



BUSINESS EXPENSE APPROVAL for Business Meetings/Protocol Events

Attach original invoices/receipts that have been coded and approved
by an expense authority. Please see page 2 for further instructions.

BUSINESS EXPENSE APPROVAL NO.

0106604

SECTION 1 - ORIGINATOR INFORMATION

NAME OF ORIGINATOR OF EXPENSE	TELEPHONE NO.	DATE SUBMITTED	YYYY / MM / DD
Don Haney	(250) 387-5628	2011/04/20	
MINISTRY/DIVISION/BRANCH	LOCATION (CITY) OF EVENT	START DATE OF EVENT	YYYY / MM / DD
IGRS	Vancouver BC	2011/04/20	
Office of the Premier		END DATE OF EVENT	YYYY / MM / DD
		2011/04/20	

SECTION 2 - NAME / NATURE OF EVENT


In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

See attached List

SECTION 3 - INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

See attached list

SECTION 4 - BUSINESS EXPENSE REQUESTED			SECTION 5 - EXPENSE AUTHORITY PRE-APPROVAL		
CATEGORY	STOB	AMOUNT	RESP. CENTRE	SERVICE LINE	PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING
1. Meeting Room Rental	6531		36356	18868	3698745
2. Equipment/Furniture Rental	6531		EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections 32 & 33 of the Financial Administration Act and related policies.		
3. Photocopying, Faxing, Telephone, etc.	6531				
4. Food/Beverages for Meetings	6531		PRINT NAME OF EXPENSE AUTHORITY	DATE SIGNED	
<input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER <input type="checkbox"/> SNACKS <input type="checkbox"/> COFFEE/TEA/JUICE, ETC.			Sukie Saini	YYYY / MM / DD	
5. Business Meals in Restaurant	6531		SECTION 6 - EMPLOYEE REIMBURSEMENT INFORMATION		
<input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER			Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and reimbursement total.		
6. Event Planners, Speakers, etc.			QUALIFIED RECEIVER SIGNATURE – Certified goods/services received pursuant to CPPM 4.3.2.		
7. Travel Costs for Non-BC Government Participants			X		
8. Other: See attached for all info					
ESTIMATED TOTAL		not responsive	REIMBURSEMENT TOTAL		

New West Partnership

April 20-21, 2011

Estimated Budget

Not Responsive

6531 Hospitality Expenses

Dinner

21

125

\$2,625

\$2,625

Not Responsive

New West Partnership
April 20, 2011 - Vancouver

Delegation

Alberta

Hon. Ed Stelmach, Premier of Alberta
Ron Glen, Chief of Staff, Government of Alberta
Tom Neufeld, Director, Communications
Brian Manning, Deputy Minister to the Premier and Cabinet Secretary
Paul Whittaker, Deputy Minister, International and Intergovernmental Affairs

Saskatchewan

Hon. Brad Wall, Premier of Saskatchewan
(Joe Donlevy, Chief of Staff)
Terri Harris, Deputy Chief of Staff
Kathy Young, Executive Director, Communications
Doug Moen, Deputy Minister to the Premier and Cabinet Secretary
Dylan Jones, Associate Deputy Minister, Intergovernmental Relations

British Columbia

Hon. Christy Clark, Premier of British Columbia
Mike McDonald, Chief of Staff
Dimitri Pantazopoulos, Principal Secretary
Neil Sweeney, Deputy Minister, Government Communications and Public Engagement
John Dyble, Deputy Minister to the Premier and Cabinet Secretary
Pierrette Maranda, Associate Deputy Minister, Intergovernmental Relations Secretariat

Hon. Christy Clark table

T-15
BISHOP'S RESTAURANT LTD
2183 4 AVE W
VANCOUVER, BC

ID: C0759324
STORE: 0759324
SLIP#: 2264

SALE CAD\$347.11

x _____
M/C EXP: **/** M
s.17

APPROVED AUTH 001639
SEQ#436001001017 00-001
APR 20 2011 9:16 PM

THANK YOU
MERCHANT COPY

Bishop's
www.bishopsonline.com

#15

Bishop's Restaurant
2183 W. 4th Avenue
Vancouver, BC
Phone (604) 738-2025 Fax (604) 738-4622
Business # 100529346

Date: Apr 20, 2011 Time: 09:23PM
Server: JODIE # Guest: 3
Bill: 0005 Table: 15

1	PORK TERRINE	18.00
2	SALAD	34.00
3	HALIBUT	114.00
1	HERDER MERITAGE	60.00
3	B&B	25.50
1	CHEESE PLATE	18.00

Subtotal 269.50
HST 32.34

Total 301.84

M/CARD 347.11
Gratuity (45.27)

Food 184.00
Liquor 85.50

Open Time : Apr 20, 2011 07:27PM

Payment by:	
MC <input checked="" type="checkbox"/>	CHEQUE <input type="checkbox"/>
Entered into Database <input checked="" type="checkbox"/>	
FMR Date	

06 May 2011 4:23PM MQ Accounting

s.22

p.2

~~File~~ All other staff

Bishop's
www.bishopsonline.com

#10

Bishop's Restaurant
2183 W. 4th Avenue
Vancouver, BC
Phone (604) 738-2025 Fax (604) 738-4622
Business # 100529346

Date: Apr 20, 2011 Time: 09:25PM
Server: JODIE # Guest: 13
Bill: 0001 Table : 10

2	IMPORT BEER	13.00
3	CAPPUCCINO	13.50
3	SALAD	51.00
3	SHRIMP APPETIZER	60.00
4	BEEF ENTREE	164.00
3	PORK TERRINE	54.00
9	HALIBUT	342.00
2	DAILY SOUP	28.00
2	OCTOPUS APP	38.00
6	HERDER MERITAGE	360.00
4	JOIE NOBLE BLEND	200.00
6	ORGANIC COFFEE	21.00
8	DESSERT	112.00
2	DESSERT	24.00
2	TEA	9.00
1	ESPRESSO	3.95
2	ONE SCOOP SORBET	7.00

Subtotal 1500.45
HST 180.05

Total 1680.50

M/CARD 1932.57
Gratuity (252.07)

Food 880.00
Liquor 573.00
Beverage 47.45

BISHOP'S RESTAURANT LTD
2183 4 AVE W
VANCOUVER, BC

ID: C0759324
STORE: 0759324
SLIP#: 2265

SALE CAD\$1,932.57

M/C EXP: **/** M
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THANK YOU
MERCHANT COPY

Payment by.	
MC <input checked="" type="checkbox"/>	CHEQUE <input type="checkbox"/>
Entered into Database <input type="checkbox"/>	
FMR Date	

Open Time : Apr 20, 2011 06:20PM

Purchasing Card Transaction Record
Intergovernmental Relations Secretariat
Card Holder: Marc Andre Ouellette
Statement date: May 3, 2011

Date	Supplier Name	Client	Resp	Account	STOB	Project Number	Supplier	Description	HST Tax Code	Pre-tax Amount	HST Amount	Total Amount
							Not Responsive					
2011-04-20	BISHOPS RESTAURANT	125	36356	18868	6531	3698745	0	New west Partnership Hon. Christy Clark table	12.00%	\$269.50	\$32.34	\$301.84
2011-04-20	BISHOPS RESTURANT	125	36356	18868	6531	3698745	0	New West partnership - all staff apart from Hon Christy Clark table (15) - Gratuity	0.00%	\$252.07	\$0.00	\$252.07
2011-04-20	BISHOPS RESTURANT	125	36356	18868	6531	3698745	0	New West partnership - all staff apart from Hon Christy Clark table (15)	12.00%	\$1,500.45	\$180.05	\$1,680.50
2011-04-20	BISHOPS RESTURANT	125	36356	18868	6531	3698745	0	New west partnersip, Hon Christy Clark table Gratuity	0.00%	\$45.27	\$0.00	\$45.27
										\$2,067.29	\$212.39	\$2,279.68
TOTAL PURCHASES												Not Responsive