



ARCS: 292-30
File: CFD-2013-01502

November 26, 2013

Dear _____ :

Re: Request for Access to Records
Freedom of Information and Protection of Privacy Act (FOIPPA)

I am writing further to your request received by the Ministry of Children and Family Development. Your request is for:

A list of all audit reports produced by the Verification and Audit Office for the period of January 1, 2010 to [October 3, 2013], including the titles, topics, dates, authors and length.

The Verification and Audit Office supports program integrity by reviewing client, and child care provider files for administrative errors, anomalies and overpayments.

Pursuant to section 6(2)(b) of the Freedom of Information and Protection of Privacy Act, the information you have requested which be created from a machine readable record using the Ministry's computer hardware and software is being provided to you in its entirety. The attached record is a list of audits completed by the Verification and Audit Office for the timeframe January 1, 2010 to October 3, 2013. The list contains the following information:

- Key column – the identification number for the client or child care provided the audit is preformed on;
- Open date – the date the audit was opened;
- Caseload column – an identification number specifying the employee who conducted the audit. Please note, such identification numbers are recycled for use when there is a turnover in staff;

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- Referral date – the date the audit was received; and,
- Close date – the date in which the audit was closed.

To create a record containing each type of information you have requested would unreasonably interfere with the operations of the Ministry. If you wish the Ministry to create the list you have identified a fee would be incurred.

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

Your file is now closed.

If you have any questions regarding your request, please contact Donna Wilkinson, the analyst assigned to your request, at 250 387-0831. This number can be reached toll-free by calling from Vancouver, 604-660-2421, or from elsewhere in BC, 1-800-663-7867 and asking to be transferred to 250 387-0831.

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

Sincerely,

A handwritten signature in black ink, appearing to read "Hudson", with a stylized flourish extending from the end.

Vicki Hudson, Manager
Justice / Social Team
Information Access Operations

Enclosures

<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
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If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:

Information and Privacy Commissioner
PO Box 9038 Stn Prov Govt
4th Floor, 947 Fort Street
Victoria BC V8W 9A4
Telephone 250-387-5629 Fax 250-387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.