



File: 292-30/EDU-2017-72130

September 26, 2017

Re: Request for Access to Records
Freedom of Information and Protection of Privacy Act (FOIPPA)

I am writing further to your request received by the Ministry of Education. You narrowed your request on June 29, 2017 through email with Melissa Boyd. Your request is for:

Emails sent or received related to the Canada-BC International School – CBIS. Limit search to Brian Jonker, Brenda Neufeld, and Jenni McConnell. (Date Range for Record Search: From 01/01/2016 To 06/23/2017).

The enclosed CD is password protected due to the sensitive nature of the information contained on it. A password was mailed to you separately, including instructions about how to open your password protected file.

Please find enclosed a copy of the records located in response to your request. Some information has been withheld pursuant to section(s) 12 (Cabinet and local public body confidences), 13 (Policy advice or recommendations), 14 (Legal advice), 15 (Disclosure harmful to law enforcement), 16 (Disclosure harmful to intergovernmental relations or negotiations), 17 (Disclosure harmful to the financial or economic interests of a public body), and 22 (Disclosure harmful to personal privacy) of FOIPPA. A complete copy of FOIPPA is available online at:

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

Your file is now closed.

These records will be published on the BC Government's Open Information website a minimum of five business days after release. To find out more about Open Information, please access the Open Information website at: www.gov.bc.ca/openinformation

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If you have any questions, please contact Melissa Boyd, the analyst assigned to your request, at 778 698-2867. This number can be reached toll-free by calling from Vancouver, 604 660-2421, or from elsewhere in BC, 1 800 663-7867 and asking to be transferred to 778 698-2867. Please provide the file number at the top right of the first page of this letter in any communications.

You have the right to ask the Information and Privacy Commissioner to review the Ministry's response to your request. I have enclosed information on the review and complaint process.

Sincerely,

A handwritten signature in dark ink, appearing to read "M. Boyd". The signature is written in a cursive, flowing style.

Melissa Boyd, FOI Analyst
On behalf of Maxine Vanzetta, Manager
Health / Education Team, Information Access Operations

Enclosures

<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
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If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:

Information and Privacy Commissioner
PO Box 9038 Stn Prov Govt
4th Floor, 947 Fort Street
Victoria BC V8W 9A4
Telephone 250 387-5629 Fax 250 387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.



File: 292-30/EDU-2017-72130

September 26, 2017

Katie Hyslop
The Tyee
503 - 470 Granville St
Vancouver BC V6C 1V5

Dear Katie Hyslop:

Re: Request for Access to Records
Freedom of Information and Protection of Privacy Act (FOIPPA)

I am writing further to your request received by the Ministry of Education. You narrowed your request on June 29, 2017 through email with Melissa Boyd. You requested:

Emails sent or received related to the Canada-BC International School – CBIS. Limit search to Brian Jonker, Brenda Neufeld, and Jenni McConnell. (Date Range for Record Search: From 01/01/2016 To 06/23/2017).

Your records have been saved to a password protected CD that was sent to you on September 26, 2017. In order to open and view your records you will need to enter the password: T4Wretu@ Please retain this password in order to access your records on the CD.

If you have any questions regarding your request, please contact me at 778 698-2867. This number can be reached toll-free by calling from Vancouver, 604 660-2421, or from elsewhere in BC, 1 800 663-7867 and asking to be transferred to 778 698-2867.

Sincerely,


A handwritten signature in dark ink, appearing to read "M Boyd".

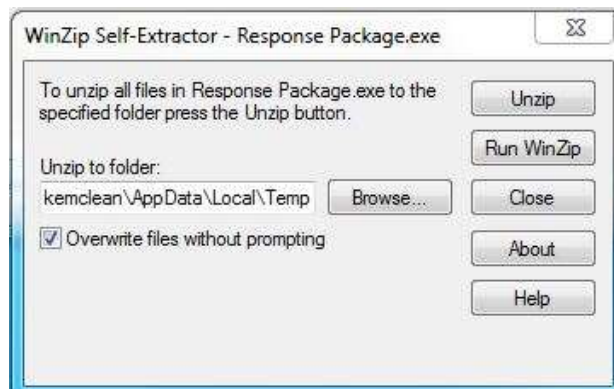
Melissa Boyd, FOI Analyst
On behalf of Maxine Vanzetta, Manager
Health / Education Team, Information Access Operations

Enclosure

How to Get Your Password Protected Records

ATTENTION: The following process results in a copy of your FOI response package being copied from the CD to the computer being used to access your response package. To ensure the protection of your privacy IAO does not recommend using a public computer to view your response package.

1. Insert the CD provided into the CD drive of your computer.
2. Select "Open folder to view files". Otherwise, navigate to your CD drive.
3. Double click on the zipped file on the CD: 
4. Click "Browse," select a location to save your file, select "Unzip".



5. You will be prompted for a password.
6. Enter the password previously provided
7. Once you have entered the password you will not have to re-enter a password for the file that has been moved from the CD to the location where you saved the file on your computer. The file on the CD will still be password protected.

**DO NOT LOSE THE PASSWORD LETTER PROVIDED AS PASSWORD RESETS
MAY NOT BE AVAILABLE**

A PDF viewer e.g., Adobe Reader is required to view your file. Adobe Reader can be downloaded for free from the following website: <https://get.adobe.com/reader/>.