

Lok, Wesley LDB:EX

From: Calvo, Manami LDB:EX
Sent: Friday, June 22, 2012 3:16 PM
To: 'tony.j.tomic@ca.ey.com'
Subject: LDB 2012-00025
Attachments: 2003-05-15_Draft_Preliminary_Valuation_Report.pdf

Hi Tony,

As discussed, a presentation that Cap Gemini Ernst & Young did for the Liquor Distribution Branch in May 2003 has been caught by a Freedom of Information request (please see attached). It does not contain any sensitive information but there is a clause that states that the presentation "...is not intended for general circulation or publication and cannot be referred to or disseminated to any other parties without our prior written consent". I would like to get Ernst & Young's consent to release the presentation as I don't think there is anything proprietary in the material.

If you could get back to me by July 12, that will assist us in meeting our legislated deadline for this FOI request.

Thank you kindly for your assistance.

Kind regards,

Manami Calvo
Manager of Information Programs
BC Liquor Distribution Branch
Recorded Information Management Services
Phone: 604.252.3011
Fax: 604.252.3012
E-Mail: Manami.Calvo@bcldb.com

Lok, Wesley LDB:EX

From: Calvo, Manami LDB:EX
Sent: Thursday, June 28, 2012 9:33 AM
To: Bissoondatt, Roger LDB:EX
Subject: FOI Request 2012-25 - Consultation
Attachments: LDB_2012-00025_List of Reports.xlsx; 2012-25_Merged_File.pdf

Hi Roger,

Catherine and I would like to forward you the records (18 reports) caught by FOI Request 2012-00025, for your and possibly the NFRP team's review.

Request:

The following reports, as referenced in the response records for LDB 2012-000018: Feb. 26, 2001 report, about appraisal and market analysis evaluation, April 2001 report, about final report evaluating, July 18, 2001 report about briefing, undated PowerPoint presentation on Distribution Options, Sept. 19, 2002 about Advice Alternate Dist. Centre, Dec. 6, 2002 report about Alternate Distribution Project, April 20, 2003 report about Alternate, a 2003 report about Distribution Plans for LDB, unspecified records dated June 11, 2003, Unspecified records dated July 16, 2003, May 16, 2003 report on Preliminary Evaluation, Sale of Distribution Model, May 30, 2003 report on Distribution Option, June 3, 2003 report about LDB net income scenarios, sale of LGS, cost of exit.

Background of Request:

These 18 reports were handed to the Information and Privacy office during the March 2, 2012 meeting regarding FOI request 2012-00007 (Request for any and all business cases/cost-benefit analyses on the feasibility for the sale (or any other type of disposition or private partnership) of LDB warehouses, distribution and other logistics services).

Notes were taken at this meeting of what reports were handed in and these notes were captured by FOI request 2012-00018.

The requester is now asking for the reports that were named in these notes (FOI request 2012-00025).

Please find attached the, a list of the reports and a copy of all the records combined into one PDF file.

Please note that I have a hard copy of these records - I will bring you up a copy with this note.

Please let me know if you have any questions about the records. Please send us your disclosure recommendations by **Thursday July 12.**

Kind regards,
Manami

Manami Calvo
Manager of Information Programs
BC Liquor Distribution Branch
Recorded Information Management Services
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E-Mail: Manami.Calvo@bcldb.com

Lok, Wesley LDB:EX

From: Flatman, John LCTZ:EX
Sent: Friday, July 13, 2012 9:31 AM
To: Calvo, Manami LDB:EX
Cc: Cameron, Carrie LCTZ:EX
Subject: RE: Consultation from the BCLDB

Hi Manami,

I have been told by Finance that this consultation should go to Partnerships BC as Finance does not currently have a program area that relates to these records. If you have any questions please feel free to contact me.

Thanks,

John Flatman

Intake Administrator
Information Access Operations - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government
548 Michigan Street, Victoria BC V8V 1S2
250-387-6980
john.flatman@gov.bc.ca

From: Calvo, Manami LDB:EX
Sent: Thursday, July 5, 2012 4:32 PM
To: Flatman, John LCTZ:EX
Subject: RE: Consultation from the BCLDB

Hi John,

I apologize for not replying to your voicemail earlier this week.

In short, no, I do have a specific program area in the Ministry of Finance that I wished to consult with over this report. I sent it to the Ministry of Finance because it was prepared for the Ministry of Finance. If there is no longer a 'Corporate Relations, Business Partnership Division' within the Ministry, is there another department in the Ministry that you can forward this to? If not, and if you think a consultation with the current Ministry is no longer relevant, please let me know and I will base our decision to disclose on the outcome of our consultation with BC Assets and Land Corporation as well as our own internal assessment of the document.

Thank you for your help,

Manami Calvo
Manager of Information Programs
BC Liquor Distribution Branch
Recorded Information Management Services
Phone: 604.252.3011
Fax: 604.252.3012

From: Flatman, John LCTZ:EX
Sent: Thursday, July 05, 2012 4:22 PM
To: Calvo, Manami LDB:EX
Subject: RE: Consultation from the BCLDB

Hi Manami,

I left you a voicemail earlier this week. According to our FOI contact at Finance, the Ministry no longer has a 'Corporate Relations, Business Partnership Division'. Is there a specific program area that you specifically want to consult with? The records that you provided do not seem to speak to any current program areas according to our contact.

Thanks,

John Flatman

Intake Administrator
Information Access Operations - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government
548 Michigan Street, Victoria BC V8V 1S2
250-387-6980
john.flatman@gov.bc.ca

From: Calvo, Manami LDB:EX
Sent: Thursday, June 28, 2012 11:29 AM
To: FOI Requests SSBC:EX
Cc: Sime, Mark LCTZ:EX
Subject: FW: Consultation from the BCLDB

Hello,

Further to my note dated Friday, June 22 below, I have identified another report prepared for both the British Columbia Assets and Land Corporation and the Ministry of Finance Corporate Relations, Business Partnership Division, which has been caught by a FOI request received by the BCLDB.

I will cc Mark Sime's as I recall he was the analyst who was assigned to our previous consultation.

As this document was prepared for both the British Columbia Assets and Land Corporation (now the Integrated Workplace Solutions) and the Ministry of Finance Corporate Relations, Business Partnership Division, **can I confirm if the Ministry of Finance also needs to be consulted on this document?**

I apologize for missing this report in my previous consultation.

Thank you and do not hesitate to contact me if you have any questions.

Kind regards,

Manami

Manami Calvo
Manager of Information Programs
BC Liquor Distribution Branch
Recorded Information Management Services
Phone: 604.252.3011
Fax: 604.252.3012
E-Mail: Manami.Calvo@bclddb.com

From: Calvo, Manami LDB:EX
Sent: Friday, June 22, 2012 10:26 AM
To: FOI Requests SSBC:EX
Subject: FW: Consultation from the BCLDB

Hello,

The attached report, prepared for the British Columbia Assets and Land Corporation, has been caught by a BC Liquor Distribution Branch FOI request.

BC Assessment has recommended that this consultation should be sent to Integrated Workplace Solutions, Shared Services BC. I believe this is the correct email address to send consultations to Integrated Workplace Solutions but please let me know if I am mistaken.

Can I ask if Integrated Work Solutions is the correct department to review the report and let us know if they have any recommendations pertaining to its release?

I have highlighted text in this contract that may influence British Columbia Assets and Land Corporation's decision to release this document on pages 78/153 and page 81/153.

I have also included my suggested redactions on page 71/153 of the document.

In order to meet our legislative timelines, we would greatly appreciate your response as soon as possible (by 19 July, 2012 at the latest).

Do not hesitate to contact me if you have any questions about this consultation.

Kind regards,

Manami Calvo
Manager of Information Programs
BC Liquor Distribution Branch
Recorded Information Management Services
Phone: 604.252.3011
Fax: 604.252.3012
E-Mail: Manami.Calvo@bclddb.com

From: Bonner, Sarah BCA:EX
Sent: Thursday, June 21, 2012 4:13 PM
To: Calvo, Manami LDB:EX
Cc: Popowich, Tracy CSNR:EX
Subject: RE: Consultation from the BCLDB

Good afternoon Manami,

The attached document is not in relation to BC Assessment.

Perhaps you should contact Integrated Workplace Solutions, Shared Services BC under the Ministry of Labour, Citizens' Services and Open Government.

Cheers,
Sarah Bonner
Information Disclosure & Privacy Protection

[Sarah Bonner, BA \(Econ\), MPA](#) | Senior Information & Privacy Analyst | Legal Services and Government Relations | BC Assessment |
400 - 3450 Uptown Blvd. Victoria BC V8Z 0B9 | **T** 250.595.6211 x 282 | **F** 250.595.2261 | **E**
Sarah.Bonner@bcassessment.ca | www.bcasessment.ca

From: Calvo, Manami LDB:EX
Sent: June-21-12 6:48 AM
To: Popowich, Tracy CSNR:EX
Cc: Bonner, Sarah BCA:EX
Subject: RE: Consultation from the BCLDB

Hi Tracy,

Thank you for the clarification. Yes, Matthew Lebrun is from the Information and Privacy Officer here at the LDB and I asked him to find out what Ministry British Columbia Assets and Land Corporation now falls under.

Sarah – Please let me know if I should direct my consultation to another Ministry.

Thank you both for your help.

Kind regards,

Manami

Manami Calvo
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BC Liquor Distribution Branch
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From: Popowich, Tracy CSNR:EX
Sent: Wednesday, June 20, 2012 5:28 PM
To: Calvo, Manami LDB:EX
Cc: Bonner, Sarah BCA:EX
Subject: FW: Consultation from the BCLDB

Hi Manami,

I received a message yesterday from FCBC that Matthew LeBrun wanted to speak to me, is this the reason for his call? Also, I wanted to let you know that this FOI consultation was sent to the wrong ministry when I believe it should've gone to the crown corporation known as BC Assessment. Our ministry does comprise of the Crown Lands program which deals specifically with land owned by the province but we don't deal with property assessments involving buildings like the document above.

Sarah, please confirm that the records above belong to BC Assessment. Crown Lands which used to sit under the Integrated Land Management Bureau used to reside in the same building at 145-3rd Avenue but I believe that is purely coincidental.

Thanks,

Tracy Popowich

A/South Area Records Management/FOI Lead | Client Services Branch
Serving the ministries of: Environment and Forests, Lands and Natural Resource Operations
☎ (250) 371-6203 📠 (250) 371-6234
[Corporate Services for Natural Resource Sector](#)

 Please consider the environment before printing this email.

From: Calvo, Manami LDB:EX
Sent: Wednesday, June 20, 2012 2:01 PM
To: Popowich, Tracy CSNR:EX
Subject: Consultation from the BCLDB

Hi Tracy,

The attached report, prepared for the British Columbia Assets and Land Corporation, has been caught by a BC Liquor Distribution Branch FOI request.

Can I ask that your department review the report and let us know if you have any recommendations pertaining to its release?

I have highlighted text in this contract that may influence British Columbia Assets and Land Corporation's decision to release this document on pages 78/153 and page 81/153.

I have also included my suggested redactions on page 71/153 of the document.

In order to meet our legislative timelines, we would greatly appreciate your response as soon as possible (by 19 July, 2012 at the latest).

Do not hesitate to contact me if you have any questions about this consultation.

Kind regards,

Manami Calvo
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Lok, Wesley LDB:EX

From: Bev Hooper <bevhooper@shaw.ca>
Sent: Friday, July 13, 2012 1:55 PM
To: Calvo, Manami LDB:EX
Cc: Mill, Karen PSBC:EX
Subject: Response to your consultation request
Attachments: PBC response LDB 1200213072012_00000.pdf

Manami, please find attached the response to your recent consultation request – our file: 292-30/PBC12002. If you have any further questions please don't hesitate to contact me. Thanks so much for consulting with our office

Regards

Bev

Bev Hooper
Hooper Access and Privacy Consulting Ltd.
3rd Floor, 848 Courtney Street
Victoria, BC V8W 1X4
Tel: 250 595-3180
Email: bevhooper@shaw.ca
www.hooperconsulting.ca

July 13, 2012

File # 292-30/PBC12002

Manami Calvo
Manager of Information Programs
BC Liquor Distribution Branch
Recorded Information Management Services

VIA EMAIL: Manami.Calvo@bcldb.com

Dear Manami Calvo:

Re: Request for Consultation
Freedom of Information and Protection of Privacy Act

Partnerships British Columbia Inc. (PBC) received your request for consultation on June 21, 2012 regarding two presentations dated May 30, 2003 and June 11, 2003 titled, "Implementation Plan for the Disposition of the Liquor Distribution Branch's (LDB) Wholesale System"

We have completed our review of the documents provided. Partnerships BC is not recommending any severing under the Act. We do however recommend further consultation with the Office of the Premier to determine if Section 12 should be considered for these documents.

Thank you for consulting with PBC. If you have any questions regarding this letter please do not hesitate to contact me at (250) 595-3180.

Yours truly,



Bev Hooper
Access and Privacy Consultant
Partnerships British Columbia Inc.

Partnerships
British Columbia Inc.

3rd Floor, 707 Fort Street
Victoria British Columbia
Canada V8W 3G3

Tel. 250.356.5855
Fax. 250.356.2222

partnershipsbc@partnershipsbc.ca
www.partnershipsbc.ca

Mailing Address

PO Box 9478 Stn Prov Gov't
Victoria British Columbia
Canada V8W 9W6

Lok, Wesley LDB:EX

From: Bejcek, Ken LCTZ:EX
Sent: Thursday, June 28, 2012 12:27 PM
To: Calvo, Manami LDB:EX; 'Bev Hooper'
Cc: Hudson, Vicki LCTZ:EX; Mill, Karen PSBC:EX
Subject: RE: Partnership BC Documents
Attachments: 2003-05-30_Implementation_Plan_Disposition_LDB_Wholesale_System.pdf

Hi Manami,

Can you please provide me the wording of the request, and type of applicant (i.e media, political party, individual).

I have contacted Cab Ops on this issue who have advised that Cabinet reviewed a revised plan for a liquor retail and distribution model in July 2003.

As the documents are two drafts (dated May and June 2003), it appears that these specific records were not part of a Cab sub; however, policy dictates that section 12 may apply to records used as the basis for preparing for a Cabinet submission, and given the dates and content of this material, I believe section 12 needs to be considered under this context.

Before proceeding could you please confirm that pages 16-28 of the below attachment are required as part of the section 12 consult. It is not clear that these records (entitled 'LDB Distribution System Preliminary Work Breakdown', 'Deliverables', 'Draft Invitation to Quote', and Confidentiality Agreement') were part of the Implementation Plan (pages 1-15).

Regards,

Ken Bejcek
Advisor, Section 12
Information Access Operations
Logistics and Business Services, Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

PO Box 9569 Stn Prov Gov't (2nd Floor, 548 Michigan Street)
Victoria BC V8W 9K1
Phone: 250-387-0235

*Providing services to:
Office of the Premier, Ministry of Labour, Citizens' Services and Open Government,
BC Public Service Agency, Shared Services BC, and Government Communications and Public Engagement*

From: Calvo, Manami LDB:EX
Sent: Thursday, June 28, 2012 9:09 AM

To: 'Bev Hooper'
Cc: Hudson, Vicki LCTZ:EX; Mill, Karen PSBC:EX; Bejcek, Ken LCTZ:EX
Subject: RE: Partnership BC Documents

Hi Bev,

Thank you for the update on this. I will also cc Ken Bejcek on this as he looking into the application of section 12 and his analysis of the documents will be influenced by whether or not these documents were sent to Cabinet.

You mention that the Ministry responsible and the cabinet offices should also have a record. Would it be worthwhile to check with them? Who should I direct my question to? Would this be the office of the Premier?

These are the only two documents that we found were authored by Partnerships BC or that Partnerships BC has a great interest in.

Thank you,
Manami

From: Bev Hooper [mailto:bevhooper@shaw.ca]
Sent: Wednesday, June 27, 2012 2:04 PM
To: Calvo, Manami LDB:EX
Cc: Hudson, Vicki LCTZ:EX; Mill, Karen PSBC:EX
Subject: RE: Partnership BC Documents

Manami, PBC has looked into the status of these documents and have not been able to confirm if they in fact did go to Cabinet. They were prepared as part of the Core Review process so it is likely that they did go, there was so much material moving through Cabinet at the time that we can't be certain although the ministry responsible and Cabinet offices will have the record. I also spoke with Vicki Hudson this morning and advised her of our findings – sorry for not being able to provide you with a more definitive answer....

We are reviewing the two documents that you have sent for formal consultation and will respond with any recommendations regarding the release of those documents shortly. Can you confirm if there are any other documents that we will be sent for consultation? These would be documents that PBC authored (including emails etc.) or where PBC has the greater interest due to the subject matter.

Regards
Bev

From: Calvo, Manami LDB:EX [mailto:Manami.Calvo@bcldb.com]
Sent: June-21-12 2:09 PM
To: 'Bev Hooper'
Subject: RE: Partnership BC Documents

Hi Bev,

Thank you for your note and for confirming that you will look into whether these documents were sent to Cabinet.

To clarify, these were the only PBC documents that were caught by this request. These documents were reviewed by myself, LDB Legal Counsel and Corporate Communications for any exceptions to disclosure and we did not identify, due to the age of the documents, any information that should be withheld under the Act. However, as these are PBC documents, I think it would make sense if you could also review them and let us know if you find that any of the information in these documents should be withheld from disclosure (i.e., if you agree with the LDB in regards to the disclosure of these documents).

Due to the timeline, if you could let us earlier (i.e., before your review of these documents is complete), if/when these went to Cabinet, that would be appreciated!

Let me know if you have any further questions.

Kind regards,

Manami
Manami Calvo
Manager of Information Programs
BC Liquor Distribution Branch
Recorded Information Management Services
Phone: 604.252.3011
Fax: 604.252.3012
E-Mail: Manami.Calvo@bcldb.com

From: Bev Hooper [\[mailto:bevhooper@shaw.ca\]](mailto:bevhooper@shaw.ca)
Sent: Thursday, June 21, 2012 1:41 PM
To: Calvo, Manami LDB:EX
Cc: Mill, Karen PSBC:EX
Subject: RE: Partnership BC Documents

Hi Manami, we are currently looking to determine if in fact these two documents did go to Cabinet and will get that information to you as soon as it becomes available. I just wanted to clarify as well if the documents that you sent to us represents a consultation with PBC regarding the release of these records for exceptions other than the s.12 application. If so, are there any other documents that you have identified as responsive to the request that either PBC authored or has an interest in?

Regards
Bev

From: Karen Mill [\[mailto:Karen.Mill@partnershipsbcc.ca\]](mailto:Karen.Mill@partnershipsbcc.ca)
Sent: June-20-12 11:38 AM
To: Calvo, Manami LDB:EX
Cc: Bev Hooper (SHAW)
Subject: RE: Partnership BC Documents

Hi Manami,

We're just looking into your questions.

Bev Hooper, our FOI consultant, will be managing this for us.

I am copying Bev on this email so that you have her contact information.

Thanks so much.

Best regards,

Karen.

Regards,

Karen Mill

Assistant Vice-President

Corporate Legal Counsel

partnerships British Columbia

Direct (250) 475-4669

Fax (250) 475-4681

karen.mill@partnershipsbc.ca

Sign up for Partnerships BC news at www.partnershipsbc.ca

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Please think about the environment before you print

From: Calvo, Manami LDB:EX [\[mailto:Manami.Calvo@bcladb.com\]](mailto:Manami.Calvo@bcladb.com)

Sent: Tuesday, June 19, 2012 4:43 PM

To: Karen Mill

Subject: Partnership BC Documents

Dear Karen,

The attached two Partnerships BC documents, dated May 30, 2003 and June 11, 2003, have been found responsive to a Freedom of Information Request we have recently received. Both reports are labelled "Strictly Confidential – Prepared for deliberation of TB and Cabinet in anticipation of commercial negotiations." We are presently consulting with the Information Access Branch in Victoria to determine if section 12 of the Act applies to these records. They have asked that, in order to help them determine if these documents can be released, if Partnerships BC can provide us with the following information:

- 1) Did these documents go to Cabinet? If so, what were the dates they were submitted to Cabinet?
- 2) What was the outcome of the submission?

I have password protected both documents and will call you with the password.

If you can let me know the answers to the two above questions as soon as possible, I will pass on this information to the Information Access Branch, so that they can advise as to whether section 12 applies to these records.

Please do not hesitate to contact me if you have any questions.

Kind regards,

Manami Calvo
Manager of Information Programs
BC Liquor Distribution Branch
Recorded Information Management Services
Phone: 604.252.3011
Fax: 604.252.3012
E-Mail: Manami.Calvo@bcldb.com

Lok, Wesley LDB:EX

From: Calvo, Manami LDB:EX
Sent: Tuesday, July 24, 2012 12:58 PM
To: FOI Requests SSBC:EX
Subject: LDB 2012-00025 - Section 12 consultation
Attachments: 003_2001-07-18_IN_Sale_of_LDB_Distribution_Centres.pdf

Hello,

The attached record Issue's Note has been caught by FOI request LDB 2012-00025. We would like to consult with the Office of the Premier regarding the application of section 12.

Request:

The following reports, as referenced in the response records for LDB 2012-000018: Feb. 26, 2001 report, about appraisal and market analysis evaluation, April 2001 report, about final report evaluating, July 18, 2001 report about briefing, undated PowerPoint presentation on Distribution Options, Sept. 19, 2002 about Advice Alternate Dist. Centre, Dec. 6, 2002 report about Alternate Distribution Project, April 20, 2003 report about Alternate, a 2003 report about Distribution Plans for LDB, unspecified records dated June 11, 2003, Unspecified records dated July 16, 2003, May 16, 2003 report on Preliminary Evaluation, Sale of Distribution Model, May 30, 2003 report on Distribution Option, June 3, 2003 report about LDB net income scenarios, sale of LGS, cost of exit.

Background of Request:

These 18 reports were handed to the Information and Privacy office during the March 2, 2012 meeting regarding FOI request 2012-00007 (Request for any and all business cases/cost-benefit analyses on the feasibility for the sale (or any other type of disposition or private partnership) of LDB warehouses, distribution and other logistics services).

Notes were taken at this meeting of what reports were handed in and these notes were captured by FOI request 2012-00018.

The requester is now asking for the reports that were named in these notes (FOI request 2012-00025).

We would appreciate a response to our consultation by August 23, 2012. Please do not hesitate to contact me if you have any questions.

Kind regards,

Manami Calvo
Manager of Information Programs
BC Liquor Distribution Branch
Recorded Information Management Services
Phone: 604.252.3011
Fax: 604.252.3012
E-Mail: Manami.Calvo@bcldb.com

Lok, Wesley LDB:EX

From: Bejcek, Ken LCTZ:EX
Sent: Tuesday, July 24, 2012 4:10 PM
To: Calvo, Manami LDB:EX
Cc: Hudson, Vicki LCTZ:EX
Subject: LDB-2012-00025 s.12 consult

Hi Manami,

With regards to the s.12 consult for your file #LDB-2012-00025, I write to advise you that further to the approval, from the Deputy Minister of Finance and Secretary to Treasury Board, dated July 9, 2012, and the Deputy Minister to the Premier and Cabinet Secretary, dated July 19, 2012, the records **copied onto pink paper** must be withheld in their entirety (see attachment) pursuant to section 12 of the *Freedom of Information and Protection of Privacy Act*.



Regards,

Ken Bejcek
Advisor, Section 12
Information Access Operations
Logistics and Business Services, Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

PO Box 9569 Stn Prov Gov't (2nd Floor, 548 Michigan Street)
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Office of the Premier, Ministry of Labour, Citizens' Services and Open Government,
BC Public Service Agency, Shared Services BC, and Government Communications and Public Engagement*

Lok, Wesley LDB:EX

From: Bejcek, Ken LCTZ:EX
Sent: Monday, September 17, 2012 10:30 AM
To: Calvo, Manami LDB:EX
Subject: LDB-2012-00025 section 12 consult

Hi Manami,

With regards to the s.12 consult for your file #LDB-2012-00025, I write to advise you that further to the approval, from the Deputy Minister of Finance and Cabinet Secretary, and the Deputy Minister to the Premier and Cabinet Secretary, the information boxed in red (see attachment) must be withheld pursuant to section 12 of the *Freedom of Information and Protection of Privacy Act*.



Thanks,

Ken Bejcek
Advisor, Section 12
Information Access Operations
Information Access Operations
Logistics and Business Services, Shared Services BC
Ministry of Citizens' Services and Open Government

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Providing services to:
Office of the Premier, Ministry of Citizens' Services and Open Government,
BC Public Service Agency, Government Communications and Public Engagement and
Shared Services BC

Lok, Wesley LDB:EX

From: Calvo, Manami LDB:EX
Sent: Monday, July 23, 2012 11:53 AM
To: Hall, Gord LDB:EX; Cournoyer, Vince LDB:EX
Subject: FOI Request LDB 2012-00025 - First Staged Response
Attachments: LDB_ 2012-00025 - Consultation.docx; 2012-25_Response_Letter_Stage_1_Draft.docx; 005_2002-09-19_AdviceToMinister_AlternativeDistributionProject.pdf; 003_2001-07-18_IN_Sale_of_LDB_Distribution_Centres.pdf; 007_2003-04-28_Minister's_Presentation_Alternative_Distribution_red.pdf

Hi Gord and Vince,

As discussed, please find attached our draft response package (draft response letter and responsive records) for the first stage of FOI request LDB 2012-00025.

This request was for the 17 reports that were captured in the four pages of notes of reports responsive to FOI Request JAG 2012-00104, which was a request for *“any and all business cases/cost-benefit analyses on the feasibility for the sale (or any other type of disposition or private partnership) of LDB warehouses, distribution and other logistics services.”*

The actual wording of the request was:

“The following reports, as referenced in the response records for LDB 2012-000018: Feb. 26, 2001 report, about appraisal and market analysis evaluation, April 2001 report, about final report evaluating, July 18, 2001 report about briefing, undated PowerPoint presentation on Distribution Options, Sept. 19, 2002 about Advice Alternate Dist. Centre, Dec. 6, 2002 report about Alternate Distribution Project, April 20, 2003 report about Alternate, a 2003 report about Distribution Plans for LDB, unspecified records dated June 11, 2003, Unspecified records dated July 16, 2003, May 16, 2003 report on Preliminary Evaluation, Sale of Distribution Model, May 30, 2003 report on Distribution Option, June 3, 2003 report about LDB net income scenarios, sale of LGS, cost of exit.”

The BCLDB extended this request by 30 days in order to consult with several public bodies under section 10(1)(c) of the Act. Although the new deadline for this request is September 7, 2012, the BCLDB would like to release responsive records in two “staged” responses – that is to release the three documents that did not require consultation with another public body before the original request due date of July 25 (“Stage 1”) and to release the remaining 14 records before the extended deadline of September 7, 2012 (“Stage 2”).

The three documents to be disclosed by the stage 1 July 25 due date are: a) July 8, 2001 Information Note to Rick Thorpe, Minister of Competition, Science and Enterprise, regarding the review of the Kamloops and Vancouver LDB warehouses, b) September 18, 2002 Advice to Minister note to Minister Rick Thorpe regarding the BCLDB’s Alternative Distribution Project and c) April 28, 2003 Alternative Distribution: Minister’s Presentation. Please see attached.

This response records has been reviewed by Manami Calvo and Catherine Sloan and signed off by LDB’s A/General Manager Roger Bissoondatt on July 20, 2012.

We are hoping to send our response package by end of day Weds, July 25. This response package is currently with Lori Wanamaker’s office for sign off. Please let me know if you have any questions or concerns.

Kind regards,

Manami Calvo
Manager of Information Programs
BC Liquor Distribution Branch
Recorded Information Management Services
Phone: 604.252.3011
Fax: 604.252.3012
E-Mail: Manami.Calvo@bcldb.com

Pages 22 through 23 redacted for the following reasons:

s.13

Lok, Wesley LDB:EX

From: Hall, Gord LDB:EX
Sent: Wednesday, July 25, 2012 11:39 AM
To: Calvo, Manami LDB:EX
Subject: RE: Minister's Presentation

Manami: I cannot confirm it did not go to Cabinet, however it would be unlikely considering the document specifically says it is a presentation from the LDB to the Minister. Documents provided to Cabinet are usually prepared in a proper Cabinet format and are titled as being Cabinet documents.

From: Calvo, Manami LDB:EX
Sent: Wednesday, July 25, 2012 10:25 AM
To: Hall, Gord LDB:EX
Subject: Re: Minister's Presentation

Hi Gord,

As we discussed, as the purpose of the presentation was to update the Minister on the Alternative Distribution Model, can you confirm that this presentation did not go to Cabinet?

Thank you,
Manami

Manami Calvo
Manager of Information Programs
BC Liquor Distribution Branch
Recorded Information Management Services
Phone: 604.252.3011
Fax: 604.252.3012
E-Mail: Manami.Calvo@bclddb.com

Lok, Wesley LDB:EX

From: Sime, Mark LCTZ:EX
Sent: Wednesday, July 25, 2012 2:18 PM
To: Calvo, Manami LDB:EX
Subject: Consult - CTZ-2012-00085
Attachments: CTZ-2012-00085 - IAO Ministry Approval Slip (SBC Final).pdf

Hi Manami,

Please find attached our approval form, summarizing our recommendations for the CTZ related content in your file. If you require any further clarification, please don't hesitate to ask.

Best regards,

Mark Sime

Team Lead - Central Team

Information Access Operations - Shared Services BC

Ministry of Labour, Citizens' Services and Open Government

548 Michigan Street, Victoria BC V8V 1S2

☎ 250.387.3411 ✉ Mark.Sime@gov.bc.ca

Consultation
Request Number:

292-45/CTZ-2012-00085

1. IAO - Review of Harms/Issues/Recommendations provided by Ministry Program Area

Request Received: June 22, 2012

Due Date: N/A

Requester type: Other Public Body

Wording of the request:

Appraisal and market analysis of Liquor Control Board Distribution Warehouse report.

Comments/Background:



- EGM (LDB) submitted the attached records for consultation with LCTZ
- After conferring with Richard Poutney, Executive Lead, Strategic Vendor Management, Dyne Torgeson, Executive Lead, Release of Assets for Economic Generation, David Greer, Community Consultation and Stakeholder Relations Lead and Bette-Jo Hughes, Assistant Deputy Minister, recommend releasing these records in full.

Recommendations:

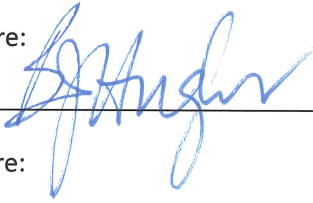
- Release records in full.

Publication Recommendations:

IAO recommends publishing these records as part of a general FOI request on the Open Information website.

FOI Analyst: Mark Sime	Signature: 	Date: July 12, 2012
FOI Team Lead Approval: Neva Borg	Signature: 	Date: July 11, 2012

2. Ministry Program Area - Agreement with Recommendations

Approval Authority: Name: Bette-Jo Hughes, Assistant Deputy Minister	Signature: 	Date: 16 Jul 2012
Approval Authority: Name: Kim Henderson, Deputy Minister	Signature:	Date:
Comments:		

3. IAO - Release to applicant

Package release prepared by:	FOI Analyst:	Date:
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*Note that all General FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#).

Lok, Wesley LDB:EX

From: Sime, Mark LCTZ:EX
Sent: Wednesday, August 01, 2012 9:07 AM
To: Calvo, Manami LDB:EX
Subject: RE: Consult - CTZ-2012-00085

Hi Manami,

I can confirm that both documents you sent for consult were reviewed.

Best regards,

Mark Sime

Team Lead - Central Team

Information Access Operations - Shared Services BC

Ministry of Labour, Citizens' Services and Open Government

548 Michigan Street, Victoria BC V8V 1S2

☎ 250.387.3411 ✉ Mark.Sime@gov.bc.ca

From: Calvo, Manami LDB:EX
Sent: Thursday, July 26, 2012 10:01 AM
To: Sime, Mark LCTZ:EX
Cc: Clark, Terri LCTZ:EX
Subject: RE: Consult - CTZ-2012-00085

Hi Mark,

Thank you for your response to Consultation CTZ 2012-00085.

I also wanted to follow up on an additional report we had sent for consultation on June 28 (please see attached email). I did receive an email from Terri Clark regarding this consult that indicated it may be added to CTZ 2012-00085. However your response to CTZ 2012-00085 indicates that the Coriolis report was not included in the consult. Can you confirm that this is undergoing consultation under a different file number?

Thank you for your help.

Kind regards,

Manami

Manami Calvo
Manager of Information Programs
BC Liquor Distribution Branch
Recorded Information Management Services
Phone: 604.252.3011
Fax: 604.252.3012
E-Mail: Manami.Calvo@bcldb.com

From: Sime, Mark LCTZ:EX
Sent: Wednesday, July 25, 2012 2:18 PM
To: Calvo, Manami LDB:EX
Subject: Consult - CTZ-2012-00085

Hi Manami,

Please find attached our approval form, summarizing our recommendations for the CTZ related content in your file. If you require any further clarification, please don't hesitate to ask.

Best regards,

Mark Sime

Team Lead - Central Team

Information Access Operations - Shared Services BC

Ministry of Labour, Citizens' Services and Open Government

548 Michigan Street, Victoria BC V8V 1S2

☎ 250.387.3411 ✉ Mark.Sime@gov.bc.ca

Request Number:

292-30/LDB-2012-00025

1. IAO - Review of Harms/Issues/Recommendations provided by Ministry Program Area

PHASE 3

Request Received: June 11, 2012

Due Date: September 7, 2012

Requester type: Media

Wording of the request:

The BC Liquor Distribution Branch (BCLDB) received an FOI request for a copy of 18 documents, titles of which were captured in handwritten notes taken during a March 2, 2012 meeting in the LDB's General Manager's boardroom. These handwritten notes were released under LDB 2012-00018.

The exact wording of the request is:

"The following reports, as referenced in the response records for LDB 2012-000018: Feb. 26, 2001 report, about appraisal and market analysis evaluation, April 2001 report, about final report evaluating, July 18, 2001 report about briefing, undated PowerPoint presentation on Distribution Options, Sept. 19, 2002 about Advice Alternate Dist. Centre, Dec. 6, 2002 report about Alternate Distribution Project, April 20, 2003 report about Alternate, a 2003 report about Distribution Plans for LDB, unspecified records dated June 11, 2003, Unspecified records dated July 16, 2003, May 16, 2003 report on Preliminary Evaluation, Sale of Distribution Model, May 30, 2003 report on Distribution Option, June 3, 2003 report about LDB net income scenarios, sale of LGS, cost of exit."

Comments/Background:

- The BCLDB initially received 17 separate FOI requests for a copy of each document listed in the handwritten notes taken during a March 2, 2012. After discussion with the applicant, it was decided that these 17 separate FOI requests would be combined into a single request; all photocopying fees would be waived and a staged response, if possible, would be given.
- The BCLDB extended this request by 30 days in order to consult with several public bodies under section 10(1)(c) of the Act. The new deadline for this request is September 7, 2012.
- This request will be responded to in phases. **Phase 1** consists of 27 pages relating to Alternative Distribution, Minister's Presentation, April 28, 2003 and Advice to Minister Note dated September 19, 2002.
- **Phase 2** consists of 447 pages of reports and briefing notes related to Alternative Distribution as well as a Appraisal and Market Analysis of the Kamloops Distribution Centre (KDC) and the Vancouver Distribution Centre (VDC)
- **Phase 3** consists of the attached July 18, 2001 Briefing Note to Minister Rick Thorpe, which was sent for a section 12 (Cabinet Confidences) consultation.

Consultations:

- ❖ BCLDB consulted with Ken Becjek at CTZ, regarding section 12 on the July 18, 2001 Briefing Note to Minister Rick Thorpe. This consultation was completed on September 17, 2012 and the recommended severing has been applied to the record.

Recommendations:

IAO concurs with LDB and recommends partial severing pursuant to section 12 (cabinet confidences).




Publication Recommendations:

Due to copyright concerns this request will not be published on the Open Information website, as advised by Jennifer O'Neill, Quality Assurance Analyst, Open Information Team, CITZ on September 14, 2012.

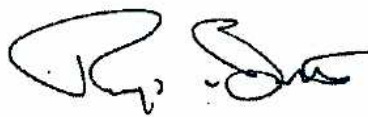

FOI Director/Manager Approval:

Signature:

Date: September 17, 2012

Manami Calvo Manager, Information Programs BC Liquor Distribution Branch		
Peer Review: Alan Hughes Sr. Analyst, Justice /Social Team Information Access Operations	Signature: 	Date: September 18, 2012
FOI Director/Manager Approval: Vicki Hudson Manager, Justice /Social Team Information Access Operations	Signature: 	Date: September 18, 2012

2. FOI and Ministry Executive - Approval to Release Package to applicant

Ministry Executive: Name: Roger Bissoondatt A/General Manager BC Liquor Distribution Branch	Signature: 	Date: September 18, 2012
Ministry Executive: Lori Wanamaker Deputy Solicitor General Office of the Solicitor General	Signature: 	Date: 9/25/12
Comments:		

*Note that all General FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#).