

## **Carlsen, Cynthia HLTH:EX**

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Monday, September 17, 2012 2:53 PM  
**To:** Foran, Grace E HLTH:EX  
**Subject:** RE: Important: 30-60-90 Issues Table

**Sensitivity:** Confidential

FYI – I am still waiting for interpretation on this request from the IAO. I should have something tomorrow morning.

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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**From:** Foran, Grace E HLTH:EX  
**Sent:** Saturday, September 15, 2012 8:30 AM  
**To:** Carroll, Sandra HLTH:EX; Davidson, Heather (ADM) HLTH:EX; Hagerman, Shannon GCPE:EX; Kendall, Perry HLTH:EX; Kislock, Lindsay M HLTH:EX; Korabek, Barbara HLTH:EX; Manning, Nichola HLTH:EX; McKnight, Elaine L HLTH:EX; Paton, Arlene HLTH:EX; Samsonoff, Dale J HLTH:EX; Sidhu, Manjit HLTH:EX; Walman, Barbara J. HLTH:EX; Whitmarsh, Graham HLTH:EX  
**Cc:** hlth Key Contacts; Carlsen, Cynthia HLTH:EX  
**Subject:** Important: 30-60-90 Issues Table  
**Sensitivity:** Confidential

Here is a copy of the 30-60-90 day matrix that was compiled for Minister MacDiarmid, with your help. There has been a cross-government FOI request recently received for transition materials prepared for new Ministers (applicant type: media).

This table will be subject to that request. I will be indicating early next week, in the Call for Records response, to Information Access Operations (IAO) potential harms under the FOIPP Act. After a quick scan of the materials, I expect that these may include:

- 12 – Cabinet and local public body confidences
- 13 – Policy advice and recommendations
- 15 – Disclosure harmful to law enforcement
- 16 – Disclosure harmful to intergovernmental relations or negotiations
- 17 – Disclosure harmful to the financial or economic interests of a public body
- 20 – Information that will be published or released within 60 days
- 21 – Disclosure harmful to business interests of a third party

IAO will then take prepare a redline of the matrix, where they will apply various sections of the FOIPP Act to the entries. When we get the red-line back from Information Access Operations, we will be

disseminating to each division that contributed the entries for your detailed review and confirmation of IAO's recommendations for severing and identification of any other potential exceptions under the FOIPP Act.

Thank you in advance for your help.

Regards, g.

<< File: 30-60-90 Day Issue Table (FINAL-Sep 5 2012).pdf >>

Grace Foran  
Director, Executive Operations - DMO  
Ministry of Health  
Physical Address: 5-3, 1515 Blanshard Street, Victoria BC V8W 3C8  
Tel: 250 952-1410; Cell: 250 588-0553; [✉: grace.foran@gov.bc.ca](mailto:grace.foran@gov.bc.ca)

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## Carlson, Cynthia HLTH:EX

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Thursday, September 20, 2012 4:03 PM  
**To:** Horn, Elizabeth M LCT7:EX  
**Subject:** CALL FOR RECORDS Not Responsive  
**Attachments:** Call for Records Not Responsive Responsive Record: Not Responsive  
Not Responsive

Hi Elizabeth,

Please find attached the completed call for records form and the responsive records to this request from PSD.

Thank you,

Cynthia

Cynthia Carlson, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## **Carlsen, Cynthia HLTH:EX**

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Thursday, September 20, 2012 4:34 PM  
**To:** Hillebrandt, Kathie A HLTH:EX  
**Subject:** RE: CHANGE OF SCOPE: \*\*FOI REQUEST ( ) Not Responsive

Hiya!

Yes, as we interpret this request it would not include one on one briefings.

Hope this helps!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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**From:** Hillebrandt, Kathie A HLTH:EX  
**Sent:** Thursday, September 20, 2012 12:22 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** RE: CHANGE OF SCOPE: \*\*FOI REQUEST ( ) Not Responsive

Cynthia, can you clarify request Not Responsive for me. Is this the material from the one on one meetings with the Minister? I have been told by COO that is not transition briefing ????? No one can seem to truly know.

HELP.

Thanks.

*Kathie Hillebrandt*

Executive Coordinator  
Office of the Chief Operating Officer  
Ministry of Health  
5th Floor, 1515 Blanshard Street  
Victoria, BC V8W 3C8

Phone: (250) 952-3572 Fax: (250) 952-1390  
E-mail: [Kathie.Hillebrandt@gov.bc.ca](mailto:Kathie.Hillebrandt@gov.bc.ca)

## Carlson, Cynthia HLTH:EX

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, September 25, 2012 4:26 PM  
**To:** Horn, Elizabeth M LCT7-FX  
**Subject:** CALL FOR RECORDS  
**Attachments:** CALL FOR RECORDS Not Responsive

Hi Elizabeth,

Please find attached the call for records form and responsive records.

Thank you,

Cynthia

Cynthia Carlson, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## Carlson, Cynthia HLTH:EX

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, September 25, 2012 1:59 PM  
**To:** Horn, Elizabeth M LCT7:EX  
**Subject:** CALL FOR RECORDS  
**Attachments:** CALL FOR RECORDS Not Responsive

Hi Elizabeth,

Please find attached the no responsive records completed by PPH.

Thank you,

Cynthia

Cynthia Carlson, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

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**From:** Hillebrandt, Kathie A HLTH:EX  
**Sent:** Tuesday, September 25, 2012 4:09 PM  
**To:** HLTH:EX Operations HLTH:EX  
**Subject:** FV Not Responsive

Please find attached Not Responsive from the COO office.

Cynthia, as this is the first one from us, I assume you forward this onto the IAO.

Thanks.

*Kathie Hillebrandt*

Executive Coordinator  
Office of the Chief Operating Officer  
Ministry of Health  
5th Floor, 1515 Blanshard Street  
Victoria, BC V8W 3C8

Phone: (250) 952-3572 Fax: (250) 952-1390  
E-mail: [Kathie.Hillebrandt@gov.bc.ca](mailto:Kathie.Hillebrandt@gov.bc.ca)



20120925155901.p  
df

## Carlson, Cynthia HLTH:EX

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Monday, October 1, 2012 4:07 PM  
**To:** Horn, Elizabeth M LCTZ:EX  
**Subject:** FW: FOI REQUEST: Not Responsive

Good afternoon Elizabeth,

Please find attached PID's call for records form completed and responsive records. See attached below with note from program area.

Thank you,

Cynthia

Cynthia Carlson, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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This has been approved by Heather Davidson (3<sup>rd</sup> page in Call for Records attachment), as the form doesn't have a 3<sup>rd</sup> box for the ADM to sign.

Not Responsive

**Patty Currie / Documents Coordinator / HR Support**  
*Assistant Deputy Minister's Office*  
*Planning and Innovation Division*  
*5th Floor, 1515 Blanshard St Victoria BC V8W 3C8*  
*250 952 1109*



## Carlsen, Cynthia HLTH:EX

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, October 2, 2012 9:29 AM  
**To:** Horn Elizabeth M I.CTZ:EX  
**Subject:** Not Responsive  
**Attachments:** 30-60-90 Day Issue Table harms assessed CC.pdf

Hi Elizabeth,

As discussed, I have done the harms assessment for this responsive record.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, October 2, 2012 3:53 PM  
**To:** Horn, Elizabeth M LCT7:EX  
**Subject:** FW: \*\*FOI REQUEST Not Responsive  
**Attachments:** Not Responsive suggested severing.pdf; MMM\_Initial Briefing\_Sept 11\_2012-09-10\_v02  
(2).pdf; Call for Records Not Responsive complete (HSIMIT).pdf

Hi Elizabeth,

Attached is the completed call for records form and responsive records. Please see below the program areas concerns with records review.

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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**From:** Walter, Andrew HLTH:EX  
**Sent:** Tuesday, October 2, 2012 3:04 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Hanson, Vance HLTH:EX; Somner, Kurstie HLTH:EX  
**Subject:** RE: \*\*FOI REQUEST: Not Responsive

Hi Cynthia,  
Find attached the records and Call for Records fo Not Responsive

The program area had a few items they wanted me to pass on re: records review:

- "We severed according to what information is out there now, as opposed to the more restrictive dates."
- "Re the ICBC labour dispute, the Minister referred to it in a Times-Colonist article last week, so it's out there. I'm assuming the IAO analyst will follow up with ICBC as needed."

S. 13

If you have any questions, please let me know. Thanks,  
Andy

Andy Walter  
Senior Policy Analyst / Health Sector IM/IT Division / Ministry of Health  
2-1 1515 Blanshard Street, Victoria, British Columbia, V8W 3C8  
Phone: (250) 952-1484 email: [Andrew.Walter@gov.bc.ca](mailto:Andrew.Walter@gov.bc.ca)

**From:** HLTH FOI Operations HLTH:EX

**Sent:** Wednesday, September 19, 2012 9:38 AM

**To:** Weiss, Cheryl HLTH:EX; Hillebrandt, Kathie A HLTH:EX; Stearn, Anne HLTH:EX; Svenson, Nargis HLTH:EX; Nelson, Shirley D HLTH:EX; Will, Jordan HLTH:EX; Walter, Andrew HLTH:EX; Grieve, Darlene E HLTH:EX; Murray, Heather HLTH:EX; Vandergrindt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX; Uganecz, Laura HLTH:EX; Wright, Kristin J HLTH:EX; Elagab, Charlotte S HLTH:EX

**Cc:** Horn, Elizabeth M LCTZ:EX

**Subject:** \*\*FOI REQUEST

Not Responsive

Good morning,

Please find the Call for Records form for this FOI request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA) I **Elizabeth** is the IAO analyst for this request.

Not Responsive

Please provide me with the responsive records.

Contact Elizabeth directly regarding records concerns, questions, severing considerations, etc... with a cc to me.

The due date for Call for Records is October 4, 2012.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*

Strategic and Corporate Services Branch

Ministry of Health

5th floor, 1515 Blanshard Street

Victoria BC V8W 3C8

Tel: 250-952-1910

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**Carlsen, Cynthia HLTH:EX**

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**From:** Weiss, Cheryl HLTH:EX  
**Sent:** Tuesday, October 9, 2012 2:39 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** FW: \*\*FOI REQUEST: Not Responsive  
**Attachments:** 20121009134921.pdf; 20121009135001.pdf

I have updated Cliff with the following info.

LPR had documents. Call for Records form filled out by them. Copy of form and documents emailed to HLTH FOI Operations. CAO, ODE and IGR do not have any documents.

Attached to this email is their completed call for records form and severed documents.

If you would like a clean copy of the copies, please let me know.

Cheryl

Not Responsive

**From:** HLTH FOI Operations HLTH:EX

**Sent:** Wednesday, September 19, 2012 9:38 AM

**To:** Weiss, Cheryl HLTH:EX; Hillebrandt, Kathie A HLTH:EX; Stearn, Anne HLTH:EX; Svenson, Nargis HLTH:EX; Nelson, Shirley D HLTH:EX; Will, Jordan HLTH:EX; Walter, Andrew HLTH:EX; Grieve, Darlene E HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX; Uganecz, Laura HLTH:EX; Wright, Kristin J HLTH:EX; Elagab, Charlotte S HLTH:EX

**Cc:** Horn, Elizabeth M LCTZ:EX

**Subject:** \*\*FOI REQUEST: Not Responsive

Good morning,

Please find the Call for Records form for this FOI request made under the *Freedom of Information and Protection of Privacy Act (FOIPPA)* in Not Responsive **Elizabeth** is the IAO analyst for this request.

Please provide me with the responsive records.

Contact Elizabeth directly regarding records concerns, questions, severing considerations, etc... with a cc to me.

The due date for Call for Records is October 4, 2012.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

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- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

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**From:** Will, Jordan HLTH:EX  
**Sent:** Wednesday, October 10, 2012 9:53 AM  
**To:** HLTH FOI Operations HLTH:EX; Horn, Elizabeth M LCTZ:EX  
**Subject:** RE: \*\*FOI REQUES  
**Attachments:** All Records - Clean Not Responsive \approved Call for Records -  
Not Responsive

Hi Elizabeth and Cynthia,

Please find the attached Clean and Severed copies of Records for this request, as well as the signed approval form and Call for Records.

Please let me know if you have any questions or concerns in regard to this request.

Thank you

### JORDAN WILL

A/Policy and Planning Analyst  
Health Authorities Division  
Phone: (250) 952-1867

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Wednesday, September 19, 2012 9:38 AM  
**To:** Weiss, Cheryl HLTH:EX; Hillebrandt, Kathie A HLTH:EX; Stearn, Anne HLTH:EX; Svenson, Nargis HLTH:EX; Nelson, Shirley D HLTH:EX; Will, Jordan HLTH:EX; Walter, Andrew HLTH:EX; Grieve, Darlene E HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX; Uganecz, Laura HLTH:EX; Wright, Kristin J HLTH:EX; Elagab, Charlotte S HLTH:EX  
**Cc:** Horn, Elizabeth M LCTZ:EX  
**Subject:** \*\*FOI REQUEST: Not Responsive

Good morning,

Please find the Call for Records form for this FOI request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA) in Not Responsive Elizabeth is the IAO analyst for this request.

Please provide me with the responsive records.

Contact Elizabeth directly regarding records concerns, questions, severing considerations, etc... with a cc to me.

The due date for Call for Records is October 4, 2012.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*

Strategic and Corporate Services Branch

Ministry of Health

5th floor, 1515 Blanshard Street

Victoria BC V8W 3C8

Tel: 250-952-1910

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## Carlson, Cynthia HLTH:EX

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**From:** MSDocs Processing Unit HLTH:EX  
**Sent:** Wednesday, October 10, 2012 1:48 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Carlson, Cynthia HLTH:EX; MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX  
**Subject:** Not Responsive

**Categories:** Purple Category

Hello,

Attached is the one responsive document with our suggested severing for the above 2 FOI requests and the 2 signed approval sheets.



943581-

Not Responsive

Reasoning Access to

MSDOCS

MSHHR Division / Assistant Deputy Minister's Office / [MSDocs.Processing.Unit@gov.bc.ca](mailto:MSDocs.Processing.Unit@gov.bc.ca)

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## Carlsen, Cynthia HLTH:EX

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Friday, October 12, 2012 1:46 PM  
**To:** Horn, Elizabeth M LCTZ:EX  
**Subject:** CALL FOR RECORDS: Not Responsive  
**Attachments:** Not Responsive

Hi Elizabeth,

Please find attached the completed call for records form and responsive records from MSHHRD.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

---

**From:** Foran, Grace E HLTH:EX  
**Sent:** Sunday, November 11, 2012 9:06 AM  
**To:** Horn, Elizabeth M LCTZ:EX  
**Cc:** Kangas, Debbie D LCTZ:EX; Carlsen, Cynthia HLTH:EX  
**Subject:** As requested S. 12 Feedback : CALL FOR RECORDS Not Responsive

**Importance:** High  
**Sensitivity:** Confidential

Hi Elizabeth. So you know, Cynthia will be providing you with a new PDF of responsive records for this FOI request from this division (and others).

As requested, here's my preliminary take on the Section 12 exceptions required for the 30/60/90 day issues table plus, if the entries you provided are not S. 12 exceptions, I've noted what exceptions would apply where I know them:

S. 12, S. 13 t S. 12

S. 12, S. 13

Implementation of ban for youth under 18 from using commercial UV tanning: This was approved by Cabinet on September 24 and announced on October 24.

S. 12, S. 13

Assisted Living Registration of Mental Health and Substances Use Residences: Not sure on this entry. Will look into it.

S. 12, S. 13

Fraser Health Authority: S. 12 doesn't apply. Not aware of any other exception it'd attract.

Issuance of Billing Integrity Program Audit Report on the Specialist Referral Clinic. S. 13  
S. 13

MSP premium rate effective January 2013: S. 13  
I'll try to confirm.

S. 12, S. 13

UBCM Convention: S. 12 doesn't apply -- nor would the entry attract other exceptions that I can see.

S. 12, S. 13

Tripartite Health Partnership Accord: S. 13  
S. 13

S. 13, S. 12

That's it for now. Regards, g.

## Carlsen, Cynthia HLTH:EX

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Thursday, November 15, 2012 9:14 AM  
**To:** Campbell, Corrie L HLTH:EX; HLTH FOI Operations HLTH:EX  
**Cc:** Bouchard, Carola HLTH:EX  
**Subject:** RE: \*\*RE: FOI REQUEST Not Responsive

Thank you!

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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---

**From:** Campbell, Corrie L HLTH:EX  
**Sent:** Tuesday, November 13, 2012 2:44 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Bouchard, Carola HLTH:EX  
**Subject:** RE: \*\*RE: FOI REQUEST Not Responsive

Our PDF capability not working. Photo copies on your chair.

Please note my new phone number 250-952-2281

Corrie Campbell | Director, Legislation | Ministry of Health | Office (250) 952-2281 | Cell (250) 744-7844 | Fax (250) 952-2205 | Email [Corrie.Campbell@gov.bc.ca](mailto:Corrie.Campbell@gov.bc.ca)

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Friday, November 9, 2012 2:33 PM  
**To:** Campbell, Corrie L HLTH:EX  
**Subject:** \*\*RE: FOI REQUEST Not Responsive  
**Importance:** High

Good afternoon Corrie,

The two attached documents are being provided in response to an FOI request (wording: "... a copy of transition binder and/or issue or briefing notes provided to incoming minister...").

The Deputy Minister's office is providing the transition binder and its contents in response to the request. I've been asked to have you conduct a harms assessment on the attached documents before I forward the entire package to the IAO for final redline.

Please send severed documents back to me electronically in PDF format by Wednesday, November 15.

Much thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Friday, November 09, 2012 04:38 PM  
**To:** Grant, Nick HLTH:EX  
**Cc:** Soper, Glynis HLTH:EX  
**Subject:** \*\*HARMS ASSESSMENT: FOI REQUEST

Not Responsive

Hi Nick,

As discussed, please review the attached documents and conduct a harms assessment (severing) before I forward the completed package to the IAO.

Please send the documents electronically to me with your suggestions by end of day, Wednesday November 14.

Many thanks – have a great long weekend!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

---

From: Carlsen, Cynthia HLTH:EX  
Sent: Thursday, November 15, 2012 3:57 PM  
To: Grant, Nick HLTH:EX  
Subject: RE: \*\*HARMS ASSESSMENT: FOI REQUEST: Not Responsive

Fantastic - thanks again!

Cynthia Carlsen, Lead Freedom of Information and Privacy Coordinator Strategic and Corporate Services Branch Ministry of Health 5th floor, 1515 Blanshard Street Victoria BC V8W 3C8  
Tel: 250-952-1910

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-----Original Message-----

From: Grant, Nick HLTH:EX  
Sent: Thursday, November 15, 2012 3:50 PM  
To: Carlsen, Cynthia HLTH:EX  
Subject: Re: \*\*HARMS ASSESSMENT: FOI REQUEST: Not Responsive

I asked Glynis to respond for us. All the documents are fine for release (each of the ones you listed in your response to Glynis)

On 2012-11-15, at 2:32 PM, "Carlsen, Cynthia HLTH:EX" <[Cynthia.Carlsen@gov.bc.ca](mailto:Cynthia.Carlsen@gov.bc.ca)> wrote:

> Hi Nick,  
>  
> Further to my earlier email, I understand that you're in Vancouver today and have just finished a session. I'd just like to follow-up on the status of the harms assessment for the docs I provided to you last week.  
>  
> Please advise - much thanks,  
>  
> Cynthia  
>  
> Cynthia Carlsen, Lead Freedom of Information and Privacy Coordinator  
> Strategic and Corporate Services Branch Ministry of Health 5th floor,  
> 1515 Blanshard Street Victoria BC V8W 3C8  
> Tel: 250-952-1910  
>  
> Warning: This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.  
>  
>  
>  
>  
> From: HLTH FOI Operations HLTH:EX



> Sent: Friday, November 9, 2012 3:07 PM  
> To: Grant, Nick HLTH:EX; Soper, Glynis HLTH:FX  
> Subject: \*\*HARMS ASSESSMENT: FOI REQUEST:  
> Importance: High

Not Responsive

> Good afternoon,

> Attached are documents that form part of the transition binder, which was supplied by the DMO in response to the above noted FOI request. The DMO has asked me to have PID (as creators of the attached documents) conduct a harms assessment on the documents before we send the package to the IAO.

> I understand that either you may be able to assist in this, or can direct me to who could? This is a rush priority, due to legislative due dates under FOIPPA.

> Please have the harms assessment completed and returned to me by end of day Wednesday, November 14th.

> NOTE: We acknowledge that the service plans are publicly available on the web - they are simply attached to keep the package together.

> If you need any further information, or have any questions, please contact me.

> Many thanks,

> Cynthia

> Fraser Health Authority's GLE, KRA Deliverables and Service Plan:

> Interior Health Authority's GLE, KRA Deliverables and Service Plan:

> Northern Health Authority's GLE, KRA Deliverables and Service Plan:

> Provincial Health Services Authority's GLE, KRA Deliverables and Service Plan:

> Vancouver Coastal Health Authority's GLE, KRA Deliverables and Service Plan:

> Vancouver Island Health Authority's GLE, KRA Deliverables and Service Plan:

> <Tab 10.1a FHA GLE 2012-13.pdf>

> <Tab 10.1b FHA KRA Deliverables and Measures 2012-13.pdf> <Tab 10.1c

> FHA Service Plan 2012-13 - 2014-15.pdf> <Tab 10.2a IHA GLE

> 2012-13.pdf> <Tab 10.2b IHA KRA Deliverables and Measures 2012-13.pdf>

> <Tab 10.2c IHA Service Plan 2012-13 - 2014-15.pdf> <Tab 10.3a NHA GLE

> 2012-13.pdf> <Tab 10.3b NHA KRA Deliverables and Measures 2012-13.pdf>

> <Tab 10.3c NHA Service Plan 2012-13 - 2014-15.pdf> <Tab 10.4a PHSA GLE

> 2012-13.pdf> <Tab 10.4b PHSA KRA Deliverables and Measures  
> 2012-13.pdf> <Tab 10.4c PHSA Service Plan 2012-13 - 2014-15.pdf> <Tab  
> 10.5a VCHA GLE 2012-13.pdf> <Tab 10.5b VCHA KRA Deliverables and  
> Measures 2012-13.pdf> <Tab 10.5c VCHA Service-Plan 2012-2013 -  
> 2014-15.pdf> <Tab 10.6a VIHA GLE 2012-13.pdf> <Tab 10.6b VIHA KRA  
> Deliverables and Measures 2012-13.pdf> <Tab 10.6c VIHA Service-Plan  
> 2012-2013 - 2014-15.pdf>

**Carlsen, Cynthia HLTH:EX**

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Thursday, November 15, 2012 3:39 PM  
**To:** Soper, Glynis HLTH:EX  
**Cc:** Grant, Nick HLTH:EX  
**Subject:** RE: \*\*HARMS ASSESSMENT: FOI REQUEST  
**Attachments:** Not Responsive

S. 13

Hi Glynis,

S. 13

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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**From:** Soper, Glynis HLTH:EX  
**Sent:** Thursday, November 15, 2012 3:25 PM  
**To:** HLTH FOI Operations HLTH:EX; Grant, Nick HLTH:EX  
**Subject:** Re: \*\*HARMS ASSESSMENT: FOI REQUEST: Not Responsive

Me again.....my phrasing was not clear....

S. 13

...G

---

**From:** Soper, Glynis HLTH:EX  
**Sent:** Thursday, November 15, 2012 03:12 PM  
**To:** HLTH FOI Operations HLTH:EX; Grant, Nick HLTH:EX  
**Subject:** Re: \*\*HARMS ASSESSMENT: FOI REQUEST: CLIFF Not Responsive

Hi Cynthia,

S. 13

Thanks  
Glynis

## Carlson, Cynthia HLTH:EX

---

**From:** Soper, Glynis HLTH:EX  
**Sent:** Thursday, November 15, 2012 3:12 PM  
**To:** HLTH FOI Operations HLTH:EX; Grant, Nick HLTH:EX  
**Subject:** Re: \*\*HARMS ASSESSMENT: FOI REQUEST: Not Responsive

Hi Cynthia,

S. 13

Thanks  
Glynis

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Friday, November 09, 2012 04:38 PM  
**To:** Grant, Nick HLTH:EX  
**Cc:** Soper, Glynis HLTH:EX  
**Subject:** \*\*HARMS ASSESSMENT: FOI REQUEST: Not Responsive

Hi Nick,

As discussed, please review the attached documents and conduct a harms assessment (severing) before I forward the completed package to the IAO.

Please send the documents electronically to me with your suggestions by end of day, Wednesday November 14.

Many thanks – have a great long weekend!

Cynthia

Cynthia Carlson, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Thursday, November 15, 2012 4:03 PM  
**To:** Horn, Elizabeth M LCTZ:EX  
**Cc:** Foran, Grace E HLTH:EX  
**Subject:** COMPLETED CALL FOR RECORDS REQUEST: Not Responsive

**Importance:** High

Hi Elizabeth,

Attached are the responsive records from the DMO. I will be sending you another email, which is part 2 , consisting of all responsive documents provided by each program area.

To assist you, Grace and I have made detailed comments for each document.

The transition binder is compiled by the DMO but ownership of the records varies. The attachments below comprise the binder in its entirety.



00 Table of  
Contents.docx

Document created by DMO. **No harms identified** for the Table of Contents.



Tab 01a



Tab 01b

novation and Changnovation and Chang

These two documents were generated by PID. The first document was also provided as part of HTH 2012-00165.

S. 13



Tab 02 - 30-60-90  
Day Issue Ta...

This is also being dealt with thru HTH 2012-00165. Whatever final severing recommendations arise from 00165 need to be applied to this document. **Elizabeth, you are working on the redline version with Grace.**



Tab 03 -



Tab 03 -

ouncements Redlinouncements.doc

This document was created by GCPE -

S. 13



Tab 04 -



Tab 04 -



Tab 04 -



Tab 04a -

Regislative Agenda R gislative Agenda.d gislative Agenda Regislative Mileston

This document was created by our Legislation shop – LPR (Corrie Campbell) - **harms assessment has been completed**

S. 13



Tab 05 - Ministry  
Profile.docx...

This document was created by the DMO. We see **no harm in its release** as provided.



Tab 06 - Core  
Business Areas.d...

This document was created by the DMO. We see **no harm in its release** as provided.



Tab 07 - Key  
boards - Sep 05 2..

This document was created by the DMO; the source of all information is from the Board Resourcing and Development Office's public website. **No harms.**



Tab 08 - Service  
Plan 2012-13 ...

This document was created by PID (H. Davidson) and is **available publicly**.



Tab 09 - Health  
Sector TT Plan...

This document was created by HSIM/IT (L. Kislock) and is **available publicly**.

The following documents we prepared by PID and were reviewed by Nick Grant – **no harms identified in the GLEs or KRAs**. Service plans are **available publicly**.

Fraser Health Authority's GLE, KRA Deliverables and Service Plan:



Tab 10.1a FHA    Tab 10.1b FHA    Tab 10.1c FHA  
GLE 2012-13.pdf KRA Deliverables...Service Plan 201...

Interior Health Authority's GLE, KRA Deliverables and Service Plan:



Tab 10.2a IHA GLE    Tab 10.2b IHA    Tab 10.2c IHA  
2012-13.pdf    KRA Deliverables...Service Plan 201...

Northern Health Authority's GLE, KRA Deliverables and Service Plan:



Tab 10.3a NHA    Tab 10.3b NHA    Tab 10.3c NHA  
GLE 2012-13.pdf KRA Deliverables...Service Plan 201...

Provincial Health Services Authority's GLE, KRA Deliverables and Service Plan:



Tab 10.4a PHSA    Tab 10.4b PHSA    Tab 10.4c PHSA  
GLE 2012-13.pdf... KRA Deliverable... Service Plan 20...

Vancouver Coastal Health Authority's GLE, KRA Deliverables and Service Plan:



Tab 10.5a VCHA    Tab 10.5b VCHA    Tab 10.5c VCHA  
GLE 2012-13.pdf... KRA Deliverable... Service-Plan 20...

Vancouver Island Health Authority's GLE, KRA Deliverables and Service Plan:



Tab 10.6a VIHA    Tab 10.6b VIHA    Tab 10.6c VIHA  
GLE 2012-13.pdf... KRA Deliverable... Service-Plan 20...

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

## Carlsen, Cynthia HLTH:EX

---

**From:** Foran, Grace E HLTH:EX  
**Sent:** Friday, December 14, 2012 4:31 PM  
**To:** Horn, Elizabeth M CITZ:EX  
**Cc:** HLTH FOI Operations HLTH:EX; Boomer, Joanne HLTH:EX; Marsh, Jania HLTH:EX; Kangas, Debbie D CITZ:EX  
**Subject:** FW: FOI request HTH 165, Not Responsive Transition Material review of 30/60/90 day issues  
**Attachments:** HTH Operations reivew of 30-60-90 day issues.pdf

Elizabeth: My apologies but I didn't have time, as I had hoped, to have anything but a very quick glance at this. I appreciate the homework that you've done here – checking websites, news releases, etc. That's very helpful.

The process we're going to use internally to review for severing S. 22 is to have the various divisions that wrote these entries under take that review and advise Cynthia if they concur with your preliminary severing, etc.

If this all comes together while S. 22 Joanne Boomer will undertake the severing review in consultation with Cynthia and her Director, Sandy Maxson.

Happy holidays!

Grace Foran  
Director, Executive Operations - DMO  
Ministry of Health  
Physical Address: 5-3, 1515 Blanshard Street, Victoria BC V8W 3C8  
Tel: 250 952-1410; Cell: 250 588-0553; [grace.foran@gov.bc.ca](mailto:grace.foran@gov.bc.ca)

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---

**From:** Horn, Elizabeth M CITZ:EX  
**Sent:** Friday, December 14, 2012 10:50 AM  
**To:** Foran, Grace E HLTH:EX  
**Cc:** HLTH FOI Operations HLTH:EX  
**Subject:** FOI request HTH 165, Not Responsive Transition Material review of 30/60/90 day issues

Hi Grace,

Could you please review the severing on the 30/60/90 day issues and confirm or make additional severing recommendations.

Thanks.

Elizabeth Horn  
Senior Information Access Analyst  
Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government  
Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)  
Providing Services to:  
Ministry of Education  
Ministry of Advanced Education  
Ministry of Health



## Carlsen, Cynthia HLTH:EX

---

**From:** Horn, Elizabeth M CITZ:EX  
**Sent:** Friday, December 14, 2012 10:50 AM  
**To:** Foran, Grace E HLTH:EX  
**Cc:** HLTH FOI Operations HLTH:EX  
**Subject:** FOI request HTH 165, Not Responsive Transition Material review of 30/60/90 day issues  
**Attachments:** HTH Operations reivew of 30-60-90 day issues.pdf

Hi Grace,

Could you please review the severing on the 30/60/90 day issues and confirm or make additional severing recommendations.

Thanks.

Elizabeth Horn

Senior Information Access Analyst

Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government

Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)

Providing Services to:

Ministry of Education

Ministry of Advanced Education

Ministry of Health

Mailing: PO BOX 9569 STN PROV GOVT VICTORIA BC V8W 9K1  
Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2

## Carlsen, Cynthia HLTH:EX

---

**From:** Horn, Elizabeth M CITZ:EX  
**Sent:** Monday, January 7, 2013 2:37 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** DE: CALL FOR RECORDS FORMS AND RESPONSIVE RECORDS Not Responsive  
Not Responsive from Program Areas

Hi Cynthia

S. 13

S. 13 and that only the transition binder will be provided in response to the requests requesting the "transition material".

Elizabeth Horn

Senior Information Access Analyst  
Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government  
Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)  
Providing Services to:

Ministry of Education  
Ministry of Advanced Education  
Ministry of Health

Mailing: PO BOX 9569 STN PROV GOVT VICTORIA BC V8W 9K1  
Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Thursday, November 15, 2012 4:08 PM  
**To:** Horn, Elizabeth M LCTZ:EX  
**Cc:** Foran, Grace E HLTH:EX  
**Subject:** CALL FOR RECORDS FORMS AND RESPONSIVE RECORDS Not Responsive from  
Program Areas  
**Importance:** High

Hi Elizabeth,

Attached are completed call for records forms and responsive records from each program area. When you send back the redline finals, could you please keep the records as provided (separating for each program area).

**NOTE:** Please delete the earlier set of records provided by the COO – the attached is the revised records.

Many thanks,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

## Carlsen, Cynthia HLTH:EX

---

**From:** Horn, Elizabeth M CITZ:EX  
**Sent:** Monday, December 17, 2012 11:07 AM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** FW: FOI request HTH 165, Not Responsive Transition Material review of 30/60/90 day issues  
**Attachments:** HTH Operations reiew of 30-60-90 day issues.pdf

Hi Cynthia,

Please have the program area's take special note of the required action/decision as the Office of the Premier is concerned about these entries and recommend that appropriate severing be applied.

*Elizabeth Horn*

Senior Information Access Analyst  
Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government  
Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)  
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Ministry of Health

Mailing: PO BOX 9569 STN PROV GOVT VICTORIA BC V8W 9K1  
Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2

---

**From:** Horn, Elizabeth M CITZ:EX  
**Sent:** Friday, December 14, 2012 10:50 AM  
**To:** Foran, Grace E HLTH:EX  
**Cc:** HLTH FOI Operations HLTH:EX  
**Subject:** FOI request HTH 165, Not Responsive Transition Material review of 30/60/90 day issues

Hi Grace,

Could you please review the severing on the 30/60/90 day issues and confirm or make additional severing recommendations.

Thanks.

*Elizabeth Horn*

Senior Information Access Analyst  
Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government  
Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)  
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Mailing: PO BOX 9569 STN PROV GOVT VICTORIA BC V8W 9K1  
Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2

## Carlsen, Cynthia HLTH:EX

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Monday, December 17, 2012 2:09 PM  
**To:** Daniels, Laurene E HLTH:EX  
**Cc:** Griffith, Kathleen C HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOI REQUEST: Not Responsive

**Importance:** High

Hiya,

No, ADM sign-off will come later and yes, (see in yellow below) you send an email response. You can add the responses from the various program areas as attachments if you like into one email. Make sense?

Thanks,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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---

**From:** Daniels, Laurene E HLTH:EX  
**Sent:** Monday, December 17, 2012 12:29 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Griffith, Kathleen C HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOI REQUEST: Not Responsive

Are you OK with email responses? Do you need ADM sign off or will the sign off be coming later?  
Not quite sure what is the best way to handle this one because we will have 6 or so responses from the different branches?

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Monday, December 17, 2012 11:26 AM  
**To:** Weiss, Cheryl HLTH:EX; Hillebrandt, Kathie A HLTH:EX; HLTH FCS Documents Processing HLTH:EX; Nelson, Shirley D HLTH:EX; Will, Jordan HLTH:EX; Walter, Andrew HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Grieve, Darlene E HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX; Elagab, Charlotte S HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** \*\*PRIORITY - FOI REQUEST Not Responsive  
**Importance:** High

Good morning,

The attached redline copy has been severed by the IAO. However, the IAO would like each program area to review the severing suggestions and either confirm or ADD additional severing recommendations.

Please note that the Premier's office very concerned with protecting the information contained in the document and strongly recommends appropriate severing, where applicable. It is important that a line by line review be conducted by a senior executive for each entry your area is responsible for.

The attached PDF contains 19 pages. The table below lists each program area and each page(s) for responsibility. Note the page numbers reflect the PDF file pagination, not the page numbers at the bottom of each page.

<b>PROGRAM AREA</b>	<b>PAGE</b>
<b>CAO</b>	<b>1, 2, 3</b>
<b>COO</b>	<b>1, 2, 3, 4, 15, 17</b>
<b>FCS</b>	<b>1, 2, 6, 9, 13, 14, 15, 17</b>
<b>HAD</b>	<b>7, 8, 9, 11, 12, 13, 14</b>
<b>HSIMIT</b>	<b>7</b>
<b>PID</b>	<b>1, 4, 5, 8, 11, 12, 17, 18</b>
<b>MSHHRD</b>	<b>2, 4, 5, 6, 7, 9, 10, 18</b>
<b>PSD</b>	<b>11, 15, 19</b>
<b>PPH</b>	<b>1, 6, 8, 10, 13, 14, 16, 18</b>

Once completed, please email me either a.) confirmation that NO additional severing required, OR b.) additional severing in PDF format. In the subject line, please indicate your program area after the request number.

**Due date for review: Wednesday, December 19<sup>th</sup>.**

Please contact me if you have any questions or require further information.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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**Carlsen, Cynthia HLTH:EX**

---

**From:** Walter, Andrew HLTH:EX  
**Sent:** Monday, December 17, 2012 1:54 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Soong, Evon HLTH:EX; Somner, Kurstie HLTH:EX; Roy, Alexander N HLTH:EX; Hanson, Vance HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOI REQUEST: Not Responsive HSIMT  
**Attachments:** FW: \*\*PRIORITY - FOI REQUEST:  
**Importance:** High

Hi Cynthia,  
HSIMT confirms no additional severing required. Please see the attached email for the response from the HSIMT program area in charge of the BC Services Card project.  
Thanks,  
Andy

Andy Walter  
Senior Policy Analyst / Health Sector IM/IT Division / Ministry of Health  
2-1 1515 Blanshard Street, Victoria, British Columbia, V8W 3C8  
Phone: (250) 952-1484 email: [Andrew.Walter@gov.bc.ca](mailto:Andrew.Walter@gov.bc.ca)

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Monday, December 17, 2012 11:26 AM  
**To:** Weiss, Cheryl HLTH:EX; Hillebrandt, Kathie A HLTH:EX; HLTH FCS Documents Processing HLTH:EX; Nelson, Shirley D HLTH:EX; Will, Jordan HLTH:EX; Walter, Andrew HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Grieve, Darlene E HLTH:EX; Murray, Heather HLTH:EX; Vandergrindt, Libby HLTH:EX; Elagab, Charlotte S HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** \*\*PRIORITY - FOI REQUEST  
**Importance:** High

Good morning,

The attached redline copy has been severed by the IAO. However, the IAO would like each program area to review the severing suggestions and either confirm or ADD additional severing recommendations.

Please note that the Premier's office very concerned with protecting the information contained in the document and strongly recommends appropriate severing, where applicable. It is important that a line by line review be conducted by a senior executive for each entry your area is responsible for.

The attached PDF contains 19 pages. The table below lists each program area and each page(s) for responsibility. Note the page numbers reflect the PDF file pagination, not the page numbers at the bottom of each page.

PROGRAM AREA	PAGE
CAO	1, 2, 3

COO	1, 2, 3, 4, 15, 17
FCS	1, 2, 6, 9, 13, 14, 15, 17
HAD	7, 8, 9, 11, 12, 13, 14
HSIMIT	7
PID	1, 4, 5, 8, 11, 12, 17, 18
MSHHRD	2, 4, 5, 6, 7, 9, 10, 18
PSD	11, 15, 19
PPH	1, 6, 8, 10, 13, 14, 16, 18

Once completed, please email me either a.) confirmation that NO additional severing required, OR b.) additional severing in PDF format. In the subject line, please indicate your program area after the request number.

**Due date for review: Wednesday, December 19<sup>th</sup>.**

Please contact me if you have any questions or require further information.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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**Carlson, Cynthia HLTH:EX**

---

**From:** Weiss, Cheryl HLTH:EX  
**Sent:** Monday, December 17, 2012 2:06 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOI REQUEST: Not Responsive CAO

I have checked with the appropriate areas and no additional severing required.

Cheryl

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Monday, December 17, 2012 11:26 AM  
**To:** Weiss, Cheryl HLTH:EX; Hillebrandt, Kathie A HLTH:EX; HLTH FCS Documents Processing HLTH:EX; Nelson, Shirley D HLTH:EX; Will, Jordan HLTH:EX; Walter, Andrew HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Grieve, Darlene E HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX; Elagab, Charlotte S HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** \*\*PRIORITY - FOI REQUEST Not Responsive  
**Importance:** High

Good morning,

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HSIMIT	7

<b>PID</b>	<b>1, 4, 5, 8, 11, 12, 17, 18</b>
<b>MSHHRD</b>	<b>2, 4, 5, 6, 7, 9, 10, 18</b>
<b>PSD</b>	<b>11, 15, 19</b>
<b>PPH</b>	<b>1, 6, 8, 10, 13, 14, 16, 18</b>

Once completed, please email me either a.) confirmation that NO additional severing required, OR b.) additional severing in PDF format. In the subject line, please indicate your program area after the request number.

Due date for review: Wednesday, December 19<sup>th</sup>.

Please contact me if you have any questions or require further information.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
 Strategic and Corporate Services Branch  
 Ministry of Health  
 5th floor, 1515 Blanshard Street  
 Victoria BC V8W 3C8  
 Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

---

**From:** Daniels, Laurene E HLTH:EX  
**Sent:** Monday, December 17, 2012 2:28 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOI REQUEST S. 13

Age Friendly Grants on Page 6 should now be referred to PID. Thx.

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Monday, December 17, 2012 11:26 AM  
**To:** Weiss, Cheryl HLTH:EX; Hillebrandt, Kathie A HLTH:EX; HLTH FCS Documents Processing HLTH:EX; Nelson, Shirley D HLTH:EX; Will, Jordan HLTH:EX; Walter, Andrew HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Grieve, Darlene E HLTH:EX; Murray, Heather HLTH:EX; Vandergrindt, Libby HLTH:EX; Elagab, Charlotte S HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** \*\*PRIORITY - FOI REQUEST Not Responsive  
**Importance:** High

Good morning,

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Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
 Strategic and Corporate Services Branch  
 Ministry of Health  
 5th floor, 1515 Blanshard Street  
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## Carlisen, Cynthia HLTH:EX

---

**From:** Daniels, Laurene E HLTH:EX  
**Sent:** Tuesday, December 18, 2012 3:50 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Griffith, Kathleen C HLTH:EX  
**Subject:** FW: \*\*PRIORITY - FOI REQUEST Not Responsive - PPH - Aboriginal Healthy Living Branch

Just as a heads up.....I plan to incorporate all of PPH responses into one email. As an example, does this type of response work for you?

---

**From:** Taylor, Sheryl HLTH:EX  
**Sent:** Tuesday, December 18, 2012 2:26 PM  
**To:** Daniels, Laurene E HLTH:EX; McDonald, Shannon M HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOI REQUEST Not Responsive - PPH - Aboriginal Healthy Living Branch

Hi Laurene. Shannon and I have looked over this and  
okay; but

S. 13

page 16 is

s.13

Is this all you need?

Thanks Sheryl

*Sheryl Taylor*



Operations Manager  
Aboriginal Healthy Living Branch  
Ministry of Health  
4-2, 1515 Blanshard St  
Victoria BC V8W 3C8  
Phone: (250) 952-1449  
Fax: (250) 952-1570

---

**From:** Daniels, Laurene E HLTH:EX  
**Sent:** Tuesday, December 18, 2012 8:33 AM  
**To:** Taylor, Sheryl HLTH:EX  
**Subject:** FW: \*\*PRIORITY - FOI REQUEST: Not Responsive  
**Importance:** High

As requested.

---

**From:** Daniels, Laurene E HLTH:EX  
**Sent:** Monday, December 17, 2012 2:44 PM  
**To:** Woodland, Laurie HLTH:EX; Lambert, Tim HLTH:EX; McDonald, Shannon M HLTH:EX; O'Brian, Warren W HLTH:EX; Gregory, Tom HLTH:EX; Geber, Joan HLTH:EX

**Cc:** Herman, Matt HLTH:EX; Hansen, Regan HLTH:EX; Macdonald, Clyde HLTH:EX; Helewa, Norman HLTH:EX; Griffith, Kathleen C HLTH:EX

**Subject:** FW: \*\*PRIORITY - FOI REQUEST: Not Responsive

**Importance:** High

Attached please find the responsive records which have been provided by the DMO office. The records are in response to an FOI Request dated Sept 24/12, requesting 'all transition briefings provided to incoming Minister of Health Margaret MacDiarmid'.

Based on the description of page #s in the email below, please refer to the following:

- CDIPBE – Page 1, 14, 16
- MCHE - Page 14
- Health Protection – Page 5, 10
- Aboriginal Health – Page 6, 8, 16, 18
- CHM – Page 6, 8, 13, 16
- HPSE – Page 1
- BOS – Page 16

Please send your responses to me (as highlighted in yellow, instructions below). I will change the information in the subject line for your branch. I will then compile the responses into one email.

**DUE BACK TO ME BY NOON, DECEMBER 19.**

Please let me know you have any questions.

Thanks.

---

**From:** HLTH FOI Operations HLTH:EX

**Sent:** Monday, December 17, 2012 11:26 AM

**To:** Weiss, Cheryl HLTH:EX; Hillebrandt, Kathie A HLTH:EX; HLTH FCS Documents Processing HLTH:EX; Nelson, Shirley D HLTH:EX; Will, Jordan HLTH:EX; Walter, Andrew HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Grieve, Darlene E HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX; Elagab, Charlotte S HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX

**Cc:** Maxson, Sandra HLTH:EX

**Subject:** \*\*PRIORITY - FOI REQUES Not Responsive

**Importance:** High

Good morning,

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Once completed, please email me either a.) confirmation that NO additional severing required, OR b.) additional severing in PDF format. In the subject line, please indicate your program area after the request number.

Due date for review: Wednesday, December 19<sup>th</sup>.

Please contact me if you have any questions or require further information.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

## Carlsen, Cynthia HLTH:EX

---

**From:** Elagab, Charlotte S HLTH:EX  
**Sent:** Tuesday, December 18, 2012 12:45 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** Additional Severing required Not Responsive -PSD  
**Attachments:** REDLINE REVIEW of 30-60-90.pdf; RE: \*\*PRIORITY - FOI REQUEST Not Responsive  
Re: \*\*PRIORITY - Not Responsive

Pages 11-13-15-19 have changes

Attached emails from the respective ED's that look after the subject manner.

C

*Charlotte El-Agab*  
Program Coordinator  
SharePoint Divisional Site Administrator  
FIOCO/Business Continuity Coordinator  
Pharmaceutical Services Division  
Ministry of Health  
Telephone: 250 952-1003  
Fax: 250 952-1584

*"Every day I remind myself that my inner and outer life are based on the labours of other persons, living and dead, and that I must exert myself in order to give in the same measure as I have received and am still receiving." Albert Einstein*

### CONFIDENTIALITY NOTICE:

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- \* do not copy it, distribute it to another person or use it for any other purpose; and
- \* delete it and advise me by return email or telephone.



**Carlsen, Cynthia HLTH:EX**

---

**From:** Stearn, Anne HLTH:EX  
**Sent:** Tuesday, December 18, 2012 3:30 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** HLTH FCS Documents Processing Unit HLTH:EX; Maxson, Sandra HLTH:EX  
**Subject:** \*\*PRIORITY - FOI REQUEST: Not Responsive  
**Attachments:** FCS REDLINE REVIEW of 30-60-90.pdf

Hi Cynthia,

I've reviewed the document and all severing applied. Below are my comments and I've also marked up the document or added comments:

Page 1

HSPO Annual report – confirmed, release ok

S. 13

Page 2

HA Service Plans – confirmed, release ok

Capital Burns Lake – confirmed, release ok

Capital QCI – confirmed, release ok

Page 6

S. 13

Page 9

Cambie/Specialist Referral - audit report has been made public

<http://www.health.gov.bc.ca/msp/legislation/pdf/srcsc-audit-report-2012.pdf>.

S. 13

S. 13

S. 13

**Ann-Marie Stearn**

Manager, Divisional Operations

Office of the Assistant Deputy Minister

Financial and Corporate Services Division

## **Carlsen, Cynthia HLTH:EX**

---

**From:** Hillebrandt, Kathie A HLTH:EX  
**Sent:** Wednesday, December 19, 2012 1:18 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOI REQUEST Not Responsive

Cynthia, this has been approved by Sandra Carroll, COO and Umar Sheik, Director, Labour Relations.

Thanks.

Kathie

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Monday, December 17, 2012 3:03 PM  
**To:** Hillebrandt, Kathie A HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOI REQUEST: Not Responsive

No, please see in yellow below – this is preliminary.

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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**From:** Hillebrandt, Kathie A HLTH:EX  
**Sent:** Monday, December 17, 2012 2:06 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOI REQUEST: Not Responsive

Do you need this signed off on the normal form?

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Monday, December 17, 2012 11:26 AM  
**To:** Weiss, Cheryl HLTH:EX; Hillebrandt, Kathie A HLTH:EX; HLTH FCS Documents Processing HLTH:EX; Nelson, Shirley D HLTH:EX; Will, Jordan HLTH:EX; Walter, Andrew HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Grieve, Darlene E HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX; Elagab, Charlotte S HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** \*\*PRIORITY - FOI REQUEST Not Responsive  
**Importance:** High

Good morning,

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<b>PSD</b>	<b>11, 15, 19</b>
<b>PPH</b>	<b>1, 6, 8, 10, 13, 14, 16, 18</b>

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**Due date for review: Wednesday, December 19<sup>th</sup>.**

Please contact me if you have any questions or require further information.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## **Carlsen, Cynthia HLTH:EX**

---

**From:** MSDocs Processing Unit HLTH:EX  
**Sent:** Wednesday, December 19, 2012 11:57 AM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX  
**Subject:** FW: \*\*PRIORITY - FOI REQUEST  
**Attachments:** REDLINE REVIEW of 30-60-90.pdf  
  
**Importance:** High

Hi Cynthia,

Attached is Nichola's approval with comments on the following pages: 2, 4, 5, 6, 7, 9 & 10.  
Many thanks ~ d

*Darlene Grieve*

Documents Coordinator / MSHHR Division / Assistant Deputy Minister's Office / Ph: 952-1509 / Fax: 952-3131 / [darlene.grieve@gov.bc.ca](mailto:darlene.grieve@gov.bc.ca)

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*Happy Holidays*



---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Monday, December 17, 2012 11:26 AM  
**To:** Weiss, Cheryl HLTH:EX; Hillebrandt, Kathie A HLTH:EX; HLTH FCS Documents Processing HLTH:EX; Nelson, Shirley D HLTH:EX; Will, Jordan HLTH:EX; Walter, Andrew HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Grieve, Darlene E HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX; Elagab, Charlotte S HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** \*\*PRIORITY - FOI REQUEST      Not Responsive  
**Importance:** High

Good morning,

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Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

## Carlsen, Cynthia HLTH:EX

**From:** Daniels, Laurene E HLTH:EX  
**Sent:** Wednesday, December 19, 2012 4:40 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Griffith, Kathleen C HLTH:EX  
**Subject:** FW: \*\*PRIORITY  
**Attachments:** Re: \*\*PRIORITY - Not Responsive PPH - Communicable Disease Prevention, Harm Reduction & Mental Health Promotion (CHM); RE: \*\*PRIORITY - FOI REQUEST: Not Responsive PH - Aboriginal Healthy Living Branch; RE: \*\*PRIORITY - FOI - PPH Health Protection Branch; RE: \*\*PRIORITY - FOI REQUEST: Not Responsive PPH - HPSEB; FW: \*\*PRIORITY - FOI REQUEST: Not Responsive PPH - CDIPBE Response 1; RE: \*\*PRIORITY - FOI REQUEST: PPH - CDIPBE Response 2; REDLINE REVIEW of 30-60-90.pdf

**Importance:** High

Please find responses from appropriate branches in PPH attached above:

### SUMMARY

CDIPBE = Chronic Disease/Injury Prevention & Built Environment

HPSEB = Health Promotion Supports & Engagement Branch

CHM = Communicable Disease Prevention, Harm Reduction & Mental Health Promotion

Page	Branch	Notes
1	CDIPBE HPSEB	a. No concerns a. No concerns
5	Health Protection	a. No concerns
6	Aboriginal Health	a. No concerns/no add'l severing
8	CHM	a. No concerns
10	Health Protection	a. No concerns
13	CHM	a. No concerns
14	CDIPBE	a. No additional severing required
16	Aboriginal Health CHM CDIPBE	a. No additional severing required a. No concerns
		S. 13
18	Aboriginal Health	

**From:** HLTH FOI Operations HLTH:EX

**Sent:** Monday, December 17, 2012 11:26 AM

**To:** Weiss, Cheryl HLTH:EX; Hillebrandt, Kathie A HLTH:EX; HLTH FCS Documents Processing HLTH:EX; Nelson, Shirley D HLTH:EX; Will, Jordan HLTH:EX; Walter, Andrew HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Grieve, Darlene E HLTH:EX; Murray, Heather HLTH:EX; Vandergrindt, Libby HLTH:EX; Elagab, Charlotte S HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX

**Cc:** Maxson, Sandra HLTH:EX

**Subject:** \*\*PRIORITY - FOI REQUEST Not Responsive

**Importance:** High

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Please contact me if you have any questions or require further information.

Thank you,



Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
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## Carlsen, Cynthia HLTH:EX

---

**From:** Will, Jordan HLTH:EX  
**Sent:** Thursday, December 20, 2012 2:30 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Fisher, Kiersten D HLTH:EX; Nelson, Shirley D HLTH:EX; Bryant, Soji HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOI REQUEST Not Responsive

Hi,

As far as the HAD items are concerned, upon review by our program area ED's:

S. 13

These items should be severed in full. If you have any questions please let me know.

Thanks

Jordan

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Monday, December 17, 2012 11:26 AM  
**To:** Weiss, Cheryl HLTH:EX; Hillebrandt, Kathie A HLTH:EX; HLTH FCS Documents Processing HLTH:EX; Nelson, Shirley D HLTH:EX; Will, Jordan HLTH:EX; Walter, Andrew HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Grieve, Darlene E HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX; Elagab, Charlotte S HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** \*\*PRIORITY - FOI REQUEST Not Responsive  
**Importance:** High

Good morning,

The attached redline copy has been severed by the IAO. However, the IAO would like each program area to review the severing suggestions and either confirm or ADD additional severing recommendations.

Please note that the Premier's office very concerned with protecting the information contained in the document and strongly recommends appropriate severing, where applicable. It is important that a line by line review be conducted by a senior executive for each entry your area is responsible for.

The attached PDF contains 19 pages. The table below lists each program area and each page(s) for responsibility. Note the page numbers reflect the PDF file pagination, not the page numbers at the bottom of each page.

PROGRAM	PAGE
---------	------

AREA	
CAO	1, 2, 3
COO	1, 2, 3, 4, 15, 17
FCS	1, 2, 6, 9, 13, 14, 15, 17
HAD	7, 8, 9, 11, 12, 13, 14
HSIMIT	7
PID	1, 4, 5, 8, 11, 12, 17, 18
MSHHRD	2, 4, 5, 6, 7, 9, 10, 18
PSD	11, 15, 19
PPH	1, 6, 8, 10, 13, 14, 16, 18

Once completed, please email me either a.) confirmation that NO additional severing required, OR b.) additional severing in PDF format. In the subject line, please indicate your program area after the request number.

Due date for review: Wednesday, December 19<sup>th</sup>.

Please contact me if you have any questions or require further information.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
 Strategic and Corporate Services Branch  
 Ministry of Health  
 5th floor, 1515 Blanshard Street  
 Victoria BC V8W 3C8  
 Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Friday, January 11, 2013 2:33 PM  
**To:** Horn, Elizabeth M CITZ:EX  
**Subject:** RE: Not Responsive Feedback from Program Areas on Final Redline

Confirming that the COO agreed with the severing recommendations.

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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---

**From:** Horn, Elizabeth M CITZ:EX  
**Sent:** Wednesday, January 9, 2013 2:17 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** RE: Not Responsive Feedback from Program Areas on Final Redline

Hi Cynthia, I don't have anything from COO's office.

Elizabeth Horn  
Senior Information Access Analyst  
Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government  
Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)  
Providing Services to:  
Ministry of Education  
Ministry of Advanced Education  
Ministry of Health

Mailing: PO BOX 9569 STN PROV GOVT VICTORIA BC V8W 9K1  
Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, January 8, 2013 3:03 PM  
**To:** Horn, Elizabeth M CITZ:EX  
**Subject:** Not Responsive Feedback from Program Areas on Final Redline  
**Importance:** High

Hi Elizabeth,

Attached are the packages from each program area. If you need any assistance or clarification, please let me know.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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**From:** HLTH FOI Operations HLTH:EX

**Sent:** Tuesday, February 12, 2013 11:15 AM

**To:** HLTH FCS Documents Processing HLTH:EX; Maxson, Sandra HLTH:EX; Zilkie, Linda HLTH:EX; Weiss, Cheryl HLTH:EX; Grieve, Darlene E HLTH:EX; MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX; Vandergrindt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX

**Cc:** Horn, Elizabeth M CITZ:EX; Kangas, Debbie D CITZ:EX

**Subject:** \*\*PRIORITY - FOR REVIEW/APPROVAL

Not Responsive

**Importance:** High

Good morning,

The IAO has a few final questions regarding severing, before finalizing the responsive records. Please see the table below – it lists each program area in alpha order with page number and question by the IAO. The questions are also on sticky notes in the redline package attached.

**Note** that we submitted the records some time ago, so much of this information is most likely public. Therefore, full disclosure may apply to a particular issue.

Please forward these questions for review/response as a priority and return to me by end of day **Wednesday, February 13<sup>th</sup>**.

Program Area	Page
COO/CAO	46
COO	47
COO	48
COO	49
FCS	60
FCS	62
PPH	46

S. 13

PID	50
MSHHRD	50

S. 13

Many thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
**Ministry of Health**  
 5th floor, 1515 Blanshard Street  
 Victoria BC V8W 3C8  
 Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

**From:** Daniels, Laurene E HLTH:EX  
**Sent:** Wednesday, February 13, 2013 3:37 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Griffith, Kathleen C HLTH:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive  
**Attachments:** Redline cor Not Responsive df; FW: \*\*PRIORITY - FOR REVIEW/APPROVAL: CLIFF 944112 Not Responsive

**Importance:** High

Please see attached response from PPH Thanks..

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, February 12, 2013 11:15 AM  
**To:** HLTH FCS Documents Processing HLTH:EX; Maxson, Sandra HLTH:EX; Zilkie, Linda HLTH:EX; Weiss, Cheryl HLTH:EX; Grieve, Darlene E HLTH:EX; MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX; Vandergrindt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Horn, Elizabeth M CITZ:EX; Kangas, Debbie D CITZ:FX  
**Subject:** \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive  
**Importance:** High

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Program Area	Page
COO/CAO	46
COO	47
COO	48
COO	49

S. 13



FCS	60
FCS	62
PPH	46
PID	50
MSHHRD	50

S. 13

Many thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
**Ministry of Health**  
 5th floor, 1515 Blanshard Street  
 Victoria BC V8W 3C8  
 Tel: 250-952-1910

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## Carlson, Cynthia HLTH:EX

---

**From:** Horn, Elizabeth M CITZ:EX  
**Sent:** Friday, February 8, 2013 9:24 AM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** Question or Not Responsive Transition Material

Hi Cynthia,

Could you please have the program areas answer the following sticky notes

S. 13

Elizabeth Horn

**Senior Information Access Analyst**

Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government  
Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)

**Providing Services to:**

Ministry of Education

Ministry of Advanced Education

Ministry of Health

Mailing: PO BOX 9569 STN PROV GOVT VICTORIA BC V8W 9K1  
Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2

## Carlsen, Cynthia HLTH:EX

---

**From:** Horn, Elizabeth M CITZ:EX  
**Sent:** Friday, February 8, 2013 9:41 AM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** RE: Question or Transition Material  
**Attachments:** D54471812A Redline copy Not Responsive pdf

Hi Cynthia,

Sorry forgot to sent the redline

There was one last question that Maxine wants to know:

S. 13

(Cynthia)."

I will be away next week if you have any questions please contact Debbie Kangas or Maxine.

Elizabeth Horn

Senior Information Access Analyst  
Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government  
Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)  
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Ministry of Health

Mailing: PO BOX 9569 STN PROV GOVT VICTORIA BC V8W 9K1  
Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2

---

**From:** Horn, Elizabeth M CITZ:EX  
**Sent:** Friday, February 8, 2013 9:24 AM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** Question on Not Responsive Transition Material

Hi Cynthia,

Could you please have the program areas answer the following sticky notes

S. 13

Elizabeth Horn

**Senior Information Access Analyst**

Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government

Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)

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Mailing: PO BOX 9569 STN PROV GOVT VICTORIA BC V8W 9K1  
Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2

**Carlson, Cynthia HLTH:EX**

---

**From:** Weiss, Cheryl HLTH:EX  
**Sent:** Tuesday, February 12, 2013 12:32 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Zilkie, Linda HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive

Hi Cynthia,

Sandy Maxson has reviewed on behalf of CAO/COO.

She provided the following comments.

COO/CAO	46	S. 13
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This is not CAO, but it is for Labour. I will let the COO office get back to you.

COO	47	S. 13
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This should be referred to FCS – Capital to answer your question.

Regards  
Cheryl

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, February 12, 2013 11:15 AM  
**To:** HLTH FCS Documents Processing HLTH:EX; Maxson, Sandra HLTH:EX; Zilkie, Linda HLTH:EX; Weiss, Cheryl HLTH:EX; Grieve, Darlene E HLTH:EX; MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Horn, Elizabeth M CITZ:EX; Kangas, Debbie D CTT7:EX  
**Subject:** \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive  
**Importance:** High

Good morning,

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Program Area	Page	Question
COO/CAO	46	S. 13

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COO	48
COO	49
FCS	60
FCS	62
PPH	46
PID	50
MSHHRD	50

Many thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
**Ministry of Health**  
 5th floor, 1515 Blanshard Street  
 Victoria BC V8W 3C8  
 Tel: 250-952-1910

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**Carlsen, Cynthia HLTH:EX**

---

**From:** Moulton, Holly HLTH:EX  
**Sent:** Tuesday, February 12, 2013 12:23 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOR REVIEW/APPROVAL

Not Responsive

Please be advised that PID's item page 50 S. 13  
Regards  
Holly Moulton

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, February 12, 2013 11:15 AM  
**To:** HLTH FCS Documents Processing HLTH:EX; Maxson, Sandra HLTH:EX; Zilkie, Linda HLTH:EX; Weiss, Cheryl HLTH:EX; Grieve, Darlene E HLTH:EX; MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX; Vandergrindt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Horn, Elizabeth M CITZ:EX; Kangas, Debbie D CITZ:EX  
**Subject:** \*\*PRIORITY - FOR REVIEW/APPROVAL  
**Importance:** High

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PID	50
MSHHRD	50

S. 13

Many thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
**Ministry of Health**  
 5th floor, 1515 Blanshard Street  
 Victoria BC V8W 3C8  
 Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

**From:** Zilkie, Linda HLTH:EX  
**Sent:** Tuesday, February 12, 2013 2:42 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOR REVIEW/APPROVAL

Not Responsive

Please see approved COO Labour responses in Green.

Linda Zilkie | Senior Executive Assistant  
Sandra Carroll, Chief Operating Officer | Associate Deputy Minister  
Ministry of Health  
5-3, 1515 Blanshard Street | Victoria BC V8W 3C8 | Phone: 250-952-2402 | Fax: 250-952-1390  
[linda.zilkie@gov.bc.ca](mailto:linda.zilkie@gov.bc.ca)

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, February 12, 2013 11:15 AM  
**To:** HLTH FCS Documents Processing HLTH:EX; Maxson, Sandra HLTH:EX; Zilkie, Linda HLTH:EX; Weiss, Cheryl HLTH:EX; Grieve, Darlene E HLTH:EX; MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX; Vandergrindt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Horn, Elizabeth M CITZ:EX; Kangas, Debbie D CITZ:EX  
**Subject:** \*\*PRIORITY - FOR REVIEW/APPROVAL

Not Responsive

**Importance:** High

Good morning,

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FCS	62
PPH	46
PID	50
MSHHRD	50

S. 13

Many thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
**Ministry of Health**  
 5th floor, 1515 Blanshard Street  
 Victoria BC V8W 3C8  
 Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX


---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Wednesday, February 13, 2013 4:02 PM  
**To:** Kangas, Debbie D CITZ:EX; Horn, Elizabeth M CITZ:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive  
**Attachments:** Redline copy Not Responsive pdf; FW: \*\*PRIORITY - FOR REVIEW/APPROVAL: CLIFF 944112 Not Responsive

**Importance:** High

Please see attached.

### Bethany Haak

Correspondence Coordinator | Correspondence and Documents Management | Ministry of Health | 5-2, 1515 Blanshard Street, Victoria, BC, V8W 3C8  
Phone: 250.952.1576 | Fax: 250.952.1014 | bethany.haak@gov.bc.ca  Please consider the environment before printing this email

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---

**From:** Daniels, Laurene E HLTH:EX  
**Sent:** Wednesday, February 13, 2013 3:37 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Griffith, Kathleen C HLTH:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL: ( Not Responsive  
**Importance:** High

Please see attached response from PPH Thanks..

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, February 12, 2013 11:15 AM  
**To:** HLTH FCS Documents Processing HLTH:EX; Maxson, Sandra HLTH:EX; Zilkie, Linda HLTH:EX; Weiss, Cheryl HLTH:EX; Grieve, Darlene E HLTH:EX; MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Horn, Elizabeth M CITZ:EX; Kangas, Debbie D CITZ:EX  
**Subject:** \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive  
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COO	47	
COO	48	
COO	49	
FCS	60	
FCS	62	
PPH	46	
PID	50	
MSHHRD	50	

S. 13

Many thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
 Ministry of Health  
 5th floor, 1515 Blanshard Street  
 Victoria BC V8W 3C8  
 Tel: 250-952-1910

## Carlsen, Cynthia HLTH:EX

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Wednesday, February 13, 2013 4:04 PM  
**To:** Horn, Elizabeth M CITZ:EX; Kangas, Debbie D CITZ:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive

Please see below.

---

**From:** Zilkie, Linda HLTH:EX  
**Sent:** Wednesday, February 13, 2013 3:57 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL Not Responsive

Corrections attached – pls delete previous.

Linda Zilkie |Senior Executive Assistant  
Sandra Carroll, Chief Operating Officer |Associate Deputy Minister  
Ministry of Health  
5-3, 1515 Blanshard Street | Victoria BC V8W 3C8 | Phone: 250-952-2402 | Fax: 250-952-1390  
[linda.zilkie@gov.bc.ca](mailto:linda.zilkie@gov.bc.ca)

---

**From:** Zilkie, Linda HLTH:EX  
**Sent:** Wednesday, February 13, 2013 3:55 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive

Please find further approved responses from COO:

S. 13, S. 17

Linda Zilkie |Senior Executive Assistant  
Sandra Carroll, Chief Operating Officer |Associate Deputy Minister  
Ministry of Health  
5-3, 1515 Blanshard Street | Victoria BC V8W 3C8 | Phone: 250-952-2402 | Fax: 250-952-1390  
[linda.zilkie@gov.bc.ca](mailto:linda.zilkie@gov.bc.ca)

---

**From:** Zilkie, Linda HLTH:EX  
**Sent:** Tuesday, February 12, 2013 2:42 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOR REVIEW/APPROVAL Not Responsive

Please see approved COO Labour responses in Green.

Linda Zilkie |Senior Executive Assistant  
Sandra Carroll, Chief Operating Officer |Associate Deputy Minister

**From:** HLTH FOI Operations HLTH:EX

**Sent:** Tuesday, February 12, 2013 11:15 AM

**To:** HLTH FCS Documents Processing HLTH:EX; Maxson, Sandra HLTH:EX; Zilkie, Linda HLTH:EX; Weiss, Cheryl HLTH:EX; Grieve, Darlene E HLTH:EX; MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX

**Cc:** Horn, Elizabeth M CITZ:EX; Kangas, Debbie D CITZ:EX

**Subject:** \*\*PRIORITY - FOR REVIEW/APPROVAL

Not Responsive

**Importance:** High

Good morning,

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CAO Capital not COO	47	
COO	48	
COO	49	
FCS	60	
FCS	62	

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PPH	46
PID	50
MSHHRD	50

S. 13

Many thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
**Ministry of Health**  
 5th floor, 1515 Blanshard Street  
 Victoria BC V8W 3C8  
 Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

---

**From:** Zilkie, Linda HLTH:EX  
**Sent:** Wednesday, February 13, 2013 3:57 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL Not Responsive

Corrections attached – pls delete previous.

Linda Zilkie |Senior Executive Assistant  
Sandra Carroll, Chief Operating Officer |Associate Deputy Minister  
Ministry of Health  
5-3, 1515 Blanshard Street | Victoria BC V8W 3C8 | Phone: 250-952-2402 | Fax: 250-952-1390  
[linda.zilkie@gov.bc.ca](mailto:linda.zilkie@gov.bc.ca)

---

**From:** Zilkie, Linda HLTH:EX  
**Sent:** Wednesday, February 13, 2013 3:55 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOR REVIEW/APPROVAL Not Responsive

Please find further approved responses from COO:

S. 13, S. 17

released.

Linda Zilkie |Senior Executive Assistant  
Sandra Carroll, Chief Operating Officer |Associate Deputy Minister  
Ministry of Health  
5-3, 1515 Blanshard Street | Victoria BC V8W 3C8 | Phone: 250-952-2402 | Fax: 250-952-1390  
[linda.zilkie@gov.bc.ca](mailto:linda.zilkie@gov.bc.ca)

---

**From:** Zilkie, Linda HLTH:EX  
**Sent:** Tuesday, February 12, 2013 2:42 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive

Please see approved COO Labour responses in Green.

Linda Zilkie |Senior Executive Assistant  
Sandra Carroll, Chief Operating Officer |Associate Deputy Minister  
Ministry of Health  
5-3, 1515 Blanshard Street | Victoria BC V8W 3C8 | Phone: 250-952-2402 | Fax: 250-952-1390  
[linda.zilkie@gov.bc.ca](mailto:linda.zilkie@gov.bc.ca)

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, February 12, 2013 11:15 AM  
**To:** HLTH FCS Documents Processing HLTH:EX; Maxson, Sandra HLTH:EX; Zilkie, Linda HLTH:EX; Weiss, Cheryl



HLTH:EX; Grieve, Darlene E HLTH:EX; MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX

**Cc:** Horn, Elizabeth M CITZ:EX; Kangas, Debbie D CITZ:EX

**Subject:** \*\*PRIORITY - FOR REVIEW/APPROVAL:

Not Responsive

**Importance:** High

Good morning,

The IAO has a few final questions regarding severing, before finalizing the responsive records. Please see the table below – it lists each program area in alpha order with page number and question by the IAO. The questions are also on sticky notes in the redline package attached.

**Note** that we submitted the records some time ago, so much of this information is most likely public. Therefore, full disclosure may apply to a particular issue.

Please forward these questions for review/response as a priority and return to me by end of day **Wednesday, February 13<sup>th</sup>**.

Program Area	Page	Question
COO	46	
CAO Capital not COO	47	
COO	48	
COO	49	
FCS	60	
FCS	62	
PPH	46	

S. 13

PID	50
MSHHRD	50

S. 13

Many thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
**Ministry of Health**  
 5th floor, 1515 Blanshard Street  
 Victoria BC V8W 3C8  
 Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Thursday, February 14, 2013 9:43 AM  
**To:** Kangas, Debbie D CITZ:EX; Horn, Elizabeth M CITZ:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive

Good morning,

Below is the COO's response (in green) to Elizabeth's questions.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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---

**From:** Zilkie, Linda HLTH:EX  
**Sent:** Tuesday, February 12, 2013 2:42 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Maxson, Sandra HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive

Please see approved COO Labour responses in Green.

Linda Zilkie |Senior Executive Assistant  
Sandra Carroll, Chief Operating Officer |Associate Deputy Minister  
Ministry of Health  
5-3, 1515 Blanshard Street | Victoria BC V8W 3C8 | Phone: 250-952-2402 | Fax: 250-952-1390  
[linda.zilkie@gov.bc.ca](mailto:linda.zilkie@gov.bc.ca)

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, February 12, 2013 11:15 AM  
**To:** HLTH FCS Documents Processing HLTH:EX; Maxson, Sandra HLTH:EX; Zilkie, Linda HLTH:EX; Weiss, Cheryl HLTH:EX; Grieve, Darlene E HLTH:EX; MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX; Vandergrindt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Horn, Elizabeth M CITZ:EX; Kangas, Debbie D CITZ:EX  
**Subject:** \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive  
**Importance:** High

Good morning,

The IAO has a few final questions regarding severing, before finalizing the responsive records. Please see the table below – it lists each program area in alpha order with page number and question by the IAO. The questions are also on sticky notes in the redline package attached.

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Program Area	Page
COO	46
CAO Capital not COO	47
COO	48
COO	49
FCS	60
FCS	62
PPH	46
PID	50
MSHHRD	50

S. 13

Many thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
**Ministry of Health**  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## Carlson, Cynthia HLTH:EX

---

**From:** Murray, Heather HLTH:EX  
**Sent:** Wednesday, February 20, 2013 3:44 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** MSDocs Processing Unit HLTH:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL Not Responsive

**Importance:** High

Hi Cynthia – I can confirm that the severing for the MSHHRD lter  
S. 13 Stephanie Power confirmed this information to me.

Apologies for the delay in responding.

Thanks, Heather.

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, February 12, 2013 11:15 AM  
**To:** HLTH FCS Documents Processing HLTH:EX; Maxson, Sandra HLTH:EX; Zilkie, Linda HLTH:EX; Weiss, Cheryl HLTH:EX; Grieve, Darlene E HLTH:EX; MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX; Vandergriendt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Horn, Elizabeth M CITZ:EX; Kangas, Debbie D CITZ:EX  
**Subject:** \*\*PRIORITY - FOR REVIEW/APPROVAL Not Responsive  
**Importance:** High

Good morning,

The IAO has a few final questions regarding severing, before finalizing the responsive records. Please see the table below – it lists each program area in alpha order with page number and question by the IAO. The questions are also on sticky notes in the redline package attached.

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Program Area	Page
COO/CAO	46
COO	47
COO	48
COO	49

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FCS	60
FCS	62
PPH	46
PID	50
MSHHRD	50

Not Responsive

Many thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*

**Ministry of Health**

5th floor, 1515 Blanshard Street

Victoria BC V8W 3C8

Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Friday, February 22, 2013 2:59 PM  
**To:** Horn, Elizabeth M CITZ:EX  
**Subject:** FW: ACTION: SIGNOFF HTH-2011-165. Not Responsive Transition Material DUE: (Overdue)  
**Attachments:** Redline ministry copy.PDF; Sign - form(2).DOCX  
**Importance:** High

Hi Elizabeth,

I'm going to have to review this quickly on Monday morning before sending to DMO. Can you please prepare a summary for me with the rationale for responding to all above noted requests with the same information. I will need to provide DMO with this.

Thank you,

Cynthia

---

**From:** FOI Health Education CITZ:EX  
**Sent:** February 22, 2013 2:01 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** ACTION: SIGNOFF HTH-2011-165. Not Responsive Transition Material DUE: (Overdue)

Good Afternoon,  
Attached please find the FOI sign-off sheet for the delegated head's review and decision.  
For your information you will find the Ministry and program area signoff(s) and the red lined records.  
INSERT FILES HERE

**This signoff is required by:** March 1 (6 business days)

**Legislated Due Date:** Overdue (all)

Please respond electronically if possible.

To ensure timelines are met, we will be sending electronic alerts are per the next FOI improvement process.  
The standard alerts will be sent starting **4 days prior to the due date.**

Thank you,

*Elizabeth Horn*

Senior Information Access Analyst  
Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government  
Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)  
Providing Services to:

Ministry of Education

Ministry of Advanced Education

Ministry of Health

Mailing: PO BOX 9569 STN PROV GOVT VICTORIA BC V8W 9K1  
Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2



## **Carlsen, Cynthia HLTH:EX**

---

**From:** FOI Health Education CITZ:EX  
**Sent:** Friday, February 22, 2013 2:01 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** ACTION: SIGNOFF HTH-2011-165. Not Responsive Transition Material DUE: (Overdue)  
**Attachments:** Redline ministry copy.PDF; Sign - form(2).DOCX  
**Importance:** High

Good Afternoon,

Attached please find the FOI sign-off sheet for the delegated head's review and decision.

For your information you will find the Ministry and program area signoff(s) and the red lined records.

INSERT FILES HERE

**This signoff is required by:** March 1 (6 business days)

**Legislated Due Date:** Overdue (all)

Please respond electronically if possible.

To ensure timelines are met, we will be sending electronic alerts are per the next FOI improvement process. The standard alerts will be sent starting 4 days prior to the due date.

Thank you,

*Elizabeth Horn*

Senior Information Access Analyst

Information Access Operations | Logistics and Business Services Division

Shared Services B.C. | Ministry of Citizens' Services and Open Government  
Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)

**Providing Services to:**

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Ministry of Health

Mailing: PO BOX 9569 STN PROV GOVT VICTORIA BC V8W 9K1  
Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2

## Carlsen, Cynthia HLTH:EX

---

**From:** FOI Health Education CITZ:EX  
**Sent:** Tuesday, April 23, 2013 1:22 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** FW: My requests in Signoff (Transition Material)  
**Attachments:** Redline ministry copy.pdf; Sign - form(2).docx

See the sign off form

Elizabeth Horn

Senior Information Access Analyst  
Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government  
Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)  
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Ministry of Health

Mailing: PO BOX 9569 STN PROV GOVT VICTORIA BC V8W 9K1  
Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2

---

**From:** Carlsen, Cynthia HLTH:EX  
**Sent:** Tuesday, April 23, 2013 11:40 AM  
**To:** Horn, Elizabeth M CITZ:EX  
**Subject:** FW: My requests in Signoff (Transition Material)

Hi Elizabeth,

I've attached the approval form – we'll need to update this first before I send thru for sign-off.

Thanks,

C

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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---

**From:** FOI Health Education CITZ:EX  
**Sent:** Monday, April 22, 2013 3:55 PM  
**To:** Carlsen, Cynthia HLTH:EX  
**Subject:** RE: My requests in Signoff (Transition Material)

As requested

Elizabeth Horn

Senior Information Access Analyst

Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government

Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)

Providing Services to:

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Ministry of Health

Mailing: PO BOX 9569 STN PROV GOVT VICTORIA BC V8W 9K1

Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2

---

**From:** Carlsen, Cynthia HLTH:EX

**Sent:** Monday, April 22, 2013 2:57 PM

**To:** Horn, Elizabeth M CITZ:EX

**Subject:** RE: My requests in Signoff (Transition Material)

**Importance:** High

Hi Elizabeth,

As you know, this had been put on hold pending severing considerations

S. 13

S. 13

Once I receive the revised redline I will expedite through for sign-off.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*

Ministry of Health

5th floor, 1515 Blanshard Street

Victoria BC V8W 3C8

Tel: 250-952-1910

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---

**From:** FOI Health Education CITZ:EX

**Sent:** Monday, April 22, 2013 9:20 AM

**To:** HLTH FOI Operations HLTH:EX

**Subject:** My requests in Signoff

Hi Cynthia,

Could you please give me a status of the signoff's for my requests

HTH-12-165

Transition Material requests

Not Responsive

Elizabeth Horn

**Senior Information Access Analyst**

Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government  
Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)

**Providing Services to:**

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Mailing: PO BOX 9569 STN PROV GOVT VICTORIA BC V8W 9K1

Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2

## Carlson, Cynthia HLTH:EX

---

**From:** Will, Jordan HLTH:EX  
**Sent:** Wednesday, May 1, 2013 2:02 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Fisher, Kiersten D HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive

Hi Bethany,

S. 13

Thank you

Jordan

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Wednesday, May 1, 2013 1:06 PM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL Not Responsive  
**Importance:** High

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, February 12, 2013 11:15 AM  
**To:** HLTH FCS Documents Processing HLTH:EX; Maxson, Sandra HLTH:EX; Zilkie, Linda HLTH:EX; Weiss, Cheryl HLTH:EX; Grieve, Darlene E HLTH:EX; MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX; Vandergrindt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX  
**Cc:** Horn, Elizabeth M CITZ:EX; Kangas, Debbie D CITZ:EX  
**Subject:** \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive  
**Importance:** High

Good morning,

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Program Area	Page
COO/CAO	46
COO	47
COO	48
COO	49
FCS	60
FCS	62
PPH	46
PID	50
MSHHRD	50

Many thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Wednesday, May 1, 2013 4:12 PM  
**To:** Horn, Elizabeth M CITZ:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL Not Responsive

Hi Elizabeth,


Please see Jordan's comments regarding severing on page 59 of the records.

I am still waiting for a response from one program area regarding the remainder of the severing.

Thanks,

### Bethany Haak

Correspondence Coordinator | Correspondence and Documents Management | Ministry of Health | 5-2, 1515 Blanshard Street, Victoria, BC, V8W 3C8

Phone: 250.952.1576 | Fax: 250.952.1014 | [bethany.haak@gov.bc.ca](mailto:bethany.haak@gov.bc.ca)  Please consider the environment before printing this email

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---

**From:** Will, Jordan HLTH:EX  
**Sent:** Wednesday, May 1, 2013 2:02 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Fisher, Kiersten D HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOR REVIEW/APPROVAL: Not Responsive

Hi Bethany,

S. 13

Thank you

Jordan

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Wednesday, May 1, 2013 1:06 PM

**To:** Will, Jordan HLTH:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL:  
**Importance:** High

Not Responsive

**From:** HLTH FOI Operations HLTH:EX

**Sent:** Tuesday, February 12, 2013 11:15 AM

**To:** HLTH FCS Documents Processing HLTH:EX; Maxson, Sandra HLTH:EX; Zilkie, Linda HLTH:EX; Weiss, Cheryl HLTH:EX; Grieve, Darlene E HLTH:EX; MSDocs Processing Unit HLTH:EX; Murray, Heather HLTH:EX; Vandergrindt, Libby HLTH:EX; Moulton, Holly HLTH:EX; Shorter, Richele HLTH:EX; Daniels, Laurene E HLTH:EX; Griffith, Kathleen C HLTH:EX; Watkins, Emily HLTH:EX

**Cc:** Horn, Elizabeth M CITZ:EX; Kangas, Debbie D CITZ:EX

**Subject:** \*\*PRIORITY - FOR REVIEW/APPROVAL:

Not Responsive

**Importance:** High

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Program Area	Page
COO/CAO	46
COO	47
COO	48
COO	49
FCS	60
FCS	62

S. 13



PPH	46
PID	50
MSHHRD	50

S. 13

Many thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
**Ministry of Health**  
 5th floor, 1515 Blanshard Street  
 Victoria BC V8W 3C8  
 Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Thursday, May 2, 2013 9:31 AM  
**To:** Moulton, Holly HLTH:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL  
**Attachments:** Redline ministry copy.PDF

Not Responsive

Hi Holly,

As discussed can you please advise of the page numbers that need to be severed. Attached is the most current version of the document.

Much appreciated!

### Bethany Haak

Correspondence Coordinator | Correspondence and Documents Management | Ministry of Health | 5-2, 1515 Blanshard Street, Victoria, BC, V8W 3C8

Phone: 250.952.1576 | Fax: 250.952.1014 | [bethany.haak@gov.bc.ca](mailto:bethany.haak@gov.bc.ca) Please consider the environment before printing this email

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---

**From:** FOI Health Education CITZ:EX  
**Sent:** Thursday, May 2, 2013 9:15 AM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOR REVIEW/APPROVAL:

Not Responsive

Hi Bethany, see page 59 I have severed as requested.

*Elizabeth Horn*

### Senior Information Access Analyst

Information Access Operations | Logistics and Business Services Division  
Shared Services B.C. | Ministry of Citizens' Services and Open Government

Desk: 250.387-9863 | E-mail: [elizabeth.horn@gov.bc.ca](mailto:elizabeth.horn@gov.bc.ca)

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Courier: 2nd floor, 548 Michigan St. Victoria BC V8V 1S2

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Wednesday, May 1, 2013 4:12 PM

**To:** Horn, Elizabeth M CITZ:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL

Not Responsive

Hi Elizabeth,


Please see Jordan's comments regarding severing on page 59 of the records.

I am still waiting for a response from one program area regarding the remainder of the severing.

Thanks,

**Bethany Haak**

Correspondence Coordinator | Correspondence and Documents Management | Ministry of Health | 5-2, 1515 Blanshard Street, Victoria, BC, V8W 3C8

Phone: 250.952.1576 | Fax: 250.952.1014 | bethany.haak@gov.bc.ca  Please consider the environment before printing this email

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**From:** Will, Jordan HLTH:EX  
**Sent:** Wednesday, May 1, 2013 2:02 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Cc:** Fisher, Kiersten D HLTH:EX  
**Subject:** RE: \*\*PRIORITY - FOR REVIEW/APPROVAL:

Not Responsive

Hi Bethany,

S. 13

Thank you

Jordan

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Wednesday, May 1, 2013 1:06 PM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FW: \*\*PRIORITY - FOR REVIEW/APPROVAL  
**Importance:** High

Not Responsive

## Carlsen, Cynthia HLTH:EX

---

**From:** Carlsen, Cynthia HLTH:EX  
**Sent:** Thursday, May 16, 2013 9:54 AM  
**To:** Horn, Elizabeth M CITZ:EX  
**Subject:** \*\*REVISIONS REQUIRED: Not Responsive Transition Material

**Importance:** High

Good morning Elizabeth,

Further redacting is required for this file(s). I have created a table below indicated which pages require redaction.

Please contact me if you need any further clarification - thank you!

Cynthia

S. 13

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
**Ministry of Health**  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Friday, May 24, 2013 2:04 PM  
**To:** Boomer, Joanne HLTH:EX  
**Cc:** Clifford, Kate HLTH:EX  
**Subject:** \*\*FOR DM SIGN-OFF: HTH-2012-00165/ Not Responsive  
**Attachments:** APPROVAL FORM HTH-2012-00165- Not Responsive f; Redline ministry copy.pdf

**Importance:** High

Good afternoon,

Attached are the responsive records and approval form, ready for DM sign-off. GCPE has expressed no concerns. Please note that I have printed off the responsive records and approval form – I will deliver post this email.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
**Ministry of Health**  
5th floor, 1515 Blanshard Street  
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Tel: 250-952-1910

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**Carlsen, Cynthia HLTH:EX**

---

**From:** Foran, Grace E HLTH:EX  
**Sent:** Thursday, May 30, 2013 1:34 PM  
**To:** Horn, Elizabeth M CITZ:EX  
**Cc:** HLTH FOI Operations HLTH:EX  
**Subject:** Action Please: Some changes to redline for HTH Transition Binder Material (September 2012)

**Importance:** High

Hi Elizabeth: Am working my way through this redline. I've some updates to the 30-60-90 day issues table (with perhaps more to come, pending responses from the divisions). Please can you make the following changes but hold off from sending me the updated redline until I confirm more or no changes to come.

S. 13

S. 13

That's it for now. I'll let you know when/if there are more changes required to the redline. Let me know if you've any questions. Thank you!

Grace Foran

Director, Executive Operations - DMO  
Ministry of Health  
Physical Address: 5-3, 1515 Blanshard Street, Victoria BC V8W 3C8  
Tel: 250 952-1410; Cell: 250 588-0553; [grace.foran@gov.bc.ca](mailto:grace.foran@gov.bc.ca)

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## Carlson, Cynthia HLTH:EX

---

**From:** Foran, Grace E HLTH:EX  
**Sent:** Friday, May 31, 2013 11:31 AM  
**To:** Horn, Elizabeth M CITZ:EX  
**Cc:** HLTH FOI Operations HLTH:EX  
**Subject:** More Action Please: Some changes to redline for HTH Transition Binder Material (September 2012)

**Importance:** High

Elizabeth: Not sure if you're in today but here's another change to the redline please. The program has confirmed the following:

S. 13

I'm waiting to hear back from one more area regarding the Labour-related entries and will let you know asap of any changes required to the redline.

---

**From:** Foran, Grace E HLTH:EX  
**Sent:** Thursday, May 30, 2013 1:34 PM  
**To:** Horn, Elizabeth M CITZ:EX  
**Cc:** HLTH FOI Operations HLTH:EX  
**Subject:** Action Please: Some changes to redline for HTH Transition Binder Material (September 2012)  
**Importance:** High

Hi Elizabeth: Am working my way through this redline. I've some updates to the 30-60-90 day issues table (with perhaps more to come, pending responses from the divisions). Please can you make the following changes but hold off from sending me the updated redline until I confirm more or no changes to come

S. 13

S. 13

Also, Elizabeth, would you please correct the approval slip language as follows:



That's it for now. I'll let you know when/if there are more changes required to the redline. Let me know if you've any questions. Thank you!

Grace Foran  
Director, Executive Operations - DMO  
Ministry of Health  
Physical Address: 5-3, 1515 Blanshard Street, Victoria BC V8W 3C8  
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## Carlson, Cynthia HLTH:EX

**From:** Foran, Grace E HLTH:EX  
**Sent:** Friday, May 31, 2013 2:54 PM  
**To:** Horn, Elizabeth M CITZ:EX  
**Cc:** Kangas, Debbie D CITZ:EX; HLTH FOI Operations HLTH:EX  
**Subject:** Last Change -- More Action Please: Some changes to redline for HTH Transition Binder Material (September 2012)

**Importance:** High

Elizabeth: Here is the last of the changes required to the 30-60-90 section (pages 47-49). As you will see below, we have removed much of the S. 13 severing from the Labour section.

Please send me an updated redline ASAP on all the changes requested in this email chain. Thank you for your help.

Anaesthetists and other - Physician Specialties	<p>S. 13</p> <ul style="list-style-type: none"><li>Coordinated approach and messaging will continue between MoH and HAs.</li><li>Specialist Recruitment and Retention Fund adjudication under renewed PMA to consider which specialties receive part of \$20M.</li></ul> <p>S. 13</p>	<ul style="list-style-type: none"><li>Minister may need to respond.</li></ul>
BC Government and Employees Union (BCGEU) and Professional Employees Association (PEA) strike continues	<ul style="list-style-type: none"><li>Experiencing rotating job action throughout the province.</li><li>Province-wide (all site) job action on September 5, 2012.</li><li>MoH Strike Contingency Plan in place and key staff continue to monitor/report out on situation.</li></ul>	N/A
Co-located worksites during the British Columbia Government and Service Employees' Union (BCGEU) strike	<ul style="list-style-type: none"><li>BCGEU will stage a one day full-scale strike on Wednesday, September 5<sup>th</sup>. PEA and COPE are participating in this action.</li><li>Health employers distributed a letter to their employees indicating their obligation to work as usual.</li><li>The Labour Relations Board has been alerted to the possibility that orders or other assistance may be required on extremely short notice should disruption of health care services occur.</li></ul>	N/A

Community Bargaining Association (CBA) is proceeding with a strike vote	<ul style="list-style-type: none"> <li>• The current agreement expired March 31, 2012.</li> <li>• Negotiations with CBA broke off on August 24, 2012.</li> <li>• Essential service orders must be in place across the health sector before any union is able to take job action.</li> <li>• The Labour Relations Board anticipates being able to begin issuing essential service orders during the week of September 4, 2012. Although this may be optimistic.</li> </ul>	<ul style="list-style-type: none"> <li>• Communications issue – potential for Minister to comment when strike vote results are released (anticipated at end of September).</li> </ul>
Health Science Association (HSA) regional meetings	<ul style="list-style-type: none"> <li>• HSA's annual fall regional meetings have been scheduled starting September 24 through to October 25, 2012.</li> </ul>	<ul style="list-style-type: none"> <li>• Communications Issue</li> </ul>
Negotiations with the Professional Association of Residents of British Columbia (PARBC)	<ul style="list-style-type: none"> <li>• Current agreement expired March 31, 2010. Although PARBC has taken a strike vote, it has not announced the results. Given the passage of time, the strike vote will need to be retaken, before any action.</li> <li>• Residents' services are now included in essential services planning S. 13</li> <li>• After the employer presented a proposal for a four year collective agreement in June, the Professional Association of Residents of British Columbia informed the employers that it would not be providing a counter offer to the proposal.</li> <li>• All essential service orders must be issued before any union can engage in strike action.</li> <li>• Essential service negotiations are expected to resume during the week of September 4, 2012; mediations may begin the following week.</li> </ul>	<ul style="list-style-type: none"> <li>• Communications Issue</li> </ul>
Negotiations with Nurses Bargaining Association (NBA)	<ul style="list-style-type: none"> <li>• Negotiations will continue until September 5, 2012.</li> <li>• NBA Executive Council meeting scheduled for September 5, 2012.</li> <li>• Council will make a decision on whether to proceed on a strike vote or not.</li> </ul>	<ul style="list-style-type: none"> <li>• Create Communications information note for the Minister, if Council decides to proceed with strike vote.</li> </ul>
Negotiations with Facilities Bargaining Association (FBA)	<ul style="list-style-type: none"> <li>• FBA bargaining is scheduled to resume from September 6-15, 2012.</li> </ul>	<ul style="list-style-type: none"> <li>• Communications Issue</li> </ul>

Negotiations with Health Science Professionals Bargaining Association (HSPBA)	<ul style="list-style-type: none"> <li>HSPBA bargaining is scheduled to resume from September 11-14, 2012.</li> </ul>	<ul style="list-style-type: none"> <li>Communications Issue</li> </ul>
Potential renewed provincial agreement with the British Columbia Dental Association	<ul style="list-style-type: none"> <li>The parties reached an agreement in principle on July 24, 2012 for a two year Master Agreement and Payment Schedule. Details are being determined through drafting.</li> <li>Request for approval to sign off on negotiated agreement is anticipated at the end of September.</li> </ul>	<ul style="list-style-type: none"> <li>Communications Issue – potential for Minister to comment at the end of September.</li> </ul>
Renewed Physician Master Agreement (PMA)	<ul style="list-style-type: none"> <li>Negotiation completed with BCMA on the renewed PMA in May 2012.</li> <li>Agreement ratified by the BCMA with 92.4% support on July 24, 2012. Agreement signed July 25, 2012.</li> <li>MoH has developed PMA Implementation Plan.</li> </ul>	<ul style="list-style-type: none"> <li>MSHHR is working with BCMA and ministry/ health authority staff to implement the required changes from the 2012 PMA.</li> </ul>
Results of the Licensed Practical Nurse (LPN) representation vote are expected	<ul style="list-style-type: none"> <li>British Columbia Nurses Union has applied to represent (raid) LPNs in the Facilities Bargaining Association (FBA) who are currently members of HEU/BCGEU.</li> <li>LPNs have voted on which union they wish to represent.</li> <li>The Labour Relations Board will determine any objections and announce the outcome of the vote.</li> <li>The Ministry, Health Employers Association of BC and health employers are neutral.</li> <li>The vote outcome will impact bargaining at the FBA and Nurses Bargaining Association.</li> </ul>	S. 13

Grace Foran  
 Director, Executive Operations - DMO  
 Ministry of Health  
 Physical Address: 5-3, 1515 Blanshard Street, Victoria BC V8W 3C8  
 Tel: 250 952-1410; Cell: 250 588-0553; [grace.foran@gov.bc.ca](mailto:grace.foran@gov.bc.ca)

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**From:** Foran, Grace E HLTH:EX  
**Sent:** Friday, May 31, 2013 11:31 AM  
**To:** Horn, Elizabeth M CITZ:EX  
**Cc:** HLTH FOI Operations HLTH:EX  
**Subject:** More Action Please: Some changes to redline for HTH Transition Binder Material (September 2012)  
**Importance:** High

Elizabeth: Not sure if you're in today but here's another change to the redline please. The program has confirmed the following:

- Page 63, last entry on that page "Timely Access to Ministry of Health Data...."

S. 13

S. 13

I'm waiting to hear back from one more area regarding the Labour-related entries and will let you know asap of any changes required to the redline.

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**From:** Foran, Grace E HLTH:EX  
**Sent:** Thursday, May 30, 2013 1:34 PM  
**To:** Horn, Elizabeth M CITZ:EX  
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**Importance:** High

Hi Elizabeth: Am working my way through this redline. I've some updates to the 30-60-90 day issues table (with perhaps more to come, pending responses from the divisions). Please can you make the following changes but hold off from reading me the updated redline until I confirm more or no changes to come

S. 13

S. 13

That's it for now. I'll let you know when/if there are more changes required to the redline. Let me know if you've any questions. Thank you!

Grace Foran  
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## **Carlsen, Cynthia HLTH:EX**

---

**From:** Boomer, Joanne HLTH:EX  
**Sent:** Monday, June 3, 2013 9:30 AM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** RE: \*\*FOR DM SIGN-OFF: HTH-2012-00165 Not Responsive  
**Attachments:** DM Signoff 165.pdf

Attached is DM signoff for the above noted FOI request.

Joanne Boomer | Senior Executive Assistant  
Office of the Deputy Minister | Ministry of Health  
5-3, 1515 Blanshard Street | Victoria BC | V8W 3C8  
P: 250-952-1590 | F: 250-952-1909

WIN like you're use to it. LOSE like you enjoy it. (Jeremy Gutsche)

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Friday, May 24, 2013 2:04 PM  
**To:** Boomer, Joanne HLTH:EX  
**Cc:** Clifford, Kate HLTH:EX  
**Subject:** \*\*FOR DM SIGN-OFF: HTH-2012-00165 Not Responsive  
**Importance:** High

Good afternoon,

Attached are the responsive records and approval form, ready for DM sign-off. GCPE has expressed no concerns. Please note that I have printed off the responsive records and approval form – I will deliver post this email.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, June 4, 2013 9:02 AM  
**To:** FOI Health Education CITZ:EX  
**Subject:** FW: \*\*FOR DM SIGN-OFF: HTH-2012-00165, Not Responsive  
**Attachments:** DM Signoff 165.pdf

Good morning,

Please find attached DM approval for HTH-2012-00165, Not Responsive

Thanks,

**Bethany Haak**

Correspondence Coordinator | Correspondence and Documents Management | Ministry of Health | 5-2, 1515 Blanshard Street, Victoria, BC, V8W 3C8 | Phone: 250.952.1576

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**From:** Boomer, Joanne HLTH:EX  
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**To:** Boomer, Joanne HLTH:EX  
**Cc:** Clifford, Kate HLTH:EX  
**Subject:** \*\*FOR DM SIGN-OFF: HTH-2012-00165 Not Responsive  
**Importance:** High



## Carlson, Cynthia HLTH:EX

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, September 11, 2012 10:58 AM  
**To:** Coburn, Lindsay HLTH:EX; Marsh, Jania HLTH:EX; Boomer, Joanne HLTH:EX  
**Cc:** Horn, Elizabeth M LCTZ:EX  
**Subject:** \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165

Hello,

We have received a new FOI request - the Call for Records is attached to the CLIFF log (942968). Please forward all records directly to me with a cc to Elizabeth no later than Sept. 21<sup>st</sup>, 2012.

The program area(s) assigned are:

- DMO
- MO

If you know of any other area that might have responsive records, or if you have any questions, please contact me.

Thank you,

Cynthia

Cynthia Carlson, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## **Carlson, Cynthia HLTH:EX**

---

**From:** Barber, Cheryl HLTH:EX  
**Sent:** Wednesday, September 12, 2012 9:22 AM  
**To:** Carlson, Cynthia HLTH:EX  
**Cc:** Foran, Grace E HLTH:EX  
**Subject:** FOI Request HLTH-2012-00165 - Briefing Book & Transition Information

Hi Cynthia,

As discussed, here are the documents for the above FOI Request.



30-60-90 Day  
Issue Table.pdf



Innovation and  
Change Agenda-S..Org Chart - Sep ...



MoH Executive  
Issue Table.pdf

Thanks,  
Cheryl

---

**Cheryl Barber | Project Coordinator | Office of the Deputy Minister | Ministry of Health**

Phone 250-952-0998 / BB 250-507-2310 | 5-3, 1515 Blanshard Street, Victoria, BC V8W 3C8 | E-Mail [Cheryl.Barber@gov.bc.ca](mailto:Cheryl.Barber@gov.bc.ca)

## Carlson, Cynthia HLTH:EX

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Friday, September 14, 2012 8:56 AM  
**To:** Coburn, Lindsay HLTH:EX  
**Subject:** RE: \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165  
**Attachments:** Call for Records CLIFF 942968 HTH 2012-00165.pdf

Good morning Lindsay,

I've attached the call for records. You will probably want to connect with Grace Foran regarding this.

Thank you,

Cynthia

Cynthia Carlson, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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---

**From:** Coburn, Lindsay HLTH:EX  
**Sent:** Thursday, September 13, 2012 5:30 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** RE: \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165

Is it possible to actually have the request put in the email? I don't have access to cliff and it's time consuming to hunt it down.

I don't know what is being requested here.

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, September 11, 2012 10:58 AM  
**To:** Coburn, Lindsay HLTH:EX; Marsh, Jania HLTH:EX; Boomer, Joanne HLTH:EX  
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## Carlsen, Cynthia HLTH:EX

---

**From:** Foran, Grace E HLTH:EX  
**Sent:** Saturday, September 15, 2012 7:13 AM  
**To:** Coburn, Lindsay HLTH:EX  
**Cc:** Carlsen, Cynthia HLTH:EX  
**Subject:** RE: \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165

Yes. Any that you would have would be duplicates of ours. We are just clarifying with IAO the end date for the request -- we believe it's September 6 but we are confirming.

---

**From:** Coburn, Lindsay HLTH:EX  
**Sent:** September 14, 2012 5:27 PM  
**To:** Foran, Grace E HLTH:EX  
**Subject:** FW: \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165

Grace, are you able to provide any documents that were prepared?

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Friday, September 14, 2012 8:56 AM  
**To:** Coburn, Lindsay HLTH:EX  
**Subject:** RE: \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165

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Cynthia

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**Subject:** RE: \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165

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**Subject:** \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165

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Thank you,

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## **Carlsen, Cynthia HLTH:EX**

---

**From:** Foran, Grace E HLTH:EX  
**Sent:** Saturday, September 15, 2012 8:30 AM  
**To:** Carroll, Sandra HLTH:EX; Davidson, Heather (ADM) HLTH:EX; Hagerman, Shannon GCPE:EX; Kendall, Perry HLTH:EX; Kislock, Lindsay M HLTH:EX; Korabek, Barbara HLTH:EX; Manning, Nichola HLTH:EX; McKnight, Elaine L HLTH:EX; Paton, Arlene HLTH:EX; Samsonoff, Dale J HLTH:EX; Sidhu, Manjit HLTH:EX; Walman, Barbara J. HLTH:EX; Whitmarsh, Graham HLTH:EX  
**Cc:** hlth Key Contacts; Carlsen, Cynthia HLTH:EX  
**Subject:** Important: 30-60-90 Issues Table  
**Sensitivity:** Confidential

Here is a copy of the 30-60-90 day matrix that was compiled for Minister MacDiarmid, with your help. There has been a cross-government FOI request recently received for transition materials prepared for new Ministers (applicant type: media).

This table will be subject to that request. I will be indicating early next week, in the Call for Records response, to Information Access Operations (IAO) potential harms under the FOIPP Act. After a quick scan of the materials, I expect that these may include:

- 12 – Cabinet and local public body confidences
- 13 – Policy advice and recommendations
- 15 – Disclosure harmful to law enforcement
- 16 – Disclosure harmful to intergovernmental relations or negotiations
- 17 – Disclosure harmful to the financial or economic interests of a public body
- 20 – Information that will be published or released within 60 days
- 21 – Disclosure harmful to business interests of a third party

IAO will then take prepare a redline of the matrix, where they will apply various sections of the FOIPP Act to the entries. When we get the red-line back from Information Access Operations, we will be disseminating to each division that contributed the entries for your detailed review and confirmation of IAO's recommendations for severing and identification of any other potential exceptions under the FOIPP Act.

Thank you in advance for your help.

Regards, g.



30-60-90 Day  
Issue Table (FINA...

Grace Foran  
Director, Executive Operations - DMO  
Ministry of Health  
Physical Address: 5-3, 1515 Blanshard Street, Victoria BC V8W 3C8  
Tel: 250 952-1410; Cell: 250 588-0553; [grace.foran@gov.bc.ca](mailto:grace.foran@gov.bc.ca)

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## **Carlson, Cynthia HLTH:EX**

---

**From:** Carlson, Cynthia HLTH:EX  
**Sent:** Monday, September 17, 2012 9:16 AM  
**To:** Foran, Grace E HLTH:EX; Coburn, Lindsay HLTH:EX  
**Subject:** RE: \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165

I can confirm that September 6<sup>th</sup> is the end date. I am waiting for the revised wording, with interpretation, on the Call for Record form so that we are clear on what materials need to be provided.

Cynthia Carlson, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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**From:** Foran, Grace E HLTH:EX  
**Sent:** Saturday, September 15, 2012 7:13 AM  
**To:** Coburn, Lindsay HLTH:EX  
**Cc:** Carlson, Cynthia HLTH:EX  
**Subject:** RE: \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165

Yes. Any that you would have would be duplicates of ours. We are just clarifying with IAO the end date for the request -- we believe it's September 6 but we are confirming.

---

**From:** Coburn, Lindsay HLTH:EX  
**Sent:** September 14, 2012 5:27 PM  
**To:** Foran, Grace E HLTH:EX  
**Subject:** FW: \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165

Grace, are you able to provide any documents that were prepared?

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Friday, September 14, 2012 8:56 AM  
**To:** Coburn, Lindsay HLTH:EX  
**Subject:** RE: \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165

Good morning Lindsay,

I've attached the call for records. You will probably want to connect with Grace Foran regarding this.

Thank you,

Cynthia



Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
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**From:** Coburn, Lindsay HLTH:EX  
**Sent:** Thursday, September 13, 2012 5:30 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** RE: \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165

Is it possible to actually have the request put in the email? I don't have access to cliff and it's time consuming to hunt it down.

I don't know what is being requested here.

---

**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, September 11, 2012 10:58 AM  
**To:** Coburn, Lindsay HLTH:EX; Marsh, Jania HLTH:EX; Boomer, Joanne HLTH:EX  
**Cc:** Horn, Elizabeth M LCTZ:EX  
**Subject:** \*\*FOI REQUEST: CLIFF 942968 / HTH 2012-00165

Hello,

We have received a new FOI request - the Call for Records is attached to the CLIFF log (942968). Please forward all records directly to me with a cc to Elizabeth no later than Sept. 21<sup>st</sup>, 2012.

The program area(s) assigned are:

- DMO
- MO

If you know of any other area that might have responsive records, or if you have any questions, please contact me.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
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## Carlson, Cynthia HLTH:EX

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Wednesday, September 19, 2012 3:05 PM  
**To:** Horn, Elizabeth M LCTZ:EX  
**Cc:** Foran, Grace E HLTH:EX  
**Subject:** CALL FOR RECORDS: CLIFF 942968 HTH 2012-00165  
**Attachments:** CALL FOR RECORDS CLIFF 942968 HTH 2012-00165.pdf; 30-60-90 Day Issue Table.pdf; Innovation and Change Agenda-Strategy Map.pdf; MoH Executive Org Chart - Sep 05 2012.pdf

Hi Elizabeth,

Please find attached the responsive records for this request and the completed call for records form.

Thank you,

Cynthia

Cynthia Carlson, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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## Carlsen, Cynthia HLTH:EX

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Tuesday, September 25, 2012 9:36 AM  
**To:** Horn, Elizabeth M LCTZ:EX  
**Subject:** COMPLETED CALL FOR RECORDS: HTH 2012-00165 CLIFF 942968 FOI Request  
**Attachments:** 20120919144344.pdf

Hi Elizabeth,

Please find attached the completed call for records from the DMO.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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**From:** Boomer, Joanne HLTH:EX  
**Sent:** Wednesday, September 19, 2012 2:50 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** HTH 2012-00165 CLIFF 942968 FOI Request

Hi Cynthia, please see attached completed call for records document.

Joanne Boomer | Senior Executive Assistant  
Office of the Deputy Minister | Ministry of Health  
5-3, 1515 Blanshard Street | Victoria BC | V8W 3C8  
P: 250-952-1590 | F: 250-952-1909

WIN like you're used to it. LOSE like you enjoy it. (Jeremy Gutsche)

## **Carlsen, Cynthia HLTH:EX**

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**From:** HLTH FOI Operations HLTH:EX  
**Sent:** Wednesday, December 12, 2012 11:08 AM  
**To:** Boomer, Joanne HLTH:EX  
**Subject:** RE: HTH 2012-00165 CLIFF 942968 FOI Request

IAO literally just got the s.12 back from the OP today and will be proceeding with making the recommended severing.

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*  
Strategic and Corporate Services Branch  
Ministry of Health  
5th floor, 1515 Blanshard Street  
Victoria BC V8W 3C8  
Tel: 250-952-1910

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**From:** Boomer, Joanne HLTH:EX  
**Sent:** Wednesday, December 12, 2012 10:36 AM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** RE: HTH 2012-00165 CLIFF 942968 FOI Request

Do you know where this one is at?

Joanne Boomer | Senior Executive Assistant  
Office of the Deputy Minister | Ministry of Health  
5-3, 1515 Blanshard Street | Victoria BC | V8W 3C8  
P: 250-952-1590 | F: 250-952-1909

WIN like you're used to it. LOSE like you enjoy it. (Jeremy Gutsche)

---

**From:** Boomer, Joanne HLTH:EX  
**Sent:** Wednesday, September 19, 2012 2:50 PM  
**To:** HLTH FOI Operations HLTH:EX  
**Subject:** HTH 2012-00165 CLIFF 942968 FOI Request

Hi Cynthia, please see attached completed call for records document.

Joanne Boomer | Senior Executive Assistant  
Office of the Deputy Minister | Ministry of Health  
5-3, 1515 Blanshard Street | Victoria BC | V8W 3C8  
P: 250-952-1590 | F: 250-952-1909

WIN like you're used to it. LOSE like you enjoy it. (Jeremy Gutsche)