

October 15, 2012

Sara MacIntyre

s.22

Dear Sara MacIntyre:

Re:

Reassignment

Strategic Issues Management Lead

Government Communications and Public Engagement

Further to our conversation this morning, this letter will confirm your reassignment to the above noted position effective immediately. There is no change to your salary or terms of conditions of employment.

You will report directly to Athana Mentzelopoulos, Deputy Minister, Government Communications and Public Engagement.

I wish you well in your reassignment.

Yours truly,

Dan Doyle

Chief of Staff, Office of Premier Christy Clark

OOP-2012-00834



September 25, 2012

Dan Doyle

s.22

## Dear Dan:

This letter confirms your appointment as Chief of Staff in the Office of the Premier, as specified in your appointing Order in Council (OIC). This appointment is effective September 24, 2012 through April 16, 2013 and as noted in the OIC you will have the status of a Deputy Minister.

Your pay will be based on the daily rate for step 6 of Band C of the Minister's Staff Salary Schedule. As agreed, you will not receive any benefits or pensionable service, will not be paid for statutory holidays or receive any paid vacation or vacation pay. In addition, you are not eligible for severance at the conclusion of the appointment or severance should the appointment be terminated prior to April 16, 2013.

As an Order in Council appointee you must conduct yourself in a manner that maintains and enhances the public's trust and confidence in the public service. Please ensure you are familiar with the Standards of Conduct for Public Service Employees.

Should you require any assistance or advice concerning this or any other matters related to your appointment, you may contact Lynda Tarras, Head of the BC Public Service Agency.

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Please sign this letter indicating your acceptance and return the original to my office.

Thank you for agreeing to take on this role. I'm looking forward to working with you over the coming months.

Sincerely,

Christy Clark Premier

pc: Lynda Tarras, Head of the BC Public Service Agency

I have read and accept the terms and conditions of this appointment.

Dan Doyle

Sept 25 2012.