



File: 292-40/CFD-2017-74217

January 22, 2018

Re: Request for Access to Records
Freedom of Information and Protection of Privacy Act (FOIPPA)

I am writing further to your request received by The Ministry of Children and Family Development. Your request is for:

Regarding a Procurement and Contract Management Process to pursue a Parental Capacity Assessment, Contract ET12858043: Resource Needs Assessment CF2511 or the Contract request Form; The Privacy Impact Assessment and the RFP/solicitation process; The Government Transfer Request form and Chief Financial Officer approval; The Request for Contract Approval CF2511 a form; Justification, explanation for direct award of contract and Notice of Intent and ADM approval. (Date Range for Record Search: From 02/01/2017 To 12/06/2017)

The enclosed CD is password protected due to the sensitive nature of the information contained on it. A password was mailed to you separately, including instructions about how to open your password protected file.

Please find enclosed a copy of the records located in response to your request. Some information has been withheld pursuant to section(s) 22 (Disclosure harmful to personal privacy) FOIPPA.

A complete copy of the FOIPPA is available online at the following website:

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

Your file is now closed.

Please be advised this records will be published on Open Information.

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If you have any questions, please contact me at 250 356-7869. This number can be reached toll-free by calling from Vancouver, 604 660-2421, or from elsewhere in BC, 1 800 663-7867 and asking to be transferred to 250 356-7869. Please provide the file number at the top right of the first page of this letter in any communications.

You have the right to ask the Information and Privacy Commissioner to review the Ministry's response to your request. I have enclosed information on the review and complaint process.

Sincerely,

A handwritten signature in black ink, appearing to read 'Merissa Hughes', with a stylized flourish at the end.

Merissa Hughes, FOI Analyst
On behalf of Jamie Onciul-Omelus, Manager
Social / Tech Team, Information Access Operations

Enclosures

<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
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If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:

Information and Privacy Commissioner
PO Box 9038 Stn Prov Govt
4th Floor, 947 Fort Street
Victoria BC V8W 9A4
Telephone 250 387-5629 Fax 250 387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.