

Page 001 to/à Page 003

Withheld pursuant to/removed as

s.12;s.14;s.22

Page 004

Withheld pursuant to/removed as

s.12;s.14

Page 005

Withheld pursuant to/removal as

s.12;s.14;s.22

Page 006

Withheld pursuant to/removed as

s.12;s.14

Page 007 to/à Page 010

Withheld pursuant to/removed as

s.12;s.14;s.22

MINISTER OF ADVANCED EDUCATION, SKILLS AND TRAINING - SPEAKING NOTES

s.12,s.13

Page 012 to/à Page 013

Withheld pursuant to/removed as

s.12;s.14

Page 014 to/à Page 015

Withheld pursuant to/removed as

s.12;s.14;s.22

Franklin, Rachel AEST:EX

From: Franklin, Rachel AEST:EX
Sent: Thursday, December 7, 2017 6:20 PM
To: Loughran, Tony D AEST:EX
Cc: McHerron, Paula J AEST:EX
Subject: Updated - December 2017 Appointments Table
Attachments: December 2017 OIC Appointments (prepared for DM) Dec 7.docx

Attached is an update to the tracking document for the DM – showing where appointments have been sourced. This is up to date with the instructions received up to Dec 7 (today).

Rachel Franklin
Director, Legislation
BC Ministry of Advanced Education, Skills and Training
(250) 507-7128 | Rachel.Franklin@gov.bc.ca

December 2017 AEST Board Appointments – Prepared for DM

Institution	Appointments	New/Re- appointment	Candidate Sourcing	Notes	# LGIC
BCIT	s.12,s.13,s.14,s.22				8/8+
Camosun College					7/8+
Capilano University					7/8
College of New Caledonia					8/8+
College of the Rockies					10/8+
Douglas College					9/8+
Emily Carr University of Art and Design					8/8
Justice Institute of British Columbia					12/8+

December 2017 AEST Board Appointments – Prepared for DM

	s.12,s.13,s.14,s.22	
Kwantlen Polytechnic University		7/8
Langara College		8/8+
Nicola Valley Institute of Technology		8/8+
North Island College		7/8+
Northern Lights College		7/8+
Northwest Community College		5/8+
Okanagan College		6/8+
Royal Roads University		4/6
Selkirk College		7/8+
Simon Fraser		7/8

December 2017 AEST Board Appointments – Prepared for DM

University	s.12,s.13,s.14,s.22	
Thompson Rivers University		5/8
University of British Columbia		9/11
University of Northern British Columbia		7/8
University of the Fraser Valley		7/8
University of Victoria		8/8
Vancouver Community College		6/8+
Vancouver Island University		7/8
Chartered Professional Accountants of BC		1/3
Architectural Institute of BC		4/4
Engineers and Geoscientists BC		2/4

December 2017 AEST Board Appointments – Prepared for DM

BC Society of Landscape Architects	s.12,s.13,s.14,s.22	2/4
BC Registered Music Teachers' Association		0/1

Page 021 to/à Page 024

Withheld pursuant to/removed as

s.12;s.14;s.22

Franklin, Rachel AEST:EX

From: Franklin, Rachel AEST:EX
Sent: Monday, December 11, 2017 1:50 PM
To: McHerron, Paula J AEST:EX
Subject: FW: **For Approval: Board Appointment OICs (16)
Importance: High

Paula, I saved and renamed the OICS here: Y:\Legislation\Administration\Board Appointments\2017 Board Appointments\Signed

Please upload to the Cabops site. (I don't seem to have access)

From: Oaten, Jeremy AEST:EX
Sent: Monday, December 11, 2017 1:39 PM
To: Franklin, Rachel AEST:EX
Cc: La Rose, Yael AEST:EX; Smollett, Debbie AEST:EX
Subject: RE: **For Approval: Board Appointment OICs (16)

Rachel –

As requested. Memos have the DM's signature applied, OICs have Minister's.

Please let me know if any tweaks are required.

Jeremy Oaten, MA, CIAPP-C
Manager, Business Services & Ministerial Correspondence and Research Unit
Office of the Deputy Minister
Ministry of Advanced Education, Skills and Training
T: 250 356-6284
C: 250 217-6951
F: 250 356-5468

From: Smollett, Debbie AEST:EX
Sent: Monday, December 11, 2017 1:37 PM
To: Oaten, Jeremy AEST:EX
Cc: Franklin, Rachel AEST:EX; La Rose, Yael AEST:EX
Subject: **For Approval: Board Appointment OICs (16)

Approved...

Jeremy, can you get the full package to Rachel for uploading to Cab Ops?

Thank you so much all! Rachel/Yael – let me know about the binder. If we can get that over to the MO by end of business today, it will be hand delivered to the Minister tomorrow by staff in her office.

From: Mark, Melanie AEST:EX
Sent: Monday, December 11, 2017 1:34 PM
To: Flesh, Cindy AEST:EX; Smollett, Debbie AEST:EX
Cc: Rzepa, Christina AEST:EX
Subject: Re: For Approval: Board Appointment OICs (16)

Great thank yes they are approved, please apply e signature

Sent from my iPad

On Dec 11, 2017, at 1:19 PM, Flesh, Cindy AEST:EX <Cindy.Flesh@gov.bc.ca> wrote:

s.12,s.14,s.22

Page 027 to/à Page 028

Withheld pursuant to/removed as

s.12;s.14;s.22

Franklin, Rachel AEST:EX

From: Loughran, Tony D AEST:EX
Sent: Monday, December 18, 2017 11:45 AM
To: Franklin, Rachel AEST:EX; McHerron, Paula J AEST:EX
Subject: FW: Board Appointments: College of the Rockies

-----Original Message-----

From: Nicholas, Jesse [<mailto:JNicholas@cotr.bc.ca>]
Sent: Monday, December 18, 2017 9:24 AM
To: AEST Deputy Minister AEST:EX
Cc: Walls, David; Woods, Susan; Loughran, Tony D AEST:EX
Subject: Re: Board Appointments: College of the Rockies

Thank you for the update Shannon.

I will be in touch with Mr. Giles and Mr. Macnair very soon.

Cheers,

Jesse Nicholas

From: AEST Deputy Minister AEST:EX <AEST.DeputyMinister@gov.bc.ca>
Sent: Friday, December 15, 2017 3:03 PM
To: Nicholas, Jesse
Cc: Walls, David; Woods, Susan; Loughran, Tony D AEST:EX; AEST Deputy Minister AEST:EX
Subject: Board Appointments: College of the Rockies

Good morning Mr. Nicholas:
I am pleased to provide you with the following information on recent board appointments.

Pursuant to section 9(1) of the College and Institute Act, Orders in Council #554/2017 and #588/2017 (attached) were approved and ordered on December 15, 2017, regarding two appointments to the Board of the College of the Rockies.

Name

Appointment
Term

Term
Expiry

Rodney Martin Giles

2017-12-31

2018-12-31

Ian Randal Macnair

2017-12-31

2018-12-31

I have also attached contact information and request you formally advise each new member of their appointment at the earliest opportunity. Please extend my best wishes to the new appointees for a successful term.

In addition, a Ministerial letter will be sent to each appointee in the very near future.

Should you have any questions regarding these appointments, please contact Mr. Tony Loughran, Acting Assistant Deputy Minister, Governance, Legislation and Strategic Policy Division, at (250) 356-0826 or by email at Tony.Loughran@gov.bc.ca<<mailto:Tony.Loughran@gov.bc.ca>>.

Sincerely,
Shannon Baskerville, Deputy Minister
Ministry of Advanced Education, Skills and Training

Rodney Martin Giles

Rodney Giles retired as a principal and educator after over 30 years of experience in Northern Alberta, Prince Rupert and Creston. He is a Director of the Lister Community Association, the Vice President of Creston Lions Club and a club sponsor for the Creston LEO Club. Previously, Mr. Giles was a Director for the BC Principals Association, a Director for the Rykerts Waters Association and a Vice President of Kootenay Lake Principals and Vice Principals Association.

Contact:

Mr. Rodney Martin Giles

s.22

Ian Randal Macnair

Randal Macnair is currently a publisher for Oolichan Books. Previously, he was a mayor and councillor for the City of Fernie. Prior to that venture, Mr. Macnair was a director for the Regional District of East Kootenay, a principle for Randal Macnair & Assoc, Heritage Consultant, an instructor/program coordinator for the College of the Rockies, and a curator for the Canadian Museum of Rail Travel. Active in his community, he is a director for the Fernie Community Fund and a director/president for the Fernie Rotary Club. In the past, he served for the Association of Book Publishers of BC, the BC Arts Council, the Saskatchewan Arts Council, Fernie Tourism, and the BC Museums Association. Mr. Macnair studied Anthropology & History in Art at the University of Victoria and has taken courses in the Cultural Resource Management Program at the University of Victoria.

Contact:

Franklin, Rachel AEST:EX

From: Franklin, Rachel AEST:EX
Sent: Wednesday, December 20, 2017 11:59 AM
To: 'Woods, Susan'
Subject: RE: Board Appointments: College of the Rockies

Good morning – we have noticed there was an error in the email sent to you below. The term expiry for Rodney Martin Giles is December 31, 2019 (a two year term), as indicated on the Order in Council. My apologies for any confusion this may have caused.

Rachel Franklin
Director, Legislation
BC Ministry of Advanced Education, Skills and Training
(250) 507-7128 | Rachel.Franklin@gov.bc.ca

From: AEST Deputy Minister AEST:EX
Sent: Friday, December 15, 2017 2:04 PM
To: Mr. Jesse Nicholas, Chair of the Board
Cc: Mr. David Walls, President and CEO; 'Woods, Susan'; Loughran, Tony D AEST:EX; AEST Deputy Minister AEST:EX
Subject: Board Appointments: College of the Rockies

Good morning Mr. Nicholas:

I am pleased to provide you with the following information on recent board appointments.

Pursuant to section 9(1) of the *College and Institute Act*, Orders in Council #554/2017 and #588/2017 (attached) were approved and ordered on December 15, 2017, regarding two appointments to the Board of the College of the Rockies.

Name	Appointment Term	Term Expiry
Rodney Martin Giles	2017-12-31	2018-12-31
Ian Randal Macnair	2017-12-31	2018-12-31

I have also attached contact information and request you formally advise each new member of their appointment at the earliest opportunity. Please extend my best wishes to the new appointees for a successful term.

In addition, a Ministerial letter will be sent to each appointee in the very near future.

Should you have any questions regarding these appointments, please contact Mr. Tony Loughran, Acting Assistant Deputy Minister, Governance, Legislation and Strategic Policy Division, at (250) 356-0826 or by email at Tony.Loughran@gov.bc.ca.

Sincerely,
Shannon Baskerville, Deputy Minister
Ministry of Advanced Education, Skills and Training

Rodney Martin Giles

Rodney Giles retired as a principal and educator after over 30 years of experience in Northern Alberta, Prince Rupert and Creston. He is a Director of the Lister Community Association, the Vice President of Creston Lions Club and a club sponsor for the Creston LEO Club. Previously, Mr. Giles was a Director for the BC Principals Association, a Director for the Rykerts Waters Association and a Vice President of Kootenay Lake Principals and Vice Principals Association.

Contact:

Mr. Rodney Martin Giles

s.22

Ian Randal Macnair

Randal Macnair is currently a publisher for Oolichan Books. Previously, he was a mayor and councillor for the City of Fernie. Prior to that venture, Mr. Macnair was a director for the Regional District of East Kootenay, a principle for Randal Macnair & Assoc, Heritage Consultant, an instructor/program coordinator for the College of the Rockies, and a curator for the Canadian Museum of Rail Travel. Active in his community, he is a director for the Fernie Community Fund and a director/president for the Fernie Rotary Club. In the past, he served for the Association of Book Publishers of BC, the BC Arts Council, the Saskatchewan Arts Council, Fernie Tourism, and the BC Museums Association. Mr. Macnair studied Anthropology & History in Art at the University of Victoria and has taken courses in the Cultural Resource Management Program at the University of Victoria.

Contact:

Mr. Ian Randal Macnair

s.22

Franklin, Rachel AEST:EX

From: Franklin, Rachel AEST:EX
Sent: Friday, December 15, 2017 12:23 PM
To: Smollett, Debbie AEST:EX; Chauvin, Lindsay AEST:EX; Oaten, Jeremy AEST:EX
Cc: La Rose, Yael AEST:EX; Loughran, Tony D AEST:EX; McHerron, Paula J AEST:EX
Subject: FW: Draft Emails for Board Appointments - College and Institutes
Attachments: Board Appointments: British Columbia Institute of Technology; Board Appointment: Camosun College; Board Appointment: College of New Caledonia; Board Appointments: College of the Rockies; Board Appointments: Douglas College; Board Appointments: Justice Institute of British Columbia; Board Appointments: Langara College; Board Appointments: Nicola Valley Institute of Technology; Board Appointments: North Island College; Board Appointments: Northern Lights College; Board Appointments: Northwest Community College; Board Appointment: Okanagan College; Board Appointment: Selkirk College; Board Appointment: Vancouver Community College

Attached are emails for the Colleges and Institutes for approval. These emails will come from the DM email and are informing colleges and institutes about board appointments. These must be sent today.

Universities to follow.

From: McHerron, Paula J AEST:EX
Sent: Friday, December 15, 2017 12:14 PM
To: Franklin, Rachel AEST:EX
Subject: Draft Emails for Board Appointments - College and Institutes

Hi Rachel,

Attached are draft emails for DM's communications to the colleges and institutes.
More to come shortly...

Best,

Paula McHerron, Coordinator
Board Appointments and Negotiation Support
Governance, Quality Assurance and Strategic Policy Branch
Governance, Legislation and Strategic Policy Division
Ministry of Advanced Education, Skills and Training
PO Box 9157, STN PROV GOVT
Victoria BC V8W 9H2
Telephone: 250-356-8696 / Facsimile: 250-387-3750

Franklin, Rachel AEST:EX

From: Franklin, Rachel AEST:EX
Sent: Friday, December 15, 2017 3:49 PM
To: Williams, Doris AEST:EX; McHerron, Paula J AEST:EX
Subject: APPOINTMENT LETTER TRACKER
Attachments: APPOINTMENT LETTER TRACKER.docx

Let's see if this helps us keep track.

December 2017 AEST Board Appointments – Correspondence Tracker

Institution	Appointments	New/Re- appointment	Order number	Status
BCIT	s.12,s.13,s.22			
Camosun College				
Capilano University				
College of New Caledonia				
College of the Rockies				

December 2017 AEST Board Appointments – Correspondence Tracker

Douglas College	s.12,s.13,s.22	
Emily Carr University of Art and Design		
Justice Institute of British Columbia		
Kwantlen Polytechnic University		
Langara College		

December 2017 AEST Board Appointments – Correspondence Tracker

<p>Nicola Valley Institute of Technology</p>		
<p>North Island College</p>		
<p>Northern Lights College</p>		
<p>Northwest Community College</p>		
<p>Okanagan College</p>		
<p>Royal Roads University</p>		

s.12,s.13,s.22

December 2017 AEST Board Appointments – Correspondence Tracker

Selkirk College	s.12,s.13,s.22	
Simon Fraser University		
Thompson Rivers University		
University of British Columbia		

December 2017 AEST Board Appointments – Correspondence Tracker

University of Northern British Columbia	s.12,s.13,s.22	
University of the Fraser Valley		
University of Victoria		
Vancouver Community College		
Chartered Professional Accountants of BC		

McHerron, Paula J AEST:EX

From: Burnett, Teresa M AEST:EX on behalf of Minister, AEST AEST:EX
Sent: Wednesday, December 27, 2017 1:14 PM
To: s.22
Cc: AEST Deputy Minister AEST:EX; 'jnicholas@cotr.bc.ca'; 'dwalls@cotr.bc.ca'; AEST ADM Governance, Legislation and Strategic Policy AEST:EX; AEST ADM Institutions and Programs AEST:EX; 'woods@cotr.bc.ca'
Subject: 111907 - College of the Rockies Board Appointment - Letter to Ian Macnair
Attachments: OIC 554-2017.pdf; 111907 - College of the Rockies Board - Letter to Ian Macnair.pdf

Attached is a signed letter from the Honourable Melanie Mark.

Office of the Minister
Honourable Melanie Mark
Minister of Advanced Education, Skills and Training
Ph: (250) 356-0179



Our Ref. 111907

December 27, 2017

Mr. Ian Randal Macnair
s.22

Dear Mr. Ian Randal Macnair:

I am pleased to confirm your appointment as a member of the Board of the College of the Rockies, effective December 31, 2017, for a term ending December 31, 2018.

The Board has a leadership role in our post-secondary education institutions that is integral to the success of the British Columbia post-secondary education system. In agreeing to serve, you will be performing a valuable service to your Province.

For information to assist you in your new role as a board member, please review the *Orientation for B.C. Public Post-Secondary Institution Board Members* document on the Ministry of Advanced Education, Skills and Training website at: www.gov.bc.ca.

Additional resources on the appointment process are available on the Crown Agencies and Board Resourcing Office website at: www.cabro.gov.bc.ca.

In addition to your formal duties, I hope that you will occasionally take advantage of opportunities to meet with faculty, staff and students on a less formal basis. The Chair of the Board is Mr. Jesse Nicholas and your contact at the College of the Rockies is Ms. Susan Woods, Executive Assistant to the President/CEO. Ms. Susan Woods can be contacted at (250) 489-8203.

I am also enclosing a copy of the Order in Council making the appointment. Best wishes for a successful term.

Sincerely,

Melanie Mark
Hli Haykwhl Wíi Xsgaak
Minister

Enclosure

pc: Distribution List Follows

.../2

pc. Ms. Shannon Baskerville, Deputy Minister
Ministry of Advanced Education, Skills and Training

Mr. Jesse Nicholas, Chair of the Board
College of the Rockies

Mr. David Walls, President and CEO
College of the Rockies

Mr. Tony Loughran, Acting Assistant Deputy Minister
Governance, Legislation and Strategic Policy Division
Ministry of Advanced Education, Skills and Training

Mr. Jeff Vasey, Assistant Deputy Minister
Institutions and Programs Division
Ministry of Advanced Education, Skills and Training

Ms. Susan Woods, Executive Assistant to the President/CEO
College of the Rockies

PROVINCE OF BRITISH COLUMBIA
ORDER OF LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 554

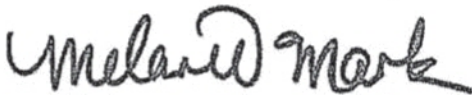
, Approved and Ordered

December 15, 2017


Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that, effective December 31, 2017, Ian Randal Macnair is appointed as a member of the board of the College of the Rockies for a term ending December 31, 2018.



Minister of Advanced Education, Skills and Training



Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: College and Institute Act, R.S.B.C. 1996, c. 52, s. 9 (1) (a)

Other: OIC 1308/1997

010195333

Page 045 to/à Page 063

Withheld pursuant to/removed as

s.12;s.22;s.13

MINISTER OF ADVANCED EDUCATION, SKILLS AND TRAINING - SPEAKING NOTES

s.12,s.13

Page 065 to/à Page 069

Withheld pursuant to/removed as

s.12;s.13

Page 070 to/à Page 105

Withheld pursuant to/removed as

s.12;s.14;s.22

Page 106

Withheld pursuant to/removed as

s.12;s.13

Page 107 to/à Page 114

Withheld pursuant to/removed as

s.12;s.22;s.13

Page 115

Withheld pursuant to/removal as

s.12;s.14;s.13

Page 116 to/à Page 169

Withheld pursuant to/removed as

s.12;s.14;s.22;s.13

Oaten, Jeremy AEST:EX

From: Mark, Melanie AEST:EX
Sent: Monday, December 11, 2017 1:34 PM
To: Flesh, Cindy AEST:EX; Smollett, Debbie AEST:EX
Cc: Rzepa, Christina AEST:EX
Subject: Re: For Approval: Board Appointment OICs (16)

Great thank yes they are approved, please apply e signature

Sent from my iPad

s.12,s.14,s.22

Page 171

Withheld pursuant to/removed as

s.12;s.14;s.22

Oaten, Jeremy AEST:EX

From: Rzepa, Christina AEST:EX
Sent: Monday, December 11, 2017 1:57 PM
To: Smollett, Debbie AEST:EX
Cc: Flesh, Cindy AEST:EX
Subject: Re: For Approval: Board Appointment OICs (16)

Great thanks

Sent from my iPhone

On Dec 11, 2017, at 1:44 PM, Smollett, Debbie AEST:EX <Debbie.Smollett@gov.bc.ca> wrote:

We are going to try and get it to Christian this afternoon so he can bring it with him tomorrow...if not, we will courier. ☺
Hope that works!

From: Rzepa, Christina AEST:EX
Sent: Monday, December 11, 2017 1:44 PM
To: Smollett, Debbie AEST:EX
Cc: Flesh, Cindy AEST:EX
Subject: Re: For Approval: Board Appointment OICs (16)
Thanks Debbie - in our check in you had said the binder would be couriered to the constituency office. Is this still the plan?
Sent from my iPhone

On Dec 11, 2017, at 1:39 PM, Smollett, Debbie AEST:EX <Debbie.Smollett@gov.bc.ca> wrotend:

Thank you so much for your help on this! We are pulling together a full binder (in order of agenda) for the Minister's use and should have that to you later this afternoon (hard copy) to bring over to MMM tomorrow.

Again...huge thanks, this wasn't an easy review with so many pieces on the go.

From: Flesh, Cindy AEST:EX
Sent: Monday, December 11, 2017 1:36 PM
To: Smollett, Debbie AEST:EX; Rzepa, Christina AEST:EX
Cc: Papadopoulos, James AEST:EX; Rzepa, Christina AEST:EX
Subject: RE: For Approval: Board Appointment OICs (16)
These are Minister approved – please apply e-sig – thanks one and all
Cindy Flesh
Administrative Coordinator to the
Honourable Melanie Mark
Minister of Advanced Education, Skills and Training
Telephone: 250-356-0179

From: Smollett, Debbie AEST:EX
Sent: Monday, December 11, 2017 1:11 PM

Page 173 to/à Page 174

Withheld pursuant to/removed as

s.12;s.14;s.22