

Chuhuran, Dorothy J SG:EX

From: MacLeod, Peggy SG:EX
Sent: Wednesday, August 31, 2011 9:43 AM
To: Wilkinson, Donna SSBC:EX
Cc: Hudson, Vicki SSBC:EX; Chuhuran, Dorothy J SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

Hi:

What does the requestor mean by "submissions"?

From: Chuhuran, Dorothy J SG:EX
Sent: Tuesday, August 30, 2011 3:23 PM
To: MacLeod, Peggy SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Peggy – I had this BF'd for Sept, but ... are you able to provide an answer at this point?

Thanks!

*Dorothy Chuhuran
Administrative Assistant
Police Services Division/ADM
Ministry of Public Safety and Solicitor General*

*phone 250 387-1751
fax 250 356-7747*

From: Fisher, Sandra L SSBC:EX
Sent: Tuesday, August 30, 2011 3:21 PM
To: Chuhuran, Dorothy J SG:EX
Cc: Haussmann, April SSBC:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hello Dorothy, just a friendly reminder on this one. Can you let me know if there will be a fee? Otherwise, the due date for your response is Sept 7th. Many thanks.

*Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government*

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development and Minister responsible for Multiculturalism
Ministry of Public Safety and Solicitor General

From: Fisher, Sandra L SSBC:EX
Sent: Monday, August 22, 2011 8:38 AM
To: Andrade, Ana AG:EX; Chuhran, Dorothy J SG:EX
Cc: Baker, Chelsea AG:EX; Wilkinson, Donna SSBC:EX; Haussmann, April SSBC:EX; Schollen, Tasha GCPE:EX; Pauliszyn, Robert GCPE:EX
Subject: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hello, please read the following and complete the steps for this request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). If you have any questions please contact the analyst assigned to this request, **Donna Wilkinson**, at (250) 356-9079. Additional information can be found below. Please let me know if you are aware of any other program areas that may have responsive records. Thanks.

- 1) Use reply-all when responding to this request.
- 2) Reply with Fee Estimate: Complete and return the attached Fee Estimate form ASAP (within a couple of days), or advise us if there is no fees.
- 3) Reply to Request
 - o Advise us if you know of any other program area this should be sent to.
 - o Attach records (in PDF format) and completed Call for Records form.

Note: You will see that the attached Call for Records form requires information concerning the publishing of records to our new **Open Information Website** as of July 2011. If you wish to discuss this please contact your FOI analyst or manager.

CALL FOR RECORDS

RECORDS CALL COVER FOR GENERAL REQUESTS:

Please see below a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the request will be **Donna Wilkinson (250) 356-9079**.

REQUEST:

"All submissions to the Vancouver Riot Review received by mail and email."

Please complete the attached Call for Records form and return me by **September 7, 2011** (or by **August 31st** to avoid the alert/reminder process).

FEE ESTIMATE:

Please also complete the attached Fee Calculation form and return to me **ASAP (within a couple of days)**. If the public body's total search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, we may be in a position to issue a fee estimate.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:

Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development and Minister responsible for Multiculturalism
Ministry of Public Safety and Solicitor General

MacLeod, Peggy SG:EX

From: MacLeod, Peggy SG:EX
Sent: Tuesday, September 6, 2011 1:38 PM
To: Wilkinson, Donna SSBC:EX
Subject: FW: FOI Request PSS 2011-01354 Request for Info on Riot Review

Can you please give me a call. I don't have an FOI Request PSS 2011-01354.

From: Miller, Lesley SG:EX
Sent: Tuesday, September 6, 2011 10:00 AM
To: MacLeod, Peggy SG:EX
Cc: Butterfield, Nicole SG:EX
Subject: FOI Request PSS 2011-01354 Request for Info on Riot Review

Hi Peggy:

Donna Wilkinson x69079 from FOI call this morning checking on the status of PSS 2011-01354 a request about the Riot Review. Said they are in countdown for it to be completed.

I have checked as much as I could, ie my FOI emails and CLIFF, and cannot find this request. Previous one we received was PSS 2011-01350 about the Riot Review.

Thanks for any assistance.

Lesley Miller, Administrative Assistant
Policing and Security Programs Branch, Ministry of Public Safety and Solicitor General
10th Floor, 1001 Douglas Street, PO Box 9285 Stn Prov Govt, Victoria, BC V8W 9J7
Phone: (250) 387-1741 Fax: (250) 356-7747 Email: Lesley.Miller@gov.bc.ca

MacLeod, Peggy SG:EX

From: MacLeod, Peggy SG:EX
Sent: Tuesday, September 6, 2011 1:47 PM
To: Wilkinson, Donna SSBC:EX
Subject: RE: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Importance: High

Can you please give me a call when you return from lunch.....Thank you.

From: Wilkinson, Donna SSBC:EX
Sent: Tuesday, September 6, 2011 1:45 PM
To: MacLeod, Peggy SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hi Peggy;

Sorry, I've been in meetings all morning. This is the call for records that went out. The request has been clarified to read:
"All 85 submissions to the Vancouver Riot Review received between July 14, 2011 to August 12, 2011 by yourcomments.riotreview@gov.bc.ca and PO Box 18509 Vancouver".

I'm just going to run out for a bit to eat, if you want me to call, please sent me a quick note.

Cheers,
Donna

From: Fisher, Sandra L SSBC:EX
Sent: Monday, August 22, 2011 8:38 AM
To: Andrade, Ana AG:EX; Chuhran, Dorothy J SG:EX
Cc: Baker, Chelsea AG:EX; Wilkinson, Donna SSBC:EX; Haussmann, April SSBC:EX; Schollen, Tasha GCPE:EX; Pauliszyn, Robert GCPE:EX
Subject: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hello, please read the following and complete the steps for this request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). If you have any questions please contact the analyst assigned to this request, **Donna Wilkinson, at (250) 356-9079**. Additional information can be found below. Please let me know if you are aware of any other program areas that may have responsive records. Thanks.

- 1) Use reply-all when responding to this request.
- 2) Reply with Fee Estimate: Complete and return the attached Fee Estimate form ASAP (within a couple of days), or advise us if there is no fees.
- 3) Reply to Request
 - o Advise us if you know of any other program area this should be sent to.
 - o **Attach records (in PDF format) and completed Call for Records form.**

Note You will see that the attached Call for Records form requires information concerning the publishing of records to our new [Open Information Website](#) as of July 2011. If you wish to discuss this please contact your FOI analyst or manager.

CALL FOR RECORDS

RECORDS CALL COVER FOR GENERAL REQUESTS:

Please see below a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the request will be **Donna Wilkinson (250) 356-9079**.

REQUEST:

"All submissions to the Vancouver Riot Review received by mail and email."

Please complete the attached Call for Records form and return me by **September 7, 2011** (or by **August 31st** to avoid the alert/reminder process).

FEE ESTIMATE:

Please also complete the attached Fee Calculation form and return to me **ASAP (within a couple of days)**. If the public body's total search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, we may be in a position to issue a fee estimate.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development and Minister responsible for Multiculturalism
Ministry of Public Safety and Solicitor General

MacLeod, Peggy SG:EX

From: Herman, Justine SG:EX
Sent: Tuesday, September 6, 2011 2:18 PM
To: MacLeod, Peggy SG:EX
Cc: Bard, Jenni SG:EX
Subject: RE: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hi Peggy,

Yes, I was asked to provide a separate mailbox (PO box) since this was an independent review. Yes, it was charged to PSD.

Justine

From: MacLeod, Peggy SG:EX
Sent: Tuesday, September 6, 2011 2:05 PM
To: Herman, Justine SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hi Justine:
Did you order a separate mailbox for the Riot Review? Was it charged to PSD?

From: Wilkinson, Donna SSBC:EX
Sent: Tuesday, September 6, 2011 1:45 PM
To: MacLeod, Peggy SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hi Peggy;

Sorry, I've been in meetings all morning. This is the call for records that went out. The request has been clarified to read:
"All 85 submissions to the Vancouver Riot Review received between July 14, 2011 to August 12, 2011 by yourcomments.riotreview@gov.bc.ca and PO Box 18509 Vancouver".

I'm just going to run out for a bit to eat, if you want me to call, please sent me a quick note.

Cheers,

Donna

From: Fisher, Sandra L SSBC:EX
Sent: Monday, August 22, 2011 8:38 AM
To: Andrade, Ana AG:EX; Chuhran, Dorothy J SG:EX
Cc: Baker, Chelsea AG:EX; Wilkinson, Donna SSBC:EX; Haussmann, April SSBC:EX; Schollen, Tasha GCPE:EX; Pauliszyn, Robert GCPE:EX
Subject: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hello, please read the following and complete the steps for this request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). If you have any questions please contact the analyst assigned to this request, **Donna Wilkinson**, at (250) 356-9079. Additional information can be found below. Please let me know if you are aware of any other program areas that may have responsive records. Thanks.

- 1) Use reply-all when responding to this request.
- 2) Reply with Fee Estimate: Complete and return the attached Fee Estimate form ASAP (within a couple of days), or advise us if there is no fees.
- 3) Reply to Request
 - o Advise us if you know of any other program area this should be sent to.
 - o **Attach records (in PDF format) and completed Call for Records form.**

Note: You will see that the attached Call for Records form requires information concerning the publishing of records to our new **Open Information Website** as of July 2011. If you wish to discuss this please contact your FOI analyst or manager.

CALL FOR RECORDS

RECORDS CALL COVER FOR GENERAL REQUESTS:

Please see below a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the request will be **Donna Wilkinson (250) 356-9079**.

REQUEST:

"All submissions to the Vancouver Riot Review received by mail and email."

Please complete the attached Call for Records form and return me by **September 7, 2011** (or by **August 31st** to avoid the alert/reminder process).

FEE ESTIMATE:

Please also complete the attached Fee Calculation form and return to me **ASAP (within a couple of days)**. If the public body's total search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, we may be in a position to issue a fee estimate.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development

MacLeod, Peggy SG:EX

From: Wilkinson, Donna SSBC:EX
Sent: Wednesday, September 7, 2011 10:31 AM
To: MacLeod, Peggy SG:EX
Subject: RE: Riot Mailbox Owner

Hi Peggy;

The advice I'm getting is to refer to the contract to see who specifically has Custody and Control of the records.

"If it is relatively recent contract there is probably generic language in that contract about C and C - they would have to purposely change that section if they didn't want to maintain C and C".

Non-Responsive

Cheers,
Donna

From: MacLeod, Peggy SG:EX
Sent: Wednesday, September 7, 2011 10:12 AM
To: Wilkinson, Donna SSBC:EX
Subject: RE: Riot Mailbox Owner

I also checked with Justine Herman at the Police Services office in Vancouver and arrangements were and paid for the PO Box mailbox for the review by Police Services.

There is still the question about who owns the 85 submissions requested. The Province doesn't actually own the information until August 31, 2011 - does it?

From: Wilkinson, Donna SSBC:EX
Sent: Wednesday, September 7, 2011 9:00 AM
To: MacLeod, Peggy SG:EX
Subject: Riot Mailbox Owner

Vallieres, Lucie SG:EX

General Organization Phone/Notes Member Of E-mail Addresses

Name

First: Lucie Initials: Last: Vallieres

Display: Vallieres, Lucie SG:EX Alias: LVALTIER

Address: Suite 405 - 815 Hornby Street Title: Research Officer

City: Vancouver Company: Ministry of Public Safety and

State: BC Department: Police Services Division

Zip code: V6Z 2E6 Office: 405 - 815 Hornby Street

Country/Region: Assistant:

E-mail Address: Lucie.Vallieres@gov.bc.ca Phone: 604 660-0933

Add to Contacts Actions

OK Cancel Apply

Donna Wilkinson
 Information Privacy Analyst
 Justice-Social Team

Information Access Operations
 Logistics and Business Services
 Shared Services BC
 Ministry of Citizens' Services

Phone: 250-356-9079
 Fax: 250-387-9843

Email: Donna.Wilkinson@gov.bc.ca

Providing Services to:
 Ministry of Attorney General
 Ministry of Children and Family Development
 Ministry of Social Development
 Ministry of Public Safety and Solicitor General

Chuhuran, Dorothy J SG:EX

From: Haussmann, April SSBC:EX
Sent: Friday, September 9, 2011 4:22 PM
To: Chuhuran, Dorothy J SG:EX
Cc: Fisher, Sandra L SSBC:EX
Subject: RE: New FOI Request #PSS-2011-01354 - Call for Records

Hi Dorothy,

I'm just following up on this request. Did you send the response to Sandra because she is away and I don't have access to her mailbox. Please forward them to me if this is the case.

April Haussmann
Administrator
Justice-Social Team

Information Access Operation - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Email: April.Haussmann@gov.bc.ca
Phone: 250 387-7990

Providing Services to:

Ministry of Attorney General/ Ministry of Children and Family Development/ Ministry of Social Development/ Ministry of Public Safety and Solicitor General

From: Fisher, Sandra L SSBC:EX
Sent: Monday, August 22, 2011 8:38 AM
To: Andrade, Ana AG:EX; Chuhuran, Dorothy J SG:EX
Cc: Baker, Chelsea AG:EX; Wilkinson, Donna SSBC:EX; Haussmann, April SSBC:EX; Schollen, Tasha GCPE:EX; Pauliszyn, Robert GCPE:EX
Subject: New FOI Request #PSS-2011-01354 - Call for Records

Hello, please read the following and complete the steps for this request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). If you have any questions please contact the analyst assigned to this request, Donna Wilkinson, at (250) 356-9079. Additional information can be found below. Please let me know if you are aware of any other program areas that may have responsive records. Thanks.

- 1) Use reply-all when responding to this request.
- 2) Reply with Fee Estimate: Complete and return the attached Fee Estimate form ASAP (within a couple of days), or advise us if there is no fees.
- 3) Reply to Request
 - o Advise us if you know of any other program area this should be sent to.
 - o Attach records (in PDF format) and completed Call for Records form.

Note: You will see that the attached Call for Records form requires information concerning the publishing of records to our new Open Information Website as of July 2011. If you wish to discuss this please contact your FOI analyst or manager.

CALL FOR RECORDS

RECORDS CALL COVER FOR GENERAL REQUESTS:

Please see below a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the request will be **Donna Wilkinson (250) 356-9079**.

REQUEST:

"All submissions to the Vancouver Riot Review received by mail and email."

Please complete the attached Call for Records form and return me by **September 7, 2011** (or by **August 31st** to avoid the alert/reminder process).

FEE ESTIMATE:

Please also complete the attached Fee Calculation form and return to me **ASAP (within a couple of days)**. If the public body's total search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, we may be in a position to issue a fee estimate.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:

Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development and Minister responsible for Multiculturalism
Ministry of Public Safety and Solicitor General

MacLeod, Peggy SG:EX

From: Wilkinson, Donna SSBC:EX
Sent: Friday, September 16, 2011 9:50 AM
To: MacLeod, Peggy SG:EX
Subject: RE: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Fun – so there are twice as many as you sent me?

Cheers,
Donna

From: MacLeod, Peggy SG:EX
Sent: Friday, September 16, 2011 9:42 AM
To: Wilkinson, Donna SSBC:EX
Cc: Fisher, Sandra L SSBC:EX; Chuhran, Dorothy J SG:EX; Clark, Perry SG:EX; McInally, Lynne M SG:EX; Van Heerden, Diana SG:EX
Subject: RE: TRIM: New FOI Request #PSS-2011-01354 - Call for Records
Importance: High

Please do not print this document!!!

You thanked me too soon.....I just checked the files and they are not double sided. We'll do them again and I'll resend the correct versions. Thank you.

From: Wilkinson, Donna SSBC:EX
Sent: Friday, September 16, 2011 8:58 AM
To: MacLeod, Peggy SG:EX
Subject: RE: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Thanks, Peggy!

Cheers,
Donna

From: MacLeod, Peggy SG:EX
Sent: Friday, September 16, 2011 8:56 AM
To: Wilkinson, Donna SSBC:EX
Cc: Fisher, Sandra L SSBC:EX; Chuhran, Dorothy J SG:EX; Clark, Perry SG:EX; McInally, Lynne M SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hi Donna:

Further to our conversation, attached are the records for the above request.

From: Wilkinson, Donna SSBC:EX
Sent: Tuesday, September 6, 2011 1:45 PM
To: MacLeod, Peggy SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hi Peggy;

Sorry, I've been in meetings all morning. This is the call for records that went out. The request has been clarified to read: "All 85 submissions to the Vancouver Riot Review received between July 14, 2011 to August 12, 2011 by yourcomments.riotreview@gov.bc.ca and PO Box 18509 Vancouver".

I'm just going to run out for a bit to eat, if you want me to call, please sent me a quick note.

Cheers,

Donna

From: Fisher, Sandra L SSBC:EX
Sent: Monday, August 22, 2011 8:38 AM
To: Andrade, Ana AG:EX; Chuhran, Dorothy J SG:EX
Cc: Baker, Chelsea AG:EX; Wilkinson, Donna SSBC:EX; Haussmann, April SSBC:EX; Schollen, Tasha GCPE:EX; Pauliszyn, Robert GCPE:EX
Subject: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hello, please read the following and complete the steps for this request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). If you have any questions please contact the analyst assigned to this request, **Donna Wilkinson, at (250) 356-9079**. Additional information can be found below. Please let me know if you are aware of any other program areas that may have responsive records. Thanks.

- 1) Use reply-all when responding to this request.
- 2) Reply with Fee Estimate: Complete and return the attached Fee Estimate form ASAP (within a couple of days), or advise us if there is no fees.
- 3) Reply to Request
 - o Advise us if you know of any other program area this should be sent to.
 - o **Attach records (in PDF format) and completed Call for Records form.**

Note You will see that the attached Call for Records form requires information concerning the publishing of records to our new **Open Information Website** as of July 2011. If you wish to discuss this please contact your FOI analyst or manager.

CALL FOR RECORDS

RECORDS CALL COVER FOR GENERAL REQUESTS:

Please see below a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the request will be **Donna Wilkinson (250) 356-9079**.

REQUEST:

"All submissions to the Vancouver Riot Review received by mail and email."

Please complete the attached Call for Records form and return me by **September 7, 2011** (or by **August 31st** to avoid the alert/reminder process).

FEE ESTIMATE:

Please also complete the attached Fee Calculation form and return to me **ASAP (within a couple of days)**. If the public body's total search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, we may be in a position to issue a fee estimate.

MacLeod, Peggy SG:EX

From: Wilkinson, Donna SSBC:EX
Sent: Friday, September 16, 2011 12:11 PM
To: MacLeod, Peggy SG:EX; Clark, Perry SG:EX
Subject: FOI Request PSS-2011-1354 (Submissions to the Riot Review Board)

I left a phone message for Lynne McNally but haven't heard back and she may be away.

For this request, I'd like to see any of the documentation that went with the request for submissions. I need to know whether any assurances were made that the information submitted would be withheld under PIPA/FOIPPA or any other Act. If no such provisions were placed on the advertising then I'll review with an eye to section 22 (harm to personal privacy).

Other possible exceptions that may apply will be section 13 (policy advice/recommendation) and 15 (harm to law enforcement). I'll be looking through OIPC orders on these sections to see if Commissioners have spoken to the use of public provision of advice to government.

Thanks for your help.

Donna Wilkinson
Information Privacy Analyst
Justice-Social Team

Information Access Operations
Logistics and Business Services
Shared Services BC
Ministry of Citizens' Services

Phone: 250-356-9079
Fax: 250-387-9843

Email: Donna.Wilkinson@gov.bc.ca

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development
Ministry of Public Safety and Solicitor General

MacLeod, Peggy SG:EX

From: MacLeod, Peggy SG:EX
Sent: Friday, September 16, 2011 1:44 PM
To: Wilkinson, Donna SSBC:EX
Cc: Clark, Perry SG:EX; McInally, Lynne M SG:EX; Haussmann, April SSBC:EX; Chuhran, Dorothy J SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records
Attachments: Call Rec PSS-11-1354.docx; Fee Est PSS-11-1354.doc; #PSS-2011-01354-1.pdf; #PSS-2011-01354-2.pdf; riot website

Importance: High

Hi Donna:

Attached are the records for the above request (238 scanned pages).

Attached is also the Information Bulletin that was issued for the Riot Reviews' Website.

From: Chuhran, Dorothy J SG:EX
Sent: Tuesday, August 30, 2011 3:23 PM
To: MacLeod, Peggy SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Peggy – I had this BF'd for Sept, but ... are you able to provide an answer at this point?

Thanks!

*Dorothy Chuhran
Administrative Assistant
Police Services Division/ADM
Ministry of Public Safety and Solicitor General*

*phone 250 387-1751
fax 250 356-7747*

From: Fisher, Sandra L SSBC:EX
Sent: Tuesday, August 30, 2011 3:21 PM
To: Chuhran, Dorothy J SG:EX
Cc: Haussmann, April SSBC:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hello Dorothy, just a friendly reminder on this one. Can you let me know if there will be a fee? Otherwise, the due date for your response is Sept 7th. Many thanks.

*Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government*

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development and Minister responsible for Multiculturalism
Ministry of Public Safety and Solicitor General

From: Fisher, Sandra L SSBC:EX
Sent: Monday, August 22, 2011 8:38 AM
To: Andrade, Ana AG:EX; Chuhuran, Dorothy J SG:EX
Cc: Baker, Chelsea AG:EX; Wilkinson, Donna SSBC:EX; Haussmann, April SSBC:EX; Schollen, Tasha GCPE:EX; Pauliszyn, Robert GCPE:EX
Subject: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hello, please read the following and complete the steps for this request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). If you have any questions please contact the analyst assigned to this request, **Donna Wilkinson**, at (250) 356-9079. Additional information can be found below. Please let me know if you are aware of any other program areas that may have responsive records. Thanks.

- 1) Use reply-all when responding to this request.
- 2) Reply with Fee Estimate: Complete and return the attached Fee Estimate form ASAP (within a couple of days), or advise us if there is no fees.
- 3) Reply to Request
 - o Advise us if you know of any other program area this should be sent to.
 - o **Attach records (in PDF format) and completed Call for Records form.**

Note: You will see that the attached Call for Records form requires information concerning the publishing of records to our new **Open Information Website** as of July 2011. If you wish to discuss this please contact your FOI analyst or manager.

CALL FOR RECORDS

RECORDS CALL COVER FOR GENERAL REQUESTS:

Please see below a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the request will be **Donna Wilkinson (250) 356-9079**.

REQUEST:

"All submissions to the Vancouver Riot Review received by mail and email."

Please complete the attached Call for Records form and return me by **September 7, 2011** (or by **August 31st** to avoid the alert/reminder process).

FEE ESTIMATE:

Please also complete the attached Fee Calculation form and return to me **ASAP (within a couple of days)**. If the public body's total search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, we may be in a position to issue a fee estimate.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or

- any other questions or concerns relating to this request.

Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development and Minister responsible for Multiculturalism
Ministry of Public Safety and Solicitor General

MacLeod, Peggy SG:EX

From: MacLeod, Peggy SG:EX
Sent: Friday, September 16, 2011 3:34 PM
To: Wilkinson, Donna SSBC:EX
Subject: RE: FOI Request PSS-2011-1354 (Submissions to the Riot Review Board)

Sorry – don't know.

From: Wilkinson, Donna SSBC:EX
Sent: Friday, September 16, 2011 3:28 PM
To: MacLeod, Peggy SG:EX
Subject: FW: FOI Request PSS-2011-1354 (Submissions to the Riot Review Board)

Hi Peggy;

Is Lynne referring to the Scope of the independent riot review news release?

Cheers,
Donna

From: McInally, Lynne M SG:EX
Sent: Friday, September 16, 2011 3:27 PM
To: Wilkinson, Donna SSBC:EX
Subject: Fw: FOI Request PSS-2011-1354 (Submissions to the Riot Review Board)

No assurances were made. I believe that Peggy sent you a press release or something like that. We were not directly involved in this. This was set up by the cochair of the independent review.

From: Clark, Perry SG:EX
Sent: Friday, September 16, 2011 03:19 PM
To: McInally, Lynne M SG:EX
Subject: FW: FOI Request PSS-2011-1354 (Submissions to the Riot Review Board)

Hi Lynne

FYI

Perry Clark, CA
Executive Director,
Policing, Security and Law
Enforcement Infrastructure and Finance
Policing and Security Programs Branch
Ministry of Public Safety and Solicitor General
Phone 250 356-8146
Cell 250 888-3950
Fax 250 356-7747

From: Wilkinson, Donna SSBC:EX
Sent: Friday, September 16, 2011 12:11 PM

To: MacLeod, Peggy SG:EX; Clark, Perry SG:EX

Subject: FOI Request PSS-2011-1354 (Submissions to the Riot Review Board)

I left a phone message for Lynne McNally but haven't heard back and she may be away.

For this request, I'd like to see any of the documentation that went with the request for submissions. I need to know whether any assurances were made that the information submitted would be withheld under PIPA/FOIPPA or any other Act. If no such provisions were placed on the advertising then I'll review with an eye to section 22 (harm to personal privacy).

Other possible exceptions that may apply will be section 13 (policy advice/recommendation) and 15 (harm to law enforcement). I'll be looking through OIPC orders on these sections to see if Commissioners have spoken to the use of public provision of advice to government.

Thanks for your help.

Donna Wilkinson
Information Privacy Analyst
Justice-Social Team

Information Access Operations
Logistics and Business Services
Shared Services BC
Ministry of Citizens' Services

Phone: 250-356-9079
Fax: 250-387-9843

Email: Donna.Wilkinson@gov.bc.ca

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development
Ministry of Public Safety and Solicitor General

Chuhuran, Dorothy J SG:EX

From: Fisher, Sandra L SSBC:EX
Sent: Tuesday, September 20, 2011 8:52 AM
To: MacLeod, Peggy SG:EX; Wilkinson, Donna SSBC:EX
Cc: Chuhuran, Dorothy J SG:EX; Clark, Perry SG:EX; McInally, Lynne M SG:EX; Van Heerden, Diana SG:EX
Subject: RE: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Did you send these records Peggy? The due date was Sept 7th. Donna is away today but we still need them asap. Thx. ☺

Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development and Minister responsible for Multiculturalism
Ministry of Public Safety and Solicitor General

From: MacLeod, Peggy SG:EX
Sent: Friday, September 16, 2011 9:42 AM
To: Wilkinson, Donna SSBC:EX
Cc: Fisher, Sandra L SSBC:EX; Chuhuran, Dorothy J SG:EX; Clark, Perry SG:EX; McInally, Lynne M SG:EX; Van Heerden, Diana SG:EX
Subject: RE: TRIM: New FOI Request #PSS-2011-01354 - Call for Records
Importance: High

Please do not print this document!!!

You thanked me too soon.....I just checked the files and they are not double sided. We'll do them again and I'll resend the correct versions. Thank you.

From: Wilkinson, Donna SSBC:EX
Sent: Friday, September 16, 2011 8:58 AM
To: MacLeod, Peggy SG:EX
Subject: RE: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Thanks, Peggy!

Cheers,
Donna

From: MacLeod, Peggy SG:EX
Sent: Friday, September 16, 2011 8:56 AM
To: Wilkinson, Donna SSBC:EX
Cc: Fisher, Sandra L SSBC:EX; Chuhuran, Dorothy J SG:EX; Clark, Perry SG:EX; McInally, Lynne M SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hi Donna:

Further to our conversation, attached are the records for the above request.

From: Wilkinson, Donna SSBC:EX
Sent: Tuesday, September 6, 2011 1:45 PM
To: MacLeod, Peggy SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hi Peggy;

Sorry, I've been in meetings all morning. This is the call for records that went out. The request has been clarified to read:
"All 85 submissions to the Vancouver Riot Review received between July 14, 2011 to August 12, 2011 by yourcomments.riotreview@gov.bc.ca and PO Box 18509 Vancouver".

I'm just going to run out for a bit to eat, if you want me to call, please sent me a quick note.

Cheers,

Donna

From: Fisher, Sandra L SSBC:EX
Sent: Monday, August 22, 2011 8:38 AM
To: Andrade, Ana AG:EX; Chuhran, Dorothy J SG:EX
Cc: Baker, Chelsea AG:EX; Wilkinson, Donna SSBC:EX; Haussmann, April SSBC:EX; Schollen, Tasha GCPE:EX; Pauliszyn, Robert GCPE:EX
Subject: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hello, please read the following and complete the steps for this request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). If you have any questions please contact the analyst assigned to this request, Donna Wilkinson, at (250) 356-9079. Additional information can be found below. Please let me know if you are aware of any other program areas that may have responsive records. Thanks.

- 1) Use reply-all when responding to this request.
- 2) Reply with Fee Estimate: Complete and return the attached Fee Estimate form ASAP (within a couple of days), or advise us if there is no fees.
- 3) Reply to Request
 - o Advise us if you know of any other program area this should be sent to.
 - o Attach records (in PDF format) and completed Call for Records form.

Note: You will see that the attached Call for Records form requires information concerning the publishing of records to our new Open Information Website as of July 2011. If you wish to discuss this please contact your FOI analyst or manager.

CALL FOR RECORDS

RECORDS CALL COVER FOR GENERAL REQUESTS:

Please see below a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the request will be Donna Wilkinson (250) 356-9079.

REQUEST:

"All submissions to the Vancouver Riot Review received by mail and email."

Please complete the attached Call for Records form and return me by **September 7, 2011** (or by **August 31st** to avoid the alert/reminder process).

FEE ESTIMATE:

Please also complete the attached Fee Calculation form and return to me **ASAP (within a couple of days)**. If the public body's total search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, we may be in a position to issue a fee estimate.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development and Minister responsible for Multiculturalism
Ministry of Public Safety and Solicitor General

MacLeod, Peggy SG:EX

From: Haussmann, April SSBC:EX
Sent: Thursday, September 22, 2011 12:00 PM
To: Clark, Perry SG:EX; Wilkinson, Donna SSBC:EX
Cc: MacLeod, Peggy SG:EX
Subject: RE: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Thank you Perry,
I'll Trim these Donna.

April Haussmann
Administrator
Justice-Social Team

Information Access Operation - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Email: April.Haussmann@gov.bc.ca
Phone: 250 387-7990

Providing Services to:

Ministry of Attorney General/ Ministry of Children and Family Development/ Ministry of Social Development/ Ministry of Public Safety and Solicitor General

From: Clark, Perry SG:EX
Sent: Wednesday, September 21, 2011 5:58 PM
To: Haussmann, April SSBC:EX; Wilkinson, Donna SSBC:EX; McCartney, Angela SSBC:EX
Cc: MacLeod, Peggy SG:EX; Hudson, Vicki SSBC:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records
Importance: High

I apologise for the delay on this request. The records are attached.

Perry Clark, CA
Executive Director,
Policing, Security and Law
Enforcement Infrastructure and Finance
Policing and Security Programs Branch
Ministry of Public Safety and Solicitor General
Phone 250 356-8146
Cell 250 888-3950
Fax 250 356-7747

From: MacLeod, Peggy SG:EX
Sent: Friday, September 16, 2011 1:44 PM
To: Wilkinson, Donna SSBC:EX
Cc: Clark, Perry SG:EX; McInally, Lynne M SG:EX; Haussmann, April SSBC:EX; Chuhran, Dorothy J SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records
Importance: High

Hi Donna:
Attached are the records for the above request (238 scanned pages).

Attached is also the Information Bulletin that was issued for the Riot Reviews' Website.

From: Chuhran, Dorothy J SG:EX
Sent: Tuesday, August 30, 2011 3:23 PM
To: MacLeod, Peggy SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Peggy – I had this BF'd for Sept, but ... are you able to provide an answer at this point?

Thanks!

*Dorothy Chuhran
Administrative Assistant
Police Services Division/ADM
Ministry of Public Safety and Solicitor General*

*phone 250 387-1751
fax 250 356-7747*

From: Fisher, Sandra L SSBC:EX
Sent: Tuesday, August 30, 2011 3:21 PM
To: Chuhran, Dorothy J SG:EX
Cc: Haussmann, April SSBC:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hello Dorothy, just a friendly reminder on this one. Can you let me know if there will be a fee? Otherwise, the due date for your response is Sept 7th. Many thanks.

Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development and Minister responsible for Multiculturalism
Ministry of Public Safety and Solicitor General

From: Fisher, Sandra L SSBC:EX
Sent: Monday, August 22, 2011 8:38 AM
To: Andrade, Ana AG:EX; Chuhran, Dorothy J SG:EX
Cc: Baker, Chelsea AG:EX; Wilkinson, Donna SSBC:EX; Haussmann, April SSBC:EX; Schollen, Tasha GCPE:EX; Pauliszyn, Robert GCPE:EX
Subject: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hello, please read the following and complete the steps for this request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). If you have any questions please contact the analyst assigned to this request, **Donna Wilkinson, at (250) 356-9079**. Additional information can be found below. Please let me know if you are aware of any other program areas that may have responsive records. Thanks.

- 1) Use reply-all when responding to this request.
- 2) Reply with Fee Estimate: Complete and return the attached Fee Estimate form ASAP (within a couple of days), or advise us if there is no fees.
- 3) Reply to Request

- Advise us if you know of any other program area this should be sent to.
- **Attach records (in PDF format) and completed Call for Records form.**

Note: You will see that the attached Call for Records form requires information concerning the publishing of records to our new Open Information Website as of July 2011. If you wish to discuss this please contact your FOI analyst or manager.

CALL FOR RECORDS

RECORDS CALL COVER FOR GENERAL REQUESTS:

Please see below a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the request will be Donna Wilkinson (250) 356-9079.

REQUEST:

"All submissions to the Vancouver Riot Review received by mail and email."

Please complete the attached Call for Records form and return me by **September 7, 2011** (or by **August 31st** to avoid the alert/reminder process).

FEE ESTIMATE:

Please also complete the attached Fee Calculation form and return to me **ASAP (within a couple of days)**. If the public body's total search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, we may be in a position to issue a fee estimate.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development and Minister responsible for Multiculturalism
Ministry of Public Safety and Solicitor General

Chuhuran, Dorothy J SG:EX

From: MacLeod, Peggy SG:EX
Sent: Tuesday, November 15, 2011 5:18 PM
To: Chuhuran, Dorothy J SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records
Attachments: Call Rec PSS-11-1354.docx; Fee Est PSS-11-1354.doc; #PSS-2011-01354-1.pdf; #PSS-2011-01354-2.pdf; riot website

Importance: High

FYI.....sorry you were not cc'd on this.

From: Clark, Perry SG:EX
Sent: Wednesday, September 21, 2011 5:58 PM
To: Haussmann, April SSBC:EX; Wilkinson, Donna SSBC:EX; McCartney, Angela SSBC:EX
Cc: MacLeod, Peggy SG:EX; Hudson, Vicki SSBC:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records
Importance: High

I apologise for the delay on this request. The records are attached.

Perry Clark, CA
Executive Director,
Policing, Security and Law
Enforcement Infrastructure and Finance
Policing and Security Programs Branch
Ministry of Public Safety and Solicitor General
Phone 250 356-8146
Cell 250 888-3950
Fax 250 356-7747

From: MacLeod, Peggy SG:EX
Sent: Friday, September 16, 2011 1:44 PM
To: Wilkinson, Donna SSBC:EX
Cc: Clark, Perry SG:EX; McInally, Lynne M SG:EX; Haussmann, April SSBC:EX; Chuhuran, Dorothy J SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records
Importance: High

Hi Donna:
Attached are the records for the above request (238 scanned pages).

Attached is also the Information Bulletin that was issued for the Riot Reviews' Website.

From: Chuhuran, Dorothy J SG:EX
Sent: Tuesday, August 30, 2011 3:23 PM
To: MacLeod, Peggy SG:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Peggy – I had this BF'd for Sept, but ... are you able to provide an answer at this point?

Thanks!

Dorothy Chuhran
Administrative Assistant
Police Services Division/ADM
Ministry of Public Safety and Solicitor General

phone 250 387-1751
fax 250 356-7747

From: Fisher, Sandra L SSBC:EX
Sent: Tuesday, August 30, 2011 3:21 PM
To: Chuhran, Dorothy J SG:EX
Cc: Haussmann, April SSBC:EX
Subject: FW: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hello Dorothy, just a friendly reminder on this one. Can you let me know if there will be a fee? Otherwise, the due date for your response is Sept 7th. Many thanks.

Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development and Minister responsible for Multiculturalism
Ministry of Public Safety and Solicitor General

From: Fisher, Sandra L SSBC:EX
Sent: Monday, August 22, 2011 8:38 AM
To: Andrade, Ana AG:EX; Chuhran, Dorothy J SG:EX
Cc: Baker, Chelsea AG:EX; Wilkinson, Donna SSBC:EX; Haussmann, April SSBC:EX; Schollen, Tasha GCPE:EX; Pauliszyn, Robert GCPE:EX
Subject: TRIM: New FOI Request #PSS-2011-01354 - Call for Records

Hello, please read the following and complete the steps for this request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). If you have any questions please contact the analyst assigned to this request, **Donna Wilkinson**, at (250) 356-9079. Additional information can be found below. Please let me know if you are aware of any other program areas that may have responsive records. Thanks.

- 1) Use reply-all when responding to this request.
- 2) Reply with Fee Estimate: Complete and return the attached Fee Estimate form ASAP (within a couple of days), or advise us if there is no fees.
- 3) Reply to Request
 - o Advise us if you know of any other program area this should be sent to.
 - o Attach records (in PDF format) and completed Call for Records form.

Note: You will see that the attached Call for Records form requires information concerning the publishing of records to our new **Open Information Website** as of July 2011. If you wish to discuss this please contact your FOI analyst or manager.

CALL FOR RECORDS

RECORDS CALL COVER FOR GENERAL REQUESTS:

Please see below a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the request will be **Donna Wilkinson** (250) 356-9079.

REQUEST:

"All submissions to the Vancouver Riot Review received by mail and email."

Please complete the attached Call for Records form and return me by **September 7, 2011** (or by **August 31st** to avoid the alert/reminder process).

FEE ESTIMATE:

Please also complete the attached Fee Calculation form and return to me **ASAP (within a couple of days)**. If the public body's total search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, we may be in a position to issue a fee estimate.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development and Minister responsible for Multiculturalism
Ministry of Public Safety and Solicitor General

MacLeod, Peggy SG:EX

From: Chuhran, Dorothy J SG:EX
Sent: Wednesday, December 7, 2011 3:02 PM
To: MacLeod, Peggy SG:EX
Subject: RE: FOR APPROVAL: 474543 - FOI Request PSS-2011-01354

Done.

From: MacLeod, Peggy SG:EX
Sent: Wednesday, December 7, 2011 2:36 PM
To: Chuhran, Dorothy J SG:EX
Subject: RE: FOR APPROVAL: 474543 - FOI Request PSS-2011-01354

Hi Dorothy:

The package is with Perry for review.....can you please enter this in CLIFF. Just so we don't lose track of where it is at. Thank you.

From: Chuhran, Dorothy J SG:EX
Sent: Tuesday, December 6, 2011 3:19 PM
To: MacLeod, Peggy SG:EX
Subject: RE: FOR APPROVAL: 474543 - FOI Request PSS-2011-01354

Thanks -- sometimes Kathy only gives me a day before she comes back to ask "where is it?" ... just want to be prepared!!!

Dorothy Chuhran
Administrative Assistant
Police Services Division/ADM
Ministry of Public Safety and Solicitor General

phone 250 387-6925
fax 250 356-7747

From: MacLeod, Peggy SG:EX
Sent: Tuesday, December 6, 2011 3:19 PM
To: Chuhran, Dorothy J SG:EX
Subject: RE: FOR APPROVAL: 474543 - FOI Request PSS-2011-01354

This is with Clayton for review.....

From: Chuhran, Dorothy J SG:EX
Sent: Tuesday, December 6, 2011 3:14 PM
To: MacLeod, Peggy SG:EX
Subject: FW: FOR APPROVAL: 474543 - FOI Request PSS-2011-01354

Just want to be up and ready in case anyone asks me about this ... has it gone to Perry yet? This is the 235-pages one ... Thx.

Dorothy Chuhran
Administrative Assistant
Police Services Division/ADM
Ministry of Public Safety and Solicitor General

phone 250 387-6925
fax 250 356-7747

From: Cornett, Kathy M SG:EX
Sent: Thursday, December 1, 2011 3:06 PM
To: Chuhran, Dorothy J SG:EX
Cc: MacLeod, Peggy SG:EX
Subject: FOR APPROVAL: 474543 - FOI Request PSS-2011-01354

Hi Dorothy, please would you arrange for branch sign off and e-mail me a scanned copy of the approved sign off sheet. I received the package from Donna today, due date is November 15, 2011. Please note there are 235 pages of records.

I appreciate your efforts in getting this signed off as soon as possible. Thank you, Kathy

From: Wilkinson, Donna SSBC:EX
Sent: Thursday, December 1, 2011 9:12 AM
To: Cornett, Kathy M SG:EX
Subject: Signoff Package - PSS-2011-01354

Good morning, Kathy;

Please let me know if you have any difficulty opening either file.

Donna Wilkinson
Information Privacy Analyst
Justice-Social Team

Information Access Operations
Logistics and Business Services
Shared Services BC
Ministry of Citizens' Services

Phone: 250-356-9079
Fax: 250-387-9843

Email: Donna.Wilkinson@gov.bc.ca

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development
Ministry of Public Safety and Solicitor General

Chuhuran, Dorothy J SG:EX

From: MacLeod, Peggy SG:EX
Sent: Friday, December 9, 2011 8:51 AM
To: Chuhuran, Dorothy J SG:EX
Subject: RE: FOR APPROVAL: 474543 - FOI Request PSS-2011-01354

Thank you.....

From: Chuhuran, Dorothy J SG:EX
Sent: Friday, December 9, 2011 8:47 AM
To: Cornett, Kathy M SG:EX
Cc: MacLeod, Peggy SG:EX
Subject: RE: FOR APPROVAL: 474543 - FOI Request PSS-2011-01354

Kathy – here is the signed Approval, as requested.

*Dorothy Chuhuran
Administrative Assistant
Police Services Division/ADM
Ministry of Public Safety and Solicitor General*

*phone 250 387-6925
fax 250 356-7747*

From: Cornett, Kathy M SG:EX
Sent: Thursday, December 1, 2011 3:06 PM
To: Chuhuran, Dorothy J SG:EX
Cc: MacLeod, Peggy SG:EX
Subject: FOR APPROVAL: 474543 - FOI Request PSS-2011-01354

Hi Dorothy, please would you arrange for branch sign off and e-mail me a scanned copy of the approved sign off sheet. I received the package from Donna today, due date is November 15, 2011. Please note there are 235 pages of records.

I appreciate your efforts in getting this signed off as soon as possible. Thank you, Kathy

From: Wilkinson, Donna SSBC:EX
Sent: Thursday, December 1, 2011 9:12 AM
To: Cornett, Kathy M SG:EX
Subject: Signoff Package - PSS-2011-01354

Good morning, Kathy;

Please let me know if you have any difficulty opening either file.

Donna Wilkinson
Information Privacy Analyst
Justice-Social Team

Information Access Operations
Logistics and Business Services
Shared Services BC
Ministry of Citizens' Services

Phone: 250-356-9079
Fax: 250-387-9843

Email: Donna.Wilkinson@gov.bc.ca

Providing Services to:

Ministry of Attorney General

Ministry of Children and Family Development

Ministry of Social Development

Ministry of Public Safety and Solicitor General

MacLeod, Peggy SG:EX

From: Cornett, Kathy M SG:EX
Sent: Friday, December 9, 2011 9:33 AM
To: Chuhran, Dorothy J SG:EX
Cc: MacLeod, Peggy SG:EX
Subject: RE: FOR APPROVAL: 474543 - FOI Request PSS-2011-01354

Thank you Dorothy. Happy Friday to you both! Kathy

From: Chuhran, Dorothy J SG:EX
Sent: Friday, December 9, 2011 8:47 AM
To: Cornett, Kathy M SG:EX
Cc: MacLeod, Peggy SG:EX
Subject: RE: FOR APPROVAL: 474543 - FOI Request PSS-2011-01354

Kathy – here is the signed Approval, as requested.

Dorothy Chuhran
Administrative Assistant
Police Services Division/ADM
Ministry of Public Safety and Solicitor General

phone 250 387-6925
fax 250 356-7747

From: Cornett, Kathy M SG:EX
Sent: Thursday, December 1, 2011 3:06 PM
To: Chuhran, Dorothy J SG:EX
Cc: MacLeod, Peggy SG:EX
Subject: FOR APPROVAL: 474543 - FOI Request PSS-2011-01354

Hi Dorothy, please would you arrange for branch sign off and e-mail me a scanned copy of the approved sign off sheet. I received the package from Donna today, due date is November 15, 2011. Please note there are 235 pages of records.

I appreciate your efforts in getting this signed off as soon as possible. Thank you, Kathy

From: Wilkinson, Donna SSBC:EX
Sent: Thursday, December 1, 2011 9:12 AM
To: Cornett, Kathy M SG:EX
Subject: Signoff Package - PSS-2011-01354

Good morning, Kathy;

Please let me know if you have any difficulty opening either file.

Donna Wilkinson
Information Privacy Analyst
Justice-Social Team

Information Access Operations
Logistics and Business Services
Shared Services BC
Ministry of Citizens' Services

Phone: 250-356-9079

Fax: 250-387-9843

Email: Donna.Wilkinson@gov.bc.ca

Providing Services to:

Ministry of Attorney General

Ministry of Children and Family Development

Ministry of Social Development

Ministry of Public Safety and Solicitor General

Cornett, Kathy M SG:EX

From: Cornett, Kathy M SG:EX
Sent: Monday, December 19, 2011 5:23 PM
To: Wilkinson, Donna SSBC:EX
Subject: Acting DSG APPROVED: 474543 - FOI Request PSS-2011-01354
Attachments: Redline - Working Copy.PDF; Document.pdf

Hi Donna, the "approved" sign off sheet is attached for the above noted request. Thank you, Kathy

From: Wilkinson, Donna SSBC:EX
Sent: Thursday, December 1, 2011 9:12 AM
To: Cornett, Kathy M SG:EX
Subject: Signoff Package - PSS-2011-01354

Good morning, Kathy;

Please let me know if you have any difficulty opening either file.

Donna Wilkinson
Information Privacy Analyst
Justice-Social Team

Information Access Operations
Logistics and Business Services
Shared Services BC
Ministry of Citizens' Services

Phone: 250-356-9079
Fax: 250-387-9843

Email: Donna.Wilkinson@gov.bc.ca

Providing Services to:
Ministry of Attorney General
Ministry of Children and Family Development
Ministry of Social Development
Ministry of Public Safety and Solicitor General



Request Number:

292-30/PSS-2011-01354

1. IAO - Review of Harms/Issues/Recommendations provided by Ministry Program Area

Request Received: August 18, 2011

Due Date: November 15, 2011

Requester type: Media

Wording of the request:

All 85 submissions to the Vancouver Riot Review received between July 14, 2011 to August 12, 2011 by yourcomments.riotreview@gov.bc.ca and PO Box 18509 Vancouver.

Comments/Background:

- Records were provided by Peggy MacLeod, Manager, Finance and Administration.
- A Section 10 (1)(b) extension for volume was taken on September 16, 2011.

Consultations:


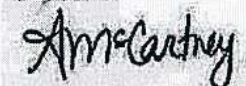

- IAO conducted informal consultations with organizations that made submissions and provided suggested severing for portions of their submissions which attracted section 22. Confirmation and approval to release the submissions were received from:
 - Downtown Vancouver Business Improvement Area
 - Maureen Healey, Director of Marketing and Communications, advises the DVBA submission was presented to the City of Vancouver and the Vancouver Police Department and therefore does not attract section 13 (advice or recommendation) of FOIPPA.
 - Alliance of Beverage Licenses for a Responsible Liquor Industry
 - Innovative Community Solutions Ltd.
 - Vancouver Association for Restorative Justice
 - City of Vancouver
 - MNP Lawyers

Recommendations:


- IAO recommends withholding portions of the enclosed records under section 22 (Harm to personal privacy) of the Freedom of Information and Protection of Privacy Act.

Publication Recommendations:

IAO recommends publishing this general FOI request on the Open Information website.

FOI Analyst: Donna Wilkinson	Signature: 	Date: November 10, 2011
Team Lead: Angela McCartney	Signature: 	Date: November 30, 2011
FOI Director/Manager Approval: Vicki Hudson, Justice-Social Team	Signature: 	Date: November 30, 2011

2. Ministry Program Area - Agreement with Recommendations

Approval Authority: Name: Perry Clark Executive Director, Corporate Services	Signature: 	Date: Dec 7, 2011
------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------	----------------------



Shared
Services BC

Shared Services BC
IAO and Ministry Approval Slip

Ministry Executive: Name: Clayton Pecknold Assistant Deputy Minister	Signature:	Date: Dec 4/11
Ministry Executive: Name: Lori Wanamaker Deputy Solicitor General	Signature: Rebecca J. Beninger for Lori Wanamaker	Date: Dec. 19/11
Comments:		
3. IAO - Release to applicant		
Package release prepared by:	FOI Analyst: Donna Wilkinson	Date:

*Note that all General FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the Open Information and Open Data Policy.