

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** August 13 receipts  
**Date:** August 14, 2018 9:05:04 AM  
**Attachments:** [ATT00001.txt](#)

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Cc:** [Loughran, Tony D AEST:EX](#)  
**Subject:** BC Registered Music Teacher's Association OIC approved  
**Date:** August 22, 2018 8:51:25 PM

---

Sent from my iPhone

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Wolsey, Ashley AEST:EX](#)  
**Cc:** [Vasey, Jeff AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Subject:** CMEC Minister Freeland G20 letter approved  
**Date:** August 19, 2018 8:42:30 PM

---

Sent from my iPhone

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Car receipt  
**Date:** August 17, 2018 3:56:59 PM  
**Attachments:** [ATT00001.txt](#)

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Wolsey, Ashley AEST:EX](#)  
**Cc:** [Vasey, Jeff AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Subject:** DN 113647 Douglas college approved  
**Date:** August 19, 2018 8:40:58 PM

---

Sent from my iPhone

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Cc:** [Loughran, Tony D AEST:EX](#)  
**Subject:** DN cliff 113717 approved  
**Date:** August 22, 2018 8:53:00 PM

---

Sent from my iPhone

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Wolsey, Ashley AEST:EX](#)  
**Cc:** [Rzepa, Christina AEST:EX](#); [Talbot, Sarena AEST:EX](#); [Baskerville, Shannon AEST:EX](#)  
**Subject:** DN"s approved  
**Date:** August 4, 2018 9:18:00 PM

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113718

113676

113368

113585

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Vasey, Jeff AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Subject:** FW: AEST/FNESC/IHALA\_Aug\_24\_2018  
**Date:** August 23, 2018 4:43:00 PM  
**Attachments:** [20180823142803.pdf](#)

---

**From:** Mark, Melanie [mailto:[s.17](#)] ]  
**Sent:** Thursday, August 23, 2018 2:30 PM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Subject:** AEST/FNESC/IHALA\_Aug\_24\_2018

**From:** [ricohmfd@leg.bc.ca](mailto:ricohmfd@leg.bc.ca) [mailto:[ricohmfd@leg.bc.ca](mailto:ricohmfd@leg.bc.ca)]  
**Sent:** Thursday, August 23, 2018 2:28 PM  
**To:** Mark, Melanie <[s.17](mailto:s.17)> >  
**Subject:** RicohScan



**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Vasey, Jeff AEST:EX](#); [Sawchuk, Bindi AEST:EX](#); [Baskerville, Shannon AEST:EX](#); [Snoddon, Michael AEST:EX](#); [Wolsey, Ashley AEST:EX](#); [Flesh, Cindy AEST:EX](#)  
**Subject:** FW: For approval: BWL- G20  
**Date:** August 23, 2018 8:11:00 PM  
**Attachments:** [BWL Taskforce - Executive Committee Thought Starters and Form \(v5 - Aug 23\) - Copy.docx](#)  
[ATT00001.htm](#)

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OUTSTANDING! A+ effort. Its approved once we add names for key contacts etc on page 2. Cindy once you receive this info from the team- please proceed to the stakeholder- right away- deadline today/ tomorrow.

Best  
Melanie

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**From:** Snoddon, Michael AEST:EX  
**Sent:** Thursday, August 23, 2018 6:21 PM  
**To:** Mark, Melanie AEST:EX <Melanie.Mark@gov.bc.ca>  
**Subject:** For approval: BWL- G20

Minister,

Attached is the final g20 document approved by both Jeff and Bindi.

Please note: the title of the section that was formerly called STEAM has changed, as you requested it be broadened. The new title is “Women’s Educational and Career Choices”

Throughout this section changes have been made for the purposeful use of STEAM or STTEAMED as seems appropriate to the specific comment.

Thank you

**Michael Snoddon**  
Ministerial Assistant to the Hon. Melanie Mark  
Minister of Advanced Education, Skills & Training  
s.17 [michael.snoddon@gov.bc.ca](mailto:michael.snoddon@gov.bc.ca)

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Vasey, Jeff AEST:EX](#)  
**Subject:** FW: Haida Gwaii- Top 3- For Media  
**Date:** August 24, 2018 9:21:00 AM

---

Gentle reminder to pass along three bullets to me- cheers

---

**From:** Snoddon, Michael AEST:EX  
**Sent:** Wednesday, August 22, 2018 3:35 PM  
**To:** Mark, Melanie AEST:EX <Melanie.Mark@gov.bc.ca>  
**Subject:** Haida Gwaii- Top 3- For Media

Minister;

GCPE has secured some media to promote your Haida Gwaii trip.

I am have attached your itinerary and would like get the top 2-3 items to focus a key theme like reconciliation, community engagement, relationship building, etc., that could be supported by a couple of photos.

If you are able to let me know what you'd like us to focus on, and send me the pictures from your trip- I can get Jennifer started on working with the reporter.

Thank you,

Michael

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Rzepa, Christina AEST:EX](#)  
**Subject:** FW: invite for Melanie Mark  
**Date:** August 9, 2018 10:39:00 AM  
**Attachments:** [Seabird College Graduation 2018 Invitation.pdf](#)

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**From:** Tyrone McNeil [mailto:Tyrone.McNeil@stolotribalcouncil.ca]  
**Sent:** Thursday, August 9, 2018 9:17 AM  
**To:** Mark, Melanie AEST:EX <Melanie.Mark@gov.bc.ca>  
**Cc:** Baskerville, Shannon AEST:EX <Shannon.Baskerville@gov.bc.ca>; Henrie de Boer <hdeboer@seabirdisland.ca>  
**Subject:** FW: invite for Melanie Mark

Hi Minister Mark,

Please see attached letter of invitation to attend and participate in the graduation ceremonies for Seabird College on Oct 26<sup>th</sup>, 2018.

It would be great to have you in attendance and should you wish, we would gladly make time for you to address the graduates and their families.

Tye

Tyrone McNeil,  
Chair,  
Seabird College

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Ferry and taxi receipts  
**Date:** August 18, 2018 8:24:34 AM  
**Attachments:** [ATT00001.txt](#)

---

Page 013

Withheld pursuant to/removed as

s.22

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Subject:** Pics Haida Gwaii 1/2  
**Date:** August 24, 2018 3:32:46 PM  
**Attachments:** [ATT00001.txt](#)  
[ATT00002.txt](#)  
[ATT00003.txt](#)  
[ATT00004.txt](#)  
[ATT00005.txt](#)

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Subject:** Pics for Haida Gwaii observer 1/2  
**Date:** August 24, 2018 3:31:26 PM  
**Attachments:** [ATT00001.txt](#)  
[ATT00002.txt](#)  
[ATT00003.txt](#)  
[ATT00004.txt](#)  
[ATT00005.txt](#)

---

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Subject:** RE: 2018 Labour Market Outlook (Full Report) final  
**Date:** August 24, 2018 9:21:00 AM

---

Good to go thanks

---

**From:** Snoddon, Michael AEST:EX  
**Sent:** Friday, August 24, 2018 8:24 AM  
**To:** Mark, Melanie AEST:EX <Melanie.Mark@gov.bc.ca>  
**Subject:** 2018 Labour Market Outlook (Full Report) final  
**Importance:** High

Minister,

I have confirmed that your changes have been properly added for the Labour Market Outlook- including language changes and ensuring the pictures reflect the diversity of the province. I have attached if you would like to review- Looking for your final sign off.

Thank you,

Michael



**From:** Mark, Melanie AEST:EX  
**To:** Talbot, Sarena AEST:EX  
**Subject:** RE: 2018 Labour Market Outlook (Full Report)  
**Date:** August 14, 2018 9:55:00 AM

---

Thanks for the update once they have reviewed and signed off, please get me send me an e version if I'm still in HG. Or have a hard copy couriered to me along with this weeks' materials. TY

---

**From:** Talbot, Sarena AEST:EX  
**Sent:** Tuesday, August 14, 2018 9:43 AM  
**To:** Mark, Melanie AEST:EX <Melanie.Mark@gov.bc.ca>  
**Subject:** RE: 2018 Labour Market Outlook (Full Report)

I spoke with Shannon and she and Bindi just received this as well. Our suggestion is that they both review it now to ensure your feedback was incorporated. Then if they are both agreed that it's ready to go they'll let you know and you can sign off. Or if you would like to review the hardcopy yourself we can have it printed and couriered with the rest of the materials on Friday.

---

**From:** Mark, Melanie AEST:EX  
**Sent:** Monday, August 13, 2018 8:44 PM  
**To:** Talbot, Sarena AEST:EX  
**Subject:** FW: 2018 Labour Market Outlook (Full Report)

Hi was this version vetted by Shannon? Is there any way we can print up to the appendix in HG for me to review in hard copy? Or have it sent along with briefing material s.22

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** Monday, August 13, 2018 4:31 PM  
**To:** Mark, Melanie AEST:EX <Melanie.Mark@gov.bc.ca>  
**Cc:** Baskerville, Shannon AEST:EX <Shannon.Baskerville@gov.bc.ca>; Sawchuk, Bindi AEST:EX <Bindi.Sawchuk@gov.bc.ca>; Nienaber, Janice GCPE:EX <Janice.Nienaber@gov.bc.ca>; Fernandes, Jennifer GCPE:EX <Jennifer.Fernandes@gov.bc.ca>; Talbot, Sarena AEST:EX <Sarena.Talbot@gov.bc.ca>; Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>; Rzepa, Christina AEST:EX <Christina.Rzepa@gov.bc.ca>  
**Subject:** 2018 Labour Market Outlook (Full Report)

Minister; Attached is the updated Labour Market Outlook for one final look as requested.

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Subject:** RE: 30-60-90 Support  
**Date:** August 20, 2018 1:33:00 PM

---

No that's ok over the phone should be fine

---

**From:** Snoddon, Michael AEST:EX  
**Sent:** Monday, August 20, 2018 1:14 PM  
**To:** Mark, Melanie AEST:EX <Melanie.Mark@gov.bc.ca>  
**Subject:** 30-60-90 Support

Hi Minister,

Would like to know if you would like Ashley to come over for the 30-60-90 for tomorrow morning to have Ministry Staff to assist? What do you think?

Michael

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: August 13 receipts  
**Date:** August 14, 2018 10:04:00 AM

---

It's \$18 does not indicate PST or GST

s.22

Thank you

-----Original Message-----

From: Flesh, Cindy AEST:EX  
Sent: Tuesday, August 14, 2018 10:03 AM  
To: Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
Subject: RE: August 13 receipts

Thanks for these Minister - unfortunately I cannot read the parking receipt amount.

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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<https://www.lobbyistsregistrar.bc.ca/>.\*\*

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-----Original Message-----

From: Mark, Melanie AEST:EX  
Sent: Tuesday, August 14, 2018 9:05 AM  
To: Flesh, Cindy AEST:EX  
Subject: August 13 receipts

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Cc:** [Talbot, Sarena AEST:EX](#)  
**Subject:** RE: BRDO meetings  
**Date:** August 13, 2018 8:03:00 PM

---

See below

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** Monday, August 13, 2018 11:34 AM  
**To:** Mark, Melanie AEST:EX <Melanie.Mark@gov.bc.ca>  
**Cc:** Talbot, Sarena AEST:EX <Sarena.Talbot@gov.bc.ca>  
**Subject:** FW: BRDO meetings

You okay with

Thursday Sept 6<sup>th</sup> 2:00-3:00 (hard stop) BRDO at the CO  
Thursday Sept 20<sup>th</sup> 12:45-1:45 via conference call or **telepresence VCO**

Will book Oct and Nov once I have the house schedule – okay with you as well

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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**From:** Talbot, Sarena AEST:EX  
**Sent:** Friday, August 10, 2018 3:03 PM  
**To:** Flesh, Cindy AEST:EX; Martin, Victoria FIN:EX  
**Subject:** BRDO meetings

Hi Victoria and Cindy,

Can I leave in your capable hands finding time for the following 1 hour meetings with minister Charley and myself:

- 2 meetings September (by phone)

- 2 meetings Oct (in person Leg)
- 2 meetings Nov (in person Leg)

Preferable 1.5-2 weeks apart to give us time to prep for the next one.

Thanks!  
Sarena

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Baskerville, Shannon AEST:EX](#)  
**Subject:** RE: BWL Taskforce  
**Date:** August 14, 2018 10:49:00 AM

---

Thank you

---

**From:** Baskerville, Shannon AEST:EX  
**Sent:** Tuesday, August 14, 2018 10:48 AM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Cc:** Talbot, Sarena AEST:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)>; Sawchuk, Bindi AEST:EX <[Bindi.Sawchuk@gov.bc.ca](mailto:Bindi.Sawchuk@gov.bc.ca)>; Wolsey, Ashley AEST:EX <[Ashley.Wolsey@gov.bc.ca](mailto:Ashley.Wolsey@gov.bc.ca)>; Vasey, Jeff AEST:EX <[Jeff.Vasey@gov.bc.ca](mailto:Jeff.Vasey@gov.bc.ca)>; Rzepa, Christina AEST:EX <[Christina.Rzepa@gov.bc.ca](mailto:Christina.Rzepa@gov.bc.ca)>  
**Subject:** FW: BWL Taskforce

Hi Minister,

We didn't get a chance to cover this yesterday. I have asked Bindi to be the ADM lead and we think this would be a great opportunity for Shannon Renault from her Division to support. Bindi and I will discuss today workplan and engagement to support and she will share with you.

Best,

Shannon

---

**From:** Mark, Melanie AEST:EX  
**Sent:** August 11, 2018 3:09 PM  
**To:** Baskerville, Shannon AEST:EX  
**Subject:** FW: BWL Taskforce

Hi Shannon

Can you please assist with her ask. We will need a point person and someone to help answer her q's. We can discuss Monday.

Best,  
Melanie

**From:** Shahrzad Rafati [<mailto:srafati@bbtv.com>]  
**Sent:** Friday, August 10, 2018 12:19 PM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Cc:** Mark Funston <[mfunston@bbtv.com](mailto:mfunston@bbtv.com)>  
**Subject:** BWL Taskforce

Hi Melanie,

I'm excited to hear that you'll be joining the BWL executive committee. As I briefly explained on our last call, the Business Women Leaders Taskforce (BWL) is part of the G20 summit in November this year, hosted by Argentina. Its objective is to develop and propose actionable, measurable, and results-driven solutions to impact women's

economic empowerment in collaboration with G20 engagement groups like Business 20 (B20), and Women 20 (W20).

I've reattached document to this email to gather any initial ideas you might have to help guide our first meeting, and we would be greatly appreciative if you could lend your thoughts via the form. I'd also recommend designating someone from your team who could help you with these kinds of documents, and who my facilitator Mark Funston (cc'ed) can be in contact with throughout this process. We're hoping to get all "Thought Starter" insights in by the end of next week (August 16th), so we can compile and organize ahead of the first meeting in early September.

Finally, my EA Marcie is reaching out to coordinate timings and availability among all committee members for the first meeting. Is there someone from your team that she could connect with to gather your availability?

Thank you again for joining the committee, and I look forward to hearing your thoughts on solutions to women's economic empowerment.

Best,  
Shahrazad

	<p><b>Shahrazad Rafati</b> Founder &amp; CEO <a href="http://bbtv.com">bbtv.com</a></p> 
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*"You become what you believe."*

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: CORRECTION RE: Sep 13/Thu - SAVE THE DATE: A Toast to Women in Politics - Equal Voice Reception  
**Date:** August 20, 2018 2:09:00 PM

---

Ok 5-6 sounds good ty

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** Monday, August 20, 2018 2:03 PM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Subject:** RE: CORRECTION RE: Sep 13/Thu - SAVE THE DATE: A Toast to Women in Politics - Equal Voice Reception

This is in Whistler – you have the UBCM Reception and Dinner that evening – nothing has been booked in the day so far but any meetings should be finished before 5pm – PS Dean is speaking at 545pm you could go from 5-6 – your call Minister – just let me know.

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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**From:** Mark, Melanie AEST:EX  
**Sent:** Monday, August 20, 2018 2:00 PM  
**To:** Flesh, Cindy AEST:EX  
**Subject:** RE: CORRECTION RE: Sep 13/Thu - SAVE THE DATE: A Toast to Women in Politics - Equal Voice Reception

What am I doing that day? I thought I was at UBCM ?

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** Monday, August 20, 2018 1:54 PM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Subject:** FW: CORRECTION RE: Sep 13/Thu - SAVE THE DATE: A Toast to Women in Politics - Equal Voice Reception

Is this something you would be interesting attending – UBC Reception starts at 630 – thoughts -



thanks

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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**From:** Giuliano, Angela [<mailto:Angela.Giuliano@leg.bc.ca>]  
**Sent:** Monday, August 20, 2018 1:41 PM  
**To:** Campbell, Sue LBR:EX; Duguay, Ilene JTT:EX; Duncan, Kate EMPR:EX; Flesh, Cindy AEST:EX; Fleurant, Kathleen CITZ:EX; Gotto, Sarah F MMHA:EX; Hahn, Andra EDUC:EX; Hansen, Lucy HLTH:EX; Holding, Marina TAC:EX; Hunt, Charlotte PSSG:EX; Johnson, Lisa E AGRI:EX; Loubert, Danny PREM:EX; McKnight, Valerie SDPR:EX; McLaren, Chris PREM:EX; Nanninga, Tanera AG:EX; Nash, Amber PREM:EX; Neilson, Kirsten ENV:EX; Reid, Heidi FIN:EX; Robb, Amanda JTT:EX; Roberts, Connie A IRR:EX; Scambler, Teresa LASS:EX; Silverio, Lisa FLNR:EX; Wade, Debbie PREM:EX; Waters, Leah TRAN:EX; White, Christine MAH:EX; White, Emily MCF:EX; Wilson, Cherie MCF:EX; Addo, Wolfgang AG:EX; Banh, Lindsay EDUC:EX; Chapotelle, Jacqueline TRAN:EX; Demelo, Paula IRR:EX; Drew, Ashley ENV:EX; Dunn, Noreen TAC:EX; Fullaway, Elijah HLTH:EX; Garnier, Jack LBR:EX; Gervais, Dominique CITZ:EX; Grant, Lisa MAH:EX; Hembree, Sara PSSG:EX; Hong, Jonathan PSSG:EX; Hubley, Holly AEST:EX; Larson, Lori MMHA:EX; Morton, Kaitlin MCF:EX; Pommelet, Lisa EMPR:EX; Purdy, Sandra FLNR:EX; Van Wensem, Casey SDPR:EX; Walters, Hailey JTT:EX; Wendland, Justine MMHA:EX  
**Subject:** CORRECTION RE: Sep 13/Thu - SAVE THE DATE: A Toast to Women in Politics - Equal Voice Reception

Apologies! Please note correction below highlighted in yellow.  
Thank you,  
Angela

---

**From:** Giuliano, Angela  
**Sent:** Monday, August 20, 2018 1:36 PM  
**Subject:** Sep 13/Thu - SAVE THE DATE: A Toast to Women in Politics - Equal Voice Reception

Hi,

Sending below invitation for your information during UBCM week. This has been sent to all Constituency Assistants to bring to their Member's attention. Please note - **Mitzi Dean**, Parliamentary Secretary for Gender Equity, is **scheduled to speak at 5:45pm** at this event. Equal Voice has also sent this invitation to all Members of the Liberal/Green Caucus and elected Municipal officials. Please share with other staff members in your office for their information.

Thank you,  
Angela

**Angela Giuliano** | Whip & Deputy Whip's Assistant | New Democrat BC Government Caucus

**T:** 250-387-1083 | **F:** 250-387-4680

[angela.giuliano@leg.bc.ca](mailto:angela.giuliano@leg.bc.ca) | [www.bcndpcaucus.ca](http://www.bcndpcaucus.ca)



## **SAVE THE DATE: A Toast to Women in Politics**

[Equal Voice BC](#) welcomes you to a reception to celebrate the accomplishments of our many elected women in B.C.

Join a host of local and provincial elected officials, community and business leaders as we show our support and commitment to women in political office.

**Date:** Thursday, September, 13, 2018

**Time:** 5:00pm – 7:00pm

**Location:** Milestones, 4555 Blackcomb Way, Whistler, BC

**Facebook:** <https://www.facebook.com/EqualVoiceBC/>

**Twitter:** [@equalvoiceBC](https://twitter.com/equalvoiceBC)

*Equal Voice is a national, bilingual, multi-partisan organization dedicated to electing more women to all levels of political office in Canada*



**GLOBAL PUBLIC AFFAIRS**  
FROM INSIGHT TO IMPACT

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#)  
**Cc:** [Fernandes, Jennifer GCPE:EX](#); [Talbot, Sarena AEST:EX](#); [Snoddon, Michael AEST:EX](#); [Rzepa, Christina AEST:EX](#); [LeSueur, Kathryn GCPE:EX](#); [Baskerville, Shannon AEST:EX](#)  
**Subject:** RE: Creative deck  
**Date:** August 13, 2018 7:51:00 PM

---

Looks great thank you for the update!

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** Monday, August 13, 2018 7:26 PM  
**To:** Mark, Melanie AEST:EX <Melanie.Mark@gov.bc.ca>  
**Cc:** Fernandes, Jennifer GCPE:EX <Jennifer.Fernandes@gov.bc.ca>; Talbot, Sarena AEST:EX <Sarena.Talbot@gov.bc.ca>; Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>; Rzepa, Christina AEST:EX <Christina.Rzepa@gov.bc.ca>; LeSueur, Kathryn GCPE:EX <Kathryn.LeSueur@gov.bc.ca>; Baskerville, Shannon AEST:EX <Shannon.Baskerville@gov.bc.ca>  
**Subject:** Creative deck

Updated creative deck attached.

- Poster 1 now has the hyphenation removed so "BECAUSE" is on one line.
- Body copy type was previously at 25pt font size and is now 27pt. This is the largest it can be without it encroaching into the space of the logo.
- The poster size for the ad buy (via media supplier NewAd) is 13" x 17".

Buy is being increased to include more sites. Updated note with details is in the works.

Respectfully,

Rodney Porter  
Communications Director  
B.C. Ministry of Advanced Education, Skills and Training

**Mobile: 250 889-7494**  
Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Subject:** RE: FNEC LETTER  
**Date:** August 20, 2018 1:57:00 PM

---

Please review and make any changes you see necessary.

Our Ref. 113116

DATE 2018

Mr. Tyrone McNeil  
President  
First Nations Education Steering Committee  
Suite #113-100 Park Royal South  
West Vancouver BC V7T 1A2

Dear Mr. McNeil:

Thank you for your ongoing leadership on behalf of Indigenous learners across the province. As you know, our Government is committed to building true and lasting reconciliation with Indigenous peoples, including fully adopting and implementing the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) and the Calls to Action of the Truth and Reconciliation Commission. As Minister of Advanced Education, Skills and Training, I am deeply committed to moving forward on the Calls to Action as they relate to my mandate, and reviewing policies, programs, and legislation to determine how to bring the principles of UNDRIP into action in British Columbia.

As previously discussed, it is critical that the leadership of our BC Public Sector Organizations involves Indigenous representation to reflect the diversity of our province. The *Aboriginal Post-Secondary Education Training Policy Framework and Action Plan - 2020 Vision for the Future* committed to achieving at least 90 percent of public post-secondary institutions with Indigenous representation on boards of governors. As of July 2018, I am proud to advise that we have surpassed this goal and now have Indigenous representation on 100 percent of boards of governors. While I am extremely pleased of this accomplishment, we know can't be complacent and must continue demonstrating reconciliation through action.

To ensure that our boards continue to benefit from strong Indigenous leadership and perspectives, I am reaching out for your assistance. My ministry is always looking for qualified candidates to serve on the 25 public post-secondary boards of governors and nine professional boards and agencies within the Ministry of Advanced Education, Skills and Training's mandate (detailed list below). We are looking for candidates with a wide range of attributes and experiences such as community leaders, Elders, those working in the education sector, and former post-secondary graduates. Legal, financial, business and entrepreneurial skills are also often needed on boards.

With your assistance we are seeking representation from the diverse Indigenous communities throughout the province to strengthen British Columbia's Public Sector Organizations, which in turn

will benefit the learners, institutions, and the broader public.

.../2

I respectfully ask that you consider sharing this letter with like-minded colleagues so that we can ensure that the boards of British Columbia's Public Sector Organizations reflect the diversity of our province.

Nominations can be provided to Mr. Tony Loughran, Executive Lead, of the Governance, Legislation, and Corporate Planning Division, at the Ministry of Advanced Education, Skills and Training, at: [Tony.Loughran@gov.bc.ca](mailto:Tony.Loughran@gov.bc.ca).

I look forward to working with you.

Respectfully,

Melanie Mark  
Hli Haykwhl Wíi Xsgaak  
Minister

---

**From:** Snoddon, Michael AEST:EX  
**Sent:** Monday, August 20, 2018 11:00 AM  
**To:** Mark, Melanie AEST:EX <Melanie.Mark@gov.bc.ca>  
**Subject:** RE: FNE SC LETTER

Here is the copy for your Minister.

Once you have made your edits, I will ensure a final hardcopy draft is brought the pre-brief for FNE SC on Wednesday.

Michael

---

**From:** Mark, Melanie AEST:EX  
**Sent:** August 20, 2018 10:46 AM  
**To:** Snoddon, Michael AEST:EX  
**Subject:** FNE SC LETTER

Do you have the latest draft of the FNE SC letter? Sarena sent it to me last week. TY

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Sawchuk, Bindi AEST:EX](#)  
**Cc:** [Baskerville, Shannon AEST:EX](#); [Vasey, Jeff AEST:EX](#); [Wolsey, Ashley AEST:EX](#); [Talbot, Sarena AEST:EX](#); [Tennant, Laura AEST:EX](#)  
**Subject:** RE: Follow-up - Sector Labour Market Partnership Child Care Project  
**Date:** August 13, 2018 8:08:00 PM

---

Great thank you for the update.

---

**From:** Sawchuk, Bindi AEST:EX  
**Sent:** Monday, August 13, 2018 8:00 PM  
**To:** Mark, Melanie AEST:EX <Melanie.Mark@gov.bc.ca>  
**Cc:** Baskerville, Shannon AEST:EX <Shannon.Baskerville@gov.bc.ca>; Vasey, Jeff AEST:EX <Jeff.Vasey@gov.bc.ca>; Wolsey, Ashley AEST:EX <Ashley.Wolsey@gov.bc.ca>; Talbot, Sarena AEST:EX <Sarena.Talbot@gov.bc.ca>; Tennant, Laura AEST:EX <Laura.Tennant@gov.bc.ca>  
**Subject:** Follow-up - Sector Labour Market Partnership Child Care Project

Hello Minister,

We met with you on August 3rd to brief you on a Sector Labour Market Partnership (SLMP) child care project that supports the Child Care BC Plan. You asked us about representation on the projects' Steering Committee and involvement with the Gender Equity Secretariat. The answers to the questions you raised are below.

- 1. How are the cultural and regional perspectives ensured on the Early Childhood Educators of BC (ECEBC) project Steering Committee?**

s.13

- 2. How is the Gender Equity Secretariat involved in this work?**

s.13

Please let me know if you have any other questions.

**Bindi Sawchuk, CPA, CMA** | Assistant Deputy Minister  
Workforce Innovation and the Division Responsible for Skills Training  
Ministry of Advanced Education, Skills & Training

s.17 | [bindi.sawchuk@gov.bc.ca](mailto:bindi.sawchuk@gov.bc.ca)

*Our mission is to advance innovative, accessible workforce information, policies and programs so all British Columbians have the skills and abilities to reach their full potential.*



**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Loughran, Tony D AEST:EX](#)  
**Cc:** [Rzepa, Christina AEST:EX](#); [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: For Minister's Approval: DN - UBC Bachelor of Design Degree Proposal - DUE August 13  
**Date:** August 14, 2018 1:10:00 PM

---

How can we address the con under option 1? Please advise before I approve. Thank you

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** Tuesday, August 14, 2018 12:59 PM  
**To:** Mark, Melanie AEST:EX <Melanie.Mark@gov.bc.ca>; Rzepa, Christina AEST:EX <Christina.Rzepa@gov.bc.ca>  
**Subject:** FW: For Minister's Approval: DN - UBC Bachelor of Design Degree Proposal - DUE August 13

As requested

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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---

**From:** Street, Hilary AEST:EX  
**Sent:** Monday, July 30, 2018 12:01 PM  
**To:** Flesh, Cindy AEST:EX  
**Cc:** Talbot, Sarena AEST:EX; Rzepa, Christina AEST:EX; Avendano, Christian AEST:EX; Hubley, Holly AEST:EX; Wolsey, Ashley AEST:EX; Gerlach, Randall AEST:EX; Nichols, Alisha AEST:EX  
**Subject:** For Minister's Approval: DN - UBC Bachelor of Design Degree Proposal - DUE August 13

Good Morning,

Please see the attached materials for the following item:

**For Minister's Approval:** DN - UBC Bachelor of Design Degree Proposal

**Materials:**

- 112448 - UBC – BDesign DN
- 112448 - UBC – Attachment 1 – Letter from DQAB
- 112448 – UBC – Attachment 2 - Letter from Minister

**Due to Ministry:** Monday, August 13

Thank you,

**Hilary Street** | Acting Executive Administrative Assistant

Office of the Assistant Deputy Minister

Finance, Technology and Management Services and Division Responsible for Student Housing

Ministry of Advanced Education, Skills and Training

Phone: 250-356-2496

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: PA Sept 6 - CANCELLED  
**Date:** August 23, 2018 4:48:00 PM

---

10-12 is good

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** Thursday, August 23, 2018 3:09 PM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Subject:** FW: PA Sept 6 - CANCELLED  
**Importance:** High

This PA meeting has been cancelled – would you like to move the Ministry briefing to 10-00-12:00 or leave it at 1:00-3:00 – thanks Minister

---

**From:** Klus, Arianna PREM:EX  
**Sent:** August 23, 2018 3:05 PM  
**To:** Brown, Dawn A PREM:EX <[Dawn.A.Brown@gov.bc.ca](mailto:Dawn.A.Brown@gov.bc.ca)>; Farmer, Leila PREM:EX <[Leila.Farmer@gov.bc.ca](mailto:Leila.Farmer@gov.bc.ca)>; Faust, Marnie L GCPE:EX <[Marnie.Faust@gov.bc.ca](mailto:Marnie.Faust@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Giuliano, Angela LASS:EX <[Angela.Giuliano@leg.bc.ca](mailto:Angela.Giuliano@leg.bc.ca)>; Hansen, Lucy HLTH:EX <[Lucy.Hansen@gov.bc.ca](mailto:Lucy.Hansen@gov.bc.ca)>; Higgins, Keira PREM:EX <[Keira.Higgins@gov.bc.ca](mailto:Keira.Higgins@gov.bc.ca)>; Hockin, Amber PREM:EX <[Amber.Hockin@gov.bc.ca](mailto:Amber.Hockin@gov.bc.ca)>; Kennedy, Christine PREM:EX <[Christine.Kennedy@gov.bc.ca](mailto:Christine.Kennedy@gov.bc.ca)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; Massy, Michelle E PREM:EX <[Michelle.Massy@gov.bc.ca](mailto:Michelle.Massy@gov.bc.ca)>; Michell, Jennifer FIN:EX <[Jennifer.Michell@gov.bc.ca](mailto:Jennifer.Michell@gov.bc.ca)>; Moran, Roseanne LASS:EX <[Roseanne.Moran@leg.bc.ca](mailto:Roseanne.Moran@leg.bc.ca)>; Morton, Kaitlin MCF:EX <[Kaitlin.Morton@gov.bc.ca](mailto:Kaitlin.Morton@gov.bc.ca)>; Mulloy, Eleanor PREM:EX <[Eleanor.Mulloy@gov.bc.ca](mailto:Eleanor.Mulloy@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Nash, Amber PREM:EX <[Amber.Nash@gov.bc.ca](mailto:Amber.Nash@gov.bc.ca)>; O'Connor, Lara FIN:EX <[Lara.OConnor@gov.bc.ca](mailto:Lara.OConnor@gov.bc.ca)>; Reid, Heidi FIN:EX <[Heidi.Reid@gov.bc.ca](mailto:Heidi.Reid@gov.bc.ca)>; Ringma, Shalegh FIN:EX <[Shalegh.Ringma@gov.bc.ca](mailto:Shalegh.Ringma@gov.bc.ca)>; Robb, Amanda JTT:EX <[Amanda.Robb@gov.bc.ca](mailto:Amanda.Robb@gov.bc.ca)>; Roberts, Connie A IRR:EX <[Connie.Roberts@gov.bc.ca](mailto:Connie.Roberts@gov.bc.ca)>; Scambler, Teresa LASS:EX <[Teresa.Scambler@leg.bc.ca](mailto:Teresa.Scambler@leg.bc.ca)>; Scott, Samantha LASS:EX <[Samantha.Scott@leg.bc.ca](mailto:Samantha.Scott@leg.bc.ca)>; Talbot, Sarena AEST:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)>; Virk, Rajmeet LASS:EX <[Rajmeet.Virk@leg.bc.ca](mailto:Rajmeet.Virk@leg.bc.ca)>; Wanamaker, Lori FIN:EX <[Lori.Wanamaker@gov.bc.ca](mailto:Lori.Wanamaker@gov.bc.ca)>; White, Emily MCF:EX <[Emily.White@gov.bc.ca](mailto:Emily.White@gov.bc.ca)>; Wilson, Cherie MCF:EX <[Cherie.Wilson@gov.bc.ca](mailto:Cherie.Wilson@gov.bc.ca)>  
**Cc:** Gervais, Monica PREM:EX <[Monica.Gervais@gov.bc.ca](mailto:Monica.Gervais@gov.bc.ca)>; MacMillan, Elizabeth PREM:EX <[Elizabeth.MacMillan@gov.bc.ca](mailto:Elizabeth.MacMillan@gov.bc.ca)>; Brown, Dawn A PREM:EX <[Dawn.A.Brown@gov.bc.ca](mailto:Dawn.A.Brown@gov.bc.ca)>  
**Subject:** PA Sept 6 - CANCELLED  
**Importance:** High

Good afternoon,

Please note that the following PA meeting has been cancelled.

PA

Thursday, September 6, 2018

9:00 a.m. – 12:00 p.m.

VCO

**CANCELLED**

Please update your Minister/Official's calendar to reflect this cancellation.

Thank you,

**Arianna Klus**

*Cabinet Committee Assistant*

*Cabinet Operations, Office of the Premier*

*T: (250) 356-6187 C: (250) 213-8216*

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Rzepa, Christina AEST:EX](#); [Porter, Rodney GCPE:EX](#); [Baskerville, Shannon AEST:EX](#)  
**Cc:** [LeSueur, Kathryn GCPE:EX](#); [Snoddon, Michael AEST:EX](#); [Talbot, Sarena AEST:EX](#); [Gerlach, Randall AEST:EX](#)  
**Subject:** RE: Post-Sec SAA - revisions  
**Date:** August 11, 2018 10:52:00 AM  
**Importance:** High

---

Looks good everyone- I like Christina's idea to merge two sentences to one line.

---

**From:** Rzepa, Christina AEST:EX  
**Sent:** Saturday, August 11, 2018 9:55 AM  
**To:** Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>; Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>; Baskerville, Shannon AEST:EX <[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)>  
**Cc:** LeSueur, Kathryn GCPE:EX <[Kathryn.LeSueur@gov.bc.ca](mailto:Kathryn.LeSueur@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>; Talbot, Sarena AEST:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)>; Gerlach, Randall AEST:EX <[Randall.Gerlach@gov.bc.ca](mailto:Randall.Gerlach@gov.bc.ca)>  
**Subject:** Re: Post-Sec SAA - revisions

A thought on the text - what if the last line was:

s.13

Instead of 2 separate lines?

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** Friday, August 10, 2018 6:25 PM  
**To:** Mark, Melanie AEST:EX; Baskerville, Shannon AEST:EX  
**Cc:** LeSueur, Kathryn GCPE:EX; Snoddon, Michael AEST:EX; Talbot, Sarena AEST:EX; Rzepa, Christina AEST:EX; Gerlach, Randall AEST:EX  
**Subject:** FW: Post-Sec SAA - revisions

Minister;

Attached is the latest version of the creative deck for the Post-secondary Sexual Assault Awareness campaign.

Respectfully,

Rodney Porter  
Communications Director  
B.C. Ministry of Advanced Education, Skills and Training

**Mobile: 250 889-7494**  
Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Baskerville, Shannon AEST:EX](#)  
**Subject:** RE: Wildfire Update - CNC/UNBC  
**Date:** August 13, 2018 7:54:00 PM

---

Thank you Shannon!

---

**From:** Baskerville, Shannon AEST:EX  
**Sent:** Monday, August 13, 2018 5:39 PM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Cc:** Wolsey, Ashley AEST:EX <[Ashley.Wolsey@gov.bc.ca](mailto:Ashley.Wolsey@gov.bc.ca)>; Vasey, Jeff AEST:EX <[Jeff.Vasey@gov.bc.ca](mailto:Jeff.Vasey@gov.bc.ca)>; Talbot, Sarena AEST:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)>; Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Subject:** Fwd: Wildfire Update - CNC/UNBC

Minister - please see below update from James. We will keep you update on any changes as fire situation evolves. Shannon

Sent from my iPhone

Begin forwarded message:

**From:** "Postans, James AEST:EX" <[James.Postans@gov.bc.ca](mailto:James.Postans@gov.bc.ca)>  
**Date:** August 13, 2018 at 5:34:44 PM PDT  
**To:** "Baskerville, Shannon AEST:EX" <[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)>  
**Cc:** "Wolsey, Ashley AEST:EX" <[Ashley.Wolsey@gov.bc.ca](mailto:Ashley.Wolsey@gov.bc.ca)>  
**Subject:** **Wildfire Update - CNC/UNBC**

Hi Shannon,

Please find below a summary of the impacts to our Institutions as a result of the fire situation in the North:

Burns Lake (CNC):

- Burns Lake continues to be active as an emergency reception centre for the Regional District of Bulkley-Nechako.
- The latest estimates were 35 new evacuees processed on Saturday for a total of 50 impacted evacuees.

For St James (CNC):

- Fort St James has an evacuation alert that was expanded today to include areas on the edges of the town and regions outside of town due to the Shovel Lake fire.
- The campus is not included in the alert area at this time.

Quesnel (UNBC / CNC):

- Part of the City of Quesnel was issued an evacuation alert on Friday (August 10, 2018).
- The campus was not included within the alert and is not impacted by the evacuation at this time.

Prince George (CNC / UNBC):

- Last year, CNC and UNBC were heavily impacted by the regional fires as they hosted an evacuation reception centre, provided lodging displaced individuals for the City of Prince George (the City) and acted as a primary residential care clinic for Northern Health.
- This year the City has chosen to manage these activities at a City-owned facility (the CN Centre Arena);
- As such, it is not anticipated the City will request CNC or UNBC to provide space for anyone displaced by fires.

CNC and UNBC continue to monitor the situation at each campus and will reassess as fire events dictate within each region.

AEST continues to maintain close contact with CNC, UNBC and EMBC.

Please let me know if you have any questions.

Thank you,

James Postans, CPA, CGA

Executive Director | Post-Secondary Finance | Ministry of Advanced Education, Skills & Training

1<sup>st</sup> Floor – 835 Humboldt St | Victoria, BC | V8V 4W8

Phone: (778) 698 9751 New Number | Fax: (250) 356-7922

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: addition/removals from calendar  
**Date:** August 23, 2018 4:52:00 PM

---

Yea all good thank you

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** Thursday, August 23, 2018 10:23 AM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Subject:** RE: addition/removals from calendar

s.13

---

**From:** Mark, Melanie AEST:EX  
**Sent:** August 19, 2018 9:46 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** Re: addition/removals from calendar

Hi there please remind me about the 26/28?

Sent from my iPhone

On Aug 17, 2018, at 4:42 PM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Thursday Aug 20<sup>th</sup> – Tour Ch’nook program (UBC) 10:00-11:00  
Thursday Aug 20<sup>th</sup> – Ministry briefing 12:00-1:00  
Thursday Aug 20<sup>th</sup> – Hold: Coffee meeting w Senator Jaffer 1:30-2:30  
Friday Aug 24<sup>th</sup> – Briefing w Ministry of Environment Staff 10:00-11:00  
Wednesday Sept 5<sup>th</sup> – Hold: Early Childhood Educator Workforce Development Announcement (timing tbc)  
Thursday Sept 6<sup>th</sup> – Meeting w BRDO 2:00-3:00  
Friday Sept 7<sup>th</sup> – RRU event 9:45-11:15  
Friday Sept 7<sup>th</sup> – Meeting w MO staff 1:00-3:00  
Thursday Sept 20<sup>th</sup> – Meeting w BRDP 12:45-1:45  
Monday Sept 24<sup>th</sup> – Removed: Hold for Douglas College Anvil Centre Opening  
Wednesday Sept 26<sup>th</sup> – Hold: Roundtable with Private Degree Granting Institutions  
Friday Sept 28<sup>th</sup> – Hold: Roundtable with Private Degree Granting Institutions  
Friday Oct 5<sup>th</sup> – Hold: BCFED Apprenticeship and Skills Training Working Group 1:00-2:00

Cindy Flesh



Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: checking before I change  
**Date:** August 24, 2018 11:05:00 AM

---

Yes all good

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** Friday, August 24, 2018 10:42 AM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Subject:** RE: checking before I change

Sorry Minister I grabbed the wrong e-mail chain – just to clarify this is about the Private Degree Training Roundtable on Sept 26<sup>th</sup> from 1:00-3:00 to be scheduled at VCO after cabinet and again so sorry for any confusion I may have cause.

---

**From:** Mark, Melanie AEST:EX  
**Sent:** August 24, 2018 10:21 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: checking before I change

VCO

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** Friday, August 24, 2018 9:57 AM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Subject:** RE: checking before I change

Thanks Minister – you have cabinet at VCO from 10:00-12:30 – would you like to do the Roundtable at VCO or the PTIB office - thanks

---

**From:** Mark, Melanie AEST:EX  
**Sent:** August 23, 2018 4:52 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: checking before I change

Hi what is the schedule? Is there a flight before the 3?

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** Thursday, August 23, 2018 9:47 AM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Subject:** checking before I change

Hello Minister – there is no 2pm helijet out of Victoria on Friday Sept 7<sup>th</sup> – would you be okay with a 3pm???

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.\*\**

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** ["Tyrone McNeil"](#)  
**Cc:** [Baskerville, Shannon AEST:EX](#); [Henrie de Boer](#); [Rzepa, Christina AEST:EX](#); [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: invite for Melanie Mark  
**Date:** August 13, 2018 8:06:00 PM

---

Hi Tyrone,

Thank you for the invitation. We are in session that week <sup>s.22</sup>  
s.22 will get back to you ASAP.

Best  
Melanie

---

**From:** Tyrone McNeil [mailto:[Tyrone.McNeil@stolotribalcouncil.ca](mailto:Tyrone.McNeil@stolotribalcouncil.ca)]  
**Sent:** Thursday, August 9, 2018 9:17 AM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Cc:** Baskerville, Shannon AEST:EX <[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)>; Henrie de Boer <[hdeboer@seabirdisland.ca](mailto:hdeboer@seabirdisland.ca)>  
**Subject:** FW: invite for Melanie Mark

Hi Minister Mark,

Please see attached letter of invitation to attend and participate in the graduation ceremonies for Seabird College on Oct 26<sup>th</sup>, 2018.

It would be great to have you in attendance and should you wish, we would gladly make time for you to address the graduates and their families.

Tye

Tyrone McNeil,  
Chair,  
Seabird College

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: working on travel voucher  
**Date:** August 21, 2018 10:29:00 AM

---

The cost of the ferry is return- you don't pay in Alliford Bay- only pay in Skidegate  
s.22

TY

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** Tuesday, August 21, 2018 9:41 AM  
**To:** Mark, Melanie AEST:EX <Melanie.Mark@gov.bc.ca>  
**Subject:** working on travel voucher

Couple of questions

Receipt for ferry ride from Alliford Bay to Skidegate (Aug 14<sup>th</sup>)  
How did you get home from the airport on Friday Aug 17<sup>th</sup>

thanks

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.\*\**

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Cc:** [Rzepa, Christina AEST:EX](#); [Porter, Rodney GCPE:EX](#); [Talbot, Sarena AEST:EX](#); [Flesh, Cindy AEST:EX](#)  
**Subject:** RRU Sept good to go  
**Date:** August 13, 2018 9:15:00 PM

---

RRU

Helijet 840-915  
Helijet 350-420

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#)  
**Cc:** [Talbot, Sarena AEST:EX](#); [Rzepa, Christina AEST:EX](#); [Avendano, Christian AEST:EX](#)  
**Subject:** Re: AEST NR - New facility at Okanagan College gets trades students job-ready - Aug. 7, 12:15pm  
**Date:** August 6, 2018 11:46:07 AM

---

Great thank you

Sent from my iPhone

> On Aug 6, 2018, at 11:34 AM, Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)> wrote:

>

> The attached news release is embargoed for release on Tuesday, Aug. 7 at 12:15pm.

>

> Permalink: <https://news.gov.bc.ca/17764>

>

> NEWS RELEASE

> New facility at Okanagan College gets trades students job-ready

>

> VERNON - A new Trades Training Centre at Okanagan College with modern equipment will prepare more skilled-trades students with the right skills and knowledge needed to build communities throughout British Columbia.

>

> Located at Okanagan College's Vernon campus, the 1,250 square metre Trades Training Centre offers a purpose-built training space for students and instructors. The centre houses a dedicated welding shop and multi-use space for carpentry, electrical, plumbing and pipefitting programs.

>

> "This historic investment by the Government of Canada is a down payment on the government's vision to position Canada as a global centre for innovation," said The Honourable Navdeep Bains, federal Minister of Innovation, Science and Economic Development. "That means making Canada a world leader in turning ideas into solutions, science into technologies, skills into jobs and startup companies into global successes. This investment will create conditions that are conducive to innovation and long-term growth, which will in turn keep the Canadian economy globally competitive."

>

> The Trades Training Centre improves capacity, with the number of teaching spaces increasing by almost 40% to 150 spaces - up from 108 spaces.

>

> The centre will house the college's Women in Trades training program. It will create space for specialized programming, such as Gateway to the Trades initiatives tailored to Indigenous communities and employers in the region. These programs provide women and Indigenous learners with outreach, mentoring and leadership development to promote careers in the skilled trades.

>

> "Skilled tradespeople are helping to build the best B.C. Opening the doors to relevant, responsive and high-quality trades training in communities such as Vernon gives students the knowledge and experience that employers and industries need," said Melanie Mark, Minister of Advanced Education, Skills and Training. "With thousands of careers expected in the trades over the next 10 years, we need to ensure we are supporting a strong future workforce."

>

> The centre will also allow Okanagan College to unite trades students on campus who were previously training at leased facilities near the Vernon airport. It has been constructed to meet the minimum Leadership in Energy and Environmental Design (LEED) Gold standard, building on the college's commitment to delivering sustainable facilities.

>

> Of the \$6.21-million total project cost, the Province of B.C. provided \$2.88 million and the Government of Canada provided \$2.66 million. The Okanagan College Foundation has raised nearly \$1 million to cover the

\$673,000 capital construction cost, as well as provide support for students and programming. Federal funding was made available through the Post-Secondary Institutions Strategic Investment Fund.

>

> Quotes:

>

> Stephen Fuhr, MP for Kelowna-West Country -

>

> "Our government is proud to invest \$2 billion for infrastructure improvement at post-secondary institutions across Canada. Modern learning spaces are key to helping students develop the skills they'll need for the jobs of today and tomorrow."

>

> Jim Hamilton, president, Okanagan College -

>

> "Thanks to the support of the federal and provincial governments and the remarkable generosity of our community and industry partners, this new facility will help train the students who will literally build our communities. Our Vernon Trades Training Centre is going to be critical in making sure there are enough skilled tradespeople to meet our industry partners' labour demands and keep the region's economy strong and vibrant."

>

> Gary Herman, CEO, Industry Training Authority -

>

> "A modern trades training space is a sure way to prepare British Columbians with the right skills and knowledge for the jobs of today and tomorrow. Investments in advancing trades training are so important. By offering programs that support trades training for Indigenous peoples and women, more opportunities will be created for them to pursue rewarding careers in their communities."

>

> Amanda Hodgson, electrical foundation graduate, Okanagan College -

>

> "Technology is constantly evolving in the trades, so having a new facility like this, with the latest equipment, is really going to enhance the learning experience for students. Having the facility right on campus is also going to mean students will enjoy an even better experience and can tap into all the amenities and services at the Vernon campus."

>

> Quick Facts:

>

> \* Investments through the Post-Secondary Institutions Strategic Investment Fund are being used to modernize facilities at Canadian universities and colleges, as well as improve the energy efficiency of these facilities and reduce their impact on the environment. As a result of these investments, students, professors and researchers will work in state-of-the-art facilities that advance the country's best research. They will collaborate in specially designed spaces that support lifelong learning and skills training. They will work in close proximity with partners to turn discoveries into products or services. In the process, they will train for, and invent, the high-value jobs of the future.

>

> \* In total, British Columbia received \$256 million through the Post-Secondary Institutions Strategic Investment Fund. In B.C., 20 public post-secondary institutions and one private First Nation institution benefited from a total of 30 individual projects.

>

> Learn More:

>

> Canada's innovation agenda: <http://www.ic.gc.ca/eic/site/062.nsf/eng/home>

>

> Post-Secondary Institutions Strategic Investment Fund: <http://www.ic.gc.ca/eic/site/051.nsf/eng/home>

>

> Contacts:

>

> Rodney Porter

> Ministry of Advanced Education, Skills and Training [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)

> 250 889-7494

>



> Tyler Finley  
> Okanagan College  
> tfinley@okanagan.bc.ca  
> 250 575-3285  
>  
> Media Relations  
> Innovation, Science and Economic Development Canada ic.mediarelations-mediasrelations.ic@canada.ca  
> 343 291-1777  
>  
>  
> Connect with the Province of B.C. at: <http://news.gov.bc.ca/connect>  
> <2018AEST0105-001529.pdf>

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: Attendance confirmation for the Cabinet Meeting September 05, 2018  
**Date:** August 27, 2018 11:47:23 AM

---

I'll call shortly

Sent from my iPhone

On Aug 27, 2018, at 11:17 AM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Sorry Minister – couple of after thoughts – request leave from cabinet **s.22**  
**s.22**

If you come to Victoria I can put you on a 1225 helijet back to Van arriving at 1pm –  
move the BC Teachers Federation Meeting to 2:45-2:15 still at the CO

Let me know what your preference would be.

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** August 27, 2018 11:11 AM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Subject:** FW: Attendance confirmation for the Cabinet Meeting September 05, 2018  
**Importance:** High

Hello Minister – please see below – **s.12,s.13**  
**s.12,s.13**  
**s.12,s.13**

– I will put you on a helijet 750am – reschedule  
the BC Teacher's Federation meeting and get you back in time for Langara event at  
3pm – let me know if you have any thoughts on this – thanks.

---

**From:** Brown, Dawn A PREM:EX  
**Sent:** August 27, 2018 10:58 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: Attendance confirmation for the Cabinet Meeting September 05, 2018  
**Importance:** High

Hi Cindy,

As far as I have now been told this meeting will be taking place at chambers  
only and teleconferencing and VCO will not be an option.  
If your Minister is unable to attend then a leave request will be required please.

Thank you,

Dawn A. Brown

Cabinet Operations|Office of the Premier  
Room 033| 617 Government Street, Victoria, B.C. | V8W 9V1  
Ph: 250.387.5553 / Cell: 778.584.0197

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**From:** Flesh, Cindy AEST:EX  
**Sent:** Monday, August 27, 2018 10:08 AM  
**To:** Brown, Dawn A PREM:EX  
**Subject:** RE: Attendance confirmation for the Cabinet Meeting September 05, 2018

Hello – Minister Mark will be in attendance in Vancouver – thanks and please let me know if you have any questions or concerns.

---

**From:** Brown, Dawn A PREM:EX  
**Sent:** August 27, 2018 10:07 AM  
**To:** Aaron, Sage PREM:EX <[Sage.Aaron@gov.bc.ca](mailto:Sage.Aaron@gov.bc.ca)>; Addo, Wolfgang AG:EX <[Wolfgang.Addo@gov.bc.ca](mailto:Wolfgang.Addo@gov.bc.ca)>; Banh, Lindsay EDUC:EX <[Lindsay.Banh@gov.bc.ca](mailto:Lindsay.Banh@gov.bc.ca)>; Brown, Dawn A PREM:EX <[Dawn.A.Brown@gov.bc.ca](mailto:Dawn.A.Brown@gov.bc.ca)>; Campbell, Sue LBR:EX <[Sue.Campbell@gov.bc.ca](mailto:Sue.Campbell@gov.bc.ca)>; Canitz, Shelley L PREM:EX <[Shelley.Canitz@gov.bc.ca](mailto:Shelley.Canitz@gov.bc.ca)>; Chandler, Alex FIN:EX <[Alex.Chandler@gov.bc.ca](mailto:Alex.Chandler@gov.bc.ca)>; Christensen, Suzanne PREM:EX <[Suzanne.Christensen@gov.bc.ca](mailto:Suzanne.Christensen@gov.bc.ca)>; Cooling, Karen LBR:EX <[Karen.Cooling@gov.bc.ca](mailto:Karen.Cooling@gov.bc.ca)>; Demelo, Paula IRR:EX <[Paula.Demelo@gov.bc.ca](mailto:Paula.Demelo@gov.bc.ca)>; Dixon, Olivia PREM:EX <[Olivia.Dixon@gov.bc.ca](mailto:Olivia.Dixon@gov.bc.ca)>; Drew, Ashley ENV:EX <[Ashley.Drew@gov.bc.ca](mailto:Ashley.Drew@gov.bc.ca)>; Duncan, Kate EMPR:EX <[Kate.Duncan@gov.bc.ca](mailto:Kate.Duncan@gov.bc.ca)>; Richards, Erin PREM:EX <[Erin.Richards@gov.bc.ca](mailto:Erin.Richards@gov.bc.ca)>; Farmer, Leila PREM:EX <[Leila.Farmer@gov.bc.ca](mailto:Leila.Farmer@gov.bc.ca)>; Faust, Marnie L GCPE:EX <[Marnie.Faust@gov.bc.ca](mailto:Marnie.Faust@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Fleurant, Kathleen CITZ:EX <[Kathleen.Fleurant@gov.bc.ca](mailto:Kathleen.Fleurant@gov.bc.ca)>; Frampton, Caelie ENV:EX <[Caelie.Frampton@gov.bc.ca](mailto:Caelie.Frampton@gov.bc.ca)>; Fullaway, Elijah HLTH:EX <[Elijah.Fullaway@gov.bc.ca](mailto:Elijah.Fullaway@gov.bc.ca)>; Garnier, Jack LBR:EX <[Jack.Garnier@gov.bc.ca](mailto:Jack.Garnier@gov.bc.ca)>; Gervais, Dominique CITZ:EX <[Dominique.Gervais@gov.bc.ca](mailto:Dominique.Gervais@gov.bc.ca)>; Giuliano, Angela LASS:EX <[Angela.Giuliano@leg.bc.ca](mailto:Angela.Giuliano@leg.bc.ca)>; Gotto, Sarah F MMHA:EX <[Sarah.Gotto@gov.bc.ca](mailto:Sarah.Gotto@gov.bc.ca)>; Grant, Lisa MAH:EX <[Lisa.Grant@gov.bc.ca](mailto:Lisa.Grant@gov.bc.ca)>; Gunn, Paula MCF:EX <[Paula.Gunn@gov.bc.ca](mailto:Paula.Gunn@gov.bc.ca)>; Hahn, Andra EDUC:EX <[Andra.Hahn@gov.bc.ca](mailto:Andra.Hahn@gov.bc.ca)>; Hansen, Lucy HLTH:EX <[Lucy.Hansen@gov.bc.ca](mailto:Lucy.Hansen@gov.bc.ca)>; Harder, Derrick AG:EX <[Derrick.Harder@gov.bc.ca](mailto:Derrick.Harder@gov.bc.ca)>; Harrison, Veronica EDUC:EX <[Veronica.Harrison@gov.bc.ca](mailto:Veronica.Harrison@gov.bc.ca)>; Hay, Lorna JTT:EX <[Lorna.Hay@gov.bc.ca](mailto:Lorna.Hay@gov.bc.ca)>; Hembree, Sara PSSG:EX <[Sara.Hembree@gov.bc.ca](mailto:Sara.Hembree@gov.bc.ca)>; Higgins, Keira PREM:EX <[Keira.Higgins@gov.bc.ca](mailto:Keira.Higgins@gov.bc.ca)>; Hockin, Amber PREM:EX <[Amber.Hockin@gov.bc.ca](mailto:Amber.Hockin@gov.bc.ca)>; Holding, Marina TAC:EX <[Marina.Holding@gov.bc.ca](mailto:Marina.Holding@gov.bc.ca)>; Hubley, Holly AEST:EX <[Holly.Hubley@gov.bc.ca](mailto:Holly.Hubley@gov.bc.ca)>; Johnson, Lisa E AGRI:EX <[Lisa.Johnson@gov.bc.ca](mailto:Lisa.Johnson@gov.bc.ca)>; Kennedy, Christine PREM:EX <[Christine.Kennedy@gov.bc.ca](mailto:Christine.Kennedy@gov.bc.ca)>; Larson, Lori MMHA:EX <[Lori.Larson@gov.bc.ca](mailto:Lori.Larson@gov.bc.ca)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; Maloney, Katie AG:EX <[Katie.Maloney@gov.bc.ca](mailto:Katie.Maloney@gov.bc.ca)>; Massy, Michelle E PREM:EX <[Michelle.Massy@gov.bc.ca](mailto:Michelle.Massy@gov.bc.ca)>; McGregor-Schenk, Paige X FIN:EX <[Paige.McGregorSchenk@gov.bc.ca](mailto:Paige.McGregorSchenk@gov.bc.ca)>; McKnight, Valerie SDPR:EX <[Valerie.McKnight@gov.bc.ca](mailto:Valerie.McKnight@gov.bc.ca)>; Michell, Jennifer FIN:EX <[Jennifer.Michell@gov.bc.ca](mailto:Jennifer.Michell@gov.bc.ca)>; Moran, Roseanne LASS:EX <[Roseanne.Moran@leg.bc.ca](mailto:Roseanne.Moran@leg.bc.ca)>; Morton, Kaitlin MCF:EX

<Kaitlin.Morton@gov.bc.ca>; Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Neilson, Kirsten ENV:EX <Kirsten.Neilson@gov.bc.ca>; Neves, Gilbert FIN:EX <Gilbert.Neves@gov.bc.ca>; Newhook, Kelly TAC:EX <Kelly.Newhook@gov.bc.ca>; O'Connor, Lara FIN:EX <Lara.OConnor@gov.bc.ca>; Olson, Lianna FIN:EX <Lianna.Olson@gov.bc.ca>; Papadopoulos, James TRAN:EX <James.Papadopoulos@gov.bc.ca>; Pommelet, Lisa EMPR:EX <Lisa.Pommelet@gov.bc.ca>; Purdy, Sandra FLNR:EX <Sandra.Purdy@gov.bc.ca>; Reid, Heidi FIN:EX <Heidi.Reid@gov.bc.ca>; Ringma, Shalegh FIN:EX <Shalegh.Ringma@gov.bc.ca>; Robb, Amanda JTT:EX <Amanda.Robb@gov.bc.ca>; Roberts, Connie A IRR:EX <Connie.Roberts@gov.bc.ca>; Robinson, Jon PREM:EX <Jon.Robinson@gov.bc.ca>; Russell, Shannon CITZ:EX <Shannon.Russell@gov.bc.ca>; Scambler, Teresa LASS:EX <Teresa.Scambler@leg.bc.ca>; Scott, Samantha AG:EX <Samantha.Scott@gov.bc.ca>; Shaw, Brea BRDO:EX <Brea.Shaw@gov.bc.ca>; Silverio, Lisa FLNR:EX <Lisa.Silverio@gov.bc.ca>; Stone, Lynne TRAN:EX <Lynne.Stone@gov.bc.ca>; Talbot, Sarena AEST:EX <Sarena.Talbot@gov.bc.ca>; Van Wensem, Casey SDPR:EX <Casey.VanWensem@gov.bc.ca>; Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>; Waters, Leah TRAN:EX <Leah.Waters@gov.bc.ca>; Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca>; White, Christine MAH:EX <Christine.White@gov.bc.ca>; White, Emily MCF:EX <Emily.White@gov.bc.ca>; Wilson, Cherie MCF:EX <Cherie.Wilson@gov.bc.ca>

**Cc:** Brown, Dawn A PREM:EX <Dawn.A.Brown@gov.bc.ca>; Colins, Tracey L PREM:EX <Tracey.Colins@gov.bc.ca>; Gervais, Monica PREM:EX <Monica.Gervais@gov.bc.ca>; Hanna, Jean L PREM:EX <Jean.Hanna@gov.bc.ca>; Klus, Arianna PREM:EX <Arianna.Klus@gov.bc.ca>; Lennox, Brenda PREM:EX <Brenda.Lennox@gov.bc.ca>; Massy, Michelle E PREM:EX <Michelle.Massy@gov.bc.ca>; McCartney, Angela PREM:EX <Angela.McCartney@gov.bc.ca>; Mills, Daphna PREM:EX <Daphna.Mills@gov.bc.ca>; Powell, Charlotte PREM:EX <Charlotte.Powell@gov.bc.ca>

**Subject:** Attendance confirmation for the Cabinet Meeting September 05, 2018

**Importance:** High

Good morning,

**Please confirm the attendance** of your Minister/Official by responding to this email **ASAP**.

If requesting leave, please contact Amber Hockin, and CC: Michelle Massy, and myself for the attendance survey.

## **CABINET**

Wednesday, September, 2018  
9:00 a.m. – 11:30 a.m.  
Chambers

Thank you,

Dawn A. Brown  
Cabinet Operations|Office of the Premier  
Room 033| 617 Government Street, Victoria, B.C. | V8W 9V1  
Ph: 250.387.5553 / Cell: 778.584.0197

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Baskerville, Shannon AEST:EX](#)  
**Cc:** [Vasey, Jeff AEST:EX](#); [Sawchuk, Bindi AEST:EX](#); [Talbot, Sarena AEST:EX](#); [Snoddon, Michael AEST:EX](#); [Rzepa, Christina AEST:EX](#); [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: BWL Executive Committee  
**Date:** August 14, 2018 11:05:26 AM

---

Ok Jeff and I will brainstorm I'll send thoughts once we land and have access to wifi

Sent from my iPhone

On Aug 14, 2018, at 10:57 AM, Baskerville, Shannon AEST:EX  
<[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)> wrote:

Hi – Bindi and I were going to discuss today as well. It would be great if you send back your thoughts and Bindi will work with Shannon on our end to pull it all together into a final draft for your review. If timing doesn't work in airport and being on road – we will take a crack at it and send it to your input and direction as well. Does that work?

---

**From:** Mark, Melanie AEST:EX  
**Sent:** August 14, 2018 10:52 AM  
**To:** Baskerville, Shannon AEST:EX  
**Cc:** Vasey, Jeff AEST:EX; Sawchuk, Bindi AEST:EX; Talbot, Sarena AEST:EX; Snoddon, Michael AEST:EX; Rzepa, Christina AEST:EX; Flesh, Cindy AEST:EX  
**Subject:** FW: BWL Executive Committee

Hi Shannon

Please see below- they are asking for the attached form to be completed ASAP. Shall Jeff and I give a crack at it while we're in the airport today? What do you recommend?

Best

Melanie

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** Monday, August 13, 2018 3:31 PM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Subject:** FW: BWL Executive Committee

For you – I will print a hard copy for you as well – once finished please send back to me and I will forward on – thanks and please let me know if you have any questions.

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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**From:** Mark Funston [<mailto:mfunston@bbtv.com>]  
**Sent:** Monday, August 13, 2018 3:08 PM  
**To:** Marcie Sproule  
**Cc:** Flesh, Cindy AEST:EX  
**Subject:** Re: BWL Executive Committee

Hi Cindy, and Marcie thanks for the intro.

While we understand that Minister Mark has a busy schedule and cannot attend the first meeting, we would sincerely value her perspective through the attached "Thought Starters" document. We're hoping that the insights from these documents will help us steer discussion for the first meeting and moving forward, so Minister Mark's input would be quite valuable.

I'd be happy to jump on a call this week to go over the document if needed, or to hear ideas first-hand to ensure they're captured thoroughly. Please let me know, and I can ensure I remain flexible to your schedule for a short phone call.

Thank you,  
Mark

On Mon, Aug 13, 2018 at 2:55 PM Marcie Sproule <[msproule@bbtv.com](mailto:msproule@bbtv.com)> wrote:

Hi Cindy,

I would like to introduce you to Mark Funston (cc'd). Mark is working closely with Shahrzad on BWL Executive Committee. He has a few items he would like to discuss with you regarding the 'Thought Starters'.

I'll let the two of you take it from here.

Best,  
Marcie



**Marcie Sproule**  
Executive Assistant to the CEO  
m: 604-802-2336 | w: [bbtv.com](http://bbtv.com)



On Mon, Aug 13, 2018 at 10:52 AM Marcie Sproule <[msproule@bbtv.com](mailto:msproule@bbtv.com)> wrote:

Hello Cindy,

I hope you had a wonderful weekend.

Thank you for letting me know. We will be sure to send meeting minutes so that everyone is up to speed.

Best regards,  
Marcie



**Marcie Sproule**  
Executive Assistant to the CEO  
m: 604-802-2336 | w: [bbtv.com](http://bbtv.com)



On Mon, Aug 13, 2018 at 9:34 AM Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Hello Marcie – unfortunately Minister Mark will be unable to participate in this meeting due to a scheduling conflict – she has asked that I send her sincere apologies – she is also wondering if you would be able to provide her with the minutes of the meeting – thanks again and please let me know if you need anything further.

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.\*\**

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**From:** Marcie Sproule [<mailto:msproule@bbtv.com>]  
**Sent:** Friday, August 10, 2018 1:27 PM  
**Subject:** BWL Taskforce First Meeting - September 5th



Hello everyone,

Thank you all for getting back to me regarding availability for the BWL Taskforce Executive Committee.

We have decided to move ahead with booking the meeting on Wednesday, September 5th 9:00am - 11:00am PST, as this allows the highest amount of participation. The meeting will be held at the BroadbandTV headquarters located in Coal Harbour, Vancouver. We will also have video conferencing available for those who are unable to be here in person.

Please confirm attendance by responding to this email. I will then be sending out a calendar invite complete with BBTVs address and dial-in details.

Please let me know if you have any questions or concerns.

Best regards,  
Marcie



**Marcie Sproule**  
Executive Assistant to the CEO  
m: 604-802-2336 | w: [bbtv.com](http://bbtv.com)



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**Mark Funston**  
Head of Content Strategy & Development  
m: 778-288-4950 | w: [bbtv.com](http://bbtv.com)



*"Simplicity is the glory of expression"*

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#)  
**Subject:** Re: BWL Taskforce - Executive Committee Thought Starters  
**Date:** August 22, 2018 9:56:12 AM

---

No Jeff is making revisions will get it to you today latest tomorrow

Sent from my iPhone

On Aug 22, 2018, at 9:44 AM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Hello Minister – just wondering if this is good to be sent back to the taskforce – thanks muchly

---

**From:** Wolsey, Ashley AEST:EX  
**Sent:** August 20, 2018 3:39 PM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Cc:** Vasey, Jeff AEST:EX <[Jeff.Vasey@gov.bc.ca](mailto:Jeff.Vasey@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** BWL Taskforce - Executive Committee Thought Starters

Good afternoon Minister,

Please see attached, draft copy of BWL Taskforce Thought starters form as per your discussion with Jeff.

Please let us know if you have any comments or edits.

Thank you,  
Ashley

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: BWL Taskforce First Meeting - September 5th  
**Date:** August 10, 2018 3:23:33 PM

---

Ok thanks for letting me know

Sent from my iPhone

On Aug 10, 2018, at 4:00 PM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Hello Minister – this has now been scheduled for Wednesday Sept 5<sup>th</sup> 9:00-11:00 this time worked for most of the taskforce members – you have cabinet from 9:00-11:30 – I did let Marcie know that you had an meeting in your calendar that was not moveable but that I could make the afternoon work – please let me know if you need me to anything further on this – I will send your regrets on Monday unless I hear back from you – thanks.

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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**From:** Marcie Sproule [<mailto:msproule@bbtv.com>]  
**Sent:** Friday, August 10, 2018 1:27 PM  
**Subject:** BWL Taskforce First Meeting - September 5th

Hello everyone,

Thank you all for getting back to me regarding availability for the BWL Taskforce Executive Committee.

We have decided to move ahead with booking the meeting on Wednesday, September 5th 9:00am - 11:00am PST, as this allows the highest amount of participation. The meeting will be held at the BroadbandTV headquarters located in Coal Harbour, Vancouver. We will also have video conferencing available for those who are unable to be here in person.

Please confirm attendance by responding to this email. I will then be sending out a calendar invite complete with BBTVs address and dial-in details.

Please let me know if you have any questions or concerns.

Best regards,  
Marcie



**Marcie Sproule**  
Executive Assistant to the CEO  
m: 604-802-2336 | w: [bbtv.com](http://bbtv.com)



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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#)  
**Subject:** Re: Briefing Request on Professional Reliance  
**Date:** August 22, 2018 12:48:22 PM

---

Yes

Sent from my iPhone

On Aug 22, 2018, at 12:03 PM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Hello Minister – you okay with 1030 instead of 10am on Friday for this briefing with Ministry of Environment - thanks

---

**From:** Wolsey, Ashley AEST:EX  
**Sent:** August 22, 2018 12:02 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** Briefing Request on Professional Reliance  
**Importance:** High

Hi Cindy,

Would 10:30am work instead for the Professional Reliance briefing on Friday?

Unfortunately, Environment has a conflict with their own Minister's office.

Thanks,  
Ashley

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Hull, Deborah AEST:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#); [Vasey, Jeff AEST:EX](#)  
**Subject:** Re: Documents for Aug 23 Conference Call with AEST, MEd, IAHLA, FNEC  
**Date:** August 22, 2018 9:13:01 PM

---

Excellent thanks Deb - useful info. I'll print when I get to the office. Best

Sent from my iPhone

On Aug 22, 2018, at 9:10 PM, Hull, Deborah AEST:EX <[Deborah.Hull@gov.bc.ca](mailto:Deborah.Hull@gov.bc.ca)> wrote:

Hi Minister,

FNEC sent these documents for the meeting with Minister Fleming a few hours ago -- data on K-12 outcomes. I have forwarded to my colleagues at Education as FNEC requested. I will request that they bring copies to the meeting but providing now in case you want to review in advance. The documents aren't long.

See you tomorrow.

Deb

---

**From:** Thane Bonar <[thaneb@fnesc.ca](mailto:thaneb@fnesc.ca)>  
**Sent:** Wednesday, August 22, 2018 5:09 PM  
**To:** Hull, Deborah AEST:EX  
**Cc:** Nicolas Mejia  
**Subject:** Documents for Aug 23 Conference Call with AEST, MEd, IAHLA, FNEC

---

Hi Debbie,

Attached are four documents related to our call tomorrow afternoon with Ministers Fleming and Mark. Can you please forward them on to your colleagues at Education for Minister Fleming.

Thank you and looking forward to seeing you tomorrow.

Thane

**Thane Bonar**

Director of Communications and Policy  
First Nations Education Steering Committee, First Nations Schools Association,  
And Indigenous Adult and Higher Learning Association  
Suite #113-100 Park Royal South, West Vancouver, BC V7T 1A2  
Toll-free 1-877-422-3672 | Phone 604-925-6087 | Fax 604-925-6097 | Cell 604-355-8649  
[www.fnesc.ca](http://www.fnesc.ca) | [www.fnsa.ca](http://www.fnsa.ca) | [www.iahla.ca](http://www.iahla.ca)

<Bully Rates By SD 2018 08 21.pdf>

<DATA SUMMARY BC status on reserve 2018 05 16 v.3.pdf>

<Feeling Safe at School Rates By SD 2018 08 21.pdf>

<BC Aboriginal Education HAWD Report 2016-17 SUMMARY.PDF>



**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Talbot, Sarena AEST:EX](#)  
**Cc:** [Rzepa, Christina AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Subject:** Re: FNEESC Letter  
**Date:** August 16, 2018 4:41:27 PM

---

Great thanks and will do!  
Sent from my iPhone

On Aug 16, 2018, at 4:00 PM, Talbot, Sarena AEST:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)> wrote:

<!--[if !supportAnnotations]--><!--[endif]-->  
Hi Minister,

Attached is the most up to date draft of the FNEESC letter. As per your direction, it has been updated to include all the boards within the purview of AEST and we've included a list of all of them at the end to further clarify.

This draft letter is addressed to Tyrone McNeil and below is the list of other partners who will also receive a personal letter.

**Once you make your edits, please send to Michael and he will ensure a final hardcopy draft is brought to the FNEESC meeting on August 23<sup>rd</sup> for their review.**

Thanks,  
Sarena

Ms. Verna Billy-Minnabarriet  
President  
Indigenous Adult and Higher Learning Association  
Suite 113 – 100 Park Royal South  
West Vancouver BC V7T 1A2  
E-mail: [vbilly@nvit.bc.ca](mailto:vbilly@nvit.bc.ca)

Ms. Colleen Hodgson  
Director of Education  
Métis Nation British Columbia  
Unit #107 - 5668 192nd St  
Surrey BC V3S 2V7  
E-mail: [chodgson@mNBC.ca](mailto:chodgson@mNBC.ca)

Ms. Deanne McLeod  
Executive Director  
North East Native Advancing Society  
Representative, PSE Partners Table

10328 – 101 Ave  
Fort St. John BC V1J 2B5  
[dmcleod@nenas.org](mailto:dmcleod@nenas.org)

Ms. Leslie Varley  
Executive Director  
BC Association of Aboriginal Friendship Centres  
551 Chatham St.  
Victoria BC V8T 1E1  
[lvarley@bcaafc.com](mailto:lvarley@bcaafc.com)

<!--[if !supportAnnotations]-->

<!--[endif]-->

<113116\_FNESC Letter\_McNeil DRAFT.docx>

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Baskerville, Shannon AEST:EX](#)  
**Cc:** [Talbot, Sarena AEST:EX](#)  
**Subject:** Re: FYI - CNC Lakes Campus Evacuation Reception Centre  
**Date:** August 9, 2018 12:50:02 PM

---

Great thank you for the update.

Sent from my iPhone

On Aug 9, 2018, at 11:00 AM, Baskerville, Shannon AEST:EX  
<[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)> wrote:

Minister,

I will send updates as I receive.

Shannon

Sent from my iPhone

Begin forwarded message:

**From:** "Postans, James AEST:EX" <[James.Postans@gov.bc.ca](mailto:James.Postans@gov.bc.ca)>  
**Date:** August 9, 2018 at 10:47:07 AM PDT  
**To:** "Baskerville, Shannon AEST:EX"  
<[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)>  
**Cc:** "Gerlach, Randall AEST:EX" <[Randall.Gerlach@gov.bc.ca](mailto:Randall.Gerlach@gov.bc.ca)>  
**Subject:** **FYI - CNC Lakes Campus Evacuation Reception Centre**

Hi Shannon,

As an FYI – AEST’s emergency preparedness team has been in contact with the College of New Caledonia (CNC) regarding the fire situation in the Burns Lake region. Below is the summary of situation:

<!--[if !supportLists]-->• <!--[endif]-->On August 7<sup>th</sup> CNC was contacted by the Regional District of Bulkley-Nechako to host a local reception centre.  
<!--[if !supportLists]-->• <!--[endif]-->The request was for two classrooms with desks and chairs to register displaced residents.  
<!--[if !supportLists]-->• <!--[endif]-->Currently eight households (fifteen people) have been displaced within the region.  
<!--[if !supportLists]-->• <!--[endif]-->The request has minimal operational impact for students and CNC at this time.

<!--[if !supportLists]-->• <!--[endif]-->The length of the request is currently unknown however is being assessed every 24 hours depending on the fire situation.

<!--[if !supportLists]-->• <!--[endif]-->AEST has offered assistance to CNC however CNC has indicated there is no Ministry support required at this time.

<!--[if !supportLists]-->• <!--[endif]-->EMBC has been advised.

<!--[if !supportLists]-->• <!--[endif]-->AEST will continue to monitor the situation and will remain in contact with CNC until the situation is resolved.

Please let me know if you have any questions.

Thank you,

James Postans, CPA, CGA  
Executive Director | Post-Secondary Finance | Ministry of Advanced  
Education, Skills & Training  
1<sup>st</sup> Floor – 835 Humboldt St | Victoria, BC | V8V 4W8  
Phone: (778) 698 9751 New Number | Fax: (250) 356-7922

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Baskerville, Shannon AEST:EX](#)  
**Subject:** Re: Follow-up  
**Date:** August 14, 2018 3:43:39 PM

---

Great thank you

Sent from my iPhone

On Aug 14, 2018, at 1:58 PM, Baskerville, Shannon AEST:EX  
<[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)> wrote:

Hi Minister,

I was able to connect with Philip Steenkamp today, and he will be providing UBC's "We believe you" campaign creative and planned roll out to Rodney and me by end of today or tomorrow – and will forward once received. Things have just been finalized – hence the delay. We think that the province's and UBC campaigns are very complimentary. Very positive reaction to our creative s.22

Shannon

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Rzepa, Christina AEST:EX](#)  
**Subject:** Re: For Minister's Approval: Letter for Chair of CMEC's signature - G20 - DUE Aug 21  
**Date:** August 17, 2018 4:04:34 PM

---

Approved please apply my w signature

Sent from my iPhone

On Aug 17, 2018, at 3:57 PM, Rzepa, Christina AEST:EX <[Christina.Rzepa@gov.bc.ca](mailto:Christina.Rzepa@gov.bc.ca)> wrote:

Updated letter

Christina Rzepa  
EA, Advanced Education, Skills and Training

Begin forwarded message:

**From:** "Nichols, Alisha AEST:EX" <[Alisha.Nichols@gov.bc.ca](mailto:Alisha.Nichols@gov.bc.ca)>  
**Date:** August 17, 2018 at 3:45:28 PM PDT  
**To:** "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Cc:** "Snoddon, Michael AEST:EX" <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>, "Rzepa, Christina AEST:EX" <[Christina.Rzepa@gov.bc.ca](mailto:Christina.Rzepa@gov.bc.ca)>, "Wolsey, Ashley AEST:EX" <[Ashley.Wolsey@gov.bc.ca](mailto:Ashley.Wolsey@gov.bc.ca)>  
**Subject: For Minister's Approval: Letter for Chair of CMEC's signature - G20 - DUE Aug 21**

Good afternoon,

Please see the attached materials for the following item:

**For Minister's Approval:** CMEC letter to Minister Freeland

**Materials:**

- Letter to Minister Freeland re: G20 Education Ministerial Meeting and the Joint Education and Employment Ministerial Meeting, September 5–6, 2018

**Due to Ministry:** Tuesday, August 21

Thank you,

**Alisha Nichols | Document Coordinator**  
Office of the Deputy Minister  
Ministry of Advanced Education, Skills and Training

Province of British Columbia  
T: 778-698-9183 | E: [alisha.nichols@gov.bc.ca](mailto:alisha.nichols@gov.bc.ca)

<Chair to GAC re G20 delegation\_EN\_Aug 17\_clean.pdf>

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: For Response: Invitation to the Order of BC Investiture Ceremony - Sept. 20, 2018  
**Date:** August 17, 2018 4:11:32 PM

---

Hi Cindy can we make this work? Means moving some things around till later in the day.  
Training workshop, BORDO and I'm assuming committee is from vco. s.22

s.22 Cheers Melanie

Sent from my iPhone

On Aug 17, 2018, at 3:30 PM, BC Honours and Awards HAS:EX  
<[bc honours and awards@gov.bc.ca](mailto:bc honours and awards@gov.bc.ca)> wrote:

### **The Honourable Melanie Mark, M.L.A.**

**<image001.jpg>**

Doors will open at 10:30 a.m. Seating is open unless otherwise specified. This invitation is valid for the person whose name appears above. Please do not forward this invitation as a guest list has been established. For directions, please click [here](#). To facilitate your arrival at Government House, we ask you to show a copy of your invitation on your electronic device or print it and bring it with you. The ceremony will be approximately one hour in length followed by a lunch reception until 2:00 p.m. For information on the Order of British Columbia and a list of this year's appointments, please visit our website at [www.orderofbc.gov.bc.ca](http://www.orderofbc.gov.bc.ca). *\*If you are having trouble viewing this email, please call 250-356-7916*



**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: Friday Sept 7th  
**Date:** August 22, 2018 3:44:02 PM

---

I might have to miss this call sorry

Sent from my iPhone

On Aug 22, 2018, at 3:19 PM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Hello Minister – quick question

You are coming over to Victoria on a 8:40am for the RRU event – there is a Labour Force Survey call at 8am – would like this call moved to 730 or not participate at all – let me know your thoughts - thanks

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Subject:** Re: Haida Gwaii- Top 3- For Media  
**Date:** August 22, 2018 3:46:48 PM

---

Pathways to post secondary  
Trades training for the next generation  
Reconciliation through partnerships

Sent from my iPhone

On Aug 22, 2018, at 3:34 PM, Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)> wrote:

Minister;

GCPE has secured some media to promote your Haida Gwaii trip.

I am have attached your itinerary and would like get the top 2-3 items to focus a key theme like reconciliation, community engagement, relationship building, etc., that could be supported by a couple of photos.

If you are able to let me know what you'd like us to focus on, and send me the pictures from your trip- I can get Jennifer started on working with the reporter.

Thank you,

Michael

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Talbot, Sarena AEST:EX](#)  
**Subject:** Re: Minister Approval - Minister letter to accompany SVP campaign  
**Date:** August 14, 2018 11:58:21 AM

---

Hi please remove the extra words “and participation” at the end of the last sentence. Otherwise looks good thank you for quick turnaround. Best Melanie

Sent from my iPhone

On Aug 14, 2018, at 11:42 AM, Talbot, Sarena AEST:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)> wrote:

Dear Presidents:

Like you, as the Minister of Advanced Education, Skills and Training, I am committed to ensuring a safe learning environment for students throughout British Columbia.

As outlined in your 2018 Mandate Letter, working together to create a safe environment for all students will set them up for success and rewarding careers as they enter a strong, sustainable and innovative economy post-graduation.

Stakeholders across the province have called on our government to raise awareness of sexual violence and misconduct on campus. We are taking a critical step in helping to create safe campuses for everyone. The Government of British Columbia is launching a Sexual Violence and Misconduct Prevention campaign between August 27, 2018 and October 21, 2018.

The campaign will focus on the heart of the problem by challenging behaviour that currently exists along with a call to action for everyone to play their part in changing it. It will be advertised through social media, on campus and in student newspapers. Digital and print information will be distributed province-wide to institutions. Please see enclosed a copy of the forthcoming campaign.

We look forward to your participation in raising awareness on this critical issue, and thank you for your continued leadership and participation to promote safety at your institution.

Respectfully,

---

**From:** Mark, Melanie AEST:EX  
**Sent:** Tuesday, August 14, 2018 11:29 AM  
**To:** Talbot, Sarena AEST:EX  
**Cc:** Rzepa, Christina AEST:EX; Snoddon, Michael AEST:EX  
**Subject:** Re: Minister Approval - Minister letter to accompany SVP campaign

Please call me so I can provide verbal edits while I'm in the cab

Sent from my iPhone

On Aug 14, 2018, at 11:14 AM, Talbot, Sarena AEST:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)> wrote:

Hi Minister,

For your review and approval, attached is a draft letter on SVP to all Presidents as discussed in yesterday's meeting. Shannon and Jeff have approved.

Once the campaign materials are finalized we will attach to letter.

Thanks,  
Sarena

<Minister letter to accompany SVP campaign JV approved.docx>

Page 077

Withheld pursuant to/removed as

s.22

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#)  
**Subject:** Re: Okanagan college  
**Date:** August 6, 2018 3:25:01 PM

---

Excellent thank you ! s.22  
s.22

Sent from my iPhone

> On Aug 6, 2018, at 3:23 PM, Porter, Rodney GCPE:EX <Rodney.Porter@gov.bc.ca> wrote:

>

> Tomorrow will be your fourth visit:

>

> 1). Announce 48 trades seats in August 2017

> 2). KF Aerospace event / animation classroom tour in February 2018

> 3). Health sciences centre ground breaking in July 2018

> 4). Completion of trades centre on Aug. 7

>

>

>

> -----Original Message-----

> From: Mark, Melanie AEST:EX

> Sent: Monday, August 6, 2018 3:18 PM

> To: Porter, Rodney GCPE:EX

> Subject: Okanagan college

>

>

> Is this my fourth visit to Okanagan college if yes please remind me of the four visits

>

> One was trades training

> Visit to animation innovation centre /lab

> Co-Op?

> Now SIF

>

> Correct?

> Sent from my iPhone

Page 079

Withheld pursuant to/removed as

s.22

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: SA sept 18  
**Date:** August 13, 2018 4:15:12 PM

---

Ok thanks I also have Ministry briefing from 1-3 which would be at the same time as SA. Please let me know what the plan is for that day. Best Melanie

Sent from my iPhone

> On Aug 13, 2018, at 9:12 AM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

>

> No it has not - if that changes I will let you know.

>

> Cindy Flesh

> Administrative Coordinator to the

> Honourable Melanie Mark

> Minister of Advanced Education, Skills and Training

> Telephone: 250-356-0179

>

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> <https://www.lobbyistsregistrar.bc.ca/>. \*\*

>

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>

>

> -----Original Message-----

> From: Mark, Melanie AEST:EX

> Sent: Sunday, August 12, 2018 1:02 PM

> To: Flesh, Cindy AEST:EX

> Subject: SA sept 18

>

> Hi Cindy I'm just confirming that SA has been cancelled? Best melanie

>

> Sent from my iPhone



**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Baskerville, Shannon AEST:EX](#)  
**Cc:** [Vasey, Jeff AEST:EX](#); [Talbot, Sarena AEST:EX](#); [Porter, Rodney GCPE:EX](#)  
**Subject:** Re: SVPRO  
**Date:** August 15, 2018 11:49:13 PM

---

Thank you for getting this information to me. s.22

Sent from my iPhone

On Aug 15, 2018, at 4:34 PM, Baskerville, Shannon AEST:EX  
<[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)> wrote:

FYI

Sent from my iPhone

Begin forwarded message:

**From:** "Steenkamp, Philip" <[philip.steenkamp@ubc.ca](mailto:philip.steenkamp@ubc.ca)>  
**Date:** August 15, 2018 at 4:01:22 PM PDT  
**To:** "[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)"  
<[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)>  
**Subject:** Fwd: SVPRO

FYI. Details about the sexual violence prevention campaign.

Philip

Begin forwarded message:

**From:** "Harbottle, Tyler" <[tyler.harbottle@ubc.ca](mailto:tyler.harbottle@ubc.ca)>  
**Date:** August 15, 2018 at 3:56:34 PM PDT  
**To:** "Porter, Rodney GCPE:EX"  
<[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Cc:** "Steenkamp, Philip" <[philip.steenkamp@ubc.ca](mailto:philip.steenkamp@ubc.ca)>, "de Jager, Adriaan" <[adriaan.dejager@ubc.ca](mailto:adriaan.dejager@ubc.ca)>, "Wall, Kelsi" <[kelsi.wall@ubc.ca](mailto:kelsi.wall@ubc.ca)>  
**Subject:** FW: SVPRO

Hi Rodney,

I thought it might be helpful to have an outline of UBC's communications activities that relate to sexual violence

prevention and awareness on campus. As I think we have articulated, the university's approach is one focused on survivors and allies. The primary goal of the current activities is to raise awareness for the offices and services available to people who have experienced sexual violence. This singular focus has been chosen over a diluted message containing many calls to action. A clear, singular, reinforced message is more likely to be retained and transferred through word of mouth among groups of students. This messaging also begins to create a culture that potentially dissuades future sexual assaults, as the university is clearly stating that the survivors' perspective matters. The safer and more supportive the campus is for survivors, the less hospitable it is for those who commit acts of sexual assault/misconduct.

In addition to the comprehensive communications activities described below, the university is also about to begin recruiting for a newly-established student liaison position in the VPStudents Office. The Student Community Liaison will help to build and sustain relationships with a wide range of campus student groups including student governments (AMS/GSS), fraternity and sorority organizations, student clubs, etc. The job description includes:

*Acts as the primary institutional liaison with the Greek community on campus, including liaising with individual chapters and with both the Panhellenic Council and Interfraternity Council leadership. This includes monitoring of community standards, developing training and education programs to support member learning and development, providing feedback, advice, and guidance to Greek leadership, and responding to issues raised by the Greek Community. This position will also be the first point of contact for any issues related to Greek life on campus.*

This new position was established at the direction of the president. The president has highlighted the importance of enabling the fraternities and sororities to function at their highest level and to further enrich student life on campus. He has indicated his intention and sense of duty to lead a conversation on this topic with his national university president peers, especially as it relates to encouraging and ongoing discussions emerging out of the US on the matter.

**Sexual Violence Prevention and Response Office**

**COMMUNICATIONS ACTIVITIES**

SEE ATTACHED CREATIVE

**Audiences:** students, faculty and staff at UBC Vancouver and Okanagan.

**Key message:** *If you've been sexually assaulted, you're not alone. We believe you.*

**Spokespeople:** SONYA BOYCE, Director, SVPRO; SHILO ST CYR, Director, SVPRO OKANAGAN

*The tactics below are evolving and could include additional channels.*

AUDIENCE(S)	INFORMATION TO BE COMMUNICATED	CHANNEL(S)	TIMING
All	Steps to take if you've been sexually assaulted or know someone who has been	Website ( <a href="https://svpro.ubc.ca/">https://svpro.ubc.ca/</a> ) <a href="https://svpro.ok.ubc.ca/">Svpro.ok.ubc.ca</a>	Phase one complete Phase two education pages to be developed post-awareness campaign
First Year Jump Start Students	'We Believe You' Awareness of SVPRO location/website	Digital Signage/Posters strategically placed around first year classrooms, Jump Start workshops and residence halls Jump Start OL's/RA's Information Booths 1st Year Swag Bags	Mid-late August
Students in Residence	'We Believe You' Awareness of SVPRO location/website	Digital signage/Posters Connect Magazine, Booklet Additional integrations (key tags, buttons, stickers etc.)	Mid-late August
All Students	Same as above	Digital signage/Posters across campus and around higher risk locations (Bars, etc.) Additional integrations (Coffee Sleeves, Keytags in	Sept - onwards

		Residence, etc) Information Booths	
All Students	Continue to educate students on expectations around consent at UBC	UBC LIFE blog ( <a href="http://students.ubc.ca">students.ubc.ca</a> ) Digital signage throughout the entire academic year	October-onwards
All Students	Show transparent commitment from UBC to create a culture of care and support for survivors	Santa blog/video	Sept
Staff/Faculty	Information on how to support/direct students who disclose they've been sexually assaulted	Faculty/Staff – SVPRO Resource Guide 'Roadshow' /Open House for Faculty/Staff/ Welcome Back Barbeque + Faculty Orientation	Sept
Parents	'We Believe You' Awareness of SVPRO location/website Information on how to support/direct students who disclose they've been sexually assaulted	Residence Parent's Guide Parent Conferences Information Booths	Late Aug

**Simultaneous activity on campus:**

In addition to the above, the AMS will be launching a pledge campaign. The plan is to have a pledge in the Nest (and potentially other areas of campus) in order to have the community write messages of encouragement to survivors. Those messages will then be placed in the SVPRO office so that survivors feel a sense of that community support when they arrive to the physical space.

Let me know if you have any questions. I will update you if anything significant changes.

Best,

Tyler

<Presentation V2.pdf>

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: Sept 20th  
**Date:** August 28, 2018 3:12:06 PM

---

Yes let's leave as is thx

Sent from my iPhone

On Aug 28, 2018, at 2:31 PM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

I have spoken with Cab Ops and as of today right now – **s.12,s.13**  
**s.12,s.13**

Have spoken with the Whip's office – Investiture Ceremony on Sept 20<sup>th</sup> **s.13**

Okay to leave day as is – Vancouver

thanks

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.\*\**

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**From:** Mark, Melanie AEST:EX  
**To:** Baskerville, Shannon AEST:EX  
**Cc:** Talbot, Sarena AEST:EX; Porter, Rodney GCPE:EX  
**Subject:** Re: TODAY'S FINAL: Corporate Calendar 10 Day Look Ahead  
**Date:** August 16, 2018 8:17:49 PM

Great thanks for the update please keep me posted on who will be attending on behalf of the provincial Govt. Cheers

Sent from my iPhone

On Aug 16, 2018, at 5:38 PM, Baskerville, Shannon AEST:EX <Shannon.Baskerville@gov.bc.ca> wrote:

Hi Minister - FYI - Note Minister Philpott announcement on August 21. Shannon

Sent from my iPhone

Begin forwarded message:

**From:** "GCPE Corporate Calendar GCPE:EX" <s.17 >  
**Date:** August 16, 2018 at 4:47:43 PM PDT  
**To:** GCPE Communications Operations <s.17 >, "GCPE Executive (HQ)" <s.17 >, GCPE Cabinet Priorities <s.17 >, GCPE Strategic Issues Division <s.17 >, GCPE Digital Communications <GCPEOLVC@Victorial.gov.bc.ca>  
**Cc:** LP Ministerial Assistants <LPMA@Victorial.gov.bc.ca>, LP PO Executive Office <LPPOEO@Victorial.gov.bc.ca>, LP Executive Assistants <LPEAS@Victorial.gov.bc.ca>, LP PO Deputy Minister <LPPODM@Victorial.gov.bc.ca>, LP Premiers Vancouver Office <LPPVO@Victorial.gov.bc.ca>, GCPE Citizen Engagement <s.17 >, "GCPE Corporate Calendar GCPE:EX" <s.17 >, "Copage, Caitlin GCPE:EX" <Caitlin.Copage@gov.bc.ca>, "Sanford, Donna L GCPE:EX" <Donna.Sanford@gov.bc.ca>, "LeSueur, Kathryn GCPE:EX" <Kathryn.LeSueur@gov.bc.ca>, "Shoemaker, Wes AGR:EX" <Wes.Shoemaker@gov.bc.ca>, "Bond, Allison MCF:EX" <Allison.Bond@gov.bc.ca>, "Baskerville, Shannon AEST:EX" <Shannon.Baskerville@gov.bc.ca>, "Plecas, Bobbi ENV:EX" <Bobbi.Plecas@gov.bc.ca>, "Hughes, Trevor LBR:EX" <Trevor.Hughes@gov.bc.ca>, "Denlinger, Becky EMBC:EX" <Becky.Denlinger@gov.bc.ca>, "Mihlar, Fazil JTT:EX" <Fazil.Mihlar@gov.bc.ca>, "Nikolejsin, Dave EMPR:EX" <Dave.Nikolejsin@gov.bc.ca>, "Zacharias, Mark ENV:EX" <Mark.Zacharias@gov.bc.ca>, "Halls, Lori D PSA:EX" <Lori.D.Halls@gov.bc.ca>, "MacDonald, Scott D EDUC:EX" <D.Scott.MacDonald@gov.bc.ca>, "Wanamaker, Lori FIN:EX" <Lori.Wanamaker@gov.bc.ca>, "Caul, Doug D IRR:EX" <Doug.Caul@gov.bc.ca>, "Kot, Jill CITZ:EX" <Jill.Kot@gov.bc.ca>, "Yuma Morisho, Okenge PREM:EX" <Okenge.YumaMorisho@gov.bc.ca>, "Maranda, Pierrette IGRS:EX" <Pierrette.Maranda@gov.bc.ca>, "Sheldan, Tim FLNR:EX" <Tim.Sheldan@gov.bc.ca>, "Carroll, Sandra TAC:EX" <Sandra.Carroll@gov.bc.ca>, "Pratt, Andrew GCPE:EX" <Andrew.Pratt@gov.bc.ca>, "Craig, Don GCPE:EX" <Don.Craig@gov.bc.ca>, "Bain, Don PREM:EX" <Don.Bain@gov.bc.ca>, "Szabo, Maria PREM:EX" <JMCEAEX-o=BCGOVT\_ou=Exchange+20Administrative+20Group+20+28FYDIBOHF23SPDLT+29\_cn=Recipients\_cn=5cb0f293b47f4418b40227009fc9f984-Szabo+2C+20Maria+20PREM@Victorial.gov.bc.ca>, "Main, Grant TRAN:EX" <Grant.Main@gov.bc.ca>, "Emerson, Kim GCPE:EX" <Kim.Emerson@gov.bc.ca>, "Galbraith, David J SDPR:EX" <David.Galbraith@gov.bc.ca>, "Wood, Heather FIN:EX" <Heather.Wood@gov.bc.ca>, "Devereux, Rick GCPE:EX" <Rick.Devereux@gov.bc.ca>, "Badger, Joleen GCPE:EX" <Joleen.Badger@gov.bc.ca>, "Hagglund, Jarrett GCPE:EX" <Jarrett.Hagglund@gov.bc.ca>, "Banfield, Elena GCPE:EX" <Elena.Banfield@gov.bc.ca>, "Behrens, Marlene GCPE:EX" <Marlene.Behrens@gov.bc.ca>  
**Subject:** TODAY'S FINAL: Corporate Calendar 10 Day Look Ahead

\*\*\* PLEASE DO NOT FORWARD \*\*\*

Attached is the latest draft of the **10 Day BC Government Corporate Look Ahead** which includes all known changes and updates.

"New" and "Changed" tags are reset each morning and display next to all entries that were added or revised from the previous day's edition.

**TIP:** To search the PDF by Keyword or ID#, press CTRL + F

**To view the full 10-Day Schedule, please open the attached PDF**

**Next two days at-a-glance (Inside Government section only):**

<image001.png>

<image002.png>

Thank you,

**Robyn Croft – Michael Cox – Kim Copeland**

BC Government Corporate Calendar Team

GCPE | Cabinet Priorities | Strategic Communications Division

Phone: 778 698-3498

**COMMUNICATIONS SHOPS:**

All known updates are required in Corp Cal daily **BEFORE 3:00pm** to prevent publishing delays (let us know if anything is coming in late). Please **double-check your details for accuracy.**

The Look Ahead is an edited product of the BC Government Corporate Calendar system and is published daily between 4:00 to 4:30pm when possible.

**Executive Summary: What is the Corporate Calendar?**

*The Corporate Calendar provides a bird's eye-view of all communications activities across ministries and major agencies. The purpose is to:*

- <!--[if !supportLists]-->• <!--[endif]-->Inform senior government officials of all government activities.
- <!--[if !supportLists]-->• <!--[endif]-->Prevent scheduling conflicts within government departments.
- <!--[if !supportLists]-->• <!--[endif]-->Improve efficiencies within the organization.
- <!--[if !supportLists]-->• <!--[endif]-->Streamline the business process of planning and executing government activities.

Other Corp Cal reports with longer date ranges are also available such as **30/60/90 Reports** (ministry or cross-government), **Planning Reports** which can be filtered in a number of ways, and **Issues Scans**. Please contact us for more information or a demo.

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**Find Recently Published News Releases here:**

BCGov Newsroom: <https://news.gov.bc.ca>

News Archive: <https://archive.news.gov.bc.ca/>

**CORPORATE CALENDAR LINK (RESTRICTED ACCESS):**

<https://hub.gcpe.gov.bc.ca/Legacy/Calendar/>

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<Today's Final Look Ahead\_Aug 16.pdf>



Page 089 to/à Page 090

Withheld pursuant to/removed as

s.22

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Subject:** Re: Travel Logistics for UBC Learning Exchange Tour- Wed, Aug 22  
**Date:** August 21, 2018 2:40:58 PM

---

Yes I'll drive and meet you there thanks

Sent from my iPhone

On Aug 21, 2018, at 2:26 PM, Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)> wrote:

Minister,

Wanted to touch base on how you will be getting to the UBC tour at 912 main Street.

I am operating under the assumption that you would drive <sup>s.22</sup> to the UBC learning Exchange. Please let me know if you are operating under a different plan.

Ministry Staff (Jeff Vasey and Deb Hull) and myself will meet you there by 9:45am.

Parking is at the parkade at 180 Keefer Street. There is also a chance that there may be available metered parking on the street.

Thank you,

Michael

**Michael Snoddon**

Ministerial Assistant to the Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
**direct:** s.17 | **email:** [michael.snoddon@gov.bc.ca](mailto:michael.snoddon@gov.bc.ca)

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Talbot, Sarena AEST:EX](#)  
**Cc:** [Rzepa, Christina AEST:EX](#)  
**Subject:** Re: UVic Building Reconciliation Forum Nov 15/16  
**Date:** August 6, 2018 4:59:51 PM

---

Thanks I have given Christina direction about flights. It's a break week - s.22

Sent from my iPhone

On Aug 6, 2018, at 4:48 PM, Talbot, Sarena AEST:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)> wrote:

OK, I'll confirm your attendance to speak on day 1 and decline the invitation to be a video interviewee.

Thanks,  
Sarena

---

**From:** Mark, Melanie AEST:EX  
**Sent:** Monday, August 6, 2018 4:47 PM  
**To:** Talbot, Sarena AEST:EX  
**Cc:** Rzepa, Christina AEST:EX  
**Subject:** Re: UVic Building Reconciliation Forum Nov 15/16

I think it's one or the other

Sent from my iPhone

On Aug 6, 2018, at 4:43 PM, Talbot, Sarena AEST:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)> wrote:

Hi Minister,

Chris passed on your decision to attend Day 1 of the Forum and speak at 10am and leave shortly thereafter.

The request for participating as a video interviewee was in addition to the speaking invitation, can you review the request below (#2) and let me know if you would like to participate?

Thanks,  
Sarena

---

**From:** Talbot, Sarena AEST:EX  
**Sent:** Thursday, August 2, 2018 11:19 AM  
**To:** Rzepa, Christina AEST:EX  
**Subject:** invitation to print UVic Nov 15/16

Hi Chris,

Please share this invitation from UVic with the Minister. There are two requests/invitations:

- <!--[if !supportLists]-->1) <!--[endif]-->To attend and speak at the event (see below)
- <!--[if !supportLists]-->2) <!--[endif]-->To participate as a video interviewee (see below)

#### **4th annual Building Reconciliation Forum at UVIC**

<!--[if !supportLists]-->1) <!--[endif]-->*The University of Victoria is honoured to be the host of the 4th annual Building Reconciliation Forum. This Forum will take place on November 15 & 16, 2018. Leaders from the post-secondary sector, indigenous communities, government and the community will gather together to discuss how we are addressing the TRC (i.e.: Call to Action #62) and UNDRIP. Through this Forum, we hope to identify what is still left to be done and how, collectively, the Post-Secondary sector can continue to lead this process in a meaningful way. As quoted by Justice Murray Sinclair, "Education is what got us here and Education is what will get us out".*

*Minister Mark is invited to speak at event – they can be very flexible with her schedule to accommodate a time that works for her to give remarks – an opening, etc.*

<!--[if !supportLists]-->2) <!--[endif]-->*In addition, they have another opportunity for her consideration. One component of the Forum will be a Post-Secondary Leaders Panel/VIP Reception that will occur on the evening of Thursday, November 15. This event will have a panel of post-secondary and indigenous leaders who will answer questions from the community regarding our progress with the Calls to Action. Their hope is to have voices from Coast to Coast to Coast that represent all of their key stakeholders (i.e.: Elders, Students, Faculty, Government and Community). These individuals will be asked, through a pre-taped video interview, to pose their question to the panel. This video question will be played during the evening event and the Moderator will ask one of the Panel members to provide an answer.*

*Minister Mark is invited to participate as one of the Video Interviewees. They believe her voice is one that can represent an important stakeholder group. They would arrange for her to be interviewed at a time convenient*

*to her schedule.*

Materials to help with decision:

- <!--[if !supportLists]-->• <!--[endif]-->Attached formal invitation letter from President Jamie Cassels
- <!--[if !supportLists]-->• <!--[endif]-->Attached Briefing Note Background on Event from UVic.
- <!--[if !supportLists]-->• <!--[endif]-->Ministry advice (below)

Ministry advice is:

The Building Reconciliation Forum is organized by Universities Canada, which is an advocacy group for universities across Canada. This is their fourth national forum on reconciliation. UVic advises that they can be very flexible with the Minister's schedule to accommodate a time that works for her to give remarks – an opening or whatever works for her. **I would recommend opening remarks if that works for her, so she could be there as little as 10-15 minutes, but she could stay longer if she was interested in the agenda.**

Universities Canada's website indicates that the 2018 forum will focus on Indigenous language revitalization and economic growth of Indigenous communities. As this is an initiative of Universities Canada, government staff are not involved in the planning of the forum, nor are we invited. Link about the forum is here: <https://www.univcan.ca/media-room/media-releases/national-reconciliation-forum-advances-institutional-change-at-canadas-universities/>

UVic has also indicated that they will be having a panel of post-secondary and Indigenous leaders answer pre-taped video questions regarding progress on the TRC Calls to Action, and they would like to invite Minister Mark to tape a question for the panel.

<INCOMING = UVic.pdf>

<2018 Building Reconciliation Forum Briefing Note.pdf>

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Talbot, Sarena AEST:EX](#)  
**Subject:** Re: UVic Indigenous Law Program Launch - Sept 25th  
**Date:** August 8, 2018 6:28:22 PM

---

Looks good thank you

Sent from my iPhone

On Aug 8, 2018, at 3:10 PM, Talbot, Sarena AEST:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)> wrote:

Hi Minister,

I've confirmed with UVic that you will be leaving the lunch at 1pm.

Updated schedule:

8:40am–9:15am helijet Van–Vic  
10-12pm Announcement (UVic)  
12-1pm Lunch (UVic)  
1-1:30pm travel to Leg  
1:30-2pm Check in with MO staff  
2-4pm Ministry Briefing (2 hours)  
4:25pm Cab to helijet  
4:55-5:30 Vic-Van helijet

Sarena

---

**From:** Mark, Melanie AEST:EX  
**Sent:** Tuesday, August 7, 2018 7:55 PM  
**To:** Talbot, Sarena AEST:EX  
**Cc:** Flesh, Cindy AEST:EX; Rzepa, Christina AEST:EX  
**Subject:** Re: UVic Indigenous Law Program Launch - Sept 25th

Let's make more time for ministry briefing and less time for lunch please and thanks

Sent from my iPhone

On Aug 7, 2018, at 5:16 PM, Talbot, Sarena AEST:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)> wrote:

Hi Minister,

Apologies for the confusion.

Updated schedule:

8:40am–9:15am helijet Van–Vic

10-12pm Announcement (UVic)  
12-2pm Lunch (UVic)  
2-2:30pm travel to Leg  
2:30-4pm Ministry Briefing (1.5hours)  
4-4:25pm Check in with MO team  
4:25pm Cab to helijet  
4:55-5:30 Vic-Van helijet

Sarena

---

**From:** Mark, Melanie AEST:EX  
**Sent:** Tuesday, August 7, 2018 3:51 PM  
**To:** Talbot, Sarena AEST:EX  
**Cc:** Flesh, Cindy AEST:EX; Rzepa, Christina AEST:EX  
**Subject:** Re: UVic Indigenous Law Program Launch - Sept 25th

Can we please tighten up the scheduling roles? I've already talked to Cindy about this. Yes I'll stay at uvic for lunch then back to leg for Ministry briefing and check in.

Sent from my iPhone

On Aug 7, 2018, at 2:31 PM, Talbot, Sarena AEST:EX  
<[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)> wrote:

Hi Minister,

Cindy has booked your helijet flights for Sept 25th based on your phone discussion with her (Van-Vic 8:40am-9:15am and Vic-Van 4:55-5:30)

My understanding is you want to participate in the morning announcement at UVic from 10am-12pm

Venue: First Peoples House

- 10AM – Technical Briefing for Media (TBC)
- 10:30AM – Guests Arrive, begin getting seated for event.
- 10:40AM – Event Begins
  - Cultural Dance to settle everyone in.
  - Elder Welcome.
  - Susan Breau, Dean of Law begins proceedings as emcee.
  - BC Gov. Representative speaks – Minister Melanie Mark, Minister for Advanced Education, Skills and Training
  - Jamie Cassels Speaks.
  - Val Napoleon Speaks.

- A student Speaks.
- John and Val gifting to students, Minister, donors, other VIPs
- John singing to close out event.

(they expect event to end around 11:30 and then a media availability will take place in adjacent room 11:30-12:00)

**We are looking for clarification on how you want to spend your afternoon time in Victoria. There is a lunch event at UVic from 12-2pm (see below) but I believe your preference is to return to the Legislature instead, and that you would like to do the Ministry briefing currently scheduled for Sept 26<sup>th</sup>.**

Lunch (12PM – 2PM)

- Venue: In tents on quad beside First Peoples House.
  - 12PM – Blessing of the food by Elder.
  - Possible room for donors or other VIPs to speak.

**Suggestion for time at legislature:**

**12:30-1pm Lunch**

**1:30-3:30pm Ministry Briefing**

**3:30-4pm Check in with MO team**

**4:25pm Cab to helijet**

Please let me know if this works for you and I'll confirm with UVic and Ministry staff.

Thanks,  
Sarena



**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Baskerville, Shannon AEST:EX](#)  
**Subject:** Re: Wildfire Update - North  
**Date:** August 15, 2018 10:17:55 PM

---

Thank you for the update and the pics

Sent from my iPhone

On Aug 15, 2018, at 9:26 PM, Baskerville, Shannon AEST:EX  
<[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)> wrote:

Minister - please see below update from James.

Shannon

Sent from my iPhone

Begin forwarded message:

**From:** "Postans, James AEST:EX" <[James.Postans@gov.bc.ca](mailto:James.Postans@gov.bc.ca)>  
**Date:** August 15, 2018 at 9:16:57 PM PDT  
**To:** "Baskerville, Shannon AEST:EX"  
<[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)>  
**Cc:** "Wolsey, Ashley AEST:EX" <[Ashley.Wolsey@gov.bc.ca](mailto:Ashley.Wolsey@gov.bc.ca)>  
**Subject:** **Wildfire Update - North**

Hi Shannon,

Please find a summary below of the current wildfire situation in the North:

Burn's Lake:

<!--[if !supportLists]-->• <!--[endif]-->CNC's campus continues as an emergency reception centre for the Regional District of Bulkley-Nechako.

<!--[if !supportLists]-->• <!--[endif]-->Volunteer staff at the reception centre are camping in the parking lot as all available spaces in the town are fully occupied.

Fort St James:

<!--[if !supportLists]-->• <!--[endif]-->Evacuation alerts and orders are continuing to expand within the region and CNC continues to monitor the situation

Quesnel:

- Progress has been made in containing the fires however a number of staff and Indigenous partners are affected by the fire activity
- Minister James visited the campus in support of staff and student (photos attached).

General Information:

- A Provincial State of Emergency to support the ongoing response to the wildfires was activated today (August 15) and will be in effect for 14 days.
- EMBC has initiated their Government Service Branch to act as a central point of contact between Ministries and the Provincial Emergency Coordination Centre (PECC).
- CNC has established contingency plans for their impacted campuses should any staff or students be subject to regional evacuation orders (currently Fort St James however may be expanded subject to fire activity).
- The Ministry continues to work with CNC, UNBC and EMBC to monitor the situation and provide support where required.

Please let me know if you have any questions.

Thank you,

James Postans, CPA, CGA  
Executive Director | Post-Secondary Finance | Ministry of Advanced  
Education, Skills & Training  
1<sup>st</sup> Floor – 835 Humboldt St | Victoria, BC | V8V 4W8  
Phone: (778) 698 9751 New Number | Fax: (250) 356-7922

<Deputy Premier and volunteers.jpg>

<Deputy Premier.jpg>

<Deputy Premier and Camp Cook Program.jpg>

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: conference call with Ministry of Environment  
**Date:** August 22, 2018 3:08:36 PM

---

Phone call is fine

Sent from my iPhone

On Aug 22, 2018, at 2:54 PM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

You okay if AEST Ministry staff call in or would you like someone in person

Jamie Edwardson is acting for Tony and Rachel Franklin would be participating

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.\*\**

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: couple of more questions  
**Date:** August 22, 2018 3:58:37 PM

---

Please call me in five minutes we need to go over the week. Thanks

Sent from my iPhone

On Aug 22, 2018, at 3:52 PM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Sorry Minister – last two for the day

Re: Wednesday Sept 5<sup>th</sup>

1. Early Childhood Educator Workforce Development Strategy Announcement at Langara 3:00-3:30 – do you require AEST Ministry staff to attend with you – thanks
2. There is a Ministry briefing in the calendar for that day from 2:00-4:00 – with the 3pm announcement at Langara – this will need to be moved – Ministry has a packed agenda with materials with deadlines along with UBCM briefing (needs to happen that week as the next week is UBCM week) – thoughts on scheduling this Thursday Sept 6<sup>th</sup> after the BRDO <sup>s.22</sup>

s.22

thanks and sorry.

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: letter from the Conflict of Interest Commissioner  
**Date:** August 3, 2018 4:16:26 PM

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Please open and scan to me no rush thx

Sent from my iPhone

On Aug 3, 2018, at 1:20 PM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Would you like me to open and scan to you or send to Constit office or leave and give to you when you are here on Monday Aug 13<sup>th</sup> - thanks

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: setting you up for fast break  
**Date:** August 15, 2018 12:26:03 PM

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s.22

Sent from my iPhone

On Aug 15, 2018, at 9:50 AM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Can I get your driver's license number and date of birth

When you get a chance

thanks

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: thoughts  
**Date:** August 7, 2018 3:40:35 PM

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No Sorry I meant 1-3 fr Constit office

Sent from my iPhone

On Aug 7, 2018, at 3:37 PM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

So I will move to 12:00-2:00 and book a room at VCO for Sept 19<sup>th</sup> with lunch from 1130-12:00 – okay and thanks

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
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**From:** Mark, Melanie AEST:EX  
**Sent:** Tuesday, August 7, 2018 3:34 PM  
**To:** Flesh, Cindy AEST:EX  
**Subject:** Re: thoughts

19th at my CO office will limit time I'm stuck in traffic

Sent from my iPhone

On Aug 7, 2018, at 2:48 PM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

No this did not – Sept 20<sup>th</sup> will not work now DM is staying all day Public Sector Board Governance Workshop – you okay if we do Sept 19<sup>th</sup>

1130-noon – lunch  
12:00-2:00 Ministry briefing at VCO

Or

Do a 1:00-3:00 at the constit office (you would have time for lunch and drive back to CO)

Thoughts thanks

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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**From:** Mark, Melanie AEST:EX  
**Sent:** Tuesday, August 7, 2018 8:11 AM  
**To:** Flesh, Cindy AEST:EX  
**Subject:** Re: thoughts

Hi did this get sorted out? Hope you had a great long weekend.

Sent from my iPhone

On Jul 20, 2018, at 11:34 AM, Flesh, Cindy AEST:EX  
<[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Hello Minister – Ministry is hoping for a ministry briefing the week of Sept 17<sup>th</sup> – I am looking for your thoughts on my suggestions as that week is pretty full

Thursday Sept 20<sup>th</sup> 11:00-1:00 at the CO after the Public Sector Board of Governance Workshop in Richmond – you have P&A committee meeting from 2-4 (I will request VCO)

Thanks Minister



Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: travel voucher for your approval  
**Date:** August 21, 2018 12:56:15 PM

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Looks good thank you

Sent from my iPhone

On Aug 21, 2018, at 12:33 PM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Let me know if you have any changes, questions or concerns

thanks

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

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**From:** CFLESH [<mailto:Cindy.Flesh@gov.bc.ca>]  
**Sent:** Tuesday, August 21, 2018 12:31 PM  
**To:** Flesh, Cindy AEST:EX  
**Subject:** Scan From <Device Name>

<Scan\_20180821.pdf>

**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Receipt  
**Date:** August 18, 2018 7:33:33 PM  
**Attachments:** [ATT00001.txt](#)

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**From:** [Mark, Melanie AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Today's receipts thank you!  
**Date:** August 7, 2018 8:16:53 PM  
**Attachments:** [ATT00001.txt](#)

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