

Application # 216/14

PART A

APPLICATION CHECKLIST

GENERAL AUTHORITY (GA) ☐AUTHORITY (SA) ☒

ON RETURNED

- Application section

- ☐ Incorrect Legal Name (do not accept payment, bring application to Supervisor for review)
- ☐ No NSC / Safety Certificate
- ☐ No application fee

Date Returned: _____

(stamp "RETURN" over Branch Received stamp before returning application with Return letter)
(place copy of Return letter, Application page and this checklist on "Return Application" folder)

SOLE PROPRIETOR APPLICATION

Full Legal Name of Applicant
(as shown on Clients)

Number

IP APPLICATION - require full legal names and NSC / client numbers for all partners

Name of Applicant (partner 1)

Number

Full Legal Name of Applicant (partner 2)

NSC / Client Number

TRANSFER APPLICATION - complete checks for both transferor(s) and applicant(s)

Transferee's Name buyer (applicant)

NSC / Client Number

Transferee's Name buyer (partner's legal name)

NSC / Client Number buyer (partner's NSC)

Transferor's Name seller (current licensee)

Transferor's Name seller (partner)

Anne

AUG - 1 2014

LEGAL ENTITY APPLICATION - Corporation, Limited Liability Company (LLC), Society, City

Full Legal Entity of Applicant
(must be exactly as shown on Clients or on Company Certificate)

GARDEN CITY CABS OF RICHMOND LTD.

NSC / Client Number

201-548-790

INFORMATION REQUIREMENT

Trade Names/doing business as (DBA)
(No LTD, Limited, Co., Company, Inc., Incorporated, etc on DBA)

GARDEN CITY CABS

Business Address of applicant
(Town, City or Municipality and Province/ State)

RICHMOND, BC

Name of Lawyer/Agent (if applicable)

TOBIN S. ROBBINS.

Mr. Tobin Robbins
MEP Business Counsel
Suite 650 - 669 Howe Street
Vancouver, BC V6C 0B4

PART A
APPLICATION CHECKLIST (Continued)

TYPE OF APPLICATION (per application form)	
Application No: _____ (use LCST Application Intake - New Applicant)	NEW _____ LICENCE with _____ vehicle(s) (GA or SA)
Application No: _____ (use LCST Application Intake - Existing)	ADD _____ AUTHORIZATION with _____ vehicle(s) to PT Licence # _____ (GA or SA)
Application No: <u>21614</u> (use LCST Application Intake - Existing)	AMENDMENT of SA AUTHORIZATION to PT Licence # <u>71373</u>
Application No: <u>AV</u> (use LCST Application Intake - Existing)	ADD _____ (#) of vehicle(s) to PT Licence # _____
Application No: _____ (use LCST Application Intake - Existing)	AMENDMENT & ADD _____ (#) of vehicle(s) to PT Licence # _____
Application No: _____ (use LCST Application Intake - New Applicant) - PT licence to New licence (use LCST Application Intake - Existing) - PT licence to PT licence	TRANSFER of PT Licence # _____
Application No: <u>T</u> (use LCST Application Intake - Existing)	CHANGE OF RATES AND RULES (PT Licence # _____)

OTHER INFORMATION	
Is this a "Returned" application?	Yes ☐ No ☒ If yes, return application date _____
Online application? PTOLA # _____ PTOLA received date _____ (date received - use date of PTOLA e-mail)	Yes ☐ No ☒
PT licence status active?	Yes ☒ No ☐
Urgent Public Need (UPN) Request?	Yes ☐ No ☒
Legal entity (i.e. Company/Society/Limited Liability Company) in good standing? (attach single sided copy of the company search)	Yes ☒ No ☐
Application Fee Receipt attached?	Yes ☒ No ☐
Copy of the Terms & Conditions of Licence (COL) attached?	Yes ☒ N/A ☐
Docket of the Rates and Rules (for SA) attached?	Yes ☒ N/A ☐
Change of Signing Authority (for existing licensees only)	Yes ☐ processed & uploaded on LCST
Change of Directors (for existing licensees only - verify if same upon receipt of Change of Signing Authority)	No ☐ processed on LCST
Change of Address (for existing licensees only)	Yes ☐ processed on LCST

COMMENTS	
Completed by: <u>JC</u> (LCST Initials)	Date: <u>AUG 01 / 2014</u>

APPLICATION CHECKLIST

Registrar's (Basic) Requirements:

☒	BC National Safety Certificate Number
☒	Legal Entity (ies) – Applicant / Transferor (For GPV, PDV & ICB) For Extra Provincial Company – see "Extra Provincial Applicant" for requirements.
☒	Full Legal name(s) / Signature(s) — Applicant(s) / Delegated Signing Authority (For GPV, PDV & ICB)
<u>N/A</u>	Service Proposal Statement (to determine if GA and/or SA)
☒	Application Fee (\$200.00) s22 deposited on <u>Aug 1/14</u>
☒	Passenger Transportation Signing Authority (PT5002) /Agent Letter of Authorization (For GPV, PDV & ICB)
☒	Application Registrar's (Basic) Requirements Complete? (initial <u>ADN</u>)

Extra Provincial Applicants:

☐	Home Jurisdiction Safety Fitness Certificate (Extra Provincial Only) (For GPV, PDV & ICB)
☐	Home Jurisdiction Operating Authority (Extra Provincial/Inter-State Authority Only) (For GPV, PDV & ICB)
☐	Driver Licence(s) – For non BC base applicant(s) only (sole proprietor / all partners in a partnership)
☐	a. Photocopy of certificate of incorporation/articles of incorporation issued by Applicant's home jurisdiction, and a list of directors and officers; AND b. Photocopy of Applicant's BC Certificate of Incorporation (issued by the BC Registrar of Companies and showing registration in BC as an extra-provincial company), OR A signed letter declaring Applicant's company is exempt from being a BC registered company under the Business Corporations Act, SBC2002 Chapter 57 – Part 11, Section 375.
☐	Photocopy of BC Insurance Filing letter (FR) issued by ICBC OR a written statement to explain how Applicant intend to meet motor vehicle liability insurance requirement. For example, prior to entering British Columbia, Applicant will contact the Provincial Permit Centre to purchase a non-resident single commercial vehicle permit (NRSCV) or a non-resident quarterly commercial vehicle permit (NRQCV).
☐	Photocopy of apportioned cab card for each vehicle showing proof that the vehicle is licensed under the International Registration Plan (IRP) to operate in BC OR a written statement to explain how Applicant intend to pay BC vehicle licensing fees. For example, prior to entering British Columbia, Applicant will contact the Provincial Permit Centre to purchase a non-resident single commercial vehicle permit (NRSCV) or a non-resident quarterly commercial vehicle permit (NRQCV).

PART B

APPLICATION CHECKLIST (Continued)

(2) PT Board Application Requirements:

<u>N/A</u>	PDV Vehicle Proposal <u>PDV Forms</u> (Form 1)
☒	PDV Proposed Terms & Conditions of Licence <u>PDV Forms</u> (Form 2) <i>Introducing Service 2 to use accessible vehicles</i>
☐	ICB Application Summary <u>ICB Forms</u> (Form 7)
☐	ICB Route Worksheet for <u>each</u> proposed route <u>ICB Forms</u> (Form 8)
<u>N/A</u>	Sample ICB Time Schedule
☐	Rationale for Reducing ICB Service
☒	Business Plan Reference <u>Sheet 2</u> and <u>Sheet 3</u>
☒	Financial Information Reference <u>Sheet 4</u> [Income statements (for existing operations); cash flow projections and balance sheets or personal net worth statements]
☒	Condensed Operating Plan (Optional) <u>Optional Forms Package</u> (Form 9)
☒	Public Need Indicators / Contract(s) <i>Letter from YVR</i>
☒	Municipal Notice Form: For Taxi Applications <u>PDV Forms</u> (Form 4) (for new applicant, licensees applying to operate a taxi in a new municipality and/or to add a new municipality or to add more taxis to their fleet) <i>Municipality of Richmond</i>
<u>N/A</u>	PDV Rates & Rules <u>Optional Forms Package</u>
☒	Disclosure of Unlawful Activity & Bankruptcy (from each director) <u>PDV Forms</u> (Form 5)
☒	Disclosure of Passenger Transportation Ownership (from each director) <u>PDV Forms</u> (Form 6)
☒	If Applicant wants to use wheelchair accessible taxis: Preparing an Accessible Service Plan Reference <u>Sheet 7</u>
☐	If Applicant wants to put flip seats in accessible taxis: Flip Seats (Accessible Taxis) <u>PDV Forms</u> (Form 3) and Reference <u>Sheet 6</u> Preparing an Accessible Service Plan Reference <u>Sheet 7</u>
<u>N/A</u>	Change of Rates & Rules Proposed rates (taxi, limo & PDV service) if applicable <u>Optional Forms Package</u>
☐	Proposed company specific rules if applicable <u>Optional Forms Package</u>
☐	Rationale for Proposed Changes
☐	Financial Information Reference <u>Sheet 4</u> [Income statements (for existing operations); cash flow projections and balance sheets or personal net worth statements.]
☐	Written Notice to Each Affected Local Government (Taxi Licensees only)
☐	Application PT Board Requirements Complete? (initial <u>ADD</u>) - See email of Aug 13/14 from Lawyer.

Ng, Anne TRAN:EX

From: Ng, Anne TRAN:EX
Sent: Thursday, August 14, 2014 1:42 PM
To: Passenger Transportation Board TRAN:EX
Cc: Mitten, Kathleen TRAN:EX
Subject: Re: Application No. 0216/14 – Garden City Cabs of Richmond Ltd.

Good Afternoon,

Re: Application No. 0216/14 – Garden City Cabs of Richmond Ltd.

The following file has been saved in W:\PASSTRAN\SharedData\Applications:

GARDEN CITY CABS OF RICHMOND LTD. 0216.14

Thank you.

Regards,

Anne Ng

Registration Officer
Passenger Transportation Branch
Ministry of Passenger Transportation and Infrastructure

Suite 313 – 1500 Woolridge Street
Coquitlam BC V3K 0B8

s17

Fax: 604.527.2205

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Notification sent via email transmission to ptboard@gov.bc.ca (cc: Kathleen.Mitten@gov.bc.ca) and documents have been scanned to SharedData (Applications) folder.

Applicant Name: GARDEN CITY CABS OF RICHMOND LTD.

Application No. 0216/14

Administrative Documents attached:

- The Registrar's application transmittal memorandum
- Reports generated from the Branch database

Total # Pages (incl. cover) 14

Branch File: **LEFT**



Date: August 13, 2014

To: Jan Broocke
Director & Secretary
to the Passenger Transportation Board

From: Kristin Vanderkuip
Registrar & Director
Passenger Transportation Branch

Re: File Transmittal Per Division 4, Section(s) 31 (1)(b) of the PTA

Application No.: 0216/14
Applicant Name: GARDEN CITY CABS OF RICHMOND LTD.
DBA: GARDEN CITY CABS
Applicant's Address: RICHMOND, BC
PT Licence No.: 71373
PT Licence Expiry Date: July 27, 2015

Summary of Current Licence: Special Authorization (PDV) with a Maximum Fleet Size of 32 motor vehicles of which a maximum of 20 may be conventional taxis. All other vehicles are accessible taxis.

Vehicle Capacity: a driver and not less than 2 and not more than 7 passengers.

Summary of Application: Amendment of PT 71373 (PDV) to add Service 2:

Service 2

Originating Area: Any point at the Vancouver International Airport

Destination Area: Any point in British Columbia

Other Terms and Conditions

To provide transportation services under a contract to a company: See letter of support from Vancouver Airport Authority and copy of standard form YVR taxi contract.

Other terms and conditions

Service 2 will be limited to 5 accessible vehicles.

Application No. 0216/14

Supporting Documentation:

- Letter Agent of Authorization from Garden City Cabs of Richmond
- Notice of Appointment of Tobin Robbins of MEP Business Counsel to act as GCCR's agent during the application process
- PDV Proposed Terms and Conditions of Licence
- Municipal Notice
- Condensed Operating Plan/Business Plan
- Accessible Taxi Service Plan
- Public Need Indicators
- Financial Information
- Disclosure of Unlawful Activity & Bankruptcy
- Disclosure of Passenger Transportation Ownership

Comments:

The Registrar received and reviewed 3 complaints (copies attached).

The Registration Officer sent a requirement letter to Tobin Robbins on August 12, 2014. Tobin responded to the letter by email on the same day, stated he "...hope the application package as filed can be accepted and sent to the PT Board as is." A copy of the letter and email are included in the application file.

Please find Application No. 0216/14, attached for your review and consideration.

Thank you,



Kristin Vanderkuip
Registrar & Director

Passenger Transportation Branch

/adn

Ng, Anne TRAN:EX

From: TOBIN ROBBINS s22
Sent: Wednesday, August 13, 2014 9:36 AM
To: Ng, Anne TRAN:EX
Cc: s22 Joe Wahlla; Amril Purewal; Sam Hundal
Subject: Re: Passenger Transportation Application No. 216/14 - Garden City Cabs of Richmond Ltd.

Thank you

Sent from my iPad

> On Aug 13, 2014, at 8:38 AM, "Ng, Anne TRAN:EX" <Anne.Ng@gov.bc.ca> wrote:

>
> Good Morning Tobin,
>
> Thank you for your email. I will prepare the application to send to the Board for review.

> Regards,

>
> Anne Ng
> Registration Officer
> Passenger Transportation Branch
> Ministry of Passenger Transportation and Infrastructure Suite 313 -
> 1500 Woolridge Street Coquitlam BC V3K 0B8

> s17
> Fax: 604.527.2205

> This message, including any attachments, is confidential and may contain privileged information intended to be relied upon by the sender and/or the person(s) named above. If you are not the intended recipient or have received this message in error, immediately notify the sender by reply email, permanently delete the original transmission from the sender, including any attachments, without making a copy and confirm these actions in your reply email.

> -----Original Message-----

> From: TOBIN ROBBINS s22
> Sent: Tuesday, August 12, 2014 7:00 PM
> To: Nd. Anne TRAN:EX
> Cc: s22 Joe Wahlla; Amril Purewal; Sam Hundal
> Subject: Re: Passenger Transportation Application No. 216/14 - Garden City Cabs of Richmond Ltd.

> Anne - thank you.

> I believe that the application package as filed meets the requirements of the reference sheets that you refer to in the attachment to your letter.

> The condensed operating plan and business plan is one document. The matters required by the PT Board to be raised in a business plan have been addressed in this document and the required financial information has been provided in the application package. This is also the case in the accessible service plan document.

> Please remember no new accessible vehicles are being applied for in the current application. In fact, no new vehicles are being applied for. All that is being applied for is to amend the Company's existing PT licence to permit 5 of the Company's existing 32 vehicles to pick up fares at the YVR main and south terminals under a contract with the Vancouver Airport Authority.

>

> Finally, all male Sikhs have S as their middle name. The S stands for "Singh". This should not be an impediment to sending the application package to the PT Board.

>

> ^{s22} and hope the application package as filed can be accepted and sent to the PT Board as is. I note that the accessible vehicle plan and condensed operating plan/business plan in their current formats (though with some information included that is specific to this application) were accepted by the PT Branch last year when a previous application was filed by the Company.

>

> Sincerely

>

> Tobin Robbins

>

>

>

>

> Sent from my iPad

>

>> On Aug 12, 2014, at 1:55 PM, "Ng, Anne TRAN:EX" <Anne.Ng@gov.bc.ca> wrote:

>>

>> Hi Tobin,

>>

>> Thank you for your email. I have attached a copy of the letter in MS Word format for you.

>>

>> Links to the Reference Sheets are on page 2 of Guide 2 (link within letter).

>>

>> I attached a copy of the Disclosure of Passenger Transportation Ownership form to the original email to you, but that's in a pdf format.

>>

>> Thank you and ^{s22}

>>

>>

>> Regards,

>>

>>

>> Anne Ng

>> Registration Officer

>> Passenger Transportation Branch

>> Ministry of Passenger Transportation and Infrastructure Suite 313 -

>> 1500 Woolridge Street Coquitlam BC V3K 0B8

>>

>> ^{s17} Fax: 604.527.2205

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>>

>>

>>

>> -----Original Message-----

>> From: TOBIN ROBBINS s22
>> Sent: Tuesday, August 12, 2014 1:30 PM
>> To: Ng, Anne TRAN:EX
>> Subject: Re: Passenger Transportation Application No. 216/14 - Garden City Cabs of Richmond Ltd.
>>
>> Anne - I : s22 am unable to open your PDF. Is it possible to resend in some
other format like Word?
>>
>> Best
>>
>> Tobin Robbins
>>
>> Sent from my iPad
>>
>>> On Aug 12, 2014, at 1:18 PM, "Ng, Anne TRAN:EX" <Anne.Ng@gov.bc.ca> wrote:
>>>
>>> Good Afternoon Tobin,
>>>
>>> re: Passenger Transportation Application No. 216/14 - Garden City Cabs of Richmond Ltd.
>>>
>>> Please review the attached letter and enclosures and contact me if you have any questions.
>>>
>>> Thank you for your assistance.
>>> Regards,
>>> Anne Ng
>>> Registration Officer
>>> Passenger Transportation Branch
>>> Ministry of Passenger Transportation and Infrastructure Suite 313 -
>>> 1500 Woolridge Street Coquitlam BC V3K 0B8
>>>
>>> Fax: 604.527.2205 s17
>>> This message, including any attachments, is confidential and may contain privileged information intended
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have received this message in error, immediately notify the sender by reply email, permanently delete the
original transmission from the sender, including any attachments, without making a copy and confirm these
actions in your reply email.
>>>
>>> <GARDEN CITY CABS OF RICHMOND LTD. 216.14.pdf>
>> <GARDEN CITY CABS OF RICHMOND LTD. 216.14_MS Word.docx>



Ministry of
Transportation
and Infrastructure

Licensee Plate Listing

Plate Type: All
Decal Status: All
Show can/lost/stol plates: No
Sort By: Plate Num

PT Number: 71373

GARDEN CITY CABS OF RICHMOND LTD.

Licence Status Active

Expiry Date Jul 27, 2015

Renewable Yes

Licence Auth Special

PC Authority Taxi

Active Yes
PT Number 71373

PDV Exclusions

Part 3, Sec 2B
Part 3, Sec 2C
Part 3, Sec 2D

ICB Exclusions

Part 2, Sec 1
Part 2, Sec 2
Part 2, Sec 5

Plate #	Usage	Decal #	Decal Date	PTA/VIC	Juris	Year	Make/Model	Cap	Eco	W/C	F/S	SUV	PB	Reb	Oth	Flag	Issue Date	Status
810141	PDV	1073188	Jul 2015	10731961	BC	2011	TOYOTA PRIUS	5	Yes	No	No	No	No	Yes	Yes	No	Jul 28, 08	
810144	PDV	1073189	Jul 2015	03401401	BC	2007	TOYOTA SIENA	5	No	Yes	Yes					No	Jul 29, 08	
810232	PDV	1073190	Jul 2015	10499747	BC	2010	TOYOTA PRIUS	5	Yes	No						No	Oct 21, 08	
810233	PDV	1073191	Jul 2015	03101203	BC	2009	TOYOTA CAMRY	5	Yes	No						No	Oct 21, 08	
810234	PDV	1073192	Jul 2015	02556216	BC	2008	TOYOTA CAMRY	5	Yes	No						No	Oct 21, 08	
810235	PDV	1073193	Jul 2015	03144397	BC	2008	TOYOTA PRIUS	5	Yes	No						No	Oct 21, 08	
810236	PDV	1073194	Jul 2015	03461777	BC	2007	TOYOTA SIENA	6	No	Yes	Yes					No	Oct 21, 08	
810237	PDV	1073195	Jul 2015	11007625	BC	2011	TOYOTA PRIUS	5	Yes	No				Yes		No	Oct 21, 08	
810238	PDV	1073196	Jul 2015	03471962	BC	2008	TOYOTA SIENA	6	No	Yes	Yes					No	Oct 21, 08	
810239	PDV	1073197	Jul 2015	03539834	BC	2008	TOYOTA PRIUS	5	Yes	No						No	Oct 21, 08	
810263	PDV	1073198	Jul 2015	11018494	BC	2013	TOYOTA PRIUS	5	Yes	No						No	Nov 7, 08	
810269	PDV	1073199	Jul 2015	03776863	BC	2008	TOYOTA SIENA	6	No	Yes	Yes					No	Nov 17, 08	
810270	PDV	1073200	Jul 2015	11020928	BC	2013	TOYOTA PRIUS	5	Yes	No						No	Nov 17, 08	
810271	PDV	1073201	Jul 2015	09956616	BC	2010	TOYOTA PRIUS	5	Yes	No				Yes		No	Nov 17, 08	
810272	PDV	1073202	Jul 2015	04991557	BC	2010	TOYOTA CAMRY	5	Yes	No						No	Nov 17, 08	
810323	PDV	1073203	Jul 2015	03441960	BC	2007	TOYOTA SIENA	6	No	Yes	Yes					No	Dec 18, 08	
810324	PDV	1073204	Jul 2015	03974048	BC	2009	TOYOTA PRIUS	5	Yes	No						No	Dec 18, 08	
810325	PDV	1073205	Jul 2015	03776050	BC	2008	TOYOTA SIENA	6	No	Yes	Yes					No	Dec 18, 08	



Ministry of
Transportation
and Infrastructure

Licensee Plate Listing

PT Number: 71373

Plate Type: All
Decal Status: All
Show can/lost/stol plates: No
Sort By: Plate Num

Plate #	Usage	Decal #	Decal Date	PTA/VIC	Juris	Year	Make/Model	Cap	Eco	W/C	F/S	SUV	PB	Reb	Oth	Flag	Issue Date	Status
810326	PDV	1073206	Jul 2015	03974037	BC	2009	TOYOTA PRIUS	5	Yes	No						No	Dec 18, 08	
810327	PDV	1073207	Jul 2015	11131299	BC	2013	TOYOTA PRIUS	5	Yes	No	No					No	Dec 18, 08	
810414	PDV	1073208	Jul 2015	09814370	BC	2008	TOYOTA PRIUS	5	Yes	No						No	Mar 10, 09	
810452	PDV	1073209	Jul 2015	02514533	BC	2008	TOYOTA PRIUS	5	Yes	No						No	Apr 23, 09	
810514	PDV	1073210	Jul 2015	06510359	BC	2007	TOYOTA SIENA	7	No	Yes	Yes					No	Jun 5, 09	
810515	PDV	1073211	Jul 2015	01327284	BC	2008	TOYOTA SIENA	7	No	Yes	Yes					No	Jun 5, 09	
810516	PDV	1073212	Jul 2015	07099899	BC	2008	TOYOTA SIENA	7	No	Yes	Yes					No	Jun 8, 09	
810517	PDV	1073213	Jul 2015	07099573	BC	2008	TOYOTA SIENA	7	No	Yes	Yes					No	Jun 8, 09	
810578	PDV	1073214	Jul 2015	04000317	BC	2008	TOYOTA PRIUS	2	Yes					Yes	Yes	No	Sep 15, 09	
810966	PDV	1073215	Jul 2015	09787916	BC	2010	TOYOTA SIENA	7	No	Yes	Yes					No	Jun 10, 11	
811363	PDV	1073216	Jul 2015	02873861	BC	2007	DODGE GRCVN	6	No	Yes						No	Mar 12, 13	
811553	PDV	1073217	Jul 2015	11000192	BC	2014	TOYOTA RAV4	5	Yes	No						No	Feb 4, 14	
811554	PDV	1073218	Jul 2015	11002600	BC	2014	TOYOTA RAV4	5	Yes	No						No	Feb 4, 14	
811626	PDV	1073219	Jul 2015	11037900	BC	2012	TOYOTA PRIUS	5	Yes	No					Yes	No	Jun 3, 14	

Normal Plates				Wheelchair		Eco-friendly		Special Plates		GPV Fleet	
Appr'd	Issued	Active	Req'd	Active	Req'd	Active	Appr'd	Issued	Active	Size	Last Updated
PDV	32	32	✓ 12	12	0	20	0	0	0		
ICB	0	0	0	0							
GPV	0	0	0	0							



**BRITISH
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PTM WEB

[Logout](#)

Applicant / Licensee

[Clear](#)[Delete](#)**Client Number:** 201548790**Client Status:** A**Legal Name:** GARDEN CITY CABS OF RICHMOND LTD.**Carrier
Condition:** ACTIVE[Copy to Clipboard](#) 148-2633 VIKING WAY**Profile Status:** SATISFACTORY

RICHMOND, BC, CAN, V6V 3B6

Safety Rating: SAT-UNAUDITED**Audit Status:** UNAUDITED**Organization Type:** Company**Certification #:****Document Type:** CERTIFICATE OF INCORPORATION**Certification
Type:** ORIGINAL**Document Id:** 0791661**FR FILING:** NONE**Prorate Acct:** NONE

Financial Responsibility

No F/R # exists for this client.

Add PT Licence Number to List

PT Licence Number:[Add](#)

PT Licence Number List

**PT Licence
Number:** 71373[Delete](#)



Incident Detail

File Number	2013-00079	Request Type	Record Taxi Complaint	Received Date	Oct 1, 2013
Requestor	Anonymous	Assigned Inspector	311 Margaret Lovell	Assigned Date	Oct 1, 2013
Location	s22	Received via	Email	Completion Date	Oct 1, 2013
Subject	Taxi regulation and licensing				

Requestor
Anonymous

Licensee

PT Number 71373
License Type Special

ATTN Joginder S Whalla, President and Charles Duncan,
General Manager
GARDEN CITY CABS OF RICHMOND LTD
148-2633 VIKING WAY
RICHMOND BC V6V 3B6

Phone
Cell
Email

Fax

Vehicle
Reg/VIN
Plate #
Owner

Jurisdiction

Phone 604-238-1111 / 604 214 5618 Charles
Fax 604-247-4002
Email gardencitycabs@yahoo.com

Driver

License Num:
Driver Name:
Birthdate:

Class:
Expiry Date:
Jurisdiction

Comments:

The following anonymous complaint was received at the Passenger Transportation Board and directed to the Passenger Transportation Branch.

NOTE: The actual letter is housed in the correspondence portion of this file log

Apparently, the letter makes reference to Application 109-13.

No further action will be taken on this complaint because the Passenger Transportation Board has already rendered a decision on Application No 109/13.

Conclusion:

The Passenger Transportation Board has rendered a decision on Application No. 109/13. As the complainant wrote anonymously, no further discussion will be entertained

Accordingly the file log is deemed closed. (mgf)



Incident Detail

File Number	2013-00016	Request Type	Record Taxi Complaint	Received Date	Feb 12, 2013
Requestor	Anonymous (Not provided)	Assigned Inspector	311. Margaret Lovell	Assigned Date	Feb 13, 2013
Location	s22	Received via	Fax	Completion Date	Mar 20, 2013
Subject	Hours of service of taxi				

Requestor

Anonymous (Not provided)

s22

Phone

Cell

Email

Vehicle

Reg/VIN

Plate #

Owner

Fax

Jurisdiction

Licensee

PT Number 71373

License Type Special

ATTN Joginder S. Whalla, President and Charles Duncan,
General Manager
GARDEN CITY CABS OF RICHMOND LTD
148-2633 VIKING WAY
RICHMOND BC V6V 3B6

Phone 604-238-1111 / 604 214 5618 Charles

Fax 604-247-4002

Email gardencitycabs@yahoo.com

Driver

License Num:

Driver Name:

Birthdate:

Class:

Expiry Date:

Jurisdiction

Comments:

The following anonymous complaint was directed to the Passenger Transportation Board with copies to the RCMP Richmond, City of Richmond, Richmond Tourism. The Board has since forwarded a copy to the Branch. The complaint is as follows

"It is bringing in to your notice that Garden City Taxi operating business in Richmond City having a few illegal activities that I would like to bring in your notice and want to take action regarding these very important issues that can cause life threatening for the drivers and the pedestrians as well

No driver can take off from work the 85% of drivers are monthly lease drivers so according to new rules drivers have to drive car for 12 hours a day and 7 days a week if someone take off without the permission of manager he is going to be fine 100\$ that drivers can't afford and they have to driver, if there is any emergency then driver can take off with the permission of management

s22 GCC have 7-10 cars accidents in the last 2-3 months because drivers sleep during the driving or not fully attention or concentrating on driving due to forcefully driving

The second thing which is most important for your kind notice the company want only to give service to River Rock hotel they are not taking calls from city anymore specially during the busy days or weekends I just want to mention one example here on New Year they close all the lines people yelling on the roads but manager was not allowing the drivers to take any person from even roads she was staying at River Rock Hotel with the radio handy and loudly instructing the drivers not to take any customers from any part of Richmond City GCC driver got lot of complaints from all over the Richmond. Sir if it scab company of Richmond City and not facilitating Richmond residential people why not change the name of company from GCC to River Rock cabs.

Drivers are not allowed to ask the position of casino stand cars report or hotel stand car reports over the radio drivers have to drive from hotel to cross 4 pedestrian points to see the cars if it's less than 5 then they can stay otherwise they have to drive back due to this driving around the public place, company have 2-3 incidents for hitting the pedestrian and one was very serious that happened with cars s22 near the pedestrian walk sign.

Drivers cannot reject any dispatch either they want not to go there that is totally against the rules and company stopped to use their flag request option as well

If driver got a dispatch and the same time if any flag come in car and sit in car driver has to throw that flag out of the car otherwise there is suspension for weekend.

Manager never entertains drivers even if they have any problem she refused to talk with drivers as well

Sir/Madam there are lot of more things happen like these in the company and nobody taking action against these problems I just want to tell you in



Incident Detail

File Number	2013-00016	Request Type	Record Taxi Complaint	Received Date	Feb 12, 2013
Requestor	Anonymous (Not provided)	Assigned Inspector	311. Margaret Lovell	Assigned Date	Feb 13, 2013
Location	s22	Received via	Fax	Completion Date	Mar 20, 2013
Subject	Hours of service of taxi				

advance these type of rules can cause life threatening for anyone please take action against there and try to relief drivers from this management.

Thanks (SIC)

END _____

February 20, 2013 - extract from the complaint letter was directed to Garden City Cabs for a rebuttal (mgl)

February 25, 2013 - a response was submitted by Charles Duncan, General Manager of Delta sunshine Taxi (1972) Ltd, and Tsawwassen Taxi Ltd , on behalf of Joginder S. Whalla A copy of the response is housed under correspondence of the file log (mgl)

February 26, 2013 - the following email was directed to Cole Delisle.

"I was directed to let you know that the Branch received an anonymous complaint against the captioned carrier (copy attached). The allegations expressed point to hours of service among other concerns, please review and determine if the allegations should be investigated further by your team. Also, attached for your information is the rebuttal received from Joginder S Whalla, President of Garden City

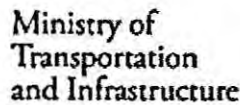
Thanx " (mgl)

Conclusion:

Mr. Whalla responded to the allegations that were submitted anonymously.

Due to the fact that hours of service legislation were cited as infractions - a copy of the complaint was directed to NSC (CSI section) for their review and any action they deemed necessary

The Branch's investigation is deemed closed However, because of NSC issues cited Cole was included on the investigation. Awaiting direction from Cole with respect to what actions will be taken by NSC (mgl)



Page 1 of 2



Incident Detail

File Number	2012-00068	Request Type	Record Taxi Complaint	Received Date	Aug 13, 2012
Requestor	s22	Assigned Inspector	311. Margaret Lovell	Assigned Date	Aug 14, 2012
Location		Received via	Email	Completion Date	Aug 15, 2012
Subject	Taxi regulation and licensing				

August 14, 2012 - Dawn Major responded directly to s22 A copy of the response is logged into the correspondence file of this log (mgl)

Conclusion:

It appears the complaint is centered around leasing. The mandate of the Passenger Transportation Branch does not include governing, maintaining, or monitoring share prices or lease rates of individual transportation providers in the province. These are internal business matters of companies.

As such, this complaint is deemed closed (mgl)

BRANCH FILE ONLY DOCUMENTS

(DO NOT SCAN TO PT BOARD WITH MEMO)

- ☐ RIGHT SIDE (**SUPERSEDED** applicant documents)
- ☒ LEFT SIDE (Branch/applicant **CORRESPONDENCES***)

* Send the applicant a "summarized" request for final clarification and include their response in the file transmitted to Board



Registrar File Review Notes

Application No.: 0216/14
Applicant Name: GARDEN CITY CABS OF RICHMOND LTD.
DBA: GARDEN CITY CABS
Applicant's Address: RICHMOND, BC
PT Licence No.: 71373
PT Licence Expiry Date: July 27, 2015
Date Registrar Review: August 13, 2014
Registration Officer: Anne Ng

Application Received Date: August 1, 2014

Summary of Application: Amendment of PT 71373 (PDV) to add Service 2:

Service 2

Originating Area: Any point at the Vancouver International Airport

Destination Area: Any point in British Columbia

Other Terms and Conditions

To provide transportation services under a contract to a company

See letter of support from Vancouver Airport Authority and copy of standard form YVR taxi contract.

Other terms and conditions

Service 2 will be limited to 5 accessible vehicles.

Supporting Documentation:

- Letter Agent of Authorization from Garden City Cabs of Richmond
- Notice of Appointment of Tobin Robbins of MEP Business Counsel to act as GCCR's agent during the application process
- PDV Proposed Terms and Conditions of Licence (addition of Service 2)
- Municipal Notice (to City of Richmond)
- Condensed Operating Plan/Business Plan
- Accessible Taxi Service Plan

Registrar File Review Notes

GARDEN CITY CABS OF RICHMOND LTD.
DBA: GARDEN CITY CABS
Application No. 0216/14
August 13, 2014
Page 2

- Public Need Indicators (Letter of support from Vancouver Airport Authority, Analysis of Statistical Data Supplied by Vancouver Airport Authority, Copy of standard form YVR taxi contract)
- Financial Information (Financial Forecast 36 months, Balance Sheet, Statement of Loss and Deficit, Notes to Financial Statements)
- Disclosure of Unlawful Activity & Bankruptcy
- Disclosure of Passenger Transportation Ownership

Investigation Summary:

NSC Status: Sat-Unaudited

Complaints: The Registrar received and reviewed 3 complaints (copies attached).

Violation Tickets: None

Administrative Penalties: N/A

August 12, 2014

Registration Officer emailed the applicant's lawyer a requirement letter requesting: amendment of the Disclosure of Passenger Transportation Ownership form to add "S." for Amrik Purewal (same as BC Registry – Company Summary), Accessible Service Plan, Business Plan Update.

August 13, 2014

The applicant's lawyer responded to the Registration Officer's email of August 12, 2014 and stated that he "...hope the application package as filed can be accepted and sent to the PT Board as is

Registration Officer review and preliminary investigation completed.

Meeting Notes:

August 14, 2014 - File forwarded to the Board for review



Ministry of
Transportation
and Infrastructure

Passenger Transportation Branch

Selection Criteria: Name Garden City Cabs of Richmond Ltd , PT Number: 71373, Sort
By: PT Number, Enforcement Period 2013/2014, Admin Penalty
Ordered Yes

Notice and Order History

Enforcement Period: 2013/2014

No data matches the selection criteria



Ministry of
Transportation
and Infrastructure

Passenger Transportation Branch

Selection Criteria: Name Garden City Cabs of Richmond Ltd , PT Number 71373, Sort
By PT Number, Enforcement Period: 2014/2015, Admin Penalty
Ordered Yes

Notice and Order History

Enforcement Period: 2014/2015

No data matches the selection criteria



Selection Criteria: Name Garden City Cabs of Richmond Ltd., PT Number: 71373, Sort
By PT Number, Enforcement Period 2012/2013, Admin Penalty
Ordered, Yes

Notice and Order History

Enforcement Period: 2012/2013

Licensee: 71373: GARDEN CITY CABS OF RICHMOND LTD.

Offence: 1.19: Unsafe vehicle operated by licensee - failed to not proceed

Year: 2012/2013

NOTICE & ORDER INFORMATION

AP Reference #	101 230	Completion Date	Jul 20, 2012
Registrar's Initial Decision	Penalty: Admin Fine (\$250.00)		
Registrar's Final Decision	Penalty: Admin Fine (\$250.00)		
Intent Letter Issue Date	Jun 1, 2012 (Sent)	Intent Response	
Order Letter Issue Date	Jul 6, 2012 (Sent)	Order Response	
Forwarded to Collections Date		Paid Date	Jul 20, 2012
Warning Letter Issue Date		Warning Response Dt.	
Admin Hold Start Date		Admin Hold End Date	

Notice and Order(s) attached to AP# 101 230

Notice & Order #	20120412	Date of Issue	Apr 12, 2012	Notice & Order Action	Proceed
Issuing Inspector	Louise Swan				

Offence Particulars.

Part 1 Item 19 Unsafe vehicle to operate by licensee.

Inspector Comments.

Per Motor Vehicle Act Regulation 7.08 this vehicle is to be taken to West Coast Alignment 1801 Powell St., Vancouver for inspection including a Structural Integrity Assessment. Unit ^{s22} licence plate seized. (see items listed on Vehicle Inspection Report / Notice and Order 20120412_1009.

*not within
two years*



Selection Criteria: Name: Garden City Cabs of Richmond Ltd , PT Number: 71373, Sort
By PT Number, Enforcement Period 2012/2013, Admin Penalty
Ordered. Yes

Notice and Order History

Enforcement Period: 2012/2013

Licensee 71373: GARDEN CITY CABS OF RICHMOND LTD.
Offence 1.1: Operating Outside of Area
Year: 2012/2013

NOTICE & ORDER INFORMATION

AP Reference #:	101 206	Completion Date:	May 1, 2012
Registrar's Initial Decision	Penalty: Admin Fine (\$500.00)		
Registrar's Final Decision:	Penalty: Admin Fine (\$500.00)		
Intent Letter Issue Date	Mar 23, 2012 (Sent)	Intent Response:	Contest (Mar 28, 2012)
Order Letter Issue Date:	Mar 29, 2012 (Sent)	Order Response	
Forwarded to Collections Date		Paid Date	May 1, 2012
Warning Letter Issue Date		Warning Response Dt	
Admin Hold Start Date		Admin Hold End Date	

Notice and Order(s) attached to AP# 101 206

Notice & Order #.	2664109	Date of Issue:	Mar 17, 2012	Notice & Order Action:	Proceed
Issuing Inspector	Barbara Webster				
Offence Particulars:					
Operating outside of Conditions of Licence.					
Inspector Comments					
Driver picked up passengers at corner of Smythe and Beatty.					

*not within
two years*

Ng, Anne TRAN:EX

From: Ng, Anne TRAN:EX
Sent: Tuesday, August 12, 2014 1:55 PM
To: 'TOBIN ROBBINS'
Subject: RE: Passenger Transportation Application No. 216/14 - Garden City Cabs of Richmond Ltd.
Attachments: GARDEN CITY CABS OF RICHMOND LTD. 216.14_MS Word.docx

Hi Tobin,

Thank you for your email. I have attached a copy of the letter in MS Word format for you.

Links to the Reference Sheets are on page 2 of Guide 2 (link within letter).

I attached a copy of the Disclosure of Passenger Transportation Ownership form to the original email to you, but that's in a pdf format.

Thank you s22

Regards,

Anne Ng
Registration Officer
Passenger Transportation Branch
Ministry of Passenger Transportation and Infrastructure Suite 313 – 1500 Woolridge Street Coquitlam BC V3K 0B8

s17
Fax: 604.527.2205

This message, including any attachments, is confidential and may contain privileged information intended to be relied upon by the sender and/or the person(s) named above. If you are not the intended recipient or have received this message in error, immediately notify the sender by reply email, permanently delete the original transmission from the sender, including any attachments, without making a copy and confirm these actions in your reply email.

-----Original Message-----

From: TOBIN ROBBINS | s22
Sent: Tuesday, August 12, 2014 1:30 PM
To: Ng, Anne TRAN:EX
Subject: Re: Passenger Transportation Application No. 216/14 - Garden City Cabs of Richmond Ltd.

Anne - I s22 | am unable to open your PDF. Is it possible to resend in some other format like Word?

Best

Tobin Robbins

Sent from my iPad

> On Aug 12, 2014, at 1:18 PM, "Ng, Anne TRAN EX" <Anne.Ng@gov.bc.ca> wrote:
>
> Good Afternoon Tobin,
>
> re: Passenger Transportation Application No. 216/14 - Garden City Cabs of Richmond Ltd.
>
> Please review the attached letter and enclosures and contact me if you have any questions.
>
> Thank you for your assistance.
> Regards,
> Anne Ng
> Registration Officer
> Passenger Transportation Branch
> Ministry of Passenger Transportation and Infrastructure Suite 313 -
> 1500 Woolridge Street Coquitlam BC V3K 0B8
>
> ^{s17}
> Fax: 604.527.2205
> This message, including any attachments, is confidential and may contain privileged information intended to be relied upon by the sender and/or the person(s) named above. If you are not the intended recipient or have received this message in error, immediately notify the sender by reply email, permanently delete the original transmission from the sender, including any attachments, without making a copy and confirm these actions in your reply email.
>
> <GARDEN CITY CABS OF RICHMOND LTD. 216.14.pdf>

Ng, Anne TRAN:EX

From: Ng, Anne TRAN:EX
Sent: Tuesday, August 12, 2014 1:18 PM
To: s22
Subject: re: Passenger Transportation Application No. 216/14 - Garden City Cabs of Richmond Ltd.
Attachments: GARDEN CITY CABS OF RICHMOND LTD. 216.14.pdf

Good Afternoon Tobin,

re: Passenger Transportation Application No. 216/14 - Garden City Cabs of Richmond Ltd.

Please review the attached letter and enclosures and contact me if you have any questions.

Thank you for your assistance.

Regards,

Anne Ng

Registration Officer
Passenger Transportation Branch
Ministry of Passenger Transportation and Infrastructure

Suite 313 – 1500 Woolridge Street
Coquitlam BC V3K 0B8

s17
Fax: 604.527.2205

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Transmittal via email to:

s22

August 12, 2014

GARDEN CITY CABS OF RICHMOND LTD.
C/O TOBIN ROBBINS
MICHAEL, EVRENSEL & PAWAR LLP
SUITE 650-669 HOWE STREET
VANCOUVER BC V6C 0B4

Dear Tobin Robbins:

RE: APPLICATION NO. 0216/14

The application you recently submitted to this Branch cannot be processed until the following matters have been addressed:

Application Guide 3 – I want to change my taxi licence:
<http://www.th.gov.bc.ca/forms/getForm.aspx?formId=1178>

1. Business Plan Update – Reference Sheet 2.1

Please review Reference Sheet 2 and ensure that a Business Plan Update is submitted. To date, we received a Condensed Operating Plan with "Business Plan" typed beside the first page of the form.

2. Accessible Service Plan – Reference Sheet 7

Please review Reference Sheet 7 and ensure that all parts of an Accessible Service Plan are submitted.

3. Disclosure of Passenger Transportation Ownership form

According to the BC Registry Company Search, Amrik Purewal has the middle initial of "S.". As such, the form needs to be amended to include the "S.".

August 12, 2014

Page 2

Application No. 0216/14

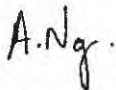
Please comply with the above and return all relevant documentation so that we can process your application as quickly as possible.

If we do not receive the required information/documents by **September 11, 2014**, your application will be forwarded, as filed, to the Passenger Transportation Board for their review. Please note the application filing fee is non refundable. This directive is pursuant to Section 4(1)(c) of the *Passenger Transportation Act* which authorizes the Registrar of Passenger Transportation to make Rules of Procedures.

Further information on Registrar's Rules and other passenger transportation processes and application forms can be viewed on the web at www.th.gov.bc.ca/rpt or you can call the Passenger Transportation Branch at 604.527.2198 if we may be of any further assistance.

Thank you for your immediate attention to this matter.

Regards,



Anne Ng
Registration Officer
Passenger Transportation Branch

Enclosures (4)



I want to change my taxi licence

Do I need approval from the Board to change any of my terms and conditions of licence?

Yes. If you want to change any of your terms and conditions, you must submit an application to amend your licence.

How do I put together an Application Package?

You start by collecting information to put in your application package. An application package must be complete. Incomplete application packages delay the processing of your application. Both the Passenger Transportation Branch ("Branch") and the Passenger Transportation Board ("Board") have application requirements.

Note *If you are also applying to add vehicles for your current area of service, refer to Guide 3: I want to add taxis to my fleet.*

Send your application to:

Passenger Transportation Branch
Ministry of Transportation and Infrastructure
313 - 1500 Woolridge Street, Coquitlam BC V3K 0B8
Phone: 604-527-2198
Fax: 604-527-2205
Toll Free: Call the Enquiry BC number at 1-800-663-7867
Email: passengertransportationbr@gov.bc.ca

The Branch reviews your application to confirm it is complete. If your application is complete, the Branch sends it to the Board. If your application is incomplete, the Branch will ask to you to supply missing documents. Once you have supplied these, the Branch will

send your application to the Board. If you do not supply the missing documents in the time set by the Branch, it will send your incomplete application to the Board. The Board may, after giving you notice, dismiss your application if you do not provide the required documents.

What do I need to put in an application package?

Use this checklist to make sure your application package is complete.

1. Required Forms

- ☐ **Special Authorization Licence Application Package** Branch SA Forms PTR 5010
- ☐ **PDV Vehicle Proposal** PDV Forms (Form 1) (If changing your vehicle type)
- ☐ **PDV Proposed Terms & Conditions of Licence** PDV Forms (Form 2)
- ☐ **Municipal Notice Form: Taxi Applications** PDV Forms (Form 4)
- ☐ **Disclosure of Unlawful Activity & Bankruptcy** PDV Forms (Form 5)
- ☐ **Disclosure of Passenger Transportation Ownership** PDV Forms (Form 6)

2. Required Materials

- ☐ **Business Plan Update, including** Reference Sheet 2.1
 - ☐ **Financial Information** Reference Sheet 4
 - ☐ **Public Need Indicators** (as outlined in this reference guide)

If you want to use wheelchair accessible taxis, submit the following:

- ☐ **Accessible Service Plan** Reference Sheet 7

If you want to put flip seats in your wheelchair accessible taxis, submit the following:

- ☐ **Flip Seat Request** PDV Forms (Form 3) and Reference Sheet 6
- ☐ **Priority Dispatch Plan** Reference Sheet 7

3. Optional or Special Forms

☐ **Condensed Operating Plan** (Optional) Optional Forms (Form 9)

☐ **PDV Rates & Rules** Optional Forms

Note: You must protect personal information of clients and potential clients. This is the law under the *Personal Information and Privacy Act* (PIPA). You must have consent to share personal information. For more information, read the Board's Industry Advisory *Protect Personal Information of Your Customers*

Note You do not need to submit an application to the Passenger Transportation Branch if you only want to change vehicle capacity to "a driver and not less than 2 and not more than 7 passengers". This can be done by submitting a "vehicle banding request" form directly to the Board.

Is my information kept confidential?

Your application is public. The Board is required to publish notice of applications. An exception is if the Board is satisfied that there is an "urgent public need" for the proposed service. Then the application is not published. (See Reference Sheet 5)

The Board publishes application summaries every Wednesday in its "Weekly Bulletin". This Bulletin is posted on the Board's website and is available to the public. People may make submissions on your applications. (See Reference Sheet 8)

The Board keeps the following types of information confidential:

- private financial information (e.g. personal net worth statements)
- private business details (e.g. customer account information)

Other information submitted with an application may be made public. Business plans are not confidential. However, the Board does not routinely release them. Board decisions are public. If your application is set down for a public hearing, the hearing is open to the public. Most exhibits entered at a public hearing are public documents.

The *Freedom of Information and Protection of Privacy Act* may apply to information in your application package.

What does the Board consider when it reviews my application?

The Board will review your application and consider the following three questions:

1. Is there a public need for the amendment you want to make?
2. Are you a fit and proper person and capable of providing the taxi service?
3. Would approving the application promote sound economic conditions in the transportation industry?

If the Board answers “yes” to all three questions, your application will be approved. It is up to you to give the Board the information it needs to answer these questions. You should consider the type, location and scope of the service you wish to provide. This Application Guide outlines the type of information the Board is looking for. If you submit too little information or information that is too general, your application may be refused.

In this guide, each of the questions above is considered separately. However, you should remember that the Board member will review your whole application. The information in your package should be consistent. You should not say one thing in one section that is contradicted by something in another section. If information in your package seems contradictory, you should explain the reason for this.

Is there a public need for the licence amendment I am seeking?

The Board expects you to show that there is a public need for the licence amendment that you are seeking.

Minor Amendments

If you are seeking a minor amendment, you may not need to provide as much detail on public need. However, you must provide some public need indicators and these must be more than your “opinion” or “preference”. For example, if you are applying to add return or reverse trips, information from customers may be relevant to public need. If you are applying for flip seat authorization, details of “two vehicle” trips, contracts and/or cancelled trips may be relevant to public need.

Major Amendments

If you want to add a new originating area, you should provide substantial public need indicators. This also applies if you want to significantly expand your current originating area, especially into areas where there are other taxis.

What are Public Need Indicators?

It is up to you to determine the type and amount of public need indicators that may be relevant to your application. Examples of public need indicators are provided below:

- **Fleet Utilization & Passenger Trends** Do you have any call logs or dispatch information that supports your request? What is your current fleet utilization? Will the amendment requested allow you to utilize your fleet better? How?
- **User Support Statements** These are letters or e-mails written by people who would either use the amended taxi service themselves or who would refer the service to others or book the service for passengers. These should have the following details:
 - why, when and how often the writer needs new or additional taxi service
 - whether the writer uses any other taxis and if so, how often and how long do they wait for a taxi
 - why the writer would use your taxi service instead of taxis that are available
 - writer's name, signature and contact information

Note You must tell people that their letter or e-mail may be treated as a public document as part of the Passenger Transportation Board's licence application process.

Excerpt from a decision

The application seeks to expand the originating area to include other areas for the accessible vehicle in its fleet. The original application materials include 25 "form letters" in support of this change. None of the form letters include any addresses for the persons who signed them, and at least six of them contain no contact information. None make any specific reference to the need for accessible vehicle service. The 25 form letters are given little weight in assessing public need for service outside the existing originating area. ...I find that the applicant has failed to demonstrate that there is a public need for a broader originating area. ..

With respect to the addition of a reverse trip authority to the licence, the applicant provided 10 pre-drafted letters, all from individuals in the applicant's originating area. It is clear that there is a certain inconvenience, and to some extent some confusion, over the inability of the applicant to provide a reverse trip to its customers. This is especially the case for those in need of the accessible vehicle, as accessible vehicles are not always readily available in the destination areas served by the applicant.... I find that there is a need for reverse trips

- **Signed Contracts** or agreements to enter into a contract to provide taxi service where the amendment is required.
- **Information about other taxi services** may be relevant to public need. The Board will want factual evidence about other taxi services, especially if you claim that they are not meeting the public's need.
- **Information on Population Trends, Community Plans and the Economy** You should explain how this information shows a need for more taxi service. The Board may consider population statistics when reviewing public need. However, the Board does not usually rely on "taxi to population" ratios to determine need as other factors may affect need for a new service. Such factors include the size of an area, public transportation options, existence of transportation hubs and vehicle usage. You should include the source and date of any references or statistics you put in your application.
- **Surveys** .The focus of the survey should be on public need (as opposed to preference) for your services. The Board is also interested in why, when and how often respondents use the type of service for which you are applying.
 The Board will want to know that the survey is reliable. You should tell the Board
 - how the survey was developed
 - who conducted the survey and
 - when, where and how the survey was conducted.
- You should also provide a summary of the survey results.
- **Other Material** You may have other information that indicates public need for more taxis. You may include petitions or form letters. However, the Board may not give as much weight to them as it does to information from individuals who give specific information about their use of taxis.
- **Information from Municipal Councils or Community Organizations** The Board requires you to notify local government of your application. The Board may receive information on transportation services from a town council, tourist board or other community organization. The Board may consider it as part of the application materials, especially if it is detailed information. The Board would share any negative information with you and give you a chance to respond.

Notes

1. The above list is not a comprehensive list.
2. If you talk about a website, make sure you include a link to the specific site. You should also tell the Board what is on the site and why it is useful.
3. Applicants should not ask people to contact the Board directly. Generally, the Board does not accept letters or e-mails of support sent directly to the Board. Applicants are responsible for collecting this information and putting it in their application package.
4. The Board's Operational Policy II.6 provides information on submitting social media information.

Are you a fit and proper person? Are you capable of providing an expanded taxi service?

Excerpt from a Board decision to refuse an application on fitness grounds.

In summary, the Directors have failed to convince me that the Board can accept the word of the company at this time. The current Directors have all been Directors for some years. They participated in the disreputable activity. Based on the evidence before me, there are outstanding obligations to a government agency. The Board must be reasonably assured that it can rely upon the financial documents, the statements and the claims submitted with an application in order to find an applicant to be a fit and proper person. I find that the applicant is not a fit and proper person to provide the service requested in this application. The conduct of the directors with respect to their exercise of their duties as officers of a company is of serious concern to the Board.

Note: This excerpt has been modified from its original form to delete company and agency names.

The Board reviews fitness in two parts:

- (i) Are you a "fit and proper person" to provide the proposed service?
- (ii) Are you capable of providing that service?

What is a fit and proper person?

The term "fit and proper" reflects the idea that a licensee has a responsibility to exercise the powers conferred by the granting of a licence with regard to proper standards of conduct. Fit and proper persons conduct themselves and their business lawfully. They uphold the integrity of the industry and promote public confidence in the industry.

The Board considers fitness in the context and circumstances of an application. The Board may look at such things as your conduct and its potential of harm to the public or to the integrity of the industry.

You must complete a Disclosure of Unlawful Activity and Bankruptcy form as part of the application process. This information will be used by the Board as part of its assessment of your fitness. In

reviewing your answers, the Board may consider such things as:

- The circumstances around any criminal charges, convictions or findings of guilt
- Bankruptcy and insolvency history
- Past behaviour and whether it indicates a pattern of poor conduct and character, lack of financial integrity or a threat to the public

If you have another passenger transportation licence, the Registrar will include information on any administrative penalties that have been imposed against you.

The Board may also consider other information that it learns about you when reviewing an application file. This could be information in your National Safety Code profile, allegations of illegal operations or information from submitters. The Board will review these in the context of the application, your explanation of the penalties and whether you are demonstrating care and control over your operations.

You will have an opportunity to comment on any information that may have a harmful effect on your application.

What is meant by "capable" of providing a service?

The Board reviewed "capability" when it approved the initial licence. With this application you need submit a business plan update that focuses on the changes you are applying for and how they will affect your business and operations. You need to satisfy the Board that you are capable of providing an expanded service.

The update should include information on your proposed changes and how they. It should provide information on how the expanded service will be integrated into the existing operations. You should advise the Board of any key operational changes since your initial application. You should include information on the knowledge, skills and abilities of key directors or management who have joined the organization since your last application. This might include information about yourself if you have recently acquired the business.

Information that shows you have the financing to operate the expanded service is important. A personal net worth statement or proof of financing may be required for the Board to assess whether you are capable of providing the service. The Board will also review your current financial information and financial projections and the assumptions on which they were based.

The Board may, at any time after a licence is issued, conduct a fitness review of a licensee. For information on fitness reviews, see Reference Sheet 15.

Would approving the amendments promote sound economic conditions in the transportation industry?

The Board looks at the state of taxi services in the area where you are applying to operate. The Board considers how more taxis in an area could affect service. The Board looks at the overall health and quality of taxi services. The Board will consider how your requested amendments will affect other providers.

Your application should show that you understand the local taxi service. You need to show the Board that the local taxi service is not meeting the needs of the community. This must be done with factual information. Some of the information you collected for public need may be relevant. Information on competing services is available on the Board's website at: <http://www.th.gov.bc.ca/ptb/operators.htm>. The Board may refer to this information when reviewing your application.

If you request a minor amendment, you should note whether or not your competitors have what you are seeking.

Some things that the Board may look at in deciding if your service would promote sound economic conditions in the local taxi industry are:

- Your service would add value to public (e.g. improved convenience, newer vehicles, accessible taxis, etc.)
- The market is able to absorb or adjust to a new taxi service in the area
- Local taxi operators are not responding to current market place needs

Excerpt from a decision on an amendment application to expand service and add return trip

...With respect to the Return Trip authority, this would, if granted, result in an "uneven playing field" and would negatively impact the other taxi companies in the immediate area, and possibly beyond. In this instance, the applicant is being granted only one additional vehicle and an increase in origination area, both tied to a contract. I am satisfied that the impact on the economic conditions in the passenger transportation business in British Columbia will be a positive one, ensuring a "back-up" supply of taxis to the Resort.

How does the Board make decisions on applications?

Board members make decisions on applications. Staff do not make decisions. Members make their decisions based on the information that the Board received during the application process. This information may include:

- information you submit with your application
- written submissions from other people
- your replies to the submissions
- follow-up information that the Board gets from you, submitters or another person. (You will be able to see information from submitters or another person, unless it is confidential business information. If it is confidential business information, you will receive a summary of the information)
- information already available to the public (e.g. information on your website, information posted at the Board website, etc.)
- compliance information received from the Registrar of Passenger Transportation
- investigation reports from the Registrar and any comments received from you
- information from a public hearing

Other Information Available to the Board

The Board also has "*Operational Guidelines*" and "*Rules of Practice and Procedure*". These are posted on the Board's website.

Board decisions are posted on its website. The Board decides each case on its own merits. It is not required to follow its previous decisions. However, the Board seeks to have consistency in its decisions.

How are the Board's decisions issued?

The Board issues written decisions. The decisions include the reasons why the Board reached its decision. If an application is approved, the decision will set terms and conditions of licence. Decisions are sent to the applicant and the Registrar of Passenger Transportation. Decisions are published in the Weekly Bulletin and posted on the Board website. The Board process usually ends when the decision is made and published.

Can my decision be appealed?

There is no right of appeal of Board decisions. The Board cannot review a decision just because you disagree with it. The Board may reconsider, vary or rescind a decision in two cases:

- (a) information has become available that was not available at the time the decision was made, or
- (b) there has been an error in procedure.

For more information, see Reference Sheet 14.

Business Plan Updates

If you are applying to change your licence or add vehicles to your fleet, you must submit a Business Plan Update with your application. This Update is a modified business plan that focuses on the changes you are applying for and how they will affect your business and operations.

Financial information and public need indicators are an important part of a change of business plan. Reference Sheet 4 discusses financial information and application guides discuss public need indicators.

A Business Plan Update should contain enough detail to make sure the Board understands what changes you are seeking, how they will affect your operations and why the changes are necessary.

The following are examples of the types of questions that you may want to consider in preparing a Business Plan Update.

Proposed Changes and Rationale

- ✓ What changes are you proposing?
- ✓ Why do you want to make these changes?
- ✓ If you are asking for more additional vehicles, how did you decide how many vehicles you require?

Organizational Structure Changes

- ✓ Have there been any significant changes to your organization since your last application (i.e. new directors, management, financial arrangements, etc.)?
- ✓ Do you anticipate significant changes to your business as a result of the changes you are seeking.

Market and Services

- ✓ How will your proposed changes affect your services?
- ✓ If you are applying for additional vehicles, what are your plans for hiring, training, and developing drivers?
- ✓ Will you be purchasing any specialty vehicles? If so, what types and why?
- ✓ Will you be serving a new market? If so, what research have you undertaken into the needs of this market? What measures will you put in place to ensure that your service meets the needs of this market, especially if it includes persons with disabilities?
- ✓ If this is a new market, what are the main risks and challenges that your company faces in the market place?

Public Need & Competition

- ✓ Have you included evidence to show there is a public need for the changes you want to make? Is this information objective? (Refer to the appropriate "guide" for information on public need. If you are applying to add more taxis to your fleet, it is important that you read the public need section of Application Guide 3: *I want to add taxis to my fleet.*)
- ✓ Who are your competitors? What affect will your proposed changes have on them?

Business Partnerships & Alliances

- ✓ Do you have any agreements or alliances with other transportation or non-transportation companies that will increase your ridership? If yes, you should explain these.
- ✓ Does your company provide any services that do not involve passenger transportation? If yes, you should explain these.

Financial Information

- ✓ Have you provided cash flow projections? Balance sheets or net worth statements? Income statements? Have you explained your assumptions and calculations? Have you separated start up costs from ongoing costs? If you require additional funds to implement the changes, how will you obtain these funds? What is their source? (See Reference Sheet 4)

Preparing an Accessible Service Plan

Who are these guidelines for?

Applicants who seek to start, expand or change a taxi service *and* propose to:

- (a) use wheelchair accessible taxis in their fleet; or
- (b) install flip seats

Applicants seeking to install flip seats in their wheelchair accessible taxis must complete the **Priority Dispatch** portion of the **Accessible Service Plan**.

The Board's Operational Policy IV.1 states:

If the Board approves an application pursuant to section 28(1) of the Act, the Board may specify as a term and condition of licence that

- (a) a minimum number of vehicles must be wheelchair accessible, and
- (b) wheelchair accessible service must be available on a 24/7 basis or other hours.

This policy applies even when an applicant has not proposed to operate or add accessible vehicles...The goal is to have wheelchair accessible taxis integrated with taxi fleets in communities across British Columbia that have 8 or more taxis in operation.

Why does the Board require an Accessible Service Plan?

The Board uses information in an applicant's Accessible Service Plan to understand the accessible services that an applicant provides, how those services are managed and what accessible options are available in the community. It may consider the information when deciding whether to approve the application and, if it approves an application, whether to establish accessible service standards in the terms and conditions of licence.

What is an Accessible Service Plan?

An **Accessible Service Plan** has three parts:

1. **Company Information**

Describe the accessible services that your company provides for passengers with disabilities. Explain how those services are managed.

2. Priority Dispatch Plan

Explain how your company will use wheelchair accessible taxis to serve passengers with a wheelchair or scooter on a priority basis.

3. Community Information

Describe the accessible services available in the communities you serve. Give information about public providers (e.g. transit and HandyDART) and private providers (e.g. other taxi companies).

What do I put in an Accessible Service Plan?

Use the questions below as a guide for the type of information to put in your plan. The plan is divided into 3 parts.

1. Company Information

1.1 Vehicles

- a. How many conventional taxis are in your fleet?
- b. How many wheelchair accessible taxis are in your fleet?
- c. How many wheelchair accessible taxis have flip seats?

1.2 Vehicle Usage

- a. On average, how many trips are provided with wheelchair accessible taxis per day, week or month? Of these, how many were for passengers with a wheelchair or scooter? How many were for conventional transportation?

1.3 Hours of Service

- a. Is your conventional taxi service available 24 hours a day, 7 days a week? If not, what are your company's regular hours of operation?
- b. Are wheelchair accessible taxis available for the same operating hours as conventional taxis? If not, what are the regular operating hours for wheelchair accessible taxis?
- c. In normal circumstances, what is the minimum number of vehicles you operate at any one time? How many of these are wheelchair accessible taxis?

1.4 Training

- a. Identify who receives training for serving passenger with disabilities and who receives training for wheelchair accessible taxis. (Drivers? Dispatchers? Managers?)
- b. Describe the type of training that is provided, who provides the training and the qualifications of the trainers.
- c. Describe any testing, certification or retraining that is provided.
- d. Does your company have a minimum training requirement for drivers before they are allowed to drive a wheelchair accessible taxi? If yes, please describe.

2. Priority Dispatch Plan

2.1 Dispatch System

Describe how wheelchair accessible taxis are dispatched. Describe how priority is given to passengers with wheelchairs and other mobility aids. Include information that answers the following types of questions.

- a. Do you use a computer dispatch system or a manual dispatch system? Do you use both?
- b. How does your company track requests and dispatches for wheelchair accessible taxis? Is GPS¹ used? What does the dispatcher do? What do drivers do? How do dispatchers and drivers share this information?
- c. How does your company track calls to use a wheelchair accessible taxi for conventional uses?
- d. What happens when the requests for wheelchair accessible taxis exceed the number that are available?
- e. How many trips are provided with wheelchair accessible taxis? Of these, how many were for a passenger with a mobility aid, and how many were for conventional transportation? If trip statistics or another measure cannot be provided, explain why.

¹ Global positioning satellite

2.2 Dispatchers

- a. Describe your company's wheelchair accessible taxi policies and procedures for dispatchers.
- b. Describe how dispatchers are trained to give priority service to persons with disabilities who need a wheelchair accessible taxi. Include a copy of any dispatcher training papers about wheelchair accessible taxis.
- c. List incentives or consequences that help ensure that dispatchers give priority to persons with disabilities who need a wheelchair accessible taxi.

2.3 Drivers

- a. Provide the company's wheelchair accessible taxi policies and procedures for drivers. You may also provide copies training materials about wheelchair accessible taxis.
- b. Describe the incentives or consequences that are used to ensure that wheelchair accessible taxi drivers give priority to people who use mobility aids.

2.4 Vehicle Locations & Contracts

- a. Where are your wheelchair accessible taxis based within your operating area? If taxi zones are used, describe the system and how it is used for wheelchair accessible taxis.
- b. List any contracts where wheelchair accessible taxis are required. Examples may include schools, businesses, airports and rail companies. Are the service contracts for passengers with mobility aids, or some other purpose?
- c. List any locations where wheelchair accessible taxis line up to wait for passengers who are changing modes of transportation. Examples include airports and cruise ship terminals. (Do not include taxi stands outside of hotels.) Does your company have policies on whether they can be pulled out the line to service other customers, if required?

Community Information

3.1 Local Options for Wheelchair Accessible Services

- a. What wheelchair accessible services are available in your community from transit, para-transit or HandyDART?
- b. When are these services available in your community? Which days of the week? Which hours of the day?

3.2 Community Outreach

- a. In what ways does your company promote the availability of wheelchair accessible taxi service?
- b. Which types of organizations do you keep in regular contact with? (e.g. Local Government Counselors, Local Government Accessible Committees, Accessible Advocacy Groups, HandyDART, others?)
- c. Does anyone at your company have responsibility for business outreach with leaders in your community? What is that person's position in your company?

More Information

Policy

Operational Policy IV.1: Accessible Taxis

Flip Seat Applications

Reference Sheet 6: Flip Seats

Report on Wheelchair Accessible Transportation

In January 2012, the Board published the report "Wheelchair Accessible Transportation by Taxi and Inter-City Bus in British Columbia". Taxi licensees and applicants are encouraged to use the report as a source of information relating to a range of accessible issues.

Web Page

More information about accessible transportation issues is posted on the Board's Accessible Transportation Web Page.

Ng, Anne TRAN:EX

From: Ng, Anne TRAN:EX
Sent: Tuesday, August 12, 2014 12:00 PM
To: Mitten, Kathleen TRAN:EX
Subject: RE: Disclosure of Passenger Transportation Ownership forms - Date

Hi Kathy,

Thanks for the clarification.

Anne.

From: Mitten, Kathleen TRAN:EX
Sent: Tuesday, August 12, 2014 11:59 AM
To: Ng, Anne TRAN:EX
Subject: RE: Disclosure of Passenger Transportation Ownership forms

Jan says if they have the received at the branch date stamp, then no, you don't have to send them back.

From: Ng, Anne TRAN:EX
Sent: Tuesday, August 12, 2014 11:53 AM
To: Mitten, Kathleen TRAN:EX
Subject: Disclosure of Passenger Transportation Ownership forms

Hi Kathy,

I have four copies of these forms from an applicant without the date under the section entitled *Name of Person Completing the Form*. Could you ask Jan if we need to ask the applicant to add the date to each form?

Thank you.

Regards,

Anne Ng

Registration Officer
Passenger Transportation Branch
Ministry of Passenger Transportation and Infrastructure

Suite 313 – 1500 Woolridge Street
Coquitlam BC V3K 0B8

s17
Fax: 604.527.2205

This message, including any attachments, is confidential and may contain privileged information intended to be relied upon by the sender and/or the person(s) named above. If you are not the intended recipient or have received this message in error, immediately notify the sender by reply email, permanently delete the original

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GA1500
GST# R107864738

PAGE 1

AUGUST 01, 2014 13:07
70001 PASSENGER TRANSPORTATION BR

TRANSACTION ID: 1000008 (DUPLICATE RECEIPT)

S15

ITEM PRICE	QUANT	AMOUNT
200.00	1	200.00

5781 PTB PASSENGER TRANS APPLIC FEE APPLICATION FEE
DOCUMENT: NAME GARDEN CITY CABS OF RICHM
REFERENCE: ACCOUNT NO. 71373

SUBTOTAL	200.00
GST CHARGED ON	0.00
PST	0.00

TRANSACTION TOTAL 200.00

S22

TOTAL PAYMENT	200.00
CHANGE	0.00

SA APPLICATION 216/14

Coleman, Tammy TRAN:EX

From: Passenger Transportation Br, TRAN:EX
Sent: Friday, August 1, 2014 12:09 PM
To: TRAN ALL Passenger Transportation Registration Officers
Cc: TRAN ALL Passenger Transportation Clerks
Subject: FW: Garden City Cabs of Richmond Ltd.

Hi to all,

Not sure who this is for. No recent applications noted in the LCST System.

Thank you.

Louise Swan

Passenger Transportation Inspector
Passenger Transportation Branch
Ministry of Transportation and Infrastructure
Suite 313 - 1500 Woolridge Street
Coquitlam, BC V3K 0B8
Direct Line: 604-527-2186 Fax: 604-527-2205
Main Telephone: 604-527-2198
e-mail: passengertransportationbr@gov.bc.ca
BC residents can call toll free through Enquiry BC
Victoria: 250-387-6121
Elsewhere in BC: 1-800-663-7867

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From: Jessica Ransom [<mailto:jransom@meplaw.ca>]
Sent: Friday, August 1, 2014 12:03 PM
To: Passenger Transportation Br, TRAN:EX
Cc: 'Tobin Robbins'
Subject: Garden City Cabs of Richmond Ltd.

Dear Sirs/Mesdames:

Please direct all communication regarding the Garden City Cabs of Richmond Ltd. application package to Tobin Robbins. Mr. Robbins can be reached directly by phone s22 or email at s22

Should you have any difficulty reaching Mr. Robbins, please do not hesitate to contact me directly.

Regards,

Jessica Ransom

Legal Administrative Assistant to Ryan Patryluk and Jesse Ahuja



MICHAEL, EVRENSEL & PAWAR LLP

SUITE 650 - 669 HOWE STREET, VANCOUVER, BRITISH COLUMBIA, CANADA V6C 0B4

P 604.669.1119

F 604.669.1953

jransom@meplaw.ca

www.meplaw.ca

This e-mail may contain confidential or privileged information. If you are not the intended recipient, please notify us immediately. Thank you.



Notification sent via email transmission to ptboard@gov.bc.ca (cc: Kathleen.Mitten@gov.bc.ca) and documents have been scanned to SharedData (Applications) folder.

Applicant Name: GARDEN CITY CABS OF RICHMOND LTD.

Application No. 0216/14

Application Documents attached:

- Copy of the Conditions of Licence
- Copy of the Signing Authority
- Copy of the BC Registry Services - BC company
- Forms submitted by the applicant

Total # Pages (incl. cover) 87

Branch File: RIGHT



SPECIAL AUTHORIZATION

PASSENGER TRANSPORTATION BRANCH
MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE

LICENCE

Passenger Transportation Licence

Licence Holder: **GARDEN CITY CABS OF RICHMOND
LTD.
RICHMOND, BC**

Licence Number: **71373**

Trade Name(s): **GARDEN CITY CABS**

Licence Expires: **JULY 27, 2015**

NOTICE TO LICENCE HOLDER

1. A copy of this licence document must be carried on the vehicle and be available at all times for inspection.
2. The licence cancels all previous licences.

The Licence is a special authorization issued pursuant to the *Passenger Transportation Act*, and in the case of an extra-provincial undertaking pursuant to the *Motor Vehicle Act, 1987 (Canada)*, and is authorized to provide the passenger transportation services within the meaning of a special authorization, under the *Passenger Transportation Act* under the terms and conditions as specified below.

Special Authorization:	Passenger Directed Vehicle (PDV)
Terms & Conditions:	
Maximum Fleet Size:	32 motor vehicles of which a maximum of 20 may be conventional taxis. All other vehicles are accessible taxis.
Vehicle Mix Requirements:	At all times, the licensee must operate a fleet of vehicles with where the mix of vehicles is at a <u>minimum</u> ratio of 3 to 1 conventional taxis to accessible taxis.
Minimum Operating Requirement:	A minimum of two wheel chair accessible vehicles in the fleet must be available to serve passengers originating in the City of Richmond 24 hours a day, 7 days a week.

Page 1 of 3
COL71371373_COL
/kml/ss

Issued at Coquitlam, British Columbia

Registrar, Passenger Transportation Branch

Date: July 21, 2014

PAGE 2

Flip Seat Authorization:	Passengers may be seated in moveable "flip seats" or "let down seats" that are installed behind the driver in accordance with Division 10.07(5) of the Motor Vehicle Act Regulations.
Service Priority Limitation:	Persons with mobility aids who require the accessible taxi for transportation purposes are priority clients for the dispatch of accessible taxis. The applicant must at all times use a dispatch and reservation system that dispatches accessible taxis on a priority basis to clients who have a need for accessible vehicles.
Specialty Vehicles:	The accessible taxis must be operated in accordance with the <i>Motor Vehicle Act Regulations</i> including Division 10 (<i>motor carriers</i>) and Division 44 (<i>mobility aid accessible taxi standards</i>), as amended from time to time, and in accordance with any other applicable equipment regulations and standards.
Eco-Friendly Taxis:	Any additional conventional taxis approved for this licence on or after May 16, 2007 and for which a passenger transportation identifier is issued, must be operated as 'eco-friendly taxis' as defined by Board Policy Guidelines in effect at the time the vehicle is issued a passenger transportation identifier.
Vehicle Capacity:	A driver and not less than 2 and not more than 7 passengers.
Service 1:	<i>The following terms and conditions apply to Service 1.</i>
Originating Area:	Transportation of passengers may only originate from points within the City of Richmond, excluding the Vancouver International Airport.
Destination Area:	Transportation of passengers may terminate at any point in British Columbia and beyond the British Columbia border when engaged in an extra-provincial undertaking.
Return Trips:	The same passengers may only be returned from where their <i>return trip</i> terminates in the <i>destination area</i> to any point within the <i>originating area</i> when the <i>return trip</i> is arranged by the time the originating trip terminates.
Reverse Trips:	Transportation of passengers may only originate from the <i>destination area</i> when the transportation terminates within the <i>originating area</i> and the cost of the <i>reverse trip</i> is billed to an active account held by the licence holder that was established before the trip was arranged.
Express Authorizations:	(i) Vehicles must be equipped with a meter that calculates fares on a time and distance basis. (ii) Vehicles may be equipped with a top light. (iii) The operator of the vehicle may, from within the originating area only, pick up passengers who hail or flag the motor vehicle from the street.

PAGE 3

Taxi Bill of Rights:	a) A Taxi Bill of Rights issued by the Ministry of Transportation ("Taxi Bill of Rights") must be affixed to an interior rear-seat, side window of each taxicab operated under the licence. b) The Taxi Bill of Rights must at all times be displayed in an upright position with the complete text intact and visible to passengers. c) Licensees may only display a current Taxi Bill of Rights.
Taxi Cameras:	Taxi camera equipment may only be installed and operated in vehicles when the licensee is in compliance with applicable taxi camera rules, standards and orders of the Passenger Transportation Board.
Taxi Identification Code:	On or before June 16, 2014, each vehicle operated by the licensee must have a unique taxi identification code (TIC) affixed to the inside and outside of the vehicles in a manner that complies with applicable rules, specifications and orders of the Passenger Transportation Board.
Transfer of a licence:	This special authorization may not be assigned or transferred except with the approval of the Board pursuant to section 30 of the Passenger Transportation Act.

Pages 60 through 61 redacted for the following reasons:

s3

BRITISH
COLUMBIAMinistry of Transportation
and Infrastructure

COPY

REGISTRAR, PASSENGER TRANSPORTATION BRANCH
PASSENGER TRANSPORTATION BOARD
SIGNING AUTHORITY
Part 4, Passenger Transportation Act

About this form: Submit this form to the Registrar, Passenger Transportation Branch, with new and transfer applications; and any time there is a change in signing authority (including a change in the principals of a corporation and a change in the person(s) with delegated signing authority). This form cancels and replaces all prior Signing Authority forms submitted to the Branch.

1. Legal Name of Applicant (check one of the boxes and write the FULL legal name(s) on the lines below)

☐ Individual / Sole Proprietor:☐ Partnership

(Name each partner):

☒ Full Name of Legal Entity

(i.e. Corporation, LLC, Society, City):

Legal Name(s): Garden City Cabs of Richmond, Ltd.

2. Identification and Contact Information

All trade names (i.e. "doing business as"):

Passenger Transportation Licence Number (if applicable):

71393

Business Mailing Address:

148-2033 Viking Way
Richmond V6V 1S6

Postal/Zip Code:

Physical Location of Records
(if different):

Postal/Zip Code:

Phone: 604-233-1111

Cell:

Fax:

Email: gmc@gardencitycabsofrichmond.com

Website:

3. Persons with Delegated Signing Authority (Optional)

Full Name (Print)

Position

Signature

WAHLA JOGINDER PresidentCharles Duran General Manager

4. Declaration of Owner(s)

I (we) understand that any delegation of signing authority to persons named in Section 3 does not relinquish or diminish the authority of the individual (sole proprietor), partners or principals to sign for and bind the carrier on matters under the Passenger Transportation Act.

I (we) authorize the persons named in Section 3 above to act on behalf of the carrier in all matters relating to the Passenger Transportation Act, Passenger Transportation Act Regulation and policies and orders of the Passenger Transportation Board.

It is the responsibility of the individual (sole proprietor), partners in the partnership, or principal of the corporation to formally advise the Passenger Transportation Branch of any changes to the delegation of authority.

This form must be signed by the individual (sole proprietor), all partners in the partnership, or a principal of the corporation.

Full Name: WAHLA JOGINDER

Title:

PresidentSignature: [Signature]

Date:

July 28/2014

Full Name:

Title:

Signature:

Date:

Passenger Transportation Branch
Suite 313 - 1500 Woolridge Street
Coquitlam, BC V3K 0B8

Phone: 604-527-2198

Fax: 604-527-2205

BC residents can call toll free through Enquiry BC:
Victoria: 250-387-8121
Elsewhere in BC: 1-800-553-7867



BRITISH
COLUMBIA

Ministry of Transportation
and Infrastructure

REGISTRAR, PASSENGER TRANSPORTATION BRANCH

**SPECIAL AUTHORIZATION
LICENCE APPLICATION**

Part 4, Passenger Transportation Act

Office Use Only

PT Application# 216/14

71373

About this form: Do not use this form if you are applying for a licence transfer, additional ICB vehicles, or change to PDV rates. For these instances other application forms are available on the Registrar's website or by request at the Passenger Transportation Branch.

1. Legal Name of Applicant (check one of the boxes and write the FULL legal name(s) on the line(s) below)

☐ Individual / Sole Proprietor

☐ Partnership
(name each partner)

☒ Legal Entity
(i.e. Corporation, LLC, Society, City)

Legal Name(s) Garden City Cabs of Richmond Ltd ✓

2. Identification and Contact Information

All trade names (i.e. "doing business as"): Garden City Cabs ✓

Safety Certificate Number: 201 548 790

Home Jurisdiction: BC

Business Mailing Address: Unit 148 - 2633 Viking Way ✓

Richmond, BC

Postal/Zip Code: V6V 3B6

Physical Location of Records
(if different)

Phone 604-238-1111

Cell: _____

Postal/Zip Code: _____

Fax: 604-247-4002

Email: _____

Website: _____

RECEIVED

AUG 01 2014

PASSENGER TRANSPORTATION BRANCH

3. Special authorization to operate as an Inter-City Bus (ICB)

☐ New ICB I am requesting the following number of identifiers (vehicle plates and decals) _____.

☐ Amendment of ICB Licence. My Passenger Transportation Licence Reference Number is _____.

4. Special authorization to operate as a Passenger Directed Vehicle (PDV)

☐ New PDV I am requesting the following number of identifiers (vehicle plates and decals) _____.

☒ Amendment of PDV Licence My Passenger Transportation Licence Reference Number is 71373.

☐ Addition of Motor Vehicles (PDV): I am applying to add _____ identifiers (vehicle plates and decals) to my fleet, and my Passenger Transportation Licence Reference Number is _____.

5. Application Fee (\$200) (check the appropriate box)

s22

6. Declaration(s)

I (we) declare that the statements and information contained in, attached to and submitted with this licence application form are true and correct, and I (we) understand that they are subject to verification and that any false or misleading representations could result in the refusal or cancellation of the application and/or licence. I (we) also confirm my (our) commitment to safe operation as identified in the *Passenger Transportation Act*.

This form must be signed by the individual (sole proprietor), all partners in the partnership, a principal of the corporation or a person with delegated signing authority as filed with the Passenger Transportation Branch.

Full Name Joginder S. Wahla

Title: President and Director

Signature [Signature] ✓

Date: August 1, 2014

Full Name: _____

Title: _____

Signature: _____

Date: _____

Passenger Transportation Branch
Suite 313 - 1500 Woolridge Street
Coquitlam, BC V3K 0B8

Phone: 604-527-2198

Fax: 604-527-2205

BC residents can call toll free through Enquiry BC.
Victoria: 250-387-6121
Elsewhere in BC: 1-800-663-7867

Ro REC'D
AUG 14

Garden City Cabs of Richmond Ltd.
2633 Viking Way, Unit 148
Richmond, B.C. V6V 3B6

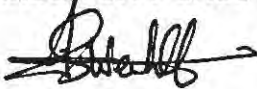
August 1, 2014

TO: PT Branch and PT Board

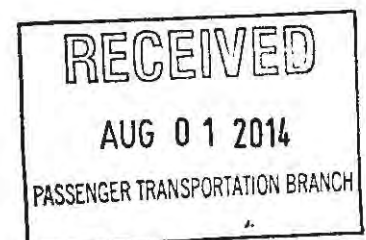
Please accept this letter as notice of the appointment of Tobin S. Robbins of MEP Business Counsel as the agent of Garden City Cabs of Richmond Ltd. during the processing of the Company's application to amend its Passenger Transportation Licence to permit the operation of 5 of its vehicles at the Main and South Terminals of Vancouver International Airport

Yours Truly,

GARDEN CITY CABS OF RICHMOND LTD.



Joginder S. Wahlla
President



Lovell, Margaret G TRAN:EX

From: Tobin Robbins s22
Sent: Friday, August 1, 2014 12:13 PM
To: Passenger Transportation Br, TRAN:EX
Cc: Jessica Ransom
Subject: FW: Garden City Cabs of Richmond Ltd.

Unfortunately, there is an error in the below email from Jessica Ransom of MEP Business Council. My direct line is s22

Sincerely

Tobin Robbins

From: Jessica Ransom <jransom@meplaw.ca>
Date: Friday, August 1, 2014 at 12:03 PM
To: "'passengertransportationbr@gov.bc.ca" <passengertransportationbr@gov.bc.ca>
Cc: Tobin Robbins s22
Subject: Garden City Cabs of Richmond Ltd.

Dear Sirs/Mesdames:

Please direct all communication regarding the Garden City Cabs of Richmond Ltd. application package to Tobin Robbins. Mr. Robbins can be reached directly by phone (s22 or email at s22

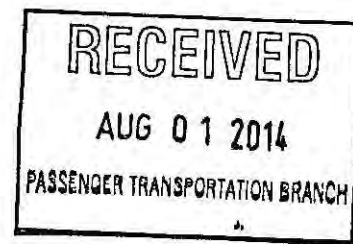
Should you have any difficulty reaching Mr. Robbins, please do not hesitate to contact me directly.

Regards,

Jessica Ransom
Legal Administrative Assistant to Ryan Patryluk and Jesse Ahuja



MICHAEL, EVRENSEL & PAWAR LLP
SUITE 650 - 669 HOWE STREET, VANCOUVER, BRITISH COLUMBIA, CANADA V6C 0B4
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www.meplaw.ca



This e-mail may contain confidential or privileged information. If you are not the intended recipient, please notify us immediately. Thank you.

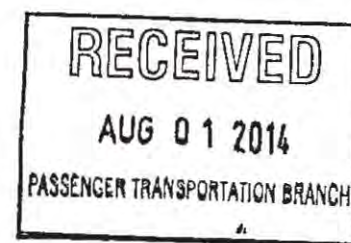


BY COURIER

August 1, 2014

Passenger Transportation Branch
313 – 1500 Woolridge Street
Coquitlam, BC V3K 0B8

Attention: Registrar



Dear Sirs/Mesdames:

Re: Garden City Cabs of Richmond Ltd. ("GCCR")

I act for GCCR. My client has instructed me to apply on its behalf an amendment to its BC Passenger Transportation Licence to permit the operation of 5 of its accessible licenced vehicles at the Main and South Terminals of Vancouver International Airport. Enclosed with this letter are the following:

1. Application Package Checklist;
2. Special Authorization Licence Application Form 5010;
3. PDV Proposed Terms and Conditions of Licence;
4. Operating and Business Plan;
5. Financial Information, including externally prepared financial statements and pro forma projections;
6. Letter of Support from Vancouver Airport Authority;
7. Vancouver Airport Authority Statistical Data and Analysis Thereof;
8. Copy of Current YVR Taxi Contract;
9. Proposed Form of Municipal Notice to City of Richmond;
10. Disclosure of Unlawful Activity & Bankruptcy – 4 Company Directors;
11. Disclosure of Passenger Transportation Ownership – 4 Company Directors;
12. Accessible Vehicle Plan;

Tel: +1 (604) 669-1119
Fax: +1 (604) 669-1953
meplaw.ca

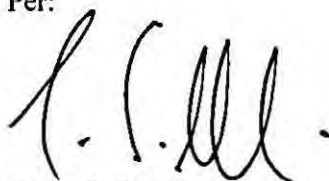
13. Appointment of Tobin Robbins of MEP Business Counsel to act as GCCR's agent during the application process; and

14. s22 for \$200.00.

Yours truly,

Michael, Evrensel & Pawar LLP

Per:



Tobin S. Robbins

Encls.

cc: Client

