



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E113463

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Boessenkool, Ken		Employee ID S22		Phone Number (250) 387-1715	
Client Organization Office of the Premier		Job Title Chief of Staff		Travel Group Code 3	
5. Date Completed 2012/09/24		6. Fiscal Year 2013		7. Special Cheque Issue	
8. Cheque Stub Information		14. Reason for Travel Business Meetings		Headquarters Vancouver	
12. Mailing Address for Cheque					
16. Travel Dates 2012 09/13	17. Places Travelled Destination Vancouver		18. Personal Vehicle Use Km 0.00	19. Other Transport Costs Cost 0.00	20. & 21. Meals Claim H-
	Start 0700	End 1600			22. Lodging Costs Cost 25.75
					20. & 21. Miscellaneous Cost 8.00
					Describe Taxi
Not Responsive					
TOTALS OF COLUMNS			36.	37.	38.
					Not Responsive
48. Client Code 004 004 004 004	49. Resp. 36A1	50. Service Line 36200	51. STOB 5701	52. Project 3600000	45. Supplier Code S22
Less Travel Advance 004					Amount Not Responsive ✓
					54. Not Responsive ✓
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name Employee not available to sign		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name M. B. G. G. G.		Date Signed Oct 11/12
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name		Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Oct 19/12

E113463

09/13 – Not claiming travel to Vic, \$8.00 Taxi to Harbour Air, Harbour air Vic to Van paid on BTA, not claiming dinner

Not Responsive

Bluebird Cabs Ltd.

1-800-665-7055

SERVING
GREATER VICTORIA
SINCE 1946

250-382-3611
ACCOUNTS

250-382-2222
DISPATCH

Date 09/13/12 Amount \$ 8.90
From PARL. Bldg
To 1st ST CST
Driver S. J. Car # 1

Fare includes H.S.T. H.S.T. #

Not Responsive

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004

Toll-free 1-800-665-0212
Website: www.harbourair.com
13/09/2012 2:11:44 PM
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking Information:

Laura Tennant
WCA #360/Twin Otter / 1 Passenger(s)
Thursday, September 13, 2012
Departs Victoria Harbour @ 15:00 PM
Arrives Vancouver Harbour @ 15:30 PM

Group list:

o Boessenkool, Ken

Not Responsive

Invoice #: 3551661

1.00 Sked WCA 300 : Carbon Offs \$0.50 CDN
1.00 Sked WCA 300 : Fuel Surcha \$5.00 CDN
1.00 Sked WCA 300 : Regular F \$159.32 CDN

Harmonized Sales Tax \$19.78 HST

Grand Total \$184.60 CDN

Payment Information:

Master Card : Payment \$184.60 CDN

Date/Time.....: 13/09/2012 2:11:40 PM
Terminal.....: HACVWH16
Action.....: Purchase
Card Type.....: M/C
Card Number.....: S17
Expiration.....: 05/2016
Amount.....: \$184.60
Authorization.....: 171137
ISOResponseCode....: 00
Response.....: 001 (APPROVED 17113)

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Where green ideas work

SMARTTEC Travel Confirmation

Traveller: Ken Boessenkool
Prepared By: Laura Tennant

Purpose of Travel: Business Meetings

SMARTTEC Confirmation Number: TEC0912000387954

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2012/09/13	Car/Taxi - Hybrid	Victoria	Victoria	2.0	0.3	
2012/09/13	Airplane - Float Plane	Victoria Harbour	Vancouver Harbour	99.0	21.1	

Not Responsive

Total CO2 Equivalent Emissions: 103.8 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.