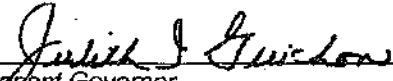


PROVINCE OF BRITISH COLUMBIA

ORDER OF LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 830

, Approved and Ordered December 17, 2015

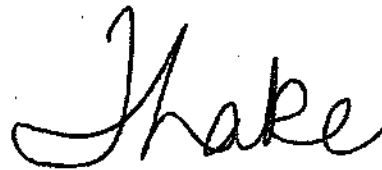

Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that, effective February 4, 2016, Kevin Ross Smith and Sandra L. Cawley are appointed as members of the board of the University of British Columbia for terms ending February 4, 2017.



Minister of Advanced Education



Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: University Act, R.S.B.C. 1996, c. 468, ss. 19 (2) (e), 20 (1.1) and 21

Other: _____

December 9, 2015

page 1 of 1

O/1061/2015/27

MEMORANDUM

To: Mary Shaw, Executive Director
Governance and Quality Assurance Branch

Date: December 9, 2015
Our Ref. 101204

Re: Appointments to the Board of Governors of the University of British Columbia

The University of British Columbia is governed by the *University Act (the Act)*. Pursuant to section 19(2)(e) of the Act, the board is comprised of, among other people, 11 persons appointed by the Lieutenant Governor in Council (LGIC), two of whom are nominees of the alumni association.

Pursuant to sections 20 (1.1) and 21 of the *Act*, each member of the board appointed under section 19 (2)(e) holds office for a term of up to 3 years and after that until a successor is appointed, but must not hold office for more than 6 consecutive years.

Currently, the Board of Governors for the University of British Columbia is comprised of 11 LGIC appointments with two terms expiring as follows:

Member	First Appointment	Current Term Began	Term Expiry
Alice D. Laberge, Alumni	2010-02-04	2014-02-04	2016-02-04
Douglas H. Mitchell, Alumni	2010-02-04	2014-02-04	2016-02-04

s.12

... /2

s.12

A handwritten signature in black ink, appearing to read 'Paula McHerron', with a stylized flourish extending from the end.

Paula McHerron
Board Coordinator

Attachments 2

Page 04

Withheld pursuant to/removed as

s.12;s.14

PROVINCE OF BRITISH COLUMBIA
ORDER OF LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No.

, Approved and Ordered

Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that, effective February 4, 2016, Kevin Ross Smith and Sandra L. Cawley are appointed as members of the board of the University of British Columbia for terms ending February 4, 2017.

Minister of Advanced Education

Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: University Act, R.S.B.C. 1996, c. 468, ss. 19 (2) (e), 20 (1.1) and 21

Other: _____

December 9, 2015

page 1 of 1

O/1061/2015/27

McHerron, Paula J AVED:EX

From: Shaw, Brea BRDO:EX
Sent: Tuesday, December 8, 2015 1:43 PM
To: McHerron, Paula J AVED:EX; Brodie, Natalya BRDO:EX; Lu, Barbara BRDO:EX; Hancock, Tom BRDO:EX; Ma, Christina BRDO:EX; Shaw, Brea BRDO:EX
Subject: RE: Please Initiate Drafting - University - University of British Columbia - RUSH

Hi Paula,

Please note these are both ALUMNI member appointments.

Brea Shaw

Board Resourcing and Development Office

Tel: 604.660.0465

Fax: 604.775.0158

Suite 730, 999 Canada Place

Vancouver BC V6C 3E1

Email: Brea.Shaw@gov.bc.ca

www.gov.bc.ca/brdo

From: Shaw, Brea BRDO:EX
Sent: Tuesday, December 8, 2015 1:40 PM
To: McHerron, Paula J AVED:EX; Brodie, Natalya BRDO:EX; Lu, Barbara BRDO:EX; Hancock, Tom BRDO:EX; Ma, Christina BRDO:EX; Shaw, Brea BRDO:EX
Subject: Please Initiate Drafting - University - University of British Columbia - RUSH

Hi Paula,

Hopefully the last one to be RUSHED

December 15th Cabinet

2 New

New: Kevin Ross Smith: Feb 4, 2016 – Feb 4, 2017

New: Sandra L. Cawley: Feb 4, 2016 – Feb 4, 2017

Kevin Ross Smith

Alum Kevin R. Smith (BSc '93), a Chartered Accountant, is CFO at Intracorp Projects Ltd., a Vancouver-based residential property developer.

Kevin Smith started his career in 1994 at Deloitte & Touche in Vancouver. He joined Intrawest Corporation in 1999, was promoted through various levels of the organization in Colorado and BC and in 2007, he was appointed Chief Financial Officer of Intrawest Resort Operations. He was also a member of the corporation's senior management team and member of the Board for all of Intrawest's 11 resorts as well as Placemaking real estate and Playground real estate sales.² Prior to his current appointment as CFO at Intracorp, Kevin Smith was Executive Vice President and CFO at Whistler Blackcomb Holdings Inc. He successfully led Whistler Blackcomb through an initial public offering (IPO) on the Toronto Stock Exchange in 2010 to create Whistler Blackcomb as a separate, publicly traded company from Intrawest.

Sandra L. Cawley

Alumna Sandra Cawley has been a real estate appraiser and development consultant since 1981. She has been a principal in Burgess Cawley Sullivan & Associates since 1988. Ms. Cawley specializes in real estate valuation, marketing studies, and development consultancy in the residential, office, shopping centre, industrial park, land subdivision, and hotel markets. Ms. Cawley is member of the board of directors of UBC Properties Trust and major donor to UBC. She has taught courses in the Urban Land Diploma Program at UBC and the Urban Development Institute's School of Development Program. She has volunteered as mentor for UBC and has attended 10 UBC events in the past 12 years.

She serves as member of several boards, including Appraisal Institute of Canada (AIC); Real Estate Institute of BC; BC Apartment Owners Association (BCAOA); International Council of Shopping Centres (ICSC); Urban Development Institute (Vancouver Chapter) (UDI); UBC Properties Trust (UBC PT); Lambda Alpha International Vancouver Chapter; and Tsawwassen First Nation (TFN) Economic Development Corporation. She is a former Director of the Vancouver Chapter, Real Estate Institute of British Columbia.

Addresses:

Kevin Ross Smith
s.22

Sandra L. Cawley
TBD

Brea Shaw

Board Resourcing and Development Office

Tel: 604.660. 0465

Fax: 604.775.0158

Suite 730, 999 Canada Place

Vancouver BC V6C 3E1

Email: Brea.Shaw@gov.bc.ca

www.fin.gov.bc.ca/brdo

McHerron, Paula J AVED:EX

From: Kahlon, Reny <rkahlon@mail.ubc.ca>
Sent: Tuesday, December 8, 2015 8:53 AM
To: McHerron, Paula J AVED:EX
Subject: RE: Question

February 4, 2016

From: McHerron, Paula J AVED:EX [<mailto:Paula.McHerron@gov.bc.ca>]
Sent: Tuesday, December 08, 2015 8:52 AM
To: Kahlon, Reny
Subject: Question

Hi Reny,

Can you please confirm effective date of Mr. Belkin's election as Chair of the Board of Governors?
With thanks,

Paula McHerron, Coordinator
Board Appointments and Negotiation Support
Governance and Quality Assurance Branch
Governance, Legislation and Strategic Policy Division
Ministry of Advanced Education
PO Box 9157, STN PROV GOVT
Victoria BC V8W 9H2
Telephone: 250-356-8696 / Facsimile: 250-387-3750

McHerron, Paula J AVED:EX

From: McHerron, Paula J AVED:EX
Sent: Wednesday, November 25, 2015 1:50 PM
To: 'Kahlon, Reny'
Cc: Alice D. Laberge, Acting Chair, Board of Governors; XT:Piper, Martha CSCD:IN
Subject: Board Appointment: The University of British Columbia
Attachments: OIC 699-2015.pdf

Good afternoon Reny,

For your records, attached is Order in Council #699, approved and ordered on November 25, 2015, appointing Alton Stuart Belkin as a member of the University of British Columbia Board of Governors.

FYI, a Ministerial letter and certificate of appointment will be sent to Mr. Belkin in the very near future.

Should you have any questions regarding this appointment, please do not hesitate to contact me at (250) 356-8696.

Best,

Paula McHerron, Coordinator
Board Appointments and Negotiation Support
Governance and Quality Assurance Branch
Governance, Legislation and Strategic Policy Division
Ministry of Advanced Education
PO Box 9157, STN PROV GOVT
Victoria BC V8W 9H2
Telephone: 250-356-8696 / Facsimile: 250-387-3750

PROVINCE OF BRITISH COLUMBIA
ORDER OF LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 699 , Approved and Ordered November 25, 2015


Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that Alton Stuart Belkin is appointed as a member of the board of the University of British Columbia for a term ending December 31, 2016.



Minister of Advanced Education



Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: University Act, R.S.B.C. 1996, c. 468, ss. 19 (2) (e), 20 (1.1) and 21

Other: _____

November 12, 2015

page 1 of 1

O/953/2015/25



MEMORANDUM

To: Kelly Farish
Senior Legislative Analyst
Governance and Quality Assurance Branch

Date: November 13, 2015
Our Ref. 101025

Re: Appointment to the Board of Governors of the University of British Columbia

The University of British Columbia is governed by the *University Act (the Act)*. Pursuant to section 19(2)(e) of the Act, the board is comprised of, among other people, 11 persons appointed by the Lieutenant Governor in Council (LGIC), two of whom are nominees of the alumni association.

Pursuant to sections 20 (1.1) and 21 of the *Act*, each member of the board appointed under section 19 (2)(e) holds office for a term of up to 3 years and after that until a successor is appointed, but must not hold office for more than 6 consecutive years.

Currently, the Board of Governors for the University of British Columbia is comprised of 10 LGIC appointments and one immediate vacancy created by s.22
October 15, 2015. s.12

on

s.12

Paula McHerron
Board Coordinator

Attachments 2

Page 12

Withheld pursuant to/removed as

s.12;s.14

PROVINCE OF BRITISH COLUMBIA
ORDER OF LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No.

, Approved and Ordered

Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that Alton Stuart Belkin is appointed as a member of the board of the University of British Columbia for a term ending December 31, 2016.

Minister of Advanced Education

Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: University Act, R.S.B.C. 1996, c. 468, ss. 19 (2) (e), 20 (1.1) and 21

Other: _____

November 12, 2015

page 1 of 1

O/953/2015/25

McHerron, Paula J AVED:EX

From: Ma, Christina BRDO:EX
Sent: Monday, November 16, 2015 10:02 AM
To: Shaw, Brea BRDO:EX; McHerron, Paula J AVED:EX; Lu, Barbara BRDO:EX; Hancock, Tom BRDO:EX
Subject: RE: Please Initiate Drafting - University - University of British Columbia

Hi Paula,

Here is the bio:

Alton Stuart Belkin – Vancouver/Fairview

Stuart Belkin is presently the Chair and Chief Executive Officer of the Belcorp Group of Companies, including all of Belcorp Group investments and operations, since 1987. After working in the commercial banking industry, he joined his family business full time in 1984 when Belkin Inc was Canada's largest paperboard packaging company. He is also the Chair of Rogers Sugar Inc, Canada's largest sugar refiner and marketer since 1993. He was previously the Chair of the Canadian Hotel Income Properties (a leading Canadian Hotel Real Estate Investment Trust) and Mohawk Canada (western Canada's leading independent gasoline retailer). As well, Mr. Belkin was a founding director of Timberwest Forest Ltd, BC's largest publicly owned land holding company. In his community, Mr. Belkin has served as a Director of the Vancouver Police Foundation, St. Paul's Hospital Board and Foundation, CD Howe Institute, United Way of the Lower Mainland and Sectorial Adviser Canada/US Free Trade Agreement. Mr. Belkin holds his Bachelor of Arts from the University of BC.

Address

Alton Stuart Belkin
s.22

Regards,

Christina Ma
Board Resourcing and Development Office (BRDO)
Phone: 604 775 2095 | Fax: 604 775 0158
730 - 999 Canada Place
Vancouver BC V6C 3E1

From: Shaw, Brea BRDO:EX
Sent: Tuesday, November 10, 2015 2:44 PM
To: McHerron, Paula J AVED:EX; Lu, Barbara BRDO:EX; Hancock, Tom BRDO:EX; Ma, Christina BRDO:EX; Shaw, Brea BRDO:EX
Subject: Please Initiate Drafting - University - University of British Columbia

November 18th Cabinet

1 New

New: Alton Stuart Belkin: Pronouncement - Dec 31, 2016

Alton Stuart Belkin – Vancouver-Fairview

Christina to send Bio shortly

Address:

Alton Stuart Belkin
s.22

Brea Shaw

Board Resourcing and Development Office

Tel: 604.660. 0465

Fax: 604.775.0158

Suite 730, 999 Canada Place

Vancouver BC V6C 3E1

Email: Brea.Shaw@gov.bc.ca

www.fin.gov.bc.ca/brdo

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s.14

Page 17

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s.14

Page 18

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s.14

McHerron, Paula J AVED:EX

From: Shaw, Brea BRDO:EX
Sent: Monday, November 23, 2015 12:21 PM
To: McHerron, Paula J AVED:EX
Cc: Hancock, Tom BRDO:EX
Subject: FW: Sandra Cawley appointment submission
Attachments: Notice_of_Position UBC Nov 2015.docx; RFA UBC Nov 2015.docx; RFA_Checklist UBC Nov 2015.docx; Sandra Cawley.pdf

Hi Paula,

Just making sure you got a copy of the UBC RFA package.

Brea Shaw

Board Resourcing and Development Office

Tel: 604.660.0465

Fax: 604.775.0158

Suite 730, 999 Canada Place

Vancouver BC V6C 3E1

Email: Brea.Shaw@gov.bc.ca

www.gov.bc.ca/brdo

From: Brodie, Natalya BRDO:EX
Sent: Monday, November 23, 2015 9:47 AM
To: Shaw, Brea BRDO:EX
Subject: FW: Sandra Cawley appointment submission

RFA

From: Kahlon, Reny [<mailto:rkahlon@mail.ubc.ca>]
Sent: Monday, November 23, 2015 8:18 AM
To: Hancock, Tom BRDO:EX; Brodie, Natalya BRDO:EX
Subject: Sandra Cawley appointment submission

Hi Natalya: As per our conversation. Thanks. R

Ministry Responsible

Ministry of Advanced Education

Date

November 23, 2015

BOARD	NUMBER OF VACANCIES	TYPE OF APPOINTMENT
The University of British Columbia	1	Order in Council

BOARD CHAIR

Ms. Alice Laberge (Acting)

POSITION(S)	INITIAL APPOINTMENT	CURRENT TERM	TERM EXPIRY
MEMBER NAME/POSITION	YYYY/MM/DD	YYYY/MM/DD	YYYY/MM/DD
1. Ms. Alice Laberge, Acting Board Chair	2010 02 04	2014 02 04	2016 02 04

Governing Legislation

The University Act

Notice of Position

YES ☒

NO ☐

RECOMMENDED RECRUITMENT AND EVALUATION



Alice Laberge, Acting Board Chair

November 23, 2015

Date

Page 22

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Page 23

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s.22

A. APPOINTMENT SUMMARY

Board of Governors	<i>The University of British Columbia</i>
Position	<i>Board member (Governor)</i>
Number of Provincial Appointments	<i>Current: 10 Optimum: 11</i>
Governing Legislation	<i>The University Act</i>
Statutory Considerations	
Term of Appointment	Maximum of six years

B. MEMBER STATUS REPORT

Name	Place of Residence	Initial Appointment	Expiry	Comments <i>E.g. Elected, MO/OIC...</i>
Alice Laberge, Acting Chair	Vancouver	2010 02 05	2016 02 04	Order in Council Appt
Douglas H. Mitchell, QC	Vancouver	2010 02 04	2016 02 04	Order in Council Appt
Greg Peet	Surrey	2012 07 31	2018 07 31	Order in Council Appt
Lane Merrifield	Kelowna	2013 11 27	2018 07 31	Order in Council Appt
Celeste A. Haldane	Nanaimo	2013 12 18	2017 12 31	Order in Council Appt
David Sidoo	Vancouver	2013 12 31	2017 12 31	Order in Council Appt
Fiona Macfarlane	West Vancouver	2014 02 16	2017 02 16	Order in Council Appt
Birgit Bennett	Kelowna	2014 02 16	2016 02 16	Order in Council Appt
Alan Shuster	Vancouver	2014 02 27	2017 02 27	Order in Council Appt
Kenneth Kai Yan Fung	Vancouver	2014 02 27	2016 02 27	Order in Council Appt
Richard Johnston	Vancouver	2011 03 01	2017 03 01	Elected
Darrin Lehman	Vancouver	2011 03 01	2017 03 01	Elected
Michael Treschow	Kelowna	2011 09 01	2017 09 01	Elected
Veronica Knott	Vancouver	2015 04 15	2016 04 15	Elected
Jeffrey Krupa	Kelowna	2015 04 15	2016 04 15	Elected
Julie Van de Valk	Vancouver	2015 04 15	2016 04 15	Elected
Shannon Dunn	Kelowna	2011 09 01	2017 09 01	Elected
Darran Fernandez	Vancouver	2013 03 01	2017 03 01	Elected
Lindsay Gordon	Vancouver	2014 07 01	2017 07 01	<i>ex officio</i>
Martha C. Piper	Vancouver	2015 09 01	2016 06 30	<i>ex officio (Interim)</i>

C. CURRENT MEMBERSHIP STATUS REVIEW

Member Biographies	See biographies of current Board members http://boq.ubc.ca/?page_id=84
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D. PROCESSING INFORMATION

Type of Appointment	OIC X
Effective Date of Appointment	February 4, 2016
Host Ministry	Ministry of Advanced Education
Organization Contact	<i>Name:</i> Ms. Reny Kahlon <i>Position:</i> Managing Director, Board Secretariat/Secretary to the Board <i>Phone:</i> 604 822 2127 <i>Fax:</i> 604 822 1205 <i>Email:</i> reny.kahlon@ubc.ca
Organization Chair	<i>Name:</i> Ms. Alice Laberge <i>Position:</i> Acting Chair, UBC Board of Governors <i>Phone:</i> 604 263 0146 <i>Email:</i> adlaberge@telus.net
Nominating Committee Chair (if applicable)	n/a
Ministry Appointment Coordinator	<i>Name:</i> Ms. Reny Kahlon <i>Position:</i> Managing Director, Board Secretariat/Secretary to the Board <i>Phone:</i> 604 822 2127 <i>Fax:</i> 604 822 1205 <i>Email:</i> reny.kahlon@ubc.ca

E. NOTICE OF POSITION

Notice of Position	Attached
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F. PERFORMANCE APPRAISALS FOR POSSIBLE REAPPOINTMENTS

Performance Appraisal	n/a
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G. RECOMMENDED RECRUITMENT AND EVALUATION PROCESS

s.12

H. NOMINATED CANDIDATES

s.12

Business and Structure

The University of British Columbia, established in 1908, educates a student population of 58,284 (from Canada and 140 countries) on major campuses in two cities and holds an international reputation for excellence in advanced research and learning. It is a publicly funded research-intensive institution committed to the discovery of knowledge and the enhancement of understanding, as well as to the expression, preservation and dissemination of knowledge and culture. UBC has strong core values: critical and independent thought; a constant search for new knowledge and understanding through research and scholarship; the pursuit of cultural literacy; and civic engagement.

University revenue for the 12 months ended March 31, 2015 totalled \$2.19 billion, a \$8 million increase over the previous year. University's consolidated financial statements as of March 31, 2015

The UBC system includes the Vancouver campus, the Okanagan campus, UBC Robson Square, and the Great Northern Way campus. Each contributes a distinctive dimension to UBC's programs, research and outreach activities.

At UBC's Vancouver campus, teaching and research activities are conducted in 12 faculties and 11 schools, with each offering a broad range of programs of study. The current student population, including graduate students, exceeds 49,890 (plus more than 40,000 non-credit, certificate and distance education learners).

UBC's Okanagan campus offers students an intimate learning environment, opportunities for region-centered research, international perspective and access to UBC's assets and research capabilities. More than 8,380 students are enrolled in undergraduate and graduate programs in eight faculties and schools.

There are over 15,170 faculty and staff at UBC's Vancouver and Okanagan campuses (combined). UBC also employs over 7,000 students annually in various part-time positions, including teaching and research assistants. Also employed on campus are several thousand non-UBC employees, including staff at University Hospital, TRIUMF, and numerous other affiliated organizations.

Strategic Direction (see Strategic Priorities)

Vision

As one of the world's leading universities, The University of British Columbia creates an exceptional learning environment that fosters global citizenship, advances a civil and sustainable society, and supports outstanding research to serve the people of British Columbia, Canada and the world.

Values

Academic Freedom The University is independent and cherishes and defends free inquiry and scholarly responsibility.

Advancing and Sharing Knowledge The University supports scholarly pursuits that contribute to knowledge and understanding within and across disciplines, and seeks every opportunity to share them broadly.

Excellence The University, through its students, faculty, staff, and alumni, strives for excellence and educates students to the highest standards.

Integrity The University acts with integrity, fulfilling promises and ensuring open, respectful relationships.

Mutual Respect and Equity The University values and respects all members of its communities, each of whom individually and collaboratively makes a contribution to create, strengthen, and enrich our learning environment.

Public Interest The University embodies the highest standards of service and stewardship of resources and works within the wider community to enhance societal good.

University Commitments | Strategic Priorities

Student Learning The University provides the opportunity for transformative student learning through outstanding teaching and research, enriched educational experiences, and rewarding campus life.

Research Excellence The University creates and advances knowledge and understanding, and improves the quality of life through the discovery, dissemination, and application of research within and across disciplines.

Community Engagement The University serves and engages society to enhance economic, social, and cultural well-being.

Aboriginal Engagement The University engages Aboriginal people in mutually supportive and productive relationships, and works to integrate understandings of Indigenous cultures and histories into its curriculum and operations.

Alumni Engagement The University engages its alumni fully in the life of the institution as valued supporters, advocates, and lifelong learners who contribute to and benefit from connections to each other and to the University.

Intercultural Understanding The University engages in reflection and action to build intercultural aptitudes, create a strong sense of inclusion, and enrich our intellectual and social life.

International Engagement The University creates rich opportunities for international engagement for students, faculty, staff, and alumni, and collaborates and communicates globally.

Outstanding Work Environment The University provides a fulfilling environment in which to work, learn, and live, reflecting our values and encouraging the open exchange of ideas and opinions.

Sustainability The University explores and exemplifies all aspects of economic, environmental, and social sustainability.

Governance Structure

The University of British Columbia is governed by the *University Act*, which provides for a Board of Governors, an Okanagan Senate, a Vancouver Senate and a Council of Senates.

Board of Governors

UBC's 21-member Board of Governors is comprised of the Chancellor, the President, eleven persons appointed by the Lieutenant Governor, three faculty members elected by faculty (two from UBC Vancouver, one from UBC Okanagan), three full-time students elected by students (two from UBC Vancouver, one from UBC Okanagan) and two persons elected by and from the full-time employees of the University who are not faculty members (one from UBC Vancouver, one from UBC Okanagan). (*University Act* s19.2)

The Board of Governors is responsible for the management, administration and control of the property, revenue, business and affairs of the University, including the appointment of senior officials and faculty on the recommendation of the President. The Board is responsible for the appointment of the President of the University, who is responsible for the administration of the University.

The Board of Governors conducts its business at five meetings annually, and through its Standing Committees:

- Audit Committee
- Employee Relations Committee
- Executive Committee
- Finance & Property Committee
- Governance Committee
- Learning & Research Committee
- People, Community & International Committee

Senates

Under the terms of the *University Act*, academic governance is vested in the Senates, whose powers include the responsibility to:

- determine all questions relating to the academic and other qualifications required of applicants for admission as students to the university or to any faculty, and to determine in which faculty the students pursuing a course of study must register;
- consider, approve and recommend to the board the revision of courses of study, instruction and education in all faculties and departments of the university;
- provide for and to grant degrees, including honorary degrees, diplomas and certificates of proficiency, except in theology;
- recommend to the Board the establishment or discontinuance of any faculty, department, course of instruction, chair, fellowship, scholarship, exhibition, bursary or prize; and,
- determine the members of the teaching and administrative staffs who are to be members of each faculty.

UBC's Vancouver campus and UBC's Okanagan campus each have an autonomous Senate. Coordination between Senates is achieved by the Council of Senates, which includes representatives from each of the Senates.

Board Responsibilities and Accountabilities

Role

The Board's broad role is that of:

- Leader - set strategic direction and empower management;
- Overseer - evaluate performance measures and hold management accountable;
- Steward - shepherd resources of others;
- Reporter - report to government, stakeholders, public, others.

Responsibilities

Board responsibilities fall into the following general categories:

Managing Board Affairs: Establish the processes and structures necessary to ensure the effective functioning and renewal of the board. Includes: monitor and improve quality of board, ensure appropriate board committees; ensure appropriate board orientation and ongoing professional development; articulate roles and responsibilities for board, committees, chair individual governors; define board process and guidelines, evaluate board, committees, directors and chair; and identify potential director candidates.

Organization's Mandate: Fully understand the organization's mandate set by government, review and make recommendations to government regarding the mandate to reflect changing circumstances.

Strategy and Plans: Participate in the development of, review and approve the organization's strategic plan consistent with the organization's mandate as set by government.

Human Resources: Subject to government legislation and guidelines, select, appoint, compensate, evaluate and terminate the chief executive officer (the President); oversee management succession and development.

Financial and Corporate Issues: Review financial, accounting and control systems; ensure appropriate risk management systems, ensure code of ethical conduct and conflict of interest guidelines in place.

Monitor and Report: Monitor organizational performance against strategic plans and compliance with applicable legislation and government direction; account to government and stakeholders through appropriate reporting.

Communications: Oversee organization's communications policy.

Accountabilities

UBC is a public institution with an open and accessible budget, enrolment and financial statement information, and Board of Governors meeting agendas and minutes available on its website.

The Board operates within the broad policy direction and budget set by the Ministry of Advanced Education.

The Ministry has established the *Accountability Framework for Post-Secondary Education* to set out goals for the post-secondary system, performance measures to assess the achievement of goals, and reporting requirements for the institutions. Institutional accountabilities are set out in Government Letter of Expectations (GLE) from the Ministry on the basis of which each institution develops an annual service plan and service report.

For more information on the Ministry, visit their website at: www.gov.bc.ca/aved.

Board Composition

The individuals who make up the Board of Governors should, collectively, have the necessary personal attributes and competencies required to:

- add value and provide support for management in establishing strategy and reviewing risks and opportunities;
- effectively monitor the performance of management and the organization; and
- account for the performance of the organization.

Personal Attributes

All directors should possess the following personal attributes:

- high ethical standards and integrity in professional and personal dealings;
- appreciation of the responsibilities to the public;
- able and willing to raise potentially controversial issues in a manner that encourages dialogue;
- flexible, responsive and willing to consider others' opinions;
- capable of a wide perspective on issues;
- ability to listen and work as a team member;
- no direct or indirect conflict of interest with the member's responsibility to the organization;
- strong reasoning skills; and,
- able and willing to fulfill time commitment required to carry out responsibilities.
- commitment to continuous learning about the organization and the relevant sector or industry

Competencies

Collectively, the Board should comprise the following core competencies:

- operational or technical expertise relevant to the operation of the organization including:
 - strategic management and organizational change,
 - operations,
 - internal control and accounting,
 - technology,
 - communications,
 - public sector administration,
 - human resources,
 - labour relations, and
 - risk management;
- financial expertise;
- legal expertise;
- property development expertise;
- knowledge of government and the public sector environment;
- knowledge of current and emerging issues affecting the organization and its industry or sector; and
- knowledge of the community served by the organization.

Governance Experience

While previous experience as a governor is not required, it is important that candidates for positions understand the roles and responsibilities of a member of a governing board and have the necessary experience and demonstrated skills to enable them to contribute to board decision-making and oversight.

Part of the organization's commitment to good governance includes the provision of provide a comprehensive orientation for new board members and ongoing professional development for new members.

Other Considerations

Within the context of the required board skills requirements, consideration is given to diversity of gender, cultural heritage and knowledge of the communities served by the organization.

Vacant Position(s)

There is currently one vacancies on the Board. The following are the attributes sought for the vacant positions currently under consideration:

- **A strong belief in the value and importance of higher education.** This is an essential attribute for anyone wishing to participate in the affairs of one of the premier universities in Canada.
- **Financial literacy.** The Board of Governors has fiduciary responsibility for the University, and must maintain oversight of all matters relating to capital and operating funding, salaries and expenses of university employees, investments, royalties, and fees for service, including student tuition fees.
- **Investment management experience.** The UBC Board of Governors is responsible for oversight of the University endowment; this requires integrity and the ability to think independently, the application of informed judgement, appropriate skepticism, and a strong desire to protect this asset and maximize benefit to the academic mission of the University.
- **Community.** The Board is responsible for University business at both its Vancouver campus and its Okanagan campus. It is important that members of the Board of Governors and senior UBC Administration have a strong connection with all the communities served by the University.
- **Executive / Senior Leadership.** Demonstrates the following characteristics, skills and abilities: strategic planning, ethical standards, sophisticated communication capabilities, project management, team building, and effective leadership through times of crisis.
- **Development and Philanthropy.** Development of genuine, authentic, long-lasting relationships with potential to translate to gifts of time/money to the University; support for the University's fundraising initiatives.

Time Commitment

The Board holds five scheduled meetings each year, with Standing Committee meetings held approximately one week prior to each Board meeting; additional meetings are scheduled as required. Meetings are generally held at UBC's Vancouver campus, with one meeting annually at UBC's Okanagan campus, and last for a full day.

Additional meetings and events are held throughout the year, including a recognition dinner for retiring Board members.

Term

Generally, government appointment policy provides that a member may serve a one-year term, a second two-year term and a final term of three years, for an overall maximum of six years on a particular board.

The length of appointees' terms may vary from general guidelines to meet the needs of individual organizations.

Compensation

No compensation is paid to Order-in-Council members of the Board; however, approved expenses are reimbursed according to University policy.

List of Current Governors and Senior Executives

Appointed by Province	First Appointed	Term Ends	Occupation
Alice Laberge, Acting Chair*	2010 02 05	2016 02 05	Corporate director
Birgit Bennett	2014 02 16	2016 02 16	Director
Kenneth Kai Yan Fung	2014 02 27	2016 02 27	Medicine
Celeste A. Haldane	2013 12 18	2014 12 31	Lawyer
Fiona Macfarlane	2014 02 16	2015 02 16	Finance
Lane Merrifield	2013 11 27	2018 07 31	Entrepreneur
Douglas H. Mitchell, QC*	2010 02 04	2016 02 05	Lawyer
Greg Peet	2012 07 31	2018 07 31	Business
Alan Shuster	2014 02 27	2015 02 27	Lawyer
David Sidoo	2013 12 31	2014 12 31	Business
Elected by Faculty			
Richard Johnston	2011 03 01	2017 03 01	Faculty
Darrin Lehman	2011 03 01	2017 03 01	Faculty
Michael Treschow	2011 09 01	2017 09 01	Faculty
Elected by Students			
Veronica Knott	2015 04 15	2016 04 15	Student
Jeffrey Krupa	2015 04 15	2016 04 15	Student
Julie Van de Valk	2015 04 15	2016 04 15	Student
Elected by Staff			
Shannon Dunn	2011 09 01	2017 09 01	Staff
Darran Fernandez	2013 03 01	2017 03 01	Staff
Ex Officio			
Lindsay Gordon	2014 07 01	2017 07 01	Chancellor
Martha Piper	2014 07 01	2019 06 30	Interim President

*Alumni nomination

Senior Executives

- Martha Piper, Interim President and Vice-Chancellor
- Deborah Buszard, Deputy Vice-Chancellor and Principal, Okanagan
- Angela Redish, Provost and Vice-President Academic *pro tem*
- Barbara Miles, Vice-President Development & Alumni Engagement
- John Hepburn, Vice-President Research & International
- Louise Cowin, Vice-President Students
- Lisa Castle, Vice-President Human Resources
- Hubert Lai, University Counsel
- Andrew Simpson, Vice-President Finance
- Philip Steenkamp, Vice-President External Relations & Communications (effective Dec 1, 2015)

Process for Submitting Expressions of Interest

You may submit an Expression of Interest in serving The University of British Columbia online by going to the Board Resourcing and Development Office website (www.gov.bc.ca/brdo) and linking to the page "How to Apply".

Expressions of Interest for vacant positions should be submitted by *end date for posting (please discuss with BRDO)*.

If you have any questions about registering your Expression of Interest, please contact Larkin MacKenzie-Ast, Board Resourcing and Development Office, at (604) 775-2084.

British Columbia Appointment Guidelines

Appointments to British Columbia's public sector organizations are governed by written appointment guidelines. For more information about the appointment process, and to view a copy of the guidelines, refer to the Board Resourcing and Development Office website (www.gov.bc.ca/brdo) and link to the page "The Appointment Process".

McHerron, Paula J AVED:EX

From: Kahlon, Reny <rkahlon@mail.ubc.ca>
Sent: Thursday, October 15, 2015 3:36 PM
To: Shaw, Brea BRDO:EX; McHerron, Paula J AVED:EX
Cc: Brodie, Natalya BRDO:EX
Subject: RE: UBC-RFA Package
Attachments: RFA_Checklist UBC Oct 15 2015.pdf; Notice_of_Position UBC Oct2015.docx; RFA UBC Oct 15 2015.pdf; alumni UBC Nominees Oct 2015.pdf

Brea: here you go. These are Alumni Appointment recommendation which are based on the current needs of skills on UBC Board. There was a robust discussion at the Alumni Board as well as the UBC Board Governance committee so I'm hopeful these will go through at the earliest. Thanks for your assistance. Regards. Reny

Attached:

- Request for Appointment Checklist
- Notice of Position
- Request for Appointment
- *alumni UBC Nominees - Candidate Information*
s.22
 - o Kevin Smith

From: Shaw, Brea BRDO:EX [<mailto:Brea.Shaw@gov.bc.ca>]
Sent: Thursday, October 15, 2015 2:36 PM
To: Kahlon, Reny; McHerron, Paula J AVED:EX
Cc: Brodie, Natalya BRDO:EX
Subject: RE: UBC-RFA Package

Hello Reny,

Thank you for your email. Can you kindly resend the email with the documents attached separately, not all in one attachment. Also the Notice of Position needs to be in Word format.

Thank you,

Brea Shaw

Board Resourcing and Development Office

Tel: 604.660.0465

Fax: 604.775.0158

Suite 730, 999 Canada Place

Vancouver BC V6C 3E1

Email: Brea.Shaw@gov.bc.ca

www.gov.bc.ca/brdo

From: Kahlon, Reny [<mailto:rkahlon@mail.ubc.ca>]
Sent: Thursday, October 15, 2015 2:29 PM
To: Shaw, Brea BRDO:EX; McHerron, Paula J AVED:EX

Cc: Brodie, Natalya BRDO:EX
Subject: RE: UBC-RFA Package

All: Attached, please find documentation for the up-coming two vacancies. Please let me know if you need any additional information.

It'll be great to get a sense as to when this will get processed as we are very keen to have the candidates appointed at the earliest so to avoid significant skills gap at the Board table.

Regards.

Reny

*Reny Kahlon
Managing Director
Office of ~~the~~ Board of Governors
The University of British Columbia
Old Administration Building
6328 Memorial Road
Vancouver, B.C. Canada V6T 1Z2
Telephone: 604-822-2127
BB: 604-505-7771
Fax: 604-822-1205
E-mail: reny.kahlon@ubc.ca*



**BRITISH
COLUMBIA**

The Best Place on Earth

**Board
Resourcing and
Development**

Checklist

Request for Appointment

Ministry Responsible

Ministry of Advanced Education

Date

October 15, 2015

BOARD	NUMBER OF VACANCIES	TYPE OF APPOINTMENT
The University of British Columbia	2	Order in Council

BOARD CHAIR

Ms. Alice Laberge (Acting)

POSITION(S)	INITIAL APPOINTMENT	CURRENT TERM	TERM EXPIRY
MEMBER NAME/POSITION	YYYY/MM/DD	YYYY/MM/DD	YYYY/MM/DD
1. Ms. Alice Laberge, Governor, Acting Board Chair	2010 02 04	2014 02 04	2016 02 04
2. Mr. Douglas Mitchell, Governor, Committee Chair	2010 02 05	2014 02 04	2016 02 04

Governing Legislation

The University Act

Notice of Position

YES ☒

NO ☐

RECOMMENDED RECRUITMENT AND EVALUATION

s.12

Business and Structure

The University of British Columbia, established in 1908, educates a student population of 58,284 (from Canada and 140 countries) on major campuses in two cities and holds an international reputation for excellence in advanced research and learning. It is a publicly funded research-intensive institution committed to the discovery of knowledge and the enhancement of understanding, as well as to the expression, preservation and dissemination of knowledge and culture. UBC has strong core values: critical and independent thought; a constant search for new knowledge and understanding through research and scholarship; the pursuit of cultural literacy; and civic engagement.

University revenue for the 12 months ended March 31, 2015 totalled \$2.19 billion, a \$8 million increase over the previous year. University's consolidated financial statements as of March 31, 2015

The UBC system includes the Vancouver campus, the Okanagan campus, UBC Robson Square, and the Great Northern Way campus. Each contributes a distinctive dimension to UBC's programs, research and outreach activities.

At UBC's Vancouver campus, teaching and research activities are conducted in 12 faculties and 11 schools, with each offering a broad range of programs of study. The current student population, including graduate students, exceeds 49,890 (plus more than 40,000 non-credit, certificate and distance education learners).

UBC's Okanagan campus offers students an intimate learning environment, opportunities for region-centered research, international perspective and access to UBC's assets and research capabilities. More than 8,380 students are enrolled in undergraduate and graduate programs in eight faculties and schools.

There are over 15,170 faculty and staff at UBC's Vancouver and Okanagan campuses (combined). UBC also employs over 7,000 students annually in various part-time positions, including teaching and research assistants. Also employed on campus are several thousand non-UBC employees, including staff at University Hospital, TRIUMF, and numerous other affiliated organizations.

Strategic Direction (see Strategic Priorities)

Vision

As one of the world's leading universities, The University of British Columbia creates an exceptional learning environment that fosters global citizenship, advances a civil and sustainable society, and supports outstanding research to serve the people of British Columbia, Canada and the world.

Values

Academic Freedom The University is independent and cherishes and defends free inquiry and scholarly responsibility.

Advancing and Sharing Knowledge The University supports scholarly pursuits that contribute to knowledge and understanding within and across disciplines, and seeks every opportunity to share them broadly.

Excellence The University, through its students, faculty, staff, and alumni, strives for excellence and educates students to the highest standards.

Integrity The University acts with integrity, fulfilling promises and ensuring open, respectful relationships.

Mutual Respect and Equity The University values and respects all members of its communities, each of whom individually and collaboratively makes a contribution to create, strengthen, and enrich our learning environment.

Public Interest The University embodies the highest standards of service and stewardship of resources and works within the wider community to enhance societal good.

University Commitments | Strategic Priorities

Student Learning The University provides the opportunity for transformative student learning through outstanding teaching and research, enriched educational experiences, and rewarding campus life.

Research Excellence The University creates and advances knowledge and understanding, and improves the quality of life through the discovery, dissemination, and application of research within and across disciplines.

Community Engagement The University serves and engages society to enhance economic, social, and cultural well-being.

Aboriginal Engagement The University engages Aboriginal people in mutually supportive and productive relationships, and works to integrate understandings of Indigenous cultures and histories into its curriculum and operations.

Alumni Engagement The University engages its alumni fully in the life of the institution as valued supporters, advocates, and lifelong learners who contribute to and benefit from connections to each other and to the University.

Intercultural Understanding The University engages in reflection and action to build intercultural aptitudes, create a strong sense of inclusion, and enrich our intellectual and social life.

International Engagement The University creates rich opportunities for international engagement for students, faculty, staff, and alumni, and collaborates and communicates globally.

Outstanding Work Environment The University provides a fulfilling environment in which to work, learn, and live, reflecting our values and encouraging the open exchange of ideas and opinions.

Sustainability The University explores and exemplifies all aspects of economic, environmental, and social sustainability.

Governance Structure

The University of British Columbia is governed by the University Act, which provides for a Board of Governors, an Okanagan Senate, a Vancouver Senate and a Council of Senates.

Board of Governors

UBC's 21-member Board of Governors is comprised of the Chancellor, the President, eleven persons appointed by the Lieutenant Governor, three faculty members elected by faculty (two from UBC Vancouver, one from UBC Okanagan), three full-time students elected by students (two from UBC Vancouver, one from UBC Okanagan) and two persons elected by and from the full-time employees of the University who are not faculty members (one from UBC Vancouver, one from UBC Okanagan). (*University Act* s19.2)

The Board of Governors is responsible for the management, administration and control of the property, revenue, business and affairs of the University, including the appointment of senior officials and faculty on the recommendation of the President. The Board is responsible for the appointment of the President of the University, who is responsible for the administration of the University.

The Board of Governors conducts its business at five meetings annually, and through its Standing Committees:

- Audit Committee
- Employee Relations Committee
- Executive Committee
- Finance & Property Committee
- Governance Committee
- Learning & Research Committee
- People, Community & International Committee

Senates

Under the terms of the *University Act*, academic governance is vested in the Senates, whose powers include the responsibility to:

- determine all questions relating to the academic and other qualifications required of applicants for admission as students to the university or to any faculty, and to determine in which faculty the students pursuing a course of study must register;
- consider, approve and recommend to the board the revision of courses of study, instruction and education in all faculties and departments of the university;
- provide for and to grant degrees, including honorary degrees, diplomas and certificates of proficiency, except in theology;
- recommend to the Board the establishment or discontinuance of any faculty, department, course of instruction, chair, fellowship, scholarship, exhibition, bursary or prize; and,
- determine the members of the teaching and administrative staffs who are to be members of each faculty.

UBC's Vancouver campus and UBC's Okanagan campus each have an autonomous Senate. Coordination between Senates is achieved by the Council of Senates, which includes representatives from each of the Senates.

Board Responsibilities and Accountabilities

Role

The Board's broad role is that of:

- Leader - set strategic direction and empower management;
- Overseer - evaluate performance measures and hold management accountable;
- Steward - shepherd resources of others;
- Reporter - report to government, stakeholders, public, others.

Responsibilities

Board responsibilities fall into the following general categories:

Managing Board Affairs: Establish the processes and structures necessary to ensure the effective functioning and renewal of the board. Includes: monitor and improve quality of board, ensure appropriate board committees; ensure appropriate board orientation and ongoing professional development; articulate roles and responsibilities for board, committees, chair individual governors; define board process and guidelines, evaluate board, committees, directors and chair; and identify potential director candidates.

Organization's Mandate: Fully understand the organization's mandate set by government, review and make recommendations to government regarding the mandate to reflect changing circumstances.

Strategy and Plans: Participate in the development of, review and approve the organization's strategic plan consistent with the organization's mandate as set by government.

Human Resources: Subject to government legislation and guidelines, select, appoint, compensate, evaluate and terminate the chief executive officer (the President); oversee management succession and development.

Financial and Corporate Issues: Review financial, accounting and control systems; ensure appropriate risk management systems, ensure code of ethical conduct and conflict of interest guidelines in place.

Monitor and Report: Monitor organizational performance against strategic plans and compliance with applicable legislation and government direction; account to government and stakeholders through appropriate reporting.

Communications: Oversee organization's communications policy.

Accountabilities

UBC is a public institution with an open and accessible budget, enrolment and financial statement information, and Board of Governors meeting agendas and minutes available on its website.

The Board operates within the broad policy direction and budget set by the Ministry of Advanced Education.

The Ministry has established the *Accountability Framework for Post-Secondary Education* to set out goals for the post-secondary system, performance measures to assess the achievement of goals, and reporting requirements for the institutions. Institutional accountabilities are set out in Government Letter of Expectations (GLE) from the Ministry on the basis of which each institution develops an annual service plan and service report.

For more information on the Ministry, visit their website at: www.gov.bc.ca/aved.

Board Composition

The individuals who make up the Board of Governors should, collectively, have the necessary personal attributes and competencies required to:

- add value and provide support for management in establishing strategy and reviewing risks and opportunities;
- effectively monitor the performance of management and the organization; and
- account for the performance of the organization.

Personal Attributes

All directors should possess the following personal attributes:

- high ethical standards and integrity in professional and personal dealings;
- appreciation of the responsibilities to the public;
- able and willing to raise potentially controversial issues in a manner that encourages dialogue;
- flexible, responsive and willing to consider others' opinions;
- capable of a wide perspective on issues;
- ability to listen and work as a team member;
- no direct or indirect conflict of interest with the member's responsibility to the organization;
- strong reasoning skills; and,
- able and willing to fulfill time commitment required to carry out responsibilities.
- commitment to continuous learning about the organization and the relevant sector or industry

Competencies

Collectively, the Board should comprise the following core competencies:

- operational or technical expertise relevant to the operation of the organization including:
 - strategic management and organizational change,
 - operations,
 - internal control and accounting,
 - technology,
 - communications,
 - public sector administration,
 - human resources,
 - labour relations, and
 - risk management;
- financial expertise;
- legal expertise;
- property development expertise;
- knowledge of government and the public sector environment;
- knowledge of current and emerging issues affecting the organization and its industry or sector; and
- knowledge of the community served by the organization.

Governance Experience

While previous experience as a governor is not required, it is important that candidates for positions understand the roles and responsibilities of a member of a governing board and have the necessary experience and demonstrated skills to enable them to contribute to board decision-making and oversight.

Part of the organization's commitment to good governance includes the provision of provide a comprehensive orientation for new board members and ongoing professional development for new members.

Other Considerations

Within the context of the required board skills requirements, consideration is given to diversity of gender, cultural heritage and knowledge of the communities served by the organization.

Vacant Position(s)

There are currently two upcoming vacancies on the Board. The following are the attributes sought for the vacant positions currently under consideration:

- **A strong belief in the value and importance of higher education.** This is an essential attribute for anyone wishing to participate in the affairs of one of the premier universities in Canada.
- **Financial literacy.** The Board of Governors has fiduciary responsibility for the University, and must maintain oversight of all matters relating to capital and operating funding, salaries and expenses of university employees, investments, royalties, and fees for service, including student tuition fees.
- **Investment management experience.** The UBC Board of Governors is responsible for oversight of the University endowment; this requires integrity and the ability to think independently, the application of informed judgement, appropriate skepticism, and a strong desire to protect this asset and maximize benefit to the academic mission of the University.
- **Community.** The Board is responsible for University business at both its Vancouver campus and its Okanagan campus. It is important that members of the Board of Governors and senior UBC Administration have a strong connection with all the communities served by the University.
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List of Current Governors and Senior Executives

Appointed by Province	First Appointed	Term Ends	Occupation
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Birgit Bennett	2014 02 16	2016 02 16	Director
Kenneth Kai Yan Fung	2014 02 27	2015 02 27	Medicine
Celeste A. Haldane	2013 12 18	2014 12 31	Lawyer
Fiona Macfarlane	2014 02 16	2015 02 16	Finance
Lane Merrifield	2013 11 27	2018 07 31	Entrepreneur
Douglas H. Mitchell, QC*	2010 02 04	2016 02 05	Lawyer
John S. Montalbano	2013 02 01	2015 10 15	Business
Greg Peet	2012 07 31	2018 07 31	Business
Alan Shuster	2014 02 27	2015 02 27	Lawyer
David Sidoo	2013 12 31	2014 12 31	Business
Elected by Faculty			
Richard Johnston	2011 03 01	2017 03 01	Faculty
Darrin Lehman	2011 03 01	2017 03 01	Faculty
Michael Treschow	2011 09 01	2017 09 01	Faculty
Elected by Students			
Veronica Knott	2015 04 15	2016 04 15	Student
Jeffrey Krupa	2015 04 15	2016 04 15	Student
Julie Van de Valk	2015 04 15	2016 04 15	Student
Elected by Staff			
Shannon Dunn	2011 09 01	2017 09 01	Staff
Darran Fernandez	2013 03 01	2017 03 01	Staff
Ex Officio			
Lindsay Gordon	2014 07 01	2017 07 01	Chancellor
Martha Piper	2014 07 01	2019 06 30	Interim President

*Alumni nomination

Senior Executives

- Martha Piper, Interim President and Vice-Chancellor
- Deborah Buszard, Deputy Vice-Chancellor and Principal, Okanagan
- Angela Redish, Provost and Vice-President Academic *pro tem*
- Barbara Miles, Vice-President Development & Alumni Engagement
- John Hepburn, Vice-President Research & International
- Louise Cowin, Vice-President Students
- Lisa Castle, Vice-President Human Resources
- Hubert Lai, University Counsel
- Andrew Simpson, Vice-President Finance
- Philip Steenkamp, Vice-President External Relations & Communications (effective Dec 1, 2015)

Process for Submitting Expressions of Interest

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Expressions of Interest for vacant positions should be submitted by *end date for posting (please discuss with BRDO)*.

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British Columbia Appointment Guidelines

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A. APPOINTMENT SUMMARY

Board of Governors	<i>The University of British Columbia</i>
Position	<i>Board member (Governor)</i>
Number of Provincial Appointments	<i>Current: 10 Optimum: 11</i>
Governing Legislation	<i>The University Act</i>
Statutory Considerations	
Term of Appointment	Maximum of six years

B. MEMBER STATUS REPORT

Name	Place of Residence	Initial Appointment	Expiry	Comments E.g. Elected, MO/OIC...
John S. Montalbano	Vancouver	2013 02 01	2015 10 15	Order in Council Appt
Alice Laberge	Vancouver	2010 02 05	2016 02 04	Order in Council Appt
Douglas H. Mitchell, QC	Vancouver	2010 02 04	2016 02 04	Order in Council Appt
Greg Peet	Surrey	2012 07 31	2018 07 31	Order in Council Appt
Lane Merrifield	Kelowna	2013 11 27	2018 07 31	Order in Council Appt
Celeste A. Haldane	Nanaimo	2013 12 18	2017 12 31	Order in Council Appt
David Sidoo	Vancouver	2013 12 31	2017 12 31	Order in Council Appt
Fiona Macfarlane	West Vancouver	2014 02 16	2017 02 16	Order in Council Appt
Birgit Bennett	Kelowna	2014 02 16	2016 02 16	Order in Council Appt
Alan Shuster	Vancouver	2014 02 27	2017 02 27	Order in Council Appt
Kenneth Kai Yan Fung	Vancouver	2014 02 27	2016 02 27	Order in Council Appt
Richard Johnston	Vancouver	2011 03 01	2017 03 01	Elected
Darrin Lehman	Vancouver	2011 03 01	2017 03 01	Elected
Michael Treschow	Kelowna	2011 09 01	2017 09 01	Elected
Veronica Knott	Vancouver	2015 04 15	2016 04 15	Elected
Jeffrey Krupa	Kelowna	2015 04 15	2016 04 15	Elected
Julie Van de Valk	Vancouver	2015 04 15	2016 04 15	Elected
Shannon Dunn	Kelowna	2011 09 01	2017 09 01	Elected
Darran Fernandez	Vancouver	2013 03 01	2017 03 01	Elected
Lindsay Gordon	Vancouver	2014 07 01	2017 07 01	<i>ex officio</i>
Martha C. Piper	Vancouver	2015 09 01	2016 06 30	<i>ex officio (Interim)</i>

C. CURRENT MEMBERSHIP STATUS REVIEW

Member Biographies	See biographies of current Board members http://boq.ubc.ca/?page_id=84
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D. PROCESSING INFORMATION

Type of Appointment	<i>OIC X</i>
Effective Date of Appointment	2016 02 04
Host Ministry	Ministry of Advanced Education
Organization Contact	<i>Name:</i> Ms. Reny Kahlon <i>Position:</i> Managing Director, Board Secretariat/Secretary to the Board <i>Phone:</i> 604 822 2127 <i>Fax:</i> 604 822 1205 <i>Email:</i> reny.kahlon@ubc.ca
Organization Chair	<i>Name:</i> Ms. Alice Laberge <i>Position:</i> Acting Chair, UBC Board of Governors <i>Phone:</i> 604 263 0146 <i>Email:</i> adlaberge@telus.net
Nominating Committee Chair (if applicable)	<i>n/a</i>
Ministry Appointment Coordinator	<i>Name:</i> Ms. Reny Kahlon <i>Position:</i> Managing Director, Board Secretariat/Secretary to the Board <i>Phone:</i> 604 822 2127 <i>Fax:</i> 604 822 1205 <i>Email:</i> reny.kahlon@ubc.ca

E. NOTICE OF POSITION

Notice of Position	<i>Attached X</i>
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F. PERFORMANCE APPRAISALS FOR POSSIBLE REAPPOINTMENTS

Performance Appraisal	<i>n/a</i>
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G. RECOMMENDED RECRUITMENT AND EVALUATION PROCESS
s.12,s.22

Page 53

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Page 54

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