

Chan, Kristine S AEST:EX

From: AVED Education Quality Assurance AVED:EX
Sent: Tuesday, February 23, 2016 7:34 AM
To: 'wilfredo.contreras@clearmind.com'
Cc: AVED Education Quality Assurance AVED:EX
Subject: RE: Education Quality Assurance Website Inquiry
Attachments: EQA_Branding_Guide.pdf

Dear Mr. Contreras,

The EQA logo must conform to the Branding Guide. The Branding Guide and the high resolution images are available for download from the EQA database upon login. I have attached the Branding Guide for your reference.

Sincerely,
Vicki Simmons

Vicki Simmons
Senior Policy Analyst
Governance and Quality Assurance Branch
BC Ministry of Advanced Education

3rd Floor, 835 Humboldt St
PO Box 9883 Stn Prov Govt
Victoria BC V8W 9T6
(T) 250-356-2067 | (F) 250-387-3750 | (E) vicki.simmons@gov.bc.ca

-----Original Message-----

From: s.22
Sent: Monday, February 22, 2016 12:58 PM
To: AVED Education Quality Assurance AVED:EX
Subject: Education Quality Assurance Website Inquiry

name:
Wilfredo

email:
s.22

comments:
Hi,

We recently got out EQA approved, but I had a question about setting it up on our site.

This is how it looks with the default code:

s.15

However, all the horizontal white space keeps us from adding text beside the logo (to follow the style of the PCTIA one above).

Is the following modification acceptable—it doesn't change the size of the logo, merely reduces the white space:

s.15

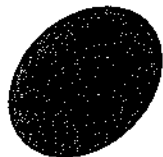
Thanks!

Wilfredo



BC EDUCATION QUALITY ASSURANCE BRANDING GUIDE

EQA Brand Colours and Typeface



PANTONE 288C
CMYK 100, 67, 0, 23
RGB 35, 64, 117

Adobe Garamond Pro

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
01234567890 \$&



PANTONE 130C
CMYK 0, 30, 100, 0
RGB 227, 168, 43

**The font family is available from MyFonts.com, Adobe.com or Paratype.com*

How to use the brand

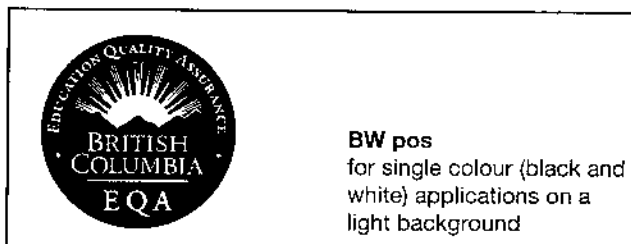
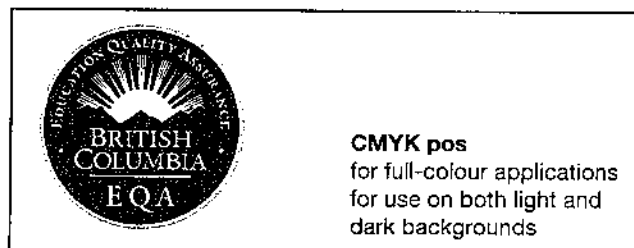
Several brand files are included in the package:

- Files with RGB in the name is best used for displaying on websites and digital files
- Files with CMYK in the name is best used for colour printing
- Files with BW in the name is best used for black and white printing

"AI" and "EPS" files are vector files. Images made with vectors are most versatile because they can be enlarged or reduced to any size without degrading the image. Vector files are best suited for print material.

"JPG", "PNG", and "TIF" files are bitmap files. Bitmap images will degraded in quality if they are enlarged, use these files with caution. Bitmap files are best suited to online or digital material.

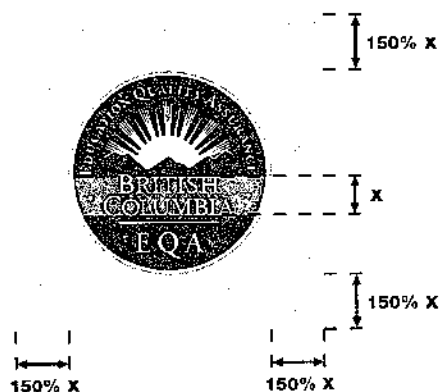
Using the brand on different background colours:



How to use the brand continued

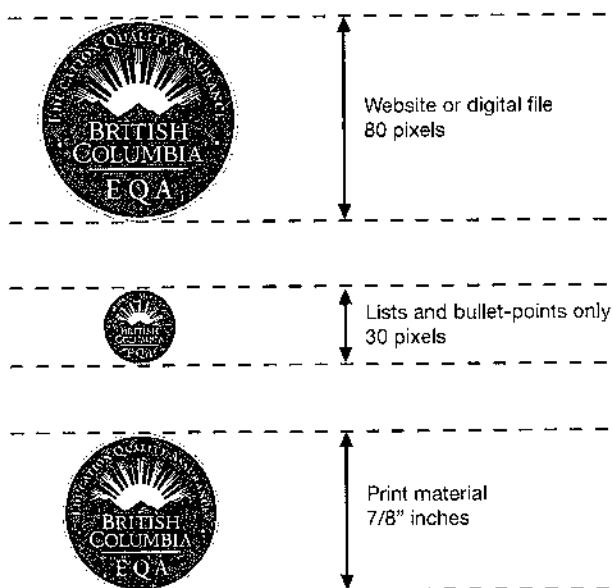
Clear Space

The minimum amount of empty space around the brand must be at least 150% height of the words "British Columbia" or 150% of "x".



Minimum Size

To maintain legibility, the brand should be no less than 7/8" in diameter for print material, and no less than 80 pixels in diameter for websites or digital files. To use the brand on lists and bullet-points in a web page, the brand should be no less than 30 pixels in diameter.



Restrictions



Do not stretch or distort the brand in any way. The brand must be scaled proportionally.



Do not alter the orientation of the brand or place it on an angle.

Provincial
~~EQA~~
Designation

Do not interpret/replace the official EQA seal in any way.



Do not change/misrepresent the colour of any part of the brand.



Do not cut off/overlap any part of the brand or add extra markings on or around the brand.



Chan, Kristine S AEST:EX

From: no-reply@bceqa.ca
Sent: Wednesday, April 27, 2016 11:07 AM
To: accounting@clearmind.com
Cc: AVED Education Quality Assurance AVED:EX
Subject: EQA: Reapplication Submission | Clearmind International Institute Inc.
Attachments: Receipt.pdf

Dear Laura Hooper,

Thank you for your submission to reapply for your institution's Education Quality Assurance (EQA) Designation. Your EQA Annual Designation reapplication has been received and will be reviewed by the Ministry.

EQA Annual Designation reapplications will be processed in the order received. If the reapplication is missing required information, EQA will return the submission to the institution with a written explanation of what was missing or incomplete.

If you need to follow up on your submission, please refer to order receipt #101175.

- Institutions that continue to meet EQA eligibility requirements will receive an official EQA Designation Confirmation Letter granting their institution permission, on an annual basis, to retain their EQA Designation and use of the EQA brand.
- Institutions that have failed to maintain EQA Annual Designation eligibility requirements will be notified in writing of the eligibility deficiency by EQA staff.

Thank you again for your continued interest and participation in the provincial Education Quality Assurance Designation. Should your institution have any questions about your submission or EQA, please do not hesitate to contact our office.

Sincerely,

***Education Quality Assurance
Ministry of Advanced Education***

3rd Floor, 835 Humboldt St
PO Box 9883 Stn Prov Govt
Victoria BC V8W 9T6
Email: EQA@gov.bc.ca



April 27, 2016

Clearmind International Institute Inc.
22778 72nd Avenue
Langley, BC
V2Y 2K3
Canada

Attention: Laura Hooper

Order Receipt No. 101175

Re: British Columbia Education Quality Assurance Order Receipt

Please note: All EQA Fees are non-refundable and are not subject to taxes.

EQA Annual Designation Fee	\$0.00
(Designation Period: May 1, 2016 - April 30, 2017)	

Subtotal:	\$0.00
Taxes:	\$0.00
Total Charges:	\$0.00
Balance Owing:	\$0.00



2016/17 EQA Checklist

COPY

Institution Name: Clearmind International Institute Inc.

Corporate Registry https://www.bconline.gov.bc.ca/ User ID's: 15	Date(s) Completed: MAY 03 2016 NIGS MAY 25 2016 NIGS
CANLII http://canlii.org/en/ca/	Date Completed: MAY 19 2016
The Courts of British Columbia http://www.courts.gov.bc.ca/search_judgments.aspx	Date Completed: MAY 19 2016
BC Human Rights Tribunal http://www.bchrt.gov.bc.ca/search/index.htm	Date Completed: MAY 19 2016
Student Aid Compliance Unit (if SFA designated) avedcomplianceunit@gov.bc.ca N:\GENERAL\Quality Assurance Unit\Quality Assurance Policies and Plans\EQA\2014 Repayment Rate ltrs	Date Completed: N/A
Institutions of Interest \\Crowbar\S24049\GENERAL\QUALITY ASSURANCE UNIT\Degree Authorization\DAAD\DAAD Contraventions & Policy\Institutions of Interest - Status Sheet.xls	Date Completed: MAY 19 2016
Private Career Training Institutions Agency http://www.pctia.bc.ca/listings	Date Completed: MAY 03 2016
Website Scan	Date Completed:
Student Complaints (PCTIA institutions)	Date Completed: MAY 19 2016
Regulatory Bodies (Vicki)	Date Completed: N/A
Prior Applicant Suitability	Yes - DN# <input checked="" type="checkbox"/> No <input type="checkbox"/>
Comments: * Postgraduate University not only being approved - Summit Workshop - \$1,097 but not sure if it's above 40 hrs - Did not find refund policy, admissions info or logo. Approved June 3/16. in school going package don't look at	
Update EQA Database https://myeqa.bceqa.ca/apply/apply/Home	Date Completed: JUN 03 2016
Send notification email to institution (if approved), and move emails from inbox	Date Completed: JUN 07 2016
Update "EQA Applications Under Review" sheet \\Crowbar\S24049\GENERAL\QUALITY ASSURANCE UNIT\Quality Assurance Policies and Plans\EQA\EQA (Recent)\EQA Applications Under Review.docx	Date Completed: JUN 03 2016

Education Quality Assurance (EQA) Suitability Review

Institution:	Clearmind International Institute		
Application (New / Renewal):	Renewal		
Suitability Letter Sent:	May 25, 2016	Response Letter Received:	May 27, 2016
Issue(s):			
<p><u>Good Standing: Not in good standing with the Corporate Registry of British Columbia</u></p> <ul style="list-style-type: none"> The status of Clearmind International Institute Inc. was not in good standing with the Corporate Registry at the time of two corporate records searches on May 3 and May 25, 2016. 			
Institution's Response / Actions Taken:			
<ul style="list-style-type: none"> The institution did not provide an explanation as to why it did not file its annual report with the Corporate Registry in a timely manner. Upon receipt of the Ministry's letter the institution filed its required annual report and fees. 			
Analysis:			
<ul style="list-style-type: none"> The institution understood the issue and took action to resolve the concern. Ministry staff have confirmed that the company is now in good standing with the Corporate Registry. 			
Recommendation:	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin-right: 10px;"> </div> <div>Approve</div> </div>		
Executive Director Comments and/or Additional Considerations:			
Decision:			
<input checked="checked" type="checkbox"/> Approve <input type="checkbox"/> Refer to ADM			

Signature:

Date:

June 3, 2016

Mary Shaw, Executive Director

From: Laura Hooper, Accounting
To: AVED Education Quality Assurance AVED:EX
Subject: RE: Reapplication Submission | Clearmind International Institute Inc.
Date: Friday, May 27, 2016 3:19:01 PM

Dear Ms. Simmons,

Our corporate records are now up to date with the Corporate Registry of BC. Again, thank you for bringing this to our attention and our apologies for this oversight.

Kindest regards,



Laura Hooper (Director of Policy and Finance)
604.513.9001
www.clearmind.com, 22778 - 72nd Ave Langley, BC Canada V2Y 2K3

Clearmind
INTERNATIONAL INSTITUTE INC.

STRICTLY PERSONAL AND CONFIDENTIAL. This email may contain confidential and proprietary material for the sole use of the intended recipient. Any review or distribution by others is strictly prohibited. If you are not the intended recipient, please contact the sender and delete all copies. Reply with a subject line of UNSUBSCRIBE if you no longer wish to receive emails from Clearmind.

From: Laura Hooper, Accounting [mailto:laura.hooper@clearmind.com]
Sent: May 26, 2016 4:08 PM
To: 'AVED Education Quality Assurance AVED:EX'; 'accounting@clearmind.com'
Subject: RE: Reapplication Submission | Clearmind International Institute Inc.

Dear Ms. Simmons,

Thank you for bringing this to our attention. We are undertaking to have this corrected and will advise tomorrow once it has been completed.

Our apologies for this oversight.

Kindest regards,



Laura Hooper (Director of Policy and Finance)
604.513.9001
www.clearmind.com, 22778 - 72nd Ave Langley, BC Canada V2Y 2K3

Clearmind
INTERNATIONAL INSTITUTE INC.

STRICTLY PERSONAL AND CONFIDENTIAL. This email may contain confidential and proprietary material for the sole use of the intended recipient. Any review or distribution by others is strictly prohibited. If you are not the intended recipient, please contact the sender and delete all copies. Reply with a subject line of UNSUBSCRIBE if you no longer wish to receive emails from Clearmind.

From: AVED Education Quality Assurance AVED:EX [mailto:EOA@gov.bc.ca]
Sent: May 25, 2016 10:28 AM
To: accounting@clearmind.com
Cc: AVED Education Quality Assurance AVED:EX
Subject: RE: Reapplication Submission | Clearmind International Institute Inc.

Dear Ms. Hooper,

I am writing regarding the application of Clearmind International Institute for Education Quality Assurance (EQA) designation in British Columbia. EQA is assessed upon application to ensure institutions meet the requirements for EQA designation.

Ministry staff note that the status of Clearmind International Institute Inc. is "not in good standing" with the Corporate Registry of British Columbia at the time of two corporate records searches conducted on May 3 and May 25, 2016. As set out in the EQA Policy, an institution is considered "Not in Good Standing" if it is in contravention of the Business Corporations Act by being not in good standing with the Corporate Registry.

Before the Ministry makes a decision on whether Clearmind International Institute is eligible for EQA designation, you are being provided an opportunity to respond to the concern identified above.

Thank you for your attention to this matter.

Sincerely,

Vicki Simmons

Vicki Simmons

Senior Policy Analyst
Governance and Quality Assurance Branch
BC Ministry of Advanced Education

3rd Floor, 835 Humboldt St
PO Box 9883 Stn Prov Govt
Victoria BC V8W 9T6
(T) 250-356-2067 | (F) 250-387-3750 | (E) vicki.simmons@gov.bc.ca

From: no-reply@bceqa.ca [mailto:no-reply@bceqa.ca]
Sent: Wednesday, April 27, 2016 11:07 AM
To: accounting@clearmind.com
Cc: AVED Education Quality Assurance AVED:EX
Subject: EQA: Reapplication Submission | Clearmind International Institute Inc.

Dear Laura Hooper,

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EQA Annual Designation reapplications will be processed in the order received. If the reapplication is missing required information, EQA will return the submission to the institution with a written

explanation of what was missing or incomplete.

If you need to follow up on your submission, please refer to order receipt #101175.

- Institutions that continue to meet EQA eligibility requirements will receive an official EQA Designation Confirmation Letter granting their institution permission, on an annual basis, to retain their EQA Designation and use of the EQA brand.
- Institutions that have failed to maintain EQA Annual Designation eligibility requirements will be notified in writing of the eligibility deficiency by EQA staff.

Thank you again for your continued interest and participation in the provincial Education Quality Assurance Designation. Should your institution have any questions about your submission or EQA, please do not hesitate to contact our office.

Sincerely,

Education Quality Assurance
Ministry of Advanced Education

3rd Floor, 835 Humboldt St
PO Box 9883 Stn Prov Govt
Victoria BC V8W 9T6
Email: EQA@gov.bc.ca

SEARCHED

"Clearmind International Institute Inc."

"Resolution Education Services Inc."

"Laura Hooper"

"Duane O'Kane"

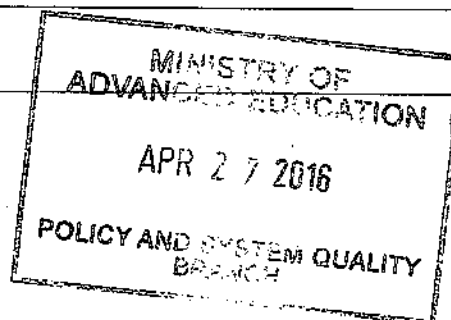
"Catherine O'Kane"

Application Summary

RE-APPLICATION

STATUS: UNDER REVIEW

Invoice	N/A
PCTIA	Initiated
LC	Not Applicable
Ministry	Initiated



Institution Profile

Clearmind International Institute Inc.
 BCIN: BC0463182
www.clearmind.com
 3151
 22778 72nd Avenue
 Langley, V2Y 2K3
 Laura Hooper

Not listed on PCTIA
 "Info." page.

Size of institution by *enrolment*: 100-499
 Percentage of international students based on *enrolment*: 3%
 Target markets: North America, Europe

Payment/Refund

PAYMENT Order: 101175, Amount:0.00, Date: Apr 27, 2016

Contacts

Director of Policy & Finance
 Laura Hooper - Institutional Representative
 604-513-9001
accounting@clearmind.com

Application

Type of post-secondary institution:

Private Career Training

What is the legal name of your institution as listed in the Corporate Registry?

Clearmind International Institute Inc.

Is your institution currently doing business under any other name? If none, please enter N/A.
 (could be multiple)

N/A

What is the name of the owner of the legal entity?

Duane O'Kane and Catherine O'Kane

Type of post-secondary education offered:

- ☐ Associate Degree
- ☐ University Transfer
- ☐ Undergraduate Degree
- ☐ Graduate Degree
- ☒ Career Training
- ☐ Language Training

- ☐ Theological
- ☐ Trades / Apprenticeship Training

Institution's programs meet quality assurance standards through:

- ☒ Public Institution Legislation
- ☒ Ministry Review Process
- ☒ Ministers consent under the Degree Authorization Act (DAA)
- ☒ Private Career Training Institutions Agency (PCTIA) Accreditation

Does institution have SABC designation?

- ☐ Yes ☒ No

Institutional Representative Signature:

Laura Hooper

Permission to use EQA Brand

Intended medium for brand use:

(check all that apply)

- ☒ Pamphlet
- ☒ Brochure
- ☒ Website
- ☒ Poster
- ☒ Banner
- ☒ Billboard/Signage
- ☐ Other

List any other marks, logos or symbols that may appear in conjunction with the EQA Brand:

Clearmind logo, PCTIA logo, professional body logo (Canadian Professional Counsellors Association, Association of Cooperative Counselling Therapists of BC, The National Council of Psychotherapists - UK)

List any official affiliations or partnerships institution has with other institutions:

I have read and understand the conditions of use pertaining to the following:

- ☒ Brand permissions
- ☒ Use & misuse of brand
- ☒ Brand compliance

Institutional Representative Signature:

Laura Hooper

Notes

EXIT

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[Dashboard](#)[Manage Applications](#)[Financials](#)[Reporting](#)[Administration](#)You are here: [Dashboard](#) > [Manage Addresses](#) > Clearmind International Institute Inc.**Dashboard**[Institution Status](#)[Institution Designation History](#)[Create Institution Profile](#)[Edit Institution Profile](#)[Manage Contacts](#)[Manage Addresses](#)[Add Additional Campus](#)**Manage Applications**[Create Application](#)[Edit Application](#)[View Applications](#)[Institution Application History](#)**Financials**[Invoice Search](#)[Payment Search](#)**Reporting**[Search Institution Profiles](#)[Designated Institutions](#)[Designation Summary](#)**Administration**[Manage Staff Contacts](#)[Site Settings](#)**Manage Addresses****Addresses**

Campus	Address Line 1	City	Postal Code	Primary Address	
Clearmind International Institute Inc.	22778 72nd Avenue	Langley	V2Y 2K3	Yes	Edit

[EXIT](#)

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Withheld pursuant to/removed as

s.3

HOME ABOUT STUDENTS INSTITUTIONS CONTACT NEWS BYLAWS MEDIA INSTITUTION LOGIN
SITE SEARCH

SEARCH

ALL REGISTERED INSTITUTIONS

ALL ACCREDITED INSTITUTIONS

SUSPENDED AND CANCELLED

APPLYING FOR ACCREDITATION

3151 • CLEARMIND INTERNATIONAL INSTITUTE INC.

INFO

2 LOCATIONS

5 PROGRAMS

HISTORY



Google



LOCATION ONE - CLEARMIND INTERNATIONAL INSTITUTE INC.

TYPE	Main
ADDRESS	22778 72ND AVENUE LANGLEY, BC V2Y 2K3
PHONE	604-513-9001
FAX	604-513-9008
EMAIL	admin@clearmind.com
WEBSITE	www.clearmind.com



LOCATION TWO - CLEARMIND INTERNATIONAL INSTITUTE INC.

TYPE	Learning Site
ADDRESS	2294 WEST 10TH AVENUE VANCOUVER, BC V6K 2H8

PHONE

604-513-9001

EMAIL

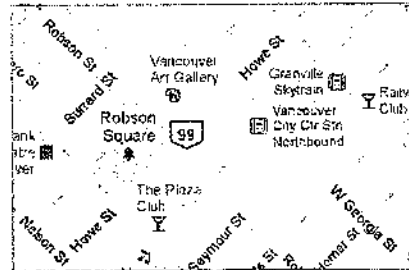
admin@clearmind.com

WEBSITE

www.clearmind.com

PCTIA is the regulatory body for private career training institutions in BC. PCTIA sets basic education standards for registered private career training institutions in British Columbia and establishes standards of quality which must be met by accredited institutions.

[Read more...](#)



[Privacy Policy](#) | [Terms & Conditions](#)

Judgment in Sunanda Kikla, Fraser Valley
Community College vs Private Career
Training Institutions Agency and other
parties
Update regarding PCTIA transition to the
Private Training Act

Update regarding PCTIA transition to the
Private Training Act

Page 23 to/à Page 24

Withheld pursuant to/removed as

s.3

HOME ABOUT STUDENTS INSTITUTIONS CONTACT NEWS BYLAWS MEDIA INSTITUTION LOGIN
SITE SEARCH

SEARCH

ALL REGISTERED INSTITUTIONS

ALL ACCREDITED INSTITUTIONS

SUSPENDED AND CANCELLED

APPLYING FOR ACCREDITATION

3151 • CLEARMIND INTERNATIONAL INSTITUTE INC.

INFO

2 LOCATIONS

5 PROGRAMS

HISTORY

INSTITUTION NAME

CLEARMIND INTERNATIONAL INSTITUTE INC.

LEGAL BUSINESS NAME

CLEARMIND INTERNATIONAL INSTITUTE INC.

REGISTERED OPERATING ADDRESS

PHONE

604-513-9001

FAX

604-513-9008

EMAIL

admin@clearmind.com

WEBSITE

www.clearmind.com

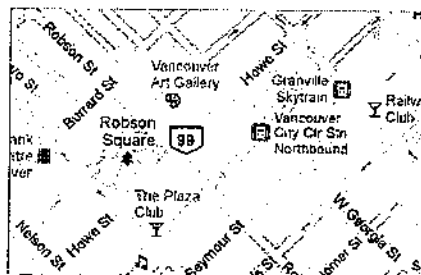
STATUS

✓ Registered ✓ Accredited

Address?

PCTIA is the regulatory body for private career training institutions in BC. PCTIA sets basic education standards for registered private career training institutions in British Columbia and establishes standards of quality which must be met by accredited institutions.

Read more...



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Judgment in Sunanda Kikla, Fraser Valley Community College vs Private Career Training Institutions Agency and other parties
Update regarding PCTIA transition to the Private Training Act

Update regarding PCTIA transition to the Private Training Act

HOME ABOUT STUDENTS INSTITUTIONS CONTACT NEWS BYLAWS MEDIA INSTITUTION LOGIN
SITE SEARCH

SEARCH

ALL REGISTERED INSTITUTIONS

ALL ACCREDITED INSTITUTIONS

SUSPENDED AND CANCELLED

APPLYING FOR ACCREDITATION

3151 • CLEARMIND INTERNATIONAL INSTITUTE INC.

INFO

2 LOCATIONS

5 PROGRAMS

HISTORY

ADVANCED GROUP SUPERVISION (CERTIFICATE)

SCHEDULE: PART TIME DELIVERY: COMBINED (ON-SITE & DISTANCE)

GROUP SUPERVISION (OTHER)

SCHEDULE: PART TIME DELIVERY: COMBINED (ON-SITE & DISTANCE)

PRACTITIONERS TRAINING 1 (DIPLOMA)

SCHEDULE: FULL TIME OR PART TIME DELIVERY: COMBINED (ON-SITE & DISTANCE)

PRACTITIONERS TRAINING 2 (DIPLOMA)

SCHEDULE: FULL TIME OR PART TIME DELIVERY: COMBINED (ON-SITE & DISTANCE)

PRACTITIONERS TRAINING 3 (DIPLOMA)

SCHEDULE: FULL TIME OR PART TIME DELIVERY: COMBINED (ON-SITE & DISTANCE)

*Summer + Workshop
\$1,097
- Starts @ dinner on Sunday
+ 5 days. → doesn't say
exact hours*

PCTIA is the regulatory body for private career training institutions in BC. PCTIA sets basic education standards for registered private career training institutions in British Columbia and establishes standards of quality which must be met by accredited institutions.
Read more...



Privacy Policy | Terms & Conditions

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SEARCH

3151 • CLEARMIND INTERNATIONAL INSTITUTE INC.

ALL REGISTERED INSTITUTIONS

INFO

2 LOCATIONS

5 PROGRAMS

HISTORY

ALL ACCREDITED INSTITUTIONS

Institution was not suspended within the last 5 years.

SUSPENDED AND CANCELLED

APPLYING FOR ACCREDITATION

PCTIA is the regulatory body for private career training institutions in BC. PCTIA sets basic education standards for registered private career training institutions in British Columbia and establishes standards of quality which must be met by accredited institutions.

Read more...



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Chan, Kristine S AEST:EX

From: AVED Education Quality Assurance AVED:EX
Sent: Tuesday, June 7, 2016 9:30 AM
To: accounting@clearmind.com
Cc: AVED Education Quality Assurance AVED:EX
Subject: RE: Reapplication Submission | Clearmind International Institute Inc.

File #: 60100-70/CIII

Dear Laura Hooper,

I am writing regarding Clearmind International Institute Inc.'s reapplication for Education Quality Assurance (EQA) designation in British Columbia. In order to ensure that the integrity of the EQA brand is maintained, the Ministry conducts thorough reviews of all institutions upon reapplication as outlined in the EQA Policy and Procedures Manual.

As you know, the Ministry wrote to you regarding concerns in relation to your 2016/17 EQA application. Your response and your subsequent actions to resolve the issues have addressed the Ministry's concerns. Therefore, I am happy to inform you that **Clearmind International Institute Inc.** has been approved for EQA designation for the designation year ending **April 30, 2017**.

Please note that institutions are advised to stay up to date with the requirements for maintaining EQA designation status and related responsibilities. For current information, please refer to the EQA Policy and Procedures Manual which is updated regularly and available online at:

www.aved.gov.bc.ca/education_quality_assurance/welcome.htm.

***Education Quality Assurance
Governance and Quality Assurance Branch
Ministry of Advanced Education***
3rd Floor, 835 Humboldt St
PO Box 9883 Stn Prov Govt
Victoria BC V8W 9T6
Email: EQA@gov.bc.ca

From: no-reply@bceqa.ca [mailto:no-reply@bceqa.ca]
Sent: Wednesday, April 27, 2016 11:07 AM
To: accounting@clearmind.com
Cc: AVED Education Quality Assurance AVED:EX
Subject: EQA: Reapplication Submission | Clearmind International Institute Inc.

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Thank you again for your continued interest and participation in the provincial Education Quality Assurance Designation. Should your institution have any questions about your submission or EQA, please do not hesitate to contact our office.

Sincerely,

***Education Quality Assurance
Ministry of Advanced Education***

3rd Floor, 835 Humboldt St
PO Box 9883 Stn Prov Govt
Victoria BC V8W 9T6
Email: EQA@gov.bc.ca

Chan, Kristine S AEST:EX

From: no-reply@bceqa.ca
Sent: Monday, April 3, 2017 11:58 AM
To: accounting@clearmind.com
Cc: AVED Education Quality Assurance AVED:EX
Subject: EQA: Reapplication Submission | Clearmind International Institute Inc.
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If you need to follow up on your submission, please refer to order receipt #101446.

- Institutions that continue to meet EQA eligibility requirements will receive an official EQA Designation Confirmation Letter granting their institution permission, on an annual basis, to retain their EQA Designation and use of the EQA brand.
- Institutions that have failed to maintain EQA Annual Designation eligibility requirements will be notified in writing of the eligibility deficiency by EQA staff.

Thank you again for your continued interest and participation in the provincial Education Quality Assurance Designation. Should your institution have any questions about your submission or EQA, please do not hesitate to contact our office.

Sincerely,

Education Quality Assurance
Ministry of Advanced Education
3rd Floor, 835 Humboldt St
PO Box 9883 Stn Prov Govt
Victoria BC V8W 9T6
Email: EQA@gov.bc.ca



Attention: Laura Hooper

Order Receipt No. 101446

Re: British Columbia Education Quality Assurance Order Receipt

Please note: All EQA Fees are non-refundable and are not subject to taxes.

EQA Annual Designation Fee	\$0.00
(Designation Period: May 1, 2017 - April 30, 2018)	

Subtotal:	\$0.00
Taxes:	\$0.00
Total Charges:	\$0.00
Balance Owing:	\$0.00

2017/18 EQA Checklist

Institution Name: Clearmind International Institute Inc

EQA Due Date: Sep 01/17

60100-10/011
COP 1

Corporate Registry https://www.bconline.gov.bc.ca/ User ID ^{s.15} PW:	Date(s) Completed: SEP 2 5 2017	
CANLII http://canlii.org/en/ca/	Date Completed: SEP 2 5 2017	
The Courts of British Columbia http://www.courts.gov.bc.ca/search_judgments.aspx	Date Completed: SEP 2 5 2017	
BC Human Rights Tribunal https://www.canlii.org/en/bc/bchrt	Date Completed: SEP 2 5 2017	
Student Aid Compliance Unit (if SFA designated) \\sfp.idir.bcgov\s124\s24049\GENERAL\QUALITY ASSURANCE UNIT\Quality Assurance Policies and Plans\EQA\2016 Repayment Rate Ltrs If designated and no RR letter then check SABC website: https://studentaidbc.ca/apply/designated (also e-mail Desig. Unit if <u>not</u> listed) E-mail: designat@gov.bc.ca	Date Completed: N/A	
Institutions of Interest \\sfp.idir.bcgov\s124\s24049\GENERAL\QUALITY ASSURANCE UNIT\Degree Authorization\DAA\DAA Contraventions & Policy\Institutions of Interest - Status Sheet.xls	Date Completed: SEP 2 5 2017	
Private Training Institutions Website http://www.privatetraininginstitutions.gov.bc.ca/students/pti-directory	Date Completed:	
Website Scan <input checked="" type="checkbox"/> Admission Information → Policy Package <input checked="" type="checkbox"/> Tuition Fees → on application <input checked="" type="checkbox"/> Refund Policy → Policy Package <input checked="" type="checkbox"/> Logo Compliance <input checked="" type="checkbox"/> Programs Registered with PTIB/Degree-Granting Programs	Date Completed: SEP 2 5 2017	
Student Complaints (PTIB institutions) (Check EQA E-mail Institution Folders)	Date Completed: SEP 2 5 2017	
Regulatory Bodies (Vicki)	Date Completed: N/A	
Prior Applicant Suitability \\sfp.idir.bcgov\s124\s24049\GENERAL\QUALITY ASSURANCE UNIT\Quality Assurance Policies and Plans\EQA\EQA (Recent)\Applicant Suitability History.xlsx	Yes - DN # 1) May 31, 2016	No
Comments: - 2 addresses on PTIB, 1 address on EQA app. → Called Oct. 11/17 ✓ approved Oct. 11/17 RE		
Update EQA Database https://myeqa.bcega.ca/apply/apply/Home	Date Completed: OCT 1 6 2017	
Send notification email to institution (if approved), and move emails from inbox	Date Completed: OCT 1 6 2017	
Update "EQA Applications Under Review" sheet \\sfp.idir.bcgov\s124\s24049\GENERAL\QUALITY ASSURANCE UNIT\Quality Assurance Policies and Plans\EQA\EQA (Recent)\2016-17 EQA Applications Under Review.xlsx	Date Completed: OCT / 3 2017	

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Campus	Address Line 1	City	Postal Code	Primary Address	
Clearmind International Institute Inc.	22778 72nd Avenue	Langley	V2Y 2K3	Yes	Edit
Clearmind At Windermere Secondary	3155 East 27th Avenue	Vancouver	V5R 1P3	No	Edit

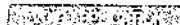
[EXIT](#)

Application Summary

RE-APPLICATION

STATUS: UNDER REVIEW

Invoice	N/A
PCTIA	Initiated
LC	Not Applicable
Ministry	Initiated



Institution Profile

Clearmind International Institute Inc.

BCIN: BC0463182

www.clearmind.com

3151

22778 72nd Avenue

Langley, V2Y 2K3

Laura Hooper

Size of institution by *enrolment*: 100-499

Percentage of international students based on *enrolment*: 3%

Target markets: North America, Europe

Payment/Refund

PAYMENT Order: 101446, Amount:0.00, Date: Apr 03, 2017

Contacts

Director of Policy & Finance

Laura Hooper - Institutional Representative

604-513-9001

accounting@clearmind.com

Application

Type of post-secondary institution:

Private Career Training

What is the legal name of your institution as listed in the Corporate Registry?

Clearmind International Institute Inc.

Is your institution currently doing business under any other name? If none, please enter N/A.

(could be multiple)

N/A

What is the name of the owner of the legal entity?

Duane O'Kane and Catherine O'Kane

Type of post-secondary education offered:

- ☐ Associate Degree
- ☐ University Transfer
- ☐ Undergraduate Degree
- ☐ Graduate Degree
- ☒ Career Training
- ☐ Language Training

- ☐ Theological
- ☐ Trades / Apprenticeship Training

Institution's programs meet quality assurance standards through:

- ☐ Public Institution Legislation
- ☐ Ministry Review Process
- ☐ Ministers consent under the Degree Authorization Act (DAA)
- ☒ Private Career Training Institutions Agency (PCTIA) Accreditation

Does institution have SABC designation?

☐ Yes ☒ No

Institutional Representative Signature:

Laura Hooper

Permission to use EQA Brand

Intended medium for brand use:

(check all that apply)

- ☒ Pamphlet
- ☒ Brochure
- ☒ Website
- ☒ Poster
- ☒ Banner
- ☒ Billboard/Signage
- ☐ Other

List any other marks, logos or symbols that may appear in conjunction with the EQA Brand:

Cleanmind logo, PTIB logo, professional body logo (Canadian Professional Counsellors Association, Association of Cooperative Counselling Therapists of BC, The National Council of Psychotherapists - UK)

List any official affiliations or partnerships institution has with other institutions:

I have read and understand the conditions of use pertaining to the following:

- ☒ Brand permissions
- ☒ Use & misuse of brand
- ☒ Brand compliance

Institutional Representative Signature:

Laura Hooper

Notes

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First Name	Last Name	Username	Role	Primary Contact	Active
Laura	Hooper	accounting@clearmind.com	Institutional Representative	Yes	Yes

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Campus	Address Line 1	City	Postal Code	Primary Address	
Clearmind International Institute Inc.	22778 72nd Avenue	Langley	V2Y 2K3	Yes	Edit

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[Back to results \(\)](#)**Clearmind International Institute Inc.****ID-03151**[2 Locations](#)[Info](#)[History of Compliance Actions](#)

Institution was not suspended within the last 5 years.

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Keywords (Optional)

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Region or City

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Clearmind International Institute Inc.

ID-03151

[2 Locations](#) [Info](#) [History of Compliance Actions](#)

[Expand All \(\)](#) | [Collapse All](#)

()

Clearmind International Institute Inc.

Location: Langley, BC

()

Address	22778 72nd Avenue Langley, BC V2Y 2K3 View on map ()
Phone	(604) 513-9001
Fax	(604) 513-9008
Email	admin@clearmind.com (mailto:admin@clearmind.com)
Website	http://www.clearmind.com (http://www.clearmind.com)

Clearmind International Institute Inc.

Location: Vancouver, BC

()

Address	3155 E 27th Avenue Vancouver, BC V5R 1P3 View on map ()
Phone	(604) 513-9001
Fax	(604) 513-9008
Email	admin@clearmind.com (mailto:admin@clearmind.com)
Website	http://www.clearmind.com (http://www.clearmind.com)

Search For

Keywords (Optional)

clearm

Region or City

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Private Training Institution Directory

[Back to results \(\)](#)**Clearmind International Institute Inc.****ID-03151**

2 Locations	Info	History of Compliance Actions
Legal Name	Clearmind International Institute Inc.	
Address	22778 72nd Avenue Langley, BC V2Y 2K3	
Phone	(604) 513-9001	
Fax	(604) 513-9008	
Email	admin@clearmind.com (mailto:admin@clearmind.com)	
Website	http://www.clearmind.com (http://www.clearmind.com)	
Institution Operating Name	Clearmind International Institute Inc.	
Previous Operating Name(s)		
PTA Certificate Type	Designated	
Certificate Expiry Date	July 31, 2018	

Search For

Keywords (Optional)

clearm

Region or City

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Contact Us (<http://www.privatetraininginstitutions.gov.bc.ca/about/contact-us>)

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Withheld pursuant to/removed as

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Clearmind International Institute Inc.	Advanced Group Supervision	Combined (On-Site & Distance)	Part Time	Certificate
Clearmind International Institute Inc.	Practitioners Training			Diploma
Clearmind International Institute Inc.	Practitioners Training 1	Combined (On-Site & Distance)	Full Time or Part Time	Diploma
Clearmind International Institute Inc.	Practitioners Training 2	Combined (On-Site & Distance)	Full Time or Part Time	Diploma
Clearmind International Institute Inc.	Practitioners Training 3	Combined (On-Site & Distance)	Full Time or Part Time	Diploma

"Clearmind International Institute"

"Clearmind Institute"

"Laura Hooper"

"Duane O'Kane"

"Catherine O'Kane"

Chan, Kristine S AEST:EX

From: AVED Education Quality Assurance AVED:EX
Sent: Monday, October 16, 2017 9:56 AM
To: accounting@clearmind.com
Cc: AVED Education Quality Assurance AVED:EX
Subject: RE: Reapplication Submission | Clearmind International Institute Inc.

File #: 60100-70/CLII

Dear Laura Hooper:

I am writing regarding Clearmind International Institute Inc.'s reapplication for Education Quality Assurance (EQA) designation in British Columbia. In order to ensure that the integrity of the EQA brand is maintained, the Ministry conducts thorough reviews of all institutions upon reapplication as outlined in the EQA Policy and Procedures Manual.

I am happy to inform you that **Clearmind International Institute Inc.** has been approved for EQA designation for the designation year ending **August 31, 2018**.

Please note that institutions are advised to stay up to date with the requirements for maintaining EQA designation status and related responsibilities. For current information, please refer to the EQA Policy and Procedures Manual which is updated regularly and available online at:

<http://www2.gov.bc.ca/gov/content/education-training/post-secondary-education/institution-resources-administration/education-quality-assurance>

***Education Quality Assurance
Governance and Quality Assurance Branch
Ministry of Advanced Education***
3rd Floor, 835 Humboldt St
PO Box 9883 Stn Prov Govt
Victoria BC V8W 9T6
Email: EQA@gov.bc.ca

From: no-reply@bceqa.ca [mailto:no-reply@bceqa.ca]
Sent: Monday, April 3, 2017 11:58 AM
To: accounting@clearmind.com
Cc: AVED Education Quality Assurance AVED:EX
Subject: EQA: Reapplication Submission | Clearmind International Institute Inc.

Dear Laura Hooper,

Thank you for your submission to reapply for your institution's Education Quality Assurance (EQA) Designation. Your EQA Annual Designation reapplication has been received and will be reviewed by the Ministry.

EQA Annual Designation reapplications will be processed in the order received. If the reapplication is missing required information, EQA will return the submission to the institution with a written explanation of what was missing or incomplete.

If you need to follow up on your submission, please refer to order receipt #101446.

- Institutions that continue to meet EQA eligibility requirements will receive an official EQA Designation Confirmation Letter granting their institution permission, on an annual basis, to retain their EQA Designation and use of the EQA brand.
- Institutions that have failed to maintain EQA Annual Designation eligibility requirements will be notified in writing of the eligibility deficiency by EQA staff.

Thank you again for your continued interest and participation in the provincial Education Quality Assurance Designation. Should your institution have any questions about your submission or EQA, please do not hesitate to contact our office.

Sincerely,

Education Quality Assurance
Ministry of Advanced Education

3rd Floor, 835 Humboldt St
PO Box 9883 Stn Prov Govt
Victoria BC V8W 9T6
Email: EQA@gov.bc.ca