



ARCS: 292-30  
File: AED-2013-00072

September 5, 2013

Sent via email:

Dear

**Re: Request for Access to Records**  
***Freedom of Information and Protection of Privacy Act (FOIPPA)***

I am writing further to your request received by the Ministry of Advanced Education. Your request as revised on August 19, 2013, is for:

**- The Briefing Book and transition information prepared for and/or provided to the new Minister. Time frame is June 1, 2013 to June 9, 2013. (Excluding information that is publicly available, such as service plans)**

Please find enclosed phase one of your request. Additional records are being processed and will follow under separate cover. Some information has been withheld pursuant to sections 13 (Policy advice or recommendations), 14 (Legal advice), 16 (Disclosure harmful to intergovernmental relations or negotiations), 17 (Disclosure harmful to the financial or economic interests of a public body) and 22 (Disclosure harmful to personal privacy) of FOIPPA. A complete copy of FOIPPA is available online at:

[http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/96165\\_00](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00)

Some information is marked 'not responsive' as it does not respond to the wording of your request or it pertains to organizations/projects that no longer form part of the ministry's new portfolio.

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These records (phase one) will be published on the B.C. Government's Open Information website a minimum of 72 hours after it is released electronically or a minimum of five business days after it has been released by mail in hardcopy. To find out more about Open Information, please access the Open Information website at: <http://www.openinfo.gov.bc.ca/ibc/index.page>

If you have any questions regarding your request, please contact Hema Paupiah, the analyst assigned to your request, at 250 387-1805. This number can be reached toll-free by calling 604 660-7867, from Vancouver, or 1 800 663-7867, from elsewhere in B.C., and asking to be transferred to 250 387-1805.

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Vanzetta'.

On behalf of:  
Maxine Vanzetta, Manager  
Health / Education Team  
Information Access Operations

Enclosures

<p style="text-align: center;"><b>How to Request a Review with the Office of the Information and Privacy Commissioner</b></p>
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If you have any questions regarding your request, please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

**Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:**

Information and Privacy Commissioner  
PO Box 9038 Stn Prov Govt  
4th Floor, 947 Fort Street  
Victoria BC V8W 9A4  
Telephone: 250 387-5629      Fax: 250 387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.