

#### MODIFICATION AGREEMENT



BETWEEN

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, represented by

Minister of International Trade and Minister Responsible for Asia Pacific Strategy and Multiculturalism

(the "Province", "we", "us", or "our", as applicable)

AND

Agamya Business Services LLP Zapur House", 865, 1<sup>st</sup> Cross, 1<sup>st</sup> Block, HAL 3<sup>rd</sup> Stage Bangalore, 560075 India

(the "Contractor" "you" or "your" as applicable)

BACKGROUND

A. The parties entered into an agreement, **Contract Number C12565046** dated December 27, 2011 In-Market Representation for trade promotion and investment attraction related services in India.

B. The parties have agreed to modify the Agreement.

**AGREEMENT** 

The parties agree as follows: Effective April 1, 2014.

(1) Terms of Service Contract

ARTICLE 1 - Interpretation

**REPLACE** Article 1.1 a) with the following:

"Ministry" means the Province as represented by the Minister of International Trade and Minister Responsible for Asia Pacific Strategy and Multiculturalism"

and

REPLACE: "Article 1.1 d)" with the following:

"Province's Personnel" or "Contract Manager" mean to the following contact(s) in the Ministry:

Manager, International Market Development - India

Alternate: Director, India, South East Asia

International Market Development Branch

International Business Development Division

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### (2) <u>REPLACE</u>: Table B-1-A: Fees for Representative Services – Contractor with the following:

EXPENSE TY	PE	PROCESS	REIMBURSEMENT BY PERIOD	TOTAL -MAXIMUM IN YEAR in CAD
FEES - REPRESENTATIVE SERVICES CONTRACTOR	Fixed	Monthly invoice to the Ministry in CAD Invoice in the month following that month in which services were rendered  Managing Director To a maximum of \$17 per month		
Performan ce incentive	Invoice to Ministry in CAD - one time payment Approved by Ministry based on performance incentive provision in Schedule A, Section 5 Managing Director	s17	ı	
Maximum		To a maximum payment of s17 approximate to payable in year		s17

## (3) <u>REPLACE:</u> Table B-1-B: Budget Available to Reimburse for Fees to Support Representative Services (Approved Staff and Subcontractors) – Bangalore Hub with the following:

EXPENSE TYPE		PROCESS	REIMBURSEMENT BY PERIOD	TOTAL -MAXIMUM IN YEAR in CAD
FEES – REPRESENTATIVE SERVICES STAFF and SUB CONTRACTORS	Fixed	Monthly invoice from the Contractor to the Ministry in the local currency Invoice in the month following that month in which services were rendered		
ACCOUNTABLE		Senior Manager, Business Development To a maximum of s17 per month, approximate to  Manager, Business		
	Development To a maximum of s17 per month, approximate to  Manager, Business Development	s17	7	
		To a maximum of s17 per month, approximate to		

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	-	Amend	ment No.:001 REVISED
	Manager, Business Development		
	To a maximum of s17 per month, approximate to	s17	
d .	Office Manager / Program Assistant		
	To a maximum of per month, approximate to		
	Statement of Account and receipts to be provided as part of the Quarterly Reconciliation		
	Unused funds are     Overpayments and will     be:		
	o rolled over to the next period; or o returned to the	10	
	Ministry for reallocation		
Performance incentive	Invoice from the Contractor to Ministry in the local currency - one time payment Approved by Ministry based on performance incentive		
	provision in Schedule A, Section 5		
	Senior Manager, Business Development		
	To a maximum payment of s17 approximate to		
	Manager, Business Development		
	To a maximum of s17 approximate to		
	Manager, Business Development		
	To a maximum of s17 approximate to	s17	•
	Manager, Business Development		
	To a maximum of s17 approximate to		
	Office Manager / Program Assistant		
	To a maximum of s17 approximate to		
	Ма	aximum payable in year	s17

# (4) <u>REPLACE:</u> Table B-1-C: Budget Available to Reimburse for Fees to Support Representative Services (Approved Staff and Subcontractors) – Mumbai Hub with the following Table:

EXPENSE TYPE		PROCESS	REIMBURSEMENT BY PERIOD	TOTAL -MAXIMUM IN YEAR in CAD
FEES - REPRESENTATIVE SERVICES	Fixed	Monthly invoice from the Contractor to the Ministry in the local currency Invoice in the month following		
STAFF and SUB CONTRACTORS		that month in which services were rendered		
ACCOUNTABLE		Director, Investment (New Dehli)		
		To a maximum of s17 per month, approximate to		
		Senior Manager, Business Development		
		To a maximum of s17 per month, approximate to		
		Manager, Business Development		
		To a maximum of s17 per month, approximate to	s1	7
		Manager, Business Development		
		To a maximum of \$17 per month, approximate to		
		Manager, Business Development		
		To a maximum of s17 per month, approximate to		
		Office Manager / Program Assistant		
		To a maximum of s17 per month, approximate to		and the second s
		Statement of Account and receipts to be provided as part of the Quarterly Reconciliation		
		<ul> <li>Unused funds are Overpayments and will be:</li> </ul>		
		o rolled over to the next period; or		
		o returned to the Ministry for reallocation		



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Performance incentive	Invoice from the Contractor to Ministry in the local currency - one time payment Approved by Ministry based on performance incentive provision in Schedule A, Section 5	
	Director, Investment (New Dehli	
	To a maximum of s17 approximate to	
	Senior Manager, Business Development	
	To a maximum of s17 approximate to	
	Manager, Business Development	
	To a maximum of s17 approximate to	
	Manager, Business Development	s17
	To a maximum of s17 approximate to	
	Manager, Business Development	
	To a maximum of s17 approximate to	
	Office Manager / Program Assistant	
	To a maximum of s17 approximate to	1
	Maximum	payable in year s17

Note: Tables B-1 B and C include funds available to the Contractor for all fees for any associated staff (subcontractor) including, but not limited to, compensation, social benefit payments, and any other benefits or perquisites offered by the Contractor to the subcontractors. The Contractor will invoice the Ministry monthly to access these funds in order to pay staff and subcontractors necessary to deliver the representative services in this contract.



### (5) <u>REPLACE</u>: Table B-2-A: Budget Available for Office Lease / Rental Charges – Bangalore Hub with the following:

EXPENSE TYPE		PROCESS	REIMBURSEMENT BY PERIOD	TOTAL -MAXIMUM IN YEAR in CAD
OFFICE SPACE LEASE	Office space	Direct payment by Contractor in local currency		
		INR 370,000 per month, approximate to	CAD \$ 7,200 per month for 12 months	\$ 86,400
		Quarterly advance at month 1, 4, 7, 10 based on agreed to business case		
		Statement of Account and receipts to be provided before each subsequent quarterly advance and at financial year end		
		Unused funds are Overpayments and will be:		
		o rolled over to the next quarter and subtracted from the following quarterly advance; or		
		returned to the Ministry for reallocation		
		Ma	aximum payable in year	CAD \$ 86,400

- (6) <u>DELETE:</u> Table B-2-B: Budget Available for Office Lease / Rental Charges Mumbai Hub
- (7) <u>DELETE:</u> Table B-2-C: Budget Available for Office Fittings / Annual Maintenance Charges
- (8) <u>DELETE:</u> Table B-3: Budget Available for Information Systems / Tools Charges
- (9) <u>REPLACE:</u> Table B-4-A Budget Available for Expenses (Operations and Programming) with the following:

EXPENSE TYPE		PROCESS		REIMBURSEMENT BY PERIOD	PAYABLE AMOUNT IN YEAR In CAD
OFFICE OPERATIONS – ACCOUNTABLE	Office administration expenses such as stamp tax, insurance and other local regulatory expenses to allow operations  Fixed Assets and	•	Quarterly advance at month 1, 4, 7, 10 based on agreed to business case     Statement of Account and receipts to be provided before each	Determined by approved Business Plan	\$ 100,000 \$ 30,000
	Equipment (Computers, fax, printers, photocopier, etc.)		subsequent quarterly advance and at financial year end Extra funds for one		
	Supplies such as stationery, postage, etc		budget line item could be applied to another budget line item within this table		\$ 15,000

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	Operating expenses (electricity, telephone/mobile, internet charges, courier charges and other recurring charges)	Unused funds are Overpayments and will be:  o rolled over to the next quarter and subtracted from the following	\$ 40,000
PROGRAM ACCOUNTABLE	Seed funding for projects and programs in Contractor's Business Plan (i.e. trade shows, events, significant hospitality, projects, collateral, non-local travel) developed in conjunction with and approved by the Ministry	quarterly advance; or oreturned to the Ministry for reallocation • Pre-approval from the Contract Manager (Manager) is required for expenditures of greater than CAD \$1,500 • Pre-approval from the Contract Manager	\$ 156,910
	Hospitality for breakfast, lunch, dinner and small meetings directly related to delivery of Services	(Director) is required for expenditures related to the services that would occur outside the Territory	\$ 30,000
	Travel within the Territory that is directly related to delivery of Services		\$ 73,000
	Subscriptions and publications as necessary to complete the Services		\$ 3,000
	Organizational membership related to responsibilities (excluding social, athletic or recreational club membership).		\$ 3,232
		Maximum reimbursable in year	CAD \$ 451,142

### (10) <u>REPLACE:</u> Table B-5: Annual Budget Available for Fees and Expenses to Deliver Representative Services with the following:

Table B-5: Annual Budget Available for Fees and Expenses to Deliver Representative Services

MAXIMUM PAYABLE/REIMBURSABLE UNDER CONTRACT YEAR	CAD \$ 1,119,242

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2 5	other respects, the Agreement is confirmed.
SIGNED AND by its duly aut	DELIVERED on the 1514 day of APRIL, 2014 on behalf of the Province horized representative;
Signature	(Xevoa)
Print Name:	Ramona Soares, Assistant Deputy Minister International Business Services Division
SIGNED AND Contractor (or	DELIVERED on the APRIL , 2014 by or on behalf of the by its authorized signatory or signatories if the Contractor is a corporation):
Signature	
Print Name	CHAITANYA PATIL