

Portal, Vincent AVED:EX

From: Ewanchuk, Tim AVED:EX
Sent: Tuesday, January 6, 2015 1:52 PM
To: 'Rolf Arnold'
Subject: RE: Trades Training Equipment Funding for UFV
Attachments: Scan_20141223.pdf

Hi Rolf

As just discussed, we would now be able to disburse an additional \$153,846 to UFV in 14/15 added to original 14/15 disbursement of \$171,428 as stated in the attached funding letter (i.e. new amount would be \$325,274 in 14/15)....the total funding to UFV of \$517,925 over three years does not change.

Just let me know if this works for UFV in 14/15.

Thanks

Tim

From: Ewanchuk, Tim AVED:EX
Sent: Monday, December 29, 2014 5:55 PM
To: John English; 'Rolf Arnold'
Cc: Portal, Vincent AVED:EX
Subject: Re: Trades Training Equipment Funding for UFV

Hi John and Rolf.

Hope you are enjoying the holiday break !

For your information, I have attached the Trades Equipment Funding Letter and Funding Guidelines that were e-mailed to your President on December 23, 2014.

I have also attached University of the Fraser Valley's Eligible Trades Equipment List that we had discussed and finalized with you a few weeks ago. Please use the AVED funding to purchase training equipment from this Eligible List in 2014/15 and subsequent years – should University of the Fraser Valley's equipment needs change due to unforeseen program changes, please call Vincent or I to discuss further so that we can officially revise the Eligible List if required.

For 2014/15, we would ask that you send us a note outlining the type of equipment you are planning to procure this fiscal year by January 9, 2015. The easiest way would be to simply highlight the 2014/15 planned purchases in yellow on the attached Eligible List and send the List back to us by January 9.

As noted in the attached funding letter, all of the trades training institutions are encouraged to collaborate in procurement activities in 2014/15. Our role will be to connect all institutions with similar purchasing objectives in order to help reduce the costs of equipment through group purchasing – we do not plan to purchase/procure the equipment on the institutions behalf, and we certainly do not plan to make the process onerous.

Please call us as always if you have any questions at all.

Thanks and Have a Happy Healthy New Year !

Tim Ewanchuk
Colleges and Skills Development Branch
BC Ministry of Advanced Education
250-952-6117



DEC 22 2014

Our Ref. 98670

Dr. Mark D. Evered, President and Vice-Chancellor
University of the Fraser Valley
33844 King Rd
Abbotsford BC V2S 7M8

Dear Dr. Evered:

It is my pleasure to inform you that under the *B.C.'s Skills for Jobs Blueprint: Re-engineering Education and Training*, University of the Fraser Valley is being provided with a three-year notional approval in the amount of \$517,925 to fund the purchase of trades training equipment at your institution.

These funds are part of the \$185 million targeted over three years toward trades training infrastructure, technology and equipment to provide students with up-to-date training facilities and equipment.

The Ministry of Advanced Education (the Ministry) will provide University of the Fraser Valley with \$171,428 in fiscal year 2014/15. Funds cannot be carried forward and must be used prior to March 31, 2015. A Certificate of Approval will follow.

The balance of funds will be contributed over the next two fiscal years in 2015/16 and 2016/17. This is a notional target subject to cash flow performance and to annual Treasury Board appropriation. A funding letter and Certificate of Approval will be issued early in each of those fiscal years.

Funds are to be used for the purchase of eligible trades training equipment in accordance with the attached funding guidelines and your institution's eligible equipment list. Funds cannot be used for facility improvements, including improvements that may be required to render equipment operational.

Your institution is encouraged to collaborate in procurement activities in 2014/15 and to utilize the Post-Secondary Joint Procurement Consortium to pursue joint procurement where applicable in 2015/16 and 2016/17. Please contact the Post-Secondary Administrative Service Delivery Transformation Collaboration Office to assist in facilitating information sharing and identifying opportunities for joint procurement between institutions.

A report detailing the type and quantity of trades training equipment purchased in 2014/15 is to be provided to the Ministry by June 1, 2015. Your institution is also encouraged to proactively seek industry donations to leverage this funding allocation and to communicate the value of such donations (cash or in-kind) back to the Ministry.

... /2

Ministry of
Advanced Education

Office of the
Deputy Minister

Mailing Address:
PO Box 9884 Stn Prov Govt
Victoria BC V8W 9T6

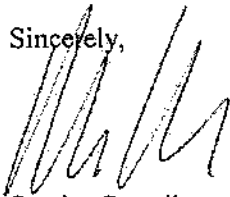
Telephone: 250 356-5170
Facsimile: 250 356-5468


In recognition that cooperative efforts around public communications will benefit our respective organizations, I respectfully request that you defer any media releases until our joint communications efforts can be formalized.

I want to thank University of the Fraser Valley for its collaboration and continued efforts to provide students with up-to-date technology and training equipment critical to their success in achieving trades certification.

Questions with respect to this funding can be directed to Vincent Portal, Director, Skills Development at Vincent.Portal@gov.bc.ca or 250 516-8439.

Sincerely,



 Sandra Carroll
Deputy Minister

Attachment

pc: Ms. Jackie Hogan, Chief Financial Officer
University of the Fraser Valley

Mr. Kevin Brewster, Assistant Deputy Minister
Financial and Management Services Division
Ministry of Advanced Education

Mr. Gary Herman, Chief Executive Officer
Industry Training Authority

Ms. Jeanne Sedun, Executive Director
Strategic Priorities Branch
Ministry of Advanced Education

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Monday, January 12, 2015 5:33 PM
To: Ewanchuk, Tim AVED:EX
Cc: Portal, Vincent AVED:EX
Subject: Captial Equipment
Attachments: LDF Equipment 14 15 16 First Round.xlsx; FINAL 4 325Trades Training Equipment 2014-2017 Oct 2014 (Autosaved).xlsx

Hi Tim

Please find attached the spreadsheet with chosen items highlighted in orange/brown.

Also a spread sheet with more specific pricing.

You will note also that the bottom line requires an additional \$5077.00.

I hope this will work ok...call me on my cell anytime.

Rolf

Rolf Arnold
Director, Faculty of Applied and Technical Studies.
University of the Fraser Valley
Tel 604-847-5600
Cell 604-302-3980

University of the Fraser Valley : LDF Capital Equipment Funds January 12, 2015									
	Allowance	Item	#	Cost ea	Total		Delivery	SPR	
							Confirmed		
Total	\$ 517,925.00								
	14/15								15/16
	\$ 325,274.00								\$ 192,651.00
Welding	\$ 117,925.00	Lincoln S350 Welder Pack	8	\$ 8,000.00	\$ 64,000.00				\$ 38,530.00
		Miller XMT 350 Welder Pack	7	\$ 8,000.00	\$ 56,000.00				
		Sub Total Welding				\$ 120,000.00			
Ecal	\$ 50,000.00	Lab Volt EMS System	2	\$ 24,133.00	\$ 56,092.00				\$ 38,530.00
		Total Ecal				\$ 56,092.00			
Carp	\$ 50,000.00	Total Station	2	\$ 12,600.00	\$ 25,200.00				\$ 38,530.00
		Saw Stop	3	\$ 9,600.00	\$ 28,800.00				
						\$ 54,000.00			
Plumb	\$ 50,000.00	Fixture Trainer	1	\$ 43,944.00	\$ 43,944.00				\$ 38,530.00
		Threading Machine	1	\$ 6,475.00	\$ 6,475.00				
						\$ 50,419.00			
HMF	\$ 50,000.00	Forklift Jib Crane	1	\$ 5,000.00	\$ 5,992.00				\$ 38,530.00
		Media Blaster	1	\$ 7,500.00	\$ 9,296.00				
		Steam Cleaner	1	\$ 8,500.00	\$ 9,520.00				
		Parts Washer	1	\$ 7,000.00	\$ 9,912.00				
		HVAC Recovery Units	1	\$ 6,000.00	\$ 6,720.00				
		Drill Press	1	\$ 7,000.00	\$ 8,400.00				
						\$ 49,840.00			
Total	\$ 317,925.00				\$ 330,351.00	\$ 330,351.00			\$ 192,650.00
Balance:	-\$ 5,077.00								

Trades Training - Capital Equipment List (2014-2017)

NAME OF PSI: University of the Fraser Valley												Planned Acquisition Year				
DATE SUBMITTED - 31-October-2014																
Submitted by: Rolf Arnold, Director, Faculty of Applied & Technical Studies																
Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)	<div>Replacement</div> <div>New to increase capacity/reduce waitlist</div> <div>Cross-program use</div> <div>Curriculum change</div> <div>Industry requirement</div>					Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)	
2 Welders																
	Welding Process: Air Plasma Machines	5	\$ 9,000.00	2		\$ 18,000.00						X	To replace current with latest technology and increase training capacity			
	Engine driven welding machines	5	\$ 6,500.00	2		\$ 13,000.00		X	X		X	To increase capacity, cross program use and allow learner to use equipment used in the oil and gas industry	X			
	Welding Simulator VRTEX 360	2	\$ 49,290.00	2		\$ 98,580.00		X	X			To aid in training of learners that are struggling with hand eye coordination and reduce a need to increase budgets due to increased material costs	X			
	Radiograph track cutting equipment	3	\$ 9,500.00	6		\$ 57,000.00	X	X			X	To replace equipment that has out lived its service life	X			
	Greenlee electric bending equipment 1/2 -2 inch	9	\$ 9,265.00	1		\$ 9,265.00	X		X		X	To replace equipment that has out lived its service life	X			
	Plasmacam 4X4 cutting system	8	\$ 14,572.00	1		\$ 14,572.00		X	X		X	Curriculum requirement and increase student cutting capacity	X			
	Vertical band saw Bell machinery BoxerVBS-1408	7	\$ 5,300.00	1		\$ 5,300.00		X			X	Aluminum material preparation for specialties endorsement and A level training	X			
	Vision Accupress 1/4 X 10 foot	6	\$ 194,060.00	1		\$ 194,060.00	X		X	X	X	To train learners on latest technology and cross program use. The current unit is 10 years old with its life expectancy another ~10 years. The request to upgrade is to increase the length of bands to full sheets of plate, to increase tonnage to allow for variances in tensile strength from different manufactures and to form materials with higher yield strengths The current machine only allows a limited types of bends is considered to be old technology in plate bending.	X			

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (Including delivery and installation if required)		Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement	Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
	1/2 X 8 foot Power Squaring Shear	4	\$ 80,640.00	1	\$ 80,640.00	\$ 80,640.00	X	X	X		X		To increase the capacity of material cutting to lower operating and material costs, cross program use and allow learner to use latest technology in shearing equipment	X		
Total						\$580,417.00										
4 Carpenters																
	Inventory Total Station	1	\$ 10,000.00	2	\$ 20,000.00	\$ 20,000.00							Need to keep current with industry practice.			
	Inventory Table Saw	1	\$ 22,000.00	2	\$ 44,000.00	\$ 44,000.00	X	X	X				Reaching mandatory life to safety concerns			
	Perri Concrete forms	1	\$ 150,000.00	1	\$ 150,000.00	\$ 180,000.00	X		X	X	X		Need to keep current with industry practice. The Peri forms requested are rapidly becoming the industry standard. Request is for the following Domino wall forms for 8 stations to be worked on in groups of 2 for a total of 16 students at a time. http://www.peri.ca/en/products.cfm/fuseaction/showproduct/product_ID/28/app_id/2.cfm Skydeck suspended slab forms for 8 stations to be worked on in groups of 2 for a total of 16 stations at a time. http://www.peri.ca/en/products.cfm/fuseaction/showproduct/product_ID/44/app_id/4.cfm	X		
	CNC Router Table	2	\$ 115,000.00	1	\$ 115,000.00	\$ 138,000.00	X		X		X		Current machine needs replacing	X		
	CNC Dovetail machine	2	\$ 25,000.00	1	\$ 25,000.00	\$ 30,000.00			X		X		Need to keep current with industry practice	X		
Total						\$402,000.00										

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units	Total Cost (including delivery and installation if required)	Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement	Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
8 Electricians														
	Hydrogen Trainer & Generator	2	\$ 55,250.00	1	\$ 55,250.00	\$ 60,775.00			X	X	new equipment to be used by students from a multiple of programs including: automotive, heavy duty mechanics, automation and control, electrical, aerospace could build projects based on this energy storage cell.	X		
	Air Handler/Energy Mgmt. Sys.	3	\$ 83,495.00	1	\$ 83,495.00	\$ 91,844.50			X	X	Building Management solutions are becoming common practice in efforts to reduce greenhouse gasses and conserve energy. This trainer will allow a hands on approach to the understanding and analysis the effects of varying conservation techniques for construction and related programs. More information is available on the attached PDF file or at: https://www.labvolt.com/solutions/4_refrigeration_and_hvac/80-3403-20_air_handling_energy_management_training_system	X		
Total						\$205,712.10								
11 Heavy Mechanical Trades (includes Heavy Duty Mechanic, Diesel Engine Mechanic, Commercial Transport Mechanic and Trailer Technician)														
HMT/ Apprentice	A/C Simulator	1	\$ 14,000.00	1	\$ 14,000.00	\$ 16,352.00		X	X	X	Training Aid for new curriculum	X		
HMT/ Apprentice	Hydraulic Simulator	2	\$ 64,000.00	2	\$ 128,000.00	\$ 144,704.00		X	X	X	Training Aid for new curriculum: This is a training aid to educate the students in the theory and operation of hydraulics. (Sample: http://www.consulab.com/ca/en/sectors/hdDiesel/hydraulicsPneumatics/FP-MF1020-H/)	X		
HMT/ Apprentice	AVR tester	3	\$ 5,200.00	4	\$ 20,800.00	\$ 23,688.00	X	X	X		Diagnostics of electrical systems	X		
HMT/ Apprentice	Electrical Wire/ Connector Station	4	\$ 5,000.00	1	\$ 5,000.00	\$ 5,600.00		X	X		expand capacity	X		
HMT/ Apprentice	30 Ton Portapower	5	\$ 6,500.00	1	\$ 6,500.00	\$ 7,504.00	X		X		Replacement unit	X		
HMT/ Apprentice	Metal Bandsaw	7	\$ 6,500.00	1	\$ 6,500.00	\$ 8,176.00	X	X			Fabrication & Welding training	X		

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)	<div> <div>Replacement</div> <div>New to increase capacity/reduce wastelst</div> <div>Cross-program use</div> <div>Curriculum change</div> <div>Industry requirement</div> </div>					Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
HMT/ Apprentice	Lube Dispenser	8	\$ 5,450.00	4	\$ 21,800.00	\$ 25,088.00		X	X			For dispensing oils and coolants.	X		
HMT/ Apprentice	Drill Press	9	\$ 3,000.00	3	\$ 10,800.00	\$ 13,750.00		X	X			Replacement unit	X		
HMT/ Apprentice	Driveline Simulator	10	\$ 6,700.00	1	\$ 6,700.00	\$ 7,952.00		X	X			Training Aid for new curriculum	X		
HMT/ Apprentice	Media Player	11	\$ 7,500.00	1	\$ 7,500.00	\$ 9,246.00	X		X			Replacement unit	X		
HMT/ Apprentice	Diesel 30Kw Genset	12	\$ 15,000.00	1	\$ 15,000.00	\$ 21,504.00		X	X			Power supply for outdoor yard work	X		
HMT/ Apprentice	Computer laptops with Vehicle software	13	\$ 5,150.00	6	\$ 30,900.00	\$ 34,608.00	X	X	X	X		expand capacity	X		
HMT/ Apprentice	20-Tonne Excavator	14	\$ 60,000.00	1	\$ 60,000.00	\$ 71,680.00		X	X			Hydraulic and undercarriage training	X		
HMT/ Apprentice	2010+ Vocational truck	15	\$ 70,000.00	1	\$ 70,000.00	\$ 80,080.00		X	X			Current Emmissions and ABS brake system	X		
HMT/ Apprentice	Compressor	16	\$ 30,000.00	1	\$ 30,000.00	\$ 51,240.00	X	X	X			expand capacity	X		
HMT/ Apprentice	CAT D6 Dozer	17	\$ 80,000.00	1	\$ 80,000.00	\$ 94,080.00		X	X			Differential Steering and undercarriage training	X		
HMT/ Apprentice	Tandem Axle Dump Truck	18	\$ 40,000.00	1	\$ 40,000.00	\$ 45,920.00		X	X			expand capacity	X		
HMT/ Apprentice	Low cab forward truck	19	\$ 25,000.00	1	\$ 25,000.00	\$ 29,120.00		X	X		X	expand capacity	X		
HMT/ Apprentice	Brake Drum/Rotor Lathe	20	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00	X		X			Replacement unit	X		
HMT/ Apprentice	Articulated dump truck	21	\$ 80,000.00	1	\$ 80,000.00	\$ 92,400.00			X			Powershift and articulated steering training	X		
HMT/ Apprentice	Aerial man lift	22	\$ 40,000.00	1	\$ 40,000.00	\$ 46,144.00			X			Access to machinery	X		
HMT/ Apprentice	Shop press/Cylinder bench 100 ton	23	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00			X			Replacement unit	X		
HMT/ Apprentice	Oil Recycle Machine	24	\$ 6,000.00	1	\$ 6,000.00	\$ 7,056.00			X			Refining Used Oil	X		
HMT/ Apprentice	Wheel Loader	25	\$ 100,000.00	1	\$ 100,000.00	\$ 116,480.00			X			Replacement unit: : This is a heavy wheel loader to train in the theory, operation and repair of the following sub-systems: Articulated steering, Load-Sensing Hydraulics, Multi-Piece wheels, Inboard Final Drives, Multi-Disc Wet Brakes, and Powershift Transmissons (Sample: http://www.equipmenttraderonline.com/listing/2006-CATERPILLAR-972H-110776149	X		
HMT/ Apprentice	SP Harvester	26	\$ 85,000.00	1	\$ 85,000.00	\$ 99,680.00		X	X	X		Hydraulic, belts drives, chain drives & electronics	X		

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)	<div>Replacement</div> <div>New to increase capacity/reduce waitlist</div> <div>Cross-program use</div> <div>Curriculum change</div> <div>Industry requirement</div>					Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
HMT/ Apprentice	Forklift Man-Basket	1	\$ 5,000.00	1	\$ 5,000.00	\$ 5,992.00		X	X			Access to machinery		X	
HMT/ Apprentice	Jib Crane	2	\$ 23,000.00	2	\$ 46,000.00	\$ 58,240.00		X	X			For disassembly and assembly of machines		X	
HMT/ Apprentice	MIG Welder	3	\$ 5,000.00	4	\$ 20,000.00	\$ 22,400.00	X		X			Fabrication & Welding training		X	
HMT/ Apprentice	Double Drum Vibratory Compactor	6	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00		X	X			Paving Equipment		X	
HMT/ Apprentice	Combination Vibratory Roller	7	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00		X	X			Compaction Equipment		X	
HMT/ Apprentice	Skid Steer Track Loader	8	\$ 50,000.00	1	\$ 50,000.00	\$ 58,240.00		X	X			Hydrostatic drive/ Transmission Training		X	
HMT/ Apprentice	Lowbed Trailer	10	\$ 35,000.00	1	\$ 35,000.00	\$ 43,120.00		X	X	X	X	Commercial Transport training		X	
HMT/ Apprentice	Super B Train trailer	12	\$ 25,000.00	1	\$ 25,000.00	\$ 30,800.00		X	X	X	X	Commercial Transport training		X	
HMT/ Apprentice	80 ton PortaPower	14	\$ 10,000.00	1	\$ 10,000.00	\$ 11,760.00	X		X			Replacement unit		X	
HMT/ Apprentice	CAT D4 dozer	15	\$ 75,000.00	1	\$ 75,000.00	\$ 88,840.00	X		X			Hydrostatic drive/HSS Steering		X	
HMT/ Apprentice	40,000 lb Drive on Hoist	16	\$ 35,000.00	1	\$ 35,000.00	\$ 44,800.00		X	X			To lift larger vehicles		X	
HMT/ Apprentice	Tire Changer/Balancer	17	\$ 15,000.00	1	\$ 15,000.00	\$ 17,696.00		X	X			For truck tire Re & Re. and Balancing		X	
HMT/ Apprentice	Hydraulic Flowmeter	18	\$ 6,000.00	2	\$ 12,000.00	\$ 13,440.00		X	X	X	X	expand capacity		X	
HMT/ Apprentice	Plasma cutter	19	\$ 6,500.00	1	\$ 6,500.00	\$ 7,280.00		X	X			Fabrication & Welding training		X	
HMT/ Apprentice	Large rigid-frame agricultural tractor	20	\$ 80,000.00	1	\$ 80,000.00	\$ 90,160.00		X	X			This is a typical large (120-150 HP) farm tractor. It will be used for re & re of large tires/wheels. Powershift transmission servicing and set-up. Tier IV Emissions training. Mechanical front wheel drive servicing and cab air conditioning servicing. (Sample machine: http://www.equipmenttraderonline.com/listing/2004-NEW-HOLLAND-TG255-112671384)		X	
HMT/ Apprentice	Class 6 truck	23	\$ 40,000.00	1	\$ 40,000.00	\$ 45,360.00	X		X		X	Outdoor repair vehicle		X	
HMT/ Apprentice	Large Engine Stands	24	\$ 5,500.00	8	\$ 44,000.00	\$ 45,920.00	X		X		X	To support large engines		X	
HMT/ Apprentice	Knee Mill	7	\$ 10,000.00	1	\$ 10,000.00	\$ 15,232.00		X	X			Machining student training projects			X
HMT/ Apprentice	Hydraulic Torque Wrench	8	\$ 18,000.00	1	\$ 18,000.00	\$ 20,720.00		X	X			Torque above 1000 lbs/ft.			X
HMT/ Apprentice	Diesel Engine with Current Emissions	9	\$ 50,000.00	2	\$ 100,000.00	\$ 113,680.00		X	X	X	X	Training Aid for new curriculum			X
HMT/ Apprentice	Hydraulic Hose and Fitting press Station	10	\$ 5,000.00	1	\$ 5,000.00	\$ 6,160.00		X	X			expand capacity			X
HMT/ Apprentice	Logging Skidder	11	\$ 80,000.00	1	\$ 80,000.00	\$ 91,840.00		X	X			Hydrostatic drive/ Transmission Training			X

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)		Replacement	New to increase capacity/increase waist	Cross-program use	Curriculum change	Industry requirement	Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
HMT/ Apprentice	Log loader with BNT Grapple	12	\$ 150,000.00	1	\$ 150,000.00	\$ 170,800.00		X	X				Hydraulic Training. This is similar to a large tracked excavator, although used in the forestry industry. It has several systems not found on a typical excavator. Some of the systems that would be used for training would be: Cab systems with integrated ROPS and FOPS, Heavy Track Undercarriage, Hydraulic grapple with electric over hydraulic controls, Long boom and counterweight system. (Sample: http://www.equipmenttraderonline.com/listing/2007-LINK-BELT-240LX-112502589)			X
HMT/ Apprentice	Q71 mini Tower	13	\$ 50,000.00	1	\$ 50,000.00	\$ 61,040.00		X	X				Winches, Cable, Open Gears, and Chain Drives. This is a unique machine used mainly in the forestry industry. It has several systems not found on typical machinery. Systems include winch clutches (air or hydraulic applied), Liquid cooled Brakes for the winch drums, Wire Rope and pulley systems, Torque converter that is run off the engine fuel system. (Sample: http://saratogaventures.com/listing/madill-q71/)			X
HMT/ Apprentice	PTO Dyno	15	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00		X	X				For load testing tractors			X
HMT/ Apprentice	Generator Load Center	16	\$ 20,000.00	1	\$ 20,000.00	\$ 26,320.00		X	X				For testing power generation			X
HMT/ Apprentice	Bio-Diesel Generation Plant	18	\$ 35,000.00	1	\$ 35,000.00	\$ 43,680.00		X	X				Showcase Environmentally Friendly Fuel			X
HMT/ Apprentice	Equipment GPS System	19	\$ 8,000.00	1	\$ 8,000.00	\$ 10,472.00		X	X				Latest Technology for Plotting Work site			X
Total						\$2,325,592.00										

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units	Total Cost (including delivery and installation if required)	Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement	Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
14 Plumbers														
	H-RPT-1 PIPING TRAINER	1	\$30,445.60	1	\$30,445.60						STUDENT TRAINING AID	X		
	535A THREADING MACHINE KIT	2	\$6,082.35	10	\$60,823.50		X				EXISTING PROGRAM	X		
	335 PIPE BENDING MACHINE KIT	3	\$9,317.50	7	\$83,222.50						EXISTING PROGRAM			
	300 COMPACT THREADER KIT	4	\$5,342.76	10	\$53,427.60		X				EXISTING PROGRAM	X		
	RP-2400 PIPE LOCATOR KIT	5	\$8,920.42	1	\$8,920.42						EXISTING PROGRAM			
	H-RWHT-7 HEATER TRAINER	6	\$32,564.87	1	\$32,564.87					X	STUDENT TRAINING AID	X		
	920 ROLL GROOVER	7	\$9,746.87	10	\$97,468.70		X				EXISTING PROGRAM	X		
	918-1 ROLL GROOVER	8	\$7,250.82	10	\$72,508.20		X				EXISTING PROGRAM	X		
	NAVI TRACK II LINE LOCATOR KIT	9*	\$4,632.15	2	\$9,264.30		X				STUDENT TRAINING AID	X		
	SEE SNAKE COMPACT II KIT	10	\$6,490.42	1	\$6,490.42		X				STUDENT TRAINING AID	X		
	HBFPD-1 BACKFLOW TRAINER	11	\$43,375.11	1	\$43,375.11					X	STUDENT TRAINING AID	X		
	1224 THREADING MACHINE	12	\$8,486.04	10	\$84,860.40		X				EXISTING PROGRAM	X		
	ME50-1 PIPE SIZING MACHINE	13	\$5,945.45	1	\$5,945.45		X				EXISTING PROGRAM	X		
	H-RPT-1 PIPING TRAINER	14	\$26,684.12	1	\$26,684.12					X	STUDENT TRAINING AID	X		
	HC 300/450 HOLE CUTTER KIT	15*	\$4,640.50	10	\$46,405.00		X				EXISTING PROGRAM	X		
	SR-24 UTILITY LOCATOR KIT	16*	\$4,750.91	2	\$9,501.82		X				STUDENT TRAINING AID	X		
	H-PST-1 PLUMBING TRAINER	17	\$23,149.64	1	\$23,149.64					X	STUDENT TRAINING AID	X		
	SF-2500 PIPE FREEZER / THAWER	18*	4,531.45	2	\$9,062.90		X				EXISTING PROGRAM	X		
Total					\$715,791.96									
*UFV Capital Item limit= \$5,000 incl taxes														
GRAND TOTAL					\$4,229,513.06									

Chen, Louis AVED:EX

From: Janet Robinson <Janet.Robinson@ufv.ca>
Sent: Monday, January 19, 2015 10:02 AM
To: Chen, Louis AVED:EX
Cc: Lorraine Bingert
Subject: RE: Forecast for 2014-15 funding adjustment for ABESAP / Adult Upgrading Grants

Hi Louis,
We will not be submitting a request for additional funding at this time.
Regards,

Janet Robinson
Financial Aid & Awards
University of the Fraser Valley

From: Chen, Louis AVED:EX [<mailto:Louis.Chen@gov.bc.ca>]
Sent: Friday, January 16, 2015 2:39 PM
To: Janet Robinson
Subject: FW: Forecast for 2014-15 funding adjustment for ABESAP / Adult Upgrading Grants

Hi Janet,

I hope this finds you well.

Just a reminder about the forecast for the one-time adjustment due today.

A few folks asked in the last few days whether submission is necessary if no adjustment is needed. I want to clarify that no submission is needed. Just a quick e-mail to confirm would be appreciated.

However, if UFV will be charging tuition for the January term and/or facing funding pressures during January to end of March, please do submit the forecast ASAP. I am under pressure to get the information to our finance department so they can process the payment in time.

Thanks Janet!

All the best,
louis

From: Chen, Louis AVED:EX
Sent: Thursday, December 18, 2014 4:43 PM
To: 'Jennifer Lisle'; 'Joelle Ebner'; 'Karyn Meadows'; 'Janet Robinson'; 'Joleen Kinakin'; 'JHendry@selkirk.ca'; 'Kathleen Howard (howardk1)'; 'Sherry Pidperyhora'; 'Sue Arnault'; 'Jennifer Jensen-Richards'; 'Billie-Jo Crandall'; 'Cindy Gagnon'; 'Laura Vail'; 'Alison Hope'; 'Stephanie Williams'; 'Murray, Lois'; 'Christie, Diana M.'; 'Doris Funk'; 'Jillian J Feist'; 'Gordon Down'; 'lsmilley@tru.ca'; 'Marie Worrin'; 'Jason Wong'
Subject: Forecast for 2014-15 funding adjustment for ABESAP / Adult Upgrading Grants

Hi Everyone,

Thank you again for participating on the call today. I appreciate the discussion and your feedback.

As mentioned, I am sending you a request for financial forecast for a one-time finding adjustment to AUG for the remainder of 14-15. This form should be completed by the Financial Aid Office (FAO) in collaboration with the department of Developmental Education (or equivalent) and Finance Department.

Please be sure to return it to me (as PDF) by January 16th, 2015 so we can transfer the fund in February.

Please let me know if you have further questions.

Wish you a very happy Christmas.

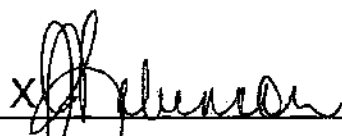
Best,
Louis

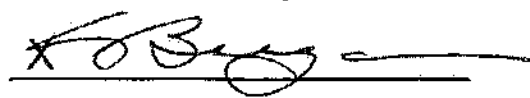
Louis Chen PhD
Senior Policy Analyst
Colleges and Skills Development Branch
BC Ministry of Advanced Education
Tel: 250-387-6269; E-mail: louis.chen@gov.bc.ca

**Request for Information: Adult Upgrading Grant Financial Forecast/Program Demand #1
(April 1 – August 31, 2015)**

1. Expenditures to date (<u>up to March 31, 2015</u>):	Amount: \$ <u>—</u>
2. Funds committed but not allocated (<u>up to March 31, 2015</u>):	Amount: \$ <u>—</u>
3. Current surplus/deficit (after expenditures to date and committed funds are deducted from the funding allocated to date by the Ministry): <u>up to March 31st, 2015</u> (please note: this is a calculation of surplus/deficit from the AUG budget received to date, not the institution's total notional AUG budget)	Surplus/Deficit (circle one): Amount: \$ <u>—</u>
4. Forecasted new expenditures April 1 st , 2015 through August 31 st , 2015:	Amount: \$ <u>35,000</u>
5. Rationale to provide context for expected expenditures: e.g., New program being introduced, changes in fee structure, demand consistent across years, etc. <i>based on last year's expenditures for summer term - no changes expected.</i>	

*Please note that bulk book purchases have been suspended for the 2015/16 fiscal year.


Financial Aid Office Spending Authority


Dean/Director of Developmental Education
SUE BRIDGEN

**Request for Information: Adult Upgrading Grant Financial Forecast/Program Demand #2
(September 1-December 31, 2015)**

6. MINISTRY ALLOCATIONS TO DATE:	Amount: \$ <u>TBA</u>
7. Expenditures to date (<u>up to August 31, 2015</u>):	Amount: \$ <u>—</u>
8. Funds committed but not allocated (<u>up to August 31, 2015</u>):	Amount: \$ <u>—</u>
9. Current surplus/deficit (after expenditures to date and committed funds are deducted from the funding allocated to date by the Ministry): <u>up to August 31, 2015</u> : (please note: this is a calculation of surplus/deficit from the AUG budget received to date, not the institution's total notional AUG budget)	Surplus/Deficit (<u>circle one</u>): Amount: \$ <u>—</u>
10. Forecasted new expenditures September 1 st , 2015 through December 31 st , 2015:	Amount: \$ <u>267,000</u>
11. Rationale to provide context for expected expenditures: e.g., New program being introduced, changes in fee structure, demand consistent across years, etc. <u>based on last year's expenditures plus new tuition fees</u>	

*Please note that bulk book purchases have been suspended for the 2015/16 fiscal year.

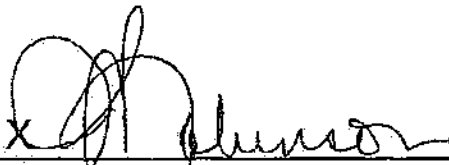
X [Signature]
Financial Aid Office Spending Authority

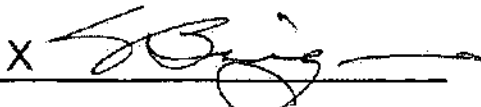
X [Signature]
Dean/Director of Developmental Education
SUE BRIGDEN

Request for Information: Adult Upgrading Grant Financial Forecast/Program Demand #3
(January 1 -March 31, 2016)

12. MINISTRY ALLOCATIONS TO DATE:	Amount: \$ <u>TBA</u>
13. Expenditures to date (<u>up to December 31, 2015</u>):	Amount: \$ <u>—</u>
14. Funds committed but not allocated (<u>up to December 31, 2015</u>):	Amount: \$ <u>—</u>
15. Current surplus/deficit (after expenditures to date and committed funds are deducted from the funding allocated to date by the Ministry): <u>up to December 31, 2015</u> (please note: this is a calculation of surplus/deficit from the AUG budget received to date, not the institution's total notional AUG budget)	Surplus/Deficit (<u>circle one</u>): Amount: \$ <u>—</u>
16. Forecasted new expenditures January 1 st , 2016 through March 31 st , 2016:	Amount: \$ <u>230,000</u>
17. Rationale to provide context for expected expenditures: e.g., New program being introduced, changes in fee structure, demand consistent across years, etc. <u>based on last year's expenditures plus new tuition fees.</u>	

*Please note that bulk book purchases have been suspended for the 2015/16 fiscal year.


 Financial Aid Office Spending Authority


 Dean/Director of Developmental Education
 SUE BRIGDEN

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Monday, January 26, 2015 5:26 PM
To: Ewanchuk, Tim AVED:EX
Cc: Portal, Vincent AVED:EX
Subject: Equipment Changes and questions
Attachments: LDF Equipment 14 15 16 Ministry Submission.xlsx; FINAL 4 325Trades Training Equipment 2014-2017 Oct 2014 (Autosaved).xlsx

Hi Tim/Vincent

To follow up on previous conversations:

1. Attached is the updated equipment list with changes: Also original template with highlighted (orange) purchase requests
2. Request to have welding program changes as follows:
 - a. Delay start of one welding foundation to April 20th
 - b. OR (Preferably) Change one Foundation to 2 B Level programs run back to back
 - i. Difference is 28 weeks for foundation to $2 \times 16 = 32$ weeks
 - ii. Ask ITA for Level 3 funding to be moved over to off set the extra 4 weeks
3. Please confirm: Operating/minor equipment funds for Demand seat funding can be carried into next fiscal
4. Please confirm: accountability methods minor equipment funds

Thanks for your help on this...

Rolf

Rolf Arnold
Director, Faculty of Applied and Technical Studies.
University of the Fraser Valley
Tel 604-847-5600
Cell 604-302-3980

Trades Training - Capital Equipment List (2014-2017)

NAME OF PSI: University of the Fraser Valley												Planned Acquisition Year			
DATE SUBMITTED - 31-October-2014															
Submitted by: Rolf Arnold, Director, Faculty of Applied & Technical Studies															
Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)	<div>Replacement</div> <div>New to increase capacity/reduce waitlist</div> <div>Cross-program use</div> <div>Curriculum change</div> <div>Industry requirement</div>					Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
2 Welders															
	MIG Process Welding Machines		\$ 8,000.00	21	\$ 168,000.00	\$ 168,000.00		X			X	To stay current with latest technology and increase training capacity	X		
	Engine driven welding machines	5	\$ 6,500.00	2	\$ 13,000.00	\$ 13,000.00		X	X		X	To increase capacity, cross program use and allow learner to use equipment used in the oil and gas industry	X		
	Welding Simulator VRTEX 360	2	\$ 49,290.00	2	\$ 98,580.00	\$ 98,580.00		X	X			To aid in training of learners that are struggling with hand eye coordination and reduce a need to increase budgets due to increased material costs	X		
	Radiograph track cutting equipment	3	\$ 9,500.00	6	\$ 57,000.00	\$ 57,000.00	X	X			X	To replace equipment that has out lived its service life	X		
	Greenlee electric bending equipment 1/2 -2 inch	9	\$ 9,265.00	1	\$ 9,265.00	\$ 9,265.00	X		X		X	To replace equipment that has out lived its service life	X		
	Plasmacam 4X4 cutting system	8	\$ 14,572.00	1	\$ 14,572.00	\$ 14,572.00		X	X		X	Curriculum requirement and increase student cutting capacity	X		
	Vertical band saw Bell machinery BoxerVBS-1408	7	\$ 5,300.00	1	\$ 5,300.00	\$ 5,300.00		X			X	Aluminum material preparation for specialties endorsement and A level training	X		
	Vision Accupress 1/4 X 10 foot	6	\$ 194,060.00	1	\$ 194,060.00	\$ 194,060.00	X		X	X	X	To train learners on latest technology and cross program use. The current unit is 10 years old with its life expectancy another ~10 years. The request to upgrade is to increase the length of bends to full sheets of plate, to increase tonnage to allow for variances in tensile strength from different manufactures and to form materials with higher yield strengths The current machine only allows a limited types of bends is considered to be old technology in plate bending.	X		
	1/2 X 8 foot Power Squaring Shear	4	\$ 80,640.00	1	\$ 80,640.00	\$ 80,640.00	X	X	X		X	To increase the capacity of material cutting to lower operating and material costs; cross program use and allow learner to use latest technology in shearing equipment	X		
Total							\$640,417.00								

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units	Total Cost (including delivery and installation if required)	Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement	Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
4 Carpenters														
	Survey total stations	1	\$ 11,308.00	4	\$ 45,232.00			X		X	Need to keep current with industry practice.			
	Saw stop table saws	1	\$ 8,000.00	1	\$ 8,000.00			X		X	Reaching maturity due to safety concerns.			
	Perri Concrete forms	1	\$ 150,000.00	1	\$ 150,000.00	\$ 180,000.00	X		X	X	Need to keep current with industry practice. The Peri forms requested are rapidly becoming the industry standard. Request is for the following Domino wall forms for 8 stations to be worked on in groups of 2 for a total of 16 students at a time. http://www.peri.ca/en/products.cfm/fuseaction/showproduct/product_ID/28/app_id/2.cfm Skydeck suspended slab forms for 8 stations to be worked on in groups of 2 for a total of 16 stations at a time. http://www.peri.ca/en/products.cfm/fuseaction/showproduct/product_ID/44/app_id/4.cfm	X		
	CNC Router Table	2	\$ 115,000.00	1	\$ 115,000.00	\$ 138,000.00	X		X		Current machine needs replacing	X		
	CNC Dovetail machine	2	\$ 25,000.00	1	\$ 25,000.00	\$ 30,000.00			X		Need to keep current with industry practice	X		
Total					\$409,478.40									

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)						Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
8 Electricians															
	Lab Volt EMS Systems	1	\$ 27,102.00	2	\$ 54,204.00	\$ 81,306.00			X	X		Equipment upgrade/replacement/update existing non-functional equipment to increase training capacity			
	Hydrogen Trainer & Generator	2	\$ 55,250.00	1	\$ 55,250.00	\$ 60,775.00			X	X		new equipment to be used by students from a multiple of programs including: automotive, heavy duty mechanics, automation and control, electrical, aerospace could build projects based on this energy storage cell.	X		
	Air Handler/Energy Mgmt. Sys.	3	\$ 83,495.00	1	\$ 83,495.00	\$ 91,844.50			X	X		Building Management solutions are becoming common practice in efforts to reduce greenhouse gasses and conserve energy. This trainer will allow a hands on approach to the understanding and analysis the effects of varying conservation techniques for construction and related programs. More information is available on the attached PDF file or at: https://www.labvolt.com/solutions/4_refrigeration_and_hvac/80-3403-20_air_handling_energy_management_training_system	X		
Total						\$205,712.10									
11 Heavy Mechanical Trades (includes Heavy Duty Mechanic, Diesel Engine Mechanic, Commercial Transport Mechanic and Trailer Technician)															
HMT/ Apprentice	A/C Simulator	1	\$ 14,000.00	1	\$ 14,000.00	\$ 16,352.00		X	X	X		Training Aid for new curriculum	X		
HMT/ Apprentice	Portapower	2	\$ 6,500.00	1	\$ 6,500.00	\$ 7,504.00		X	X			Assembly/disassembly outdoors on equipment	X		
HMT/ Apprentice	AVR tester	3	\$ 5,200.00	4	\$ 20,800.00	\$ 23,688.00	X	X	X			Diagnostics of electrical systems	X		
HMT/ Apprentice	Electrical Wire/ Connector Station	4	\$ 5,000.00	1	\$ 5,000.00	\$ 5,600.00		X	X			expand capacity	X		
HMT/ Apprentice	30 Ton Portapower	5	\$ 6,500.00	1	\$ 6,500.00	\$ 7,504.00	X		X			Replacement unit	X		
HMT/ Apprentice	Hydraulic Simulator	6	\$ 64,000.00	2	\$ 128,000.00	\$ 144,704.00		X	X	X		Training Aid for new curriculum: This is a training aid to educate the students in the theory and operation of hydraulics. (Sample: http://www.consulab.com/ca/en/sectors/hdDiesel/hydraulicsPneumatics/FP-MF102D-H/)	X		
HMT/ Apprentice	Metal Bandsaw	7	\$ 6,500.00	1	\$ 6,500.00	\$ 8,176.00		X	X			Fabrication & Welding training	X		
HMT/ Apprentice	Lube Dispenser	8	\$ 5,450.00	4	\$ 21,800.00	\$ 25,088.00		X	X			For dispensing oils and coolants	X		
HMT/ Apprentice	Unit Press	9	\$ 5,000.00	2	\$ 10,000.00	\$ 11,500.00		X	X			Replacement unit	X		
HMT/ Apprentice	Driveline Simulator	10	\$ 6,700.00	1	\$ 6,700.00	\$ 7,952.00		X	X			Training Aid for new curriculum	X		
HMT/ Apprentice	Media Player	11	\$ 2,500.00	2	\$ 5,000.00	\$ 5,600.00		X	X			Replacement unit	X		
HMT/ Apprentice	Diesel 30Kw Genset	12	\$ 15,000.00	1	\$ 15,000.00	\$ 21,504.00		X	X			Power supply for outdoor yard work	X		

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)		Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement	Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
HMT/ Apprentice	Computer laptops with Vehicle software	13	\$ 5,150.00	6	\$ 30,900.00	\$ 34,608.00	X	X	X	X			expand capacity	X		
HMT/ Apprentice	20 Tonne Excavator	14	\$ 60,000.00	1	\$ 60,000.00	\$ 71,680.00		X	X				Hydraulic and undercarriage training	X		
HMT/ Apprentice	2010+ Vocational truck	15	\$ 70,000.00	1	\$ 70,000.00	\$ 80,080.00		X	X				Current Emissions and ABS brake system	X		
HMT/ Apprentice	Compressor	16	\$ 30,000.00	1	\$ 30,000.00	\$ 51,240.00	X	X	X				expand capacity	X		
HMT/ Apprentice	CAT D6 Dozer	17	\$ 80,000.00	1	\$ 80,000.00	\$ 94,080.00		X	X				Differential Steering and undercarriage training	X		
HMT/ Apprentice	Tandem Axle Dump Truck	18	\$ 40,000.00	1	\$ 40,000.00	\$ 45,920.00		X	X				expand capacity	X		
HMT/ Apprentice	Low cab forward truck	19	\$ 25,000.00	1	\$ 25,000.00	\$ 29,120.00		X	X	X			expand capacity	X		
HMT/ Apprentice	Brake Drum/Rotor Lathe	20	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00	X		X				Replacement unit	X		
HMT/ Apprentice	Articulated dump truck	21	\$ 80,000.00	1	\$ 80,000.00	\$ 92,400.00			X				Powershift and articulated steering training	X		
HMT/ Apprentice	Aerial man lift	22	\$ 40,000.00	1	\$ 40,000.00	\$ 46,144.00			X				Access to machinery	X		
HMT/ Apprentice	Shop press/Cylinder bench 100 ton	23	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00			X				Replacement unit	X		
HMT/ Apprentice	Oil Recycle Machine	24	\$ 6,000.00	1	\$ 6,000.00	\$ 7,056.00			X				Refining Used Oil	X		
HMT/ Apprentice	Wheel Loader	25	\$ 100,000.00	1	\$ 100,000.00	\$ 116,480.00				X			Replacement unit: This is a heavy wheel loader to train in the theory, operation and repair of the following sub-systems: Articulated steering, Load-Sensing Hydraulics, Multi-Piece wheels, Inboard Final Drives, Multi-Disc Wet Brakes, and Powershift Transmissions (Sample: http://www.equipmenttraderonline.com/listing/2006-CATERPILLAR-972H-110776149	X		
HMT/ Apprentice	SP Harvester	26	\$ 85,000.00	1	\$ 85,000.00	\$ 99,680.00		X	X	X			Hydraulic, belts drives, chain drives & electronics	X		

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)		Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement	Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
HMT/ Apprentice	Forklift Man-Basket	1	\$ 5,000.00	1	\$ 5,000.00	\$ 5,992.00		X	X				Access to machinery		X	
HMT/ Apprentice	Jib Crane	2	\$ 23,000.00	2	\$ 46,000.00	\$ 58,240.00		X	X				For disassembly and assembly of machines		X	
HMT/ Apprentice	MIG Welder	3	\$ 5,000.00	4	\$ 20,000.00	\$ 22,400.00	X		X				Fabrication & Welding training		X	
HMT/ Apprentice	Steam Cleaner	4	\$ 12,000.00	1	\$ 12,000.00	\$ 8,200.00	X						Replacement unit		X	
HMT/ Apprentice	Double Drum Vibratory Compactor	6	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00		X	X				Paving Equipment		X	
HMT/ Apprentice	Combination Vibratory Roller	7	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00		X	X				Compaction Equipment		X	
HMT/ Apprentice	Skid Steer Track Loader	8	\$ 50,000.00	1	\$ 50,000.00	\$ 58,240.00		X	X				Hydrostatic drive/ Transmission Training		X	
HMT/ Apprentice	Lathe Welder	9	\$ 7,000.00	1	\$ 7,000.00	\$ 6,000.00	X						Repairing of auto parts		X	
HMT/ Apprentice	Lowbed Trailer	10	\$ 35,000.00	1	\$ 35,000.00	\$ 43,120.00		X	X	X	X		Commercial Transport training		X	
HMT/ Apprentice	Hydro Reel for drills	11	\$ 12,000.00	2	\$ 24,000.00	\$ 8,800.00		X	X	X			expand capacity		X	
HMT/ Apprentice	Super B Train trailer	12	\$ 25,000.00	1	\$ 25,000.00	\$ 30,800.00		X	X	X	X		Commercial Transport training		X	
HMT/ Apprentice	80 ton PortaPower	14	\$ 10,000.00	1	\$ 10,000.00	\$ 11,760.00	X		X				Replacement unit		X	
HMT/ Apprentice	CAT D4 dozer	15	\$ 75,000.00	1	\$ 75,000.00	\$ 88,840.00	X		X				Hydrostatic drive/HSS Steering		X	
HMT/ Apprentice	40,000 lb Drive on Hoist	16	\$ 35,000.00	1	\$ 35,000.00	\$ 44,800.00		X	X				To lift larger vehicles		X	
HMT/ Apprentice	Tire Changer/Balancer	17	\$ 15,000.00	1	\$ 15,000.00	\$ 17,696.00		X	X				For truck tire Re & Re and Balancing		X	
HMT/ Apprentice	Hydraulic Flowmeter	18	\$ 6,000.00	2	\$ 12,000.00	\$ 13,440.00		X	X	X	X		expand capacity		X	
HMT/ Apprentice	Plasma cutter	19	\$ 6,500.00	1	\$ 6,500.00	\$ 7,280.00		X	X				Fabrication & Welding training		X	
HMT/ Apprentice	Large rigid-frame agricultural tractor	20	\$ 80,000.00	1	\$ 80,000.00	\$ 90,160.00		X	X				This is a typical large (120-150 HP) farm tractor. It will be used for re & re of large tires/wheels, Powershift transmission servicing and set-up, Tier IV Emissions training, Mechanical front wheel drive servicing and cab air conditioning servicing (Sample machine: http://www.equipmenttraderonline.com/listing/2004-NEW-HOLLAND-TG255-112671384)		X	
HMT/ Apprentice	Class 6 truck	23	\$ 40,000.00	1	\$ 40,000.00	\$ 45,360.00	X		X		X		Outdoor repair vehicle		X	
HMT/ Apprentice	Large Engine Stands	24	\$ 5,500.00	8	\$ 44,000.00	\$ 45,920.00	X		X		X		To support large engines		X	
HMT/ Apprentice	Knee Mill	7	\$ 10,000.00	1	\$ 10,000.00	\$ 15,232.00		X	X				Machining student training projects			X
HMT/ Apprentice	Hydraulic Torque Wrench	8	\$ 18,000.00	1	\$ 18,000.00	\$ 20,720.00		X	X				Torque above 1000 lbs/ft			X
HMT/ Apprentice	Diesel Engine with Current Emmissions	9	\$ 50,000.00	2	\$ 100,000.00	\$ 113,680.00		X	X	X	X		Training Aid for new curriculum			X
HMT/ Apprentice	Hydraulic Hose and Fitting press Station	10	\$ 5,000.00	1	\$ 5,000.00	\$ 6,160.00		X	X				expand capacity			X
HMT/ Apprentice	Logging Skidder	11	\$ 80,000.00	1	\$ 80,000.00	\$ 91,840.00		X	X				Hydrostatic drive/ Transmission Training			X

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)						Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
							Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement				
HMT/ Apprentice	Log loader with BNT Grapple	12	\$ 150,000.00	1	\$ 150,000.00	\$ 170,800.00		X	X			Hydraulic Training. This is similar to a large tracked excavator, although used in the forestry industry. It has several systems not found on a typical excavator. Some of the systems that would be used for training would be: Cab systems with integrated ROPS and FOPS, Heavy Track Undercarriage, Hydraulic grapple with electric-over-hydraulic controls, Long boom and counterweight system. (Sample: http://www.equipmenttraderonline.com/listing/2007-LINK-BELT-240LX-112502589)			X
HMT/ Apprentice	071 mini Tower	13	\$ 50,000.00	1	\$ 50,000.00	\$ 61,040.00		X	X			Winches, Cable, Open Gears, and Chain Drives. This is a unique machine used mainly in the forestry industry. It has several systems not found on typical machinery. Systems include winch clutches (air or hydraulic applied), Liquid cooled Brakes for the winch drums, Wire Rope and pulley systems. Torque converter that is run off the engine fuel system. (Sample: http://saratogaventures.com/listing/madill-071/)			X
HMT/ Apprentice	PTO Dyno	15	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00		X	X			For load testing tractors			X
HMT/ Apprentice	Generator Load Center	16	\$ 20,000.00	1	\$ 20,000.00	\$ 26,320.00		X	X			For testing power generation			X
HMT/ Apprentice	Bio-Diesel Generation Plant	18	\$ 35,000.00	1	\$ 35,000.00	\$ 48,680.00		X	X			Showcase Enviromently Friendly Fuel			X
HMT/ Apprentice	Equipment GPS System	19	\$ 8,000.00	1	\$ 8,000.00	\$ 10,472.00		X	X			Latest Technology for Plotting Work site			X
Total						\$2,308,400.00									

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)							Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
								Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement				
14 Plumbers																
	H-FFFT-5 FIXTURE TRAINER	1	\$39,235.90	1	\$39,235.90	\$43,944.21					X		STUDENT TRAINING AID	X		
	535A THREADING MACHINE KIT	2	\$6,082.35	10	\$60,823.50	\$68,122.32			X				EXISTING PROGRAM	X		
	585 THREADING MACHINE KIT	3	\$6,082.35	2	\$12,164.70	\$13,977.00			X				EXISTING PROGRAM	X		
	300 COMPACT THREADER KIT	4	\$5,317.37	2	\$10,634.74	\$11,926.00			X				EXISTING PROGRAM	X		
	HC 340 PRESS TOOL 95/58 KIT	5	\$6,541.90	2	\$13,083.80	\$14,987.84			X				EXISTING PROGRAM	X		
	H-RWHT-7 HEATER TRAINER	6	\$32,564.87	1	\$32,564.87	\$36,472.65					X		STUDENT TRAINING AID	X		
	920 ROLL GROOVER	7	\$9,746.87	10	\$97,468.70	\$109,164.94			X				EXISTING PROGRAM	X		
	918-1 ROLL GROOVER	8	\$7,250.82	10	\$72,508.20	\$81,209.18			X				EXISTING PROGRAM	X		
	NAVI TRACK II LINE LOCATOR KIT	9*	\$4,632.15	2	\$9,264.30	\$10,376.02			X				STUDENT TRAINING AID	X		
	SE0 SNARE COMPACT II KIT	10	\$9,996.00	1	\$9,996.00	\$9,996.00			X				STUDENT TRAINING AID	X		
	HBFPD-1 BACKFLOW TRAINER	11	\$43,375.11	1	\$43,375.11	\$48,580.12					X		STUDENT TRAINING AID	X		
	1224 THREADING MACHINE	12	\$8,486.04	10	\$84,860.40	\$95,043.65			X				EXISTING PROGRAM	X		
	MEGA PRESS 53/58 KIT	13	\$5,317.37	1	\$5,317.37	\$7,900.00			X				EXISTING PROGRAM	X		
	H-RPT-1 PIPING TRAINER	14	\$26,684.12	1	\$26,684.12	\$29,886.21					X		STUDENT TRAINING AID	X		
	HC 300/450 HOLE CUTTER KIT	15*	\$4,640.50	10	\$46,405.00	\$51,973.60			X				EXISTING PROGRAM	X		
	SR-24 UTILITY LOCATOR KIT	16*	\$4,750.91	2	\$9,501.82	\$10,642.04			X				STUDENT TRAINING AID	X		
	H-PST-1 PLUMBING TRAINER	17	\$23,149.64	1	\$23,149.64	\$25,927.60					X		STUDENT TRAINING AID	X		
	SF-2500 PIPE FREEZER / THAWER	18*	4,531.45	2	\$9,062.90	\$10,150.45			X				EXISTING PROGRAM	X		
Total						\$679,779.84										

*UFV Capital Item limit= \$5,000 incl taxes

GRAND TOTAL	\$4,243,787.34
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University of the Fraser Valley : LDF Capital Equipment Funds January 26, 2015								
	Allowance	Item	#	Cost ea	Total		Delivery	\$PR
							Confirmed	
Total	\$ 517,925.00							
	14/15							
	\$ 325,274.00							
Welding	\$ -	Lincoln S350 Welder Pack	11	\$ 8,000.00	\$ 88,000.00			
		Miller XMT 350 Welder Pack	10	\$ 8,000.00	\$ 80,000.00			
		Sub Total Welding				\$ 168,000.00		
Ecal	\$ -	Lab Volt EMS System	0	\$ 24,133.00				
		Total Ecal						
Carp.	\$ -	Total Station	4	\$ 11,308.08	\$ 45,232.32			
		Saw Stop	1	\$ 5,947.20	\$ 5,947.20			
						\$ 51,179.52		
Plumb	\$ -	535 Rigid Threading Machine	2	\$ 6,938.97	\$ 13,877.94			
		300 Rigid Compact Threading machine	2	\$ 5,763.41	\$ 11,526.82			
		RP340 Rigid Press Kit	2	\$ 6,691.65	\$ 13,383.90			
		See Snake Rigid compact kit	1	\$ 9,996.66	\$ 9,996.66			
		Tax			\$ 2,439.27			
						\$ 51,224.59		
HMF	\$ -	Forklift Jib Crane	1	\$ 6,500.00	\$ 6,500.00			
		Media Blaster	1	\$ 8,500.00	\$ 8,500.00			
		Steam Cleaner	1	\$ 8,200.00	\$ 8,200.00			
		Parts Washer	1	\$ 7,000.00	\$ 8,600.00			
		HVAC Recovery Units	1	\$ 8,800.00	\$ 8,800.00			
		Drill Press	1	\$ 7,900.00	\$ 7,900.00			
		Installation			\$ 1,500.00			
						\$ 50,000.00		
Total	\$ -				\$ 320,404.11	\$ 320,404.11		
Balance:	\$ 4,869.89							

Portal, Vincent AVED:EX

From: Portal, Vincent AVED:EX
Sent: Tuesday, January 27, 2015 6:28 PM
To: Ewanchuk, Tim AVED:EX
Subject: Fw: Equipment Changes and questions

From: Rolf Arnold [<mailto:Rolf.Arnold@ufv.ca>]
Sent: Tuesday, January 27, 2015 05:58 PM
To: Portal, Vincent AVED:EX
Subject: RE: Equipment Changes and questions

Thanks Vincent

Can I assume then that the equipment list changes are in #1 are ok?

The start date question was actually #2a.

I will await your answer to 2B, as I suppose that may take a little more time...

Thanks again for your quick response.

Rolf

Rolf Arnold
Director, Faculty of Applied and Technical Studies.
University of the Fraser Valley
Tel 604-847-5600
Cell 604-302-3980

From: Portal, Vincent AVED:EX [<mailto:Vincent.Portal@gov.bc.ca>]
Sent: Tuesday, January 27, 2015 2:26 PM
To: Rolf Arnold
Cc: Ewanchuk, Tim AVED:EX; 'Erin Johnston (ejohnston@itabc.ca)'; Friedlander, Donna AVED:EX
Subject: RE: Equipment Changes and questions.

Hi Rolf,

You are approved for option 1a.: deferral of welder program to a start day in April 2015.

With respect to question 3: yes, operating funds can also be deferred as long as they are going to be used for the delivery of programs for which you have been funded for in the first place (which includes welder). Since there is no change of use for these funds, you can defer.

With respect to question 4: We expect institutions to track those operating funds based on their own accountability principles in case an audit is requested in future years. The funding letter indicates that we will require a summary report and we are hoping we can simply use the ITA / consortium year end reconciliation process and report so PSIs don't have to create another report. We still might need to but we shall see. Further correspondence on that from me likely at the end of May/ June.

Hope this helps.

Call if you need,

Vincent
250.516.8439

From: Rolf Arnold [<mailto:Rolf.Arnold@ufv.ca>]
Sent: Monday, January 26, 2015 5:26 PM
To: Ewanchuk, Tim AVED:EX
Cc: Portal, Vincent AVED:EX
Subject: Equipment Changes and questions

Hi Tim/Vincent

To follow up on previous conversations:

1. Attached is the updated equipment list with changes: Also original template with highlighted (orange) purchase requests
2. Request to have welding program changes as follows:
 - a. Delay start of one welding foundation to April 20th
 - b. OR (Preferably) Change one Foundation to 2 B Level programs run back to back
 - i. Difference is 28 weeks for foundation to $2 \times 16 = 32$ weeks
 - ii. Ask ITA for Level 3 funding to be moved over to off set the extra 4 weeks
3. Please confirm: Operating/minor equipment funds for Demand seat funding can be carried into next fiscal
4. Please confirm: accountability methods minor equipment funds

Thanks for your help on this...

Rolf

Rolf Arnold
Director, Faculty of Applied and Technical Studies.
University of the Fraser Valley
Tel 604-847-5600
Cell 604-302-3980

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Wednesday, January 28, 2015 5:36 PM
To: Portal, Vincent AVED:EX
Subject: RE: Equipment Changes and questions

Thank you Vincent.

I will work with the ITA on the B level request...

Regards,
Rolf

From: Portal, Vincent AVED:EX [<mailto:Vincent.Portal@gov.bc.ca>]
Sent: Wednesday, January 28, 2015 1:02 PM
To: Rolf Arnold
Cc: Ewanchuk, Tim AVED:EX
Subject: RE: Equipment Changes and questions

Hi Rolf,

This is to confirm that changes on the equipment list are fine. Thank you for letting us know.

Vincent

From: Rolf Arnold [<mailto:Rolf.Arnold@ufv.ca>]
Sent: Tuesday, January 27, 2015 5:58 PM
To: Portal, Vincent AVED:EX
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Thanks Vincent

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4. Please confirm: accountability methods minor equipment funds

Thanks for your help on this...

Rolf

Rolf Arnold
Director, Faculty of Applied and Technical Studies.
University of the Fraser Valley
Tel 604-847-5600
Cell 604-302-3980

University of the Fraser Valley

ITA / AED Critical Skills 2014/2015

										126	120	0	0	95.2%
Institution	Program Type	Funding Type	Program	ITA Program	Index	CU Exempt	Start Date	End Date	Level	Intake Capacity	Enrols	Intake Enrols	Spec Enrols	Cap Util
Univ. of the F	APP	ITA / Critical Skills Funded	Electrician Apprenticeship Training	Electrician	14-2000	N	Mar 16 15	May 22 15	01	16	16	0	0	100.0%
Univ. of the F	APP	ITA / Critical Skills Funded	Electrician Apprenticeship Training	Electrician	14-0813	N	Jan 05 15	Mar 13 15	03	16	15	0	0	93.8%
Univ. of the F	FDTN	Ministry / Critical Skills Training	Electrical	Electrician	14-2092	N	Jan 19 15	Jul 03 15		18	16	0	0	88.9%
Univ. of the F	FDTN	Ministry / Critical Skills Training	Electrical	Electrician	14-2093	N	Mar 30 15	Sep 11 15		18	18	0	0	100.0%
Univ. of the F	FDTN	Ministry / Critical Skills Training	Heavy Mechanical Foundation	Heavy Mechanical Group Trades	14-1647	N	Sep 02 14	May 22 15		18	18	0	0	100.0%
Univ. of the F	FDTN	Ministry / Critical Skills Training	Welder Foundation	Welding C / FDTN	14-2094	N	Oct 31 14	Jun 26 15		20	19	0	0	95.0%
Univ. of the F	FDTN	Ministry / Critical Skills Training	Welder Foundation	Welding C / FDTN	14-2084	N	Mar 30 15	Nov 20 15		20	18	0	0	90.0%

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Tuesday, February 17, 2015 6:17 PM
To: Ewanchuk, Tim AVED:EX
CC: Portal, Vincent AVED:EX; John English
Subject: Equipment Pricing

Hi Tim

We are experiencing some difficulty in meeting the cost quotes for the Major Capital Equipment that we have been ordering.

Many of the price quotes were for limited time (usually 30 days) and the downward US exchange rate has affected actual pricing on much of the equipment.

Being sensitive to the very narrow time frame we have to work in, it will be very difficult at this time to juggle items and get approvals, etc. and still get orders delivered on time.

Will there be opportunity to manage cost overruns from the next years portion of the funds?

Thanks

Rolf

Rolf Arnold
Director, Faculty of Applied and Technical Studies.
University of the Fraser Valley
Tel 604-847-5600
Cell 604-302-3980

Trades Discovery Programs

Call for Proposals 2014/15

Background

Under *B.C.'s Skills For Jobs Blueprint*, the Ministry of Advanced Education is making one-time funding available to increase access to skills training in Trades Discovery (Introduction to Trades) Programs in 2014/15.

Trades Discovery Programs are to provide students and young adults with an opportunity for trade's career exploration and will seek to build capacity for individuals who aim to progress to foundation and apprentice programs.

Priority will be given to Trades Discovery Programs that align with the high demand trades occupations identified under the *B.C.'s Skills For Jobs Blueprint*.

Process

- The Trades Discovery seats will be funded at the same rate as ITA price band level 1 to a maximum of 12 weeks and a maximum of 18 seats.
- Trades Discovery programs that started in 2014/15 and end in 2015/16 are eligible.
- Trades Discovery programs scheduled to start in 2015/16 are also eligible; however, all training must be completed on or before March 31, 2016.
- All requests for Trades Discovery Program seats will be reviewed in consultation with the ITA.
- Final funding decision rests with the Labour Market Priorities Board.

In the evaluation of proposals, the following guiding principles will apply:

1. Proposal aligns with *B.C.'s Skills For Jobs Blueprint*
2. Proposal demonstrates opportunity for students to continue onto foundation and apprenticeship training (e.g. dual credit)
3. Where applicable, previous years' performance of Trades Discovery programs delivered

What to Submit:

Please provide the following information in your proposal:

- a program outline including:
 - a summary of the course content
 - program length
 - program delivery location
 - actual or anticipated start/end date if known.
-
- the number of seats to be delivered in each Trades Discovery program in 2014/15 and 2015/16;
 - where applicable, outcomes of previous year(s)'s delivery
 - where applicable, list partners involved (e.g. school district)

Who to submit to:

Please submit to Tim Ewanchuk at: Tim.Ewanchuk@gov.bc.ca

Should you have any questions, Tim Ewanchuk can be reached at 250-952-6117

Deadline: Monday March 9, 2015

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Monday, March 9, 2015 6:02 PM
To: Ewanchuk, Tim AVED:EX; Portal, Vincent AVED:EX
Cc: John English
Subject: Trades Discovery RFP
Attachments: RFP letter.docx; Trades 101 Trades Discovery.docx

Hi Tim and Vincent

Please find attached our letter of interest regarding the Trades Discovery program, along with a program outline for your consideration.

Please let me know if you need any additional information.

Kind regards,

Rolf

Rolf Arnold
Director, Faculty of Applied and Technical Studies.
University of the Fraser Valley
Tel 604-847-5600
Cell 604-302-3980



March 9, 2015

Tim Ewanchuk, Vincent Porter

Re: RFP Trades Discovery Program

The University of the Fraser Valley would like to deliver a Trades Discovery program. This program will be delivered at the University of the Fraser Valley's Trades & Technology Center in Chilliwack.

The program outline is attached. It will be delivered in a manner that will cover an array of high demand programs with a concentration on safe work practices in the various trades areas. An introduction and overview will be given in construction, transportation, and metal work related trades. The transportation module will include an introduction to heavy equipment operation. With a strong emphasis on safety, the program will include a variety of soft skill topics that will enhance employability and suitability for a chosen trade.

Our goal is to run this program from May of 2015 and conclude by end of September, 2015. A major factor in the timing of this course is the ability to find instructors given the additional programs we are currently offering through critical seat funding. An alternate time frame would be January to March, 2016, by which time some programs will have completed and will free up instructors.

We anticipate support and cooperation from School Districts in our region, particularly from School District 33 in Chilliwack, and School District 34 in Abbotsford. Our standing relationship with local STOLO First Nations and their respective employment agencies should bring about another opportunity for students who would benefit from such a program.

Thank you for considering funding for this program.

Kind Regards,
Rolf

Rolf Arnold
Director, Faculty of Applied & Technical Studies
University of the Fraser Valley
604-847-5600

Trades 101 | Trades Discovery

Course Outline 2014



Instructor	Various	Program Length	10 weeks
Campus	UFV Trades & Technology Centre	Class Hours	250 hours
Phone	604.847.5448	Hours/Week	25 hours/week
Email	trades@ufv.ca	Credit	No Credit

COURSE DESCRIPTION

This course is designed so that students will gain basic introductory technical knowledge and hands on experience in a number of industrial Trades. Upon completion of the program students will be able to evaluate their suitability for working in the trades and determine a trade they may wish to pursue as a career choice. The program is approximately 30% theory and 70% practical. Instruction includes classroom lectures, shop work, industry speakers, and off-site tours.

COURSE OUTCOME

Upon completion students will:

1. Have gained both basic technical knowledge and basic hands on skills in the following trades: Electrical, , Welding, Carpentry, Plumbing and General and Heavy Mechanics. The students will also have gained a basic knowledge of subjects such as Trade Math, Trade Science, Drafting, Blueprint reading, Layout, Measuring Practices, Rigging and Fasteners & Fittings
2. Have received training and certification in Occupational First Aid Level 1, Forklift Operation and WHMIS.
3. Be able to work safely on a worksite
4. Be able to use various hand and power tools
5. Have visited industrial worksites to view where and how tradespersons perform their work
6. Be able to evaluate their suitability for working in the trades

PREREQUISITES

None*

*Partner groups may wish to implement prerequisite for students they will sponsor.

COURSE OBJECTIVES

For each of the subject areas listed below, the successful learner will be able to perform the tasks indicated.
Each module will be completed in the allotted number of hours.

MODULE 1 – PROGRAM ORIENTATION	15 HOURS
---------------------------------------	-----------------

- Understand the program objectives
 - Understand the departmental policies for the program
 - Understand the need to work effectively in a group
 - Identify effective communication skills
-
- Identify and manage responsibilities and requirements of home and school
 - Understand the need for safe work practices
 - Understand the use of personal protective and safety equipment
 - Understand the apprenticeship system and other trades training options

MODULE 2 – OCCUPATIONAL FIRST AID LEVEL 1	7.0 HOURS
--	------------------

- Understand and use Priority Approach method
- Understand and practice first aid room techniques
- Understand and perform initial evaluation of trauma patient
- Practice airway management, assisted ventilation, shock and bleeding management, management of burns, heat exhaustion, hypothermia, bites and stings, poisons
- Perform Cardio Pulmonary Resuscitation (CPR)
- Understand the symptoms of back muscle strains and ligament sprains
- Understand activity-related soft-tissue disorders, critical incident stress, medical conditions, and transportation of patients
- **Module 2 – Test** (an exam will be used for external certification)

MODULE 3 – WHMIS	3.0 HOURS
-------------------------	------------------

- Understand classification system, classes, symbols, and exemptions
- Understand and interpret Supplier labels and Workplace labels
- Understand and use Material Safety Data Sheets (MSDS)
- Understand supplier and employer responsibilities
- **Module 3 – Test** (an exam will be used for external certification)

MODULE 11 – FASTENERS & FITTINGS	10 HOURS
---	-----------------

- Identify screw threads terms and systems
- Identify threaded metal fasteners
- Identify washers and locking devices
- Identify nails and wood screws

- Use fastening devices
- Describe the procedures for cutting and internal and external threads
- Describe procedures for repairing damaged threads
- Cut internal and external threads
- Remove broken threaded fasteners
- Sharpen a drill bit
- Use of drilling equipment
- Use of a torque wrench
- Identify flare and compression fittings
- Use tube benders and flaring tools
- Use slings, Ropes, tie knots

MODULE 4 – DRAFTING BLUEPRINT READING 20.0 HOURS

- Identify the alphabet of lines and the standard lettering used in drawings
- Make three view sketches of simple objects appropriate to scale
- Make isometric sketches of simple rectangular objects
- Make fully dimensioned sketch of simple objects
- Complete dimensioned sketch for simple carpentry project

MODULE 5 – RIGGING, LADDERS, AND SCAFFOLDS 25 HOURS

- Describe portable ladders
- Set up single or extension ladder
- Describe steel scaffolding
- Set up steel scaffolding
- Use slings, ropes, tie knots
- **Module 5 – Test** (mastery exam will be used for certification)

MODULE 6 – FORKLIFT CERTIFICATION 25 HOURS

- Identify and demonstrate startup procedures
- Demonstrate how to maintain a forklift's stability
- Define 'rated capacity'
- Identify the three factors influencing the ability of a forklift
- Locate a forklift's rated capacity
- Assess the stability of a forklift by applying the stability triangle concept
- Judge a forklift's ability to handle various loads at differing load centers
- Perform required forklift inspections
- Recall forklift parts requiring inspection
- Locate places to check for leaking fluids
- Identify equipment start-up inspection procedures
- Explain the use of inspection forms

- Safety pick up a load
- Choose steps to properly pick up a load
- Safety travel with a load
- Explain the need to tilt the mast back to stabilize the load
- Agree to never raid the load while moving
- Choose the correct fork position while travelling
- Identify proper driving procedures
- Safely stack a load
- Describe proper stacking procedures when putting down a load
- Identify dangers of high stacking
- **Module 6 – Test** (an exam will be used for external certification)

MODULE 7 – ELECTRICAL TRADES

25 HOURS

- Describe the working conditions of an electrician
- Practice shop and personal safety
- Use appropriate hand and power tools and equipment
- Wire a residential branch circuit and control the function of constant and switchable loads
- Control the operation of light from two or more locations
- Interpret and draw a simple electrical semantic diagram
- Identify and understand the function of the following components of an electrical circuit; power supply; control devices such as single pole switch, three way switch, and four way switch; live, neutral travels and switch leg conductors; loads including receptacles and lights.
- Install device boxes, junction boxes, non-metallic sheave cable, receptacles, and fixtures in a residential context
- Splice conductors in accordance with circuit demands
- Assembly multiplex powerbar

MODULE 8 – GENERAL AND HEAVY MECHANAL TRADES

25 HOURS

- Describe the working conditions of an automotive service technician
- Describe the working conditions of a heavy duty mechanic
- Practice shop and personal safety
- Use computer information system to locate repair information
- Use appropriate hand and power tools and equipment
- Remove and re-install wheels, spark plugs, and other select components
- Use parts information catalogues to locate and price parts
- Use of environmentally friendly waste disposal systems
- Use of provincial vehicle inspection forms
- Perform pre-trip inspections on select vehicles
- Complete a basic service of a diesel or gasoline powered vehicle

MODULE 9 – CARPENTRY TRADES**25 HOURS**

- Describe the working conditions of a carpenter
- Practice shop and personal safety
- Use appropriate hand tools and equipment
- Use appropriate power tools
- Identify and use materials
- Construct a carpentry project

MODULE 11 – WELDING**25 HOURS**

- Describe the working conditions of a welder
- Practice shop and personal safety
- Use appropriate hand and power tools and equipment
- Identify the gases used in oxy-fuel cutting and welding
- Identify oxy-fuel cylinders, valves, and safety devices
- State the safety procedures to be followed when handling, storing, and transporting oxy-fuel cylinders
- Identify oxygen and acetylene regulators and safe use/transportation
- Identify hoses and oxy-fuel fittings and safe use/transportation
- Identify torch assembly, torch line explosions, flow check valves and safe use/transportation
- Describe the oxyacetylene cutting torch and the cutting process
- Identify safety procedures for setting pressures, and lighting and adjusting the cutting torch
- Perform freehand cuts on mild steel plate
- Perform guided cuts on mild steel plate
- Pierce holes in mild steel plate
- Perform freehand cuts on round stock and angle iron
- Perform arc welding in the flat position using stick electrodes
- Demonstrate use of arc air, wire feed, and tig specialty techniques

MODULE 12 – PLUMBING AND PIPING TRADES**25.0 HOURS**

- Understand the plumbing and piping trades
- Observe safe workplace practices
- Introduction to codes
- Describe pipes, valves, and fittings
- Identify grades and elevations
- Assemble various pipes and fittings
- Identify various fixtures
- Install, adjust, and repair fixtures

MODULE 12 – WORKSITE VISITS**10.0 HOURS**

- Understand the industrial work site

- Observe safe workplace practices
- Learn first-hand from experience plant operations personnel
- Participate in a plant safety induction
- Observe the paths of communication in a plant environment
- Observe a particular plant process

MODULE 13 – CAREER PREPARATION 15 HOURS

- Analyze labour market information
- Identify transferrable skills
- Identify training options
- Use job search skills
- Understanding apprenticeship system of BC
- Develop career plan
- Prepare a resume and a letter of introduction

ADDITION EQUIPMENT/COSTS/FIELD TRIPS

Safety toe work boots and coveralls – approximate cost \$150.00

EVALUATION

Module Tests for external certification. Quizzes and assignments may be marked for comprehension and progress analysis. Subjective marking will be applied to practical applications. A grade will be assigned to each of the modules to assist in selection of a suitable career choice only.

GRADING

Students will be awarded grades only for internal and external certificates

ADDITIONAL RELEVANT INFORMATION/POLICIES

All students in this program are guided under all policies set out by the University of the Fraser Valley for the Skilled Trades exploration program. This includes attendance and conduct policies, as well as safety requirements that may exceed WorksafeBC requirements.

WEEKLY SCHEDULE (TENTATIVE: ORDER OF MODULES MAY VARY BY SPACE AVAILABILITY)

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	Friday
1	Orientation	Orientation	Orientation	First Aid	WHMIS
	Orientation	Orientation	Orientation	First Aid	Safety
2	Fasteners	Fasteners	Blueprint Reading	Blueprint Reading	Blueprint Reading
	Fasteners	Fasteners	Blueprint Reading	Blueprint Reading	Blueprint Reading
3	Ladders & Scaffold	Ladders & Scaffold	Ladders & Scaffold	Ladders & Scaffold	Ladders & Scaffold
	Ladders & Scaffold	Ladders & Scaffold	Ladders & Scaffold	Ladders & Scaffold	Ladders & Scaffold
4	Forklift Cert.	Forklift Cert.	Forklift Cert.	Forklift Cert.	Forklift Cert.
	Forklift Cert.	Forklift Cert.	Forklift Cert.	Forklift Cert.	Forklift Cert.
5	General & Heavy Mechanical	General & Heavy Mechanical	General & Heavy Mechanical	General & Heavy Mechanical	General & Heavy Mechanical
	General & Heavy Mechanical	General & Heavy Mechanical	General & Heavy Mechanical	General & Heavy Mechanical	General & Heavy Mechanical
6	Carpentry Trades	Carpentry Trades	Carpentry Trades	Carpentry Trades	Carpentry Trades
	Carpentry Trades	Carpentry Trades	Carpentry Trades	Carpentry Trades	Carpentry Trades
7	Electrical Trades	Electrical Trades	Electrical Trades	Electrical Trades	Electrical Trades
	Electrical Trades	Electrical Trades	Electrical Trades	Electrical Trades	Electrical Trades
8	Welding Trades	Welding Trades	Welding Trades	Welding Trades	Welding Trades
	Welding Trades	Welding Trades	Welding Trades	Welding Trades	Welding Trades
9	Plumbing Trades	Plumbing Trades	Plumbing Trades	Plumbing Trades	Plumbing Trades
	Plumbing Trades	Plumbing Trades	Plumbing Trades	Plumbing Trades	Plumbing Trades
10	Career Prep	Career Prep	Career Prep	Career Prep	Career Prep
	Worksite Visits	Worksite Visits	Worksite Visits	Career Prep	Completion



Our Ref. 99416

March 23, 2015

Dr. Mark D. Evered
President and Vice-Chancellor
University of the Fraser Valley
33844 King Road
Abbotsford BC V2S 7M7

Dear Dr. Evered:

It is my pleasure to inform you that the Ministry of Advanced Education (the Ministry), under the *B.C.'s Skills for Jobs Blueprint: Re-engineering Education and Training*, will provide University of the Fraser Valley with a one-time grant of \$278,800. These funds will be forwarded to your institution with the next available electronic funds transfer.

The \$278,800 is made available under the Labour Market Development Agreement Skills Development Employment Benefit. Funds are to be allocated as follows:

1) Trades Discovery Programming:

- \$30,000 is to be used by University of the Fraser Valley to deliver 16 seats for a Trades Discovery program. Programs that started on or after February 2, 2015, and/or those programs that are scheduled to start in 2015/16 are eligible; however, all training must be completed on or before March 31, 2016.

2) Critical Trades Seats Waitlist Reduction:

- \$248,800 is to be used by University of the Fraser Valley to reduce waitlists in critical trades occupations by delivering training in the following programs:
 - Welding: \$112,000 – 16 Foundation seats
 - Heavy Mechanical Trades: \$136,800 – 20 Foundation seats
- Program delivery is to start as soon as scheduling permits and must be completed prior to March 1, 2017.
- Please note that the Labour Market Priorities Board has approved additional Critical Trades Seats funding for University of the Fraser Valley which will be forthcoming under separate cover from the Industry Training Authority.

For this one-time funding, the Ministry requests that University of the Fraser Valley provide a notional training plan including a start and end date for Critical Trades Seats and Trades Discovery programs to the Ministry by June 1, 2015.

... /2

Critical Trades Seats programs to be delivered by University of the Fraser Valley are subject to the terms and conditions set out under University of the Fraser Valley's Letter of Agreement with the Industry Training Authority.

A summary report of the use of the funds will be required. Staff from the Ministry will be following up with University of the Fraser Valley to discuss reporting requirements.

If you anticipate that University of the Fraser Valley will not be able to utilize funding as planned prior to the deadlines provided above, please contact Vincent Portal, Director, Skills Development by email at Vincent.Portal@gov.bc.ca to discuss reallocation to alternate priorities or additional time to implement planned initiatives.

The Ministry respectfully requests that public announcements related to this funding be jointly formalized with the Ministry. In the event that you wish to announce these funds, please have your staff contact Rodney Porter, Communications Director, Government Communications and Public Engagement, by phone at (250) 952-6508.

I want to thank University of the Fraser Valley for continuing to provide high quality trades and technical training and ensuring students have the skills required to meet the demand of our growing economy.

Sincerely,



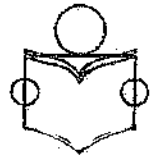
Sandra Carroll
Deputy Minister

pc: Mr. Gary Herman, CEO
Industry Training Authority

Mr. Kevin Brewster, Assistant Deputy Minister
Financial and Management Services Division
Ministry of Advanced Education

Mr. Rodney Porter, Communications Director
Government Communications and Public Engagement

Mr. John English, Dean, Trades and Technology Centre
University of the Fraser Valley



**2015/16 COMMUNITY ADULT LITERACY PROGRAM
PARTNERSHIP AGREEMENT**

THIS AGREEMENT made this 10th day of April 2015, between

University of the Fraser Valley (the University)

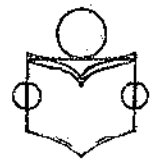
and

Abbotsford Community Services (the Community Organization)

Respecting a literacy program entitled "Community Adult Literacy Program (CALP)" (the Program), funded by the Government of British Columbia (the Province).

The parties agree as follows:

1. The Program will begin on September 14, 2015 and be completed by July 8, 2016 (the Application).
2. The Community Organization shall carry out all parts of the program, as specified in the Community Organization's Application Form for the Program and dated April 10, 2015 (the "Application").
3. The Community Organization shall be responsible for:
 - a) The quality and day to day supervision of the Program, including the hiring and supervision of personnel to carry out the Program;
 - b) Keeping financial records of the Program (the "Accounting Records") in accordance with generally accepted accounting practices and all applicable legislation; this includes maintaining records of all expenses for goods, services, salaries, and taxes;
 - c) Keeping the accounting for this Program separate from other programs, in a ledger account solely for this Program; and,
 - d) Submitting all reports as set out in the Application, and following any publication guidelines, to all specified government agencies, with copies to the University.
 - e) Adhering to the accountability framework set forth by the Ministry of Advanced Education
 - f) Performing learner assessment and reporting learner progress.



4. The Community Organization shall give the University:

- a) Reasonable access to the Accounting Records;
- b) A progress report at the mid-point in the Program, determined by date or by completion, whichever is earlier; and,
- c) A final report, at the completion of the Program, that is to include:
 - i. A financial report;
 - ii. A summative evaluation; and,
 - iii. All deliverables as set out in the Application.

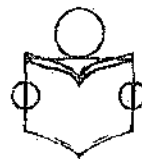
5. The Community Organization shall indemnify and save harmless the University from and against any and all losses, claims, damages, actions, cost of action, and expenses that the University may incur or suffer by any reason, act or omission of the Community Organization in carrying out, or attempting to carry out this Program.

6. The University shall:

- a) accept the Funds once provided by the funding government body;
- b) deduct 5% from the Funds as a fee (the "Administrative Fee") for administrative services including, GST, application processing, photocopying, University secretarial service, faxing, courier charges, disbursement of funds and general contract;
- c) forward the balance of the Funds to the Community Organization in a timely manner.

7. The authorized representative of the University for the administration of the Agreement is:

- a) Dr. Sue Brigden, Dean, Access & Continuing Education, University of the Fraser Valley, who has the authority, on behalf of the University, to:
 - i. make specific requests for services from the Community Organization under the Program;
 - ii. provide technical liaison between the University and the Community Organization;
 - iii. accept products and services provided by the Community Organization;
 - iv. review the Accounting Records and accept or reject any payments not made in accordance with this Agreement, the Program, or the Application;
 - v. require the Community Organization to correct its Accounting Records where discrepancies appear or payments have been rejected by the University;
 - vi. agree to modifications to this Agreement; and,
 - vii. sign and receive all University correspondence pertaining to this Agreement.



8. MATERIAL AND INTELLECTUAL PROPERTY

Ownership of Material

- The Province exclusively owns all property rights in the Material which are not intellectual property rights. The Community Organization and the University must deliver any Material to the Province immediately upon the Province's request.

Matters respecting intellectual property

The Province exclusively owns all intellectual property rights, including copyright, in:

- Received Material that the Community or University receives from the Province, and
- upon the Province's request, the Community or University must deliver to the Province documents satisfactory to the Province that irrevocably waive in the Province's favour any moral rights which the University (or employees of the University) or a Subcontractor (or employees of a Subcontractor) may have in the Produced Material and that confirm the vesting in the Province of the copyright in the Produced Material.

9. This Agreement may be signed in counterpart.

IN WITNESS WHEREOF the parties have signed the Agreement as of the date first written above.

Dr. Sue Brigden, Dean, Access & Continuing Education
University of the Fraser Valley

Date April 10, 2015

Rod Santiago, Executive Director
Abbotsford Community Services

Date APRIL 9, 2015

2015/16 COMMUNITY ADULT LITERACY PROGRAM

PARTNERSHIP AGREEMENT

THIS AGREEMENT made this 10th day of April 2015, between

University of the Fraser Valley (the University)

and

Chilliwack Learning Society (the Community Organization)

Respecting a literacy program entitled "Volunteer Tutor Program" (the Program), funded by the Government of British Columbia (the Province).

The parties agree as follows:

1. The Program will begin on September 1, 2015 and be completed by August 31, 2016 (dates in Application).
2. The Community Organization shall carry out all parts of the program, as specified in the Community Organization's Application Form for the Program and dated April 10, 2015 (the "Application").
3. The Community Organization shall be responsible for:
 - a) The quality and day to day supervision of the Program, including the hiring and supervision of personnel to carry out the Program;
 - b) Keeping financial records of the Program (the "Accounting Records") in accordance with generally accepted accounting practices and all applicable legislation; this includes maintaining records of all expenses for goods, services, salaries, and taxes;
 - c) Keeping the accounting for this Program separate from other programs, in a ledger account solely for this Program; and,
 - d) Submitting all reports as set out in the Application, and following any publication guidelines, to all specified government agencies, with copies to the University.
 - e) Adhering to the accountability framework set forth by the Ministry of Advanced Education
 - f) Performing learner assessment and reporting learner progress.

4. The Community Organization shall give the University:

- a) Reasonable access to the Accounting Records;
- b) A progress report at the mid-point in the Program, determined by date or by completion, whichever is earlier; and,
- c) A final report, at the completion of the Program, that is to include:
 - i. A financial report;
 - ii. A summative evaluation; and,
 - iii. All deliverables as set out in the Application.

5. The Community Organization shall indemnify and save harmless the University from and against any and all losses, claims, damages, actions, cost of action, and expenses that the University may incur or suffer by any reason, act or omission of the Community Organization in carrying out, or attempting to carry out this Program.

6. The University shall:

- a) accept the Funds once provided by the funding government body;
- b) deduct \$2000 (5%) from the Funds as a fee (the "Administrative Fee") for administrative services including, GST, application processing, photocopying, University secretarial service, faxing, courier charges, disbursement of funds and general contract;
- c) forward the balance of the Funds to the Community Organization in a timely manner.

7. The authorized representative of the University for the administration of the Agreement is:

- a) Dr. Sue Briden, Dean, Access & Continuing Education, University of the Fraser Valley, who has the authority, on behalf of the University, to:
 - i. make specific requests for services from the Community Organization under the Program;
 - ii. provide technical liaison between the University and the Community Organization;
 - iii. accept products and services provided by the Community Organization;
 - iv. review the Accounting Records and accept or reject any payments not made in accordance with this Agreement, the Program, or the Application;
 - v. require the Community Organization to correct its Accounting Records where discrepancies appear or payments have been rejected by the University;
 - vi. agree to modifications to this Agreement; and,
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- Received Material that the Community or University receives from the Province, and
- upon the Province's request, the Community or University must deliver to the Province documents satisfactory to the Province that irrevocably waive in the Province's favour any moral rights which the University (or employees of the University) or a Subcontractor (or employees of a Subcontractor) may have in the Produced Material and that confirm the vesting in the Province of the copyright in the Produced Material.

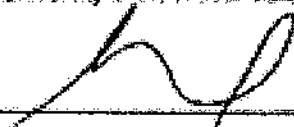
8. This Agreement may be signed in counterpart.

IN WITNESS WHEREOF the parties have signed the Agreement as of the date first written above.



Dr. Sue Brigidon, Dean, Access & Continuing Education
University of the Fraser Valley

Date April 10, 2015



Marjorie Saunders, President
Chilhwack Learning Society

Date April 10, 2015



**2015/16 COMMUNITY ADULT LITERACY PROGRAM
PARTNERSHIP AGREEMENT**

THIS AGREEMENT made this 10th day of April 2015, between

University of the Fraser Valley (the University)

and

Read Right Society (the Community Organization)

Respecting a literacy program entitled "Community Adult Literacy Program" (the Program), funded by the Government of British Columbia (the Province).

The parties agree as follows:

1. The Program will begin on September 1, 2015 and be completed by August 30, 2016 dates in Application).
2. The Community Organization shall carry out all parts of the program, as specified in the Community Organization's Application Form for the Program and dated April 10, 2015 (the "Application").
3. The Community Organization shall be responsible for:
 - a) The quality and day to day supervision of the Program, including the hiring and supervision of personnel to carry out the Program;
 - b) Keeping financial records of the Program (the "Accounting Records") in accordance with generally accepted accounting practices and all applicable legislation; this includes maintaining records of all expenses for goods, services, salaries, and taxes;
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 - f) Performing learner assessment and reporting learner progress.



4. The Community Organization shall give the University:

- a) Reasonable access to the Accounting Records;
- b) A progress report at the mid-point in the Program, determined by date or by completion, whichever is earlier; and,
- c) A final report, at the completion of the Program, that is to include:
 - i. A financial report;
 - ii. A summative evaluation; and,
 - iii. All deliverables as set out in the Application.

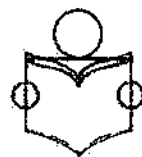
5. The Community Organization shall indemnify and save harmless the University from and against any and all losses, claims, damages, actions, cost of action, and expenses that the University may incur or suffer by any reason, act or omission of the Community Organization in carrying out, or attempting to carry out this Program.

6. The University shall:

- a) accept the Funds once provided by the funding government body;
- b) deduct 5% from the Funds as a fee (the "Administrative Fee") for administrative services including, GST, application processing, photocopying, University secretarial service, faxing, courier charges, disbursement of funds and general contract;
- c) forward the balance of the Funds to the Community Organization in a timely manner.

7. The authorized representative of the University for the administration of the Agreement is:

- a) Dr. Sue Brigden, Dean, Access & Continuing Education, University of the Fraser Valley, who has the authority, on behalf of the University, to:
 - i. make specific requests for services from the Community Organization under the Program;
 - ii. provide technical liaison between the University and the Community Organization;
 - iii. accept products and services provided by the Community Organization;
 - iv. review the Accounting Records and accept or reject any payments not made in accordance with this Agreement, the Program, or the Application;
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- Received Material that the Community or University receives from the Province, and
- upon the Province's request, the Community or University must deliver to the Province documents satisfactory to the Province that irrevocably waive in the Province's favour any moral rights which the University (or employees of the University) or a Subcontractor (or employees of a Subcontractor) may have in the Produced Material and that confirm the vesting in the Province of the copyright in the Produced Material.

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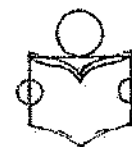
IN WITNESS WHEREOF the parties have signed the Agreement as of the date first written above.

Dr. Sue Brigden, Dean, Access & Continuing Education
University of the Fraser Valley

Date April 10, 2015

Jodi McBride, Executive Director
Read Right Society

Date April 10, 2015



**2015/16 COMMUNITY ADULT LITERACY PROGRAM
PARTNERSHIP AGREEMENT**

THIS AGREEMENT made this 10th day of April 2015, between

University of the Fraser Valley (the University)

and

MRPMK Community Literacy Committee (the Community Organization)

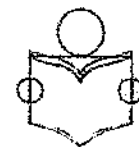
Respecting a literacy program entitled "CLC Lifelong Learning for Adults" (the Program),
funded by the Government of British Columbia (the Province).

The parties agree as follows:

1. The Program will begin on September 1, 2015 and be completed by August 31, 2016 (dates in Application).
2. The Community Organization shall carry out all parts of the program, as specified in the Community Organization's Application Form for the Program and dated April 10, 2015 (the "Application").
3. The Community Organization shall be responsible for:
 - a) The quality and day to day supervision of the Program, including the hiring and supervision of personnel to carry out the Program;
 - b) Keeping financial records of the Program (the "Accounting Records") in accordance with generally accepted accounting practices and all applicable legislation; this includes maintaining records of all expenses for goods, services, salaries, and taxes;
 - c) Keeping the accounting for this Program separate from other programs, in a ledger account solely for this Program; and,
 - d) Submitting all reports as set out in the Application, and following any publication guidelines, to all specified government agencies, with copies to the University.
 - e) Adhering to the accountability framework set forth by the Ministry of Advanced Education
 - f) Performing learner assessment and reporting learner progress.



4. The Community Organization shall give the University:
 - a) Reasonable access to the Accounting Records;
 - b) A progress report at the mid-point in the Program, determined by date or by completion, whichever is earlier; and,
 - c) A final report, at the completion of the Program, that is to include:
 - i. A financial report;
 - ii. A summative evaluation; and,
 - iii. All deliverables as set out in the Application.
5. The Community Organization shall indemnify and save harmless the University from and against any and all losses, claims, damages, actions, cost of action, and expenses that the University may incur or suffer by any reason, act or omission of the Community Organization in carrying out, or attempting to carry out this Program.
6. The University shall:
 - a) accept the Funds once provided by the funding government body;
 - b) deduct 5% from the Funds as a fee (the "Administrative Fee") for administrative services including, GST, application processing, photocopying, University secretarial service, faxing, courier charges, disbursement of funds and general contract;
 - c) forward the balance of the Funds to the Community Organization in a timely manner.
7. The authorized representative of the University for the administration of the Agreement is:
 - a) Dr. Sue Brigden, Dean, Access & Continuing Education, University of the Fraser Valley, who has the authority, on behalf of the University, to:
 - i. make specific requests for services from the Community Organization under the Program;
 - ii. provide technical liaison between the University and the Community Organization;
 - iii. accept products and services provided by the Community Organization;
 - iv. review the Accounting Records and accept or reject any payments not made in accordance with this Agreement, the Program, or the Application;
 - v. require the Community Organization to correct its Accounting Records where discrepancies appear or payments have been rejected by the University;
 - vi. agree to modifications to this Agreement; and,
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The Province exclusively owns all intellectual property rights, including copyright, in:

- Received Material that the Community or University receives from the Province, and
- upon the Province's request, the Community or University must deliver to the Province documents satisfactory to the Province that irrevocably waive in the Province's favour any moral rights which the University (or employees of the University) or a Subcontractor (or employees of a Subcontractor) may have in the Produced Material and that confirm the vesting in the Province of the copyright in the Produced Material.

9. This Agreement may be signed in counterpart.

IN WITNESS WHEREOF the parties have signed the Agreement as of the date first written above.

Dr. Sue Brigden, Dean, Access & Continuing Education
University of the Fraser Valley

Date April 10, 2015

Susan Redmond, Interim Chair
MRPMK Community Literacy Committee

Date April 10, 2015

**Community Adult Literacy Program (CALP) of BC
2015-16**

**Projects: Chilliwack Family Literacy Programs:
Families in Motion and Family Literacy Upgrading**

PARTNERSHIP AGREEMENT

Between:

**University of the Fraser Valley; Chilliwack School District #33;
Chilliwack Community Services**

THIS AGREEMENT made this April , 2015

Respecting the two family literacy programs entitled **Families in Motion and Central Gateway for Families Family Literacy** (the programs), funded in part by the Government of British Columbia.

The Partners agree as follows:

The Programs will begin on September 14, 2015 and be completed June 24, 2016.

1. **Chilliwack Community Services (the Agency)** shall carry out all parts of the Program, as specified in the CALP application form dated April 13, 2015.
Chilliwack Community Services shall be responsible for:
 - a. The quality and day to day supervision of the Program, including the hiring and supervision of personnel to carry out the Program, with the exception of the Adult Basic Education Instructor, as detailed below;
 - b. Keeping financial records of the Program (the "Accounting Records") in accordance with generally accepted accounting practices and all applicable legislation: this includes maintaining records of all expenses for goods, services, salaries, and taxes;
 - c. Providing interim statistics and final project reports to the Partners and government funding bodies
 - d. Providing financial reports to UFV and Chilliwack School District #33, if requested
 - e. Promotion of the Program through the Agency website
 - f. Regular participation in the Governance Committee (Agency Admin)
 - g. Regular participation in the Operational Committee (Program staff)
 - h. Collaborate in the application of funds to the Community Adult Literacy Program of BC
2. **Chilliwack School District #33** shall contribute in-kind to the program by providing the following, at its discretion:
 - a. The use of physical facilities, including dedicated classrooms for adult and child learning and child care; meeting room and office space, storage, access to kitchen and washroom facilities, multi-purpose space and computer lab, audio-visual equipment, as required
 - b. Equipment use, including but not limited to adult and child classroom furniture, meeting room furnishings, computers
 - c. Expertise and personnel supports as required, such as: principal, school librarian, Kindergarten teacher, First Nations Support Worker, Elementary ESL personnel, school secretary, tech support and custodian services.

3. The University of the Fraser Valley (UFV) agrees to the following roles and responsibilities regarding the management of this program:

- a. Accept the Funds when provided by the funding government body
- b. Deduct 10% from the Funds as an institutional levy
- c. Forward the balance of the Funds to Chilliwack Community Services in a timely manner
- d. Provide an accredited adult basic education instructor, including salary and mandatory employment related costs & benefits for a minimum of one (1) semester, as outlined in the Application
- e. Collaborate in the application of funds to the Community Adult Literacy Program of BC, as outlined in the Application
- f. Supervise and evaluate UFV faculty hired or appointed to the program

The authorized representative of UFV for this Agreement is:

Dr. Sue Brigden, Dean of Faculty of Access & Continuing Education


Each of whom has the authority on behalf of UFV to:

- a. Provide liaison between UFV and Chilliwack Community Services
- b. Review the Accounting Records and accept or reject any payment not made in accordance with this Agreement, the Family Literacy Programs, or the Application
- c. Require Chilliwack Community Services to correct its Accounting or Program records where discrepancies appear or payments have been rejected by UFV
- d. Agree to modifications to this Agreement
- e. Sign and receive all UFV correspondence pertaining to this Agreement

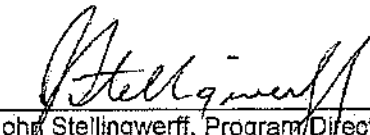
Chilliwack Community Services shall indemnify and save harmless UFV and Chilliwack School District #33 from and against any and all losses, claims, damages, actions, cost of action, and expenses that UFV or Chilliwack School District #33 may incur or suffer by any reason, act or omission of Chilliwack Community Services in carrying out, or attempting to carry out this Program.

This Agreement may be signed in counterpart.

IN WITNESS WHEREOF the parties have signed the Agreement as of the date first written.


Dr. Sue Brigden, Dean
UFV - Faculty of Access & Continuing Studies

April 7, 2015
Date


John Stellingwerff, Program Director
Chilliwack Community Services

April 8, 2015
Date


Janet Hall, Director of Instruction
Chilliwack School District #33

April 13, 2015
Date

Sample 3: Partnership Agreement
Community organization has major responsibility for CALP



Instructions: Please review and ensure the partnership agreement reflects the actual post-secondary's and/or community organization's roles and responsibilities as described in the 2015/16 CALP application.

2015/16 COMMUNITY ADULT LITERACY PROGRAM
PARTNERSHIP AGREEMENT

THIS AGREEMENT made this 13th day of April, between

The University of the Fraser Valley (the College/University/Institute)
and

Mission Literacy in Motion (the Community Organization)

Respecting a literacy program entitled "Community Adult Literacy Program" (the Program), funded by the Government of British Columbia (the Province).

The parties agree as follows:

1. The Program will begin on September 01, 2015 and be completed by August 31, 2016 (dates in Application).
2. The Community Organization shall carry out all parts of the program, as specified in the Community Organization's Application Form for the Program and dated April 13, 2016 (the "Application").
3. The Community Organization shall be responsible for:
 - a) The quality and day to day supervision of the Program, including the hiring and supervision of personnel to carry out the Program;
 - b) Keeping financial records of the Program (the "Accounting Records") in accordance with generally accepted accounting practices and all applicable legislation; this includes maintaining records of all expenses for goods, services, salaries, and taxes;
 - c) Keeping the accounting for this Program separate from other programs, in a ledger account solely for this Program; and,
 - d) Submitting all reports as set out in the Application, and following any publication guidelines, to all specified government agencies, with copies to the College/University/ Institute.
 - e) Adhering to the accountability framework set forth by the Ministry of Advanced Education f) Performing learner assessment and reporting learner progress.



4. The Community Organization shall give the College/University/Institute:

- a) Reasonable access to the Accounting Records;
- b) A progress report at the mid-point in the Program, determined by date or by completion, whichever is earlier; and,
- c) A final report, at the completion of the Program, that is to include:
 - i. A financial report;
 - ii. A summative evaluation; and,
 - iii. All deliverables as set out in the Application.

5. The Community Organization shall indemnify and save harmless the College/University/Institute from and against any and all losses, claims, damages, actions, cost of action, and expenses that the College/University/Institute may incur or suffer by any reason, act or omission of the Community Organization in carrying out, or attempting to carry out this Program.

6. The College/University/Institute shall:

- a) accept the Funds once provided by the funding government body;
- b) deduct \$ 5% from the Funds as a fee (the "Administrative Fee") for administrative services including, GST, application processing, photocopying, College/University secretarial service, faxing, courier charges, disbursement of funds and general contract;
- c) forward the balance of the Funds to the Community Organization in a timely manner.

7. The authorized representatives of the College/University/Institute for the administration of the Agreement are:

- b) Dr. Sue Brigden, Dean, Access & Continuing Education, University of the Fraser Valley, who has the authority, on behalf of the University of the Fraser Valley, to:
 - i. make specific requests for services from the Community Organization under the Program;
 - ii. provide technical liaison between the College/University/Institute and the Community Organization;
 - iii. accept products and services provided by the Community Organization;

- iv. review the Accounting Records and accept or reject any payments not made in accordance with this Agreement, the Program, or the Application;
- v. require the Community Organization to correct its Accounting Records where discrepancies appear or payments have been rejected by the College/University/ Institute;
- vi. agree to modifications to this Agreement; and,
- vii. sign and receive all College/University/Institute correspondence pertaining to this Agreement.

8. MATERIAL AND INTELLECTUAL PROPERTY

Ownership of Material

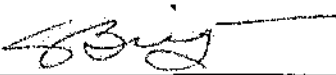
- ☐ The Province exclusively owns all property rights in the Material which are not intellectual property rights. The Community Organization and College/University/Institute must deliver any Material to the Province immediately upon the Province's request.

Matters respecting intellectual property

- ☐ The Province exclusively owns all intellectual property rights, including copyright, in:
 - ☐ Received Material that the Community or College/University/Institute receives from the Province, and
 - ☐ upon the Province's request, the Community or College/University/Institute must deliver to the Province documents satisfactory to the Province that irrevocably waive in the Province's favour any moral rights which the Community or College/ University/Institute (or employees of the Community or College/University/ Institute) or a Subcontractor (or employees of a Subcontractor) may have in the Produced Material and that confirm the vesting in the Province of the copyright in the Produced Material.

9. This Agreement may be signed in counterpart.

IN WITNESS WHEREOF the parties have signed the Agreement as of the date first written above.



Dr. Sue Brigden, Dean, Access & Continuing Education,
University of the Fraser Valley

Date April 6, 2015

Literacy Outreach Coordinator, Mission Literacy in Motion

Date _____

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Tuesday, April 21, 2015 2:14 PM
To: Portal, Vincent AVED:EX
Subject: RE: Capital Trades Equipment 2015-16

Hi Vincent,
I just wanted to confirm the amount available to UFV.
I believe you told me \$192,651.00.
Is that correct?

Thanks
Rolf

From: Portal, Vincent AVED:EX [<mailto:Vincent.Portal@gov.bc.ca>]
Sent: Monday, April 20, 2015 2:13 PM
To: Pat Matthieu (Pat_Matthieu@bcit.ca); 'Eric Sehn'; Frank Rossi (Rossif); 'Workun, Russell'; Brian Haugen; 'cheryl.oconnell@nic.bc.ca'; 'Rene Tremblay'; Brent Speidel; 'Steven Moores'; Kate Pelletier; Lindsay Langill; John English; Rolf Arnold; 'Dennis Innes'; 'Guy Ellis'
Cc: Olaf Nielsen; 'John Reed (reedj2)'; 'Amy Ditchburn'; 'Wanda Baker'; 'Jill Long'; Randy Werger; Ewanchuk, Tim AVED:EX; Devine, Heather AVED:EX
Subject: Capital Trades Equipment 2015-16

Good afternoon,

Further to my conversation (or voice mail exchange) with most of you and to facilitate planning, could you please provide the following on or before Tuesday April 28, 2015:

- 1- The list of capital trades equipment you intend to purchase in 2015/16 fiscal year; and
- 2- Your consent to share that list with the Administrative Service Transformation Delivery (ASDT) Collaboration Office and the Joint Procurement Operations Team (JPOT). This will assist in identifying joint procurement opportunities.

Note:

- Please send us your list in an Excel format. You may elect to highlight 2015/16 purchase intentions directly from the 3-year list of already approved equipment or submit a separate Excel document.
- If you intend to purchase equipment not previously identified in the 3-year approved list, please let us know so we can confirm eligibility.

As usual, if you have any questions, do not hesitate to contact us.

Kind regards,

Vincent

Vincent Portal
Director, Skills Development
Colleges and Skills Development Branch
Ministry of Advanced Education
Email: Vincent.Portal@gov.bc.ca
Cell: 250.516.8439

Portal, Vincent AVED:EX

From: Ewanchuk, Tim AVED:EX
Sent: Monday, April 27, 2015 5:45 PM
To: 'Rolf Arnold'
Subject: RE: AVED NR: Matching trades seats to in-demand jobs

The 132 seats and the \$462,800 total as stated in the attached NR for UFV is broken out as follows for 15-16:

University of the Fraser Valley – 132 critical trades seats and \$462,800 for 15-16

AVED funding = 36 seats for \$248,800

- Welding: 16 Foundation seats – AVED funded for \$112,000
- Heavy Mechanical Trades: 20 Foundation seats – AVED funded for \$136,800

ITA funding = 96 seats for \$214,000

- Welding Level B: 16 seats - ITA - \$64,000
- Electrical: 48 Level 2 seats - ITA - \$90,000
- Electrical: 16 Level 3 seats - ITA - \$30,000
- Electrical: 16 Level 4 seats - ITA - \$30,000

GRAND 15-16 UFV CS Total = 132 Seats for \$462,800

From: Ewanchuk, Tim AVED:EX
Sent: Monday, April 27, 2015 5:36 PM
To: 'Rolf Arnold'
Subject: FW: AVED NR: Matching trades seats to in-demand jobs

FYI...

From: Ewanchuk, Tim AVED:EX
Sent: Monday, April 27, 2015 5:24 PM
To: 'Rolf Arnold'
Subject: FW: AVED NR: Matching trades seats to in-demand jobs

From: Portal, Vincent AVED:EX
Sent: Monday, April 27, 2015 4:09 PM
To: Ewanchuk, Tim AVED:EX
Subject: Fw: AVED NR: Matching trades seats to in-demand jobs

Hi Tim,

Can please take a look and let me know. Thanks. John and Rolf called me about 20 minutes ago.

From: John English <John.English@ufv.ca>
Sent: Monday, April 27, 2015 3:56 PM
To: Portal, Vincent AVED:EX
Cc: Rolf Arnold; Mark Brosinski
Subject: FW: AVED NR: Matching trades seats to in-demand jobs

Hi Vincent:

As per our discussion, we are wanting to unravel the 132 seats and the \$462,800 mentioned in the release that is attached.

In 14/15 we received \$871,800 for 194 seats. For 2015/16 we received \$278,800 for 52 seats.

We are thinking that the numbers in the press release are a blend of "as yet to be delivered" from 2014/15 and the 2015/16 programs to be completed. Can you help us explain the press release numbers?

Thanks
John

From: Dave Pinton
Sent: Monday, April 27, 2015 9:07 AM
To: President's Executives
Cc: John English
Subject: AVED NR: Matching trades seats to in-demand jobs

AVED News Release on in-demand trades funding

Upshot: This is an updated version of the AVED funding release I sent last week. This version includes the pre-existing funding for the Camosun Trades Education and Innovation Complex (\$30-million) and quotes from Shirley Bond Min JTST and Gary Herman ITA CEO.

Dave Pinton
Director of Communications,
The University of the Fraser Valley
45190 Caen Avenue, Chilliwack BC
C: 778.808.5661
O: 604.702.2606
1-888-504-7441 local 2606

-----Original Message-----

From: Porter, Rodney GCPE:EX [<mailto:Rodney.Porter@gov.bc.ca>]
Sent: April-27-15 8:39 AM
Subject: Embargoed - AVED NR: Matching trades seats to in-demand jobs - April 27, 1015am

The attached news release is embargoed for release at 1015am today.

NEWS RELEASE

Matching trades seats to in-demand jobs

SAANICH - Government is providing \$6.1 million for 1,429 additional critical-trades seats in 14 public post-secondary institutions throughout the province to reduce waitlists by an average of 44% for students entering trades that are in demand by a range of industries.

"These critical-trades seats match training with jobs in demand," said Advanced Education Minister Andrew Wilkinson. "The shift in education and training to align with jobs in demand benefits students, employers and the provincial economy."

The announcement was made at the Interurban campus of Camosun College, where the \$30-million Trades Education and Innovation Complex is under construction and nearing completion. The additional \$6.1 million includes funding for Northern Lights College to develop trades-training seats that support the skilled-labour requirements for the construction of the Site C Clean dam.

The 1,429 critical-trades seats, as well as the new trades centre at Camosun, support B.C.'s Skills for Jobs Blueprint that was launched almost one year ago on April 29, 2014. B.C.'s Blueprint outlines how the Province is re-engineering the education system - from kindergarten through to post-secondary training and beyond - to make sure education and training aligns with B.C. jobs.

"We are delivering on our Blueprint promise to increase access to critical-trades training seats for in-demand jobs so British Columbians can find their fit in our diverse, strong and growing economy," said Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour. "This strategic investment will help ensure British Columbians throughout the province have the skills they need to be first in line for jobs of the future and ensure we have the skilled workforce our economy needs."

The seats include 783 foundation seats and 646 apprenticeship seats in critical trades such as electricians, plumbers, heavy duty mechanics, pipefitters and power engineers. Foundation training programs provide students with the basic knowledge and skills needed for entry into a particular occupation. Students receive credit for the first level of apprenticeship training in a specific field by the Industry Training Authority (ITA) upon successful completion.

"Fulfilling the demand for the skilled trades is a priority for the ITA," said Industry Training Authority CEO Gary Herman. "These additional critical-trades seats places us on the right track to ensure British Columbians have the skills to be first in line for the many opportunities coming our way."

The seats will increase training capacity and reduce wait times in trades critical to a range of industries such as construction, shipbuilding and ship repairs, liquefied natural gas, mining, as well as oil and gas.

"This important funding is the welcome operational complement to the Province's earlier investment in Camosun's new Trades Education and Innovation Complex set to open this fall," said Camosun College interim president Peter Lockie. "It allows us to address critical waitlists and deliver training to more students in our trades foundation programs, particularly in the areas of electrical, carpentry and welding, and it means

Camosun will continue to be on the forefront of modern trades education, contributing to a prosperous economy locally and throughout the province."

The announcement of \$6.1 million for 1,429 critical-trades seats in 2015-16 builds on the almost \$7 million for 1,488 critical trades seats in 2014-15 as well as the \$4.4 million for trades equipment. There are also three new trades training facilities currently under construction - Camosun College, Okanagan College and Nicola Valley Institute of Technology.

The Ministry of Advanced Education is providing \$5.1 million and the Industry Training Authority is providing \$1 million.

B.C. expects one million job openings by 2022. More than 78% of jobs will require some form of post-secondary education, and 44% of jobs will be in skilled trades and technical occupations.

Media Contact:

Stacey McGaghey-Jones
Communications Manager
Ministry of Advanced Education
250 952-6400

BACKGROUNDER

Critical-trades seats funding

* Government is providing \$6.1 million to reduce waitlists in a number of critical-trades occupations. Below is a list of institutions that shows the number of additional seats, funding and type.

BCIT - 161 critical trades seats and \$652,000

- * Welding: 32 Foundation seats
- * Carpentry: 16 Foundation seats
- * Electrical: 16 Foundation seats; 16 Level 1 seats
- * Plumbing: 32 Foundation seats
- * Power Engineering: 17 Fourth class seats
- * Construction Craft Worker: 32 Level one seats

Camosun College - 185 critical trades seats and \$497,120

- * Carpentry: 28 Foundation seats
- * Electrical: 36 Foundation seats
- * Steamfitter/Pipefitter: 16 Level 3 seats
- * Welding B: 15 seats
- * Welding A: 10 seats
- * Electrical: 16 Level 1 seats
- * Electrical: 16 Level 2 seats
- * Electrical: 16 Level 3 seats
- * Electrical: 16 Level 4 seats
- * Plumbing: 16 Level 3 seats

College of New Caledonia - 64 critical trades seats and \$330,496

- * Electrical: 16 Foundation seats
- * Millwright: 16 Foundation seats
- * Power Engineering: 16 Fourth class seats
- * Power Engineering: 16 Third class seats

College of the Rockies - 80 critical trades seats and \$194,440

- * Heavy Mechanical Trades: 16 Foundation seats
- * Millwright: 16 Level 2 seats
- * Electrical: 16 Level 2 seats
- * Heavy Duty Mechanic: 16 Level 3 seats
- * Heavy Duty Mechanic: 16 Level 4 seats

Kwantlen Polytechnic University - 64 critical trades seats and \$237,280

- * Welding: 16 Foundation seats
- * Electrical: 16 Foundation seats
- * Electrical: 16 Level 2 seats
- * Electrical: 16 Level 3 seats

North Island College - 43 critical trades seats and \$243,560

- * Welding: 11 Foundation seats
- * Heavy Mechanical Trades: 16 Foundation seats
- * Plumbing: 16 Foundation seats

Northern Lights College - 64 critical trades seats and \$361,600

- * Power Engineering: 16 Fourth class seats
- * Electrical: 16 Level 1 seats
- * Electrical: 16 Level 2 seats
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The funding includes \$150,000 to deliver training programs related to the construction and operation of the Site C Clean Energy Project. This is in addition to the above seats.

Northwest Community College - 166 critical trades seats and \$729,120

- * Welding: 16 Foundation seats
- * Carpentry: 32 Foundation seats
- * Electrical: 18 Foundation seats
- * Electrical: 32 Level 3 seats
- * Plumbing: 16 Foundation seats
- * Professional Cook: 36 Level 1 seats
- * Professional Cook: 8 Level 2 seats

- * Carpentry: 32 Level 3 seats

Okanagan College - 152 critical trades seats \$766,560

- * Welding: 16 Foundation seats

- * Carpentry: 32 Foundation seats

- * Electrical: 36 Foundation seats

- * Heavy Mechanical Trades: 18 Foundation seats

- * Professional Cook: 18 Level 1 seats

- * Welding: 32 Level B seats

Selkirk College - 36 critical trades seats and \$199,440

- * Welding: 18 Foundation seats

- * Electrical: 18 Foundation seats

Thompson Rivers University - 70 critical trades seats and \$387,840

- * Welding: 18 Foundation seats

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University of the Fraser Valley - 132 critical trades seats and \$462,800

- * Welding: 16 Foundation seats

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- * Welding Level B: 16 seats

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Vancouver Community College - 32 critical trades seats and \$143,440

- * Heavy Mechanical Trades: 16 Foundation seats

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Vancouver Island University - 144 critical trades seats and \$772,640

- * Welding: 50 Foundation seats

- * Electrical: 18 Foundation seats

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Nicola Valley Institute of Technology - 36 critical trades seats and \$138,720

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As Nicola Valley Institute of Technology is not yet an Industry Training Authority designated training provider, these seats will be delivered in partnership with Okanagan College.

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Communications Manager
Ministry of Advanced Education
250 952-6400

Connect with the Province of B.C. at: www.gov.bc.ca/connect

Portal, Vincent AVED:EX

From: John English <John.English@ufv.ca>
Sent: Tuesday, April 28, 2015 8:34 AM
To: Portal, Vincent AVED:EX
Cc: Rolf Arnold; Mark Brosinski; Ewanchuk, Tim AVED:EX
Subject: RE: AVED NR: Matching trades seats to in-demand jobs

Thanks Vincent.

From: Portal, Vincent AVED:EX [Vincent.Portal@gov.bc.ca]
Sent: Tuesday, April 28, 2015 6:58 AM
To: John English
Cc: Rolf Arnold; Mark Brosinski; Ewanchuk, Tim AVED:EX
Subject: RE: AVED NR: Matching trades seats to in-demand jobs

Hi John,
Tim connected with Rolf yesterday late in the afternoon. Happy to discuss further of course once Rolf has had a chance to brief you.
Kind regards,

Vincent

From: John English [mailto:John.English@ufv.ca]
Sent: Monday, April 27, 2015 3:54 PM
To: Portal, Vincent AVED:EX
Cc: Rolf Arnold; Mark Brosinski
Subject: FW: AVED NR: Matching trades seats to in-demand jobs

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Media Contact:

Stacey McGaghey-Jones

Communications Manager

Ministry of Advanced Education

250 952-6400

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Media Contact:

Stacey McGaghey-Jones

Communications Manager

Ministry of Advanced Education

250 952-6400

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2014/15 Blueprint - Skills Training Equipment - Capital Equipment Inventory List

Post-Secondary Institution:

University of the Fraser Valley

Institution	Campus	Program	Description/Model/Make	# of Units	Total Cost (including taxes, delivery and installation)	Useful Lifespan	Donated Y/N	Comments (list multiple programs here)
University of the Fraser Valley	TTC	Welding	Lincoln S350 Welder Pack	11	\$ 85,112.53	7	N	Western Gasco
University of the Fraser Valley	TTC	Welding	Miller XMT 350 Welder Pack	10	\$ 73,411.63	7	N	Western Gasco
University of the Fraser Valley	TTC	Welding	MaxIII Tracker & Slider bar	4	\$ 10,508.74	7	N	Praxair
University of the Fraser Valley	TTC	Carpentry	Total Station	4	\$ 43,801.16	7	N	Spacial Technologies
University of the Fraser Valley	TTC	Carpentry	Saw Stop	2	\$ 12,119.01	10	N	Canadian Woodworker
University of the Fraser Valley	TTC	Plumbing	535 Rigid Threading Machine	2	\$ 15,078.37	15	N	Andrew Sherrit
University of the Fraser Valley	TTC	Plumbing	300 Rigid Compact Threading machine	2	\$ 12,523.88	15	N	Andrew Sherrit
University of the Fraser Valley	TTC	Plumbing	RP340 Rigid Press Kit	2	\$ 14,541.90	15	N	Andrew Sherrit
University of the Fraser Valley	TTC	Plumbing	See Snake Rigid compact kit	1	\$ 11,520.00	15	N	Andrew Sherrit
University of the Fraser Valley	TTC	HMF	Forklift Jib Crane	1	\$ 6,426.39	20	N	HiQ Fabrication
University of the Fraser Valley	TTC	HMF	Media Blaster	1	\$ 8,077.48	10	N	Manus Abrasive Systems
University of the Fraser Valley	TTC	HMF	Steam Cleaner	1	\$ 7,371.22	7	N	Pumps and Pressure Inc.
University of the Fraser Valley	TTC	HMF	Parts Washer	1	\$ 8,330.20	10	N	Babco Sales
University of the Fraser Valley	TTC	HMF	HVAC Recovery Units	1	\$ 8,740.76	10	N	Refrigerative Supply
University of the Fraser Valley	TTC	HMF	Drill Press	1	\$ 7,432.02	20	N	Bell Machinery Ltd
University of the Fraser Valley	TTC	HMF	Installation		\$ 1,433.26		N	J&W Electric
					\$ 326,428.25			

Approved by:
(signature)

Name (printed):

Date:

Note: form to be signed by VP Finance

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Thursday, April 30, 2015 8:22 AM
To: Ewanchuk, Tim AVED:EX
Cc: Portal, Vincent AVED:EX
Subject: Critical seat funds

Hi Tim

Just to be sure I understand correctly, the \$460,000 includes th

Sent from my iPhone
Rolf Arnold, Director
Faculty of Applied and Technical Studies



Our Ref. 99656

April 30, 2015

Ms. Jackie Hogan, Chief Financial Officer
University of the Fraser Valley
33844 King Rd
Abbotsford BC V2S 7M8

Dear Ms. Hogan:

I am pleased to advise you that the Ministry of Advanced Education will be providing a payment of \$35,000 to the University of the Fraser Valley for the Adult Upgrading Grant (AUG)¹ for the first period of April 1 – August 31, 2015. These funds will be forwarded to your institution with the next available electronic funds transfer.

This first of three scheduled AUG payments is based on financial forecasts provided by your institution. Further monitoring and forecasting will determine the final two allocations.

This is a change in funding forecast procedures from previous years when a notional annual allocation was communicated in the initial funding letter, with only one forecast request to adjust funding needs prior to the final payment.

Corresponding to the policy announced by Government on December 4, 2014, which gives institutions the option to charge tuition for Adult Basic Education and English as a Second Language courses, the following changes to the AUG program will impact 2015/16 funding allocations:

- As of April 1, 2015, the annual budget for AUG will increase from \$5.7 million to \$7.6 million.
- Students who are 10 percent above the income threshold are eligible for AUG to cover half of their tuition.
- AUG funding will continue to be dispersed throughout the fiscal year. The Ministry will closely monitor program demand and adjust funding instalments accordingly.

... /2

¹ Formerly the Adult Basic Education Student Assistance Program (ABESAP)

**Ministry of
Advanced Education**

Colleges and Skills
Development Branch

Mailing Address:
PO Box 9877 Stn Prov Govt
Victoria BC V8W 9T6

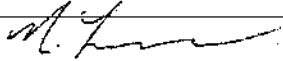
Location Address:
2nd Floor, 835 Humboldt
Street
Victoria BC V8V 4W8

Telephone: (250) 952-6114
Facsimile: (250) 952-6110

Please also note that the Adult Upgrading Grant's bulk book purchasing has been suspended for 2015/16.

If you have any questions, please contact Kaylie Ingram, Acting Senior Policy Analyst at (250) 387-6269 or Kaylie.Ingram@gov.bc.ca.

Sincerely,



Nicola Lemmer
Executive Director

pc: Ms. Janet Robinson, Financial Aid Officer
University of the Fraser Valley

Ms. Donna Friedlander, Director, Post-Secondary Finance
Post-Secondary Finance Branch
Ministry of Advanced Education

Portal, Vincent AVED:EX

From: Ewanchuk, Tim AVED:EX
Sent: Tuesday, May 5, 2015 5:39 PM
To: 'Rolf Arnold'
Cc: Portal, Vincent AVED:EX
Subject: UFV - 14-15 Critical Seats Report
Attachments: 97706 - UFV Critical Seats funding letter FINAL.pdf; UFV - ITA_AVED Critical Skills_2014 - UFV.xlsx

Hi Rolf,

In going through my final review of all of the 14-15 Critical Seats Excel reports, I noticed that your attached Excel report does not include figures for the 18 Carpentry Foundation seats (AVED funding) that were funded in July 2014 (See attached July 2014 UFV funding letter and highlighted funding section of the letter just below).

I have already accounted for the 18 deferred ELEC FDN seats (AVED funding), and the 16 Welder App & 16 Carpentry APP seats that you cancelled and returned funds to the ITA (ITA funding). I assume that the 18 Carpentry FDN seats were just missed in the attached report...can we discuss this and/or can you resubmit the attached Excel sheet with the Carpentry FDN program numbers included ?

As always, just call me if you have questions.

Thanks !

Tim

It is my pleasure to inform you that under the *B.C.'s Skills for Jobs Blueprint: Re-engineering Education and Training*, University of the Fraser Valley is being provided with a one-time grant of \$871,880. These funds, which are part of the \$6.6 million critical trades seats funding announced in the Blueprint and the Industry Training Authority's learner demand fund, are to be used to reduce waitlists for students by adding seats for high demand trades needed to support the growth of our economy.

The funding is to be used as follows:

- ☐ \$280,000 for 40 seats in Welder Foundation programs;
- ☐ \$73,440 for 18 seats in a Carpentry Foundation program;
- ☐ \$220,320 for 54 seats in Electrical Foundation programs;
- ☐ \$123,120 for 18 seats in a Heavy Duty Equipment Mechanic Foundation program;
- ☐ \$32,000 for 16 seats in a Welder Apprenticeship program;
- ☐ \$18,000 for 16 seats in a Carpentry Apprenticeship program;
- ☐ \$60,000 for 32 seats in Electrical Apprenticeship programs;
- ☐ \$65,000 for operating and training equipment directly related to the delivery of the above-noted programs.



Our Ref. 97706

July 25, 2014

Dr. Mark D. Evered
President and Vice-Chancellor
University of the Fraser Valley
33844 King Road
Abbotsford BC V2S 7M7

Dear Dr Evered:

It is my pleasure to inform you that under the *B.C.'s Skills for Jobs Blueprint: Re-engineering Education and Training*, University of the Fraser Valley is being provided with a one-time grant of \$871,880. These funds, which are part of the \$6.6 million critical trades seats funding announced in the Blueprint and the Industry Training Authority's learner demand fund, are to be used to reduce waitlists for students by adding seats for high demand trades needed to support the growth of our economy.

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- \$123,120 for 18 seats in a Heavy Duty Equipment Mechanic Foundation program;
- \$32,000 for 16 seats in a Welder Apprenticeship program;
- \$18,000 for 16 seats in a Carpentry Apprenticeship program;
- \$60,000 for 32 seats in Electrical Apprenticeship programs;
- \$65,000 for operating and training equipment directly related to the delivery of the above-noted programs.

These funds are to be used for program delivery starting as soon as scheduling permits but no later than March 31, 2015. Programs must be completed prior to March 1, 2016.

.../2

The Ministry and the Industry Training Authority request that University of the Fraser Valley provide an interim summary of the use of this one-time funding for the above noted programs, including planned start date and end date for each program to the Ministry by September 30, 2014.

This one-time funding is subject to the terms and conditions outlined above, as well as all other terms and conditions set out under University of the Fraser Valley's Letter of Agreement with the Industry Training Authority.

A summary report of the use of the funds will be required. Staff from the Ministry and the Industry Training Authority will be following up with University of the Fraser Valley to discuss the details of the funding and reporting requirements.

If you anticipate that University of the Fraser Valley will not be able to utilize the funding as planned, please contact the Ministry to discuss reallocation to alternate priorities.

The Ministry also appreciates University of the Fraser Valley's participation in the *Blueprint* initiative to provide information on seats available in trades programs. Being able to see where in the province there are open seats will make it easier for students to access the post-secondary education and training they need more quickly. The Ministry will continue to work with the Trades Training Consortium of British Columbia and the public post-secondary institutions to incorporate information on available seats on the Trades Training BC website by September 2014. We appreciate your assistance with this project which will enable students and apprentices to more readily access education and training.

In recognition that cooperative efforts around public communications will benefit our respective organizations, I respectfully request that you defer any media releases until our joint communications efforts can be formalized.

I want to thank University of the Fraser Valley for its contribution to maximizing student access, meeting provincial labour market needs and supporting our growing economy. I would ask that you contact Vincent Portal by e-mail at Vincent.Portal@gov.bc.ca for all matters related to this one-time grant.

Sincerely,



Sandra Carroll
Deputy Minister

pc: Distribution List follows

pc: Ms. Jackie Hogan, Chief Financial Officer
University of the Fraser Valley

Mr. John English, Dean
Trades and Technology Centre
University of the Fraser Valley

Mr. Gary Herman, Acting CEO
Industry Training Authority

Mr. Joe Thompson, ADM and EFO
Student Services & Sector Resource Management
Ministry of Advanced Education

Portal, Vincent AVED:EX

From: Ewanchuk, Tim AVED:EX
Sent: Thursday, May 7, 2015 4:07 PM
To: 'Rolf Arnold'
Cc: Hodges, Nell AVED:EX
Subject: FW: UFV - 14-15 Critical Seats Report
Attachments: 97706 - UFV Critical Seats funding letter FINAL.PDF; UFV - ITA_AVED Critical Skills_2014 - UFV.XLSX

Hi Rolf.

I left you a voice message on your cell earlier today – can you give me a call today if possible regarding the accounting treatment/delivery plans for the 18 seat Carpentry Foundation program and its effect on UFV's 15-16 Skills Gap Plan ?

Our Director of Teaching Universities and Institutes, Nell Hodges, is planning to call Betty Poettcker in your Finance Department tomorrow to follow up on how this may affect UFV's 15-16 Skills Gap Plan. We may still need to have a joint call with you and either Mark or Betty Poettcker to discuss how the possible deferral of the Carpentry Foundation program would affect your 15-16 Skills Gap Plan. The Skills Gap Plan timelines are quite tight, so we need to aim to have this sorted out by tomorrow or Monday at the latest.

I will be away from the office tomorrow - so if we don't connect today, then we will need to have a call on Monday morning to ensure we can finalize the details on this.

Thanks

Tim

From: Ewanchuk, Tim AVED:EX
Sent: Tuesday, May 5, 2015 5:39 PM
To: 'Rolf Arnold'
Cc: Portal, Vincent AVED:EX
Subject: UFV - 14-15 Critical Seats Report

Hi Rolf.

In going through my final review of all of the 14-15 Critical Seats Excel reports, I noticed that your attached Excel report does not include figures for the 18 Carpentry Foundation seats (AVED funding) that were funded in July 2014 (See attached July 2014 UFV funding letter and highlighted funding section of the letter just below).

I have already accounted for the 18 deferred ELEC FDN seats (AVED funding), and the 16 Welder App & 16 Carpentry APP seats that you cancelled and returned funds to the ITA (ITA funding). I assume that the 18 Carpentry FDN seats were just missed in the attached report...can we discuss this and/or can you resubmit the attached Excel sheet with the Carpentry FDN program numbers included ?

As always, just call me if you have questions.

Thanks !

Tim

It is my pleasure to inform you that under the *B.C.'s Skills for Jobs Blueprint: Re-engineering Education and Training*, University of the Fraser Valley is being provided with a one-time grant of \$871,880. These funds, which are part of the \$6.6 million critical trades seats funding announced in the Blueprint and the Industry Training Authority's learner demand fund, are to be used to reduce waitlists for students by adding seats for high demand trades needed to support the growth of our economy.

The funding is to be used as follows:

- \$280,000 for 40 seats in Welder Foundation programs;
- \$73,440 for 18 seats in a Carpentry Foundation program;
- \$220,320 for 54 seats in Electrical Foundation programs;
- \$123,120 for 18 seats in a Heavy Duty Equipment Mechanic Foundation program;
- \$32,000 for 16 seats in a Welder Apprenticeship program;
- \$18,000 for 16 seats in a Carpentry Apprenticeship program;
- \$60,000 for 32 seats in Electrical Apprenticeship programs;
- \$65,000 for operating and training equipment directly related to the delivery of the above-noted programs.

University of the Fraser Valley

ITA / AED Critical Skills / 2015/2016

										126	120	0	0	95.2%
Institution	Program Type	Funding Type	Program	ITA Program	Index	CU Exempt	Start Date	End Date	Level	Intake Capacity	Enrols	Int. Enrols	Spec. Enrols	Cap Util.
Univ. of the F	APP	ITA / Critical Skills Funded	Electrician Apprenticeship Training	Electrician	14-2060	N	Mar 16 15	May 22 15	01	16	16	0	0	100.0%
Univ. of the F	APP	ITA / Critical Skills Funded	Electrician Apprenticeship Training	Electrician	14-0813	N	Jan 05 15	Mar 13 15	03	16	15	0	0	93.8%
Univ. of the F	FDTN	Ministry / Critical Skills Training	Electrical	Electrician	14-2082	N	Jan 19 15	Jul 03 15		18	16	0	0	88.9%
Univ. of the F	FDTN	Ministry / Critical Skills Training	Electrical	Electrician	14-2093	N	Mar 30 15	Sep 11 15		18	18	0	0	100.0%
Univ. of the F	FDTN	Ministry / Critical Skills Training	Heavy Mechanical Foundation	Heavy Mechanical Group Trades	14-1647	N	Sep 02 14	May 22 15		18	18	0	0	100.0%
Univ. of the F	FDTN	Ministry / Critical Skills Training	Welder Foundation	Welding C / FDTN	14-2084	N	Oct 31 14	Jun 26 15		20	19	0	0	95.0%
Univ. of the F	FDTN	Ministry / Critical Skills Training	Welder Foundation	Welding C / FDTN	14-2084	N	Mar 30 15	Nov 20 15		20	18	0	0	90.0%



Our Ref. 97706

July 25, 2014

Dr. Mark D. Evered
President and Vice-Chancellor
University of the Fraser Valley
33844 King Road
Abbotsford BC V2S 7M7

Dear Dr Evered:

It is my pleasure to inform you that under the *B.C.'s Skills for Jobs Blueprint: Re-engineering Education and Training*, University of the Fraser Valley is being provided with a one-time grant of \$871,880. These funds, which are part of the \$6.6 million critical trades seats funding announced in the Blueprint and the Industry Training Authority's learner demand fund, are to be used to reduce waitlists for students by adding seats for high demand trades needed to support the growth of our economy.

The funding is to be used as follows:

- \$280,000 for 40 seats in Welder Foundation programs;
- \$73,440 for 18 seats in a Carpentry Foundation program;
- \$220,320 for 54 seats in Electrical Foundation programs;
- \$123,120 for 18 seats in a Heavy Duty Equipment Mechanic Foundation program;
- \$32,000 for 16 seats in a Welder Apprenticeship program;
- \$18,000 for 16 seats in a Carpentry Apprenticeship program;
- \$60,000 for 32 seats in Electrical Apprenticeship programs;
- \$65,000 for operating and training equipment directly related to the delivery of the above-noted programs.

These funds are to be used for program delivery starting as soon as scheduling permits but no later than March 31, 2015. Programs must be completed prior to March 1, 2016.

.../2

The Ministry and the Industry Training Authority request that University of the Fraser Valley provide an interim summary of the use of this one-time funding for the above noted programs, including planned start date and end date for each program to the Ministry by September 30, 2014.

This one-time funding is subject to the terms and conditions outlined above, as well as all other terms and conditions set out under University of the Fraser Valley's Letter of Agreement with the Industry Training Authority.

A summary report of the use of the funds will be required. Staff from the Ministry and the Industry Training Authority will be following up with University of the Fraser Valley to discuss the details of the funding and reporting requirements.

If you anticipate that University of the Fraser Valley will not be able to utilize the funding as planned, please contact the Ministry to discuss reallocation to alternate priorities.

The Ministry also appreciates University of the Fraser Valley's participation in the *Blueprint* initiative to provide information on seats available in trades programs. Being able to see where in the province there are open seats will make it easier for students to access the post-secondary education and training they need more quickly. The Ministry will continue to work with the Trades Training Consortium of British Columbia and the public post-secondary institutions to incorporate information on available seats on the Trades Training BC website by September 2014. We appreciate your assistance with this project which will enable students and apprentices to more readily access education and training.

In recognition that cooperative efforts around public communications will benefit our respective organizations, I respectfully request that you defer any media releases until our joint communications efforts can be formalized.

I want to thank University of the Fraser Valley for its contribution to maximizing student access, meeting provincial labour market needs and supporting our growing economy. I would ask that you contact Vincent Portal by e-mail at Vincent.Portal@gov.bc.ca for all matters related to this one-time grant.

Sincerely,



Sandra Carroll
Deputy Minister

pc: Distribution List follows

.../3

pc: Ms. Jackie Hogan, Chief Financial Officer
University of the Fraser Valley

Mr. John English, Dean
Trades and Technology Centre
University of the Fraser Valley

Mr. Gary Herman, Acting CEO
Industry Training Authority

Mr. Joe Thompson, ADM and EFO
Student Services & Sector Resource Management
Ministry of Advanced Education



Our Ref. 99416

March 23, 2015

Dr. Mark D. Evered
President and Vice-Chancellor
University of the Fraser Valley
33844 King Road
Abbotsford BC V2S 7M7

Dear Dr. Evered:

It is my pleasure to inform you that the Ministry of Advanced Education (the Ministry), under the *B.C.'s Skills for Jobs Blueprint: Re-engineering Education and Training*, will provide University of the Fraser Valley with a one-time grant of \$278,800. These funds will be forwarded to your institution with the next available electronic funds transfer.

The \$278,800 is made available under the Labour Market Development Agreement Skills Development Employment Benefit. Funds are to be allocated as follows:

1) Trades Discovery Programming:

- \$30,000 is to be used by University of the Fraser Valley to deliver 16 seats for a Trades Discovery program. Programs that started on or after February 2, 2015, and/or those programs that are scheduled to start in 2015/16 are eligible; however, all training must be completed on or before March 31, 2016.

2) Critical Trades Seats Waitlist Reduction:

- \$248,800 is to be used by University of the Fraser Valley to reduce waitlists in critical trades occupations by delivering training in the following programs:
 - Welding: \$112,000 – 16 Foundation seats
 - Heavy Mechanical Trades: \$136,800 – 20 Foundation seats
- Program delivery is to start as soon as scheduling permits and must be completed prior to March 1, 2017.
- Please note that the Labour Market Priorities Board has approved additional Critical Trades Seats funding for University of the Fraser Valley which will be forthcoming under separate cover from the Industry Training Authority.

For this one-time funding, the Ministry requests that University of the Fraser Valley provide a notional training plan including a start and end date for Critical Trades Seats and Trades Discovery programs to the Ministry by June 1, 2015.

... /2

Ministry of
Advanced Education

Office of the
Deputy Minister

Mailing Address:
PO Box 9884 Stn Prov Govt
Victoria BC V8W 9T6

Telephone: 250 356-5170
Facsimile: 250 356-5468

Critical Trades Seats programs to be delivered by University of the Fraser Valley are subject to the terms and conditions set out under University of the Fraser Valley's Letter of Agreement with the Industry Training Authority.

A summary report of the use of the funds will be required. Staff from the Ministry will be following up with University of the Fraser Valley to discuss reporting requirements.

If you anticipate that University of the Fraser Valley will not be able to utilize funding as planned prior to the deadlines provided above, please contact Vincent Portal, Director, Skills Development by email at Vincent.Portal@gov.bc.ca to discuss reallocation to alternate priorities or additional time to implement planned initiatives.

The Ministry respectfully requests that public announcements related to this funding be jointly formalized with the Ministry. In the event that you wish to announce these funds, please have your staff contact Rodney Porter, Communications Director, Government Communications and Public Engagement, by phone at (250) 952-6508.

I want to thank University of the Fraser Valley for continuing to provide high quality trades and technical training and ensuring students have the skills required to meet the demand of our growing economy.

Sincerely,



Sandra Carroll
Deputy Minister

pc: Mr. Gary Herman, CEO
Industry Training Authority

Mr. Kevin Brewster, Assistant Deputy Minister
Financial and Management Services Division
Ministry of Advanced Education

Mr. Rodney Porter, Communications Director
Government Communications and Public Engagement

Mr. John English, Dean, Trades and Technology Centre
University of the Fraser Valley

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Tuesday, May 12, 2015 3:52 PM
To: Ewanchuk, Tim AVED:EX
Cc: John English; Betty Poettcker; Mark Brosinski
Subject: Funding request

Hi Tim

The University of the Fraser Valley would like to request a deferral of the funds for one Carpentry foundation program. This funding is valued at \$77,440 for 18 seats in Carpentry foundation as based on the funding letter of July 25, 2014.

This program will be delivered starting Sept. 2015.

Thanks

Rolf

Rolf Arnold
Associate Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
5579 Tyson Road , Chilliwack BC
Office: 604-847-5600
Cell: 604-302-3980



Our Ref. 99728
Cross Ref. 98670

May 15, 2015

Dr. Mark D. Evered, President and Vice-Chancellor
University of the Fraser Valley
33844 King Rd
Abbotsford BC V2S 7M8

Dear Dr. Evered:

It is my pleasure to inform you that under the *B.C.'s Skills for Jobs Blueprint: Re-engineering Education and Training*, University of the Fraser Valley is being provided with \$192,651 to fund the purchase of trades training equipment at your institution.

These funds are part of the \$185 million targeted over three years toward trades training infrastructure, technology and equipment to provide students with up-to-date training facilities and equipment.

This funding is in addition to the trades training equipment funding provided to your institution in 2014/15 (Ref. 98670). Funds cannot be carried forward and must be used prior to March 31, 2016. A Certificate of Approval will follow.

Funds are to be used for the purchase of eligible trades training equipment in accordance with the attached funding guidelines and your institution's eligible equipment list. Funds cannot be used for facility improvements, including improvements that may be required to render equipment operational.

Your institution is asked to work with the Post-Secondary Administrative Services Delivery Transformation (ASDT) Collaboration Office to identify opportunities for joint procurement with other institutions. Communication from the ASDT will be forthcoming.

A report detailing the type and quantity of trades training equipment purchased in 2015/16 is to be provided to the Ministry by June 1, 2016. Your institution is also encouraged to proactively seek industry donations to leverage this funding and to communicate the value of such donations (cash or in-kind) back to the Ministry.

The Ministry respectfully requests that public announcements related to this funding are jointly formalized with the Ministry. In the event that you wish to announce these funds, please have your staff contact Rodney Porter, Communications Director, by phone at (250) 952-6508, to arrange for an opportunity to publicly announce funding for this initiative.

... /2

Ministry of
Advanced Education

Office of the
Deputy Minister

Mailing Address:
PO Box 9884 Stn Prov Govt
Victoria BC V8W 9T6

Telephone: 250 356-5170
Facsimile: 250 356-5468

I want to thank University of the Fraser Valley for its collaboration and continued efforts to provide students with up-to-date technology and training equipment critical to their success in achieving trades certification.

Questions with respect to this funding can be directed to Vincent Portal, Director, Skills Development at Vincent.Portal@gov.bc.ca or at 250 516-8439.

Sincerely,



Sandra Carroll
Deputy Minister

Attachment: Funding Guidelines

pc: Ms. Jackie Hogan, Chief Financial Officer
University of the Fraser Valley

Mr. Kevin Brewster, Assistant Deputy Minister
Financial and Management Services Division
Ministry of Advanced Education

Mr. Gary Herman, Chief Executive Officer
Industry Training Authority

Ms. Jeanne Sedun, Executive Director
Administrative Services Delivery Transformation
Ministry of Advanced Education

Mr. Rodney Porter, Communications Director
Government Communications and Public Engagement

Ms. Catherine Nickerson, Director, Capital Asset Management
Post-Secondary Finance Branch
Ministry of Advanced Education

Mr. Dennis Silva, Director, Payment and Procurement Services
Lead, Joint Procurement Operations Team
University of British Columbia

2015/16 Trades Training Equipment Funding Guidelines
(Unchanged from 2014/15)

Funding criteria:

1. Funding is for capital equipment. All purchases must be made in accordance with the Public Sector Accounting Standards and the institution's capitalization policy.
2. Renewal of obsolete equipment to reflect current technology and acquisition of additional equipment to maximize capacity is allowed.
3. Equipment should reflect industry needs.
4. Equipment must support existing priority programs that are, or have recently been, delivered on a regular basis.
5. Priority will be given to equipment used on a regular versus infrequent basis, or to equipment that is used for multiple trades programs and/or dual credit programs.
6. Funding cannot be used for program start-up, unless a strong business case is provided as to why it should be considered.
7. Usage cannot be contingent on obtaining new operating funding from the Ministry of Advanced Education or the Industry Training Authority.
8. Space and/or storage facilities for the equipment must be currently available.
9. Funding is subject to confirmation of the final, actual costs of the approved equipment and the institution is responsible for any cost overruns that may occur.

Eligible Programs/Occupations:

1. Steam/Pipefitters and Sprinkler System Installers	10. Sheet Metal Workers
2. Welders	11. Heavy Mechanical Trades (HDM, DEM, CTM, Trailer Tech)
3. Concrete Finishers	12. Insulators
4. Carpenters	13. Millwrights
5. Heavy Equipment Operators (except crane)	14. Plumbers
6. Gas Fitter	15. Power Engineers
7. Crane Operators	16. Chef/Cooks/Bakers
8. Electricians	17. Machinists
9. Ironworkers	18. Construction Craft Workers

Portal, Vincent AVED:EX

From: John English <John.English@ufv.ca>
Sent: Wednesday, May 20, 2015 3:26 PM
To: Ewanchuk, Tim AVED:EX
Cc: Rolf Arnold
Subject: Re: Deferral Letter

Hi Tim:

Got the letter...really appreciate you helping us and supporting this. Thanks.

John

John English
Dean, Faculty of Applied and Technical Studies
University of the Fraser Valley

On May 20, 2015, at 2:59 PM, "Ewanchuk, Tim AVED:EX" <Tim.Ewanchuk@gov.bc.ca> wrote:

Hi John and Rolf.

As per the attached letter, we were able to defer your 14-15 Critical Seats Carpentry FDN program to this fiscal year. Just call if you have any questions.

Cheers

Tim

From: AVED Colleges and Skills Development Branch AVED:EX

Sent: Wednesday, May 20, 2015 2:49 PM

To: 'jackie.hogan@ufv.ca'

Cc: Hull, Deborah AVED:EX; Friedlander, Donna AVED:EX; 'john.english@ufv.ca'; 'rolf.arnold@ufv.ca'

Subject: Deferral Letter

Dear Ms. Hogan:

Please see letter attached from Ms. Nicola Lemmer, Executive Director, Colleges and Skill Development Branch, Ministry of Advanced Education.

Thank you.

Waitlist Definition:
Any qualified applicant who cannot be accommodated within the ITA notional 2016/17 training plan

Any qualified applicant who cannot be accommodated within the ITA notional 2016/17 training plan

Capacity Definition:
The ability of the PSI (based on existing facilities/equipment/instructors) to train more students beyond the notional ITA 2016/17 training plan

The ability of the PSI (based on existing facilities/equipment/instructors) to train more students beyond the notional ITA 2016/17 training plan

[illegible]



Our Ref. 99948

May 20, 2015

Ms. Jackie Hogan
Chief Financial Officer
University of the Fraser Valley
33844 King Road
Abbotsford BC V2S 7M8

Dear Ms. Hogan:

Thank you for your May 12, 2015, request to the Ministry regarding the deferral of funding for one Carpentry Foundation program to fiscal year 2015/16; the funding was originally provided to the University of the Fraser Valley through the \$6.8 million critical trades seats funding under *B.C.'s Skills for Jobs Blueprint* in 2014/15.

In view of the current information you have provided regarding the reasons for the deferral of the Carpentry Foundation critical seats program, we support the use of the \$73,440 of program funding to be used for the delivery of University of the Fraser Valley's Carpentry Foundation program (18 seats) starting in fiscal year 2015/16 and completing by March 31, 2016.

The stipulations of this funding are otherwise subject to the same as those outlined in the July 25, 2014, critical seats funding letter to the University of the Fraser Valley, as well as all other terms and conditions set out under the University of the Fraser Valley's Letter of Agreement with the Industry Training Authority.

Please confirm the use of these funds by March 31, 2016, via an email to Mr. Vincent Portal at Vincent.Portal@gov.bc.ca. If you anticipate that the University of the Fraser Valley will not be able to utilize the funding as planned, please contact Vincent Portal by February 15, 2016, to discuss reallocation to alternate priorities.

We wish you much success in delivery of this program.

Sincerely,

Nicola Lemmer
Executive Director

pc: Distribution List Follows

... /2

Ministry of
Advanced Education

Colleges and Skills
Development Branch

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Mr. John English, Dean,
Trades and Technology Centre
University of the Fraser Valley

Ms. Donna Friedlander, Director, Post-Secondary Finance
Post-Secondary Finance Branch
Ministry of Advanced Education

Mr. Rolf Arnold, Director
Trades and Technology Centre
University of the Fraser Valley

Ms. Deborah Hull, Executive Director
Teaching Universities, Institutes and Aboriginal Programs Branch
Ministry of Advanced Education

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Friday, May 29, 2015 9:35 AM
To: Portal, Vincent AVED:EX; John English
Subject: RE: UFV Capital Trades Equipment

Hi Vincent

I have been calling your office for 2 days and have been unable to connect, or even leave a message.

I left one this morning, and hope you have received it.

I have 2 lists but need to talk to you to determine which one we can use.

Talk to you soon,

Rolf

From: Portal, Vincent AVED:EX [<mailto:Vincent.Portal@gov.bc.ca>]
Sent: Friday, May 29, 2015 8:27 AM
To: John English; Rolf Arnold
Subject: UFV Capital Trades Equipment

Hi John and Rolf,

Unless I missed it, I haven't received your purchase intention list for 2015-16. Are you able to forward it to me today?

Thanks,

Vincent

Vincent Portal
Director, Skills Development
Colleges and Skills Development Branch
Ministry of Advanced Education
Email: Vincent.Portal@gov.bc.ca
Cell: 250.516.8439

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Friday, May 29, 2015 4:55 PM
To: Portal, Vincent AVED:EX
Cc: Kelli Graham
Subject: equipment lists
Attachments: 2015 List 2 HMT Apprentice training requirements.xlsx; May 2015 List 1 Trades Training Equipment 2014-2017 Oct 2014 (Autosaved).xlsx

Hi Vincent

Please find attached two lists for equipment.

One list is for the HMT Apprentice level 2 program we would like to offer. It comes in at \$160,000 and we would add to that some ~\$30,000 from the second list.

If the apprentice program will not work, the second list would be our request for the ~\$192,000

Thanks for your help and patience on this.

Rolf

Rolf Arnold
Associate Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
5579 Tyson Road, Chilliwack BC
Office: 604-847-5600
Cell: 604-302-3980

Quantity	Equipment	Area	Rationale	Price Each	SubTotal	Installation	Delivery	Taxes	Total Price
1	A/C Simulator	Training Aid	Training Aid for new curriculum	\$ 14,000.00	\$ 14,000.00	\$	\$ 600.00	\$ 1,752.00	\$ 16,352.00
2	Hydraulic Simulator	Training Aid	Training Aid for new curriculum	\$ 64,000.00	\$ 128,000.00	\$	\$ 1,200.00	\$ 15,504.00	\$ 144,704.00
4	Lube Dispenser	Shop Equipment	For dispensing oils and coolants	\$ 5,450.00	\$ 21,800.00	\$	\$ 600.00	\$ 2,688.00	\$ 25,088.00
1	Driveline Simulator	Training Aid	Training Aid for new curriculum	\$ 6,700.00	\$ 6,700.00	\$	\$ 400.00	\$ 852.00	\$ 7,952.00
6	Computer laptops with Ve	Training Aid	Additional units for larger class	\$ 5,150.00	\$ 30,900.00	\$	\$	\$ 3,708.00	\$ 34,608.00
3	20 Tonne Excavator	Heavy Equipment	Hydraulic and undercarriage training	\$ 60,000.00	\$ 60,000.00	\$	\$ 4,000.00	\$ 7,680.00	\$ 71,680.00
1	2010+ Vocational truck	Trucks	Current Emissions and ABS brake system	\$ 70,000.00	\$ 70,000.00	\$	\$ 1,500.00	\$ 8,580.00	\$ 80,080.00
1	CAT D6 Dozer	Heavy Equipment	Differential Steering and undercarriage training	\$ 80,000.00	\$ 80,000.00	\$	\$ 4,000.00	\$ 10,080.00	\$ 94,080.00
1	Low cab forward truck	Trucks	Additional units for larger class	\$ 25,000.00	\$ 25,000.00	\$	\$ 1,000.00	\$ 3,120.00	\$ 29,120.00
1	Articulated dump truck	Heavy Equipment	Powershift and articulated steering training	\$ 80,000.00	\$ 80,000.00	\$	\$ 2,500.00	\$ 9,900.00	\$ 92,400.00
1	Shop press/Cylinder bend	Shop Equipment	Replacement unit	\$ 15,000.00	\$ 15,000.00	\$	\$ 500.00	\$ 1,860.00	\$ 17,360.00
1	Wheel loader	Heavy Equipment	Replacement unit	\$ 100,000.00	\$ 100,000.00	\$	\$ 4,000.00	\$ 12,480.00	\$ 116,480.00
4	MIG Welder	Welding Equipment	Fabrication & Welding training	\$ 5,000.00	\$ 20,000.00	\$	\$	\$ 2,400.00	\$ 22,400.00
1	Skid Steer Track Loader	Heavy Equipment	Hydrostatic drive/ Transmission Training	\$ 50,000.00	\$ 50,000.00	\$	\$ 2,000.00	\$ 5,240.00	\$ 58,240.00
1	Lowbed Trailer	Heavy Equipment	Commercial Transport training	\$ 35,000.00	\$ 35,000.00	\$	\$ 3,500.00	\$ 4,620.00	\$ 43,120.00
2	HVAC Recovery units	Shop Equipment	Additional units for larger class	\$ 6,000.00	\$ 12,000.00	\$	\$	\$ 1,440.00	\$ 13,440.00
1	Super B Train trailer	Heavy Equipment	Commercial Transport training	\$ 25,000.00	\$ 25,000.00	\$	\$ 2,500.00	\$ 3,300.00	\$ 30,800.00
1	40,000 lb Drive on Hoist	Shop Equipment	To lift larger vehicles	\$ 35,000.00	\$ 35,000.00	\$ 3,500.00	\$ 1,500.00	\$ 4,800.00	\$ 44,800.00
1	Tire Changer/Balancer	Shop Equipment	For truck tire Re & Re. and Balancing	\$ 15,000.00	\$ 15,000.00	\$	\$ 800.00	\$ 1,896.00	\$ 17,696.00
2	Hydraulic Flowmeter	Shop Equipment	Additional units for larger class	\$ 6,000.00	\$ 12,000.00	\$	\$	\$ 1,440.00	\$ 13,440.00
1	Overhead Bridge Crane	Shop Equipment	For disassembly and assembly of machines	\$ 75,000.00	\$ 75,000.00	\$ 15,000.00	\$ 3,500.00	\$ 11,220.00	\$ 104,720.00
1	Tool Room Inventory & Sc	Tools	For expanded program	\$ 150,000.00	\$ 150,000.00	\$	\$	\$ 18,000.00	\$ 168,000.00
8	Large Engine Stands	Shop Equipment	To support large engines	\$ 5,500.00	\$ 44,000.00	\$	\$ 1,000.00	\$ 5,480.00	\$ 50,400.00
8	Specialty tool kits	Shop Equipment	For future apprentice training	\$ 2,000.00	\$ 16,000.00	\$	\$ 500.00	\$ 1,980.00	\$ 18,480.00
8	Electronic Diesel Engine	Component Repair	For future apprentice training	\$ 8,000.00	\$ 64,000.00	\$	\$ 1,000.00	\$ 7,800.00	\$ 72,800.00
6	Roadranger Transmission	Component Repair	For future apprentice training	\$ 7,500.00	\$ 45,000.00	\$ 3,000.00	\$ 300.00	\$ 5,796.00	\$ 54,096.00
8	Medium Duty Transmissio	Component Repair	For future apprentice training	\$ 6,000.00	\$ 40,000.00	\$ 2,400.00	\$ 250.00	\$ 5,118.00	\$ 47,768.00
6	Differential	Component Repair	For future apprentice training	\$ 5,000.00	\$ 30,000.00	\$ 2,400.00	\$ 250.00	\$ 3,918.00	\$ 36,568.00
8	Powershift Transmissions	Component Repair	For future apprentice training	\$ 6,000.00	\$ 48,000.00	\$	\$ 750.00	\$ 5,850.00	\$ 54,600.00
2	Diesel Engine with Curren	Training Aid	Training Aid for new curriculum	\$ 40,000.00	\$ 80,000.00	\$	\$ 1,500.00	\$ 9,780.00	\$ 91,280.00
1	Hydraulic Hose and Fitting	Shop Equipment	Additional units for larger class	\$ 5,000.00	\$ 5,000.00	\$	\$ 500.00	\$ 660.00	\$ 6,160.00

\$ 160,000.00

Portal, Vincent AVED:EX

From: Erin Johnston <ejohnston@itabc.ca>
Sent: Monday, June 1, 2015 11:31 AM
To: Portal, Vincent AVED:EX
Cc: Shuttleworth, Bev JTST:EX
Subject: RE: For advice UFV FW: equipment lists

Hi Vincent, thanks for the email.

Leanne checked Active Apprenticeships in Direct Access and from this it appears that it would make more sense for UFV to start delivering Level 1 HMT. There are 48 registered in the UFV region needing Level 1 training vs. 8 needing Level 2. If UFV went with Level 1 first, then they would have a pool of students from Level 1 and Foundation to fill their Level 2 class, rather on relying on Foundation students to get a job and then go into Level 2 right away. Does this make sense to you?

Thanks,
Erin

Erin Johnston
Director, Training Investment



YOUR TICKET.

Industry Training Authority
800 – 8100 Granville Avenue, Richmond, BC
t 778.327.5926 | NEW: c 778-998-5383 | www.itabc.ca

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From: Portal, Vincent AVED:EX [<mailto:Vincent.Portal@gov.bc.ca>]
Sent: June-01-15 7:28 AM
To: Erin Johnston
Cc: Shuttleworth, Bev JTST:EX
Subject: For advice UFV FW: equipment lists

Hi Erin,
Rolf called me on Friday. He indicated that UFV has offered 6 HMT FDN so far (including the ones he has scheduled for this year) and would like to move some of those people into level 2. He is thinking that is would be a better options than to offer more electrical or maybe switch one HMT FDN into several level 2.

Under the trade equipment funding guidelines, funds can't be used for program start up unless there is a strong business case (essentially that LM info justifies it and you/ITA approves).

What are your thoughts? Does it make sense for UFV to offer a level 2 HDM? I am certainly willing to consider it from an equipment purchase perspective but would need your thoughts first.

Let me know.

Thanks.

Vincent

From: Rolf Arnold [<mailto:Rolf.Arnold@ufv.ca>]

Sent: Friday, May 29, 2015 4:55 PM

To: Portal, Vincent AVED:EX

Cc: Kelli Graham

Subject: equipment lists

Hi Vincent

Please find attached two lists for equipment.

One list is for the HMT Apprentice level 2 program we would like to offer. It comes in at \$160,000 and we would add to that some ~\$30,000 from the second list.

If the apprentice program will not work, the second list would be our request for the ~\$192,000

Thanks for you help and patience on this.

Rolf

Rolf Arnold

Associate Dean, Faculty of Applied & Technical Studies

University of the Fraser Valley

5579 Tyson Road , Chilliwack BC

Office: 604-847-5600

Cell: 604-302-3980

Trades Training - Capital Equipment List (2014-2017)

NAME OF PSI: University of the Fraser Valley													Planned Acquisition Year		
DATE SUBMITTED: 31-October-2014															
Submitted by: Rolf Arnold, Director, Faculty of Applied & Technical Studies															
Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)	<div>Replacement</div> <div>New to increase capacity/reduce waste</div> <div>Cross-program use</div> <div>Curriculum change</div> <div>Industry requirement</div>					Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
2 Welders															
	Multi-Process Welding Machines	1	\$ 8,000.00	2	\$ 16,000.00	\$ 16,000.00	X	X			X	To stay current with latest technology and increase training capacity			
	Engine driven welding machines	5	\$ 6,500.00	1	\$ 6,500.00	\$ 6,500.00		X	X		X	To increase capacity, cross program use and allow learner to use equipment used in the oil and gas industry	X		
	Welding Simulator VRTEX 360	2	\$ 49,290.00	2	\$ 98,580.00	\$ 98,580.00		X	X			To aid in training of learners that are struggling with hand eye coordination and reduce a need to increase budgets due to increased material costs	X		
	Radiograph track cutting equipment	3	\$ 9,500.00	6	\$ 57,000.00	\$ 57,000.00	X	X			X	To replace equipment that has out lived its service life	X		
	Greenlee electric bending equipment 1/2-2 inch	9	\$ 9,265.00	1	\$ 9,265.00	\$ 9,265.00	X		X		X	To replace equipment that has out lived its service life	X		
	Plasmacam 4X4 cutting system	8	\$ 14,572.00	1	\$ 14,572.00	\$ 14,572.00		X	X		X	Curriculum requirement and increase student cutting capacity	X		
	Vertical band saw Bell machinery Boxer VBS-1408	7	\$ 5,300.00	1	\$ 5,300.00	\$ 5,300.00		X			X	Aluminum material preparation for specialties endorsement and A level training	X		
	Vision Accupress 1/4 X 10 foot	6	\$ 194,060.00	1	\$ 194,060.00	\$ 194,060.00	X		X	X	X	To train learners on latest technology and cross program use. The current unit is 10 years old with its life expectancy another ~10 years. The request to upgrade is to increase the length of bends to full sheets of plate, to increase tonnage to allow for variances in tensile strength from different manufactures and to form materials with higher yield strengths The current machine only allows a limited types of bends is considered to be old technology in plate bending.	X		

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)		Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement	Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2016/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
	1/2 X 8 foot Power Squaring Shear	4	\$ 80,640.00	1	\$ 80,640.00	\$ 80,640.00	X	X	X			X	To increase the capacity of material cutting to lower operating and material costs, cross program use and allow learner to use latest technology in shearing equipment	X		
Total						\$481,917.00										
4 Carpenters																
	Survey Total Stations	1	\$ 11,308.00	4	\$ 45,232.00	\$ 54,278.40			X			X	Need to keep current with industry practice	X		
	Saw Stop Table saws	1	\$ 6,000.00	1	\$ 6,000.00	\$ 7,200.00	X	X	X			X	Becoming mandatory due to liability concerns	X		
	Perri Concrete forms	1	\$ 150,000.00	1	\$ 150,000.00	\$ 180,000.00	X		X	X		X	Need to keep current with industry practice. The Peri forms requested are rapidly becoming the industry standard. Request is for the following Domino wall forms for 8 stations to be worked on in groups of 2 for a total of 16 students at a time. http://www.peri.ca/en/products.cfm/fuseaction/showproduct/product_ID/28/app_id/2.cfm Skydeck suspended slab forms for 8 stations to be worked on in groups of 2 for a total of 16 stations at a time. http://www.peri.ca/en/products.cfm/fuseaction/showproduct/product_ID/44/app_id/4.cfm	X		
	CNC Router Table	2	\$ 115,000.00	1	\$ 115,000.00	\$ 138,000.00	X		X			X	Current machine needs replacing	X		
	CNC Dovetail machine	2	\$ 25,000.00	1	\$ 25,000.00	\$ 30,000.00			X			X	Need to keep current with industry practice	X		
Total						\$409,478.40										

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units	Total Cost (including delivery and installation if required)	Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement	Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
8 Electricians														
	Lab-Volt EMS Systems	1	\$ 24,133.00	1	\$ 24,133.00	\$ 26,546.30	X	X	X	X	Equipment upgrade; refurbish/update existing non-functional equipment to increase training capacity.	X		
	Hydrogen Trainer & Generator	2	\$ 55,250.00	1	\$ 55,250.00	\$ 60,775.00			X	X	new equipment to be used by students from a multiple of programs including: automotive, heavy duty mechanics, automation and control, electrical, aerospace could build projects based on this energy storage cell.	X		
	Air Handler/Energy Mgmt. Sys.	3	\$ 83,495.00	1	\$ 83,495.00	\$ 91,844.50			X	X	Building Management solutions are becoming common practice in efforts to reduce greenhouse gasses and conserve energy. This trainer will allow a hands on approach to the understanding and analysis the effects of varying conservation techniques for construction and related programs. More information is available on the attached PDF file or at: https://www.labvolt.com/solutions/4_refrigeration_and_hvac/80-3403-20_air_handling_energy_management_training_system	X		
Total						\$179,165.80								
11 Heavy Mechanical Trades (includes Heavy Duty Mechanic, Diesel Engine Mechanic, Commercial Transport Mechanic and Trailer Technician)														
HMT/ Apprentice	A/C Simulator	1	\$ 14,000.00	1	\$ 14,000.00	\$ 16,352.00		X	X	X	Training Aid for new curriculum	X		
HMT/ Apprentice	Forklift Jib Crane	2	\$ 5,500.00	1	\$ 5,500.00	\$ 6,552.00		X	X		Assembly/Disassembly outdoors on equipment	X		
HMT/ Apprentice	AVR tester	3	\$ 5,200.00	4	\$ 20,800.00	\$ 23,688.00	X	X	X		Diagnostics of electrical systems	X		
HMT/ Apprentice	Electrical Wire/ Connector Station	4	\$ 5,000.00	1	\$ 5,000.00	\$ 5,600.00		X	X		expand capacity	X		
HMT/ Apprentice	30 Ton Portapower	5	\$ 6,500.00	1	\$ 6,500.00	\$ 7,504.00	X		X		Replacement unit	X		
											Training Aid for new curriculum: This is a training aid to educate the students in the theory and operation of hydraulics. (Sample: http://www.consulab.com/ca/en/sectors/hdDiesel/hydraulicsPneumatics/FP-MF102D-H/)			
HMT/ Apprentice	Hydraulic Simulator	6	\$ 64,000.00	2	\$ 128,000.00	\$ 144,704.00		X	X	X		X		
HMT/ Apprentice	Metal Bandsaw	7	\$ 6,500.00	1	\$ 6,500.00	\$ 8,176.00		X	X		Fabrication & Welding training	X		

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units	Total Cost (including delivery and installation if required)	Justification / Comments					Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
						Replacement	New to increase capacity/reduce waitlist	Gross program use	Curriculum change	Industry requirement			
HMT/ Apprentice	Lube Dispenser	8	\$ 5,450.00	1	\$ 5,450.00	\$ 6,000.00	X	X			For dispensing oils and coolants	X	
HMT/ Apprentice	Drill Press	9	\$ 5,000.00	2	\$ 10,000.00	\$ 7,900.00	X	X			Replacement unit	X	
HMT/ Apprentice	Driveline Simulator	10	\$ 6,700.00	1	\$ 6,700.00	\$ 7,952.00		X	X		Training Aid for new curriculum	X	
HMT/ Apprentice	Media Blaster	11	\$ 7,500.00	1	\$ 7,500.00	\$ 8,500.00	X	X			Replacement unit	X	
HMT/ Apprentice	Diesel 30Kw Genset	12	\$ 15,000.00	1	\$ 15,000.00	\$ 21,504.00		X	X		Power supply for outdoor yard work	X	
HMT/ Apprentice	Computer laptops with Vehicle software	13	\$ 5,150.00	6	\$ 30,900.00	\$ 34,608.00	X	X	X	X	expand capacity	X	
HMT/ Apprentice	20 Tonne Excavator	14	\$ 60,000.00	1	\$ 60,000.00	\$ 71,680.00		X	X		Hydraulic and undercarriage training	X	
HMT/ Apprentice	2010+ Vocational truck	15	\$ 70,000.00	1	\$ 70,000.00	\$ 80,080.00		X	X		Current Emmissions and ABS brake system	X	
HMT/ Apprentice	Compressor	16	\$ 30,000.00	1	\$ 30,000.00	\$ 51,240.00	X	X	X		expand capacity	X	
HMT/ Apprentice	CAT D6 Dozer	17	\$ 80,000.00	1	\$ 80,000.00	\$ 94,080.00		X	X		Differential Steering and undercarriage training	X	
HMT/ Apprentice	Tandem Axle Dump Truck	18	\$ 40,000.00	1	\$ 40,000.00	\$ 45,920.00		X	X		expand capacity	X	
HMT/ Apprentice	Low cab forward truck	19	\$ 25,000.00	1	\$ 25,000.00	\$ 29,120.00		X	X	X	expand capacity	X	
HMT/ Apprentice	Brake Drum/Rotor Lathe	20	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00	X		X		Replacement unit	X	
HMT/ Apprentice	Articulated dump truck	21	\$ 80,000.00	1	\$ 80,000.00	\$ 92,400.00			X		Powershift and articulated steering training	X	
HMT/ Apprentice	Aerial man lift	22	\$ 40,000.00	1	\$ 40,000.00	\$ 46,144.00			X		Access to machinery	X	
HMT/ Apprentice	Shop press/Cylinder bench 100 ton	23	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00			X		Replacement unit	X	
HMT/ Apprentice	Oil Recycle Machine	24	\$ 6,000.00	1	\$ 6,000.00	\$ 7,056.00			X		Refining Used Oil	X	
HMT/ Apprentice	Wheel Loader	25	\$ 100,000.00	1	\$ 100,000.00	\$ 116,480.00			X		Replacement unit: : This is a heavy wheel loader to train in the theory; operation and repair of the following sub-systems: Articulated steering, Load-Sensing Hydraulics, Multi-Piece wheels, Inboard Final Drives, Multi-Disc Wet Brakes, and Powershift Transmissions (Sample: http://www.equipmenttraderonline.com/listing/2006-CATERPILLAR-972H-110776149	X	
HMT/ Apprentice	SP Harvester	26	\$ 85,000.00	1	\$ 85,000.00	\$ 99,680.00		X	X	X	Hydraulic, belts drives, chain drives & electronics	X	

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)	<div>Replacement</div> <div>New to increase capacity/reduce waitlist</div> <div>Cross-program use</div> <div>Curriculum change</div> <div>Industry requirement</div>				Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
HMT/ Apprentice	Forklift Man-Basket	1	\$ 5,000.00	1	\$ 5,000.00	\$ 5,992.00		X	X		Access to machinery		X	
HMT/ Apprentice	Jib Crane	2	\$ 23,000.00	2	\$ 46,000.00	\$ 58,240.00		X	X		For disassembly and assembly of machines		X	
HMT/ Apprentice	MIG Welder	3	\$ 5,000.00	4	\$ 20,000.00	\$ 22,400.00	X		X		Fabrication & Welding training		X	
HMT/ Apprentice	Steam Cleaner	4	\$ 12,000.00	1	\$ 12,000.00	\$ 8,200.00	X		X		Replacement unit		X	
HMT/ Apprentice	Double Drum Vibratory Compactor	6	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00		X	X		Paving Equipment		X	
HMT/ Apprentice	Combination Vibratory Roller	7	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00		X	X		Compaction Equipment		X	
HMT/ Apprentice	Skid Steer Track Loader	8	\$ 50,000.00	1	\$ 50,000.00	\$ 58,240.00		X	X		Hydrostatic drive/ Transmission Training		X	
HMT/ Apprentice	Parts Washer	9	\$ 7,000.00	1	\$ 7,000.00	\$ 8,600.00	X		X		Cleaning of large parts		X	
HMT/ Apprentice	Lowbed Trailer	10	\$ 35,000.00	1	\$ 35,000.00	\$ 43,120.00		X	X	X	Commercial Transport training		X	
HMT/ Apprentice	HVAC Recovery units	11	\$ 6,000.00	2	\$ 12,000.00	\$ 8,800.00		X	X	X	expand capacity		X	
HMT/ Apprentice	Super B Train trailer	12	\$ 25,000.00	1	\$ 25,000.00	\$ 30,800.00		X	X	X	Commercial Transport training		X	
HMT/ Apprentice	80 ton PortaPower	14	\$ 10,000.00	1	\$ 10,000.00	\$ 11,760.00	X		X		Replacement unit		X	
HMT/ Apprentice	CAT D4 dozer	15	\$ 75,000.00	1	\$ 75,000.00	\$ 88,840.00	X		X		Hydrostatic drive/HSS Steering		X	
HMT/ Apprentice	40,000 lb Drive on Hoist	16	\$ 35,000.00	1	\$ 35,000.00	\$ 44,800.00		X	X		To lift larger vehicles		X	
HMT/ Apprentice	Tire Changer/Balancer	17	\$ 15,000.00	1	\$ 15,000.00	\$ 17,696.00		X	X		For truck tire Re & Re and Balancing		X	
HMT/ Apprentice	Hydraulic Flowmeter	18	\$ 6,000.00	2	\$ 12,000.00	\$ 13,440.00		X	X	X	expand capacity		X	
HMT/ Apprentice	Plasma cutter	19	\$ 6,500.00	1	\$ 6,500.00	\$ 7,280.00		X	X		Fabrication & Welding training		X	
HMT/ Apprentice	Large rigid-frame agricultural tractor	20	\$ 80,000.00	1	\$ 80,000.00	\$ 90,160.00		X	X		This is a typical large (120-150 HP) farm tractor. It will be used for re & re of large tires/wheels, Powershift transmission servicing and set-up, Tier IV Emissions training, Mechanical front wheel drive servicing and cab air conditioning servicing (Sample machine: http://www.equipmenttraderonline.com/listing/2004-NEW-HOLLAND-TG255-112671384)		X	
HMT/ Apprentice	Class 6 truck	23	\$ 40,000.00	1	\$ 40,000.00	\$ 45,360.00	X		X	X	Outdoor repair vehicle		X	
HMT/ Apprentice	Large Engine Stands	24	\$ 5,500.00	8	\$ 44,000.00	\$ 45,920.00	X		X	X	To support large engines		X	
HMT/ Apprentice	Knee Mill	7	\$ 10,000.00	1	\$ 10,000.00	\$ 15,232.00		X	X		Machining student training projects			X
HMT/ Apprentice	Hydraulic Torque Wrench	8	\$ 18,000.00	1	\$ 18,000.00	\$ 20,720.00		X	X		Torque above 1000 lbs/ft			X
HMT/ Apprentice	Diesel Engine with Current Emissions	9	\$ 50,000.00	2	\$ 100,000.00	\$ 113,680.00		X	X	X	Training Aid for new curriculum			X
HMT/ Apprentice	Hydraulic Hose and Fitting press Station	10	\$ 5,000.00	1	\$ 5,000.00	\$ 6,160.00		X	X		expand capacity			X
HMT/ Apprentice	Logging Skidder	11	\$ 80,000.00	1	\$ 80,000.00	\$ 91,840.00		X	X		Hydrostatic drive/ Transmission Training			X

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)						Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
							Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement				
HMT/ Apprentice	Log loader with BNT Grapple	12	\$ 150,000.00	1	\$ 150,000.00	\$ 170,800.00		X	X			Hydraulic Training. This is similar to a large tracked excavator, although used in the forestry industry. It has several systems not found on a typical excavator. Some of the systems that would be used for training would be: Cab systems with integrated ROPS and FOPS, Heavy Track Undercarriage, Hydraulic grapple with electric-over-hydraulic controls, Long boom and counterweight system. (Sample: http://www.equipmenttraderonline.com/listing/2007-LINK-8ELT-240LX-112502589)			X
HMT/ Apprentice	071 mini Tower	13	\$ 50,000.00	1	\$ 50,000.00	\$ 61,040.00		X	X			Winches, Cable, Open Gears, and Chain Drives. This is a unique machine used mainly in the forestry industry. It has several systems not found on typical machinery. Systems include winch clutches (air or hydraulic applied), Liquid cooled Brakes for the winch drums, Wire Rope and pulley systems. Torque converter that is run off the engine fuel system. (Sample: http://saratogaventures.com/listing/madill-071/)			X
HMT/ Apprentice	PTO Dyno	15	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00		X	X			For load testing tractors			X
HMT/ Apprentice	Generator Load Center	16	\$ 20,000.00	1	\$ 20,000.00	\$ 26,320.00		X	X			For testing power generation			X
HMT/ Apprentice	Bio-Diesel Generation Plant	18	\$ 35,000.00	1	\$ 35,000.00	\$ 43,680.00		X	X			Showcase Environmentally Friendly Fuel			X
HMT/ Apprentice	Equipment GPS System	19	\$ 8,000.00	1	\$ 8,000.00	\$ 10,472.00		X	X			Latest Technology for Plotting Work site			X
Total						\$2,289,312.00									

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units	Total Cost (including delivery and installation if required)	Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement	Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Year 3 2016/2017 (Must be delivered by March 31, 2017)
14 Plumbers	H-FFFT-5 FIXTURE TRAINER	1	\$39,235.90	1	\$39,235.90				X		STUDENT TRAINING AID			
	535A THREADING MACHINE KIT	2	\$6,082.35	10	\$60,823.50		X				EXISTING PROGRAM	X		
	535 THREADING MACHINE KIT	3	\$6,518.32	2	\$13,036.64		X				EXISTING PROGRAM			
	300 COMPACT THREADER KIT	4	\$5,763.00	2	\$11,526.00		X				EXISTING PROGRAM	X		
	RP-340 PRESS TOOL 53/58 KIT	5	\$6,691.00	2	\$13,382.00		X				EXISTING PROGRAM			
	H-RWHT-7 HEATER TRAINER	6	\$32,564.87	1	\$32,564.87				X		STUDENT TRAINING AID	X		
	920 ROLL GROOVER	7	\$9,746.87	10	\$97,468.70		X				EXISTING PROGRAM	X		
	918-1 ROLL GROOVER	8	\$7,250.82	10	\$72,508.20		X				EXISTING PROGRAM	X		
	NAVI TRACK II LINE LOCATOR KIT	9*	\$4,632.15	2	\$9,264.30		X				STUDENT TRAINING AID	X		
	SEE SNAKE COMPACT II KIT	10	\$9,996.00	1	\$9,996.00		X				STUDENT TRAINING AID	X		
	HBFPD-1 BACKFLOW TRAINER	11	\$43,375.11	1	\$43,375.11				X		STUDENT TRAINING AID	X		
	1224 THREADING MACHINE	12	\$8,486.04	10	\$84,860.40		X				EXISTING PROGRAM	X		
	MEGA PRESS 53/58 KIT	13	\$5,317.37	1	\$5,317.37		X				EXISTING PROGRAM			
	H-RPT-1 PIPING TRAINER	14	\$26,684.12	1	\$26,684.12				X		STUDENT TRAINING AID	X		
	HC 300/450 HOLE CUTTER KIT	15*	\$4,640.50	1	\$4,640.50		X				EXISTING PROGRAM	X		
	SR-24 UTILITY LOCATOR KIT	16*	\$4,750.91	2	\$9,501.82		X				STUDENT TRAINING AID	X		
	H-PST-1 PLUMBING TRAINER	17	\$23,149.64	1	\$23,149.64				X		STUDENT TRAINING AID	X		
	SF-2500 PIPE FREEZER / THAWER	18*	4,531.45	2	\$9,062.90		X				EXISTING PROGRAM	X		
Total					\$633,003.60									

*UFV Capital Item limit= \$5,000 incl taxes

GRAND TOTAL

\$3,992,876.80

RIDGID B-500 PORTABLE BEVELLER	1	\$4,919.56	1	\$4,919.56	\$5,165.54				X	STUDENT TRAINING AID
RIDGID HC 300/450 HOLE CUTTER KIT	2	\$4,780.50	1	\$4,780.50	\$5,019.53				X	STUDENT TRAINING AID
HAMPDEN H-RPT-1 PIPING TRAINER	3	\$23,932.50	1	\$23,932.50	\$25,129.13				X	STUDENT TRAINING AID
					\$35,314.19					

\$ 192,684.00

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Thursday, June 4, 2015 4:06 PM
To: Erin Johnston (ejohnston@itabc.ca)
Cc: Portal, Vincent AVED:EX; John English
Subject: ITA HMT funding

Hi Erin

Thank you for the conversation this afternoon.

To confirm, we would like to request that we replace one of our critical seat funded Electrical apprenticeship programs with a level one Heavy Mechanical Trades apprenticeship program.

With the additional programs we have delivered with Critical Seat funding, we will have no problem filling and delivering a level 2 program. It is my understanding that in principle ITA is prepared to fund a level two HMT program at UFV in next fiscal year.

Please confirm this is your take on our conversation.

Kind Regards,
Rolf

Rolf Arnold
Associate Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
5579 Tyson Road , Chilliwack BC
Office: 604-847-5600
Cell: 604-302-3980

Portal, Vincent AVED:EX

From: Erin Johnston <ejohnston@itabc.ca>
Sent: Friday, June 5, 2015 9:00 AM
To: Portal, Vincent AVED:EX
Cc: Shuttleworth, Bev JTST:EX; Buchanan, Kim V JTST:EX; Leanne Tan
Subject: RE: equipment lists

Hi Vincent, thanks for the summary. I spoke with Rolf yesterday and confirmed with him that I support them running a L1 this year but getting equipped to run L2 next year as they will have a good pool of candidates by that time.

Thanks,
Erin

Erin Johnston
Director, Training Investment

Industry Training Authority
800 - 8100 Granville Avenue, Richmond, BC t 778.327.5926 | NEW: c 778-998-5383 | www.itabc.ca

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-----Original Message-----

From: Portal, Vincent AVED:EX [<mailto:Vincent.Portal@gov.bc.ca>]
Sent: June-04-15 4:10 PM
To: Erin Johnston; Leanne Tan
Cc: Shuttleworth, Bev JTST:EX; Buchanan, Kim V JTST:EX
Subject: Fw: equipment lists

FYI. Should have included you then. My apologies.

From: Portal, Vincent AVED:EX <Vincent.Portal@gov.bc.ca>
Sent: Tuesday, June 2, 2015 11:44 AM
To: 'Rolf Arnold'
Subject: RE: equipment lists

Hi Rolf,

I checked my notes and ITA confirmed that there are 48 apprentices registered in the UFV region needing Level 1 training and 8 needing Level 2.

Based on our conversation yesterday and the fact that:

* UFV has and is delivering several HMT FDN (6 cohorts in total delivered or planned to date), it is reasonable to presume some of those students will pursue level 2 at UFV,

- * The Trades Seat finder shows limited or no availability for APP level 2 in 2016 in the lower mainland region (red logo)
- * That there is a good pool (48) of candidates for level 1 this year ready to take on technical training in UFV region (in addition to 8 level 2 registered as indicated by the ITA)
- * That HMT are in the top 60 occupations list

And that UFV is being provided the full balance of the 3-year notional allocation this year, therefore not providing UFV an opportunity to scale purchasing strategies over the next 2 years
I see the information above as sufficient business case for UFV to purchase HMT equipment if it chooses to in 2015-16.

As you know, additional equipment acquisition to increase capacity cannot rely on additional AVED or ITA seat funding. However, from my perspective, if UFV were to purchase HMT level 2 equipment this year, the information above represents a sufficient business case and therefore meet all funding criteria established under this initiative.

I encourage you to connect with the ITA if you haven't already done so to make sure future composition of your ITA training plan (if I understood correctly you would reduce electrical intakes to accommodate HMT capacity) can accommodate new program offerings (assuming you depend on that source of revenue for that).

I will connect with Erin again on my side as well.

Let me know if I omitted anything from our conversation.

Kind regards,

Vincent

Vincent Portal
Director, Skills Development
Colleges and Skills Development Branch
Ministry of Advanced Education
Email: Vincent.Portal@gov.bc.ca
Cell: 250.516.8439

From: Rolf Arnold [<mailto:Rolf.Arnold@ufv.ca>]
Sent: Friday, May 29, 2015 4:55 PM
To: Portal, Vincent AVED:EX
Cc: Kelli Graham
Subject: equipment lists

Hi Vincent

Please find attached two lists for equipment.

One list is for the HMT Apprentice level 2 program we would like to offer. It comes in at \$160,000 and we would add to that some ~\$30,000 from the second list.

If the apprentice program will not work, the second list would be our request for the ~\$192,000 Thanks for you help and patience on this.

Rolf

Rolf Arnold
Associate Dean, Faculty of Applied & Technical Studies University of the Fraser Valley
5579 Tyson Road , Chilliwack BC
Office: 604-847-5600
Cell: 604-302-3980

UFV Heavy Mechanical Trades June 24, 2015

New/Used	Quantity	Item	Vendor	Unit Price (FOB Chilliwack)	Sub-Total	Taxes (10%)	Total
New	1	HVAC Trainer	Consulab	\$ 15,500.00	\$ 15,500.00	\$ 1,550.00	\$ 17,050.00
New	1	Lube Dispensor	Lordco	\$ 5,200.00	\$ 5,200.00	\$ 520.00	\$ 5,720.00
New	1	110 Ton Shop Press	ARI-Hetra	\$ 13,000.00	\$ 13,000.00	\$ 1,300.00	\$ 14,300.00
New	5	Engine Rebuild Stand	Kiene Diesel	\$ 4,600.00	\$ 23,000.00	\$ 2,300.00	\$ 25,300.00
New	1	Tools	Snap On	\$ 20,000.00	\$ 20,000.00	\$ 2,000.00	\$ 22,000.00
New	8	Tool Boxes	Snap On	\$ 1,275.00	\$ 10,200.00	\$ 1,020.00	\$ 11,220.00
New	1	Tools	Canadian Tire	\$ 7,000.00	\$ 7,000.00	\$ 700.00	\$ 7,700.00
New	1	Tools	Lordco	\$ 8,000.00	\$ 8,000.00	\$ 800.00	\$ 8,800.00
Used	1	Cat C-13 Engine	P & R Truck Parts	\$ 6,000.00	\$ 6,000.00	\$ 600.00	\$ 6,600.00
Used	1	Cat C-13 Engine	Vanderhaags	\$ 5,500.00	\$ 5,500.00	\$ 550.00	\$ 6,050.00
New	5	Running Engine Stands	Key Welding	\$ 1,325.00	\$ 6,625.00	\$ 662.50	\$ 7,287.50
New	5	Parts Carts	Key Welding	\$ 1,150.00	\$ 5,750.00	\$ 575.00	\$ 6,325.00
Used	1	Cummins ISX	Vanderhaags	\$ 14,000.00	\$ 14,000.00	\$ 1,400.00	\$ 15,400.00
New	1	Measuring tool kit	Technicut	\$ 7,500.00	\$ 7,500.00	\$ 750.00	\$ 8,250.00

Total	\$ 162,002.50
-------	---------------

Portal, Vincent AVED:EX

From: Portal, Vincent AVED:EX
Sent: Friday, June 5, 2015 9:19 AM
To: 'Rolf Arnold'
Cc: Kelli Graham; 'Erin Johnston (ejohnston@itabc.ca)'; Devine, Heather AVED:EX; Christo, Fritz AVED:EX
Subject: UFV FW: equipment lists
Attachments: 2015 List 2 HMT Apprentice training requirements.xlsx

Hi Rolf,

This is to confirm that after consultation with the ITA the attached list eligible for equipment purchase.

Could you send me some more details with respect to line 17 and 23? Are those facilities improvement purchases? Tools + program management enhancements?

I can't tell based on description and as you know, only equipment for hands-on training is eligible.

Thanks,
Vincent

2	HVAC Recovery units	Shop Equipment	Additional units for larger class			\$ 6,000.00	\$ 12,000.00
1	Tool Room Inventory & Software	Tools	For expanded program			\$ 150,000.00	\$ 150,000.00

From: Rolf Arnold [mailto:Rolf.Arnold@ufv.ca]
Sent: Friday, May 29, 2015 4:55 PM
To: Portal, Vincent AVED:EX
Cc: Kelli Graham
Subject: equipment lists

Hi Vincent

Please find attached two lists for equipment.

One list is for the HMT Apprentice level 2 program we would like to offer. It comes in at \$160,000 and we would add to that some ~\$30,000 from the second list.

If the apprentice program will not work, the second list would be our request for the ~\$192,000

Thanks for your help and patience on this.

Rolf

Rolf Arnold
Associate Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
5579 Tyson Road , Chilliwack BC
Office: 604-847-5600
Cell: 604-302-3980

Quantity	Equipment	Area	Rationale	Price Each	SubTotal	Installation	Delivery	Taxes	Total Price
1	A/C Simulator	Training Aid	Training Aid for new curriculum	\$ 14,000.00	\$ 14,000.00	\$	\$ 600.00	\$ 1,752.00	\$ 16,352.00
2	Hydraulic Simulator	Training Aid	Training Aid for new curriculum	\$ 84,000.00	\$ 128,000.00	\$	\$ 1,200.00	\$ 15,504.00	\$ 144,704.00
4	Lube Dispenser	Shop Equipment	For dispensing oils and coolants	\$ 5,450.00	\$ 21,800.00	\$	\$ 600.00	\$ 2,688.00	\$ 25,088.00
1	Driveline Simulator	Training Aid	Training Aid for new curriculum	\$ 6,700.00	\$ 6,700.00	\$	\$ 400.00	\$ 852.00	\$ 7,952.00
6	Computer laptops with V	Training Aid	Additional units for larger class	\$ 5,150.00	\$ 30,900.00	\$	\$	\$ 3,708.00	\$ 34,608.00
1	20-Tonne Excavator	Heavy Equipment	Hydraulic and undercarriage training	\$ 60,000.00	\$ 60,000.00	\$	\$ 4,000.00	\$ 7,680.00	\$ 71,680.00
1	2010+ Vocational truck	Trucks	Current Emissions and ABS brake system	\$ 70,000.00	\$ 70,000.00	\$	\$ 1,500.00	\$ 8,580.00	\$ 80,080.00
1	CAT D5 Dozer	Heavy Equipment	Differential Steering and undercarriage training	\$ 80,000.00	\$ 80,000.00	\$	\$ 4,000.00	\$ 10,080.00	\$ 94,080.00
1	Low cab forward truck	Trucks	Additional units for larger class	\$ 25,000.00	\$ 25,000.00	\$	\$ 1,000.00	\$ 3,120.00	\$ 29,120.00
1	Articulated dump truck	Heavy Equipment	Powershift and articulated steering training	\$ 80,000.00	\$ 80,000.00	\$	\$ 2,500.00	\$ 9,900.00	\$ 92,400.00
1	Shop press/Cylinder bench	Shop Equipment	Replacement unit	\$ 15,000.00	\$ 15,000.00	\$	\$ 500.00	\$ 1,860.00	\$ 17,360.00
1	Wheel Loader	Heavy Equipment	Replacement unit	\$ 100,000.00	\$ 100,000.00	\$	\$ 4,000.00	\$ 12,480.00	\$ 116,480.00
4	MIG Welder	Welding Equipment	Fabrication & Welding training	\$ 5,000.00	\$ 20,000.00	\$	\$	\$ 2,400.00	\$ 22,400.00
1	Skid Steer Track Loader	Heavy Equipment	Hydrostatic drive/ Transmission Training	\$ 50,000.00	\$ 50,000.00	\$	\$ 2,000.00	\$ 6,240.00	\$ 58,240.00
1	Low Bed Trailer	Heavy Equipment	Commercial Transport training	\$ 35,000.00	\$ 35,000.00	\$	\$ 3,500.00	\$ 4,620.00	\$ 43,120.00
2	HVAC Recovery units	Shop Equipment	Additional units for larger class	\$ 6,000.00	\$ 12,000.00	\$	\$	\$ 1,440.00	\$ 13,440.00
1	Super B Train trailer	Heavy Equipment	Commercial Transport training	\$ 25,000.00	\$ 25,000.00	\$	\$ 2,500.00	\$ 3,300.00	\$ 30,800.00
1	40,000 lb Drive on Hoist	Shop Equipment	To lift larger vehicles	\$ 35,000.00	\$ 35,000.00	\$ 3,500.00	\$ 1,500.00	\$ 4,800.00	\$ 44,800.00
1	Tire Changer/Balancer	Shop Equipment	For truck tire Re & Re. and Balancing	\$ 15,000.00	\$ 15,000.00	\$	\$ 600.00	\$ 1,896.00	\$ 17,696.00
2	Hydraulic Flowmeter	Shop Equipment	Additional units for larger class	\$ 6,000.00	\$ 12,000.00	\$	\$	\$ 1,440.00	\$ 13,440.00
1	Overhead Bridge Crane	Shop Equipment	For disassembly and assembly of machines	\$ 75,000.00	\$ 75,000.00	\$ 15,000.00	\$ 3,500.00	\$ 11,220.00	\$ 104,720.00
1	Tool Room Inventory & S	Tools	For expanded program	\$ 150,000.00	\$ 150,000.00	\$	\$	\$ 18,000.00	\$ 168,000.00
8	Large Engine Stands	Shop Equipment	To support large engines	\$ 5,500.00	\$ 44,000.00	\$	\$ 1,000.00	\$ 5,400.00	\$ 50,400.00
8	Specialty tool kits	Shop Equipment	For future apprentice training	\$ 2,000.00	\$ 16,000.00	\$	\$ 500.00	\$ 1,980.00	\$ 18,480.00
8	Electronic Diesel Engine	Component Repair	For future apprentice training	\$ 8,000.00	\$ 64,000.00	\$	\$ 1,000.00	\$ 7,800.00	\$ 72,800.00
6	Roadranger Transmission	Component Repair	For future apprentice training	\$ 7,500.00	\$ 45,000.00	\$ 3,000.00	\$ 400.00	\$ 5,796.00	\$ 54,096.00
8	Medium Duty Transmission	Component Repair	For future apprentice training	\$ 5,000.00	\$ 40,000.00	\$ 2,400.00	\$ 250.00	\$ 5,118.00	\$ 47,768.00
6	Differential	Component Repair	For future apprentice training	\$ 5,000.00	\$ 30,000.00	\$ 2,400.00	\$ 250.00	\$ 3,918.00	\$ 36,568.00
8	Powershift Transmissions	Component Repair	For future apprentice training	\$ 6,000.00	\$ 48,000.00	\$	\$ 750.00	\$ 5,850.00	\$ 54,600.00
2	Diesel Engine with Current	Training Aid	Training Aid for new curriculum	\$ 40,000.00	\$ 80,000.00	\$	\$ 1,500.00	\$ 9,780.00	\$ 91,280.00
1	Hydraulic Hose and Fitting	Shop Equipment	Additional units for larger class	\$ 5,000.00	\$ 5,000.00	\$	\$ 500.00	\$ 660.00	\$ 6,160.00

\$ 160,000.00



Our Ref. 100054

July 2, 2015

Dr. Mark Evered, President and Vice-Chancellor
University of the Fraser Valley
33844 King Road
Abbotsford BC V2S 7M8

Dear Dr. Evered:

I am writing in response to your request for funding from the 2015/16 Community Adult Literacy Program (CALP) for the Parents and Children Together Program by Abbotsford Community Services.

The Ministry of Advanced Education has now completed a review of the CALP proposals. The review took into consideration a number of factors including: the criteria outlined in the application form, which were also posted as part of the application guide; the nature and quality of the proposals received; and the availability of funds. Unfortunately this proposal has not been recommended for funding.

I would like to take this opportunity to thank you for your interest and commitment to adult literacy. If you have any questions, please contact Ms. Tegan Tang, Education Officer, by e-mail at Tegan.Tang@gov.bc.ca or by phone at (250) 356-9733.

Sincerely,

Kevin Brewster
Assistant Deputy Minister

for Sandra Carroll
Deputy Minister

pc: Ms. Sue Brigden, Dean
Faculty of Access and Open Studies
University of the Fraser Valley

Ms. Jeff McLean, Program Supervisor
Abbotsford Community Services



Our Ref. 100054

July 2, 2015

Dr. Mark Evered, President and Vice-Chancellor
University of the Fraser Valley
33844 King Road
Abbotsford BC V2S 7M8

Dear Dr. Evered:

It is my pleasure to inform you that under the 2015/16 Community Adult Literacy Program (CALP), the Ministry of Advanced Education (the Ministry) is providing your institution with a one-time grant of **\$189,604** to support the following projects in cooperation with your community-based partners.

The funding is intended to be expended and/or transferred to your CALP partners prior to March 31, 2016. These funds will be forwarded to your institution with the next available electronic funds transfer.

Project Title / Community Partner	Location	2015/16
Volunteer Tutor Program/ Chilliwack Learning Society	Chilliwack	\$33,800
*Community Access to Literacy and Learning Agassiz-Harrison/ Agassiz-Harrison Community Services	Agassiz-Harrison	\$29,600
*Community Access to Literacy and Learning Program Abbotsford/ Abbotsford Community Services	Abbotsford	\$29,600
*CALP Mission/ Mission Literacy in Motion	Mission	\$29,600
*Chilliwack Community Services Family Literacy Program/ Chilliwack Community Services	Chilliwack	\$29,600
CLC Lifelong Learning for Adults/ Maple Ridge Pitt Meadows Community Literacy Committee	Maple Ridge	\$8,427
*Read Right Society CALP/Read Right Society (formerly known as New Page Human Services Society)	Hope	\$28,977
Subtotal		\$189,604
*Note: Longstanding service providers will receive the specified CALP funding in 2015/16, 2016/17 and 2017/18, subject to programming and reporting fulfillments and Notices of Intent.		

... /2

Ministry of
Advanced Education

Office of the
Deputy Minister

Mailing Address:
PO Box 9884 Stn Prov Govt
Victoria BC V8W 9T6

Telephone: 250 356-5170
Facsimile: 250 356-5468

The roles and responsibilities of the respective partners are clearly articulated in the current and signed partnership agreements for the CALP, which were submitted to the Ministry as part of the application package. If there are any changes, please advise the Ministry immediately.

A condition of the CALP grant is to provide the Ministry with information and accountability reports about the operation of individual programs. Updated 2015/16 reporting templates and guidelines will be posted on the Ministry's website by the end of September 2015.

If you do not anticipate expending and/or transferring all the funds to the CALP partners by March 31, 2016, please contact the Ministry by December 31, 2015, to discuss alternatives such as reallocation to alternate priorities or additional time to implement the planned initiatives.

The Ministry respectfully requests that public announcements related to this funding are jointly formalized with the Ministry. In the event that you wish to announce these funds, please have your staff contact Rodney Porter, Communications Director, by phone at (250) 952-6508, to arrange for an opportunity to publicly announce funding for this project.

Community organizations that have applied for multi-year funding will be contacted by Ms. Tegan Tang, Education Officer, by the end of July 2015 with more information about the CALP accountability requirements and funding allocation in 2016/17 and 2017/18.

If you have any questions, please contact Ms. Tegan Tang by e-mail at Tegan.Tang@gov.bc.ca or by phone at (250) 356-9733.

I appreciate your institution's interest and commitment to improving adult literacy in British Columbia, and wish you and your community partners much success in implementing these projects.

Sincerely,



Kevin Brewster
Assistant Deputy Minister

for Sandra Carroll
Deputy Minister

pc: Distribution List Follows.

pc: Ms. Donna Friedlander, Director, Post-Secondary Finance
Post-Secondary Finance Branch
Ministry of Advanced Education

Mr. Rodney Porter, Communications Director
Government Communications and Public Engagement Branch
Ministry of Advanced Education

Ms. Jackie Hogan, Chief Financial Officer
University of the Fraser Valley

Ms. Sue Brigden, Dean
Faculty of Access and Open Studies
University of the Fraser Valley

Ms. John Stellingwerff, Program Director
Chilliwack Community Services

Ms. Marci Bulloch, Volunteer Tutor Program Coordinator
Chilliwack Learning Society

Ms. Shelley Clarkson, Chair
Mission Literacy in Motion

Ms. Jessie Hill, Co-Chair
Maple Ridge Pitt Meadows Katzie Community Literacy Committee

Ms. Jodi McBride, Executive Director
Read Right Society

Ms. Laura Midan, Executive Director
Agassiz-Harrison Community Services

Mr. Rod Santiago, Executive Director
Abbotsford Community Services

AVED.FinancialReporting@gov.bc.ca

Kisilewich, Nicole AVED:EX

From: Nickerson, Catherine M AVED:EX
Sent: Friday, July 10, 2015 8:58 AM
To: AVED Post-Secondary Finance Coordinator AVED:EX; Duckmanton, Judi AVED:EX; McMahan, Alana AVED:EX; Aitken, Cathy M AVED:EX; Evans, Sharon AVED:EX
Subject: FW: 5 year capital plan
Attachments: 2015-16 UFV Capital Plan - FINAL June 27.pdf; 2015 Capital Plan - Prioritized List of Proposed Cat 1 and 2 Projects.xlsx; 2015 Capital Plan - Project Summary for Major Ongoing Planned Self-Funded Projects.xlsx

Please file with other submissions.

From: Betty Poettcker [<mailto:Betty.Poettcker@ufv.ca>]
Sent: Thursday, July 9, 2015 5:02 PM
To: Nickerson, Catherine M AVED:EX
Cc: Jackie Hogan; Craig Toews
Subject: 5 year capital plan

Hello Catherine,

Here is UFV's five year capital plan. If you have any questions, please let me know.

Thanks,

Betty Poettcker MAOC, CPA, CGA
Director of Finance
University of the Fraser Valley
Betty.Poettcker@ufv.ca
604-864-4624

2016/17 Trades Training Equipment Funding Guidelines

Funding criteria (*unchanged since 2014/15*):

1. Funding is for capital equipment. All purchases must be made in accordance with the Public Sector Accounting Standards and the institution's capitalization policy.
2. Renewal of obsolete equipment to reflect current technology and acquisition of additional equipment to maximize capacity is allowed.
3. Equipment should reflect industry needs.
4. Equipment must support existing priority programs that are, or have recently been, delivered on a regular basis.
5. Priority will be given to equipment used on a regular versus infrequent basis, or to equipment that is used for multiple trades programs and/or dual credit programs.
6. Funding cannot be used for program start-up, unless a strong business case is provided as to why it should be considered.
7. Usage cannot be contingent on obtaining new operating funding from the Ministry of Advanced Education or the Industry Training Authority.
8. Space and/or storage facilities for the equipment must be currently available.
9. Funding is subject to confirmation of the final, actual costs of the approved equipment and the institution is responsible for any cost overruns that may occur.

2016-17 Eligible Trades Programs/Occupations (*updated*):

1. Automotive Service Technicians	10. Refrigeration and Air Conditioning Mechanics
2. Cooks/Bakers	11. Sheet Metal Workers
3. Boilermakers	12. Steam/Pipefitters and Sprinkler System Installers
4. Carpenters	13. Structural metal & platework fabricator (Metal Fabricators)
5. Millwrights	14. Construction Craft Workers
6. Electricians	15. Welders
7. Heavy Mechanical Trades (HDM, DEM, CTM, Trailer Tech)	16. Power Engineers
8. Machinists	17. Industrial Instrument Mechanics
9. Plumbers	18. Heavy Equipment Operators (except crane)

Major Maintenance and Rehabilitation (M&R) and Upgrade and Renovation (U&R) Submission - 2016/17

PSI Priority No.	Region	Institution	Campus Name/City ²	Building name ² (Ministry Core Bldgs only)	Bldg FCI ²	VFA Building Replacement Value ²	Project Description ¹	VFA-Requirement-Name ² (e.g. Exit signs renewal)	VFA-Requirement-ID ² (e.g. 308435)	VFA Requirement- Priority ² (1-5)
1	Fraser Val/In	UFV	Abbotsford	A Building			Lab Upgrade Project	Programming change, efficiency and functionality improvements		
									TOTAL ⁴	

NOTE 1: Project Description describes the overall project. The project may include multiple VFA Requirements
NOTE 2: VFA detailed data can be obtained from the Data Maintenance- Project Requirement Form provided by VFA.
If the requested project or requirements are not a VFA Priority, or costs are different, please provide a detailed explanation
NOTE 3: PSI contribution must be = or > than the minimum required by the Ministry
NOTE 4: Total Provincial Contribution must not exceed the Notional Funding Envelope
NOTE 5: UR projects must not exceed 5% of the Notional Funding Envelope for Major M&R

VFA Requirement- Linked Systems ² (D5092-Emergency Light/Power System)	Project Type ⁵ (Major/Minor MR or U&R)	VFA Estimated Requirement Cost ²	Estimated Total Project Budget 16/17 (A)	PSI 16/17 Contribution (B) ³	Provincial 16/17 Contribution (A-B) ⁴	Estimated Total Project Budget 17/18 (A)	PSI 17/18 Contribution (B) ³	Provincial 17/18 Contribution (A-B) ⁴	Estimated Total Project Budget 18/19 (A)	PSI 18/19 Contribution (B) ³	Provincial 18/19 Contribution (A-B) ⁴	Detailed explanation
	U&R		s.13,s.17						\$ -	\$ -	\$ -	Upgrade science labs - Building A Abbotsford
									\$ -	\$ -	\$ -	



#	Institution	Campus	Project Description	Project Category	Anticipated Construction Start Date	Anticipated Occupancy Date	Total Project Budget	Total Cashflow Forecast 2016/17	Total Cashflow Forecast 2017/18	Total Cashflow Forecast 2018/19	Total Cashflow Forecast 2019/20	Total Cashflow Forecast 2020/21	Total Cashflow Forecast Outgoing Years	Provincial Cashflow Forecast 2016/17	Provincial Cashflow Forecast 2017/18	Provincial Cashflow Forecast 2018/19	Provincial Cashflow Forecast 2019/20	Provincial Cashflow Forecast 2020/21	Total Provincial Cashflow Forecast Outgoing Years	Total Provincial Budget
1.1	UFV	Abbotsford	Digital HUB	New Priority Project	s.13,s.17															
1.2	UFV	Abbotsford	Bldg C Expansion	New Priority Project																
1.3	UFV	CEP	Bldg 1041 Trades	New Priority Project																
1.4	UFV	Abbotsford	Bldg D Envelope	Renewal Project																
1.5	UFV	CEP	Agriculture Centre	New Priority Project																
1.6	UFV	Abbotsford	Bldg A/B Renewal	Renewal Project																
7																				0
8																				0
9																				0
10																				0
11																				0
12																				0
13																				0
14																				0
15																				0

Five-Year Capital Plan Instructions (2016/17-2020/21)

Attachment 4 - Summary of Major Ongoing and Planned Self-Funded Projects (>\$5 million)



#	Institution	Campus	Project Description	Anticipated Construction Start Date	Anticipated Occupancy Date	Total Project Budget	Total Cashflow Forecast 2016/17	Total Cashflow Forecast 2017/18	Total Cashflow Forecast 2018/19	Total Cashflow Forecast 2019/20	Total Cashflow Forecast 2020/21	Total Cashflow Forecast Outgoing Years
2.1	UFV	Mission	Campus Relocation	s.13,s.17								
2.2	UFV	Abbotsford	Sportsfields									
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												

Carbon Neutral Capital Program (CNCP) Project List - 2016/17

PSI Priority No.	Institution	Region	Campus Name/City	Building Name/ID	Primary Use¹	Project Title	Project Description	Total project budget (A to I)	Institution contribution FY 16/17² (A)	Other/3rd party contribution FY 16/17² (B)	Provincial contribution - FY 16/17 (C)	Institution contribution FY 17/18² (D)
1	UFV		Abbotsford	Building exterior lighting	Site Infrastructure	Lighting retrofit	LED lighting, sensors and control retrofits	s.13,s.17				
2												
3												

NOTE 1: When selecting Multiple or Other, please specify which programs are conducted and which one is the main program in the *Comments* field.

Advanced Education
Asset Management

Other/3rd party contribution FY 17/18² (E)	Provincial contribution - FY 17/18 (F)	Institution contribution FY 18/19² (G)	Other/3rd party contribution FY 18/19² (H)	Provincial contribution - FY 18/19 (I)	Carbon Offsets Avoided: Tonnes CO2/yr	Carbon Offsets Avoided: \$(25/Tns/yr)	Energy reduction/yr(\$)	Operating Cost reduction/yr (\$)	Total savings/yr	Pay back period (Months)	Comments
s.13,s.17											
										#DIV/0!	
										#DIV/0!	

Trades Training - Capital Equipment List (2014-2017)

NAME OF PSI: University of the Fraser Valley

DATE SUBMITTED - 31-October-2014

Submitted by: Rolf Arnold, Director, Faculty of Applied & Technical Studies

Planned Acquisition Year

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units	Total Cost (including delivery and installation if required)	Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement	Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Current Request
2 Welders														
	Engine driven welding machines	5	\$ 6,500.00	2	\$ 13,000.00	\$ 13,000.00		X	X	X	To increase capacity, cross program use and allow learner to use equipment used in the oil and gas industry	X	\$ 13,000.00	
	Welding Simulator VRTEX 360	2	\$ 49,290.00	2	\$ 98,580.00	\$ 98,580.00		X	X		To aid in training of learners that are struggling with hand eye coordination and reduce a need to increase budgets due to increased material costs	X	\$ 98,500.00	
	Vertical band saw Bell machinery BoxerVBS-1408	7	\$ 5,300.00	1	\$ 5,300.00	\$ 5,300.00		X		X	Aluminum material preparation for specialties endorsement and A level training	X		
	1/2 X 8 foot Power Squaring Shear	4	\$ 80,640.00	1	\$ 80,640.00	\$ 80,640.00	X	X	X	X	To increase the capacity of material cutting to lower operating and material costs, cross program use and allow learner to use latest technology in shearing equipment	X	\$ 80,000.00	
Total						\$197,520.00							\$ 191,500.00	\$ 196,800.00
4 Carpenters														
	Survey Total Stations	1	\$ 10,500.00	4	\$ 42,000.00	\$ 50,400.00		X		X	Need to keep current with industry practice	X	\$ 50,400.00	
	CNC Dovetail machine	2	\$ 25,000.00	1	\$ 25,000.00	\$ 30,000.00		X		X	Need to keep current with industry practice	X	\$ 30,000.00	
Total						\$80,400.00							\$ 80,400.00	\$ 80,400.00

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)	Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement	Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Current Request
8 Electricians															
	Lab-Volt EMS Systems	1	\$ 24,133.00	2	\$ 48,266.00	\$ 53,092.60	X	X	X		X	Equipment upgrade; refurbish/update existing non-functional equipment to increase training capacity.	X	\$ 53,092.00	
Total							\$53,092.60							\$ 53,092.00	\$ 53,092.00
11 Heavy Mechanical Trades (includes Heavy Duty Mechanic, Diesel Engine Mechanic, Commercial Transport Mechanic and Trailer Technician)															
HMT/ Apprentice	Tire Changer/Balancer	17	\$ 15,000.00	1	\$ 15,000.00	\$ 17,696.00		X	X			For truck tire Re & Re and Balancing		\$ 18,000.00	
HMT/ Apprentice	Large Engine Stands	24	\$ 5,500.00	8	\$ 44,000.00	\$ 45,920.00	X		X		X	To support large engines		\$ 45,920.00	
HMT/ Apprentice	Hydraulic Torque Wrench	8	\$ 18,000.00	1	\$ 18,000.00	\$ 20,720.00		X	X			Torque above 1000 lbs/ft		\$ 20,000.00	X
HMT/ Apprentice	Hydraulic Hose and Fitting press Station	10	\$ 5,000.00	1	\$ 5,000.00	\$ 6,160.00		X	X			expand capacity		\$ 6,160.00	X
HMT/ Apprentice	PTO Dyno	15	\$ 15,000.00	1	\$ 15,000.00	\$ 17,360.00		X	X			For load testing tractors		\$ 17,360.00	X
HMT/ Apprentice	Generator Load Center	16	\$ 20,000.00	1	\$ 20,000.00	\$ 26,320.00		X	X			For testing power generation		\$ 26,320.00	X
Total							\$134,176.00							\$ 133,760.00	\$ 133,760.00

Occupation / Program Area	Equipment Description	Priority ranking within Program Area	Cost per unit	# of units		Total Cost (including delivery and installation if required)	Replacement	New to increase capacity/reduce waitlist	Cross-program use	Curriculum change	Industry requirement	Justification / Comments	Year 1 2014/2015 (Must be delivered by March 31, 2015)	Year 2 2015/2016 (Must be delivered by March 31, 2016)	Current Request
14 Plumbers															
	300 COMPACT THREADER KIT	4	\$5,342.76	2	\$10,685.52	\$11,967.78		X				EXISTING PROGRAM	X	\$ 11,967.00	
	NAVI TRACK II LINE LOCATOR KIT	9*	\$4,632.15	2	\$9,264.30	\$10,376.02		X				STUDENT TRAINING AID	X	\$ 10,376.00	
	HC 300/450 HOLE CUTTER KIT	15*	\$4,640.50	2	\$9,281.00	\$10,394.72		X				EXISTING PROGRAM	X	\$ 10,394.00	
	H-PST-1 PLUMBING TRAINER	17	\$23,149.64	1	\$23,149.64	\$25,927.60				X		STUDENT TRAINING AID	X	\$ 25,927.00	
Total						\$58,666.12								\$ 58,664.00	\$ 106,535.00
*UFV Capital Item limit= \$5,000 incl taxes															
GRAND TOTAL						\$523,854.72									\$ 570,587.00

Five-Year Capital Plan Instructions (2017/18-2021/22)

Attachment 3 -- Prioritized list for Proposed Category 1: New Priority Projects, Category 2: Whole Asset Replacement & Renewal Projects, and Category 3: Student Housing Projects



#	Institution	Campus	Project Description	Project Category	Anticipated Construction Start Date	Anticipated Occupancy Date	Total Project Budget	Total Cashflow Forecast 2017/18	Total Cashflow Forecast 2018/19	Total Cashflow Forecast 2019/20	Total Cashflow Forecast 2020/21	Total Cashflow Forecast 2021/22	Total Cashflow Forecast Outgoing Years	Provincial Cashflow Forecast 2017/18	Provincial Cashflow Forecast 2018/19	Provincial Cashflow Forecast 2019/20	Provincial Cashflow Forecast 2020/21	Provincial Cashflow Forecast 2021/22	Total Provincial Cashflow Forecast Outgoing Years	Total Provincial Budget
1	UFV	Abbotsford	Digital HUB	New Priority Project	s.13,s.17															
2	UFV	Abbotsford	Bldg D/A-East Envelope Replacement	Renewal Project																
3	UFV	Abbotsford	Bldg C Expansion	New Priority Project																
4	UFV	Abbotsford	Bldg A/B Renewal	Renewal Project																
5	UFV	CEP	Agriculture Centre (Phase 2)	New Priority Project																
6																				\$0
7																				\$0
8																				\$0
9																				\$0
10																				\$0
11																				\$0
12																				\$0
13																				\$0
14																				\$0
15																				\$0

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Chen, Louis AVED:EX

From: Janet Robinson <Janet.Robinson@ufv.ca>
Sent: Tuesday, July 14, 2015 2:07 PM
To: Chen, Louis AVED:EX
Subject: Aug forecast
Attachments: signed AUG papers.pdf

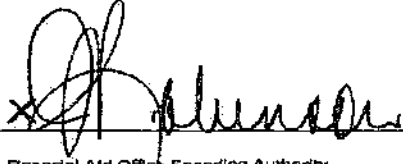
Hi Louis,
Please find our AUG forecast attached. Please let me know if you require anything further.
Regards,

Janet Robinson
Financial Aid & Awards
University of the Fraser Valley

**Request for Information: Adult Upgrading Grant Financial Forecast/Program Demand #2
(September 1-December 31, 2015)**

1. MINISTRY ALLOCATIONS TO DATE:	Amount: \$ <u>35,000</u>
2. Expenditures to date (^{JULY 15} up to August 31, 2015):	Admin fee: 2800- Amount: \$ <u>21,502.22</u> } 24302.22
3. Funds committed but not allocated (<u>up to August 31, 2015</u>):	Amount: \$ <u>0</u>
4. Current surplus/deficit (after expenditures to date and committed funds are deducted from the funding allocated to date by the Ministry): <u>up to August 31, 2015</u> : (please note: this is a calculation of surplus/deficit from the AUG budget received to date, not the institution's total notional AUG budget)	Surplus/Deficit (circle one): Amount: \$ <u>10,697.78</u>
5. Forecasted new expenditures September 1 st , 2015 through December 31 st , 2015:	Amount: \$ <u>267,000</u>
6. Rationale to provide context for expected expenditures: e.g., New program being introduced, changes in fee structure, demand consistent across years, etc. <u>new fee structure applicable for Sept start.</u>	

*Please note that bulk book purchases have been suspended for the 2015/16 fiscal year.

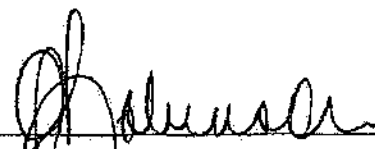

Financial Aid Officer Spending Authority

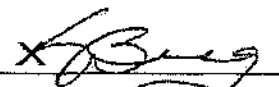

Dean/Director of Developmental Education

**Request for Information: Adult Upgrading Grant Financial Forecast/Program Demand #3
(January 1 -March 31, 2016)**

7. MINISTRY ALLOCATIONS TO DATE:	Amount: \$ <u>35,000</u>
8. Expenditures to date (<u>up to December 31, 2015</u>):	Amount: \$ <u>24,302.22</u>
9. Funds committed but not allocated (<u>up to December 31, 2015</u>):	Amount: \$ <u>53,867.21</u>
10. Current surplus/deficit (after expenditures to date and committed funds are deducted from the funding allocated to date by the Ministry); <u>up to December 31, 2015</u> (please note: this is a calculation of surplus/deficit from the AUG budget received to date, not the institution's total notional AUG budget)	Surplus/Deficit (circle one): Amount: \$ <u>43,169.43</u>
11. Forecasted new expenditures January 1 st , 2016 through March 31st, 2016:	Amount: \$ <u>230,000</u>
12. Rationale to provide context for expected expenditures: e.g., New program being introduced, changes in fee structure, demand consistent across years, etc. <u>new fee structure -</u>	

*Please note that bulk book purchases have been suspended for the 2015/16 fiscal year.

x 
Financial Aid Office Spending Authority

x 
Dean/Director of Developmental Education



Our Ref. 100461

August 21, 2015

Ms. Jackie Hogan, Chief Financial Officer
University of the Fraser Valley
33844 King Rd
Abbotsford BC V2S 7M8

Dear Ms. Hogan:

I am pleased to advise you that the Ministry of Advanced Education will be providing a payment of \$267,000 to University of the Fraser Valley for the Adult Upgrading Grant (AUG) for the period of September 1 to December 31, 2015. These funds will be forwarded to your institution with the next available electronic funds transfer.

The funding, which is intended to be spent prior to December 31, 2015, is to provide financial support for adults who are enrolled in developmental programs, and who have demonstrated a need for financial assistance in this pursuit.

This second of three scheduled AUG payments is based on financial forecasts provided by your institution. This brings University of the Fraser Valley's total 2015/16 AUG budget to \$302,000. Further monitoring and forecasting will determine the final allocation.

Corresponding to the policy announced by Government on December 4, 2014, which gives institutions the option to charge tuition for Adult Basic Education and English as a Second Language courses, the Ministry will continue to work with your financial aid office to monitor funding demand.

Please also note that the Adult Upgrading Grant's bulk book purchasing has been suspended for 2015/16.

The Ministry respectfully requests that public announcements related to this funding are jointly formalized with the Ministry. In the event that you wish to announce these funds, please have your staff contact Rodney Porter, Communications Director, by phone at (250) 952-6508, to arrange for an opportunity to publicly announce funding for this program.

... /2

Ministry of
Advanced Education

Colleges and Skills
Development Branch

Mailing Address:
PO Box 9877 Stn Prov Govt
Victoria BC V8W 9T6

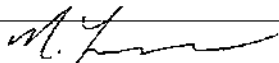
Location Address:
2nd Floor, 835 Humboldt
Street
Victoria BC V8V 4W8

Telephone: (250) 952-6114
Facsimile: (250) 952-6110

If you have any questions, please contact Louis Chen, Senior Policy Analyst at: (250) 387-6269
or Louis.Chen@gov.bc.ca.

Thank you for your continued commitment to post-secondary education and providing excellent opportunities for students.

Sincerely,



Nicola Lemmer
Executive Director

pc: Ms. Janet Robinson, Financial Aid Officer
University of the Fraser Valley

Ms. Donna Friedlander, Director, Post-Secondary Finance
Post-Secondary Finance Branch
Ministry of Advanced Education

Mr. Rodney Porter, Communications Director
Government Communications and Public Engagement
Ministry of Advanced Education

AVED.FinancialReporting@gov.bc.ca

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Wednesday, September 2, 2015 8:52 AM
To: Portal, Vincent AVED:EX
Subject: RE: UFV Trades Critical Seats Waitlist Reduction & Discovery Program Training Plan

Hi Vincent

Actually, our Trades & Technology center is in Chilliwack, and all programs will be delivered there.

Regards,
Rolf

From: Portal, Vincent AVED:EX [<mailto:Vincent.Portal@gov.bc.ca>]
Sent: Wednesday, September 02, 2015 7:58 AM
To: Rolf Arnold
Subject: RE: UFV Trades Critical Seats Waitlist Reduction & Discovery Program Training Plan

Hi Rolf,

Thanks for sending this information in. Are all programs going to be delivered in Abbotsford? Just wondering.

Kind regards,

Vincent

From: Nicole Adams [<mailto:Nicole.Adams@ufv.ca>]
Sent: Tuesday, September 1, 2015 12:57 PM
To: Lemmer, Nicola | AVED:EX
Cc: John English; Betty Poettcker; Jackie Hogan; Portal, Vincent AVED:EX; Ewanchuk, Tim AVED:EX; Rolf Arnold; Kelli Graham; Betty Poettcker
Subject: UFV Trades Critical Seats Waitlist Reduction & Discovery Program Training Plan

Good Afternoon,

Please find attached the requested notional training plan related to the funding received from the Ministry for the Trades Discovery Program and Critical Trades Seats Waitlist Reduction program delivery.

Please contact us if you have any questions:

Thank you
Nicole

Nicole Adams, CPA, CGA
Associate Director, Finance
University of the Fraser Valley
33844 King Road
Abbotsford, BC V2S 7M8
604-864-4648

nicole.adams@ufv.ca



Portal, Vincent AVED:EX

From: Ewanchuk, Tim AVED:EX
Sent: Tuesday, September 22, 2015 2:19 PM
To: 'Rolf Arnold'
Cc: Portal, Vincent AVED:EX
Subject: UFV 14-15 Carpentry FDN deferral letter - 18 seats
Attachments: UFV - May 2015 Deferral Letter - Carpentry.docx

Hi Rolf.

Hope the start of the new school year is going well for you and John on the Trades side.

As per your discussion with Vincent, I have attached the deferral letter for your 18 seat Carpentry FDN program that has been deferred to this year (15/16) and must be delivered and completed by March 31, 2016.

Just let me know if you have any questions at all...cheers

Tim
250-952-6117

Portal, Vincent AVED:EX

From: John English <John.English@ufv.ca>
Sent: Monday, September 28, 2015 7:00 PM
To: Ewanchuk, Tim AVED:EX; Rolf Arnold
Subject: RE: Carpentry Program exchange

Thanks Tim...appreciate the support.

Cheers
John

From: Ewanchuk, Tim AVED:EX [Tim.Ewanchuk@gov.bc.ca]
Sent: Monday, September 28, 2015 3:48 PM
To: Rolf Arnold
Cc: John English
Subject: RE: Carpentry Program exchange

Hi Rolf and John.

Good news, as Vincent has mentioned earlier today, we have completed our review with the ITA and should be able to send you out the letter this week.

Cheers
Tim

From: Ewanchuk, Tim AVED:EX
Sent: Monday, September 28, 2015 3:43 PM
To: 'Rolf Arnold'
Cc: 'John English'
Subject: RE: Carpentry Program exchange

Hi Rolf and John.

I just wanted to let you both know that we are currently reviewing your Carpentry program deferral request below, and we'll be in touch with you shortly regarding our decision.

Thanks
Tim

From: Rolf Arnold [mailto:Rolf.Arnold@ufv.ca]
Sent: Thursday, September 24, 2015 6:41 PM
To: Ewanchuk, Tim AVED:EX
Cc: Portal, Vincent AVED:EX; Mark Brosinski; Deborah Hawkes; Kelli Graham; John English
Subject: Carpentry Program exchange

Hi Tim

Just to confirm our conversation from earlier today.

1. Based on the deferral letter dated Dec. 17, 2014, that Electrical Foundation Program is running August 3rd 2015 to January 29th 2016.
2. The Foundation Carpentry program to which we committed will not be delivered as we are unable to attract enough students to warrant this delivery. We are uncertain as to whether the response is low because of industry activity or if we have simply saturated the need/interest in this area but we have exhausted all marketing strategies to fill this program. The program is being replaced by an Electrical Foundation Program running Sept 14th, 2015 to March 11, 2016. Minor funding adjustments will be necessary.

Thank you for working on this with us. Your cooperation and assistance in managing these programs is appreciated.

Rolf
Rolf Arnold

Associate Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
5579 Tyson Road , Chilliwack BC
Office: 604-847-5600
Cell: 604-302-3980

Portal, Vincent AVED:EX

From: Portal, Vincent AVED:EX
Sent: Monday, September 28, 2015 1:27 PM
To: 'Rolf Arnold'; Ewanchuk, Tim AVED:EX
Cc: Mark Brosinski; Deborah Hawkes; Kelli Graham; John English; Erin Johnston (ejohnston@itabc.ca)
Subject: RE: Carpentry Program exchange

Hi Rolf,

Thanks for your note. That is fine with us and the ITA. We will send you a letter shortly for your and our record.

Kind regards,

Vincent

Vincent Portal
Director, Skills Development
Colleges and Skills Development Branch
Ministry of Advanced Education
Email: Vincent.Portal@gov.bc.ca
Cell: 250.516.8439

From: Rolf Arnold [<mailto:Rolf.Arnold@ufv.ca>]
Sent: Thursday, September 24, 2015 6:41 PM
To: Ewanchuk, Tim AVED:EX
Cc: Portal, Vincent AVED:EX; Mark Brosinski; Deborah Hawkes; Kelli Graham; John English
Subject: Carpentry Program exchange

Hi Tim

Just to confirm our conversation from earlier today.

1. Based on the deferral letter dated Dec. 17, 2014, that Electrical Foundation Program is running August 3rd 2015 to January 29th 2016.
2. The Foundation Carpentry program to which we committed will not be delivered as we are unable to attract enough students to warrant this delivery. We are uncertain as to whether the response is low because of industry activity or if we have simply saturated the need/interest in this area but we have exhausted all marketing strategies to fill this program. The program is being replaced by an Electrical Foundation Program running Sept 14th, 2015 to March 11, 2016. Minor funding adjustments will be necessary.

Thank you for working on this with us. Your cooperation and assistance in managing these programs is appreciated.
Rolf

Rolf Arnold
Associate Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
5579 Tyson Road, Chilliwack BC
Office: 604-847-5600
Cell: 604-302-3980



Our Ref. 100667

October 2, 2015

Mr. John English, Dean
Trades and Technology Centre
University of the Fraser Valley
5579 Tyson Road
Chilliwack BC V2R 0H9

Dear Mr. English:

The Ministry of Advanced Education (the Ministry) has reviewed University of the Fraser Valley's September 24, 2015, request to reallocate funds for a Carpentry Foundation program, for which a deferral to deliver the program in 2015/16 was approved by the Ministry on May 20, 2015.

I am pleased to advise that the Ministry has approved University of the Fraser Valley's September 24, 2015, request to reallocate Carpentry Foundation program funds of \$73,440 in order to complete the implementation of an Electrical Foundation program in 2015/16.

It is expected that this activity will be completed by March 31, 2016, and be included in your summary program report. Where funds cannot be used for the intended purpose, University of the Fraser Valley should contact the Ministry by February 1, 2016, to discuss alternatives such as re-profiling or repayment of the funds, or additional time to implement the planned initiatives. Unspent funds not approved for reallocation will be deducted from subsequent program transfers.

As an original condition of the funding, University of the Fraser Valley is required to submit a summary report to the Ministry. Staff from the Ministry will be following up with University of the Fraser Valley to discuss reporting requirements.

... /2

Ministry of
Advanced Education

Colleges and Skills
Development Branch

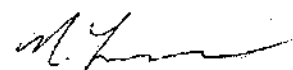
Mailing Address:
PO Box 9877 Stn Prov Govt
Victoria BC V8W 9T6

Location Address:
2nd Floor, 835 Humboldt Street
Victoria BC V8V 4W8

Telephone: (250) 952-6114
Facsimile: (250) 952-6110

This funding reallocation is otherwise subject to the same terms and conditions as outlined in the original July 25, 2014, funding letter to University of the Fraser Valley, and the May 20, 2015 Carpentry Foundation program deferral letter. We wish you much success in delivery of this program, and please do not hesitate to contact Vincent Portal at (250) 516-8439 or Vincent.Portal@gov.bc.ca if you have any questions regarding the reallocation of funding or the reporting requirements.

Sincerely,



Nicola Lemmer
Executive Director

pc: Ms. Donna Friedlander, Director, Post-Secondary Finance
Post-Secondary Finance Branch
Ministry of Advanced Education

Mr. Phil Hancyk, Manager
Post-Secondary Finance Branch
Ministry of Advanced Education

Mr. Rolf Arnold, Associate Dean
Faculty of Applied and Technical Studies
University of the Fraser Valley

AVED.FinancialReporting@gov.bc.ca

Chen, Louis AVED:EX

From: Janet Robinson <Janet.Robinson@ufv.ca>
Sent: Tuesday, November 10, 2015 12:07 PM
To: Chen, Louis AVED:EX
Subject: AUG forecast for Jan to Mar
Attachments: AUG forecast.pdf

Hi Louis,
Please find our forecast attached.
Thanks,
~~Janet~~

Janet Robinson
Financial Aid & Awards
University of the Fraser Valley
604-702-2618

Request for Information: Adult Upgrading Grant Financial Forecast/Program Demand #3
(January 1 to March 31, 2016)

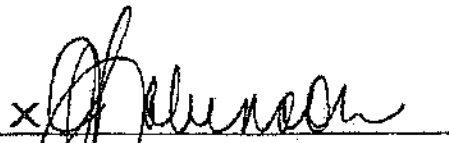
2015/16 BUDGET TO DATE	
1. Surplus from previous fiscal (if applicable):	Amount: \$ <u>8987</u>
2. 2015/16 Ministry allocations to date:	Amount: \$ <u>302,000</u>
EXPENDITURES	
3. Actual expenditures incurred to date: Directed to students: Administration fee:	Amount: \$ <u>257,294</u> Amount: \$ <u>24,160</u>
4. Funds committed but not allocated (<u>up to December 31, 2015</u>): Directed to students: Administration fee (if applicable):	Amount: \$ <u>—</u> Amount: \$ <u>—</u>
5. Current surplus/deficit (after expenditures to date and committed funds are deducted from the funding allocated to date by the Ministry); <u>up to December 31, 2015</u> : Please note: this is a calculation of surplus/deficit from the AUG budget received to date, i.e., $(\#1 + \#2) - (\#3 + \#4) = \#5$	<div style="border: 1px solid black; border-radius: 50%; padding: 2px; display: inline-block;">Surplus</div> / Deficit (circle one): Amount: \$ <u>29,533</u>
NEW EXPENDITURES	
6. Total forecasted new expenditures January 1 st , 2016 through March 31 st , 2016:	Amount: \$ <u>250,000</u>

7. Rationale to provide context for expected expenditures: e.g., New program being introduced, changes in fee structure, demand consistent across years, etc.

With the implementation of tuition fees for upgrading courses, more ALLG money is provided to students and more students apply and qualify for funding.

Please note that bulk book purchases have been suspended for the 2015/16 fiscal year.

We are still processing applications for late fall session so the current surplus shown is expected to be used.


Financial Aid Office Spending Authority


Dean / Director
Developmental Education, Finance, or Registrar

DR. SUE BRIGDEN, DEAN
ACCESS & CONTINUING ED.

From: AVED Colleges and Skills Development Branch AVED:EX
To: "jackie.hogan@ufv.ca"
Cc: Hancyk, Phil AVED:EX; Porter, Rodney GCPE:EX; AVED Financial Reporting AVED:EX; "Janet.Robinson@ufv.ca"
Subject: UFV - AUG 3rd Instalment Letter
Date: Friday, December 11, 2015 12:24:25 PM
Attachments: 101156 - UFV - 3rd Instalment letter.pdf

Dear Ms. Hogan:

Please see letter attached from Ms. Nicola Lemmer, Executive Director, Colleges and Skills Development Branch, Ministry of Advanced Education.

Thank you



Our Ref. 101156

December 11, 2015

Ms. Jackie Hogan, Chief Financial Officer
University of the Fraser Valley
33844 King Rd
Abbotsford BC V2S 7M8

Dear Ms. Hogan:

I am pleased to advise you that the Ministry of Advanced Education (the Ministry) will be providing a payment of \$250,000 to University of the Fraser Valley for the Adult Upgrading Grant (AUG) for the period of January 1 to March 31, 2016. These funds will be forwarded to your institution with the next available electronic funds transfer.

The funding, which is intended to be spent prior to March 31, 2016, is to provide financial support for adults who are enrolled in developmental programs, and who have demonstrated a need for financial assistance in this pursuit.

This final scheduled AUG payment is based on financial forecasts provided by your institution. This brings University of the Fraser Valley's total 2015/16 AUG budget to \$552,000.

Corresponding to the policy announced by Government on December 4, 2014, which gives institutions the option to charge tuition for Adult Basic Education and English as a Second Language courses, the Ministry will continue to work with your financial aid office to monitor funding demand.

The Ministry respectfully requests that public announcements related to this funding are jointly formalized with the Ministry. In the event that you wish to announce these funds, please have your staff contact Rodney Porter, Communications Director, by phone at (250) 952-6508, to arrange for an opportunity to publicly announce funding for this program.

If you have any questions, please contact Louis Chen, Senior Policy Analyst at: (250) 387-6269 or Louis.Chen@gov.bc.ca.

... /2

Ministry of
Advanced Education

Colleges and Skills
Development Branch

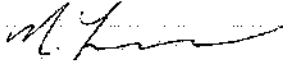
Mailing Address:
PO Box 9877 Stn Prov Govt
Victoria BC V8W 9T6

Location Address:
2nd Floor, 835 Humboldt
Street
Victoria BC V8V 4W8

Telephone: (250) 952-6114
Facsimile: (250) 952-6110

Thank you for your continued commitment to post-secondary education and providing excellent opportunities for students.

Sincerely,



Nicola Lemmer
Executive Director

pc: Ms. Janet Robinson, Financial Aid Officer
University of the Fraser Valley

Mr. Phil Hancyk, A/Director, Post-Secondary Finance
Post-Secondary Finance Branch
Ministry of Advanced Education

Mr. Rodney Porter, Communications Director
Government Communications and Public Engagement
Ministry of Advanced Education

AVED.FinancialReporting@gov.bc.ca

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Wednesday, January 13, 2016 5:21 PM
To: Portal, Vincent AVED:EX
Cc: John English; Deborah Hawkes; Kelli Graham; Mark Brosinski
Subject: 2016-17 Waitlist Template (2).xlsx
Attachments: 2016-17 Waitlist Template (2).xlsx

Hi Vincent

Please find attached the waitlist and capacity information as requested.

Kind regards,
Rolf

Rolf Arnold
Associate Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
5579 Tyson Road, Chilliwack BC
Office: 604-847-5600
Cell: 604-302-3980

Waitlist Definition:
Any qualified applicant who cannot be accommodated within the ITA notional 2016/17 training plan

Any qualified applicant who cannot be accommodated within the ITA notional 2016/17 training plan

Capacity Definition:	
The ability of the PSI (based on existing facilities/equipment/instructors) to train more students beyond the notional ITA 2016/17 training plan	

The ability of the PSI (based on existing facilities/equipment/instructors) to train more students beyond the notional ITA 2016/17 training plan	
--	--

[illegible]

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Wednesday, January 13, 2016 5:21 PM
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Kind regards,
Rolf

Rolf Arnold
Associate Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
5579 Tyson Road , Chilliwack BC
Office: 604-847-5600
Cell: 604-302-3980

Critical Trades: 2015/16 Capacity and Waitlist Inventory Template

Waitlist Definition: Any qualified applicant who cannot be accommodated within ITA notional 15/16 training plan

Capacity: Defined as ability of the PSI (based on existing facilities/equipment) to train more students beyond notional ITA 15/16 training plan

Name of the Institution: University of the Fraser Valley

Steam/Pipefitters and Sprinkler System Installer			
	Waitlist	Capacity	Comments / Additional Information
FDN			
level 1			
level 2			
level 3			
level 4			
Total			

Welders (see below for Modular Pathways if applicable)			
	Waitlist	Capacity	Comments / Additional Information
FDN	13	36	
level 1			
level 2			
level 3			
Specialty metal (level 4)			
Total	13	36	

Welders (Modular Pathways)			
	Waitlist	Capacity	Comments / Additional Information
Level B	19	28	
Level A	19	4	
Total	38	32	

Concrete Finishers			
	Waitlist	Capacity	Comments / Additional Information
level 1			
level 2			
level 3			
Total			

Carpenters			
	Waitlist	Capacity	Comments / Additional Information
FDN		20	
level 1		32	
level 2		32	
level 3		32	
level 4		16	
Total		132	

Heavy Equipment Operators (except crane)			
	Waitlist	Capacity	Comments / Additional Information
FDN			
level 1			
Total			

Gas Fitters			
	Waitlist	Capacity	Comments / Additional Information
level 1			
level 2			
Total			

Crane Operators			
	Waitlist	Capacity	Comments / Additional Information
level 1			
level 2			
Total			

Electricians (includes construction and industrial)			
	Waitlist	Capacity	Comments / Additional Information
FDN	27	54	
level 1	4	16	
level 2	45	48	
level 3	17	64	
level 4	14	32	
Total	107	214	

Industrial Instrumentation Mechanic			
	Waitlist	Capacity	Comments / Additional Information
FDN			
level 1			
level 2			
level 3			
level 4			
Total			

Ironworkers			
	Waitlist	Capacity	Comments / Additional Information
FDN			
level 1			
level 2			
level 3			
Total			

Sheet Metal Workers			
	Waitlist	Capacity	Comments / Additional Information
FDN			
level 1			
level 2			
level 3			
level 4			
Total			

Heavy Mechanical Trades - please indicate which trade applies (DEM, HDET, ITM, THT) for level 1-4 in comment section			
	Waitlist	Capacity	Comments / Additional Information
FDN	32	20	
level 1			
level 2			
level 3			
level 4			
Total	32	20	

Insulators			
	Waitlist	Capacity	Comments / Additional Information
level 1			
level 2			
level 3			
level 4			
Total			

Millwrights			
	Waitlist	Capacity	Comments / Additional Information
FDN			
level 1			
level 2			

level 3			
level 4			
Total			

Plumbers			
	Waitlist	Capacity	Comments / Additional Information
FDN	4	18	
level 1			
level 2			
level 3			
level 4			
Total	4	18	

Power Engineers			
	Waitlist	Capacity	Comments / Additional Information
4th class			
3rd class			
2nd class			
1st class			
Total			

Cooks			
	Waitlist	Capacity	Comments / Additional Information
pc 1	1	18	
pc 2	1	18	
pc 3			
Total	2	36	

Machinists			
	Waitlist	Capacity	Comments / Additional Information
FDN			
level 1			
level 2			
level 3			
level 4			
Total			

Construction Craft Workers			
	Waitlist	Capacity	Comments / Additional Information
Level 1			
level 2			
Total			

Page 162

Withheld pursuant to/removed as

s.13;s.17

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Tuesday, January 26, 2016 2:36 PM
To: Portal, Vincent AVED:EX
Cc: John English
Subject: RE: Labvolt equipment

Hi Vincent

We are currently working on delivery dates for all the equipment.

We may be asking to substitute some pieces where delivery is a problem.

Thanks for now,
Rolf

From: Portal, Vincent AVED:EX [<mailto:Vincent.Portal@gov.bc.ca>]
Sent: Monday, January 25, 2016 11:35 AM
To: John English; Rolf Arnold
Cc: Ewanchuk, Tim AVED:EX
Subject: Labvolt equipment

Hi John and Rolf

Thanks for sending the equipment list. Are you sure you would be able to acquire the EMS-System before march 31? I am asking because we understand it takes about 12-14 weeks of lead time by the time product is ordered, built, CSA certified and shipped.

Just checking.

Thanks.

Vincent

	Lab-Volt EMS Systems	1	\$ 24,133.00	2	\$ 48,266.00
--	----------------------	---	--------------	---	--------------

Kisilewich, Nicole AVED:EX

From: Jackie Hogan <Jackie.Hogan@ufv.ca>
Sent: Friday, January 29, 2016 3:44 PM
To: Aitken, Cathy M AVED:EX
Cc: Gellor, Richard AVED:EX; Kostov, Krassimir AVED:EX
Subject: FW: UFV projects
Attachments: Jan 16 Training Equipment Short list.xlsx

Importance: High

Follow Up Flag: Follow up
Flag Status: Completed

Hi Cathy;

Further to my voice message, can you let me know if we will be receiving any additional capital funding for the projects identified below. We hope to have confirmation next week so we can complete by March 31st.

Thanks,
Jackie

Jackie Hogan
CFO & VP Administration
University of the Fraser Valley
Email: Jackie.hogan@ufv.ca
Phone: 604-864-4676
Toll Free: 1-888-504-7441 ext 4676



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From: Jackie Hogan
Sent: January-22-16 3:52 PM
To: 'Catherine Nickerson (Catherine.Nickerson@gov.bc.ca)'
Cc: Aitken, Cathy M ALMD:EX; Richard Gellor (richard.gellor@gov.bc.ca); Mark Goudsblom
Subject: UFV projects
Importance: High

Hi Catherine;

Thanks for your phone call earlier this week inviting us to submit additional priority projects for capital funding that could be completed by March 31, 2016. For consideration we have identified the following:

MMR

1. Minor space renovations to office area (Abbotsford Campus) to allow for more efficient use of space - estimated budget for this renovation is approximately \$20,000.
2. Increasing the scope of work to the front pedestrian access improvement project that would allow the use of concrete and pavers versus the originally quoted (cheaper) asphalt walkways option. We would also look at repairing some deficiencies found in electrical and data conduit due to the excavation around the front entrance and allow us to improve the site drainage. An additional expense would also need to be incurred to install all the upgraded LED lighting around the front entrance. This can be achieved through change orders so no additional time is lost in the procurement process. Expected cost of this scope increase; approximately \$30,000.

IM/IT Projects:

<u>Project</u>	<u>Priority</u>	<u>Est. Delivery</u>	<u>Total</u>	<u>Scaleability</u>	<u>Ration</u>
Network Storage Expansion	1	2 weeks	\$33,000	Not scalable	A SATA disk shelf to add 42TB of hold online backup data
Network Switch upgrades	2	3 weeks	\$42,000	Scalable starting at \$10k, in increments of approximately \$3k up to \$42k	Replacing older Enterarsys with r switches from the BCNet Master
Server Expansion	3	4 weeks	\$156,000	Consists of three sub projects Virtual Hosts Chwk \$31,600 , Banner XE \$61,200 , Virtual hosts Abby \$62,700	Adding virtual computing capacity resources for new Banner XE tech remove these items from 2016-2
			\$232,000		

Trades Equipment:

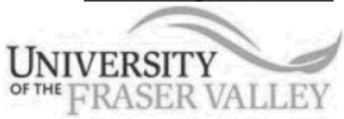
See attached list. Lots of need for Trades equipment – if funds available we would work from the list to purchase, deliver and install by March 31st. Please let us know if you require additional information.

Thank you for giving consideration to these projects/equipment needs. We look forward to hearing as soon as possible whether funding is approved to proceed.

Best regards,
Jackie

Jackie Hogan
CFO & VP Administration
University of the Fraser Valley
Phone: 604-864-4676
Mobile: 604-302-1915

Email: Jackie.hogan@ufv.ca



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Kisilewich, Nicole AVED:EX

From: Portal, Vincent AVED:EX
Sent: Friday, February 5, 2016 1:04 PM
To: Aitken, Cathy M AVED:EX
Cc: Kostov, Krassimir AVED:EX
Subject: FW: Trades building at UFV

Follow Up Flag: Follow up
Flag Status: Flagged

What days/time would work well for you? I'd like one of you to be on the call. I already communicated what the process is/would be via the yearly 5 -year capital plan if identified as priority 1 by UFV, then it is reviewed internally to evaluate if it should go to concept planning stage and then business plan stage etc.

Thanks.

From: John English [<mailto:John.English@ufv.ca>]
Sent: Friday, February 5, 2016 1:00 PM
To: Portal, Vincent AVED:EX
Subject: Trades building at UFV

Hi Vince:

Further to telephone chat a couple of weeks ago, I'd like to organize a conference call between UFV and yourself next week if you are willing and available. Jackie Hogan, our CFO and Craig Toews, Campus Planning and me want to understand a process for communicating that a priority for us is the s.17

s.17

and we are looking

to the trades infrastructure fund for support.

Let me know what days and times can work for you.

Thanks, Vince. Have a good weekend.

John

John English, M.Sc., P.Eng.
Dean, Faculty of Applied and Technical Studies
University of the Fraser Valley

Portal, Vincent AVED:EX

From: Cliffe, Ashley AVED:EX on behalf of Postans, James AVED:EX
Sent: Friday, February 5, 2016 3:36 PM
To: jackie.hogan@ufv.ca
Cc: Brewster, Kevin AVED:EX; Portal, Vincent AVED:EX; Aitken, Cathy M AVED:EX; Porter, Rodney GCPE:EX; rolf.arnold@ufv.ca; craig.toews@ufv.ca
Subject: UFV 805182-2 STE February 2016
Attachments: F - UFV - 662-805182-2 - STE - Feb 05.pdf

Good afternoon,

Please find attached, the letter regarding the increase for Skills Training Equipment COA project # 805182-2, including the COA and other relevant information.

Should you have any questions, please contact me at (250) 356-7896 or by email at James.Postans@gov.bc.ca

Thank you

James Postans, CPA, CGA
Director | Capital Asset Management | Ministry of Advanced Education
1st Floor – 835 Humboldt St | Victoria, BC | V8V 4W8
Phone:(250) 356-7896 | Fax: (250) 356-7922



VIA EMAIL

File No. 64300-60/UFV

Fiscal Year 2015/16 - 805182

FEB 05 2016

Ms. Jackie Hogan
Chief Financial Officer
University of the Fraser Valley
33844 King Rd
Abbotsford BC V2S 7M8

Dear Ms. Hogan:

I am pleased to advise you that the Ministry of Advanced Education (the Ministry) has approved an increase to the Certificate of Approval (COA) for Skills Training Equipment projects, as follows:

<i>Project No.:</i>	805182
<i>Project Title:</i>	Skills Training Equipment
<i>Rationale:</i>	Supports the B.C.'s Skills for Jobs Blueprint: \$185 million targeted for skills and trades training infrastructure and equipment as identified in Attachment 1.
<i>Original 2015/16 Maximum Provincial Contribution:</i>	\$192,651
<i>REVISED 2015/16 Maximum Provincial Contribution:</i>	\$457,901
<i>COA No.:</i>	662-805182-2
<i>COA Amount:</i>	\$457,901
<i>COA Expiry:</i>	March 31, 2016

The approved funding is to be used toward the purchase of eligible trades training equipment as per your institution's eligible equipment list, and as per the guidelines identified in the May 15, 2015 funding approval letter.

Please find a COA enclosed. This funding must be drawn down by **March 31, 2016**. The general terms and conditions of this funding approval are included in Attachment 2. All additional conditions are as per the funding approval letter of May 15, 2015.

If any of the funds cannot be used for the intended purpose and/or within the specified timeframe, please contact Mr. Vincent Portal, Director, Skills Development, at Vincent.Portal@gov.bc.ca at your earliest opportunity.

... /2

Ministry of
Advanced Education

Post-Secondary
Finance Branch

Capital Asset Management

Mailing Address:
PO Box 9134 Stn Prov Govt
Victoria BC V8W 9B5

Location Address:
1st Floor, 835 Humboldt Street
Victoria BC V8V 4W8

Telephone: (250) 356-9393
Facsimile: (250) 356-7922

Reporting Requirements

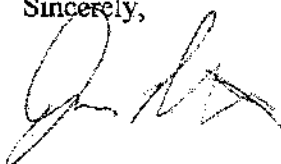
As a stipulation of this funding approval, your institution will be required to submit the following:

1. Quarterly cashflow projections, sent to the attention of Mr. Inder Gill, Capital Financial Officer, at AVED.PostSecondaryFinanceBranch@gov.bc.ca.
2. Funding issued through the COA is to be reflected in the appropriate lines on quarterly forecasts and year-to-date actuals (Appendix Cs), uploaded to the AVED Reporting Portal SharePoint site at:
<https://aved.collaborate.gov.bc.ca/branches/avedreporting/SitePages/Home.aspx>.
3. A report, (see template – Attachment 3) detailing the type and quantity of trades training equipment purchased is to be sent to the attention of Capital Asset Management at AVED.PostSecondaryFinanceBranch@gov.bc.ca by April 30, 2016.

Communications

Prior to any public announcements pertaining to these projects, please have your communications staff contact Mr. Rodney Porter, Communications Director, Government Communications and Public Engagement, at (250) 952-6508.

Sincerely,



James Postans, CPA, CGA
Director

Enclosures

pc: Distribution list as follows

pc: Mr. Kevin Brewster, Assistant Deputy Minister
Financial and Management Services Division
Ministry of Advanced Education

Mr. Rolf Arnold, Director, Trades and Technology
University of the Fraser Valley

Mr. Craig Toews, Director, Campus Planning
University of the Fraser Valley

Mr. Vincent Portal, Director, Skills Development
Colleges and Skills Development Branch
Ministry of Advanced Education

Ms. Cathy Aitken, Manager, Capital Asset Management
Post-Secondary Finance Branch
Ministry of Advanced Education

Mr. Rodney Porter, Communications Director
Government Communications and Public Engagement
Ministry of Advanced Education

Skills Training Equipment 2015/2016 Revised Funding Allocation February 2016

UNIVERSITY OF FRASER VALLEY				
Institution	Program	Description	Funding Allocation as per Ministry's July 14, 2015 letter	2015/16 Total REVISED Funding Allocation
UFV		Funding allocation	\$192,651	\$457,901
		Additional Skills Training Equipment Eligible List:	-	-
UFV	Welding	Engine driven welding machines		\$13,000
UFV	Welding	Welding Simulators VRTEX 360		\$98,580
UFV	Welding	1/2 X 8 foot Power Squaring Shear		\$80,640
UFV	Carpentry	Survey Total Stations (incl. installation)		\$50,400
UFV	Carpentry	CNC Dovetail machine (incl installation)		\$30,000
UFV	Electrical	Lab-Volt EMS Systems (incl installation)		\$53,093
UFV	HMT	Tire Changer/Balancer (incl installation)		\$17,696
UFV	IIMT	Large Engine Stands (incl installation)		\$45,920
UFV	HMT	Hydraulic Torque Wrench (incl installation)		\$20,720
UFV	HMT	Hydraulic Hose and Fitting press Station (incl installation)		\$6,160
UFV	HMT	PTO Dyno (incl installation)		\$17,360
UFV	HMT	Generator Load Center (incl installation)		\$26,320
UFV	Plumbing	300 COMPACT THREADER KITS (incl. installation)		\$11,968
UFV	Plumbing	NAVI TRACK II LINE LOCATOR KIT (incl. installation)		\$10,376
UFV	Plumbing	HC 300/450 HOLE CUTTER KIT (incl. installation)		\$10,395
UFV	Plumbing	H-PST-I PLUMBING TRAINER (incl. installation)		\$25,927

**Terms and Conditions of B.C.'s Skills for Jobs Blueprint
Trades Training Equipment Funding**

Under the terms and conditions of this funding approval, it is the Ministry of Advanced Education's expectation that:

- The equipment will be used for its entire useful life.
- The funding received is a restricted contribution for the acquisition of skills training equipment to support existing program(s), and therefore, will be treated as a deferred contribution. The reduction of the deferral will be over the service life of the equipment.
- The equipment purchase will proceed within the approved scope, budget and cashflow allocations to achieve service delivery objectives as per the approved guiding principles.
- The equipment purchase will proceed in accordance with various provincial government requirements and policies including, but not limited to:
 - Capital Asset Management Framework
<http://www.fin.gov.bc.ca/tbs/camf.htm>
 - Capital Asset Reference Guide
http://www.aved.gov.bc.ca/cppm/related_documents.htm
 - Where applicable:
 - *University Act, College and Institute Act, Thompson Rivers University Act, Royal Roads University Act.*
- If the total actual equipment costs vary from those estimated, the provincial contribution will be limited to either the maximum envelope allocation or the total actual costs, whichever is less.

Date: March 2016

2015/16 Blueprint - Skills Training Equipment - Capital Equipment Inventory List

Post-Secondary institution:

Institution	Campus	Program	Description/ Model/Make	# of Units	Total Cost (including taxes, delivery and installation)	Useful Lifespan	Donated Y/N	Comments (list multiple programs here)
				TOTAL:	\$0			

Prepared by: _____

Approved By:

(signature) _____

Name (printed): _____

Date: _____

Note: form to be signed by VP Finance



CAPITAL PROJECT CERTIFICATE OF APPROVAL

Sponsoring Ministry: ADVANCED EDUCATION

Division: 01 UNIVERSITIES

Government Body: 0013 UNIVERSITY OF THE FRASER VALLEY

Certificate Number: 662-805182

Revision No.: 2

This Certificate is issued pursuant to the Treasury Board approval for the Capital Project described below (the "Project") and a Memorandum of Understanding (the "COA-MOU") between Provincial Treasury and the Sponsoring Ministry. This Certificate constitutes an approval by the Province for the Government Body to request Capital Funding (Advance) from the Province in accordance with the COA-MOU for the purpose of facilitating approved Project expenditures.

APPROVED CAPITAL PROJECT

Project No.: 805182

Project Location: VARIOUS

Facility Name: UNIVERSITY OF THE FRASER VALLEY

Project Description: SKILLS TRAINING EQUIPMENT

Total Estimated Project Costs: \$ 457,901.00

Total Provincial Contribution: \$ 457,901.00

Treasury Board Approval Stage: 1. ☐ Site 2. ☐ Planning 3. ☒ Completion

Funding Detail (this certificate cancels and replaces all previous certificates issued for the Project):

Previous Certificate No.: 805182

Previous Revision No.: 1

Previous Total Approved Advance: \$ 192,651.00

Increase (Decrease) Determined By This Certificate: \$ 265,250.00

Total Approved Advance: \$ 457,901.00

Expiry Date: MARCH 31, 2016

GOVERNMENT BODY ACCOUNT

Financial Institution:

Transit No.:

Account No.:

TERMS OF APPROVAL

1. The **Total Approved Advance** approved by this Certificate represents the maximum that may be advanced for the Project.
2. This Certificate is valid only until the **Expiry Date** or until cancelled by the Sponsoring Ministry. This Certificate is not transferable.
3. Additional terms specific to the Project made between the Sponsoring Ministry and the Government Body are set out below or in the attached Appendix.

AUTHORITY GRANTED TO PROCEED

SIGNATURE OF RESPONSIBLE MINISTER OR DESIGNATE

EFFECTIVE DATE

Feb 5/16

Portal, Vincent AVED:EX

From: John English <John.English@ufv.ca>
Sent: Tuesday, February 9, 2016 9:14 AM
To: Portal, Vincent AVED:EX
Subject: Re: Trades building at UFV

Thanks Vincent...I'll get back to you ASAP. John

John English
Dean, Faculty of Applied and Technical Studies
University of the Fraser Valley

On Feb 9, 2016, at 7:26 AM, Portal, Vincent AVED:EX <Vincent.Portal@gov.bc.ca> wrote:

Friday between 1 and 2pm seems to be the best day this week on our side. My colleague Cathy Aitken (Capital) and Nell Hodges (Teaching Universities) will join the call so we can have all those who normally would be part of such process at the table from the get go.

Hope it works on your side. 2 to 3 on Friday might work as well if 1 to 2 doesn't.

Vincent

From: John English [mailto:John.English@ufv.ca]

Sent: Friday, February 5, 2016 1:00 PM

To: Portal, Vincent AVED:EX

Subject: Trades building at UFV

Hi Vince:

Further to telephone chat a couple of weeks ago, I'd like to organize a conference call between UFV and yourself next week if you are willing and available. Jackie Hogan, our CFO and Craig Toews, Campus Planning and me want to understand a process for communicating that a priority for us is the^{s.17}

s.17

and we are looking to the trades infrastructure fund for support.

Let me know what days and times can work for you.

Thanks, Vince. Have a good weekend.

John

John English, M.Sc., P.Eng.

Dean, Faculty of Applied and Technical Studies

University of the Fraser Valley

Portal, Vincent AVED:EX

From: Kelli Graham <Kelli.Graham@ufv.ca>
Sent: Tuesday, February 9, 2016 3:10 PM
To: Portal, Vincent AVED:EX
Subject: RE: Trades building at UFV

Perfect. Thank you.

Kelli

From: Portal, Vincent AVED:EX [<mailto:Vincent.Portal@gov.bc.ca>]
Sent: February-09-16 3:02 PM
To: Kelli Graham
Subject: RE: Trades building at UFV

12:30 it is.

Conference call^{s.15}
ID^{s.15}

Vincent is the moderator

From: Kelli Graham [<mailto:Kelli.Graham@ufv.ca>]
Sent: Tuesday, February 9, 2016 1:02 PM
To: Portal, Vincent AVED:EX
Subject: RE: Trades building at UFV

If you could send your conference call details that would be great!

Thanks,
Kelli

From: Portal, Vincent AVED:EX [<mailto:Vincent.Portal@gov.bc.ca>]
Sent: February-09-16 12:57 PM
To: Kelli Graham
Subject: RE: Trades building at UFV

Hi Kelli,

I'll check. It is fine with me yet will check with my colleagues.

Talk soon.

Vincent

PS: let me know if you want to use my conference call details or if we are to contact one number on our side.

From: Kelli Graham [mailto:Kelli.Graham@ufv.ca]
Sent: Tuesday, February 9, 2016 12:53 PM
To: Portal, Vincent AVED:EX
Subject: RE: Trades building at UFV

Hi Vincent,

We have confirmed at our end that Friday, February 12th will work...would it be possible to start at 12:30 pm? If not that is fine, Craig will just need to leave the call by 1:30 pm for another meeting.

Thank you,
Kelli

From: Portal, Vincent AVED:EX [mailto:Vincent.Portal@gov.bc.ca]
Sent: February-09-16 7:26 AM
To: John English
Subject: RE: Trades building at UFV

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Dean, Faculty of Applied and Technical Studies
University of the Fraser Valley

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Monday, February 22, 2016 11:33 AM
To: Portal, Vincent AVED:EX
Cc: Kelli Graham; Jackie Hogan
Subject: 2016 March Final Submission Equipment purchases \$265K .xlsx
Attachments: 2016 March Final Submission Equipment purchases \$265K .xlsx

Hi Vincent

Attached is the list of equipment that we will be purchasing with the funds based on the latest funding letter Feb. 2016. Please advise if you see any concerns with the items that vary from the original list.

Thanks
Rolf

UFV Equipment Purchases March 2016

Program	New/Used	Quantity	Item	Vendor	SPR#	Unit Price	Sub-Total	Taxes (12%)	Total
Carpentry	New	1	Total Station	Spacial Technologies	90300	\$ 10,200.00	\$ 10,200.00	\$ 1,224.00	\$ 11,424.00
Carpentry	New	1	Auto Dovetailer	Akhurst	90296	\$ 11,400.00	\$ 11,400.00	\$ 1,368.00	\$ 12,768.00
Carpentry	New	1	Laguna Wood Lathe	Bow River Specialty Woods	90297	\$ 11,234.00	\$ 11,234.00	\$ 1,348.08	\$ 12,582.08
Plumbing	New	1	SF 2500 Freeze Thaw Kit	Andrew Sheret	90295			\$ -	\$ -
Plumbing	New	1	S535A Threading Machine	Andrew Sheret	90295		\$ 45,859.45	\$ 5,503.13	\$ 51,362.58
Plumbing	New	3	S535M Threading Machine	Andrew Sheret	90295			\$ -	\$ -
Welding	New	1	Vertical Band Saw 400	Modern Tool	90329	\$ 6,300.00	\$ 6,300.00	\$ 756.00	\$ 7,056.00
Welding	New	1	Vertex 360 Simulator	Lincoln Electric	90329			\$ -	\$ -
Welding	Used	1	Vertex Mobile Simulator	Lincoln Electric	90329	\$ 65,370.00	\$ 65,370.00	\$ 7,844.40	\$ 73,214.40
HMT	Used	1	Low Cab Truck	Right Truck Sales	90325	\$ 7,500.00	\$ 7,500.00	\$ 900.00	\$ 8,400.00
HMT	Used	1	Cat 279C Track Loader	Finning Sales	90326	\$ 28,500.00	\$ 28,500.00	\$ 3,420.00	\$ 31,920.00
HMT	New	1	Cat 312B Excavator	Finning Sales	90327	\$ 37,500.00	\$ 37,500.00	\$ 4,500.00	\$ 42,000.00
HMT	Used		Grizzly G0709	Metal Lathe	87034	\$ 7,035.00	\$ 14,070.00	\$ 1,688.40	\$ 15,758.40
									\$ -
									\$ -
									\$ -
									\$ -
	Sub Total					\$ 185,039.00	\$ 237,933.45	\$ 28,552.01	\$ 266,485.46

Total Available: 457901

Previous:	192651
Total	\$ 459,136.46

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Monday, February 22, 2016 6:48 PM
To: Portal, Vincent AVED:EX
Cc: Kelli Graham; Jackie Hogan; Aitken, Cathy M AVED:EX; Ewanchuk, Tim AVED:EX
Subject: Re: 2016 March Final Submission Equipment purchases \$265K .xlsx

Hi Vincent,

Yes, this is consistent with our last purchase and adds one more piece to our inventory. 'Total station' is the latest technology used in survey and meet the section 'Use electronic instruments'.

Regards,
Rolf

Sent from my iPad

Rolf Arnold; Associate Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
604-847-5600
604-302-3980

On Feb 22, 2016, at 1:25 PM, Portal, Vincent AVED:EX <Vincent.Portal@gov.bc.ca> wrote:

No concerns with the list...I am assuming the Total Station is the typical laser/surveying tool used by carpenters and is part of what needs to be covered in the curriculum.

Thanks for checking with us Rolf.

Kind regards,
Vincent

PS: As per COA, any cost over and above AVED's contribution is to be assumed by the institution.

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Thanks
Rolf

Portal, Vincent AVED:EX

From: Portal, Vincent AVED:EX
Sent: Monday, March 14, 2016 9:31 AM
To: Ewanchuk, Tim AVED:EX
Subject: RE: 16/17 CS funding update - PSI program delivery confirmations

Final update:

Spoke to TRU on Friday. He requested a Millwright cohort. Investment plan adjusted to accommodate the request.

From: Portal, Vincent AVED:EX
Sent: Friday, March 11, 2016 9:37 AM
To: Ewanchuk, Tim AVED:EX
Subject: FW: 16/17 CS funding update - PSI program delivery confirmations

Friday March 11 update:

I spoke to Pat Matthieu at BCIT (8:00) and added one seat to AST level 4 from 15 to 16, otherwise good with training plan.

I spoke to Dennis at VCC at around 9:00am and he confirmed current capacity/waitlist (32 seats total)

Left vm with Jack Moes at COTR to confirm no APP seat funding

Left message for Lindsay at TRU to call me back so I can confirm no APP funding

No need to call NLC or SELK as they are aware no APP funding from conversations at BCATTA on March 4th.

From: Ewanchuk, Tim AVED:EX
Sent: Thursday, March 10, 2016 5:58 PM
To: Portal, Vincent AVED:EX
Cc: Ewanchuk, Tim AVED:EX
Subject: 16/17 CS funding update - PSI program delivery confirmations

Hi Vincent.

Here is the update on the CS 16-17 Funding Discussions regarding program delivery in 16-17 with the PSI Deans of Trade – March 10/16.....Tim spoke to:

s.17

2. VCC – Dennis Innes: Left two Messages (10 am and 4:45 pm)

Left Dennis two messages (and an e-mail) ask that he call you tomorrow morning asap.

3. UFV – Rolf and John:

I talked with Rolf at UFV at 4:15 pm and confirmed the following:

UFV can deliver the Elec Lv 2 (16 seats) and Elec Lv 3 (16 seats) programs as outlined below for a total cost of \$60,000. Rolf also said he would send us an update on Welder B, stating that he has a waitlist of over 30 and has an actual capacity of 16. I told him we could only fund the 2 electrical APP cohorts at this time, but would consider funding the Welder B program of 16 seats if more funds become available and he accepted that (he will send us an e-mail update on the Welder B program tomorrow).

Institution Name	Prog Type	Trade Program	Level	# Students on Waitlist	Capacity	Cost with No Filters	Funded Capacity with Parity Filters	Ci w Pa Fil
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University of the Fraser Valley	APP	Construction Electrician (Electrician)	1	2	-	\$ -	-	\$ -
			2	22	16	\$ 30,000	16	\$ 30,000
			3	26	16	\$ 30,000	16	\$ 30,000
			4	6	-	\$ -	-	\$ -
		Construction Electrician (Electrician)				\$ -		\$ -
		Total		56	32	60,000	32	60,000
		Welder	A	9	8	\$ 16,000	-	\$ -
			B	30	12	\$ 48,000	-	\$ -
		Welder Total		39	20	\$ 64,000	-	\$ -

4. CNC – Talked with Frank at 2 pm:

s.17

5. NIC – Talked with Cheryl at 4:30 pm

s.17

6. NWCC – Talked with Lorrie Gowen at 3pm

s.17

7. CAM – talked with Olaf at 11am and received e-mail from Eric/Olaf at 11:30am

s.17

8. KPU – Vincent confirmed KPU's programs 10 am

9. OC- Vincent confirmed OC's programs 10:30 am

10. BCIT – Vincent to confirm BCIT programs on Friday March 11 am

As well, I did check the pivot table for the VIU, UFV and NIC PSIs and the numbers and the seats look fine to me.

Good luck !!

Tim

From: Portal, Vincent AVED:EX
Sent: Thursday, March 10, 2016 9:52 AM
To: Ewanchuk, Tim AVED:EX
Subject: OC and KPU 16/17 CSF

Spoke to Steve and Amy. no significant changes in capacity/waitlist so we can consider their APP number final.

I have left a voice mail with BCIT. Please call all the others today.
Thanks

Vincent



Ministry of Advanced Education
Ms. Nicola Lemmer
PO Box 9884 St Prov Govt
Victoria, BC V8W 9T6

Re: UFV – Trades Critical Seats Waitlist Reduction and Discovery Program One-Time Funding

Please find below the required training plan concerning the Trades Critical Seats Waitlist Reduction and Discovery Program one-time grant funding the University of the Fraser Valley received from the Ministry of Advanced Education.

Training Plans:

Critical Seats Waitlist Reduction	Seats	Funding & Allocation	
		Plan	Program Date
Grant Funding: B.C. Skills for Jobs Blueprint: Re-engineering Education & Training			248,800
Welding Foundation	16	112,000	July 20, 2015 - March 24, 2016
Heavy Mechanical Trades	20	136,800	September 8, 2015 - May 27, 2016
		\$	248,800

*Program delivery to be completed by March 31, 2017

		Funding & Allocation	
Trades Discovery Program	Seats	Plan	Program Date
Grant Funding: B.C. Skills for Jobs Blueprint: Re-engineering Education & Training		\$	30,000
Trades Discovery 101	16	\$	30,000 January 11, 2016 - March 18, 2016

* Program delivery to be completed by March 31, 2016

Please contact us if you have any questions regarding this information.

Thank you

Nicole Adams
Associate Director, Finance

Cc: John English
Dean, Faculty of Applied and Technical Studies, UFV

Vincent Portal
Director, Skills Development, Ministry of Advanced Education

Tim Ewanchuk
Ministry of Advanced Education

From: Clifford, Kate AVED:EX on behalf of AVED Deputy Minister AVED:EX
To: "mark.evered@ufv.ca"
Cc: XT:Herman, Gary LBR:IN; Brewster, Kevin AVED:EX; "john.english@ufv.ca"; Porter, Rodney GCPE:EX; Dale, Raman AVED:EX; AVED Financial Reporting AVED:EX
Bcc: AVED Deputy Minister AVED:EX
Subject: Our Ref 101997 - Letter to Dr. Mark Evered - Re: University of the Fraser Valley Funding Letter
Date: Thursday, March 31, 2016 9:58:00 AM
Attachments: Letter to Dr. Mark Evered.pdf

Attached is a signed letter from Deputy Minister Sandra Carroll to Dr. Mark Evered.

Office of the Deputy Minister
Sandra Carroll, Deputy Minister
Ministry of Advanced Education
Ph: (250) 356-5170



Our Ref. 101997

March 30, 2016

Dr. Mark D. Evered
President and Vice-Chancellor

University of the Fraser Valley
33844 King Rd
Abbotsford BC V2S 7M7

Dear Dr. Evered:

It is my pleasure to inform you that the Ministry of Advanced Education (the Ministry), under the *B.C.'s Skills for Jobs Blueprint: Re-engineering Education and Training*, will provide University of the Fraser Valley (UFV) with a one-time grant of \$60,000. These funds will be forwarded to your institution with the next available electronic funds transfer.

The \$60,000 is to be used by UFV to reduce waitlists in critical trades occupations by delivering training in the following programs:

- Electrical: \$30,000 - 16 seats Level 2
- Electrical: \$30,000 - 16 seats Level 3

Program delivery is to start as soon as scheduling permits and no later than March 31, 2017.

For this one-time funding, the Ministry requests that UFV provide a notional training plan including a start and end date for the Critical Trades Seats programs to the Ministry by June 1, 2016.

Critical Trades Seats programs are subject to the terms and conditions set out under UFV's Letter of Agreement with the Industry Training Authority (ITA). A summary report of the use of the funds will be required. Staff from the Ministry will be following up with UFV to discuss reporting requirements.

If you anticipate that UFV will not be able to utilize funding as planned prior to the deadlines provided above, please contact Vincent Portal, Director, Skills Development by email at Vincent.Portal@gov.bc.ca, by no later than December 1, 2016, to discuss alternatives or repayment of the funds.

... /2

All program reallocation requests are subject to prior approval from the Ministry and the ITA.

Requests for deferral of program funds to the 2017/18 fiscal year will only be considered under exceptional circumstances and will be subject to approval from the Ministry and the ITA.

All unspent funds not approved for reallocation or deferral will be deducted from subsequent program transfers.

The Ministry respectfully requests that public announcements related to this funding be jointly formalized. In the event that you wish to announce these funds, please have your staff contact Rodney Porter, Communications Director, Government Communications and Public Engagement, by phone at (250) 952-6508.

I want to thank UFV for continuing to provide high quality trades and technical training and ensuring students have the skills required to meet the demand of our growing economy.

Sincerely,



Sandra Carroll
Deputy Minister

pc: Mr. Gary Herman, CEO
Industry Training Authority

Mr. Kevin Brewster, Assistant Deputy Minister
Financial and Management Services Division
Ministry of Advanced Education

Mr. John English, Dean
Trades and Technology Centre
University of the Fraser Valley

Mr. Rodney Porter, Communications Director
Government Communications and Public Engagement

Mr. Raman Dale, Director
Post-Secondary Finance Branch
Ministry of Advanced Education

AVED.FinancialReporting@gov.bc.ca



Our Ref. 101997

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Government Communications and Public Engagement

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Post-Secondary Finance Branch
Ministry of Advanced Education

AVED.FinancialReporting@gov.bc.ca

Portal, Vincent AVED:EX

From: John English. <John.English@ufv.ca>
Sent: Thursday, March 31, 2016 1:11 PM
To: Portal, Vincent AVED:EX
Cc: Rolf Arnold; Randy Kelley
Subject: incremental seats funding

Hi Vincent:

We received the letter from DM Sandra Carroll of March 30th, 2016. I see we are to run to additional electrical apprenticeship classes. Thank you for that.

I am wondering about any further money that might be forthcoming for heavy mechanical foundation and welding..

In the case of HM, we are currently looking at 99 qualified applicants for base seats of 18. For the past three years we have run a second HM foundation (funded from various AVED sources). FYI, I am putting through a letter to the ITA requesting that the second intake be made permanent but for the 17/18 year...being successful at that may be another story.

I looked at the welding waitlist numbers and they point to the need for an extra intake.

Can you offer some insight into the next steps and the rationale for the HM and Welding. Really appreciated.

Cheers
John

John English, M.Sc., P.Eng.
Dean, Faculty of Applied and Technical Studies
University of the Fraser Valley

Chen, Louis AVED:EX

From: Janet Robinson <Janet.Robinson@ufv.ca>
Sent: Tuesday, April 5, 2016 1:16 PM
To: Chen, Louis AVED:EX
Cc: Lorraine Bingert; Denise Tuchscherer
Subject: AUG year-end and forecast
Attachments: Final Report.pdf; AUG forecast.pdf

Hi Louis,

Attached you will find our AUG reports for 2015-2016 year-end and next year's forecast. Please let me know if you require anything further.

Regards,

Janet Robinson

Financial Aid & Awards

University of the Fraser Valley

Adult Upgrading Grant (AUG): Financial Forecast 2016/2017

Instructions:

Completion of the following document (financial forecast/program demand) will inform the allocation of 2016/17 fiscal year AUG funding for your institution.

This form should be completed by the Financial Aid Office (FAO) in collaboration with the department of Developmental Education (or equivalent) and Finance Department. The form should be signed by the FAO spending authority *and* the Dean/Director of Developmental Education (Dean/Director of Finance and registrar are acceptable alternatives if required). Please submit the signed document as a PDF to louis.chen@gov.bc.ca by **April 1, 2016**.

Background:

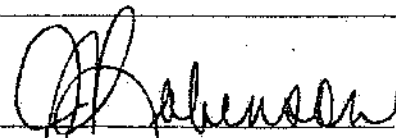
In 2015/16 fiscal year, the annual AUG budget was increased from \$5.7 million to \$7.6 million. For 2016/17, the Ministry of Advanced Education (the Ministry) the Ministry will maintain the \$7.6 million budget. If the demand for this grant exceeds your projections, the Ministry will review the budget in order to meet the needs of eligible students.

Consistent with the Office of the Auditor General (OAG) recommendation in 2012, the Ministry will continue to align payments with forecasted cash flow requirements and calendarize actual payments across the fiscal year. For 2016/17, the Ministry will be requesting three separate funding forecasts corresponding to the three payments. This approach will allow the Ministry to be more responsive to changes in funding demand by utilizing institutions' most up-to-date financial information to better align funding with program utilization.

The Ministry is seeking a financial forecast from institutions based on anticipated AUG program demands for three periods of the 2016/17 fiscal year including: *April 1 to August 31, 2016; September 1 to December 31, 2016; and, January 1 to March 31, 2017*. We are requesting your estimated projections for these three periods now, and we will review the latter two projections with FAOs closer to those dates, offering opportunities to adjust the original forecasts. Using financial forecasts provided by institutions, along with a review of each institution's expenditures using the electronic system, the Ministry will allocate funding to align with utilization of program funds and pressures.

Request for Information: Adult Upgrading Grant Financial Forecast/Program Demand #1
(April 1 – August 31, 2016)

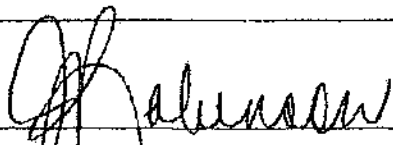
2016/17 BUDGET TO DATE	
1. Surplus from 2015/16 fiscal (if applicable):	Amount: \$ <u>70,933.09</u>
2. 2016/17 Ministry allocations to date:	Amount: \$ <u>0</u>
EXPENDITURES	
3. Actual expenditures incurred to date (<u>up to March 31, 2016</u>):	
Directed to students:	Amount: \$ <u>0</u>
Administration fee:	Amount: \$ <u>0</u>
4. Funds committed but not allocated (<u>up to March 31, 2016</u>):	
Directed to students:	Amount: \$ <u>0</u>
Administration fee (if applicable):	Amount: \$ <u>0</u>
5. Current surplus/deficit (after expenditures to date and committed funds are deducted from the funding allocated to date by the Ministry): <u>up to March 31, 2016</u> :	<p><u>Surplus</u>/Deficit (circle one):</p> <p>Amount: \$ <u>70,933.09</u></p>
<p>Please note: this is a calculation of surplus/deficit from the AUG budget received to date, i.e., (#1 + #2) - (#3 + #4) = #5</p>	
NEW EXPENDITURES	
6. Total forecasted new expenditures April 1 st , 2016 through August 31 st , 2016:	Amount: \$ <u>25,000</u>
7. Rationale to provide context for expected expenditures: e.g., new program being introduced, changes in fee structure, program demand, etc.	
<p><u>BASED ON 201505 + 10%</u></p>	

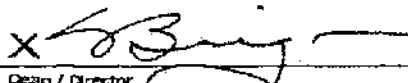
X 
Financial Aid Office Spending Authority

X 
Dean / Director
Developmental Education, Finance, or Registrar

Request for Information: Adult Upgrading Grant Financial Forecast/Program Demand #2
(September 1-December 31, 2016)

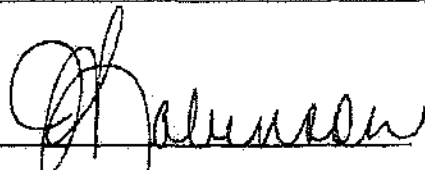
2016/17 BUDGET TO DATE	
1. Surplus from 2015/16 fiscal (If applicable):	Amount: \$ <u>70,933.09</u>
2. 2016/17 Ministry allocations to date:	Amount: \$ <u>0</u>
EXPENDITURES	
3. Actual expenditures incurred to date (up to August 31, 2016): Directed to students: Administration fee:	Amount: \$ <u>0</u> Amount: \$ <u>0</u>
4. Funds committed but not allocated (up to August 31, 2016): Directed to students: Administration fee (if applicable):	Amount: \$ <u>0</u> Amount: \$ <u>0</u>
5. Current surplus/deficit (after expenditures to date and committed funds are deducted from the funding allocated to date by the Ministry): up to August 31, 2016: Please note: this is a calculation of surplus/deficit from the AUG budget received to date, i.e., (#1 + #2) - (#3 + #4) = #5	Surplus/Deficit (circle one): Amount: \$ <u>70,933.09</u>
NEW EXPENDITURES	
6. Total forecasted new expenditures September 1 st , 2016 through December 31 st , 2016:	Amount: \$ <u>270,000</u>
7. Rationale to provide context for expected expenditures: e.g., new program being introduced, changes in fee structure, program demand, etc. <u>BASED ON 201509 + 10%</u>	

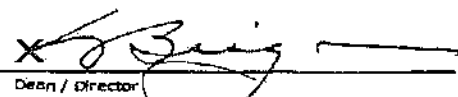
x 
 Financial and Office Spending Authority

x 
 Dean / Director
 Developmental Education, Finance, or Registrar

Request for Information: Adult Upgrading Grant Financial Forecast/Program Demand #3
(January 1 - March 31, 2017)

2016/17 BUDGET TO DATE	
1. Surplus from 2015/16 fiscal (if applicable):	Amount: \$ <u>70,933.09</u>
2. 2016/17 Ministry allocations to date:	Amount: \$ <u>0</u>
EXPENDITURES	
3. Actual expenditures incurred to date (up to December 31, 2016): Directed to students: Administration fee:	Amount: \$ <u>0</u> Amount: \$ <u>0</u>
4. Funds committed but not allocated (up to December 31, 2016): Directed to students: Administration fee (if applicable):	Amount: \$ <u>0</u> Amount: \$ <u>0</u>
5. Current surplus/deficit (after expenditures to date and committed funds are deducted from the funding allocated to date by the Ministry): up to December 31, 2016: Please note: this is a calculation of surplus/deficit from the AUG budget received to date, i.e., (#1 + #2) - (#3 + #4) = #5	<u>Surplus/Deficit</u> (circle one): Amount: \$ <u>70,933.09</u>
NEW EXPENDITURES	
6. Total forecasted new expenditures January 1 - March 31, 2017:	Amount: \$ <u>198,000 -</u>
7. Rationale to provide context for expected expenditures: e.g., new program being introduced, changes in fee structure, program demand, etc. <u>BASED ON 201601 + 10%</u>	

x 
 Financial Aid Office Spending Authority

x 
 Dean / Director
 Developmental Education, Finance, or Registrar

Partnership Agreement
Community organization has major responsibility for CALP



2016/17 COMMUNITY ADULT LITERACY PROGRAM
PARTNERSHIP AGREEMENT

THIS AGREEMENT made this 14th day of April 2016, between

University of the Fraser Valley (the College/University/Institute) and
Chilliwack Learning Society (the Community Organization)

Respecting a literacy program entitled "Volunteer Tutor Program" (the Program), funded by the Government of British Columbia (the Province).

The parties agree as follows:

1. The Program will begin on 09-01-16 and be completed by 08-31-17 (dates in Application).
2. The Community Organization shall carry out all parts of the program, as specified in the Community Organization's Application Form for the Program and dated April 2016 (the "Application").
3. The Community Organization shall be responsible for:
 - a) The quality and day to day supervision of the Program, including the hiring and supervision of personnel to carry out the Program;
 - b) Keeping financial records of the Program (the "Accounting Records") in accordance with generally accepted accounting practices and all applicable legislation; this includes maintaining records of all expenses for goods, services, salaries, and taxes;
 - c) Keeping the accounting for this Program separate from other programs, in a ledger account solely for this Program; and,
 - d) Submitting all reports as set out in the Application, and following any publication guidelines, to all specified government agencies, with copies to the College/University/Institute.
 - e) Adhering to the accountability framework set forth by the Ministry of Advanced Education
 - f) Performing learner assessment and reporting learner progress.

4. The Community Organization shall give the College/University/Institute:

- a) Reasonable access to the Accounting Records;
- b) A progress report at the mid-point in the Program, determined by date or by completion, whichever is earlier; and,
- c) A final report, at the completion of the Program, that is to include:
 - i. A financial report;
 - ii. A summative evaluation; and,
 - iii. All deliverables as set out in the Application.

5. The Community Organization shall indemnify and save harmless the College/University/Institute from and against any and all losses, claims, damages, actions, cost of action, and expenses that the College/University/Institute may incur or suffer by any reason, act or omission of the Community Organization in carrying out, or attempting to carry out this Program.

6. The College/University/Institute shall:

- a) accept the Funds once provided by the funding government body;
- b) deduct ^{(50%) \$2,000} from the Funds as a fee (the "Administrative Fee") for administrative services including, GST, application processing, photocopying, College/University secretarial service, faxing, courier charges, disbursement of funds and general contract;
- c) forward the balance of the Funds to the Community Organization in a timely manner.

7. The authorized representative of the College/University/Institute for the administration of the Agreement is:

- a) Dr. Sue Bridger, Dean, Access & Continuing Education, University of the Fraser Valley, (College/University/ Institute), each of whom has the authority, on behalf of the College/University/Institute, to:
 - i. make specific requests for services from the Community Organization under the Program;
 - ii. provide technical liaison between the College/University/Institute and the Community Organization;
 - iii. accept products and services provided by the Community Organization;

- iv. review the Accounting Records and accept or reject any payments not made in accordance with this Agreement, the Program, or the Application;
 - v. require the Community Organization to correct its Accounting Records where discrepancies appear or payments have been rejected by the College/University/Institute;
 - vi. agree to modifications to this Agreement; and,
 - vii. sign and receive all College/University/Institute correspondence pertaining to this Agreement.
-

8. MATERIAL AND INTELLECTUAL PROPERTY

Ownership of Material

- The Province exclusively owns all property rights in the Material which are not intellectual property rights. The Community Organization and College/University/Institute must deliver any Material to the Province immediately upon the Province's request.

Matters respecting intellectual property

The Province exclusively owns all intellectual property rights, including copyright, in:

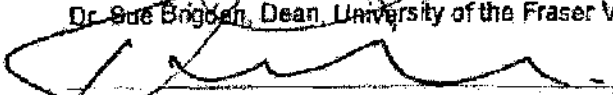
- Received Material that the Community or College/University/Institute receives from the Province, and
- upon the Province's request, the Community or College/University/Institute must deliver to the Province documents satisfactory to the Province that irrevocably waive in the Province's favour any moral rights which the Community or College/University/Institute (or employees of the Community or College/University/Institute) or a Subcontractor (or employees of a Subcontractor) may have in the Produced Material and that confirm the vesting in the Province of the copyright in the Produced Material.

9. This Agreement may be signed in counterpart.

IN WITNESS WHEREOF the parties have signed the Agreement as of the date first written above.


Dr. Sue Bragg, Dean, University of the Fraser Valley

Date APRIL 7, 2016


Ben Goudswaard, President, Chilliwack Learning Society

Date March 24, 2016

Community Adult Literacy Program (CALP) of BC

2016-2017

**Projects: Chilliwack Family Literacy Programs:
Families in Motion and Family Literacy Upgrading**

PARTNERSHIP AGREEMENT

Between:

**University of the Fraser Valley; Chilliwack School District #33; Chilliwack Central
Elementary Community School Society; Chilliwack Community Services**

THIS AGREEMENT made April 2016

Respecting the two family literacy programs entitled **Families in Motion** and **Central Gateway for Families Family Literacy** (the programs), funded in part by the Government of British Columbia.

The Partners agree as follows:

The Programs will begin on September 12, 2016 and be completed June 21, 2017.

1. **Chilliwack Community Services (the Agency)** shall carry out all parts of the Program, as specified in the CALP application form dated April 13, 2016. **Chilliwack Community Services** shall be responsible for:
 - a. The quality and day to day supervision of the Program, including the hiring and supervision of personnel to carry out the Program, with the exception of the Adult Basic Education Instructor, as detailed below;
 - b. Keeping financial records of the Program (the "Accounting Records") in accordance with generally accepted accounting practices and all applicable legislation: this includes maintaining records of all expenses for goods, services, salaries, and taxes;
 - c. Providing interim statistics and final project reports to the Partners and government funding bodies
 - d. Providing financial reports to UFV and Chilliwack School District #33, if requested
 - e. Promotion of the Program through a variety of means eg, agency website, community forums, etc..
 - f. Regular participation in the Governance Committee (Agency Admin)
 - g. Regular participation in the Operational Committee (Program staff)
 - h. Collaborate in the application of funds to the Community Adult Literacy Program of BC
2. **Chilliwack School District #33** shall contribute to the program by providing the following:
 - a. Expertise and personnel supports as required, such as: Principal, school librarian, Kindergarten teacher, Aboriginal Support Worker, Elementary ESL personnel, school secretary, and district support.
3. **Chilliwack Central Elementary Community School Society (CCECSS)** will provide:
 - a. The use of physical facilities, including dedicated classrooms for adult and child learning and child care; meeting room and office space, storage, access to kitchen and washroom facilities, multi-purpose space and computer lab, audio-visual equipment, as per Lease Agreement.
 - b. Equipment use, including but not limited to adult and child classroom furniture, meeting room furnishings, computers.

4. The University of the Fraser Valley (UFV) agrees to the following roles and responsibilities regarding the management of this program:

- a. Accept the Funds when provided by the funding government body
- b. Deduct 10% from the Funds as an institutional levy
- c. Forward the balance of the Funds to Chilliwack Community Services in a timely manner
- d. Provide an accredited adult basic education instructor, including salary and mandatory employment related costs & benefits for a minimum of one (1) semester, as outlined in the Application
- e. Collaborate in the application of funds to the Community Adult Literacy Program of BC, as outlined in the Application
- f. Supervise and evaluate UFV faculty hired or appointed to the program

The authorized representatives of UFV for this Agreement are:

Dr. Sue Bridgen, Dean of Faculty of Access & Continuing Studies

Each of whom has the authority on behalf of UFV to:

- a. Provide liaison between UFV and Chilliwack Community Services
- b. Review the Accounting Records and accept or reject any payment not made in accordance with this Agreement, the Family Literacy Programs, or the Application
- c. Require Chilliwack Community Services to correct its Accounting or Program records where discrepancies appear or payments have been rejected by UFV
- d. Agree to modifications to this Agreement
- e. Sign and receive all UFV correspondence pertaining to this Agreement


Chilliwack Community Services shall indemnify and save harmless UFV and Chilliwack School District #33 from and against any and all losses, claims, damages, actions, cost of action, and expenses that UFV or Chilliwack School District #33 may incur or suffer by any reason, act or omission of Chilliwack Community Services in carrying out, or attempting to carry out this Program.


This Agreement may be signed in counterpart.


IN WITNESS WHEREOF the parties have signed the Agreement as of the date first written.

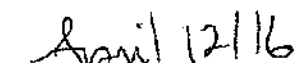

Dr. Sue Bridgen, Dean
UFV - Faculty of Access & Continuing Studies


Date

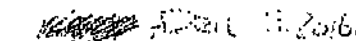

John Stellingwerff, Program Director
Chilliwack Community Services


Date


Janet Hall, Director of Instruction
Chilliwack School District #33


Date


Kurt Thiessen
COECSS Chair


Date

**2016/17 COMMUNITY ADULT LITERACY PROGRAM
PARTNERSHIP AGREEMENT FOR SERVICES**

THIS AGREEMENT made this 14th day of April 2016, between the **University of the Fraser Valley** and the **Read Right Society**

Respecting a literacy program entitled "**Community Adult Literacy Program**" (the Program) funded by the Government of British Columbia (the Province)

The parties agree as follows:

1. The Program will begin on September 1, 2016 and be completed by August 30, 2019
2. The Agency shall carry out all parts of the program, as specified in the Agency's Application Form for the Program and dated April 14, 2016 (the "Application").
3. The Agency shall be responsible for:
 - a) The quality and day-to-day supervision of the Program, including the hiring and supervision of personnel to carry out the Program;
 - b) Keeping financial records of the Program (the "Accounting Records") in accordance with generally accepted accounting practices and all applicable legislation; this includes maintaining records of all expenses for goods, services, salaries, and taxes;
 - c) Keeping the accounting for this Program separate from other programs, in a ledger account solely for this Program; and,
 - d) Submitting all reports as set out in the Application, and following any publication guidelines, to all specified government agencies, with copies to the University of the Fraser Valley.
 - e) Adhering to the accountability framework set forth by the Ministry of Advanced Education
 - f) Performing learner assessment and reporting learner progress.
4. The Agency shall give the University of the Fraser Valley:
 - a) Reasonable access to the Accounting Records;
 - b) A progress report at the mid-point in the Program, determined by date or by completion, whichever is earlier; and,
 - c) A final report, at the completion of the Program, that is to include:
 - i. A financial report;
 - ii. A summative evaluation; and,
 - iii. All deliverables as set out in the Application.

5. The Agency shall indemnify and save harmless the University of the Fraser Valley from and against any and all losses, claims, damages, actions, cost of action, and expenses that the University of the Fraser Valley may incur or suffer by any reason, act or omission of the Agency in carrying out, or attempting to carry out this Program.

6. The University of the Fraser Valley shall:

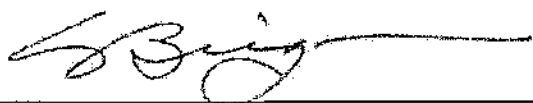
- a) accept the Funds once provided by the funding government body;
- b) deduct 5% from the Funds as a fee (the "Administrative Fee") for administrative services including, GST, application processing, photocopying, University of the Fraser Valley secretarial service, faxing, courier charges, disbursement of funds and general contract;
- c) forward the balance of the Funds to the Agency in a timely manner.

7. The authorized representative of the University of the Fraser Valley the administration of the Agreement is:

- a) Dr. Sue Brigden, Dean, Faculty of Access and Continuing Education, who has the authority, on behalf of the University of the Fraser Valley to:
 - i. make specific requests for services from the Agency under the Program;
 - ii. provide technical liaison between the University of the Fraser Valley and the Agency;
 - iii. accept products and services provided by the Agency;
 - iv. review the Accounting Records and accept or reject any payments not made in accordance with this Agreement, the Program, or the Application;
 - v. require the Agency to correct its Accounting Records where discrepancies appear or payments have been rejected by the University of the Fraser Valley;
 - vi. agree to modifications to this Agreement; and,
 - vii. sign and receive all University of the Fraser Valley correspondence pertaining to this Agreement.

8. This Agreement may be signed in counterpart.

IN WITNESS WHEREOF the parties have signed the Agreement as of the date first written above.



Dean, Access & Continuing Education,
University of the Fraser Valley

April 14, 2016

Date

Executive Director, Read Right Society

Date

2016/17 COMMUNITY ADULT LITERACY PROGRAM
PARTNERSHIP AGREEMENT

THIS AGREEMENT made this 15th day of April 2016 between

University of the Fraser Valley (the University)

and

MRPMK Community Literacy Committee (the Community Organization)

Respecting a literacy program entitled "CLC Lifelong Learning for Adults" (the Program),
funded by the Government of British Columbia (the Province).

The parties agree as follows:

1. The Program will begin on September 1, 2016 and be completed by August 31, 2017 dates in Application).
2. The Community Organization shall carry out all parts of the program, as specified in the Community Organization's Application Form for the Program and dated April 15, 2016 the "Application").
3. The Community Organization shall be responsible for:
 - a) The quality and day to day supervision of the Program, including the hiring and supervision of personnel to carry out the Program;
 - b) Keeping financial records of the Program (the "Accounting Records") in accordance with generally accepted accounting practices and all applicable legislation; this includes maintaining records of all expenses for goods, services, salaries, and taxes;
 - c) Keeping the accounting for this Program separate from other programs, in a ledger account solely for this Program; and,
 - d) Submitting all reports as set out in the Application, and following any publication guidelines, to all specified government agencies, with copies to the University.
 - e) Adhering to the accountability framework set forth by the Ministry of Advanced Education
 - f) Performing learner assessment and reporting learner progress.

4. The Community Organization shall give the University:

- a) Reasonable access to the Accounting Records;
- b) A progress report at the mid-point in the Program, determined by date or by completion, whichever is earlier; and,
- c) A final report, at the completion of the Program, that is to include:
 - i. A financial report;
 - ii. A summative evaluation; and,
 - iii. All deliverables as set out in the Application.

5. The Community Organization shall indemnify and save harmless the University from and against any and all losses, claims, damages, actions, cost of action, and expenses that the University may incur or suffer by any reason, act or omission of the Community Organization in carrying out, or attempting to carry out this Program.

6. The University shall:

- a) accept the Funds once provided by the funding government body;
- b) deduct 5% from the Funds as a fee (the "Administrative Fee") for administrative services including, GST, application processing, photocopying, University secretarial service, faxing, courier charges, disbursement of funds and general contract;
- c) forward the balance of the Funds to the Community Organization in a timely manner.

7. The authorized representative of the University for the administration of the Agreement is:

- a) Dr. Sue Briqden, Dean, Access & Continuing Education, University of the Fraser Valley, who has the authority, on behalf of the University, to:
 - i. make specific requests for services from the Community Organization under the Program;
 - ii. provide technical liaison between the University and the Community Organization;
 - iii. accept products and services provided by the Community Organization;
 - iv. review the Accounting Records and accept or reject any payments not made in accordance with this Agreement, the Program, or the Application;
 - v. require the Community Organization to correct its Accounting Records where discrepancies appear or payments have been rejected by the University;
 - vi. agree to modifications to this Agreement; and,
 - vii. sign and receive all University correspondence pertaining to this Agreement.

8. MATERIAL AND INTELLECTUAL PROPERTY

Ownership of Material

- ☐ The Province exclusively owns all property rights in the Material which are not intellectual property rights. The Community Organization and the University must deliver any Material to the Province immediately upon the Province's request.


~~Matters respecting intellectual property~~

The Province exclusively owns all intellectual property rights, including copyright, in:

- ☐ Received Material that the Community or University receives from the Province, and upon the Province's request, the Community or University must deliver to the Province documents satisfactory to the Province that irrevocably waive in the Province's favour any moral rights which the University (or employees of the University) or a Subcontractor (or employees of a Subcontractor) may have in the Produced Material and that confirm the vesting in the Province of the copyright in the Produced Material.


9. This Agreement may be signed in counterpart.

IN WITNESS WHEREOF the parties have signed the Agreement as of the date first written above.



Dr. Sue Brigden, Dean, Access & Continuing Education
University of the Fraser Valley

Date April 15, 2016



Lynn Easton, Chair
MRPMK Community Literacy Committee

Date April 15, 2016

Training Plan Enrolment Report

Fiscal 2015, Funding Type: ITA / Critical Skills Funded

Current as of Apr 19 2016

University of the Fraser Valley

Index	Level	Campus	Waitlist Indicator	Start Date	End Date	Funding Type	CU Exempt	Cap	Adj. Cap	Reg. Enrol	INTL	Spec. Enrol.	Enrol/ Adj. Cap.
Program Type: APP													
Program: Electrician Apprenticeship Training						Faculty of Applied & Technical Studies							
15-1358	02	Trades and Technology Centre (CEP)	Closed/WL	04 Aug 2015	09 Oct 2015	ITA / Critical Skills Funded	No	16	16	16	0	0	100.0 %
15-1357	04	Trades and Technology Centre (CEP)	Closed/WL	04 Aug 2015	09 Oct 2015	ITA / Critical Skills Funded	No	16	16	16	0	0	100.0 %
15-1359	03	Trades and Technology Centre (CEP)	Closed/WL	04 Jan 2016	11 Mar 2016	ITA / Critical Skills Funded	No	16	16	13	0	0	81.3 %
15-2035	02	Trades and Technology Centre (CEP)	Closed/WL	14 Mar 2016	20 May 2016	ITA / Critical Skills Funded	No	16	16	16	0	0	100.0 %
Program Sub-Total*				Intake Count: 4				64	64	61	0	0	95.3 %
Program: Heavy Duty Apprenticeship Training						Faculty of Applied & Technical Studies							
15-2086	01	Trades and Technology Centre (CEP)	Closed/WL	29 Mar 2016	03 Jun 2016	ITA / Critical Skills Funded	No	16	16	13	0	0	81.3 %
Program Sub-Total*				Intake Count: 1				16	16	13	0	0	81.3 %
Program: Landscape Horticulturist						Faculty of Applied & Technical Studies							
15-2090	01	Trades and Technology Centre (CEP)	Closed/WL	08 Sep 2015	13 May 2016	ITA / Critical Skills Funded	No	16	16	10	0	0	62.5 %
Program Sub-Total*				Intake Count: 1				16	16	10	0	0	62.5 %

Notes: (1) Sub-total utilization rates include only those intakes with both a non-zero capacity and enrolment value. Adj. Capacity is net of any INTL or Special Domestic enrolments.
 (2) For the report, cancelled intakes have had both capacity and enrolment values set to zero and are shown with double asterisks appearing in red.
 (3) All funding types are included and all zero enrolment intakes are excluded in the capacity utilization so that the rate shown here might be different than the reconciliation process.

Training Plan Enrolment Report

Fiscal 2015, Funding Type: ITA / Critical Skills Funded

Current as of Apr 19 2016

University of the Fraser Valley

Index	Level	Campus	Waitlist Indicator	Start Date	End Date	Funding Type	CU Exempt	Cap	Adj. Cap	Reg. Enrol	INTL	Spec. Enrol.	Enroll/ Adj. Cap.
Program: Welding						Faculty of Applied & Technical Studies							
15-1744	B	Trades and Technology Centre (CEP)	Closed/WL	04 Jan 2016	22 Apr 2016	ITA / Critical Skills Funded	No	16	16	15	0	0	93.8 %
Program Sub-Total*				Intake Count: 1				16	16	15	0	0	93.8 %
Program Type Sub-Total*				Intake Count: 7				112	112	99	0	0	88.4 %
Report Total*				Intake Count: 7				112	112	99	0	0	88.4 %

- Notes:**
- (1) Sub-total utilization rates include only those intakes with both a non-zero capacity and enrolment value. Adj. Capacity is net of any INTL or Special Domestic enrolments.
 - (2) For the report, cancelled intakes have had both capacity and enrolment values set to zero and are shown with double asterisks appearing in red.
 - (3) All funding types are included and all zero enrolment intakes are excluded in the capacity utilization so that the rate shown here might be different than the reconciliation process.

Training Plan Enrolment Report

Fiscal 2015, Funding Type: Ministry / Critical Skills Training

Current as of Apr 19 2016

University of the Fraser Valley

Index	Level	Campus	Waitlist Indicator	Start Date	End Date	Funding Type	CU Exempt	Cap	Adj. Cap	Reg. Enrol	INTL	Spec. Enrol.	Enrol/ Adj. Cap.
Program Type: FDTN													
Program: Electrical						Faculty of Applied & Technical Studies							
15-1585		Trades and Technology Centre (CEP)	Closed/WL	04 Aug 2015	29 Jan 2016	Ministry / Critical Skills Training	No	18	18	18	0	0	100.0 %
15-1586		Trades and Technology Centre (CEP)	Closed/WL	14 Sep 2015	11 Mar 2016	Ministry / Critical Skills Training	No	18	18	18	0	0	100.0 %
Program Sub-Total*						Intake Count: 2							
								36	36	36	0	0	100.0 %
Program: Heavy Mechanical Foundation						Faculty of Applied & Technical Studies							
15-2085		Trades and Technology Centre (CEP)	Closed/WL	08 Sep 2015	27 May 2016	Ministry / Critical Skills Training	No	18	18	17	0	0	94.4 %
Program Sub-Total*						Intake Count: 1							
								18	18	17	0	0	94.4 %
Program: Trades Discovery						Faculty of Applied & Technical Studies							
15-2102		Trades and Technology Centre (CEP)	Open	25 Jan 2016	01 Apr 2016	Ministry / Critical Skills Training	No	16	16	13	0	0	81.3 %
Program Sub-Total*						Intake Count: 1							
								16	16	13	0	0	81.3 %

- Notes:**
- (1) Sub-total utilization rates include only those intakes with both a non-zero capacity and enrolment value. Adj. Capacity is net of any INTL or Special Domestic enrolments.
 - (2) For the report, cancelled intakes have had both capacity and enrolment values set to zero and are shown with double asterisks appearing in red.
 - (3) All funding types are included and all zero enrolment intakes are excluded in the capacity utilization so that the rate shown here might be different than the reconciliation process.

Training Plan Enrolment Report

Fiscal 2015, Funding Type: Ministry / Critical Skills Training

Current as of Apr 19 2016

University of the Fraser Valley

Index	Level	Campus	Waitlist Indicator	Start Date	End Date	Funding Type	CU Exempt	Cap	Adj. Cap	Reg. Enrol	INTL	Spec. Enrol.	Enrol/ Adj. Cap.
Program: Welder Foundation						Faculty of Applied & Technical Studies							
15-1997		Trades and Technology Centre (CEP)	Closed/WL	20 Jul 2015	24 Mar 2016	Ministry / Critical Skills Training	No	18	18	16	0	0	88.9 %
Program Sub-Total*				Intake Count: 1				18	18	16	0	0	88.9 %
Program Type Sub-Total*				Intake Count: 5				88	88	82	0	0	93.2 %
Report Total*				Intake Count: 5				88	88	82	0	0	93.2 %

- Notes:**
- (1) Sub-total utilization rates include only those intakes with both a non-zero capacity and enrolment value. Adj. Capacity is net of any INTL or Special Domestic enrolments.
 - (2) For the report, cancelled intakes have had both capacity and enrolment values set to zero and are shown with double asterisks appearing in red.
 - (3) All funding types are included and all zero enrolment intakes are excluded in the capacity utilization so that the rate shown here might be different than the reconciliation process.

From: [Postans, James AVED:EX](#)
To: [Kisilewich, Nicole AVED:EX](#)
Subject: FW: FOR REVIEW: UFV BA Theatre Major (2) - draft revised bullets for your review
Date: Thursday, November 10, 2016 12:26:16 PM
Attachments: 98634 - UFV BA Theatre Major DG comments.docx
Importance: High

From: Gogela, Deborah AVED:EX
Sent: Friday, May 13, 2016 11:15 AM
To: Postans, James AVED:EX
Subject: FW: FOR REVIEW: UFV BA Theatre Major (2) - draft revised bullets for your review
Importance: High

Hi James,

Nell has requested an update to the UFV bullets we provided in January. As you are aware (Kim and Cathy filled me in), there have been some changes to the land dispositions.

Following (and attached) are suggested revised bullets to replace the previous bullets (see Nell's email below):

- UFV's theatre department is located at the Canada Education Park (CEP) campus in Chilliwack. The theatre department currently uses the CEP theatre for small scale performances and the Chilliwack North campus as the main performance theatre.
- In its current Five-Year Capital Plan, UFV has identified as its top priority a Digital HUB, which integrates a teaching theatre, at the Abbotsford campus. UFV has proposed relocating its theatre department to the Digital HUB. This project has not been included in the Ministry's current 10-Year Capital Plan.

Thanks for your feedback. I sent the bullets to Cathy to review and she is fine with them.

Deborah

From: Hodges, Nell AVED:EX
Sent: Thursday, May 12, 2016 10:23 AM
To: Gogela, Deborah AVED:EX
Subject: FOR REVIEW: UFV BA Theatre Major (2)

Hi Deborah,

As you may recall, in January, you and Catherine provided bullets for a DN Dorothy Rogers' group drafted seeking Ministerial approval for UFV's proposed BA, Theatre Major (see attached). The bullets (pasted below) relate to UFV's capital plans for the Digital Hub as well as the sale of the North Chilliwack Campus.

The DN has been delayed for a variety of reasons but is now expected to go forward. Given the time that has passed, I thought it would be good for you to review again just in case anything has

changed.

Dorothy is hoping to send the note forward shortly.

Thanks.

Nell

--

- UFV is planning to relocate its theatre department from the Canada Education Park (CEP) campus in Chilliwack to Abbotsford. The theatre department currently uses the CEP theatre for small scale performances and the Chilliwack North campus as the main performance theatre.
- In its current Five-Year Capital Plan, UFV has identified as its top priority a Digital HUB, which integrates a teaching theatre, at the Abbotsford campus. The Ministry reviews the Capital Plan submissions for each institution, along with all other capital requests, relative to Ministry and Government priorities and the availability of capital funding.
- UFV plans to sell the land at its North Chilliwack Campus. UFV has raised the possibility of leasing back the theatre building at the North Chilliwack campus, should the land be sold and should UFV not receive funding approval for the Digital HUB project to proceed at this time.

From: Hodges, Nell AVED:EX
Sent: Wednesday, May 11, 2016 4:27 PM
To: Frick, Liz M AVED:EX
Subject: 98634 - UFV BA Theatre Major (2)

fyi

Portal, Vincent AVED:EX

From: John English <John.English@ufv.ca>
Sent: Wednesday, May 18, 2016 1:31 PM
To: Portal, Vincent AVED:EX
Subject: Re: Trades Equipment Funding 2016-17

Hi Vincent:

Thanks for this note. Both Rolf and I are out of the office today. Is there a time I can call you?
John

John English, M.Sc., P.Eng.
Dean, Faculty of Applied and Technical Studies
University of the Fraser Valley

On May 18, 2016, at 1:00 PM, Portal, Vincent AVED:EX <Vincent.Portal@gov.bc.ca> wrote:

Hello everyone,

Trades equipment funding is available again in 2016/17 under the B.C.'s Skills for Jobs Blueprint. You would have received a call from Tim or myself today to inform you of your respective allocation. Funding letters will be issued shortly. As in last year, the funding letter will be sent to your President (with Deans in cc) asking that your institution pursue joint procurement where applicable.

Attached you will find the funding guidelines (unchanged) and an updated list of eligible programs.

Action required: Please complete the attached Excel template with the equipment you intend to purchase against the amount your institution is receiving and return to me on or before June 1, 2016. This will help identify joint procurement opportunities.

Should you have any questions, please do not hesitate to contact me.

Kind regards,

Vincent

Vincent Portal
Director, Skills Development
Colleges and Skills Development Branch
Ministry of Advanced Education
Email: Vincent.Portal@gov.bc.ca
Cell: 250.516.8439



Our Ref. 102245

May 3, 2016

Ms. Jackie Hogan, Chief Financial Officer & Vice-President
University of the Fraser Valley
33844 King Rd
Abbotsford BC V2S 7M8

Dear Ms. Hogan:

I am pleased to advise you that the Ministry of Advanced Education (the Ministry) will be providing a payment of \$45,933 to University of the Fraser Valley for the Adult Upgrading Grant (AUG) for the period of April 1 to August 31, 2016. These funds will be forwarded to your institution with the next available electronic funds transfer. This first of three scheduled AUG payments is based on financial forecasts provided by your institution. Further monitoring and forecasting will determine future allocations.

The funding, which is intended to be spent prior to August 31, 2016, is to provide financial support for adults who are enrolled in developmental programs, and who have demonstrated a need for financial assistance in this pursuit. It is expected that any AUG surplus from 2015/16 continues to be used to support students under the umbrella of the AUG.

Corresponding to the policy announced by Government on December 4, 2014, which gives institutions the option to charge tuition for Adult Basic Education and English as a Second Language courses, the Ministry will continue to work with your financial aid office to monitor funding demand. The 2016/17 Ministry budget for the AUG is \$7.6 million.

Please note the recent change to the AUG program that will impact 2016/17 funding allocations:

- Any AUG contributions from the previous year that influenced a student's income shall be deducted for the purposes of determining current year AUG income eligibility.

... /2

Ministry of
Advanced Education

Colleges and Skills
Development Branch

Mailing Address:
PO Box 9877 Stn Prov Govt
Victoria BC V8W 9T6

Location Address:
2nd Floor, 835 Humboldt
Street
Victoria BC V8V 4W8

Telephone: (250) 952-6114
Facsimile: (250) 952-6110

The Ministry respectfully requests that public announcements related to this funding be jointly formalized with the Ministry. In the event that you wish to announce these funds, please have your staff contact Rodney Porter, Communications Director, by phone at (250) 952-6508.

If you have any questions, please contact Louis Chen, Senior Policy Analyst at: (250) 387-6269 or Louis.Chen@gov.bc.ca.

Thank you for your continued commitment to post-secondary education and providing excellent opportunities for students.

Sincerely,



Melanie Nielsen
Acting Executive Director

pc: Ms. Janet Robinson, Financial Aid Officer
University of the Fraser Valley

Mr. Rodney Porter, Communications Director
Government Communications and Public Engagement
Ministry of Advanced Education

Mr. Raman Dale, Director, Post-Secondary Finance
Post-Secondary Finance Branch
Ministry of Advanced Education

AVED.FinancialReporting@gov.bc.ca

Portal, Vincent AVED:EX

From: John English <John.English@ufv.ca>
Sent: Thursday, June 2, 2016 1:51 PM
To: Portal, Vincent AVED:EX
Cc: Rolf Arnold
Subject: Re: Trades equipment list

Hi Vincent

We are tied up with convocation today. Did we miss a deadline? If so, I apologize and we'll get on things asap.
John

John English, M.Sc., P.Eng.
Dean, Faculty of Applied and Technical Studies
University of the Fraser Valley

On Jun 2, 2016, at 9:42 AM, Portal, Vincent AVED:EX <Vincent.Portal@gov.bc.ca> wrote:

Hi John and Rolf,
Just checking-in. Will you send me UFV's list against the \$187,071 today?
Let me know,
Thanks.
Vincent

Portal, Vincent AVED:EX

From: Kostov, Krassimir AVED:EX
Sent: Thursday, June 2, 2016 10:03 AM
To: Ewanchuk, Tim AVED:EX
Subject: UFV COA # 805079 Blueprint 2014_15 Skills Training Equipment Funding Year end Report.pdf
Attachments: COA # 805079 Blueprint 2014_15 Skills Training Equipment Funding Year end Report.pdf

Your message is ready to be sent with the following file or link attachments:

COA # 805079 Blueprint 2014_15 Skills Training Equipment Funding Year end Report.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

2014/15 Blueprint - Skills Training Equipment - Capital Equipment Inventory List

Post-Secondary Institution:

University of the Fraser Valley

Institution	Campus	Program	Description/Model/Make	# of Units	Total Cost (Including taxes, delivery and installation)	Useful Lifespan	Donated Y/N	Comments (list multiple programs here)
University of the Fraser Valley	TTC	Welding	Lincoln S350 Welder Pack	11	\$ 85,112.53	7	N	Western Gasco
University of the Fraser Valley	TTC	Welding	Miller XMT 350 Welder Pack	10	\$ 73,411.63	7	N	Western Gasco
University of the Fraser Valley	TTC	Welding	MaxIII Tracker & Slider bar	4	\$ 10,508.74	7	N	Praxair
University of the Fraser Valley	TTC	Carpentry	Total Station	4	\$ 43,801.16	7	N	Spacial Technologies
University of the Fraser Valley	TTC	Carpentry	Saw Stop	2	\$ 12,119.01	10	N	Canadian Woodworker
University of the Fraser Valley	TTC	Plumbing	535 Rigid Threading Machine	2	\$ 15,078.37	15	N	Andrew Sherrit
University of the Fraser Valley	TTC	Plumbing	300 Rigid Compact Threading machine	2	\$ 12,523.88	15	N	Andrew Sherrit
University of the Fraser Valley	TTC	Plumbing	RP340 Rigid Press Kit	2	\$ 14,541.60	15	N	Andrew Sherrit
University of the Fraser Valley	TTC	Plumbing	See Snake Rigid compact kit	1	\$ 11,520.00	15	N	Andrew Sherrit
University of the Fraser Valley	TTC	HMF	Forklift Jib Crane	1	\$ 6,426.39	20	N	HIQ Fabrication
University of the Fraser Valley	TTC	HMF	Media Blaster	1	\$ 8,077.48	10	N	Manus Abrasive Systems
University of the Fraser Valley	TTC	HMF	Steam Cleaner	1	\$ 7,371.22	7	N	Pumps and Pressure Inc.
University of the Fraser Valley	TTC	HMF	Parts Washer	1	\$ 8,330.20	10	N	Babco Sales
University of the Fraser Valley	TTC	HMF	HVAC Recovery Units	1	\$ 8,740.76	10	N	Refrigerative Supply
University of the Fraser Valley	TTC	HMF	Drill Press	1	\$ 7,432.02	20	N	Bell Machinery Ltd
University of the Fraser Valley	TTC	HMF	Installation		\$ 1,433.26		N	J&W Electric
					\$ 326,428.25			

Approved by:
(signature)

Name (printed):

Date: APRIL 28, 2015

Note: form to be signed by VP Finance

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Friday, June 3, 2016 10:10 AM
To: Portal, Vincent AVED:EX
Cc: John English; Kelli Graham; Randy Kelley
Subject: 2016/17 Equipment spend
Attachments: 2016 PSI Trades Equipment Submission (1) .xlsx

Hi Vincent,

Please find attached the preliminary list of equipment we are contemplating for purchase with our allocation.

Final list confirmation will be sent upon confirmed quotes with make & model #s for your approval as we move forward with the procurement.

Thanks

Rolf

Rolf Arnold
Associate Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
5579 Tyson Road, Chilliwack BC
Office: 604-847-5600
Cell: 604-302-3980

[illegible]

add

Total	\$	186,600.00
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Portal, Vincent AVED:EX

From: Portal, Vincent AVED:EX
Sent: Friday, June 3, 2016 10:54 AM
To: 'Rolf Arnold'
Cc: 'John English'; 'Kelli Graham'; 'Randy Kelley'
Subject: RE: 2016/17 Equipment spend

All looks good. Thank you Rolf.

FYI--Some PSI have indicated that they were prepared to purchase the equipment once I take a look at their list to confirm eligibility. I would advise against going ahead with any purchases until you receive both the Ministry funding letter and hear back from our Ministry in regards to which pieces of equipment we plan to jointly procure for all PSIs. We plan to let you know which joint procurement opportunities we will be moving forward with as soon as possible, so please stay tuned.

Vincent

From: Rolf Arnold [<mailto:Rolf.Arnold@ufv.ca>]
Sent: Friday, June 3, 2016 10:10 AM
To: Portal, Vincent AVED:EX
Cc: John English; Kelli Graham; Randy Kelley
Subject: 2016/17 Equipment spend

Hi Vincent,
Please find attached the preliminary list of equipment we are contemplating for purchase with our allocation. Final list confirmation will be sent upon confirmed quotes with make & model #s for your approval as we move forward with the procurement.
Thanks
Rolf

Rolf Arnold
Associate Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
5579 Tyson Road, Chilliwack BC
Office: 604-847-5600
Cell: 604-302-3980

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Friday, June 3, 2016 11:04 AM
To: Portal, Vincent AVED:EX
Cc: John English; Kelli Graham; Randy Kelley
Subject: RE: 2016/17 Equipment spend

Hi Vincent

Thank you, and we will wait to hear from you and as stated, will confirm with you before any purchases are made...

Regards,

Rolf

From: Portal, Vincent AVED:EX [<mailto:Vincent.Portal@gov.bc.ca>]
Sent: Friday, June 03, 2016 10:55 AM
To: Rolf Arnold
Cc: John English; Kelli Graham; Randy Kelley
Subject: RE: 2016/17 Equipment spend

All looks good. Thank you Rolf.

FYI--Some PSI have indicated that they were prepared to purchase the equipment once I take a look at their list to confirm eligibility. I would advise against going ahead with any purchases until you receive both the Ministry funding letter and hear back from our Ministry in regards to which pieces of equipment we plan to jointly procure for all PSIs. We plan to let you know which joint procurement opportunities we will be moving forward with as soon as possible, so please stay tuned.

Vincent

From: Rolf Arnold [<mailto:Rolf.Arnold@ufv.ca>]
Sent: Friday, June 3, 2016 10:10 AM
To: Portal, Vincent AVED:EX
Cc: John English; Kelli Graham; Randy Kelley
Subject: 2016/17 Equipment spend

Hi Vincent,

Please find attached the preliminary list of equipment we are contemplating for purchase with our allocation.

Final list confirmation will be sent upon confirmed quotes with make & model #s for your approval as we move forward with the procurement.

Thanks

Rolf

Rolf Arnold
Associate Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
5579 Tyson Road, Chilliwack BC
Office: 604-847-5600
Cell: 604-302-3980



Our Ref. 102444
Cross Ref. 98670

June 7, 2016

Dr. Mark D. Evered
President and Vice-Chancellor
University of the Fraser Valley
33844 King Rd
Abbotsford BC V2S 7M7

Dear Dr. Evered:

It is my pleasure to inform you that under the *B.C.'s Skills for Jobs Blueprint: Re-engineering Education and Training*, University of the Fraser Valley (UFV) is being provided with \$187,071 to fund the purchase of trades training equipment at your institution.

These funds are part of the \$185 million targeted toward trades training infrastructure, technology and equipment to provide students with up-to-date training facilities and equipment.

This funding is in addition to the trades training equipment funding provided to your institution in 2014/15 and 2015/16, as outlined in UFV's three-year notional equipment funding letter dated December 22, 2014 (Ref. 98670).

Funds are to be used for the purchase of eligible trades training equipment in accordance with the attached funding guidelines and your institution's eligible equipment list. Funds cannot be used for facility improvements, including improvements that may be required to render equipment operational. Funds cannot be carried forward and must be used prior to March 31, 2017. Unspent funds may be subject to repayment by UFV to the Ministry. A Certificate of Approval will follow.

Your institution is asked to work with the Post-Secondary Administrative Service Delivery Transformation (ASDT) Collaboration Office to identify opportunities for joint procurement with other institutions. Communication from the ASDT office will be forthcoming.

A report detailing the type and quantity of trades training equipment purchased in 2016/17 is to be provided to the Ministry by April 30, 2017. Your institution is also encouraged to proactively seek industry donations to leverage this funding and to communicate the value of such donations (cash or in-kind) back to the Ministry.

... /2

- 2 -

The Ministry respectfully requests that public announcements related to this funding are jointly formalized with the Ministry. In the event that you wish to announce these funds, please have your staff contact Rodney Porter, Communications Director, by phone at (250) 952-6508, to arrange for an opportunity to publicly announce funding for this project.

I want to thank the University of the Fraser Valley for its collaboration and continued efforts to provide students with up-to-date technology and training equipment critical to their success in achieving trades certification.

Questions with respect to this funding can be directed to Vincent Portal, Director, Skills Development at Vincent.Portal@gov.bc.ca or 250 516-8439.

Sincerely,



Sandra Carroll
Deputy Minister

Attachment

pc: Ms. Jackie Hogan, CFO and Vice President
Administration
University of the Fraser Valley

Mr. Kevin Brewster, Assistant Deputy Minister
Financial and Management Services Division
Ministry of Advanced Education

Mr. Gary Herman, Chief Executive Officer
Industry Training Authority

Ms. Jeanne Sedun, Executive Director
Strategic Priorities Branch
Ministry of Advanced Education

Mr. Rodney Porter, Communications Director
Government Communications and Public Engagement

Mr. James Postans, Director
Capital Asset Management
Ministry of Advanced Education

AVED.FinancialReporting@gov.bc.ca

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Tuesday, June 14, 2016 2:13 PM
To: Portal, Vincent AVED:EX
Subject: Re: UFV - Trades Equipment 16/17- Make and Model number required

Hi Vincent. I will have difficulty meeting your deadline for tomorrow. I am out of town until Friday as are a couple of my instructors who I need to help with this.

I'll do what I can from here...

Thanks

Rolf

Sent from my iPhone
Rolf Arnold, Associate Dean
Faculty of Applied and Technical Studies

On Jun 14, 2016, at 7:34 AM, "Portal, Vincent AVED:EX" <Vincent.Portal@gov.bc.ca> wrote:

Hi Rolf,

It was nice seeing you last week.

Could you provide us with make and model for those items so we can better evaluate if they should be considered for joint procurement? Thanks.

Any chance we could get that information by tomorrow?

Kind regards,

Vincent

UFV	HMF	Hydraulic Training Simulator
UFV	Plumbers	H-PST-1 Plumbers TRAINER
UFV	Carpenters	Total Station Survey equipment
UFV	Carpenters	Paint Spray Simulator

Portal, Vincent AVED:EX

From: Rolf Arnold <Rolf.Arnold@ufv.ca>
Sent: Tuesday, June 21, 2016 12:46 PM
To: Portal, Vincent AVED:EX
Subject: equipment

Hi Vincent

~~Sorry about my delinquent response to the details of the equipment for group procurement.~~

~~At this time I have not been able to determine specific make and model, so please proceed with other institutes and let me know what others have chosen. We will work with others to help get the best value.~~

Again, sorry about the delay...

Rolf

Rolf Arnold
Assoc. Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
605-847-5600
from surface

Portal, Vincent AVED:EX

From: Portal, Vincent AVED:EX
Sent: Monday, June 29, 2015 8:08 AM
To: 'Rolf Arnold'
Subject: RE: HMT Program Purchases June 2015.xlsx

Thank you Rolf. I confirm that items on the list are eligible trades training equipment. If you could please confirm from your finance department that those items are treated as capital purchase that would be great. I understand that UFV capital threshold is \$5k but I don't know if that threshold is per item or for the sum of several items.

Have a great week,

Vincent

From: Rolf Arnold [<mailto:Rolf.Arnold@ufv.ca>]
Sent: Monday, June 29, 2015 7:55 AM
To: Portal, Vincent AVED:EX
Subject: Fwd: HMT Program Purchases June 2015.xlsx

Hi Vincent

Here is the breakdown of the shop equipment we would like to purchase for our HMT program.
Do these items fit in with the various learning aids and tool room equipment as per the previous list?

Thanks

Rolf

Sent from my iPad

Rolf Arnold; Associate Dean, Faculty of Applied & Technical Studies
University of the Fraser Valley
604-847-5600
604-302-3980

Begin forwarded message:

From: Jamie Ubell <Jamie.Ubell@ufv.ca>
Date: June 24, 2015 at 4:19:20 PM CDT
To: Rolf Arnold <Rolf.Arnold@ufv.ca>
Subject: HMT Program Purchases June 2015.xlsx



Our Ref: 102446

June 30, 2016

Dr. Mark Evered
President and Vice-Chancellor
University of the Fraser Valley
33844 King Road
Abbotsford BC V2S 7M8

Dear Dr. Evered:

It is my pleasure to inform you that the Ministry of Advanced Education (the Ministry) is providing your institution with a one-time grant of **\$177,917** under the 2016/17 Community Adult Literacy Program (CALP) to support the following projects, in cooperation with your community-based partners.

This funding is intended to be expended and/or transferred to your CALP partners prior to March 31, 2017. These funds will be forwarded to your institution in the next electronic funds transfer.

Project Title / Community Partner	Location	2016/17
CLC Lifelong Learning for Adults/ Maple Ridge Pitt Meadows Community Literacy Committee	Maple Ridge	\$5,226
*Community Access to Literacy and Learning Agassiz-Harrison/ Agassiz-Harrison Community Services	Agassiz-Harrison	\$29,600
*Community Access to Literacy and Learning Program Abbotsford/ Abbotsford Community Services	Abbotsford	\$29,600
*CALP Mission/ Mission Literacy in Motion	Mission	\$29,600
**Chilliwack Family Literacy Program/ Chilliwack Community Services	Chilliwack	\$30,000
**Volunteer Tutor Program/ Chilliwack Learning Society	Chilliwack	\$30,000
**Read Right Society CALP/Read Right Society (formerly known as New Page Human Services Society)	Hope	\$23,891
Subtotal		\$177,917

... /2

Ministry of
Advanced Education

Financial and
Management Services
Division

Mailing Address:
PO Box 9134 Stn Prov Govt
Victoria BC V8W 9B5

Location Address:
3rd Floor - 835 Humboldt Street
Victoria BC V8V 4W8

Telephone: (250) 356-2496
Facsimile: (250) 356-5468

Note:

*Longstanding service providers will receive the specified CALP funding in 2015/16, 2016/17 and 2017/18, subject to programming and reporting fulfillments and Notices of Intent.

**Longstanding service providers will receive the specified funding in 2016/17, 2017/18 and 2018/19, subject to programming and reporting fulfilments and Notices of Intent for the CALP. Program funding in 2018/19 is also subject to change based on Provincial government priorities.

The roles and responsibilities of the respective partners are clearly articulated in the current and signed partnership agreements for the Community Adult Literacy Program, which were submitted to the Ministry as part of the application package. If there are any changes, please advise the Ministry immediately.

A condition of the CALP grant is to provide the Ministry with information and accountability reports about the operation of individual programs. Updated 2016/17 reporting templates and guidelines will be posted on the Ministry's website by the end of September 2016.

Community organizations that have applied for multi-year funding will be contacted by Ms. Tegan Tang, Education Officer, by the end of July 2016 with more information about the CALP accountability requirements and funding allocation in 2017/18 and 2018/19.

If you do not anticipate expending these funds by March 31, 2017, please contact the Ministry by December 1, 2016, to discuss alternatives such as re-profiling or repayment of the funds, or additional time to implement the planned initiatives.

The Ministry respectfully requests that public announcements related to this funding are jointly formalized with the Ministry. In the event that you wish to announce these funds, please have your staff contact Rodney Porter, Communications Director, by phone at (250) 952-6508, to arrange for an opportunity to publicly announce funding for this project.

If you have any questions, please contact Ms. Tegan Tang by e-mail at Tegan.Tang@gov.bc.ca or by phone at (250) 356-9733.

I appreciate your institution's interest and commitment to improving adult literacy in British Columbia, and wish you and your community partners much success in implementing these projects.

Sincerely,



Kevin Brewster
Assistant Deputy Minister

Distribution list follows

... /3

pc: Ms. Jackie Hogan, Chief Financial Officer
University of the Fraser Valley

Ms. Sue Brigden, Dean
Faculty of Access and Open Studies
University of the Fraser Valley

Mr. Raman Dale, Director
Post-Secondary Finance Branch
Ministry of Advanced Education

Mr. Rodney Porter, Director
Government Communications and Public Engagement Branch
Ministry of Advanced Education

Ms. Jodi McBride, Executive Director
Read Right Society

Ms. Laura Midan, Executive Director
Agassiz-Harrison Community Services

Mr. Rod Santiago, Executive Director
Abbotsford Community Services

Mr. John Stellingwerff, Program Director
Chilliwack Community Services

Ms. Shelley Clarkson, Chair
Mission Literacy in Motion

Ms. Lynn Easton, Chair
Maple Ridge Pitt Meadows Katzie Community Literacy Committee

Ms. Marci Bulloch, Volunteer Tutor Program Coordinator
Chilliwack Learning Society

AVED.FinancialReporting@gov.bc.ca

Chen, Louis AVED:EX

From: Janet Robinson <Janet.Robinson@ufv.ca>
Sent: Monday, July 4, 2016 11:38 AM
To: Chen, Louis AVED:EX
Cc: Lorraine Bingert; Denise Tuchscherer
Subject: AUG forecast#2
Attachments: AUGforecast July 2016 signed.pdf

Hi Louis,
Please find our 2nd AUG forecast attached.

Thanks,
Janet Robinson
Financial Aid & Awards
University of the Fraser Valley

Adult Upgrading Grant (AUG): Financial Forecast 2016/2017

Instructions:

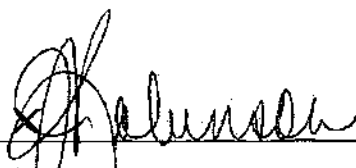
Completion of the following document (financial forecast/program demand) will inform the allocation of the 2nd period forecast (September 1 – December 31, 2016) for 2016/17 AUG funding for your institution.

This form should be completed by the Financial Aid Office (FAO) in collaboration with the department of Developmental Education (or equivalent) and Finance Department. The form should be signed by the FAO spending authority and the Dean/Director of Developmental Education and submitted as a PDF to Louis.Chen@gov.bc.ca by **August 5, 2016**.

Although we received your estimated projection earlier in the year, we are seeking an update to the original forecast for the periods of **September 30 – December 31, 2016** and **January 1, 2016 – March 31, 2017**. Using financial forecasts provided by institutions, along with a review of each institution's expenditures using the electronic system, the Ministry will allocate funding to align with utilization of program funds and pressures.

Request for Information: Adult Upgrading Grant Financial Forecast/Program Demand #2
(September 1-December 31, 2016)


2016/17 BUDGET TO DATE	
1. Surplus from 2015/16 fiscal (if applicable):	Amount: \$ <u>70933.09</u>
2. 2016/17 Ministry allocations to date:	Amount: \$ <u>45933 -</u>
EXPENDITURES	
3. Actual expenditures incurred to date (<u>up to August 31, 2016</u>):	
Directed to students:	Amount: \$ <u>85449.66</u>
Administration fee:	Amount: \$ <u>3674.64</u>
4. Funds committed but not allocated (<u>up to August 31, 2016</u>):	
Directed to students:	Amount: \$ <u>Ø</u>
Administration fee (if applicable):	Amount: \$ <u>Ø</u>
5. Current surplus/deficit (after expenditures to date and committed funds are deducted from the funding allocated to date by the Ministry): <u>up to August 31, 2016</u> :	<p><u>Surplus/Deficit</u> (circle one):</p> <p>Amount: \$ <u>27741.79</u></p>
<p>Please note: this is a calculation of surplus/deficit from the AUG budget received to date, i.e., (#1 + #2) - (#3 + #4) = #5</p>	
NEW EXPENDITURES	
6. Total forecasted new expenditures September 1st, 2016 through December 31st, 2016:	Amount: \$ <u>270,000</u>
7. Rationale to provide context for expected expenditures: e.g., new program being introduced, changes in fee structure, program demand, etc.	
<p style="text-align: center;">BASED ON 201509 + 10%</p>	

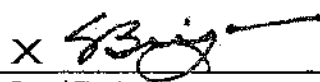

 Financial Aid Office Spending Authority

X 
 Dean / Director
 Developmental Education, Finance, or Registrar

Request for Information: Adult Upgrading Grant Financial Forecast/Program Demand #3
(January 1 - March 31, 2017)

2016/17 BUDGET TO DATE	
1. Surplus from 2015/16 fiscal (If applicable):	Amount: \$ <u>70933.09</u>
2. 2016/17 Ministry allocations to date:	Amount: \$ <u>45933</u>
EXPENDITURES	
3. Actual expenditures incurred to date (<u>up to December 31, 2016</u>):	
Directed to students:	Amount: \$ <u>85449.66</u>
Administration fee:	Amount: \$ <u>3674.64</u>
4. Funds committed but not allocated (<u>up to December 31, 2016</u>):	
Directed to students:	Amount: \$ <u>0</u>
Administration fee (if applicable):	Amount: \$ <u>0</u>
5. Current surplus/deficit (after expenditures to date and committed funds are deducted from the funding allocated to date by the Ministry): <u>up to December 31, 2016</u> :	Surplus/Deficit (<u>circle one</u>):
Please note: this is a calculation of surplus/deficit from the AUG budget received to date, i.e., (#1 + #2) - (#3 + #4) = #5	Amount: \$ <u>27741.79</u>
NEW EXPENDITURES	
6. Total forecasted new expenditures January 1 - March 31, 2017:	Amount: \$ <u>198,000</u>
7. Rationale to provide context for expected expenditures: e.g., new program being introduced, changes in fee structure, program demand, etc.	

x 
 Financial Aid Office Spending Authority

x 
 Dean / Director
 Developmental Education, Finance, or Registrar

Portal, Vincent AVED:EX

From: Cliffe, Ashley AVED:EX on behalf of Postans, James AVED:EX
Sent: Monday, July 25, 2016 12:45 PM
To: jackie.hogan@ufv.ca
Cc: Brewster, Kevin AVED:EX; rolf.amold@ufv.ca; mark.goudsblom@ufv.ca; Portal, Vincent AVED:EX; Porter, Rodney GCPE:EX
Subject: UFV 805309 Skills Training Equipment July 2016
Attachments: F - UFV - 805309 - COA Skills Training Equipment - Jul 22.pdf

Good morning,

Please find attached, the letter regarding the **APPROVED** Skills Training Equipment COA project # 805309, including the COA and other relevant information.

Should you have any questions, please contact me at (250) 356-7896 or by email at James.Postans@gov.bc.ca

Thank you

James Postans, CPA, CGA
Director | Capital Asset Management | Ministry of Advanced Education
1st Floor – 835 Humboldt St | Victoria, BC | V8V 4W8
Phone: (250) 356-7896 | Fax: (250) 356-7922



VIA EMAIL

File No. 64300-60/UFV

Fiscal Year 2016/17 - 805309

JUL 22 2016

Ms. Jackie Hogan
Chief Financial Officer
University of the Fraser Valley
33844 King Rd
Abbotsford BC V2S 7M8

Dear Ms. Hogan:

I am pleased to advise you that the Ministry of Advanced Education (the Ministry) has approved the issuance of a Certificate of Approval (COA) for the following Skills Training Equipment project:

Project No.: 805309
Project Title: Skills Training Equipment
Rationale: Supports the *B.C.'s Skills for Jobs Blueprint*: \$185 million targeted for skills and trades training infrastructure and equipment.

2016/17 Maximum Provincial Contribution: \$187,071
COA No.: 762-805309-1
COA Amount: \$187,071
COA Expiry: March 31, 2017

The approved funding is to be used toward the purchase of eligible trades training equipment as per your institution's eligible capital equipment and according to the guidelines identified in the June 7, 2016 funding approval letter.

Please find a COA enclosed. This funding must be drawn down by **March 31, 2017**. The general terms and conditions of this funding approval are included in Attachment 1.

If any of the funds cannot be used for the intended purpose and/or within the specified timeframe, please contact Mr. Vincent Portal, Director, Skills Development, by email at Vincent.Portal@gov.bc.ca at your earliest opportunity.

... /2

Ministry of
Advanced Education

Post-Secondary
Finance Branch

Capital Asset Management

Mailing Address:
PO Box 9134 Stn Prov Govt
Victoria BC V8W 9B5

Location Address:
1st Floor, 835 Humboldt Street
Victoria BC V8V 4W8

Telephone: (250) 356-9393
Facsimile: (250) 356-7922

Reporting Requirements

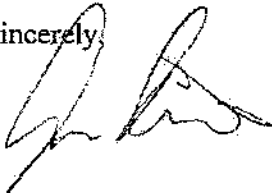
As a stipulation of this funding approval, your institution will be required to submit the following:

1. Quarterly cashflow projections, sent to the attention of Mr. Inder Gill, Capital Financial Officer, at AVED.PostSecondaryFinanceBranch@gov.bc.ca.
2. Funding issued through the COA is to be reflected in the appropriate lines on quarterly forecasts and year-to-date actuals (Appendix Cs), uploaded to the AVED Reporting Portal SharePoint site at:
<https://aved.collaborate.gov.bc.ca/branches/avedreporting/SitePages/Home.aspx>.
3. A report, (see template – Attachment 2) detailing the type and quantity of trades training equipment purchased is to be sent to the attention of Capital Asset Management at AVED.PostSecondaryFinanceBranch@gov.bc.ca by April 30, 2017.

Communications

Prior to any public announcements pertaining to these projects, please have your communications staff contact Mr. Rodney Porter, Communications Director, Government Communications and Public Engagement, at (250) 952-6508.

Sincerely,



James Postans, CPA, CGA
Director

Enclosures

pc: Mr. Kevin Brewster, Assistant Deputy Minister
Financial and Management Services Division
Ministry of Advanced Education

Mr. Rolf Arnold, Director, Trades and Technology
University of the Fraser Valley

Mr. Mark Goudsblom, Director, Campus Planning
University of the Fraser Valley

Mr. Vincent Portal, Director, Skills Development
Colleges and Skills Development Branch
Ministry of Advanced Education

Mr. Rodney Porter, Communications Director
Government Communications and Public Engagement
Ministry of Advanced Education

**Terms and Conditions of
B.C.'s Skills for Jobs Blueprint
Funding**

Under the terms and conditions of this funding approval, it is the Ministry of Advanced Education's expectation that:

- The equipment will be used for its entire useful life.
- The funding received is a restricted contribution for the acquisition of skills training equipment to support existing program(s), and therefore, will be treated as a deferred contribution. The reduction of the deferral will be over the service life of the equipment.
- The equipment purchase will proceed within the approved scope, budget and cashflow allocations to achieve service delivery objectives as per the approved guiding principles.
- The equipment purchase will proceed in accordance with various provincial government requirements and policies including, but not limited to:
 - Capital Asset Management Framework
<http://www.fin.gov.bc.ca/tbs/camf.htm>
 - Capital Asset Reference Guide
http://www.aved.gov.bc.ca/cppm/related_documents.htm
 - Where applicable:
 - *University Act; College and Institute Act; Thompson Rivers University Act; Royal Roads University Act.*
- If the total actual equipment costs vary from those estimated, the provincial contribution will be limited to either the maximum envelope allocation or the total actual costs, whichever is less.

Date: _____

2016/17 Blueprint - Skills Training Equipment - Capital Equipment Inventory List

Post-Secondary Institution: _____

Institution	Campus	Program	Description/ Model/Make	# of Units	Total Cost (including taxes, delivery and installation)	Useful Lifespan	Donated Y/N	Comments (list multiple programs here)
				TOTAL:	\$0			

Prepared by: _____

Approved By: _____

(signature)

Name (printed): _____

Date: _____

Note: form to be signed by VP Finance



BRITISH
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CAPITAL PROJECT CERTIFICATE OF APPROVAL

Sponsoring Ministry: ADVANCED EDUCATION

Division: 01 UNIVERSITIES

Government Body: 0013 UNIVERSITY OF THE FRASER VALLEY

Certificate Number: 762-805309

Revision No.: 1

This Certificate is issued pursuant to the Treasury Board approval for the Capital Project described below (the "Project") and a Memorandum of Understanding (the "COA-MOU") between Provincial Treasury and the Sponsoring Ministry. This Certificate constitutes an approval by the Province for the Government Body to request Capital Funding (Advance) from the Province in accordance with the COA-MOU for the purpose of facilitating approved Project expenditures.

APPROVED CAPITAL PROJECT

Project No.: 805309

Project Location: VARIOUS

Facility Name: UNIVERSITY OF THE FRASER VALLEY

Project Description: SKILLS TRAINING EQUIPMENT

Total Estimated Project Costs: \$ 187,071.00

Total Provincial Contribution: \$ 187,071.00

Treasury Board Approval Stage: 1. ☐ Site 2. ☐ Planning 3. ☒ Completion

Funding Detail (this certificate cancels and replaces all previous certificates issued for the Project):

Previous Certificate No.:

Previous Revision No.:

Previous Total Approved Advance:

\$ 0.00

Increase (Decrease) Determined By This Certificate:

\$ 187,071.00

Total Approved Advance:

\$ 187,071.00

Expiry Date: MARCH 31, 2017

GOVERNMENT BODY ACCOUNT

Financial Institution:

Transit No.:

Account No.:

TERMS OF APPROVAL

1. The **Total Approved Advance** approved by this Certificate represents the maximum that may be advanced for the Project.
2. This Certificate is valid only until the **Expiry Date** or until cancelled by the Sponsoring Ministry. This Certificate is not transferable.
3. Additional terms specific to the Project made between the Sponsoring Ministry and the Government Body are set out below or in the attached Appendix.

AUTHORITY GRANTED TO PROCEED

SIGNATURE OF RESPONSIBLE MINISTER OR DESIGNATE

EFFECTIVE DATE

Jul 22/16

ORIGINAL: MINISTRY OF FINANCE

COPIES: 1) GOVERNMENT BODY 2) SPONSORING MINISTRY

Page 243 to/à Page 271

Withheld pursuant to/removed as

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Page 272 to/à Page 274

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s.13;s.17

Map of UFV and adjacent properties

Copyright



Our Ref. 102245

August 22, 2016

Ms. Jackie Hogan, Chief Financial Officer & Vice-President
University of the Fraser Valley
33844 King Rd
Abbotsford BC V2S 7M8

Dear Ms. Hogan:

I am pleased to advise you that the Ministry of Advanced Education (the Ministry) will be providing a payment of \$242,258 to University of the Fraser Valley for the Adult Upgrading Grant (AUG) for the period of September 1 to December 31, 2016. These funds will be forwarded to your institution with the next available electronic funds transfer. This second of three scheduled AUG payments is based on financial forecasts provided by your institution. Further monitoring and forecasting will determine future allocations.

The funding, which is intended to be spent prior to December 31, 2016, is to provide financial support for adults who are enrolled in developmental programs, and who have demonstrated a need for financial assistance in this pursuit.

Corresponding to the policy announced by Government on December 4, 2014, which gives institutions the option to charge tuition for Adult Basic Education and English as a Second Language courses, the Ministry will continue to work with your financial aid office to monitor funding demand. The 2016/17 Ministry budget for the AUG is \$7.6 million.

Please note the recent changes to the AUG program that will impact 2016/17 funding allocations:

- Any AUG contributions from the previous year that influenced a student's income shall be deducted for the purposes of determining current year AUG income eligibility.
- An updated AUG eligibility income threshold is in effect for programs starting in fall 2016.

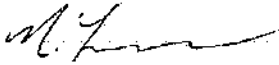
The Ministry respectfully requests that public announcements related to this funding are jointly formalized with the Ministry. In the event that you wish to announce these funds, please have your staff contact Rodney Porter, Communications Director, by phone at (250) 952-6508, to arrange for an opportunity to publicly announce funding for this program.

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If you have any questions, please contact Louis Chen, Senior Policy Analyst at: (250) 387-6269 or Louis.Chen@gov.bc.ca.

Thank you for your continued commitment to post-secondary education and providing excellent opportunities for students.

Sincerely,



Nicola Lemmer
Executive Director

pc: Ms. Janet Robinson, Financial Aid Officer
University of the Fraser Valley

Mr. Raman Dale, Director
Post-Secondary Finance Branch
Ministry of Advanced Education

Mr. Rodney Porter, Communications Director
Government Communications and Public Engagement
Ministry of Advanced Education

AVED.FinancialReporting@gov.bc.ca

Kisilewich, Nicole AVED:EX

From: Nicole Adams <Nicole.Adams@ufv.ca>
Sent: Thursday, September 29, 2016 6:06 PM
To: AVED PostSecondary Finance Branch AVED:EX
Cc: Jackie Hogan; Craig Toews; Betty Poettcker; Kasey Merritt
Subject: UFV 5 Year Capital Plan 16_17 Submission
Attachments: UFV 5 Year Capital Plan 102990 - Att 3 - Prioritized List of Proposed Cat 1 and 2 Projects_AVED.xlsx; UFV 5 Year Capital Plan 16-17 AVED.pdf

Hello,

Attached please find UFV's 5 Year Capital Plan submission. The plan will be presented for approval by the Board of Governors on October 6th, 2016. Confirmation of approval will be forwarded at that time.

Please contact us if you have any questions.

Thank you

Nicole

Nicole Adams, CPA, CGA

Associate Director, Finance
University of the Fraser Valley
33844 King Road
Abbotsford, BC V2S 7M8
604-864-4648
nicole.adams@ufv.ca



Five-Year Capital Plan Instructions (2017/18-2021/22)

Attachment 3 -- Prioritized list for Proposed Category 1: New Priority Projects, Category 2: Whole Asset Replacement & Renewal Projects, and Category 3: Student Housing Projects



#	Institution	Campus	Project Description	Project Category	Anticipated Construction Start Date	Anticipated Occupancy Date	Total Project Budget	Total Cashflow Forecast 2017/18	Total Cashflow Forecast 2018/19	Total Cashflow Forecast 2019/20	Total Cashflow Forecast 2020/21	Total Cashflow Forecast 2021/22	Total Cashflow Forecast Outgoing Years	Provincial Cashflow Forecast 2017/18	Provincial Cashflow Forecast 2018/19	Provincial Cashflow Forecast 2019/20	Provincial Cashflow Forecast 2020/21	Provincial Cashflow Forecast 2021/22	Total Provincial Cashflow Forecast Outgoing Years	Total Provincial Budget
1	UFV	Abbotsford	Digital HUB	New Priority Project	s.13,s.17															\$20,000,000
2	UFV	Abbotsford	Bldg D/A-East Envelope Replacement	Renewal Project																\$7,000,000
3	UFV	Abbotsford	Bldg C Expansion	New Priority Project																\$5,000,000
4	UFV	Abbotsford	Bldg A/B Renewal	Renewal Project																\$10,200,000
5	UFV	CEP	Agriculture Centre (Phase 2)	New Priority Project																\$12,000,000
6																				\$0
7																				\$0
8																				\$0
9																				\$0
10																				\$0
11																				\$0
12																				\$0
13																				\$0
14																				\$0
15																				\$0

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Page 280 to/à Page 303

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