



JOURNAL VOUCHER

PAGE 1 BATCH NO.

DOCUMENT NO.

Amendments not initiated by the signing authorities will be rejected. See Core Policy and Procedures Manual for additional instruction.

1

8364625

40638 749

3 ISSUING CLIENT		4 CONTACT NAME/PHONE NUMBER		5 DESCRIPTION OF JOURNAL ENTRY - MAXIMUM 60 CHARACTERS PRINTOUTS USE FIRST 30 CHARACTERS ONLY			6 FISCAL YEAR		7 BATCH DATE Y M D	
Deputy Minister's Office Office of the Premier		Amber Rossner / 250 356-2605		Fiscal 2011 AP Accrual			2011		8 EFFECTIVE DATE - optional Y M D	
9. NAME OF PROGRAM/SERVICE LINE/REASON FOR TRANSACTION - Include names if for travel advance Attach supporting documents		10 CLIENT	11 RESP CENTRE	12 SERVICE LINE	13 STOB	14 PROJECT	15 SUPPLIER CODE REGULAR	16 SUPPLIER NAME	17 DEBIT (CREDIT) AMOUNT	
Travel Expenses Accrual		Not Responsive								
		057	27700	26250	5712	27MTSAC	00000 DM		1,196.58	
		057	27550	26000	5712	27MTSAC			1,196.58	
		026	66001	44000	5712	66MTSAC			2,393.16	
Credit to A/P YE Accrual Travel STOB		Not Responsive								
		057	27700	26250	3066	2700000			-1,196.58	
		057	27550	26000	3066	2700000			-1,196.58	
CUT HERE IF MULT-PAGE 2-		026	66001	44000	3066	6600000			-2,393.16	
ISSUING CLIENT AUTHORITY (EXPENSE OR REVENUE)						21 DATE SIGNED YMD		18 ENTER TOTAL DEBIT AMOUNT (Must Equal Total Credit Amount)		
19 SIGNATURE Michelle Leamy			20 PRINT NAME Michelle Leamy			2011/04/05				
PROCESSING AUTHORITY (ISSUING CLIENT)						24 DATE SIGNED YMD				
22 SIGNATURE			23 PRINT NAME					18 ENTER TOTAL (Must Equal Total Credit Amount)		
RECEIVING CLIENT AUTHORITY (EXPENSE OR REVENUE)						28 DATE SIGNED YMD		Not Responsive		
25 SIGNATURE		26 PRINT NAME		27 CONTACT NAME / PHONE NO.						

pu

FYE - Accounts Payable Accruals
Program Name

JV #: 40638 749

Contact Name and Phone #: Amber Rossner 250 356-2605

Supplier Name	Address	Supplier #/Loc	Invoice #	Contract #	CI	Resp	SL	STOB	Project	Amount	Period Reconciled
London Air Services	12831 Horseshoe Place, Richmond BC V7A4X5	1942211/002	LAS0004951	n/a	004	36A10	36200	5712	3600000	✓ 7,777.78	
London Air Services	12831 Horseshoe Place, Richmond BC V7A4X5	1942211/002	LAS0004951	n/a	004	36A10	36200	6504	3600000	✓ 1,794.87	
Not Responsive											
											*



here ideas work

Ministry of Finance

INVOICE CODING SHEET

RETURN CHEQUE TO MINISTRY?
(if yes, enter "D")

FOREIGN CURRENCY?
(if yes, enter "\$")

Link to Invoice Coding Sheet completion instructions.

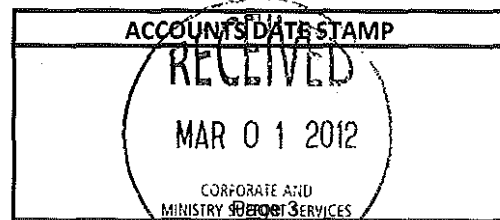
PAYEE NAME <u>LONDON AIR SERVICES</u>				* SUPPLIER # <u>194221</u>		* SITE <u>002</u>			
CONTRACT/PO # _____		INVOICE DATE <u>26-FEB-2012</u> DD-MMM-YYYY		INVOICE # <u>LAS0005639</u>					
DATE INVOICE RECEIVED <u>27-FEB-2012</u> DD-MMM-YYYY		DATE GOODS/ SERVICES REC'D <u>24-FEB-2012</u> DD-MMM-YYYY		RECEIPT # _____					
NAME &/OR ADDRESS OVERRIDE:				DESCRIPTION FOR CHEQUE STUB:					
DATE CHQ/EFT REQ'D (ONLY IF URGENT) GL DATE (if applicable) PAY ALONE? YES ☐									
AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT	TAX RATE 12%, 11%, 5%, 0%	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # IF STOB 57	OFA STOB & ASSET #
4,151.38	3,706.59	12%	004	36A10	36200	5712	3600000	CHARTER	
<i>See attached</i>									
4,151.38	TOTAL								
* EXPENSE AUTHORITY (EA) INFORMATION: * <u>MICHELLE LEAMY</u> EA PRINTED NAME * BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports. * <i>Michelle Leamy</i>					* QUALIFIED RECEIVER (QR) CERTIFICATION: * <u>ALISHA OLSON</u> QR PRINTED NAME The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods as ordered, correct quantity and suitable quality; services as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met). * <i>[Signature]</i> QR SIGNATURE				
ADDITIONAL INFORMATION OR INSTRUCTIONS: 									

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

ALISHA OLSON (250) 356-2605

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.

FIN FSA 017 REV. JUN/10





INVOICE

GST/HST No. 897374922-RT0001

Invoice: LAS0005639
Invoice Date: February/26/2012
Page: 1 of 1

Accounts Receivable
12831 Horseshoe Place
Richmond BC V7A 4X5
Canada

RECEIVED

FEB 27 2012

SCHEDULING BRANCH
OFFICE OF THE PREMIER

Customer No: S17
Payment Terms: NET DUE
Due Date: February/27/2012
PO Number: QUOTE S17

Sold To Customer:
OFFICE OF PREMIER CHRISTY CL
ATTN: Tamara Davidson
P.O. BOX 9041 STATION PROV. G
VICTORIA BC V8W 9E1
Canada

Ship to Customer:
OFFICE OF PREMIER CHRISTY CLARK
P.O. BOX 9041 STATION PROV. GOVT.
VICTORIA BC V8W 9E1
N

Flight dates: February 23 - 24, 2012

Line	Item #	Description	Quantity	UOM	Unit Price	Ext. Amount
1	CARBON SURCHARGE	Carbon Surcharge	1.00	EA	49.5200	49.52
2	VSLAIRTAX	VSL Federal Airport Sec. Tax	1.00	EA	85.4400	85.44
3	VSLCREW	VSL Crew Expenses	1.00	EA	463.6300	463.63
4	VSLHANGAR	Hangar Fee	1.00	EA	308.0000	308.00
5	VSLMIN	VSL MINIMUM LEG CHARGE	2.00	EA	1,400.0000	2,800.00

Vancouver - Kelowna - Vancouver

YVR - Kelowna

345.95 per leg. Kelowna - YVR

Premier Christy Clark ① 691.90
Gabe Garfinkel ② 691.90
③ 691.90

S15, S19

Premier Christy Clark ① 691.90
Gabe Garfinkel ② 691.90
③ 691.90

S15, S19

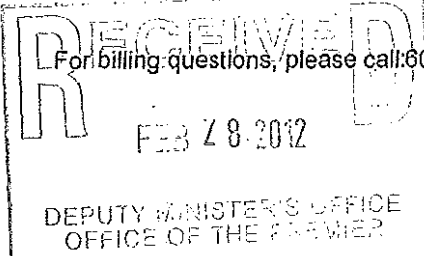
Rebecca Scott ④ 691.90
Leanne Ritchie (GCPE) ⑤ 1 leg 345.95
Kyle Surowy (GCPE) ⑥ 691.90

Rebecca Scott ④ 691.90
Katherine Bergen ⑥ 1 leg 345.95
Kyle Surowy (GCPE) ⑦ 691.90

Goods and services received
Davidson Feb 27/12

Subtotal:	3,706.59
GST/HST: 12.00 %	444.79
PST:	
AMOUNT DUE:	4,151.38 CAD

For billing questions, please call: 604-272-7162



LONDON AIR SERVICES
Charter Invoice # LAS0005639
VANCOUVER TO KELOWNA TO VANCOUVER

Amount	Cl.	Resp	Serv. Line	Stob	Project	Supplier	Passenger	Ministry
691.90	004	36A10	36200	5712	36MTSAC	S22	Hon. Christy Clark	Office of the Premier
691.90	004	36A10	36200	5712	36MTSAC		Gabe Garfinkel	Office of the Premier
691.90	004	36A10	36200	5712	36MTSAC		Rebecca Scott	Office of the Premier
345.94	004	36A10	36200	5712	36MTSAC		Kathryn Bergen	Office of the Premier
691.90	004	36A10	36200	6504	3600000		S15, S19	Office of the Premier
691.90	004	36A10	36200	5712	36MTSAC		Kyle Surovy	GCPE
345.94	004	36A10	36200	5712	36MTSAC		Leanne Ritchie	GCPE

**

\$4,151.38

** JV to be prepared to transfer costs to passengers



BRITISH
COLUMBIA

JOURNAL VOUCHER

PAGE 1 BATCH NO.

2 DOCUMENT NO.

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1

40970 256

3 ISSUING CLIENT		4 CONTACT NAME/PHONE NUMBER		5 DESCRIPTION OF JOURNAL ENTRY - MAXIMUM 60 CHARACTERS PRINTOUTS USE FIRST 30 CHARACTERS ONLY			6 FISCAL YEAR		7 BATCH DATE Y M D 2012 03 02	
Ministry of Finance		Kyra Goudie 7-9535		Trsf charter costs from prem to passenger			2012		8 EFFECTIVE DATE - optional Y M D 2012 03 02	
9. NAME OF PROGRAM/SERVICE LINE/REASON FOR TRANSACTION - Include names if for travel advance Attach supporting documents		10 CLIENT	11 RESP CENTRE	12 SERVICE LINE	13 STOB	14 PROJECT	15 SUPPLIER CODE REGULAR	16 SUPPLIER NAME	17 DEBIT (CREDIT) AMOUNT	
Kyle Surovy GCPE	112	32348	34420	5712	32N0213				617.77	
Leanne Ritchie GCPE	112	↓	↓	5712	3200000				308.88	
London Air Services inv# LAS0005639	.004	36A10	36200	5712	36MTSAC				-926.65	
CUT HERE IF MULT-PAGE										
ISSUING CLIENT AUTHORITY (EXPENSE OR REVENUE)				20 PRINT NAME Cindy McKinstry			21 DATE SIGNED YMD 2012 03 02		18 ENTER TOTAL DEBIT AMOUNT (Must Equal Total Credit Amount) 926.65	
19 SIGNATURE 				23 PRINT NAME			24 DATE SIGNED YMD		18 ENTER TOTAL CREDIT AMOUNT (Must Equal Total Debit Amount) 926.65	
PROCESSING AUTHORITY (ISSUING CLIENT)				27 CONTACT NAME / PHONE NO.			28 DATE SIGNED YMD			
25 SIGNATURE 				26 PRINT NAME						
RECEIVING CLIENT AUTHORITY (EXPENSE OR REVENUE)										

FIN 264 Rev. 04 / 9 / 16 (OPC 4010/7530951005)

Copy to: COMPTROLLER GENERAL

Copy to: ISSUER;

Copy to: OTHER MINISTRY



Where ideas work

Ministry of Finance

INVOICE CODING SHEET

FS

RETURN CHEQUE TO MINISTRY?

(if yes, enter "D")

FOREIGN CURRENCY?

(if yes, enter "\$")

Link to Invoice Coding Sheet completion instructions.

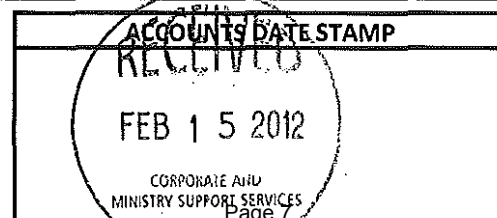
PAYEE NAME <u>LONDON AIR SERVICES</u>					* SUPPLIER # <u>194221</u>					* SITE <u>002</u>				
CONTRACT/PO # _____					INVOICE DATE <u>09-FEB-2012</u> DD-MMM-YYYY					INVOICE # <u>LAS0005615</u>				
DATE INVOICE RECEIVED <u>10-FEB-2012</u> DD-MMM-YYYY					DATE GOODS/ SERVICES REC'D <u>07-FEB-2012</u> DD-MMM-YYYY					RECEIPT # _____				
NAME &/OR ADDRESS OVERRIDE:					DESCRIPTION FOR CHEQUE STUB:									
DATE CHQ/EFT REQ'D (ONLY IF URGENT) _____ DD-MMM-YYYY					GL DATE (if applicable) _____ DD-MMM-YYYY					PAY ALONE? YES ☐				
AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT	TAX RATE 12%, 11%, 5%, 0%	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # IF STOB 57	OFA-STOB & ASSET #					
4,259.17	3,802.83	12%	004	36A10	36200	5712	3600000	CHARTER						
<i>See Attached</i>														
4,259.17	TOTAL													
* EXPENSE AUTHORITY (EA) INFORMATION:							* QUALIFIED RECEIVER (QR) CERTIFICATION:							
* <u>MICHELLE LEAMY</u> EA PRINTED NAME							* <u>ALISHA OLSON</u> QR PRINTED NAME							
* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports.							The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).							
* <i>Michelle Leamy</i>							* <i>Alisha Olson</i>							
							QR SIGNATURE							
ADDITIONAL INFORMATION OR INSTRUCTIONS:														

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

ALISHA OLSON (250) 356-2605

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.

FIN FSA 017 REV. JUN/10



FS FIN-2012-00366



INVOICE

GST/HST No. - 897374922 RT0001

Invoice:
Invoice Date:
Page:

LAS0005615
February/9/2012
1 of 1

Accounts Receivable
12831 Horseshoe Place
Richmond BC V7A 4X5
Canada

Customer No: S17
Payment Terms: NET DUE
Due Date: February/10/2012
PO Number: QUOTE # S17

Sold To Customer:
OFFICE OF PREMIER CHRISTY CLARK
ATTN: Tamara Davidson
P.O. BOX 9041 STATION PROV. GOVT.
VICTORIA BC V8W 9E1
Canada

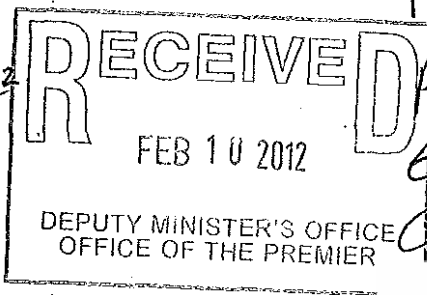
Ship to Customer:
OFFICE OF PREMIER CHRISTY CLARK
P.O. BOX 9041 STATION PROV. GOVT.
VICTORIA BC V8W 9E1
CAN

Flight date: February 6 - 7, 2012

Line	Item #	Description	Quantity	UOM	Unit Price	Ext. Amount
1	CARBON SURCHARGE	Carbon Surcharge	1.00	EA	52.1400	52.14
2	LYS CREW EXPENSES	LYS CREW EXPENSES Vancouver - Kelowna - Penticton - Vancouver	1.00	EA	551.0100	551.01
3	LYSAIRTAX	Federal Airport Security Tax	1.00	EA	99.6800	99.68
4	LYSLAND	Landings	1.00	EA	300.0000	300.00
5	LYSMIN	LYS MINIMUM LEG CHARGE	2.00	EA	1,400.0000	2,800.00

VAN - KELOWNA

Premier Christy Clark
Zabe Garfinkel
Chris Olsen



PENTICTON - VAN

Premier Christy Clark
Zabe Garfinkel
Chris Olsen

S15, S19

Minister Mary Polak
Cayley Brown

Minister Mary Polak
Cayley Brown
Minister Shirley Bond
Katherine Bergen

Goods and services received

For billing questions, please call: 604-272-7162

Tamara Davidson
Feb 9/12

Subtotal:	3,802.83
GST/HST: 12.00 %	456.34
PST:	
AMOUNT DUE:	4,259.17 CAD

BLACKCOMB AVIATION
Charter Invoice # 105737
Vancouver to Prince George to Vancouver

Amount	Cl.	Resp	Serv. Line	Stob	Project	Supplier	Passenger	Ministry
608.45	004	36A10	36200	5712	36MTSAC	S22	Hon. Christy Clark	Office of the Premier
608.45	004	36A10	36200	5712	36MTSAC		Gabe Garfinkel	Office of the Premier
608.45	004	36A10	36200	5712	36MTSAC		Chris Olsen	Office of the Premier
304.23	004	36A10	36200	5712	36MTSAC		Kathryn Bergen	Office of the Premier
608.45	004	36A10	36200	6504	3600000		S15, S19	Office of the Premier
608.45	004	36A10	36200	5712	36MTSAC		Minister Polak	Aboriginal Relations
304.23	004	36A10	36200	5712	36MTSAC		Minister Bond	Public Safety and Sol. **
608.46	004	36A10	36200	6504	3600000		Cayley Brown	Aboriginal Relations

\$4,259.17

** JV to be prepared to transfer costs to passengers



JOURNAL VOUCHER

9126536

PAGE 1 BATCH NO.

2 DOCUMENT NO.

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40955 377

3 ISSUING CLIENT		4 CONTACT NAME/PHONE NUMBER		5 DESCRIPTION OF JOURNAL ENTRY - MAXIMUM 60 CHARACTERS PRINTOUTS USE FIRST 30 CHARACTERS ONLY			6 FISCAL YEAR		7 BATCH DATE Y M D 2012 02 15		
Ministry of Finance		Kyra Goudie 387-9535		Trs Charter costs Prem to passengers			2012		8 EFFECTIVE DATE - optional Y M D 2012 02 15		
9. NAME OF PROGRAM/SERVICE LINE/REASON FOR TRANSACTION - Include names if for travel advance Attach supporting documents		10 CLIENT	11 RESP CENTRE	12 SERVICE LINE	13 STOB	14 PROJECT	15 SUPPLIER CODE REGULAR	16 SUPPLIER NAME	17 DEBIT (CREDIT) AMOUNT		
Hon. Mary Polak, Minister of Aboriginal Rel.	120	4094A	52000	5712	40MTSAC				543.26 608.45		
Hon. Shirley Bond, Minister of Public Safety and Sol. G.	010	15001	10000	5712	15MTSAC				271.63 304.23		
Cayley Brown Ministry of Aboriginal Rel.	120	4094A	52000	5712	40MTSAC				543.26 608.46		
London Air Services LAS0005615	004	36A10	36200	5712	36MTSAC				-1358.15 1521.14		
Flight Feb 6-7 2012 Van Kel-Pen-Van											
CUT HERE IF MULT-PAGE											
ISSUING CLIENT AUTHORITY (EXPENSE OR REVENUE)				20 PRINT NAME CINDY MCKINSTRY			21 DATE SIGNED YMD 2012 10215		18 ENTER TOTAL DEBIT AMOUNT (Must Equal Total Credit Amount) 1358.15 1521.14		
19 SIGNATURE <i>Cindy McKinstry</i>				23 PRINT NAME			24 DATE SIGNED YMD		18 ENTER TOTAL CREDIT AMOUNT (Must Equal Total Debit Amount) 1358.15 1521.14		
PROCESSING AUTHORITY (ISSUING CLIENT)											
22 SIGNATURE											
RECEIVING CLIENT AUTHORITY (EXPENSE OR REVENUE)				27 CONTACT NAME / PHONE NO.			28 DATE SIGNED YMD				
25 SIGNATURE		26 PRINT NAME									

JOURNAL VOUCHER

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40955 377

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Ministry of Finance		Kyra Goudie 387-9535		Trs Charter costs Prem to passengers			2012		8 EFFECTIVE DATE - optional Y M D 2012 02 15	
9. NAME OF PROGRAM/SERVICE LINE/REASON FOR TRANSACTION - Include names if for travel advance Attach supporting documents		10 CLIENT	11 RESP CENTRE	12 SERVICE LINE	13 STOB	14 PROJECT	15 SUPPLIER CODE REGULAR	16 SUPPLIER NAME	17 DEBIT (CREDIT) AMOUNT	
Hon. Mary Polak, Minister of Aboriginal Rel.		120	4094A	52000	5712	40MTSAC			543.26	
Hon. Shirley Bond, Minister of Public Safety and Sol. G.		010	15001	10000	5712	15MTSAC			271.63	
Cayley Brown Ministry of Aboriginal Rel.		120	4094A	52000	5712	40MTSAC			543.26	
London Air Services LAS0005615		004	36A10	36200	5712	36MTSAC			-1,358.15	
Flight Feb 6-7 2012 Van Kel-Pen-Van										
CUT HERE IF MULT-PAGE										
ISSUING CLIENT AUTHORITY (EXPENSE OR REVENUE)							21 DATE SIGNED YMD		18 ENTER TOTAL DEBIT AMOUNT (Must Equal Total Credit Amount)	
19 SIGNATURE			20 PRINT NAME CINDY MCKINSTRY						1,358.15	
PROCESSING AUTHORITY (ISSUING CLIENT)							24 DATE SIGNED YMD		18 ENTER TOTAL CREDIT AMOUNT (Must Equal Total Debit Amount)	
22 SIGNATURE			23 PRINT NAME						1,358.15	
RECEIVING CLIENT AUTHORITY (EXPENSE OR REVENUE)							28 DATE SIGNED YMD			
25 SIGNATURE		26 PRINT NAME		27 CONTACT NAME / PHONE NO.						

Goudie, Kyra FIN:EX

From: Flesh, Cindy ABR:EX
Sent: Wednesday, February 15, 2012 3:56 PM
To: Goudie, Kyra FIN:EX
Cc: Brown, Cayley ABR:EX; Costa, Frank ABR:EX
Subject: RE: Minister Charter Approval

Approved – thanks Kyra

Cindy Flesh
Administrative Coordinator
to the Honourable Mary Polak
Minister of Aboriginal Relations and Reconciliation
250-387-6651
250-953-4846 FAX

From: Goudie, Kyra FIN:EX
Sent: Wednesday, February 15, 2012 3:54 PM
To: Matheson, Carissa JAG:EX; Flesh, Cindy ABR:EX
Subject: Minister Charter Approval

Hi,

Could you please approve (via email) the transfer of funds for the Minister's charter flight with London Air:

Carissa - Minister Bond – Penticton to Van Feb 7th for \$304.23
Cindy – Minister Polak Van-Kelowna Penticton-Van. Feb 6th – 7th for \$608.45
Cayley Brown Van-Kelowna Penticton-Van. Feb 6th -7th for \$608.45

Thanks

Kyra Goudie
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: (250) 387-9535 **Fax:** (250) 356-7326
Email: kyra.goudie@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

Goudie, Kyra FIN:EX

From: Matheson, Carissa JAG:EX
Sent: Wednesday, February 15, 2012 3:55 PM
To: Goudie, Kyra FIN:EX
Subject: RE: Minister Charter Approval

Approved for Minister Bond.

Thanks!

Carissa Matheson
Administrative Coordinator
for the Honourable Shirley Bond
Minister of Justice and Attorney General
Telephone: 250 952-6710
Fax: 250 387-6411

carissa.matheson@gov.bc.ca

From: Goudie, Kyra FIN:EX
Sent: Wednesday, February 15, 2012 3:54 PM
To: Matheson, Carissa JAG:EX; Flesh, Cindy ABR:EX
Subject: Minister Charter Approval

Hi,

Could you please approve (via email) the transfer of funds for the Minister's charter flight with London Air:

Carissa - Minister Bond – Penticton to Van Feb 7th for \$304.23
Cindy – Minister Polak Van-Kelowna Penticton-Van. Feb 6th – 7th for \$608.45
Cayley Brown Van-Kelowna Penticton-Van. Feb 6th -7th for \$608.45

Thanks

Kyra Goudie
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: (250) 387-9535 Fax: (250) 356-7326
Email: kyra.goudie@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

JOURNAL VOUCHER

PAGE 1 BATCH NO.

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40955 377

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Ministry of Finance		Kyra Goudie 387-9535		Trs Charter costs Prem to passengers			2012		8 EFFECTIVE DATE - optional Y M D 2012 02 15	
9. NAME OF PROGRAM/SERVICE LINE/REASON FOR TRANSACTION - Include names if for travel advance Attach supporting documents		10 CLIENT	11 RESP CENTRE	12 SERVICE LINE	13 STOB	14 PROJECT	15 SUPPLIER CODE REGULAR	16 SUPPLIER NAME	17 DEBIT (CREDIT) AMOUNT	
Hon. Mary Polak, Minister of Aboriginal Rel.		120	4094A	52000	5712	40MTSAC			543.26	
Hon. Shirley Bond, Minister of Public Safety and Sol. G.		010	15001	10000	5712	15MTSAC			271.63	
Cayley Brown Ministry of Aboriginal Rel.		120	4094A	52000	5712	40MTSAC			543.26	
London Air Services LAS0005615		004	36A10	36200	5712	36MTSAC			-1,358.15	
Flight Feb 6-7 2012 Van Kel-Pen-Van										
CUT HERE IF MULT-PAGE										
ISSUING CLIENT AUTHORITY (EXPENSE OR REVENUE)				20 PRINT NAME CINDY MCKINSTRY			21 DATE SIGNED YMD		18 ENTER TOTAL DEBIT AMOUNT (Must Equal Total Credit Amount)	
19 SIGNATURE									1,358.15	
PROCESSING AUTHORITY (ISSUING CLIENT)				23 PRINT NAME			24 DATE SIGNED YMD		18 ENTER TOTAL CREDIT AMOUNT (Must Equal Total Debit Amount)	
22 SIGNATURE									1,358.15	
RECEIVING CLIENT AUTHORITY (EXPENSE OR REVENUE)				27 CONTACT NAME / PHONE NO.			28 DATE SIGNED YMD			
25 SIGNATURE		26 PRINT NAME								

[Link to Invoice Coding Sheet completion instructions.](#)

PAYEE NAME <u>LONDON AIR SERVICES</u>					* SUPPLIER # <u>194221</u>					* SITE <u>002</u>				
CONTRACT/PO # _____					INVOICE DATE <u>27-MAY-2012</u> DD-MMM-YYYY					INVOICE # <u>LAS0005801</u>				
DATE INVOICE RECEIVED <u>03-JUL-2012</u> DD-MMM-YYYY					DATE GOODS/ SERVICES REC'D <u>25-MAY-2012</u> DD-MMM-YYYY					RECEIPT # _____				
NAME &/OR ADDRESS OVERRIDE:					DESCRIPTION FOR CHEQUE STUB:									
DATE CHQ/EFT REQ'D (ONLY IF URGENT) _____ DD-MMM-YYYY GL DATE (if applicable) _____ DD-MMM-YYYY PAY ALONE? YES ☐														
AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT	TAX RATE 12%, 11%, 5%, 0%	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57	OFA STOB & ASSET #					
5,140.14	5,103.70	12%	004	36A10	36200	5712	3600000	CHARTER						
	<i>See att'd.</i>													
576.00			004	36A10	36200	6501	3600000	REIMBURSEMENT CHEQUE						
5,716.14	TOTAL													

RECEIVED

JUL - 9 2012

CORPORATE AND MINISTRY
SUPPORT SERVICES
FSA

* EXPENSE AUTHORITY (EA) INFORMATION: * <u>SANDY WHARF</u> EA PRINTED NAME * BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports. * <i>[Signature]</i>	* QUALIFIED RECEIVER (QR) CERTIFICATION: * <u>ALISHA OLSON</u> QR PRINTED NAME The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met). * <i>[Signature]</i> QR SIGNATURE
ADDITIONAL INFORMATION OR INSTRUCTIONS:	

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

ALISHA OLSON (250) 356-2605

ACCOUNTS DATE STAMP

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.

London Air Services
Charter Invoice #LAS0005801

May 25th Vancouver to Kelowna and Penticton to Nanaimo

Amount	Cl.	Resp	Serv. Line	Stob	Project	Supplier	Passenger	Ministry
1,505.05	004	36A10	36200	5712	36MTSAC	S22	Hon. Christy Clark	Office of the Premier
1,505.05	004	36A10	36200	5712	36MTSAC		Gabe Garfinkel	Office of the Premier
1,505.05	004	36A10	36200	6504	3600000		S15	Office of the Premier
624.99	004	36A10	36200	5712	36MTSAC		Shane Mills	Office of the Premier
576.00	004	36A10	36200	6501	3600000			Office of the Premier

\$5,716.14

* JV to be done to transfer to ministry

Nautical miles
 YVR-Kelowna - 178
 Kelowna-Penticton - 36
 Penticton-Nanaimo - 194
 Nanaimo-YVR - 32
440

~~880.05~~ 1392.

5716.14

576.00 cheque

5140.14 ÷ 440

214 = 2499.98 ÷ 4 = 624.99
 226 = 2640.16 ÷ 3 = 880.05



INVOICE

GST/HST No. - 897374922 RT0001

Invoice:
Invoice Date:
Page:LAS0005801
May/27/2012
1 of 1Accounts Receivable
12831 Horseshoe Place
Richmond BC V7A 4X5
Canada**RECEIVED**

MAY 30 2012

SCHEDULING BRANCH
OFFICE OF THE PREMIERCustomer No: S17
Payment Terms: NET DUE
Due Date: May/28/2012
PO Number: QUOTE # S17Sold To Customer:
OFFICE OF PREMIER CHRISTY CLARK
ATTN: Tamara Davidson
P.O. BOX 9041 STATION PROV. GOVT.
VICTORIA BC V8W 9E1
CanadaShip to Customer:
OFFICE OF PREMIER CHRISTY CLARK
P.O. BOX 9041 STATION PROV. GOVT.
VICTORIA BC V8W 9E1
CAN

Flight date: May 25, 2012

Line	Item #	Description	Quantity	UOM	Unit Price	Ext. Amount
1	CARBON SURCHAI	Carbon Surcharge	1.00	EA	60.8600	60.86
2	LYS CREW EXPEN	LYS CREW EXPENSES	1.00	EA	137.4000	137.40
3	LYSAIRTAX	Federal Airport Security Tax	1.00	EA	49.8400	49.84
4	LYSFUEL	Fuel Surcharge / Statute Mile	440.00	EA	0.9900	435.60
5	LYSLAND	Landings	3.00	EA	300.0000	900.00
6	LYSMILE	LYS Statute Mile Charge	440.00	EA	8.0000	3,520.00
Vancouver - Kelowna - Penticton - Nanaimo - Vancouver						

YVR-KelownaPremier Christy Clark
Gabe GarfinkelPenticton to NanaimoPremier Christy Clark
Gabe Garfinkel

S15, S19

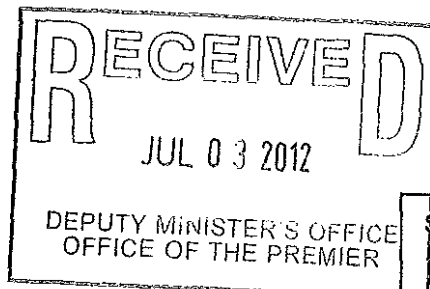
S15

S15, S19

S15

Shane Mills

Dandee



Subtotal:	5,103.70
GST/HST: 12.00 %	612.44
PST:	
AMOUNT DUE:	5,716.14 CAD

For billing questions, please call: 604-272-7162



Where ideas work

Ministry of Finance

INVOICE CODING SHEET

FS

RETURN CHEQUE TO MINISTRY?

(if yes, enter "D")

FOREIGN CURRENCY?

(if yes, enter "\$")

Link to Invoice Coding Sheet completion instructions.

PAYEE NAME <u>LONDON AIR SERVICES</u>				* SUPPLIER # <u>194221</u>				* SITE <u>002</u>	
CONTRACT/PO # _____		INVOICE DATE <u>16-FEB-2012</u> DD-MMM-YYYY		INVOICE # <u>LAS0005623</u>					
DATE INVOICE RECEIVED <u>17-FEB-2012</u> DD-MMM-YYYY		DATE GOODS/ SERVICES REC'D <u>10-FEB-2012</u> DD-MMM-YYYY		RECEIPT # _____					
NAME &/OR ADDRESS OVERRIDE:				DESCRIPTION FOR CHEQUE STUB:					
DATE CHQ/EFT REQ'D (ONLY IF URGENT) _____ GL DATE (if applicable) _____ PAY ALONE? YES ☐									
AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT	TAX RATE 12%, 11%, 9%, 0%	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57	OFA STOB & ASSET #
3,861.94	3,678.04	12%	004	36A10	36200	5714	3600000	CHARTER	
643.66	574.70	12%	004	36A10	36200	5714	36MTSAC	Clark Christy	
643.66	574.70	12%	004	36A10	36200	6504	3600000	ZZZ minister guest	
643.66	574.70	12%	004	36A10	36200	5714	36MTSAC	Gabe Garfinkel	
643.66	574.70	12%	004	36A10	36200	5714	36MTSAC	Dimitri Pantazopoulos	
643.65	574.69	12%	004	36A10	36205	5714	36MTSAC	John Dylle	
643.65	574.69	12%	004	36A10	36200	5714	36MTSAC	Shirley Bond	
3,861.94 TOTAL									
* EXPENSE AUTHORITY (EA) INFORMATION: * <u>MICHELLE LEAMY</u> EA PRINTED NAME				* <u>ALISHA OLSON</u> QR PRINTED NAME					
* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports.				The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).					
* <u>Michelle Leamy</u>				* <u>[Signature]</u>					
ADDITIONAL INFORMATION OR INSTRUCTIONS:									

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

ALISHA OLSON (250) 356-2605

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.

FIN FSA 017 REV. JUN/10

ACCOUNTS DATE STAMP

FEB 23 2012

CORPORATE AND
MINISTRY SUPPORT SERVICES
Page 18

FIN-2012-00366

Feb 23/12



INVOICE

GST/HST No. - 897374922 RT0001

Invoice:
Invoice Date:
Page:

LAS0005623
February/16/2012
1 of 1

Accounts Receivable
12831 Horseshoe Place
Richmond BC V7A 4X5
Canada

DEPUTY MINISTER'S OFFICE
OFFICE OF THE PREMIER

FEB 17 2012

Customer No: S17
Payment Terms: NET DUE
Due Date: February/17/2012
PO Number: QUOTE # S17

Sold To Customer:
OFFICE OF PREMIER CHRISTY CLARK
ATTN: Tamara Davidson
P.O. BOX 9041 STATION PROV. GOVT.
VICTORIA BC V8W 9E1
Canada

Ship To Customer:
OFFICE OF PREMIER CHRISTY CLARK
P.O. BOX 9041 STATION PROV. GOVT.
VICTORIA BC V8W 9E1
CAN

Flight dates: February 9 - 10, 2012

Line	Item #	Description	Quantity	UOM	Unit Price	Ext. Amount
1	LYS CREW EXPEN	LYS CREW EXPENSES	1.00	EA	361.4700	361.47
2	LYSAIRTAX	Federal Airport Security Tax	1.00	EA	72.6000	72.60
3	LYSMIN	LYS MINIMUM LEG CHARGE Vancouver - Olympia - Vancouver	2.00	EA	1,400.0000	2,800.00
4	LYSPARKING	Ramp Fees	1.00	EA	72.7700	72.77
5	LYSUSC	LYS US Clearance Fee	1.00	EA	70.7200	70.72
6	LYSUSP	LYS US Passenger Fee	1.00	EA	29.9900	29.99
7	US ARRIVAL TAX	US Arrival Tax	1.00	EA	97.7600	97.76
8	US CUSTOMS FEE	US Customs Fee	1.00	EA	32.9900	32.99
9	US DEPARTURE TAX	US Departure Tax	1.00	EA	97.7600	97.76
10	US IMMIGRATION FEE	US Immigration Fee	1.00	EA	41.9800	41.98

YVR-Olympia
Premier Christy Clark

Olympia-YVR
Premier Christy Clark

S15, S19

S15, S19

Gabe Garfinkel
Dimitri Pantazopoulos
John Dyle
Minister Shirley Bond

Gabe Garfinkel
Dimitri Pantazopoulos

John Dyle
Minister
Shirley Bond

Subtotal:	3,678.04
GST/HST: 5.00 %	183.90
PST:	
AMOUNT DUE:	3,861.94 CAD

For billing questions, please call: 604-272-7162

Goods and services received

Davison

Feb 20/12

FIN-2012-00366



JOURNAL VOUCHER

PAGE	1	BATCH NO.
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2. DOCUMENT NO.

Amendments not initialed by the signing authorities will be rejected. See Core Policy and Procedures Manual for additional instruction.

40963 750

3 ISSUING CLIENT		4 CONTACT NAME/PHONE NUMBER		5 DESCRIPTION OF JOURNAL ENTRY - MAXIMUM 60 CHARACTERS PRINTOUTS USE FIRST 30 CHARACTERS ONLY			6 FISCAL YEAR		7 BATCH DATE Y M D 2012 02 23	
Ministry of Finance		Kyra Goudie 7-9535		Trsf charter chgs from Prem to passenger			2012		8 EFFECTIVE DATE - optional Y M D 2012 02 23	
9. NAME OF PROGRAM/SERVICE LINE/REASON FOR TRANSACTION - Include names if for travel advance Attach supporting documents		10 CLIENT	11 RESP CENTRE	12 SERVICE LINE	13 STOB	14 PROJECT	15 SUPPLIER CODE REGULAR	16 SUPPLIER NAME	17 DEBIT (CREDIT) AMOUNT	
Hon. Shirley Bond Minister of Justice		105	15002	10005	5714	36MTSAC			574.69	
London Air Services #LAS0005623		004	36A10	36200	5714	36MTSAC			-574.69	
Feb 9-10, 2012 YVR-Olympia-YVR										
CUT HERE IF MULT-PAGE										
ISSUING CLIENT AUTHORITY (EXPENSE OR REVENUE)		19 SIGNATURE		20 PRINT NAME		21 DATE SIGNED		18 ENTER TOTAL DEBIT AMOUNT (Must Equal Total Credit Amount)		
		+ See att'd		CINDY MCKINSTRY		2012 / 02 / 24		574.69		
PROCESSING AUTHORITY (ISSUING CLIENT)		22 SIGNATURE		23 PRINT NAME		24 DATE SIGNED		18 ENTER TOTAL CREDIT AMOUNT (Must Equal Total Debit Amount)		
								574.69		
RECEIVING CLIENT AUTHORITY (EXPENSE OR REVENUE)		25 SIGNATURE		26 PRINT NAME		27 CONTACT NAME / PHONE NO.		28 DATE SIGNED		
								YMD		

Goudie, Kyra FIN:EX

From: Matheson, Carissa JAG:EX
Sent: Thursday, February 23, 2012 4:23 PM
To: Goudie, Kyra FIN:EX
Subject: RE: JV #40963750.xls

It's approved.

Thanks!

Carissa Matheson
Administrative Coordinator
for the Honourable Shirley Bond
Minister of Justice and Attorney General
Telephone: 250 952-6710
Fax: 250 387-6411

carissa.matheson@gov.bc.ca

From: Goudie, Kyra FIN:EX
Sent: Thursday, February 23, 2012 4:22 PM
To: Matheson, Carissa JAG:EX
Subject: JV #40963750.xls

Hi Carissa,

Could you please approve (via email) the Minister's charter flight on Feb 9-10/12 from YVR-Olympia-YVR. Thanks



Where ideas work

Ministry of Finance

INVOICE CODING SHEET

RETURN CHEQUE TO MINISTRY?

(if yes, enter "D")

FOREIGN CURRENCY?

(if yes, enter "\$")

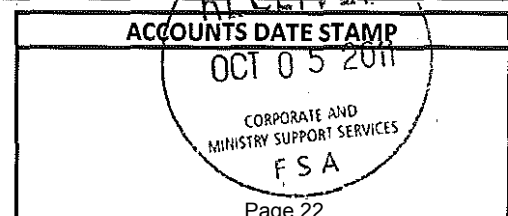
[Link to Invoice Coding Sheet completion instructions.](#)

PAYEE NAME <u>LONDON AIR SERVICES</u>					* SUPPLIER # <u>1942211</u>		* SITE <u>002</u>		
CONTRACT/PO # _____			INVOICE DATE <u>25-SEP-2011</u> DD-MMM-YYYY		INVOICE # <u>LAS0005339</u>				
DATE INVOICE RECEIVED <u>26-SEP-2011</u> DD-MMM-YYYY			DATE GOODS/ SERVICES REC'D <u>19-SEP-2011</u> DD-MMM-YYYY			RECEIPT # _____			
NAME &/OR ADDRESS OVERRIDE:					DESCRIPTION FOR CHEQUE STUB:				
DATE CHQ/EFT REQ'D (ONLY IF URGENT) DD-MMM-YYYY GL DATE (if applicable) DD-MMM-YYYY PAY ALONE? YES ☐									
AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT	TAX RATE 12%, 11%, 5%, 0%	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # IF STOB 57	OFA STOB & ASSET #
20,313.79	18,137.31	12%	004	36A10	36200	5712	3600000	CHARTER	
20,313.79	TOTAL								
* EXPENSE AUTHORITY (EA) INFORMATION: * <u>MICHELLE LEAMY</u> EA PRINTED NAME * BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports. * <i>Michelle Leamy</i>					* QUALIFIED RECEIVER (QR) CERTIFICATION: * <u>ALISHA OLSON</u> QR PRINTED NAME The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met). * <i>[Signature]</i> QR SIGNATURE				
ADDITIONAL INFORMATION OR INSTRUCTIONS: 									

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

ALISHA OLSON (250) 356-2605

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.



 INVOICE LONDON AIR SERVICES LTD. (713) 910-1887 FAX (713) 910-1888	Invoice:	LAS0005339
	Invoice Date:	September/25/2011
	Page:	1 of 1

Accounts Receivable
12831 Horseshoe Place
Richmond BC V7A 4X5
Canada

RECEIVED

 SEP 26 2011

 OFFICE OF THE PREMIER
 SCHEDULING BRANCH

Customer No: S17
Payment Terms: NET DUE
Due Date: September/26/2011
PO Number: QUOTE # S17

Sold To Customer:
OFFICE OF PREMIER CHRISTY CLARK
ATTN: Judy McCallum
P.O. BOX 9041 STATION PROV. GOVT.
VICTORIA BC V8W 9E1
Canada

Ship to Customer:
OFFICE OF PREMIER CHRISTY CLARK
P.O. BOX 9041 STATION PROV. GOVT.
VICTORIA BC V8W 9E1
CAN

Flight dates: September 18 - 19, 2011

Line	Item #	Description	Quantity	UOM	Unit Price	Ext. Amount
1	CARBON SURCHARGE	Carbon Surcharge	1.00	EA	224.7400	224.74
2	LCYAIRTAX	Federal Airport Security Tax	1.00	EA	135.2800	135.28
3	LCYCATER	Catering	1.00	EA	86.8300	86.83
4	LCYCREW	Crew Expenses	1.00	EA	1,100.2100	1,100.21
5	LCYFUEL	Fuel Surcharge / Statute Mile	975.00	EA	1.9900	1,940.25
6	LCYLAND	Landings	2.00	EA	500.0000	1,000.00
7	LCYMLE	Statute Mile Charge	975.00	EA	14.0000	13,650.00

Vancouver - Prince Rupert - Terrace - Vancouver

Van - P.R. Rupert (10) Premier Clark ✓ 975.99 (ea) S15, S19
 P.R. Rupert - Terrace (2) Chris Olsen ✓ 791.34 (ea) Gabe Garfinkel ✓ 791.47
 Terrace - Van (8) Premier Clark ✓ 1121.07 S15, S19
 Jessica Hodge ✓ 976.12
 Gabe Garfinkel ✓ S22

Chris Olsen ✓
 Blair Lekstrom ✓
 Katherine Bergen ✓
 Ben Lawrence (show) ✓
 Jeff Vinnick (photographer) ✓
 For billing questions, please call 604-272-7162

RECEIVED

 SEP 26 2011

 DEPUTY MINISTER'S OFFICE
 OFFICE OF THE PREMIER

Pat Bell
 Jessica Hodge ✓ out by 2.65
 Gabe Garfinkel ✓
 Chris Olsen ✓ 1121.20 S22

Subtotal:	18,137.31
GST/HST: 12.00 %	2,176.48
PST:	
AMOUNT DUE:	20,313.79 CAD

Heads and Tickets Released
 Stacie Dey
 Judy McCallum
 Page 23
 FIN 002-91206
 Sept 26/11

LONDON AIR SERVICES
Charter Invoice # LAS0005339
VAN-PR RUPERT-TERRACE-VAN

Amount	Cl.	Resp	Serv. Line	Stob	Project	Supplier	Passenger	Ministry
2,097.33	004	36A10	36200	5712	36MTSAC	S22	Hon. Christy Clark	Office of the Premier
2,097.33	004	36A10	36200	5712	36MTSAC		Jessica Hodge	Office of the Premier
2,888.79	004	36A10	36200	5712	36MTSAC		Chris Olsen	Office of the Premier
2,888.79	004	36A10	36200	5712	36MTSAC		Gabe Garfinkel	Office of the Premier
976.13	004	36A10	36200	5712	36MTSAC		Katerine Bergen	Office of the Premier
976.12	004	36A10	36200	5712	36MTSAC		Blair Lekstrom	Trans. & Infrastructure
976.12	004	36A10	36200	6504	3600000		Ben Lawrence	Pro Show GCPE
1,121.20	004	36A10	36200	5712	36MTSAC		Pat Bell	Jobs & Tourism
1,121.20	004	36A10	36200	5712	36MTSAC		Stacie Dley	Office of the Premier
976.12	004	36A10	36200	6504	3600000		Jeff Vinnick	photographer
2,097.33	004	36A10	36200	6504	3600000		S15, S19	Office of the Premier
2,097.33	004	36A10	36200	6504	3600000			

\$20,313.79

** JV to be prepared to transfer costs to passengers

To Tamara
Davidson
Re: S22
+ Photographer.
+ we need nautical
miles per leg.

Goudie, Kyra FIN:EX

From: McCallum, Judy PREM:EX
Sent: Thursday, November 3, 2011 9:11 AM
To: Goudie, Kyra FIN:EX
Cc: Davidson, Tamara PREM:EX
Subject: FW: information

FYI

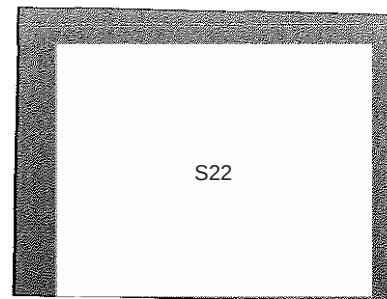
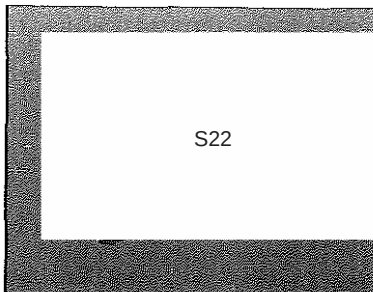
From: McCallum, Judy PREM:EX
Sent: Tuesday, November 1, 2011 2:10 PM
To: Goudie, Kyra FIN:EX
Cc: Davidson, Tamara PREM:EX
Subject: information

Kyra, Jim Shepard is a member of the Premier's office staff.

Jeff Vinnick is a self-employed photographer. -- charge to GCPE

S22

S22



Justin Schneider is a staff member of GCPE.

Let me know what else you need.

Judy McCallum | Executive Scheduling Coordinator
Scheduling Branch | Office of the Premier
(250) 387-1686 phone
(250) 356-5972 fax
Judy.McCallum@gov.bc.ca
<http://www.gov.bc.ca/premier>

S22

Please consider the environment before printing

JOURNAL VOUCHER

PAGE 1 BATCH NO.

2 DOCUMENT NO.

Amendments not initialed by the signing authorities will be rejected. See Core Policy and Procedures Manual for additional instruction.

1

40948 764

3 ISSUING CLIENT		4 CONTACT NAME/PHONE NUMBER		5 DESCRIPTION OF JOURNAL ENTRY - MAXIMUM 60 CHARACTERS PRINTOUTS USE FIRST 30 CHARACTERS ONLY			6 FISCAL YEAR		7 BATCH DATE Y M D 2012 02 08	
Min of Finance		Kyra Goudie 250-387-9535		Trsf charter costs from Prem Off to passengers			2012		8 EFFECTIVE DATE - optional Y M D 2012 02 08	
9. NAME OF PROGRAM/SERVICE LINE/REASON FOR TRANSACTION - Include names if for travel advance Attach supporting documents		10 CLIENT	11 RESP CENTRE	12 SERVICE LINE	13 STOB	14 PROJECT	15 SUPPLIER CODE REGULAR	16 SUPPLIER NAME	17 DEBIT (CREDIT) AMOUNT	
Hon. Blair Lekstrom Minister of Trans and Infrastructure		034	55001	60410	5712	55MTSAC			871.54	
Ben Lawrence Pro Show GCPE					6504				871.54	
Hon. Pat Bell Minister of Jobs, Tourism and Innovation		125	51000	08001	5712	51MTSAC			1,001.07	
London Air Services Inv #LAS0005339		004	36A10	36200	5712	36MTSAC			-1,872.61	
Flight Sep 18-19 2011 Van-Pr Rupert-Terrace-Van		004	36A10	36200	6504	3600000			-871.54	
CUT HERE IF MULT-PAGE									COPY	
ISSUING CLIENT AUTHORITY (EXPENSE OR REVENUE)		19 SIGNATURE		20 PRINT NAME		21 DATE SIGNED YMD		22 ENTER TOTAL DEBIT AMOUNT (Must Equal Total Credit Amount)		
PROCESSING AUTHORITY (ISSUING CLIENT)		22 SIGNATURE		23 PRINT NAME		24 DATE SIGNED YMD		25 ENTER TOTAL CREDIT AMOUNT (Must Equal Total Debit Amount)		
RECEIVING CLIENT AUTHORITY (EXPENSE OR REVENUE)		25 SIGNATURE		26 PRINT NAME		27 CONTACT NAME / PHONE NO.		28 DATE SIGNED YMD		
						S22				

waiting to see if michelle wants us to invoice ... see attached NO invoice for Jack. waiting on

Also waiting on email approvals

Sent to Dawn

Waiting for her to return.

2,744.15

2,744.15

Goudie, Kyra FIN:EX

From: Goudie, Kyra FIN:EX
Sent: Wednesday, February 8, 2012 3:31 PM
To: Unwin, Holly L TRAN:EX
Subject: Charter approval

Hi Holly,

Could you please approve the Ministers Charter flights below. Please note that the flight for Not Responsive will need approval from an EA or MA. Could you please send on to the appropriate person for approval and return to me. Thanks

Minister Lekstrom – London Air Services Van-PR Rupert-Sep 18th 2011. \$976.12.

Not Responsive

Kyra Goudie
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: (250) 387-9535 Fax: (250) 356-7326
Email: kyra.goudie@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

Goudie, Kyra FIN:EX

From: Sawatsky, Kim JTI:EX
Sent: Wednesday, February 8, 2012 3:14 PM
To: Goudie, Kyra FIN:EX
Subject: RE: Charter Flight approval

Date of all flights was Sept 19th. These are approved. Thanks! Kim

*Spoke with Kim she
has sent Minister Bell's
email off to an EA or
MA for approval.*

From: Goudie, Kyra FIN:EX
Sent: Wednesday, February 8, 2012 2:58 PM
To: Sawatsky, Kim JTI:EX
Subject: Charter Flight approval

Hi Kim,

Could you please provide approval for the charter flight costs being transferred to your Ministry. Thanks

Not Responsive

Minister Bell – London Air Services Terrace - Van - Sep 19, 2011. Minister's portion is \$ 1121.20.

Thanks

Kyra Goudie
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: (250) 387-9535 Fax: (250) 356-7326
Email: kyra.goudie@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

ACCRUAL



Where ideas work

Ministry of Finance

INVOICE CODING SHEET

RETURN CHEQUE TO MINISTRY?

(if yes, enter "D")

FOREIGN CURRENCY?

(if yes, enter "\$")

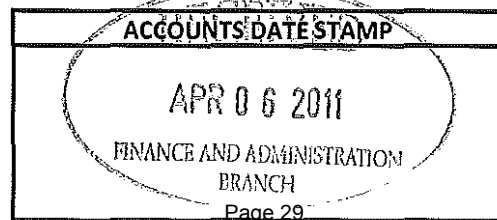
[Link to Invoice Coding Sheet completion instructions.](#)

PAYEE NAME <u>LONDON AIR SERVICES</u>		* SUPPLIER # <u>1942211</u>		* SITE <u>002</u>					
CONTRACT/PO # _____		INVOICE DATE <u>27-MAR-2011</u> DD-MMM-YYYY		INVOICE # <u>LAS0004951</u>					
DATE INVOICE RECEIVED <u>01-APR-2011</u> DD-MMM-YYYY		DATE GOODS/ SERVICES REC'D <u>22-MAR-2011</u> DD-MMM-YYYY		RECEIPT # _____					
NAME &/OR ADDRESS OVERRIDE:				DESCRIPTION FOR CHEQUE STUB:					
DATE CHQ/EFT REQ'D (ONLY IF URGENT) _____ GL DATE (if applicable) _____ PAY ALONE? YES ☐									
AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT	TAX RATE 12%, 11%, 5%, 0%	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # IF STOB 57	OFA STOB & ASSET #
10,721.37	9,572.65	12%	004	36A10	36200	5712	3600000	CHARTER	
See Attached for coding.									
TV Done.									
10,721.37	TOTAL								
* EXPENSE AUTHORITY (EA) INFORMATION: * <u>MICHELLE LEAMY</u> EA PRINTED NAME * BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports. * Charter flight for Premier and Staff from Vancouver to Fort St. John with return <u>Michelle Leamy</u>					* QUALIFIED RECEIVER (QR) CERTIFICATION: * <u>AMBER ROSSNER</u> QR PRINTED NAME The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met). * <u>[Signature]</u> QR SIGNATURE				
ADDITIONAL INFORMATION OR INSTRUCTIONS:									

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

AMBER ROSSNER 250-356-2605

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.





INVOICE

GST/HST No. - 897374922 RT0001

Invoice:
Invoice Date:
Page:

LAS0004951
March/27/2011
1 of 1

Accounts Receivable
12831 Horseshoe Place
Richmond BC V7A 4X5
Canada

RECEIVED
APR 01 2011

Customer No: S17
Payment Terms: NET DUE
Due Date: March/28/2011
PO Number: QUOTE S17

Sold To Customer:
OFFICE OF PREMIER CHRISTY CLARK
ATTN: Judy McCallum
P.O. BOX 9041 STATION PROV. GOVT.
VICTORIA BC V8W 9E1
Canada

DEPUTY MINISTER'S OFFICE
OFFICE OF THE PREMIER

Ship to Customer:
OFFICE OF PREMIER CHRISTY CLARK
P.O. BOX 9041 STATION PROV. GOVT.
VICTORIA BC V8W 9E1
CAN

Flight date: March 22, 2011

Line	Item #	Description	Quantity	UOM	Unit Price	Ext. Amount
1	CARBON SURCHAI	Carbon Surcharge	1.00	EA	109.8400	109.84
2	MGL FUEL SURCH	MGL Fuel Surcharge	993.00	EA	0.9900	983.07
3	MGLAIRTAX	Federal Airport Security Tax	1.00	EA	113.9200	113.92
4	MGLCATER	Catering	1.00	EA	51.8200	51.82
5	MGLCREW	Crew Expenses	1.00	EA	70.0000	70.00
6	MGLLAND	Landings	1.00	EA	300.0000	300.00
7	MGLMILE	MGL Statute Mile Charge	993.00	EA	8.0000	7,944.00

Vancouver - Fort St. John - Vancouver

Goods and Services Received
McCallum
Apr. 1/11
FSJ-VAN
same pay
+ second
S15
Jessica Hodge
Rich Coleman
Graeme McFaren
Mike de Jong
Barinder Bhutlar
Shane Mills - commercial
fit FSJ-Van

Subtotal:	9,572.65
GST/HST: 12.00 %	1,148.72
PST:	
AMOUNT DUE:	10,721.37 CAD

London Air Services
Charter Invoice # LAS0004951
March 22, 2011 Vancouver-Fort St John-Vancouver

Int	Cl.	Resp	Serv. Line	Stob	Project	Supplier	Passenger	Ministry	
59	004	36A10	36200	5712 3066	36MTSAC	S22	Hon. Christy Clark	Office of the Premier	3066
87	004	36A10	36200	6504 3074	3600000		S15	Office of the Premier	3074
59	004	36A10	36200	5712	36MTSAC		Jessica Hodge	Office of the Premier	3066
58	004	36A10	36200	5712	36MTSAC		Rich Coleman	✖ Energy & Mines	↓
58	004	36A10	36200	5712	36MTSAC		Graeme McLaren	✖ Energy & Mines	
58	004	36A10	36200	5712	36MTSAC		Mike de Jong	✖ Health	
58	004	36A10	36200	5712	36MTSAC		Bariner Bhullar	✖ Health	
58	004	36A10	36200	5712	36MTSAC		Shane Mills	Office of the Premier	

.65

✖ Mines Ministers Office accrual coding is: 057.27550.26000.3066.2700000

Ministers Office accrual coding is: 026.66001.44000.3066.6600000

crual coding is: 057.27700.26250.3066.2700000

4.87	004	36A10	36200	6504	3600000	✓
1.46	004	36A10	36200	5712	36MTSAC	✓

5.58 057.27700.26250.5712.27MTSAC ✓

5.58 057.27550.26000.5712.27MTSAC ✓

3.16 026.66001.44000.5712.66MTSAC ✓

2.65

4.87 004.36A10.36200.3074.3600000 ✓

1.46 004.36A10.36200.3066.3600000 ✓

5.58 057.27700.26250.3066.2700000 ✓

5.58 057.27550.26000.3066.2700000 ✓

3.16 026.66001.44000.3066.6600000 ✓

2.65

←
JV from
004 to ministry
using 3066
No travel.