



PERSONAL AND CONFIDENTIAL

October 29, 2013

Mr. Gordon Wilson

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Dear Mr. Wilson:

This correspondence is to confirm your services as the LNG – Buy BC Advocate for a term effective October 28, 2013 until February 21, 2014. Should your services be required for a longer period of time an extension will be considered to a maximum of one year.

Remuneration will be \$50,000 for the period of October 28, 2013 to February 21, 2014. You will not be eligible to participate in any employer paid health and welfare benefit programs, employer pension contributions, long term disability, or group life insurance programs.

Should the assignment conclude prior to February 21, 2013, any outstanding prorated remuneration will not be payable. There are no severance provisions being offered or implied.

For purposes of consultation and strategic direction you will be accountable to me in my capacity as the Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour. For administrative purposes you will take direction and support from Mr. Dave Byng, Deputy Minister of Jobs, Tourism, and Skills Training and Minister Responsible for Labour. Your primary deliverables are included as an appendix to this correspondence.

Any travel conducted in the course of this assignment will be reimbursed at the Group 3 rates as noted on the following link:

http://www2.gov.bc.ca/local/myhr/documents/travel/travel_allowances_app1.pdf.

The *Public Service Act* requires that you swear or affirm an oath of employment. Your acceptance of this offer confirms your understanding of an agreement to comply with the Standards of Conduct for Public Service Employees. These documents are available at: http://employment.gov.bc.ca/employee_paperwork/.

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Please sign and return a copy of this letter to myself and Dave Byng. If you have any questions, please contact Dave directly at 250 952-0102.

I wish you every success in meeting the deliverables of this assignment.

Sincerely,



Shirley Bond
Minister

Enclosure

pc: Ms. Lynda Tarras
Deputy Minister
BC Public Service Agency

Mr. Dave Byng
Deputy Minister
Ministry of Jobs, Tourism, and Skills Training
and Minister responsible for Labor

☒ I Accept / ☐ Decline



Date: Oct 30 2013.



LNG-Buy BC

Terms of Reference

October 2013

INTRODUCTION

Premier Christy Clark announced at the Union of B.C. Municipalities convention in September 2013 that the LNG-Buy BC program would be established to connect Liquefied Natural Gas proponents with large and small B.C. businesses.

This voluntary program will ensure British Columbia businesses across the province benefit from economic opportunities associated with LNG.

VISION

Liquefied Natural Gas represents a once-in-a-generation opportunity for British Columbians.

The LNG-Buy BC Program will ensure project proponents are able to connect with both small and large businesses in every corner of British Columbia. The program will help connect the goods and services offered by British Columbia businesses to companies looking to build LNG projects.

Our vision also looks beyond the opportunity of LNG itself. The LNG-Buy BC Program will provide a platform for major investors in a wide range of industries to tap into everything B.C.'s business community has to offer.

OBJECTIVES

- Connect with B.C. businesses to inform them about LNG opportunities.
- Promote ways for B.C. businesses to take advantage of LNG opportunities.
- Provide a way for LNG proponents to connect with B.C. businesses.
- Co-ordinate with organizations doing similar procurement work to ensure LNG proponents and businesses have access to a single web registration platform.
- Market this online tool internationally to highlight B.C.'s goods and services.
- Work with industry associations, economic development agencies, chambers of commerce, and others to ensure maximum exposure of LNG-Buy BC.

BUY BC ADVOCATE

The Minister of Jobs, Tourism and Skills Training and Responsible for Labour in consultation with the Minister of State for Small Business and Tourism will appoint a LNG-Buy BC Advocate to act as a special advisor for the project.

The Ministry of Jobs, Tourism and Skills Training will work with the LNG-Buy BC Advocate to develop a project plan, schedule and budget for approval by Minister Bond and Minister of State Yamamoto by December 31, 2013.

Term

The Buy BC Advocate will be a four (4) month term with the option to extend the term to a maximum of one year.

Accountability

The Advocate will be responsible for:

- Launching and building awareness of the program with B.C. businesses of all sizes across the province.
- Consulting with interested stakeholders through each phase of the program including industry associations, economic development agencies, chambers of commerce, and others.
- Coordinating with other organizations doing similar work around procurement to ensure businesses and LNG proponents have a single web-based registry where they can connect.
- Working towards all deliverables outlined in the approved project plan within the budget established.
- Liaising with relevant Ministries in a cooperative manner.
- Providing feedback to the Ministers on the efficacy of the program.

STATEMENT

For Immediate Release
[release number]
Oct. 28, 2013

Ministry of Jobs, Tourism and Skills
Training and Responsible for Labour

Appointment of LNG-Buy BC Advocate

VICTORIA – Shirley Bond, BC's Minister of Jobs, Tourism and Skills Training and Responsible for Labour released the following statement today on the appointment of the LNG-Buy BC Advocate:

"At the Union of B.C. Municipalities' annual convention this past September Premier Christy Clark announced the creation of a program called LNG-Buy BC. The program will help link B.C.-based goods and services with investors looking to build their businesses in our province."

"Liquefied Natural Gas has the potential to unleash incredible opportunities for our province and our people. The LNG-Buy BC Program will ensure project proponents are able to connect with both small and large businesses in every corner of British Columbia.

"With his experience in both government and the private sector, Gordon Wilson is perfectly suited to take on the role as the new LNG-Buy BC Advocate. Mr. Wilson is a former cabinet minister who has experience in government that crosses over numerous economic and resource ministries. It's the kind of experience that can help government connect businesses with the incredible opportunities of LNG."

"The appointment will be assessed at the end of the first term and a decision on whether or not to extend the position will be made. The maximum time for the position is one year. As part of the assessment many deliverables must be met by the Advocate, including consulting with interested stakeholders, ensuring there's a single online platform, and raising awareness of the program within the business community. The Advocate will be provided support as needed, within existing staffing."

Contact:
Media Relations
Ministry of Jobs, Tourism and Skills Training and Responsible for Labour
250 387-2799