



Pace Group Communications Inc.

#200 - 55 Water Street  
Vancouver, BC V6B 1A1

Tel: 604-689-1889  
F... 604-689-1808

# Invoice

INVOICE# 9449

DATE 3/19/2013

## INVOICE TO:

Ministry of Jobs, Tourism and  
Skills Training  
7th Floor 1810 Blanshard St  
Victoria BC V8W 9N3

RECEIVED

MAR 19 2013

Attention:  
Todd Bailey, Project Manager  
Economic Initiatives & Analysis Branch

Terms  
Due on receipt

Contract/P.O.  
C13450005

HST Number  
885207167RT0001

## ITEMS

## AMOUNT

Re: Aboriginal Business Investment Council Playbook as per Contract No. C13450005

- 12 success stories and associated plays

(ABIC Symposium and transcribing sessions, researching and drafting Playbook table of contents, preparing questions for interviews, interviewing key success story stakeholders, research and writing success stories, on-going communication with Ministry staff, meetings, Victoria meeting, ABIC council meeting)

Fee:  
HST

57,420.00  
6,890.40

PO/LMPO/Auth#/Commitment # _____									
Vendor # _____					Close Commit. Y/N _____				
Project # _____									
DATE INVOICE RECEIVED					GOODS & SERVICES RECEIVED				
Y	3	0	3	P	Y	3	0	3	P
Vote	Min	Resp	Account		Slob				
	125	51035	22017		6001				
Certified prices/extensions/totals checked & not previously passed for payment									
Signature: _____									
CERTIFIED AMOUNT TO BE PAID: \$64,310.40									
<ul style="list-style-type: none"><li>- is correct;</li><li>- is in accordance with the appropriate statute or other authority and/or contract;</li><li>- where applicable, that the work has been performed, the goods supplied, the service rendered, and/or other conditions met.</li></ul>									
SPENDING AUTHORITY SIGNATURE _____									

# Aboriginal Business Investment Council - Playbook

## CRAFT Budget Estimate

Revised: Oct 10 @ 9:30am



Budget Item	Detail	Total
A- Travel & Accomodation		TBC
B- Design & Layout		
Design of Playbook		TBC
Layout & Editing		TBC
C- Pace Group Fees		
Project Management		\$4,400.00
Research	Meetings, Conference calls	\$20,800.00
Writing		\$41,600.00
Layout & Design	Coordination w/Subcontractor	\$4,720.00
Disbursements	Expenses, photocopy's, mileage, courier, etc.	\$2,500.00
<b>TOTAL</b>	<i>*plus applicable tax &amp; service charges</i>	<b>\$74,020.00</b>

### Notes:

- \* The above budget is based on 20 success stories. If additional stories are required, we can provide a revised cost estimate.
- \* All costs are estimates only and will be firmed up once we have a better idea as to the parameters and requirements of the event.
- \* Pace Fees represent our best estimate at this time. The Pace Group only bills for actual hours worked (which could result in reduced figures) and we will not invoice for more than the above figures unless the scope of work was to change, at which time we would discuss the cost implications in advance.
- \* The cost for Design and Layout is TBC at this time as we need to have a more in-depth conversation regarding the format for the Playbook, binding, number of pages, etc.

# Aboriginal Business Investment Council - PlayBook

## DRAFT Budget Estimate



Budget Item	Detail	Total
Project Management		\$4,400.00
Research	Includes meetings, conference calls	\$15,600.00
Writing		\$31,200.00
Coordination w/Subcontractor		\$4,720.00
Disbursements	Expenses, photocopies, mileage, courier, etc.	\$1,500.00
<b>TOTAL</b>	<i>plus applicable tax &amp; service charges</i>	<b>\$57,420.00</b>

### Notes:

The above budget is based on 20 success stories. If additional stories are required, we can provide a revised cast estimate.  
Pace Fees represent our best estimate at this time. Pace Group only bills for actual hours worked, and will not invoice for more than the above figures unless the scope of work was to change, at which time we would discuss the cost implications in advance.