



ARCS: 292-30  
File: CFD-2015-53429

December 5, 2015

Sent via email:

Dear

**Re: Request for Access to Records**  
***Freedom of Information and Protection of Privacy Act (FOIPPA)***

I am writing further to your request received by the Ministry of Children and Family Development. You narrowed the timeframe of your request on November 13, 2015 through conversation and/or email with Kelly Morita. Your request is for:

*All contracts between the Vernon, BC We Care Home Health Services or PDR Investments Inc.  
(Date Range for Record Search: From 01/01/2002 To 12/31/2003)*

The Ministry has advised that there is no requirement for a contract to be retained beyond seven years after its expiration and that contract records are retained and disposed of in accordance with the Administrative Records Classification System (ARCS), specifically sections 1070 and 1150: <http://www.gov.bc.ca/citz/iao/arcs/>. However, some records were located for the specified timeframe. These records are provided to you in their entirety. Please be advised that any other contracts from January 2002 to December 2003 have been destroyed in accordance with the Ministry's record retention schedule.

Your file is now closed.

These records will be published on the BC Government's Open Information website a minimum of 72 hours after electronic release or a minimum of five business days after release by mail in hardcopy. To find out more about Open Information, please access the Open Information website at: <http://www.openinfo.gov.bc.ca/ibc/index.page>

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If you have any questions regarding your request, please contact Kelly Morita, the analyst assigned to your request, at 250 356-2030. This number can be reached toll-free by calling from Vancouver, 604 660-2421, or from elsewhere in BC, 1-800-663-7867 and asking to be transferred to 250 356-2030.

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

Sincerely,

A handwritten signature in black ink, appearing to read 'kmorita', followed by a long horizontal line extending to the right.

Kelly Morita for:  
Kris Ghag, Manager  
Justice / Social Team  
Information Access Operations

Enclosures

<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
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If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

**Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:**

Information and Privacy Commissioner  
PO Box 9038 Stn Prov Govt  
4th Floor, 947 Fort Street  
Victoria BC V8W 9A4  
Telephone 250-387-5629      Fax 250-387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.