

Pages 1 through 2 redacted for the following reasons:

s.3

Shaw, Brea BRDO:EX

Subject: Oak Bay Police Board Interview

Location: s.15

Start: Fri 2014-07-04 12:00 PM

End: Fri 2014-07-04 1:00 PM

Recurrence: (none)

Organizer: Shaw, Brea BRDO:EX

Interviewee: Bronwen s.22

s.3

Directions:

Not even a 10 minute walk away – s.15

is an entrance to the courtyard at the corner of s.15

and they will let you up to the s.15

is in a courtyard behind store fronts. There
Just check in with security on the main floor

Page 4 redacted for the following reason:

s.15

Brodie, Natalya BRDO:EX

Subject: MSA
Location: s.15

Start: Wed 2014-07-23 8:45 AM
End: Wed 2014-07-23 9:00 AM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Brodie, Natalya BRDO:EX

The personal information on this Profile and Declaration is collected because you wish your name to be considered for appointment to a British Columbia agency, board or commission. The information contained on this form will be used to assess your candidacy.

(Please complete electronically and then print to sign. If you require more room than the space provided, please use a separate piece of paper)

Name of agency: Oak Bay Police Board

CONTACT INFORMATION

Name *(Please Print – Title/First/Initial/Last)*: Mrs. Bronwen O. Campbell

Telephone: *Work* s.22 *Home* s.22 *Cell* s.22

Home Address: s.22

Email Address: s.22

BACKGROUND INFORMATION

1. Educational background *(Provide a chronology)*

<i>Institution</i>	<i>Term Attended (Date to Date)</i>	<i>Degree/Diploma Obtained</i>
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s.22

CANDIDATE PROFILE AND DECLARATION PUBLIC AGENCIES

s.22

2. Professional and employment background. *(Provide a chronology)*

Organization	Term of Service (Date to Date)	Position
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s.22

3. Past and present community and civic activities. *(Provide a chronology)*

Organization	Term of Service (Date to Date)	Position
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s.22

4. Memberships in professional organizations.

Professional Organization	Term of Membership (Date to Date)
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5. Publications. *(List any published works you have authored)*

CANDIDATE PROFILE AND DECLARATION PUBLIC AGENCIES

<i>Publication</i>	<i>Publication Date(s)</i>

CONFLICT OF INTEREST – DISCLOSURE STATEMENT

A conflict of interest arises where you have an interest which conflicts (or might conflict, or might be perceived to conflict) with the interests of the Agency.

A conflict of interest may take a number of forms. It may be financial or non-financial. It may be direct or indirect. It may be professional or family related.

A conflict of interest may arise from directorships or other employment; interests in business enterprises or professional practices; share ownership; beneficial interests in trusts; existing professional or personal associations with the Agency; professional associations or relationships with other organizations; personal associations with other groups or organizations; or family relationships.

Every appointee or potential appointee of the Agency must disclose any duty or interest that might conflict with his or her duty or interest to the Agency.

6. A direct or indirect conflict with my duty as an appointee to the Agency may arise because (please indicate if non-applicable):

a) I hold the following offices (appointed or elected):

s.22

b) I, or any trustee or any nominee on my behalf, own or possess, directly or indirectly, the following interests:

s.22

7. The nature and extent of the conflicting office duty or interest referred to in paragraph 6 is (please indicate if non-applicable):

s.22

8. A real or perceived conflict of interest with my duty as an appointee to the Agency may arise because I receive financial remuneration (either for services performed by me, as an owner or part owner, trustee, or employee or otherwise) from the following sources (please indicate if non-applicable):

CANDIDATE PROFILE AND DECLARATION PUBLIC AGENCIES

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9. If, at any time following the signing of this Profile and Declaration, there are changes to the information given herein regarding conflict of interest, either by way or addition or deletion, I shall forthwith file with the Organization a supplementary disclosure statement describing such change.

s.22

10. Other than disclosed above, do you have any relationships or interests that could compromise, or be perceived to compromise, your ability to exercise judgment with a view to the best interests of the Agency?

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Describe:

DUTIES/RESPONSIBILITIES TO THE AGENCY

Directors/members of a public agency owe the agency they serve undivided loyalty and a commitment to making the best possible decisions. Directors/members must carefully adhere to these duties and take their jobs seriously to set high standards of accountability.

By signing this Profile and Declaration, you acknowledge and understand that you are bound by the following duties and responsibilities. *(Note: These duties are in addition to the Agency's own Code of Conduct or Conflict of Interest Guidelines.)*

11. **Duty of Care:** You have a duty of care to the Agency which means that:
- you must exercise the degree of skill and diligence reasonably expected from an ordinary person of your knowledge and experience;
 - in making decisions, you must always act in the best interests of the Agency;
 - you must base your decisions upon facts and reliable information; and
 - you must not act without first taking care to be properly informed.
12. **Duty of Loyalty:** This duty embraces fairness, good faith and honesty. It means that, in all decisions, you must act in the Agency's best interests, not your own. Specifically, you must:
- be honest in your dealings within the Agency and with others on behalf of the Agency;

CANDIDATE PROFILE AND DECLARATION PUBLIC AGENCIES

- maintain the confidentiality of information received by you in your capacity as board member; and
 - avoid situations where you could put yourself in a position of conflict between your own private interests and the best interests of the Agency.
13. **Duty of Obedience:** This duty requires that you know the Agency's mission and the laws and regulations that affect the carrying-out of the mission. This duty means that you must:
- carry out the Agency's purposes; and
 - take all necessary and reasonable measures to assure compliance with laws, regulations and policies that apply to the Agency.

INTEGRITY AND PUBLIC ACCOUNTABILITY

Note: An affirmative answer to any of the questions in paragraphs 14 to 18 does not automatically disqualify a potential applicant from being appointed. Each candidate's background will be considered in relation to the specific requirements of the appointment.

14. In your employment, business or personal affairs, have you, or any company in which you have a direct or indirect controlling interest, in B.C. or elsewhere:

s.22

CANDIDATE PROFILE AND DECLARATION PUBLIC AGENCIES

Name: s.22 Occupation: s.22
Address s.22
Home Telephone: Business Telephone: s.22
Email: s.22

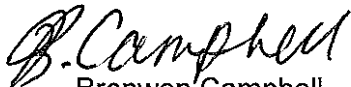
BIOGRAPHY

22. I agree that if I am appointed to the Agency, the Board Resourcing and Development Office and the Organization may publish a biography of me that states the area of the Province in which I reside and contains some or all of the information provided in paragraphs 1 through 5 of this Profile and Declaration. *(If you wish, you may attach a short (i.e., 100 words) biography of yourself for publication purposes.)*

ATTESTATION AND SIGNATURE

I, Bronwen Campbell

1. attest to the veracity of the information provided in this Profile and Declaration;
2. acknowledge the duties of directors/members of public agencies as set out in this Profile and Declaration; and
3. consent to a copy of this Profile being provided to the Organization.



Bronwen Campbell

Signature

July 3, 2014

Date

CONFIDENTIALITY

The personal information requested on this form is collected under the authority of and used for the purpose of administering a variety of statutes which authorize the appointment of individuals to government's agencies, boards and commissions. Information on the authority for a specific appointment is available on request.

All information provided to us will be considered as supplied in confidence. Under certain circumstances some information may be released subject to the provisions of the *Freedom of Information and Protection of Privacy Act*.

If you have any questions about the collection and use of this information, please contact the Board Resourcing and Development Office at (604) 775 - 1683, Room 730 - 999 Canada Place, Vancouver, BC V6C 3E1.

CANDIDATE PROFILE AND DECLARATION PUBLIC AGENCIES

This Profile and Declaration will be kept for a minimum of one year.

If you are appointed to the Organization, a copy of this Profile and Declaration will be provided to the Organization.

Brodie, Natalya BRDO:EX

From: MacKenzie-Ast, Larkin BRDO:EX
Sent: Wednesday, July 9, 2014 2:48 PM
To: Logie, Linette JAG:EX
Cc: Brodie, Natalya BRDO:EX; Shaw, Brea BRDO:EX; Ma, Christina MTIC:EX; Szabo, Susanne BRDO:EX
Subject: Please Initiate Drafting - Oak Bay Police Board

1 NEW: Bronwen O. Campbell: upon pronouncement to 30 Jun 2015

Bronwen O. Campbell – Oak Bay/ Gordon Head

s.22

Address

s.22

Larkin MacKenzie-Ast
BRDO
Manager
Direct line: 604-775-2084
www.gov.bc.ca/brdo

Brodie, Natalya BRDO:EX

From: Logie, Linette JAG:EX
Sent: Tuesday, July 29, 2014 9:06 AM
To: Brodie, Natalya BRDO:EX
Subject: Fw: OIC's
Attachments: 476-2014.pdf - *please see attachment*

Hi Natalya. I assume your office has advised Bronwen.

From: Hoskins, Jeannie JAG:EX
Sent: Monday, July 28, 2014 04:06 PM Pacific Standard Time
To: Logie, Linette JAG:EX
Subject: FW: OIC's

FYI

Jeannie Hoskins
Executive Coordinator
Office of the Deputy Solicitor General
Ministry of Justice

From: Keyes, Donna JAG:EX
Sent: Monday, July 28, 2014 4:04 PM
To: Hoskins, Jeannie JAG:EX
Subject: FW: OIC's

Here's yours!

From: Emerson, Barb JAG:EX
Sent: Monday, July 28, 2014 3:19 PM
To: Keyes, Donna JAG:EX; Dyson-Loewen, Jessica JAG:EX
Subject: OIC's

Barbara Emerson | Manager
OIC Administration Office | Ministry of Justice
PO Box 9280 Stn Prov Gov't | Victoria, BC V8W 9J7

☎ 250 387-0725

♻ Please consider the environment before printing this e-mail or its attachments

PROVINCE OF BRITISH COLUMBIA
ORDER OF LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 476 , Approved and Ordered July 25, 2014


Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that Bronwen O. Campbell is appointed as a member of the Oak Bay Police Board for a term ending June 30, 2015.



Attorney General and Minister of Justice



Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: Police Act, R.S.B.C. 1996, c.367, ss.23 (1) (c) and 24

Other: _____

July 10, 2014

page 1 of 1

O/608/2014/33

Brodie, Natalya BRDO:EX

From: Shaw, Brea BRDO:EX
Sent: Thursday, October 2, 2014 10:27 AM
To: Brodie, Natalya BRDO:EX
Subject: FW: BRDO Appointments

Brea Shaw

Board Resourcing and Development Office
Tel: 604.660.1170
Fax: 604.775.0158
Suite 730, 999 Canada Place
Vancouver BC V6C 3E1
Email: brea.shaw@gov.bc.ca
www.fin.gov.bc.ca/brdo

From: Shaw, Brea BRDO:EX **On Behalf Of** ABC BRDO:EX
Sent: Friday, August 1, 2014 1:59 PM
To: s.22
Subject: BRDO Appointments

Hello

Our office is pleased to announce the following appointment(s):

Bronwen O. Campbell is appointed as a member of the Oak Bay Police Board until June 30, 2015.

The Ministry will mail the Order(s) in the near future.

In the meantime, if you have any questions regarding this appointment, or if there are changes to your biography as displayed on the BRDO webpage [Recent Appointments](#), or your address or telephone number, please let us know.

In order to familiarize yourself with the duties and responsibilities of your appointment, please visit our [Corporate Governance](#) webpage to access Governance materials that are relevant to this appointment.

*Please note that biographies and appointment information will only appear on our site once the effective date of an appointment is reached.

Thank you!

Board Resourcing and Development Office

730 - 999 Canada Place
Vancouver, BC V6C 3E1
Tel: 604 775-2084 | Fax: 604 775-0158
Web: www.brdo.gov.bc.ca

Recommended Speaking Points:

Board: Police Board – Oak Bay

Speaking Points: This OIC is for the appointment of 1 new provincial member to the Oak Bay Police Board.

1 New Public Member:
Bronwen O. Campbell

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Due diligence has been completed by the Police Services Division and BRDO.

Each candidate considered for appointment must complete a candidate profile and declaration form which includes educational, employment and volunteer experience; a conflict of interest disclosure statement; integrity and public accountability survey; and a charter of expectations for public appointees. Additional checks are conducted for police board applicants including criminal record checks, a review of PRIME databases (Police Records Information Management), reference checks, and a review of the Supreme Court database.

Cabinet Briefing Material

of Appointments: 1 of 5 provincial appointments

Candidate(s) – See Biographies Below:

<u>Name</u>	<u>Residence</u>	<u>Original Appt. Date</u>	<u>Effective Date of this Appointment</u>	<u>Term</u>
Bronwen O. Campbell	Victoria	NEW	Pronouncement	To Jun 30/15

**Appointment
Process:**

A standing notice of position is posted on BRDO's website to advise the public of vacancies and to solicit applicants from the community.

Council Nominees are put forward by the Council, per the *Police Act*.

Board Composition:

Pursuant to the *Police Act*:

23 (1) Subject to the minister's approval, the council of a municipality required to provide policing and law enforcement under section 15 may provide policing and law enforcement by means of a municipal police department governed by a municipal police board consisting of:

- (a) the mayor of the council,
- (b) one person appointed by the council, and
- (c) not more than 5 persons appointed, after consultation with the director, by the Lieutenant Governor in Council.

24 (1) A person who is a councillor or is ineligible to be elected as a councillor must not be appointed to a municipal police board.

(2) A person appointed to a municipal police board under section 23

- (a) holds office for a term, not longer than 4 years, that the Lieutenant Governor in Council determines, and
- (b) may be reappointed, subject to subsection (3).

Term Limits:

Pursuant to the *Police Act*:

24 (3) A person is not eligible to hold office as an appointed member of a municipal police board for a period greater than 6 consecutive years.

Board Chair:

Pursuant to the *Police Act*:

25 (1) The mayor of a council referred to in section 23 is the chair of the municipal police board.

Remuneration:

Police Board members are not remunerated, they serve as volunteers. Members are reimbursed for any reasonable travelling and other out-of-pocket expenses incurred in discharging duties as a Board member.

Existing Board Membership:

Name	Position	Location	Appointed	Expiry/Terminate*
<u>Brian W. Rendell</u>	Council Nominee	Victoria	30 Jun 2014	30 Jun 2015
<u>Wendy A. Brown</u>	Provincial Member	Victoria	17 Sep 2010 Re-30 Jun 2014	17 Sep 2016
<u>Sandra J. Waddington</u>	Provincial Member	VICTORIA	13 Dec 2011 Re-31 Dec 2013	13 Dec 2016
<u>Nils B. Jensen</u>	Chair	VICTORIA	24 Nov 2011	

Candidate(s) – Bio(s):

1 New:

Bronwen O. Campbell – Oak Bay/ Gordon Head

ORDERS IN COUNCIL
BRDO Summary
Prepared for Cabinet Review
July 23, 2014

		APPOINTMENTS	
	MIN	PURPOSE OF ORDER	STATUTE

Not Responsive

Not Responsive

9.	JAG BRDO O608	Appoints Bronwen O. Campbell to the Oak Bay Police Board for a term ending June 30, 2015.	<i>Police Act</i> , R.S.B.C. 1996, ss. 23 (1) (c) and 24 Approval requested at Cabinet's earliest convenience.
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Not Responsive



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