

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [AEST Deputy Minister AEST:EX](#)  
**Subject:** Accepted: 8:00 LFS Call  
**Start:** April 5, 2019 8:00:00 AM  
**End:** April 5, 2019 8:30:00 AM s.15;s.1  
**Location:** Dial: s.15;s.17 | Participant ID: 7 | Naomi to moderate

---

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Hockin, Amber PREM:EX](#)  
**Subject:** Accepted: Amanda Van Baarsen  
**Start:** March 4, 2019 6:00:00 PM  
**End:** March 4, 2019 6:30:00 PM  
**Location:** Ambers Office

---

When: Mar 4, 2019 6:00:00 PM  
Where: Ambers Office

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Parte, Maura PSA:EX](#)  
**Subject:** Accepted: Briefing on Performance Assessment Program

---

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Parte, Maura PSA:EX](#)  
**Subject:** Accepted: Briefing on Performance Assessment  
**Start:** March 5, 2019 11:30:00 AM  
**End:** March 5, 2019 12:30:00 PM  
**Location:** Room 223, Legislature

---



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Papadopoulos, James TRAN:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#)  
**Subject:** CBA note  
**Date:** March 19, 2019 5:05:23 PM

---

Hi James,

Remind me if you've already sent a note our way and I can't find it?

Just prepping the Minister's weekly binder for next week and want to give her something to read.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

**From:** [MINCAL, AEST AEST:EX](#)  
**To:** [Whitford, Kelly M AEST:EX](#)  
**Cc:** [Porter, Rodney GCPE:EX](#); [Snoddon, Michael AEST:EX](#); [Wolsey, Ashley AEST:EX](#); [Fernandes, Jennifer GCPE:EX](#); [Rzepa, Christina AEST:EX](#); [van Baarsen, Amanda AEST:EX](#)  
**Subject:** Canceled: 30 60 90 Briefing  
**Importance:** High

---

Rodney Porter

30/60/90 and daily media issues

Moderator Conference ID: **s.15;s.17**

Participant Conference ID:

Dial-in Phone Numbers:

**s.15;s.17** Toll Free - North America  
**s.15;s.17** Vancouver local

**From:** MINCAL, AEST AEST:EX  
**To:** Porter, Rodney GCPE:EX; Snoddon, Michael AEST:EX; van Baarsen, Amanda AEST:EX  
**Subject:** Canceled: Issues of the Day (8:30-9:00)  
**Importance:** High

---

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Gunn, Paula MCF:EX](#); [Viaud, Chantille PREM:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#)  
**Subject:** s.13  
**Date:** March 19, 2019 5:06:50 PM

---

Hi team,

Remind me if you've already sent over any materials for the meeting next week re s.13

I am prepping the Minister's binder for next week and just want to make sure she has everything in advance so she can review

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Saadati, Negin AEST:EX](#)  
**Cc:** [Flesh, Cindy AEST:EX](#); [Burnett, Teresa M AEST:EX](#); [Oaten, Jeremy AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Subject:** Cliffling Meeting/Event Invitations  
**Date:** March 20, 2019 11:22:17 AM  
**Attachments:** [Cliff Mtg & Invite Report - Notes.pdf](#)

---

Hi Negin,

I've attached my hand written notes on the Cliff report that Teresa set up for us.

It isn't clear to me whether the information that I see missing (Organisation and the sender's Title) for each entry is a field in Cliff that can simply be added to the report, or if this information needs to be added to the Subject box in order to be captured. I've included Teresa and Jeremy in this email to help troubleshoot this.

Can you please work with Teresa to correct these entries? Either by manually adding them into each subject box, or by having a conversation about adapting the report to ensure that this information gets captured easily? This should be considered a priority after the daily Cliff entries and cover sheets are created for your first week back. The Minister will likely request a list of outstanding meetings to consider when she begins to plan for the April break weeks.

For your information, I am going to type up a How-To to ensure that all political staff at all times understand how to pull a report of all outstanding meetings. This list will be used by the MA and EA frequently to get a picture of the meetings/events yet to be scheduled at any given point in time when the Minister requests it.

Your assistance in keeping this list accurate by reviewing and reconciling it **every Friday**, in addition to **daily creating and closing** Cliff entries as the binder process dictates, will help keep this report useful and current.

Thanks,

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Talbot, Sarena GCPE:EX](#)  
**Subject:** Coffee - Sarena & Amanda  
**Start:** March 6, 2019 3:00:00 PM  
**End:** March 6, 2019 3:30:00 PM  
**Location:** AvB to collect Sarena from IM

---

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#)  
**Subject:** Declined: Breakfast - catch-up

---

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Parte, Maura PSA:EX](#)  
**Subject:** Declined: Briefing on Performance Assessment Program

---



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Skillings, Chris AEST:EX](#)  
**Subject:** Declined: Monthly Check-In with Amanada van Baarsen  
**Start:** March 20, 2019 11:30:00 AM  
**End:** March 20, 2019 12:00:00 PM  
**Location:** s.15

---

Good morning!

I will be on the road with the Minister this week and next. Possible to reschedule for the last week in March?

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#)  
**Subject:** Douglas  
**Date:** March 19, 2019 9:01:12 AM  
**Attachments:** [Scan\\_20190319.pdf](#)

---

Hi Julie,

I got a call from a member of the Douglas Board last night, who then forwarded me the email below. I think maybe we misunderstood each other yesterday.

Just to make sure we're on the same page – the Minister would like to visit the Douglas College Coquitlam campus on Friday to respond to the attached invitation. She is hoping to tour the campus and sit down for the 30 minute meeting requested by the Board chair. I don't believe the entire Board needs to be present, just those who sent the invitation.

Does that make sense?

It would be a good idea to ensure that the staff who are there to support her can speak to the items in the attached invitation.

Let me know if you want to chat about this further

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

**From:** John Evans [<mailto:jaevans100@gmail.com>]  
**Sent:** Monday, March 18, 2019 5:06 PM  
**To:** Eileen Stewart; Jodie Wickens  
**Cc:** Denton, Kathy; Bilquist, Jo-Anne  
**Subject:** Meeting with the Minister

CAUTION: This email is from an external source. Exercise caution when clicking links or opening attachments unless you recognize the sender and know the content is safe.

Jo heard from the Minister's office today and has informed me that the Minister does not feel it is the right time to meet with Board members. The tour of the Coquitlam campus will go ahead on Friday, with Kathy, but there is no need for us to attend.

The person Jo spoke with could not offer more information than what I have relayed. I'm hoping Kathy may have an opportunity to get further insight on the reason for the change, and perhaps an indication when the Minister might be able to meet with us in the future.

John

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Cc:** [Saadati, Negin AEST:EX](#); [Flesh, Cindy AEST:EX](#); [Turner, Julie AEST:EX](#)  
**Subject:** Draft Week At A Glance - Mar 25 - 30  
**Date:** March 19, 2019 5:18:54 PM  
**Attachments:** [Week at a glance March 25 - 30.docx](#)

---

Find attached.

Currently awaiting:

- Briefing Agenda items to list in the WAAG
- Briefing Binder materials – to come end of day tomorrow
- Briefing materials from MCFD and AEST for the Joint Minister meeting re <sup>s.13</sup>
- Confirmation about this:

---

<b>7:30am – 8:30am</b>	<b>Fairmont</b>	
<b>Biosimilars Canada</b>	<b>Empress -</b>	<b>Is this government or all MLAs?</b>
<b>Breakfast</b>	<b>Bengal Room</b>	

---

I need to re-do (again)

- Look Ahead documentation – I will work on this tmrw morning

We already have:

- TRAN materials for the CBA brief on Tuesday
- Video script for recording on Thursday

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) <sup>s.17</sup>

*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [MacDonald, Alex MMHA:EX](#); [Lindsay-Baugh, Anna MMHA:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#)  
**Subject:** FW: Bachelor of Social Work  
**Date:** March 19, 2019 1:28:55 PM  
**Attachments:** [115195 - IN - Douglas College Bachelor of Social Work Update.docx](#)

---

Attached. Speaks to current state <sup>s.13</sup>  
more.

Will provide more once we've received

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) <sup>s.17</sup>  
*Pronouns: she/her*

---

**From:** Turner, Julie AEST:EX  
**Sent:** March 19, 2019 12:33 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>; Nichols, Alisha AEST:EX <[Alisha.Nichols@gov.bc.ca](mailto:Alisha.Nichols@gov.bc.ca)>  
**Subject:** FW: Bachelor of Social Work

Hi – here's is some background, as requested below. Sorry for the delay. There is also a note being prepared for the tour this Friday – separate one. Will be sent asap.

Thanks,  
Julie

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 4, 2019 8:06 AM  
**To:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>  
**Cc:** Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Subject:** Bachelor of Social Work

Good morning, Julie,

I'd like to request an up to date note on the status of the Bachelor of Social Work program at Douglas College to be prepared before the end of this week if possible. The Minister has agreed to provide this for one of her colleagues but has expressed that she is also interested in the information herself.

Thanks very much,

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Oaten, Jeremy AEST:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#)  
**Subject:** FW: Building Codes Correspondence  
**Date:** March 21, 2019 10:16:13 AM  
**Attachments:** [FW Access to BC Building Fire and Plumbing Codes for Trades Students.msg](#)  
[FW Request from the Council of Post Secondary Library Directors.msg](#)

---

Thoughts?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Parmar, Ravi CITZ:EX  
**Sent:** March 21, 2019 10:15 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Ashbourne, Craig MAH:EX <[Craig.Ashbourne@gov.bc.ca](mailto:Craig.Ashbourne@gov.bc.ca)>  
**Subject:** Building Codes Correspondence

Morning Amanda and Craig:

MJS was copied on the attached letters as was MRF and MMM. Just confirming that your Ministries will take the lead on responding.

Thanks,  
Ravi

**Ravi Parmar | Ministerial Assistant**

Honourable Jinny Sims | Minister of Citizens' Services  
Ph: 1-250-387-9699  
e: [Ravi.Parmar@gov.bc.ca](mailto:Ravi.Parmar@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#)  
**Subject:** FW: FOLLOW UP: QUOTE APPROVAL - WDA Call for Response news release  
**Date:** March 14, 2019 2:50:14 PM

---

Did Michael get back to you on this one already?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Snoddon, Michael AEST:EX  
**Sent:** March 13, 2019 6:22 PM  
**To:** Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Cc:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>; Pierson, Nova GCPE:EX <[Nova.Pierson@gov.bc.ca](mailto:Nova.Pierson@gov.bc.ca)>  
**Subject:** Re: FOLLOW UP: QUOTE APPROVAL - WDA Call for Response news release

Potential deadline?

**Michael Snoddon**

Ministerial Assistant to the Hon. Melanie Mark  
Minister of Advanced Education, Skills & Training  
s.17 | [michael.snoddon@gov.bc.ca](mailto:michael.snoddon@gov.bc.ca)

On Mar 13, 2019, at 5:40 PM, Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)> wrote:

Just checking in (sorry, I know everyone is swamped)

From: Porter, Rodney GCPE:EX  
Sent: March 12, 2019 4:48 PM  
To: Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
Cc: van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>; Pierson, Nova GCPE:EX <[Nova.Pierson@gov.bc.ca](mailto:Nova.Pierson@gov.bc.ca)>  
Subject: RE: QUOTE APPROVAL - WDA Call for Response news release

With correct attachment this time...

From: Porter, Rodney GCPE:EX  
Sent: March 12, 2019 4:48 PM  
To: Snoddon, Michael AEST:EX



<Michael.Snoddon@gov.bc.ca<mailto:Michael.Snoddon@gov.bc.ca>>  
Cc: van Baarsen, Amanda AEST:EX  
<Amanda.vanBaarsen@gov.bc.ca<mailto:Amanda.vanBaarsen@gov.bc.ca>>;  
Fernandes, Jennifer GCPE:EX  
<Jennifer.Fernandes@gov.bc.ca<mailto:Jennifer.Fernandes@gov.bc.ca>>; Pierson,  
Nova GCPE:EX <Nova.Pierson@gov.bc.ca<mailto:Nova.Pierson@gov.bc.ca>>; Porter,  
Rodney GCPE:EX <Rodney.Porter@gov.bc.ca<mailto:Rodney.Porter@gov.bc.ca>>  
Subject: QUOTE APPROVAL - WDA Call for Response news release

For quote approval please. ITA will post the CFR once the NR gets the okay.

#### INDUSTRY TRAINING AUTHORITY INVITES FEEDBACK TO ENHANCE PARTICIPATION OF INDIGENOUS PEOPLE IN TRADES TRAINING

Richmond, B.C. – The Industry Training Authority (ITA) have posted a Call For Response (CFR) for Industry and Trades Training Services for Indigenous People in Trades Training under the Workforce Development Agreement (WDA) Skills Training for Employment (STE). This is part of the multi-step procurement strategy ITA has developed to ensure that Indigenous businesses and communities have equal opportunity to bid on all projects.

The Industry and Trades Training Services for Indigenous People in Trades Training program will lift barriers to trades training and careers. The supports that will be provided through the program will enhance the participation of Indigenous people in pre-apprenticeship trades training and skills development, trades employment and trades apprenticeships.

ITA is asking all interested parties to review the CFR and bring forward feedback to the consultation sessions on potential areas for enhancement and barriers to entry. The consultations will help guide how the procurement process proceeds for the WDA Indigenous program, which is scheduled to be delivered in September 2019.

s.13

"Inclusivity is a priority for ITA and we're committed to creating equal opportunities in everything we do, including trades training and our procurement process," says Shelley Gray, Chief Executive Officer, ITA. "We're excited to hear back from our valued stakeholders on how we can all work together to increase Indigenous participation in trades through this WDA program."

The multi-step procurement strategy is a direct reflection of ITA's commitment to the United Nation Declaration of the Rights of Indigenous Peoples (UNDRIP) and the calls to action of the Truth and Reconciliation Commission (TRC).

For more information about the CFR, contact Natalia Dumitrescu, Manager, Procurement, ITA at [ndumitrescu@itabc.ca](mailto:ndumitrescu@itabc.ca)<mailto:ndumitrescu@itabc.ca>.

<NR\_WDA Call for Response\_March12\_445pm.docx>

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Takkur, Nimmi PSSG:EX](#); [Maartman, William EDUC:EX](#)  
**Subject:** FW: Final 2019 Status Update  
**Date:** March 4, 2019 11:17:01 AM

---

Thoughts? M3 is announcing the opening of the DTES Women's Shelter at 2pm on IWD this Friday.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Ashbourne, Craig MAH:EX  
**Sent:** March 4, 2019 11:15 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: Final 2019 Status Update

Hi Amanda,

That's not a file we have any information on – if you want to talk to PSSG about whether they wanted MMM to raise it at that time, please let us know if comms folks should connect. We don't have any plans for it as part of this event at this point.

C

Craig Ashbourne  
Senior Ministerial Assistant  
**Minister of Municipal Affairs and Housing and responsible for Translink**  
C: 250-213-3187  
E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** Monday, March 4, 2019 11:13 AM  
**To:** Ashbourne, Craig MAH:EX <[Craig.Ashbourne@gov.bc.ca](mailto:Craig.Ashbourne@gov.bc.ca)>  
**Subject:** FW: Final 2019 Status Update  
**Importance:** High

Hi Craig,

Looking ahead to Friday's announcement, curious if the government's response to the inquiry is planning to be woven into the speaking notes at all?

**Amanda van Baarsen**  
Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Takkar, Nimmi PSSG:EX  
**Sent:** February 26, 2019 12:47 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: Final 2019 Status Update  
**Importance:** High

Hi Amanda,

I accidentally sent this to the wrong Amanda this morning. My apologies. Please find a copy of the embargoed report.

Thanks,  
Nimmi

---

**From:** Takkar, Nimmi PSSG:EX  
**Sent:** Tuesday, February 26, 2019 8:24 AM  
**To:** Milne, Gala AG:EX <[Gala.Milne@gov.bc.ca](mailto:Gala.Milne@gov.bc.ca)>; Sam, Anne-Marie IRR:EX <[AnneMarie.Sam@gov.bc.ca](mailto:AnneMarie.Sam@gov.bc.ca)>; Henry, Molly FIN:EX <[Molly.Henry@gov.bc.ca](mailto:Molly.Henry@gov.bc.ca)>; Campbell, Amanda <[Amanda.Campbell@pmo-cpm.gc.ca](mailto:Amanda.Campbell@pmo-cpm.gc.ca)>  
**Subject:** FW: Final 2019 Status Update  
**Importance:** High

Hi team,

Every year we required to provide a status update on the Wally report. This is a requirement from the Office of the Auditor General. Attached you will find our report for this year. Conversation in our ministry have started on how to transition to reporting on the recommendations for the inquiry starting next year.

Should your Minister like a briefing on this please let me and Sara know and our office can set something up.

Thanks,  
Nimmi

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Cc:** [Saadati, Negin AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Subject:** FW: Invitation to speak at Minerva BC's Learning to Lead  
**Date:** March 21, 2019 4:17:55 PM

---

Pls schedule

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Mark.MLA, Melanie <Melanie.Mark.MLA@leg.bc.ca>  
**Sent:** March 21, 2019 3:48 PM  
**To:** van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
**Subject:** FW: Invitation to speak at Minerva BC's Learning to Lead

Hi Amanda!

I hope you're doing well. Minister Mark expressed that she wanted to attend this event where she has been asked to speak as a panelist, and she's asked me to forward this to you to let you know that she'll likely need political staff with her. Please take a look! The event is on **May 25 at 3 PM at St. John's College, UBC**. Can you also RSVP to the invitation once details have been finalized?

Thanks!

**Kevin Wong** | Constituency Assistant | Hon. Melanie Mark (馬蘭妮), MLA Vancouver-Mount Pleasant 溫哥華-快樂山省議員

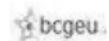
P: 604-660-0707 | F: 604-398-3711 | 1070-1641 Commercial Drive, Vancouver. V5L 3Y3

[www.MelanieMarkMLA.ca](http://www.MelanieMarkMLA.ca) | [Like Melanie on Facebook!](#) | [Follow Melanie on Twitter!](#)

To subscribe to our newsletter, click [here](#)!

Office business hours: Mondays-Thursdays: 9:00am-4:30pm

Friday: 9:00am-12:00pm



---

**From:** Ashley Milbury [<mailto:ashleym@minervabc.ca>]  
**Sent:** Monday, March 18, 2019 9:39 PM  
**To:** Mark.MLA, Melanie <[Melanie.Mark.MLA@leg.bc.ca](mailto:Melanie.Mark.MLA@leg.bc.ca)>  
**Subject:** Invitation to speak at Minerva BC's Learning to Lead

To the Hon. Melanie Mark,

Hope this message finds you well. I'm writing to invite you to speak on a panel about leadership and mentorship at one of Minerva BC's upcoming youth programs. Minerva BC is a non-profit organization committed to supporting the leadership development of women and to changing the face of leadership in BC. We start this work with our Learning to Lead™ program for grade 11 girls.

Every May, we bring 50 girls from across the province to UBC for an inspiring weekend of connection and growth. This year, we have expanded the program to the North, hosting a second weekend in Prince George in mid-June. Throughout the three-day program, we discuss how participants can learn about their strengths and values in developing their potential. We want to convince these girls that they already have what it takes to rise as leaders. Learning to Lead is about giving a girl the tools to find what makes her voice unique and the confidence to use it. Here is a brief video that captures the tone of the program: <https://vimeo.com/137653697>

---

## Minerva | Learning to Lead™

vimeo.com

Learning to Lead™ is an annual weekend program held at the University of British Columbia. It provides Grade 11 girls with the opportunity to discover themselves, develop confidence and explore their leadership potential, while creating a network of women and girls who will support them along their journey.

---

Minerva BC is committed to the process of Reconciliation. We work hard to ensure that our youth programs are culturally safe for Indigenous girls and that at least 10% of the participants of Learning to Lead are young Indigenous women. There is typically 20% Indigenous participation.

Part of the weekend will involve a section on mentorship. This will consist of a panel of speakers addressing issues around mentorship as well as a World Cafe style discussion between the girls and a group of established leaders on questions of leadership, mentorship, and sponsorship. **I would like to invite you to participate in the 2019 Learning to Lead Vancouver Program as a panelist.** This will be taking place on Saturday, May 25<sup>th</sup> at 3pm at St. John's College on the UBC Campus.

I believe that the opportunity to hear you speak as the first First Nations woman elected to the Legislative Assembly of British Columbia would be incredibly powerful for the 2019 Learning to Lead cohort, Indigenous and non-Indigenous alike. We would love to hear you share your leadership journey, how you grew up in East Vancouver and ended up working in service of the people of Vancouver as MLA. You are an inspiring leader who does so much to support youth. These young women leaders have so much to learn from you about being a strong leader.

To learn more about Minerva BC's work to advance gender equality, please see our website: <https://theminervafoundation.com/>

Thank you immensely for considering this opportunity. I'd be happy to chat with you further about specifics of the program if this interests you. Many thanks for your time.

Warm regards,

Ashley

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Subject:** FW: MLA Larson Keremeos BC loan forgiveness program  
**Date:** March 5, 2019 11:04:08 AM

---

I missed this one. Can you follow up?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Pham, Thuy HLTH:EX  
**Sent:** February 27, 2019 4:04 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** MLA Larson Keremeos BC loan forgiveness program

Hi Amanda,

Hope you are doing super!

MLA Larson's office inquired about the list of underserved communities where doctors/nurses can go to work after their school to be eligible for student loan forgiveness. As I think about this more, this might have more to do with AEST than it does health. If that's the case, can I send these questions to you for info to the MLA?

1. Why is the village of Keremeos no longer on the underserved list for the BC Loan forgiveness program? <https://studentaidbc.ca/repay/repayment-help/bc-loan-forgiveness-program>
2. When did this decision come about?
3. If Keremeos is no longer considered underserved, then how will the doctors and nurses who came to this area to benefit from the loan forgiveness program be impacted?

Please let me know if these are something that you can look into, and I can advise the MLAs office. Otherwise, I will keep this with me.

Thanks so much,

Thuy Pham  
Executive Assistant to  
Hon. Adrian Dix, Minister of Health

Sent from my iPhone



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** FW: Mandate Letters - BCCIE, ITA, PSI  
**Date:** March 19, 2019 2:01:41 PM  
**Attachments:** [BCCIE Mandate Letter 19-20 Final signed.pdf](#)  
[2019-20 ITA Mandate Letter - Board Signed.pdf](#)  
[2019-20 Mandate Letter- Vancouver Island University.pdf](#)

---

Can you print out 5 of each of these and staple them pls?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Nichols, Alisha AEST:EX  
**Sent:** March 19, 2019 2:01 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>  
**Subject:** Mandate Letters - BCCIE, ITA, PSI

Hi there,

Attached for your reference are the final signed versions of the BCCIE, ITA and PSI mandate letters. The PSI letter is a sample of one letter (VIU). If you wish to have them all, please let me know.

Thank you,

**Alisha Nichols | A/Executive Coordinator**

Office of the Deputy Minister  
Ministry of Advanced Education, Skills and Training  
Province of British Columbia  
**T:** 778-698-9183 | **E:** [alisha.nichols@gov.bc.ca](mailto:alisha.nichols@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#)  
**Subject:** FW: Photo request with the Minister for Technology Skills Appreciation Month  
**Date:** March 19, 2019 3:39:32 PM

---

Pls schedule.

Amanda van Baarsen  
Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
Pronouns: she/her

-----Original Message-----

From: Fernandes, Jennifer GCPE:EX  
Sent: March 19, 2019 3:10 PM  
To: van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
Cc: Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
Subject: Photo request with the Minister for Technology Skills Appreciation Month

Hello,

Applied Science Technologists and Technicians of BC would like a photo opp with Minister Mark on April 9, if a time can be arranged?

Thanks,  
Jennifer

-----Original Message-----

From: MJ Whitemarsh <[mj@whitemarsh.ca](mailto:mj@whitemarsh.ca)>  
Sent: March 19, 2019 2:59 PM  
To: Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>  
Subject: Request

Hi Jennifer

I had sent this request to Rodney but his email re-directs to you.

>

> My client s.13 ASTTBC CEO Theresa McCurry and I will be attending Question Period on April 9th with members of her Executive Committee. April is being designated with a Proclamation as Technology Skills Appreciation Month.

> My request is that if possible, Minister Mark (minister responsible for ASTTBC) present the framed Proclamation to Theresa for a photo op, perhaps in the Rotunda?

>

> Could you make this work for us? If so, what would you need from me?

> Thank you for your consideration

>

> Warm regards,

> M.j.

>

> M.J. Whitemarsh

> Whitemarsh Consulting  
> 604-818-0449

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Oaten, Jeremy AEST:EX](#)  
**Subject:** FW: Remaining AEST Emails for AA please save for your records  
**Date:** March 19, 2019 9:08:38 AM  
**Attachments:** [Uptown Hotel statement.msg](#)  
[Uptown Hotel statement.msg](#)  
[Wrong Display Name for CITZ Phone.msg](#)  
[Wrong Display Name for CITZ Phone.msg](#)  
[CC card.msg](#)  
[RE Friday's binder....msg](#)  
[RE HELP .msg](#)  
[HELP .msg](#)  
[FW Records Donation.msg](#)  
[FW 42510 - November 2018 Pacific Newspaper Group Invoice.msg](#)  
[FW 42510 - November 2018 Pacific Newspaper Group Invoice.msg](#)  
[RE 42510 - November 2018 Pacific Newspaper Group Invoice.msg](#)  
[RE here is conversation we had about your Dec 2018 pc.msg](#)  
[RE here is conversation we had about your Dec 2018 pc.msg](#)  
[here is conversation we had about your Dec 2018 pc.msg](#)  
[FW 42510 - October 2018 Pacific Newspaper Group Invoice.msg](#)  
[RE 42510 - November 2018 Pacific Newspaper Group Invoice.msg](#)

---

Please use this for any FOIs related to Holly Hubley as Admin Assistant for this office. These are the only records she retained.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 19, 2019 9:07 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: Remaining AEST Emails for AA please save for your records

---

**From:** Hubley, Holly CITZ:EX  
**Sent:** March 8, 2019 1:26 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Fleurant, Kathleen CITZ:EX <[Kathleen.Fleurant@gov.bc.ca](mailto:Kathleen.Fleurant@gov.bc.ca)>; Russell, Shannon CITZ:EX <[Shannon.Russell@gov.bc.ca](mailto:Shannon.Russell@gov.bc.ca)>  
**Subject:** FW: Remaining AEST Emails for AA please save for your records

Hey Amanda,

Here are the emails that I forwarded off to Cindy on Feb 26. These are all the emails that I had that related to AEST. Please note all emails that were deleted were transitory in nature (IE forwarding invitations, flight bookings, ordering office supplies etc.), and were deleted shortly after s.22

These emails were sent to Cindy in email format so that they could be saved as Outlook data files which would make it easier to search when dealing with FOIs (rather than PDF).

I have no further records that pertain to AEST, other than those attached. Please save these for your records.

I apologize for any confusion I may have caused.

**Holly Hubley** | Administrative Assistant  
Honourable Jinny Sims' Office | Minister of Citizens' Services  
Parliament Buildings  
Ph: 250-387-9699  
e: [holly.hubley@gov.bc.ca](mailto:holly.hubley@gov.bc.ca)

*In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.*

*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies.*

---

**From:** Hubley, Holly CITZ:EX  
**Sent:** February 26, 2019 9:06 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** Remaining AEST Emails for AA please save for your records

Hi Cindy these are all the emails that I have that are related to AEST. Please let me know if anything else is needed so I can remove these files from my inbox.

**Holly Hubley** | Administrative Assistant  
Honourable Jinny Sims' Office | Minister of Citizens' Services  
Parliament Buildings  
Ph: 250-387-9699  
e: [holly.hubley@gov.bc.ca](mailto:holly.hubley@gov.bc.ca)

*In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the*

*Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.*

*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies.*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#)  
**Subject:** FW: UNBC Engineering  
**Date:** March 5, 2019 7:03:16 AM

---

Sorry Cindy,

I forgot to CC you. She hasn't agreed to flights yet but I presume she will want the latest morning non-stop flight, via WestJet.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) <sup>s.17</sup>  
*Pronouns: she/her*

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 5, 2019 7:02 AM  
**To:** Porter, Rodney GCPE:EX <Rodney.Porter@gov.bc.ca>  
**Cc:** Turner, Julie AEST:EX <Julie.Turner@gov.bc.ca>; Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>  
**Subject:** UNBC Engineering

Good morning Rodney,

We are now planning on simply going up to UNBC on Mon, Mar 18, not trying to schedule it around a visit to Fort Nelson. If we are on the 8:05am flight she can arrive onsite around 10:00.

Can your team plan an itinerary that includes a tour of what she is announcing prior to her announcement?

Thanks very much,

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) <sup>s.17</sup>  
*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** FW: You're invited: 2019 #BCTECHSummit Welcome Reception  
**Date:** March 11, 2019 12:56:43 PM

---

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

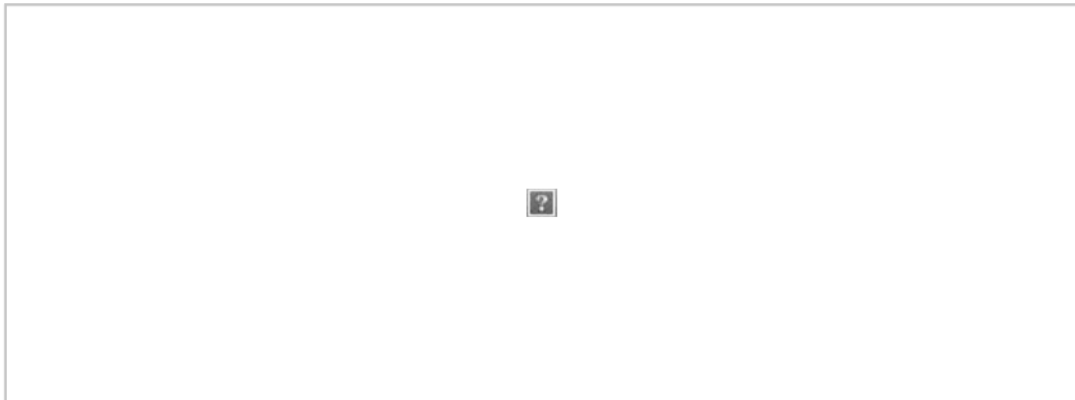
---

**From:** Mark, Melanie AEST:EX  
**Sent:** February 27, 2019 1:34 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** Fwd: You're invited: 2019 #BCTECHSummit Welcome Reception

Sent from my iPhone

Begin forwarded message:

**From:** Raghwa Gopal <[marketing@innovatebc.ca](mailto:marketing@innovatebc.ca)>  
**Date:** February 27, 2019 at 1:29:16 PM PST  
**To:** <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Subject:** You're invited: 2019 #BCTECHSummit Welcome Reception  
**Reply-To:** Raghwa Gopal <[marketing@innovatebc.ca](mailto:marketing@innovatebc.ca)>



Dear Melanie Mark,

On behalf of Innovate BC, the B.C. Government, and Rogers Communications, I would like to invite you to the 2019 #BCTECHSummit Welcome Reception on March 11th, 2019.

This invite-only event will bring together senior industry and government leaders, sponsors and



top speakers to enjoy delicious food and drinks and to hear a number of exciting announcements that will spark conversations that will continue throughout the week.

Special guests for the evening include **Bruce Ralston**, Minister of Jobs, Trade and Technology and **Rick Sellers**, President, British Columbia, Rogers Communications.

**Key Welcome Reception Details:**

- **Date:** Monday, March 11th
- **Time:** 5:00pm-7:00pm
- **Location:** Vancouver Convention Centre West (Level 3)

**To reserve your spot, please respond to this e-mail no later than March 4, 2019.**

Please note that this invitation is non-transferrable.

We hope to see you there!

Sincerely,

**Raghwa Gopal**  
President + CEO  
Innovate BC

---

The [#BCTECHSummit](#) is an initiative of the  
Government of British Columbia in partnership with Innovate BC.



---

This email was sent to [Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)  
[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)  
[marketing@innovatebc.ca](mailto:marketing@innovatebc.ca) · 1188 West Georgia Street · 9th Floor · Vancouver, BC V6E 4A2 · Canada

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#); [Flesh, Cindy AEST:EX](#)  
**Subject:** FW: from today :> via my linkedin  
**Date:** March 11, 2019 1:59:08 PM

---

Came in to the Minister's personal email, below:

Minister Mark,

Let me just say I was inspired by your remarks this morning at the Microsoft Higher Education Summit. I couldn't agree with you more about paddling together. As I mentioned we have more than 50% of higher education institutes in BC who use LinkedIn Learning but there is more work to do, especially for the smaller colleges and rural and remote communities including native communities and connecting them with the last mile.**s.22**

**s.22** , I would love to talk about our current work and how we can further enhance and support the sector through tech, apprenticeship and traditional STEAMED models. I will follow up with Amanda (your staff) to set up a meeting.

Best,**s.22**

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Subject:** Fwd: BCIT + Training  
**Date:** March 6, 2019 9:07:27 AM

---

Might want to jump in here with the solution

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Mark, Melanie AEST:EX" <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Date:** 2019-03-06 9:06 AM (GMT-08:00)  
**To:** "Sawchuk, Bindi AEST:EX" <[Bindi.Sawchuk@gov.bc.ca](mailto:Bindi.Sawchuk@gov.bc.ca)>  
**Cc:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** Fwd: BCIT + Training

This is the case I was referring to yesterday

Sent from my iPad

Begin forwarded message:

**From:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Date:** February 26, 2019 at 2:48:04 PM PST  
**To:** "Mark, Melanie AEST:EX" <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Subject:** RE: BCIT + Training

I do not. We are reaching out to confirm.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Mark, Melanie AEST:EX  
**Sent:** February 26, 2019 2:25 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: BCIT + Training

Hi Amanda,

Do you know the status of this matter?

Thank you,  
MMM

---

**From:** Rzepa, Christina AEST:EX  
**Sent:** Friday, December 21, 2018 3:54 PM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Cc:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: BCIT + Training

Hi Minister, attached is the information I received from the Ministry and ITA regarding the student looking for training. An ITA advisor is going to connect with the student directly to discuss his future options.

Cheers,  
Christina

---

**From:** Rzepa, Christina AEST:EX  
**Sent:** December 21, 2018 3:50 PM  
**To:** Copeland, Alison LASS:EX <[Alison.Copeland@leg.bc.ca](mailto:Alison.Copeland@leg.bc.ca)>  
**Subject:** BCIT + Training

Hi Alison,

Per our conversation here is some background information that you can share with your constituent:

The metal fabricator program is one of the programs that was selected for harmonization under the Canadian Council of Directors of Apprenticeship (CCDA) Pan-Canadian Harmonization Initiative. The goal of this initiative is to substantively align apprenticeship systems across Canada by making apprenticeship training requirements more consistent in the Red Seal trades. British Columbia is an active participant in this initiative.

The ITA has a transition plan for apprentices enrolled in a training program pre-harmonization to move them into a program that has been harmonized.

An apprenticeship advisor is going to connect with the student directly and help him through next steps for his program and his apprenticeship.

I have asked the advisor to connect with myself and with you directly with a summary of the outcome of the meeting, and attached your certificate of authority to release this information. The ITA contact's name is Gwyn MacGregor, [gmacgregor@itabc.ca](mailto:gmacgregor@itabc.ca).

Again, I would like to apologise for the delay in getting this information to you, and I hope that your constituent obtains his desired outcome with his trades training. Please don't hesitate to contact me if you have further questions!

Warm regards and happy holidays!

Christina Rzepa  
Executive Assistant to Hon. Melanie Mark  
Minister for Advanced Education, Skills and Training  
Room 133 Parliament Buildings  
Cell: ~~s.~~17

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Fwd: Break Week  
**Date:** March 5, 2019 12:12:53 PM

---

Do you anticipate any concerns?

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Saadati, Negin AEST:EX" <Negin.Saadati@gov.bc.ca>  
Date: 2019-03-04 4:17 PM (GMT-08:00)  
To: "van Baarsen, Amanda AEST:EX" <Amanda.vanBaarsen@gov.bc.ca>  
Subject: Break Week

Hey Amanda,

I wanted to message you ASAP -

s.22

Thanks -

Negin Saadati  
Administrative Assistant to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Fwd: Budget echo event at UBC - March 14  
**Date:** March 5, 2019 5:14:21 PM

---

updated itin

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Porter, Rodney GCPE:EX" <Rodney.Porter@gov.bc.ca>  
Date: 2019-03-05 3:50 PM (GMT-08:00)  
To: "Flesh, Cindy AEST:EX" <Cindy.Flesh@gov.bc.ca>, "van Baarsen, Amanda AEST:EX" <Amanda.vanBaarsen@gov.bc.ca>, "Snoddon, Michael AEST:EX" <Michael.Snoddon@gov.bc.ca>  
Cc: "Behrens, Marlene GCPE:EX" <Marlene.Behrens@gov.bc.ca>, "Fernandes, Jennifer GCPE:EX" <Jennifer.Fernandes@gov.bc.ca>, "Nienaber, Janice GCPE:EX" <Janice.Nienaber@gov.bc.ca>  
Subject: Budget echo event at UBC - March 14

Can we move the event to 11am?

1015am – tour of the AMS Nest building  
1045am – pre-brief  
11am – event  
1130am – media avail  
1145am – minister departs

Respectfully

**Rodney Porter, Communications Director**

B.C. Ministry of Advanced Education, Skills and Training

Mobile: **250 889-7494**

Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#)  
**Subject:** Fwd: Minister making a second stop at UNBC?  
**Date:** March 14, 2019 10:00:04 AM  
**Attachments:** [image001.png](#)

---

looks like there are some crossed wires for monday.

lunch is an excellent idea though, if you want to reach out

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Snoddon, Michael AEST:EX" <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Date:** 2019-03-14 9:57 AM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** Fwd: Minister making a second stop at UNBC?

Can you sort this?

**Michael Snoddon**

Ministerial Assistant to the Hon. Melanie Mark  
Minister of Advanced Education, Skills & Training

s.17 | [michael.snoddon@gov.bc.ca](mailto:michael.snoddon@gov.bc.ca)

Begin forwarded message:

**From:** "Fernandes, Jennifer GCPE:EX" <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>  
**Date:** March 14, 2019 at 9:53:07 AM PDT  
**To:** "Snoddon, Michael AEST:EX" <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Subject:** FW: Minister making a second stop at UNBC?

Hi Michael,

Do you know if the Minister is staying longer in PG for other meetings? Our program area got in touch with UNBC and now they're wondering if they should provide lunch? Mentioned in the thread below.

Thanks,  
Jennifer

---

**From:** Matt Wood <[Matt.Wood@unbc.ca](mailto:Matt.Wood@unbc.ca)>



**Sent:** March 14, 2019 8:33 AM

**To:** Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>

**Cc:** Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>; Christine Dillabaugh <[Christine.Dillabaugh@unbc.ca](mailto:Christine.Dillabaugh@unbc.ca)>

**Subject:** Minister making a second stop at UNBC?

Hi all,

See the chain below.

Are you aware of any of this? If the Minister is staying on, we should be thinking about lunch perhaps?

A different person from that branch called me yesterday to make contact and was going to send me a note, but I didn't hear anything. I was on my cell driving so didn't write the name down.

Cheers,

.....  
**Matt Wood**

Director, Communications and Marketing  
Office of University Advancement  
University of Northern British Columbia

**Office:** 250-960-5626

**Mobile:** 778-349-4914

**E-mail:** [matt.wood@unbc.ca](mailto:matt.wood@unbc.ca)

**Web:** [unbc.ca](http://unbc.ca)



Hello Neil,

Thank you for these details and tomorrow I'll work with this timing and get back to you.

Very best,

Sylvia

Dr. Sylvia Barton  
Chair & Associate Professor  
School of Nursing  
UNBC  
250-960-5000

---

-----Original Message-----

From: Wereley, Neil AEST:EX <Neil.Wereley@gov.bc.ca>

Sent: Wednesday, March 13, 2019 6:20 PM

To: Sylvia Barton <Sylvia.Barton@unbc.ca>

Subject: Minister's Visit to UNBC: March 18

Good Afternoon Dr. Barton,

It's a pleasure to e-meet you. My name is Neil and I am a new analyst in Melanie's division here at AEST.

As Melanie had previously mentioned, Minister Mark will be at UNBC on Monday morning for a separate announcement, and we thought it would be a great opportunity for her to meet with some MScN-FNP and BScN students that afternoon.

I am of course open to any suggestions you may have, but our thoughts were that the Minister could meet with some NP and RN students, either together or separately depending on their schedules/availability, and perhaps take a brief tour of the Lab and/or teaching facilities if any were available.

As far as time, we're aiming for 1-2pm for both the meeting with the students and the tour combined, if that works for you and your students.

Let me know if you think something along these lines could work, or if there's any conflicts with the nurses' availability, and we can work out a more detailed itinerary.

Thank you very much for your time and consideration and I look forward to working with you!

Kind Regards,

Neil

?

Neil Wereley - Senior Policy Analyst

Post-Secondary Programs Branch

Ministry of Advanced Education, Skills & Training

250-704-3056

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Fwd: SI March 6  
**Date:** March 6, 2019 11:34:37 AM

---

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Mills, Daphna PREM:EX" <[Daphna.Mills@gov.bc.ca](mailto:Daphna.Mills@gov.bc.ca)>  
**Date:** 2019-03-06 11:11 AM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** SI March 6

Hi Amanda,

We spoke this morning regarding Minister Mark's participation at SI today. If possible, would appreciate confirmation of Minister Mark's attendance by 2pm so that I can advise the Chair.

Thank you kindly,

Daphna

**Daphna Mills**

Executive Director, Cabinet Operations, Office of the Premier  
Tel: 778-698-7704 (new) / Cell: **s.17** / Fax: 250-387-7392

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Cc:** [Saadati, Negin AEST:EX](#); [Flesh, Cindy AEST:EX](#)  
**Subject:** How To - Outstanding Meetings Report in Cliff  
**Date:** March 22, 2019 10:44:13 AM  
**Attachments:** [How to pull up a list of all outstanding meetings from CLIFF.pdf](#)

---

For your ease of lookup, attached.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#)  
**Subject:** RE: ABE / ELL enrolment  
**Date:** March 6, 2019 12:28:32 PM

---

Thank you.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) <sup>s.17</sup>

*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 6, 2019 12:13 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** ABE / ELL enrolment

Today's announcement at Camosun College in Victoria reverses action taken by the previous government in 2015 to impose tuition fees for ABE and ELL learners. Under that 2015 policy, Adult Basic Education and English Language Learning fees were set by each institution up to a maximum of \$1,600 per semester of full-time studies, the equivalent of the average cost of tuition for an arts and science undergraduate program. Enrolment in Adult Basic Education and

English Language Learning programs subsequently dropped almost 35% from 10,244 full-time equivalent spaces in 2013-14 to 6,692 full-time equivalent spaces in 2016-17.

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#)  
**Subject:** RE: APPROVAL - 2 quotes and a guestlist  
**Date:** March 14, 2019 2:47:46 PM

---

Thank you Rodney.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 14, 2019 2:47 PM  
**To:** Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>; van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** Pierson, Nova GCPE:EX <Nova.Pierson@gov.bc.ca>; Fernandes, Jennifer GCPE:EX <Jennifer.Fernandes@gov.bc.ca>  
**Subject:** APPROVAL - 2 quotes and a guestlist

**1). Quote approval: ITA news release on CFR for Indigenous trade training. ITA would like to post the CFR ASAP.**

- Attached is the NR plus blurb

s.13

**2). Quote approval: UNBC news release. We need to get to the GCPE HQ by early afternoon on Friday (tomorrow)**

- News release is attached

s.13

**3). Guestlist approval for COTR student housing. Invites should go Monday.**

- Invitation and guestlist attached

Respectfully

**Rodney Porter, Communications Director**

B.C. Ministry of Advanced Education, Skills and Training

Mobile: **250 889-7494**

Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Pierson, Nova GCPE:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Flesh, Cindy AEST:EX](#); [Fernandes, Jennifer GCPE:EX](#); [Porter, Rodney GCPE:EX](#)  
**Subject:** RE: ATTACHED: REVISED Speaking Notes and ITINERARY Equitas Roundtable - Building Connected Communities.  
**Date:** March 11, 2019 2:13:31 PM

---

Thank you.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

---

**From:** Pierson, Nova GCPE:EX  
**Sent:** March 11, 2019 1:53 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>; Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Subject:** RE: ATTACHED: REVISED Speaking Notes and ITINERARY Equitas Roundtable - Building Connected Communities.

Hi Amanda. The newly-received itinerary has been added to the document – no other changes.

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 11, 2019 1:50 PM  
**To:** Pierson, Nova GCPE:EX <[Nova.Pierson@gov.bc.ca](mailto:Nova.Pierson@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>; Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Subject:** RE: ATTACHED: REVISED Speaking Notes and ITINERARY Equitas Roundtable - Building Connected Communities.

Thank you. Can you please let me know what changed?

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

---

**From:** Pierson, Nova GCPE:EX



**Sent:** March 11, 2019 9:09 AM

**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>

**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>; Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>

**Subject:** ATTACHED: REVISED Speaking Notes and ITINERARY Equitas Roundtable - Building Connected Communities.

Please find attached speaking notes for tomorrow's panel on Building Connected Communities at SFU, revised to include the Itinerary provided by Equitas:  
Speaking Notes, revised with Itinerary (IT copied below)  
Attaching List of Participants, provided by Equitas  
Q&A, original re-attached

1. Opening of the event
  - a. Quick introduction of participants. Name and role
2. Short presentation by keynote Rita Izsak-Ndiaye
3. Large group discussion on: *What is the benefit or building inclusive and connected communities?*
4. Break up into smaller groups for World Café discussion about:  
*How do we instigate deeper conversations on building more inclusive, equitable, and connected communities in our:*
  - *professional lives*
  - *engagement with decision makers and influencers*
  - *public lives in the communities we are part of...*
5. Short report backs
6. Reflections from Rita
7. Conclusion

---

**From:** Pierson, Nova GCPE:EX

**Sent:** March 7, 2019 8:41 AM

**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Michael Snoddon ([michael.snoddon@gov.bc.ca](mailto:michael.snoddon@gov.bc.ca)) <[michael.snoddon@gov.bc.ca](mailto:michael.snoddon@gov.bc.ca)>

**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Fernandes, Jennifer GCPE:EX ([Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)) <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>; Porter, Rodney GCPE:EX ([Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)) <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>

**Subject:** FOR APPROVAL: Speaking Notes Equitas Roundtable - Building Connected Communities.

Please find attached for Approval/Edits speaking points and a QA for the March 12 Equitas/SFU panel on Building Connected Communities.

Please let me know if you'd like to see any changes or additions.

Itinerary and list of panelist participants expected tomorrow – I will pass on as soon as I have.

Best,

Nova

**Nova Pierson** | Public Affairs Officer  
Government Communications & Public Engagement  
B.C. Ministry of Advanced Education, Skills and Training

**Phone:** 250.208.2743 | **email:** [nova.pierson@gov.bc.ca](mailto:nova.pierson@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [McColl, John-Michael JTT:EX](#)  
**Subject:** RE: As promised: Welcome Reception - Invite List 2019 - BC Government.xlsx  
**Date:** March 5, 2019 6:58:03 AM

---

Thanks so much. This is helpful : )

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** McColl, John-Michael JTT:EX  
**Sent:** March 4, 2019 6:07 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** As promised: Welcome Reception - Invite List 2019 - BC Government.xlsx

See attached!

JM

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Hubley, Holly CITZ:EX](#)  
**Cc:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: BANK OF MONTREAL (MASTERCARD) HUBLEYH 2230 03MAR19 -\$114.58  
**Date:** March 7, 2019 1:48:34 PM

---

approved

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Hubley, Holly CITZ:EX  
**Sent:** March 7, 2019 1:39 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** BANK OF MONTREAL (MASTERCARD) HUBLEYH 2230 03MAR19 -\$114.58

For you approval – please reply back to me once approved and let me know if you have any questions.

The attached register package is complete, with register (all descriptions, account coding and taxes entered), receipts and forms attached.

Please forward your approval, along with the transaction package to accounts payable for Oracle entry.

**Holly Hubley** | Administrative Assistant  
Honourable Jinny Sims' Office | Minister of Citizens' Services  
Parliament Buildings  
Ph: 250-387-9699  
e: [holly.hubley@gov.bc.ca](mailto:holly.hubley@gov.bc.ca)

*In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.*

*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies.*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Fernandes, Jennifer GCPE:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Porter, Rodney GCPE:EX](#); [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: BCCA QUESTION:: April 2 Camosun Contractor Breakfast  
**Date:** March 19, 2019 3:41:57 PM

---

Please stand by.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Fernandes, Jennifer GCPE:EX  
**Sent:** March 19, 2019 2:10 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** BCCA QUESTION:: April 2 Camosun Contractor Breakfast

Please see below - BCCA is asking if the Minister is confirmed to attend the April 2 Camosun Contractor Breakfast as they would like to reference her appearance on the invite?

Thanks,  
Jennifer

-----Original Message-----

From: Tom Gogela <[tom.gogela@bccassn.com](mailto:tom.gogela@bccassn.com)>  
Sent: March 19, 2019 1:58 PM  
To: Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>  
Subject: Re: Builders Code: Don't be a Tool Videos

Hi Jennifer,

On another topic, we've been speaking with Rodney about Minister Melanie Mark's presence at a Camosun Contractor Breakfast slated to kick off this years Construction and Skilled Trades Month (On April 2).

We're sending out invites today, and I was hoping we could reference her appearance, but I wanted to know if you're aware if that has been confirmed on your end? Are you familiar with the event through Rodney?

Please advise, or let me know if you need more information.

Thanks,  
Tom

Tom Gogela | Marketing Manager  
401 655 Tyee Road Victoria, BC V9A 6X5  
P: 250.475.1077 x.119 | Cell: 250.580.4889 [tom.gogela@bccassn.com](mailto:tom.gogela@bccassn.com) | [www.bccassn.com](http://www.bccassn.com)  
<<http://www.bccassn.com/>>  
  
<<http://www.constructionmonth.ca>>

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Sawchuk, Bindi AEST:EX](#)  
**Subject:** RE: BCIT + Training  
**Date:** March 6, 2019 9:29:26 AM

---

Hi Bindi,

This is a case from one of our MLAs, it will not come up in estimates. And I believe Michael already received a reply and relayed it.

Just passing this info on for your info/comfort.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Sawchuk, Bindi AEST:EX  
**Sent:** March 6, 2019 9:28 AM  
**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Cc:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Baskerville, Shannon AEST:EX <[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)>  
**Subject:** RE: BCIT + Training

Thanks Minister – will have current status with us for Estimates.

---

**From:** Mark, Melanie AEST:EX  
**Sent:** Wednesday, March 6, 2019 9:07 AM  
**To:** Sawchuk, Bindi AEST:EX  
**Cc:** van Baarsen, Amanda AEST:EX  
**Subject:** Fwd: BCIT + Training

This is the case I was referring to yesterday

Sent from my iPad

Begin forwarded message:

**From:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Date:** February 26, 2019 at 2:48:04 PM PST  
**To:** "Mark, Melanie AEST:EX" <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Subject:** RE: BCIT + Training

I do not. We are reaching out to confirm.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Mark, Melanie AEST:EX

**Sent:** February 26, 2019 2:25 PM

**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>

**Subject:** FW: BCIT + Training

Hi Amanda,

Do you know the status of this matter?

Thank you,

MMM

---

**From:** Rzepa, Christina AEST:EX

**Sent:** Friday, December 21, 2018 3:54 PM

**To:** Mark, Melanie AEST:EX <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>

**Cc:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>

**Subject:** FW: BCIT + Training

Hi Minister, attached is the information I received from the Ministry and ITA regarding the student looking for training. An ITA advisor is going to connect with the student directly to discuss his future options.

Cheers,

Christina

---

**From:** Rzepa, Christina AEST:EX

**Sent:** December 21, 2018 3:50 PM

**To:** Copeland, Alison LASS:EX <[Alison.Copeland@leg.bc.ca](mailto:Alison.Copeland@leg.bc.ca)>

**Subject:** BCIT + Training

Hi Alison,

Per our conversation here is some background information that you can share with your constituent:

The metal fabricator program is one of the programs that was selected for harmonization under the Canadian Council of Directors of Apprenticeship (CCDA) Pan-Canadian Harmonization Initiative. The goal of this initiative is to substantively align apprenticeship systems across Canada by making apprenticeship training requirements more consistent in the Red Seal trades. British Columbia is an active participant in this



initiative.

The ITA has a transition plan for apprentices enrolled in a training program pre-harmonization to move them into a program that has been harmonized.

An apprenticeship advisor is going to connect with the student directly and help him through next steps for his program and his apprenticeship.

I have asked the advisor to connect with myself and with you directly with a summary of the outcome of the meeting, and attached your certificate of authority to release this information. The ITA contact's name is Gwyn MacGregor, [gmacgregor@itabc.ca](mailto:gmacgregor@itabc.ca).

Again, I would like to apologise for the delay in getting this information to you, and I hope that your constituent obtains his desired outcome with his trades training. Please don't hesitate to contact me if you have further questions!

Warm regards and happy holidays!

Christina Rzepa  
Executive Assistant to Hon. Melanie Mark  
Minister for Advanced Education, Skills and Training  
Room 133 Parliament Buildings  
Cell: s.17

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#)  
**Subject:** RE: Breakfast - catch-up  
**Date:** March 13, 2019 2:55:21 PM

---

Good for you

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

-----Original Appointment-----

**From:** Turner, Julie AEST:EX  
**Sent:** March 13, 2019 2:55 PM  
**To:** van Baarsen, Amanda AEST:EX  
**Subject:** Canceled: Breakfast - catch-up  
**When:** March 15, 2019 7:15 AM-8:15 AM (UTC-08:00) Pacific Time (US & Canada).  
**Where:** **S.15**  
**Importance:** High

Sorry – need to cancel – **s.22**

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Parmar, Ravi CITZ:EX](#); [Ashbourne, Craig MAH:EX](#)  
**Subject:** RE: Building Codes Correspondence  
**Date:** March 21, 2019 10:18:37 AM

---

Thanks Ravi,

Our Ministry is working on a response.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Parmar, Ravi CITZ:EX  
**Sent:** March 21, 2019 10:15 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Ashbourne, Craig MAH:EX <[Craig.Ashbourne@gov.bc.ca](mailto:Craig.Ashbourne@gov.bc.ca)>  
**Subject:** Building Codes Correspondence

Morning Amanda and Craig:

MJS was copied on the attached letters as was MRF and MMM. Just confirming that your Ministries will take the lead on responding.

Thanks,  
Ravi

**Ravi Parmar | Ministerial Assistant**

Honourable Jinny Sims | Minister of Citizens' Services  
Ph: 1-250-387-9699  
e: [Ravi.Parmar@gov.bc.ca](mailto:Ravi.Parmar@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#); [Flesh, Cindy AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Fernandes, Jennifer GCPE:EX](#)  
**Subject:** RE: Comms materials - UBC budget echo event - March 14, 11am  
**Date:** March 11, 2019 12:57:22 PM

---

No to the roundtable.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 11, 2019 12:54 PM  
**To:** [Flesh, Cindy AEST:EX](#) <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; [van Baarsen, Amanda AEST:EX](#) <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; [Snoddon, Michael AEST:EX](#) <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** [Fernandes, Jennifer GCPE:EX](#) <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>  
**Subject:** RE: Comms materials - UBC budget echo event - March 14, 11am

Hi Cindy; Just got the information from UBC. Updated speaking notes and itinerary attached with that information.

- Parking space reserved
- Andrew Parr confirmed as emcee

Any update on whether the minister has time for a 30 minute roundtable?

---

**From:** [Flesh, Cindy AEST:EX](#)  
**Sent:** March 11, 2019 12:33 PM  
**To:** [Porter, Rodney GCPE:EX](#) <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>; [van Baarsen, Amanda AEST:EX](#) <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; [Snoddon, Michael AEST:EX](#) <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** [Fernandes, Jennifer GCPE:EX](#) <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>  
**Subject:** RE: Comms materials - UBC budget echo event - March 14, 11am

Hello – looking for parking information for March 14<sup>th</sup> - thanks

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 7, 2019 10:25 AM  
**To:** [van Baarsen, Amanda AEST:EX](#) <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; [Snoddon, Michael AEST:EX](#) <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** [Flesh, Cindy AEST:EX](#) <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; [Fernandes, Jennifer GCPE:EX](#)

<Jennifer.Fernandes@gov.bc.ca>

**Subject:** Comms materials - UBC budget echo event - March 14, 11am

UBC budget echo communications materials attached.

Questions:

Can we build in time for a 30 minute roundtable with students?

Do you need program support on the ground?

- Guestlist – with UBC / AMS to populate
- Invitation – to go Monday
- Itinerary – Marlene is going to call you to ensure Minister Eby is available at 11am
- Key messages
- Media advisory – to go Wednesday
- News release – need quote approval
- Q&As
- Speaking notes

Respectfully

**Rodney Porter, Communications Director**

B.C. Ministry of Advanced Education, Skills and Training

Mobile: **250 889-7494**

Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: Community and Employer Partnerships (CEP)  
**Date:** March 5, 2019 2:35:18 PM

---

Can you print them out. I'm not sure if the Minister asked for them.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 5, 2019 2:16 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: Community and Employer Partnerships (CEP)

Anything need to be done with this - thanks

---

**From:** McKnight, Valerie SDPR:EX  
**Sent:** March 5, 2019 11:58 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** FW: Community and Employer Partnerships (CEP)

Hi Cindy,

Please find attached an info note regarding Community and Employer Partnerships (CEP) for Minister Mark.

Thanks  
Val

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Oaten, Jeremy AEST:EX](#)  
**Cc:** [AEST FOI Coordinator AEST:EX](#); [Turner, Julie AEST:EX](#)  
**Subject:** RE: Consultation EDU-2019-91431 Due: April 2  
**Date:** March 22, 2019 10:39:09 AM

---

Looks good to me!

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

---

**From:** Oaten, Jeremy AEST:EX  
**Sent:** March 22, 2019 8:48 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** AEST FOI Coordinator AEST:EX <[AEST.FOICoordinator@gov.bc.ca](mailto:AEST.FOICoordinator@gov.bc.ca)>; Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>  
**Subject:** FW: Consultation EDU-2019-91431 Due: April 2

Good morning Amanda,

A short consultation from EDUC for one of their FOI requests. Just contains a few emails between Cindy and staff in EDUC's MO. I don't see any reason to redact anything except the teleconference details – do you concur?

Jeremy Oaten, MA, CIAPP-C  
Manager, Business Services & Ministerial Correspondence and Research Unit  
Office of the Deputy Minister  
Ministry of Advanced Education, Skills and Training  
T: 250 356-7966  
C: **s.17**  
F: 250 356-5468

---

**From:** AEST FOI Coordinator AEST:EX  
**Sent:** Wednesday, March 20, 2019 10:44 AM  
**To:** Oaten, Jeremy AEST:EX  
**Subject:** FW: Consultation EDU-2019-91431 Due: April 2

Hi Jeremy,

Attached is a new consultation request received yesterday. I went through the records and made some notes regarding harms, and wanted to send your way for review/routing to the MO if needed.

Thanks!

**Alyssa Tepper** | FOI Analyst  
Ministerial Correspondence & Research Unit  
Office of the Deputy Minister  
Ministry of Advanced Education, Skills and Training  
Ph: (778) 698-1590

**From:** Galloway, Clinton CITZ:EX  
**Sent:** March 19, 2019 1:12 PM  
**To:** AEST FOI Coordinator AEST:EX  
**Subject:** Consultation EDU-2019-91431 Due: April 2

Hello Ministry of Advanced Education,

The Ministry of Education received this FOI request from a Political Party:

*Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages - excluding attachments - sent from the Administrative Assistant(s) in the Minister's/ Minister of State's/Premier's office - where such a position exists and was staffed. (Date for Record Search: From 08/01/2018 To 08/31/2018)*

They identified the attached document(s) as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly.

Your program area's response is due April 2.

IAO may take one to two business days to apply any severing.

LDD is April 16.

If you are not able to respond by this date, we are required to continue processing this file without your recommendations.

---

#### **1. Ministry Program Harms Assessment:**

*Please indicate which applies:*

1. *There are no harms in these records. They can be released in full.*
2. *There are harms in releasing all of these records. They should be withheld in their entirety.*
3. *There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.*

Program Area Approval Authority:  
Name, Title, Program

---



## 2. IAO's review of harms assessment and recommendations on release

Comments/Recommendations:

*IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.*

---

## 3. Ministry Executive approval for release

Comments/Recommendations:

*Please indicate which applies:*

1. *Approved for release with no changes.*
2. *Approved for release with the following changes... (insert changes).*
3. *Not approved for release and why.*

Ministry Executive (Delegated Signoff):

*Name, Title*

---

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

### Exercise of Discretion:

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

### Factors relevant to the exercise of discretion include:

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant
- with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of

documents;

- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Clinton Galloway, FOI Analyst  
Health Education Team  
Information Access Operations

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Nichols, Alisha AEST:EX](#)  
**Subject:** RE: Correspondence Redesign Session 4  
**Date:** March 18, 2019 12:48:05 PM

---

Can you invite Michael to this one?

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) <sup>s.17</sup>

*Pronouns: she/her*

-----Original Appointment-----

**From:** Nichols, Alisha AEST:EX

**Sent:** March 18, 2019 11:48 AM

**To:** Ned DeBeck; Oaten, Jeremy AEST:EX; Berlin, Shelly; MacLean, Madeline AEST:EX; Burnett, Teresa M AEST:EX; Wilcox, Elizabeth AEST:EX; Kelly, Karen M AEST:EX; Campbell, Katie AEST:EX; van Baarsen, Amanda AEST:EX; Brown, Taylor J AEST:EX; Lam, Emily AEST:EX; Wolsey, Ashley AEST:EX; Weiss, Cheryl AEST:EX

**Cc:** Turner, Julie AEST:EX

**Subject:** Correspondence Redesign Session 4

**When:** April 3, 2019 1:30 PM-4:30 PM (UTC-08:00) Pacific Time (US & Canada).

**Where:** AEST Room 326

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Fernandes, Jennifer GCPE:EX](#)  
**Subject:** RE: Douglas College library reno media release  
**Date:** March 4, 2019 6:33:33 AM

---

She will. Too late?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 1, 2019 5:05 PM  
**To:** Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>; van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** Fernandes, Jennifer GCPE:EX <Jennifer.Fernandes@gov.bc.ca>  
**Subject:** FW: Douglas College library reno media release

Putting this on your radar... We provided \$2.35M towards the cost through routine maintenance capital. Assume you want a quote for M3?

**Douglas College invests \$4 Million to update library at New Westminster Campus**

FOR IMMEDIATE RELEASE  
March 5, 2019

Douglas College is refreshing its New Westminster Campus library to provide a more engaging and connected study and learning space for students.

s.13

The \$4 million project is funded by Douglas College's capital reserve in combination with Routine Capital Funding from the Province of British Columbia.

When complete, the new library will boast defined collaboration space, quiet study areas, group project areas, as well as updated furniture, finishings and equipment. To reduce the impact to students, a majority of the work will be done during the summer term with plans for reopening part way through the fall semester. Services currently provided by the Library and Learning Center will be relocated within the New Westminster Campus for the duration of the renovation.

s.13

The refreshed space will also include updated duct work, electrical, mechanical and fire suppression system.

Douglas College is the largest degree-granting college in B.C., combining the academic foundations of a university and the employer-ready skills of a college to provide the most relevant and inspiring undergraduate experience in British Columbia.

For more information, visit [douglascollege.ca](http://douglascollege.ca)

Contact

Regan Lal, Communications Manager

[lalr@douglascollege.ca](mailto:lalr@douglascollege.ca)

604 527 5790

Respectfully,

Rodney Porter

Communications Director

B.C. Ministry of Advanced Education, Skills and Training

**Mobile: 250 889-7494**

Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)

---

**From:** Lal, Regan [<mailto:lalr2@douglascollege.ca>]

**Sent:** Friday, March 1, 2019 3:54 PM

**To:** Porter, Rodney GCPE:EX

**Subject:** Douglas College library reno media release

Hi Rodney,

I know it's late in the day but I wanted to get this to you as soon as possible. I am still working on getting approval for quotes, but figured a draft release is better than none at all. Our intent is to send this out next week sometime, preferably early in the week. Please let me know if the Minister is interested in adding a quote.

Cheers,

**Regan Lal, APR**

**Manager, Communications**

**Marketing & Communications Office**

**Douglas College**

**Anvil Office Tower**

**T 604 527 5790**

**C 778 968 7022**

**[lalr2@douglascollege.ca](mailto:lalr2@douglascollege.ca)**

**[douglascollege.ca](http://douglascollege.ca)**



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Fast, Christine JTT:EX](#); [McColl, John-Michael JTT:EX](#)  
**Cc:** [Carswell, Emma JTT:EX](#)  
**Subject:** RE: Edit to the BC Tech Summit Briefing Binder  
**Date:** March 7, 2019 2:54:50 PM

---

Thanks very much.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Fast, Christine JTT:EX  
**Sent:** March 7, 2019 2:45 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; McColl, John-Michael JTT:EX <[JohnMichael.McColl@gov.bc.ca](mailto:JohnMichael.McColl@gov.bc.ca)>  
**Cc:** Carswell, Emma JTT:EX <[Emma.Carswell@gov.bc.ca](mailto:Emma.Carswell@gov.bc.ca)>  
**Subject:** RE: Edit to the BC Tech Summit Briefing Binder

Hi Amanda,

Please find the updated Briefing Binder for Minister Mark attached. My team has also shared this with your DMO and program staff.

Cheers,  
Christine

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 7, 2019 11:04 AM  
**To:** Fast, Christine JTT:EX <[Christine.Fast@gov.bc.ca](mailto:Christine.Fast@gov.bc.ca)>; McColl, John-Michael JTT:EX <[JohnMichael.McColl@gov.bc.ca](mailto:JohnMichael.McColl@gov.bc.ca)>  
**Cc:** Carswell, Emma JTT:EX <[Emma.Carswell@gov.bc.ca](mailto:Emma.Carswell@gov.bc.ca)>  
**Subject:** RE: Edit to the BC Tech Summit Briefing Binder

Thanks team,

We'll be speaking at the Microsoft Higher Ed event on Monday as well as the joint Innovation Framework Roundtable with CITZ and JTT on Wednesday.

Thanks so much for your quick follow up.

Cheers,

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Fast, Christine JTT:EX**Sent:** March 7, 2019 10:48 AM**To:** McColl, John-Michael JTT:EX <[JohnMichael.McColl@gov.bc.ca](mailto:JohnMichael.McColl@gov.bc.ca)>; van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>**Cc:** Carswell, Emma JTT:EX <[Emma.Carswell@gov.bc.ca](mailto:Emma.Carswell@gov.bc.ca)>**Subject:** RE: Edit to the BC Tech Summit Briefing Binder

Thanks, JM.

Amanda, we're happy to re-print Minister Marks briefing binder once you provide the information regarding her additional speaking engagements. We will also re-send a digital copy.

Regards,  
Christine

**Christine Fast**

A/Executive Director, Technology & Innovation Branch  
Ministry of Jobs, Trade and Technology  
Province of British Columbia

**Phone:** 250 216-2713

---

**From:** McColl, John-Michael JTT:EX**Sent:** March 7, 2019 10:36 AM**To:** Fast, Christine JTT:EX <[Christine.Fast@gov.bc.ca](mailto:Christine.Fast@gov.bc.ca)>; van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>**Subject:** Edit to the BC Tech Summit Briefing Binder

Hi Christine,

So as mentioned we need to make an update to the briefing binder of Minister Mark.

Amanda van Baarsen, (cc'd here) can give you detail on Minister Mark's other speaking engagements. We should also include the Innovation Framework Roundtable.

Thanks so much for you help with this.



JM

**John Michael McColl**

Senior Ministerial Assistant to Hon. Bruce Ralston

Minister of Jobs, Trade and Technology

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8

[johnmichael.mccoll@gov.bc.ca](mailto:johnmichael.mccoll@gov.bc.ca)|250.208.6051

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Pierson, Nova GCPE:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Flesh, Cindy AEST:EX](#); [Fernandes, Jennifer GCPE:EX](#); [Porter, Rodney GCPE:EX](#)  
**Subject:** RE: FOR APPROVAL: College of the Rockies Student Housing Draft Itinerary, Guest List  
**Date:** March 4, 2019 4:35:48 PM

---

This timing looks perfect!

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Pierson, Nova GCPE:EX  
**Sent:** March 4, 2019 4:33 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>; Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Subject:** FOR APPROVAL: College of the Rockies Student Housing Draft Itinerary, Guest List

Good afternoon,

Please find attached for review a draft guest list and draft itinerary for the College of the Rockies student housing announcement, March 21<sup>st</sup>, (Time TBD). Please let me know if you have any questions, comments, or additions.

Best,

Nova

**Nova Pierson** | Public Affairs Officer

Government Communications & Public Engagement

B.C. Ministry of Advanced Education, Skills and Training

**Phone:** 250.208.2743 | **email:** [nova.pierson@gov.bc.ca](mailto:nova.pierson@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Fernandes, Jennifer GCPE:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Porter, Rodney GCPE:EX](#); [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: FOR CONSIDERATION: Doors Open Technology (Vancouver) – Wed, Apr 24 – Thurs, Apr 25  
**Date:** March 19, 2019 10:57:00 AM

---

At the last strategy meeting she decided against participating in this event.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Fernandes, Jennifer GCPE:EX  
**Sent:** March 19, 2019 10:34 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** FOR CONSIDERATION: Doors Open Technology (Vancouver) – Wed, Apr 24 – Thurs, Apr 25

Hello,

Attached is information on April dates for Doors Open to Technology in Vancouver. The Minister attend the Victoria date last month.

Slide 6 presents the speaking opportunities:

- a. **Opening speaker** at the commencement of the event on **April 24<sup>th</sup> ~9:00am** @ Science World, Vancouver.
- b. **Closing speaker** at the conclusion of the event on **April 25<sup>th</sup> ~3:00pm** @Microsoft Vancouver.

As you know, Minister Ralston's office has already indicated his interest in speaking at this event – so it would be good for the MOs to discuss the Ministers' schedules and these dates so they're able to each get their own day.

Thanks,  
Jennifer

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Fernandes, Jennifer GCPE:EX](#); [Porter, Rodney GCPE:EX](#); [Snoddon, Michael AEST:EX](#)  
**Subject:** RE: FYI - BCCA video follow up  
**Date:** March 20, 2019 10:02:40 AM

---

s.13

Cheers,

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Fernandes, Jennifer GCPE:EX  
**Sent:** March 19, 2019 5:26 PM  
**To:** Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>; van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FYI - BCCA video follow up

FYI - BCCA needs confirmation for invite if it can without mention of the Minister's participation.

Thanks,

Jennifer Fernandes

AEST Communications Manager

Begin forwarded message:

**From:** Tom Gogela <[tom.gogela@bccassn.com](mailto:tom.gogela@bccassn.com)>  
**Date:** March 19, 2019 at 5:07:23 PM PDT  
**To:** "Fernandes, Jennifer GCPE:EX" <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>  
**Cc:** "Porter, Rodney GCPE:EX" <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Subject:** Re: Builders Code: Don't be a Tool Videos

Hi Jennifer,

I'm glad you caught us today as we were just about to give the agency the go ahead. Based on this feedback, we'll remove the Gov't logo lock up from the videos. Any input as to why you've made this decision?

On the other note re: confirmation of Minister M. Mark for the Camosun Construction Month Launch event on April 2nd. We have her name as a Guest for the event, however, we need to send our invitations out by tomorrow

morning. I'd really love to get a formal confirmation that she is indeed going to be there, so that we can include that, but if I don't by tomorrow morning, 8:30 I'll need to send the invite without reference to her by no later than 9. Just wanted to give you a heads up on this.

Thanks very much for your help today,  
Regards,  
Tom

Tom Gogela | Marketing Manager  
401 655 Tyee Road Victoria, BC V9A 6X5  
P: 250.475.1077 x.119 | Cell: 250.580.4889  
[tom.gogela@bccassn.com](mailto:tom.gogela@bccassn.com) | [www.bccassn.com](http://www.bccassn.com) <<http://www.bccassn.com/>>

<<http://www.constructionmonth.ca>>

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#); [Pierson, Nova GCPE:EX](#); [Fernandes, Jennifer GCPE:EX](#); [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: FYI - factsheet on women's equity  
**Date:** March 7, 2019 11:51:01 AM

---

Yes. Thank you.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 7, 2019 11:51 AM  
**To:** van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>; Pierson, Nova GCPE:EX <Nova.Pierson@gov.bc.ca>; Fernandes, Jennifer GCPE:EX <Jennifer.Fernandes@gov.bc.ca>; Flesh, Cindy AEST:EX <Cindy.Flesh@gov.bc.ca>  
**Subject:** FYI - factsheet on women's equity

Factsheet attached.  
I understand M3 asked for this.

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Saadati, Negin AEST:EX](#)  
**Cc:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: February Reconciliation  
**Date:** March 18, 2019 1:56:03 PM

---

approved

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Saadati, Negin AEST:EX  
**Sent:** March 18, 2019 1:34 PM  
**To:** van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** Flesh, Cindy AEST:EX <Cindy.Flesh@gov.bc.ca>  
**Subject:** February Reconciliation

For your approval

Pls send to Cindy when it is approved, thank you!

Negin Saadati  
Administrative Assistant to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Wolsey, Ashley AEST:EX](#); [Turner, Julie AEST:EX](#)  
**Cc:** [Nichols, Alisha AEST:EX](#); [Saunders, Anna AEST:EX](#); [Whitford, Kelly M AEST:EX](#)  
**Subject:** RE: For decision M3 Draft Tour Schedule Mar 18-22 v5  
**Date:** March 15, 2019 1:06:22 PM

---

Free for a chat? Can you give me a ring?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Wolsey, Ashley AEST:EX  
**Sent:** March 15, 2019 12:56 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>  
**Cc:** Nichols, Alisha AEST:EX <[Alisha.Nichols@gov.bc.ca](mailto:Alisha.Nichols@gov.bc.ca)>; Saunders, Anna AEST:EX <[Anna.Saunders@gov.bc.ca](mailto:Anna.Saunders@gov.bc.ca)>; Whitford, Kelly M AEST:EX <[Kelly.Whitford@gov.bc.ca](mailto:Kelly.Whitford@gov.bc.ca)>  
**Subject:** For decision M3 Draft Tour Schedule Mar 18-22 v5  
**Importance:** High

Hi Amanda,

Please see attached updated tour itinerary for consideration.

NIC was wanting confirmation by 3:15 if March 20 works. If tour of Port Alberni campus is not desired, let us know.

For Friday, could you please confirm that staff would be required for the Douglas College portion? If Minister is looking to attend a board meeting it might not be best use of staff to have them stay. Please advise.

Thanks,  
Ashley



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Wolsey, Ashley AEST:EX](#)  
**Subject:** RE: For decision M3 Draft Tour Schedule Mar 18-22 v5  
**Date:** March 15, 2019 4:01:30 PM

---

Hi Ashley,

Are you free for a quick call?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

---

**From:** Wolsey, Ashley AEST:EX  
**Sent:** March 15, 2019 12:56 PM  
**To:** van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>; Turner, Julie AEST:EX <Julie.Turner@gov.bc.ca>  
**Cc:** Nichols, Alisha AEST:EX <Alisha.Nichols@gov.bc.ca>; Saunders, Anna AEST:EX <Anna.Saunders@gov.bc.ca>; Whitford, Kelly M AEST:EX <Kelly.Whitford@gov.bc.ca>  
**Subject:** For decision M3 Draft Tour Schedule Mar 18-22 v5  
**Importance:** High

Hi Amanda,

Please see attached updated tour itinerary for consideration.

NIC was wanting confirmation by 3:15 if March 20 works. If tour of Port Alberni campus is not desired, let us know.

For Friday, could you please confirm that staff would be required for the Douglas College portion? If Minister is looking to attend a board meeting it might not be best use of staff to have them stay. Please advise.

Thanks,  
Ashley

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: From CMHA: Confirmation requested re Minister Mark at next week's Campus Summit  
**Date:** March 4, 2019 4:32:59 PM

---

Please do! M3 is also interested in seeing if Judy Darcy may want to fill in. Can you check with their office?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 4, 2019 4:28 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: From CMHA: Confirmation requested re Minister Mark at next week's Campus Summit

Okay to send to Ministry for their consideration - thanks

---

**From:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>  
**Sent:** March 4, 2019 4:19 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: From CMHA: Confirmation requested re Minister Mark at next week's Campus Summit

Thanks for the final decision Cindy; good to know either way...

Is there anyone else at AEST she'd like to invite to attend (not to speak, just to attend)?

---

**From:** Flesh, Cindy AEST:EX [<mailto:Cindy.Flesh@gov.bc.ca>]  
**Sent:** Monday, March 4, 2019 2:47 PM  
**To:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>  
**Subject:** RE: From CMHA: Confirmation requested re Minister Mark at next week's Campus Summit

Hello Sarah and I am sorry so to have to send this e-mail – unfortunately the Minister's calendar has finally firmed up and she not able to attend your Healthy Minds/Healthy Campuses Summit as previously hoped– the Minister has asked that I pass along her most sincerest regrets and best wishes on a successful event – your patience and understanding has been most appreciated – thanks and please let me know if I can be of further assistance.

---

**From:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>  
**Sent:** March 1, 2019 10:57 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>

**Subject:** RE: From CMHA: Confirmation requested re Minister Mark at next week's Campus Summit

Thanks

---

**From:** Flesh, Cindy AEST:EX [<mailto:Cindy.Flesh@gov.bc.ca>]

**Sent:** Friday, March 1, 2019 10:54 AM

**To:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>

**Subject:** RE: From CMHA: Confirmation requested re Minister Mark at next week's Campus Summit

I am so very sorry I have nothing yet – hopefully by Monday at the latest – thanks for following and for your patience.

---

**From:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>

**Sent:** March 1, 2019 10:50 AM

**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>

**Subject:** From CMHA: Confirmation requested re Minister Mark at next week's Campus Summit

**Importance:** High

Hi Cindy,

I know you're doing your absolute best but just a reminder that as our Campus Summit event is just a week away now, do you know when we can confirm if Minister Mark will be attending on March 8<sup>th</sup> or not? We'd like to be able to update the program and promote it to our delegates in advance if she is. If you can let me know as soon as possible—either way—it would be appreciated. Thanks in advance, Sarah

---

**From:** Flesh, Cindy AEST:EX [<mailto:Cindy.Flesh@gov.bc.ca>]

**Sent:** Thursday, February 21, 2019 5:08 PM

**To:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>

**Subject:** RE: Minister Mark at Healthy Minds | Healthy Campuses Summit - March 7-8, 2019, Vancouver

Sorry nothing yet – hopefully next week (early)

---

**From:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>

**Sent:** February 21, 2019 5:03 PM

**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>

**Subject:** RE: Minister Mark at Healthy Minds | Healthy Campuses Summit - March 7-8, 2019, Vancouver

Just my weekly reminder ☺ Any news yet?

---

**From:** Flesh, Cindy AEST:EX [<mailto:Cindy.Flesh@gov.bc.ca>]

**Sent:** Thursday, February 14, 2019 10:40 AM

**To:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>

**Subject:** RE: Minister Mark at Healthy Minds | Healthy Campuses Summit - March 7-8, 2019, Vancouver

Not yet – still trying to shape this day – I will get back to you ASAP – thanks for following up.

---

**From:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>

**Sent:** February 14, 2019 10:38 AM

**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>

**Subject:** RE: Minister Mark at Healthy Minds | Healthy Campuses Summit - March 7-8, 2019, Vancouver

Hi Cindy,

Any sense on when you might know if she's interested in this option? Tnx

---

**From:** Flesh, Cindy AEST:EX [<mailto:Cindy.Flesh@gov.bc.ca>]

**Sent:** Monday, February 11, 2019 11:18 AM

**To:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>

**Subject:** RE: Minister Mark at Healthy Minds | Healthy Campuses Summit - March 7-8, 2019, Vancouver

Hi Sarah – thanks for this and sorry for the delay in responding – I will get back to ASAP on this – thanks for your efforts on this

---

**From:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>

**Sent:** February 7, 2019 5:25 PM

**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>

**Subject:** RE: Minister Mark at Healthy Minds | Healthy Campuses Summit - March 7-8, 2019, Vancouver

Hi Cindy,

We discussed this today and the best option would be if she could speak for 5 min (10 min max) at the end of the lunch hour of Day 2. All the delegates will be assembled in one room as it's a bit of a working lunch we have planned. Lunch ends at 1 and breakouts happen after so we'd be talking 12:50 or 12:55. Is that feasible on your end?

If it isn't, I'm sorry we don't have other options given the program is hard to change at this time.

Also, are there any key staff she would like to have us invite to attend part of all the of Summit? I believe we are inviting 3 AEST staff (Darryl Soper, Laurie Brucker, Bonnie Wai) who've been connected with Healthy Minds Healthy Campuses at some point. Not sure if any have registered as yet. But if there are other key names she'd like us to connect with to have them attend (not to speak), we'd certainly welcome that.

Thanks,  
Sarah

---

**From:** Flesh, Cindy AEST:EX [<mailto:Cindy.Flesh@gov.bc.ca>]  
**Sent:** Wednesday, February 6, 2019 4:43 PM  
**To:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>  
**Subject:** RE: Minister Mark at Healthy Minds | Healthy Campuses Summit - March 7-8, 2019, Vancouver

Thanks – much appreciated

---

**From:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>  
**Sent:** February 6, 2019 4:38 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: Minister Mark at Healthy Minds | Healthy Campuses Summit - March 7-8, 2019, Vancouver

Ah, thanks Cindy. She'd be welcome to *attend* for that half hour but just thinking that opportunities to *speak* may not fly in that timeslot given our program. (Short of a quick video message or skyping in ...) But given the recent funding announcement from AvEd, MCFD and MMHA to support postsecondary students it would be certainly timely to have her be present. Anyway, I'll chat with my colleagues tomorrow and get back to you.

---

**From:** Flesh, Cindy AEST:EX [<mailto:Cindy.Flesh@gov.bc.ca>]  
**Sent:** Wednesday, February 6, 2019 4:12 PM  
**To:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>  
**Subject:** RE: Invitation to attend and participate in Healthy Minds | Healthy Campuses Summit - March 7-8, 2019, Vancouver

Hello and thanks for the quick response – unfortunately I will have to say no to the plenaries – the Minister would only be able to stay for about 20 minutes – no chance for something around 130ish – the Minister has an event in the morning and then another one later in the afternoon – thanks so very much for your assistance with this

---

**From:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>  
**Sent:** February 6, 2019 3:48 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: Invitation to attend and participate in Healthy Minds | Healthy Campuses Summit - March 7-8, 2019, Vancouver

Hi Cindy,  
That's great news. Thanks very much. I'm meeting my planning colleagues tomorrow and will get back to you after that. It would likely be between 3 and 5 sometime as we have breakout sessions between 1 and 3.

Do you know if the Minister is able to stay more than a few minutes? For example, if we found a spot for her on one of the final 2 plenaries, they are each about 1h20... If she preferred to say a few words but not be part of a panel, that would also be helpful for us to know. Thanks!

---

**From:** Flesh, Cindy AEST:EX [<mailto:Cindy.Flesh@gov.bc.ca>]

**Sent:** Wednesday, February 6, 2019 10:11 AM

**To:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>

**Subject:** FW: Invitation to attend and participate in Healthy Minds | Healthy Campuses Summit - March 7-8, 2019, Vancouver

Hello – I understand you have spoken with Minister Mark's Ministerial Assistant Amanda van Baarsen regarding this event – I have been asked to see if you are able to propose times after 1pm on March 8<sup>th</sup> the Minister Mark could come by and say a few words that would work in your agenda – thanks muchly.

---

**From:** Sarah Hamid-Balma <[Sarah.HamidBalma@cmha.bc.ca](mailto:Sarah.HamidBalma@cmha.bc.ca)>

**Sent:** January 17, 2019 2:00 PM

**To:** Minister, AEST AEST:EX <[AEST.Minister@gov.bc.ca](mailto:AEST.Minister@gov.bc.ca)>

**Cc:** Mark.MLA, Melanie LASS:EX <[Melanie.Mark.MLA@leg.bc.ca](mailto:Melanie.Mark.MLA@leg.bc.ca)>

**Subject:** Invitation to attend and participate in Healthy Minds | Healthy Campuses Summit - March 7-8, 2019, Vancouver

Dear Honourable Minister Mark,

I'm writing from the Canadian Mental Health Association's BC Division and am contacting you on behalf of the Healthy Minds | Healthy Campuses initiative, a community of practice we co-steward that connects people at post-secondary institutions in BC who care about promoting mental well-being and healthier relationships with substances.

On behalf of the entire community, **it is my pleasure to invite you to join us for the Healthy Minds | Healthy Campuses 2019 Summit on March 7th and 8th 2019 in downtown Vancouver.**

The bi-annual Summit presents our community with a collaborative opportunity to animate its collective vision. In our efforts, we have engaged 26 post-secondary institutions across BC in dialogue regarding a key topic that impacts many students on our campuses. Our theme this year looks at building connection at all levels. Our previous Summits have been attended by a diverse representation of campus stakeholders, students and government officials. This multidisciplinary approach has been key in moving forward our vision.

As Minister of Advanced Education, Skills and Training, we believe your attendance will be a valuable presence for our community members. Your dedication to supporting student mental health as a priority area is a source of inspiration and we hope that our event will be an opportunity of cross-engagement and knowledge translation.

You are invited to join as much or as little of the Summit as your interest and availability allow. If you are able to, we would especially be interested in having you join a facilitated panel (as opposed to the more customary approach of opening remarks).

We look forward to hearing from you at your earliest convenience,

Sarah

Director, Mental Health Promotion

On behalf of CMHA BC and the Canadian Institute for Substance Use Research, co-stewards of

Healthy Minds | Healthy Campuses

[www.healthycampuses.ca](http://www.healthycampuses.ca)

**Sarah Hamid-Balma**

*Director, Mental Health Promotion*

#### **CMHA BC**

Canadian Mental Health Association, BC Division

905 – 1130 West Pender Street, Vancouver BC, V6E 4A4

Tel: 1-800-555-8222 or 604-688-3234 ext. 5078

Direct line: 778-372-5078

[www.cmha.bc.ca](http://www.cmha.bc.ca)



*The CMHA BC office is located on the traditional, unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and səliwətaʔ (Tsleil-Waututh) Nations.*

*This email is intended only for the person to whom it was addressed (the addressee) and may contain confidential and / or private material. Any retransmission, dissemination, or other communication to a person other than the addressee of this message is prohibited. If you received this email in error, please contact the sender (or call 604 688 3234) and destroy all copies of the message.*

**Bakht Anwar**

*Co-Lead*

Healthy Minds | Healthy Campuses

#### **CMHA BC**

Canadian Mental Health Association, BC Division

905 – 1130 West Pender Street, Vancouver BC, V6E 4A4

Tel: 604-688-3234 ext. 5645 or 1-800-555-8222 | [www.cmha.bc.ca](http://www.cmha.bc.ca)



*The CMHA BC office is located on the traditional, unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skxwxú7mesh (Squamish) and səḵilwətaʔ (Tsleil-Waututh) Nations.*

*This email is intended only for the person to whom it was addressed (the addressee) and may contain confidential and / or private material. Any retransmission, dissemination, or other communication to a person other than the addressee of this message is prohibited. If you received this email in error, please contact the sender (or call 604 688 3234) and destroy all copies of the message.*



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: ITA board meeting  
**Date:** March 5, 2019 6:52:14 AM

---

With apologies, the Minister is now interested in attending closer to 1pm, as her UBC echo announcement is scheduled to end at 11. Can you change the calendar to reflect this and contact the ITA to let them know and confirm that time is ok?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 4, 2019 1:27 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** FW: ITA board meeting

Can you please change the ITA Board Mtg agenda entry to reflect her attendance? 30 minutes should suffice.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Mark, Melanie AEST:EX  
**Sent:** February 27, 2019 5:52 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** Re: ITA board meeting

Great thanks for the interim tell them I'll be there just before 2.

Sent from my iPhone

On Feb 27, 2019, at 5:50 PM, van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)> wrote:

ITA Board meeting goes until 4:30 so ok to pop in to say a few words. They will interrupt the agenda and provide room for you whenever we have further confirmation of the UBC event details.

I am still awaiting details.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** February 27, 2019 3:12 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: ITA board meeting

Here is the agenda for March 14<sup>th</sup> – I have added to calendar – I will await timing of Budget announcement and once I have that we can confirm what time works best for the Minister to attend ITA and I will let Michelle know – work for you - thanks

---

**From:** Michelle Vucko <[mvucko@itabc.ca](mailto:mvucko@itabc.ca)>  
**Sent:** February 27, 2019 3:07 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: ITA board meeting

This is what we have, more than happy to adjust where we can to accommodate Minister's schedule, please let me know your thoughts:

<image010.jpg>

**Michelle Vucko**  
E.A. to CEO / Board of Directors

<image001.jpg>

Industry Training Authority  
800 – 8100 Granville Avenue, Richmond, BC  
t 778.785.2407 | c 604.764.5604 | [www.itabc.ca](http://www.itabc.ca)

<image002.png> <image003.png> <image004.png> <image005.png> <image006.png> <image007.png>  
Industry Training Authority @ita\_bc

<image008.jpg>

**Confidentiality Notice:** The contents of this email and any attachments are confidential. The information may also be legally privileged. If you are not an intended recipient, any review, disclosure, copying, forwarding, printing, or other use of this email is strictly prohibited. If you have received this email in error, please notify the sender immediately and immediately delete this message including any attachments. Thank you.

---

**From:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Sent:** February 27, 2019 3:02 PM  
**To:** Michelle Vucko <[mvucko@itabc.ca](mailto:mvucko@itabc.ca)>  
**Subject:** RE: ITA board meeting

Hello – just following up on an agenda for the March 14<sup>th</sup> – just trying to firm up the Minister's calendar.

---

**From:** Michelle Vucko <[mvucko@itabc.ca](mailto:mvucko@itabc.ca)>  
**Sent:** February 11, 2019 11:21 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: ITA board meeting

Hi Cindy,

The meeting for March 14 will be held at the: Westin Grand Vancouver @ 433 Robson Street - Allegro Room. I am still in the process of drafting the agenda so Minister Mark is welcome to drop in at any time. We typically start our meetings at 9:00 am with a ministry update from ADM Sawchuk, who then departs following her update. I typically schedule lunch from 12:00 – 12:30, and I can't say at this moment when we anticipate ending as I'm still drafting the agenda.

Regarding the May meeting, I'm not sure where our meeting will be held, we may do it at one of the public institutions or out of the lower mainland. It too is still a work in progress.

I hope this is helpful.

Michelle Vucko  
E.A. to CEO / Board of Directors

<image001.jpg>

Industry Training Authority  
800 – 8100 Granville Avenue, Richmond, BC  
t 778.785.2407 | c 604.764.5604 | [www.itabc.ca](http://www.itabc.ca)

<image002.png> <image003.png> <image004.png> <image005.png> <image006.png> <image007.png>

Industry Training Authority @ita\_bc

<image008.jpg>

**Confidentiality Notice:** The contents of this email and any attachments are confidential. The information may also be legally privileged. If you are not an intended recipient, any review, disclosure, copying, forwarding, printing, or other use of this email is strictly prohibited. If you have received this email in error, please notify the sender immediately and immediately delete this message including any attachments. Thank you.

---

**From:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>

**Sent:** February 8, 2019 2:06 PM

**To:** Michelle Vucko <[mvucko@itabc.ca](mailto:mvucko@itabc.ca)>

**Subject:** ITA board meeting

Hello and hope this finds you well and excited for the weekend – wondering if you could let me know the location for these meetings, what might be on the agenda and the best time for the Minister to say hello (morning, afternoon or end of day) – thanks and please let me know if you have any questions

March 14<sup>th</sup>

May 24<sup>th</sup>

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>. \*\**

*\*\*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies. \*\**

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Flesh, Cindy AEST:EX](#); [Whitford, Kelly M AEST:EX](#); [Nichols, Alisha AEST:EX](#); [Saunders, Anna AEST:EX](#)  
**Subject:** RE: Info - Tech Summit  
**Date:** March 5, 2019 11:00:01 AM

---

This is very helpful. Thank you.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C)s.17

*Pronouns: she/her*

---

**From:** Turner, Julie AEST:EX  
**Sent:** March 5, 2019 10:59 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Whitford, Kelly M AEST:EX <[Kelly.Whitford@gov.bc.ca](mailto:Kelly.Whitford@gov.bc.ca)>; Nichols, Alisha AEST:EX <[Alisha.Nichols@gov.bc.ca](mailto:Alisha.Nichols@gov.bc.ca)>; Saunders, Anna AEST:EX <[Anna.Saunders@gov.bc.ca](mailto:Anna.Saunders@gov.bc.ca)>  
**Subject:** Info - Tech Summit

Hi – info that may assist for next week’s Tech Summit.

- *JTT will be providing the Summit binder by end of day Tuesday. For the Roundtable, JTT, AEST and CITZ are collaborating on common materials which will be ready for distribution by Thursday or Friday.*
- *The attached annotated PDF highlights the events for the Minister and DM. See page 4 for details of Youth Innovation Day on the Tuesday.*
- *The three events the Minister and DM should attend are the Summit opening on Tuesday (Premier’s remarks 8:30), Youth Innovation Day opening on Tuesday (Minister’s remarks, 11:20-11:30) and the Ministers’ Roundtable on Wednesday (Ministers of JTT, AEST and CITZ, 12:15 – 1:45). There are several optional events also noted.*

<< File: #BCTECHSummit Overviews - March 11-13 2019.pdf >>

- *JTT's MO has sent out invites to the industry participants (including 4 post-secondary institution presidents) for the lunch/roundtable on the Wednesday. JTT may be attempting to schedule a joint briefing for the three Ministers prior to the Roundtable – either late Monday or Wednesday morning, prior to the event.*

Thanks,

Julie

**Julie Turner**

Director of Executive Operations & Strategic Support

Deputy Minister's Office

Ministry of Advanced Education, Skills and Training

s.17

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [McColl, John-Michael JTT:EX](#); [Rzeplinski, Esther JTT:EX](#)  
**Subject:** RE: Information for Minister Mark on the Innovation Framework Roundtable  
**Date:** March 7, 2019 3:44:54 PM

---

Thanks very much

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** McColl, John-Michael JTT:EX  
**Sent:** March 7, 2019 3:03 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Rzeplinski, Esther JTT:EX <[Esther.Rzeplinski@gov.bc.ca](mailto:Esther.Rzeplinski@gov.bc.ca)>  
**Subject:** Information for Minister Mark on the Innovation Framework Roundtable

Hey Amanda,

I think I misdirected you earlier. Unless you've already got the info you need from Christine Fast, Esther (cc'd here) can help you with all the details of how that roundtable will go.

JM

**John Michael McColl**

Senior Ministerial Assistant to Hon. Bruce Ralston  
Minister of Jobs, Trade and Technology  
British Columbia Parliament Buildings | [501 Belleville St, Victoria, BC V8V 2L8](#)  
[johnmichael.mccoll@gov.bc.ca](mailto:johnmichael.mccoll@gov.bc.ca)|250.208.6051

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: Invitation - Higher-Ed Summit - March 11, 2019  
**Date:** March 5, 2019 7:15:15 AM

---

Hi!

I left this on your chair but the Minister would like to speak at 9:30 and then has agreed to a walking tour and meeting. She would like to spend no more than 45 minutes there, however, as she needs to return to her Constituency Office ASAP.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** February 21, 2019 5:21 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: Invitation - Higher-Ed Summit - March 11, 2019

Not sure if the Minister is attending this event (is in the binder for decision) – thoughts on tour and quick meeting either before or after her remarks if she is able to do this? Thanks.

---

**From:** Hana Doubrava (CELA) <[hadoub@microsoft.com](mailto:hadoub@microsoft.com)>  
**Sent:** February 21, 2019 9:48 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: Invitation - Higher-Ed Summit - March 11, 2019

Cindy – one more thing – would the Minister be available for a quick meeting and a site tour with Edoardo de Martin, General Manager, Microsoft Vancouver, either prior or after her remarks on March 11<sup>th</sup>?

Thank you,  
Hana

---

**From:** Hana Doubrava (CELA)  
**Sent:** Tuesday, February 19, 2019 1:58 PM  
**To:** Flesh, Cindy AEST:EX <[cindy.flesh@gov.bc.ca](mailto:cindy.flesh@gov.bc.ca)>  
**Subject:** Re: Invitation - Higher-Ed Summit - March 11, 2019

Thank you, Cindy, appreciate it.

Best,  
Hana

Hana Doubrava  
Corporate Affairs | Microsoft Vancouver  
M: 604.652.2627

---

**From:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Sent:** Tuesday, February 19, 2019 10:22:10 AM  
**To:** Hana Doubrava (CELA)  
**Subject:** RE: Invitation - Higher-Ed Summit - March 11, 2019

Hello – I have forwarded this ask to our Ministry and someone will be in contact ASAP – thanks and please let me know if I can be of further assistance.

---

**From:** Hana Doubrava (CELA) <[hadoub@microsoft.com](mailto:hadoub@microsoft.com)>  
**Sent:** February 15, 2019 4:19 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: Invitation - Higher-Ed Summit - March 11, 2019

Thank you, Cindy.

Also, we would be delighted if someone from the Ministry could join us for the entire day's program – do you have a recommendation for the appropriate contact?

Thanks,  
Hana

---

**From:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Sent:** Thursday, February 14, 2019 4:40 PM  
**To:** Hana Doubrava (CELA) <[hadoub@microsoft.com](mailto:hadoub@microsoft.com)>  
**Subject:** RE: Invitation - Higher-Ed Summit - March 11, 2019

Thanks for this – I will get back to you ASAP

---

**From:** Hana Doubrava (CELA) <[hadoub@microsoft.com](mailto:hadoub@microsoft.com)>  
**Sent:** February 14, 2019 4:10 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Cc:** Jessica Forrest <[jessf@microsoft.com](mailto:jessf@microsoft.com)>  
**Subject:** RE: Invitation - Higher-Ed Summit - March 11, 2019

Hello Cindy,

Please find attached an agenda for the day. Minister Mark is currently scheduled to speak at around 9:30am, hoping this works.



We're still confirming exact content of the Summit, but the key themes include:

- What industry needs are today, what tomorrow hold and how to prepare
- How academics can align with mid-career / ideating on programs to help people re-skill
- Building technology infrastructure for the future school
- Partnerships and work integrated learning environments/scenarios to better prepare students for the jobs of tomorrow

As for Minister Mark's remarks, here are some key points that your office might find useful:

- BC is a leader in Canada's innovation economy
- Our local industry is growing at an increasing pace
- The Digital Supercluster and Cascadia Corridor are driving new partnerships and promise for both established and emerging companies
- We need to ensure that our workforce has the skills for the jobs of tomorrow
- Industry and BC post-secondaries need to work together to provide opportunities for new graduates and those looking to re-skill
- Together, we can address the skills gap and strengthen our talent pool for the future.

Thanks,  
Hana

---

**From:** Hana Doubrava (CELA)  
**Sent:** Tuesday, February 12, 2019 3:13 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Cc:** Jessica Forrest <[jessf@microsoft.com](mailto:jessf@microsoft.com)>  
**Subject:** RE: Invitation - Higher-Ed Summit - March 11, 2019

Hello Cindy,

Thank you for your response, we're delighted the Minister will join us. We're working on putting some materials together, and will share tomorrow/Thursday at the latest.

Best,  
Hana

---

**From:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Sent:** Tuesday, February 12, 2019 10:13 AM  
**To:** Hana Doubrava (CELA) <[hadoub@microsoft.com](mailto:hadoub@microsoft.com)>  
**Subject:** FW: Invitation - Higher-Ed Summit - March 11, 2019

Hello – Minister Mark would be happy to speak – are you able to provide me with more details – location time of event – what time you would like Minister to speak and for how long and any other relevant information - thanks

---

**From:** Snoddon, Michael AEST:EX  
**Sent:** February 3, 2019 7:58 PM  
**To:** Saadati, Negin AEST:EX <[Negin.Saadati@gov.bc.ca](mailto:Negin.Saadati@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Cc:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** Fwd: Invitation - Higher-Ed Summit - March 11, 2019

Event invitation during BCTECH summit.

**Michael Snoddon**

Ministerial Assistant to the Hon. Melanie Mark  
Minister of Advanced Education, Skills & Training  
s.17

| [michael.snoddon@gov.bc.ca](mailto:michael.snoddon@gov.bc.ca)

Begin forwarded message:

**From:** "Hana Doubrava (CELA)" <[hadoub@microsoft.com](mailto:hadoub@microsoft.com)>  
**Date:** February 3, 2019 at 7:49:43 PM PST  
**To:** "[michael.snoddon@gov.bc.ca](mailto:michael.snoddon@gov.bc.ca)" <[michael.snoddon@gov.bc.ca](mailto:michael.snoddon@gov.bc.ca)>  
**Subject:** FW: Invitation - Higher-Ed Summit - March 11, 2019

Hello Michael,

Hope you're well. As per Sarena's note below, I am forwarding the request below, wondering if you could assist.

Thank you,  
Hana

---

**From:** Talbot, Sarena GCPE:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)>  
**Sent:** Sunday, February 3, 2019 11:54 AM  
**To:** Hana Doubrava (CELA) <[hadoub@microsoft.com](mailto:hadoub@microsoft.com)>  
**Subject:** RE: Invitation - Higher-Ed Summit - March 11, 2019

Hi Hana,

Great to hear from you. s.22

s.22 I'm cc'ing my former colleague Michael Snoddon, who you met as well, to follow up.

Hope it goes well!

Sarena

---

**From:** Hana Doubrava (CELA) <[hadoub@microsoft.com](mailto:hadoub@microsoft.com)>  
**Sent:** Saturday, February 2, 2019 6:14 PM  
**To:** Talbot, Sarena GCPE:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)>  
**Subject:** Invitation - Higher-Ed Summit - March 11, 2019

Hello Sarena,

I hope you're well. I am writing to enquire if Minister Mark was interested in joining us for an event that we will be hosting on Monday March 11, 2019 as part of the BCTECH Summit. We would be delighted if the Minister could join us for opening remarks to kick off the day. Below is more info about the event.

Happy to get on a call to discuss further.

Thank you for your consideration,  
Hana

### **Higher Ed Summit**

Microsoft is holding a one-day summit that brings BC's Post-Secondaries together to discuss how digital transformation is impacting curriculum development and increasing demand for highly skilled graduates. Industry leaders from Metro Vancouver's tech, retail, financial sectors will be on hand to share experiences and offer support to this evolving conversation, all with a goal of ensuring tomorrow's graduates are best prepared for the future of work.

A series of interactive panels and presentations on:

- Moving at the speed of tech: Forecasting our digital future
- First steps: Case studies in curriculum
- Inside Internships: Students talk transition from class to career
- We're hiring: Industry leaders on the need for new grads

Schools actively participating: UBC, SFU, Northeastern, UVic. We've also reached out to BCIT, UNBC, Royal Roads and Thompson Rivers.

### **Hana Doubrava**

Corporate Affairs Director  
[hadoub@microsoft.com](mailto:hadoub@microsoft.com) | Mobile: 604-652-2627 | Office: 778-812-5042  
Microsoft Vancouver  
700 – 725 Granville Street, Vancouver, V7Y 1L1



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Saadati, Negin AEST:EX](#)  
**Subject:** RE: Invitation to the 2019 Georgie Awards  
**Date:** March 4, 2019 8:03:41 AM

---

Let me know the status?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Saadati, Negin AEST:EX  
**Sent:** March 4, 2019 8:03 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: Invitation to the 2019 Georgie Awards

Hi Amanda,

Yes its already cliffed and cover sheet'd

Thanks,  
Negin

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 4, 2019 7:43 AM  
**To:** Saadati, Negin AEST:EX <[Negin.Saadati@gov.bc.ca](mailto:Negin.Saadati@gov.bc.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** FW: Invitation to the 2019 Georgie Awards

Good morning!

Do we already have this one Cliff'd?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** David Bieber <[dbieber@counselfpa.com](mailto:dbieber@counselfpa.com)>  
**Sent:** March 1, 2019 10:44 AM

**To:** van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>

**Subject:** Fw: Invitation to the 2019 Georgie Awards

Counsel



David Bieber

**Director, Western Canada, Counsel Public Affairs Inc.**

1285 West Broadway, Suite 600, Vancouver, BC, V6H 3X8

**P:** 604.880.6156 | [counselpa.com](http://counselpa.com)

This e-mail is intended only for the person(s) named above and may contain information that is privileged and confidential. If you are not an intended recipient of this e-mail you are hereby notified that any retaining, disseminating, distribution or copying is strictly prohibited. If you are not an intended recipient of this e-mail please notify us immediately by a collect telephone call to the above number. Thank you for your cooperation.

---

**From:** Alycia Coulter <[alycia@chbabc.org](mailto:alycia@chbabc.org)>

**Sent:** February 26, 2019 2:37 PM

**To:** [AVED.Minister@gov.bc.ca](mailto:AVED.Minister@gov.bc.ca)

**Subject:** Invitation to the 2019 Georgie Awards

Dear Minister Mark:

On behalf of CEO Neil Moody, please see the attached invitation for the 2019 Georgie Awards on March 9. We have a sold-out gala with over 600 builders and industry professionals in attendance to celebrate excellence in residential construction.

Best regards,

Alycia Coulter

Manager, Government and Public Relations

**Canadian Home Builders' Association of BC**

**400-6400 Roberts Street, Burnaby, BC**

**V5G4C9**

t. [604-432-7112](tel:604-432-7112) ext. 302

[www.chbabc.org](http://www.chbabc.org)



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: Invitation to the 2019 Georgie Awards  
**Date:** March 4, 2019 10:15:08 AM

---

Just regrets are fine.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 4, 2019 8:54 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: Invitation to the 2019 Georgie Awards

Yes and Minister has ask for regrets to be sent and perhaps a LoG – sent you an e-mail on Friday (attached) – just waiting for direction - thanks

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 4, 2019 7:43 AM  
**To:** Saadati, Negin AEST:EX <[Negin.Saadati@gov.bc.ca](mailto:Negin.Saadati@gov.bc.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** FW: Invitation to the 2019 Georgie Awards

Good morning!

Do we already have this one Cliff'd?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** David Bieber <[dbieber@counselfpa.com](mailto:dbieber@counselfpa.com)>  
**Sent:** March 1, 2019 10:44 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** Fw: Invitation to the 2019 Georgie Awards



Counsel



David Bieber

**Director, Western Canada, Counsel Public Affairs Inc.**

1285 West Broadway, Suite 600, Vancouver, BC, V6H 3X8

**P:** 604.880.6156 | [counselpa.com](http://counselpa.com)

This e-mail is intended only for the person(s) named above and may contain information that is privileged and confidential. If you are not an intended recipient of this e-mail you are hereby notified that any retaining, disseminating, distribution or copying is strictly prohibited. If you are not an intended recipient of this e-mail please notify us immediately by a collect telephone call to the above number. Thank you for your cooperation.

---

**From:** Alycia Coulter <[alycia@chbabc.org](mailto:alycia@chbabc.org)>

**Sent:** February 26, 2019 2:37 PM

**To:** [AVED.Minister@gov.bc.ca](mailto:AVED.Minister@gov.bc.ca)

**Subject:** Invitation to the 2019 Georgie Awards

Dear Minister Mark:

On behalf of CEO Neil Moody, please see the attached invitation for the 2019 Georgie Awards on March 9. We have a sold-out gala with over 600 builders and industry professionals in attendance to celebrate excellence in residential construction.

Best regards,

Alycia Coulter

Manager, Government and Public Relations

**Canadian Home Builders' Association of BC**

**400-6400 Roberts Street, Burnaby, BC**

**V5G4C9**

t. [604-432-7112](tel:604-432-7112) ext. 302

[www.chbabc.org](http://www.chbabc.org)



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Fernandes, Jennifer GCPE:EX](#); [Snoddon, Michael AEST:EX](#)  
**Subject:** RE: JTT MR FOR REVIEW: Future of Work - BCBusiness - by 10:30 a.m. today please  
**Date:** March 19, 2019 1:29:48 PM

---

If this is all factually correct then go ahead.

Pls run through program.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Fernandes, Jennifer GCPE:EX  
**Sent:** March 19, 2019 11:29 AM  
**To:** Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>; van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: JTT MR FOR REVIEW: Future of Work - BCBusiness - by 10:30 a.m. today please  
**Importance:** High

Hi; sorry to pester. JTT is wanting our response as they're on deadline.

---

**From:** Fernandes, Jennifer GCPE:EX  
**Sent:** March 19, 2019 9:25 AM  
**To:** Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>; van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Subject:** JTT MR FOR REVIEW: Future of Work - BCBusiness - by 10:30 a.m. today please  
**Importance:** High

Hi Michael and Amanda,

JTT has sent us the attached media response from BCBusiness on the 'future of work' – for approval of AEST-related content:

s.13

Can you take a look please and let us know any concerns before 10:30 a.m. today?

**Reporter**

Ryan Stuart, Freelancer  
BC Business Magazine  
[ryanpatrickstuart@gmail.com](mailto:ryanpatrickstuart@gmail.com)  
250 650-4842

**Deadline** Tuesday, March 19, 2019 2:00 PM

**Request**

I'm including you both on this email because I'm not sure what government ministry is best to comment. I'm working on a story for BC Business Magazine about the Future of Work. It's the feature of the May issue of the magazine. The article is focusing on how the treat of artificial intelligence, robots and automation to jobs in BC could be an incentive for the province to become more competitive. I'm looking for a comment from the government to some criticism of current policies that some people believe are holding the industry back.

The article is finished. I was asked to reach out to government in the editing process, so time is a little tight. Also, I'm traveling, so an email comment might work best. I few specific questions to give you some direction below.

Here's a section of the article that should give some context:

But it can be challenging, too. Policies and taxation discourage growth. Businesses find it hard to attract and retain talent. A lack of venture capital forces homegrown companies to look across the border. And risk aversion often permeates the province and the country.

This is the intersection where B.C. sits. If we make the right moves, we'll fertilize a vibrant technology industry that sucks in investment and blooms production. Get it wrong, and the province's economy will wither and the tech sector may move to friendlier valleys.

David Williams, VP of policy at the Business Council of British Columbia, authored two reports in 2018. One found that Canadian workers are some 20 percent less productive than their U.S., German and French counterparts. To try to catch up in the past few decades, Canada relied on people working longer hours and women and minorities entering the job market. Both strategies are now tapped out. The second report teased out how automation will impact B.C. workers. Williams figures that 42 percent of jobs in the province have significant

potential for automation in the next 20 years, and that automation will touch almost every one of them.

Put the two together, and it points to a systemic problem: B.C. businesses spend less on capital investments, research and development, and training employees than companies in the U.S. He thinks government has a big role to play with tax incentives and policy shifts that encourage capital investment and training of employees.

What do you think about the concerns and complaints?

What can and is the province doing to soften the shift automation and artificial intelligence will bring to BC?

What is the province doing to address Williams's concerns?

Thanks

Ryan

## **Recommendation**

Statement from Minister Bruce Ralston:

"B.C.'s vibrant tech sector employs more than 114,000 people throughout the province, and helps grow innovation across sectors. We recognize that new technologies like artificial intelligence, robotics and automation will create positive changes in the labour market and create well-paying jobs for British Columbia. In many case, companies will need to adopt these innovative technologies to remain competitive.

"We know that some jobs are at risk as automation becomes more prevalent in our society. That is why our government established the Emerging Economy Task Force – a panel of experts who will examine the current state of B.C.'s economy to provide analysis and advice on emerging trends, including transformative technologies that will change the nature of business and society over the next 5, 10 to 25 years. With 903,000 job openings anticipated for B.C. by 2028, this work will improve regional community resiliency and make sure people have the skills they need to fill the jobs of tomorrow.

"While government is taking action to address the shift in labour, automation and how it impacts jobs is bigger than any one government can address and requires a collaborative approach between the public sector, industry and academic institutions.

s.13

“Our Innovation Commissioner Dr. Alan Winter is helping to guide some of these conversations. He is also building strategic relationships with senior officials across the federal government to successfully advocate on behalf of B.C.’s tech industry, including how the sector can further support jobs for people throughout B.C.

“We are investing in the future of British Columbians, and each year, the Province puts more than \$500 million into B.C.’s innovation ecosystem through direct investments, tax incentives and other supports. This includes enhancing the Small Business Venture Capital Tax Credit by doubling the amount that individuals can claim and the amount that businesses can raise through the program, which will help early-stage businesses grow.

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Fernandes, Jennifer GCPE:EX](#)  
**Subject:** RE: June 17 for potential ministerial visit?  
**Date:** March 21, 2019 9:10:23 AM

---

We can. She has both of them.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 21, 2019 8:25 AM  
**To:** Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>  
**Subject:** RE: June 17 for potential ministerial visit?

Why can't we bring this up at the look ahead on March 27?

The Indigenous materials were created Feb. 27 and the WITT on March 9.

---

**From:** Snoddon, Michael AEST:EX  
**Sent:** March 21, 2019 8:19 AM  
**To:** Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Cc:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>  
**Subject:** Re: June 17 for potential ministerial visit?

The Minister already has the planning docs for the upcoming look ahead.

So, it will need to come up at the April 1st meeting.

Might be best to figure out the best way for us to organize these so that we aren't missing things and not honouring the hard work that goes into them.

Thanks,

Michael

**Michael Snoddon**

Ministerial Assistant to the Hon. Melanie Mark  
Minister of Advanced Education, Skills & Training

s.17

| [michael.snoddon@gov.bc.ca](mailto:michael.snoddon@gov.bc.ca)

On Mar 21, 2019, at 8:15 AM, Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)> wrote:

Checking in on June 17.

---

**From:** Allan Coyle <[ACoyle@okanagan.bc.ca](mailto:ACoyle@okanagan.bc.ca)>

**Sent:** March 21, 2019 7:55 AM

**To:** Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>

**Subject:** June 17 for potential ministerial visit?

Rodney, thought I'd check in on the June 17th discussion – our folks in Women in Trades are anxious to pin down a date for their event – if there is M3 interest, then we can go with the 17th, not mention her participation until it's confirmed, but still get people to set aside the date...

Allan

<Checkbox Strategy\_OKAN\_WITT\_March9.pdf>

<Communications Pitch\_OKAN\_WITT\_March9.docx>

<Checkbox Strategy\_OKAN\_Indigenous Culinary\_Feb27\_11am.pdf>

<Communications Pitch\_OKAN\_Indigenous Culinary\_Feb27\_11am.docx>

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Pham, Thuy HLTH:EX](#)  
**Subject:** RE: MLA Larson Keremeos BC loan forgiveness program  
**Date:** March 5, 2019 11:04:41 AM

---

Apologies, Thuy. I missed this entirely. Negin passed on your message though. I'll have Michael get it started.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Pham, Thuy HLTH:EX  
**Sent:** February 27, 2019 4:04 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** MLA Larson Keremeos BC loan forgiveness program

Hi Amanda,

Hope you are doing super!

MLA Larson's office inquired about the list of underserved communities where doctors/nurses can go to work after their school to be eligible for student loan forgiveness. As I think about this more, this might have more to do with AEST than it does health. If that's the case, can I send these questions to you for info to the MLA?

1. Why is the village of Keremeos no longer on the underserved list for the BC Loan forgiveness program? <https://studentaidbc.ca/repay/repayment-help/bc-loan-forgiveness-program>
2. When did this decision come about?
3. If Keremeos is no longer considered underserved, then how will the doctors and nurses who came to this area to benefit from the loan forgiveness program be impacted?

Please let me know if these are something that you can look into, and I can advise the MLAs office. Otherwise, I will keep this with me.

Thanks so much,

Thuy Pham  
Executive Assistant to  
Hon. Adrian Dix, Minister of Health



Sent from my iPhone

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Nichols, Alisha AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Turner, Julie AEST:EX](#)  
**Subject:** RE: Mandate Letters - BCCIE, ITA, PSI  
**Date:** March 19, 2019 2:01:26 PM

---

Thank you!

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Nichols, Alisha AEST:EX  
**Sent:** March 19, 2019 2:01 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>  
**Subject:** Mandate Letters - BCCIE, ITA, PSI

Hi there,

Attached for your reference are the final signed versions of the BCCIE, ITA and PSI mandate letters. The PSI letter is a sample of one letter (VIU). If you wish to have them all, please let me know.

Thank you,

**Alisha Nichols | A/Executive Coordinator**

Office of the Deputy Minister  
Ministry of Advanced Education, Skills and Training  
Province of British Columbia  
**T:** 778-698-9183 | **E:** [alisha.nichols@gov.bc.ca](mailto:alisha.nichols@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Burnett, Teresa M AEST:EX](#)  
**Cc:** [Oaten, Jeremy AEST:EX](#)  
**Subject:** RE: Meeting Request Report - Location field  
**Date:** March 5, 2019 11:26:48 AM

---

Thank you so much!

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Burnett, Teresa M AEST:EX  
**Sent:** March 5, 2019 11:26 AM  
**To:** van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** Oaten, Jeremy AEST:EX <Jeremy.Oaten@gov.bc.ca>  
**Subject:** Meeting Request Report - Location field

Hi Amanda – hold that thought, there may be a quick fix for this 'Location' field.

Will get back to you shortly, and involve Negin too.

Thanks,  
Teresa

---

**From:** Burnett, Teresa M AEST:EX  
**Sent:** Tuesday, March 5, 2019 11:01 AM  
**To:** van Baarsen, Amanda AEST:EX  
**Cc:** Oaten, Jeremy AEST:EX  
**Subject:** Meeting Request Report - Location field

Hi Amanda:

There is a 'City' field, however that is an address field that should only reflect where the person is writing from.

If someone writes in from Kamloops, that would show in the 'City' field, and yes that field could be added to the Report.

However, if the person writes from Kamloops, and event location is taking place in Blue River – the 'City' field should be Kamloops, and Negin enters in the subject line a word called 'Areapullup – Blue River'.

As mentioned, it is not a best practice to start filling information in fields that don't reflect the correct information – as any searches by other Cliff Users will not get correct information or logs.

---

**Teresa Burnett** | Correspondence Coordinator

Ministerial Correspondence & Research Unit  
Office of the Deputy Minister  
Ministry of Advanced Education, Skills and Training  
Ph: (250) 356-2502

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** Tuesday, March 5, 2019 9:35 AM  
**To:** Oaten, Jeremy AEST:EX  
**Cc:** Burnett, Teresa M AEST:EX  
**Subject:** RE: Meeting Request Report

Yes! This is perfect, thank you.

Is there any way for Negin to enter a city as a separate field? We'd like the ability to search by location if possible.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Oaten, Jeremy AEST:EX  
**Sent:** March 5, 2019 9:03 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** Burnett, Teresa M AEST:EX <[Teresa.Burnett@gov.bc.ca](mailto:Teresa.Burnett@gov.bc.ca)>  
**Subject:** Meeting Request Report

Hi Amanda,

Teresa did a bunch of work on this yesterday and this morning – is this the sort of report you would like to see come out of CLIFF? If so, we have setup a report so you can pull it from the MO any time you like.

Jeremy

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Martin, Victoria FIN:EX](#)  
**Subject:** RE: Meeting between yourself and Charley to the week of March 18- 22, 2019  
**Date:** March 7, 2019 3:49:37 PM

---

March 18<sup>th</sup> works for me!

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

Pronouns: she/her

---

**From:** Martin, Victoria FIN:EX  
**Sent:** March 7, 2019 3:40 PM  
**To:** van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
**Subject:** Meeting between yourself and Charley to the week of March 18- 22, 2019

*Hi Amanda,*

*I have chatted with Charley and we will need to reschedule the meeting with Charley and your self to the week of March 18<sup>th</sup> – preferably March 18 or 19<sup>th</sup>.*

*Due to other scheduled meetings on the 13<sup>th</sup> we could not make it work –*

*I look forward to hearing back from you.*

*Best,*

*Victoria*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: Meeting w/ MKC, MSKC & MMM  
**Date:** March 4, 2019 7:42:17 AM

---

Thank you. This is helpful. Do we have an agenda for this meeting?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 1, 2019 11:24 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: Meeting w/ MKC, MSKC & MMM

11) Meeting w Minister's Chen. Conroy and Mark on **s.13**  
**s.13**

Please see answer below

---

**From:** White, Emily MCF:EX  
**Sent:** March 1, 2019 11:14 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Cc:** Wilson, Cherie MCF:EX <[Cherie.Wilson@gov.bc.ca](mailto:Cherie.Wilson@gov.bc.ca)>  
**Subject:** RE: Meeting w/ MKC, MSKC & MMM

Sorry for the late reply.

It is just a meeting between colleagues.

**Emily White**

*Administrative Coordinator*

**The Hon. Katrine Conroy**

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4  
Phone: 778 974 5937 | Cell: 250-480-8176 | Email: [emily.white@gov.bc.ca](mailto:emily.white@gov.bc.ca)

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the*

*Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>. \*\**

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** February 27, 2019 3:39 PM  
**To:** White, Emily MCF:EX <[Emily.White@gov.bc.ca](mailto:Emily.White@gov.bc.ca)>  
**Cc:** Wilson, Cherie MCF:EX <[Cherie.Wilson@gov.bc.ca](mailto:Cherie.Wilson@gov.bc.ca)>  
**Subject:** RE: Meeting w/ MKC, MSKC & MMM

Hello – I have been requested to ask if this meeting is between colleagues to discuss a specific item or do you want her to join the working group again - thanks

---

**From:** White, Emily MCF:EX  
**Sent:** February 26, 2019 8:32 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Cc:** Wilson, Cherie MCF:EX <[Cherie.Wilson@gov.bc.ca](mailto:Cherie.Wilson@gov.bc.ca)>  
**Subject:** RE: Meeting w/ MKC, MSKC & MMM

Okay, are there any times that work for her that week?

**Emily White**

*Administrative Coordinator*

**The Hon. Katrine Conroy**

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4  
Phone: 778 974 5937 | Cell: 250-480-8176 | Email: [emily.white@gov.bc.ca](mailto:emily.white@gov.bc.ca)

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>. \*\**

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** February 25, 2019 4:43 PM  
**To:** White, Emily MCF:EX <[Emily.White@gov.bc.ca](mailto:Emily.White@gov.bc.ca)>  
**Cc:** Wilson, Cherie MCF:EX <[Cherie.Wilson@gov.bc.ca](mailto:Cherie.Wilson@gov.bc.ca)>  
**Subject:** RE: Meeting w/ MKC, MSKC & MMM

She sheepishly says nope and sorry

---

**From:** White, Emily MCF:EX  
**Sent:** February 25, 2019 3:39 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Cc:** Wilson, Cherie MCF:EX <[Cherie.Wilson@gov.bc.ca](mailto:Cherie.Wilson@gov.bc.ca)>  
**Subject:** RE: Meeting w/ MKC, MSKC & MMM

Lol okay. How about these date/times:

March 26<sup>th</sup> – between 1:30pm and 3:00pm

March 27<sup>th</sup> – 2:30 to 4:00

March 28<sup>th</sup> – 2:00 to 3:00

**Emily White**

*Administrative Coordinator*

**The Hon. Katrine Conroy**

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4  
Phone: 778 974 5937 | Cell: 250-480-8176 | Email: [emily.white@gov.bc.ca](mailto:emily.white@gov.bc.ca)

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>. \*\**

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** February 25, 2019 3:38 PM  
**To:** White, Emily MCF:EX <[Emily.White@gov.bc.ca](mailto:Emily.White@gov.bc.ca)>  
**Cc:** Wilson, Cherie MCF:EX <[Cherie.Wilson@gov.bc.ca](mailto:Cherie.Wilson@gov.bc.ca)>  
**Subject:** RE: Meeting w/ MKC, MSKC & MMM

I am pretty sure this will not surprise – but neither of those two dates works - sorry

---

**From:** White, Emily MCF:EX  
**Sent:** February 25, 2019 3:10 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Cc:** Wilson, Cherie MCF:EX <[Cherie.Wilson@gov.bc.ca](mailto:Cherie.Wilson@gov.bc.ca)>  
**Subject:** Meeting w/ MKC, MSKC & MMM

Hi Cindy –



We need to set up a meeting with MKC, MSKC and MMM re: **s.13** in March.

Below are a couple of options that work on our end. Will either of these work for MMM?

March 25<sup>th</sup> – 10:30

March 28<sup>th</sup> – 4:00

Thank you,

**Emily White**

*Administrative Coordinator*

**The Hon. Katrine Conroy**

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 778 974 5937 | Cell: 250-480-8176 | Email: [emily.white@gov.bc.ca](mailto:emily.white@gov.bc.ca)

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/> \*\**

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** ["Ernest Yee"](#)  
**Subject:** RE: Mitacs  
**Date:** March 4, 2019 6:42:49 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)

---

Thanks very much Ernest.

We won't be headed there precisely during break week but I will connect with you for future trips to see if it may make sense to visit other projects as we travel.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Ernest Yee <[eyee@mitacs.ca](mailto:eyee@mitacs.ca)>  
**Sent:** March 1, 2019 3:57 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** Mitacs

Amanda:

When Alejandro Adem and I met with Minister Mark on February 7, she expressed an interest in visiting a Mitacs-supported research project and mentioned that she would be in Cranbrook in late March.

Unfortunately, we currently do not have any interns in Cranbrook.

However, we do have a UBC (Okanagan) student intern currently working on a research project with Two-Hat Security in Kelowna. A number of Mitacs-supported interns have done research for the company.

Two Hat Security develops systems to protect children from harmful internet content.

Here is a link to the Two Hat Security website:

<https://www.twohat.com/>

Please let me know if you would like more information and if the Minister would like to visit the research project and meet the intern.

Thank you very much.

Regards,  
Ernest

**Ernest Yee**

**Senior Advisor, Partnerships**

604-822-4046 [eyee@mitacs.ca](mailto:eyee@mitacs.ca)

Mitacs  
Suite 301, Technology Enterprise Facility  
University of British Columbia  
6190 Agronomy Road  
Vancouver, BC V6T 1Z3



**Confidentiality Notice:** This email message and any attachments are confidential, may be privileged and are intended for the exclusive use of the addressee(s). Anyone else is strictly prohibited from using, disclosing, distributing or reproducing them. If you have received this communication in error, please notify the sender immediately by return email and delete or destroy all copies.

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Oaten, Jeremy AEST:EX](#)  
**Subject:** RE: Outstanding FOI Records from MO  
**Date:** March 19, 2019 10:53:18 AM

---

Hi Jeremy,

At this point I do not otherwise have access.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

---

**From:** Oaten, Jeremy AEST:EX  
**Sent:** March 19, 2019 10:49 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: Outstanding FOI Records from MO

Hi Amanda,

It appears that these are actually items she received (although they are all chains of emails to which she responded at one point).

Do you also have the contents of her "sent items" folder? Or is this it? If this is all we will be able to recover **s.22** then we can reasonably provide this since it does show the sent items we were able to retrieve for the time period.

Jeremy Oaten, MA, CIAPP-C  
Manager, Business Services & Ministerial Correspondence and Research Unit  
Office of the Deputy Minister  
Ministry of Advanced Education, Skills and Training  
T: 250 356-7966  
C: **s.17**  
F: 250 356-5468

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** Tuesday, March 19, 2019 9:05 AM  
**To:** Oaten, Jeremy AEST:EX  
**Subject:** FW: Outstanding FOI Records from MO

Find attached Chris R's sent emails.

I will check again for Holly's records.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Oaten, Jeremy AEST:EX

**Sent:** March 19, 2019 8:42 AM

**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>

**Cc:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>

**Subject:** Outstanding FOI Records from MO

Hi Amanda,

Just sending a list of outstanding records in response to FOI requests made to the MO:

AED-2019-90377 – Admin Assistant Sent Items for the month of July (This was sent to the MO on January 25<sup>th</sup> – now becoming critical that we obtain records)

AED-2019-91135 – Exec Assistant Sent Items for the month of March 2018 (We had originally discussed the ability to gather these records s.22 – you mentioned you may have a copy of/access to her records regardless, can you please confirm ASAP and provide records if you do)

AED-2019-91169 – MA Sent Items for the month of September (Michael has indicated I should have these today)

AED-2019-91426 – Admin Assistant Sent Items for the month of August (Sent to MO on March 8 – CFR deadline is Thursday)

Jeremy Oaten, MA, CIAPP-C

Manager, Business Services & Ministerial Correspondence and Research Unit

Office of the Deputy Minister

Ministry of Advanced Education, Skills and Training

T: 250 356-7966

C: s.17

F: 250 356-5468

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Saadati, Negin AEST:EX](#)  
**Cc:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: P card reconciliation, January  
**Date:** March 14, 2019 3:58:03 PM

---

approved

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Saadati, Negin AEST:EX  
**Sent:** March 12, 2019 2:14 PM  
**To:** van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** Flesh, Cindy AEST:EX <Cindy.Flesh@gov.bc.ca>  
**Subject:** P card reconciliation, January

Hi Amanda,

Pls ignore my prior email

This set is for your approval

Thanks,  
Negin Saadati  
Administrative Assistant to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Fernandes, Jennifer GCPE:EX](#); [Snoddon, Michael AEST:EX](#); [Flesh, Cindy AEST:EX](#)  
**Cc:** [Porter, Rodney GCPE:EX](#)  
**Subject:** RE: PLS RESPOND - BC Tech Summit staffing question  
**Date:** March 7, 2019 9:24:21 AM

---

That'd be me.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Fernandes, Jennifer GCPE:EX  
**Sent:** March 7, 2019 9:23 AM  
**To:** Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>; van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Cc:** Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Subject:** PLS RESPOND - BC Tech Summit staffing question

Hi folks,

Just looking for confirmation on who will staff the Minister at the Tech summit as JTT is asking again.

Thanks,  
Jennifer

---

**From:** Cascaden, Lori R GCPE:EX  
**Sent:** March 7, 2019 8:56 AM  
**To:** Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>  
**Cc:** Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Subject:** RE: Shot List -- BC Tech Summit

Jennifer – can we please get this information? It is the last piece of the puzzle and is holding up our ability to pass along to the folks that need it.

Thank you!

Lori

---

**From:** Fernandes, Jennifer GCPE:EX  
**Sent:** Wednesday, March 6, 2019 1:29 PM  
**To:** Cascaden, Lori R GCPE:EX  
**Cc:** Porter, Rodney GCPE:EX  
**Subject:** RE: Shot List -- BC Tech Summit

Hi, I'm awaiting info from our MO.

---

**From:** Cascaden, Lori R GCPE:EX  
**Sent:** March 6, 2019 12:56 PM  
**To:** Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>  
**Cc:** Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Subject:** RE: Shot List -- BC Tech Summit

Can you send me the below, please and thanks.

---

**From:** Cascaden, Lori R GCPE:EX  
**Sent:** Tuesday, March 5, 2019 6:17 PM  
**To:** Fernandes, Jennifer GCPE:EX  
**Cc:** Porter, Rodney GCPE:EX  
**Subject:** Re: Shot List -- BC Tech Summit

Hi Jennifer,

Can you please provide the name, email and phone number of the person that will be in close contact with your Minister while she is at the event? This contact will be helpful for the photographer should he need to set something specific up.

Thanks,

Lori



**From:** van Baarsen, Amanda AEST:EX  
**To:** Fernandes, Jennifer GCPE:EX; Snoddon, Michael AEST:EX  
**Cc:** Porter, Rodney GCPE:EX; Flesh, Cindy AEST:EX; Hager, Barbara GCPE:EX  
**Subject:** RE: PLS REVIEW: Assn of Student Awards Personnel Letter of Greeting for April 4  
**Date:** March 14, 2019 3:10:28 PM  
**Attachments:** image001.png

---

Hi Jennifer,

Can you add those you've sent today, in addition to any more that may arise today, to a round up with a summary in the body of the email that includes deadlines, and send it to Michael and I?

Thanks,

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Fernandes, Jennifer GCPE:EX  
**Sent:** March 14, 2019 3:06 PM  
**To:** van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>; Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>  
**Cc:** Porter, Rodney GCPE:EX <Rodney.Porter@gov.bc.ca>; Flesh, Cindy AEST:EX <Cindy.Flesh@gov.bc.ca>; Hager, Barbara GCPE:EX <Barbara.Hager@gov.bc.ca>  
**Subject:** PLS REVIEW: Assn of Student Awards Personnel Letter of Greeting for April 4

Hello,

For approval please:

**Message**

**from**

**The Honourable Melanie Mark  
Hli Haykwhl Wii Xsgaak  
Minister of Advanced Education, Skills and Training  
Association of Student Awards Personnel Conference**

**April 4, 2019  
Victoria B.C.**

---

s.13

Page 134 of 240

Withheld pursuant to/removal as

s.13

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Fernandes, Jennifer GCPE:EX](#); [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: REVIEW - GEO factsheet  
**Date:** March 11, 2019 1:49:23 PM

---

I will give it to her tonight.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 11, 2019 10:07 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** REVIEW - GEO factsheet

Good morning; Do you have time to run this past M3?

---

**From:** Jack, Carolyn GCPE:EX  
**Sent:** March 11, 2019 9:48 AM  
**To:** Plank, Sarah GCPE:EX <[Sarah.Plank@gov.bc.ca](mailto:Sarah.Plank@gov.bc.ca)>; Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>; McAndrews, Caroline GCPE:EX <[Caroline.McAndrews@gov.bc.ca](mailto:Caroline.McAndrews@gov.bc.ca)>; Leslie, Lisa GCPE:EX <[Lisa.Leslie@gov.bc.ca](mailto:Lisa.Leslie@gov.bc.ca)>; Johnston, Karen GCPE:EX <[Karen.V.Johnston@gov.bc.ca](mailto:Karen.V.Johnston@gov.bc.ca)>  
**Cc:** Robb, Katie GCPE:EX <[Katie.Robb@gov.bc.ca](mailto:Katie.Robb@gov.bc.ca)>  
**Subject:** request for feedback - GEO factsheet

Hello everyone!

We're redeveloping the attached factsheet for longer term use by GEO.

I'm wondering if you could please have a look at text and graphic of sections relevant to your Ministry.

Appreciate your feedback re: any adjustments needed before end of day tomorrow, please.

Thank you so much!

And Happy Daylight Savings Monday.

Carolyn

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: Request for Meeting Regarding Lack of OT Education Funding  
**Date:** March 22, 2019 1:55:46 PM  
**Attachments:** [image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)

---

Unfortunately I do not.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 22, 2019 1:55 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: Request for Meeting Regarding Lack of OT Education Funding

Hello and sorry to bug you – do you know what happened with this one – I have no cover sheet to go by

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 7, 2019 2:22 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: Request for Meeting Regarding Lack of OT Education Funding

As requested

---

**From:** Nichols, Alisha AEST:EX  
**Sent:** March 4, 2019 10:03 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Cc:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>  
**Subject:** RE: Request for Meeting Regarding Lack of OT Education Funding

Hi Cindy,

**s.13**

Thank you,

**Alisha Nichols | A/Executive Coordinator**

Office of the Deputy Minister  
Ministry of Advanced Education, Skills and Training  
Province of British Columbia  
T: 778-698-9183 | E: [alisha.nichols@gov.bc.ca](mailto:alisha.nichols@gov.bc.ca)

---

**From:** Flesh, Cindy AEST:EX

**Sent:** Wednesday, February 27, 2019 12:30 PM

**To:** Saunders, Anna AEST:EX; Nichols, Alisha AEST:EX; Whitford, Kelly M AEST:EX

**Cc:** Turner, Julie AEST:EX

**Subject:** FW: Request for Meeting Regarding Lack of OT Education Funding

Looking for advice on this please and thanks

---

**From:** Tanya Fawkes-Kirby <[tfkirby@caot.ca](mailto:tfkirby@caot.ca)>

**Sent:** February 26, 2019 1:33 PM

**To:** Minister, AEST AEST:EX <[AEST.Minister@gov.bc.ca](mailto:AEST.Minister@gov.bc.ca)>

**Subject:** Request for Meeting Regarding Lack of OT Education Funding

Honourable Melanie Mark,

I am writing to request a meeting with you as soon as possible to discuss the disappointing lack of funding for OT seats in the recent budget announcement.

As the association that represents OTs in BC, we are concerned that this lack of funding will make it very difficult, if not impossible, for the government to be able to follow through on their commitment to British Columbians around delivering the services that people count on. There are simply not enough OTs to serve the health programs as they exist now let alone to supply the demand for staff that will come with the development of Primary Care Networks, Community Health Centres, mental health reform, seniors health care etc...

We would like to meet with you to discuss ways we can work to find solutions to this problem as we support the ideal health service models the government is proposing but cannot understand how delivery of these programs will happen without appropriate funding to provide the necessary health team members.

Please let us know times that could work for us to meet with you in the next week or two.

Regards,

**Tanya Fawkes-Kirby, OT**

CAOT-BC Managing Director/ Directrice de l' ACE-BC

Canadian Association of Occupational Therapists/ Association canadienne des ergothérapeutes

(800) 434-CAOT (2268) ext 265

[tfkirby@caot.ca](mailto:tfkirby@caot.ca)



**CAOT • ACE**

Canadian Association of Occupational Therapists  
Association canadienne des ergothérapeutes



CAOT Conference • 2019 • Congrès de l'ACE

May 29 - June 1 • 29 mai au 1<sup>er</sup> juin



Register now • Niagara Falls ON • Inscrivez-vous dès maintenant

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Saunders, Anna AEST:EX](#); [Flesh, Cindy AEST:EX](#); [Saadati, Negin AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Turner, Julie AEST:EX](#); [Nichols, Alisha AEST:EX](#); [Williams, Doris AEST:EX](#)  
**Subject:** RE: SFU Medical Building/Program Meeting Materials  
**Date:** March 20, 2019 10:00:43 AM  
**Attachments:** [image001.png](#)

---

Thank you!

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Saunders, Anna AEST:EX  
**Sent:** March 20, 2019 8:37 AM  
**To:** [Flesh, Cindy AEST:EX <Cindy.Flesh@gov.bc.ca>](#); [Saadati, Negin AEST:EX <Negin.Saadati@gov.bc.ca>](#); [Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>](#); [van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>](#)  
**Cc:** [Turner, Julie AEST:EX <Julie.Turner@gov.bc.ca>](#); [Nichols, Alisha AEST:EX <Alisha.Nichols@gov.bc.ca>](#); [Williams, Doris AEST:EX <Doris.Williams@gov.bc.ca>](#)  
**Subject:** SFU Medical Building/Program Meeting Materials

Good morning,

Please see the attached materials for Minister Trevena.

Thank you,

**Anna Saunders | A/Document Coordinator**

Office of the Deputy Minister

Ministry of Advanced Education, Skills and Training

Province of British Columbia

T: 778-974-4945 | E: [anna.saunders@gov.bc.ca](mailto:anna.saunders@gov.bc.ca)

---

**From:** [Flesh, Cindy AEST:EX](#)  
**Sent:** March 18, 2019 9:42 AM  
**To:** [Williams, Doris AEST:EX <Doris.Williams@gov.bc.ca>](#); [Saunders, Anna AEST:EX <Anna.Saunders@gov.bc.ca>](#); [Nichols, Alisha AEST:EX <Alisha.Nichols@gov.bc.ca>](#)  
**Cc:** [Turner, Julie AEST:EX <Julie.Turner@gov.bc.ca>](#)  
**Subject:** FW: SFU Medical Building/Program  
**Importance:** High

Please see below – could we please get this ASAP – thanks and please let me know if you have any



questions.

---

**From:** Waters, Leah TRAN:EX  
**Sent:** March 18, 2019 9:29 AM  
**To:** Saadati, Negin AEST:EX <[Negin.Saadati@gov.bc.ca](mailto:Negin.Saadati@gov.bc.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** SFU Medical Building/Program

Hi Negin,

s.22                      wondering if you could assist me in providing an Issue or Briefing Note relating to SFU Medical Building, or Program, if one exists? Our Minister will be meeting with them on the 20<sup>th</sup> and it may come up as a topic of conversation.

Thanks in advance!



Leah Waters  
Administrative Coordinator to the  
**Honourable Claire Trevena**  
Minister of Transportation and Infrastructure  
Direct: 778 974 6109  
Main: 250 387 1978  
Email: [Leah.Waters@gov.bc.ca](mailto:Leah.Waters@gov.bc.ca)

*\*I acknowledge and respect that I live, learn, and work on the traditional territories of the Lkwungen Peoples on whose traditional territories the Lkwungen (Songhees), Wyomilth (Esquimalt), and W̱SÁNEĆ (Saanich) peoples have a continuous relationship with.*

*\*\*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Djonlic, Matt MAH:EX](#)  
**Subject:** RE: SN for DTES Women's Shelter event  
**Date:** March 6, 2019 10:23:54 AM

---

Nothing is attached

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Djonlic, Matt MAH:EX  
**Sent:** March 6, 2019 10:15 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: SN for DTES Women's Shelter event

Here it is. KM's with QA. Has MMM approved the quote? If we'll prepare final SN, QA, and NR to send to you.

**Matt Djonlic**

Executive Assistant to  
Hon. Selina Robinson  
Minister of Municipal Affairs and Housing  
and Minister responsible for TransLink  
C: 778-584-4398 | E: [Matt.Djonlic@gov.bc.ca](mailto:Matt.Djonlic@gov.bc.ca)

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 6, 2019 9:52 AM  
**To:** Djonlic, Matt MAH:EX <[Matt.Djonlic@gov.bc.ca](mailto:Matt.Djonlic@gov.bc.ca)>  
**Subject:** RE: SN for DTES Women's Shelter event

Thanks very much, Matt,

Also looking for KMs

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Djonlic, Matt MAH:EX

**Sent:** March 5, 2019 7:43 PM

**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>

**Subject:** SN for DTES Women's Shelter event

Hey Amanda,

Attached are the SN. QA still being worked on.

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Subject:** RE: Save The Date - May 17, 2019  
**Date:** March 15, 2019 2:42:44 PM

---

Thank you.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Snoddon, Michael AEST:EX  
**Sent:** March 15, 2019 1:56 PM  
**To:** Bansal, Mindy CITZ:EX <[Mindy.Bansal@gov.bc.ca](mailto:Mindy.Bansal@gov.bc.ca)>  
**Cc:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** Re: Save The Date - May 17, 2019

Hi Mindy,

The Minister is not available for this meeting as she is **s.22**  
with you as well.

I left a voicemail

Happy to chat if needed,

Michael

**Michael Snoddon**

Ministerial Assistant to the Hon. Melanie Mark  
Minister of Advanced Education, Skills & Training  
**s.17** | [michael.snoddon@gov.bc.ca](mailto:michael.snoddon@gov.bc.ca)

On Mar 15, 2019, at 12:21 PM, Bansal, Mindy CITZ:EX <[Mindy.Bansal@gov.bc.ca](mailto:Mindy.Bansal@gov.bc.ca)> wrote:

Hi Michael, couple you please set up a meeting with Vivek Savkur to meet with Minister Mark. He would like to personally invite her to the **"Business of Education" Summit**. See attached email below, thank you.

**From:** Vivek Savkur <[savkur.vivek@gmail.com](mailto:savkur.vivek@gmail.com)>  
**Sent:** March 7, 2019 11:15 AM  
**To:** Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Bansal, Mindy CITZ:EX <[Mindy.Bansal@gov.bc.ca](mailto:Mindy.Bansal@gov.bc.ca)>  
**Subject:** Fwd: Save The Date - May 17, 2019

**Honourable Melanie Mark,  
Minister of Advanced Education.  
Victoria. BC.**

**Dear Minister Melanie Mark,  
Greetings from the Canada-India Education Council (CIEC).**

**We are pleased to inform you that CIEC has organized the third  
"Business of Education" Summit on 17th May 2019 from 3.00pm  
onwards, in Vancouver.**

**"Save The Date" invitation is sent herewith for your kind information.**

**The Summit is supported by the Simon Fraser University.**

**On behalf of the Board of Directors of CIEC, I cordially invite you to be  
the Guest of Honour at this important event on Education. Your  
participation at this Summit is of great importance. All Universities and  
Colleges of BC have been invited to participate.**

**I wish to meet with you either in Victoria or in Vancouver, to invite you  
personally on any date convenient to you. Please let me know the date  
and time convenient to you. Thank you.**

**Kind regards**

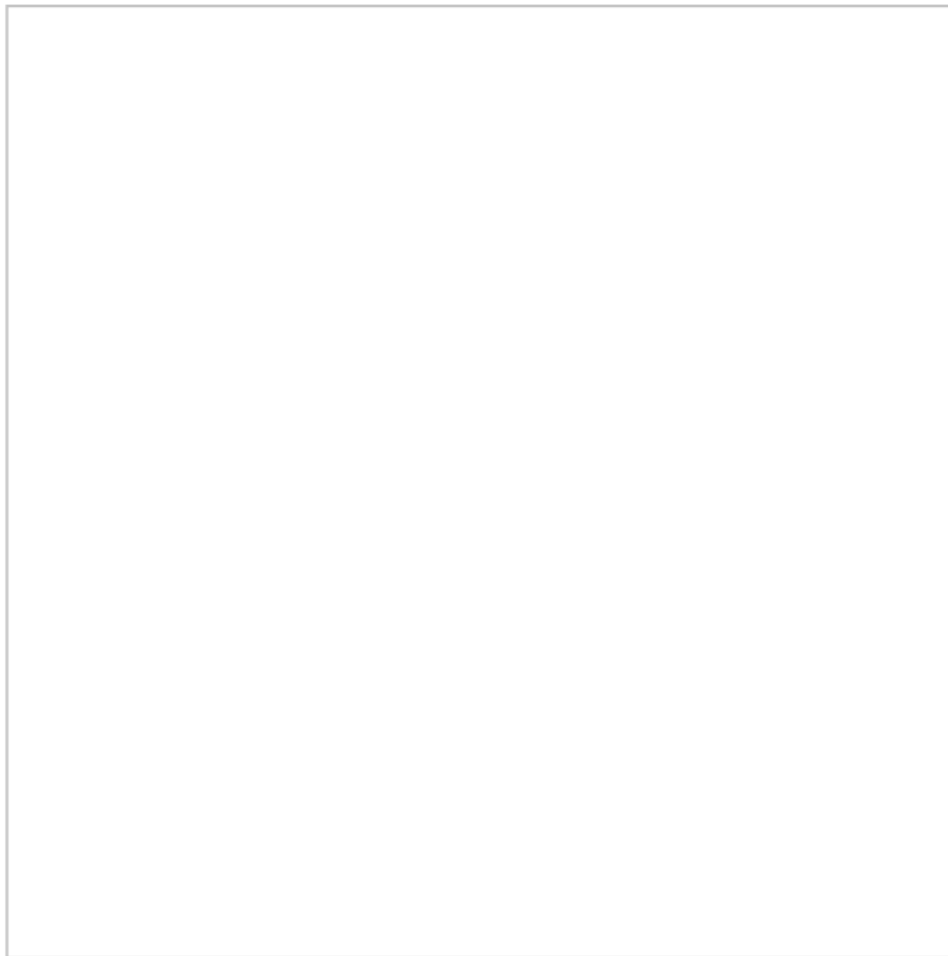
**Vivek A.Savkur**

**President: CIEC (Western Canada).**

**President & CEO : BC-India Business Network.**

**Simon Fraser University: Member India Advisory Council.**

-----

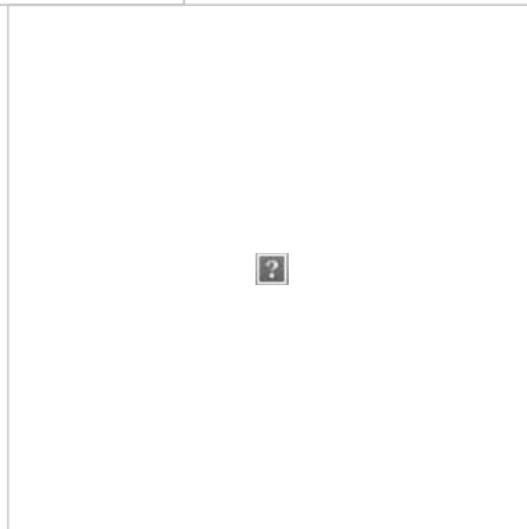
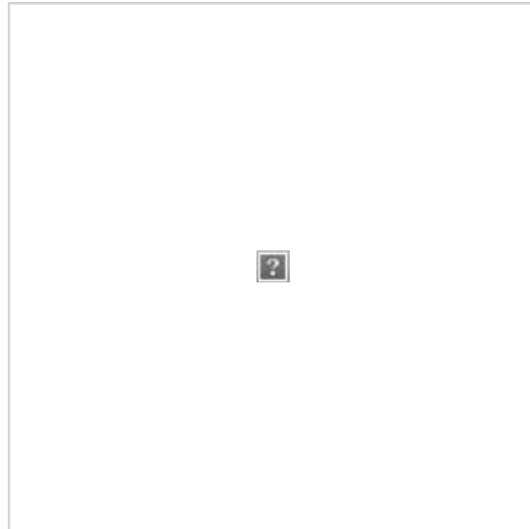


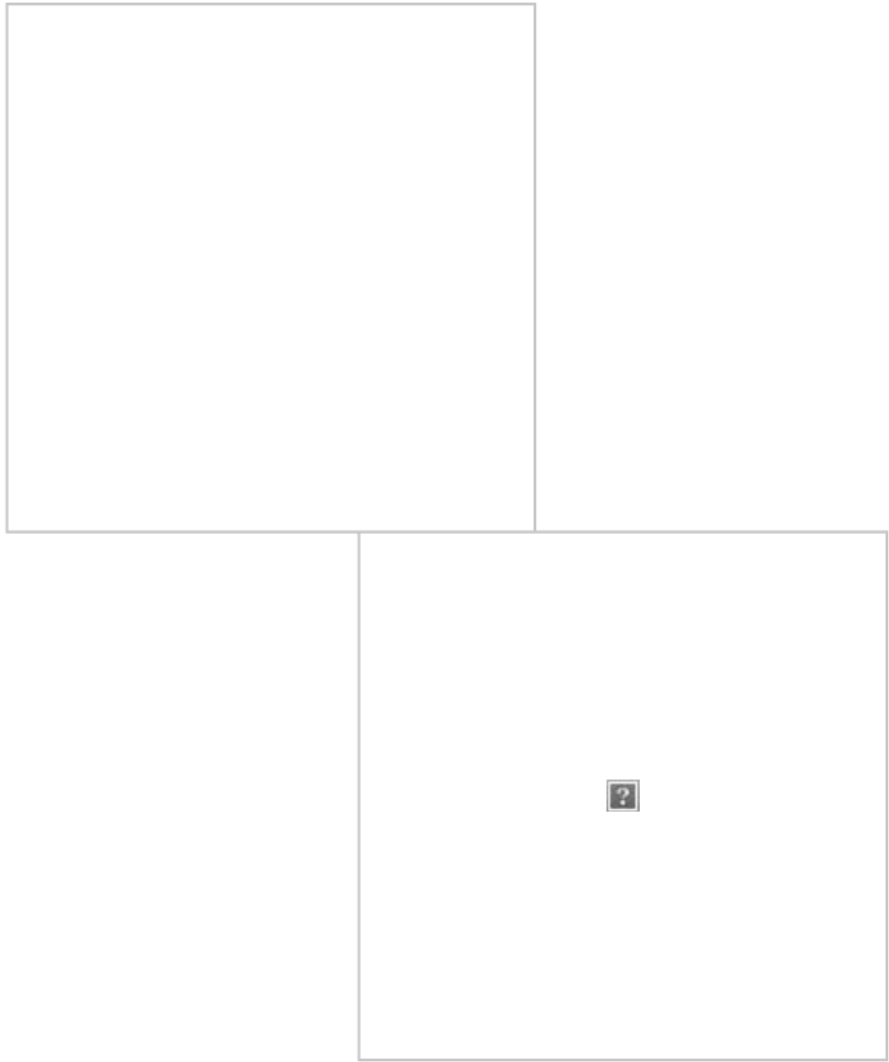
## **SAVE THE DATE - May 17, 2019**

---

We are pleased to announce that our "BUSINESS OF EDUCATION" Summit is returning to the Fairmont Waterfront in Vancouver, BC on May 17, 2019. The program is under finalization and will be announced shortly. We would be remiss if this event did not include your participation. A table of 8 (including a speaking opportunity) is only \$1750. Please contact our BC Chapter President [Vivek Savkur](#) at (604) 728-0971 for further information, but knowing Vivek he's already in touch with you .

Photos from our previous events can be viewed on [Facebook](#) and [Instagram](#). CIEC Members receive 2 FREE tickets to this event. To renew your CIEC membership for 2019, [visit our website](#).



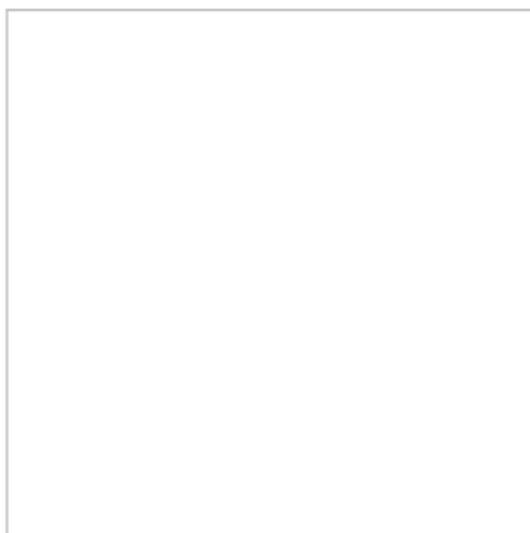


---

## Events from our Partners

---





Canada Campus Visits announced their Spring 2019 tour. Counselors and Agents receive a FREE tour, including round-trip airfare, when they register 10 students or 2 FREE tours when they register 15. Details online.



Agents.CARE will be traveling the globe this Spring. Destinations include India, Dubai and stops across Europe. If you are interested in meeting with a representative in your city, please contact via email.

--

Vivek A. Savkur.  
13158-60th Avenue.  
SURREY. BC.  
CANADA V3X 0C3  
Mobile: 604 728 0971.

--

Vivek A. Savkur.  
13158-60th Avenue.  
SURREY. BC.  
CANADA V3X 0C3  
Mobile: 604 728 0971.



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Tryon, Kristin AEST:EX](#)  
**Cc:** [Skillings, Chris AEST:EX](#)  
**Subject:** RE: Secondment Agreement - Mike Eso - Invoice 2019033455 covering January 1 to February 28, 2019  
**Date:** March 22, 2019 10:51:45 AM

---

Thank you very much Kristin.

Approved – goods confirmed.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

---

**From:** Tryon, Kristin AEST:EX  
**Sent:** March 22, 2019 10:51 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** Skillings, Chris AEST:EX <[Chris.Skillings@gov.bc.ca](mailto:Chris.Skillings@gov.bc.ca)>  
**Subject:** FW: Secondment Agreement - Mike Eso - Invoice 2019033455 covering January 1 to February 28, 2019

Hi Amanda,

Attached is the final invoice for the Eso secondment from BCGEU. **s.17** the  
invoice has come in under budget resulting in further saving of ~\$12k.

Upon review of this invoice and please reply to confirm goods and services received as the Qualified receiver. Chris will then sign as EA and the invoice will be processed.

Thank you,

**Kristin Tryon CPA, CMA | Director, Budget and Procurement Services**

Corporate Finance | Ministry of Advanced Education, Skills and Training

☎ (250) 882-4951 | ✉ [kristin.tryon@gov.bc.ca](mailto:kristin.tryon@gov.bc.ca)

**Warning:** This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.

**From:** Mehling, Peter <[Peter.Mehling@bcgeu.ca](mailto:Peter.Mehling@bcgeu.ca)>  
**Sent:** March-20-19 1:23 PM  
**To:** Parte, Maura PSA:EX  
**Cc:** Dykens, Doug; Trolland, Lisa  
**Subject:** Secondment Agreement - Mike Eso - Invoice 2019033455 covering January 1 to February 28, 2019

Hello Maura,

**s.17**

The table below summarizes our charges for Mike's secondment.

Just to follow up on our discussion yesterday, it appears that our previous invoice for Mike's secondment is unpaid.

Thanks, Peter Mehling | Financial Controller | BCGEU | 604-473-5450

**SUMMARY OF INVOICES FOR SECONDMENT**

Month	Days	Vacation	Net Days	Wages	Benefits	Total	Invoice	Invoice #
Oct-18	s.17					2,559.34		
Nov-18						18,768.52		
Dec-18						16,209.18	37,537.05	2019013447
Jan-19						19,621.64		
Feb-19	-					10,237.38	29,859.01	2019033455
						<u>67,396.06</u>	<u>67,396.06</u>	

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: Shannon + M3  
**Date:** March 11, 2019 12:39:02 PM

---

Thanks, Cindy,

I told Shannon it'd be better to play it by ear. Appreciate that there is a room.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 11, 2019 9:43 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: Shannon + M3

Sorry to bug – DMO is following up on this – if the Minister is interested in doing a lunch meeting they have done a reservation at <sup>s.15</sup> – let me know - thanks

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 8, 2019 10:41 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: Shannon + M3

DMO is looking for 30-45 minutes – they have suggested Tuesday March 12<sup>th</sup> – maybe a room a VCO or a lunch meeting – thoughts and direction - thanks

---

**From:** Whitford, Kelly M AEST:EX  
**Sent:** March 7, 2019 2:56 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** FW: Shannon + M3

---

**From:** Turner, Julie AEST:EX  
**Sent:** March 7, 2019 2:53 PM  
**To:** Whitford, Kelly M AEST:EX <[Kelly.Whitford@gov.bc.ca](mailto:Kelly.Whitford@gov.bc.ca)>  
**Subject:** Shannon + M3

Can you please book a M/DM meeting next week in Vancouver while they are both there? We've

got a couple things for her that we'll give her tomorrow.

Thank you!

**Julie Turner**

Director of Executive Operations & Strategic Support

Deputy Minister's Office

Ministry of Advanced Education, Skills and Training

s.17

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Saadati, Negin AEST:EX](#); [Flesh, Cindy AEST:EX](#); [Fernandes, Jennifer GCPE:EX](#); [Hager, Barbara GCPE:EX](#)  
**Subject:** RE: Speaking notes - Gathering of Voices YIC Honouring Feast - March 20  
**Date:** March 7, 2019 3:46:35 PM

---

At this point lets please plan to speak first. The Minster is hoping to catch a ferry after the event.

Note – this may change with her further consideration.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 7, 2019 12:34 PM  
**To:** Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>; van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** Saadati, Negin AEST:EX <Negin.Saadati@gov.bc.ca>; Flesh, Cindy AEST:EX <Cindy.Flesh@gov.bc.ca>; Fernandes, Jennifer GCPE:EX <Jennifer.Fernandes@gov.bc.ca>; Hager, Barbara GCPE:EX <Barbara.Hager@gov.bc.ca>  
**Subject:** Speaking notes - Gathering of Voices YIC Honouring Feast - March 20

Attached are speaking notes for GoV, March 20.

QUESTION: The organizers of the Gathering our Voices YIC Honouring Feast have asked us to advise them on the appropriate speaking order at the event. Minister Mark and Minister Conroy are both speaking at the opening ceremony at the dinner and they would like to know who should speak first.

There will be three other speakers including Elder Marjorie White (opening prayer), Charlie George (introduces MC), Stan Matthew (MC) who will all speak before the Ministers.

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#)  
**Subject:** RE: Strategy documents - SIF  
**Date:** March 4, 2019 1:18:56 PM

---

That one worked!

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 4, 2019 1:18 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: Strategy documents - SIF

Can you check this attachment?

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 4, 2019 1:16 PM  
**To:** Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Subject:** RE: Strategy documents - SIF

Checkboxes are empty?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 4, 2019 1:15 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>; Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>  
**Subject:** Strategy documents - SIF

Attached:

- Checkbox strategy for SIF projects



Communications pitch for SIF projects

Respectfully

**Rodney Porter, Communications Director**

B.C. Ministry of Advanced Education, Skills and Training

Mobile: **250 889-7494**

Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#); [Nichols, Alisha AEST:EX](#)  
**Subject:** RE: Technology Skills Appreciation Month  
**Date:** March 21, 2019 9:13:44 AM

---

Thanks Julie,

Just so you know, as this will likely come up with every proclamation request, her questions are more easily answered by political staff, in conversation with the whip's office, who likely has the answers she's looking for. Namely, will they be in the Legislature lobbying her colleagues, will there be any receptions, will there be an event in the hall of honour, will she need to introduce them in the house, etc.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Turner, Julie AEST:EX  
**Sent:** March 21, 2019 8:22 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Nichols, Alisha AEST:EX <[Alisha.Nichols@gov.bc.ca](mailto:Alisha.Nichols@gov.bc.ca)>  
**Subject:** FW: Technology Skills Appreciation Month

Hi – division indicates there is no other role for the Minister in relation to the proclamation.

Thanks,  
Julie

Begin forwarded message:

**From:** "Mark, Melanie AEST:EX" <[Melanie.Mark@gov.bc.ca](mailto:Melanie.Mark@gov.bc.ca)>  
**Date:** March 16, 2019 at 11:59:24 AM PDT  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>, "Loughran, Tony D AEST:EX" <[Tony.Loughran@gov.bc.ca](mailto:Tony.Loughran@gov.bc.ca)>, "Porter, Rodney GCPE:EX" <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Cc:** "Snoddon, Michael AEST:EX" <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Subject:** Re: FOR APPROVAL - Technology Skills Appreciation Month

Thanks Amanda. The request is approved. From this weeks' look ahead I'll be introducing them in the house April 9. Do I have any other role related to this proclamation? Best MMM

Sent from my iPhone

On Mar 15, 2019, at 4:21 PM, van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)> wrote:

Hi Minister,

This DN came in this week, spawning from a request from the Applied Science Technologists & Technicians of BC. They would like us to declare April the Technology and Skills Appreciation Month. We've followed up to request an plan to go along with it but this has not yet come back to us.

The Ministry originally wanted a response by today but we were able to get a delay until next Tuesday, at which point it needs to go to the Attorney General.

I see no reason not to approve this proclamation request. Michael can print it out for you and bring it to you with the rest of the week's materials as soon as I'm done compiling them.

**DUE: Tuesday Mar 19**

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced  
Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC |  
V8W 9V1  
(P) 778-974-5075 (C) <sup>s.17</sup>

*Pronouns: she/her*

<115119 - DN -Technology Skills  
Appreciation Month April 2019.pdf>

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#)  
**Cc:** [Turner, Julie AEST:EX](#); [Snoddon, Michael AEST:EX](#); [Fernandes, Jennifer GCPE:EX](#)  
**Subject:** RE: UNBC Engineering  
**Date:** March 5, 2019 7:10:17 AM

---

Thanks, team.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 5, 2019 7:10 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>; Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>  
**Subject:** RE: UNBC Engineering

Copying Jennifer as she is lead for UNBC.

Jen, do you mind pulling together a draft itinerary please.

Also, let Matt know about the time change. Something like this...

1000am – flight M3 arrives in PG  
1030am – M3 arrives UNBC (via Tim Hortons)  
1035 - 1055am – tour of renovated space, meet with current engineering students  
1100am – pre-brief (need location)  
1115am - event starts with FN welcome, M3, Dan, engineering student (preferably female). Emcee up to UNBC but dean of engineering?  
1145am – speaking portion ends. media avail. **Is the something engineering that can be demo'ed?**  
12pm – minister departs UNBC

**Julie, can we please get someone from program to attend to answer technical questions.**

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 5, 2019 7:02 AM  
**To:** Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
**Cc:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Subject:** UNBC Engineering

Good morning Rodney,

We are now planning on simply going up to UNBC on Mon, Mar 18, not trying to schedule it around a visit to Fort Nelson. If we are on the 8:05am flight she can arrive onsite around 10:00.

Can your team plan an itinerary that includes a tour of what she is announcing prior to her announcement?

Thanks very much,

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: UNBC Support Staff Plan briefing request with PSEC Ken Dawson  
**Date:** March 4, 2019 10:16:52 AM

---

Thanks.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 4, 2019 8:46 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: UNBC Support Staff Plan briefing request with PSEC Ken Dawson

I followed up with the Ministry on Friday for the CUPE Bargaining Plan and summary page – will get to you ASAP

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 4, 2019 6:41 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: UNBC Support Staff Plan briefing request with PSEC Ken Dawson

Thanks Cindy,

I need to know more about what he'd like to discuss as the Minister is focused on Estimates and will want a precise answer.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 1, 2019 4:10 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** UNBC Support Staff Plan briefing request with PSEC Ken Dawson

UNBC Support Staff Plan briefing with Ken Dawson – PSEC is looking for 15 minutes the week for March 4<sup>th</sup> – still waiting for materials

Ken Dawson is following up on this request as bargaining starts March 11<sup>th</sup> - thanks

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>. \*\**

*\*\*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies. \*\**

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#); [Goodman, Dean AEST:EX](#)  
**Cc:** [Flesh, Cindy AEST:EX](#); [Fernandes, Jennifer GCPE:EX](#); [Snoddon, Michael AEST:EX](#)  
**Subject:** RE: UPDATED ITINERARY: Minister making a second stop at UNBC?  
**Date:** March 15, 2019 12:07:57 PM

---

The second stop should be a meeting with students - are you connected with Dean Goodman who is assisting with the rest of the tour next week?

Amanda van Baarsen  
Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
Pronouns: she/her

-----Original Message-----

From: Porter, Rodney GCPE:EX  
Sent: March 15, 2019 11:54 AM  
To: Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>; van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
Cc: Flesh, Cindy AEST:EX <Cindy.Flesh@gov.bc.ca>; Fernandes, Jennifer GCPE:EX <Jennifer.Fernandes@gov.bc.ca>  
Subject: FW: UPDATED ITINERARY: Minister making a second stop at UNBC?

Itinerary - updated with the demo at the end of the event Issues scan - typo fixed



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Nichols, Alisha AEST:EX](#); [Flesh, Cindy AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Turner, Julie AEST:EX](#); [Whitford, Kelly M AEST:EX](#); [Saadati, Negin AEST:EX](#); [Saunders, Anna AEST:EX](#)  
**Subject:** RE: UPDATED: For Minister's Decision: Technology Skills Appreciation Month April 2019  
**Date:** March 15, 2019 4:21:21 PM

---

Thank you very much!

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Nichols, Alisha AEST:EX  
**Sent:** March 15, 2019 3:19 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>; Whitford, Kelly M AEST:EX <[Kelly.Whitford@gov.bc.ca](mailto:Kelly.Whitford@gov.bc.ca)>; Saadati, Negin AEST:EX <[Negin.Saadati@gov.bc.ca](mailto:Negin.Saadati@gov.bc.ca)>; Saunders, Anna AEST:EX <[Anna.Saunders@gov.bc.ca](mailto:Anna.Saunders@gov.bc.ca)>  
**Subject:** RE: UPDATED: For Minister's Decision: Technology Skills Appreciation Month April 2019

Hi Amanda,

AG has extended the deadline and confirmed the latest possible time is end of day Tuesday, March 19.

Thank you,

**Alisha Nichols | A/Executive Coordinator**

Office of the Deputy Minister

Ministry of Advanced Education, Skills and Training

Province of British Columbia

T: 778-698-9183 | E: [alisha.nichols@gov.bc.ca](mailto:alisha.nichols@gov.bc.ca)

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 15, 2019 2:39 PM  
**To:** Nichols, Alisha AEST:EX <[Alisha.Nichols@gov.bc.ca](mailto:Alisha.Nichols@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>; Whitford, Kelly M AEST:EX <[Kelly.Whitford@gov.bc.ca](mailto:Kelly.Whitford@gov.bc.ca)>; Saadati, Negin AEST:EX <[Negin.Saadati@gov.bc.ca](mailto:Negin.Saadati@gov.bc.ca)>; Saunders, Anna AEST:EX <[Anna.Saunders@gov.bc.ca](mailto:Anna.Saunders@gov.bc.ca)>  
**Subject:** RE: UPDATED: For Minister's Decision: Technology Skills Appreciation Month April 2019

This timeline was too tight. What is the latest possible time that this can be approved?

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

Pronouns: she/her

---

**From:** Nichols, Alisha AEST:EX

**Sent:** March 15, 2019 2:38 PM

**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>; van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>

**Cc:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>; Whitford, Kelly M AEST:EX <[Kelly.Whitford@gov.bc.ca](mailto:Kelly.Whitford@gov.bc.ca)>; Saadati, Negin AEST:EX <[Negin.Saadati@gov.bc.ca](mailto:Negin.Saadati@gov.bc.ca)>; Saunders, Anna AEST:EX <[Anna.Saunders@gov.bc.ca](mailto:Anna.Saunders@gov.bc.ca)>

**Subject:** RE: UPDATED: For Minister's Decision: Technology Skills Appreciation Month April 2019

Hi there,

Wondering if Minister was able to review this proclamation? If approved, the AG needs it as soon as possible.

Thank you,

**Alisha Nichols | A/Executive Coordinator**

Office of the Deputy Minister

Ministry of Advanced Education, Skills and Training

Province of British Columbia

T: 778-698-9183 | E: [alisha.nichols@gov.bc.ca](mailto:alisha.nichols@gov.bc.ca)

---

**From:** Saunders, Anna AEST:EX

**Sent:** March 13, 2019 11:22 AM

**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Saadati, Negin AEST:EX <[Negin.Saadati@gov.bc.ca](mailto:Negin.Saadati@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>; van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>

**Cc:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>; Nichols, Alisha AEST:EX <[Alisha.Nichols@gov.bc.ca](mailto:Alisha.Nichols@gov.bc.ca)>; Whitford, Kelly M AEST:EX <[Kelly.Whitford@gov.bc.ca](mailto:Kelly.Whitford@gov.bc.ca)>

**Subject:** UPDATED: For Minister's Decision: Technology Skills Appreciation Month April 2019

**Importance:** High

Good morning,

Due to a deadline request from the Attorney General's office, this item is now due to the DMO by Friday, March 15 at 12:00pm.

My apologies for the inconvenience.

Thank you,

**Anna Saunders | A/Document Coordinator**

Office of the Deputy Minister  
Ministry of Advanced Education, Skills and Training  
Province of British Columbia

T: 778-974-4945 | E: [anna.saunders@gov.bc.ca](mailto:anna.saunders@gov.bc.ca)

---

**From:** Saunders, Anna AEST:EX

**Sent:** Wednesday, March 13, 2019 9:18 AM

**To:** Flesh, Cindy AEST:EX; Saadati, Negin AEST:EX; Snoddon, Michael AEST:EX; van Baarsen, Amanda AEST:EX

**Cc:** Turner, Julie AEST:EX; Nichols, Alisha AEST:EX; Whitford, Kelly M AEST:EX

**Subject:** For Minister's Decision: Technology Skills Appreciation Month April 2019

**Importance:** High

Good morning,

Please see the attached materials for Minister's decision:

**For Minister's Decision:** Technology Skills Appreciation Month Proclamation Request April 2019

**Materials:**

- Decision Note 115119

**Due in Ministry:** March 18, 2019

**Note:** *This DN also requires a signature from the Attorney General's office. It is being sent via email rather than being added to the next M—DM agenda due to the tight turnaround.*

Thank you,

**Anna Saunders | A/Document Coordinator**

Office of the Deputy Minister  
Ministry of Advanced Education, Skills and Training  
Province of British Columbia

T: 778-974-4945 | E: [anna.saunders@gov.bc.ca](mailto:anna.saunders@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Poldrugovac, Saija FIN:EX](#)  
**Cc:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: URGENT REQUEST: AE - 0 INVOICE - HARBOUR AIR-19MAR2019.pdf  
**Date:** March 19, 2019 1:36:34 PM

---

Ok I understand. Approved.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Poldrugovac, Saija FIN:EX  
**Sent:** March 19, 2019 1:36 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: URGENT REQUEST: AE - 0 INVOICE - HARBOUR AIR-19MAR2019.pdf

Just transferring the used quick ticket cost from the pre-payment stob to the travel coding and attaching it to the traveller's supplier number. Your office has already approved the quick ticket purchase and the travel. This is just transferring it to the correct spot.  
Feel free to give me a call if you have any further questions. 778-698-8653  
~Saija

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 19, 2019 1:31 PM  
**To:** Poldrugovac, Saija FIN:EX  
**Cc:** Flesh, Cindy AEST:EX  
**Subject:** RE: URGENT REQUEST: AE - 0 INVOICE - HARBOUR AIR-19MAR2019.pdf

Hi there,

I'm not sure I understand what I am approving.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Poldrugovac, Saija FIN:EX  
**Sent:** March 19, 2019 1:30 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>

**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>

**Subject:** URGENT REQUEST: AE - 0 INVOICE - HARBOUR AIR-19MAR2019.pdf

**Importance:** High

Hi Amanda,

Can you please reply to this email with your approval on the attached Zero Dollar invoice. This invoice has been created to clear out your prepayment stob of flights that were taken using Harbour Air TurboBucks this fiscal.

Your quick reply is appreciated!

~Saija

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#)  
**Subject:** RE: Updates / questions on budget echo events  
**Date:** March 10, 2019 2:15:00 PM

---

I'm in now to review these.

David Eby is not able to MC after all.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 10, 2019 2:14 PM  
**To:** van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>  
**Subject:** Updates / questions on budget echo events

**For Monday, March, 11:**

**UBC:**

Is Minister Eby confirmed to emcee?  
Does Minister Mark have a 30 minutes window to sit down with students?  
Is the M3 quote approved?  
Any feedback on guestlist, invitation or itinerary?  
Marlene from GCPE events will be on the ground.

**UFV:**

Any direction / preference on emcee?  
Is the M3 quote approved?  
Any feedback on guestlist, invitation or itinerary?  
GCPE events is unable to staff UFV. Do you need anyone from the comms shop?

I understand the ministry is not sending staff to either event.

Respectfully,

Rodney Porter  
Communications Director  
B.C. Ministry of Advanced Education, Skills and Training

**Mobile: 250 889-7494**

Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#)  
**Subject:** RE: Weekly Briefing Agenda  
**Date:** March 20, 2019 10:01:29 AM

---

You're lovely. Thank you.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Turner, Julie AEST:EX  
**Sent:** March 19, 2019 6:03 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Subject:** Re: Weekly Briefing Agenda

Hi - just texted you the M3 briefing agenda, and I'm finalizing the M/DM meeting agenda with Shannon tomorrow. Can forward you both in the morning if that's ok?

On Mar 19, 2019, at 5:08 PM, van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)> wrote:

Hi Julie,

I'm getting a jump on the Week-At-A-Glance and want to check in to see if you've a sense of the agenda for next week?

Cheers,

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Cleaver, Sheila C FIN:EX](#)  
**Subject:** RE: cancel BMO card for Amanda Van Baarsen  
**Date:** March 15, 2019 11:36:50 AM

---

Hi Sheila,

I am trying to figure out what the balance on the card was but cannot log into the online portal anymore.

Can you confirm the outstanding balance?

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) ~~s~~.17

*Pronouns: she/her*

---

**From:** Cleaver, Sheila C FIN:EX  
**Sent:** March 11, 2019 1:53 PM  
**To:** van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** Flesh, Cindy AEST:EX <Cindy.Flesh@gov.bc.ca>  
**Subject:** FW: cancel BMO card for Amanda Van Baarsen

Hi Amanda,

As requested, I have phoned BMO to cancel this account immediately.

**Card** – If you do find your old card, please cut up and destroy. BMO has cancelled.

**Automatic Debits** - If any “automatic” debits were set up on this account, pls be sure you call the vendor directly to cancel these. These will continue even after an account is cancelled if you do not notify the vendor directly.

**OnLine Banking** – Once you’ve paid off your final bill, please remove this account# from your online banking.

**iExpenses** – Please be sure you have submitted any outstanding iExpense claims.

**Balance Owing** – Please be sure you have paid any balance owing on your card. Also, pls check your next statement to be sure your balance owing is \$0.00. If you have a credit balance left on your card, send me an Email and I will request a cheque be sent to you.

**Next statement** – Please carefully review your next statement, April 3/19 to be sure any charges are all yours.

Thank You.

*Sheila Cleaver*

Corporate CardCoordinator-Purchase Card/Travel Card/BTA  
Min of Finance, Minister's Offices and the Office of the Premier  
3rd Fl. 617 Government St. Victoria, BC V8W 9V1  
**Phone#** (250) 208-8490

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 11, 2019 1:34 PM  
**To:** Cleaver, Sheila C FIN:EX  
**Subject:** cancel BMO card for Amanda Van Baarsen

Hello this card has been lost – can you please cancel – no replacement please and thanks – card number ending in **s.17** – thanks and please let me know if you need anything further

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>. \*\**

*\*\*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies.\*\**

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#)  
**Subject:** RE: cliff report on outstanding meetings  
**Date:** March 4, 2019 1:32:37 PM

---

Thanks so much!

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Turner, Julie AEST:EX  
**Sent:** March 4, 2019 1:32 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: cliff report on outstanding meetings

Sure – will check.

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 4, 2019 1:29 PM  
**To:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>  
**Subject:** cliff report on outstanding meetings

Hi Julie,

Are you able to ask Theresa to program me a report search that will produce an excel report on all open meeting or event invitations in Cliff? There was one in there but I think I may have broken it when I tried to default to an excel product.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Talbot, Sarena GCPE:EX](#)  
**Subject:** RE: free sometime this week to chat?  
**Date:** March 4, 2019 10:18:47 AM

---

Tomorrow doesn't work after all – sent you a calendar invite for Wed at 3?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Talbot, Sarena GCPE:EX  
**Sent:** March 4, 2019 8:32 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: free sometime this week to chat?

Sounds great, want to swing by my office around then?

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** Monday, March 4, 2019 8:18 AM  
**To:** Talbot, Sarena GCPE:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)>  
**Subject:** RE: free sometime this week to chat?

1:45 work for you? Maybe we can go out and get a coffee?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Talbot, Sarena GCPE:EX  
**Sent:** March 4, 2019 8:06 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: free sometime this week to chat?

Of course! How about tomorrow sometime after QP?

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** Monday, March 4, 2019 8:01 AM  
**To:** Talbot, Sarena GCPE:EX <[Sarena.Talbot@gov.bc.ca](mailto:Sarena.Talbot@gov.bc.ca)>

**Subject:** free sometime this week to chat?

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#)  
**Subject:** RE: issues of the day meeting  
**Date:** March 4, 2019 8:03:59 AM

---

Sounds good.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 4, 2019 8:04 AM  
**To:** Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>; van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
**Subject:** issues of the day meeting

Morning; I see issues of the day isn't until 1030am.

I will walk over around then?

Respectfully

**Rodney Porter, Communications Director**

B.C. Ministry of Advanced Education, Skills and Training  
Mobile: **250 889-7494**  
Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** RE: outstanding  
**Date:** March 11, 2019 1:03:37 PM

---

But it is confirmed?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 11, 2019 1:03 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: outstanding

Have sent TRUIMF request to DMO requesting staff and BN

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 11, 2019 1:00 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: outstanding

Yes to reception  
Yes to triumph  
Yes to ITA after triumph. Please tell Julie as Bindi wanted to join for this.

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) **s.17**  
*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 11, 2019 12:30 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** outstanding

Monday March 11<sup>th</sup> – Rogers VIP Welcome Reception on hold in Minister's calendar – need to RSVP if she is going  
Thursday March 14<sup>th</sup> – TRUIMP noon-1:30 – okay to confirm – if yes BN and AEST staff to join as

well?

Thursday March 14<sup>th</sup> – okay to let ITA know that Minister will be coming at 2pmish or 1pmish only  
TRUIMF is a go

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>. \*\**

*\*\*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies. \*\**



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Cc:** [Saadati, Negin AEST:EX](#)  
**Subject:** Re: 2019 UBCM Convention - Hotel Room Blocks Open for Reservations, 2019  
**Date:** March 12, 2019 11:45:14 AM

---

whichever is the closest and most convenient please.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Flesh, Cindy AEST:EX" <Cindy.Flesh@gov.bc.ca>  
**Date:** 2019-03-12 10:19 AM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** "Saadati, Negin AEST:EX" <Negin.Saadati@gov.bc.ca>  
**Subject:** FW: 2019 UBCM Convention - Hotel Room Blocks Open for Reservations, 2019

Hello – thoughts – s.15 would book Monday Sept 23<sup>rd</sup> to  
check out morning of Friday Feb 27<sup>th</sup>. We could also try s.15 – thanks.

---

**From:** White, Christine MAH:EX  
**Sent:** March 12, 2019 10:01 AM  
**To:** LP Administrative Coordinators <LPACS@Victoria1.gov.bc.ca>; LP Support Staff  
<LPSUPPORT@Victoria1.gov.bc.ca>  
**Subject:** 2019 UBCM Convention - Hotel Room Blocks Open for Reservations, 2019

Hello,

The Ministry of Municipal Affairs and Housing (MAH) has negotiated two hotel room blocks for Ministers, Ministers' Office staff and provincial government staff supporting provincial participation at the 2019 UBCM Convention, taking place Monday, September 23 to Friday, September 27, 2019.

**These hotel room blocks are now open for reservations.**

Please find attached the hotel information and booking instructions for the following hotels:  
s.15

The blocks will be open to **Ministers and Ministers' Office staff exclusively** until **March 31<sup>st</sup>**. After that date, the block will be open to other provincial government staff supporting provincial participation at Convention.

If you have any questions or concerns, please contact:

Nicole Gibbings

MAH UBCM Accommodations Coordinator  
[MAH.OCRU@gov.bc.ca](mailto:MAH.OCRU@gov.bc.ca) or 778-698-3203

Thanks,

**Christine White**

Administrative Coordinator to the  
Honourable Selina Robinson  
Minister of Municipal Affairs and Housing  
Room 310, Parliament Buildings

Cell: 250.812.8894 | **Office: 778.974.6045 \*\*\*Please note new office phone number**



---

Please consider the environment before printing this email.

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Singh, Jasmyn HLTH:EX](#)  
**Cc:** [Yeung, Lucinda HLTH:EX](#); [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: Advanced Education.  
**Date:** March 4, 2019 7:38:29 AM

---

thanks.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Singh, Jasmyn HLTH:EX" <[Jasmyn.Singh@gov.bc.ca](mailto:Jasmyn.Singh@gov.bc.ca)>  
**Date:** 2019-03-04 7:37 AM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** "Yeung, Lucinda HLTH:EX" <[Lucinda.Yeung@gov.bc.ca](mailto:Lucinda.Yeung@gov.bc.ca)>, "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** Re: Advanced Education.

Amanda I think u can report back to us what he brings up in regards to <sup>s.16</sup>

Sent from my iPhone

On Mar 4, 2019, at 6:47 AM, van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)> wrote:

Hi team,

So Chief Fred Robbins from Esk'etemc has expressed an interest in talking about <sup>s.16</sup> he would like to bring up. Do you have concerns with the meeting? If so, we'll wait for further information from you. If not, we'll schedule it. That's all we're looking for here.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) <sup>s.17</sup>

*Pronouns: she/her*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 1, 2019 3:22 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: Advanced Education.

After all this time – this is what I get – are you able to provide me with concerns so I

can send back to Health and get this meeting request moving either way - thanks

---

**From:** Hansen, Lucy HLTH:EX  
**Sent:** March 1, 2019 3:19 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: Advanced Education.

Hi Cindy,

Can you send us what the concerns you minister might have regarding health issues.

Lucy

<image001.png>

*Lucy Hansen*  
Administrative Coordinator to the  
**Honourable Adrian Dix**  
Minister of Health &  
Minister Responsible for Francophone Affairs  
Direct: 778-974-6008  
Office: 250-953-3547  
E-mail: [Lucy.Hansen@gov.bc.ca](mailto:Lucy.Hansen@gov.bc.ca)

*In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at:  
<https://www.lobbyistsregistrar.bc.ca/>.*

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** March 1, 2019 3:08 PM  
**To:** Hansen, Lucy HLTH:EX <[Lucy.Hansen@gov.bc.ca](mailto:Lucy.Hansen@gov.bc.ca)>  
**Subject:** RE: Advanced Education.

Hello – sorry to keep bugging you – you got anything - thanks

---

**From:** Hansen, Lucy HLTH:EX  
**Sent:** February 15, 2019 1:13 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: Advanced Education.

Just following up with Jas again.

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** February 15, 2019 1:00 PM

**To:** Hansen, Lucy HLTH:EX <[Lucy.Hansen@gov.bc.ca](mailto:Lucy.Hansen@gov.bc.ca)>  
**Subject:** RE: Advanced Education.

Hello – just following up on this - thanks

---

**From:** Hansen, Lucy HLTH:EX  
**Sent:** February 5, 2019 2:25 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: Advanced Education.

Great ok that makes sense – sorry it was hard to read the email I now have access to Outlook you are correct – will speak to Lucinda as this falls in her lane.

Lucy

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** February 5, 2019 2:22 PM  
**To:** Hansen, Lucy HLTH:EX <[Lucy.Hansen@gov.bc.ca](mailto:Lucy.Hansen@gov.bc.ca)>  
**Subject:** RE: Advanced Education.

More information – is there any concerns with my Minister meeting with the Chief to discuss assisted living as mentioned in this e-mail – maybe speak Jas.

---

**From:** Hansen, Lucy HLTH:EX  
**Sent:** February 5, 2019 2:16 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** Re: Advanced Education.

Thank you I just know my Minister will ask .. Thanks

Sent from my iPhone

On Feb 5, 2019, at 2:07 PM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

I was asked to liaison with your office on this ask – I will go back to my MA for more clarification - thanks

---

**From:** Hansen, Lucy HLTH:EX  
**Sent:** February 5, 2019 2:07 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** Re: Advanced Education.

Hi Cindy,

It looks like they want to meet with housing Minister and

Transportation.

Lucy  
Sent from my iPhone

On Feb 5, 2019, at 1:58 PM, Flesh, Cindy AEST:EX  
<[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

This is all there is

---

**From:** Hansen, Lucy HLTH:EX  
**Sent:** February 5, 2019 1:56 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** Re: Advanced Education.

Hi Cindy,

Working from my phone can you send me the request again I can't see anything on my computer.

Lucy

Sent from my iPhone

On Feb 5, 2019, at 1:50 PM, Flesh, Cindy AEST:EX  
<[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Hello – just following up on this request for advice - thanks

---

**From:** Flesh, Cindy AEST:EX  
**Sent:** January 24, 2019 2:57 PM  
**To:** Hansen, Lucy HLTH:EX  
<[Lucy.Hansen@gov.bc.ca](mailto:Lucy.Hansen@gov.bc.ca)>  
**Subject:** FW: Advanced Education.

Hello – I have been asked to seek advice from your office on this request – thanks and please let me know if need anything further.

**From:** Fred Robbins [<mailto:fredr@esketemc.ca>]  
**Sent:** Tuesday, December 4, 2018 10:41 AM  
**To:** Minister, AEST AEST:EX  
**Subject:** Advanced Education.

Hello Honourable Melanie Mark,

We met Briefly at the Cabinet Minister

Meeting in Vancouver November 30,2018. I  
s.16

s.16 I would  
like to Take this further and discuss the  
many options.  
University Students Housing-Transportation-  
Tutoring  
Please give me a call to schedule a  
Meeting.  
1-250-440-5611  
Chief Fred Robbins  
Esk'etemc

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#)  
**Subject:** Re: BC Tech Materials Binder  
**Date:** March 6, 2019 10:23:22 AM

---

thanks very much. neither was i.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Turner, Julie AEST:EX" <Julie.Turner@gov.bc.ca>  
**Date:** 2019-03-06 10:15 AM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** "Snoddon, Michael AEST:EX" <Michael.Snoddon@gov.bc.ca>  
**Subject:** RE: BC Tech Materials Binder

I'll check on status – I wasn't in the room when this discussion happened yesterday.

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 6, 2019 9:58 AM  
**To:** Turner, Julie AEST:EX <Julie.Turner@gov.bc.ca>  
**Cc:** Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>  
**Subject:** BC Tech Materials Binder

Hi Julie,

I understand that the Ministry is preparing a single binder for the Minister, to be ready on Friday, with everything she will need for BC Tech. I just wanted to confirm that this includes all of the following, or whether I should create additional binders/seek additional material for each of the following:

Monday Mar 11:

- Full Summit Itinerary

**Microsoft Higher Education Summit:**

- Itinerary
- Speaking Notes
- Key Messages
- Q&As
- Issues Scan

**VIP Reception:**

- Itinerary
- Guest list

Tuesday Mar 12: **Youth Innovation Day**



- Itinerary
- Speaking Notes
- Key Messages
- Q&As
- Issues Scan

Wednesday Mar 13: **Tech Innovation Roundtable**

- Itinerary
- Speaking Notes
- Key Messages
- Q&As
- Issues Scan

Let me know

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#); [Nichols, Alisha AEST:EX](#)  
**Subject:** Re: BC Tech Materials Binder  
**Date:** March 7, 2019 1:37:42 PM

---

thanks very much. ive been playing phone tag with a whole bunch of people over there.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Turner, Julie AEST:EX" <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>  
**Date:** 2019-03-07 1:04 PM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** "Snoddon, Michael AEST:EX" <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>, "Nichols, Alisha AEST:EX" <[Alisha.Nichols@gov.bc.ca](mailto:Alisha.Nichols@gov.bc.ca)>  
**Subject:** FW: BC Tech Materials Binder

Hi – looks like we have most things – I’ve highlighted what we have below. Some from GCPE – some from Jeff’s division. Would feel more comfortable if we knew roles/expectations of everyone – the JTT binder is fairly generic.

We’ll add these things to the binder now and wait for any further info you may get from JTT. Aim is to get the binder to you tomorrow.

Thanks!

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 6, 2019 9:58 AM  
**To:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>  
**Cc:** Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Subject:** BC Tech Materials Binder

Hi Julie,

I understand that the Ministry is preparing a single binder for the Minister, to be ready on Friday, with everything she will need for BC Tech. I just wanted to confirm that this includes all of the following, or whether I should create additional binders/seek additional material for each of the following:

Monday Mar 11:

- Full Summit Itinerary

**Microsoft Higher Education Summit:**

- Itinerary
- Speaking Notes

- Key Messages – can be used for all 3 sections.
- Q&As – can be used for all 3 sections.
- Issues Scan

**VIP Reception:**

- Itinerary
- Guest list

Tuesday Mar 12: **Youth Innovation Day**

- Itinerary
- Speaking Notes
- Key Messages
- Q&As
- Issues Scan

Wednesday Mar 13: **Tech Innovation Roundtable**

- Itinerary
- Speaking Notes
- Key Messages
- Q&As
- Issues Scan
- PPT – Framework
- PPT – Overview of Prov. Technology and Innovation Funding
- Agenda

Let me know

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#); [Flesh, Cindy AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Behrens, Marlene GCPE:EX](#); [Fernandes, Jennifer GCPE:EX](#); [Nienaber, Janice GCPE:EX](#)  
**Subject:** Re: Budget echo event at UBC - March 14  
**Date:** March 5, 2019 3:51:32 PM

---

yes.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Porter, Rodney GCPE:EX" <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>  
Date: 2019-03-05 3:50 PM (GMT-08:00)  
To: "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>, "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>, "Snoddon, Michael AEST:EX" <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
Cc: "Behrens, Marlene GCPE:EX" <[Marlene.Behrens@gov.bc.ca](mailto:Marlene.Behrens@gov.bc.ca)>, "Fernandes, Jennifer GCPE:EX" <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>, "Nienaber, Janice GCPE:EX" <[Janice.Nienaber@gov.bc.ca](mailto:Janice.Nienaber@gov.bc.ca)>  
Subject: Budget echo event at UBC - March 14

Can we move the event to 11am?

1015am – tour of the AMS Nest building  
1045am – pre-brief  
11am – event  
1130am – media avail  
1145am – minister departs

Respectfully

**Rodney Porter, Communications Director**

B.C. Ministry of Advanced Education, Skills and Training

Mobile: **250 889-7494**

Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Oaten, Jeremy AEST:EX](#)  
**Cc:** [AEST FOI Coordinator AEST:EX](#); [Turner, Julie AEST:EX](#)  
**Subject:** Re: Call for Records AED-2019-91307 Due March 27, 2019  
**Date:** March 14, 2019 8:41:03 AM

---

nope. still no notebook.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Oaten, Jeremy AEST:EX" <[Jeremy.Oaten@gov.bc.ca](mailto:Jeremy.Oaten@gov.bc.ca)>  
**Date:** 2019-03-14 8:21 AM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** "AEST FOI Coordinator AEST:EX" <[AEST.FOICoordinator@gov.bc.ca](mailto:AEST.FOICoordinator@gov.bc.ca)>, "Turner, Julie AEST:EX" <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>  
**Subject:** FW: Call for Records AED-2019-91307 Due March 27, 2019

Good morning Amanda,

FYI. As I am aware the Minister does not use a notebook to take notes, I will be proceeding to process this as a NRR unless you indicate the Minister's routine has changed in this regard.

Thanks,

Jeremy Oaten, MA, CIAPP-C  
Manager, Business Services & Ministerial Correspondence and Research Unit  
Office of the Deputy Minister  
Ministry of Advanced Education, Skills and Training  
T: 250 356-7966  
C: s.17  
F: 250 356-5468

---

**From:** AEST FOI Coordinator AEST:EX  
**Sent:** Wednesday, March 13, 2019 11:52 AM  
**To:** Oaten, Jeremy AEST:EX  
**Subject:** FW: Call for Records AED-2019-91307 Due March 27, 2019

Hi Jeremy,

Please see attached request for the Minister's office.

Thank you,

**Alyssa Tepper** | FOI Analyst  
Ministerial Correspondence & Research Unit

Office of the Deputy Minister  
Ministry of Advanced Education, Skills and Training  
Ph: (778) 698-1590

**From:** Joyce, Sasha [mailto:Sasha.Joyce@gov.bc.ca]  
**Sent:** March 13, 2019 11:36 AM  
**To:** AEST FOI Coordinator AEST:EX  
**Subject:** Call for Records AED-2019-91307 Due March 27, 2019

Hello

Please find attached a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be Aaron Hofman

**Please send the records to [FOI.Health.Education@gov.bc.ca](mailto:FOI.Health.Education@gov.bc.ca) by March 27, 2019.**

**Request Due Date: April 15, 2019**

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you,

Sasha Joyce, FOI Analyst  
Health / Education Team  
Information Access Operations

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#)  
**Subject:** Re: Canceled: Breakfast - catch-up  
**Date:** March 7, 2019 10:21:55 AM

---

yes :)

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Turner, Julie AEST:EX" <Julie.Turner@gov.bc.ca>  
Date: 2019-03-07 10:15 AM (GMT-08:00)  
To: "van Baarsen, Amanda AEST:EX" <Amanda.vanBaarsen@gov.bc.ca>  
Subject: Canceled: Breakfast - catch-up

Got your 'decline' for tomorrow – we'll aim for next week instead!

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#); [Turner, Julie AEST:EX](#); [Whitford, Kelly M AEST:EX](#)  
**Subject:** Re: Clayoquot Biosphere Reserve  
**Date:** March 12, 2019 1:16:17 PM

---

thank you cindy!

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Date:** 2019-03-12 12:42 PM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>, "Turner, Julie AEST:EX" <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>, "Whitford, Kelly M AEST:EX" <[Kelly.Whitford@gov.bc.ca](mailto:Kelly.Whitford@gov.bc.ca)>  
**Subject:** FW: Clayoquot Biosphere Reserve

Fyi – Amanda please let me know if I need to do anything further on this portion of the trip - thanks

**From:** Rebecca Hurwitz <[rebecca@clayoquotbiosphere.org](mailto:rebecca@clayoquotbiosphere.org)>  
**Sent:** March 12, 2019 12:34 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** Re: Clayoquot Biosphere Reserve

Excellent - that works for us!

Tammy Dorward, our co-chair appointed by Tla-o-qui-aht First Nations will join me to welcome her to the territory and provide an overview of our work. We will meet her at our office at 316 Main Street, Tofino.

Please let me know if there is anything else we can do to support her visit.

Don't hesitate to call me on my cell phone especially if her availability changes - 250-266-0106.

Thank you for arranging this opportunity, Rebecca

On Mon, Mar 11, 2019 at 1:32 PM Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Hello Amanda has asked that I reach out to you to confirm Tuesday March 19<sup>th</sup> 5:10ish to 6:10ish to visit the Clayquot Biosphere reserve – thanks and please let me know if you have any questions or concerns.

---

**From:** Rebecca Hurwitz <[rebecca@clayoquotbiosphere.org](mailto:rebecca@clayoquotbiosphere.org)>  
**Sent:** February 27, 2019 11:01 AM



**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>

**Subject:** Re: Clayoquot Biosphere Reserve

Sure thing - how about 3? Or anytime after. R

On Feb 27, 2019, at 10:05 AM, Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Hello – Amanda was wondering if you have anytime this afternoon for a call - thanks

**From:** Rebecca Hurwitz <[rebecca@clayoquotbiosphere.org](mailto:rebecca@clayoquotbiosphere.org)>

**Sent:** February 27, 2019 8:36 AM

**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>

**Subject:** Re: Clayoquot Biosphere Reserve

Sure thing - 250-266-0106 is my cell number, R

On Wed, Feb 27, 2019 at 8:34 AM Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Hello – Minister Mark's Ministerial Assistant Amanda van Baarsen will be giving you a call regarding this visit – what would be the best number to call you at - thanks

**From:** Rebecca Hurwitz <[rebecca@clayoquotbiosphere.org](mailto:rebecca@clayoquotbiosphere.org)>

**Sent:** February 27, 2019 8:26 AM

**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>

**Cc:** Tammy Dorward <[tammy@clayoquotbiosphere.org](mailto:tammy@clayoquotbiosphere.org)>

**Subject:** Re: Clayoquot Biosphere Reserve

Great to hear from you Cindy! That date certainly works for us.

Could we schedule a phone call so that I can best understand Ms. Mark's hopes for the visit and the required logistical assistance? I am available Friday afternoon, Monday morning anytime before 2 pm, as well as later next week.

What an honour! Rebecca

On Tue, Feb 26, 2019 at 5:06 PM Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Hello – Minister Mark is hoping to be in Tofino in March and hoping for a possible visit to the Clayquot Biosphere – we are hoping for Wednesday March 20<sup>th</sup> – would this be a possibility say 9:30-2:30ish (would that be enough time) – thanks and look forward to hearing back from you.

**From:** Rebecca Hurwitz <[rebecca@clayoquotbiosphere.org](mailto:rebecca@clayoquotbiosphere.org)>

**Sent:** October 11, 2018 5:41 PM

**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Cc:** Tammy Dorward <[tammy@clayoquotbiosphere.org](mailto:tammy@clayoquotbiosphere.org)>  
**Subject:** Re: Clayoquot Biosphere Reserve

Fantastic Cindy!

Yes - I am the correct person to liaise with our community reps and am very excited to support Minister Mark's visit.

Could we discuss further next week so that I can best understand Ms. Mark's hopes for the visit and the required logistical assistance? I am available on Monday morning anytime before noon, as well as later in the week.

What an honour! Rebecca

On Wed, Oct 10, 2018 at 11:24 AM Flesh, Cindy AEST:EX  
<[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)> wrote:

Hello – I have been asked to reach out (not sure if you are the correct person) is regarding to a visit to the protected area in Clayoquot near Tofino– Minister Mark was at the CCUNESCO (June 7<sup>th</sup>) meeting in Ottawa and chatted with the folks staffing the Abedan table that focused on the Nuuchah-Nulth language in the Clayoquot Biosphere Reserve – Minister Mark is interested visiting in December (and if that is not doable what would be the next best time to plan a visit. Thanks and please let me know if you have any questions – look forward to hearing back from you.

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>. \*\**

*\*\*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies. \*\**

--

Rebecca Hurwitz, Executive Director, Clayoquot Biosphere Trust  
Chair, Canadian Biosphere Reserves Association  
250-725-2219 (office) 250-266-0106 (cell)  
316 Main Street, PO Box 67  
Tofino, BC, V0R 2Z0

We acknowledge the traditional territories of Hesquiaht First Nation, Tla-o-qui-aht First Nations, Toquaht Nation, Ahousaht, and Yuuluʔilʔath̓ in the spirit of truth, healing, and reconciliation.

Want to hear more from the CBT? Sign up for our newsletter [here](#).

--

Rebecca Hurwitz  
Executive Director, Clayoquot Biosphere Trust  
Chair, Canadian Biosphere Reserves Association  
250-725-2219 (office) 250-266-0106 (cell)  
316 Main Street, PO Box 67  
Tofino, BC, V0R 2Z0

We acknowledge the traditional territories of Hesquiaht First Nation, Tla-o-qui-aht First Nations, Toquaht Nation, Ahousaht, and Yuuluʔilʔath̓ in the spirit of truth, healing, and reconciliation.

Want to hear more from the CBT? Sign up for our newsletter [here](#).

--

Rebecca Hurwitz  
Executive Director, Clayoquot Biosphere Trust  
Chair, Canadian Biosphere Reserves Association  
250-725-2219 (office) 250-266-0106 (cell)  
316 Main Street, PO Box 67  
Tofino, BC, V0R 2Z0

We acknowledge the traditional territories of Hesquiaht First Nation, Tla-o-qui-aht First Nations, Toquaht Nation, Ahousaht, and Yuuluʔilʔath̓ in the spirit of truth, healing, and reconciliation.

Want to hear more from the CBT? Sign up for our newsletter [here](#).

--

Rebecca Hurwitz  
Executive Director, Clayoquot Biosphere Trust  
Chair, Canadian Biosphere Reserves Association  
250-725-2219 (office) 250-266-0106 (cell)  
316 Main Street, PO Box 67  
Tofino, BC, V0R 2Z0

We acknowledge the traditional territories of Hesquiaht First Nation, Tla-o-qui-aht First Nations, Toquaht Nation, Ahousaht, and Yuulu?il?ath in the spirit of truth, healing, and reconciliation.

Want to hear more from the CBT? Sign up for our newsletter [here](#).

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#)  
**Subject:** Re: FYI: comment for BC Business article on future of work  
**Date:** March 14, 2019 2:13:13 PM

---

thx

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Porter, Rodney GCPE:EX" <Rodney.Porter@gov.bc.ca>  
**Date:** 2019-03-14 2:12 PM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** "Snoddon, Michael AEST:EX" <Michael.Snoddon@gov.bc.ca>  
**Subject:** FYI: comment for BC Business article on future of work

We're deferring to JTT to lead.

---

**From:** Ryan Stuart <ryanpatrickstuart@gmail.com>  
**Sent:** March 14, 2019 1:54 PM  
**To:** Porter, Rodney GCPE:EX <Rodney.Porter@gov.bc.ca>; Spencer, Brad GCPE:EX <Brad.Spencer@gov.bc.ca>  
**Subject:** comment for BC Business article on future of work

Hi Brad and Rodney,

I'm including you both on this email because I'm not sure what government ministry is best to comment. I'm working on a story for BC Business Magazine about the Future of Work. It's the feature of the May issue of the magazine. The article is focusing on how the treat of artificial intelligence, robots and automation to jobs in BC could be an incentive for the province to become more competitive. I'm looking for a comment from the government to some criticism of current policies that some people believe are holding the industry back.

The article is finished. I was asked to reach out to government in the editing process, so time is a little tight. Also, I'm traveling, so an email comment might work best. I few specific questions to give you some direction below.

Here's a section of the article that should give some context:

***But it can be challenging, too. Policies and taxation discourage growth. Businesses find it hard to attract and retain talent. A lack of venture capital forces homegrown companies to look across the border. And risk aversion often permeates the province and the country.***

***This is the intersection where B.C. sits. If we make the right moves, we'll fertilize a vibrant technology industry that sucks in investment and blooms production. Get it wrong, and the***

*province's economy will wither and the tech sector may move to friendlier valleys.*

*David Williams, VP of policy at the Business Council of British Columbia, authored two reports in 2018. One found that Canadian workers are some 20 percent less productive than their U.S., German and French counterparts. To try to catch up in the past few decades, Canada relied on people working longer hours and women and minorities entering the job market. Both strategies are now tapped out. The second report teased out how automation will impact B.C. workers. Williams figures that 42 percent of jobs in the province have significant potential for automation in the next 20 years, and that automation will touch almost every one of them.*

*Put the two together, and it points to a systemic problem: B.C. businesses spend less on capital investments, research and development, and training employees than companies in the U.S. He thinks government has a big role to play with tax incentives and policy shifts that encourage capital investment and training of employees.*

What do you think about the concerns and complaints?

What can and is the province doing to soften the shift automation and artificial intelligence will bring to BC?

What is the province doing to address Williams's concerns?

Thanks

Ryan

Ryan Stuart

[ryanpatrickstuart@gmail.com](mailto:ryanpatrickstuart@gmail.com)

250-650-4842

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: Jan 2019 P/C Reconciliation  
**Date:** March 14, 2019 4:13:08 PM

---

approved

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Date:** 2019-03-14 4:12 PM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** Jan 2019 P/C Reconciliation

For approval please and thanks

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>. \*\**

*\*\*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies.\*\**

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#)  
**Cc:** [Nichols, Alisha AEST:EX](#)  
**Subject:** Re: MO - tour update  
**Date:** March 14, 2019 1:56:32 PM

---

thank you  
we will make kwiketlem work!

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Turner, Julie AEST:EX" <Julie.Turner@gov.bc.ca>  
**Date:** 2019-03-14 1:54 PM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** "Nichols, Alisha AEST:EX" <Alisha.Nichols@gov.bc.ca>  
**Subject:** FW: MO - tour update

FYI – this is for Coquitlam, Mar 22 – we'll keep this part going as well as Douglas College.

---

**From:** Hull, Deborah AEST:EX  
**Sent:** Thursday, March 14, 2019 1:15 PM  
**To:** Goodman, Dean AEST:EX; Wolsey, Ashley AEST:EX; Dusterhoft, Carrie AEST:EX; Gilmour, Shelley E AEST:EX  
**Subject:** RE: MO - tour update

Ashley, can you let the MO know that I have already reached out to Kwikwetlem First Nation? **s.13,s.16**  
**s.13,s.16**

---

**From:** Goodman, Dean AEST:EX  
**Sent:** Thursday, March 14, 2019 12:35 PM  
**To:** Hull, Deborah AEST:EX; Wolsey, Ashley AEST:EX; Dusterhoft, Carrie AEST:EX; Gilmour, Shelley E AEST:EX  
**Subject:** FW: MO - tour update

MO wants to go to Douglas in Coquitlam. Minister only has 3 to 5 open for meeting so that would be it for that day.

Dean

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** Thursday, March 14, 2019 12:08 PM  
**To:** Turner, Julie AEST:EX; Wolsey, Ashley AEST:EX; Goodman, Dean AEST:EX  
**Cc:** Beattie, Michelle AEST:EX; Nichols, Alisha AEST:EX; Brown, Taylor J AEST:EX; Fernandes, Jennifer GCPE:EX; Flesh, Cindy AEST:EX  
**Subject:** RE: MO - tour update



Re Douglas - Yes absolutely. The Board were the ones that sent the invitation that we should be responding to.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Turner, Julie AEST:EX

**Sent:** March 14, 2019 12:06 PM

**To:** Wolsey, Ashley AEST:EX <[Ashley.Wolsey@gov.bc.ca](mailto:Ashley.Wolsey@gov.bc.ca)>; Goodman, Dean AEST:EX <[Dean.Goodman@gov.bc.ca](mailto:Dean.Goodman@gov.bc.ca)>

**Cc:** Beattie, Michelle AEST:EX <[Michelle.Beattie@gov.bc.ca](mailto:Michelle.Beattie@gov.bc.ca)>; Nichols, Alisha AEST:EX <[Alisha.Nichols@gov.bc.ca](mailto:Alisha.Nichols@gov.bc.ca)>; Brown, Taylor J AEST:EX <[Taylor.Brown@gov.bc.ca](mailto:Taylor.Brown@gov.bc.ca)>; van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>

**Subject:** MO - tour update

Thanks for the meeting to clarify a few things – Dean, thanks for taking the lead on this. There may still be changes – just spoke with Amanda and she is checking with the Minister on plans around Tofino and what she wants to do given that she should not meet with Ahousat without the Chief being there. Stay tuned on Tofino.

PG – good to go with adding in the lunch after announcement.

Tofino – as above.

Courtney – please add in the ITA suggestions.

Cranbrook – add in Indigenous Health Care visit in the afternoon.

Coquitlam – Douglas college would be a good option.

**Amanda** – Douglas College just called our public line, and said they have a board meeting tonight, and can they foreshadow the Minister's visit next week?

Please forward me a draft itinerary as soon as possible so I can forward to the MO for consideration.

Thanks,

Julie

**Julie Turner**

Director of Executive Operations & Strategic Support

Deputy Minister's Office

Ministry of Advanced Education, Skills and Training

s.17

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: Meeting Follow-Up - Melanie Mark  
**Date:** March 13, 2019 2:34:48 PM

---

he never responded to this email. give me a minute and i will review what julie has sent

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Date:** 2019-03-13 2:23 PM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: Meeting Follow-Up - Melanie Mark

Anything happening with this???? Thanks

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 7, 2019 11:09 AM  
**To:** 'John.Iverson@princegeorge.ca' <[John.Iverson@princegeorge.ca](mailto:John.Iverson@princegeorge.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: Meeting Follow-Up - Melanie Mark

Great. Thanks John.

Would it be appropriate to invite anyone else to this conversation?

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** [John.Iverson@princegeorge.ca](mailto:John.Iverson@princegeorge.ca) <[John.Iverson@princegeorge.ca](mailto:John.Iverson@princegeorge.ca)>  
**Sent:** March 7, 2019 10:43 AM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** Re: Meeting Follow-Up - Melanie Mark

That date and time works well for me.

I will attend.

Best regards,

John

John Iverson  
Fire Chief

On Mar 7, 2019, at 8:48 AM, van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)> wrote:

Good morning,

Minister Mark asked me to follow up regarding a conversation that occurred during the reception on Tuesday evening this week.

The Minister will be in Prince George on Monday March 18<sup>th</sup> and would be very happy to meet with you. Please let me know if 11:45 may work with your schedules.

Cheers,

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Snoddon, Michael AEST:EX](#)  
**Subject:** Re: Minister making a second stop at UNBC?  
**Date:** March 14, 2019 9:59:26 AM  
**Attachments:** [image001.png](#)

---

yep

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Snoddon, Michael AEST:EX" <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Date:** 2019-03-14 9:57 AM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** Fwd: Minister making a second stop at UNBC?

Can you sort this?

**Michael Snoddon**

Ministerial Assistant to the Hon. Melanie Mark  
Minister of Advanced Education, Skills & Training

s.17

| [michael.snoddon@gov.bc.ca](mailto:michael.snoddon@gov.bc.ca)

Begin forwarded message:

**From:** "Fernandes, Jennifer GCPE:EX" <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>  
**Date:** March 14, 2019 at 9:53:07 AM PDT  
**To:** "Snoddon, Michael AEST:EX" <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Subject:** FW: Minister making a second stop at UNBC?

Hi Michael,

Do you know if the Minister is staying longer in PG for other meetings? Our program area got in touch with UNBC and now they're wondering if they should provide lunch? Mentioned in the thread below.

Thanks,  
Jennifer

---

**From:** Matt Wood <[Matt.Wood@unbc.ca](mailto:Matt.Wood@unbc.ca)>  
**Sent:** March 14, 2019 8:33 AM  
**To:** Fernandes, Jennifer GCPE:EX <[Jennifer.Fernandes@gov.bc.ca](mailto:Jennifer.Fernandes@gov.bc.ca)>

**Cc:** Porter, Rodney GCPE:EX <Rodney.Porter@gov.bc.ca>; Christine Dillabaugh  
<Christine.Dillabaugh@unbc.ca>

**Subject:** Minister making a second stop at UNBC?

Hi all,

See the chain below.

Are you aware of any of this? If the Minister is staying on, we should be thinking about lunch perhaps?

A different person from that branch called me yesterday to make contact and was going to send me a note, but I didn't hear anything. I was on my cell driving so didn't write the name down.

Cheers,

.....  
**Matt Wood**

Director, Communications and Marketing  
Office of University Advancement  
University of Northern British Columbia

**Office:** 250-960-5626

**Mobile:** 778-349-4914

**E-mail:** [matt.wood@unbc.ca](mailto:matt.wood@unbc.ca)

**Web:** [unbc.ca](http://unbc.ca)



Hello Neil,

Thank you for these details and tomorrow I'll work with this timing and get back to you.

Very best,

Sylvia

Dr. Sylvia Barton  
Chair & Associate Professor  
School of Nursing  
UNBC  
250-960-5000

-----Original Message-----

From: Wereley, Neil AEST:EX <[Neil.Wereley@gov.bc.ca](mailto:Neil.Wereley@gov.bc.ca)>

Sent: Wednesday, March 13, 2019 6:20 PM  
To: Sylvia Barton <Sylvia.Barton@unbc.ca>  
Subject: Minister's Visit to UNBC: March 18

Good Afternoon Dr. Barton,

It's a pleasure to e-meet you. My name is Neil and I am a new analyst in Melanie's division here at AEST.

As Melanie had previously mentioned, Minister Mark will be at UNBC on Monday morning for a separate announcement, and we thought it would be a great opportunity for her to meet with some MScN-FNP and BScN students that afternoon.

I am of course open to any suggestions you may have, but our thoughts were that the Minister could meet with some NP and RN students, either together or separately depending on their schedules/availability, and perhaps take a brief tour of the Lab and/or teaching facilities if any were available.

As far as time, we're aiming for 1-2pm for both the meeting with the students and the tour combined, if that works for you and your students.

Let me know if you think something along these lines could work, or if there's any conflicts with the nurses' availability, and we can work out a more detailed itinerary.

Thank you very much for your time and consideration and I look forward to working with you!

Kind Regards,

Neil

?

Neil Wereley - Senior Policy Analyst  
Post-Secondary Programs Branch  
Ministry of Advanced Education, Skills & Training  
250-704-3056

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Baskerville, Shannon AEST:EX](#); [Nichols, Alisha AEST:EX](#); [Whitford, Kelly M AEST:EX](#); [Saunders, Anna AEST:EX](#); [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: Next 2 Weeks - M3 calendar  
**Date:** March 10, 2019 9:33:29 AM

---

Hi Julie - Thanks for this. The budget echo announcements relate to the elimination of interest on student loans and it will be the first time she will address it publicly. It would be helpful, I think, to have someone there to support her.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Turner, Julie AEST:EX" <Julie.Turner@gov.bc.ca>  
Date: 2019-03-09 6:30 AM (GMT-08:00)  
To: "van Baarsen, Amanda AEST:EX" <Amanda.vanBaarsen@gov.bc.ca>, "Snoddon, Michael AEST:EX" <Michael.Snoddon@gov.bc.ca>  
Cc: "Baskerville, Shannon AEST:EX" <Shannon.Baskerville@gov.bc.ca>, "Nichols, Alisha AEST:EX" <Alisha.Nichols@gov.bc.ca>, "Whitford, Kelly M AEST:EX" <Kelly.Whitford@gov.bc.ca>, "Saunders, Anna AEST:EX" <Anna.Saunders@gov.bc.ca>, "Flesh, Cindy AEST:EX" <Cindy.Flesh@gov.bc.ca>  
Subject: Next 2 Weeks - M3 calendar

s.13

Mar 11 – Jeff will support the Microsoft meeting/tour. Shannon and Jeff are attending portions the BC Tech Summit on Mon/Tues/Wed.

Mar 12 – no staff at the 2:00 Equitas Roundtable.

Mar 13 – Tech Summit – Shannon and Jeff.

Mar 14 – no staff at Budget Echo announcements. ITA Board Meeting – Bindi TBC.

Mar 15 – no staff.

Tour Week – I've attached my email that outlines the week. Jeff is reviewing, and background notes are in the works.

Mar 18 – UNBC Prince George - Jeff will support.

Mar 19 – Tofino - Exec to support - TBC

Mar 20 – Courtney – Exec to support -TBC

Mar 21 – COTR Cranbrook – staff to support – TBC

Mar 22 – Coquitlam – staff to support – TBC

Will get back to you with the TBC's – and let me know if you'd like to discuss more.

Thanks! Have a good weekend.

Julie

**Julie Turner**

Director of Executive Operations & Strategic Support

Deputy Minister's Office

Ministry of Advanced Education, Skills and Training

s.17



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#); [Snoddon, Michael AEST:EX](#)  
**Subject:** Re: Our ref. 115056 - BCIT Tech Collider  
**Date:** March 11, 2019 8:15:57 PM  
**Attachments:** [image003.png](#)  
[image004.png](#)

---

thank you. there is no possibility of making this work with that kind of turnaround.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Porter, Rodney GCPE:EX" <Rodney.Porter@gov.bc.ca>  
**Date:** 2019-03-11 8:09 PM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <Amanda.vanBaarsen@gov.bc.ca>, "Snoddon, Michael AEST:EX" <Michael.Snoddon@gov.bc.ca>  
**Subject:** FW: Our ref. 115056 - BCIT Tech Collider

Just flagging as BCIT has asked me this evening if PJH or M3 can announce tomorrow at the tech summit.

I don't know what this is.... But will do some digging.

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** Monday, March 11, 2019 8:08 PM  
**To:** 'Cynthia Petrie'  
**Subject:** RE: Our ref. 115056 - BCIT Tech Collider

Hi Cynthia; Just following up on your text.

I only heard about this in passing based on your text a week or so ago. I don't have any details beyond this letter.

Have you or the BCIT communications team got any details – like a event plan, news release?

While I appreciate we've asked a lot from BCIT to turnaround as a location and provide events support the expectation of an announcement slipped into a package BCTECH Summit is not realistic.

I've flagged with the MO and we can follow up in the coming weeks.

Respectfully,

Rodney Porter  
Communications Director  
B.C. Ministry of Advanced Education, Skills and Training

**Mobile: 250 889-7494**

Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)

---

**From:** Cynthia Petrie [mailto:Cynthia\_Petrie@bcit.ca]  
**Sent:** Monday, March 11, 2019 2:56 PM  
**To:** Porter, Rodney GCPE:EX  
**Subject:** RE: Our ref. 115056 - BCIT Tech Collider

Thought so...DTC is our DownTown Campus

**Cynthia Petrie**

Executive Director, Stakeholder Relations  
British Columbia Institute of Technology  
Cell: 778-928-2220  
[bcit.ca](http://bcit.ca)



---

**From:** Porter, Rodney GCPE:EX [mailto:Rodney.Porter@gov.bc.ca]  
**Sent:** Monday, March 11, 2019 2:37 PM  
**To:** Cynthia Petrie <Cynthia\_Petrie@bcit.ca>  
**Subject:** RE: Our ref. 115056 - BCIT Tech Collider

Hi Cynthia; that's tomorrow so way to tight.

What is DTC?

---

**From:** Cynthia Petrie <Cynthia\_Petrie@bcit.ca>  
**Sent:** March 11, 2019 2:22 PM  
**To:** Porter, Rodney GCPE:EX <Rodney.Porter@gov.bc.ca>  
**Subject:** RE: Our ref. 115056 - BCIT Tech Collider

Great news, we were thinking it would be good timing with the tech Summit but I suspect that's too quick to turnaround...would be great if we could do something at the DTC before the summer...we have lots of good visuals we could capture

**Cynthia Petrie**

Executive Director, Stakeholder Relations  
British Columbia Institute of Technology  
Cell: 778-928-2220  
[bcit.ca](http://bcit.ca)



EDUCATION  
FOR A COMPLEX WORLD.

---

**From:** Porter, Rodney GCPE:EX [<mailto:Rodney.Porter@gov.bc.ca>]

**Sent:** Monday, March 11, 2019 2:15 PM

**To:** Cynthia Petrie <[Cynthia\\_Petrie@bcit.ca](mailto:Cynthia_Petrie@bcit.ca)>

**Subject:** FW: Our ref. 115056 - BCIT Tech Collider

FYI – thoughts on an announcement?

---

**From:** AEST Deputy Minister AEST:EX

**Sent:** March 11, 2019 2:12 PM

**To:** 'kathy\_kinloch@bcit.ca' <[kathy\\_kinloch@bcit.ca](mailto:kathy_kinloch@bcit.ca)>

**Cc:** 'lomelinn@bcit.ca' <[lomelinn@bcit.ca](mailto:lomelinn@bcit.ca)>; AEST ADM Finance, Technology and Mgmt Servs AEST:EX <[AEST.ADMFinanceTechandMgmtServs@gov.bc.ca](mailto:AEST.ADMFinanceTechandMgmtServs@gov.bc.ca)>; AEST ADM Post-Secondary Policy and Programs AEST:EX <[AEST.ADMPost-SecondaryPolicyandPrgms@gov.bc.ca](mailto:AEST.ADMPost-SecondaryPolicyandPrgms@gov.bc.ca)>; Postans, James AEST:EX <[James.Postans@gov.bc.ca](mailto:James.Postans@gov.bc.ca)>; Porter, Rodney GCPE:EX <[Rodney.Porter@gov.bc.ca](mailto:Rodney.Porter@gov.bc.ca)>

**Subject:** Our ref. 115056 - BCIT Tech Collider

Good afternoon,

Attached is a signed letter from Deputy Minister Shannon Baskerville.

Thank you,

**Office of the Deputy Minister**

Shannon Baskerville, Deputy Minister

Ministry of Advanced Education, Skills and Training

Province of British Columbia

**T:** (250) 356-5170 | **E:** [AEST.DeputyMinister@gov.bc.ca](mailto:AEST.DeputyMinister@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Craig, Don GCPE:EX](#)  
**Subject:** Re: Photo for Minister Mark  
**Date:** March 11, 2019 9:46:26 PM

---

aww! Thanks Don.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Craig, Don GCPE:EX" <Don.Craig@gov.bc.ca>  
Date: 2019-03-11 9:07 PM (GMT-08:00)  
To: "van Baarsen, Amanda AEST:EX" <Amanda.vanBaarsen@gov.bc.ca>  
Subject: Photo for Minister Mark

Hi Amanda, perhaps you can pass this photo along to the Minister for me.

Thanks,

**DON CRAIG**

Photographer  
Government Communications  
and Public Engagement  
M: 250 217-4223  
4th floor, 617 Government Street, Victoria, BC V8W 9V1

[Government photos](#)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Anderson, Dulcy LASS:EX](#)  
**Subject:** Re: REQUEST: AMS roundtable  
**Date:** March 6, 2019 5:05:42 PM

---

pls wait as this is still all up in the air

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Anderson, Dulcy" <[Dulcy.Anderson@leg.bc.ca](mailto:Dulcy.Anderson@leg.bc.ca)>  
**Date:** 2019-03-06 5:04 PM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: REQUEST: AMS roundtable

Thanks, Amanda.

We didn't have him in the constit. office that day so Ministerial office (working out of VCO) had already scheduled him that AM fairly densely. We are seeing if it can still work.

Dulcy

---

**From:** van Baarsen, Amanda AEST:EX [<mailto:Amanda.vanBaarsen@gov.bc.ca>]  
**Sent:** Wednesday, March 6, 2019 2:33 PM  
**To:** Anderson, Dulcy <[Dulcy.Anderson@leg.bc.ca](mailto:Dulcy.Anderson@leg.bc.ca)>  
**Subject:** FW: REQUEST: AMS roundtable

DRAFT

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) <sup>s.17</sup>

*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 6, 2019 2:08 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>; Nienaber, Janice GCPE:EX <[Janice.Nienaber@gov.bc.ca](mailto:Janice.Nienaber@gov.bc.ca)>  
**Subject:** REQUEST: AMS roundtable

Good afternoon;

The AMS at UBC requested a half hour roundtable with the Minister next Thursday. Is there any capacity either before or after.

Draft itinerary attached.

Respectfully

**Rodney Porter, Communications Director**

B.C. Ministry of Advanced Education, Skills and Training

Mobile: **250 889-7494**

Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: RUSH - tech fact sheet  
**Date:** March 7, 2019 11:02:48 AM

---

yes

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Date:** 2019-03-07 10:58 AM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: RUSH - tech fact sheet

Okay to go ahead?

---

**From:** Saadati, Negin AEST:EX  
**Sent:** March 7, 2019 10:58 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** FW: RUSH - tech fact sheet

---

**From:** Turner, Julie AEST:EX  
**Sent:** March 7, 2019 10:32 AM  
**To:** Saadati, Negin AEST:EX <[Negin.Saadati@gov.bc.ca](mailto:Negin.Saadati@gov.bc.ca)>  
**Cc:** Saunders, Anna AEST:EX <[Anna.Saunders@gov.bc.ca](mailto:Anna.Saunders@gov.bc.ca)>; van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: RUSH - tech fact sheet

Hi Negin – I understand you have an order in the works with Queen's Printer – can you please add in 100 more to your order? Thank you!

---

**From:** Turner, Julie AEST:EX  
**Sent:** March 7, 2019 9:52 AM  
**To:** Saunders, Anna AEST:EX <[Anna.Saunders@gov.bc.ca](mailto:Anna.Saunders@gov.bc.ca)>  
**Cc:** Nichols, Alisha AEST:EX <[Alisha.Nichols@gov.bc.ca](mailto:Alisha.Nichols@gov.bc.ca)>  
**Subject:** RUSH - tech fact sheet

Hey – can you please order these on a RUSH basis – 100. Can you please ask when we could get these – our MO would like them asap.

Thank you!

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 7, 2019 9:43 AM  
**To:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>  
**Subject:** tech fact sheet

Respectfully

**Rodney Porter, Communications Director**  
B.C. Ministry of Advanced Education, Skills and Training  
Mobile: **250 889-7494**  
Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Hubley, Holly CITZ:EX](#)  
**Cc:** [Flesh, Cindy AEST:EX](#); [Fleurant, Kathleen CITZ:EX](#); [Russell, Shannon CITZ:EX](#)  
**Subject:** Re: Remaining AEST Emails for AA please save for your records  
**Date:** March 8, 2019 4:08:11 PM

---

thanks holly. all good.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Hubley, Holly CITZ:EX" <[Holly.Hubley@gov.bc.ca](mailto:Holly.Hubley@gov.bc.ca)>  
Date: 2019-03-08 1:26 PM (GMT-08:00)  
To: "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
Cc: "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>, "Fleurant, Kathleen CITZ:EX" <[Kathleen.Fleurant@gov.bc.ca](mailto:Kathleen.Fleurant@gov.bc.ca)>, "Russell, Shannon CITZ:EX" <[Shannon.Russell@gov.bc.ca](mailto:Shannon.Russell@gov.bc.ca)>  
Subject: FW: Remaining AEST Emails for AA please save for your records

Hey Amanda,

Here are the emails that I forwarded off to Cindy on Feb 26. These are all the emails that I had that related to AEST. Please note all emails that were deleted were transitory in nature (IE forwarding invitations, flight bookings, ordering office supplies etc.), and were deleted shortly after **s.22**  
**s.22**

These emails were sent to Cindy in email format so that they could be saved as Outlook data files which would make it easier to search when dealing with FOIs (rather than PDF).

I have no further records that pertain to AEST, other than those attached. Please save these for your records.

I apologize for any confusion I may have caused.

**Holly Hubley** | Administrative Assistant  
Honourable Jinny Sims' Office | Minister of Citizens' Services  
Parliament Buildings  
Ph: 250-387-9699  
e: [holly.hubley@gov.bc.ca](mailto:holly.hubley@gov.bc.ca)

*In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.*

*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies.*

---

**From:** Hubley, Holly CITZ:EX  
**Sent:** February 26, 2019 9:06 AM  
**To:** Flesh, Cindy AEST:EX <Cindy.Flesh@gov.bc.ca>  
**Subject:** Remaining AEST Emails for AA please save for your records

Hi Cindy these are all the emails that I have that are related to AEST. Please let me know if anything else is needed so I can remove these files from my inbox.

**Holly Hubley** | Administrative Assistant  
Honourable Jinny Sims' Office | Minister of Citizens' Services  
Parliament Buildings  
Ph: 250-387-9699  
e: [holly.hubley@gov.bc.ca](mailto:holly.hubley@gov.bc.ca)

*In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.*

*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies.*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Porter, Rodney GCPE:EX](#)  
**Cc:** [Snoddon, Michael AEST:EX](#); [Flesh, Cindy AEST:EX](#); [Pierson, Nova GCPE:EX](#); [Fernandes, Jennifer GCPE:EX](#)  
**Subject:** Re: SFU Roundtable - Mar 12  
**Date:** March 5, 2019 10:07:56 PM

---

It is confirmed. Cindy, can you send Rodney the original invitation?

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Porter, Rodney GCPE:EX" <Rodney.Porter@gov.bc.ca>  
**Date:** 2019-03-05 8:04 PM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** "Snoddon, Michael AEST:EX" <Michael.Snoddon@gov.bc.ca>, "Flesh, Cindy AEST:EX" <Cindy.Flesh@gov.bc.ca>, "Pierson, Nova GCPE:EX" <Nova.Pierson@gov.bc.ca>, "Fernandes, Jennifer GCPE:EX" <Jennifer.Fernandes@gov.bc.ca>  
**Subject:** FW: SFU Roundtable - Mar 12

Hello Amanda; I assume this is confirmed?

Also, what do you think M3 will need?

My guess is that we could maybe repurpose Friday's YWCA materials in brief speaking remarks?

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 5, 2019 2:04 PM  
**To:** Angie Osachoff/British Columbia <aosachoff@equitas.org>  
**Cc:** Flesh, Cindy AEST:EX <Cindy.Flesh@gov.bc.ca>; Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>; Porter, Rodney GCPE:EX <Rodney.Porter@gov.bc.ca>  
**Subject:** Re: SFU Roundtable - Mar 12

Thanks Angie!

Can you provide a bit more detail about what may be expected from her in terms during this time?  
An itinerary of this time including format would be helpful. I want to make sure she comes prepared  
:)

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Angie Osachoff/British Columbia <[aosachoff@equitas.org](mailto:aosachoff@equitas.org)>  
Date: 2019-03-05 1:52 PM (GMT-08:00)  
To: "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
Cc: "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>, "Snoddon, Michael AEST:EX" <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>, Taylor Morton /British Columbia <[tmorton@equitas.org](mailto:tmorton@equitas.org)>, Ian Hamilton <[IHamilton@equitas.org](mailto:IHamilton@equitas.org)>, Julie Kon Kam King <[JKonKamKing@equitas.org](mailto:JKonKamKing@equitas.org)>  
Subject: RE: SFU Roundtable - Mar 12

Dear Amanda

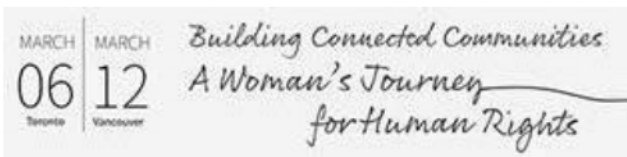
Thank you so much for getting back to. I completely understand the time constraints that the Minister has. Her participation till 3pm will definitely work with our format. I will also keep her departure time in mind when finalizing the agenda so that she can easily depart.

Thank you so much. We are thrilled to have her join us.

Angie

**Angie Osachoff**

Senior Regional Program Manager | **Equitas - International Centre for Human Rights Education**



726 - 736 Granville Street Vancouver, BC V6Z 1G3  
Tel: +1-604-876-4881 | [aosachoff@equitas.org](mailto:aosachoff@equitas.org) | [www.equitas.org](http://www.equitas.org)

 [facebook.com/equitas](https://facebook.com/equitas)

 [@EquitasIntl](https://twitter.com/EquitasIntl)

 [Equitas - LinkedIn](https://www.linkedin.com/company/equitas)

---

**From:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Sent:** March 5, 2019 7:19 AM  
**To:** Angie Osachoff/British Columbia <[aosachoff@equitas.org](mailto:aosachoff@equitas.org)>  
**Cc:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Subject:** SFU Roundtable - Mar 12

Hi Angie,

I am getting in touch regarding the Equitas roundtable at SFU on March 12<sup>th</sup>.

The Minister has expressed an interest in joining but will need to leave by 3pm at the latest. I note that the event runs from 2-4 and the that the format may not allow for an early departure. Are you able to confirm what participation from the Minister may work, if any? Happy to accommodate where possible.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) **s.17**

*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Djonlic, Matt MAH:EX](#)  
**Subject:** Re: SN for DTES Women's Shelter event  
**Date:** March 6, 2019 10:23:37 AM

---

i have not heard back on the quote

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Djonlic, Matt MAH:EX" <[Matt.Djonlic@gov.bc.ca](mailto:Matt.Djonlic@gov.bc.ca)>  
**Date:** 2019-03-06 10:14 AM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: SN for DTES Women's Shelter event

Here it is. KM's with QA. Has MMM approved the quote? If we'll prepare final SN, QA, and NR to send to you.

**Matt Djonlic**

Executive Assistant to  
Hon. Selina Robinson  
Minister of Municipal Affairs and Housing  
and Minister responsible for TransLink  
C: 778-584-4398 | E: [Matt.Djonlic@gov.bc.ca](mailto:Matt.Djonlic@gov.bc.ca)

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 6, 2019 9:52 AM  
**To:** Djonlic, Matt MAH:EX <[Matt.Djonlic@gov.bc.ca](mailto:Matt.Djonlic@gov.bc.ca)>  
**Subject:** RE: SN for DTES Women's Shelter event

Thanks very much, Matt,

Also looking for KMs

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training  
Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 778-974-5075 (C) s.17  
*Pronouns: she/her*

---

**From:** Djonlic, Matt MAH:EX  
**Sent:** March 5, 2019 7:43 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>

**Subject:** SN for DTES Women's Shelter event

Hey Amanda,

Attached are the SN. QA still being worked on.

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Turner, Julie AEST:EX](#); [Snoddon, Michael AEST:EX](#)  
**Cc:** [Flesh, Cindy AEST:EX](#); [Saadati, Negin AEST:EX](#); [Oaten, Jeremy AEST:EX](#); [Nichols, Alisha AEST:EX](#); [Saunders, Anna AEST:EX](#); [Whitford, Kelly M AEST:EX](#); [MacLean, Madeline AEST:EX](#)  
**Subject:** Re: Sub for s.22 next week  
**Date:** March 13, 2019 1:33:44 PM

---

thank you so much Julie.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Turner, Julie AEST:EX" <Julie.Turner@gov.bc.ca>  
**Date:** 2019-03-13 1:07 PM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <Amanda.vanBaarsen@gov.bc.ca>, "Snoddon, Michael AEST:EX" <Michael.Snoddon@gov.bc.ca>  
**Cc:** "Flesh, Cindy AEST:EX" <Cindy.Flesh@gov.bc.ca>, "Saadati, Negin AEST:EX" <Negin.Saadati@gov.bc.ca>, "Oaten, Jeremy AEST:EX" <Jeremy.Oaten@gov.bc.ca>, "Nichols, Alisha AEST:EX" <Alisha.Nichols@gov.bc.ca>, "Saunders, Anna AEST:EX" <Anna.Saunders@gov.bc.ca>, "Whitford, Kelly M AEST:EX" <Kelly.Whitford@gov.bc.ca>, "MacLean, Madeline AEST:EX" <Madeline.MacLean@gov.bc.ca>  
**Subject:** Sub for s.22 next week

Hi – I've checked around the divisions and there are so many folks away for spring break and we're pretty lean for support, but Madeline from Jeremy's team can fill-in for s.22 next week. s.22

Madeline would be able to assist with the phones for you at the MO.

Can she pop over tomorrow morning and introduce herself to Cindy and Negin?

Thank you very much Madeline!  
Julie

**Julie Turner**

Director of Executive Operations & Strategic Support  
Deputy Minister's Office  
Ministry of Advanced Education, Skills and Training  
s.17



**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: cba brief  
**Date:** March 5, 2019 4:35:02 PM

---

thanks so much

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Flesh, Cindy AEST:EX" <Cindy.Flesh@gov.bc.ca>  
**Date:** 2019-03-05 4:33 PM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <Amanda.vanBaarsen@gov.bc.ca>  
**Subject:** RE: cba brief

On it

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 5, 2019 4:32 PM  
**To:** Flesh, Cindy AEST:EX <Cindy.Flesh@gov.bc.ca>  
**Subject:** cba brief

Do you think we may be able to get the materials in advance? Maybe tmrw?

Sent from my Samsung Galaxy smartphone.

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: meeting opportunity  
**Date:** March 8, 2019 8:52:39 AM

---

yep.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Date:** 2019-03-08 8:52 AM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** RE: meeting opportunity

You mean as a hold in her calendar? And confirm with TRUIMF and change make changes with ITA once you have discussed with her – correct?

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 8, 2019 8:50 AM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** Re: meeting opportunity

she likely wont but lets put it in. she was fine with her day ending at 3.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Date:** 2019-03-08 8:48 AM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** FW: meeting opportunity

Thoughts on this – thanks – we could do noonish to 130 drive to ITA for 2ish to 230 s.22 (these are my thoughts – she may not want to do 90 minutes)

---

**From:** Jonathan Bagger <[bagger@triumf.ca](mailto:bagger@triumf.ca)>  
**Sent:** March 7, 2019 3:35 PM  
**To:** Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Cc:** Jonathan Bagger <[bagger@triumf.ca](mailto:bagger@triumf.ca)>; Sean Lee <[seanlee@triumf.ca](mailto:seanlee@triumf.ca)>  
**Subject:** Re: meeting opportunity

Cindy –

Yes, I will be at TRIUMF that day, and I would be happy to welcome Minister Mark.

We can meet, or meet and have a tour. If we have a tour, which I recommend, 1.5 hours is ideal, but we can make it shorter to fit her schedule.

Thank you for reaching out –

Jon Bagger

**Jonathan A. Bagger**

**Director**

t (604) 222.7353

[bagger@triumf.ca](mailto:bagger@triumf.ca)

TRIUMF Canada's particle accelerator centre

[www.triumf.ca](http://www.triumf.ca) @TRIUMFLab

4004 Wesbrook Mall

Vancouver BC V6T 2A3 Canada

---

**From:** "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>

**Date:** Friday, March 8, 2019 at 5:37 AM

**To:** Jonathan Bagger <[bagger@triumf.ca](mailto:bagger@triumf.ca)>

**Subject:** meeting opportunity

Hello Minister Mark will be in your vicinity on Thursday March 14<sup>th</sup> sometime around noonish and is wondering if there would be any availability for the Minister to meet with you – thanks and please let me know if you have any questions.

Cindy Flesh

Administrative Coordinator to the

Honourable Melanie Mark

Minister of Advanced Education, Skills and Training

Telephone: 250-356-0179

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at:  
<https://www.lobbyistsregistrar.bc.ca/>. \*\**

*\*\*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies. \*\**

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** Re: update for Tofino  
**Date:** March 13, 2019 11:56:20 AM

---

ok. deb hull will be there too. are you able to connect with her?

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Date:** 2019-03-13 11:53 AM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>  
**Subject:** update for Tofino

Have booked the water taxi to Ahousat as per latest agenda – they cost 150.00 per trip for two of you – there has to be a minimum of 5 people on the boat for the cost to be 20.00 each per trip – if more folks happen to join the trip this will reduce cost by 20.00 per extra person – also no room in Port Alberni for the night of Tuesday March 19<sup>th</sup>.

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
Minister of Advanced Education, Skills and Training  
Telephone: 250-356-0179

*\*\* In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>. \*\**

*\*\*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies.\*\**

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Cc:** [Saadati, Negin AEST:EX](#)  
**Subject:** expenses - BC Tech Summit - Mar 11-13  
**Date:** March 15, 2019 10:38:04 AM

---

Hi Cindy,

Expenses for the BC Tech Summit as follows:

Mar 11 – Higher Education Summit, worked at VCO, & Innovate BC Reception

- Walked to Harbour Air - free
- Harbour Air shuttle to Microsoft - free
- Walked to VCO – free
- Cab from VCO to hotel (heavy rain) - \$7.45
- Walked to reception with newly acquired umbrella – free
- Full day per diem

Mar 12 – BC Tech Summit Opening with Premier, Youth Innovation Day, SFU Equitas Roundtable

- Walked or rode with Minister - free
- Full day per diem

Mar 13 – Tech Innovation Roundtable

- Walk or rode with Minister all day – free
- Hotel fee for 3 days - \$279.66
- Full day per diem
- Cab from Helijet to home - \$18.20

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#)  
**Subject:** expenses - IWD  
**Date:** March 10, 2019 2:00:40 PM

---

Afternoon!

Expenses for IWD, Mar 8: BC Builders Code announcement, YWCA panel, & DTES Women's Shelter opening:

- Full day per diem
- Cab to Helijet from home: \$18
- Travel to LNG via Helijet shuttle = free
- Travel from DTES women's shelter to Helijet via Car2Go: \$pending
- Cab home from Helijet: \$16

Cab receipts on your chair. Car2Go receipt will take a few days before I can provide it as there was a misunderstanding that needs to be cleared up on my account.

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

**From:** [van Baarsen, Amanda AEST:EX](#)  
**To:** [Flesh, Cindy AEST:EX](#); [Saadati, Negin AEST:EX](#)  
**Subject:** flight change!  
**Date:** March 10, 2019 1:37:07 PM

---

I got on the Monday 7:30 harbour air waitlist and cancelled my Helijet. Thanks for booking so many.  
Looks like everything worked out

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

## Snoddon, Michael AEST:EX

---

**From:** Turner, Julie AEST:EX  
**Sent:** March 11, 2019 10:53 AM  
**To:** van Baarsen, Amanda AEST:EX; Snoddon, Michael AEST:EX  
**Cc:** Whitford, Kelly M AEST:EX; Nichols, Alisha AEST:EX  
**Subject:** FW: Next 2 Weeks - M3 calendar

Hi – unfortunately s.22 for the Thurs and Fri announcements.

Thanks,  
Julie

---

**From:** Wolsey, Ashley AEST:EX  
**Sent:** March 11, 2019 10:34 AM  
**To:** Turner, Julie AEST:EX ; Beattie, Michelle AEST:EX  
**Cc:** Whitford, Kelly M AEST:EX  
**Subject:** RE: Next 2 Weeks - M3 calendar

s.22

Thanks,  
Ashley

---

**From:** Turner, Julie AEST:EX  
**Sent:** Monday, March 11, 2019 9:37 AM  
**To:** Wolsey, Ashley AEST:EX; Beattie, Michelle AEST:EX  
**Cc:** Whitford, Kelly M AEST:EX  
**Subject:** FW: Next 2 Weeks - M3 calendar

Hi -there are 2 announcements – one on Thurs Mar 14 at UBC; the second is Fri Mar 15 at UFV. Both morning events.  
Can you please let me know if s.22 ?

Thanks,  
Julie

---

**From:** Baskerville, Shannon AEST:EX  
**Sent:** March 10, 2019 4:54 PM  
**To:** van Baarsen, Amanda AEST:EX <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>; Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Cc:** Nichols, Alisha AEST:EX <[Alisha.Nichols@gov.bc.ca](mailto:Alisha.Nichols@gov.bc.ca)>; Whitford, Kelly M AEST:EX <[Kelly.Whitford@gov.bc.ca](mailto:Kelly.Whitford@gov.bc.ca)>; Saunders, Anna AEST:EX <[Anna.Saunders@gov.bc.ca](mailto:Anna.Saunders@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** RE: Next 2 Weeks - M3 calendar

Hi Julie - s.22

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 10, 2019 9:33 AM  
**To:** Turner, Julie AEST:EX <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>



**Cc:** Baskerville, Shannon AEST:EX <[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)>; Nichols, Alisha AEST:EX <[Alisha.Nichols@gov.bc.ca](mailto:Alisha.Nichols@gov.bc.ca)>; Whitford, Kelly M AEST:EX <[Kelly.Whitford@gov.bc.ca](mailto:Kelly.Whitford@gov.bc.ca)>; Saunders, Anna AEST:EX <[Anna.Saunders@gov.bc.ca](mailto:Anna.Saunders@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
**Subject:** Re: Next 2 Weeks - M3 calendar

Hi Julie - Thanks for this. <sup>s.13</sup>  
s.13

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Turner, Julie AEST:EX" <[Julie.Turner@gov.bc.ca](mailto:Julie.Turner@gov.bc.ca)>  
Date: 2019-03-09 6:30 AM (GMT-08:00)  
To: "van Baarsen, Amanda AEST:EX" <[Amanda.vanBaarsen@gov.bc.ca](mailto:Amanda.vanBaarsen@gov.bc.ca)>, "Snoddon, Michael AEST:EX" <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
Cc: "Baskerville, Shannon AEST:EX" <[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)>, "Nichols, Alisha AEST:EX" <[Alisha.Nichols@gov.bc.ca](mailto:Alisha.Nichols@gov.bc.ca)>, "Whitford, Kelly M AEST:EX" <[Kelly.Whitford@gov.bc.ca](mailto:Kelly.Whitford@gov.bc.ca)>, "Saunders, Anna AEST:EX" <[Anna.Saunders@gov.bc.ca](mailto:Anna.Saunders@gov.bc.ca)>, "Flesh, Cindy AEST:EX" <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>  
Subject: Next 2 Weeks - M3 calendar

Hi Amanda and Michael – we went through calendars with Shannon yesterday, and we reviewed the Minister's, along with Executive priorities and workload. <sup>s.13</sup>  
s.13

Mar 11 – Jeff will support the Microsoft meeting/tour. Shannon and Jeff are attending portions the BC Tech Summit on Mon/Tues/Wed.

Mar 12 – no staff at the 2:00 Equitas Roundtable.

Mar 13 – Tech Summit – Shannon and Jeff.

Mar 14 – no staff at Budget Echo announcements. ITA Board Meeting – Bindi TBC.

Mar 15 – no staff.

Tour Week – I've attached my email that outlines the week. Jeff is reviewing, and background notes are in the works.

Mar 18 – UNBC Prince George - Jeff will support.

Mar 19 – Tofino - Exec to support - TBC

Mar 20 – Courtney – Exec to support -TBC

Mar 21 – COTR Cranbrook – staff to support – TBC

Mar 22 – Coquitlam – staff to support – TBC

Will get back to you with the TBC's – and let me know if you'd like to discuss more.

Thanks! Have a good weekend.

Julie

**Julie Turner**

Director of Executive Operations & Strategic Support  
Deputy Minister's Office



## Snoddon, Michael AEST:EX

---

**From:** van Baarsen, Amanda AEST:EX  
**Sent:** March 6, 2019 5:06 PM  
**To:** Anderson, Dulcy LASS:EX  
**Subject:** Re: REQUEST: AMS roundtable

pls wait as this is still all up in the air

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** "Anderson, Dulcy"  
**Date:** 2019-03-06 5:04 PM (GMT-08:00)  
**To:** "van Baarsen, Amanda AEST:EX"  
**Subject:** RE: REQUEST: AMS roundtable

Thanks, Amanda.

We didn't have him in the constit. office that day so Ministerial office (working out of VCO) had already scheduled him that AM fairly densely. We are seeing if it can still work.

Dulcy

---

**From:** van Baarsen, Amanda AEST:EX [mailto:Amanda.vanBaarsen@gov.bc.ca]  
**Sent:** Wednesday, March 6, 2019 2:33 PM  
**To:** Anderson, Dulcy  
**Subject:** FW: REQUEST: AMS roundtable  
DRAFT

**Amanda van Baarsen**

Ministerial Assistant to

Hon. Melanie Mark, Minister of Advanced Education, Skills, and Training

Room 133 | Parliament Buildings, Victoria, BC | V8W 9V1

(P) 778-974-5075 (C) s.17

*Pronouns: she/her*

---

**From:** Porter, Rodney GCPE:EX  
**Sent:** March 6, 2019 2:08 PM  
**To:** van Baarsen, Amanda AEST:EX <Amanda.vanBaarsen@gov.bc.ca>  
**Cc:** Flesh, Cindy AEST:EX <Cindy.Flesh@gov.bc.ca>; Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>; Nienaber, Janice GCPE:EX <Janice.Nienaber@gov.bc.ca>  
**Subject:** REQUEST: AMS roundtable  
Good afternoon;

The AMS at UBC requested a half hour roundtable with the Minister next Thursday. Is there any capacity either before or after.

Draft itinerary attached.

Respectfully

**Rodney Porter, Communications Director**

B.C. Ministry of Advanced Education, Skills and Training

Mobile: **250 889-7494**

Email: [rodney.porter@gov.bc.ca](mailto:rodney.porter@gov.bc.ca)