



ARCS: 292-30  
File: PSS-2019-93249

July 5, 2019

Sent via email:

**Re: Request for Access to Records**  
***Freedom of Information and Protection of Privacy Act (FOIPPA)***

I am writing further to your request received by the Ministry of Public Safety and Solicitor General . Your request is for:

*Copy of the Victoria, Saanich, Central Saanich & Sidney/Gulf Islands Victim Service Protocol which contains the following three provisions for the years 2010 to 2019: Regular meetings with other local Victim Service Program(s); Consistent referral procedures; and Detailed procedures for handling disputes and grievances. Additionally, requested are copies of the Local Victim Service Referral Protocol provided yearly, to the MOJ (now known as the PSSG) for the years 2010 to 2019 for the following Agencies: The Mary Manning Centre (Victoria Child Abuse and Prevention Counselling Centre & CYA Child and Youth Advocacy Centre) and the Womens Sexual Assault Centre now known as the Victoria Sexual Assault Centre. (Date Range for Record Search: From 01/01/2010 To 05/23/2019)*

Please find enclosed a copy of the records located in response to your request. These records are provided to you in their entirety. Please note, you requested records from January 1, 2010 to May 23, 2019, there is only records for the year 2017. We have provided you with the best available copy, although you may find that some pages are in poor condition. Your file is now closed.

These records will be published on the BC Government's Open Information website a minimum of ten business days after release. To find out more about Open Information, please access the Open Information website at: [www.gov.bc.ca/openinformation](http://www.gov.bc.ca/openinformation)

.../2

If you have any questions regarding your request, please contact Elizabeth Babecy, the analyst assigned to your request, at 250 952-6353. This number can be reached toll-free by calling from Vancouver, 604 660-2421, or from elsewhere in BC, 1 800 663-7867 and asking to be transferred to 250 952-6353.

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

Sincerely,

A handwritten signature in cursive script, appearing to read "E Babecy".

Elizabeth Babecy, Senior FOI Analyst  
On behalf of Cindy Kukucska, Manager  
Justice / Social Team, Information Access Operations

Enclosures

<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
--

If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

**Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:**

Information and Privacy Commissioner  
PO Box 9038 Stn Prov Govt  
4th Floor, 947 Fort Street  
Victoria BC V8W 9A4  
Telephone 250 387-5629      Fax 250 387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.