

Pages 1 through 125 redacted for the following reasons:

S.13, S.17

Not Responsive

Health Protection:

- Health Impact Assessments Guidelines for LNG proponents (Oct 2013)
- Health Impact Assessment guidelines in general

Not Responsive

Pages 127 through 136 redacted for the following reasons:

Not Responsive

s.13, s.17

Minutes of the Meeting
Air Quality and Health Steering Committee
Conference Call
June 13, 2013
9:30 – 11:30 am

Present: Roger Quan (Chair), Mike Brauer, Sarah Henderson, Menn Biagtan, Natalie Suzuki, Derek Jenneiohn, Nina Dobbin, Julian Zelazny and Dr. James Lu.

Not Responsive

Not Responsive

6. Emerging Issues:

- LNG –big ticket issue in the province; 3 proposed sites in Kitimat and 2 in Prince Rupert
 - Big oil and Gas companies have been involved: Petronas, Shell, Mitsubishi
 - Hired a consultant to do health risk assessment but would like to find a BC expert to review the risk assessment
 - BCCDC and MOH have been approached to review the assessment
 - Metro is interested to receive the framework for information

- Natalie to distribute framework for health impact assessment for LNG for info

Not Responsive

Pages 140 through 148 redacted for the following reasons:

Not Responsive
s.13, s.17

EAO - LNG PROJECT STATUS SUMMARY

WORKING GROUP TERMS OF REFERENCE:

LNG PIPELINES PROPOSED PROJECTS AND **LNG FACILITIES PROPOSED PROJECTS**

MEMBERSHIP

Working Groups (WG) membership is composed of representatives of the Provincial Government, Federal Government, Local Governments, and First Nations.

WG members must be able to provide advice to the Environmental Assessment Office (EAO) on issues related to the Environmental Assessment (EA) for the proposed Project, relevant to their mandate and relevant to the specific project. It is important that the representatives on the WG:

- Have capacity and resources to participate in meetings and to make relevant contributions for review and detailed comments on technical reports;
- Are able to represent the mandate of their agency or organization and provide advice and respond to information requests within their organizations' mandates and established policies, procedures and standards;
- Are able to provide advice and respond to information requests relevant to the scope of the proposed Project for which the WG has been formed;
- Have the authority to co-ordinate and consolidate feedback on issues from various program areas of their mandate;
- Have access to appropriate members of their organization's leadership in order to obtain policy direction when needed; and
- Have the authority to provide EAO with their organization's advice on the adequacy of proposed avoidance, mitigation and, where applicable and required, compensation measures to address potential adverse effects relevant to their mandate.

The Proponent is not a member of the WG but is invited to WG meetings to provide information on the project and issues related to the EA.

During the review process, smaller WGs may be established to engage in more focused and detailed discussions on particular topics such as air and water quality, archaeology, or heritage.

PURPOSE

The purpose of the WG is to provide a forum for discussion and resolution of technical issues associated with the proposed project and to provide advice to the Proponent on technical issues. While the WG provides advice during the EA process of the proposed project, EAO is responsible for assessing the proposed project and ultimately making a determination of significance of any potential effects.

SCOPE, EXPECTATIONS AND RESPONSIBILITIES

Please note that two key expectations of the WG are that: 1) comments will be provided within set timelines so that any delays in the EA process especially regarding the inclusion of significant comments can be avoided, and 2) WG members will have the capacity and resources to not only participate in WG meetings but to engage in the process fully including through the provision of significant comments and the review of key documents which are often quite large and technical.

- Participate in meetings and provide comments on Project-related documents and technical studies within set timelines;
- Must provide comments within set timelines by the project schedule - please note that submitting comments late delays the EA process and will result in delayed review/responses and potentially an inability to incorporate the comments into relevant edits;
- Provide advice either directly or through the EAO to the Proponent throughout the review – please note that it is expected that WG members will engage with the Proponent if and when necessary;
- Review and comment on the draft Application Information Requirements – must provide comments within set timelines;
- Review and comment on proposed baseline study work plans, if requested and within set timelines;
- Review and comment on the Proponent's responses to WG member comments in tracking tables, as determined by EAO – must provide comments within set timelines;
- Assess the adequacy of existing baseline data and information and identify, as needed, information gaps required to be filled in order to complete the Application;
- If it is accepted for review, provide feedback on the Application and draft Assessment Report within set timelines; and
- Participate in accordance with the code of conduct outlined in the Ground Rules for the WG ("Appendix A").

The WG will have input on:

- Meeting agendas, minutes, timing and location;
- General timelines;
- Valued Components and selection rationale;
- Application Information Requirements;
- Assessment Report;
- Certified Project Description;
- Table of Conditions; and
- Application for an Environmental Assessment Certificate.

TIMEFRAME

WGs will be active from the early pre-Application stage until the end of the Application review stage. EAO will provide WGs with relevant project schedules including EA deadlines.

DISTRIBUTION OF DRAFT DOCUMENTS

The EAO requests that the distribution of draft documents, such as the draft Application Information Requirements and draft Assessment Report provided to the Working Group for review and comment, be limited to those reviewers who will assist in providing comments to the EAO. If a draft document needs to be shared with someone beyond those reviewers, please contact and advise EAO prior to distribution. The purpose of this request is to avoid the distribution of transitory documents that are likely to be altered, including preliminary conclusions, at a later stage of the review process.

The EAO will advise the WG when final documents are approved for general posting on the EAO website.

RESPONSIBILITIES OF THE PROVINCIAL WORKING GROUP MEMBERS

Provincial members of the LNG WGs are active participants in the EA process and work closely with the Provincial Regulatory WG. There will be a consistent provincial team of WG members who have membership in all pipelines WGs. Similarly for LNG facilities there will be a consistent team of provincial WG members.

The following accountabilities (that go beyond a typical WG requirement) apply to Provincial WG members:

1. Right level of input to support 'one-project – one process' approach;
 - a. Ensure clarity about EA level versus permitting level review requirements, focusing only on those aspects relevant to the EA. Where permitting level or other non-EA issues arise, ensuring those issues are clearly articulated and referred to the appropriate body.
 - b. Ensure clarity about roles and mandates of provincial and federal agencies; and,
 - c. Ensure clarity on roles given OGAA (i.e. 98% of provincial permits will be issued by OGC).
2. Providing an early warning system: WG members are expected to identify, clearly articulate and bring potential issues to the attention of the Regulatory WG and the EAO for discussion, resolution or elevation, as appropriate. Such issues may include:
 - a. Potential issues related to permits and authorizations;
 - b. Substantive provincial information or policy gaps; and,
 - c. Resource shortages that may impact participation.
3. Communication and Coordination within and across agencies to support timely and efficient regulatory process.
 - a. Working collaboratively with other federal and provincial agencies to ensure clarity of mandates and coordinate actions and advice for the Regulatory WG and EAO; and
 - b. Coordination of actions and issues resolution to maximize continuity across projects.

APPENDIX A: GROUND RULES

BE OPEN AND HONEST

- ✓ Share opinions, ideas and concerns during meetings
- ✓ Communicate the “good” and the “bad” news
- ✓ Be clear about what you need and ask for it directly and specifically
- ✓ Be reasonable in your expectations

SHOW RESPECT

- ✓ Encourage and consider divergent points of view
- ✓ Avoid using language that others may find inappropriate
- ✓ Be courteous and polite when others speak
- ✓ Be aware of the many people around the table, and their time
- ✓ Avoid reactive behaviour: pause, think, and respond calmly (later if necessary)

BE AN ENGAGED LISTENER

- ✓ Listen to and understand others
- ✓ Focus on the content of the message and hear the complete message
- ✓ Whenever possible, turn off your Blackberry and cell phones in meetings

SHOW INTEGRITY

- ✓ Lead by example
- ✓ Review meeting material in advance
- ✓ Attend scheduled meetings or send an alternate in your place
- ✓ Meet deadlines or provide advance notice and make alternate arrangements if you cannot make the deadline

APPENDIX B: PIPELINES WORKING GROUPS ADMINISTRATION

WGs will be chaired and coordinated by the BC EAO. Meetings will be held in locations to best accommodate attendees and to reduce overall travel requirements. EAO will prepare and distribute draft meeting summaries to WG participants for review and comment before finalizing them.

Comments or questions on the EA can be directed to:

Project Assessment Manager, all pipelines
Rachel Shaw, 250-387-8745 or Rachel.Shaw@gov.bc.ca

Project Assessment Manager, First Nations
Cory Waters, 250-387-7983 or Cory.Waters@gov.bc.ca

Project Assessment Analyst, all pipelines
Jessica Miller, 250-387-7092 or Jessica.Miller@gov.bc.ca

Project Assessment Officer, Prince Rupert Transmission System Pipeline
Sara Wilson, 250-387-0450 or Sara.Wilson@gov.bc.ca

Project Assessment Officer, Pacific Northern Gas Pipeline
Felice Griffiths, 250-387-0273 or Felice.Griffiths@gov.bc.ca

Project Assessment Officer, Coastal GasLink Pipeline
Lisa Payne, 250-387-8689 or Lisa.Payne@gov.bc.ca

Project Assessment Officer, Natural Gas Transmission System Pipeline
Alanya Smith, 250-387-2406 or Alanya.Smith@gov.bc.ca

APPENDIX C: FACILITIES WORKING GROUPS ADMINISTRATION

WGs will be chaired and coordinated by the BC EAO. Meetings will be held in locations to best accommodate attendees and to reduce overall travel requirements. EAO will prepare and distribute draft meeting summaries to WG participants for review and comment before finalizing them.

Comments or questions on the EA can be directed to:

Executive Project Director
Scott Bailey, 250-356-1124 or Scott.Bailey@gov.bc.ca

Project Assessment Manager
Ken Howes, 250-387-1624 or Kenneth.Howes@gov.bc.ca

Project Assessment Officer
Edwin Hubert, 250-387-2446 or Edwin.Hubert@gov.bc.ca

Pages 155 through 156 redacted for the following reasons:

Not Responsive

KMP SO2 EEM health aspects workshop agenda - September 11 2013

Time		Lead
8:00-8:15	HSE share	S Zettler
8:15- 8:30	Introduction & round table	N Fortin
8:30-9:00	Presenting the process, event deliverable and workshop charter	N Fortin
9:00-9:15	Introduction to KPI, thresholds and actions	N Fortin
9:15-12:00	Review of proposed indicators and selection of KPI	All
12:00-13:00	Lunch	All
13:00-15:00	Establishment of thresholds and actions for KPI	All
15:00-16:30	Review of actions and timeline to complete EEM program	
16:30-17:00	Day conclusions & wrap up with sponsors	All

LNG REGULATORY WORKING GROUP

Terms of Reference

Prepared by: LNG Team, Environmental Assessment Office

Version: FINAL

Date Issued: May 7, 2013

Approval

The LNG Regulatory Working Group is approved to proceed. This Terms of Reference document defines the purpose, roles and responsibilities and governance of the Working Group.

Project Sponsors:

Jim Standen, Chair
NRS ADMs

Date

John Mazure, Executive Lead
Environmental Assessment Office

Date

Ken Paulsen, COO
Oil and Gas Commission

Date

PROJECT CONTEXT

The NRS Board has communicated that servicing the Liquid Natural Gas (LNG) sector is a high priority.

There are 6 LNG projects (facilities and pipelines) already in the Environmental Assessment (EA) process and another 6 are expected in 2-6 months. The LNG sector proponents have expressed their desire to make investment decisions as early as November 2014 (assuming the issuance of an Environmental Assessment Certificate).

To achieve this, proponents expect that government will have a regulatory framework in place that compresses the average EA timeline for LNG projects by at least a year.

WORKING GROUP PURPOSE:

The Environmental Assessment Office (EAO), in partnership with the Oil and Gas Commission (OGC), has created the LNG Regulatory Working Group (LNG Reg WG) as the senior level cross-government committee to:

ensure a coordinated, streamlined, “whole of government” approach to the environmental assessment and regulatory processes for LNG projects.

GUIDING PRINCIPLES

The work of the LNG Reg WG will be guided by the following principles:

- **One project - one process** – Facilitate seamless delivery for regulatory consultations with First Nations, communities and the general public
- **Life-cycle of the Project** – create an efficient, clear and effective regulatory process over the full life cycle of a project (from inception to decommissioning)
- **Technical/operational focus** – provide operational leadership and management advice to support the Technical Working Groups (strategic issues identified will be supported by the LNG Task Force)
- **Regulator role paramount** – the LNCRWG is not an advocate for the LNG industry, rather the aim is to provide a predictable, robust and timely process to inform government decision making
- **Communication and Information Sharing** – the group strives to share information freely and in a timely way among government staff

ROLES AND RESPONSIBILITIES

The LNG Reg WG will:

1) Ensure effective use of government resources

Responsibilities:

- Actively pursue and implement tactics that will streamline regulatory processes
- Define and make best use of authorities under the *Oil and Gas Activities Act* to clarify OGC's role as the key permitting agency for LNG projects and to streamline participation of other provincial government agencies
- Coordinate approach to LNG project reviews to reduce duplication and overlap – "solve issues once to the benefit of all projects"

2) Address operational issues and inform strategic policy decisions

Responsibilities:

- Early identification and resolution of issues and a relentless drive to prevent suspensions or delays in the regulatory processes
- Identify and refer strategic policy issues and/or gaps to the LNG Strategic Policy and Initiatives Committee and/or the LNG Task Force
- Provide common, consistent advice to EA led LNG Technical Working Groups

3) Coordinate aboriginal engagement, consultation and negotiations

Responsibilities:

- Organized and coordinated negotiation and consultation approach among regulatory agencies and to the extent possible, with LNG proponents
- Organized, prioritized approach to seeking services and support from MARR and JAG (ethno-historic research, strength of claim analysis and legal opinions)
- Support the regulatory process for LNG on First Nations issues management
- Seamless and coordinated sharing of consultation/negotiations information to facilitate the regulatory processes

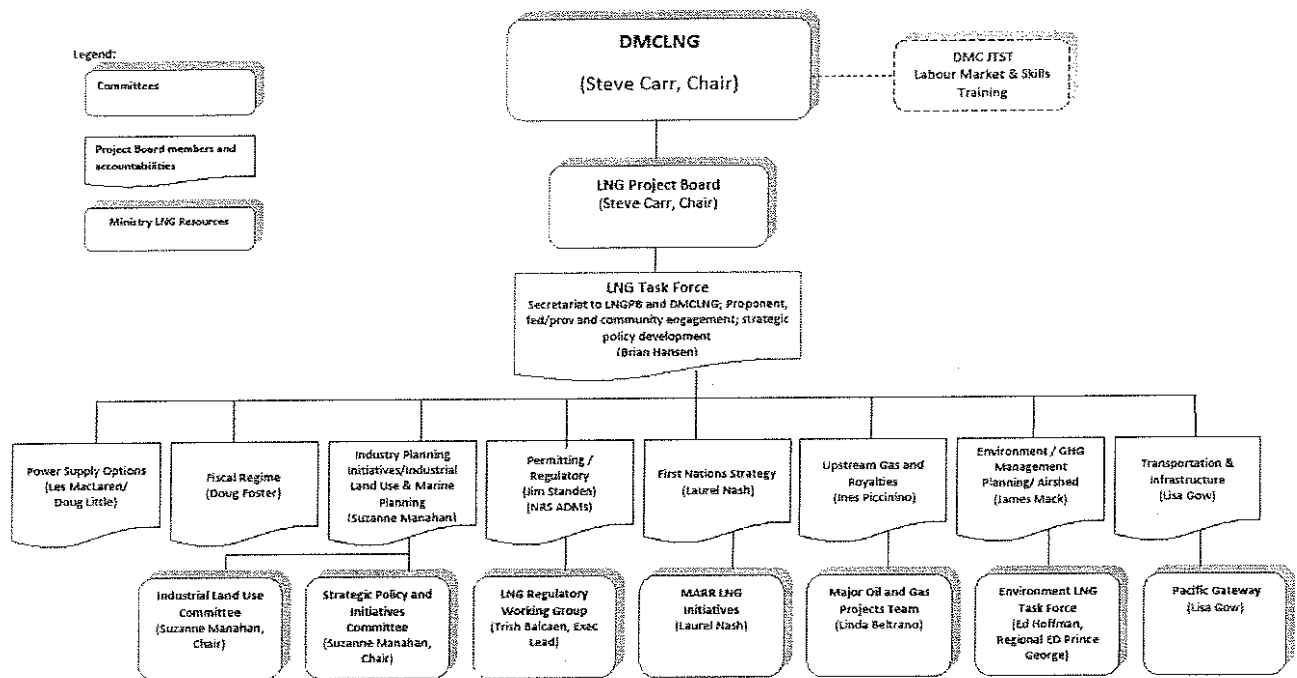
4) Provide clear and timely cross-government communication about LNG projects and regulatory processes

Responsibilities

- Enable cross government access to current LNG activities, projects, assessments and permitting activities
- Create communication tools to track LNG projects, issues and follow-up actions

WORKING GROUP GOVERNANCE AND MEMBERSHIP

The LNGRWG is a group of Executive Director/Director staff that report to the Chair of ADMs NRS (a member of the LNG Project Board).

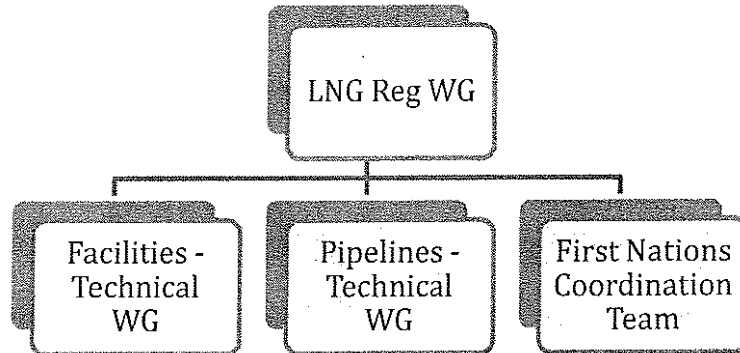


Decision Making

On permitting/regulatory matters, the team reports to Jim Standen, Chair, ADMs NRS. ADMs NRS is the body responsible for making decisions as required on resourcing, workload priority setting and operational issues management.

If strategic policy issues are identified by the LNG Reg WG, they will be shared with the Strategic Policy Initiatives Committee for leadership on framing the issue, seeking appropriate authorities from the LNG Task Force and delivering appropriate and timely policy direction to the LNG Reg WG.

The LNG Reg WG membership has the authority to manage and provide direction to technical working groups and the First Nations Coordination Team that are in place to support the Environmental Assessment of LNG Projects.



The membership and terms of reference for each of the technical teams above will be appended to this document when completed.

Not Responsive

LNG Regulatory Working Group
Terms of Reference

Not Responsive

Ministry of Health

- Executive Director (information sharing role)

Northern Health Authorities

Not Responsive

Member Roles and Responsibilities

Role	Responsibilities/Accountabilities
Sponsors	<ul style="list-style-type: none">• Provide connection and two-way communication between the LNGRWG and the LNG Project Board• Resolve governance and/or operational issues related to the activities of the LNGRWG
Co-Chairs (EAO/OGC)	<ul style="list-style-type: none">• Lead focused Working Group• Provide meeting materials with sufficient lead times to allow decision making during WG meetings
LNG Reg WG Members	<ul style="list-style-type: none">• Review meeting materials in advance to enable decision making and action• When not available for Working Group meetings, assign a designate with the appropriate decision making authority• Identify the appropriate staff resources to technical working groups• Provide management direction to technical working group members on policy, direction and regulatory requirements
EAO Project Lead (Technical Working Group Leads)	<ul style="list-style-type: none">• Identify issues that require discussion and evaluation by the Technical Working Group• Raise issues to the LNG Reg WG on behalf of the TWG that require resolution and/or referral
EAO Technical Working Group Members	<ul style="list-style-type: none">• Participate in discussions to resolve technical issues related to LNG projects• Identify policy and/or information gaps• Raise issues with LNG Reg WG members to obtain guidance on policy/information gaps and technical issues• Assist with the review of application package materials

Role	Responsibilities/Accountabilities
First Nations Coordination Team (MARR, EAO, OGC, FLNR)	<ul style="list-style-type: none">• Organize and coordinate negotiation and consultation approach• Support regulatory process on First Nation issues

MEETINGS, REPORTING AND COMMUNICATIONS

Meetings:

- Bi-weekly commencing May 2, 2013

Reporting:

- Standing report out at ADMs NRS meetings
- Standing report out at Strategic Policy and Initiatives Committee
- Chair ADMs NRS will provide updates on behalf of the LNG Reg WG to the LNG Task Force as requested

Information Sharing, Workplans, Prioritization and Action Tracking

The following tools will be used to support the LNGRWG

- Working Group SharePoint site
- Clear action plans and issue tracking sheets
- Meeting agendas, discussion papers, and clearly identified decision items
- Meeting minutes, decisions and action items

Pages 166 through 174 redacted for the following reasons:

Not Responsive
S.13, s.17

Not Responsive

Health/Health
Authorities

TBD

Not req'd

TBD

Not req'd

Not req'd

- Health and Health Authorities have not yet confirmed whether participation will occur

Not Responsive

Page 176 redacted for the following reason:

Not Responsive

DRAFT TERMS OF REFERENCE

FACILITIES WORKING GROUPS

PROPOSED LNG FACILITIES MAY 2013

A. MEMBERSHIP

Members of the Working Group (WGs) for the proposed LNG Liquefaction Facilities include representatives of the Provincial Government, Federal Government, Local Government, and First Nations.

WG members must be able to provide advice to the Environmental Assessment Office (EAO) on issues related to the Environmental Assessment (EA) for the proposed Project, relevant to their mandate and relevant to the specific Working Group. For LNG Canada, the organization of Working Groups will, at a minimum, include a Facilities Working Group and a Shipping Working Group. It is important that the representatives on the WG:

- Are able to represent the mandate of their agency or organization and provide advice and respond to information requests within their organizations' mandates and established policies, procedures and standards;
- Are able to provide advice and respond to information requests relevant to the scope of the project for which the Working Group has been formed;
- Have the authority to co-ordinate and consolidate feedback on issues from various program areas of their mandate;
- Have access to appropriate members of their organization's leadership in order to obtain policy direction when needed; and
- Have the authority to provide the EAO with their organization's advice on the adequacy of proposed avoidance, mitigation and, where applicable and required, compensation measures to address potential adverse effects relevant to their mandate.

The Proponent is not a member of the WG but is invited to working group meetings to provide information on the Project and issues related to the environmental assessment.

During the review process, smaller working groups may be established to provide for more focused and detailed discussions (e.g. air and water quality, archaeology, heritage, etc.).

B. PURPOSE

The purpose of the WG is to provide a forum for discussion and resolution of technical issues associated with the proposed Project and to provide advice to the Proponent on technical issues. While the WG provides advice during the EA process of the proposed Project, the EAO is responsible for assessing the proposed Project and ultimately making a determination of significance of any potential effects.

C. SCOPE OF WG RESPONSIBILITIES

- Participate in meetings and provide comments on Project-related documents and technical studies;
- Provide advice either directly or through the EAO to the Proponent throughout the review;
- Review and comment on the draft Application Information Requirements;
- Review and comment on proposed baseline study work plans, if requested;
- Review and comment on the proponent's responses to working group member comments in tracking tables, as determined by EAO;
- Assess the adequacy of existing baseline data and information and identify, as needed, information gaps required to be filled in order to complete the Application;
- If it is accepted for review, provide feedback on the Application and draft Assessment Report; and
- Participate in accordance with the code of conduct outlined in the Ground Rules for the Working Group ("Appendix A").

The WG will have input on:

- Meeting agendas, minutes, timing and location;
- General timelines;
- Valued Components and Rational for selection;
- Application Information Requirements;
- Assessment Report;
- Certified Project Description;
- Table of Conditions; and
- Application for an Environmental Assessment Certificate.

D. TIMEFRAME

The WG will be active from February 2013 until the end of the Application review stage. EAO will provide the WG with a timeline of the Environmental Assessment deadlines.

E. ADMINISTRATION

The WG will be chaired and coordinated by the BC EAO. Meetings will be held in locations to best accommodate attendees and to reduce overall travel requirements. EAO will prepare and distribute draft meeting summaries to working group participants for review and comment before finalizing them.

Any questions or comments on the EA of the proposed Project should be directed to Scott Bailey, Executive Project Director, at scott.bailey@gov.bc.ca Ken Howes, Project Assessment Manager, at Ken. Howes@gov.bc.ca, Adrienne Butler at Adrienne.Butler@gov.bc.ca.

F. DISTRIBUTION OF DRAFT DOCUMENTS

The EAO requests that the distribution of draft documents, such as the draft Application Information Requirements and draft Assessment Report provided to the Working Group for review and comment, be limited to those reviewers who will assist in providing comments to the EAO. If a draft document needs to be shared with someone beyond those reviewers, please contact and advise EAO prior to distribution. The purpose of this request is to avoid the distribution of transitory documents that are likely to be altered, including preliminary conclusions, at a later stage of the review process.

The EAO will advise the Working Group when final documents are approved for general posting on the EAO website.

G. RESPONSIBILITIES OF THE PROVINCIAL MEMBERS OF THE WORKING GROUP

Provincial members of the LNG Facilities Working Groups are active participants in the EA process and work closely with the Provincial Regulatory Working Group. The following accountabilities (that go beyond a typical Working Group requirement) apply to Provincial Working Group members:

1. Right level of input to support 'one-project – one process' approach;
 - a. Ensure clarity about EA level versus permitting level review requirements and focussing only on those aspects relevant to the EA. Where permitting level or other non-EA issues arise, ensuring those issues are clearly articulated and referred to the appropriate body.
 - b. Ensure clarity about roles and mandates of provincial and federal agencies; and,
 - c. Ensure clarity on roles given OGAA (ie. 98% of provincial permits will be issued by OGC).
2. Providing an early warning system. TWG members are expected to identify, clearly articulate and bring potential issues to the attention of the Regulatory Working Group and the EAO for discussion, resolution or elevation, as appropriate. Such issues may include:
 - a. Potential issues related to permits and authorizations;

- b. Substantive provincial information or policy gaps; and,
 - c. Resource shortages that may impact participation.
3. Communication and Coordination within and across agencies to support timely and efficient regulatory process
- a. Working collaboratively with other federal and provincial agencies to ensure clarity of mandates and coordinate actions and advice for RWG and EAO; and,
 - b. Coordination of actions and issues resolution to maximize continuity across projects.

APPENDIX A: GROUND RULES

BE OPEN AND HONEST

- ✓ Share opinions, ideas and concerns during meetings
- ✓ Communicate the “good” and the “bad” news
- ✓ Be clear about what you need and ask for it directly and specifically
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SHOW RESPECT

- ✓ Encourage and consider divergent points of view
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- ✓ Be aware of the many people around the table, and their time
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BE AN ENGAGED LISTENER

- ✓ Listen to and understand others
- ✓ Focus on the content of the message and hear the complete message
- ✓ Whenever possible, turn off your Blackberry and cell phones in meetings

SHOW INTEGRITY

- ✓ Lead by example
- ✓ Review meeting material in advance
- ✓ Attend scheduled meetings or send an alternate in your place
- ✓ Meet deadlines or provide advance notice and make alternate arrangements if you cannot make the deadline

Page 182 redacted for the following reason:

Not Responsive

Not Responsive

Tim Lambert/ Brenda	Darrell Belanger		Northern Health Authority	Terrace	Human health facilities planning, public health infrastructure, community health, mental health, Potentially permits related to drinking water, food premises, sewerage systems	TBD - once Valued Components are determined	Northern Health is clarifying participation. Ministry of Health (Tim Lambert) and Scott are working on a solution.
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Not Responsive

Pages 184 through 185 redacted for the following reasons:

Not Responsive

LNG Regulatory Working Group
Membership and Deliverables
July 29, 2013

Not Responsive

Health/Health Authorities	TBD	Not req'd	TBD	Not req'd	Not req'd	<ul style="list-style-type: none">Health and Health Authorities have not yet confirmed whether participation will occur
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Not Responsive

Pages 187 through 190 redacted for the following reasons:

Not Responsive

LNG Regulatory Working Group
Membership and Deliverables
August 6, 2013

Not Responsive

Health/Health Authorities	TBD	Not req'd	TBD	Not req'd	Not req'd	<ul style="list-style-type: none">Health and Health Authorities have not yet confirmed whether participation will occur
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Not Responsive

Pages 192 through 215 redacted for the following reasons:

Not Responsive