11-10-31	Fri 11-11-11	Debbie		0%	
SE-INT-2: Content Plan	**15 days**	Mon 11-10-31	Fri 11-11-18			**0%**	
Create Internet Content Plan	5 days	Mon 11-10-31	Fri 11-11-04	Pam, Debbie, Daniel		0%	
Complete internal team checkpoint	2 days	Mon 11-11-07	Tue 11-11-08	Pam, Debbie, Daniel, Asmeret		0%	
Complete Executive checkpoint	3 days	Tue 11-11-08	Thu 11-11-10	Asmeret, Eugene, Carolyn		0%	
Complete Corporate Web Team checkpoint	3 days	Tue 11-11-08	Thu 11-11-10	Pam, Justin, Debbie, Daniel		0%	
Complete GCPE checkpoint (if required)	3 days	Tue 11-11-08	Thu 11-11-10	Asmeret, GCPE		0%	
Complete pre-SC review/revision/approval cycle(s) (Area Leads, MAC, other)	3 days	Tue 11-11-08	Thu 11-11-10	Asmeret		0%	
Update Intranet Content Plan based on checkpoint feedback	1 day	Fri 11-11-11	Fri 11-11-11	Pam, Debbie		0%	
Present Intranet Content Plan to SC for approval	***1 day***	***Mon 11-11-14***	***Mon 11-11-14***	Asmeret, Eugene, Carolyn		0%	
SE-INT-2: Internet Content Plan Approved	***0 days***	***Mon 11-11-14***	***Mon 11-11-14***			0%	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 11-11-14	Fri 11-11-18	Asmeret, Pam		0%	
Post SE-2 related items to BTP SharePoint	0.5 days	Mon 11-11-14	Fri 11-11-18	Pam		0%	
SE-INT-3: Content Inventory	**20 days**	Mon 11-11-07	Fri 11-12-02			**0%**	
Complete current LMSD to EPBC content mapping/inventory	10 days	Mon 11-11-07	Fri 11-11-18	Debbie, Daniel		0%	
Confirm content owners (old/new)	5 days	Mon 11-11-14	Fri 11-11-18	Debbie, Daniel		0%	

STAKEHOLDER ENGAGEMENT
SE-INT: Internet (LMSD) Re-design and Content Update
(DRAFT for review)

Task Name	Duration	Start	Finish	Resource Names	Dependencies/Notes	% Complete	Status
Confirm content (no change/remove/update/new)	5 days	Mon 11-11-14	Fri 11-11-18	Debbie, Daniel		0%	
X-check with Extranet and Intranet Content Inventory	2 days + 7	Tue 11-11-15	Wed 11-11-16	Debbie, Daniel		0%	
SE-INT-3: Internet Inventory Complete	***0 days***	***Fri 11-11-25***	***Fri 11-11-25***			0%	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 11-11-28	Fri 11-12-02	Pam, Debbie		0%	
Post SE-3 related items to BTP SharePoint	0.5 days	Fri 11-12-02	Fri 11-12-02	Pam		0%	
SE-INT-4: Content Updates (to be updated via links to detailed content plans)	**55 days**	Mon 11-11-28	Fri 12-02-10			**0%**	
Update/Issue Internet content writing guidelines + inventory	3 days	Mon 11-11-28	Wed 11-11-30	Debbie, Daniel	Kai's term ends Dec-2011	0%	
Complete content updates	25 days	Mon 12-01-02	Fri 12-01-20	Content SME (Debbie/Kai support)		0%	
Complete required content review/pre-approval cycles	5 days	Mon 12-01-16	Fri 12-01-20	Content SMEs, Area Leads, MAC, SC		0%	
Complete "one voice" on pre-approved content	10 days	Mon 12-01-23	Fri 12-02-03	UNASSIGNED		0%	
Complete GCPE checkpoints (as required)	10 days	Mon 12-01-30	Fri 12-02-10	Asmeret, GCPE	SE-INTRA-6: Content Launch	0%	
SE-INT-4: All Internet content updates complete and approved	***0 days***	***Fri 12-02-10***	***Fri 12-02-10***			***0%***	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 12-02-06	Fri 12-02-10	Debbie, Pam		0%	
Post SE-4 related items to BTP SharePoint	0.5 days	Fri 12-02-10	Fri 12-02-10	Pam		0%	
SE-INT-5: Template/WorkBC Branding Update	**40 days**	Mon 11-11-14	Fri 12-01-20			**0%**	
Ensure dev environment ready	1 day	Mon 11-11-14	Mon 11-11-14	Daniel		0%	
Load WorkBC templates	1 day	Mon 11-11-14	Mon 11-11-14	Debbie		0%	
Apply WorkBC branding (and unit test) Home Page + (1) Interior Page template	5 days	Mon 11-11-21	Fri 11-11-25	Debbie, Daniel, Kai		0%	
Complete internal team checkpoint of initial template update	2 days	Mon 11-11-28	Tue 11-11-29	Debbie, Kai, Daniel, Asmeret, Pam		0%	
Complete Executive checkpoint	3 days	Wed 11-11-30	Fri 11-12-02	Asmeret, Carolyn, Eugene		0%	
Complete Corporate Web Team checkpoint	5 days	Mon 11-12-05	Fri 11-12-09	Daniel, Debbie, Justin		0%	
Complete GCPE checkpoint	5 days	Mon 11-12-05	Fri 11-12-09	Asmeret, GCPE		0%	
Complete pre-SC checkpoint with Area Leads, MAC, etc	5 days	Mon 11-12-05	Fri 11-12-09	Asmeret		0%	
Complete (2) template checkpoint with SC	***0 days***	***Mon 11-12-12***	***Mon 11-12-12***	Asmeret, Carolyn, Eugene		0%	
Template for Home Page + (1) Interior Page Endorsed	***0 days***	***Mon 11-12-12***	***Mon 11-12-12***			0%	
Complete (and unit test) remaining updates	15 days	Mon 11-12-12	Fri 11-12-30	Debbie, Daniel, Kai		0%	
Complete internal team checkpoint	2 days	Tue 12-01-03	Wed 12-01-04	Debbie, Daniel, Asmeret, Pam		0%	
Complete Executive checkpoint	3 days	Wed 12-01-04	Fri 12-01-06	Asmeret, Carolyn, Eugene		0%	
Complete Corporate Web Team checkpoint	5 days	Mon 12-01-09	Fri 12-01-13	Daniel, Debbie, Justin		0%	
Complete GCPE checkpoint	5 days	Mon 12-01-09	Fri 12-01-13	Asmeret, GCPE		0%	
Complete pre-SC checkpoint	5 days	Mon 12-01-09	Fri 12-01-13	Asmeret		0%	
Complete (full) template checkpoint with SC	***0 days***	***Mon 12-01-16***	***Mon 12-01-16***	Asmeret, Carolyn, Eugene	SE-EXT-19: Extranet Launch	0%	
SE-INT-5: New EPBC Templates Approved/WorkBC Updates Complete	***0 days***	***Mon 12-01-16***	***Mon 12-01-16***		SE-EXT-19: Extranet Launch	0%	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 12-01-16	Fri 12-01-20	Pam, Asmeret		0%	
Post SE-INT-5 related items to BTP SharePoint	0.5 days	Fri 12-01-20	Fri 12-01-20	Asmeret		0%	
SR-INT-6: Test Plan	**15 days**	Mon 11-11-07	Fri 11-11-25			0%	
Develop Internet Test Plan	5 days	Mon 11-11-07	Fri 11-11-11	Pam, Debbie, Daniel		0%	
Complete internal team checkpoint	2 days	Mon 11-11-14	Tue 11-11-15	Pam, Debbie, Asmeret, Daniel		0%	
Complete Executive review/revision/approval cycle(s)	3 days	Wed 11-11-16	Fri 11-11-18	Asmeret, Carolyn, Eugene		0%	
Complete Corporate Web Team checkpoint	3 days	Wed 11-11-16	Fri 11-11-18	Daniel, Debbie, Justin		0%	
Complete GCPE checkpoint	3 days	Wed 11-11-16	Fri 11-11-18	Asmeret, GCPE		0%	
Complete pre-SC checkpoint with Area Leads, MAC, etc	3 days	Wed 11-11-16	Fri 11-11-18	Asmeret		0%	
Present Internet Test Plan to SC for endorsement	***0 days***	***Mon 11-11-21***	***Mon 11-11-21***	Asmeret, Carolyn, Eugene		0%	
SE-INT-6: Internet Test Plan Approved	***0 days***	***Mon 11-11-21***	***Mon 11-11-21***			0%	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 11-11-21	Fri 11-11-25	Pam, Asmeret		0%	
Post SE-INT-6 related items to BTP SharePoint	0.5 days	Fri 11-11-25	Fri 11-11-25	Pam		0%	

STAKEHOLDER ENGAGEMENT
SE-INT: Internet (LMSD) Re-design and Content Update
(DRAFT for review)

Task Name	Duration	Start	Finish	Resource Names	Dependencies/Notes	% Complete	Status
SE-INT-7: Content Migration and Testing	**16 days**	Fri 12-02-03	Fri 12-02-24			**0%**	
Deadline for submitting approved content to Web Team	***1 day***	***Fri 12-02-03***	***Fri 12-02-03***	Content SME		***0%***	
Format and migrate approved content (dev environment)	5 days	Fri 12-02-03	Tue 12-02-07	Debbie, Daniel		0%	
Test migrated content (e.g. format, links, etc)	5 days	Fri 12-02-03	Tue 12-02-07	Debbie, Daniel		0%	
Make pages available in secure environment for content owners	0.5 days	Wed 12-02-08	Wed 12-02-08			0%	
Complete test/review/approval cycle with content owners	3 days	Wed 12-02-08	Fri 12-02-10	Debbie, Daniel, Content SME		0%	
Present/distribute to other approvers (e.g. Area Leads, MAC, etc if required)	5 days	Mon 12-02-13	Fri 12-02-17			0%	
Complete Executive/SC checkpoint	5 days	Mon 12-02-13	Fri 12-02-17	Asmeret, Carolyn, Eugene		0%	
Complete Corporate Web Team checkpoint	5 days	Mon 12-02-13	Fri 12-02-17	Pam, Debbie, Daniel, Justin		0%	
Complete GCPE checkpoint	5 days	Mon 12-02-13	Fri 12-02-17	Asmeret, CGCPE		0%	
SE-INT-7: All Internet content migrated (in test), tested and mandatory approvals received	***0 days***	***Fri 12-02-17***	***Fri 12-02-17***			***0%***	
Ensure signatures/version 1.0 on approved deliverable	5 days	Mon 12-02-20	Fri 12-02-24	Asmeret, Pam		0%	
Post SE-7 related items to BTP SharePoint	0.5 days	Fri 12-02-24	Fri 12-02-24	Pam		0%	
SE-INT-8: Internet EPBC Ready	**4 days**	Fri 12-02-24	Mon 12-02-27			**0%**	
Migrate approved content (prod environment)	3 days	Fri 12-02-24	Sun 12-02-26	Debbie, Daniel		0%	
Test migrated content (e.g. format, links, etc)	3 days	Fri 12-02-24	Sun 12-02-26	Debbie, Daniel		0%	
Complete final checkpoint re: launch ready	***1 day***	***Sun 12-02-26***	***Sun 12-02-26***	Asmeret, Carolyn, Eugene, GCPE		0%	
SE-INT-8: Internet EPBC Launched	***0 days***	***Mon 12-02-27***	***Mon 12-02-27***			***0%***	
SR-INT-9: Internet Post-Launch Activities	**25 days**	***Mon 12-02-27***	Fri 12-03-30			**0%**	
Post-Launch Content Updates	**10 days**	**Mon 12-02-27**	**Fri 12-03-09**			0%	
Complete high priority post-launch content updates/corrections	10 days	Mon 12-02-27	Fri 12-03-09	Debbie, Daniel		0%	