



Our Ref. 124879

March 31, 2022

Peter Smailes  
Vice-President, Finance and Operations  
University of British Columbia  
7th Floor, Walter C. Koerner Library  
1958 Main Mall  
Vancouver BC V6T 1Z2

Dear Peter Smailes:

I am pleased to inform you that the Ministry of Advanced Education and Skills Training (the Ministry) will provide the University of British Columbia with a grant in the amount of \$10.44 million. The funds will be transferred in the next available electronic funds transfer.

The funding is intended to support the delivery of 720 full-time equivalent student spaces in targeted technology programming through March 31, 2023. The funding must be used for expenditures related to the grant's intended purpose as referenced above. For any questions, please contact Susan Burns, Director of Technology, Arts and Sciences Education at [Susan.Burns@gov.bc.ca](mailto:Susan.Burns@gov.bc.ca).

The Ministry requests that any public announcements related to funding be made solely by the Ministry. If you have any questions in this regard, please have your staff contact Eric Berndt, Communications Director, Government Communications and Public Engagement, by phone at (250) 208-8438 after April 19, 2022.

On behalf of the Ministry, thank you for your support of British Columbia's students.

Sincerely,

Jason Butler  
Assistant Deputy Minister

Distribution list follows

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pc: Professor Andrew Szeri  
Vice-President, Academic and Provost  
University of British Columbia

Professor Rehan Sadiq  
Provost and Vice-President, Academic *pro tem*  
Okanagan Campus  
University of British Columbia

Eric Berndt, Communications Director  
Government Communications and Public Engagement  
Ministry of Advanced Education and Skills Training

Wendy Grondzil, Director  
Post-Secondary Finance Branch  
Ministry of Advanced Education and Skills Training

[AEST.FinancialReporting@gov.bc.ca](mailto:AEST.FinancialReporting@gov.bc.ca)



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March 31, 2022

Peter Smailes  
Vice-President Finance and Operations  
University of British Columbia  
7th Floor, Walter C. Koerner Library  
Vancouver BC V6T 1Z2

Dear Peter Smailes:

I am pleased to inform you that the Ministry of Advanced Education and Skills Training (the Ministry) will provide the University of British Columbia with grant funding totalling \$3,141,503. These funds will be transferred in the next available electronic funds transfer.

The funding is intended to be used for eligible expenditures related to the following initiatives:

*For UBC Point Grey:*

- \$107,000 for start-up of the Master of Genetic Counselling Program
- \$311,000 for start up of the BMw Program, Surrey
- \$424,400 for the BMw Program, Victoria/online, and delivery of 4 associated FTEs
- \$233,603 for IEMBP, and delivery of 8 associated FTEs
- \$535,500 for start-up of the Occupational Therapy Program, Surrey
- \$890,000 for the Bachelor of Science in Nursing Program, and delivery of 46 associated FTEs.

*For UBC Okanagan:*

- \$390,000 for the Bachelor of Science in Nursing Program, and delivery of 30 associated FTEs.
- \$250,000 for the Master of Social Work Program, and delivery of 10 associated FTEs.

The funding is intended to support the start-up and delivery of Health Programs through March 31, 2023 for expenditures related to the grant's intended purpose as referenced above.

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The Ministry requests that any public announcements related to funding be made solely by the Ministry. If you have any questions in this regard, please have your staff contact Eric Berndt, Communications Director, Government Communications and Public Engagement, by phone at (250) 208-8438 after April 19th, 2022.

Sincerely,



Jason Butler  
Assistant Deputy Minister

pc: Professor Andrew Szeri  
Vice-President, Academic and Provost  
University of British Columbia

Professor Rehan Sadiq  
Provost and Vice-President, Academic *pro tem*  
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Our Ref. 124363

X Ref. 124879

File No. 66200-01/Interim-2022-23

April 07, 2022

Peter Smailes  
Vice-President, Finance and Operations  
University of British Columbia  
6328 Memorial Rd  
Vancouver BC V6T 1Z2

Dear Peter Smailes:

I am writing to provide you with information regarding your institution's initial operating grant from the Ministry of Advanced Education and Skills Training (the Ministry) for 2022/23, as reflected in Attachment 1.

As applicable, institution operating grants have been adjusted to reflect:

- annualization of funding for collective agreements ratified under the Sustainable Services Negotiating Mandate (SSNM); and
- previously communicated decisions for health-related programing, health related programming funded by the Ministry of Health, and technology-related programming.

Your institution's operating grant has also been reduced, on a one-time basis, to reflect the funding previously issued to support the delivery of certain priority programs as outlined in my March 31, 2022 funding letter (Our Ref. 124879).

#### Financial Reporting

The accuracy of forecasting is of primary importance. Material changes to forecasted operating results or to capital project schedules and/or provincial cash flows should be brought to the Ministry's attention immediately.

Under extraordinary circumstances, institutions may seek an exception to the annual balanced budget requirement and request approval from the Minister of Finance and the Minister of Advanced Education and Skills Training to operate in a deficit position. Requests for deficit approval must be provided to the Ministry by the end of the second quarter and include an explanation of key deficit drivers, actions taken to mitigate the deficit, a plan to return to a

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**Ministry of  
Advanced Education  
and Skills Training**

Finance, Technology and  
Management Services  
and Division Responsible for  
Student Housing

Mailing Address:  
PO Box 9134 Stn Prov Govt  
Victoria BC V8W 9B5

Location Address:  
3<sup>rd</sup> Floor – 835 Humboldt Street  
Victoria BC V8V 4W8

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balanced position and the associated timeframe and an outline of any extraordinary implications for students.

Regardless of the circumstances, an institution should not assume that a request to operate in a periodic deficit will be approved.

### Capital

While more detailed guidance will be provided in your final funding letter later in 2022, the following items on capital asset management remain in effect:

#### *Capital Procurement*

Please ensure that all capital asset procurement is in accordance with the [Capital Asset Management Framework \(CAMF\)](#) developed by the government for public sector bodies. Specifically, procurement must be fair, open, competitive, transparent, and must effectively manage, budget and schedule risk. This includes undertaking the necessary conflict of interest searches for the purpose of identifying any business and professional interests and relationships between capital project procurement team members and their advisors with proponents. All priority investment projects require a procurement options analysis and may be audited to confirm that all procurement activities have been undertaken in accordance with CAMF.

#### *Climate Change Accountability*

Institutions are expected to comply with government's requirement to be carbon neutral under the [Climate Change Accountability Act](#).

#### *Capital Planning, Real Estate Acquisitions and Dispositions*

For more information on capital planning, acquisitions and dispositions, please visit the Ministry [Capital Planning Site](#).

#### *Routine Capital and Carbon Neutral Capital*

The Ministry will issue a subsequent letter that provides your institution's 2022/23 to 2024/25 Routine Capital and Carbon Neutral Capital funding amounts. Please continue to use your current allocations as a notional amount until the Routine Capital and Carbon Neutral Capital funding letter is issued later this year.

#### *Five Year Capital Plans*

Your institution's Five-Year Capital Plan submission, for the period 2023/24 to 2027/28, is tentatively expected by the end of July this year. The Ministry expects to issue instructions on the submission process by May this year.

Your institution can expect to receive its final, and more detailed, budget letter once the budget allocation for 2022/23 has been finalized.

Thank you for your continuing cooperation in working with the Ministry and other system partners to provide students with an accessible, affordable, high quality and relevant



post-secondary education. If you have any questions, or would like to discuss contents of this letter, please contact Wendy Grondzil, Director, Post-Secondary Finance, by email at [Wendy.Grondzil@gov.bc.ca](mailto:Wendy.Grondzil@gov.bc.ca) or phone at (778) 974-2362.

Sincerely,



Jason Butler  
Assistant Deputy Minister

Attachments

pc: Professor Santa Ono, President and Vice-Chancellor  
University of British Columbia

Shannon Baskerville, Deputy Minister  
Ministry of Advanced Education and Skills Training

Nicola Lemmer, Assistant Deputy Minister  
Post-Secondary Policy and Programs  
and Division Responsible for Learner Supports  
Ministry of Advanced Education and Skills Training

Tony Loughran, Executive Lead  
Governance and Corporate Planning Division  
Ministry of Advanced Education and Skills Training

Phil Hancyk, Executive Director  
Post-Secondary Finance Branch  
Ministry of Advanced Education and Skills Training

Wendy Grondzil, Director  
Post-Secondary Finance  
Ministry of Advanced Education and Skills Training

[AEST.FinancialReporting@gov.bc.ca](mailto:AEST.FinancialReporting@gov.bc.ca)

## Attachment 1 Summary

as at April 4, 2022

### University of British Columbia

#### Interim Operating Grant

2021/22 Restated	\$ 773,657,490
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#### 2022/23 Base Adjustments

Base Technology & Health Expansion (Funded separately Our Ref. 124879)	-\$ 12,628,003
Sustainable Services Negotiating Mandate	\$ 6,921,000
Health Programs Base	\$ 1,638,003
Health Programs Base (Ministry of Health funded)	\$ 6,083,000
Technology Expansion	\$ 1,160,000
<b>Total 2022/23 Interim Operating Grant</b>	<b><u>\$ 776,831,490</u></b>

#### Interim FTE Target

<b>Total</b>	<b><u>43,364</u></b>
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\* Included within the University of British Columbia's operating grant is \$350,000, for delivery of the West Kootenay Teacher Education Program.



**Attachment 2**  
as at April 4, 2022

Institution	2021/22 Restated Operating Grant	Change	2022/23 Notional Operating Grant	2022/23 Notional FTE Target
<b>Colleges &amp; Institutes</b>				
British Columbia Institute of Technology	\$ 143,151,098	-\$ 755,000	\$ 142,396,098	12,776
Camosun College	\$ 59,533,205	\$ 3,503,517	\$ 63,036,722	7,158
Coast Mountain College	\$ 19,272,913	\$ 363,399	\$ 19,636,312	1,695
College of New Caledonia	\$ 35,693,756	\$ 1,136,599	\$ 36,830,355	3,223
College of the Rockies	\$ 19,370,880	\$ 994,005	\$ 20,364,885	1,761
Douglas College	\$ 67,098,564	\$ 598,607	\$ 67,697,171	8,468
Justice Institute of BC	\$ 14,386,320	\$ 54,000	\$ 14,440,320	2,393
Langara College	\$ 52,804,515	\$ 491,793	\$ 53,296,308	7,160
Nicola Valley Institute of Technology	\$ 8,530,927	\$ 395,800	\$ 8,926,727	595
North Island College	\$ 25,178,767	\$ 1,163,373	\$ 26,342,140	2,318
Northern Lights College	\$ 19,239,232	\$ 707,713	\$ 19,946,945	1,528
Okanagan College	\$ 51,118,486	\$ 2,198,800	\$ 53,317,286	4,832
Selkirk College	\$ 28,384,295	\$ 1,333,022	\$ 29,717,317	2,380
Vancouver Community College	\$ 55,070,968	\$ 4,232,000	\$ 59,302,968	6,609
<b>Sub-total</b>	\$ 598,833,926	\$ 16,417,628	\$ 615,251,554	62,896
<b>Universities</b>				
Capilano University	\$ 44,257,898	\$ 847,100	\$ 45,104,998	5,558
Emily Carr University of Art and Design	\$ 15,672,331	\$ -	\$ 15,672,331	1,391
Kwantlen Polytechnic University	\$ 78,468,635	\$ 1,148,676	\$ 79,617,311	9,185
Royal Roads University	\$ 21,843,244	\$ 13,000	\$ 21,856,244	1,980
Simon Fraser University	\$ 271,186,155	-\$ 5,201,500	\$ 265,984,655	20,201
Thompson Rivers University	\$ 78,409,484	-\$ 117,868	\$ 78,291,616	8,175
University of British Columbia	\$ 773,657,490	\$ 3,174,000	\$ 776,831,490	43,364
University of Northern British Columbia	\$ 58,560,893	\$ 2,385,000	\$ 60,945,893	3,752
University of the Fraser Valley	\$ 62,655,562	\$ 1,158,369	\$ 63,813,931	6,740
University of Victoria	\$ 225,348,550	-\$ 4,607,500	\$ 220,741,050	16,498
Vancouver Island University	\$ 60,947,315	\$ 2,478,635	\$ 63,425,950	6,530
<b>Sub-total</b>	\$ 1,691,007,557	\$ 1,277,912	\$ 1,692,285,469	123,374
<b>Total Allocated</b>	\$ 2,289,841,483	\$ 17,695,540	\$ 2,307,537,023	186,270