

File



Personal and Confidential

August 24, 2005

Athana Mentzelopoulos

S22

Dear Athana:

I am pleased to confirm that your salary will be increased to \$180,000 per annum effective the date of your appointment as Deputy Minister, Intergovernmental Relations on June 16, 2005.

The other terms and conditions of employment remain unchanged from those outlined in your initial appointment letter, taking into account any subsequent changes put into effect across government.

I look forward to continuing to work with you.

Yours truly,

Jessica McDonald  
Deputy Minister to the Premier  
and Cabinet Secretary

cc: James Gorman, A/Deputy Minister, BC Public Service Agency  
Brent Johnston, Regional Director, Vancouver Island Client Services,  
Public Service Agency



## Wharf, Sandy PREM:EX

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**From:** McDonald, Jessica L PREM:EX  
**Sent:** Mon, August 22, 2005 5:50 PM  
**To:** Wharf, Sandy PREM:EX  
**Subject:** Re: Athana

Yes thx

-----Original Message-----

**From:** Wharf, Sandy PREM:EX <Sandy.Wharf@gov.bc.ca>  
**To:** McDonald, Jessica L PREM:EX <Jessica.McDonald@gov.bc.ca>  
**Sent:** Mon Aug 22 17:37:37 2005  
**Subject:** RE: Athana

Yes will do -- confirm increase to 180k ?

-----Original Message-----

**From:** McDonald, Jessica L PREM:EX  
**Sent:** Mon, August 22, 2005 5:25 PM  
**To:** Wharf, Sandy PREM:EX  
**Subject:** Athana

Let's go ahead and process her salary change. Can you sign the letter for me - and make sure its retroactive to June 17th or so? Thx



Personal and Confidential

November 18, 2004

Athana Mentzelopoulos

S22

Dear Athana:

This letter will confirm your appointment by the Lieutenant Governor in Council as Deputy Minister, Public Affairs Bureau, Ministry of Finance and your continuing appointment as Deputy Minister, Intergovernmental Relations, Office of the Premier effective the date of your appointing Order in Council.

Effective September 15, 2004, your salary will be \$170,000 per annum, and will be at the Deputy Minister 2 level reflecting the dual responsibility, plus up to 10% annual re-earnable bonus. The other terms and conditions of employment remain unchanged from those outlined in my letter to you dated April 2, 2004, taking into account any subsequent changes put into effect across government.

Once you have signed the letter below indicating your acceptance, please return the original letter to the attention of Denise Durand-Hutchinson, Executive Coordinator, BC Public Service Agency.

I look forward to continuing to work with you.

Yours truly,

Ken Dobell  
Deputy Minister to the Premier  
and Cabinet Secretary

cc: Diane Rabbani, Deputy Minister, BC Public Service Agency  
Gail Stephens, CEO, BC Pension Corporation  
Brent Johnston, Regional Director, Vancouver Island, Public Service Agency  
Grant Price, Strategic HR Director, Ministry of Finance

Athana Mentzelopoulos

Date



Personal and Confidential

April 2, 2004

Athana Mentzelopoulos

S22

Dear Athana:

This letter will confirm that an Order has been prepared for signature by the Lieutenant Governor in Council appointing you Deputy Minister, Intergovernmental Relations, Office of the Premier effective April 13, 2004.

Your salary on appointment will be \$150,000 per annum, which is at the Deputy Minister 3 level, plus up to 10% annual re-earnable bonus. The terms and conditions of employment for Deputy Ministers are those established for Category A Order in Council appointments as set out in the attached extract from Policy Directive 4.5, Terms and Conditions for Excluded Employees. This document is being updated to reflect recent administrative changes as a result of collective bargaining changes.

Also attached is an overview of Deputy Minister Compensation and Benefits that highlights certain benefits, some of which are unique to Deputy Ministers and not available to other public servants, such as vacation, car allowance and severance provisions for "without cause" termination consistent with Public Sector Employers' Council legislation. Yearly performance reviews and evaluations are performed which are based on delivery of Service Plans and specific corporate goals and bonus goals as agreed to by you and the Deputy Minister to the Premier. If your appointment as Deputy Minister, Intergovernmental Relations, Office of the Premier is rescinded, and you are offered a position providing equivalent compensation that you decline, you will not be entitled to severance. The Employment Termination Standards, which are also attached, are applicable to your severance arrangement.

As a Deputy Minister Order in Council appointee you have the option of opting out of the BC Government Pension Plan. You are automatically enrolled unless you complete the attached Waiver of Pension Coverage form within 30 days of the date of this letter.

... / 2

I wish to highlight two conditions of your appointment as Deputy Minister.

Firstly, as a public service employee you must conduct yourself in a manner that maintains and enhances the public's trust and confidence in the public service. Please familiarize yourself with the attached Standards of Conduct for Public Service Employees. Should you have any questions on this policy, you should contact the Deputy Minister, BC Leadership Centre, to answer any questions or concerns you may have.

Secondly, is the Post-Employment Restrictions that you will be required to follow if you leave the public service. These are attached for your reference. Please ensure that you read and understand these terms.

Once you have signed the letter below indicating your acceptance of the terms, please return the original letter to my office. I look forward to working with you.


Yours truly,



Ken Dobell  
Deputy Minister to the Premier  
and Cabinet Secretary

cc: Diane Rabbani, Deputy Minister, BC Leadership Centre  
Gail Stephens, CEO, BC Pension Corporation  
Brent Johnston, Regional Director, Vancouver Island, Public Service Agency  
Grant Price, Strategic HR Director, Ministry of Finance

Attachments: Policy Directive 4.5  
DM Compensation and Benefits  
Employment Termination Standards  
Standards of Conduct  
Post-Employment Restrictions  
Waiver of Pension Coverage

  
Athana Mentzelopoulos

April 13, 2004  
Date



Personal and Confidential

April 2, 2004

Athana Mentzelopoulos

S22

Dear Athana:

This letter will confirm that an Order has been prepared for signature by the Lieutenant Governor in Council appointing you Deputy Minister, Intergovernmental Relations, Office of the Premier effective April 13, 2004.

Your salary on appointment will be \$150,000 per annum, which is at the Deputy Minister 3 level, plus up to 10% annual re-earnable bonus. The terms and conditions of employment for Deputy Ministers are those established for Category A Order in Council appointments as set out in the attached extract from Policy Directive 4.5, Terms and Conditions for Excluded Employees. This document is being updated to reflect recent administrative changes as a result of collective bargaining changes.

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Yours truly,



Ken Dobell  
Deputy Minister to the Premier  
and Cabinet Secretary

cc: Diane Rabbani, Deputy Minister, BC Leadership Centre  
Gail Stephens, CEO, BC Pension Corporation  
Brent Johnston, Regional Director, Vancouver Island, Public Service Agency  
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Attachments: Policy Directive 4.5  
DM Compensation and Benefits  
Employment Termination Standards  
Standards of Conduct  
Post-Employment Restrictions  
Waiver of Pension Coverage

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Athana Mentzelopoulos


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Date

PROVINCE OF BRITISH COLUMBIA

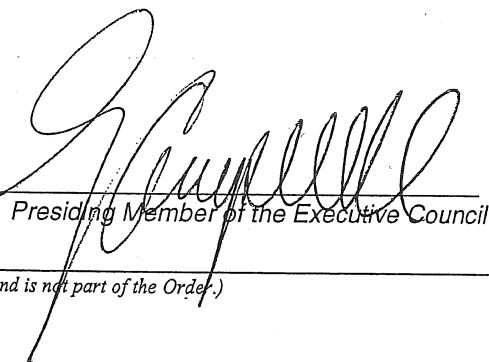
ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. **349**, Approved and Ordered **APR - 5 2004**

  
Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that, effective April 13, 2004, Athana Mentzelopoulos is appointed Deputy Minister, Intergovernmental Relations, Office of the Premier.

  
Presiding Member of the Executive Council

*(This part is for administrative purposes only and is not part of the Order.)*

Authority under which Order is made:

Act and section:- Public Service Act, s. 12

Other (specify):- \_\_\_\_\_

March 23, 2004

**433** /2004/13