



October 18, 2012

The Honourable Bill Barisoff
Speaker of the Legislative Assembly
S15, Parliament Buildings
Victoria, British Columbia
V8V 1X4

Dear Speaker:

As you know, the farewell ceremony for His Honour, the Honourable Steven Point will take place at the Legislative Buildings in Victoria, on Thursday, November 1, 2012 at 3:30 p.m. and subsequently, the installation ceremony of the 29th Lieutenant Governor will take place at the Legislative Buildings in Victoria, on Friday, November 2, 2012 at 10:00 a.m. An executive summary is attached.

I respectfully request the use of the Legislature including the Chamber and the grounds for this occasion. Should you consent, I will undertake to work directly with those tasked by you to ensure they are fully informed as to times and details.

Thank you in advance for your consideration and support. I await your decision.

Sincerely,

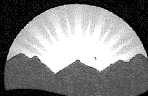

Marc-André Ouellette, L.V.O.
Executive Director and Chief of Protocol

pc: John Dyble, Deputy Minister to the Premier
Karen Aitken, Public Education and Outreach

S13

S13

S13

 <p>JOHN DYBLE SPEAKING NOTES</p> <p>BRITISH COLUMBIA</p>	<p align="center">INSTALLATION OF THE 29TH LIEUTENANT GOVERNOR OF BRITISH COLUMBIA</p> <div data-bbox="1049 266 1205 500">  </div> <p align="center">Judith Guichon</p>
<p align="center">DRAFT V1.8</p>	<p align="center">CONFIDENTIAL</p>
<p>DRESS: BUSINESS ATTIRE</p>	

Official Party

- Judith Guichon, Lieutenant Governor-designate and Mr. Mailloux
- The Honourable Christy Clark, Premier
- The Honourable Lance S.G. Finch, Chief Justice of British Columbia, BC Court of Appeal
- The Honourable Bill Barisoff, Speaker of the Legislative Assembly
- Mr. John Dyble, Deputy Minister to the Premier and Cabinet Secretary
- Ms. Kate Ryan-Lloyd, Deputy Clerk
- Col. James Hammond, Private Secretary to the Lieutenant Governor
- 4 Honorary Aide-De-Camps
 - Lieutenant-Colonel Jon Burbee, CD, AdeC (Air Force)
 - Inspector Steven Ing, LL.B., AdeC (Victoria Police)
 - Major Don Bentley, CD, AdeC (Army)
 - Lieutenant (N) Jamie D. Webb, CD, AdeC (Navy)

Friday, November 2, 2012 ~ Victoria, British Columbia

PRE-CEREMONY PROCEDURE

A. Arrivals and Set-up

- | | |
|--------------|---|
| 8:00 am | Staff proceed to Rattenbury Room S15 for briefing |
| 8:00 am | Florist arrives at the East entrance with floral arrangements for ceremony (8) – to be put in the Rattenbury Room and then distributed as appropriate [Met by Jenny Dellabough, Protocol Assistant]. |
| 8:00 am | Jenny Dellabough picks up rental vehicle – Budget S17 (757 Douglas Street - 250-953-5300) |
| 8:15 am | Caterer (Dining Room) arrives to skirt tables. They return at 10:00 am to set-up for the reception. |
| 8:30 am | Staff (Public Education and Outreach) are stationed with Legislative Security staff at entrances to the Buildings to assist with the verification of guests. [Guest RSVP list provided - Guests have been asked to show their ticket at the door] |
| 8:30-9:45 am | Tickets are distributed in the Rattenbury Room by staff (Office of the Speaker).
[Melanie Peterson, Protocol Assistant] |
| 9:00 am | The Honourable Lance Finch, Chief Justice arrives at the Buildings and is greeted by Protocol Manager Helen Carr – escort to Speaker's office to change into robe and then to the Cedar Room. |

- 9:15 am Lottie Lindley, Upper Nicola Band, arrives via the East entrance (wheelchair accessibility – accompanied by Martina Chillihtzia and Beverly Alexander) and is met by Genevieve Elliott who escorts them to the Chamber for a briefing on her location and the microphone. She is then escorted to the holding room [Cedar] She will be assisted to the microphone by Ms. Chillihtzia or Alexander (tbc)
Note: husband, Mr. Isaac Lindley, seated on the floor, and her son Mr. Norman Lindley and his guest Ms. Phyllis Harvey will be seated in the galleries)
- 9:15 am Guests begin to arrive and are seated by staff (in the Public Galleries and on the floor of the Chamber.) See ticket for seating assignment. All to be seated by 9:45am
- 9:15 am The Aides arrive via Military vehicle; enter via the rear of the Buildings, Library entrance. They proceed to the Cedar Room. (Note: their caps and gloves should be placed in S15). Sukie Saini to manage.

Protocol Officer Gillian Kish and Sandra Dawes escort representative(s) of federal agencies to the Cedar Room *(they are staying at S15 so should all arrive together)*

- Mr. Joel Girouard - Department of Canadian Heritage *(arriving Oct 31)*
- Mr. Steven Wallace - Secretary to the Governor General and Herald Chancellor, Rideau Hall
- Mr. Jurica Capkun - Privy Council Office *(coming from S15)* – Sandra Dawes

The representatives from the RCMP and Military are escorted to the Cedar Room by Chantal Brodeur, Judi Sigurdson and Kelly Brubacher:

- Rear Admiral Truelove (Navy) – accompanied by 2 colleagues: *Halston & Wilson*
- Colonel Rob Roy MacKenzie (Army) – accompanied by his Aide Chief Warrant Officer Robert Wishninicki
- Lieutenant Colonel Wayne Joy representing Colonel James Benninger (Air Force)
- Chief Superintendent Randy Wilson representing Craig Callens, Deputy Commissioner, Pacific Region and Commanding Officer "E" Division (RCMP)

The representative of the Government of Canada is met by Mr. Joël Girouard, and escorted to the Cedar Room:

- The Honourable James Moore, P.C., Minister of Canadian Heritage & Official Languages

Members of the judiciary are escorted to the Speaker's office to change into their robes and then escorted to the Cedar Room for holding just prior to the start of the ceremony by Protocol staff Lucy Lobmeier and Paul Craven.

- The Honourable Chief Justice Robert Bauman - Supreme Court
- The Honourable Chief Judge Thomas Crabtree of British Columbia Provincial Court
- The Honourable Madam Justice Jacqueline Dorgan - Provincial Court

The Members of the Legislative Assembly enter through revolving doors and take their seats.

All VIP guests in holding rooms are escorted to their seats in the Chamber by staff (Lucy Lobmeier, Helen Carr, and Gillian Kish).

- ~9:30 am Family of LGD are met by David Nicholls, Protocol Officer at Grand Pacific Hotel (Quebec Street entrance of hotel) and escorted to the Parliament Buildings. Upon arrival he escorts them into the Parliament Buildings via the West Entrance to their seats in the **Chamber. (He will have their seating tickets already)**

They will be identified with a purple ticket to differentiate them from the other guests.

List family names here

1	Ms. Allison Guichon	Daughter
2	Miss Danica Guichon	Granddaughter S22
3	Mr. Michael Guichon	Son
4	Ms. Nicole Starick	Son's partner
5	Ms. Tabitha Guichon	Daughter

9:30 am The Fanfare trumpets (6) and a Wind Quintet under the direction of Petty Officer First Class Karen Shields to play Vice Regal arrive at the main entrance and are escorted to the Speaker's Gallery by Randy Ennis.

9:40 am RCMP members in Red Serge arrive and are escorted to Cedar Room by Sukie Saini

- *Staff Sergeant Major Marc Lavergne* S22
- *Staff Sergeant Major John Buis* S22

9:30 am Sarah Carlé S22 , vocalist arrives and is escorted to the Chamber (Member's Gallery) by Jenny Pescod

B. Arrival of Lieutenant Governor-designate

9:45 am The Honourable Christy Clark, Premier of British Columbia, **escorted by John Dyble, Deputy Minister to the Premier and Cabinet Secretary**, proceeds through the Upper Rotunda of the Buildings and they both proceed to the lower landing of the Ceremonial Entrance steps to await the arrival of the Lieutenant Governor-designate (the media will be positioned on the right side of the steps – (east) main entrance).

9:48 am The Speaker and Deputy Clerk are escorted by Angela Larsen to the ceremonial entrance.

9:50 am Judith Guichon, Lieutenant Governor-designate of British Columbia, accompanied by Mr. Bruno Mailloux and Private Secretary, Jamie Hammond arrive via the West driveway. **(walking or 1 vehicle – no inspection, no gun salute).**

9:51 am **The Premier and Cabinet Secretary greet the Lieutenant Governor-designate and Mr. Bruno Mailloux at the bottom of the steps** and proceed up the steps and through the Ceremonial Entrance. They are escorted by the Chief of Protocol and Private Secretary.

[Forms of address: Mr. Mailloux (MAA-YOU) and Judith Guichon (GHEE-SHAWN) (Sir/Ma'am)]

9:55 am **The Lieutenant Governor-designate is introduced in the Upper Rotunda to the Honourable Bill Barisoff, Speaker of the Legislative Assembly and Kate Ryan-Lloyd, Deputy Clerk by the Cabinet Secretary.** Everyone proceeds to S15 – private time in S15 for the following people:

- LGD, Mr. Mailloux
- Premier
- Speaker

Cabinet Secretary remains in corridor. Deputy Clerk proceeds to her seat in the Chamber.

Chief Justice is escorted by Helen Carr from Cedar Room to S15 and introduced to LG-D

9:57 The **Official Party** and the **Lieutenant Governor-designate** are assembled in the following order by Marc- Andre Ouellette and Protocol Manager Karen Felker :

1st procession:



Speaker

Chief Justice

Premier (last to enter as per precedence)

2nd procession:

Private Secretary

(carrying commission of appointment)

Lieutenant Governor-Designate Spouse

CEREMONY

9:55 am When all is in readiness, Protocol Manager Lucy Lobmeier escorts Mr. Dyble from S15 to the Chamber

10:00 am The Cabinet Secretary enters the Chamber, proceeds to the podium, pauses to gain attention of the crowd, and offers a brief explanation on the ceremony to the guests.

“LADIES AND GENTLEMEN, MY NAME IS JOHN DYBLE AND I AM THE DEPUTY MINISTER TO THE PREMIER AND CABINET SECRETARY. WELCOME TO THE INSTALLATION CEREMONY OF THE 29TH LIEUTENANT GOVERNOR OF BRITISH COLUMBIA. I WOULD ALSO LIKE TO ACKNOWLEDGE THAT WE ARE HERE TODAY ON THE TRADITIONAL TERRITORIES OF THE SONGHEES AND ESQUIMALT FIRST NATIONS.

Cabinet Secretary reads the following background information on the ceremony:

“THE CONSTITUTION ACT, 1867, PROVIDES THAT FOR EACH PROVINCE THERE SHALL BE AN OFFICER, STYLED THE LIEUTENANT GOVERNOR, APPOINTED BY THE GOVERNOR GENERAL IN COUNCIL BY INSTRUMENT UNDER THE GREAT SEAL OF CANADA. THIS IS REFLECTED IN THE COMMISSION OF APPOINTMENT OF THE LIEUTENANT GOVERNOR, PRINTED IN YOUR COMMEMORATIVE PROGRAM.

EACH PROVINCE IS RESPONSIBLE FOR DEVELOPING A CEREMONY WITH DUE SOLEMNITY THAT INCLUDES PARTICIPATION OF THE CHIEF JUSTICE AND THE MEMBERS OF THE EXECUTIVE COUNCIL, READING OF THE COMMISSION OF OFFICE, AND ADMINISTRATION OF OATHS.

ON THE ADVICE OF THE FEDERAL GOVERNMENT, THE CEREMONY NORMALLY TAKES PLACE WITHIN THE LEGISLATIVE BUILDING OF THE PROVINCE, RATHER THAN THE OFFICIAL RESIDENCE OF THE LIEUTENANT GOVERNOR, TO REINFORCE THE SOLEMNITY OF THE OCCASION AND THE ROLE OF THE EXECUTIVE COUNCIL IN OVERSIGHT OF THE ARRANGEMENTS.”

The **Cabinet Secretary** then announces:

10:03 am

“IN A FEW MOMENTS I WILL ASK YOU TO RISE FOR THE ENTRANCE OF THE PREMIER OF BRITISH COLUMBIA, THE CHIEF JUSTICE OF BRITISH COLUMBIA AND THE SPEAKER OF THE LEGISLATIVE ASSEMBLY.

I WOULD ASK THAT YOU REMAIN STANDING FOR THE ENTRANCE OF THE LIEUTENANT GOVERNOR-DESIGNATE IN A SECOND PROCESSION.”

[PAUSE]

LADIES AND GENTLEMEN, PLEASE RISE FOR THE
ARRIVAL OF THE PREMIER OF BRITISH COLUMBIA, THE
CHIEF JUSTICE OF BRITISH COLUMBIA AND THE SPEAKER
OF THE LEGISLATIVE ASSEMBLY."

The Premier, the Chief Justice and the Speaker (order of precedence) are led in procession to the Chamber: Procession #1 into the Chamber:

↑
Speaker
Chief Justice
Premier

As the procession enters the Chamber a fanfare is played.
All rise and remain standing.

All members of the procession proceed to their assigned seats *[seats are marked]*

The **Cabinet Secretary** says:

"LADIES AND GENTLEMEN, THE LIEUTENANT GOVERNOR-
DESIGNATE, JUDITH GUICHON AND MR. BRUNO
MAILLOUX."

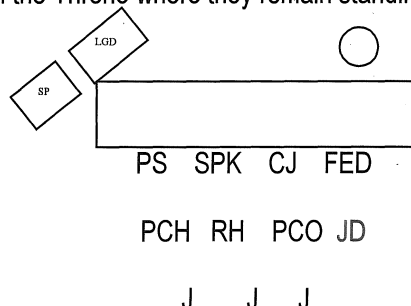
A fanfare is played as the procession enters the Chamber.

10:05 a.m. The Lieutenant Governor-designates procession proceeds to the Chamber in the following order:

Private Secretary
(carrying the Commission of appointment)
Lieutenant Governor-designate Spouse

The procession proceeds towards the Throne, forming into a single line [PS, LGD, SP] passing on the left side of the table.

The Private Secretary escorts Lieutenant Governor-designate and spouse to their seats on the right hand side of the Throne where they remain standing and he returns to his assigned seat.



BLESSING

10:07 a.m. The **Cabinet Secretary** introduces Elder Lottie Lindley from the Upper Nicola Band to deliver the blessing.

The **Cabinet Secretary** says:

“PLEASE REMAIN STANDING WHILE THE BLESSING IS DELIVERED BY LOTTIE LINDLEY OF THE UPPER NICOLA BAND.” Note Mrs. Lindley’s friend Ms. tbc will escort (will speak from side of Carole James’ desk)
(use of MAO’s chair if required)

The **Cabinet Secretary** returns to his seat.

Elder Lottie Lindley proceeds to Carole James’ desk to deliver the blessing [approx 1 minute]. She returns to her seat [F001].

Following the Invocation the **Cabinet Secretary** returns to the Lectern and says:

"PLEASE BE SEATED.

WE WILL NOW PROCEED WITH THE CEREMONY".

THE MESSAGE

10:10 am The **Cabinet Secretary** says:

“LIEUTENANT GOVERNOR-DESIGNATE, PREMIER, CHIEF JUSTICE, AND MR. SPEAKER, MEMBERS OF THE EXECUTIVE COUNCIL, MEMBERS OF THE QUEEN’S PRIVY COUNCIL FOR CANADA AND SENATORS, MEMBERS OF THE JUDICIARY, MEMBERS OF THE LEGISLATIVE ASSEMBLY, FAMILY AND FRIENDS, DISTINGUISHED GUESTS, LADIES AND GENTLEMEN ... JUDITH GUICHON APPEARS BEFORE THE EXECUTIVE COUNCIL OF THE PROVINCE OF BRITISH COLUMBIA TODAY TO PRESENT HER COMMISSION OF APPOINTMENT AND TO BE SWORN

IN AS THE 29TH LIEUTENANT GOVERNOR OF THE
PROVINCE OF BRITISH COLUMBIA”.

Cabinet Secretary then reads the following message:

"WHEREAS IT IS ENACTED IN AND BY THE CONSTITUTION
ACT, 1867, THAT FOR EACH PROVINCE THERE SHALL BE
AN OFFICER, STYLED THE LIEUTENANT GOVERNOR,
APPOINTED BY THE GOVERNOR GENERAL IN COUNCIL BY
INSTRUMENT UNDER THE GREAT SEAL OF CANADA;

AND WHEREAS, BY AND WITH THE ADVICE OF THE
QUEEN’S PRIVY COUNCIL FOR CANADA, THE GOVERNOR
GENERAL HAS IN THE QUEEN’S NAME, BY COMMISSION
UNDER THE GREAT SEAL OF CANADA, CONSTITUTED AND
APPOINTED JUDITH GUICHON TO BE LIEUTENANT
GOVERNOR IN AND OVER THE SAID PROVINCE OF
BRITISH COLUMBIA, ONE OF THE PROVINCES OF CANADA

AND THEREBY AUTHORIZED AND EMPOWERED AND
COMMANDED HER IN DUE MANNER, TO DO AND EXECUTE
ALL THINGS BELONGING TO HER SAID COMMAND AND
TRUST ACCORDING TO THE SEVERAL POWERS,
PROVISIONS AND DIRECTIONS GRANTED OR APPOINTED
TO HER BY VIRTUE OF THE SAID ACT, AND OF ALL OTHER
STATUTES IN THAT BEHALF, AND OF THE SAID
COMMISSION, ACCORDING TO SUCH INSTRUCTIONS AS
WERE WITH THE SAID COMMISSION GIVEN UNTO HER,

OR WHICH MIGHT, FROM TIME TO TIME, BE GIVEN TO HER IN RESPECT TO THE SAID PROVINCE OF BRITISH COLUMBIA, UNDER THE GOVERNOR GENERAL'S SIGN MANUAL OR BY ORDER OF THE QUEEN'S PRIVY COUNCIL FOR CANADA, AND ACCORDING TO SUCH LAWS AS ARE OR MAY BE IN FORCE WITHIN THE SAID PROVINCE OF BRITISH COLUMBIA.

NOW THEREFORE, THE GOVERNOR GENERAL BY HIS INSTRUCTIONS UNDER HIS SIGN MANUAL, BY AND WITH THE ADVICE OF THE QUEEN'S PRIVY COUNCIL FOR CANADA, DECLARES HIS PLEASURE TO BE THAT THE LIEUTENANT GOVERNOR OF THE PROVINCE OF BRITISH COLUMBIA FOR THE TIME BEING SHALL, WITH ALL DUE SOLEMNITY, CAUSE THE SAID COMMISSION UNDER THE GREAT SEAL OF CANADA, APPOINTING HER LIEUTENANT GOVERNOR, TO BE READ AND PUBLISHED IN THE PRESENCE OF THE CHIEF JUSTICE FOR THE TIME BEING OR OTHER JUDGE OF THE SUPREME COURT OR AS THE CASE MAY BE OF THE SAID PROVINCE OF BRITISH COLUMBIA AND OF THE MEMBERS OF THE EXECUTIVE COUNCIL IN THE SAID PROVINCE.

PAUSE

MADAM, IS IT YOUR PLEASURE TO HAVE YOUR COMMISSION READ AND PUBLISHED?"

The Lieutenant Governor-designate replies: "It is my pleasure."

READING OF COMMISSION

10:13 am The **Cabinet Secretary** calls on Colonel James Hammond, Private Secretary, to come and read the Commission and returns to his seat:

"I CALL ON JAMES HAMMOND, PRIVATE SECRETARY TO
THE LIEUTENANT GOVERNOR, TO COME AND READ THE
COMMISSION."

The **Cabinet Secretary** returns to his seat.

Colonel James Hammond, Private Secretary, then advances and proceeds to the lectern to read the Royal Commission of appointment (the Commission will be read in both official languages of Canada).

"The Commission reads: Elizabeth the Second, by the Grace of God of the United Kingdom, Canada and Her other Realms and Territories Queen, Head of the Commonwealth, Defender of the Faith.

To
Judith Guichon
of Quilchena, in the Province of British Columbia,

Greeting:

"Be Advised that, placing special trust and confidence in your prudence, courage, loyalty, integrity and ability, We, by and with the advice of Our Privy Council for Canada, pursuant to sections 58 and 59 of the Constitution Act, 1867, do hereby appoint you, Judith Guichon, Lieutenant Governor of the Province of British Columbia, during the pleasure of Our Governor General of Canada, effective on the day on which you make and subscribe the Oaths of Allegiance and Office required by Section 61 of the Constitution Act, 1867."

"And We do hereby direct you to carry out your duties in accordance with the powers granted to you by the Constitution Act, 1867 and any other statutes, Our present Commission and the annexed instructions, or instructions that may from time to time be given to you by Our Governor General of Canada or by Our Privy Council for Canada, and in accordance with such laws as are in force in the Province of British Columbia.

"And We do hereby direct that as soon as you have made and subscribed the Oaths, Our present Commission supersedes Our Commission issued under the Great Seal of Canada on September 27, 2007, appointing the Honourable Steven L. Point to be Lieutenant Governor of the Province of British Columbia."

"In Testimony Whereof We have caused these Our Letters to be made Patent and the Great Seal of Canada to be hereunto affixed."

WITNESS:

"Our Right Trusty and Well-Beloved David Johnston, Chancellor and Principal Companion of Our Order of Canada, Chancellor and Commander of Our Order of Military Merit, Chancellor and Commander of Our Order of Merit of the Police Forces, Governor General and Commander-in-

Chief of Canada."

"At our Government House in Our City of Ottawa, the seventeenth day of October in the year of Our Lord, two thousand and twelve and in the sixty-first year of Our Reign.

By Command Christian Paradis, Registrar General of Canada.
The Honourable Robert Nicholson, P.C., Q.C., Attorney General of Canada."

Commission is also read in French.

At the conclusion of the reading, the Private Secretary returns to his seat with the Commission.

10:20 am The **Cabinet Secretary** then proceeds to the Lectern and says:

"THE GOVERNOR GENERAL FURTHER DECLARES HIS PLEASURE TO BE THAT THE LIEUTENANT GOVERNOR SHALL TAKE THE OATH OF ALLEGIANCE IN THE FORM PRESCRIBED BY THE CONSTITUTION ACT, 1867, AND LIKEWISE THAT SHE SHALL TAKE THE USUAL OATHS FOR THE DUE EXECUTION OF THE OFFICE OF LIEUTENANT GOVERNOR, WHICH OATHS, THE CHIEF JUSTICE OF THE COURT OF APPEAL OF BRITISH COLUMBIA SHALL AND IS HEREBY REQUIRED TO TENDER OR ADMINISTER UNTO HER.

ADMINISTRATION OF OATHS

[Cue cards prepared]

The **Cabinet Secretary** then says

"THE HONOURABLE LANCE FINCH HAS BEEN REQUESTED AND AUTHORIZED TO ADMINISTER THE OATH OF ALLEGIANCE AND THE OATHS OF OFFICE TO JUDITH GUICHON.

MADAM, IS IT YOUR PLEASURE TO TAKE THE OATHS OF ALLEGIANCE AND OFFICE?"

The Lieutenant Governor-designate replies **"It is my pleasure."**

The **Cabinet Secretary** calls on the Chief Justice of the Court of Appeal to administer the Oaths.

**"THE CHIEF JUSTICE OF BRITISH COLUMBIA IS NOW
REQUESTED TO ADMINISTER THESE OATHS."**

The **Cabinet Secretary** returns to his seat.

The Honourable Lance Finch takes position at the lectern.

The Private Secretary presents Lieutenant Governor-designate with the Bible (King James).

10:25 am The Lieutenant Governor-designate rises. Spouse (in full) also rises.

(All others remain seated).

The Chief Justice says: **"Judith Guichon, please place your right hand on the Bible and swear to the Oath of Allegiance and Oaths of Office."**

Oath of Allegiance:

"You, Judith Guichon, do you swear that you will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, Queen of Canada Her Heirs and Successors according to law so help you God?"

The LGD replies:

"So help me God"

The Chief Justice says en français: **"Vous, Judith Guichon, jurez fidélité et sincère allégeance à Sa Majesté la Reine Elizabeth Deux, Reine du Canada, à ses héritiers et successeurs."**

The LGD replies:

"Ainsi Dieu me soit en aide"

Oaths of Office:

"You, Judith Guichon, do you swear that you shall well and truly execute the office and trust of Lieutenant Governor of the Province of British Columbia and duly and impartially administer Justice therein?

and do you swear that you shall well and truly execute the office and trust of Keeper of the Great Seal of Her Majesty's Province of British Columbia according to the best of your knowledge and ability?"

"I do"

Vous, Judith Guichon, remplirez bien et fidèlement la charge et le mandat de lieutenant-gouverneure de la province de la Colombie-Britannique et vous administrerez la justice avec

exactitude et impartialité

Jurez-vous que vous remplirez bien et fidèlement la charge de gardienne du grand sceau de la province de la Colombie-Britannique, domaine de Sa Majesté, au meilleur de votre connaissance et de votre habileté?

"Je le jure."

The Private Secretary retrieves the Bible and places it on the corner (right side) of the table.

The Chief Justice calls on the Premier to witness the signature.

"Premier would you please join us at the table to witness the Lieutenant Governor signing the Oath Form."

The Premier proceeds from her chair and walks between Her Honour's chair and the desks to the table.

The Lieutenant Governor sits at the table with the Chief Justice standing on her left and the Premier on her right. [Floor is marked where the Premier is to stand so as not to block spouse].

The **Cabinet Secretary** rises from his seat to the side of the table.

The **Cabinet Secretary**, standing on the left side of the table, indicates signing locations (the documents are already in place in a signature book on the table) There is one document (a Fr vers on the left side and Eng vers on the left) in front of her; the Lieutenant Governor signs the oaths in the places indicated by the **Cabinet Secretary**.

[LG signs on RED dot]

The Lieutenant Governor steps aside from the table back behind the chair and witnesses the signing ~ resumes standing.

The Chief Justice then sits and attests the Jurat (two signatures – the Fr vers and Eng vers), signs the Bible, and resumes standing.

[Chief Justice signs on green dot]

The Premier then sits down and signs the oaths (Fr and Eng), the Bible, and resumes standing.

[Premier signs on blue dot]

<i>FR</i> Allegiance	<i>Eng</i> Allegiance
Office	Office
Premier Chief Justice	Premier Chief Justice

OFFICIAL PHOTOGRAPHS ARE TAKEN OF THE SIGNING – Don Craig proceeds to his designated spot on the floor for the photographs.

[Official Photographer –Don Craig – seat tba. – CP Photographer seat tba]

The Premier rises and turns to shake hands with the new Lieutenant Governor and her spouse (His Honour).

[The **Cabinet Secretary** pushes chair back into place at the table.]

The Chief Justice shakes hands with the new Lieutenant Governor and His Honour.

OFFICIAL PHOTOGRAPHS ARE TAKEN OF THE CONGRATULATIONS

Their Honours, the Premier and the Chief Justice stand behind the table for a group photograph.

The Chief Justice and the Premier return to their seats. Their Honours move back to their seats and remain standing.

INSTALLATION

10:30 am The **Cabinet Secretary** returns to the lectern

During this time 4 HADCs enter the Chamber via revolving doors and take their positions on either side of the Throne.

The **Cabinet Secretary** asks all to rise and remains at the Lectern.

"LADIES AND GENTLEMEN, PLEASE RISE FOR HER
HONOUR, THE HONOURABLE JUDITH GUICHON, THE 29TH
LIEUTENANT GOVERNOR OF BRITISH COLUMBIA, AND HIS
HONOUR, BRUNO MAILLOUX, AND PLEASE REMAIN
STANDING AND SILENT FOR THE PLAYING OF THE VICE
REGAL SALUTE"

Their Honours' chairs on the floor are moved by AdeC

HADC, Lieutenant-Colonel Jon Brubee, moves forward to stand beside the stairs up to the Throne.

His Honour ascends to stand in front of the chair beside the Throne and Her Honour ascends and stands in front of the Throne.

[Doors to the Ceremonial entrance are opened to enable the guests to hear the gun salute] The Fanfare Trumpeters play a fanfare once the Lieutenant Governor is in front of the Throne. [Cued by: Sergeant-at-Arms once AdeC is back in position]

[The doors to the Chamber entrance remain closed]

Simultaneously

The Lieutenant Governor's Standard is raised on the Parliament Buildings.

A Vice Regal Salute is played inside.

(Wind Quintet under the direction of Petty Officer First Class Karen Shields)

A 15 gun salute is fired outside.

Her Honour, the Lieutenant Governor bows to the right and to the left.

The Lieutenant Governor says "Pray be seated". They both sit down.

THE GREAT SEAL

10:35 am The **Cabinet Secretary** then says:

“THE DEPUTY ATTORNEY GENERAL, ON BEHALF OF THE ATTORNEY GENERAL, WILL NOW RETURN THE GREAT SEAL OF THE PROVINCE OF BRITISH COLUMBIA TO THE LIEUTENANT GOVERNOR.

[Note, the Deputy AG will have the Great Seal with him]

THE TRADITION OF USING SEALS TO INDICATE SOVEREIGN WILL WAS PASSED DOWN FROM THE BRITISH COLONIAL SYSTEM OF GOVERNMENT. THE GREAT SEAL IS ENTRUSTED TO THE SAFE KEEPING OF THE ATTORNEY GENERAL WHO RECEIVES IT FROM THE LIEUTENANT GOVERNOR WHEN HE OR SHE IS SWORN INTO OFFICE, AND RETURNS IT TO THE LIEUTENANT GOVERNOR WHEN HE OR SHE LEAVES OFFICE.”

The **Cabinet Secretary** asks the Deputy Attorney General to come forward with the Great Seal of the Province.

Cabinet Secretary says:

"I CALL ON THE DEPUTY ATTORNEY GENERAL, RICHARD FYFE, ON BEHALF OF THE ATTORNEY GENERAL TO PLEASE COME FORWARD. THE LIEUTENANT GOVERNOR WILL NOW RECEIVE THE GREAT SEAL OF BRITISH COLUMBIA WHICH WAS PREVIOUSLY ENTRUSTED TO THE SAFE KEEPING OF THE ATTORNEY GENERAL."

The **Cabinet Secretary** remains at the Lectern.

The Lieutenant Governor rises as the Deputy Attorney General ascends the Throne. Her Honour

remains seated.

The Deputy Attorney General proceeds to the front, bows, proceeds to the 2nd step, bows again and presents the Seal to the Lieutenant Governor. He then steps down to the floor.

The Lieutenant Governor receives the Seal and hands it back to the Deputy Attorney General in saying:

"To the safe custody of the Attorney General, I commit the Great Seal of the Province of British Columbia."

[Text is affixed to the box for ease of reading]

The Deputy Attorney General goes up 1 step and receives the Seal, bows and returns to his seat.

PRESENTATION OF THE ORDER OF BRITISH COLUMBIA AND THE COLLAR OF OFFICE AS CHANCELLOR OF THE ORDER OF BRITISH COLUMBIA

ORDER OF BRITISH COLUMBIA

10:37 am The **Cabinet Secretary** then says:

"WE WILL NOW PROCEED WITH THE PRESENTATION OF THE ORDER OF BRITISH COLUMBIA TO HER HONOUR.

THE ORDER OF BRITISH COLUMBIA REPRESENTS THE HIGHEST FORM OF RECOGNITION THE PROVINCE CAN EXTEND TO ITS CITIZENS. ESTABLISHED BY STATUTE ON APRIL 21, 1989, IT RECOGNIZES THOSE PERSONS WHO HAVE SERVED WITH THE GREATEST DISTINCTION AND EXCELLED IN ANY FIELD OF ENDEAVOUR BENEFITING THE PEOPLE OF THE PROVINCE OR ELSEWHERE. THE LIEUTENANT GOVERNOR IS THE CHANCELLOR OF THE ORDER.

I NOW INVITE THE HONOURABLE LANCE FINCH, CHIEF JUSTICE OF BRITISH COLUMBIA, TO PLEASE COME FORWARD."

The **Cabinet Secretary** remains at the Lectern.

Her Honour rises ~ Her Honour takes one step down to her right

The Secretary of the Order of British Columbia (Chief of Protocol) proceeds to the Throne (right side) with the medal on the presentation pillow [medal is on short ribbon].

The Chief Justice proceeds to a position in front of Her Honour and bows. He retrieves the medal [336] from the presentation pillow.

The Chief of Protocol returns to his seat.

The Chief Justice drapes the insignia around the neck of Her Honour and invests her into the Order.

OFFICIAL PHOTOGRAPH IS TAKEN

The Chief Justice congratulates Her Honour, bows, and returns to his seat.

Her Honour remains standing.

10:40

The **Cabinet Secretary** then says:

“THE SECRETARY TO THE ORDER OF BRITISH COLUMBIA ADVISORY COUNCIL WILL NOW PRESENT THE COLLAR OF OFFICE TO THE LIEUTENANT GOVERNOR, THE HONOURABLE JUDITH GUICHON AS THE CHANCELLOR OF THE ORDER OF BRITISH COLUMBIA.”

“THE COLLAR DISPLAYS THE INSIGNIA OF THE ORDER OF BRITISH COLUMBIA AND THE COAT OF ARMS OF THE PROVINCE. IT IS LINKED BY THE PROVINCIAL FLORAL EMBLEM, THE PACIFIC DOGWOOD, AND THE SHIELD OF ARMS AND IS THE SYMBOL OF THE AUTHORITY OF THE CHANCELLOR.

The Secretary of the Order of British Columbia (Chief of Protocol) proceeds to the Throne with the Collar of Office on a presentation pillow, presents it to Her Honour, bows, and turns and returns to his seat. Her Honour takes her seat.

The **Cabinet Secretary** then says:

“THE USHER OF THE BLACK ROD WILL NOW ENTER THE CHAMBER. THE BLACK ROD IS A CEREMONIAL STAFF CREATED IN 2012 TO CELEBRATE THE DIAMOND JUBILEE OF HER MAJESTY QUEEN ELIZABETH THE SECOND, QUEEN OF CANADA. IT IS DESIGNED TO BE CARRIED AND USED ON FORMAL OCCASIONS WHEN THE MONARCH OR A VICE REGAL REPRESENTATIVE, IS PRESENT IN THE LEGISLATIVE ASSEMBLY OF BRITISH COLUMBIA.”

The Sergeant at Arms enters the Chamber with the Black Rod on his shoulder, proceeds to the Throne in front of Her Honour, he bows, takes it into his two hands to show Her Honour, bows, and proceeds to his position on the floor.

REMARKS

10:44 am The **Cabinet Secretary** invites The Honourable James Moore, representing the Government of Canada to come to the lectern and deliver an address. (3 minutes)

I AM PLEASED TO INVITE THE HONOURABLE JAMES MOORE, MINISTER OF CANADIAN HERITAGE & OFFICIAL LANGUAGES, TO EXTEND GREETINGS FROM THE PRIME MINISTER OF CANADA."

[The **Cabinet Secretary** steps to the right of the lectern – remains standing]

[The Minister proceeds to the Lectern via the right side of the table]

After his remarks the Minister returns to his seat.

The **Cabinet Secretary** returns to the Lectern and invites the Lieutenant Governor to deliver her response:

"THANK YOU MINISTER. THE HONOURABLE JUDITH GUICHON, LIEUTENANT GOVERNOR OF BRITISH COLUMBIA, WILL NOW DELIVER HER RESPONSE."

The **Cabinet Secretary** then returns to his seat.

The Private Secretary comes forward, bows to the Lieutenant Governor and hands to the Lieutenant Governor a copy of her address. He bows again and returns to his seat.

10: 47 a.m. The Lieutenant Governor delivers her address from the Throne. (4 minutes)
[HADC, Major Don Bentley, adjusts Her Honour's microphone and ensures that it is on]

At the conclusion of the Lieutenant Governor's address, the Private Secretary returns to the Throne, bows and receives the text of the speech.

10:51 a.m. The Private Secretary bows again and proceeds to his position near the east revolving door.

Pipe Major John Mager gets into position.

The **Cabinet Secretary** returns to the Lectern and asks everyone to rise for our National Anthem [first French then English]

"PLEASE RISE FOR THE SINGING OF OUR NATIONAL ANTHEM. WE WILL SING FIRST IN FRENCH, FOLLOWED BY ENGLISH"

[vocalist - Sarah Carlé, A' cappella proceeds to the Bar of the House]

The **Cabinet Secretary** remains at the Lectern.

The National Anthem is sung from the Bar of the House by Sarah Carlé [French first, then English]

Her Honour bows to the right (Government) and the left (Opposition)

The HADC's move forward and the Usher of the Black Rod proceeds closer to the table [As they move forward the Piper commences playing]

10:55 a.m. Their Honours descend from the Throne and proceed out of the Chamber. [Pause for congratulations – Their Honours shake hands with Mr. Adrian Dix, Leader of the Official Opposition, they then turn and go over to shake hands with the Premier]
[Forms of address: Your Honour/ Ma'am; Your Honour/ Sir]

Piper (at Golden Gate)

Black Rod

4 HADCs

Private Secretary

Lieutenant Governor

His Honour

[Media are on east side of main rotunda and east side of Members' Lobby to cover Her Honour's departure from the chamber- Scott Sutherland.]

Lieutenant Governor's procession is piped out of the Chamber and proceeds to S15 via the Golden Gate and Upper Rotunda.

The Private Secretary escorts Her Honour to S15 so she can change into the Vice-Regal Uniform. She puts the Collar of Office on. Once changed, they proceed back to S15

10:58 am

The **Cabinet Secretary** then says:

"PLEASE REMAIN STANDING FOR THE DEPARTURE OF THE HONOURABLE CHRISTY CLARK, PREMIER OF BRITISH COLUMBIA, AND THE OFFICIAL PARTY"

The Premier, the Speaker and the Chief Justice leave the Chamber, followed by the other distinguished guests seated in the aisle in front of the table.

Premier proceeds to S15

The **Cabinet Secretary** then says:

"LADIES AND GENTLEMEN THIS CONCLUDES THE FORMAL PART OF THE CEREMONY. WE WOULD LIKE TO ACKNOWLEDGE:

- THE "PREVAILING WINDS OF THE NADEN BAND" UNDER THE DIRECTION OF PETTY OFFICER FIRST CLASS KAREN SHIELDS WHICH PLAYED THE VICE REGAL SALUTE, AND
- THE FANFARE TRUMPETS OF THE NADEN BAND UNDER THE DIRECTION OF PETTY OFFICER FIRST CLASS MICHAEL BROADLEY; AND
- SARAH CARLEE, OUR VOCALIST

THANK YOU FOR BEING HERE TODAY TO OBSERVE THIS OCCASION.

ON BEHALF OF THE HONOURABLE BILL BARISOFF, SPEAKER OF THE LEGISLATIVE ASSEMBLY, I WOULD LIKE TO INVITE YOU TO A RECEPTION THAT WILL COMMENCE IMMEDIATELY IN THE LOWER ROTUNDA.

IF YOU HAVE NOT ALREADY DONE SO, PLEASE TAKE A MOMENT TO SIGN THE GUEST BOOK WHICH IS LOCATED IN THE RECEPTION HALL DOWNSTAIRS.

THANK YOU."

The **Cabinet Secretary** departs for the Reception.

11:00 am The guests leave the Chamber and Galleries and proceed to the Lower Rotunda for the Reception, directed by Protocol staff members.

PHOTOGRAPH WITH MEMBERS OF THE EXECUTIVE COUNCIL

11:05 am [Members are lined up for introductions at west entrance to the Lower Rotunda by Protocol Manager Lucy Lobmeier and Protocol Officer Gillian Kish]. [Forms of address: Your Honour/ Ma'am; Your Honour/ Sir]

[When all in readiness, Protocol Manager Karen Felker calls Chief of Protocol]

The Lieutenant Governor and the Premier accompanied by an HADC, Lieutenant(N) Webb, proceed from S15 to the Lower Rotunda via west elevator and enter the Rotunda (west side) for introductions to the Members of the Executive Council.

Premier to present Members of the Executive Council to Their Honours. After the introductions, members form up for the official photograph.

An official photograph is taken with Members of the Executive Council in the Lower Rotunda in front of the Coat of Arms. **(The two RCMP members in red serge flank the photograph)** *(Chairs are in place)*

REMARKS, RECEPTION AND WALKABOUT

After the official photograph, the Premier offers brief remarks.

The **Cabinet Secretary** calls on the Premier to speak:

"LADIES AND GENTLEMEN, MAY I PLEASE HAVE YOUR ATTENTION. I HOPE YOU ARE ENJOYING THE RECEPTION. MAY I PLEASE ASK YOU TO TURN YOUR ATTENTION TO THE PODIUM FOR A MOMENT - THE HONOURABLE CHRISTY CLARK, PREMIER OF BRITISH COLUMBIA - WOULD LIKE TO PROVIDE BRIEF REMARKS"

The Premier delivers an address. (3 minutes)

"THANK YOU, PREMIER. PLEASE ENJOY THE RECEPTION."

Premier presents other guests to Their Honours.

DEPARTURE

- 11:15 am *The Guard and Band form up and march to position via Belleville street to the front of the Parliament Buildings.*
- 11:30 am *The Guard of Honour is in position and the Band is playing incidental music.*
Note: Two RCMP Officers in Red Serge are on either side of the landing.
- Official party reconvenes for departure from the reception.
- 11:30 am Their Honours, the Premier and **Mr. John Dyble** return to S15 via west elevator.
The Speaker, all Aides-de-Camp and the Private Secretary return to S15
- 11:30 am The Premier (in Room tbc) is available for media opportunity as determined by the Premier's Office (TBC)
- Her Honour's immediate family (5) are instructed by David Nicholls to meet by the west elevator on the main floor where they will proceed out the West entrance to the landing to observe the inspection of the guard of honour.
- Selected media (video and still) are escorted by Media Relations Manager Ben Green to left flank of the guard to photograph the inspection. Official photographer Don Craig together with Military Photographer is instructed on areas to shoot from.*
- 11:40 am Premier, Speaker and **Cabinet Secretary** bid farewell to the Their Honours by the Ceremonial Entrance and are free to return to their offices.

[Forms of address: Your Honour/ Ma'am; Your Honour/ Sir]

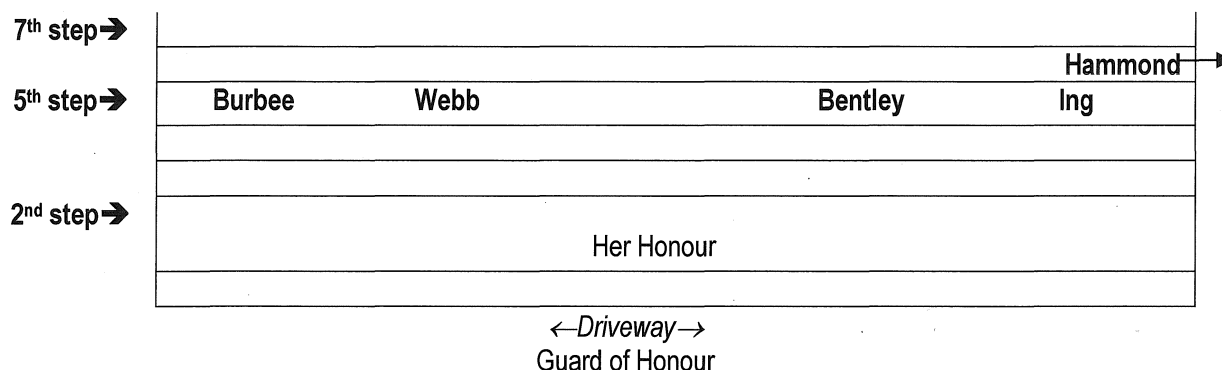
Two members of the RCMP flank either side of the gate on the steps at the ceremonial entrance.

- Staff Sergeant Major Lavergne
- Staff Sergeant Major Buis

Private Secretary moves to the lamppost area with His Honour and joins the Chief of Protocol and Her Honour's family on the west side of the landing.

The following procession is formed:

Diagram: positions on Steps:



Outside, the Lieutenant Governor steps on the saluting base.

A 15-gun salute fired by a Troop of the 5th (British Columbia) Field Regiment Royal Canadian Artillery (Gun Position Officer: Lieutenant Douglas Thurber).

Musical Salute "The Vice Regal Salute" played by the Naden Band. of the Royal Canadian Navy under the direction of Lieutenant (N) Matthew Clark

On completion of the Vice-Regal Salute, the Guard Commander asks Her Honour if she wishes to inspect the Guard. Her Honour says "yes" and is escorted by the Guard Commander to the front rank of the Guard.

The Lieutenant Governor inspects the **100 person Guard of Honour** provided by Maritime Forces Pacific and Canadian Forces Base Esquimalt (Guard Commander: Lieutenant Commander Conor McKee).

The Lieutenant Governor is accompanied by the Guard Commander – Lieutenant Commander Conor McKee

The Lieutenant Governor pays compliments to the Director of Music and returns to the saluting base. The Parade Commander salutes and requests permission to carry on.

11:50 pm At the conclusion of the salute, the motorcade moves to the steps for departure.

Police Escort ⇐	<u>Car No.1 – Lincoln</u> Her Honour His Honour HADC - Webb	<u>Car No.2 – V & P vehicle</u> HADCs (3) Col. Hammond	<u>Car No.3 (Protocol-rental)</u> Family members Ms. Allison Guichon Miss Danica Guichon Mr. Michael Guichon Ms. Nicole Starick Ms. Tabitha Guichon
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12:20 pm The Honourable Lance Finch, Chief Justice is escorted to the East Entrance where Protocol Manager Helen Carr greets him and drives him to the Helijet terminal for his flight.

Guard Of Honour:

Maritime Forces Pacific and Canadian Forces Base Esquimalt:

Guard Commander – Lieutenant Commander Conor McKee
#1 Detachment Commander – Lieutenant (N) Annie Sheink
#2 Detachment Commander – Sub-Lieutenant Adrian Deutekom
Guard Chief Petty Officer – Chief Petty Officer Second Class Barry Allard

Colour Party

National Flag – Petty Officer First Class Michel Rouleau
Queen's Colour – Petty Officer First Class Dennis Robertson
Colour Party Chief – Chief Petty Officer Second Class Brad Main
Escort - MS Angeline Francis
Escort – MS Lisa Davidson

Royal Canadian Mounted Police Marching Troop – E Division:

Guard Commander: Assistant Commissioner Randy Beck

Vice-Regal Musical Salute:

Naden Band of the Royal Canadian Navy :

Director of Music: Lieutenant (N) Matthew Clark
Fanfare Director: Petty Officer First Class Michael Bradley

15-Gun Salute:

5th Field Regiment Royal Canadian Artillery saluting battery

Commander – Lieutenant Douglas Thurber
Observer – Captain Brent Woods



Judith Guichon

requests the pleasure of the company of

Mr. Neil Sweeney

at a Luncheon Reception on the occasion of her

Installation as the 29th Lieutenant Governor of British Columbia

on Friday, November 2, 2012 at 12:30 p.m.

at Government House, 1401 Rockland Avenue, Victoria

RSVP by October 26, 2012

Tel: 250-387-2086 Email: ghrsvp@gov.bc.ca

Dress: Business Attire

with decorations



Judith Guichon

requests the pleasure of the company of

Mr. John Dyble

*at a Luncheon Reception on the occasion of her
Installation as the 29th Lieutenant Governor of British Columbia
on Friday, November 2, 2012 at 12:30 p.m.
at Government House, 1401 Rockland Avenue, Victoria*

RSVP by October 26, 2012

Tel: 250-387-2086 Email: ghrsvp@gov.bc.ca

Dress: Business Attire

with decorations



The Honourable Christy Clark
Premier of British Columbia
and

Members of the Executive Council of British Columbia

request the pleasure of the company of

Mr. John Dyble

at the installation of the 29th Lieutenant Governor of British Columbia

Judith Guichon

on Friday, November 2, 2012 at 10:00 a.m.

in the Legislative Chambers at the Parliament Buildings
Victoria, British Columbia

RSVP to the Office of Protocol (250) 387-1616 by October 24, 2012

PLEASE BE SEATED BY 9:45 A.M. ~ SEATING TICKETS AVAILABLE FOR PICK-UP
IN THE RATTENBURY ROOM, PARLIAMENT BUILDINGS BETWEEN 8:30 A.M. AND 9:30 A.M.

DRESS: BUSINESS ATTIRE WITH DECORATIONS



Government of Canada
Privy Council Office

Gouvernement du Canada
Bureau du Conseil privé

Ottawa, Canada
K1A 0A3

October 18, 2012

Mr. John Dyble
Deputy Minister to the Premier,
Cabinet Secretary and Head of
the Public Service
Parliament Building

S15

Victoria, BC
V8W 9E1

Dear Mr. Dyble:

Please find enclosed a certified copy of Minute of Council P.C. 2012-1155 of October 1, 2012 appointing Mrs. Judith Guichon to be Lieutenant Governor of the Province of British Columbia. Also attached are copies of the Oath of Allegiance and Oaths of Office which will be sworn at the installation ceremony.

I have provided copies of these documents to Mrs. Guichon and to the Chief Justice of British Columbia for their information. The original oath form which will be signed at the ceremony, together with the commission of appointment and the Governor General's instructions which will be presented to Mrs. Guichon, are now being prepared by my office. I will bring them to the ceremony.

I shall be most pleased to assist you in any way in the installation of Mrs. Guichon. If I can be of any assistance, please do not hesitate to contact me at (613) 957-5398.

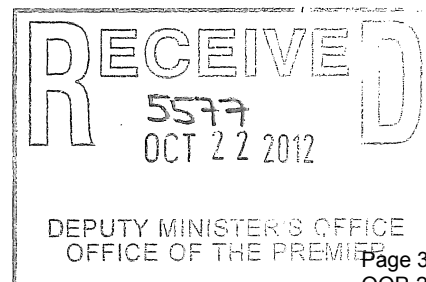
Yours sincerely,

Jurica Čapkun
Assistant Clerk of the Privy Council

Encl.

c.c. Mr. Marc-André Ouellette, L.V.O.
Executive Director and
Chief of Protocol

Canada





CANADA

PRIVY COUNCIL

Certified to be a true copy of a Minute of a Meeting of the Committee of the
Privy Council, approved by his Excellency the Governor General
on the

1st day of October, 2012

The Committee of the Privy Council has had before it a report from the Right Honourable Stephen Joseph Harper, the Prime Minister, stating that by Commission dated the 27th day of September, 2007, the Honourable Steven L. Point was appointed Lieutenant Governor of the Province of British Columbia; and

That the said Honourable Steven L. Point made and subscribed the Oaths of Allegiance and Office prescribed by section 61 of the Constitution Act, 1867 and assumed the duties of the said office on the 1st day of October, 2007.

The Committee, therefore, on the recommendation of the Prime Minister, advises that a Commission under the Great Seal of Canada do issue appointing Judith Guichon of Quilchena, in the Province of British Columbia, to be Lieutenant Governor of the Province of British Columbia, and that, from the date on which the said Judith Guichon, makes and subscribes the Oaths of Allegiance and Office prescribed by section 61 of the Constitution Act, 1867, the Commission issued hereunder shall supersede the Commission appointing the Honourable Steven L. Point to be Lieutenant Governor of the said Province.

A handwritten signature in black ink, consisting of a stylized 'J' followed by a long horizontal line.

Assistant Clerk of the Privy Council



CANADA

CONSEIL PRIVÉ

Copie certifiée conforme au procès-verbal d'une réunion du Comité du
Conseil privé, approuvé par Son Excellence le Gouverneur général le
1^{er} octobre 2012

Le très honorable Stephen Joseph Harper, premier ministre, avait présenté au Comité du Conseil privé un rapport déclarant que l'honorable Steven L. Point était nommé lieutenant-gouverneur de la province de la Colombie-Britannique, en vertu d'une commission datée du 27 septembre 2007;

Que ledit honorable Steven L. Point a prêté et souscrit les serments d'allégeance et d'office prévus à l'article 61 de la Loi constitutionnelle de 1867 et a assumé les fonctions de cette charge le 1^{er} octobre 2007.

À ces causes, sur recommandation du premier ministre, le Comité recommande qu'une commission sous le grand sceau du Canada soit émise nommant Judith Guichon, de Quilchena (Colombie-Britannique), lieutenant-gouverneur de la province de la Colombie-Britannique, et ce, à compter de la date à laquelle ladite Judith Guichon prêtera et souscrira les serments d'allégeance et d'office prévus à l'article 61 de la Loi constitutionnelle de 1867, la Commission émise en vertu de la présente remplacera celle qui nommait l'honorable Steven L. Point au poste de lieutenant-gouverneur de ladite province.

A handwritten signature in black ink, appearing to be 'J. Guichon', followed by a horizontal line.

Greffier adjoint du Conseil privé

LIEUTENANT GOVERNOR OF THE
PROVINCE OF BRITISH COLUMBIA

OATH OF ALLEGIANCE

I, Judith Guichon, do swear that I will be
faithful and bear true allegiance to Her Majesty
Queen Elizabeth the Second, Queen of Canada,
Her Heirs and Successors.

So help me God.

LIEUTENANT GOVERNOR OF THE
PROVINCE OF BRITISH COLUMBIA

OATHS OF OFFICE

I, Judith Guichon, shall well and truly
execute the office and trust of Lieutenant
Governor of the Province of British Columbia
and duly and impartially administer justice
therein.

I shall well and truly execute the office
and trust of Keeper of the Great Seal of
Her Majesty's Province of British Columbia
according to the best of my knowledge and
ability.

So help me God.

LIEUTENANTE-GOUVERNEURE DE LA
PROVINCE DE LA COLOMBIE-BRITANNIQUE

SERMENT D'ALLÉGEANCE

Moi, Judith Guichon, je jure fidélité et
sincère allégeance à Sa Majesté la Reine
Elizabeth Deux, Reine du Canada, à ses
héritiers et successeurs.

Ainsi Dieu me soit en aide.

LIEUTENANTE-GOUVERNEURE DE LA
PROVINCE DE LA COLOMBIE-BRITANNIQUE

SERMENTS D'OFFICE

Moi, Judith Guichon, je remplirai bien
et fidèlement la charge et le mandat de
lieutenante-gouverneure de la province de la
Colombie-Britannique et j'y administrerai la
justice avec exactitude et impartialité.

Je remplirai bien et fidèlement la
charge de gardienne du grand sceau de la
province de la Colombie-Britannique, domaine
de Sa Majesté, au meilleur de ma connaissance
et de mon habileté.

Ainsi Dieu me soit en aide.



Installation
of the
29th Lieutenant Governor
of British Columbia



Special Thanks

15-Gun Salute

5th (BC) Field Regiment
Royal Canadian Artillery Salute Troop

Troop Commander

Captain Brian Sylvester

Troop Sergeant-Major

Warrant Officer Henry Slack, CD1

Observer

Captain Shawna Boyechko, CD1

Prevailing Winds and the Fanfare Trumpets of the Naden Band of the Royal Canadian Navy

Commander

Lieutenant (N) Matthew Clark

Prevailing Winds Director

Petty Officer First Class Karen Shields

Fanfare Director

Petty Officer First Class Michael Broadley

Royal Canadian Mounted Police

Staff Sergeant Major Marc Lavergne *and*

Staff Sergeant Major John Buis

Sarah Carlé, vocalist

Brad D...



Installation

of the

29th Lieutenant Governor

of British Columbia

Judith Guichon

Lieutenant Governor-designate

Friday, November 2, 2012

Parliament Buildings

VICTORIA, BRITISH COLUMBIA



Program

Remarks

Mr. John Dyble

Deputy Minister to the Premier and Cabinet Secretary

Entrance of the Official Party

The Honourable Christy Clark

Premier of British Columbia

The Honourable Lance S. G. Finch

Chief Justice of British Columbia

The Honourable Bill Barisoff

Speaker of the Legislative Assembly

Entrance of the Lieutenant Governor-designate

Judith Guichon

and Mr. Bruno Mailloux

Mr. James Hammond

Private Secretary to the Lieutenant Governor

The Blessing

Lottie Lindley

Upper Nicola Band

Special Thanks

Maritime Forces Pacific and Joint Task Force Pacific

Guard

Guard Commander

Lieutenant Commander Anthony Lefresne

#1 Detachment Commander

Sub-Lieutenant Pamela Hogan

#2 Detachment Commander

Lieutenant (Navy) Jesse Griffiths

Guard Chief Petty Officer

Chief Petty Officer Second Class Gord Dolbec

Colour Party

National Flag

Acting Sub-Lieutenant Cody Bouth

Queen's Colour

Lieutenant Douglas Priestley

Colour Party Chief

Chief Petty Officer Second Class Christopher Koblun

Escort

Petty Officer Second Class Dominique Gougeon

Escort

O Canada!

Ô Canada! Terre de nos aïeux,
Ton front est ceint de fleurons glorieux!

Car ton bras sait porter l'épée,
Il sait porter la croix!

Ton histoire est une épopée
Des plus brillants exploits.

Et ta valeur, de foi trempée,
Protégera nos foyers et nos droits.

Protégera nos foyers et nos droits.



O Canada!
Our home and native land!
True patriot love in all thy sons command.

With glowing hearts we see thee rise,
The True North strong and free!

From far and wide,
O Canada, we stand on guard for thee.

God keep our land glorious and free!
O Canada, we stand on guard for thee.

Program

Reading of the Commission of Appointment from His Excellency the Governor General Appointing Judith Guichon to the Office of the Lieutenant Governor of British Columbia

Mr. James Hammond

Private Secretary to the Lieutenant Governor

The Oath of Allegiance and Oaths of Office

The Honourable Lance S. G. Finch

Chief Justice of British Columbia

Judith Guichon

Lieutenant Governor-designate

The Honourable Christy Clark

Premier of British Columbia

Installation

Procession to the Throne Chair

Vice Regal Salute

15-Gun Salute

The Lieutenant Governor's Standard is raised
on the Parliament Buildings

Program

Presentation of the Great Seal of British Columbia

**Her Honour
The Honourable Judith Guichon**
Lieutenant Governor of British Columbia

Richard Fyfe, Q.C.
Deputy Attorney General

Presentation of the Order of British Columbia and Collar of Office

*As Chancellor of the Order of British Columbia,
the Lieutenant Governor
receives the Order of British Columbia*

The Honourable Lance S. G. Finch
Chief Justice of British Columbia

**Her Honour
The Honourable Judith Guichon**
Lieutenant Governor of British Columbia

Great Seal of British Columbia

The tradition of using seals to indicate sovereign will was passed down from the British colonial system of government.

The Keeper of the Great Seal is the Attorney General who receives it from the Lieutenant Governor when he or she is sworn into office, and returns it to the Lieutenant Governor when he or she leaves office.



The Order of British Columbia

The Order of British Columbia represents the highest form of recognition the Province can extend to its citizens. Established by statute on April 21, 1989, it recognizes those persons who have served with the greatest distinction and excelled in any field of endeavour benefiting the people of the Province or elsewhere. Her Honour, the Lieutenant Governor is the Chancellor of the Order of British Columbia.



Nominations for next year must be received by March 10, 2013.

The Collar of Office



The collar displays the insignia of the Order of British Columbia and the Coat of Arms of the Province. It is linked by the provincial floral emblem, the Pacific Dogwood, and the shield of arms and is the symbol of the authority of the Chancellor.

Program

Remarks

The Honourable James Moore

*Minister of Canadian Heritage and Official Languages
On behalf of the Government of Canada*

Her Honour

The Honourable Judith Guichon, O.B.C.

Lieutenant Governor of British Columbia

National Anthem

Departure of the Lieutenant Governor

Departure of the Official Party

Closing Remarks

Mr. John Dyble

Deputy Minister to the Premier and Cabinet Secretary

Reception

Commission of Appointment

Canada

Elizabeth the Second, by the Grace of God of the
United Kingdom, Canada and Her other Realms and Territories,
Queen, Head of the Commonwealth,
Defender of the Faith.

TO

Judith Guichon,
of Quilchena, in the Province of British Columbia

Greeting

BE ADVISED that, placing special trust and confidence in your prudence, courage, loyalty, integrity and ability, We, by and with the advice of Our Privy Council for Canada, pursuant to sections 58 and 59 of the *Constitution Act, 1867*, do hereby appoint you, JUDITH GUICHON, Lieutenant Governor of the Province of British Columbia, during the pleasure of Our Governor General of Canada, effective on the day on which you make and subscribe the Oaths of Allegiance and Office required by Section 61 of the *Constitution Act, 1867*.

AND WE DO HEREBY direct you to carry out your duties in accordance with the powers granted to you by the *Constitution Act, 1867* and any other statutes, Our present Commission and the annexed instructions, or instructions that may from time to time be given to you by Our Governor General of Canada or by Our Privy Council for Canada, and in accordance with such laws as are in force in the Province of British Columbia.

Former Lieutenant Governors of British Columbia

1871 – 1876	The Honourable Joseph William Trutch
1876 – 1881	The Honourable Albert Norton Richards
1881 – 1887	The Honourable Clement Francis Cornwall
1887 – 1892	The Honourable Hugh Nelson
1892 – 1897	The Honourable Edgar Dewdney
1897 – 1900	The Honourable Thomas Robert McInnes
1900 – 1906	The Honourable Sir Henri Joly de Lotbinière
1906 – 1909	The Honourable James Dunsmuir
1909 – 1914	The Honourable Thomas Wilson Paterson
1914 – 1919	The Honourable Sir Frank Barnard
1919 – 1920	The Honourable Edward Gawler Prior
1920 – 1926	The Honourable Walter Cameron Nichol
1926 – 1931	The Honourable Robert Randolph Bruce
1931 – 1936	The Honourable John William Fordham Johnson
1936 – 1941	The Honourable Eric Werge Hamber
1941 – 1946	The Honourable W. C. Woodward
1946 – 1950	The Honourable Charles A. Banks
1950 – 1955	The Honourable Clarence Wallace
1955 – 1960	The Honourable Frank MacKenzie Ross
1960 – 1968	The Honourable George Randolph Pearkes
1968 – 1973	The Honourable John Robert Nicholson
1973 – 1978	The Honourable Walter Stewart Owen
1978 – 1983	The Honourable Henry P. Bell Irving
1983 – 1988	The Honourable Robert G. Rogers
1988 – 1995	The Honourable David C. Lam
1995 – 2001	The Honourable Garde B. Gardom
2001 – 2007	The Honourable Iona V. Campagnolo
2007 – 2012	The Honourable Steven L. Point

Installation of the Lieutenant Governor

The *Constitution Act, 1867*, provides that for each Province there shall be an officer, styled the Lieutenant Governor, appointed by the Governor General in Council by instrument under the Great Seal of Canada. This is reflected in the Commission of Appointment of the Lieutenant Governor, printed in this program.

Each Province is responsible for developing a ceremony with due solemnity that includes participation of the Chief Justice and the members of the Executive Council, reading of the Commission of Office, and administration of oaths. On the advice of the federal government, the ceremony normally takes place within the Legislative Building of the Province, rather than the official residence of the Lieutenant Governor, to reinforce the solemnity of the occasion and the role of the Executive Council in oversight of the arrangements.

The Role of the Executive Council

The Executive Council, commonly referred to as the Cabinet, is composed of the persons appointed by the Lieutenant Governor on advice of the Premier. The Premier of British Columbia is President of the Executive Council. The members of Cabinet are formally referred to as Ministers of the Crown and are all members of the Executive Council.

The installation of the Lieutenant Governor is an Executive Council event. Members of the Executive Council serve as witnesses to the installation by the Chief Justice of British Columbia.

AND WE DO HEREBY direct that as soon as you have made and subscribed the Oaths, Our present Commission supersedes Our Commission issued under the Great Seal of Canada on September 27, 2007, appointing the Honourable Steven L. Point to be Lieutenant Governor of the Province of British Columbia."

IN TESTIMONY WHEREOF We have caused these Our Letters to be made Patent and the Great Seal of Canada to be hereunto affixed.

Witness

Our Right Trusty and Well-Beloved David Johnston, Chancellor and Principal Companion of Our Order of Canada, Chancellor and Commander of Our Order of Military Merit, Chancellor and Commander of Our Order of Merit of the Police Forces, Governor General and Commander-in-Chief of Canada.

AT OUR GOVERNMENT HOUSE in Our City of Ottawa, the seventeenth day of October in the year of Our Lord, two thousand and twelve and in the sixty-first year of Our Reign.





Judith Guichon

Lieutenant Governor-designate

Judith Guichon is being sworn-in as the 29th Lieutenant Governor of British Columbia today. Prior to this appointment she owned and operated Gerard Guichon Ranch Limited in the Nicola Valley in the British Columbia Interior. The Guichon family has ranched in the area since 1878 and her father-in-law was awarded the Order of Canada in 1974 for his leadership in Cattleman's Associations and his contribution to agriculture in Canada. Her four children now manage the ranch with a 700 head cow calf and 700 yearling operation.

She studied Holistic Management, a farming method which promotes sustainable management of livestock by emphasizing their natural habitat. Along with her late husband, commercial pilot Lawrence Guichon, she introduced Holistic Management to the ranchers of British Columbia.

Mrs. Guichon was also involved in several organizations. She served on the local hospital board and Community Health Council and was on the Community Health Foundation board. Prior to this, she served as a 4-H Leader and started a recycling society in Merritt, B.C. with a neighbour. She also served as a director for the Fraser Basin Council of B.C., director of the Grasslands Conservation Council of B.C., member of the Nicola Water Use Management planning committee and played the flute in the Nicola Valley Community Band.

Prior to beginning her term as Lieutenant Governor, she served on the Provincial Task Force on Species at Risk and completed a two-year term as the president of the British Columbia Cattlemen's Association. She has also been a part of the Ranching Task Force for B.C. and the British Columbia Agri-Food Trade Advisory Council.

Born in
Mrs. G
Bruno]



The Lieutenant Governor's Role

The Lieutenant Governor is the representative of Her Majesty The Queen of Canada in the Province of British Columbia, and as such, takes precedence over everyone in the province except the Sovereign. The Lieutenant Governor personifies the Crown, which is both the apex and the unifying link in the constitutional and political structure of the province — executive, legislative and judicial. All legislation must receive Royal Assent before it becomes law. It must therefore be signed by the Lieutenant Governor. All Orders-In-Council and official proclamations are also signed by the Lieutenant Governor in the name of The Queen.

The prime responsibility of the Lieutenant Governor is to ensure that at all times there is a First Minister in the province and, after the selection of the First Minister, any time when the position is vacant because of death or resignation, or after defeat in a provincial election, or as a result of a non-confidence motion in the Legislature, the Lieutenant Governor must either dissolve the House or call upon someone else to become the First Minister and try to form a viable government.

It must be remembered that in no way is the Lieutenant Governor of the province subordinate to the Governor General of Canada in any matter falling within provincial jurisdiction. The Lieutenant Governor, although not elected to speak for the majority in our democratic Parliamentary system, cannot wield political power in practice, yet it must be realized that the Lieutenant Governor is the source of the power of the government of the day.

Although the government in office can decide how the power of the state is to be used, that power never really passes to the government — it always remains with the Crown. Thus the power of the state is held in a non-partisan office, above the conflicts and divisions of the political process, and as a consequence it is a unifying force because it represents equally all of the elements which make up the state.



The Honourable Christy Clark
Premier of British Columbia
and
Members of the Executive Council of British Columbia
request the pleasure of the company of
Vacant

at the installation of the 29th Lieutenant Governor of British Columbia
Judith Guichon
on Friday, November 2, 2012 at 10:00 a.m.
in the Legislative Chambers at the Parliament Buildings
Victoria, British Columbia

RSVP to the Office of Protocol (250) 387-1616 by October 24, 2012

PLEASE BE SEATED BY 9:45 A.M. ~ SEATING TICKETS AVAILABLE FOR PICK-UP
IN THE RATTENBURY ROOM, PARLIAMENT BUILDINGS BETWEEN 8:30 A.M. AND 9:30 A.M.

DRESS: BUSINESS ATTIRE WITH
DECORATIONS



The Honourable Christy Clark

Premier of British Columbia

and

The Members of the Executive Council

request the pleasure of the company of

Name

at the installation of the 29th Lieutenant Governor of British Columbia

Mrs. Judith Guichon

on Friday, November 2, 2012, at 10:00 a.m.

in the Legislative Chambers at the Parliament Buildings

Victoria, British Columbia

RSVP to genevieve.elliott@gov.bc.ca by October 31, 2012

Please be seated by 9:45 a.m. ~ Seating Tickets available for pick-up
in the Rattenbury Room, Parliament Buildings between 8:30 a.m. and 9:30 a.m.
Reception to follow from 11:00 a.m. to 12:00 p.m.

Dress: Business Attire with Decorations



VIA FAX: 250-363-5845

October 16, 2012

Rear Admiral Bill Truelove, C.D.
Commander Maritime Forces and
Commander Joint Task Force Pacific
PO Box 17000 Stn Forces
Victoria, British Columbia
V9A 7N2

Dear Admiral Truelove:

As you know, the farewell ceremony for His Honour, the Honourable Steven Point will take place at the Legislative Buildings in Victoria, on Thursday, November 1, 2012 at 2:30 p.m. and subsequently, the installation ceremony of the 29th Lieutenant Governor will take place at the Legislative Buildings in Victoria, on Friday, November 2, 2012 at 10:00 a.m.

I respectfully request the involvement of the military through the presence of a 100 man Guard of Honour, complete with artillery, the Trumpeters, and the Naden Band of Maritime Forces Pacific. Should you consent, I will undertake to work directly with those tasked by you to ensure they are fully informed as to times and details.

Thank you in advance for your consideration and support. I await your decision.

Sincerely,

Marc-André Ouellette, L.V.O.
Executive Director and Chief of Protocol

pc: Commander, 39 Canadian Brigade Group



October 16, 2012

Staff Sergeant Major Robert R. Underhill
Office of the Deputy Commissioner Pacific Region and
Commanding Officer "E" Division
5255 Heather Street
Vancouver, British Columbia
V5Z 1K6

Dear Staff Sergeant Underhill:

Further to the announcement by the Prime Minister appointing Mrs. Judith Guichon, as British Columbia's 29th Lieutenant Governor, I would like to respectfully request the assistance of two members in 'red serge' to attend the Legislature on Thursday, November 1, 2012, and Friday, November 2, 2012, to flank the gates at the ceremonial entrance. If possible, we would also like to include a small contingent of the RCMP Marching Troop to flank the military Guard of Honour as was done in 2007.

If possible, the requirements would be as follows:

DATES: Thursday November 1(2:00pm) and Friday, November 2, 2012 (11:40am)
MEMBERS REQUIRED: 2
ARRIVAL TIME: 2:25 and 11:20
DEPARTURE ~ 3:00 and ~ 11:50
LOCATION: Legislative Building
CONTACT: Karen Felker (Protocol Office – 250.356.1139)
UNIFORM: Review Order #1 with full Sam Browne and Medals
DUTIES: Flank the Gate on the front steps of the Legislature while the dignitaries depart and proceed with the inspection of the guard and RCMP Marching Troop.

Please note that the Deputy Commissioner has been invited also.

I look forward to your response and support. I can be reached at (250) 387-4304 or via e-mail at marc.andre.ouellette@gov.bc.ca or contact Karen at the number above.

Sincerely,

Marc-André Ouellette, L.V.O.
Executive Director and Chief of Protocol



VIA FAX: 250-363-5845

October 16, 2012

Rear Admiral Bill Truelove, C.D.
Commander Maritime Forces and
Commander Joint Task Force Pacific
PO Box 17000 Stn Forces
Victoria, British Columbia
V9A 7N2

Dear Admiral Truelove:

As you know, the farewell ceremony for His Honour, the Honourable Steven Point will take place at the Legislative Buildings in Victoria, on Thursday, November 1, 2012 at 2:30 p.m. and subsequently, the installation ceremony of the 29th Lieutenant Governor will take place at the Legislative Buildings in Victoria, on Friday, November 2, 2012 at 10:00 a.m.

I respectfully request the involvement of the military through the presence of a 100 man Guard of Honour, complete with artillery, the Trumpeters, and the Naden Band of Maritime Forces Pacific. Should you consent, I will undertake to work directly with those tasked by you to ensure they are fully informed as to times and details.

Thank you in advance for your consideration and support. I await your decision.

Sincerely,

Marc-André Ouellette, L.V.O.
Executive Director and Chief of Protocol

pc: Commander, 39 Canadian Brigade Group



October 15, 2012

Ms. Nicole Bourget
Assistant Deputy Minister (APR-PRA)
Department of Canadian Heritage
25 Eddy Street
Ottawa, Ontario
K1A 0M5

Dear Ms. Bourget:

Further to the announcement by The Right Honourable Stephen Harper, appointing Mrs. Judith Guichon, as British Columbia's 29th Lieutenant Governor, I would like to cordially invite you or your representative to attend the installation ceremony which will take place in the Legislative Buildings in Victoria, British Columbia, on *Friday, November 2, 2012 at 10:00 a.m.*

Please reply to Genevieve Elliott at 356-5004 or via e-mail at genevieve.elliott@gov.bc.ca. I look forward to meeting you.

Sincerely,

Marc-André Ouellette, L.V.O.
Executive Director and Chief of Protocol



October 15, 2012

Mr. Jurica Čapkun
Greffier adjoint du Conseil privé, Décrets
Assistant Clerk of the Privy Council, Orders in Council
Privy Council Office
Room 1000 - 85 Sparks Street
Ottawa, Ontario
K1A 0A3

Dear Mr. Čapkun:

Jurica

Further to the announcement by The Right Honourable Stephen Harper, appointing Mrs. Judith Guichon, as British Columbia's 29th Lieutenant Governor, I would like to cordially invite you or your representative to attend the installation ceremony which will take place in the Legislative Buildings in Victoria, British Columbia, on *Friday, November 2, 2012 at 10:00 a.m.* Please also advise who will be attending as the official representative from the Government of Canada.

Please reply to Genevieve Elliott at 356-5004 or via e-mail at genevieve.elliott@gov.bc.ca at your earliest convenience. I look forward to meeting you.

Sincerely,

Marc-André Ouellette, L.V.O.
Executive Director and Chief of Protocol

**Installation of the Lieutenant Governor Ceremony
Friday, November 2, 2012**

Guest List

Attending

George Abbott, M.L.A.

Shuswap

Sergio Augusto de Abreu e Lima Florencio Sobrinho

Consul General of Brazil

Consulate General of Brazil

Shuja Alam

Consul General of Pakistan

Consulate General of Pakistan

Ms. Beverly Alexander

David Anderson and Sandra Anderson

Keith Archer Ph.D.

Chief Electoral Officer of BC

Todd Axelrod

Consul General of St. Kitts & Nevis

Ms. Donna Barnett, M.L.A.

Cariboo - Chilcotin

Parliamentary Secretary for Rural Communities to
the Minister Community, Sport and Cultural
Development

Mr. Len Bawtree and Mrs. Angela Bawtree

The Honourable Patrick Bell

Minister of Jobs, Tourism and Skills Training and
Minister Responsible for Labour

Mr. Kevin Boon

The Honourable Stephanie Cadieux

Minister of Children and Family Development

Mr. Ron Cantelon, M.L.A.

Parksville-Qualicum

Mike Charlie Jr.

Cultural Protocol

Songhees First Nation

Ms. Martina Chilihitzia

Mr. Murray Coell, M.L.A.

Saanich North and the Islands

Mohd Haniff Bin Abd Rahman

Consul General of Malaysia

Consulate General of Malaysia

Barbara Adams

Mr. Dan Albas, M.P.

Okanagan-Coquihala

Conservative Party of Canada

Jose Arthur Pilar Ampeso

Consul General of the Philippines

Consulate General of the Philippines

Mr. Stephen Archachan

Don Avison and Claire Avison

The Honourable Bill Barisoff

Speaker of the Legislative Assembly of BC

The Honourable Robert Bauman

Chief Justice of the Supreme Court of British
Columbia

Mrs. Petronella Bell

**Mr. Christian Bergeron and Mrs. Debbie Bergeron &
Miss Rochelle Bergeron**

Mr. Robin Brodie

Marina Campbell

Mr. Jurica Čapkun

Assistant Clerk of the Privy Council, Decrees

Eric Charman, OBC

Government House Foundation

Mr. Raj Chouhan, M.L.A.

Burnaby - Edmonds

The Honourable Rich Coleman

Minister of Energy, Mines and Natural Gas and
Minister Responsible for Housing and Deputy
Premier

**Installation of the Lieutenant Governor Ceremony
Friday, November 2, 2012**

Guest List

Chief Judge Thomas Crabtree

Chief Judge of the British Columbia Provincial
Court
Provincial Court of British Columbia

Mr. David Davies and Dale Gann

Carlos De Sousa Amaro

Consul General of Portugal

Mrs. Marcelle Delesalle

Mr. Adrian Dix, M.L.A.

Vancouver-Kingsway
Leader of the Official Opposition

John Doyle

Auditor General of BC

LIU Fei

Consul General of China

Ms. Kerry-Lynne D. Findlay, M.P.

Delta-Richmond East
Conservative

**Mr. Eric Foster, M.L.A. and Mrs. Janice Foster, Derek
and Marjorie Allan**

Vernon-Monashee

Mrs. Phylis Fraser

Mr. James Gardner and Mrs. Linda Gardner

Mr. Guy Gentner, M.L.A.

Delta North

Mr. David Goldsmith and Mrs. Kirsten Goldsmith

Ms. Isabel Graham and Miss Carrol Graham

Miss Danica Guichon

Ms. Tabitha Guichon

Mr. Andy Guichon

Mr. Michael Guichon and Ms. Nicole Starick

Mrs. Claudia Guichon and Mr. Peter Guichon

Michael Cridge

Director & Senior Private Banker
BMO Harris Private Banking

The Honourable Michael de Jong Q.C.

Minister of Finance and House Leader

Evelyne Decorps

Consul General of France
Consulate General of France

Mr. Phil DesMazes and Mrs. DesMazes

The Honourable Jacqueline Dorgan

Madam Justice of the Supreme Court of BC;
Administrator for the LG
Supreme Court of BC

Mr. John Dyble

Deputy Minister to the Premier and Cabinet
Secretary
Office of the Premier

The Honourable Lance S.G. Finch

Chief Justice of the Court of Appeal of British
Columbia
Court of Appeal

His Worship Dean Fortin and Jaime Matten

Mayor of Victoria

Paul Fraser Q.C.

Conflict of Interest Commissioner of BC

Mr. Richard Fyfe, Q.C.

Deputy Attorney General
Justice and Attorney General

Mr. Joe Gardner and Mrs. Sandra Gardner

Mr. Joël Girourad

Department of Canadian Heritage

Mrs. Patricia Graham

The Honourable Nancy Greene-Raine

Thompson-Okanagan-Kootenay
Conservative

Ms. Allison Guichon

Mr. Patrick Guichon and Mrs. Shannon Guichon

Mr. Bernard Guichon and Mrs. Faye Guichon

Mr. Jeremy Guichon and Mrs. Guichon

Bruce Hallsor

Monarchist League

**Installation of the Lieutenant Governor Ceremony
Friday, November 2, 2012**

Guest List

Mr. Jamie Hammond and Mrs. Fern Hammond
Private Secretary to the Lieutenant Governor
Government House

Mrs. Margaret Harrison

Mr. David Haywood-Farmer and Mrs. Bonnie Haywood-Farmer

Mr. Howard Holmes and Mrs. Linda Holmes

Mr. Douglas Horne, M.L.A.
Coquitlam-Burke Mountain
Parliamentary Secretary to the Premier

Ms. Vicki Huntington, M.L.A.
Delta South

Mrs. Agnes Jackson

Mr. Jesse Johl

Ms. Maurine Karagianis, M.L.A.
Esquimalt-Royal Roads

Mr. Leonard Krog, M.L.A.
Nanaimo

Mr. George Krywult and Mrs. Lynne Krywult

The Honourable Dr. Terry Lake
Minister of Environment

Mr. J. Lauder and Dr. J. Lauder

Gary Lenz
Sergeant-at-Arms
Legislative Assembly of BC

The Honourable Norm Letnick
Minister of Agriculture

Mrs. Lottie Lindley

Ron Lou-Poy and May Lou-Poy

The Honourable Dr. Margaret MacDiarmid
Minister of Health

Mr. George MacMinn

Mr. Colin Hansen, M.L.A.
Vancouver-Quilchena

Mr. Dave Hayer, M.L.A.
Surrey-Tynehead

Lynne Henderson

Stephen Holmes
Treasurer & Honorary Consul of Malta

Mr. Jean Huber and Mrs. Sherry Huber

Harry Jaako
Honorary Consul Of Estonia

Ms. Carole James, M.L.A.
Victoria-Beacon Hill

Lieutenant Colonel Wayne Joy
19 Wing Comox
19 Wing Comox

Mike Klassen

Mr. Kevin Krueger, M.L.A.
Kamloops-South Thompson

Vicki Kuhl

Mr. Harry Lali, M.L.A.
Fraser - Nicola

Mr. Richard T. Lee, M.L.A.
Burnaby North
Parliamentary Secretary for Asia Pacific to the
Minister of Jobs, Tourism and Skills Training

Mr. Herb LeRoy
Former Exec. Director and Personal Secretary to
His Honour

Ms. Sharon Lindley

Mr. Isaac Lindley

Stan Lowe
Police Complaint Commissioner of BC

**Colonel Rob Roy MacKenzie and Chief Warrant Officer
Robert Wishninicki**
Brigade Commander
39 Canadian Brigade Group

Ms. C. Gail Maltby

**Installation of the Lieutenant Governor Ceremony
Friday, November 2, 2012**

Guest List

Ms. Pierrette Maranda

Associate Deputy Minister
Intergovernmental Relations Secretariat

Mr. John McGowan and Mrs. McGowan

Paul McKivett

Ms. Cathy McLeod, M.P.

Kamloops-Thompson-Carbo
Conservative

J. Peter Meekison OC, LLD, PhD

Chancellor and Chair
Royal Roads University

Ms. Rita Michel

The Honourable James Moore P.C., M.P.

Minister of Canadian Heritage and Official
Languages
House of Commons, Parliament Buildings

Arief bin Muhammad

A/Consul General of Indonesia
Consulate General of Indonesia

David Newberry

Monarchist League

Mr. Michael O'Connor, Q.C. and Mrs. Karin O'Connor

Mr. Pat Pimm, M.L.A.

Peace River North

Ms. Lana Popham, M.L.A.

Saanich South

Terry Prentice and Mitzi Prentice

Mr. Robert Rea and Ms. Sherry Matthews

Mr. J. Michael Roberts and Mrs. Sharon Roberts

Former Exec. Director and Personal Secretary to
His Honour

Her Worship Susan Roline

Mayor of Merritt

**Mr. Michael Rose and Mrs. Suzanne Rose and Jared
Rose**

Mr. Doug Routley, M.L.A.

Nanaimo-North Cowichan

Mr. Peter McGowan and Mrs. McGowan

Yolanda McKimmie

Consular Correspondent for Italy
Consulate General of Italy

Mr. Amos McLeod and Mrs. Cindy McLeod

The Honourable Don McRae

Minister of Education

Ms. Kathy Michel

Mr. Jim Michel

Mr. Scott Moyer and Mrs. Joan Moyer

The Honourable Richard Neufeld

British Columbia
Conservative

Mr. Albert Norman and Ms. Dale Donaldson

The Honourable Wally Oppal

Chancellor
Thompson Rivers University

The Honourable Mary Polak

Minister of Transportation and Infrastructure

Rupert Potter

Consul General of the United Kingdom
Consulate General of the United Kingdom

Mr. Gordon Rea and Mrs. Rea

Ms. Linda Reid, M.L.A.

Richmond East

Mr. J. G. Robertson and Mrs. Betty Robertson

Mr. Guy Rose and Mrs. Hilde Rose

Mr. Steven Rose and Mrs. Jill Rose

Kate Ryan-Lloyd

Deputy Clerk and Clerk of Committees
Legislative Assembly of BC

Installation of the Lieutenant Governor Ceremony Friday, November 2, 2012

Guest List

Mr. R. Sanders and Mrs. Shelly Sanders

Mr. Andrew Saxton, M.P.
North Vancouver
Conservative Party of Canada

Ms. Carmen Sharetto
Vice-President External Relations
University of Victoria

Kinji Shinoda
Deputy Consul General of Japan

Mr. Nicholas Simons, M.L.A.
Powell River-Sunshine Coast

Hermann Sitz
Consul General of Germany
Consulate of Germany

Fiona Spencer
Merit Commissioner of BC

The Honourable Ben Stewart
Minister of Citizens' Services and Open
Government

Dr. G. Taillieu and Mrs. Taillieu

The Honourable Steve Thomson
Minister of Forests, Lands and Natural Resource
Operations

Ms. Jane Ann Thornthwaite, M.L.A.
North Vancouver-Seymour

Mr. John van Dongen, M.L.A.
Abbotsford South

Johannes Vervloed
Consul General of the Netherlands

Mr. Stephen Wallace
Secretary to the Governor General and Herald
Chancellor
Rideau Hall

Chief Superintendent Randy Wilson
RCMP "E" Division

Ms. Jody Woods and Meg Dalena Rae, Amelia Rae

Mr. J. Sanders and Mrs. Margaret Sanders

Judith Scott

Devender Kumar Sharma
Consul of India

Ms. Janice Silver

Mr. Shane Simpson, M.L.A.
Vancouver-Hastings

Mr. John Slater, M.L.A.
Boundary - Similkameen

The Honourable Gerry St. Germain
Langley-Pemberton-Whistler
Conservative

The Honourable Dr. Moira Stilwell
Minister of Social Development

**Chief Andy Thomas and Mrs. Maryanne Thomas &
Elmer George**
Esquimalt First Nation

Ms. Diane Thorne, M.L.A.
Coquitlam-Maillardville

**Rear-Admiral William Truelove and Formation CPO
Paul Helston, Flag Lt(N)Allan Wilson**
Commander
Maritime Forces Pacific

Komgrit Varakamin
Consul General of Thailand
The Royal Thai Consulate General

Sandra Waddington

Mr. J. White and Mrs. White

Ms. Elaine Woods

The Honourable Naomi Yamamoto
Minister of State for Small Business
Ministry of Jobs, Tourism and Skills Training and
Ministry responsible for Labour

**Installation of the Lieutenant Governor Ceremony
Friday, November 2, 2012**

Guest List

The Honourable John Yap

Minister of Advanced Education, Innovation and
Technology and Minister Responsible for
Multiculturalism

Has Not Responded

David Black

Ramon Ricardo Gutierrez

Consul General of the Republic of Panama
Consulate General of the Republic of Panama

Mr. Fred Holmes and Mrs. Holmes

Mr. Peter Julian, M.P.

Burnaby-New Westminster
NDP

Mr. Peter Milburn

Deputy Minister
Finance

Nicole Paul

Prof. Stephen Toope

President & Vice Chancellor
University of British Columbia

Taylor Verrall

Regrets

Ravi Aisola

Consul General of India

Chief Shawn Atleo

Chancellor
Vancouver Island University

Mr. Harry Bains, M.L.A.

Surrey-Newton

The Honourable Bill Bennett

Minister of Community, Sport and Cultural
Development

Ms. Dawn Black, M.L.A.

New Westminster

The Honourable Shirley Bond

Minister of Justice and Attorney General

Arvinder Bubber

Chancellor
Kwantlen Polytechnic University

Chris Causton

Blake Hodson

Scott Jaroszuk

The Honourable Yonah Martin

British Columbia
Conservative

Augusto Morelli Salgado

Consul General of Peru
Consulate General of Peru

Ricardo Enrique Plaza

Consul General of Chile
Consulate General of Chile

Merli Mercedes Vanegas

Consul General of Venezuela
Consulate General of Venezuela

Mr. Alaex Atamanenko, M.P.

British Columbia Southern Interior
NDP

Mr. Robin Austin, M.L.A.

Skeena

Assistant Commissioner Randy Beck

Assistant Commissioner "E" Division

Colonel James Benninger

19 Wing Commander
19 Wing Comox

Mr. Harry Bloy, M.L.A.

Burnaby - Lougheed

Mr. Jagrup Brar, M.L.A.

Surrey-Fleetwood

Dr. Kris Bulcroft

President & Vice Chancellor
Capilano University

**Installation of the Lieutenant Governor Ceremony
Friday, November 2, 2012**

Guest List

Dr. Ron Burnett

President & Vice Chancellor
Emily Carr University of Art and Design

Ms. Anne Callaghan

Consul General of the United States of America

**The Honourable Iona V. Campagnolo, P.C., O.C.,
O.B.C.**

Former Lieutenant-Governor

Mr. Ron Cannan, M.P.

Kelowna-Lake Country
Conservative Party of Canada

Mr. Spencer Chandra Herbert, M.L.A.

Vancouver-West End

The Honourable Ida Chong

Minister of Aboriginal Relations and Reconciliation

Ms. Katrine Conroy, M.L.A.

Kootenay West

Ms. Kathy Corrigan, M.L.A.

Burnaby - Deer Lake

Ms. Nathan Cullen, M.P.

Skeena-Bu kley Valley
NDP

Mr. Marc Dalton, M.L.A.

Maple Ridge-Mission

Mr. Don Davies, M.P.

Vancouver Kingsway
NDP

Mr. O. G. Dawson and Mrs. Dawson

Anton Diaconeasa

Consul of Romania
Consulate General of Romania

Mr. Fin Donnelly, M.P.

New Westminster-Coquitlam
NDP

Mr. Stephen Edden and Mrs. Edden

Dr. Mark Evered

President & Vice Chancellor
University of the Fraser Valley

Dr. Allan Cahoon PhD

President & Vice Chancellor
Royal Roads University

Deputy Commissioner Craig Callens

Deputy Commissioner and Commanding Officer
"E" Division

The Honourable Larry Campbell

British Columbia
The Senate of Canada

Kim Carter

Ombudsperson of BC

Mr. Yeon-Ho Choi

Consul General of the Republic of Korea

Jairo Raul Clopatofsky Ghisays

Consul General of Colombia
Consulate of Colombia

Mr. Gary E. Coons, M.L.A.

North Coast

Ms. Jean Crowder, M.P.

Nanaimo -- Cowichan
NDP

Krzysztof Czapla

Consul General of Poland
Consulate General of Poland

Ms. Libby Davies, M.P.

Vancouver East
NDP

Dr. Alan Davis

President & Vice Chancellor
Kwantlen Polytechnic University

Elizabeth Denham

Information and Privacy Commissioner of BC

Mr. Doug Donaldson, M.L.A.

St kine

The Honourable John Duncan

Minister of Aboriginal Affairs and Northern
Development
Conservative

Ms. Mable Elmore, M.L.A.

Vancouver-Kensington

Kevin Falcon, M.L.A.

Surrey-Cloverdale

**Installation of the Lieutenant Governor Ceremony
Friday, November 2, 2012**

Guest List

Mr. Murray Farmer
Chancellor
University of Victoria

The Honourable Ed Fast
Minister of International Trade and Minister for the
Asia-Pacific Gateway
Conservative

Mr. Scott Fraser, M.L.A.
Alberni-Pacific Rim

The Honourable Garde B. Gardom, O.B.C., Q.C., L.L.D.
Former Lieutenant-Governor

Ms. Nina Grewal, M.P.
Fleetwood-Port Kells
Conservative

Dr. Donald Guichon and Mrs. Guichon

Ms. Sue Hammell, M.L.A.
Surrey-Green Timbers

Mr. Randy Hawes, M.L.A.
Abbotsford - Mission

His Excellency CHO Hee-yong
Ambassador of Korea

Bambang Hiendrasto
Consul General of Indonesia
Consulate General of Indonesia

Mr. John Horgan, M.L.A.
Juan de Fuca

Shirley Hunter and Rob Hunter

Dr. George Iwama
President & Vice Chancellor
University of Northern British Columbia

Craig James
Clerk of the House
Legislative Assembly of BC

Mr. Jake Kerr
Chancellor
Emily Carr University of Art and Design

Mr. Gill Kurtz and Mrs. Noreen Parke

Mrs. G. Latremouille

Mr. Mike Farnworth, M.L.A.
Port Coquitlam

Mr. Rob Fleming, M.L.A.
Victoria-Swan Lake

The Honourable Hedy Fry, P.C., M.P.
Vancouver Centre
Liberal Party of Canada

Mr. Randall Garrison, M.P.
Esquimalt-Juan de Fuca
NDP

Stein Gudmundseth
Secretary General & Honorary Consul General of
Norway

Mr. Darcy Guichon

Richard M. Harris, M.P.
Cariboo-Prince George
Conservative

Mr. Kash Heed, M.L.A.
Vancouver-Fraserview

Mr. Russ Hiebert, M.P.
South Surrey-White Rock-Cloverdale
Conservative

Mr. Gordon Hogg, M.L.A.
Surrey-White Rock

Mr. Rob Howard, M.L.A.
Richmond Centre

Fabrizio Inserra
Consul General of Italy
Consulate General of Italy

The Honourable Mobina Jaffer
British Columbia
Liberal

Mr. Randy Kamp, M.P.
Pitt Meadows-Maple Ridge-Mission
Conservative

Mr. E. Kosmenko and Mrs. Kosmenko

Ms. Jenny Kwan, M.L.A.
Vancouver-Mount Pleasant

**Installation of the Lieutenant Governor Ceremony
Friday, November 2, 2012**

Guest List

Blair Lekstrom, M.L.A.
Peace River South

Mr. Norman Lindley and Phyllis Harvey

Mr. John MacDonald
Chancellor
University of Northern British Columbia

Ms. Elizabeth May, M.P.
Saanich-Gulf Islands
Green Party

Mr. J. McAllister and Mrs. McAllister

Mary McNeil, M.L.A.
Vancouver-False Creek

His Worship Peter Milobar
Mayor of Kamloops

Ms. Rosa Moreno
Dean of the Consular Corps and Consul General
of El Salvador

Ms. Michelle Mungall, M.L.A.
Nelson-Creston

Dr. Ralph Nilson Ph.D.
President & Vice-Chancellor
Vancouver Island University

Ms. Gwen O'Mahony, M.L.A.
Chilliwack-Hope

Mr. Andrew Petter
President & Vice Chancellor
Simon Fraser University

The Honourable Steven L. Point, O.B.C.
Former Lieutenant-Governor

Mr. W. N. Rea and Mrs. Rea

Mr. Bill Routley, M.L.A.
Cowichan Valley

Mr. Jasbir Sandhu, M.P.
Surrey North
NDP

Mr. John Les, M.L.A.
Chilliwack

Mr. James Lunney, M.P.
Nanaimo-Alberni
Conservative

Mr. Norm Macdonald, M.L.A.
Columbia River-Revelstoke

Mr. Colin Mayes, M.P.
Okanagan-Shuswap
Conservative

Ms. Joan McIntyre, M.L.A.
West Vancouver-Sea to Sky

Colleen Mills
Monarchist League

Dr. Brian Minter
Chancellor
University of the Fraser Valley

Ms. Sarah Morgan-Silvester
Chancellor
University of British Columbia

Ms. Joyce Murray, M.P.
Vancouver Quadra
Liberal Party of Canada

Dr. Lloyd Nixon and Mrs. Nixon

Grand Chief Kat Pennier

Ms. Theresa Point

Mr. Bruce Ralston, M.L.A.
Surrey-Whalley

Tobin Robbins
Honorary Consul of Mongolia

Mr. John Rustad, M.L.A.
Nechako Lakes
Parliamentary Secretary for Forestry to the
Minister of Forests, Land and Natural Resource
Operations

Mr. Michael Sather, M.L.A.
Maple Ridge-Pitt Meadows

**Installation of the Lieutenant Governor Ceremony
Friday, November 2, 2012**

Guest List

Dr. Alan Shaver PhD
President & Vice Chancellor
Thompson Rivers University

Ms. Jinny Jogindera Sims, M.P.
Newton-North Delta
NDP

Mr. Mark Strahl, M.P.
Chilliwack-Fraser Canyon
Conservative

The Honourable Ralph Sultan
Minister of State for Seniors
Ministry of Health

Donna Thomas

Ms. Claire Trevena, M.L.A.
North Island

Mary Ellen Turpel-Lafond
Representative for Children and Youth of BC

Mr. Peter Ufford
Chancellor
Capilano University

Mr. Mark Warawa, M.P.
Langley
Conservative

Jurgen Weyand and Angelika Weyand

The Honourable Alice Wong
Minister of State (Seniors)
Conservative

Ms. Wai Young, M.P.
Vancouver South
Conservative

Mr. Bob Simpson, M.L.A.
Cariboo North

Mr. Kennedy Stewart, M.P.
Burnaby-Douglas
NDP

Urs Strausak
Consul General of Switzerland
Consulate General of Switzerland

Ms. Carole Taylor
Chancellor
Simon Fraser University

Mr. Joe Trasolini, M.L.A.
Port Moody-Coquitlam

Melissa Trochon
Consul General of New Zealand
Consulate General of New Zealand

Mr. David Turpin CM, PhD, FRSC
President & Vice Chancellor
University of Victoria

Angel Villalobos-Rodriguez
Vice Dean & Consul General of Mexico

Mr. John Weston, M.P.
West Vancouver-Sunshine Coast-Sea to Sky
Country
Conservative Party of Canada

Mr. David Wilks, M.P.
Kootenay-Columbia
Conservative Party of Canada

Ms. Kathy Wright and Ms. Samara Wright

Mr. Bob Zimmer, M.P.
Prince George-Peace River
Conservative

BUSINESS EXPENSE APPROVAL for Business Meetings/Protocol Events

BUSINESS EXPENSE APPROVAL NO.

LG 2012

Attach original invoices/receipts that have been coded and approved by an expense authority. Please see page 2 for further instructions.

SECTION 1 - ORIGINATOR INFORMATION

NAME OF ORIGINATOR OF EXPENSE	TELEPHONE NO.	DATE SUBMITTED
Helen Carr	(250) 356-2891	2012/10/29
MINISTRY/DIVISION/BRANCH	LOCATION (CITY) OF EVENT	START DATE OF EVENT
		2012/11/01
		END DATE OF EVENT
		2012/11/02

SECTION 2 - NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

Farewell Ceremony for the 28th Lieutenant Governor on November 1st and Installation Ceremony for the 29th Lieutenant Governor on November 2nd

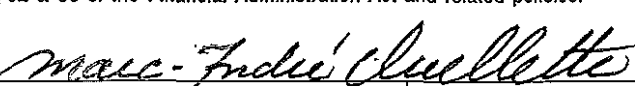
SECTION 3 - INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

SECTION 4 - BUSINESS EXPENSE REQUESTED

CATEGORY	STOB	AMOUNT
1. Meeting Room Rental	6531	
2. Equipment/Furniture Rental	6531	2,100.00
3. Photocopying, Faxing, Telephone, etc.	6531	
4. Food/Beverages for Meetings <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER <input type="checkbox"/> SNACKS <input checked="" type="checkbox"/> COFFEE/TEA/JUICE, ETC.	6531	6,250.00
5. Business Meals in Restaurant <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER	6531	
6. Event Planners, Speakers, etc.		
7. Travel Costs for Non-BC Government Participants		
8. Other: <u>see attached budget</u>		7,400.00

SECTION 5 - EXPENSE AUTHORITY PRE-APPROVAL

RESP. CENTRE	SERVICE LINE	PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING
36356	18850	3601130
EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections 32 & 33 of the <i>Financial Administration Act</i> and related policies.		
 PRINT NAME OF EXPENSE AUTHORITY		DATE SIGNED
Marc-André Ouellette		YYYY / MM / DD

SECTION 6 - EMPLOYEE REIMBURSEMENT INFORMATION

Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and reimbursement total.

QUALIFIED RECEIVER SIGNATURE – Certified goods/services received pursuant to CPPM 4.3.2.

X

ESTIMATED TOTAL \$ 15,750.00

REIMBURSEMENT TOTAL

November 19/2012

Note to file:

Re BEA # LG 2012

This BEA and attached budget was to cover estimated expenses for both the farewell ceremony for The Honourable Steven L. Point on Thursday, November 1, 2012 and the installation ceremony for The Honourable Judith Guichon on November 2, 2012.

Cost breakdown as follows:

Farewell – November 1, 2012 = BEA Estimate: \$7,915

Installation – November 2, 2012 = BEA Estimate: \$7,835

**Budget for the
Installation Ceremony of the
29th Lieutenant Governor of British Columbia
Estimated Expenditures**

Note: BEA / LG 2012 includes estimates expenses for both the Farewell on November 1 and Installation on November 2

STOB

		Costs covered by other departments	Estimated Cost	Actual Cost (Less HST)	
67 Information Advertising and Publications			\$0		
				\$0 \$ -	
65 Office and Business Expenses					
6505	Postal and Courier Costs		\$500		
6501	General Office Supplies		\$550	\$ 41.99	
6508	Guest Book		\$0	\$ 297.91	
6509	Invitations, envelopes, rsvp cards, return envelopes		\$400	\$ -	
6509	Commemorative Program		\$2,500	not yet received	
			\$3,950	\$ 339.90	
6531 Hospitality Expenses-BEA					
	Reception-Installation	\$125 x 25	Office of Speaker	\$0	\$ -
	Food and Beverage for VIP holding room	148.06 + 35.03		\$200	\$ 183.09
	Flower Arrangements			\$550	\$ 586.88
	Sites Preparation	(risers, etc)		\$200	\$ -
	AVW Telav Farewell set up			\$1,100	\$ 1,053.20
	Entertainment-Installation	vocalist and guitarist		\$400	\$ 350.00
	Photographer - GCPE		GCPE	\$0	\$ -
	Calligraphy for signing book/bible			\$150	\$ 80.00
	Bible			\$30	\$ 18.74
	Travel for Chief Justice			\$500	\$ -
	Vehicle rental for family members			\$55	\$ 54.95
	Contingency 10%			\$700	
			\$3,885	\$ 2,326.86	
6508 Gifts and Presentation Items					
			\$0		
			\$0	\$0	
Estimated Total Costs			\$ 7,835	2,666.76	

HST Reg No 10068-5007-RT0001 www.budgetvictoria.com		A-03 YYJ Downtown (Station Code: 4448) 757 Douglas Street Victoria, British Columbia V8W 2B4 (250) 953-5300		Contract #: 455179 Reservation #: S17
Budget Rent A Car of Victoria Ltd.				

Renter: Dellabough, Jenny

Vehicle Rented:

Owner: a/Budget Victoria
Model: Sienna CE

Unit #: 143464

BCD Number: A162000

Time Out: 02 Nov 2012 08:01

Licence: 329PTK

Company: Office of Protocol

Time In: 02 Nov 2012 13:09

Km Out: 10826

Credit Card: VISA

S17

Location In: A-03 YYJ Downtown

Km In: 10856

Km Driven: 30

Rental Rate Used: BCG DT 2011 - A

Vehicle Class: Minivan

Km Charge: 0.10 per Km

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Period	From	To	Amount	Km Cap	Type
Day	1	End	54.95	200	Regular
Hour	25	End	25.00	0	Regular
Week	1	End	326.95	1400	Regular

Charges:	Total:	54.95	6.59
Item	Unit	Qty	Charge
Vehicle Rental	Day	1	54.95
			6.59

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently 2.990 per litre).

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

VLF/ERF: 1.99 (Per Day) subject to taxes

HST: 12%

Payments & Refunds

Total: 61.54

Vehicle Not allowed to Travel to Alaska, Mexico & Yukon

Type	Date	Amount	Exchange	Amount	Location
Master Card	02 Nov 2012 13:11			61.54	A-03 YYJ Downto
BCVC02S3	S17				Purchase
BCVC02C3	APPROVED 00-001 M				

For Road Assistance, call 250-953-5300

Contract close subject to final audit.

Remarks:

/Estimated Charges: \$61.54

Amount Owning

Net Charges & Taxes: 61.54

Net Payment & Refunds: 61.54

Contract Copy: #3

Print Date & Time: 07 Jan 2013 11:19

For receipt purpose only. Refer to original contract for completed terms.

Page 1 of 1

Customer Copy

Page 69
OOP-2012-00794

November 19/2012

Note to file:

Re Invoice # 90607661-AVW Telav Audio Solutions

This invoice was to cover estimated expenses for both the farewell ceremony for The Honourable Steven L. Point on Thursday, November 1, 2012 and the installation ceremony for The Honourable Judith Guichon on November 2, 2012.

Cost breakdown as follows: (amounts less HST)

Farewell – November 1, 2012 = invoice less HST = \$1,053.20

Installation – November 2, 2012 = invoice less HST = \$1,053.20

AVW-TELAV

Audio Visual Solutions

AVW-TELAV
1960 Government Street
Suite 12
Victoria, British Columbia
Tel: (778) 410-2522
Info@avwtelav.com

V8T 4N6
Fax: (250) 381-0680
www.avwtelav.com

002 2400810

OFFICES, COAST TO COAST

Invoice

Billing Address Ms. Helen Carr OFFICE OF PROTOCOL INTERGOVERNMENTAL P.O. Box 9422 Station Province Government Victoria BC V8W 9V1	Information Document Number 90807661 Document Date 11/06/2012 Work Order Number BC09001458 Customer Number 89917 Account Executive KMU Contact Ms. Helen Carr Start Date 11/01/2012 End Date 11/02/2012 Payment Terms Payable on receipt Billing Date 11/06/2012 Currency CAD Tax Exemption N/A
Shipping Address Parliament Buildings Main Rotunda Victoria, British Columbia	LG 02 2012 entered into Database Date

Invoice Details					Page 1 of 2
Quantity	Description	Term	Price	Amount	
1	6 CHANNEL MACKIE 1402-VLZ MIXER			110.00	
2	EV SX-300P FULL RANGE SPEAKER			200.00	
2	SPEAKER STAND			0.00	
1	200 WATT STEREO POWER AMPLIFIER			160.00	
1	1/3 OCTAVE EQUALIZER			110.00	
1	MEDIA FEED BOX - SINGLE CHANNEL			160.00	
1	SMALL POWERED TEST SPEAKER			0.00	
3	42" AUDIO VISUAL CART			0.00	
1	UNIDIRECTIONAL MICROPHONE			80.00	
1	MICROPHONE ROUND BASE FLOOR STAND			0.00	
1	MICROPHONE BOOM ARM			0.00	
2	ETC SOURCE 4 FRESNEL			120.00	
2	MANFROTTO MEDIUM DUTY STAND	S21		120.00	
1	LEPRECON 6 X 800 W TREE DIMMER PACK			160.00	
1	LEPRECON 612-MPX-D/A DIMMER CONTROL			200.00	
1	DELIVERY CHARGE			12.50	
1	PICKUP CHARGE			12.50	
2	LABOUR - LOAD IN			60.00	
2	TECH SERVICE REP SETUP			180.00	
1	TECH SERVICE REP OPERATE			240.00	
	Nov 1: 12:30 to 13:30				
	Nov 2: 11:00 to 12:00				
2	TECH SERVICE REP DISMANTLE			120.00	
2	LABOUR - LOAD OUT			60.00	

PLEASE REMIT PAYMENT TO: 1930 Onésime-Gagnon, Lachine, Quebec H8T 3M6
INVOICES ARE PAYABLE UPON RECEIPT AND INTEREST ON ALL UNPAID SUMS THEREAFTER SHALL ACCRUE AT 2% PER MONTH.

AVW-TELAV

Audio Visual Solutions

AVW-TELAV
1950 Government Street
Suite 12
Victoria, British Columbia
Tel: (778) 410-2522
Info@avwtelav.com

V8T 4N8
Fax: (250) 381-0680
www.avwtelav.com

OFFICES COAST TO COAST

Invoice

OFFICE OF PROTOCOL
INTERGOVERNMENTAL

Document Number 90607561
Document Date 11/06/2012

Invoice Details

Page 2 of 2

Quantity	Description	Term	Price	Amount
1	CABLES AND CONSUMABLES		S21	41.40
	Subtotal Equipment			1,380.00
	Subtotal Labour			660.00
	Subtotal Expenses			41.40
	Subtotal Sales			0.00
	Subtotal Pickup/Delivery			25.00
	HST			252.77
				<u>2106.17</u>
	Total			\$ 2,359.17
	HST : R105164933			

RECEIVED

NOV 19 2012

OFFICE OF PROTOCOL

PLEASE REMIT PAYMENT TO: 1930 Onosime-Gagnon, Lachine, Quebec H8T 3M6
INVOICES ARE PAYABLE UPON RECEIPT AND INTEREST ON ALL UNPAID SUMS THEREAFTER SHALL ACCRUE AT 2% PER MONTH.




Where ideas work

Ministry of Finance
INVOICE CODING SHEET

RETURN CHEQUE TO MINISTRY?
(If yes, enter "D")

FOREIGN CURRENCY?
(If yes, enter "\$")

Link to Invoice Coding Sheet completion instructions.

PAYEE NAME <u>Brad Prevedoros</u>				* SUPPLIER # <u>S22</u>		* SITE <u>001</u>			
CONTRACT/PO # _____		INVOICE DATE <u>01-Nov-2012</u> <small>DD-MMM-YYYY</small>		INVOICE # <u>LG_2012</u>					
DATE INVOICE RECEIVED <u>01-Nov-2012</u> <small>DD-MMM-YYYY</small>		DATE GOODS/ SERVICES REC'D _____ <small>DD-MMM-YYYY</small>		RECEIPT # _____					
NAME &/OR ADDRESS OVERRIDE:				DESCRIPTION FOR CHEQUE STUB: Honorarium cheque for music at the installation of 29th LG, Nov 02, 2012					
DATE CHQ/EFT REQ'D (ONLY IF URGENT) _____ <small>DD-MMM-YYYY</small>				GL DATE (If applicable) _____ <small>DD-MMM-YYYY</small>		PAY ALONE? YES <input type="checkbox"/>			
AMOUNT <small>(INCLUDING TAX)</small>	PRE-TAX AMOUNT	TAX RATE <small>13%, 15%, 5%, 0%</small>	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # IF STOB 57	OFA STOB & ASSET #
\$200.00	\$200.00	0%	004	36356	18850	6531	3601130	0	
\$200.00	TOTAL								
* EXPENSE AUTHORITY (EA) INFORMATION: * <u>Helen Carr</u> EA PRINTED NAME					* QUALIFIED RECEIVER (QR) CERTIFICATION: * <u>Sukie Saini</u> QR PRINTED NAME <small>The goods provided or services delivered have been inspected or reviewed, and the goods or services were properly received and documentation to support the account has been verified (i.e., goods as ordered, correct quantity and suitable quality; services as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).</small>				
* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports. <u>Honorarium cheque for music at the installation of 29th LG, Nov 02, 2012</u>					*  QR SIGNATURE				
ADDITIONAL INFORMATION OR INSTRUCTIONS:									

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

Sukie Saini - Sukie.Saini@gov.bc.ca

ACCOUNTS DATE STAMP

* Note: Fields with an asterisk do not need to be completed for Procurement Invoices.



Where Ideas work

Ministry of Finance
INVOICE CODING SHEET

RETURN CHEQUE TO MINISTRY?
(If yes, enter "D")

FOREIGN CURRENCY?
(If yes, enter "\$")

[Link to Invoice Coding Sheet completion instructions.](#)

PAYEE NAME <u>Sarah Carlé</u>				* SUPPLIER # <u>S22</u>		* SITE <u>001</u>			
CONTRACT/PO# _____		INVOICE DATE <u>30-Oct-2012</u> <small>DD-MMM-YYYY</small>		INVOICE# <u>002</u>					
DATE INVOICE RECEIVED <u>30-Oct-2012</u> <small>DD-MMM-YYYY</small>		DATE GOODS/ SERVICES REC'D _____ <small>DD-MMM-YYYY</small>		RECEIPT# _____					
NAME &/OR ADDRESS OVERRIDE:				DESCRIPTION FOR CHEQUE STUB: Honorarium Vocalist for Installation of LG on Nov 02, 2012					
DATE CHQ/EFT REQ'D (ONLY IF URGENT) _____ <small>DD-MMM-YYYY</small>		GL DATE (if applicable) _____ <small>DD-MMM-YYYY</small>		PAY ALONE? YES <input type="checkbox"/>					
AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT	TAX RATE <small>13%, 11%, 5%, 0%</small>	CL	RESP	SERVICE LINE	STQB	PROJECT	NAME & SUPPLIER # IF STQB 57	OFA STQB & ASSET #
\$150.00	\$150.00	0%	004	36356	18850	6531	3601130	0	
\$150.00	TOTAL								
* EXPENSE AUTHORITY (EA) INFORMATION: * <u>Helen Carr</u> EA PRINTED NAME					* QUALIFIED RECEIVER (QR) CERTIFICATION: * <u>Sukie Saini</u> QR PRINTED NAME <small>The goods provided or services delivered have been inspected or reviewed, and the goods or services were properly received and documentation to support the amount has been verified (i.e., goods as ordered, correct quantity and suitable quality; services as contracted, appropriate deliverables and/or performance criteria met or other conditions, if any, have been met).</small>				
* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports. <u>Honorarium Vocalist for Installation of LG on Nov 02, 2012</u>					* QR-SIGNATURE				
ADDITIONAL INFORMATION OR INSTRUCTIONS:									

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

Sukie Saini - Sukie.Saini@gov.bc.ca

ACCOUNTS DATE STAMP

* Note: Fields with an asterisk do not need to be completed for Procurement Invoices.

FIN FSA 017 REV. JUN/10

001
2103984
OBC-2012-GA

GEORGIA ANGELOPOULOS
CALLIGRAPHER

October 28, 2012

S22

Payment by:	
MC <input type="checkbox"/>	CHEQUE <input checked="" type="checkbox"/>
Entered into Database <input checked="" type="checkbox"/>	
FMR Date	

Attn: Jenny Dellabough
Protocol Assistant, Office of the Premier
Government of British Columbia
Office of Protocol

Inscription of Lieutenant Governor's name in OBC Book
Inscriptions in Bible for Lieutenant Governor
Pick up and delivery

S21

Total:

80.00

Many thanks,
Georgia Angelopoulos

Rec'd Oct. 29/12
[Signature]

Nov. 19. 2012 12:02PM

Legislative Assembly of BC

No. 2027 P. 1

feels

a cup stir stick

001

020864

LEGISLATIVE DINING ROOM
PARLIAMENT BUILDINGS, VICTORIA, BRITISH COLUMBIA

Eedar Room

Friday 830 155445

DATE

November 2

30 muffins (10) scones (10) 45 30

30 fruit tray 62 00

30 coffee (tea) 42 00

Juice (8) 16 80

Payment by:

MC ☐

CHEQUE ☒

Entered into Database ☒

FMR Date

LESS HST

148 06

CHECK NO.

SERVER

TOTAL ▶

166 30

CASH ☐ OR TO BE CHARGED TO THE ACCOUNT OF:

NAME

Protest

MEMBER NO.

184

SIGNATURE:

Karen Felker

LEGISLATIVE DINING ROOM
PARLIAMENT BUILDINGS, VICTORIA, BRITISH COLUMBIA

155445

DATE _____ AMOUNT _____

Received Time Nov. 19. 2012 12:01PM No. 4097

Nov. 19. 2012 12:02PM

Legislative Assembly of BC

No. 2027 P. 2

001

026804

LEGISLATIVE DINING ROOM
PARLIAMENT BUILDINGS, VICTORIA, BRITISH COLUMBIA

Room 245

Friday

830

155446

DATE

November 2

5 coffee / tea

10 50

5 bottled water (1)

2 10

5 muffins / scones (2)

11 25

5 fruit

5 fruit plate

15 50

MC ☐CHEQUE ☒Entered into Database ☒

FMR Date

LESS HST 35 03

CHECK
NO.

SERVER

TOTAL

39 35

CASH OR TO BE CHARGED TO THE ACCOUNT OF:

NAME

Proctor

MEMBER NO.

184

SIGNATURE:

Karen Ficker

LEGISLATIVE DINING ROOM
PARLIAMENT BUILDINGS, VICTORIA, BRITISH COLUMBIA

155446

DATE

AMOUNT

Received Time Nov. 19. 2012 12:01PM No. 4097

* King James Bible - 2012 L.G.
Install.

TRANSACTION RECORD

CHRISTIAN BOOK & MUSI
3082 BLANSHARD STR V8T5E6
VICTORIA BC
22701060

|||| PURCHASE ||||

10-16-2012 12:38:17

S17

Account Chequing Card Type DP
A0000002771010 Interac

Trace # 600010
FS2270106001

Inv. # 2106
Auth # 629769 RRN 001797010

Total \$20.99

(00) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

10/16/12 13:53 F 0 2106
1@ 19.99 9781433600937 \$ 19.99*
B-KJ-HLM PERS RE
SUBTOTAL \$ 19.99
GST TAX @ 5.000% \$ 1.00
SALES TAX @ 7.000% \$ 0.00
TOTAL \$ 20.99
TENDER Debit \$ 20.99

72 HOUR SALE OCT 11-13
CHRISTIAN BOOK AND MUSIC
3082 BLANSHARD ST VICTORIA BC V8T 5E6
PH 384-7534 FX 384-9357
WWW.CHRISTIANBOOKANDMUSIC.COM
HST#R102495462