

Avendano, Christian AEST:EX

From: Avendano, Christian AEST:EX
Sent: Tuesday, April 10, 2018 1:17 PM
To: 'Marie Della Mattia'; Matthen, Sheila GCPE:EX
Cc: Porter, Rodney GCPE:EX; Talbot, Sarena AEST:EX
Subject: RE: Message Presentation to Minister
Attachments: AEST Ministry Template.docx

Hi Everyone

Attached is the table as discussed yesterday

Christian Avendano
Ministerial Assistant, Minister of Advanced Education Skills and Training
250-356-0179

From: Marie Della Mattia s.22
Sent: Monday, April 9, 2018 8:21 AM
To: Matthen, Sheila GCPE:EX
Cc: Porter, Rodney GCPE:EX; Talbot, Sarena MCF:EX; Avendano, Christian AEST:EX
Subject: Re: Message Presentation to Minister

And here's the document as sent to the minister on the weekend.
Apologies for not sending it around to all of you then.

Thanks!
Marie

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Withheld pursuant to/removed as

s.13

Avendano, Christian AEST:EX

From: Avendano, Christian AEST:EX
Sent: Monday, April 9, 2018 8:31 AM
To: Matthen, Sheila GCPE:EX
Subject: Accepted: Message Presentation to Minister

Avendano, Christian AEST:EX

From: Avendano, Christian AEST:EX
Sent: Thursday, April 5, 2018 9:17 AM
To: Matthen, Sheila GCPE:EX
Subject: Accepted: Weekly Planning Meeting

Avendano, Christian AEST:EX

From: Avendano, Christian AEST:EX
Sent: Monday, March 26, 2018 8:20 PM
To: Matthen, Sheila GCPE:EX
Subject: Re: Tables as requested

Hi Sheila.

You're welcome. I'll try and track them down for tomorrow.

Sent from my iPhone

On Mar 26, 2018, at 5:56 PM, Matthen, Sheila GCPE:EX <Sheila.Matthen@gov.bc.ca> wrote:

Thanks Christian!

Marie also requested a flip chart and stand along with markers and lots of extra paper. Do you have easy access to those supplies?

Sheila Matthen
Issues Manager | 250-893-5218

On Mar 26, 2018, at 3:26 PM, Avendano, Christian AEST:EX <Christian.Avendano@gov.bc.ca> wrote:

Hi Sheila,

As requested. Please let me know if there is anything else needed

Christian Avendano
Ministerial Assistant, Minister of Advanced Education Skills and Training
250-356-0179

<MMM Table 1.docx>

<MMM Table 2.docx>

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DUPLICATE

	Issues	Amount	Description	Us	Them
1	ABE	s.13	Funding for tuition free ABE/ELL to reverse cuts made by previous government.	s.13	
2	Indigenous Training		Aboriginal Community-Based Training Partnerships Program and the Indigenous Skills Training Development Fund provide Indigenous British Columbians with the opportunity to access skills training programs in their communities.		

3	Indigenous Law Program at UVIC	s.13	New program believed to be the first of its kind in the world, combining intensive study of Canadian Common Law with intensive engagement with Indigenous laws. It directly answers the TRC’s Call to Action #50.	s.13
4	ECE		620 new ECE Spaces to support made in BC Childcare Plan	
5	Tuition waiver		Funding to provide tuition waivers for former kids in care.	

				s.13
6	Tech	s.13	2900 Spaces and 1000 new graduates by 2023.	
7	Student Loans		Cost to reduce interest to student loans by 2.5%	
8	Economic Stability Dividends			

	Capital	Amount	Description	Us	Them
1	Student Housing	s.13	Capital investment: 5000 new beds financed by govt. and 3000 beds funded through grants, non-government partnerships and institutional self-financing.	s.13	
2	Facilities Equipment		Capital investment for equipment exceeding \$120,000 Ex: -A new Energy Systems Engineering Building at SFU Surrey . -A new education and trades training facility for CNC in Vanderhoof . -New trades and health building at VIU in Nanaimo .		

Cuts	Description	Us	Them
Elimination of tuition tax credit	Elimination of BC tax credit on tuition starting Jan 1 st 2019.	s.13	

AEST Mandate

Mandate Item	Description	Status	Anticipated Opposition Response	Messaging
ABE and ELL	Eliminate fees to adult basic education and English-language learning programs by	Announced tuition free ABE and ELL in Sept 2017. Lift in 2018 budget. We injected \$10M and will now be an available service for students to count on.	s.13	
Completion Grant	Reduce the financial burden on students by eliminating interest on B.C. government student loans and establish a \$1,000 completion grant program	Last year the ministry provided 17,000 students who completed a year of studies with \$32 million in loan reduction grants to reduce their B.C. government loan debt based on financial need.		

			continue to break down barriers
Graduate Scholarships	Introduction of a new graduate student scholarship fund	In 2016-2017 we paid \$101,000 to help BC graduates through the completion grant for graduate and that commitment is expected to be the same this year.	s.13
Co-ops	Work with the Minister of Education to support co-op, apprenticeship and work-experience programs for high school and undergraduate students.	s.13	

Apprenticeship Ratios	Work with the Minister of Transportation and Infrastructure to implement effective apprenticeship ratios on government-funded infrastructure projects, and increase participation of equity-seeking groups in the skilled workforce.	s.13	
Tuition Waiver	Work with the Minister of Children and Family Development to improve the education success of former youth in care by expanding the tuition fee waiver program.	Tuition waiver introduced in Sept 2019. Since then there has been 229 students have benefited from the program.	s.13

Tech Co-ops	Expand B.C.'s technology-related post-secondary programs, co-op programs, and work to establish technology and innovation centres in key areas of the economy	-2900 seats/1000 grads by 2023 announced in 2018. -Includes first civil and environ engineering program at UNBC/software engineering degree in the interior (TRU)	s.13		
Innovation in BC Forestry Sector	Develop more degree and certificate programs to increase the number of skilled workers in B.C.'s forestry sector, focusing on growing innovation and the manufactured wood products sector.	s.13			

Avendano, Christian AEST:EX

From: Avendano, Christian AEST:EX
Sent: Tuesday, March 20, 2018 2:14 PM
To: Matthen, Sheila GCPE:EX
Subject: Accepted: Comms Planning

Avendano, Christian AEST:EX

From: Avendano, Christian AEST:EX
Sent: Tuesday, March 20, 2018 2:12 PM
To: Matthen, Sheila GCPE:EX
Subject: Accepted: Comms Planning

Avendano, Christian AEST:EX

From: Avendano, Christian AEST:EX
Sent: Tuesday, March 6, 2018 10:08 AM
To: Matthen, Sheila GCPE:EX
Subject: FW: NEW FOI REQUEST AED-2018-81462 QP Binder
Attachments: CFR AED-2018-81462.pdf

As discussed

Christian Avendano
Ministerial Assistant, Minister of Advanced Education Skills and Training
250-356-0179

From: AEST FOI Coordinator AEST:EX
Sent: Friday, March 2, 2018 3:51 PM
To: Avendano, Christian AEST:EX; Papadopoulos, James AEST:EX
Cc: Wolsey, Ashley AEST:EX
Subject: NEW FOI REQUEST AED-2018-81462 QP Binder

Hi James & Christian,

Can we discuss this FOI request early next week? I know there have been revisions on the QP binder since the last time it was requested, so probably best for us to touch base to determine how to proceed with this one.

Jeremy Oaten, MA, CIAPP-C
Manager, Business Services & Ministerial Correspondence and Research Unit
Office of the Deputy Minister
Ministry of Advanced Education, Skills and Training
T: 250 356-7966
C: 250 217-6951
F: 250 356-5468

From: Joyce, Sasha [<mailto:FOI.Health.Education@gov.bc.ca>]
Sent: Friday, March 2, 2018 9:21 AM
To: AEST FOI Coordinator AEST:EX
Subject: Call for Records AED-2018-81462 Due March 16, 2018

Hello

Please find attached a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be Katherine Ritchie

Please send the records to FOI.Health.Education@gov.bc.ca by March 16, 2018.

Request Due Date: April 16, 2018

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the

Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you,

Sasha Joyce, FOI Analyst
Health / Education Team
Information Access Operations



GENERAL REQUEST ☒

PERSONAL REQUEST ☐

Personal Request authorization received date: _____

APPLICANT TYPE	DATE RECEIVED	FOI ANALYST	FEE ESTIMATE DUE	RECORDS DUE
Political Party	March 1, 2018	Katherine Ritchie	March 9, 2018	March 16, 2018

REQUEST DETAILS:

A copy of any revised or added content in the binder used by the Minister in Question Period. (Date Range for Record Search: From 12/15/2017 To 03/01/2018)

X-GOV request

Section 1: Initial Records Assessment

Do you hold responsive records? If no, please provide an explanation that can be given to the applicant (if applicable): YES ☐ NO ☐

Are you aware of other records that may be responsive to this request within your Ministry? YES ☐ NO ☐

Are you aware of other records that may be responsive to this request held by another public body? YES ☐ NO ☐

If yes, specify:

NO RECORDS RESPONSE APPROVAL:

Please forward to Ministry FOI Contact (if applicable) for Delegated Head's final public body approval if no records have been located.

Final Public Body Approval (Full name, Title)	Signature:	Date:

Section 2: Fee Estimate — General Request only (if this is a Personal Request skip to Section 3)

Please ensure that all reasonable efforts are made to generate as accurate an estimate as possible

Search

Locating/Retrieving

Tasks may include:

- Searching for hard & electronic files
- Reviewing box content lists
- Retrieving records from off site
- Retrieving email records (Outlook)

Estimated Hours

Actual Hours

Producing records

Tasks may include:

- Identifying relevant sources of data/information
- Manual time spent creating and producing records

Estimated Hours

Actual Hours

Volume

Electronic files (in pages):

*Other refers to PDF, Word, Excel, photos and any other electronic file responsive to the request

Email without attachments:

Estimated Pages

Actual Pages

Email with attachments:

Estimated Pages

Actual Pages

*Other documents

Estimated Pages

Actual Pages

Hardcopy files (in pages):

- Average file folder = 1" and holds approximately 200 pages (single sided)
- 1 Standard Records Centre Services Box:
 - If in legal sized folders - 1,800 pages
 - If in letter sized folders - 2,200 pages

Estimated Pages

Actual Pages

Preparation

Tasks may include :

- Photocopying/scanning records into electronic format (PDF)
- Ensuring completeness of responsive records
- Copying other types of media; if so please specify:

Estimated Hours

Actual Hours

Section 3: Search Summary and Program Area Recommendations

Please describe the search for records including what records were searched, (eg. files, email, databases, TRIM files, off site records, etc.), duration of search time, and who concluded the search for records.

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Could release of any/all of the responsive records potentially cause harm?

YES ☐

NO ☐

***Harm** – Disclosure of the records would significantly harm the ministry’s position, or a third party’s interests on a given topic. The harms assessment allows FOI staff to better understand the context of the records and make informed severing recommendations based on potential harms. (Issues associated with possible disclosure through the FOI process that are unrelated to the harms assessment should be communicated to your ministry executive and/or Government Communications and Public Engagement office.)

If yes which information, if released, may cause harm?

- Please reference the applicable records and information of concern, the harms, and associated page numbers below.
- If any of these records have been prepared for, or used to inform, a decision of Cabinet or any of its committees, section 12 (Cabinet confidences) may apply. Please identify the applicable records and advise: (1) what is the status of the issue? and (2) has the decision been made public or implemented?

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(GENERAL REQUEST ONLY)-

Unless specific exemption criteria apply, records provided to the applicant in response to this request will be published on the Government’s Open Information Website. If you have any concerns about the publication of the responsive records please indicate here or discuss with your FOI Analyst.

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Section 4: Contact Information

Who completed this form? (Full Name, Title):

Phone Number:

Date:

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Harms assessment completed by (Full Name, Title)

Program Area:

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Harms assessment approved by (Full Name, Title)

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Avendano, Christian AEST:EX

Subject: M3 Binder Meeting
Location: s.15

Start: Wed 2018-02-07 10:30 AM
End: Wed 2018-02-07 11:15 AM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Avendano, Christian AEST:EX
Required Attendees: Matthen, Sheila GCPE:EX

Avendano, Christian AEST:EX

Subject: Canceled: Weekly Planning Meeting
Location: AEST

Start: Fri 2018-02-23 11:30 AM
End: Fri 2018-02-23 12:00 PM
Show Time As: Free

Recurrence: Weekly
Recurrence Pattern: every Friday from 11:30 AM to 12:00 PM

Meeting Status: Accepted

Organizer: Matthen, Sheila GCPE:EX
Required Attendees: Avendano, Christian AEST:EX; Farmer, Leila PREM:EX; Talbot, Sarena AEST:EX; Marriott, Sarah GCPE:EX

Importance: High

Meetings can be cancelled on an ad hoc basis. No meetings on holidays.

Avendano, Christian AEST:EX

Subject: Canceled: Weekly Planning Meeting
Location: AEST

Start: Thu 2018-04-19 4:30 PM
End: Thu 2018-04-19 5:00 PM
Show Time As: Free

Recurrence: Weekly
Recurrence Pattern: every Friday from 11:30 AM to 12:00 PM

Meeting Status: Not yet responded

Organizer: Matthen, Sheila GCPE:EX
Required Attendees: Avendano, Christian AEST:EX; Farmer, Leila PREM:EX; Talbot, Sarena AEST:EX

Importance: High

Meetings can be cancelled on an ad hoc basis. No meetings on holidays.

Avendano, Christian AEST:EX

From: Matthen, Sheila GCPE:EX
Sent: Wednesday, April 11, 2018 4:56 PM
To: Talbot, Sarena AEST:EX
Cc: Avendano, Christian AEST:EX
Subject: Box
Attachments: 2018.04.10 AEST Message Box.docx

Hey Sarena,

Printing copies for MMM, you and me for right now, but wanted to share the e-doc with you and Christian.

See you in a minute!

Sheila Matthen
Issues Management | 250-893-5218

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Withheld pursuant to/removed as

s.13

Avendano, Christian AEST:EX

Subject: Message Presentation to Minister

Location: AEST s.15

Start: Mon 2018-04-09 6:00 PM

End: Mon 2018-04-09 6:30 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Matthen, Sheila GCPE:EX

Required Attendees: Porter, Rodney GCPE:EX; Talbot, Sarena MCF:EX; Avendano, Christian AEST:EX; Marie Della Mattia

Avendano, Christian AEST:EX

From: Matthen, Sheila GCPE:EX
Sent: Thursday, April 5, 2018 5:35 PM
To: Porter, Rodney GCPE:EX; LeGuilloux, Marg GCPE:EX;
Avendano, Christian AEST:EX; Talbot, Sarena MCF:EX
Subject: Message Presentation

s.22

Hi everyone,

I would like to use my pre scheduled QP prep time on Monday to present the new message framework to MMM. Unfortunately that is now scheduled for 6pm April 9.

Apologies for the late time, however the Minister's schedule is jammed and this is the only available time. Please let me know if you're able to attend, and I'll send out a calendar invite.

Best,

Sheila Matthen
Issues Manager | 250-893-5218

Avendano, Christian AEST:EX

Subject: Canceled: Weekly Planning Meeting
Location: AEST

Start: Thu 2018-04-05 4:30 PM
End: Thu 2018-04-05 5:00 PM
Show Time As: Free

Recurrence: Weekly
Recurrence Pattern: every Friday from 11:30 AM to 12:00 PM

Meeting Status: Accepted

Organizer: Matthen, Sheila GCPE:EX
Required Attendees: Avendano, Christian AEST:EX; Farmer, Leila PREM:EX; Talbot, Sarena MCF:EX

Importance: High

Meetings can be cancelled on an ad hoc basis. No meetings on holidays.

Avendano, Christian AEST:EX

From: Matthen, Sheila GCPE:EX
Sent: Thursday, April 5, 2018 2:32 PM
To: 'Marie Della Mattia'; Papadopoulos, James AEST:EX; Avendano, Christian AEST:EX; LeGuilloux, Marg GCPE:EX
Subject: RE: Rodney's notes - any comments from you folks

Looks good to me!

-sm

s.22 **From:** Marie Della Mattia
Sent: Wednesday, April 4, 2018 8:41 AM
To: Matthen, Sheila GCPE:EX; Papadopoulos, James AEST:EX; Avendano, Christian AEST:EX; LeGuilloux, Marg GCPE:EX
Subject: Rodney's notes - any comments from you folks

Hey there,
Rodney sent his notes just to me ... let me know if you have any thoughts.
Thought it better to build on what's there rather than comment on my original.
Thanks!
Marie

Begin forwarded message:

From: "Porter, Rodney GCPE:EX" <Rodney.Porter@gov.bc.ca>
Subject: RE: notes from our session - for your feedback
Date: April 4, 2018 at 8:12:55 AM PDT
s.22 **To:** "Marie Della Mattia" <.....>

See attached. Happy to discuss.

s.22 **From:** Marie Della Mattia
Sent: Tuesday, April 3, 2018 5:06 PM
To: Porter, Rodney GCPE:EX
Subject: Re: notes from our session - for your feedback

Super! Thanks

Please forgive typos and autocorrect errors

On Apr 3, 2018, at 4:38 PM, Porter, Rodney GCPE:EX <Rodney.Porter@gov.bc.ca> wrote:

Hi Marie; This is a great and I agree with your approach entirely. I have some minor content tweaks that I will try and get to tomorrow if that's okay.

s.22 **From:** Marie Della Mattia
Sent: Tuesday, April 3, 2018 12:37 PM

To: Porter, Rodney GCPE:EX; LeGuilloux, Marg GCPE:EX; Papadopoulos, James AEST:EX; Matthen, Sheila GCPE:EX; Avendano, Christian AEST:EX

Subject: notes from our session - for your feedback

Hi there folks,

Attached are the notes from the session, with a few enhancements from the other materials you've already produced and a few additional ideas from me.

Please have a look and let me know what you all think. I'm happy to refine and revise based on your perspectives and input.

s.13

Looking forward to your thoughts.

Avendano, Christian AEST:EX

Subject: Comms Planning

s.15 **Location:**

Start: Tue 2018-03-27 3:00 PM

End: Tue 2018-03-27 5:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Matthen, Sheila GCPE:EX

s.22 **Required Attendees:** Porter, Rodney GCPE:EX; Avendano, Christian AEST:EX;
Papadopoulos, James AEST:EX; LeGuilloux, Marg GCPE:EX

Hi folks,

s.15 Meeting will now take place in
name.

It is booked under my

Cheers,
Sheila

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Withheld pursuant to/removed as

DUPLICATE