

----- Original Message -----

From: RequestIT@gov.bc.ca;

Received: Tue Oct 26 2021 11:32:10 GMT-0700 (Pacific Daylight Time)

To: designat@gov.bc.ca; Designations Unit; ;

Subject: New Institution Designation Application

INSTITUTION_INFORMATION

LEGAL NAME: Western Governors University

OPERATING NAME: Western Governors University

INSTITUTION TYPE: United States

OWNERSHIP: Private

OPERATION SINCE: 01/1997

INSTITUTION OWNER NAME: non-profit

INSTITUTION ADDRESS: 4001 South 700 East, Suite 700

INSTITUTION CITY: Salt Lake City

INSTITUTION PROVINCE: UT

INSTITUTION COUNTRY: United States

INSTITUTION POSTAL: 84107

MAILING ADDRESS: 4001 South 700 East, Suite 700

MAILING CITY: Salt Lake City

MAILING PROVINCE: UT

MAILING COUNTRY: United States

MAILING POSTAL: 84107

EMAIL: financialservices@wgu.edu

WEBSITE: www.wgu.edu

PHONE NUMBER: 8774357948

FAX NUMBER: 8772193461

HAVE SABC CODE: No

REGULATORY_INFORMATION

INSTITUTION IS REGULATED: Yes

TITLE IV CODE: 033394-00

INSTITUTION_CONTACTS

LEGAL AUTHORITY FIRST NAME: Patti

LEGAL AUTHORITY LAST NAME: Kohler

LEGAL AUTHORITY TITLE: Vice President, Financial Aid

LEGAL AUTHORITY EMAIL: patti.kohler@wgu.edu

LEGAL AUTHORITY PHONE: 3854288080

PRIMARY CONTACT FIRST NAME: Lynn

PRIMARY CONTACT LAST NAME: Weaver

PRIMARY CONTACT TITLE: Financial Aid Senior Manager

PRIMARY CONTACT PHONE: 3854285754

PRIMARY CONTACT EMAIL: lynn.weaver@wgu.edu

PRIMARY CONTACT BCEID: Lynn Weaver

PROGRAM_INFORMATION

PROGRAM NAME: Bachelor of Science, Computer Science

PREVIOUSLY ELIGIBLE: No

CREDENTIAL: Degree

PROGRAM DESCRIPTION: <https://www.wgu.edu/online-it-degrees/computer-science.html>; WGU is online & competency based with two 6-month terms; no breaks

TOTAL WEEKS: 208

ADMISSION REQUIREMENTS: All students must have a minimum of a high school diploma or equivalent

AVERAGE HOURS: 15

TOTAL NUMBER YEARS: 4 Years to <5 Years

COURSE LOAD TYPE: Credits based

COURSE LOAD CREDITS MET: Yes

PROGRAM DELIVERY: Online/blended

PRACTICE EDUCATION: No

ESL: No

JOINT PROGRAM: No

TOTAL HOURS STUDY PROGRAM: 120

TOTAL WEEKS STUDY PROGRAM: 52

TOTAL HOURS STUDY PER YEAR: 208

ACTUAL TUTION: 8977

MANDATORY FEES: 359

PROGRAM RELATED COSTS: 371

PROGRAM_DATES

START DATES YEAR1: 2021-11-01

END DATES YEAR1: 2022-10-31

START DATES YEAR2: 2021-11-01

END DATES YEAR2: 2022-10-31

START DATES YEAR3: 2021-11-01

END DATES YEAR3: 2022-10-31

START DATES YEAR4: 2021-11-01

END DATES YEAR4: 2022-10-31

START DATES YEAR5: 2021-11-01

END DATES YEAR5: 2022-10-31

PROGRAM_BREAKS

START YEAR1 1: 1900-01-01

END YEAR1 1: 1900-01-01

DECLARATION

FIRST NAME: Lynn

LAST NAME: Weaver

TITLE: Financial Aid Senior Manager

EMAIL: lynn.weaver@wgu.edu

ACKNOWLEDGE INFORMATION ACCURATE: Yes

ACKNOWLEDGE IS AUTHORIZED: Yes

----- Original Message -----

From: ;

Received: Fri Oct 29 2021 15:34:21 GMT-0700 (Pacific Daylight Time)

To: Western Governors University;

Subject: Re New Institution Designation Application CRM:0045720

Dear Lynn Weaver

Thank you for your designation application.

The designation application indicates that the Bachelor of Science, Computer Science program is an online/blended program. As required when you select this option on the designation application, you are required to submit a Confirmation of Distance Education Eligibility form in support of your application. I have attached the section of the application and policy as well as the Confirmation of Distance Education Eligibility form to this email.

Please complete the Confirmation of Distance Education Eligibility form, providing the program name but leaving the student information blank.

Once we do our review, we will notify you of the outcome.

Please allow approximately 4 to 6 weeks for processing from the date all completed documentation is received.

Thank you

Sincerely,

TG

Institution and Program Designation Team

StudentAid BC

Ministry of Advanced Education and Skills Training

Designat@gov.bc.ca

Attachment 1: Word doc quoting the SABC Policy Manual

- ☐ Credits based
- ☐ Hours based

Program delivery method:  *

- ☐ On site
- ☒ Online/blended

If your institution is outside B.C., to be eligible for SABC designation you must provide a program that is 100% onsite as part of your designation application.

To assess your online program as part of your designation application you must provide an onsite equivalent of the program for assessment by completing and adding a [Confirmation of StudentAid BC Distance Education Eligibility](#) form and supporting documentation to the supporting documentation section below.

Chapter 2: Program Eligibility for Student Financial Assistance

3. Online programs or blended learning Online programs, blended learning, distance education, or other programs with a non-traditional form of delivery, or a combination of traditional and non-traditional delivery, may be eligible for student financial assistance. A program meets StudentAid BC eligibility criteria if any of the following are true:

- The academic or career training program with the same study period length is offered and delivered at 100 percent course load on site; or
- A similar program where a student will earn the same number of academic credits in the same time period as a student in other StudentAid BC-eligible programs delivered on site at the same institution; or
- A student will earn academic credits for 100 percent of the program at the undergraduate level for a program that is recognized as equivalent at another designated institution listed in the BC Transfer Guide, Alberta's transfer guide or other comparable articulation agreements from other jurisdictions; and
- All programs must meet all other required StudentAid BC program eligibility criteria outlined in this manual.

These criteria are intended to enable the non-traditional program to be compared with the traditional form of delivery both in terms of content and length of study, thus ensuring the full-time requirement is met.

Students in academic programs delivered through E-learning must complete a minimum of nine credits in four months (that is, 60 percent of a full course load) to qualify for StudentAid BC funding, as outlined in their current contract with the institution. Institutions may contact StudentAid BC for further clarification

Confirmation of StudentAid BC Distance Education Eligibility (CODEE)

Purpose

CODEE criteria is intended to enable non-traditional programs to be compared with traditional forms of delivery in terms of both content and length of study, to ensure the full-time requirement is met. Students enrolled at institutions outside B.C. in academic programs delivered via online or blended learning, must complete a minimum of 60 per cent of a full course load to qualify for StudentAid BC funding as outlined in their current contract with the institution. Institutions may contact StudentAid BC for further clarification.

Introduction:

The CODEE form is required for all students enrolled in studies at institutions outside of B.C. that are delivered through online, blended learning, or other non-traditional delivery methods. If a program has not been reviewed for online or blended learning for the current program year, the student will receive a CODEE request letter posted to their dashboard. The CODEE form must be submitted to StudentAid BC by the institution, with the required documentation.

Who completes the CODEE form?

The CODEE form must be completed by a financial aid officer or registrar who has signing authority on behalf of the institution for student financial assistance purposes.

Helpful tips:

- Download the CODEE form at www.Studentaidbc.ca
- Incomplete CODEE forms, or missing documentation will delay processing of the student application.
- Ensure all information is provided before you submit your CODEE by email to designat@gov.bc.ca.
- Ensure your institution stamp or seal is used.

Instructions:

Institution Information:

A 4-digit Institution Code is assigned to an institution the first time the institution is designated in Canada. If your institution is submitting this CODEE as part of a designation application and this is your first application in Canada, please leave the Institution Code field blank.

Student Information:

If you are completing this CODEE as part of a designation application, you are **NOT** required to complete the student section of this form.

Program Eligibility:

Choose option 1 if the program is offered full-time onsite.

Choose option 2 if the program has a similar credential with the same timeframe and the same number of credits required to graduate is offered full-time onsite.

Choose option 3 if the program is listed in the British Columbia or Alberta Transfer guide as a sending institution or another articulation agreement with another SABC designated institution for block transfer.

Choose option 4 if the program does not meet the criteria stated above.



StudentAidBC

Confirmation of StudentAid BC Distance Education Eligibility (CODEE)

Dear Institution Official:

Institution Information:

INSTITUTION NAME

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INSTITUTION CODE (If known)

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PROGRAM NAME

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Student Information:

(DO NOT Complete this section for a Designation Application)

STUDENT'S LAST NAME

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STUDENT'S FIRST NAME

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STUDENT'S StudentAid BC Application Number

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Program Eligibility:

The B.C. Ministry of Post-Secondary Education and Future Skills will provide B.C. student loans to eligible residents of B.C. enrolled at institutions outside B.C. in distance education, correspondence, online programs, or other programs of study with non-traditional forms of delivery, if one of the following conditions is met:

- ☐ 1. The academic or career training program with the same study period length is offered and delivered at 100 per cent course load onsite; OR
- ☐ 2. A student will earn the same number of academic credits in the same time period as a student in a similar StudentAid BC eligible program delivered onsite at the same institution; OR
- ☐ 3. A student will earn academic credits for 100 per cent of the program at the undergraduate level for a program that is recognized as equivalent at another designated institution listed in the B.C. Transfer Guide, Alberta's Transfer Guide or other comparable articulation agreements from other jurisdictions; OR
- ☐ 4. None of the above apply.

Note: You are required to submit this form and documentation supporting your selection above by email to designat@gov.bc.ca

If you have any questions, please contact the Institution and Program Designation Team by email at designat@gov.bc.ca

Ministry of Post-Secondary
Education and Future Skills

StudentAid BC

Email: designat@gov.bc.ca

Telephone:
1-800-561-1818
(Toll Free in Canada / U.S.)

+1-778.309.4621
(outside North America)

Official Stamp or Seal of School

Name of School Official

Signature of School Official

School Official's Contact Information:
Telephone:

Email:

----- Original Message -----

From: ;

Received: Fri Dec 17 2021 13:35:23 GMT-0800 (Pacific Standard Time)

To: Lynn Weaver;

Subject: U.S. Institution Designation Application - Decision letter CRM:0045825

Lynn Weaver
Financial Aid Senior Manager
Western Governors University

Dear Lynn :

This is a Final Decision Letter from the Ministry of Advanced Education and Skills Training, following our Notification of Findings Letter which was sent to you on November 30, 2021 regarding your Designation Application to have Western Governors University designated by the Ministry for StudentAid BC programs.

Final Decision

StudentAid BC's final decision is that your application is denied.

We provided you with an additional 15 calendar days to send any further information for consideration in SABC's final decision.

We did not receive the required Confirmation of Distance Education Eligibility form requested in our Notification of Findings letter, this application is now closed, and your institutions designation application is denied. If your institution does meet our designation criteria in the future, and you wish to apply for designation again, we will review a new application at that time.

If you have questions about this decision please contact the Institution and Programs Designation Team Administrator at designat@gov.bc.ca.

We wish to assure you that the denial of this StudentAid BC designation application is not a reflection of the quality or value of education and training provided by your school.

Thank you,

TG

Institution and Program Designation Team

StudentAid BC

Ministry of Advanced Education and Skills Training

----- Original Message -----

From: Lynn Weaver;

Received: Wed Dec 08 2021 07:10:50 GMT-0800 (Pacific Standard Time)

To: designat@gov.bc.ca; Designations Unit; ;

Subject: RE: U.S. Institution Designation Application – Notification of Findings CRM:0045776

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Thanks for confirming, Tamara. Have a good day!

Lynn Weaver

Senior Manager, Financial Aid

From: AEST Designation Unit AEST:EX <DESIGNAT@gov.bc.ca>

Sent: Tuesday, December 7, 2021 4:36 PM

To: Lynn Weaver <lynn.weaver@wgu.edu>

Subject: RE: U.S. Institution Designation Application – Notification of Findings CRM:0045776

[EXTERNAL EMAIL] WARNING: This email originated from outside of Western Governors University.

Good Afternoon Lynn

Yes you are correct. If you do not meet any of the options on the Confirmation of Distance Education Eligibility form numbered 1 - 4 then you would select 5. None of the above apply.

Thank you

Sincerely,

Tamara Gauthier | Institution and Program Designation

StudentAid BC | Ministry of Advanced Education and Skills Training

Email: designat@gov.bc.ca<<mailto:designat@gov.bc.ca>>

www.studentaidbc.ca<<http://www.studentaidbc.ca>>

----- Original Message -----

From: lynn.weaver@wgu.edu;

Received: Tue Dec 07 2021 11:45:02 GMT-0800 (Pacific Standard Time)

To: designat@gov.bc.ca; designat@gov.bc.ca; designat@gov.bc.ca;

Subject: RE: U.S. Institution Designation Application – Notification of Findings CRM:0045776

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hello,

I have reviewed the CODEE form. I don't see an option for WGU; we are 100% online and we have no on-site equivalent program. Am I correct in interpreting the form this way? Thanks.

Lynn Weaver
Senior Manager, Financial Aid

From: Lynn Weaver
Sent: Tuesday, December 7, 2021 10:29 AM
To: AEST Designation Unit AEST:EX <DESIGNAT@gov.bc.ca>
Subject: RE: U.S. Institution Designation Application – Notification of Findings CRM:0045776

I'm sorry I missed the form earlier. I'll take a look at this right away. Thank you!

Lynn Weaver
Senior Manager, Financial Aid

From: AEST Designation Unit AEST:EX <DESIGNAT@gov.bc.ca<<mailto:DESIGNAT@gov.bc.ca>>>
Sent: Tuesday, December 7, 2021 10:14 AM
To: Lynn Weaver <lynn.weaver@wgu.edu<<mailto:lynn.weaver@wgu.edu>>>
Subject: RE: U.S. Institution Designation Application – Notification of Findings CRM:0045776

[EXTERNAL EMAIL] WARNING: This email originated from outside of Western Governors University.

Good Morning Lynn

The Confirmation of Distance Education Eligibility Form, in addition to the section from the designation application, was attached to the previous email.

I'm including here again for convenience or you can find it on our website under: Institution Officials/Designation and program forms. As well the 2021/22 StudentAid BC Policy Manual is also listed under the Policy Manual section.

Thank you

Sincerely,

TG | Institution and Program Designation

StudentAid BC | Ministry of Advanced Education and Skills Training

Email: designat@gov.bc.ca<<mailto:designat@gov.bc.ca>>

www.studentaidbc.ca<<https://can01.safelinks.protection.outlook.com/?url=http://www.studentaidbc.ca/&data=04%7c01%7cdesignat%40gov.bc.ca%7cfa34d5df5b724ca499a408d9b9b7f482%7c6fdb52003d0d4a8ab036d3685e359adc%7c0%7c0%7c637745021997408391%7cUnknown%7cTWfPbGZsb3d8eyJWljoIMC4wLjAwMDAiLCJQIjoV2luMzliLCJBTil6lk1haWwiLCJXVCI6Mn0%3D%7c3000&sdata=FzGVXkh3ZyWZKN5lpDpQTWfDeSnNWSmhhdAsDTE/klI%3D&reserved=0>><<http://www.studentaidbc.ca><<https://can01.safelinks.protection.outlook.com/?url=http://www.studentaidbc.ca/&data=04%7c01%7cdesignat%40gov.bc.ca%7cfa34d5df5b724ca499a408d9b9b7f482%7c6fdb52003d0d4a8ab036d3685e359adc%7c0%7c0%7c637745021997418337%7cUnknown%7cTWfPbGZsb3d8eyJWljoIMC4wLjAwMDAiLCJQIjoV2luMzliLCJBTil6lk1haWwiLCJXVCI6Mn0%3D%7c3000&sdata=i5gqp4aFNpv5eIVdk5v1oJkUj/pcB5eqLSAkGzO2QEA%3D&reserved=0>>>

----- Original Message -----

From: lynn.weaver@wgu.edu<<mailto:lynn.weaver@wgu.edu>>;

Received: Tue Dec 07 2021 07:14:15 GMT-0800 (Pacific Standard Time)

To: designat@gov.bc.ca<<mailto:designat@gov.bc.ca>>;

designat@gov.bc.ca<<mailto:designat@gov.bc.ca>>; designat@gov.bc.ca<<mailto:designat@gov.bc.ca>>;

Subject: RE: U.S. Institution Designation Application – Notification of Findings CRM:0045776

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hello,

Thank you for your email. What does Western Governors University need to do to submit a Confirmation of Distance Education Eligibility (CODEE) form? Where is that form located? We would like to get a copy of the form so we can determine if it is something we can complete. Thanks for your guidance.

Lynn Weaver
Senior Manager, Financial Aid
Western Governors University
4001 South 700 East, Suite 700
Salt Lake City, UT 84107
O: 1.877.435.7948 ext. 5754
lynn.weaver@wgu.edu<<mailto:lynn.weaver@wgu.edu>>

-----Original Message-----

From: AEST Designation Unit AEST:EX <DESIGNAT@gov.bc.ca<<mailto:DESIGNAT@gov.bc.ca>>>

Sent: Tuesday, November 30, 2021 10:37 AM

To: Lynn Weaver <lynn.weaver@wgu.edu<<mailto:lynn.weaver@wgu.edu>>>

Subject: U.S. Institution Designation Application – Notification of Findings CRM:0045776

[EXTERNAL EMAIL] WARNING: This email originated from outside of Western Governors University.

Lynn Weaver
Financial Aid Senior Manager
Western Governors University

Dear Lynn:

This letter provides a preliminary notification of findings in response to your Designation Application to have Western Governors University designated by the Ministry of Advanced Education and Skills Training for StudentAid BC financial aid programs.

Based on the information you provided, we would likely deny your designation application as your application is missing the following StudentAid BC Designation criteria:

*

No Confirmation of Distance Education Eligibility (CODEE) form submitted If you have more information to provide or you believe the information listed above is incorrect, please send supporting documentation to

designat@gov.bc.ca<<mailto:designat@gov.bc.ca><<mailto:designat@gov.bc.ca%3cmailto:designat@gov.b>

[c.ca](mailto:designat@gov.bc.ca)>> within 15 calendar days of this email being sent.

If we do not receive further information within this time frame, this application will be considered closed, and your application for designation will be denied. Prompt submission of required documentation will result in final decisions being issued faster.

We wish to assure you that a denial of StudentAid BC designation is not a reflection of the quality or value of education and training provided by your school.

Please contact

designat@gov.bc.ca<<mailto:designat@gov.bc.ca><<mailto:designat@gov.bc.ca%3cmailto:designat@gov.b>

[c.ca](mailto:designat@gov.bc.ca)>> if you have any questions.

Thank you,

TG

Institution and Program Designation Team StudentAid BC Ministry of Advanced Education and Skills Training