

Dunn, Jennifer CITZ:EX

From: McLeod, Mark PSA:EX
Sent: Monday, September 24, 2012 12:06 PM
To: Leamy, Michelle T PREM:EX
Cc: Duncan, Laurie PSA:EX
Subject: DD Letter

Here's a first draft of a letter for Dan Doyle. I am bit concern about how explicit it is and need to do a little follow-up at this end but should serve as a basis for discussion.

Let me know how this works for John.



doyle.cheif of
staff.letter.do...

Mark McLeod

Executive Recruitment and Development Services | BC Public Service Agency
810 Blanshard Street | Victoria, BC | V8W 9V1 | 250.952.0913



Where ideas work

September 24, 2012

Dan Doyle

s.22

Dear Dan:

This letter confirms your appointment as Chief of Staff in the Office of the Premier, as specified in your appointing Order in Council. To confirm, this appointment is effective September 24, 2012 through to April 16, 2013.

Your salary will step 6 of band C of the Minister's Staff Salary Schedule (\$195,148.22 per annum).

Your terms and conditions of employment are those established for Category C Order in Council appointments, with the following exceptions. As agreed, you will not receive the typical benefit plan coverage associated with appointment to this role, nor will you be eligible for severance at the conclusion of the appointment. Furthermore, you will not be paid for statutory holidays and will not receive any paid vacation or vacation pay.

As a public service employee you must conduct yourself in a manner that maintains and enhances the public's trust and confidence in the public service. Please ensure you are familiar with the Standards of Conduct for Public Service Employees.

Lastly, thank you agreeing to take on this role. I'm looking forward to working with you over the coming months.

Yours truly,

Christy Clark
Premier

I have read and accept the terms and conditions of this appointment.

Dan Doyle

Date

Dunn, Jennifer CITZ:EX

From: McLeod, Mark PSA:EX
Sent: Monday, September 24, 2012 1:32 PM
To: Leamy, Michelle T PREM:EX
Subject: Letter

Here's a revised letter – Norm suggested some different wording. I'm about to run it by Lynda.



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Mark McLeod

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Where ideas work

September 24, 2012

Dan Doyle

s.22

Dear Dan:

This letter confirms your appointment as Chief of Staff in the Office of the Premier, as specified in your appointing Order in Council (OIC). To confirm, this appointment is effective September 24, 2012 through April 16, 2013. As noted in the OIC you will have the status of a Deputy Minister.

Your salary will be based on step 6 of band C of the Minister's Staff Salary Schedule (\$195,148.22 per annum) and you will not be paid for any work days not worked.

Your terms and conditions of employment are those established for Category C Order in Council appointments, with the following exceptions. The above salary will be inclusive of all payments for any vacation pay, statutory holidays, or benefits that would normally apply to an appointment to this role and which you have agreed to forgo. In addition, you are not eligible for severance at the conclusion of the appointment or severance should the appointment be terminated prior to April 16, 2013.

As a public service employee you must conduct yourself in a manner that maintains and enhances the public's trust and confidence in the public service. Please ensure you are familiar with the Standards of Conduct for Public Service Employees.

Lastly, thank you agreeing to take on this role. I'm looking forward to working with you over the coming months.

Yours truly,

Christy Clark
Premier

I have read and accept the terms and conditions of this appointment.

Dan Doyle

Date

Dunn, Jennifer CITZ:EX

From: McLeod, Mark PSA:EX
Sent: Monday, September 24, 2012 1:43 PM
To: Leamy, Michelle T PREM:EX
Subject: Revised Letter

Is this 'better'? On its way to Lynda.



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Mark McLeod

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Where ideas work

September 24, 2012

Dan Doyle

s.22

Dear Dan:

This letter confirms your appointment as Chief of Staff in the Office of the Premier, as specified in your appointing Order in Council (OIC). This appointment is effective September 24, 2012 through April 16, 2013 and as noted in the OIC you will have the status of a Deputy Minister.

Your salary will be based on step 6 of band C of the Minister's Staff Salary Schedule (\$195,148.22 per annum).

Your terms and conditions of employment are those established for Category C Order in Council appointments, with the following exceptions. As agreed, you will not receive the typical benefit plan coverage associated with appointment to this role, will not be paid for statutory holidays or receive any paid vacation or vacation pay, and will not be paid for any work days not worked. In addition, you are not eligible for severance at the conclusion of the appointment or severance should the appointment be terminated prior to April 16, 2013.

As a public service employee you must conduct yourself in a manner that maintains and enhances the public's trust and confidence in the public service. Please ensure you are familiar with the Standards of Conduct for Public Service Employees.

Lastly, thank you agreeing to take on this role. I'm looking forward to working with you over the coming months.

Yours truly,

Christy Clark
Premier

I have read and accept the terms and conditions of this appointment.

Dan Doyle

Date

Page 7 redacted for the following reason:

Not Responsive

Dunn, Jennifer CITZ:EX

From: McLeod, Mark PSA:EX
Sent: Tuesday, September 25, 2012 9:59 AM
To: Leamy, Michelle T PREM:EX
Subject: Doyle Letter

Can you send me an electronic copy of the final product. Just want to have this draft to discuss with Connie when we set him up in pay.

Mark McLeod

Executive Recruitment and Development Services | BC Public Service Agency
810 Blanshard Street | Victoria, BC | V8W 9V1 | 250.952.0913



Where ideas work

Dunn, Jennifer CITZ:EX

From: McLeod, Mark PSA:EX
Sent: Thursday, September 27, 2012 11:01 AM
To: Leamy, Michelle T PREM:EX
Cc: Der, Connie PSA:EX
Subject: RE:

If you are still of the position that 'work days not worked' will not be paid, you will need to record these in TOL. Connie will arrange for the other exceptions to occur (e.g. no stat holiday pay, no vacation pay).

Mark McLeod

Executive Recruitment and Development Services | BC Public Service Agency
810 Blanshard Street | Victoria, BC | V8W 9V1 | 250.952.0913



Where ideas work

From: Leamy, Michelle T PREM:EX
Sent: Wednesday, September 26, 2012 3:37 PM
To: Tarras, Lynda PSA:EX; McLeod, Mark PSA:EX
Subject:

<< File: 20120926153135.pdf >>

Dunn, Jennifer CITZ:EX

From: McLeod, Mark PSA:EX
Sent: Thursday, September 27, 2012 11:42 AM
To: Leamy, Michelle T PREM:EX
Subject: RE:

Yes.

Mark McLeod

Executive Recruitment and Development Services | BC Public Service Agency
810 Blanshard Street | Victoria, BC | V8W 9V1 | 250.952.0913



Where ideas work

From: Leamy, Michelle T PREM:EX
Sent: Thursday, September 27, 2012 11:38 AM
To: McLeod, Mark PSA:EX
Subject: RE:

do I record as LWOP on those days? << Message: RE: >>

Dunn, Jennifer CITZ:EX

From: Leamy, Michelle T PREM:EX
Sent: Monday, September 24, 2012 12:15 PM
To: McLeod, Mark PSA:EX
Subject: RE: DD Letter



DD Letter

Can you call me re sentence about salary?

Dunn, Jennifer CITZ:EX

From: Leamy, Michelle T PREM:EX
Sent: Monday, September 24, 2012 12:51 PM
To: McLeod, Mark PSA:EX

my draft . . . haven't received from leg counsel as of yet and will include DM status info.

s.14

Dunn, Jennifer CITZ:EX

From: Leamy, Michelle T PREM:EX
Sent: Monday, September 24, 2012 1:45 PM
To: McLeod, Mark PSA:EX
Subject: RE: Revised Letter

I would

s.13

– I think that is what JD was wanting.



Revised Letter

Dunn, Jennifer CITZ:EX

From: Leamy, Michelle T PREM:EX
Sent: Wednesday, September 26, 2012 3:37 PM
To: Tarras, Lynda PSA:EX; McLeod, Mark PSA:EX



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September 25, 2012

Dan Doyle

s.22

Dear Dan:

This letter confirms your appointment as Chief of Staff in the Office of the Premier, as specified in your appointing Order in Council (OIC). This appointment is effective September 24, 2012 through April 16, 2013 and as noted in the OIC you will have the status of a Deputy Minister.

Your pay will be based on the daily rate for step 6 of Band C of the Minister's Staff Salary Schedule. As agreed, you will not receive any benefits or pensionable service, will not be paid for statutory holidays or receive any paid vacation or vacation pay. In addition, you are not eligible for severance at the conclusion of the appointment or severance should the appointment be terminated prior to April 16, 2013.

As an Order in Council appointee you must conduct yourself in a manner that maintains and enhances the public's trust and confidence in the public service. Please ensure you are familiar with the Standards of Conduct for Public Service Employees.

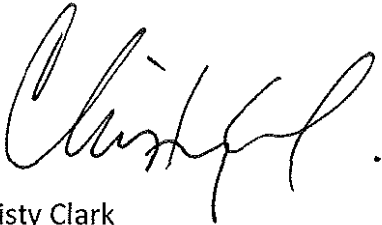
Should you require any assistance or advice concerning this or any other matters related to your appointment, you may contact Lynda Tarras, Head of the BC Public Service Agency.

... /2

Please sign this letter indicating your acceptance and return the original to my office.

Thank you for agreeing to take on this role. I'm looking forward to working with you over the coming months.

Sincerely,

A handwritten signature in black ink, appearing to read 'Christy Clark', written in a cursive style.

Christy Clark
Premier

pc: Lynda Tarras, Head of the BC Public Service Agency

I have read and accept the terms and conditions of this appointment.

A handwritten signature in black ink, appearing to read 'Dan Doyle', written in a cursive style.

Dan Doyle

Sept 25 2012.
Date

Dunn, Jennifer CITZ:EX

From: Leamy, Michelle T PREM:EX
Sent: Thursday, September 27, 2012 11:38 AM
To: McLeod, Mark PSA:EX
Subject: RE:



RE:

do I record as LWOP on those days?

Dunn, Jennifer CITZ:EX

From: McLeod, Mark PSA:EX
Sent: Monday, September 24, 2012 1:44 PM
To: Tarras, Lynda PSA:EX
Cc: Duncan, Laurie PSA:EX
Subject: Doyle Letter

I believe you are expecting this. Michelle reviewed an earlier draft with John D.



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Mark McLeod

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September 24, 2012

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Lastly, thank you agreeing to take on this role. I'm looking forward to working with you over the coming months.

Yours truly,

Christy Clark
Premier

I have read and accept the terms and conditions of this appointment.

Dan Doyle

Date