

**Compliance and Enforcement
Agenda
January 28, 2013
9:00 am – 3:30 pm
Boardroom 3A – 940 Blanshard Street**

Welcome	Doug Scott	9:00 9:15
i2 Crime Analysis	Danny Jensen/IBM	9:15 10:15
BREAK		10:15 10:30
“Freeman of the Land	Shaun Fynes	10:30 11:00
E-Records Management Roadmap	Jim Hogg/Steve Kay	11:00 11:30
LUNCH		11:30 12:30
Review 2012/13 Objectives Establish 2013/14 Initiatives	All	12:30 3:00
Next Steps/Meeting	Doug Scott	3:00 3:30

COMPLIANCE & ENFORCEMENT INITIATIVE WORKING GROUP

STRATEGIC PLANNING SESSION – SUMMARY

JANUARY 28, 2013

The day began with a presentation by IBM (i2), followed by Shaun Fynes (Freeman of the Land) and Jim Hogg/Steve Kay (E-Records Management).

In the afternoon the group reviewed the status of last year's strategic priorities and agreed that priorities established at the March 9, 2012 meeting should continue to be advanced.

The top three priorities for 2013/14 are:

1. Collaborate and enhance **information sharing**.
2. Establish a **compliance and enforcement secretariat** to assist the group in achieving its goals.
3. Enhance **skills and assets sharing**.

Next Steps (numbered in coordination with the priorities above)

1. Support information sharing among ministries by developing an omnibus memorandum of understanding (MOU).
Information Access Operations (IAO) will be asked to conduct a privacy impact study into the admissibility of an MOU.
2. GPEB's ADM office will, with input from the group, develop a business case for the creation of a compliance and enforcement secretariat.
3. Complete a government-wide skills and asset inventory and determine how best to facilitate its use.

Meetings:

The group will meet quarterly: two all-day meetings (10 a.m. – 2 p.m.) and two 2-hour meetings.

A full-day meeting in September 2013 may be called to finalize the omnibus MOU.

**Compliance and Enforcement
Agenda
May 6, 2013
10:00 am – 2:00 pm
Boardroom 3A – 940 Blanshard Street**

Welcome	Doug Scott	10:00 10:15
Presentation #1 RCMP Open Source Internet Services	Monica Griffin	10:15 11:15
Presentation #2 Independent Investigations Office	Kellie Kilpatrick and Roy Fitzpatrick	11:15 12:15
LUNCH and Information Sharing Session	All	12:15 1:30
Round table final discussions	All	1:30 2:00

COMPLIANCE & ENFORCEMENT COMMITTEE

SUMMARY – MEETING: MAY 6, 2013

The day began with Chair Doug Scott welcoming the group and introducing the Information-Sharing component that was added to the lunch period.

Bruce Edmundson followed with notes from the most recent meeting of the Information-Sharing sub-group. The group's first priority is to facilitate the sharing of case studies and job postings. It is also investigating the feasibility of developing a government-wide MOU

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The first presentation of the day was by Monica Griffin, an analyst with the Open Source Team. Monica described various ways information can legally be obtained over the Internet. The other presentation was by Kellie Kilpatrick and Roy Fitzpatrick of the Independent Investigations Office of BC. (Ralph Krenz was unable to attend.) They described some of the completely civilian-operated

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along with the effort to make the office

Lunch and the information sharing element added to the agenda were well received.

During the post-lunch roundtable, Carson Kong reported on progress made with the assets and skills survey. Richard Brown was mentioned as a valuable resource for collecting and analyzing the data. It was also mentioned that information sharing between two ministries or agencies is no doubt subject to rules that must be identified and followed.

Doug reported that he met with ADMs and asked them what else the working group could do, in light of the fact that the group has evolved. It was agreed that the group will be considered permanent and as such shall henceforth be known as the Compliance & Enforcement Committee.

Next Steps (numbered in coordination with the priorities above)

Continue with the information and survey initiatives mentioned above.

Contingent on staff levels, GPEB plans to write a business case for a secretariat in fall 2013.

Next Meeting:

**Compliance and Enforcement
Agenda
July 30, 2013
10:00 am – 2:00 pm
Boardroom 3A – 940 Blanshard Street**

Welcome	Doug Scott	10:00 10:15
Information Sharing Session	Ken McLean	10:15 12:15
Lunch		12:15 1:00
Information Sharing Session	All	1:00 1:30
Round table final discussions	All	1:30 2:00

COMPLIANCE & ENFORCEMENT COMMITTEE

SUMMARY – MEETING: JULY 30, 2013

The day began with Chair Doug Scott welcoming the group and asking if anyone had any comments or additions they wanted to see for the May 6th meeting notes. No changes, adopted as is.

Doug gave a brief update on the Survey Group activities. Database to date on asset sharing is looking good. Survey will be reopened for a brief period for those that did not complete it the first time around.

Doug made note that GPEB has no capacity at the moment to prepare a business case – he asked if anyone else in the group can assist.

Corinne Alexander briefly touched on the SPC meeting that was held on July 16, 2013 and advised the group that another full day meeting of the SPC group is scheduled for August 22nd.

Ken MacLean and Eileen Carlson conducted an exploratory session around information sharing. They will compile the notes from the session and report out once they are completed.

A 2nd information sharing session was held immediately following lunch, followed by a brief roundtable by the whole group.

Next Steps

Continue with the information and survey initiatives mentioned above.

Contingent on staff levels, GPEB plans to write a business case for a secretariat in fall 2013.

Next Meeting:

Tuesday, October 29, 2013

10:00 am – 2:00 pm