

**MINISTRY OF EDUCATION
BRIEFING NOTE**

PREPARED FOR: Honourable Don McRae, Minister, for **Information** at the request of Governance, Legislation and Regulation Division

SUBJECT: Adult/child ratios for licensed child care providers located in schools

Sect 12

DISCUSSION:

Sect 12

Currently, the Child Care Licensing Regulation (under the *Community Care and Assisted Living Act*) sets the requirements for child care licensing in the province. This legislation is administered by the Ministry of Health. Please see Attachment 1 for a summary of the current adult/child ratios and facility requirements established by the Regulation.

It should be noted that the Regulation was amended in 2010 to enable licensed before and after school care programs to increase their capacity. The maximum group size for facilities with kindergarten and grade 1 students enrolled was increased to 24 children (from 20), and the adult/child ratio was changed to 1:12 (from 1:10). The maximum group size for facilities with no kindergarten or grade 1 students enrolled was increased to 30 children (from 25), but the adult/child ratio remained unchanged at 1:15. These changes were made to coincide with the

Sect 12

introduction of full-day kindergarten, in anticipation of increased demand for before and after school care spaces.

Sect 12

Sect 12
Currently, B.C. child care ratios are comparable to most other Canadian jurisdictions.

Attachment

Contact Information

Governance and
Legislation Branch
356-1404
Department File

Approved by:



**ADM
initial**

**James Gorman
Deputy Minister
Date signed: Jan. 28, 2013**

CONFIDENTIAL ADVICE TO MINISTER

QUESTIONS AND ANSWERS

British Columbia Early Years Strategy

Ministry of Children and Family Development

Feb. 20, 2013

- Q1. Advocates have been calling for \$10/day universal child care. By comparison, a \$55/month tax break is a pittance. How do you respond to those who say your strategy doesn't go far enough?**
- Unfortunately, implementing universal child care in B.C. – at an estimated cost of approximately \$1.5-billion per year – is simply not feasible, given our current economic climate.
 - However, we recognize the challenges faced by parents struggling to balance raising a family with pursuing work and training opportunities.
 - Our BC Early Years Strategy is designed to support choice and help parents by making quality early years programs and services more accessible and affordable.
 - It outlines a framework, backed by a strong funding commitment to support working families and ensure young British Columbians have the best possible start in life.
- Q2. Funding for this plan seems to be very back-end loaded with only \$6.1 million for the first year. British Columbians head to the polls in May – how do you expect them to see this as anything more than a short-term election promise without substance?**
- Along with preliminary work on other strategy elements, first year funding will support the establishment of a Provincial Office for the Early Years.
 - The Office will be set up in June 2013 and begin its work by mapping and reviewing the range of existing early years services, then developing an action plan to put in place an integrated system of early childhood services across the province that provides practical, quality information and support to better meet the needs of busy parents.
 - Overall funding for the strategy will increase in Year 2 (2014/15) to \$17.7 million to support the creation of new licensed child care spaces.
 - Investments will reach \$198 million in Year 3 (2015/16) as we introduce the BC Early Childhood Tax Benefit.
 - Our Early Years Strategy outlines a framework, backed by incremental investments to help make quality early years programs and services more accessible and affordable for families with young children.
 - This strategy marks a long-term commitment by government to ensure young British Columbians have the best possible start in life.
- Q3. You've talked about building on "the \$1 billion per year government currently spends on existing programs and services for children and their families." What programs and services does that figure include?**

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- The \$1 billion annual figure includes child care spending, programs to support healthy pregnancy, birth and infancy, parental and family supports, early childhood development and learning programs, cross-ministry community supports, full-day kindergarten and a range of cross-ministry special needs supports.

Sect 13

Q4. Why are you putting money into child care instead of funding critical services to address poverty, improve people's health and save lives?

- Helping children achieve their full potential by investing in the early years not only helps develop individuals who can fully contribute to society and the economy over their lifetimes, but also saves the cost of later and inevitably more expensive interventions.
- The B.C. government is steadfast in its commitment to early years, currently investing more than \$1 billion annually on early childhood services.
- British Columbians told us loud and clear they wanted to see:
 - A more integrated and coordinated system of existing early years programs and services; and
 - More affordable, accessible, and higher quality child care programs to better meet the needs of families and support a broad range of child care choices.
- We listened and we are moving forward with the cross-ministry BC Early Years Strategy that builds on the foundation of existing programs and services and will give families improved access to quality, evidence-based early childhood services and supports.

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Q5. You've told us about funding for the first three years – what will be the total cost of this strategy over the long term?

- We expect the annual increase in early years investments to reach approximately \$250 million by Year 8 of the strategy (2020/21).

[Note: this is a conservative estimate as population growth has not been factored into the value of the BC Early Childhood Tax Benefit.]

Q6. Where is the money coming from?

- Over the next three years, government will invest:
 - \$146 million to support the implementation of the British Columbia Early Childhood Tax Benefit for families with children under the age of six;
 - \$31.9 million to support the creation of new licensed child care spaces. Beginning in 2014 the emphasis will be on creating these new spaces on school grounds and in areas currently underserved by child care services;
 - \$2.1 million to establish a Provincial Office for Early Years, to facilitate a “one-government” approach for cross-ministry early years policy and programs;
 - \$4.8 million to build on existing services and implement a network of early years development centres that will provide up to date information and core services to parents including advice, assessment and referral services;
 - \$37.1 million to enhance the overall quality of early years services, including child care.
- The BC Early Childhood Tax Benefit is part of the Ministry of Finance’s budget.
- Funding for other strategy initiatives has been built into the Ministry of Children and Family Development’s budget.

Q7. Who did you consult with to develop this strategy?

- Since launching the Families First Agenda, government has had the opportunity to engage with British Columbians through the BC Families First website, face-to-face meetings and by using social media.
- The Ministry of Children and Family Development has also hosted two stakeholder forums, the first with the early childhood development sector (November 2011) and the second with the child care sector (May 2012), to identify opportunities and challenges related to improving existing early years program and services.
- Key findings from public engagement efforts to date on early years services include:
 - The need for enhanced integration, coordination, and development of existing early years policies and programs to address fragmentation and service gaps to better meet the needs of families across B.C.; and
 - The need to take steps to improve the affordability, accessibility and quality of child care programs to better meet the needs of families while supporting a broad range of child care choices including the option of staying home.

Provincial Office for Early Years

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Q8. When will the Early Years Office be up and running? (Will it be in place before the election?)

- We expect the office to be up and running in June 2013.

Q9. What other responsibilities will the Office have?

- This is a permanent office that will provide continued leadership and accountability to strengthen early years services and supports in B.C.
- The office will begin its work by mapping and reviewing the current range of early years services, then developing an action plan to put in place an integrated system of early childhood services across the province.
- The action plan will build on existing community networks, re-profile and link expenditures as required to better meet the needs of children and families and be informed through ongoing public engagement and focus groups.
- Monitoring, evaluation and public reporting will also be key functions of the office.
- The office will host an early years forum in the Fall of 2013 to obtain feedback and advice from the sector on the framework and action plan.

Q10. What is the budget for the early years office?

- The Provincial Office for Early Years is a priority for government, with an investment of \$700,000 per year to ensure necessary staffing and resources.

Q11. How many staff members will this support? Will these be current ministry staff, or will you hire from outside?

- We estimate that a complement of seven staff will be necessary to support the office.
- Decisions on staffing, including whether to hire from within and/or outside of government will be made shortly, following consultation with our cross-ministry partners. Our goal is to assemble the best possible office.

Q12. Why is this being housed under MCFD when advocates have been calling for coordination under the Ministry of Education?

- The focus of the BC Early Years Strategy is on facilitating cross-ministry priority setting and decision-making.
- Using a coordinated, “one-government” approach means the office will include representation from the Ministry of Education, as well as other provincial ministries involved in early years service delivery.

British Columbia Early Childhood Tax Benefit

Q13. Who will be eligible for the tax credit?

- To make child care more affordable for B.C. families, and to help families with the cost of raising young children, beginning in 2015 a refundable tax credit will provide \$146 million annually to approximately 180,000 families with young children, including those currently receiving child care subsidies.

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- Families with net incomes under \$100,000 will be eligible to receive a maximum benefit of \$55 per month, or \$660 dollars annually, for each child under the age of six.
- Families with net earnings of between \$100,000 and \$150,000 will be eligible for a partial credit.
- About 140,000 families will be eligible to receive the full benefit while an additional 40,000 families with family net incomes between \$100,000 and \$150,000 will receive a partial benefit.
- The benefit will be administered through the Canada Child Tax Benefit system and families can apply for the monthly benefit by applying for the Canada Child Tax Benefit.
- To be eligible, individuals must file their personal income tax returns.
- This new provincial benefit will supplement existing federal benefits including the Canada Child Tax Benefit, the National Child Benefit Supplement and the Universal Child Care Benefit.

Q14. Who is not eligible?

- Families with children under the age of six who do not file personal income tax returns and families with young children earning more than \$150,000 in net family income will not be eligible for the benefit.

Q15. Why is this only for families with children under the age of six?

- We know many parents struggle to balance the demands of work and raising a family. We also know the most expensive forms of child care are for children under the age of six, because of the higher costs associated with caring for young children.
- While subsidies are in place to support low-income families, the tax credit will reach a larger number of B.C. families with young children, extending either a full or partial benefit to all families earning less than \$150,000 in net family income.
- This tax credit also provides greater support and flexibility for parents – whether they choose to access child care or stay at home to care for their child.

Q16. How does this new tax credit affect those families who already receive a child care subsidy?

- Eligible families will continue to receive child care subsidy as determined by their existing circumstances. They will also be eligible to receive the child tax credit.

Q17. How does child care subsidy work? Who is eligible?

- Child care subsidy is a monthly payment to assist eligible low-income families with the cost of child care. Monthly subsidy payments vary depending on each family's circumstances.
- The child care subsidy program supports an average of 50,000 children each year with subsidies ranging up to \$750 per month. Children with special needs may also be eligible for a Special Needs Supplement of up to an additional \$150 per month for the cost of care.

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Q18. So, tax breaks for families who make \$100k/year – why are you helping fund child care for the wealthy? Why won't you direct this money to struggling families?

- B.C. provides \$142 million in subsidy funding to make child care more accessible to low-income families. But we know that many more parents throughout our province struggle to balance the demands of work and raising a family.
- This tax benefit provides additional support and flexibility for parents – whether they choose to access child care or stay at home to care for their child.
- The maximum benefit will be available to families with net family incomes under \$100,000. Families with family net incomes between \$100,000 and \$150,000 will receive a partial benefit.
- The new benefit will supplement existing federal benefits including the Canada Tax Benefit, the National Child Benefit Supplement and the Universal Child Care Benefit.

Capital Investments

Q19. How many new child care spaces will be created? How much will this cost?

- Over the next three years, the Province will invest \$32 million to create up to 2,000 new licensed child care spaces. The long-term goal is to create up to 13,000 new spaces throughout the province over the next eight years.
- Emphasis will be on creating spaces in school grounds and areas underserved by child care.
- This new investment will add to the more than 100,000 spaces currently supported by government.

Q20. When will construction begin?

- Capital funding will begin rolling out in 2014/15 with \$14.8 million of expenditures planned. This will increase to \$17.1 million in 2015/16 with further increases expected over the course of the strategy.
- It is expected that construction will begin in 2014/15 but each project will determine its own timelines.

Q21. How will you determine priority for projects and locations?

- Priority will be given to projects on school grounds and in areas underserved by child care programs.

Q22. Why give preference to projects on school grounds?

- Families have identified that a seamless day of child care and school is very important to them. One of the best ways to have a seamless day is to have child care availability on school grounds. Another reality for most families is that they need care for their children outside of regular school hours.
- By locating child care on school grounds, natural community focal points are also created that can offer a variety of child care and early learning services to families.

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- The government is commitment to create opportunities where young children can smoothly transition from child care to school and older children can transition from the classroom to after-school care.

Quality Enhancement Fund

Q23. What proportion of care providers' monthly expenses does government currently cover?

- Currently, the Child Care Operating Funding Program (CCOF) covers approximately 15 percent of average group child care expenditures and 12 percent of family child care expenditures.
- As part of the Early Years Strategy, ways to encourage child care providers to offer enhancements to quality programming are being explored. One possibility is to expand current CCOF coverage levels when qualifying child care providers agree on pre-established quality standards.
- These standards would be developed collaboratively with the sector.

Network of Early Years Development Centres

Q24. What will the network of early years development centres include? How will it work?

- We will build on existing resources to create a network of early years development centres that will provide up-to-date information and core services to parents, provide opportunities for complementary services to co-locate and support and build on community early years planning efforts.
- Services will be developed and determined based on identified community need, in collaboration with existing community planning tables. Examples of some the services these centres may provide include:
 - referrals and information regarding community-based early years services, including StrongStart BC centres, Ready, Set, Learn, Family Resource Programs, etc.;
 - training and professional development opportunities for child care providers; and parents; and
 - support to child care providers and parents in setting up cooperative care arrangements.

Q25. How much will this cost?

- Over \$4.5 million will be added to existing expenditures to implement the early years development centres over the coming three years.
- The annual net new expenditure is expected to rise to \$6 million by Year 5 (2017/18).

Q26. Does this mean you will be cutting some existing contracts?

- No. We will build on and re-profile existing infrastructure to enhance services for B.C. families and support early childhood development and child care services.

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Training Requirements and Professional Development

Q27. What type of enhanced training is envisioned?

- In collaboration with the sector and post-secondary institutions, we will look at expanding current Early Childhood Educator (ECE) minimum post-secondary training requirements from a one-year certificate to a two-year diploma.
- This would bring B.C. certification levels for ECEs more in line with other Canadian jurisdictions, and would help improve the quality of early childhood settings over the long term.
- We will also look at current training requirements for regulated family child care providers and out-of-school care providers to determine the feasibility of increasing the minimum requirements.
- Additional funds would be available to support existing providers who want to upgrade their certification levels.

Q28. What are the current education and certification requirements for ECEs? Isn't it already mandatory for them to have a diploma?

- ECEs in B.C. are currently required to complete a minimum one-year post-secondary certificate.
- In consultation with the sector and post-secondary institutions, minimum training requirements will be assessed to determine the feasibility of moving to a two-year diploma with the goal of enhancing the quality in early childhood settings and bringing B.C. certification levels in line with other Canadian jurisdictions.
- This change would be phased in over a number of years. Existing ECEs would not be impacted but supports would be made available for ECEs currently practicing in the field who want to upgrade their certification levels.

Q29. Does this plan address CCABC's call to increase wages for ECEs?

- The BC Early Years Strategy includes a number of strategies targeting ECEs, including:
 - Adopting the national Occupational Standards for ECEs;
 - Exploring the feasibility of implementing a two-year diploma for ECEs;
 - Adapting the Early Learning Framework for licensed child care settings;
 - Providing enhanced support to providers to improve and sustain quality.
- ECE wages will continue to be set by providers.

Q30. Won't new training requirements place an undue financial burden on small, family-based child care providers?

- We need to balance families' need for high quality child care with provider's need to operate efficiently and economically.
- Training changes will not occur without consultation with the sector.
- Raising the minimum standard for regulated family and out-of-school care providers would bring B.C. more in line with other Canadian jurisdictions.
- If such changes occur, existing providers would be eligible to receive supplementary funding to support professional development of up to \$200/year starting in 2015.

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Sect 13

Sect 12

PROVINCE OF BRITISH COLUMBIA

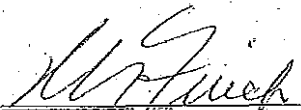
ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No.

166

, Approved and Ordered

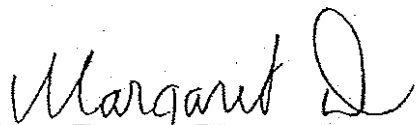
MAR 19 2013

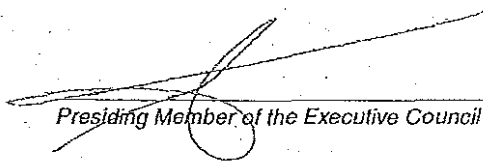

Lieutenant Governor
Administrator

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the ~~Lieutenant Governor~~^{Administrator}, by and with the advice and consent of the Executive Council, orders that section 2 (2) of the Child Care Licensing Regulation, B.C. Reg. 332/2007, is amended

- (a) in paragraph (a) by striking out "under contract to the government," and substituting "with funds provided for this purpose under a funding agreement with the government of Canada or the government of British Columbia," and
- (b) in paragraph (b) by striking out "contract" and substituting "funding agreement".


Minister of Health


Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: Community Care and Assisted Living Act, S.B.C. 2002, c. 75, s. 34 (2) (b)

Other: OIC 728/2007

February 14, 2013

Resub 1/R/111/2013/27

page 1 of 1

Attachment 1:
Current adult/child ratios and facility requirements
Under the Child Care Licensing Regulation

Adult/child ratios:

- **Group Child Care (Under 36 Months):** provides year-round, full-day care for infants and toddlers younger than 3 years old. Maximum group size is **12**, and staff/child ratio is **1:4**.
- **Group Child Care (30 Months to School Age):** provides year-round, full-day care to children from the age of 2 ½ to school age. Maximum group size is **25**, and staff/child ratio is **1:8**.
- **Preschool (30 Months to School Age):** provides part-day programs, typically operating during the school year, to children who are at least 2 ½ years old and have not yet started school. Maximum group size is **20**, and staff/child ratio is **1:10**.
- **Group Child Care (School Age):** serves school-age children (including kindergarten) who require care outside school hours (before and after school care). Maximum group size for kindergarten or grade 1 is **24** children, and staff/child ratio is **1:12**. Maximum group size for grade 2 or higher is **30** children, and staff/child ratio is **1:15**.
- **Occasional Child Care:** provides care on a part-time or occasional basis for children who are at least 1 ½ years old, to a maximum of 40 hours per month with no more than 8 hours of care per day (examples include child care offered at ski hills and shopping malls). Maximum group size if children younger than 3 are present is **16**, and staff/child ratio is **1:4**. Maximum group size if no children younger than 3 are present is **20**, and staff/child ratio is **1:8**.
- **Multi-Age Child Care:** similar to Group Child Care but serves children from birth to age 12; children are divided into groups of 8. Most programs offer full-day care. Maximum group size is **8** (and of the 8 children, no more than 3 may be younger than 3 years old; of those 3 children, no more than 1 child may be younger than 12 months old), and staff/child ratio is **1:8**.

Facility requirements:

- There must be 3.7m² of usable floor area for each child (excluding hallways, built in storage areas, bathrooms, and fixed appliances).
- There must be one toilet and wash basin for every 10 children or fewer. These must be on the same floor as the community care facility.
- There must be at least 7 m² of outdoor play area for each child. The play area must be enclosed, and must be suitable for the age and development of children intended to use it.
- For care programs serving children younger than 3 years of age, there must be a separate sleeping area located away from any activity area.

	Staff/child	Max group size	Indoor space	Qualifications
Alberta	1:10 kinders 1:15 grades 1-6	20 30 (max 25 if group includes kinder)	2.5 m ²	<p>Must be an adult CRC 1st Aid</p> <p>One primary staff must hold child care certification – (3 levels: Child Development Assistant , Child Development Worker, Child Development Supervisor)</p> <p>Child Development Assistant – Complete a one-year Early Learning and Child Care certificate program offered by an Alberta public college, or an equivalent level of training</p>
British Columbia	1:10	20	3.7m ²	<p>Must be 19, 20 hours duration in child development, guidance, health and safety, or nutrition, and have relevant work experience. Criminal record check, first aid.</p>
Saskatchewan	1:15 School age care does not include Kinders. (A kindergarten child is 30 months of age or more and attends kindergarten)	30	3.25m ²	<p>Must be at least 16, 1st Aid, CRC</p> <p>A child care worker that is employed for 65 hours or more a month must meet the qualifications of an ECE I – complete 120 hour introductory course in ECE from a training institute OR education/training that the director deems equivalent</p>
Manitoba	1:10 (5& 6 years) 1:15 (6-12 years)	20 30	3.3m ²	<p>Director must have ECE III and have at least one year experience working in a child care setting.</p> <p>At least one staff meet ECE II Child care assistant – completed 40 hours of course work in last 8 years relevant to ECE and offered by a post secondary training institute</p> <p>First aid/CPR, CRC, adult</p>
Quebec	1:20	20	2.75m ²	<u>Having trouble finding qualifications</u>
Ontario	1:15 (68 months to 12 years)	30	2.8m ²	<p>A supervisor holds a diploma in ECE early, or directors approved equivalent and has at least two years of experience working in a day nursery with children of that age.</p> <p>Staffs hold a diploma in early childhood education or directors approved equivalent.</p>

New Brunswick	1:12 (5 years) 1:15 (6 years) 1:15 (7-12 years)	24 30 30	3.25m ²	CRC 16 or older 2 volunteers may constitute one primary staff <u>Having trouble finding qualifications</u>
Newfoundland	1:12 (5-7 years) 1:15 (7-12 years)	24 30	3.3m ²	Operator – level 2 certification and 2 years experience (ECE diploma plus SACCOC or related post-secondary diploma plus PSOC and SACCOC) Staff – level 1 certification (ECE Certificate plus SACCOC related post-secondary certificate plus PSOC and SACCOC)/entry level certification (School-age Orientation Course)
Prince Edward Island	1:12 (5-7 years) 1:15 (over 7 years)	50	3.5m ²	At least 18 years Supervisor – completed one unit of continuing education or hold a supervisors certificate Staff – one unit of continuing education or hold a staff certificate The Board shall issue a staff certificate under section 35 to a person having any one of the following sets of basic training, extension and experience qualifications from an institution or agency approved by the Board or, in unusual cases, some other comparable combination of training and experience acceptable to the Board. See below:

PEI:

Basic Training Extension		Years of Experience
A	University degree (or equivalent award) in Early Childhood Development or Child Study	-
B	Diploma (or equivalent award) in Early Childhood program of at least 2 academic years	-
C	Diploma (or equivalent award) in Early Childhood program for at least 1 academic year	-
D	University degree (or equivalent award) in a field related to child care or education	-
E	Post-secondary diploma (or equivalent) in a field related to child care or education	-
F	Credit for 10 university semester courses in a field related to child care or education	-
G	* Applicable only to persons who have been employed in a licensed facility at a time during the 3 years preceding the coming into force of these regulations, and expires on January 1, 1991.	3

Nova Scotia	1:15	30	2.75m ²	At a minimum Level 1 Classification or School-Age Training: Completion of the Orientation for Staff
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				<p>Working in Licensed Child Care Facilities Completion of course work inclusive of three courses in the following subject areas: Child Development, Behaviour Guidance Curriculum and Programming for Young Children. Completion of two guided workplace experiences http://novascotia.ca/coms/families/provider/training/ClassificationLevel1.html</p>
Nunavut	1:10	20	2.75m ²	<p>Must be at least 19 years of age, have a first-aid certificate and represent the cultural background of the children. There are no early childhood training requirements.</p>
North West Territories	1:10	20	2.75m ²	<p>Care outside school hours for school-aged children up to and including 11 years of age, not exceeding five hours outside the required school program. Note: There are no licensed after-school care programs that operate during the summer months.</p> <p>Must be at least 19 years of age and have a first-aid certificate and a clear criminal record with regard to offences respecting a child. There are no early childhood training requirements.</p>
Yukon	1:12 6-12 yrs* 1:12 <i>*Note: The current Act and Regulations cover special needs children up to age 16.</i>	24	4m ²	<p>As of 2000, 20% of staff must meet or exceed the Child Care Worker III qualifications, 30% must meet or exceed the Child Care Worker II qualifications and the rest must meet or exceed Child Care Worker I qualifications. <i>Levels:</i> <i>Child Care Worker III:</i> Two or more years of training in early childhood development (ECD) or equivalent from a recognized college or university. <i>Child Care Worker II:</i> One year training in ECD or equivalent from a recognized college or university. <i>Child Care Worker I:</i> 60 hour introduction to early childhood development course (ECD) or equivalent.</p>

Bedford, Sue HLTH:EX

From: Williams, Dawn HLTH:EX
Sent: Wednesday, May 1, 2013 10:48 AM
To: Brown, Julie L HLTH:EX; Bedford, Sue HLTH:EX
Subject: RE: LAS would like a list of all proposed OICS.
Attachments: Future reg changes tracking.docx

Think I have them all...

V:\HAD General\Programs\Licensing\Regulations future changes tracking\Child Care\Future reg changes tracking.docx

Dawn Williams | Program Advisor | Home, Community & Integrated Care
Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing www.health.gov.bc.ca/ccf/

From: Brown, Julie L HLTH:EX
Sent: Wednesday, May 1, 2013 9:57 AM
To: Bedford, Sue HLTH:EX; Williams, Dawn HLTH:EX
Subject: RE: LAS would like a list of all proposed OICS.

I believe this is what you are asking for.....

Y:\HAD General\Programs\Licensing\Future Legislative changes\Future Amendments to the Residential Care Regulation.docx

Julie Brown

Program Advisor, Residential Care - Home, Community and Integrated Care, Health Authorities Division
Ministry of Health | Ph: 250-952-1159 | 6th Floor 1515 Blanshard St. Victoria BC

"Laughter is timeless. Imagination has no age. And dreams are forever. Think, Believe, Dream and Dare." (Walt Disney)
Please consider the environment before printing

From: Bedford, Sue HLTH:EX
Sent: Wednesday, May 1, 2013 9:46 AM
To: Williams, Dawn HLTH:EX; Brown, Julie L HLTH:EX
Subject: LAS would like a list of all proposed OICS.

If you have these lists completed, could you please flip them my way, and then we can put them on sharepoint for her to review. If they are not finished yet, could you please ensure that they get posted to sharepoint next week while I am away? I think we are almost there with these ☺

Sue Bedford

Director, Community Care Facility Licensing

Health Authorities Division, Ministry of Health

6-2, 1515 Blanshard Street, Victoria BC V8W 3C8

Bedford, Sue HLTH:EX

From: Fisher, Kiersten D HLTH:EX
Sent: Wednesday, February 20, 2013 11:59 AM
To: Bedford, Sue HLTH:EX
Cc: Seller, Leigh Ann HLTH:EX
Subject: FW: Heads up
Attachments: FamiliesAgenda_EarlyYearsStrategy_web.pdf; ATT00001.htm; Backgrounder Staff Early Years Strategy Feb 19 2013.docx; ATT00002.htm; QsAs Staff Early Years Strategy Feb 19 2013.docx; ATT00003.htm

S. 13

Thanks,
Kiersten

From: Korabek, Barbara HLTH:EX
Sent: Wednesday, February 20, 2013 11:52 AM
To: Henry, Effie HLTH:EX; Seller, Leigh Ann HLTH:EX; Fisher, Kiersten D HLTH:EX
Subject: Fwd: Heads up

Sent from my iPad

Begin forwarded message:

From: "Paton, Arlene HLTH:EX" <Arlene.Paton@gov.bc.ca>
Date: 20 February, 2013 10:34:49 AM PST
To: "Korabek, Barbara HLTH:EX" <Barbara.Korabek@gov.bc.ca>, "Geber, Joan HLTH:EX" <Joan.Geber@gov.bc.ca>, "Henson, Carolyn D HLTH:EX" <Carolyn.Henson@gov.bc.ca>
Subject: FW: Heads up

Fyi – this information is being announced today.

Regards,

Arlene Paton
Assistant Deputy Minister
Population and Public Health
Ministry of Health
Tel: 250-952-1731

From: Easton, Joan E MCF:EX
Sent: Wednesday, February 20, 2013 10:34 AM
To: Paton, Arlene HLTH:EX; MacFarlane, Paige EDUC:EX
Cc: Mjolsness, Randi L MCF:EX
Subject: RE: Heads up

Morning Paige and Arlene

Randi asked that I send you the Early Years Strategy documents on a confidential basis this morning.

As soon as the announcement is underway I will make sure that you get the final version of the published strategy document. I believe that the pdf attached is the last version but will be confirming myself as soon as the document is posted.

Also attached are materials that have been prepared for MCFD staff.

- The first word document is a background document that provides some additional detail about the strategy.
- The second is a set of questions and answers also for staff.

We expect that these documents will be made available later today.

Let me know if you have any questions or concerns.

Regards

Joan

From: Mjolsness, Randi L MCF:EX
Sent: Wednesday, February 20, 2013 8:57 AM
To: Paton, Arlene HLTH:EX; MacFarlane, Paige EDUC:EX
Cc: Easton, Joan E MCF:EX
Subject: Heads up

Further to the Budget speech and Throne speech announcements, there will be a Premiers announcement at a child care setting in Vancouver at 10:45 this morning on the Early Years Strategy. I understand that Steve was going to speak to both the DM's at the budget lock up yesterday, so you may already know this. Have not been able to send you any details given the confidentiality rules—apologies.

I will ask Joan to send you the materials we will have up on our web site for stakeholder and staff info today.

There will also be a Family First booklet that is being printed for the event.

Thanks for your patience with this initiative, talk to you both soon.

Randi Mjolsness
Assistant Deputy Minister
Policy and Provincial Services
Ministry of Children and Family Development
PO Box 9738 STN PROV GOVT
Victoria BC V8W 9S2
Phone: 250-387-7090 / Fax: 250-387-2481
Email Address: Randi.Mjolsness@gov.bc.ca

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Bedford, Sue HLTH:EX

From: Loughran, Karen EDUC:EX
Sent: Tuesday, January 29, 2013 9:44 AM
To: Bedford, Sue HLTH:EX
Subject: FYI - BN re child care licensing requirements
Attachments: 165020 - IN re child care licensing requirements.pdf; 165020 - Attachment.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Sue,

Just following up on your discussion with Mary Shaw from a couple of weeks ago --

S. 13

S. 13

Also, could you let me know if your Ministry is doing any specific work in response to the Cabinet minute that Mary sent? It would be good to know in case we are asked.

Thanks so much Sue,

Karen

Bedford, Sue HLTH:EX

From: Williams, Dawn HLTH:EX
Sent: Monday, January 28, 2013 11:54 AM
To: Bedford, Sue HLTH:EX; Watt, Stephen JAG:EX
Cc: Thompson, Bob R OHCS:EX
Subject: RE: Sprinklers for Child Care Facilities with infants.

Child care facilities licensed under the Community Care and Assisted Living Act/Child Care Licensing Regulation do not require sprinkler systems...

Section 22 of the regulation requires emergency exits and fire drill system approved by local assistant with in the meaning of the fire service Act

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/332_2007#section22

If overnight care is provided facilities must have an awake staff accessible to the children or be sleeping in the same room as the children

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/332_2007#section41

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/332_2007#ScheduleF

Dawn Williams | Program Advisor | Home, Community & Integrated Care
Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing www.health.gov.bc.ca/ccf/

From: Bedford, Sue HLTH:EX
Sent: Monday, January 28, 2013 10:45 AM
To: Watt, Stephen JAG:EX
Cc: Thompson, Bob R OHCS:EX; Williams, Dawn HLTH:EX
Subject: RE: Sprinklers for Child Care Facilities with infants.

No, I don't believe so, however, by copy of this note, I will ask Dawn to review the Child Care Licensing Regulation to confirm. They do need emergency exits and a fire drill system approved by the local assistant within the meaning of the Fire Services Act. I will leave the rest for Dawn to fill in. There are also some requirements if overnight care is provided.

Best regards,

Sue Bedford

Director, Community Care Facility Licensing

Health Authorities Division, Ministry of Health

6-2, 1515 Blanshard Street, Victoria BC V8W 3C8

Phone: (250) 952-1442

Fax: (250) 952-1282

sue.bedford@gov.bc.ca

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From: Watt, Stephen JAG:EX
Sent: Monday, January 28, 2013 10:39 AM
To: Bedford, Sue HLTH:EX
Cc: Thompson, Bob R OHCS:EX
Subject: RE: Sprinklers for Child Care Facilities with infants.

Hi Sue,

I've consulted with Bob Thompson, it seems that the BCBC does not capture child care facilities with infants; does your legislation require sprinklers in these facilities?

Sincerely,

Stephen Watt
Codes and Standards Coordinator
Office of the Fire Commissioner

From: Gilday, Kelly JAG:EX
Sent: Monday, January 28, 2013 10:02 AM
To: Watt, Stephen JAG:EX
Subject: FW: Sprinklers for Child Care Facilities with infants.

Stephen,

Can you draft a response and send it to me.

Kelly

From: Denlinger, Becky JAG:EX
Sent: Monday, January 28, 2013 9:59 AM
To: Gilday, Kelly JAG:EX
Subject: Fw: Sprinklers for Child Care Facilities with infants.

Kelly, can you provide a response and copy me?

From: Pothier, Harold J [<mailto:POTHIEHJ@gov.ns.ca>]
Sent: Monday, January 28, 2013 09:49 AM
To: 'Philippa Gourley' Sect 22; Denlinger, Becky JAG:EX; 'David Rossiter' <derossiter@gov.pe.ca>; 'David Schafer' <Dave.Schafer@gov.mb.ca>; 'Dennis Berry' <Dennis.Berry@gov.yk.ca>; 'Derek Simmons' <dsimmons@gov.nl.ca>; 'Duane McKay' <dmckay@cps.gov.sk.ca>; 'Guy Laroche' <Guy.laroche@misp.gouv.qc.ca>; 'Lynnette Berscheid' <Lynnette.Berscheid@gov.ab.ca>; 'Patrick Bouffard' <Patrice.bouffard@forces.gc.ca>; 'Philippe Jobin' <philippe.jobin@misp.gouv.qc.ca>; 'Robert Prima' <RPrima@gov.nu.ca>; 'Stephen Moss' <stephen_moss@gov.nt.ca>; 'Trent West' <Trent.west@gov.ab.ca>

Cc: Smillie, Nadine M <SMILLINM@gov.ns.ca>

Subject: RE: Sprinklers for Child Care Facilities with infants.

Hi Everyone:

I have been asked to ask a simpler question "does your jurisdiction require sprinklers in child care facilities with infants" I have Alberta's response but would like further information in regards to the what the exemptions are or better still a copy of the provision which creates an exception for sprinklers in child cares facilities? Manitoba's and NWT need not respond as we have a good understanding of what your provincial requirements from your previous response.

Thanks

Harold J. Pothier
Fire Marshal

Office 902-424-5721
Fax 902-424-3239
Email pothiehj@gov.ns.ca

From: Pothier, Harold J

Sent: Wednesday, December 19, 2012 8:28 AM

To: Philippa Gourley; Becky Denlinger; David Rossiter; David Schafer; Dennis Berry; Derek Simmons; Duane McKay; Guy Laroche; Lynnette Berscheid; Patrick Bouffard; Philippe Jobin; Robert Prima; Stephen Moss; Trent West

Subject: RE:

Hi Everyone:

Let me take this opportunity to wish you all a Merry Christmas and best wishes for 2013. Thank you all for your support and assistance in the past year and trust that we will continue to enhance our working objective in the new year.

Recently our office has come up against a couple of code issues that you should be aware of and I bring them to you attention for comment and consideration

1. We have had a building constructed within our province that has been adjudicated by the Nova Scotia Building Advisory Committee to be a B3 occupancy . The original intent was to construct to an A2 occupancy as the premises were to be built for a Day Care with infants. Officials were successful in acquiring the ruling for the B3 classification. Representatives of the building owner then submitted an alternative solution in lieu of the automatic sprinkler system which has been accepted by the AHJ which at this time is the building official. The municipal fire inspector has refused to provide approval for the site with infant care until such time as the sprinkler system is provided. Any comments?
2. The Building Code 3.2.7.3 1) requires that emergency lighting be provided to all exits and access to exits. In defining the terms exits and access to exits, it has been deemed that the exit includes unenclosed exit stairs on the exterior of the building as well as the route that provides access to the public thoroughfare. A new building was recently erected with exterior exit stairs. The building official has not required emergency lighting along the exit stairs and the fire official has called for the emergency lighting. The building officials argument is that the emergency lighting is not required once you have passed through the door to the exterior of the building. Our argument is that, if emergency lighting is required to provide safety so the occupants can navigate the stairs during an emergency. We also argue that if the stairs have been deemed to be

enclosed that they would be requiring emergency lighting. Our question in regards to this, does your jurisdiction require emergency lighting on exterior exit stairs?

3. Section 2.7.1.5. 1)f) of the National Fire Code requires where the occupant load in an assembly occupancy exceeds 200 persons with non fixed seating that the chairs be fastened together. We here in Nova Scotia have been dealing with compliance issues in regards to this and in particular with the schools and the seasonal concerts that are being conducted. This is being opposed at the premises that are holding these events and they have sought alternatives. Our question in this regard, as it is not very clear in the code is what is acceptable in your jurisdiction to be used as fasteners for this code requirement and do you have any methods of fastening the chairs together that you would like to share?

Thanks in advance for your review and comments.

Harold J Pothier
Fire Marshal

Office: 902-424-5721
Fax: 902-424-3239
Email: pothiehj@gov.ns.ca

Bedford, Sue HLTH:EX

From: Williams, Dawn HLTH:EX
Sent: Tuesday, January 15, 2013 2:41 PM
To: Bedford, Sue HLTH:EX
Subject: school age qualifications

I can't remember who it was at MCFD that wanted school age info...



OSC 2013.docx

Dawn Williams | Program Advisor | Home, Community & Integrated Care
Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing www.health.gov.bc.ca/ccf/

Bedford, Sue HLTH:EX

From: Loughran, Karen EDUC:EX
Sent: Tuesday, January 15, 2013 9:27 AM
To: Bedford, Sue HLTH:EX; Williams, Dawn HLTH:EX
Subject: Briefing Note re: licensing requirements

Hi Sue and Dawn,

Thanks very much again for providing your comments on the draft amendment to the School Act last week.

Sect 12, Sect 13

Would you be able to provide some brief information that I could include in the note?

Thanks again,

Karen

Karen Loughran
Senior Legislative Analyst
Governance and Legislation Branch
Ministry of Education
(250) 896-1701

Bedford, Sue HLTH:EX

From: Poole, Catherine JTST:EX
Sent: Monday, January 7, 2013 4:07 PM
To: Bradbury, Kim JTST:EX; Williams, Dawn HLTH:EX
Cc: Bedford, Sue HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Sect 12

Catherine

Catherine Poole

Director, Policy, Evaluation and Planning

Immigrant Integration Branch

Ministry of Jobs, Tourism and Skills Training

3rd Floor, 1106 Cook Street

P: 250.953.3292

F: 250.387.0271

To access the WelcomeBC web site, click here: www.WelcomeBC.ca

From: Bradbury, Kim JTST:EX
Sent: Monday, January 7, 2013 11:57 AM
To: Williams, Dawn HLTH:EX
Cc: Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Sect 12

it

cheers,

Kim Bradbury

Senior Policy Advisor

Immigrant Integration Branch

Ministry of Jobs, Tourism and Skills Training

3rd Floor, 1106 Cook Street Victoria BC


Phone: (250) 387-1634 Fax: (250) 356-0033

Email: kim.bradbury@gov.bc.ca

"Acknowledging the good that you already have in your life is the foundation for all abundance."

Eckhart Tolle

Author of *The Power of Now*

 Rethink Reduce Reuse Repair Recycle

From: Williams, Dawn HLTH:EX
Sent: Monday, December 31, 2012 1:10 PM
To: Bradbury, Kim JTST:EX

Cc: Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Hi Kim, I have already been talking with our legislation shop and have started the processes to request the changes. We are limited with only 3 OIC dates coming due to the election; March 13 would be our last one. Do you have an "in force" date that you would like for this change?

Dawn Williams | Program Advisor | Home, Community & Integrated Care
Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing www.health.gov.bc.ca/ccf/

From: Bradbury, Kim JTST:EX
Sent: Monday, December 24, 2012 1:49 PM
To: Williams, Dawn HLTH:EX
Cc: Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX
Subject: RE: Amendment to the Child Care Licensing Regulation


Sect 12

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax:(250) 356-0033
Email: kim.bradbury@gov.bc.ca

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Eckhart Tolle
Author of *The Power of Now*

 Rethink Reduce Reuse Repair Recycle

From: Williams, Dawn HLTH:EX
Sent: Thursday, December 6, 2012 3:05 PM
To: Bradbury, Kim JTST:EX
Cc: Bedford, Sue HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

If you would like the change by spring we will need to get started now...

Dawn Williams | Program Advisor | Home, Community & Integrated Care
Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing www.health.gov.bc.ca/ccf/

From: Bradbury, Kim JTST:EX
Sent: Thursday, December 6, 2012 2:38 PM
To: Williams, Dawn HLTH:EX; Bedford, Sue HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Great, thank you!

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax:(250) 356-0033
Email: kim.bradbury@gov.bc.ca

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Rethink Reduce Reuse Repair Recycle

From: Williams, Dawn HLTH:EX
Sent: Thursday, December 6, 2012 1:31 PM
To: Bradbury, Kim JTST:EX; Bedford, Sue HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Hi Kim, I will check with our legislation shop.

Dawn Williams | Program Advisor | Home, Community & Integrated Care
Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing www.health.gov.bc.ca/ccf/

From: Bradbury, Kim JTST:EX
Sent: Thursday, December 6, 2012 10:36 AM
To: Williams, Dawn HLTH:EX; Bedford, Sue HLTH:EX
Subject: FW: Amendment to the Child Care Licensing Regulation
Importance: High

Sect 12

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax: (250) 356-0033
Email: kim.bradbury@gov.bc.ca

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Rethink Reduce Reuse Repair Recycle

From: Bradbury, Kim JTST:EX
Sent: Tuesday, December 4, 2012 9:43 AM
To: Williams, Dawn HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Page 30
HTH-2013-00163

Hi Dawn. In light of how the transition is developing, it looks like we will need to make that amendment much sooner than anticipated. Can you let me know when the earliest date is that you could make the amendment?

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax: (250) 356-0033
Email: kim.bradbury@gov.bc.ca

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Rethink Reduce Reuse Repair Recycle

From: Bradbury, Kim JTST:EX
Sent: Monday, October 15, 2012 3:25 PM
To: Williams, Dawn HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Great, thanks very much Dawn☺

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax: (250) 356-0033
Email: kim.bradbury@gov.bc.ca

"Being happy doesn't mean everything is perfect. It means you have decided to look beyond the imperfections."

Gerard Way
Musician and Writer



Rethink Reduce Reuse Repair Recycle

From: Williams, Dawn HLTH:EX
Sent: Monday, October 15, 2012 3:22 PM
To: Bradbury, Kim JTST:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Thanks Dawn

Dawn Williams | Program Advisor| Home, Community & Integrated Care
Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing www.health.gov.bc.ca/ccf/

From: Bradbury, Kim JTST:EX
Sent: Monday, October 15, 2012 11:58 AM
To: Williams, Dawn HLTH:EX
Subject: Amendment to the Child Care Licensing Regulation

Sect 12

Sect 12

S. 14, Sect 12

S. 14, Sect 17, Sect 12

Sect 12

Sect 12

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax:(250) 356-0033
Email: kim.bradbury@gov.bc.ca

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Gerard Way
Musician and Writer



Rethink Reduce Reuse Repair Recycle

Bedford, Sue HLTH:EX

From: Loughran, Karen EDUC:EX
Sent: Monday, January 7, 2013 3:43 PM
To: Bedford, Sue HLTH:EX; Williams, Dawn HLTH:EX
Subject: Question re: proposed amendment to the School Act

Hi Sue and Dawn,

S. 13, Sect 12

Thanks very much to you both – and please let me know if you'd like to discuss.

Regards,

Karen Loughran
Senior Legislative Analyst
Governance and Legislation Branch
Ministry of Education
(250) 896-1701

Bedford, Sue HLTH:EX

From: Bradbury, Kim JTST:EX
Sent: Monday, December 24, 2012 1:49 PM
To: Williams, Dawn HLTH:EX
Cc: Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

S. 13, Sect 12

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax:(250) 356-0033
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Cc: Bedford, Sue HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

If you would like the change by spring we will need to get started now...

Dawn Williams | Program Advisor | Home, Community & Integrated Care
Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
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cheers,

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Immigrant Integration Branch
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To: Bradbury, Kim JTST:EX; Bedford, Sue HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

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Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
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To: Williams, Dawn HLTH:EX; Bedford, Sue HLTH:EX
Subject: FW: Amendment to the Child Care Licensing Regulation
Importance: High

Sect 12

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
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From: Bradbury, Kim JTST:EX
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To: Williams, Dawn HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

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Kim Bradbury
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Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training

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From: Bradbury, Kim JTST:EX
Sent: Monday, October 15, 2012 3:25 PM
To: Williams, Dawn HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Great, thanks very much Dawn☺

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
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Email: kim.bradbury@gov.bc.ca

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Gerard Way
Musician and Writer



Rethink Reduce Reuse Repair Recycle

From: Williams, Dawn HLTH:EX
Sent: Monday, October 15, 2012 3:22 PM
To: Bradbury, Kim JTST:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Sect 12

S. 14, Sect 12

Sect 12

Sect 12

Thanks Dawn

Dawn Williams | Program Advisor| Home, Community & Integrated Care
Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing www.health.gov.bc.ca/ccf/

Page 37
HTH-2013-00163

From: Bradbury, Kim JTST:EX
Sent: Monday, October 15, 2012 11:58 AM
To: Williams, Dawn HLTH:EX
Subject: Amendment to the Child Care Licensing Regulation

Sect 12

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax: (250) 356-0033
Email: kim.bradbury@gov.bc.ca

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Gerard Way
Musician and Writer



Rethink Reduce Reuse Repair Recycle

Bedford, Sue HLTH:EX

From: Easton, Joan E MCF:EX
Sent: Monday, December 10, 2012 2:16 PM
To: Bedford, Sue HLTH:EX
Subject: RE: table of child care ratios - update needed

Many thanks Sue
Will make sure that we are using the correct information.
Joan

From: Bedford, Sue HLTH:EX
Sent: Monday, December 10, 2012 2:13 PM
To: Easton, Joan E MCF:EX
Subject: table of child care ratios - update needed

Sect 12

Approved and Ordered June 21, 2010

ORDER IN COUNCIL 403

Statutory Authority: Community Care and Assisted Living, s. 34 (2)
B.C. Reg. 332/2007, the Child Care Licensing Regulation, is amended. (re: transition to all-day kindergarten)

Sue Bedford

Director, Community Care Facility Licensing

Health Authorities Division, Ministry of Health

6-2, 1515 Blanshard Street, Victoria BC V8W 3C8

TEAMWORK CURIOSITY PASSION SERVICE COURAGE ACCOUNTABILITY

*Phone: (250) 952-1442
Fax: (250) 952-1282*

sue.bedford@gov.bc.ca

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Bedford, Sue HLTH:EX

From: Bradbury, Kim JTST:EX
Sent: Thursday, December 6, 2012 3:32 PM
To: Williams, Dawn HLTH:EX
Cc: Bedford, Sue HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation


Sect 12

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax: (250) 356-0033
Email: kim.bradbury@gov.bc.ca

"Acknowledging the good that you already have in your life is the foundation for all abundance."

Eckhart Tolle
Author of *The Power of Now*

 Rethink Reduce Reuse Repair Recycle

From: Williams, Dawn HLTH:EX
Sent: Thursday, December 6, 2012 3:05 PM
To: Bradbury, Kim JTST:EX
Cc: Bedford, Sue HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

If you would like the change by spring we will need to get started now...

Dawn Williams | Program Advisor | Home, Community & Integrated Care
Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing www.health.gov.bc.ca/ccf/

From: Bradbury, Kim JTST:EX
Sent: Thursday, December 6, 2012 2:38 PM
To: Williams, Dawn HLTH:EX; Bedford, Sue HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation


Great, thank you!

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax: (250) 356-0033
Email: kim.bradbury@gov.bc.ca

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Eckhart Tolle
Author of *The Power of Now*

 Rethink Reduce Reuse Repair Recycle

From: Williams, Dawn HLTH:EX
Sent: Thursday, December 6, 2012 1:31 PM
To: Bradbury, Kim JTST:EX; Bedford, Sue HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Hi Kim, I will check with our legislation shop.

Dawn Williams | Program Advisor | Home, Community & Integrated Care
Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing www.health.gov.bc.ca/ccf/

From: Bradbury, Kim JTST:EX
Sent: Thursday, December 6, 2012 10:36 AM
To: Williams, Dawn HLTH:EX; Bedford, Sue HLTH:EX
Subject: FW: Amendment to the Child Care Licensing Regulation
Importance: High

Sect 12

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax: (250) 356-0033
Email: kim.bradbury@gov.bc.ca

"Acknowledging the good that you already have in your life is the foundation for all abundance."

Eckhart Tolle
Author of The Power of Now



Rethink Reduce Reuse Repair Recycle

From: Bradbury, Kim JTST:EX
Sent: Tuesday, December 4, 2012 9:43 AM
To: Williams, Dawn HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Hi Dawn. In light of how the transition is developing, it looks like we will need to make that amendment much sooner than anticipated. Can you let me know when the earliest date is that you could make the amendment?

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax:(250) 356-0033
Email: kim.bradbury@gov.bc.ca

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Eckhart Tolle
Author of The Power of Now



Rethink Reduce Reuse Repair Recycle

From: Bradbury, Kim JTST:EX
Sent: Monday, October 15, 2012 3:25 PM
To: Williams, Dawn HLTH:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Great, thanks very much Dawn☺

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax:(250) 356-0033
Email: kim.bradbury@gov.bc.ca

"Being happy doesn't mean everything is perfect. It means you have decided to look beyond the imperfections."

**Gerard Way
Musician and Writer**



Rethink Reduce Reuse Repair Recycle

From: Williams, Dawn HLTH:EX
Sent: Monday, October 15, 2012 3:22 PM
To: Bradbury, Kim JTST:EX
Subject: RE: Amendment to the Child Care Licensing Regulation

Sect 12

Thanks Dawn

Dawn Williams | Program Advisor | Home, Community & Integrated Care
Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing www.health.gov.bc.ca/ccf/

From: Bradbury, Kim JTST:EX
Sent: Monday, October 15, 2012 11:58 AM
To: Williams, Dawn HLTH:EX
Subject: Amendment to the Child Care Licensing Regulation

Sect 12

cheers,

Kim Bradbury
Senior Policy Advisor
Immigrant Integration Branch
Ministry of Jobs, Tourism and Skills Training
3rd Floor, 1106 Cook Street Victoria BC
Phone: (250) 387-1634 Fax:(250) 356-0033
Email: kim.bradbury@gov.bc.ca

"Being happy doesn't mean everything is perfect. It means you have decided to look beyond the imperfections."

**Gerard Way
Musician and Writer**



Rethink Reduce Reuse Repair Recycle

Bedford, Sue HLTH:EX

From: Williams, Dawn HLTH:EX
Sent: Tuesday, October 16, 2012 1:28 PM
To: Campbell, Corrie L HLTH:EX
Cc: Bedford, Sue HLTH:EX
Subject: CCLR - Amendment by 2014

Sect 12

S. 14, Sect 12

Sect 12

Dawn Williams | Program Advisor | Home, Community & Integrated Care
Ministry of Health | Ph: 250 952 1847; Email: dawn.williams@gov.bc.ca ; Fx: 250 952 1282
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing www.health.gov.bc.ca/ccf/

Bedford, Sue HLTH:EX

From: Cameron, Sandra HLTH:EX on behalf of Korabek, Barbara HLTH:EX
Sent: Tuesday, August 21, 2012 3:50 PM
Subject: 931293 amendment to Community Care and Assisted Living Act/Regulations
Attachments: 931293 Q and A repayment agreements.docx

931293

Dear Colleagues:

Sect 12

Please share this information with licensees, your staff, and other programs in your health authority.

Sincerely,

Barbara Korabek
Assistant Deputy Minister
Health Authorities Division

Bedford, Sue HLTH:EX

From: Lambert, Adele JAG:EX
Sent: Tuesday, June 26, 2012 9:07 AM
To: Bedford, Sue HLTH:EX
Subject: Child Care Licencing Regulation

Good morning Ms. Bedford,

S. 13

Thank you in advance for your time and I look forward to hearing from you.

Sincerely,

Adele Lambert
Child Death Coroner, BC Coroners Service
Ministry of Justice
5th Floor, 910 Government St., Victoria BC V8V 1X4
Phone: (250) 356-9181 | Fax: (250) 356-9289

<http://www.pssg.gov.bc.ca/coroners>

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Bedford, Sue HLTH:EX

From: Halston, Leslie HLTH:EX
Sent: Thursday, March 29, 2012 2:33 PM
To: Bedford, Sue HLTH:EX
Cc: Halston, Leslie HLTH:EX
Subject: Child Care Licensing Regs.

Hi Sue;

Sect 12

Is this correct?

Leslie Halston, Patient and Health Services Liaison
Health Authorities Relations and Corporate Services Branch
Health Authorities Division
Ministry of Health
6-2 1515 Blanshard St
Victoria BC V8W 3C8

Phone: 250 952-1884

Fax: 250 952-1282

Email: leslie.halston@gov.bc.ca

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Bedford, Sue HLTH:EX

From: Williams, Dawn HLTH:EX
Sent: Wednesday, March 14, 2012 9:34 AM
To: Bedford, Sue HLTH:EX; Marshall, Fraser SG:EX
Subject: Sect 12

Sect 12

Dawn Williams

From: Bedford, Sue HLTH:EX
Sent: Tuesday, March 13, 2012 10:33 AM
To: Marshall, Fraser SG:EX
Cc: Williams, Dawn HLTH:EX
Subject: Sect 12

Thanks Fraser. By copy of this note, I will link in Dawn Williams, and we can then chat about this a bit more.

Sue Bedford Director, Community Care Licensing

Health Authorities Division, Ministry of Health

TEAMWORK CURIOSITY PASSION SERVICE COURAGE ACCOUNTABILITY

Phone: (250) 952-1442
Fax: (250) 952-1282

sue.bedford@gov.bc.ca

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From: Marshall, Fraser SG:EX
Sent: Tuesday, March 13, 2012 9:32 AM
To: Bedford, Sue HLTH:EX
Subject:

Sect 12

Hi Sue,

S. 12

Thanks,

Fraser

~~~~~  
**Fraser Marshall | Director | Security Services**

Police Services and Security Programs Branch  
Ministry of Justice  
Phone: (250) 356-1504 | CEL: (250) 415-2750

## Bedford, Sue HLTH:EX

---

**From:** Suzanne Strutt [sstrutt@bcrpa.bc.ca]  
**Sent:** Thursday, February 23, 2012 2:48 PM  
**To:** Bedford, Sue HLTH:EX  
**Subject:** RE: Child Care Licensing Regulations

Thank you Sue for giving this issue your attention. Please be sure to let me know at any time if I can provide more information.

Kind regards,  
Suzanne

Suzanne Allard Strutt, MA  
Chief Executive Officer  
BC Recreation and Parks Association  
Ph: 604.629.0965 ext. 226 Fax: 604.629.2651  
[www.bcrpa.bc.ca](http://www.bcrpa.bc.ca)

*New address: #301 - 470 Granville Street, Vancouver, BC V6C 1V5*

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---

**From:** Bedford, Sue HLTH:EX [<mailto:Sue.Bedford@gov.bc.ca>]  
**Sent:** February 22, 2012 10:24 AM  
**To:** Suzanne Strutt  
**Subject:** RE: Child Care Licensing Regulations

Thanks for your note, Suzanne which provides a good overview of the issue. We are aware that all day kindergarten has an impact on a number of organizations that provide child day care, and we will need to take some time to thoughtfully discuss and thoroughly review these issues with our colleague Ministries going forward, and will also need to consult with a variety of stakeholders.

Thank you for bringing this issue to our attention.

*Sue Bedford Director of Licensing Community Care Facilities*

*Home, Community and Integrated Care Branch*

*Health Authorities Division, Ministry of Health*

**TEAMWORK CURIOSITY PASSION SERVICE COURAGE ACCOUNTABILITY**

Phone: (250) 952-1442  
Fax: (250) 952-1282

[sue.bedford@gov.bc.ca](mailto:sue.bedford@gov.bc.ca)

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---

**From:** Suzanne Strutt [<mailto:ssstrutt@bcrpa.bc.ca>]  
**Sent:** Tuesday, January 31, 2012 12:38 PM  
**To:** Bedford, Sue HLTH:EX  
**Cc:** Jacqui Murtough; Pamela Thomas; Janet Rerecich  
**Subject:** Child Care Licensing Regulations  
**Importance:** High

Hi Sue,

What a pleasure to reconnect with you!

As I explained to you on our call yesterday, some of our members have had to turn away parents of kindergarten children who wanted to enroll them in Spring Break day camps at their local community centre. The reason they are turned away is that in the Exemptions from the Act, the licensing regulations specify that if children wanting to register in a summer camp or day camp are five years old, they must be entitled to enrol in grade 1. The problem is this:

Pre all-day kindergarten, parents inevitably made childcare arrangements for their child after school weekdays, and extended these to full days on school breaks. With full-day kindergarten, there is not the need for after-school care. Inevitably, parents therefore do not have the same easy access to full care on school breaks. Whereas a six year old would have access to day camp, a five year who is in all-day kindergarten much like the six year old is in all-day grade 1, does not have this access.

I notice that the 2007 Regulations were revised in 2010 to increase the maximum capacity for group childcare where kindergarten and grade 1 children are present. I would like to explore with you the possibility of a further accommodation within the regulations as a result of the introduction of all-day kindergarten, that would allow the day camp opportunity to five year olds in all-day kindergarten.

Thank you for your consideration.

Kind regards,  
Suzanne

Suzanne Allard Strutt, MA  
Chief Executive Officer  
BC Recreation and Parks Association  
Ph: 604.629.0965 ext. 226 Fax: 604.629.2651  
[www.bcrpa.bc.ca](http://www.bcrpa.bc.ca)

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## NEWS RELEASE

For Immediate Release  
2013PREM0022-000299  
Feb. 20, 2013

Office of the Premier  
Ministry of Children and Family Development

### **Premier unveils B.C. Early Years Strategy**

VICTORIA – A provincial early years office, a provincewide network of local early years centres, a new child tax benefit and more child-care spaces are all part of a provincial plan Premier Christy Clark unveiled today to offer B.C. families with young children more accessible, affordable and high-quality services.

“To build a strategy to improve child care, early childhood development and learning opportunities, we consulted with those who know best: parents and early childhood experts,” said Premier Christy Clark. “Their ideas led directly to our provincial Early Years Strategy. It’s about helping parents balance the demands of work and raising a family, and setting children up for lifelong success.”

The B.C. Early Years Strategy is an eight-year government commitment to support early childhood development and help families with child care. Government spending on early years services will increase by \$76 million in the first three years of the strategy:

- \$32 million to support the creation of new child-care spaces.
- \$37 million in support of improving the overall quality of early years services, including child care.
- \$7 million to strengthen the co-ordination of early childhood development programs and child-care services.

The foundation of the strategy is the establishment this year of a Provincial Office for Early Years to co-ordinate all policy and service improvements. Working closely with communities and the early years sector, the office will lead the implementation of a network of early years centres throughout the province that will offer one-stop access to a range of services.

“As our government has increased services for young children over the last several years, the system has grown somewhat fragmented,” said Stephanie Cadieux, Minister of Children and Family Development. “Now, as we implement the Early Years Strategy, we’ll be able to offer convenient access to up-to-date child care and early childhood development information, advice and referral services for parents.”

As part of the strategy, a new BC Early Childhood Tax Benefit will provide \$146 million to approximately 180,000 families with children under the age of six. Starting in 2015, eligible families with net incomes under \$100,000 will receive the maximum refundable tax credit of \$55 a month or \$660 a year per child.

Families with net earnings between \$100,000 and \$150,000 will be eligible for partial payments. The monthly payments will supplement the current B.C. Child Care Subsidy program for low-income families and existing federal benefits including the Universal Child Care Benefit, the Canada Child Tax Benefit, and the National Child Benefit Supplement.

“In the Families First Agenda, government was clear that supporting British Columbia’s children is an essential part of our plan to help vulnerable families. This is an important investment in our children and part of the broader plan to address access and affordability to child care and early years services in B.C.,” said Premier Clark. “To support parental choice, the tax benefit will be available to all families with young children whether they are working or staying at home during their children’s formative early years.”

New supports will also make it easier for families to access high-quality child care.

- An amendment to the School Act will ensure boards of education promote the use of their property for child-care purposes to support a seamless day of school and child care.
- The Province will invest \$32 million over the next three years to create up to 2,000 new licensed child-care spaces, with the goal of opening 13,000 additional spaces over the next eight years. Emphasis will be placed on creating spaces on school grounds and in areas currently underserved by child care. This initiative will build on the more than 100,000 spaces currently supported by government.
- Over the next three years government will also provide an additional \$37 million to strengthen and enhance the overall quality of early years services and encourage child-care providers to improve the quality of their services.

Other measures include:

- Strategies to support stronger links between child-care services, early years programs such as StrongStart BC and Ready, Set Learn as well as early childhood mental health and special needs programs.
- Creating a provincial child-care registry to provide parents with better information about the availability of spaces in their communities.
- Working with the sector to further improve Early Childhood Educator and out-of-school care provider training.
- Exploring licensing changes for child-care spaces to better serve the needs of parents and child care providers while maintaining health and safety standards.

The B.C. Early Years Strategy builds on the \$1 billion per year government currently spends on early childhood development, child care and early learning, which includes a range of Children and Youth with Special Needs supports and full-day kindergarten for five year-olds.

**Learn More:**

To learn more about the current range of early years services in B.C. and the strategy to make programs and services more integrated, accessible, affordable and higher quality, read the B.C. Early Years Strategy:

[http://www.mcf.gov.bc.ca/early\\_childhood/pdf/FamiliesAgenda\\_EarlyYearsStrategy\\_web.pdf](http://www.mcf.gov.bc.ca/early_childhood/pdf/FamiliesAgenda_EarlyYearsStrategy_web.pdf)

Contacts:      Mike Morton  
                    Press Secretary  
                    Office of the Premier  
                    250 588-8380

Government Communications  
and Public Engagement  
Ministry of Children and Family  
Development  
250 356-1639

Connect with the Province of B.C. at: [www.gov.bc.ca/connect](http://www.gov.bc.ca/connect)

**Questions and Answers  
Amendment to Residential Care Regulation  
and  
Child Care Licensing Regulation Repayment Agreements**

**Q. Why are changes being made to the Residential Care Regulation and the Child Care Licensing Regulation regarding Prepayment agreements?**

A. Changes are being made to provide additional clarification that when a person is paying in advance for the cost of their care, that they are entitled to a written statement that informs them about the refund policies of the facility.

Persons looking for care are to be provided with information about whether all, or part of their prepayment will be refunded.

**Q. Why are these changes being made now?**

A. While the *Community Care and Assisted Living Act* has had this requirement for many years, there was a lack of clarity about which facilities this requirement applied to, and stated broadly that the refund provisions apply to “designated facilities”

In order to be very clear about these issues, and to promote greater transparency as well as consumer protection, the Regulations will now specify each care type licensed under the CCALA that these requirements apply to .

**Q. Why are changes also being made to the Child Care Licensing Regulation?**

A. Parents also prepay for the monthly cost of child day care, and sometimes complain that care providers do not provide them with any information about refunds. Over the years, this has been a concern for a number of families, as they have assumed that they would receive a refund if they moved their child to another facility. Young families typically have limited budgets, and they need to know in advance whether they will get a refund if they remove their child from their day care facility.





938703

August 9, 2012

Ms. Lisa Lapointe  
Chief Coroner  
Office of the Chief Coroner  
Metrotower II  
Suite 800 – 4720 Kingsway  
Burnaby BC V5H 4N2

Dear Ms. Lapointe:

**Re: Coroner's Report into the death o  
BCCS Case Fil**

Sect 22

Sect 22

I am writing in response to your letter and report regarding the August 13, 2010, death of

Sect 22

Sect 22

Thank you for your report and for the recommendation that you have made with respect to the regulating of services such as summer day camps, and for employee to child staffing ratios. Over the next six months, the Ministry of Health will consult with the Ministry of Children and Family Development as well as other child care stakeholder organizations to consider a variety of options that may be available in addressing these recommendations. We will also explore whether the establishment of province wide standards regarding high risk activities, such as taking children to lakes and other bodies of water is a viable option to help prevent deaths of a similar nature from occurring in the future.

We will keep you apprised of actions that will be undertaken and provide you with an update by March 31, 2013.

Sincerely,

Leigh Ann Seller  
Executive Director

pc Ms. Adele Lambert, Child Death Coroner  
Ms. Sue Bedford, Director, Community Care Licensing



**MINISTRY OF HEALTH  
ORDER IN COUNCIL BRIEFING NOTE**

**Cliff #** 948329

**PREPARED FOR:** Honourable Dr. Margaret MacDiarmid – **FOR DECISION**

**TITLE:** Consequential Amendments to health regulations stemming from the *Family Law Act*.

**PURPOSE:** To advise the Minister of the proposed changes to Ministry of Health regulations.

**BACKGROUND:**

The Ministry of Attorney General began its review of the *Family Relations Act* in 2006. The goal was to modernize the law, support co-operative approaches to resolving family law disputes and create a statute that is easy to understand. The *Family Law Act* modernizes and improves the legislation to reflect changes in attitudes towards parenting arrangements, and in how families and the justice system resolve family law issues.

The *Family Law Act* reflects modern family structures, including recognizing same sex marriages, recognizing children who are conceived through assisted reproduction involving gamete donors and surrogacy, and the possibility of more than two parents.

In November 2011, the *Family Law Act* received royal assent. Various consequential amendments to health statutes were brought into force at the same time.

**DISCUSSION:**

**FINANCIAL IMPLICATIONS:**

None.

**IMPACT ON REGULATORY COUNT:**

None.

**RECOMMENDATION:**

S. 13, Sect 12

---

**Responsible ADM/Div:** Heather Davidson/Planning & Innovation

**Tel:** 250-952-2569

**Contact - Legislation:** Corrie Campbell

**Tel:** 250-952-2281

**Originator - Legislation:** Sabryna Tes

**Date Prepared:** October 30, 2012

**File Name with Path:** K:\PROVACTS\FLAW\2012 Regulatory Amendments\948329 Decision BN .docx

**MINISTRY OF HEALTH  
ORDER IN COUNCIL BRIEFING NOTE**

**Cliff # 957318**

**PREPARED FOR:** Hon. Dr. Margaret MacDiarmid, Minister – **FOR DECISION**

**SUBJECT:** Definition of government

**AUTHORITY:** *Community Care and Assisted Living Act*, s. 34(2)(b).

**PURPOSE:**

Sect 12

**BACKGROUND:**

The *Community Care and Assisted Living Act* aims to protect the health and safety of persons cared for in licensed community care facilities by setting minimum health and safety requirements. Section 34(2)(b) of the Act authorizes regulations to be made respecting community care facilities that provide care to children through a prescribed program.

The Child Care Licensing Regulation (CCLR) exempts child-minding programs that operate for less than two hours, as long as the parent is on site and immediately accessible to attend to their child's needs. However, immigrant child-minding services associated with language and settlement programs typically operate for longer than two hours and are therefore subject to the regulation. The CCLR was amended in 2011, at which time a new category of care called child-minding was created for these programs. This category specifies the hours of care, employee qualifications, records that must be kept, and staff ratios. Additionally, parents must remain on site and be immediately accessible at all times to tend to their child's needs.

Section 2(2)(a) of the Child Care Licensing Regulation defines child-minding as services "provided by a person who, under contract to the government, operates a program that provides services to immigrants in respect of English as a Second Language, settlement or labour market integration". The *Interpretation Act* defines "government" or "government of British Columbia" as Her Majesty in right of British Columbia, whereas the "government of Canada" or "Canada" means Her Majesty in right of Canada.

**DISCUSSION:**

Sect 12

**FINANCIAL IMPLICATIONS: N/A**

**IMPACT ON REGULATORY COUNT: N/A**

**RECOMMENDATION:**

S. 13

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|                                              |                                                                          |                          |
|----------------------------------------------|--------------------------------------------------------------------------|--------------------------|
| <b>ADM Planning and Innovation Division:</b> | Heather Davidson                                                         | <b>Tel:</b> 250-952-2569 |
| <b>Contact - Legislation:</b>                | Corrie Campbell                                                          | <b>Tel:</b> 250-952-2281 |
| <b>Drafter:</b>                              | Meghan Thorneloe                                                         |                          |
| <b>Date:</b>                                 | February 18 <sup>th</sup> , 2013                                         |                          |
| <b>File Name with Path:</b>                  | K:\CCAL\OIC\OIC 2012\957318 Definition of Government under child-minding |                          |

Dear Colleagues:

I am writing to inform you of a minor regulatory amendment to the Child Care Licensing Regulation, made on March 19, 2013. This amendment has been made to assist with the transition of the administration of immigrant/refugee services back to the federal government by April 2014.

The Child Care Licensing Regulation revision clarifies funding arrangements between the federal government and settlement agencies to ensure seamless delivery of licensed child-minding services. A copy of the amendment is attached.

Please share this information with licensed operators of child-minding services, your staff, and other relevant programs in your health authority.

Sincerely,

Barbara Korabek  
Assistant Deputy Minister  
Health Authorities Division

Cc: Leigh Ann Seller, Executive Director, Home, Community and Integrated Care  
Sue Bedford, Director, Community Care Licensing

Attachment: Order In Council March 2013

|                                    | Policy/standards for children in licensed care accessing natural bodies of water (e.g., ponds, lakes etc)                                                                                                                                                                       | Are there specific requirements around staff qualifications for individuals accompanying / supervising children in licensed child care to pools, lakes etc                             | Licensure of summer day camps                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Newfoundland &amp; Labrador</u> | N/A                                                                                                                                                                                                                                                                             | N/A                                                                                                                                                                                    | The activity commonly <b><i>known as day camps is not considered to be a child care service</i></b> to which the Act and the regulations applies                                                                                                                                                                                                                                                                                                                             |
| <u>Nova Scotia</u>                 | N/A                                                                                                                                                                                                                                                                             | N/A                                                                                                                                                                                    | <b><i>Do not regulate summer day camps.</i></b><br>Exempt from Act/regulations: <ul style="list-style-type: none"> <li>- a program provided for children that has the promotion of specific recreational, athletic, artistic or musical skills as its only purpose;</li> <li>- a camp for school-age children operated during school holiday periods by persons who are not at the same time and same location working for a licensee as staff or care providers;</li> </ul> |
| <u>Prince Edward Island</u>        | N/A                                                                                                                                                                                                                                                                             | N/A<br>(water safety day camp for kids via red cross)<br><a href="http://www.redcross.ca/article.asp?id=39578&amp;tid=066">http://www.redcross.ca/article.asp?id=39578&amp;tid=066</a> | We do license summer camps and they have to have a permanent building location.<br><br>We exempt single focus camps (ie. hockey, basketball, music, french) and also those that are municipally funded or operated.                                                                                                                                                                                                                                                          |
| <u>Ontario</u>                     | No specific provincial policy; however, licensed child care operators may have their own policies in place.<br><br>regulation 262, “every operator shall ensure that every child who is in attendance in a day nursery operated by the operator or in a location where private- |                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

|                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                     | home day care is provided by the operator is supervised by an adult at all times.”                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <u>Manitoba</u>     | <p>Children in licensed homes and centres are strongly discouraged from taking children to the beach even if there is a beach patrol or a lifeguard on duty.</p> <p>Water Safety Guidelines<br/>Water activities outside FCC home, providers must ensure:</p> <ul style="list-style-type: none"> <li>• Proper supervision</li> <li>• Qualified life guard on duty</li> <li>• Follow all rules and regulations for the site</li> </ul> <p>Strongly discouraged from taking children to beach due the additional safety risks and supervision challenges</p> | Providers must: ensure supervision that protects children’s health and safety                                                                                           | <p><b><i>Exemptions to Licensing:</i></b></p> <ul style="list-style-type: none"> <li>- care provided by an operator of a children’s camp conducted on a seasonal basis or during holiday periods:</li> <li>- care provided during a children’s recreation program operated by an organization which has the promotion of recreation, sport or fitness as its primary objective, or a social services organization approved by the director;</li> </ul>                                                        |
| <u>Saskatchewan</u> | During an excursion that involves a location or activity with natural or other hazards, the children are accompanied by a minimum of two staff and ratios are supplemented with additional adults as follows: 1:2 in the case of infants; 1:3 in the case of toddlers; 1:5 in the case of preschool children; and 1:10 in                                                                                                                                                                                                                                  | There are no specific requirements around staff qualifications for individuals accompanying /supervising children in licensed child care settings to pools, lakes, etc. | <p>Services offered <b><i>exclusively to school age children on school premises (before and after school programs) are exempt</i></b> from the requirement to license. These programs will typically provide care on PD days but they do not operate during the summer months.</p> <p>There are also child care facilities that are licensed that operate on school premises as well, that serve children of all ages. These programs would offer services on in-service days and during holiday periods.</p> |

|                |                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                | the case of school age children. Excursions that could present natural or other hazards may include activities in or near water.                                                                                                                                                                                                                                                                         |                                                                                                                                           | <p>The Act does not apply to services provided:... (c) to preschool or school-age children in the form of a children's program if the person conducting the program satisfies the minister that the program will only be conducted on a seasonal basis or during holiday periods;". <b><i>So, programs such as camps offered in the summer months, are exempt from licensing requirements.</i></b></p> <p>As well, when the school year ends, parents of school age children will check with licensed child care facilities accessible to them for an opening for the summer. Facilities will accommodate school age children whenever they are able.</p> |
| <u>Alberta</u> | Child Care Licensing Regulations: Schedule 1: 4(1) states that "A licence holder may take a child to an activity off the program premises only where (a) the child's parent has been advised of the activity, including the transportation and supervision arrangements with respect to the activity , and (b) the child's parent has consented in writing to the child's participation in the activity. | There are no regulations or policies which specifically address taking children to bodies of water or to participate in water activities. | Day camps, vacation camps and recreational programs operating for less than 12 consecutive weeks <b><i>do not require a child care licence.</i></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <u>NWT</u>     | N/A                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <u>Nunavut</u> | Due to the climate, this is not really an issue at this time for Nunavut so there are currently no policies in place to                                                                                                                                                                                                                                                                                  |                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |



|                      |                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                      | address this.                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <u>Yukon</u>         | There are no specific guidelines regarding the use of bodies of water.                                                                                                                                     | <p>Regulation states that, “Children in attendance are not to be left at any time without required supervision”. As well as, “The operator must ensure that all caregivers demonstrate an ability to provide...safe care to young children”.</p> <p>I am not aware of anything in the Yukon Child Care Act that addresses water activities but we are currently responding to a P/T request for the same information.</p> | <p>Yukon <b><i>does not regulate children’s day camps</i></b>, and similar programs that provide incidental child care, are not required to be licensed under the Act. These programs are defined as:</p> <ul style="list-style-type: none"> <li>- Programs that have a primary purpose other than child care and operate for 12 or fewer continuous weeks, and</li> <li>- Programs where one parent of each child is nearby in case they are needed, such as at the Canada Games Centre.</li> </ul> <p>The 12-week criterion limits the exemption to programs that generally operate during school holidays.</p> |
| <u>Québec</u>        | No specific standards. It is possible for a childcare provider to organize a field trip to a natural body of water.                                                                                        | Childcare providers must provide constant supervision and ensure the safety of children under their care.                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <u>Arizona</u>       | N/A                                                                                                                                                                                                        | Regulation specific to swimming pool size/hygiene                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <u>Texas</u>         | N/A                                                                                                                                                                                                        | Wading/splashing pool staff ratios: 6 – 8 years- 1:22, 9 years and older – 1:25. Permission for participation in water activities. Certified lifeguard.                                                                                                                                                                                                                                                                   | After-school care program – A program that provides care for school-age children during hours before and after school, and days when school is not in session, such as school holidays, summer vacations, and teacher in-service days.                                                                                                                                                                                                                                                                                                                                                                            |
| <u>New Brunswick</u> | We do have a policy on use of pools. I noted that Ontario has provided a jurisdictional review earlier this week and that NB was not included. We do not restrict outings to parks, lakes or public pools. |                                                                                                                                                                                                                                                                                                                                                                                                                           | There is nothing specific outlined in our current legislation however <b><i>by policy we do not regulate summer day camps operating 8-10 consecutive weeks during the summer months</i></b> . That being said, licensed school age programs who operate throughout the year who refer to themselves as “summer day camps” during the summer months are required to remain licensed. This would be the case with organizations such as the YMCA’s who may re-profile their                                                                                                                                         |

|  |                           |  |                                                                                                                                                                                                                                                                                                                                                |
|--|---------------------------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | Directive Use<br>of Pools |  | programs in the summer months.<br>As noted above it would be school aged<br>children which for us would now<br>include 5 year olds, operates for no<br>more than 8-10 weeks and only during<br>periods of school closure. Summer day<br>camps are defined as services that<br>operate 8-10 consecutive weeks only<br>during the summer months. |
|  |                           |  |                                                                                                                                                                                                                                                                                                                                                |
|  |                           |  |                                                                                                                                                                                                                                                                                                                                                |
|  |                           |  |                                                                                                                                                                                                                                                                                                                                                |
|  |                           |  |                                                                                                                                                                                                                                                                                                                                                |

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 11:37 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163  
**Attachments:** OIC 823-2012.pdf

*Dawn Williams*

---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Wednesday, November 28, 2012 4:14 PM  
**To:** 'Kim Bruce'; XT:HLTH Ritchey, Greg; [FHA] Dellinger, Annette; XT:HLTH Komick, Gretchen; XT:HLTH Waymark, Val; Williams, Dawn HLTH:EX; Brown, Julie L HLTH:EX  
**Cc:** XT:HLTH Taki, Richard; XT:HLTH Shum, Tim; XT:HLTH Parsonage, Roger; XT:HLTH Beck, Lucy  
**Subject:** minor amendment to Child Care Licensing Regulation - re the Family Law Act - effective March 18, 2013

There has been a very minor amendment made to the Child Care Licensing Regulation to ensure consistency of wording with the new Family Law Act. A copy of the deposited OIC is attached. The change will be effective March 18, 2013.

Could you please also let your program colleagues and Medical Health Officer's know of this amendment.

Thanks very much,

*Sue Bedford*

*Director, Community Care Facility Licensing*

*Health Authorities Division, Ministry of Health*

*6-2, 1515 Blanshard Street, Victoria BC V8W 3C8*

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Fax: (250) 952-1282

[sue.bedford@gov.bc.ca](mailto:sue.bedford@gov.bc.ca)

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## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 11:37 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Seller, Leigh Ann HLTH:EX  
**Sent:** Tuesday, July 24, 2012 8:45 AM  
**To:** Prinz, Angela HLTH:EX; Stevens, Valerie HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; Williams, Dawn HLTH:EX  
**Subject:** FW: QUESTION FOR LEIGH ANN: Priority Two - Deadline End of Day - ADM: Korabek FW: Coroner Report -

Sect 22

S. 13

LAS

---

**From:** Fisher, Kiersten D HLTH:EX  
**Sent:** Tuesday, July 24, 2012 8:14 AM  
**To:** Seller, Leigh Ann HLTH:EX  
**Subject:** Fw: QUESTION FOR LEIGH ANN: Priority Two - Deadline End of Day - ADM: Korabek FW: Coroner Report -

S. 22

Are you going to send back to Val's team?

---

**From:** Korabek, Barbara HLTH:EX  
**Sent:** Monday, July 23, 2012 09:56 PM  
**To:** Fisher, Kiersten D HLTH:EX  
**Cc:** Seller, Leigh Ann HLTH:EX  
**Subject:** Re: QUESTION FOR LEIGH ANN: Priority Two - Deadline End of Day - ADM: Korabek FW: Coroner Report -

S. 22

Sorry missed this email, agree with Leigh Ann

Sent from my iPad

On 2012-07-23, at 4:41 PM, "Fisher, Kiersten D HLTH:EX" <[Kiersten.Fisher@gov.bc.ca](mailto:Kiersten.Fisher@gov.bc.ca)> wrote:

Hi Barb,

GCPE is looking for a response today and Leigh Ann has put together the info below. This is in regard to the coroners recommendation around summer camps after

Sect 22

K

---

**From:** Seller, Leigh Ann HLTH:EX  
**Sent:** Monday, July 23, 2012 04:24 PM  
**To:** Fisher, Kiersten D HLTH:EX  
**Subject:** FW: QUESTION FOR LEIGH ANN: Priority Two - Deadline End of Day - ADM: Korabek FW: Coroner Report

Sect 22

Revised a bit, GPSC is asking by end of day, can you confirm with Barb or should we say tomorrow?

---

**From:** Seller, Leigh Ann HLTH:EX  
**Sent:** Monday, July 23, 2012 2:51 PM  
**To:** Fisher, Kiersten D HLTH:EX  
**Subject:** FW: QUESTION FOR LEIGH ANN: Priority Two - Deadline End of Day - ADM: Korabek FW: Coroner Report -

Sect 22

Kiersten, I am going to say to GPSC that we will conduct a review of these recommended changes by consulting with health authorities, MCFD, Education and Municipalities re: regulating summer camps and high risk activities –

S. 14

Anticipate that this review will take 6 months, recommend bringing forward options to DM for addressing Coroners' recommendation to be complete by February 2013 .

S. 14

Please check with Barb if she concurs, need to advise GPSC today. Thanks, LAS

---

**From:** Prinz, Angela HLTH:EX  
**Sent:** Monday, July 23, 2012 10:19 AM  
**To:** Seller, Leigh Ann HLTH:EX  
**Subject:** QUESTION FOR LEIGH ANN: Priority Two - Deadline End of Day - ADM: Korabek FW: Coroner Report

Sect 22

Hi Leigh Ann,

GCPE is wondering if the Ministry is planning on following up on the two recommendations in the attached coroner's report (This was the one you alerted us to last week). They are looking for an answer today.

Thanks very much,

**Angela Prinz**

Manager, Health Authority Relations  
Patient Safety & Care Quality Branch  
Health Authorities Division | BC Ministry of Health

Telephone 250 952-1817 | Cell 250 217-8348

Email | [Angela.Prinz@gov.bc.ca](mailto:Angela.Prinz@gov.bc.ca)

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---

**From:** May, Stephen GCPE:EX  
**Sent:** Monday, July 23, 2012 9:16 AM  
**To:** Stevens, Valerie HLTH:EX; Prinz, Angela HLTH:EX  
**Cc:** Anderson, Kristy GCPE:EX; Hagerman, Shannon GCPE:EX  
**Subject:** Priority Two - Deadline End of Day - ADM: Korabek FW: Coroner Report -

Sect 22

Sect 22

Val,

Can you check with Leigh Ann's area to see if the Ministry is planning on following up on the two recommendations in the attached coroner's report

Sect 22

Sect 22

recommendations fall under community care/day care licensing – focusing on “risky” activities.)

**Stephen May** | Government Communications and Public Engagement

Ministry of Health

P: 250-952-3401

C: 250-888-9879

F: 250-952-1883

---

**From:** Hagerman, Shannon GCPE:EX  
**Sent:** Monday, July 23, 2012 8:50 AM  
**To:** May, Stephen GCPE:EX  
**Cc:** Anderson, Kristy GCPE:EX; MacDougall, Cindy GCPE:EX  
**Subject:** FW: Coroner Report

Sect 22

We should probably get some lines together for this one.

**Shannon Hagerman**

Director of Communications, Ministry of Health

Government Communications & Public Engagement

Government of British Columbia | 1515 Blanshard St.

T: 250-952-1889 | C: 250-889-9441 | E: [shannon.hagerman@gov.bc.ca](mailto:shannon.hagerman@gov.bc.ca)

---

**From:** Schollen, Tasha GCPE:EX  
**Sent:** Monday, July 23, 2012 8:38 AM  
**To:** Jabs, Ryan GCPE:EX; Hagerman, Shannon GCPE:EX  
**Cc:** Porter, Rodney GCPE:EX; Groot, Jeff GCPE:EX  
**Subject:** Coroner Report

Sect 22

Hi there – two recommendations for the Ministry of Health. BCCS to forward them to your ministry today most likely. Do recall seeing this one in media.

Thanks,  
Tasha

---

**From:** Fisher, Robert JAG:EX  
**Sent:** Monday, July 23, 2012 8:09 AM  
**To:** Schollen, Tasha GCPE:EX  
**Subject:** Recommendation Letter

Good morning Tasha,

Please be advised that the Coroners Service will be forwarding the recommendations listed on page 6 of the attached Coroners Report to the listed recipient.

Please let me know if you have any concerns etc.

Many thanks,

**Robert Fisher** | Executive Administrative Assistant to the Chief Coroner

**BC Coroners Service**

5th Floor, 910 Government St., Victoria BC V8V 1X4  
Phone: (250) 356-9326 | Fax: (250) 356-9289

<http://www.pssg.gov.bc.ca/coroners>

<image003.jpg>

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Sect 22

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 11:36 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163  
  
**Importance:** High

*Dawn Williams*

---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Friday, April 5, 2013 11:10 AM  
**To:** Williams, Dawn HLTH:EX; Campbell, Corrie L HLTH:EX  
**Subject:** FW: Sect 12  
**Importance:**

Sect 12

*Sue Bedford*

*Director, Community Care Facility Licensing*

*Health Authorities Division, Ministry of Health*

*6-2, 1515 Blanshard Street, Victoria BC V8W 3C8*

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---

**From:** Soloway, Laurie J JAG:EX  
**Sent:** Thursday, March 28, 2013 4:02 PM  
**To:** Bailey, Leah M MCF:EX; Wetherill, Anne MCF:EX



**Cc:** Seller, Leigh Ann HLTH:EX; Bedford, Sue HLTH:EX; Gow, Fiona S JAG:EX; Falconer, Mary JAG:EX; Stewart, Jillian JAG:EX; Bates, Katherine JAG:EX

**Subject**

Sect 12

**Importance:** High

S. 14, Sect 12

Pages 74 through 75 redacted for the following reasons:

-----  
s. 14, Sect 12

S. 14, Sect 12

**From:** Wetherill, Anne MCF:EX  
**Sent:** Thursday, November 29, 2012 12:34 PM  
**To:** Bailey, Leah M MCF:EX; Stewart, Jillian JAG:EX  
**Subject:**

Sect 12

Hi Leah/Jillian:

Sect 12

**From:** Bailey, Leah M MCF:EX  
**Sent:** Wednesday, November 28, 2012 10:51 AM  
**To:** Stewart, Jillian JAG:EX  
**Cc:** Wetherill, Anne MCF:EX  
**Subject:**

Sect 12

Sect 12

Please advise. Thanks.

**From:** Wetherill, Anne MCF:EX  
**Sent:** Wednesday, November 21, 2012 3:43 PM  
**To:** Bailey, Leah M MCF:EX  
**Cc:** Yli-Kahila, Sonja MCF:EX; Davies, Nanci MCF:EX  
**Subject:**

Sect 12

Sect 12

**From:** Wetherill, Anne MCF:EX  
**Sent:** Wednesday, November 21, 2012 3:27 PM  
**To:** Bailey, Leah M MCF:EX  
**Cc:** Yli-Kahila, Sonja MCF:EX  
**Subject:**

Sect 12

Hi Leah:

Sect 12

Sect 12

**Anne B. Wetherill**

Director, Child Care Programs and Services  
*Ministry of Children and Family Development*  
ph 250-356-9653  
bb 250-415-3453

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 11:35 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163  
**Attachments:** 957318 BN.docx

*Dawn Williams*

---

**From:** Thorneloe, Meghan HLTH:EX  
**Sent:** Tuesday, February 19, 2013 2:54 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** RE: CCALA

Certainly – I have attached it just as the BN. Would you like me to send it along?

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Tuesday, February 19, 2013 2:52 PM  
**To:** Thorneloe, Meghan HLTH:EX  
**Subject:** RE: CCALA

They should see it for edits as well please. Can we email just the draft BN and not the whole package?

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Thorneloe, Meghan HLTH:EX  
**Sent:** Tuesday, February 19, 2013 2:51 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** RE: CCALA

Thank Dawn. Did you want me to send this to Kim and Erin for edits – or is it just so they have a copy of the completed package?

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Tuesday, February 19, 2013 2:49 PM  
**To:** Thorneloe, Meghan HLTH:EX  
**Subject:** RE: CCALA

A few edits. Thanks

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Thorneloe, Meghan HLTH:EX  
**Sent:** Tuesday, February 19, 2013 2:40 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** RE: CCALA

I just got it back to PDF it, and Sue is next on the list. I will wait for her to review.

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Tuesday, February 19, 2013 2:38 PM  
**To:** Thorneloe, Meghan HLTH:EX  
**Subject:** RE: CCALA

Has Sue reviewed the BN?

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Thorneloe, Meghan HLTH:EX  
**Sent:** Tuesday, February 19, 2013 2:26 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** CCALA

Hi Dawn,

Attached is a copy of the OIC package for the amendments to the Child Care Licensing Regulation. Would you like me to also send this to Kim and Erin? As I am unable to send an electronic copy of the order, I can put the package in the in-house mail or I can fax it to them – whatever you think is best.

Thanks,  
Meghan

**Meghan Thorneloe, MPA**

Legislative Policy Analyst  
Legislation, Policy and Planning Branch | Planning and Innovation Division | BC Ministry of Health |  
5th Floor 1515 Blanshard St. Victoria BC V8W 3C8  
Phone: 250-952-1622 | Fax: 250-952-2205  
E-mail: [meghan.thorneloe@gov.bc.ca](mailto:meghan.thorneloe@gov.bc.ca)

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 11:15 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163  
**Attachments:** Sect 22 etter from Lisa Lapointe Chief Coroner.pdf

*Dawn Williams*

---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Thursday, March 7, 2013 2:04 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** coroner

*Sue Bedford*

*Director, Community Care Facility Licensing*

*Health Authorities Division, Ministry of Health*

*6-2, 1515 Blanshard Street, Victoria BC V8W 3C8*

**TEAMWORK CURIOSITY PASSION SERVICE COURAGE ACCOUNTABILITY**

Phone: (250) 952-1442  
Fax: (250) 952-1282

[sue.bedford@gov.bc.ca](mailto:sue.bedford@gov.bc.ca)

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## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 11:15 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163  
**Attachments:** Comparison of Requirements for child care Re bodies of water.docx

*Dawn Williams*

---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Wednesday, January 2, 2013 3:39 PM  
**To:** Seller, Leigh Ann HLTH:EX  
**Cc:** Williams, Dawn HLTH:EX  
**Subject:** comparative research regarding child care provisions -- bodies of water

As discussed, here is an overview of what Dawn has found looking into this topic, as well as looking at whether summer day camp programs are licensed. We will be connecting with Injury Prevention to discuss how we might work collaboratively on the issue of children and high risk activities. Thanks very much Dawn, for pulling this all together!

Best regards,

*Sue Bedford*

*Director, Community Care Facility Licensing*

*Health Authorities Division, Ministry of Health*

*6-2, 1515 Blanshard Street, Victoria BC V8W 3C8*

**TEAMWORK CURIOSITY PASSION SERVICE COURAGE ACCOUNTABILITY**

Phone: (250) 952-1442

Fax: (250) 952-1282

[sue.bedford@gov.bc.ca](mailto:sue.bedford@gov.bc.ca)

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## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 11:15 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Wednesday, August 29, 2012 3:07 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** FW: are we taking the lead in this???

fyi

*Sue Bedford*

*A/Executive Director, Home, Community and Integrated Care*

*Director, Community Care Facility Licensing*

*Health Authorities Division, Ministry of Health*

*6-2, 1515 Blanshard Street, Victoria BC V8W 3C8*

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---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Wednesday, August 29, 2012 3:06 PM  
**To:** Korabek, Barbara HLTH:EX; Seller, Leigh Ann HLTH:EX  
**Cc:** Fisher, Kiersten D HLTH:EX  
**Subject:** RE: are we taking the lead in this???

Yes, we are working on this, and Dawn Williams is our lead.

We have already connected with MCFD and will continue to do so. We are gathering standards from the health authorities to see if they have any locally developed policies for licensed child care facilities that might serve as useful provincial standards or guidelines.

We also need to connect with BC Recreation and Parks Association and with other agencies that are involved in summer programs and water safety to see what types of standards might be developed, as this issue is broader than licensing.

*Sue Bedford*

*A/Executive Director, Home, Community and Integrated Care*

*Director, Community Care Facility Licensing*

*Health Authorities Division, Ministry of Health*

*6-2, 1515 Blanshard Street, Victoria BC V8W 3C8*

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---

**From:** Korabek, Barbara HLTH:EX  
**Sent:** Wednesday, August 29, 2012 2:32 PM  
**To:** Bedford, Sue HLTH:EX; Seller, Leigh Ann HLTH:EX  
**Cc:** Fisher, Kiersten D HLTH:EX  
**Subject:** are we taking the lead in this???

MEDIA – Nanaimo Daily News

ISSUE – Coroner’s recommendation - drowning

STATUS – Communications responded

- This was a tragic event and the Ministry of Health has begun a review of the recommendations from the Coroner.
- Over the next six months, the Ministry of Health will be consulting with the Ministry of Children and Family Development, as well as other child care stakeholder organizations to consider a variety of options to address these recommendations.
- The Ministry will also be exploring whether we should establish province-wide standards regarding high-risk activities, such as taking children to lakes or other bodies of water, in order to help prevent deaths of a similar nature from occurring in the future.

- We will be keeping the Coroner's Office apprised of our actions and will be providing them with an update early in 2013.

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 11:14 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163  
**Attachments:** 93870 Sect 22

*Dawn Williams*

---

**From:** Very, Carole HLTH:EX  
**Sent:** Monday, August 20, 2012 3:42 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** 938703 Sect 22

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 11:09 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163  
**Attachments:** 165020 - IN re child care licensing requirements.pdf; 165020 - Attachment.pdf

*Dawn Williams*

---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Tuesday, January 29, 2013 10:34 AM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** FW: FYI - BN re child care licensing requirements

Fyi – let's start a file.

*Sue Bedford*

*Director, Community Care Facility Licensing*

*Health Authorities Division, Ministry of Health*

*6-2, 1515 Blanshard Street, Victoria BC V8W 3C8*

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---

**From:** Loughran, Karen EDUC:EX  
**Sent:** Tuesday, January 29, 2013 9:44 AM  
**To:** Bedford, Sue HLTH:EX  
**Subject:** FYI - BN re child care licensing requirements

Hi Sue,

Just following up on your discussion with Mary Shaw from a couple of weeks ago -- here is a copy of the note we prepared for our Minister in response to his question about whether changes could be made to adult/child ratios for child care centres located in schools.

Also, could you let me know if your Ministry is doing any specific work in response to the Cabinet minute that Mary sent? It would be good to know in case we are asked.

Thanks so much Sue,

Karen

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:56 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Monday, October 15, 2012 3:25 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Great, thanks very much Dawn☺

cheers,

*Kim Bradbury*  
Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
Phone: (250) 387-1634 Fax:(250) 356-0033  
Email: [kim.bradbury@gov.bc.ca](mailto:kim.bradbury@gov.bc.ca)

**"Being happy doesn't mean everything is perfect. It means you have decided to look beyond the imperfections."**

**Gerard Way**  
**Musician and Writer**



Rethink Reduce Reuse Repair Recycle

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Monday, October 15, 2012 3:22 PM  
**To:** Bradbury, Kim JTST:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12

Thanks Dawn

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)



---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Monday, October 15, 2012 11:58 AM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** Amendment to the Child Care Licensing Regulation

Sect 12, Sect 14

cheers,

*Kim Bradbury*

Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
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**Gerard Way**  
**Musician and Writer**



Rethink Reduce Reuse Repair Recycle

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:54 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Monday, December 31, 2012 1:11 PM  
**To:** Thorneloe, Meghan HLTH:EX  
**Subject:** RE: CCLR Amendment

Thanks Meghan,

Sect 22

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Thorneloe, Meghan HLTH:EX  
**Sent:** Thursday, December 27, 2012 12:01 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** RE: CCLR Amendment

Hi Dawn,

Just to send you a quick update, there are only 3 Cabinet dates left to aim for with the hope of getting any legislative changes approved before the election. March 13<sup>th</sup> is the final Cabinet date, after which we would have to wait until after the election to complete these changes. Depending on how quickly we hear back from JTI regarding background info and in force dates, we will likely be aiming for the February 27<sup>th</sup> date, meaning that the OIC will have to be completed and signed off by February 15<sup>th</sup>.

Feel free to contact me anytime. I am away from the office on Monday, December 31<sup>st</sup>, and Friday January 4<sup>th</sup>.

Have a great day,  
Meghan

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, December 12, 2012 1:31 PM  
**To:** Thorneloe, Meghan HLTH:EX  
**Subject:** RE: CCLR Amendment

Hi Meghan not to worry

Sect 12

We have not yet done a BN for the ADM though I am sure it will not be an issue.

We don't have a firm in force by date – I will connect again with the ministry of jobs, tourism and innovation who is requesting this change as well I will forward you the back ground info (originally this was not needed until 2014 but things are transitioning faster).

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Thorneloe, Meghan HLTH:EX  
**Sent:** Wednesday, December 12, 2012 12:27 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** CCLR Amendment

Hi Dawn,

My apologies for the delay, I have      Sect 22      for the last couple of days!

Sect 12

Thank you,  
Meghan

**Meghan Thorneloe**  
Legislative Policy Analyst  
Legislation, Policy and Planning Branch | Planning and Innovation Division | BC Ministry of Health |  
5th Floor 1515 Blanshard St. Victoria BC V8W 3C8  
Phone: 250-952-1622 | Fax: 250-952-2205  
E-mail: [meghan.thorneloe@gov.bc.ca](mailto:meghan.thorneloe@gov.bc.ca)

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:54 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Monday, December 31, 2012 1:12 PM  
**To:** Thorneloe, Meghan HLTH:EX  
**Subject:** FW: Amendment to the Child Care Licensing Regulation

Sect 12

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Monday, December 31, 2012 1:10 PM  
**To:** Bradbury, Kim JTST:EX  
**Cc:** Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Hi Kim, I have already been talking with our legislation shop and have started the processes to request the changes. We are limited with only 3 OIC dates coming due to the election; March 13 would be our last one. Do you have an "in force" date that you would like for this change?

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Monday, December 24, 2012 1:49 PM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12, Sect 13

***Kim Bradbury***

Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
Phone: (250) 387-1634 Fax:(250) 356-0033  
Email: [kim.bradbury@gov.bc.ca](mailto:kim.bradbury@gov.bc.ca)

**"Acknowledging the good that you already have in your life is the foundation for all abundance."**

**Eckhart Tolle**

**Author of *The Power of Now***



Rethink Reduce Reuse Repair Recycle

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Thursday, December 6, 2012 3:05 PM  
**To:** Bradbury, Kim JTST:EX  
**Cc:** Bedford, Sue HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

If you would like the change by spring we will need to get started now...

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Thursday, December 6, 2012 2:38 PM  
**To:** Williams, Dawn HLTH:EX; Bedford, Sue HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Great, thank you!

cheers,

**Kim Bradbury**  
Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
Phone: (250) 387-1634 Fax:(250) 356-0033  
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**Eckhart Tolle**  
**Author of The Power of Now**



Rethink Reduce Reuse Repair Recycle

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Thursday, December 6, 2012 1:31 PM  
**To:** Bradbury, Kim JTST:EX; Bedford, Sue HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Hi Kim, I will check with our legislation shop.

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Thursday, December 6, 2012 10:36 AM  
**To:** Williams, Dawn HLTH:EX; Bedford, Sue HLTH:EX  
**Subject:** FW: Amendment to the Child Care Licensing Regulation  
**Importance:** High

cheers,

**Kim Bradbury**

Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
Phone: (250) 387-1634 Fax:(250) 356-0033  
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**Eckhart Tolle**

**Author of *The Power of Now***



Rethink Reduce Reuse Repair Recycle

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Tuesday, December 4, 2012 9:43 AM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Hi Dawn. In light of how the transition is developing, it looks like we will need to make that amendment much sooner than anticipated. Can you let me know when the earliest date is that you could make the amendment?

cheers,

**Kim Bradbury**

Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
Phone: (250) 387-1634 Fax:(250) 356-0033  
Email: [kim.bradbury@gov.bc.ca](mailto:kim.bradbury@gov.bc.ca)

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**Eckhart Tolle**

**Author of *The Power of Now***

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Monday, October 15, 2012 3:25 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Great, thanks very much Dawn😊

cheers,

*Kim Bradbury*  
Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
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Phone: (250) 387-1634 Fax:(250) 356-0033  
Email: [kim.bradbury@gov.bc.ca](mailto:kim.bradbury@gov.bc.ca)

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**Gerard Way**  
**Musician and Writer**

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Monday, October 15, 2012 3:22 PM  
**To:** Bradbury, Kim JTST:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12, Sect 14

Thanks Dawn

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Monday, October 15, 2012 11:58 AM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** Amendment to the Child Care Licensing Regulation



cheers,

*Kim Bradbury*

Senior Policy Advisor

Immigrant Integration Branch

Ministry of Jobs, Tourism and Skills Training

3rd Floor, 1106 Cook Street Victoria BC

Phone: (250) 387-1634 Fax:(250) 356-0033

Email: [kim.bradbury@gov.bc.ca](mailto:kim.bradbury@gov.bc.ca)

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**Gerard Way**

**Musician and Writer**



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## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:54 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Monday, January 7, 2013 4:09 PM  
**To:** Poole, Catherine JTST:EX; Bradbury, Kim JTST:EX; Williams, Dawn HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12

*Sue Bedford*

*Director, Community Care Facility Licensing*

*Health Authorities Division, Ministry of Health*

*6-2, 1515 Blanshard Street, Victoria BC V8W 3C8*

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[sue.bedford@gov.bc.ca](mailto:sue.bedford@gov.bc.ca)

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---

**From:** Poole, Catherine JTST:EX  
**Sent:** Monday, January 7, 2013 4:07 PM  
**To:** Bradbury, Kim JTST:EX; Williams, Dawn HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12

*Catherine*

**Catherine Poole**

Director, Policy, Evaluation and Planning

Immigrant Integration Branch

Ministry of Jobs, Tourism and Skills Training

3<sup>rd</sup> Floor, 1106 Cook Street

P: 250.953.3292

F: 250.387.0271

To access the WelcomeBC web site, click here: [www.WelcomeBC.ca](http://www.WelcomeBC.ca)

---

**From:** Bradbury, Kim JTST:EX

**Sent:** Monday, January 7, 2013 11:57 AM

**To:** Williams, Dawn HLTH:EX

**Cc:** Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX

**Subject:** RE: Amendment to the Child Care Licensing Regulation

Hi Dawn. Thanks very much for your help with this – i believe the in-force date we are requesting is April 1, 2014 but just need to confirm and will get back to you.

cheers,

**Kim Bradbury**

Senior Policy Advisor

Immigrant Integration Branch

Ministry of Jobs, Tourism and Skills Training

3rd Floor, 1106 Cook Street Victoria BC

Phone: (250) 387-1634 Fax: (250) 356-0033

Email: [kim.bradbury@gov.bc.ca](mailto:kim.bradbury@gov.bc.ca)

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**Author of The Power of Now**



Rethink Reduce Reuse Repair Recycle

---

**From:** Williams, Dawn HLTH:EX

**Sent:** Monday, December 31, 2012 1:10 PM

**To:** Bradbury, Kim JTST:EX

**Cc:** Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX

**Subject:** RE: Amendment to the Child Care Licensing Regulation

Hi Kim, I have already been talking with our legislation shop and have started the processes to request the changes.

We are limited with only 3 OIC dates coming due to the election; March 13 would be our last one. Do you have an "in force" date that you would like for this change?

**From:** Bradbury, Kim JTST:EX  
**Sent:** Monday, December 24, 2012 1:49 PM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12

cheers,

***Kim Bradbury***  
Senior Policy Advisor  
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**To:** Bradbury, Kim JTST:EX  
**Cc:** Bedford, Sue HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

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**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Thursday, December 6, 2012 2:38 PM  
**To:** Williams, Dawn HLTH:EX; Bedford, Sue HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Great, thank you!

cheers,

***Kim Bradbury***

Senior Policy Advisor

Immigrant Integration Branch

Ministry of Jobs, Tourism and Skills Training

3rd Floor, 1106 Cook Street Victoria BC

Phone: (250) 387-1634 Fax: (250) 356-0033

Email: [kim.bradbury@gov.bc.ca](mailto:kim.bradbury@gov.bc.ca)

**"Acknowledging the good that you already have in your life is the foundation for all abundance."**

**Eckhart Tolle**

**Author of *The Power of Now***



Rethink Reduce Reuse Repair Recycle

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Thursday, December 6, 2012 1:31 PM  
**To:** Bradbury, Kim JTST:EX; Bedford, Sue HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Hi Kim, I will check with our legislation shop.

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Thursday, December 6, 2012 10:36 AM  
**To:** Williams, Dawn HLTH:EX; Bedford, Sue HLTH:EX  
**Subject:** FW: Amendment to the Child Care Licensing Regulation  
**Importance:** High

Sect 12

cheers,

**Kim Bradbury**  
Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
Phone: (250) 387-1634 Fax:(250) 356-0033  
Email: [kim.bradbury@gov.bc.ca](mailto:kim.bradbury@gov.bc.ca)

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Rethink Reduce Reuse Repair Recycle

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Tuesday, December 4, 2012 9:43 AM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Hi Dawn. In light of how the transition is developing, it looks like we will need to make that amendment much sooner than anticipated. Can you let me know when the earliest date is that you could make the amendment?

cheers,

***Kim Bradbury***

Senior Policy Advisor

Immigrant Integration Branch

Ministry of Jobs, Tourism and Skills Training

3rd Floor, 1106 Cook Street Victoria BC

Phone: (250) 387-1634 Fax:(250) 356-0033

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**Author of *The Power of Now***



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---

**From:** Bradbury, Kim JTST:EX

**Sent:** Monday, October 15, 2012 3:25 PM

**To:** Williams, Dawn HLTH:EX

**Subject:** RE: Amendment to the Child Care Licensing Regulation

Great, thanks very much Dawn☺

cheers,

***Kim Bradbury***

Senior Policy Advisor

Immigrant Integration Branch

Ministry of Jobs, Tourism and Skills Training

3rd Floor, 1106 Cook Street Victoria BC

Phone: (250) 387-1634 Fax:(250) 356-0033

Email: [kim.bradbury@gov.bc.ca](mailto:kim.bradbury@gov.bc.ca)

**"Being happy doesn't mean everything is perfect. It means you have decided to look beyond the imperfections."**

**Gerard Way**

**Musician and Writer**



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---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Monday, October 15, 2012 3:22 PM  
**To:** Bradbury, Kim JTST:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12, Sect 14

Thanks Dawn

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Monday, October 15, 2012 11:58 AM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** Amendment to the Child Care Licensing Regulation

Sect 12

cheers,

*Kim Bradbury*  
Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
Phone: (250) 387-1634 Fax:(250) 356-0033  
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**Gerard Way**  
**Musician and Writer**



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## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:53 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Tuesday, January 15, 2013 10:10 AM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12

cheers,

***Kim Bradbury***

Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
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Email: [kim.bradbury@gov.bc.ca](mailto:kim.bradbury@gov.bc.ca)

**"Let us not be content to wait and see what will happen, but give us the determination to make the right things happen."**

**Horace Mann**

**1796-1859, Education Reformer and Politician**



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---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Tuesday, January 15, 2013 10:01 AM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12

cheers,

***Kim Bradbury***

Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
Phone: (250) 387-1634 Fax:(250) 356-0033  
Email: [kim.bradbury@gov.bc.ca](mailto:kim.bradbury@gov.bc.ca)

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**Horace Mann**

**1796-1859, Education Reformer and Politician**



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---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Monday, January 7, 2013 11:57 AM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12

cheers,

***Kim Bradbury***

Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
Phone: (250) 387-1634 Fax:(250) 356-0033  
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**Author of *The Power of Now***



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---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Monday, December 31, 2012 1:10 PM  
**To:** Bradbury, Kim JTST:EX  
**Cc:** Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Hi Kim, I have already been talking with our legislation shop and have started the processes to request the changes. We are limited with only 3 OIC dates coming due to the election; March 13 would be our last one. Do you have an "in force" date that you would like for this change?

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Monday, December 24, 2012 1:49 PM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12

**Kim Bradbury**

Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
Phone: (250) 387-1634 Fax:(250) 356-0033  
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**Author of *The Power of Now***



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---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Thursday, December 6, 2012 3:05 PM  
**To:** Bradbury, Kim JTST:EX  
**Cc:** Bedford, Sue HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

If you would like the change by spring we will need to get started now...

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Thursday, December 6, 2012 2:38 PM  
**To:** Williams, Dawn HLTH:EX; Bedford, Sue HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Great, thank you!

cheers,

**Kim Bradbury**

Senior Policy Advisor  
Immigrant Integration Branch

Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
Phone: (250) 387-1634 Fax:(250) 356-0033  
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---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Thursday, December 6, 2012 1:31 PM  
**To:** Bradbury, Kim JTST:EX; Bedford, Sue HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Hi Kim, I will check with our legislation shop.

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Thursday, December 6, 2012 10:36 AM  
**To:** Williams, Dawn HLTH:EX; Bedford, Sue HLTH:EX  
**Subject:** FW: Amendment to the Child Care Licensing Regulation  
**Importance:** High

Sect 12

cheers,

**Kim Bradbury**  
Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
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**Author of *The Power of Now***



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**From:** Bradbury, Kim JTST:EX  
**Sent:** Tuesday, December 4, 2012 9:43 AM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Hi Dawn. In light of how the transition is developing, it looks like we will need to make that amendment much sooner than anticipated. Can you let me know when the earliest date is that you could make the amendment?

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**Author of *The Power of Now***



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---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Monday, October 15, 2012 3:25 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Great, thanks very much Dawn☺

cheers,

***Kim Bradbury***  
Senior Policy Advisor  
Immigrant Integration Branch

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**Gerard Way**  
**Musician and Writer**



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---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Monday, October 15, 2012 3:22 PM  
**To:** Bradbury, Kim JTST:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12, Sect 14

Thanks Dawn

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Monday, October 15, 2012 11:58 AM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** Amendment to the Child Care Licensing Regulation

Sect 12

cheers,

***Kim Bradbury***  
Senior Policy Advisor  
Immigrant Integration Branch  
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**Gerard Way**  
**Musician and Writer**



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## Will, Jordan HLTH:EX

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:53 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Tuesday, April 9, 2013 4:14 PM  
**To:** Very, Carole HLTH:EX  
**Subject:** Please cliff

Letter from Barbara to health authorises re child care licensing regulation OIC



CCLR OIC March 2013.docx



CCLR OIC March 2013.pdf

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:52 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Poole, Catherine JTST:EX  
**Sent:** Wednesday, May 22, 2013 3:32 PM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Bradbury, Kim JTST:EX; Bedford, Sue HLTH:EX  
**Subject:** RE: Child Care Licensing Regulation OIC

Thanks so much, Dawn!

***Catherine Poole***

*Director, Policy, Evaluation and Planning*

*Immigrant Integration Branch*

*Ministry of Jobs, Tourism and Skills Training*

*P: 250.953.3292*

*F: 250.387.0271*

*To access the WelcomeBC web site, click here: [www.WelcomeBC.ca](http://www.WelcomeBC.ca)*

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, May 22, 2013 3:23 PM  
**To:** Poole, Catherine JTST:EX  
**Cc:** Bradbury, Kim JTST:EX; Bedford, Sue HLTH:EX  
**Subject:** RE: Child Care Licensing Regulation OIC

Couple minor suggestions in red...

To all WelcomeBC Service Providers.

The Branch is ensuring through this bulletin that WelcomeBC contractors are aware of an amendment to the Child Care Licensing Regulation (B.C. Reg. 332/2007) pertaining to licensed **child-minding** delivered by settlement service providers in BC.

The amendment, finalized March 19, 2013, was made to assist with the transition of the administration of immigrant settlement services to the federal government on April 1, 2014. The revision expands the original regulation, which only covered Government of BC contracts, to include child care services provided under contribution agreements with the Government of Canada. This amendment ensures the new category of **child-minding** established in the regulation in 2011 **also** applies to child care delivered in BC by federally funded settlement service providers post April 1, 2014.

A copy of the amendment (Order In Council March 2013) is attached.

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Poole, Catherine JTST:EX  
**Sent:** Wednesday, May 22, 2013 2:12 PM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Bradbury, Kim JTST:EX  
**Subject:** FW: Child Care Licensing Regulation OIC

Hi, Dawn

We are planning on sending out a communiqué to settlement service providers about the change in the regulation (better late than never) ☺. Anyway, hoping you can review the messaging below and let us know if you have any suggested changes or comments. Would it be possible to provide any input back by end of day? It is short. Thank you!

Catherine

***Catherine Poole***

*Director, Policy, Evaluation and Planning  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
P: 250.953.3292  
F: 250.387.0271  
To access the WelcomeBC web site, click here: [www.WelcomeBC.ca](http://www.WelcomeBC.ca)*

To all WelcomeBC Service Providers.

The Branch is ensuring through this bulletin that WelcomeBC contractors are aware of an amendment to the Child Care Licensing Regulation (B.C. Reg. 332/2007) pertaining to licensed child care delivered by settlement service providers in BC.

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A copy of the amendment (Order In Council March 2013) is attached.

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:50 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163  
**Attachments:** Q and A repayment agreements.docx

*Dawn Williams*

---

**From:** Seller, Leigh Ann HLTH:EX  
**Sent:** Wednesday, May 9, 2012 12:03 PM  
**To:** Bedford, Sue HLTH:EX; Stevens, Valerie HLTH:EX  
**Cc:** Very, Carole HLTH:EX; Williams, Dawn HLTH:EX  
**Subject:** FW: Q and A for repayment agreements

Approved, please save on LAN.

LAS

---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Wednesday, May 9, 2012 11:52 AM  
**To:** Stevens, Valerie HLTH:EX; Seller, Leigh Ann HLTH:EX  
**Cc:** Williams, Dawn HLTH:EX  
**Subject:** Q and A for repayment agreements

Here are some Q and A that I have developed. I will shortly also send you copies of the BNs from legs and regs.

*Sue Bedford Director, Community Care Licensing*

*Health Authorities Division, Ministry of Health*

**TEAMWORK CURIOSITY PASSION SERVICE COURAGE ACCOUNTABILITY**

Phone: (250) 952-1442  
Fax: (250) 952-1282

[sue.bedford@gov.bc.ca](mailto:sue.bedford@gov.bc.ca)

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## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:48 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163  
**Attachments:** Redline Regulations.docx; 948329 Decision BN .docx

*Dawn Williams*

---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Tuesday, November 20, 2012 12:15 PM  
**To:** Seller, Leigh Ann HLTH:EX; Williams, Dawn HLTH:EX  
**Subject:** FW: FLAW Consequential Amendments

FYI only -- Minor amendments that will be made to the Child Care Licensing Regulation to align with the new Family Law Act.

*Sue Bedford*

*Director, Community Care Facility Licensing*

*Health Authorities Division, Ministry of Health*

*6-2, 1515 Blanshard Street, Victoria BC V8W 3C8*

**TEAMWORK** **CURIOSITY** **PASSION** **SERVICE** **COURAGE** **ACCOUNTABILITY**

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[sue.bedford@gov.bc.ca](mailto:sue.bedford@gov.bc.ca)

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---

**From:** Campbell, Corrie L HLTH:EX  
**Sent:** Wednesday, October 31, 2012 12:42 PM  
**To:** Bedford, Sue HLTH:EX; Seller, Leigh Ann HLTH:EX; Henry, Effie HLTH:EX; Shewchuk, Jack VSA:EX; Power, Stephanie A HLTH:EX; Emerson, Brian P HLTH:EX  
**Cc:** Tes, Sabryna HLTH:EX  
**Subject:** FW: FLAW Consequential Amendments

Please get in touch with Sabryna Tes or me if you have any questions.

**Please note my new phone number 250-952-2281**

Corrie Campbell | Director, Legislation | Ministry of Health | Office (250) 952-2281 | Cell (250) 744-7844 | Fax (250) 952-2205 | Email [Corrie.Campbell@gov.bc.ca](mailto:Corrie.Campbell@gov.bc.ca)

---

**From:** Tes, Sabryna HLTH:EX  
**Sent:** Wednesday, October 31, 2012 8:39 AM  
**To:** Campbell, Corrie L HLTH:EX  
**Subject:** FLAW Consequential Amendments

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:47 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163  
**Attachments:** 2013PREM0022-000299.pdf; FamiliesAgenda\_EarlyYearsStrategy\_web.pdf; 2013\_02\_20\_QA\_EarlyYearsStrategy\_V2.docx; KM\_Early Years - Licensing\_Feb 20\_10-41 a.m..docx

*Dawn Williams*

---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Wednesday, February 20, 2013 12:48 PM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Brown, Julie L HLTH:EX  
**Subject:** FW: Early years and licensing

Announced this morning.

*Sue Bedford*

*Director, Community Care Facility Licensing*

*Health Authorities Division, Ministry of Health*

*6-2, 1515 Blanshard Street, Victoria BC V8W 3C8*

**TEAMWORK** **CURIOSITY** **PASSION** **SERVICE** **COURAGE** **ACCOUNTABILITY**

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[sue.bedford@gov.bc.ca](mailto:sue.bedford@gov.bc.ca)

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---

**From:** Christians, Angela HLTH:EX  
**Sent:** Wednesday, February 20, 2013 12:32 PM  
**To:** Bedford, Sue HLTH:EX; Seller, Leigh Ann HLTH:EX  
**Cc:** Watson, James HLTH:EX; Duesterwald, Meghan HLTH:EX; Fraser, Christine HLTH:EX; Hart, Miles HLTH:EX  
**Subject:** FW: Early years and licensing

Just FYI

## Angela Christians

Manager, Clinical Improvement & Risk Management  
Patient Safety & Care Quality Branch  
Health Authorities Division | BC Ministry of Health  
Telephone 250 952-1817 | Cell 250 217-8348  
Email | [Angela.Christians@gov.bc.ca](mailto:Angela.Christians@gov.bc.ca)

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-----  
**From:** Thistle-Walker, Carlene GCPE:EX  
**Sent:** Wednesday, February 20, 2013 12:18:37 PM  
**To:** HLTH HAD Issues HLTH:EX; Geber, Joan HLTH:EX  
**Cc:** Hagerman, Shannon GCPE:EX; Porter, Rodney GCPE:EX  
**Subject:** Early years and licensing  
**Auto forwarded by a Rule**

Sound like Joan and Sue have been looped in through MCFD on the early years strategy, but wanted to make sure you have the news release that went out this morning. A couple of Q&As at the very end of document relate to health and we've pulled out that wording into a key message document just in case this comes up.

Any questions, please let us know,

Thanks,  
Carlene

**Carlene Thistle-Walker** | Sr. Public Affairs Officer  
Government Communications & Public Engagement  
B.C. Ministry of Health

**Tel:** 250.952.2475 | **Mobile:** 250.812.3291 | **email:** [carlene.thistle-walker@gov.bc.ca](mailto:carlene.thistle-walker@gov.bc.ca)



## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:46 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Tuesday, February 12, 2013 2:16 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** FW: MCFD Early Years Strategy

Fyi – we will have further discussions with MCFD about this in future.

*Sue Bedford*

*Director, Community Care Facility Licensing*

*Health Authorities Division, Ministry of Health*

*6-2, 1515 Blanshard Street, Victoria BC V8W 3C8*

**TEAMWORK** **CURIOSITY** **PASSION** **SERVICE** **COURAGE** **ACCOUNTABILITY**

Phone: (250) 952-1442  
Fax: (250) 952-1282

[sue.bedford@gov.bc.ca](mailto:sue.bedford@gov.bc.ca)

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---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Tuesday, February 12, 2013 2:15 PM  
**To:** Thistle-Walker, Carlene GCPE:EX; Geber, Joan HLTH:EX  
**Cc:** Porter, Rodney GCPE:EX; Hagerman, Shannon GCPE:EX; Jabs, Ryan GCPE:EX; Seller, Leigh Ann HLTH:EX  
**Subject:** RE: MCFD Early Years Strategy

Thanks very much. Yes, we had heard that MCFD will be doing work in this area, and we will be pleased to work with MCFD on this initiative.

Best regards,

Sue Bedford

Director, Community Care Facility Licensing

Health Authorities Division, Ministry of Health

6-2, 1515 Blanshard Street, Victoria BC V8W 3C8

**TEAMWORK CURIOSITY PASSION SERVICE COURAGE ACCOUNTABILITY**

Phone: (250) 952-1442

Fax: (250) 952-1282

[sue.bedford@gov.bc.ca](mailto:sue.bedford@gov.bc.ca)

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---

**From:** Thistle-Walker, Carlene GCPE:EX

**Sent:** Tuesday, February 12, 2013 2:11 PM

**To:** Geber, Joan HLTH:EX; Bedford, Sue HLTH:EX

**Cc:** Porter, Rodney GCPE:EX; Hagerman, Shannon GCPE:EX; Jabs, Ryan GCPE:EX

**Subject:** MCFD Early Years Strategy

MCFD is launching an Early Years strategy later this month. It aims to increase child care spaces and will focus on affordability, accessibility and quality. It will also result in the creation of a new early years office, which will coordinate services across government. Is this on your radar? Please see specific reference to Health is below.

If you have any information on implications the ministry, that would be great.

Thanks!

**Carlene Thistle-Walker** | Sr. Public Affairs Officer

Government Communications & Public Engagement

B.C. Ministry of Health

**Tel:** 250.952.2475 | **Mobile:** 250.812.3291 | **email:** [carlene.thistle-walker@gov.bc.ca](mailto:carlene.thistle-walker@gov.bc.ca)

---

**From:** Fillion, Corinna GCPE:EX

**Sent:** Tuesday, February 12, 2013 1:48 PM

**To:** Hagerman, Shannon GCPE:EX; Porter, Rodney GCPE:EX

**Cc:** Thistle-Walker, Carlene GCPE:EX

**Subject:** Blurb

#### ***Strategy 4: Effective Regulation Supporting Accessibility***

To maximize the number of child care spaces available to families, effective and efficient regulation is needed.

- To increase spaces while maintaining health and safety standards detailed collaborative work with the Ministry of Health will proceed. The intent is to identify opportunities for licensing changes that better serve the needs of parents and service providers.

*Corinna Fillion  
Director of Communications,  
Ministry of Children and Family Development,  
Government Communications and Public Engagement*

*250-356-2007  
Cell 250-812-7977*

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:44 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

S. 14, Sect 12

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**Laurie J. Soloway**  
Barrister & Solicitor  
Health & Social Services Group  
Legal Services Branch  
Ministry of Justice  
Telephone: 250-387-0697  
Facsimile: 250-356-8992  
e-mail: [Laurie.Soloway@gov.bc.ca](mailto:Laurie.Soloway@gov.bc.ca)

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Thursday, February 14, 2013 2:05 PM  
**To:** Poole, Catherine JTST:EX; Faulkner, Erin JAG:EX; Bradbury, Kim JTST:EX  
**Cc:** Soloway, Laurie J JAG:EX; Kohan, Kevin JAG:EX; Bedford, Sue HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Poole, Catherine JTST:EX  
**Sent:** Thursday, February 14, 2013 2:01 PM  
**To:** Faulkner, Erin JAG:EX; Bradbury, Kim JTST:EX

**Cc:** Soloway, Laurie J JAG:EX; Kohan, Kevin JAG:EX; Williams, Dawn HLTH:EX; Bedford, Sue HLTH:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12

Catherine

**Catherine Poole**

*Director, Policy, Evaluation and Planning*

*Immigrant Integration Branch*

*Ministry of Jobs, Tourism and Skills Training*

*3<sup>rd</sup> Floor, 1106 Cook Street*

*P: 250.953.3292*

*F: 250.387.0271*

*To access the WelcomeBC web site, click here: [www.WelcomeBC.ca](http://www.WelcomeBC.ca)*

S. 14, Sect 12

---

**From:** Bradbury, Kim JTST:EX  
**Sent:** Wednesday, February 13, 2013 3:36 PM  
**To:** Faulkner, Erin JAG:EX

**Cc:** Poole, Catherine JTST:EX  
**Subject:** Amendment to the Child Care Licensing Regulation  
**Importance:** High

Sect 12

cheers,

***Kim Bradbury***

Senior Policy Advisor  
Immigrant Integration Branch  
Ministry of Jobs, Tourism and Skills Training  
3rd Floor, 1106 Cook Street Victoria BC  
Phone: (250) 387-1634 Fax:(250) 356-0033  
Email: [kim.bradbury@gov.bc.ca](mailto:kim.bradbury@gov.bc.ca)

**"Happiness cannot be traveled to, owned, earned, or worn. It is the spiritual experience of living every minute with love, grace and gratitude."**

**Denis Waitley**  
**Author and Speaker**



Rethink Reduce Reuse Repair Recycle

**From:** Bradbury, Kim JTST:EX  
**Sent:** Monday, December 24, 2012 1:49 PM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; Poole, Catherine JTST:EX  
**Subject:** RE: Amendment to the Child Care Licensing Regulation

Sect 12

Sect 12

## Will, Jordan HLTH:EX

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:44 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Thorneloe, Meghan HLTH:EX  
**Sent:** Tuesday, February 12, 2013 11:16 AM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** RE: CCLR amendment

Hi Dawn,

Sect 12

Sect 12

S. 14, Sect 12

S. 14, Sect 12

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Tuesday, February 12, 2013 11:01 AM  
**To:** Thorneloe, Meghan HLTH:EX  
**Subject:** CCLR amendment  
**Importance:** High

Sect 12

Thanks.

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)



## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:44 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Thorneloe, Meghan HLTH:EX  
**Sent:** Wednesday, December 12, 2012 1:34 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** RE: CCLR Amendment

Sect 12

I look forward to hearing from you.

Meghan

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, December 12, 2012 1:31 PM  
**To:** Thorneloe, Meghan HLTH:EX  
**Subject:** RE: CCLR Amendment

Sect 12

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Thorneloe, Meghan HLTH:EX  
**Sent:** Wednesday, December 12, 2012 12:27 PM  
**To:** Williams, Dawn HLTH:EX  
**Subject:** CCLR Amendment

Hi Dawn,

My apologies for the delay, I have been S. 22 the last couple of days!

Sect 12

Thank you,  
Meghan

**Meghan Thorne**

Legislative Policy Analyst

Legislation, Policy and Planning Branch | Planning and Innovation Division | BC Ministry of Health |  
5th Floor 1515 Blanshard St. Victoria BC V8W 3C8

Phone: 250-952-1622 | Fax: 250-952-2205

E-mail: [meghan.thorne@gov.bc.ca](mailto:meghan.thorne@gov.bc.ca)

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:43 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Bedford, Sue HLTH:EX  
**Sent:** Friday, December 7, 2012 3:32 PM  
**To:** Williams, Dawn HLTH:EX; Campbell, Corrie L HLTH:EX  
**Cc:** McReynolds, Amanda HLTH:EX  
**Subject:** RE: CCLR - Amendment by 2014

S. 13, Sect 12

Amusing typo hey?

*Sue Bedford*

*Director, Community Care Facility Licensing*

*Health Authorities Division, Ministry of Health*

*6-2, 1515 Blanshard Street, Victoria BC V8W 3C8*

**TEAMWORK CURIOSITY PASSION SERVICE COURAGE ACCOUNTABILITY**

Phone: (250) 952-1442  
Fax: (250) 952-1282

[sue.bedford@gov.bc.ca](mailto:sue.bedford@gov.bc.ca)

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*is prohibited. If you have received this e-mail in error, please contact the sender immediately and delete the material from any computer.*

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Friday, December 7, 2012 3:27 PM  
**To:** Campbell, Corrie L HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; McReynolds, Amanda HLTH:EX  
**Subject:** RE: CCLR - Amendment by 2014

Sect 12

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Campbell, Corrie L HLTH:EX  
**Sent:** Thursday, December 6, 2012 1:52 PM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; McReynolds, Amanda HLTH:EX  
**Subject:** RE: CCLR - Amendment by 2014

How complicated is it? If it is wanted this spring, best to get going on it right away. I don't know how many Cabinets we will have after Feb.

**Please note my new phone number 250-952-2281**

Corrie Campbell | Director, Legislation | Ministry of Health | Office (250) 952-2281 | Cell (250) 744-7844 | Fax (250) 952-2205 | Email [Corrie.Campbell@gov.bc.ca](mailto:Corrie.Campbell@gov.bc.ca)

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Thursday, December 6, 2012 1:34 PM  
**To:** Campbell, Corrie L HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; McReynolds, Amanda HLTH:EX  
**Subject:** RE: CCLR - Amendment by 2014

Sect 12

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Campbell, Corrie L HLTH:EX  
**Sent:** Sunday, October 28, 2012 6:52 PM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; McReynolds, Amanda HLTH:EX  
**Subject:** RE: CCLR - Amendment by 2014

OK – I put this in my calendar for Nov 2013. So we will get going on it next fall. Please let me know if you want anything done in the interim.

**Please note my new phone number 250-952-2281**

Corrie Campbell | Director, Legislation | Ministry of Health | Office (250) 952-2281 | Cell (250) 744-7844 | Fax (250) 952-2205 | Email [Corrie.Campbell@gov.bc.ca](mailto:Corrie.Campbell@gov.bc.ca)

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Tuesday, October 16, 2012 1:28 PM  
**To:** Campbell, Corrie L HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX  
**Subject:** CCLR - Amendment by 2014

Sect 12

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:43 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** FOI REQUEST: CLIFF 984780 HTH-2013-00163

*Dawn Williams*

---

**From:** Campbell, Corrie L HLTH:EX  
**Sent:** Thursday, December 6, 2012 1:52 PM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; McReynolds, Amanda HLTH:EX  
**Subject:** RE: CCLR - Amendment by 2014

How complicated is it? If it is wanted this spring, best to get going on it right away. I don't know how many Cabinets we will have after Feb.

**Please note my new phone number 250-952-2281**

Corrie Campbell | Director, Legislation | Ministry of Health | Office (250) 952-2281 | Cell (250) 744-7844 | Fax (250) 952-2205 | Email [Corrie.Campbell@gov.bc.ca](mailto:Corrie.Campbell@gov.bc.ca)

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Thursday, December 6, 2012 1:34 PM  
**To:** Campbell, Corrie L HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; McReynolds, Amanda HLTH:EX  
**Subject:** RE: CCLR - Amendment by 2014

Sect 12

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

---

**From:** Campbell, Corrie L HLTH:EX  
**Sent:** Sunday, October 28, 2012 6:52 PM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX; McReynolds, Amanda HLTH:EX  
**Subject:** RE: CCLR - Amendment by 2014

OK – I put this in my calendar for Nov 2013. So we will get going on it next fall. Please let me know if you want anything done in the interim.

**Please note my new phone number 250-952-2281**

Corrie Campbell | Director, Legislation | Ministry of Health | Office (250) 952-2281 | Cell (250) 744-7844 | Fax (250) 952-2205 | Email [Corrie.Campbell@gov.bc.ca](mailto:Corrie.Campbell@gov.bc.ca)

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Tuesday, October 16, 2012 1:28 PM  
**To:** Campbell, Corrie L HLTH:EX  
**Cc:** Bedford, Sue HLTH:EX  
**Subject:** CCLR - Amendment by 2014

Sect 12

**Dawn Williams | Program Advisor** | Home, Community & Integrated Care  
Ministry of Health | Ph: 250 952 1847; Email: [dawn.williams@gov.bc.ca](mailto:dawn.williams@gov.bc.ca) ; Fx: 250 952 1282  
6-2 1515 Blanshard St. Victoria BC V8W 3C8 | Community Care Licensing [www.health.gov.bc.ca/ccf/](http://www.health.gov.bc.ca/ccf/)

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Wednesday, June 19, 2013 10:42 AM  
**To:** Will, Jordan HLTH:EX  
**Subject:** Not Responsive

*Dawn Williams*

---

**From:** Campbell, Corrie L HLTH:EX  
**Sent:** Wednesday, October 31, 2012 1:35 AM  
**To:** McReynolds, Amanda HLTH:EX; Bedford, Sue HLTH:EX; Williams, Dawn HLTH:EX  
**Subject:** FW: Amendments to the CCALA re ECER

Some requested changes to CCALA. We can consider in more detail in the new year.

---

**From:** Bailey, Leah M MCF:EX  
**Sent:** Monday, October 29, 2012 3:40 PM  
**To:** Campbell, Corrie L HLTH:EX  
**Cc:** Yli-Kahila, Sonja MCF:EX  
**Subject:** FW: Amendments to the CCALA re ECER

Sect 12

Thanks.

*Leah Bailey*  
*Director, Legislation & Legal Services*  
*MSD & MCFD Legislation, Litigation and Appeals Branch*  
*Office: (250) 387-0372*  
*Cell: (250) 888-2838*  
*Fax: (250) 356-8182*

---

**From:** Yli-Kahila, Sonja MCF:EX  
**Sent:** Monday, October 29, 2012 11:43 AM  
**To:** Bailey, Leah M MCF:EX  
**Cc:** Wetherill, Anne MCF:EX  
**Subject:** Amendments to the CCALA re ECER

Hi Leah,



Joan has also reviewed these and is fine with use proceeding with these amendments.



Overview of  
amendments to CCA

Thank you,

**Sonja Yli-Kahila**  
Senior Manager  
Early Years Policy  
Ministry of Children and Family Development  
ph: (250) 953-4360  
fax: (250) 356-0399

## Will, Jordan HLTH:EX

---

**From:** Cameron, Sandra HLTH:EX on behalf of Korabek, Barbara HLTH:EX  
**Sent:** Tuesday, August 21, 2012 3:50 PM  
**Subject:** 931293 amendment to Community Care and Assisted Living Act/Regulations  
**Attachments:** 931293 Q and A repayment agreements.docx

931293

Dear Colleagues:

Sect 12

Please share this information with licensees, your staff, and other programs in your health authority.

Sincerely,

Barbara Korabek  
Assistant Deputy Minister  
Health Authorities Division

## Will, Jordan HLTH:EX

---

**From:** Ahir, Sharon HLTH:EX on behalf of Korabek, Barbara HLTH:EX  
**Sent:** Thursday, May 9, 2013 11:22 AM  
**To:** XT:HLTH Waymark, Val; XT:HLTH Komick, Gretchen; XT:HLTH Sellin, Suzanne; XT:HLTH Hundal,Pauls; 'annette.dellinger@fraserhealth.ca'; 'barbara.hoffman@fraserhealth.ca'; XT:HLTH Ritchey, Greg; 'kim.bruce@viha.ca'  
**Cc:** Seller, Leigh Ann HLTH:EX; Bedford, Sue HLTH:EX  
**Subject:** 973587 - Child Care Licensing Regulation OIC  
**Attachments:** 973587 Attachment CCLR OIC March 2013.pdf

Sect 12

## Will, Jordan HLTH:EX

---

**From:** Williams, Dawn HLTH:EX  
**Sent:** Monday, May 28, 2012 9:06 AM  
**To:** Bradbury, Kim JTST:EX  
**Cc:** Poole, Catherine JTST:EX  
**Subject:**

Sect 12

Sect 12

Sect 14

*Dawn Williams*

---

**From:** Bradbury, Kim JTI:EX  
**Sent:** Tuesday, May 15, 2012 2:24 PM  
**To:** Williams, Dawn HLTH:EX  
**Cc:** Poole, Catherine JTI:EX  
**Subject:**

Sect 12

Sect 12

Thanks so much for your help with this Dawn

cheers,

*Kim Bradbury*  
Senior Policy Advisor  
Immigrant Integration & Multiculturalism Branch  
Ministry of Jobs, Tourism and Innovation  
1st Floor 835 Humboldt Street Victoria BC  
Phone: (250) 387-1634 Fax:(250) 356-0033  
Email: [kim.bradbury@gov.bc.ca](mailto:kim.bradbury@gov.bc.ca)

"Gratitude is the sign of noble souls."

Aesop



Rethink Reduce Reuse Repair Recycle

Sect 14

Sect 14









## *Building on a Foundation of Early Years Services*

In 2012, there were an estimated 592,649 children aged 0 – 12 in British Columbia and 274,424 of these children were under the age of 6. An increase in the number of BC children is projected for the coming years. By 2020/21 the population of children aged 0 - 12 will rise to approximately 671,154 and the under 6 population to 311,765. Our government helps to support these children with a wide range of programs that are tailored to their needs and the needs of their parents. These programs and services have been developed to help ensure British Columbia's children thrive and are given every possible opportunity to pursue fulfilling lives. Our government invests more than \$1 billion annually on early learning and childhood development initiatives through a range of investments in early childhood development, child care and early learning. This includes cross ministry special needs supports.

Early childhood and early learning programs across the province include:

- » Approximately \$28 million annually in a range of cross-ministry programs designed to support healthy pregnancy, birth and infancy, including early childhood immunizations, the midwifery program and shaken baby syndrome prevention;
- » Approximately \$35 million annually in parental and family supports, including adoption support services, the BC Healthy Kids Program, Family Resource Programs and the Building Blocks regional initiative;
- » Approximately \$89 million annually early childhood development (ECD), care and learning program investments, including public health nursing, Ready, Set, Learn programs, StrongStart BC early learning programs, and Roots/Seeds of Empathy; and
- » Approximately \$24 million annually in a range of cross-ministry community supports including the Aboriginal Early Childhood Development Initiative which supports Aboriginal communities to deliver culturally appropriate services, Success By 6, Children First and ECD research initiatives.



Child care support is an important focus:

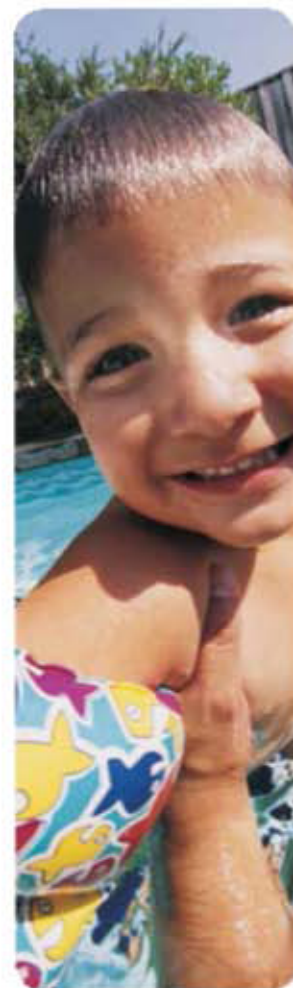
- » The Child Care budget of the Ministry of Children and Family Development was \$296 million in 2012/13 – a 40 per cent increase since 2000/01.
  - Over 100,000 licensed child care spaces are funded in communities around the province through the Child Care Operating Funding Program's annual budget of approximately \$74 million which supports approximately 5,000 licensed childcare facilities;
  - Low income families are helped with the cost of child care through the Child Care Subsidy Program. Through its annual budget of approximately \$142 million this program supports an average of 50,000 children each year with subsidies ranging up to \$750 per month. Children with special needs may be eligible for a Special Needs Supplement. Families receiving subsidy may apply for an additional \$150 per month up to the cost of care.
  - In Sept. 2011, the ministry increased the maximum monthly subsidy rate for parents requiring care before and after school, on non-instructional days and during school closures. Subsidy rates for four hours of care or less per day increased to \$175 per month and rates for more than four hours per day increased to \$210 per month
  - Supported Child Development is a community-based program that helps families of children with extra support needs to access inclusive child care. The program provides training, support and consultation to children, families and child care staff. The annual Supported Child Development budget is \$57 million.
- » More than \$35 million in capital funding – including nearly \$7 million for Aboriginal communities – has created more than 6,500 licensed child care spaces in over 400 projects since 2001.
- » The Minor Capital Funding Program helps non-profit child care providers with the costs of repairs and upgrades in order to meet licensing requirements. The program has provided funding assistance to over 1,100 child care facilities in the last six years.
- » The Child Care Resource and Referral program helps parents find child care and make informed choices. This program also provides training, resources and other support services to local child care providers.



- » The Ministry of Education's two-year implementation of full-day kindergarten was completed in September 2011, extending the benefits of the \$327 million program to approximately 38,000 kindergarten students across British Columbia (currently). To support this expansion, government increased annual funding by \$129 million and invested an additional \$144 million in capital funding for 713 new kindergarten classrooms. This is improving learning while reducing child-care pressure on families. To help support families taking advantage of full-day kindergarten, and ensure that more school-aged children can access child care, in 2010 the B.C. government increased the number of school-aged children providers could care for, with 1,100 facilities throughout the province eligible to increase spaces.

*Note: Source of population numbers is P.E.O.P.L.E. Projection 36, BC Stats, Service BC, BC Ministry of Labour, Citizens' Services and Open Government*









**CORONER'S REPORT**  
INTO THE DEATH OF

MERNICKLE-HOLMGREN

SURNAME

ISABELLE PAIGE

GIVEN NAMES

OF

CEDAR  
MUNICIPALITY OF RESIDENCE

I, Adele Lambert, a Coroner in the Province of British Columbia, have investigated the death of the above named, which was reported to Coroner Kim Bailey on the 13th day of August, 2010, and as a result of such investigation have determined the following facts and circumstances:

Gender: ☐ MALE ☒ FEMALE  
Age: 7 YEARS  
Death Premise: LAKE  
Place/Municipality of Death: NANAIMO Date of Death: AUGUST 13, 2010  
Municipality of Illness/Injury: NANAIMO Time of Death: 1410

## MEDICAL CAUSE OF DEATH

(1) Immediate Cause of Death: a) Drowning

DUE TO OR AS A CONSEQUENCE OF

Antecedent Cause if any: b)

DUE TO OR AS A CONSEQUENCE OF

Giving rise to the Immediate cause (a) above, stating underlying cause last. c)

(2) Other Significant Conditions Contributing to Death:

BY WHAT MEANS Unattended child swimming without a life jacket

## CLASSIFICATION OF DEATH

☒ ACCIDENTAL ☐ HOMICIDE ☐ NATURAL ☐ SUICIDE ☐ UNDETERMINED

Date Signed: JULY 9, 2012

  
Adele Lambert, Coroner  
Province of British Columbia

**CORONER'S REPORT**  
INTO THE DEATH OF**MERNICKLE-HOLMGREN**

SURNAME

**ISABELLE PAIGE**

GIVEN NAMES

**INVESTIGATIVE FINDINGS**

Isabelle Paige Mernickle-Holmgren was a 7 year old child that lived with family members in Cedar, British Columbia. On August 13, 2010, Isabelle attended the Westwood Lake in Nanaimo with her mother. Her mother was dropping her off so that she could attend a summer day camp known as "The Cedar Fun Zone". This was an organized day camp that served the children of the Cedar area between the ages of six to twelve years. The camp was part of the recreation program through the Cedar School and Community Enhancement Society (CSCES) and School District 68. The CSCES is a non-profit society with a mandate to establish community programs inclusive of the whole community, and to be a focal point for education, health, social, cultural and recreational services. The Cedar Fun Zone day camp generally held their activities at the community elementary school but on this day the organizers had planned a special outing to Westwood Lake.

Isabelle was an inexperienced swimmer, having only started swimming the year previous. She often used a diving mask and snorkel in the pool at her home and on the date of this incident, she was allowed to bring the mask and snorkel to the lake. Isabelle's mother had given her a life jacket to wear while she was at the lake and she had been instructed to keep it on whenever she was in the water. Isabelle's mother left the lake but made sure Isabelle was wearing her lifejacket before she departed. Isabelle was left in the care of the supervisors of the day camp which included 2 adult staff and 3 "leaders-in-training" volunteers.

The children that were under the supervision of the Cedar Fun Zone were not allowed to go into the lake until the Westwood Lake life guards came on duty, and those who were not strong swimmers were required to wear life jackets while in the water.

Once it was time to go into the water, one of camp leaders and at least one of the "leaders-in-training", swam out to a raft anchored in the lake and started playing a basketball game, by throwing a ball at a hoop installed on the raft. Approximately six children from their group joined in the game. Isabelle swam out to the raft and took part in the game by retrieving the ball if it went into the water. She was observed to leave the raft several times and make her way back to the beach, wearing her life jacket. The second camp leader stayed on the beach and played with three or four of the children. The other two "leaders-in-training" were either assisting her or were in the water with other children.

Isabelle was last seen alive by the camp leader who was out on the raft, when he did a head count approximately ten (10) minutes before she was found unresponsive in the water. At the time of the count she was standing, approximately 2 feet from the shore, up to her knees in the water. She was not wearing her life jacket, mask or snorkel. By that time, the beach had become fairly crowded with the arrival of other youth groups, individuals and families.

**CORONER'S REPORT**  
INTO THE DEATH OF**MERNICKLE-HOLMGREN**

SURNAME

**ISABELLE PAIGE**

GIVEN NAMES

At approximately 1414 hours, a tourist found Isabelle on the bottom of the lake in approximately five feet of water. She was wearing her diving mask (which was full of water) and had the snorkel in her mouth. She was not wearing her life jacket. She was carried from the water and handed over to a life guard who had responded to assist. Resuscitation efforts were started immediately. Paramedics arrived a short time later and took over resuscitative efforts. Isabelle was transported to a nearby hospital for further care, but despite efforts of medical staff, she did not respond to treatment and was pronounced dead at 1502 hours.

Westwood Lake is a recreational area operated by the City of Nanaimo and consists of swimming beaches and park grounds. It is the only lake in the City that has life guards on duty. The location of the incident consists of a sandy beach with a swimming area; separated from the rest of the lake by a floating buoy chain, approximately 100 meters from the shore. This area of the lake also has a floating raft moored out near the buoy line for swimmers to rest on, or dive from. There are two lifeguard stands on this area of the beach. At the time of the incident, three lifeguards were on duty; one on each stand and one on a paddle board out at the raft. The water temperature was recorded as being 25 degrees Celsius and the air temperature was 30 degrees Celsius. The beach was fairly crowded and at least three large groups of children had arrived at the lake along with numerous other individuals and families. The lifeguards on duty were required to keep an hourly log of the number of individuals in the area. At 1300 hours on this date, there were 85 people in the water and 89 on the beach for a total of 174 in the area.

Children attending the Cedar Fun Zone day camp were supervised by 2 young adults employed as camp leaders. There were also 3 "leaders-in-training" with the group, who were learning how to become camp leaders in the future. These "leaders-in-training" ranged in age from 12 to 15 years. On the day of this incident, 13 children in this group (including Isabelle) arrived at the lake by 1030 hours for the outing and by lunch hour, two more children joined the group for a total of 15.

The two camp leaders had not made a formal plan regarding the supervision of the children in their care while at the lake. While the children played in and around the water, the camp leaders completed a "head count" every 15 to 20 minutes as a way to account for the children under their supervision. The "leaders-in-training" provided an additional level of supervision and there were also life guards present that monitored the safety of all individuals near or in the water.

There were three life guards on duty this day as well as three "game leaders". All three life guards were certified in first aid and had a number of years of experience. The three "game leaders" employed by the City ranged in age from 15 to 17 years of age. Their role was to get all children at the lake, who wished to participate, involved in games. All three had interacted with Isabelle either with games on the beach, in the shallow water near the beach, or out at the raft. One of them reported seeing Isabelle in the shallow water near the beach at approximately 1330 hours, wearing her face mask and snorkel, but not her life jacket.

**CORONER'S REPORT**  
INTO THE DEATH OF**MERNICKLE-HOLMGREN**

SURNAME

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GIVEN NAMES

At the time of the incident, several life jackets, provided by the City, were available for children to borrow if they were not strong swimmers.

Following this incident, the City of Nanaimo retained the Lifesaving Society to undertake an Aquatic Incident Review Audit. The purpose of the audit was to identify what steps might be taken to minimize the risk of drowning or serious water-related injuries. The members of this investigation team consisted of 3 experts in waterfront operations, aquatics and facility evaluation, selected by the Lifesaving Society.

The final report completed in February 2011, made 22 recommendations ranging from issues related to signage, scheduling, training, supervision, to a public education campaign. The majority of these recommendations have been implemented by the City of Nanaimo.

The Lifesaving Society provides WaterSmart tips for families to promote fun and safety around water. Some of these tips include restricting access to water, always stay within arm's reach, as well as ensure children wear personal flotation devices (PFD's) around bodies of water. The Society states that "drowning occurs quickly, unexpectedly and often silently. Drowning is the third leading cause of preventable death for children under 10 years of age. It can happen in less than a minute and in just centimeters of water."

The Lifesaving Society has recommended that children who are non-swimmers be accompanied by a guardian that is responsible for their direct supervision. The recommended ratio of non-swimmers to guardian is a maximum of 4 non-swimmers to one guardian. This ratio may be increased to a maximum of 8 non-swimmers to one guardian if lifejackets are worn by all non-swimmers being supervised.

Immediately following Isabelle's death the organizers of the Cedar Fun Zone day camp discontinued all activities that were considered higher risk. Children that attended the summer camp only participated in activities that were held at the community school. In the years following, the CSCES did not organize a summer camp similar to the Cedar Fun Zone. In 2011, summer camps for the Cedar area were provided through the Regional District of Nanaimo which had formal policies and procedures in place for camp activities.

Prior to 2007 summer day camps were required to be licensed under the Child Care Licensing Regulation, within the Home, Community and Integrated Care Branch of the B.C. Health Authorities Division. This Branch is responsible for the health and safety requirements, license application requirement, staffing qualifications and program standards for licensed child care settings. After 2007 programs commonly known as summer day camps that are provided to children aged 6 years or older and operates for no more than 13 weeks in each calendar year are exempt from licensing under the Health Authority.

**CORONER'S REPORT**  
INTO THE DEATH OF**MERNICKLE-HOLMGREN**

SURNAME

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GIVEN NAMES

For programs that are exempt from licensing under the Child Care Licensing Regulation, the BC Recreation and Parks Association (BCRPA) provides a basic set of guidelines for categories such as administration, programming, instructor qualifications, facilities, and ratios and program limits. These guidelines are the minimal suggestions for recreation programs and are voluntary and not enforced by BCRPA. Each municipality or regional district has slightly different policies and procedures regarding summer camps and there is no standardization of requirements. In addition, there is no oversight to ensure that minimum standards are being met.

**POST MORTEM/TOXICOLOGY EXAMINATION**

The post mortem examination revealed a normally developed and appropriately grown female child with no developmental abnormalities. The cause of death was attributed to drowning.

Routine toxicological analysis was negative for alcohol, prescribed medications or illicit drugs.

**CONCLUSION**

I find that Isabelle Paige Mernickle-Holmgren died in Nanaimo on August 13, 2010 of drowning. Failure to wear a life jacket and lack of direct supervision were contributing factors. I classify this death as accidental and make the following recommendations:

Pursuant to Section 16 of the Coroners Act, the following recommendation(s) are forwarded to the Chief Coroner of the Province of British Columbia for distribution to the appropriate agencies.



**CORONER'S REPORT**  
INTO THE DEATH OF

**MERNICKLE-HOLMGREN**

SURNAME

**ISABELLE PAIGE**

GIVEN NAMES

**RECOMMENDATIONS**

To: Leigh Ann Seller  
Executive Director - Home, Community & Integrated Care  
Ministry of Health  
Suite 6-2, 1515 Blanshard Street  
Victoria, B.C. V8W 3C8

1. That the Ministry of Health reconsiders the exemption under the Child Care Licensing Regulation regarding summer camps to ensure a mechanism is in place to provide oversight for all summer day camp programs, to permit monitoring and compliance to a higher standard of supervision and care that is consistent across the province.
2. That the Ministry of Health considers increasing the employee to child staffing ratio under the Child Care Licensing Regulation when activities are undertaken that have a higher level of associated risk.

.....  
Adele Lambert, Coroner  
Province of British Columbia

## **Key Messages – Early Years - Licensing**

February 20, 2013

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- Ensuring the health and safety of children in licensed care facilities is a priority for government.
- We will work with the Ministry of Children and Family Development to carefully review our current regulatory requirements to determine whether more can be done to increase spaces while maintaining health and safety standards.
- Licensing standards are in place to ensure minimum health and safety standards. They apply across all types of licensed and regulated care.
- By looking more closely at current standards, we may be able to identify opportunities to improve the on-the-ground reality and ensure consistency across license types and situations.
- We also look forward to working with municipalities to create an integrated approach to standards.



# Coroners Service

July 17, 2012

Ms. Leigh Ann Seller  
Executive Director - Home, Community & Integrated Care  
Ministry of Health  
Suite 6-2 - 1515 Blanshard Street  
Victoria BC V8W 3C8

Dear Ms. Seller:

**Re: Coroner's Report into the deaths of:**

**MERNICKLE-HOLMGREN Isabelle Paige  
BCCS Case File # 2010-1003-0093**

In accordance with Section 53 (2) (c) of the *BC Coroners Act* I have enclosed a copy of the Coroner's report into the death of Isabelle Paige Mernickle-Holmgren, which occurred at a summer day camp at Westwood Lake, Nanaimo, BC on August 13, 2010.

The report contains two recommendations made by Coroner Adele Lambert which are directed to your agency and are therefore, brought to your attention for consideration. The purpose of a Coroner's recommendation is to help prevent deaths of a similar nature from occurring in the future and to increase public safety and awareness.

During the course of the investigation and whilst considering her final recommendations, Coroner Lambert conducted research into the current regulations for licensing of similar summer day camps within the province and found that licensing for summer camps which operate for no more than thirteen weeks in each calendar year were exempt from licensing under the Health Authority's Child Care Licensing Regulation. Coroner Lambert found that licensing for these camps was governed only by a basic set of voluntary guidelines issued by the BC Recreation and Parks Association and that many locales within the province operated under varying and differing policies.

.../2

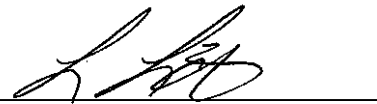


Ms. Leigh Ann Seller  
July 17, 2012  
Page 2

I would appreciate a response as to what action you plan to take, or have taken, with regard to these recommendations. Your response will form part of the official public record and will be made available to the public upon request.

Thank you for your consideration.

Yours truly,

A handwritten signature in black ink, appearing to read 'Lisa Lapointe', is written over a horizontal line.

Lisa Lapointe  
Chief Coroner  
Province of British Columbia

Pc: Adele Lambert, Child Death Coroner

Enclosure

**Ministry of Children and Family Development**

Sect 12

Page 164 redacted for the following reason:

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Sect 12

## **Questions and Answers**

### **Amendment to Residential Care Regulation and Child Care Licensing Regulation Repayment Agreements**

#### **Q. Why are changes being made to the Residential Care Regulation and the Child Care Licensing Regulation regarding Prepayment agreements?**

A. Changes are being made to provide additional clarification that when a person is paying in advance for the cost of their care, that they are entitled to a written statement that informs them about the refund policies of the facility.

Persons looking for care are to be provided with information about whether all, or part of their prepayment will be refunded.

#### **Q. Why are these changes being made now?**

A. While the *Community Care and Assisted Living Act* has had this requirement for many years, there was a lack of clarity about which facilities this requirement applied to, and stated broadly that the refund provisions apply to “designated facilities”

In order to be very clear about these issues, and to promote greater transparency as well as consumer protection, the Regulations will now specify each care type licensed under the CCALA that these requirements apply to .

#### **Q. Is this change being made in response to concerns that have been raised or issues that have been identified?**

A. Yes, as a result of the Spooner case, in which an elderly gentleman was denied a refund by a care facility, the Ministry reviewed the Prepayment section of the CCALA, and determined that it could be strengthened to provide greater clarity for both the individual who will be receiving care and the facility operator.

#### **Q. Why are changes also being made to the Child Care Licensing Regulation?**

A. Parents also prepay for the monthly cost of child day care, and sometimes complain that care providers do not provide them with any information about refunds. Over the years, this has been a concern for a number of families, as they have assumed that they would receive a refund if they moved their child to another facility. Young families

typically have limited budgets, and they need to know in advance whether they will get a refund if they remove their child from their day care facility.

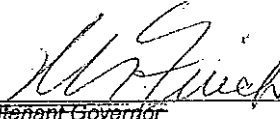
Pages 167 through 169 redacted for the following reasons:

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S. 12

PROVINCE OF BRITISH COLUMBIA  
ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. **166**, Approved and Ordered **MAR 19 2013**

  
\_\_\_\_\_  
Lieutenant Governor  
Administrator

Executive Council Chambers, Victoria

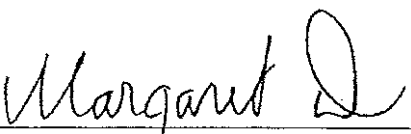
On the recommendation of the undersigned, the ~~Lieutenant Governor~~<sup>Administrator</sup>, by and with the advice and consent of the Executive Council, orders that section 2 (2) of the Child Care Licensing Regulation, B.C. Reg. 332/2007, is amended

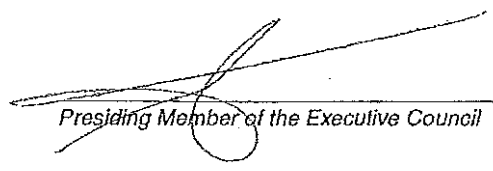
- (a) *in paragraph (a) by striking out “, under contract to the government,” and substituting “, with funds provided for this purpose under a funding agreement with the government of Canada or the government of British Columbia,” and*
- (b) *in paragraph (b) by striking out “contract” and substituting “funding agreement”.*

**DEPOSITED**

March 20, 2013

B.C. REG. **121/2013**

  
\_\_\_\_\_  
Minister of Health

  
\_\_\_\_\_  
Presiding Member of the Executive Council

*(This part is for administrative purposes only and is not part of the Order.)*

Authority under which Order is made:

Act and section: Community Care and Assisted Living Act, S.B.C. 2002, c. 75, s. 34 (2) (b)

Other: OIC 728/2007

February 14, 2013

Resub 1/R/111/2013/27

page 1 of 1

Dear Colleagues:

I am writing to inform you of a minor regulatory amendment to the Child Care Licensing Regulation, made on March 19, 2013. This amendment has been made to assist with the transition of the administration of immigrant/refugee services back to the federal government by April 2014.

The Child Care Licensing Regulation revision clarifies funding arrangements between the federal government and settlement agencies to ensure seamless delivery of licensed child-minding services. A copy of the amendment is attached.

Please share this information with licensed operators of child-minding services, your staff, and other relevant programs in your health authority.

Sincerely,

Barbara Korabek  
Assistant Deputy Minister  
Health Authorities Division

Cc: Leigh Ann Seller, Executive Director, Home, Community and Integrated Care  
Sue Bedford, Director, Community Care Licensing

Attachment: Order In Council March 2013

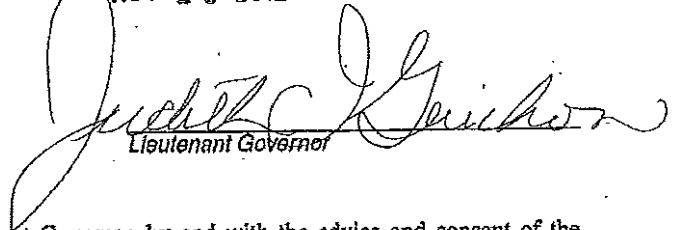


PROVINCE OF BRITISH COLUMBIA

ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 823

Approved and Ordered NOV 23 2012

  
Lieutenant Governor

Executive Council Chambers, Victoria

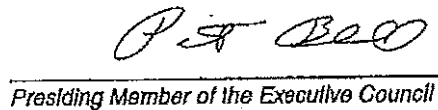
On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that, effective March 18, 2013, section 1 of the Child Care Licensing Regulation, B.C. Reg. 332/2007, is amended in the definition of "parent" by striking out "or, if applicable," and substituting "and includes, if applicable,".

DEPOSITED

November 26, 2012

B.C. REG. 354/2012

  
Minister of Health

  
Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: Community Care and Assisted Living Act, S.B.C. 2002, c. 75, s. 34

Other: OIC 728/2007

October 24, 2012

R/726/2012/7

page 1 of 1



938703

August 9, 2012

Ms. Lisa Lapointe  
Chief Coroner  
Office of the Chief Coroner  
Metrotower II  
Suite 800 – 4720 Kingsway  
Burnaby BC V5H 4N2

Dear Ms. Lapointe:

**Re: Coroner's Report into the death of Isabelle Paige Mernickle-Holmgren  
BCCS Case File #2010-1003-0093**

I am writing in response to your letter and report regarding the August 13, 2010, death of Isabelle Paige Mernickle-Holmgren, who drowned while attending a summer day camp in the Nanaimo area.

Thank you for your report and for the recommendation that you have made with respect to the regulating of services such as summer day camps, and for employee to child staffing ratios. Over the next six months, the Ministry of Health will consult with the Ministry of Children and Family Development as well as other child care stakeholder organizations to consider a variety of options that may be available in addressing these recommendations. We will also explore whether the establishment of province wide standards regarding high risk activities, such as taking children to lakes and other bodies of water is a viable option to help prevent deaths of a similar nature from occurring in the future.

We will keep you apprised of actions that will be undertaken and provide you with an update by March 31, 2013.

Sincerely,

Leigh Ann Seller  
Executive Director

pc Ms. Adele Lambert, Child Death Coroner  
Ms. Sue Bedford, Director, Community Care Licensing