

From: [FOI Coordinator FIN:EX](#)
To: [Freeman, Lisa FIN:EX](#); [Foster, Doug FIN:EX](#);
cc: [Edwardson, Jamie GCPE:EX](#); [Plummer, Glen GCPE:EX](#); [Mulloy, Eleanor FIN:EX](#);
Subject: FW: FOI Request: FIN-2011-00172
Date: Wednesday, October 12, 2011 10:38:00 AM
Attachments: [Call for Records.docx](#)
[Fee Estimate Form.doc](#)
[Request.pdf](#)

Please see attached FOI request.

Thanks!

*Eleanor Mulloy
Executive Coordinator, ADM's Offices
Corporate and Ministry Support Services
3rd Floor, 617 Government Street
Victoria, BC V8W 9V1
Phone: 250-387-3989
Fax: 250-387-8586*

"If you always put limit on everything you do, physical or anything else. It will spread into your work and into your life. There are no limits. There are only plateaus, and you must not stay there, you must go beyond them."
~Bruce Lee

From: Flatman, John CITZ:EX
Sent: Wednesday, October 12, 2011 8:28 AM
To: FOI Coordinator FIN:EX
Cc: Kewley, Mark SSBC:EX; MacLean, Shelley FIN:EX
Subject: FOI Request: FIN-2011-00172

Hello,

Please find attached a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). I am the Intake Administrator acting on behalf of Mark Kewley, the analyst assigned to the attached request. You'll note that the attached request has been redacted to remove information that would identify the applicant. This request has also been sent to the Ministry of Health.

"A) contract between the Ministry of Health and VANOC to acquire the mobile

medical unit that was commissioned for the 2010 Winter Olympics and Paralympics; and B) contract to transfer the mobile medical unit from the Ministry to the Provincial Health Services Authority.”

If the public body's total search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, we may be in a position to issue a fee estimate. Please complete the attached Fee Calculation form and return to the analyst ASAP. Once fees have been determined and the applicant has paid the deposit or total sum, the analyst will contact you to continue the call for records process. If no fees apply then proceed with the call for records process.

If the request proceeds, please complete the attached Call for Records form and return to the analyst by **October 28, 2011**.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the Ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to swear affidavits that they conducted an adequate search.

Please do not hesitate to contact the analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
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It should also be noted that there is an FOI Alert/Escalation process. If we do not hear back from you within the designated time period, we are required to raise an alert with you at the following intervals:

- 4 days before the records are due – I will send an email to you and cc your ADM
- 2 days before the records are due – My manager will send an email to your ADM
- 1 day before the records are due – My ED will send an email or call your DM

Thank you,

Call for Records - General

FOI Request Number:	FIN-2011-00172	Applicant Type:	Media
IAO Analyst:	Mark Kewley	Received Date:	11-Oct-2011
Records Due at IAO:	28-Oct-2011	Legislated Due Date:	23-Nov-2011

Section 7 of the *Freedom of Information and Protection of Privacy Act* places a duty on public bodies to respond to formal requests without delay and imposes a time limit of 30 working days from the date the FOI request is received, with certain specific exceptions. In an effort to ensure consistent government practice and in order to comply with current policy, ministries are required to locate and retrieve responsive records and identify potential harms that could result from their disclosure. This form will help guide this process and allow IAO staff to better understand the context of the records and make informed severing recommendations based on potential harms. Once this form has been completed, please forward to the above-noted IAO analyst. If you need assistance to complete this form, please contact your Analyst.

For Ministry Use - please ensure that any issues associated with the possible disclosure of records responsive to this request have been communicated to your Ministry Executive and/or Public Affairs Bureau Communications Office.

Search for Records	
Please describe your search for records including what records were searched (i.e. Files, email, databases, TRIM files, off-site records, etc), duration of search time, and who conducted the search for records.	
Program Area Recommendations	
Document potential harms* that could result from disclosure of records gathered and/or any other concerns with disclosure and provide disclosure recommendations.	
<p>*NOTE:</p> <p>Harms – E.g. disclosure of information in the records could significantly harm law enforcement matters, relations with other governments, the Ministry’s financial or negotiating position, or a third party’s interests on a given topic. Please specify the types of information of concern and the potential harms associated with each type</p>	
Publication of Records on the Open Information website	
Unless specific exemption criteria apply, records provided to the applicant in response to this request will be published on the Government’s Open Information website. If you have any concerns about the publication of the responsive records please indicate here or discuss with your FOI Analyst.	
If you have recommendations for additional explanations or context to be included in the response to the applicant, please indicate here or discuss with your FOI Analyst.	

John Flatman

Intake Administrator

Information Access Operations - Shared Services BC

Ministry of Labour, Citizens' Services and Open Government

548 Michigan Street, Victoria BC V8V 1S2

250-952-0366

john.flatman@gov.bc.ca

Ministry Program Area:	
Recommendations Completed By:	
Date:	
Location of Records	
Please indicate here, if you are aware of any other public bodies or locations that may have records responsive to this request.	
Ministry Program Area:	
Recommendations Completed By:	
Date:	

NOTE:

Records are to be forwarded to IAO as soon as possible, but no later than 12 business days from the date of this call for records, except where IAO has advised that the request is cross-government. For cross-government requests, records are to be forwarded to IAO as soon as possible, but no later than 20 business days from the date of this call for records.

Ministry Support Guidelines for GENERAL FOI Requests

Preliminary Search for Records and Assessment of Fees:

- If records do not exist within the public body, **please advise IAO immediately**. The request will be closed or redirected by IAO.
- If some/all records reside within another public body, **please advise IAO immediately** specifying the other public body. The request will be transferred by IAO.
- Complete and submit the attached Fee Estimate Calculation form to assist IAO in determining if it is appropriate to issue a fee estimate for this request.

Records Gathering Process:

- Review records to ensure they are responsive to the request.
- To ensure IAO has a complete understanding of the records provided and their context, the ministry is required to identify any areas of concern regarding their disclosure. This will assist IAO analysts in assessing any harm contemplated by FOIPPA, and consider the recommendation of any applicable exceptions to disclosure.
- Issues management concerning the content of the responsive records is a responsibility of the ministry; therefore, issues associated with the possible disclosure of records responsive to this request should be communicated directly to your Ministry Executive and/or Public Affairs Bureau Communications Office.

Providing Responsive Records to IAO:

- Wherever possible, the ministry is required to send records electronically to the IAO analyst in either original electronic format or by scanning hard copy records and sending electronically. If volume is prohibitive for electronic submission, package or disc with scanned documents should be mailed to:

**Information Access Operations
Ministry of Citizens Services
PO Box 9569 Stn Prov Govt
Victoria BC, V8W 9K1**

- Please ensure the responsive records have been reviewed and approved by the applicable program area.

Information Access Operations

Fee Estimate Calculation Table

FOI Request Number:	FIN-2011-00172
IAO Analyst:	Mark Kewley

Section 75 of the *Freedom of Information and Protection of Privacy Act* provides that public bodies may charge fees for certain limited services that they provide in the processing of formal Freedom of Information (FOI) requests. In an effort to ensure consistent government practice in estimating fees and in order to comply with current policy, IAO requires that the ministry estimate the time required to complete certain tasks associated with the processing of formal FOI requests. To help guide this process, included below is a list of tasks that can be charged for. Please note that the time spent reviewing records for harms or exceptions is not chargeable. If you have questions or need assistance completing the fee estimate, please contact your Analyst.

Once the estimate is complete, please forward to the above-noted IAO analyst before locating and retrieving records. Where it is appropriate to charge a fee, IAO will provide the applicant with a fee estimate outlining the payment required. Once the required payment has been received, IAO will advise the ministry to proceed with the retrieval, preparation and scanning/copying of records.

For Ministry Use - please ensure that all reasonable efforts are made to generate an accurate estimate.

1. Locating, Retrieving, and Producing Records		
Associated Tasks	Estimated Effort (in hours)	Actual Effort (in hours)
<p>This is to include time spent:</p> <ul style="list-style-type: none"> • reviewing file lists and off-site lists and generating a list of files; • calling to ask for the retrieval of boxes from off-site storage; • consulting with staff regarding the content of specific boxes of files; • compiling paper files from cabinets and compiling documents from those files; • reading through files to determine whether records are responsive – estimated time is 15 minutes per 1” file; • viewing videotapes and listening to audiotapes to determine whether they are responsive; • searching email, records databases, TRIM folders, etc & if necessary printing responsive records; and, • completing other related tasks. 		
<ul style="list-style-type: none"> • Please indicate the time, if any, spent producing records from machine readable records. • Please differentiate between time spent using a central mainframe processor and time spent developing computer programs to create the records. 		

NOTES: Fee estimates & actual costs do not include the costs of retrieving/returning boxes from/to off-site storage facilities. A machine readable record is anything upon which information is stored or recorded such that a computer or other mechanical device can render the information intelligible.		
2. Preparing Records for Disclosure		
Associated Tasks	Estimated Effort (in hours)	Actual Effort (in hours)
This is to include time spent: <ul style="list-style-type: none"> • preparing records for photocopying/scanning – (remove staples, etc); • photocopying records; • putting files back together – (re-file, re-staple, put records back in cerlox coils, etc); and • assembling the package and ensuring the package is complete. 		
NOTE: IAO's preferred method of receiving records is electronically (preferably in pdf format).		
3. Providing Copies of Records		
	Estimated Volume	Actual Volume
Please indicate the total number of pages that are responsive to the request.		
NOTES: The average file folder is 1" and holds approximately 200 single-sided pages. Where records are double-sided, please estimate the total number of sides. One standard Records Centre Services Box (1 cubic foot) holds approximately: <ul style="list-style-type: none"> • 2,200 pages if they are in letter sized folders; and • 1,800 pages if they are in legal sized folders. 		
Ministry Program Area:		
Estimate Completed By:		
Date:		

For IAO Use Only

Total Fee to Applicant		
Task	Estimated Costs	Actual Costs
Locating, Retrieving and Producing Records		
Preparing Records for Disclosure		
Providing Copies of Records		
Shipping Costs		
TOTAL:		

FOI Request Submitted on Saturday, October 8, 2011 at 15:59:47

DESCRIPTION OF RECORDS REQUESTED

Reference:

Preferred Method: Receive Copy

Request:

I am seeking the following public records: A) contract between the Ministry of Health and VANOC to acquire the mobile medical unit that was commissioned for the 2010 Winter Olympics and Paralympics; and B) contract to transfer the mobile medical unit from the Ministry to the Provincial Health Services Authority. Please send via email to

PROCESSING ORG

Finance

Health

From: [FOI Coordinator FIN:EX](#)
To: [Freeman, Lisa FIN:EX](#); [Foster, Doug FIN:EX](#);
cc: [Edwardson, Jamie GCPE:EX](#); [Mulloy, Eleanor FIN:EX](#); [Plummer, Glen GCPE:EX](#);
Subject: FW: FOI Request: FIN-2011-00173
Date: Wednesday, October 12, 2011 10:43:00 AM
Attachments: [Call for Records.docx](#)
[Fee Estimate Form.doc](#)
[Request.pdf](#)

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Thanks

*Eleanor Mulloy
Executive Coordinator, ADM's Offices
Corporate and Ministry Support Services
3rd Floor, 617 Government Street
Victoria, BC V8W 9V1
Phone: 250-387-3989
Fax: 250-387-8586*

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From: Flatman, John CITZ:EX
Sent: Wednesday, October 12, 2011 9:04 AM
To: FOI Coordinator FIN:EX
Cc: Kewley, Mark SSBC:EX; MacLean, Shelley FIN:EX
Subject: FOI Request: FIN-2011-00173

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B) the validation study of the mobile medical unit called "Creating a Gold Medal Olympic and Paralympic Health Care Team."

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John Flatman

Intake Administrator

Information Access Operations - Shared Services BC

Ministry of Labour, Citizens' Services and Open Government

548 Michigan Street, Victoria BC V8V 1S2

250-952-0366

john.flatman@gov.bc.ca

Call for Records - General

FOI Request Number:	FIN-2011-00173	Applicant Type:	Media
IAO Analyst:	Mark Kewley	Received Date:	11-Oct-2011
Records Due at IAO:	28-Oct-2011	Legislated Due Date:	23-Nov-2011

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Ministry Program Area:	
Recommendations Completed By:	
Date:	
Location of Records	
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Ministry Program Area:	
Recommendations Completed By:	
Date:	

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Information Access Operations

Fee Estimate Calculation Table

FOI Request Number:	FIN-2011-00173
IAO Analyst:	Mark Kewley

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Ministry Program Area:		
Estimate Completed By:		
Date:		

For IAO Use Only

Total Fee to Applicant		
Task	Estimated Costs	Actual Costs
Locating, Retrieving and Producing Records		
Preparing Records for Disclosure		
Providing Copies of Records		
Shipping Costs		
TOTAL:		

FOI Request Submitted on Saturday, October 8, 2011 at 16:01:21

DESCRIPTION OF RECORDS REQUESTED

Reference:

Preferred Method: Receive Copy

Request:

I am seeking the A) operational Plan and approval for 2011/2012 for the Mobile Medical Unit and B) the validation study of the mobile medical unit called "Creating a Gold Medal Olympic and Paralympic Health Care Team." Please send via email to

PROCESSING ORG

Finance

Health

Freeman, Lisa FIN:EX

From: Freeman, Lisa FIN:EX
Sent: Friday, October 21, 2011 3:14 PM
To: FOI Coordinator FIN:EX
Subject: RE: FOI Request: FIN-2011-00172

Hello,

The DMO has not records but Doug did send a note to TBS to see if the Analyst responsible for Health has any records.

Lisa Freeman
Office of the Deputy Minister, Ministry of Finance

T: 250.387.1660

From: FOI Coordinator FIN:EX
Sent: Wednesday, October 12, 2011 10:38 AM
To: Freeman, Lisa FIN:EX; Foster, Doug FIN:EX
Cc: Edwardson, Jamie GCPE:EX; Plummer, Glen GCPE:EX; Mulloy, Eleanor FIN:EX
Subject: FW: FOI Request: FIN-2011-00172

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Thanks!

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Executive Coordinator, ADM's Offices
Corporate and Ministry Support Services
3rd Floor, 617 Government Street
Victoria, BC V8W 9V1
Phone: 250-387-3989
Fax: 250-387-8586

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Cc: Kewley, Mark SSBC:EX; MacLean, Shelley FIN:EX
Subject: FOI Request: FIN-2011-00172

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John Flatman

Intake Administrator
Information Access Operations - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government
548 Michigan Street, Victoria BC V8V 1S2
250-952-0366
john.flatman@gov.bc.ca

Freeman, Lisa FIN:EX

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Sent: Friday, October 21, 2011 3:14 PM
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Office of the Deputy Minister, Ministry of Finance

T: 250.387.1660

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Sent: Wednesday, October 12, 2011 10:44 AM
To: Freeman, Lisa FIN:EX; Foster, Doug FIN:EX
Cc: Edwardson, Jamie GCPE:EX; Mulloy, Eleanor FIN:EX; Plummer, Glen GCPE:EX
Subject: FW: FOI Request: FIN-2011-00173

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- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

It should also be noted that there is an FOI Alert/Escalation process. If we do not hear back from you within the designated time period, we are required to raise an alert with you at the following intervals:

- 4 days before the records are due – I will send an email to you and cc your ADM
- 2 days before the records are due – My manager will send an email to your ADM
- 1 day before the records are due – My ED will send an email or call your DM

Thank you,

John Flatman

Intake Administrator

Information Access Operations - Shared Services BC

Ministry of Labour, Citizens' Services and Open Government

548 Michigan Street, Victoria BC V8V 1S2

250-952-0366

john.flatman@gov.bc.ca

From: [FOI Coordinator FIN:EX](#)
To: [Kewley, Mark SSBC:EX;](#)
cc: [Edwardson, Jamie GCPE:EX; Plummer, Glen GCPE:EX;](#)
Subject: RE: FOI Request: FIN-2011-00173
Date: Monday, October 24, 2011 10:54:00 AM
Attachments: [FOI FIN 172 and 173.msg](#)

As per the attached email, Finance has no records for this request.

*Eleanor Mulloy
Executive Coordinator, ADM's Offices
Corporate and Ministry Support Services
3rd Floor, 617 Government Street
Victoria, BC V8W 9V1
Phone: 250-387-3989
Fax: 250-387-8586*

"If you always put limit on everything you do, physical or anything else. It will spread into your work and into your life. There are no limits. There are only plateaus, and you must not stay there, you must go beyond them."
~Bruce Lee

From: Flatman, John CITZ:EX
Sent: Wednesday, October 12, 2011 9:04 AM
To: FOI Coordinator FIN:EX
Cc: Kewley, Mark SSBC:EX; MacLean, Shelley FIN:EX
Subject: FOI Request: FIN-2011-00173

Hello,

Please find attached a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). I am the Intake Administrator acting on behalf of Mark Kewley, the analyst assigned to the attached request. You'll note that the attached request has been redacted to remove information that would identify the applicant. This request has also been sent to the Ministry of Health.

***A) operational Plan and approval for 2011/2012 for the Mobile Medical Unit and
B) the validation study of the mobile medical unit called "Creating a Gold Medal Olympic and Paralympic Health Care Team."***

If the public body's total search and retrieval time is anticipated to exceed 3 hours

and/or the total volume of records exceeds 200 pages, we may be in a position to issue a fee estimate. Please complete the attached Fee Calculation form and return to the analyst ASAP. Once fees have been determined and the applicant has paid the deposit or total sum, the analyst will contact you to continue the call for records process. If no fees apply then proceed with the call for records process.

If the request proceeds, please complete the attached Call for Records form and return to the analyst by **October 28, 2011**.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the Ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to swear affidavits that they conducted an adequate search.

Please do not hesitate to contact the analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

It should also be noted that there is an FOI Alert/Escalation process. If we do not hear back from you within the designated time period, we are required to raise an alert with you at the following intervals:

- 4 days before the records are due – I will send an email to you and cc your ADM
- 2 days before the records are due – My manager will send an email to your ADM
- 1 day before the records are due – My ED will send an email or call your DM

Thank you,

John Flatman

Intake Administrator

Information Access Operations - Shared Services BC

Ministry of Labour, Citizens' Services and Open Government

548 Michigan Street, Victoria BC V8V 1S2

250-952-0366
john.flatman@gov.bc.ca

From: [Freeman, Lisa FIN:EX](#)
To: [FOI Coordinator FIN:EX;](#)
Subject: FOI FIN 172 and 173
Date: Friday, October 21, 2011 3:35:24 PM

Hello,

Further to my previous emails about 172 and 173 that TBS was looking to see if they have any records, please see confirmation below that there are no records in Finance.

Lisa Freeman

Office of the Deputy Minister, Ministry of Finance

T: 250.387.1660

From: Foster, Doug FIN:EX
Sent: Friday, October 21, 2011 3:25 PM
To: Freeman, Lisa FIN:EX
Subject: FW: GE Mobile Medical Unit

From: Knight, Colin FIN:EX
Sent: Friday, October 21, 2011 3:22 PM
To: Foster, Doug FIN:EX
Subject: GE Mobile Medical Unit

Hi Doug,

I couldn't locate anything related to GE or a mobile medical unit in any of our records.

Colin

From: [Mulloy, Eleanor FIN:EX](#)
To: [Kewley, Mark SSBC:EX;](#)
cc: [Flatman, John CITZ:EX;](#)
Subject: FW: FOI Request: FIN-2011-00172
Date: Monday, October 24, 2011 10:54:00 AM
Attachments: [FOI FIN 172 and 173.msg](#)

Sorry, sent to John in error.

Eleanor Mulloy
Executive Coordinator, ADM's Offices
Corporate and Ministry Support Services
3rd Floor, 617 Government Street
Victoria, BC V8W 9V1
Phone: 250-387-3989
Fax: 250-387-8586

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~Bruce Lee

From: FOI Coordinator FIN:EX
Sent: Monday, October 24, 2011 10:53 AM
To: Flatman, John CITZ:EX
Cc: Edwardson, Jamie GCPE:EX; Plummer, Glen GCPE:EX
Subject: RE: FOI Request: FIN-2011-00172

As per attached email, Finance has no records for this FOI request.

Eleanor Mulloy
Executive Coordinator, ADM's Offices
Corporate and Ministry Support Services
3rd Floor, 617 Government Street
Victoria, BC V8W 9V1
Phone: 250-387-3989
Fax: 250-387-8586

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~Bruce Lee

From: Flatman, John CITZ:EX
Sent: Wednesday, October 12, 2011 8:28 AM
To: FOI Coordinator FIN:EX
Cc: Kewley, Mark SSBC:EX; MacLean, Shelley FIN:EX
Subject: FOI Request: FIN-2011-00172

Hello,

Please find attached a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). I am the Intake Administrator acting on behalf of Mark Kewley, the analyst assigned to the attached request. You'll note that the attached request has been redacted to remove information that would identify the applicant. This request has also been sent to the Ministry of Health.

"A) contract between the Ministry of Health and VANOC to acquire the mobile medical unit that was commissioned for the 2010 Winter Olympics and Paralympics; and B) contract to transfer the mobile medical unit from the Ministry to the Provincial Health Services Authority."

If the public body's total search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, we may be in a position to issue a fee estimate. Please complete the attached Fee Calculation form and return to the analyst ASAP. Once fees have been determined and the applicant has paid the deposit or total sum, the analyst will contact you to continue the call for records process. If no fees apply then proceed with the call for records process.

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- whether the information is being prepared for public release or is already publicly available;

- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
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- 2 days before the records are due – My manager will send an email to your ADM
- 1 day before the records are due – My ED will send an email or call your DM

Thank you,

John Flatman

Intake Administrator

Information Access Operations - Shared Services BC

Ministry of Labour, Citizens' Services and Open Government

548 Michigan Street, Victoria BC V8V 1S2

250-952-0366

john.flatman@gov.bc.ca

From: [Freeman, Lisa FIN:EX](#)
To: [FOI Coordinator FIN:EX;](#)
Subject: FOI FIN 172 and 173
Date: Friday, October 21, 2011 3:35:24 PM

Hello,

Further to my previous emails about 172 and 173 that TBS was looking to see if they have any records, please see confirmation below that there are no records in Finance.

Lisa Freeman

Office of the Deputy Minister, Ministry of Finance

T: 250.387.1660

From: Foster, Doug FIN:EX
Sent: Friday, October 21, 2011 3:25 PM
To: Freeman, Lisa FIN:EX
Subject: FW: GE Mobile Medical Unit

From: Knight, Colin FIN:EX
Sent: Friday, October 21, 2011 3:22 PM
To: Foster, Doug FIN:EX
Subject: GE Mobile Medical Unit

Hi Doug,

I couldn't locate anything related to GE or a mobile medical unit in any of our records.

Colin

From: [FOI Coordinator FIN:EX](#)
To: [Foster, Doug FIN:EX;](#)
cc: [Freeman, Lisa FIN:EX;](#)
Subject: FW: Approval for FIN-2011-00172
Date: Monday, November 14, 2011 4:11:00 PM
Attachments: [20111114154055.pdf](#)

For your signature/approval. Thank you in advance.

*Eleanor Mulloy
Executive Coordinator, ADM's Offices
Corporate and Ministry Support Services
3rd Floor, 617 Government Street
Victoria, BC V8W 9V1
Phone: 250-387-3989
Fax: 250-387-8586*

"If you always put limit on everything you do, physical or anything else. It will spread into your work and into your life. There are no limits. There are only plateaus, and you must not stay there, you must go beyond them."
~Bruce Lee

From: Kewley, Mark SSBC:EX
Sent: Monday, November 14, 2011 4:00 PM
To: FOI Coordinator FIN:EX
Subject: Approval for FIN-2011-00172

Hi Eleanor,

Please find attached for review and approval.

Thank you

Mark Kewley
Information and Privacy Analyst
Information Access Operations
Ministry of Labour, Citizens' Services, and Open Government
Phone (250)-356-7966
Fax: (250) 387-9843
E-mail: mark.kewley@gov.bc.ca

Request Number:

292-30/FIN-2011-00172

1. IAO - Review of Harms/Issues/Recommendations provided by Ministry Program Area

Request Received: October 11, 2011 Due Date: November 23, 2011

Requester type: Media

Wording of the request: *Contract between the Ministry of Health and VANOC to acquire the mobile medical unit that was commissioned for the 2010 Winter Olympics and Paralympics; Contract to transfer the mobile medical unit from the Ministry to the Provincial Health Services Authority.*




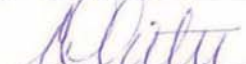
Comments/Background:

- ❖ Eleanor Mulloy, Executive Coordinator, ADM's Offices, Corporate and Ministry Support Services, advised that the Ministry of Finance has no responsive records to the request
- ❖ A draft response letter to the applicant is enclosed

Recommendation:

IAO recommends advising the Applicant that there are no responsive records

Publication Recommendations: As this will be a no responsive records response this general FOI request will NOT be published on the Open Information website.

FOI Analyst: Mark Kewley	Signature: 	Date: November 14, 2011
Team Lead: Carmelina Plater	Signature: 	Date: November 14, 2011
FOI Director/Manager Approval: Russ Fuller 	Signature: 	Date: November 14, 2011

2. Ministry Program Area - Agreement with Recommendations

Approval Authority: Name: Doug Foster, Director Strategic Initiatives	Signature:	Date:
Ministry Executive: Name: Peter Milburn, Deputy Minister of Finance	Signature:	Date:

Comments:

3. IAO - Release to applicant

Package release prepared by:	FOI Analyst:	Date:
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*Note that all General FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#).



ARCS: 292-30
File: FIN-2011-00172

Today's date

Sent via email:

Applicant
Address
Address 2

Dear Applicant:

Re: Request for Access to Records
Freedom of Information and Protection of Privacy Act (FOIPPA)

I am writing further to your request received by the Ministry of Finance. Your request is for:

Contract between the Ministry of Health and VANOC to acquire the mobile medical unit that was commissioned for the 2010 Winter Olympics and Paralympics; Contract to transfer the mobile medical unit from the Ministry to the Provincial Health Services Authority.

Although a thorough search was conducted, no records were located in response to your request. Your file is now closed.

If you have any questions regarding your request, please contact Mark Kewley, the analyst assigned to your request, at (250)-356-7966. This number can be reached toll-free by calling from Vancouver, 604-660-7867, or from elsewhere in BC, 1-800-663-7867 and asking to be transferred to (250)-356-7966.

.../2

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

Sincerely,

Russ Fuller, Manager
Business and Infrastructure Team
Information Access Operations

Enclosure

<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
--

If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:

Information and Privacy Commissioner
PO Box 9038 Stn Prov Govt
4th Floor, 947 Fort Street
Victoria BC V8W 9A4
Telephone 250-387-5629 Fax 250-387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.

From: [FOI Coordinator FIN:EX](#)
To: [Foster, Doug FIN:EX;](#)
cc: [Freeman, Lisa FIN:EX;](#)
Subject: FW: For Approval FIN-2011-00173
Date: Monday, November 14, 2011 4:13:00 PM
Attachments: [20111114154116.pdf](#)

For your review and approval

*Eleanor Mulloy
Executive Coordinator, ADM's Offices
Corporate and Ministry Support Services
3rd Floor, 617 Government Street
Victoria, BC V8W 9V1
Phone: 250-387-3989
Fax: 250-387-8586*

"If you always put limit on everything you do, physical or anything else. It will spread into your work and into your life. There are no limits. There are only plateaus, and you must not stay there, you must go beyond them."
~Bruce Lee

From: Kewley, Mark SSBC:EX
Sent: Monday, November 14, 2011 4:02 PM
To: FOI Coordinator FIN:EX
Subject: For Approval FIN-2011-00173

Hi Eleanor,

Please find attached for review and approval.

Thank you

Mark Kewley
Information and Privacy Analyst
Information Access Operations
Ministry of Labour, Citizens' Services, and Open Government
Phone (250)-356-7966
Fax: (250) 387-9843
E-mail: mark.kewley@gov.bc.ca

Request Number:

292-30/FIN-2011-00173

1. IAO - Review of Harms/Issues/Recommendations provided by Ministry Program Area

Request Received: October 11, 2011 Due Date: November 23, 2011

Requester type: Media

Wording of the request: *The operational Plan and approval for 2011/2012 for the Mobile Medical Unit; The validation study of the mobile medical unit called Creating a Gold Medal Olympic and Paralympic Health Care Team.*

Comments/Background:

- ❖ Eleanor Mulloy, Executive Coordinator, ADM's Offices, Corporate and Ministry Support Services, advised that the Ministry of Finance has no responsive records to the request
- ❖ A draft response letter to the applicant is enclosed

Recommendation:

IAO recommends advising the Applicant that there are no responsive records

Publication Recommendations: As this will be a no responsive records response this general FOI request will NOT be published on the Open Information website.

FOI Analyst: Mark Kewley

Signature:

Date: November 14, 2011

Team Lead: Carmelina Plater

Signature:

Date: November 14, 2011

FOI Director/Manager Approval: Russ Fuller

Signature:

Date: November 14, 2011

2. Ministry Program Area - Agreement with Recommendations

Approval Authority:

Name: Doug Foster, Director Strategic Initiatives

Signature:

Date:

Ministry Executive:

Name: Peter Milburn, Deputy Minister of Finance

Signature:

Date:

Ministry Executive:

Name:

Signature:

Date:

Comments:

3. IAO - Release to applicant

Package release prepared by:

FOI Analyst:

Date:

*Note that all General FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#).



ARCS: 292-30
File: FIN-2011-00173

Today's date

Sent via email:

Applicant
Address
Address 2

Dear Applicant:

Re: Request for Access to Records
Freedom of Information and Protection of Privacy Act (FOIPPA)

I am writing further to your request received by the Ministry of Finance. Your request is for:

The operational Plan and approval for 2011/2012 for the Mobile Medical Unit; The validation study of the mobile medical unit called Creating a Gold Medal Olympic and Paralympic Health Care Team.

Although a thorough search was conducted, no records were located in response to your request. Your file is now closed.

If you have any questions regarding your request, please contact Mark Kewley, the analyst assigned to your request, at (250)-356-7966. This number can be reached toll-free by calling from Vancouver, 604-660-7867, or from elsewhere in BC, 1-800-663-7867 and asking to be transferred to (250)-356-7966.

.../2

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

Sincerely,

Russ Fuller, Manager
Business and Infrastructure Team
Information Access Operations

Enclosure

<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
--

If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:

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Victoria BC V8W 9A4
Telephone 250-387-5629 Fax 250-387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.

Freeman, Lisa FIN:EX

From: Freeman, Lisa FIN:EX
Sent: Wednesday, November 23, 2011 3:46 PM
To: FOI Coordinator FIN:EX
Subject: SIGNED FOI 155, 170, 172 and 173



Untitled



Untitled



Untitled



Untitled

Hello,
Peter did some signing this afternoon, please find attached the following

FIN-2011-00170
FIN-2011-00172
FIN-2011-00173
FIN-2011-00155

Lisa

From: [FOI Coordinator FIN:EX](#)
To: [Kewley, Mark SSBC:EX;](#)
cc: [Edwardson, Jamie GCPE:EX; Plummer, Glen GCPE:EX; MacLean, Shelley FIN:EX;](#)
Subject: FW: FIN-2011-00172
Date: Thursday, November 24, 2011 7:32:00 AM
Attachments: [20111123154248.pdf](#)

Hi Mark,

Please see attached sign off for this request.

Thanks
Michelle

Michelle Bradley
Division Records Analyst
Divisional Operations Branch
Corporate and Ministry Support Services
Serving the Ministries of Finance, Labour,
the Office of the Premier and other various entitites

Tele: 250-387-8144 Fax: 250-387-8586
Hours: 7:05 a.m. to 4:00 p.m. Tuesday to Friday

-----Original Message-----

From: Freeman, Lisa FIN:EX
Sent: Wednesday, November 23, 2011 3:43 PM
To: Freeman, Lisa FIN:EX
Subject:

292-30/FIN-2011-00172

Request Received: October 11, 2011 Due Date: November 23, 2011

Requester type: Media

Wording of the request: *Contract between the Ministry of Health and VANOC to acquire the mobile medical unit that was commissioned for the 2010 Winter Olympics and Paralympics; Contract to transfer the mobile medical unit from the Ministry to the Provincial Health Services Authority.*

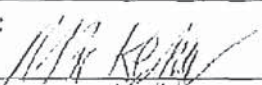



Comments/Background:

- ❖ Eleanor Mulloy, Executive Coordinator, ADM's Offices, Corporate and Ministry Support Services, advised that the Ministry of Finance has no responsive records to the request
- ❖ A draft response letter to the applicant is enclosed

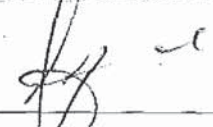

Recommendation:

IAO recommends advising the Applicant that there are no responsive records

Publication Recommendations: As this will be a no responsive records response this general FOI request will NOT be published on the Open Information website.

FOI Analyst: Mark Kewley	Signature: 	Date: November 14, 2011
Team Lead: Carmelina Plater	Signature: 	Date: November 14, 2011
FOI Director/Manager Approval: Russ Fuller 	Signature: 	Date: November 14, 2011

2. Ministry/Program/Area Agreement with Recommendations

Approval Authority: Name: Doug Foster, Director Strategic Initiatives	Signature: 	Date: 15 Nov /11
Ministry Executive: Name: Peter Milburn, Deputy Minister of Finance	Signature: 	Date: Nov 23/11
Comments:		

3. IAO Release to applicant

Package release prepared by:	FOI Analyst:	Date:
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From: [FOI Coordinator FIN:EX](#)
To: [Hodgins, Kristin LCTZ:EX;](#)
Subject: FW: FIN-2011-00173
Date: Friday, December 9, 2011 10:55:10 AM
Attachments: [20111123154253.pdf](#)

Michelle Bradley
Division Records Analyst
Divisional Operations Branch
Corporate and Ministry Support Services
Serving the Ministries of Finance, Labour,
the Office of the Premier and other various entitites

Tele: 250-387-8144 Fax: 250-387-8586
Hours: 7:05 a.m. to 4:00 p.m. Tuesday to Friday

-----Original Message-----

From: FOI Coordinator FIN:EX
Sent: Thursday, November 24, 2011 7:31 AM
To: Kewley, Mark SSBC:EX
Cc: Edwardson, Jamie GCPE:EX; Plummer, Glen GCPE:EX; MacLean, Shelley FIN:EX
Subject: FW: FIN-2011-00173

Hi Mark,

Please see attached sign off for this request.

Thanks
Michelle

Michelle Bradley
Division Records Analyst
Divisional Operations Branch
Corporate and Ministry Support Services
Serving the Ministries of Finance, Labour, the Office of the Premier and other
various entitites

Tele: 250-387-8144 Fax: 250-387-8586
Hours: 7:05 a.m. to 4:00 p.m. Tuesday to Friday

-----Original Message-----

From: Freeman, Lisa FIN:EX
Sent: Wednesday, November 23, 2011 3:43 PM
To: Freeman, Lisa FIN:EX
Subject:

292-30/FIN-2011-00173

Request Received: October 11, 2011 Due Date: November 23, 2011

Requester type: Media

Wording of the request: *The operational Plan and approval for 2011/2012 for the Mobile Medical Unit; The validation study of the mobile medical unit called Creating a Gold Medal Olympic and Paralympic Health Care Team.*

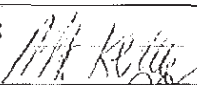



Comments/Background:

- ❖ Eleanor Mulloy, Executive Coordinator, ADM's Offices, Corporate and Ministry Support Services, advised that the Ministry of Finance has no responsive records to the request
- ❖ A draft response letter to the applicant is enclosed


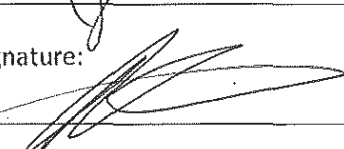
Recommendation:

IAO recommends advising the Applicant that there are no responsive records

Publication Recommendations: As this will be a no responsive records response this general FOI request will NOT be published on the Open Information website.

FOI Analyst: Mark Kewley	Signature: 	Date: November 14, 2011
Team Lead: Carmelina Plater	Signature: 	Date: November 14, 2011
FOI Director/Manager Approval: Russ Fuller 	Signature: 	Date: November 14, 2011

2. Ministry/Program Area - Agreement with Recommendations

Approval Authority: Name: Doug Foster, Director Strategic Initiatives	Signature: 	Date: 15 Nov / 11
Ministry Executive: Name: Peter Milburn, Deputy Minister of Finance	Signature: 	Date:
Ministry Executive: Name:	Signature:	Date: Nov 23 / 11

Comments:

3. IAO - Release to applicant

Package release prepared by:	FOI Analyst:	Date:
------------------------------	--------------	-------

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