



MAR 31 2014

Our Ref. 96828

Professor Stephen Toope  
President and Vice-Chancellor  
University of British Columbia  
6328 Memorial Rd  
Vancouver BC V6T 1Z2

Dear Professor Toope:

I am pleased to confirm that the Ministry of Advanced Education (the Ministry) will fund an expansion of the University of British Columbia (UBC) and implementation of an Ministry will provide funding to support:

- An additional per space through the implementation of the beginning in 2014/15.
- A maximum of in start-up and planning funding for the
- An additional beginning with and spaces will be annualized over three years to a total These
- A maximum of in start-up and planning funding for

Ministry expectations for this funding include:

- Annual reporting of including number and description of increases achieved in northern and rural clinical placements.
- Annual evaluation reporting of program outcomes for the
- Annual reporting of employment outcomes by region, once the first students have graduated.

Please note that these allocations will be provided on a year-to-year basis as per the attached schedule and are subject to annual approval of the Legislature. If the funding provided cannot be used for the intended purpose, the Ministry requires that your institution contact the health program area to develop a reallocation strategy. If a reallocation strategy cannot be reached, the funds may be withdrawn by the Ministry to reallocate to other health priorities.

... /2

Ministry of  
Advanced Education

Institutions and  
Programs Division

Mailing Address:  
PO Box 9191 Stn Prov Govt  
Victoria BC V8W 9E6

Location Address:  
3<sup>rd</sup> Floor - 835 Humboldt Street  
Victoria BC V8V 4W8

Telephone: (250) 952-0697  
Facsimile: (250) 356-5468

The Ministry feels cooperative efforts around public communications will maximize the benefits to the participants involved and the project being sponsored. As such, I respectfully request that any media releases be jointly formalized between the Ministry and UBC.

If you have any questions regarding this funding, please contact Ms. Lori MacKenzie, Director, Research Universities, International Education and Health Programs, at (250) 356-0054 or via e-mail at [Lori.MacKenzie@gov.bc.ca](mailto:Lori.MacKenzie@gov.bc.ca).

The Ministry would like to congratulate and thank UBC for its important ongoing role in educating health professionals to meet the population health needs of the province.

Sincerely,



Sandra Carroll  
Deputy Minister

Attachment

pc: Dr. David Farrar, Provost and Vice President Academic  
University of British Columbia

Dr. Gavin Stuart, MD, FRCSC, Vice-Provost, Health and Dean of Medicine  
University of British Columbia

Mr. Pierre Ouillet, Vice-President  
Finance, Resources and Operations  
University of British Columbia

Mr. Colin Fowler, A/Executive Director  
Post-Secondary Funding and Corporate Finance Branch  
Ministry of Advanced Education

bc: Ms. Donna Friedlander, A/Director  
Post-Secondary Funding and Corporate Finance Branch  
Ministry of Advanced Education

Page 3 redacted for the following reason:

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s.17

**Shaw, Judy E AVED:EX**

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**From:** Calderon, Gerald [gerocal@mail.ubc.ca]  
**Sent:** Thursday, May 15, 2014 11:49 AM  
**To:** AVED Deputy Minister AVED:EX  
**Cc:** Kahlon, Reny; de Jager, Adriaan  
**Subject:** UBC s.12, s.13, s.17

Dear Jennifer,

Greetings from UBC. Thank you very much for taking the time to speak with me yesterday and providing me with several options for the UBC Board Chair and President to meet with Ministers Virk, Bennett and Wilkinson to discuss the s.12, s.13, s.17

Is there any chance we can lock it in for **Tuesday 10 June at 9:30am**? I know that you wanted us to provide you with more than one option, but this is the only time that works for both John Montalbano and Stephen Toope.

I've also noted that the meeting will take place in Vancouver for 45 minutes with ~25 minutes for the presentation and ~20 minutes for the discussion.

I look forward to hearing from you.

Regards,

Gerald

**Gerald Calderon**  
Executive Assistant to the President  
Office of the President  
7<sup>th</sup> Floor, Walter C. Koerner Library  
1958 Main Mall  
The University of British Columbia  
Phone 604 822 5151 | Fax 604 822-5055



a place of mind  
THE UNIVERSITY OF BRITISH COLUMBIA

**Shaw, Judy E AVED:EX**

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**From:** Toope, Stephen [stephen.toope@ubc.ca]  
**Sent:** Wednesday, June 4, 2014 10:58 AM  
**To:** Minister, AVED AVED:EX; AVED Deputy Minister AVED:EX  
**Cc:** de Jager, Adriaan  
**Subject:** Core Review letter and documents  
**Attachments:** Letter UBC President to Minister re s.12, s.13, s.17  
s.12, s.13, s.17

**Importance:** High

Dear Minister Virk

Attached please find The University of British Columbia's s.12, s.13, s.17 and  
s.12, s.13, s.17 The Chair of UBC's Board of Governors and I look forward to meeting with  
you on June 10<sup>th</sup> to discuss the findings s.12, s.13, s.17 with you and ministry staff.

Sincerely,

Stephen J. Toope

**Stephen J. Toope**

President and Vice-Chancellor  
7<sup>th</sup> Floor, Walter C. Koerner Library  
1958 Main Mall | Vancouver, BC Canada V6T 1Z2  
Phone 604 822 8300 | Fax 604 822-5055  
[stephen.toope@ubc.ca](mailto:stephen.toope@ubc.ca) | <http://president.ubc.ca>



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Think of the environment before printing this email.



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2 June 2014

Hon. Amrik Virk  
Minister of Advanced Education  
MLA, Surrey-Tynehead  
PO BOX 9080, Str Prov Govt  
Victoria, BC V8W 9E2

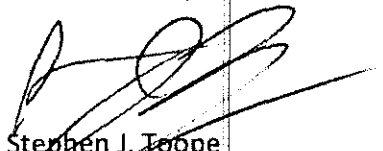
Dear Minister:

I am pleased to share with you The University of British Columbia's s.12, s.13, s.17  
and s.12, s.13, s.17 the latter a synthesis s.12, s.13, s.17

As I articulated earlier, s.12, s.13, s.17 has provided an opportunity to consider a number of opportunities and challenges currently facing the University and the BC post-secondary system. As such, we have included a number of recommendations and findings that are intended to open and inform a purposeful dialogue with the ministry and the provincial government more broadly. Recommendations and findings are driven by our mandate and commitments and we look forward to working together to ensure a robust and responsive post-secondary education system that will benefit all British Columbians, wherever they may be.

The Chair of UBC's Board of Governors and I look forward to meeting with you in the coming week to discuss the findings of s.12, s.13, s.17 with you and ministry staff.

Yours sincerely,

  
Stephen J. Toope  
President and Vice-Chancellor

*W. J. M. Wishes,*  
*P.*

SJT: gr  
Encl.

C: John Montalbano, Chair, UBC Board of Governors  
Sandra Carroll, Deputy Minister, Advanced Education

Pages 7 through 47 redacted for the following reasons:

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s.12, s.13, s.17



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OFFICE OF THE PRESIDENT

MINISTRY OF ADVANCED EDUCATION			
CLIFF NUMBER _____			
REFER TO _____			
<b>RECEIVED</b>			
<b>MAR 11 2014</b>			
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<input type="checkbox"/> RLU	<input type="checkbox"/> MINISTER	<input type="checkbox"/> MA	<input type="checkbox"/> EA <input type="checkbox"/> AC
NOTES _____			

7<sup>th</sup> Floor, Walter C. Koerner Library  
1958 Main Mall  
Vancouver, BC Canada V6T 1Z2

Phone 604 822 8300  
Fax 604 822 5055

Professor Stephen J. Toope  
President and Vice-Chancellor

05 March 2014

Hon. Amrik Virk  
Minister of Advanced Education  
MLA, Surrey-Tynehead  
PO BOX 9080 Stn Prov Govt  
Victoria, BC V8W 9E2

Hon. Andrew Wilkinson  
Minister of Technology, Innovation and Citizens'  
Services  
MLA, Vancouver-Quilchena  
PO BOX 9068 Stn Prov Govt  
Victoria, BC V8W 9E2

*Amrik Virk*  
Dear Ministers:

On behalf of the University of British Columbia, I would like to thank you and your Ministries for continuing to support cutting edge research and innovation through the BC Knowledge Development Fund.

BCKDF ensures our province receives its fair share of federal funding by matching Canada Foundation for Innovation commitments—federal research support that would otherwise go unrealized. This critical funding model elevates British Columbian researchers and boosts their chances of making ground-breaking discoveries. With continued support from your government, we can ensure such discoveries continue to occur in our province. Moreover, supporting BC-based research attracts international academic talent and helps establish the province as a global center of innovation and discovery.

BCKDF-funded projects bring more than international prestige to BC; they lead to significant socioeconomic benefits for British Columbians. This year, for example, BCKDF funded Dr. Leonard Foster, a microbiologist who leads a team of scientists developing vaccines for infectious diseases like Tuberculosis and new approaches to treating antibiotic-resistant bacteria and inflammation. Infectious diseases alone cost the Canadian health care system billions of dollars and are a significant drain on economic productivity—burdens that could be reduced with more effective vaccines and treatments. With your government's support, Dr. Foster's team will build upon innovative methodology developed at UBC to develop new diagnostics, therapeutics and vaccines to detect, treat and prevent costly and harmful diseases.

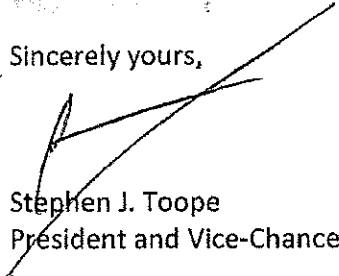
This kind of critical health science research brings clear benefits to society, but so too does fundamental scientific inquiry. Continued BCKDF funding has enabled world-class research on fundamental scientific problems and investigations that are pushing the boundaries of science. UBC's Quantum Materials and Devices Foundry, for example, is a specialized lab focused on the fascinating and confounding world of quantum materials, a field promising enormous developments in telecommunications, computing, energy and medicine. This year's BCKDF funding will build on \$41 million already invested to continue attracting talent, ideas and collaborative projects to BC with the goal of establishing a high-tech hub of quantum materials businesses anchored around UBC.




This kind of advanced research cannot occur without funding sources like BCKDF, so I thank you again for recognizing its importance.

Should you wish to learn more about any of the BCKDF funded projects, I would be happy to arrange a visit.

Sincerely yours,

  
Stephen J. Toope  
President and Vice-Chancellor

SJT: gr

*Warm regards!*  


## Clifford, Kate AVED:EX

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**From:** Clifford, Kate AVED:EX  
**Sent:** Monday, March 17, 2014 10:45 AM  
**To:** 'kathy\_kinloch@bcit.ca'; 'laurink@camosun.ca'; 'kbulcroft@capilanou.ca'; 'Kulmatyckib@cnc.bc.ca'; 'dwalls@cotr.bc.ca'; 'mcalpines@douglascollege.ca'; 'rburnett@ecuad.ca'; 'mtarko@jibc.ca'; 'alan.davis@kpu.ca'; 'ltrotter@langara.bc.ca'; XT:Tourand, Ken FIN:IN; 'John.Bowman@nic.bc.ca'; 'lrancourt@nlc.bc.ca'; 'dhenning@nwcc.bc.ca'; 'jhamilton@okanagan.bc.ca'; 'allan.cahoon@royalroads.ca'; 'agraeme@selkirk.ca'; 'petter@sfu.ca'; 'president@tru.ca'; 'stephen.toope@ubc.ca'; 'mark.dale@unbc.ca'; 'mark.evered@ufv.ca'; 'pres@uvic.ca'; 'dcallbeck@vcc.ca'; 'ralph.nilson@viu.ca'  
**Cc:** 'David\_Karppinen@bcit.ca'; 'woodwardl@camosun.ca'; 'larthur@capilanou.ca'; 'beaulieum@cnc.bc.ca'; 'bodnaruk@cotr.bc.ca'; 'daileyl@douglascollege.ca'; 'awalsh@ecuad.ca'; 'jhaberfield@jibc.ca'; 'Keri.vangerven@kpu.ca'; 'ahsu@langara.bc.ca'; 'pabrown@nvit.bc.ca'; 'sue.bate@nic.bc.ca'; 'nblanchette@nlc.bc.ca'; 'amcdougall@nwcc.bc.ca'; 'JCampbell@okanagan.bc.ca'; 'Karen.Mckeown@royalroads.ca'; 'mpoohachoff@selkirk.ca'; 'mavis\_macmillen@sfu.ca'; 'astrachan@tru.ca'; 'gerald.calderon@ubc.ca'; 'rushton@unbc.ca'; 'jill.smith@ufv.ca'; 'presadmn@uvic.ca'; 'myu@vcc.ca'; 'Janet.King@viu.ca'; Zilkie, Linda AVED:EX; Meadows, Jennifer L AVED:EX  
**Subject:** NEWS RELEASE: Arts Scholarships Open for BC Students  
**Attachments:** 2014CSCD0012-000267.pdf

Good Morning,

For your information, attached is a news release from the Ministry of Community, Sport and Cultural Development.

Kind Regards,

Kate Clifford | Senior Executive Assistant  
Office of the Deputy Minister  
Ministry of Advanced Education  
3<sup>rd</sup> Floor, 835 Humboldt St. | Victoria BC | V8W 9T6  
P: 250 356-5173 | F: 250-356-5468

 Please consider the environment before printing this email.

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## NEWS RELEASE

For Immediate Release  
2014CSCD0012-000267  
March 11, 2014

Ministry of Community, Sport and Cultural Development

### **Arts scholarships open for B.C. students**

VICTORIA – Are you a B.C. resident attending a full-time fine arts degree or diploma program this fall? The BC Arts Council Scholarship program is ready to receive applications now from young British Columbians seeking world-class opportunities to study the arts, Community, Sport and Cultural Development Minister Coralee Oakes announced today.

The BC Arts Council (BCAC) provides scholarship funding of up to \$6,000 per individual per year to outstanding British Columbia art students. B.C. residents accepted for full-time studies and pursuing a fine arts diploma or degree at a recognized college, university, institution or academy in any country in the world can apply. The application deadline is April 30, 2014.

For more information, guidelines and application forms, please visit:

[http://bcartscouncil.ca/guidelines/artists/youth/scholarship\\_awards.html](http://bcartscouncil.ca/guidelines/artists/youth/scholarship_awards.html)

The B.C. government is providing \$750,000 again this year for the BCAC scholarship program. Last year, 144 young British Columbians shared this scholarship funding. Applications represented creative writing, music, theatre, dance, visual arts, media arts, museology and conservation. Jury panels representing B.C.'s arts and culture community evaluate applications and award scholarships.

Scholarship recipients experience top-calibre learning environments for the arts, including The Julliard School in New York City, Yale University, Oberlin College and Conservatory, Hochschule for Musik in Munich, Germany, the Royal Winnipeg Ballet School and Emily Carr University of Art + Design in Vancouver. Last year's successful applicants represented communities across British Columbia, including Vancouver, Victoria, Nanaimo, Sechelt, Kelowna, Armstrong, Revelstoke, Kamloops and Prince George.

Scholarship recipients from previous years have achieved success and acclaim in the arts, including:

- Esi Edugyan – novelist (Giller Prize winner).
- Atom Egoyan – filmmaker.
- Jon Kimura Parker – classical pianist.
- Steven Shearer – visual artist.
- Jillian Vanstone – dancer (National Ballet of Canada).
- Ann Marie Fleming – animator.

- Heather Redfern – theatre director.
- Alex Wong – “So You Think You Can Dance” All Star.

BCAC is the B.C. government’s lead agency for arts funding and development in British Columbia. Again this year, the B.C. government is providing \$24 million for the BCAC – the highest level of funding in council’s history. Overall, government is investing \$60 million in British Columbia’s artists, arts organizations and cultural institutions in 2014-15.

#### **Quotes:**

##### **Community, Sport and Cultural Development Minister Coralee Oakes –**

“Arts and culture are thriving in British Columbia. B.C.-based artists achieve global accolades on stage and screen, in the printed word and visual arts. The BC Arts Council Scholarship program helps sustain this success by providing outstanding opportunities for ambitious, gifted young British Columbians to learn from and network with the best artistic talent in the world.”

##### **BC Arts Council chair Stan Hamilton –**

“BC Arts Council scholarships make great investments in the future of arts and culture in British Columbia. The program has helped inspire many talented young British Columbians to build fulfilling careers in the arts. Their success helps British Columbia’s vibrant arts and culture community continue to achieve excellence across the full spectrum of the arts.”

#### **Quick Facts:**

- In 2012-13, the B.C. government increased support for the BCAC Scholarship program from \$150,000 to \$750,000. This funding increase almost tripled the number of scholarships awarded and increased the maximum grant from \$4,000 to \$6,000.
- Every year, the BC Arts Council approves about 1,000 grants to artists, arts groups and cultural organizations in over 200 communities in every region of the province.
- Since 2001, the B.C. government has invested almost \$234 million through the BC Arts Council to support British Columbia’s artists, arts and cultural organizations.
- Since 2001, the B.C. government has provided arts and cultural organizations with more than half a billion dollars – more than any other government in B.C. history.

#### **Learn More:**

Learn more about the BC Arts Council at: <http://www.bcartscouncil.ca>

Check out the provincial government’s role in supporting sport, arts and culture through the Ministry of Community, Sport and Cultural Development at: <http://www.gov.bc.ca/cscd>

**Media Contact:** Ministry of Community, Sport and Cultural Development  
250 888-1462

Connect with the Province of B.C. at: [www.gov.bc.ca/connect](http://www.gov.bc.ca/connect)

## Clifford, Kate AVED:EX

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**From:** Clifford, Kate AVED:EX  
**Sent:** Tuesday, April 22, 2014 9:07 AM  
**To:** 'Calderon, Gerald'  
**Subject:** RE: URGENT: Phone Call Request from Stephen Toope

That would be great. The number below is correct, and I can connect him with Sandy accordingly. Glad we could make something work between their busy schedules 😊

Thanks,

Kate

---

**From:** Calderon, Gerald [mailto:gerocal@mail.ubc.ca]  
**Sent:** Tuesday, April 22, 2014 9:02 AM  
**To:** Clifford, Kate AVED:EX  
**Subject:** RE: URGENT: Phone Call Request from Stephen Toope

Thanks for confirming 2:30pm. Yes, Stephen will call your office.

Should he call **250 356-5173**?

Gerald

---

**From:** Clifford, Kate AVED:EX [mailto:Kate.Clifford@gov.bc.ca]  
**Sent:** April-22-14 9:01 AM  
**To:** Calderon, Gerald  
**Subject:** RE: URGENT: Phone Call Request from Stephen Toope

Good News! We can make time work at 2:30pm. She advised that 10-15 minutes should be fine to allow her to get to her next meeting. Will you have Dr. Toope call our office?

Thanks,

Kate Clifford | Senior Executive Assistant  
Office of the Deputy Minister  
Ministry of Advanced Education  
3<sup>rd</sup> Floor, 835 Humboldt St. | Victoria BC | V8V 4W8  
P: 250 356-5173 | F: 250-356-5468

🌱 Please consider the environment before printing this email.

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**From:** Calderon, Gerald [mailto:gerocal@mail.ubc.ca]  
**Sent:** Tuesday, April 22, 2014 8:50 AM  
**To:** Clifford, Kate AVED:EX  
**Subject:** RE: URGENT: Phone Call Request from Stephen Toope

Thank you!

---

**From:** Clifford, Kate AVED:EX [<mailto:Kate.Clifford@gov.bc.ca>]  
**Sent:** April-22-14 8:49 AM  
**To:** Calderon, Gerald  
**Subject:** RE: URGENT: Phone Call Request from Stephen Toope

Okay not a problem, I will let her know that it's an urgent request. I will also check to see if 5pm is a possibility for her  
☺ Stand by, hope to have an answer for you soon ☺

---

**From:** Calderon, Gerald [<mailto:gerocal@mail.ubc.ca>]  
**Sent:** Tuesday, April 22, 2014 8:48 AM  
**To:** Clifford, Kate AVED:EX  
**Subject:** RE: URGENT: Phone Call Request from Stephen Toope

Hi Kate,

Thanks for continuing to work on the 2:30pm slot this afternoon.

I'm afraid I don't know the topic. He just said he needs to speak with her. I can try to get a hold of Stephen, to see what it's about, but I'm not sure if he'll be able to reply in time.

Gerald

---

**From:** Clifford, Kate AVED:EX [<mailto:Kate.Clifford@gov.bc.ca>]  
**Sent:** April-22-14 8:46 AM  
**To:** Calderon, Gerald  
**Subject:** RE: URGENT: Phone Call Request from Stephen Toope

Okay sounds good. I think we could make 2:30pm work, but I will double check with Sandy when she's in. Do you know the subject of what Dr. Toope would like to speak to her about? I'd just like to give her a topic for the urgent request if possible.

Thanks,

Kate

---

**From:** Calderon, Gerald [<mailto:gerocal@mail.ubc.ca>]  
**Sent:** Tuesday, April 22, 2014 8:43 AM  
**To:** Clifford, Kate AVED:EX  
**Cc:** de Jager, Adriaan  
**Subject:** RE: URGENT: Phone Call Request from Stephen Toope

Hi Kate,

Thanks for the reply.

s.22

2:30pm could work, but Stephen's hoping for 10-15 minutes instead of 5-10. When DM Carroll gets in, I hope you could check if the 5pm works for her.

Gerald

**Gerald Calderon**  
Executive Assistant to the President  
Office of the President



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**From:** Clifford, Kate AVED:EX [<mailto:Kate.Clifford@gov.bc.ca>]  
**Sent:** April-22-14 8:41 AM  
**To:** Calderon, Gerald  
**Cc:** de Jager, Adriaan  
**Subject:** RE: URGENT: Phone Call Request from Stephen Toope  
**Importance:** High

Hi Gerald,

Sorry for just getting back to you now, I don't have access to my emails when I'm not in the office. Sandy is pretty jam packed today. Do you know how long Dr. Toope needed with her? The only available times I have right now are 9:30-10:00, 10:30-11:00, over the lunch hour (12-1pm). If it were a quick call (5-10 mins), we could do 2:30pm... but again it couldn't be a long one. Let me know if any of these will work for you.

Sandy's not physically in the office yet, so I will see if there is anything possible to do to accommodate the other times.

Thanks,

Kate

---

**From:** Calderon, Gerald [<mailto:gerocal@mail.ubc.ca>]  
**Sent:** Thursday, April 17, 2014 5:36 PM  
**To:** Clifford, Kate AVED:EX  
**Cc:** de Jager, Adriaan  
**Subject:** RE: URGENT: Phone Call Request from Stephen Toope

Hi Kate,

I sent you a couple of times by mistake. I thought I could move those meetings, but it turns out I can't. So, I hope one of the afternoon times work:

- 2:30pm
- 3:00pm
- 5:00pm

Cheers,

Gerald

---

**From:** Calderon, Gerald  
**Sent:** April-17-14 4:36 PM  
**To:** Clifford, Kate AVED:EX ([Kate.Clifford@gov.bc.ca](mailto:Kate.Clifford@gov.bc.ca))  
**Cc:** de Jager, Adriaan  
**Subject:** URGENT: Phone Call Request from Stephen Toope

Hi Kate,

with this request, but Stephen is hoping to have a brief phone call with DM Carroll on **Tuesday 22 April**.

Stephen just said it's an urgent call and he needs to connect with her that day.

I hope one of these options work:

- 7:30am
- 11:00am
- 2:30pm
- 3:00pm
- 5:00pm

I'll check my email intermittently over the weekend.  
a hold of me urgently over the weekend.

s.22

in case you need to get

Cheers,

Gerald

**Gerald Calderon**

Executive Assistant to the President  
Office of the President  
7<sup>th</sup> Floor, Walter C. Koerner Library  
1958 Main Mall  
The University of British Columbia  
Phone 604 822 5151 | Fax 604 822-5055





## Clifford, Kate AVED:EX

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**From:** Clifford, Kate AVED:EX  
**Sent:** Wednesday, April 23, 2014 9:06 AM  
**To:** 'Gerald Calderon'  
**Subject:** Telephone Call - Stephen Toope & Sandra Carroll - April 23 @ 2:30pm

Hi Gerald,

As per our telephone conversation, I have scheduled Stephen and Sandra to have a telephone call this afternoon at 2:30pm. Please have Stephen call the below teleconference information. We will have ADM Joe Thompson in attendance of this call as well.

s.15

Kind Regards,

Kate Clifford | Senior Executive Assistant  
Office of the Deputy Minister  
Ministry of Advanced Education  
3<sup>rd</sup> Floor, 835 Humboldt St. | Victoria BC | V8V 4W8  
P: 250 356-5173 | F: 250-356-5468

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## Clifford, Kate AVED:EX

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**From:** Clifford, Kate AVED:EX  
**Sent:** Wednesday, April 23, 2014 4:25 PM  
**To:** 'Calderon, Gerald'  
**Subject:** RE: Face to Face Meeting - Stephen Toope, Sandra Carroll and Joe Thompson - April 24th @ 2:30pm

Hi Gerald,

I spoke with Joe's office, and he indicated similar feedback. I have secured a boardroom at the Ministry of Education (Suite 1550 – 555 West Hastings St.) for 2:30pm. I've been told that this is very close to the SFU Harbour centre. Sandra knows where it is, so perhaps they will all go over there together.

If anything changes, and you hear back from Prof. Toope, let me know.

Thanks,

Kate

---

**From:** Calderon, Gerald [<mailto:gerocal@mail.ubc.ca>]  
**Sent:** Wednesday, April 23, 2014 4:20 PM  
**To:** Clifford, Kate AVED:EX  
**Cc:** de Jager, Adriaan; Stevens, Patricia  
**Subject:** RE: Face to Face Meeting - Stephen Toope, Sandra Carroll and Joe Thompson - April 24th @ 2:30pm

Hi Kate,

I haven't been able to get a hold of Stephen, but Adriaan has spoken with Pascal and I've checked with Ian Burgess, and both have indicated that it's their understanding that Stephen will be at the face to face meeting since he never said anything about not being able to make it during the call earlier this afternoon.

Gerald

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**From:** Calderon, Gerald  
**Sent:** April-23-14 1:51 PM  
**To:** 'Clifford, Kate AVED:EX'  
**Cc:** de Jager, Adriaan; Stevens, Patricia  
**Subject:** RE: Face to Face Meeting - Stephen Toope, Sandra Carroll and Joe Thompson - April 24th @ 2:30pm

Hi Kate,

Yes, that's precisely the same meeting. I'm waiting to hear back from Stephen because he chairs that meeting and, as you've noted, that's their annual planning session.

That meeting is scheduled from 12pm to 4pm, and I've mentioned that DM Carroll has to catch the 4pm Helijet.

Gerald

---

**From:** Clifford, Kate AVED:EX [<mailto:Kate.Clifford@gov.bc.ca>]  
**Sent:** April-23-14 1:46 PM  
**To:** Calderon, Gerald

**Subject:** Face to Face Meeting - Stephen Toope, Sandra Carroll and Joe Thompson - April 24th @ 2:30pm

**Importance:** High

Hi Gerald,

Just wondering Stephen's schedule was able to accommodate the 2:30pm timeslot tomorrow afternoon for a face to face meeting with Sandy and Joe. I am looking to secure a meeting space near SFU Harbour Centre. Sandy advised that the meeting she is at from 1:00-2:00pm, is likely the same one as Stephen (RUCBC Presidents Annual Planning Session), and was hoping he would be able to step out for a short meeting with them.

Let me know,

Kate Clifford | Senior Executive Assistant  
Office of the Deputy Minister  
Ministry of Advanced Education  
3<sup>rd</sup> Floor, 835 Humboldt St. | Victoria BC | V8V 4W8  
P: 250 356-5173 | F: 250-356-5468

 Please consider the environment before printing this email.

## Clifford, Kate AVED:EX

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**From:** Clifford, Kate AVED:EX  
**Sent:** Thursday, May 29, 2014 2:47 PM  
**To:** 'Calderon, Gerald'  
**Subject:** Telephone Call - Stephen Toope and Sandra Carroll

Hi Gerald,

As per our discussion, I have booked Stephen and Sandra to have a call on Tuesday June 3<sup>rd</sup> at 1:00pm. I have sent Sandra a note to ensure she will be okay to take this call while travelling, so if this is an issue I will let you know as soon as possible.

I have noted that Sandra is to call your line (604-822-5151) and you will connect her with Stephen.

Thanks,

Kate Clifford | Senior Executive Assistant  
Office of the Deputy Minister  
Ministry of Advanced Education  
3<sup>rd</sup> Floor, 835 Humboldt St. | Victoria BC | V8V 4W8  
P: 250 356-5173 | F: 250-356-5468

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