

From: [Cameron, Sandra AGRI:EX](#)
To: [Lalani, Arif AGRI:EX](#)
Subject: FW: FW: follow-up
Date: Friday, July 28, 2017 1:10:00 PM

Really !?

From: s.22
Sent: Friday, July 28, 2017 1:05 PM
To: Cameron, Sandra AGRI:EX
Subject: Re: FW: follow-up

Hi Sandra,

I think the easiest for me would be to take the hellijet over for the meeting. Arif mentioned the MOA could pay for the travel? Should I go ahead and book the flight? I would come in the morning, have the afternoon for meetings, and then return in the evening to Vancouver.

Thank you so much,

s.22

On Fri, Jul 28, 2017 at 9:12 AM, Cameron, Sandra AGRI:EX <Sandra.Cameron@gov.bc.ca> wrote:
Good morning s.22 –

I would like to schedule the meeting in Victoria on Aug 3rd please. I would also like to schedule a meeting with Matt re: Agriservice BC for the same day. Let me know if you prefer morning or afternoon.

Thank you,
Sandra

From: s.22
Sent: Wednesday, July 26, 2017 2:14 PM
To: Lalani, Arif AGRI:EX
Subject: follow-up

Dear Arif,

Great to connect yesterday. s.22
s.22

s.22

Thanks so much for all,

s.22

From: [Cameron, Sandra AGRI:EX](#)
To: [Lalani, Arif AGRI:EX](#)
Subject: FW: invitation to President Reception at Agrifair
Date: Tuesday, July 25, 2017 1:55:00 PM
Attachments: [ag_minister.pdf](#)

Thoughts on the Minister attending?

From: Johnson, Lisa E FLNR:EX
Sent: Tuesday, July 25, 2017 12:43 PM
To: Cameron, Sandra AGRI:EX
Subject: FW: invitation to President Reception at Agrifair

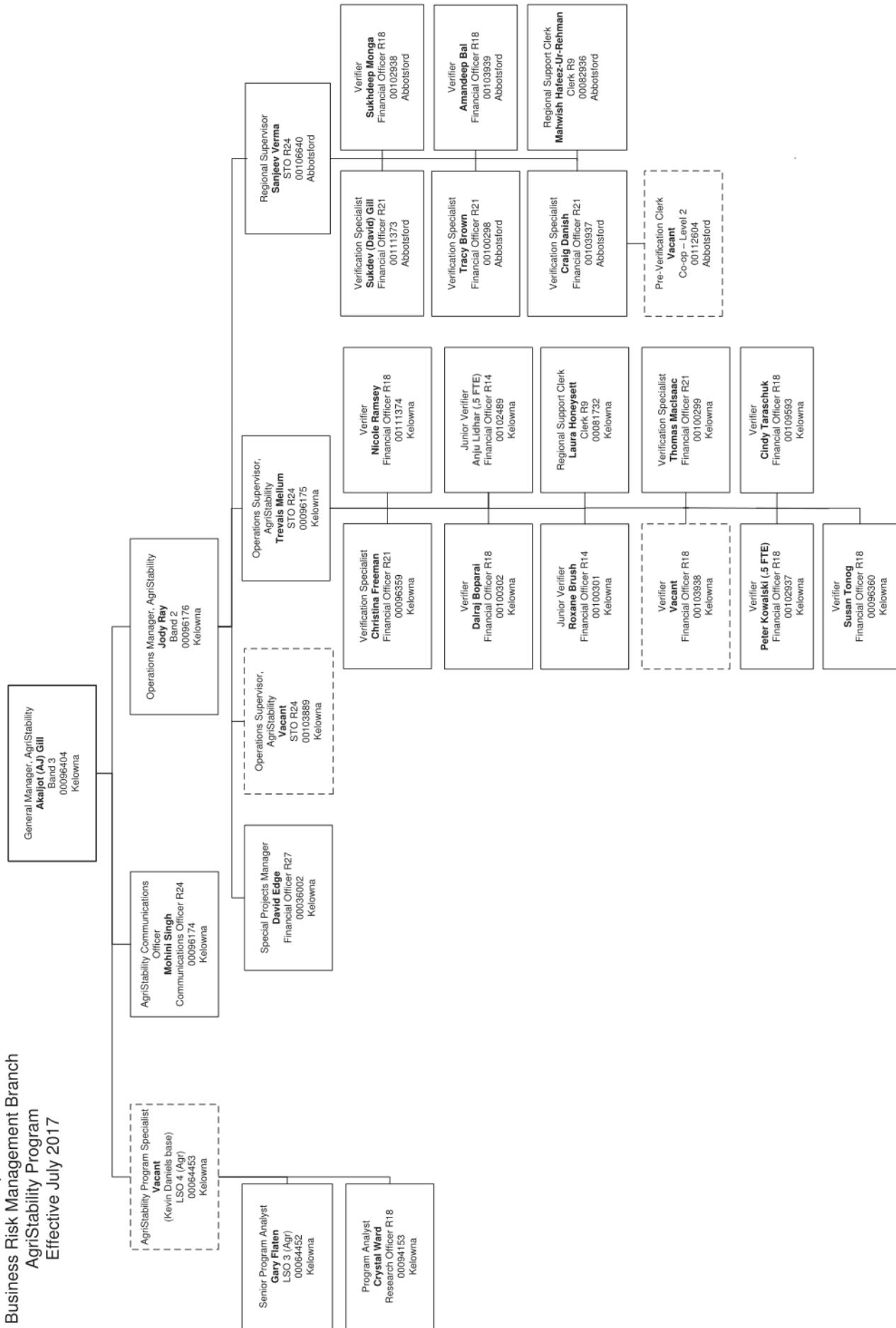
From: Melanie Kish [<mailto:agrifair@telus.net>]
Sent: Friday, July 21, 2017 9:20 AM
To: Minister, AGRI AGRI:EX
Subject: invitation to President Reception at Agrifair

Please see attached
Attention Honourable Popham
PLEASE note the RSVP is extended to July 26

Melanie Kish, Fair Manager
604-852-6674

Abbotsford Agrifair the best little country fair on earth!
August 4-6, 2017
Celebrating Canada's 150th, where "it's great to be Canadian, eh?!"
agrifair.ca

Business Development Division
Business Risk Management Branch
AgriStability Program
Effective July 2017



From: [Cameron, Sandra AGRI:EX](#)
To: [Lalani, Arif AGRI:EX](#)
Subject: FW: GSAGF2-537 Request for AgriService GSA
Date: Monday, July 31, 2017 1:16:00 PM
Attachments: [Request for GSA form JULY27.msg](#)
[GSAGF2-537 - Industry Capacity - Request - 27 July 2017.docx](#)
Importance: High

From: Aviles, Roberto AGRI:EX On Behalf Of AGRI GF2 Program Admin AGRI:EX
Sent: Monday, July 31, 2017 1:15 PM
To: Cameron, Sandra AGRI:EX
Cc: AGRI GF2 Program Admin AGRI:EX
Subject: FW: GSAGF2-537 Request for AgriService GSA
Importance: High

Sandra,

Hope you had a great weekend.

I know I recently sent this for the ADMs approval. I just want to ask if it's possible to expedite? This is for the revamp of the AgriService BC Website and we are under a tight schedule to make everything work (we are hoping to solicit tomorrow but depend on the approval). Thanks in advance!

Respectfully,

Rob Aviles

Procurement Specialist

Corporate Governance, Policy and Legislation Branch

Ministry of Agriculture

PO Box 9120 Stn Prov Gov, Victoria, BC V8W 9B4

Phone: (250) 387-5702

Fax: (250) 387-0357

From: Aviles, Roberto AGRI:EX On Behalf Of AGRI GF2 Program Admin AGRI:EX
Sent: Friday, July 28, 2017 9:07 AM
To: Lalani, Arif AGRI:EX
Cc: Cameron, Sandra AGRI:EX; AGRI GF2 Program Admin AGRI:EX
Subject: FW: GSAGF2-537 Request for AgriService GSA
Importance: High

Greetings,

This GSA Request is in support of the AgriService BC Webpage Revamp.

We are requesting ADM approval for STOB 60 on this GSA request. EA/ED Approval has been

attached.

Respectfully,

Roberto Aviles

Procurement Specialist

Corporate Governance, Policy and Legislation Branch

Ministry of Agriculture

PO Box 9120 Stn Prov Gov, Victoria, BC V8W 9B4

Phone: (250) 387-5702

Fax: (250) 387-0357

From: Holmes, Emma AGRI:EX

Sent: Thursday, July 27, 2017 11:13 AM

To: AGRI GF2 Program Admin AGRI:EX

Subject: GSAGF2-537 Request for AgriService GSA

Hello,

Attached is the AgriService BC Marketing Plan request for GSA form and the Expense Authority email. Please let me know if you require anything else.

Respectfully,

Emma Holmes, MSc, PAg

New Entrant Agrologist, Ministry of Agriculture

P: (604) 556-3057

www.AgriServiceBC.gov.bc.ca

From: [Cameron, Sandra AGRI:EX](#)
To: [Lalani, Arif AGRI:EX](#)
Subject: Hiring requests
Date: Monday, July 31, 2017 10:11:00 AM
Attachments: [FOR APPROVAL - BRMB Hiring request.msg](#)
[Crop Risk Specialist - 00094563_00115788.docx](#)
[AGRI - Hiring Request Form- Mgr Youth Development.docx](#)
[AGRI - Hiring Request Form Innov RO 24.docx](#)
[Agrologist - 00094563 APPROVED.PDF](#)

Summary:

Crop Risk Specialist LSO 3 Agr / STO R27 - #00094563/00115788 – Kelowna

This position is accountable for the integrity of the insurance coverage risk assumed on all tree fruit and grape crops in the province.

s.13

- To maximize career advancement into BRMB and within the Branch, this position will be dual posted as an LSO3 and STO27.

** Note this position was previously approved for hiring by Deputy Minister Derek Sturko (see attached) in September 2016 but due to the changes that occurred in several of our leadership positions we deferred to hire until now.

Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

Date: June 29, 2017

Issue: Considerations around a commitment to “support fruit and nut growers and processors in British Columbia”.

Background:

Fruit production: Fruit and nut production is combined together in the 2016 Census of Agriculture (Census) reports. Fruit includes: all tree fruits, table and wine grapes, and all berries. The Census reports the total area of fruits and nuts in British Columbia (BC) at 62,679 acres. Of this acreage, berries accounted for 54% (34,003 acres), tree fruits accounted for 28% (17,349 acres), grapes for 15% (9,652 acres) and ‘all other fruits, berries and nuts’ (e.g., nectarines, kiwis, hazelnuts, etc.) accounted for 3% (1,675 acres). The 2016 total Farm Cash Receipt estimates were \$397.1 million and proportionally equal the area percentages.

In January 2011, a \$2 million provincial- \$3 million federal contribution agreement known as the AgriFlexibility Program was received by the Canada-BC Tree Fruit Market and Infrastructure Innovation Initiative to be delivered over three years. The fund was intended to improve the competitiveness of the BC tree fruit industry through: investment in innovation and environmentally friendly technology in packing and storage infrastructure; development of marketing and value-added opportunities to increase consumption of fresh and processed apples; and development of strategies and measure to address pest management and other environmental issues. A number of projects were delivered through the program including investment in a major packing and storage facility in Okanagan. The funding was initially managed by the BC Fruit Growers Association (BCFGA) and final administration was managed by BC Investment Agriculture Foundation (IAF).

In November 2014, the Ministry announced a \$8.4 million 7-year Tree Fruit Replant Program (Program) administered by BCFGa and the Ministry. Previous orchard replant programs had been delivered, but this Program was designed to provide long-term, stable support to replanting activities in the tree fruit sector. Due to high producer demand, the Program was then provided an additional \$1 million in 2016 for the remainder in the Program. The Program, through its eligibility criteria and guidelines, encourages producers to replant high-yield, commercially desirable varieties as well as consider pest and disease resistant varieties as well.

The fruit sector and associations have ongoing engagement with numerous branches of the Ministry of Agriculture. In addition to the programs mentioned above, industry continues to access Business Risk Management programming, as well as Plant Health services and Industry Development services for minor pesticide use, new and emerging pest and disease monitoring and reporting, and varietal research.

The Ministry of Agriculture supports the fruit industry and industry associations through Growing Forward 2 (GF2) programming including Business Risk Management and strategic initiative (SI) programming such as disease, pest and varietal research, business planning, industry extension, domestic and international marketing programs and innovation funding.

Hazelnut production: Farmers reported, through Census, about 70% of the nut growing area in BC is in hazelnut production with the remainder producing walnuts, chestnuts and other mixed nuts. Given that nuts represent less than 3% in ‘fruit and nut’ Census data, walnut and chestnut production is negligible.

The BC hazelnut industry is in serious decline due to the introduction and spread of Eastern Filbert Blight (EFB). Hazelnut production has been variable and declined from an average of just over one million pounds between 2006-2011 to less than half of that in 2012. In 2013 there was a return to the historical norm but from

Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

2014 onward productivity continued to decline, due to EFB-infected orchards, to production levels that appear to be about 2-3% of the historical average (i.e., a decline of about 97%).

The management program for EFB consists of monitoring for disease, pruning out infected wood and spraying fungicides. However, as currently grown varieties are very susceptible to EFB and many growers have not followed the recommended management program, EFB has progressed and many orchards are no longer productive.

The long-term solution to EFB in hazelnut production is to plant resistant varieties. Prior to 2013, the BC Hazelnut Growers Association (BCHGA) carried out a research program, with funding from the IAF, to locally propagate, test and evaluate the new Oregon-bred varieties in BC orchards. Data has been generated and the most promising varieties can begin to be planted commercially, though findings suggest that even disease resistant varieties are susceptible to EFB if the plant has sustained exposure.

The Plant and Animal Health Branch (PAHB) diligently pursued deregulation and an amendment to Canadian Food Inspection Agency's (CFIA) Directive D-00-03 Eastern Filbert Blight, *Anisogramma anomala* in order to allow for the import of disease resistant hazelnut tree stock into BC. CFIA returned their decision this month to deregulate meaning growers now have full access to Oregon variety stock.

The hazelnut industry is served by one processing facility in the Fraser Valley and is part of the supply chain into Oregon processors. A large portion of this production is exported to Oregon by truck and a smaller portion of the production is sold locally as value-added products (such as hazelnut butter and candy products such as chocolate coated hazelnuts).

Similar to the fruit industry, hazelnut producers and association are eligible and continue to access GF2 strategic initiative programming, AgriStability and AgriInvest but there is no product insurance available under the Business Risk Management Program. The Ministry of Agriculture, through GF2 and other means, has supported hazelnut growers to address EFB and production decline including the development of the: 2015 Industry Development Plan, 2016 Hazelnut Production Guide; and 2017 Building Business Success budget guide for hazelnuts.

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Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

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DIR MA ADM _____ DM _____



"the best little country fair!"

July 13, 2017

**Honorable Lana Popham
Minister of Agriculture**

Dear Minister Popham:

It was a pleasure to chat with you at the recent Poultry Conference. The Board of Directors of Abbotsford Agrifair would like to personally invite you to join us in celebrating

Canada's 150th birthday – where it's great to be Canadian, eh! August 4-6, 2017.

Let us show you how committed we are to preserving Agrifair as a leading community event that celebrates our past and embraces our future through innovative fun, family events and education.

Please accept this invitation to attend the President's Reception on Friday August 4, venue opens at 5:00pm, show starts at 5:30pm. Join our sponsors and special guests to watch the MotorSports show featuring the FMX Sport Bike show, Demolition Derby and a few surprises. Light meal provided. As well, we invite you to attend the **Canada 150 Cake Ceremonies on Saturday August 5, at 11:30am. RSVP for both events is required by July 24.** Your tickets will include a full pass to the fair including entry to the President's Reception.

Building on the success of 2016 we have created a 2017 fair that will entice people to plan their vacation with us! Some 2017 attractions include: The Laughing Loggers, a new logger sports show, Dan the One Man Band is back and ready to celebrate as "Can Dan", Strathcona Mounted Troop is returning for this year only and the high flying Global FMX Bike show has returned. And, as always, we showcase the livestock and 4-H program, educating the importance of agriculture in our community to our guests, expanding on our Agri-tours we featured last year. Wrestling is back with some Canadian talent and Richards Racing Pigs & Ducks are returning. New plans include: a 30 foot fire breathing Dragon to participate in the MotorSports arena, Multi-Cultural talent showcased on our stage Friday, Classic Canadian rock with Jerry Doucette Saturday, and continuing with our most popular concert, Christian headliner Kutless will perform Sunday.

As well, to help celebrate what it means to be Canadian there will be a street hockey tournament including VIP games featuring APD, RCMP and a few others! Saluting our Canadian Military, we have partnered with the Chilliwack Military Museum and have created a massive display complete with interactive camps and military vehicles.

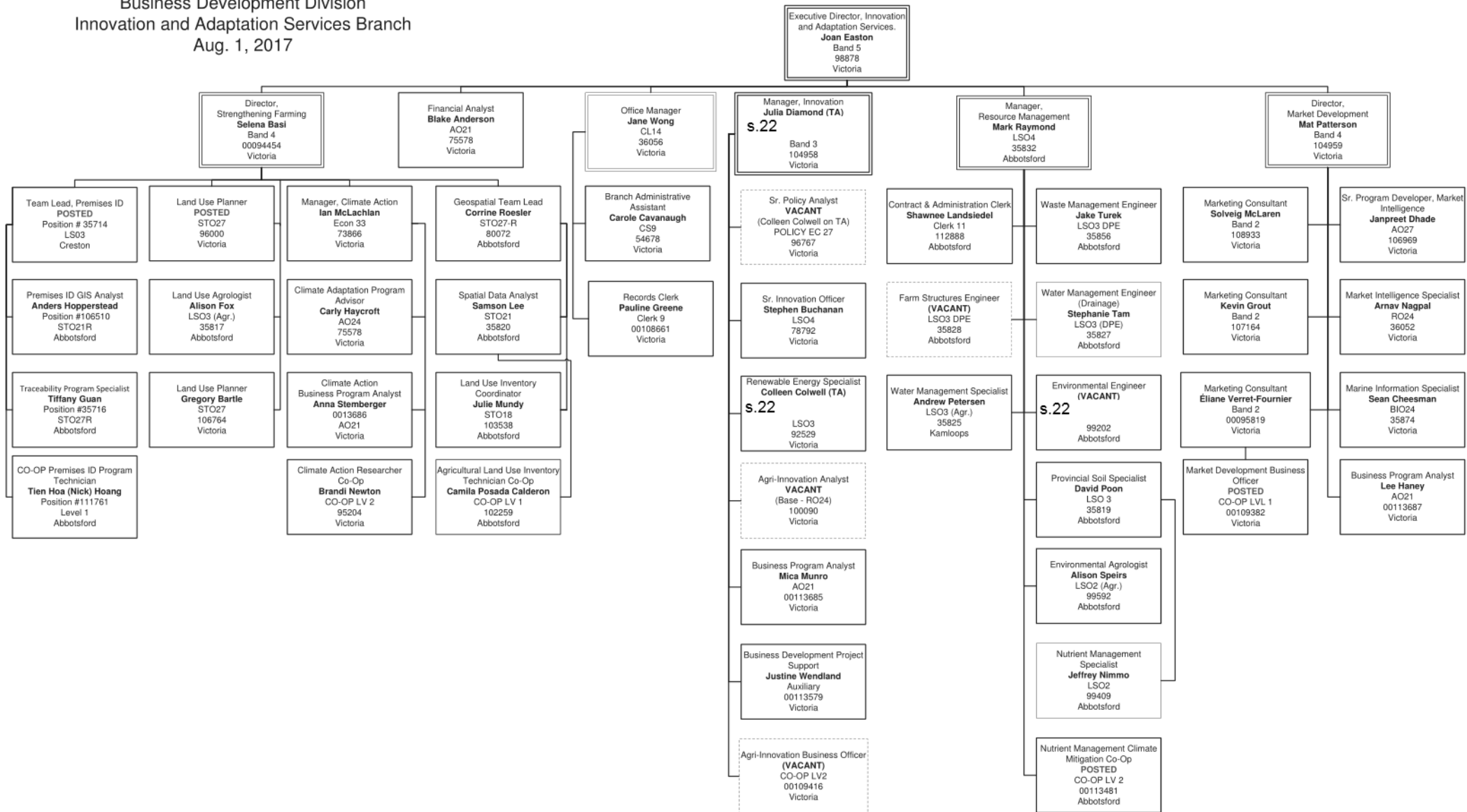
Please visit our website for all the fun details! agrifair.ca

Sincerely,

**Ernie Silveri, President
Abbotsford Agrifair**

P.O. Box 2334
Abbotsford, B.C. V2T 4X2
Tel: (604) 852-6674
Fax: (604) 852-6631
www.agrifair.ca
agrifair@telus.net

Business Development Division
Innovation and Adaptation Services Branch
Aug. 1, 2017




MINISTRY OF AGRICULTURE HIRING REQUEST FORM

SECTION A: TO BE COMPLETED BY HIRING MANAGER	
Total Number of Positions Requested:	One
Branch Name:	Business Risk Management
Position Title:	Agrologist (will be changed to Crop Risk Specialist)
Position # (s):	00094563
Classification:	Licensed Science Officer (Agrologist) 3
Grid Level (Step):	Step 1
Location:	Kelowna
Type of Hire (Permanent/Temporary/Auxiliary):	Permanent
Full-time or Part-time (# of hours/week):	Full-time
Internal or External (if ext. explain in "notes" section)	External
Start and End Date/Term of Position:	ASAP / Permanent
Will this hiring action be restricted to your Ministry?	No
Is this a newly created position? If so, provide the name of the employee that this position will report to.	No
Why is this position vacant?	s.22
Was this position posted in the last six months? If yes, what was the process (internal, external, etc.)?	No
Could this extension result in an auxiliary conversion?	N/A
If temporary extension, was this originally competed?	N/A
Is this position on a current org chart posted on the intranet? If yes, provide the date listed on the org chart.	Yes – July 2016
Does this align with your branch's current staffing strategy? Explain why or why not	
Yes, this position is part of the approved org charts and fills a role in the delivery of BRM programs.	
What have you done to reassign the work internally?	
In the interim, aspects of the work, such as involvement on the cherry review project, have shifted to the Manager of Policy and Product Review. In addition, aspects of monitoring of standards and coverage assignments shifted temporarily to Claims Manager.	
What is the nature of the role and why is the position critical to be filled?	
The Production Insurance program writes over \$500 million in annual crop and plant loss liability. The program is under continuous pressure to take on added production loss risk. The position is critical to upholding agronomic standards related to underwriting crop loss risk, and there by maintaining the program liability and the integrity of the insurance program.	
The Crop Risk Agrologist is responsible for the provision of professional, scientific and technical advice and information on the application and utilization of sound agronomic practices to evaluate risk. The Agrologist interprets results, develops scientific operational insurance underwriting solutions and presents program change recommendations to meet the present and future needs of the organization, users and stakeholders.	
Why can the position not be offset with another resource that could be declared surplus?	
No resources available.	
What is the impact to government if the position is not filled at this time?	
<ul style="list-style-type: none"> Increased risk to the program. Deterioration of program integrity. 	

<ul style="list-style-type: none"> Lack of agronomic support and training at regional office affects standards and staff engagement. 	
What position(s) are you leaving unfilled to assist with the corporate pressures?	
Over the past few years, the Branch has reduced its FTE count to strategically meet its program delivery goals. The Branch has reassigned work and changed the fundamental model to one of program integration. The Branch continually looks for ways to streamline and reduce salary costs.	
Position Title:	Position #:
Branch Support Clerk (Kelowna)	00036012
Regional Support Clerk (Dawson Creek)	00035685
Verification Administrator	00101102
If auxiliary, can the position be posted as a regular position?	
N/A	
Additional Notes:	
Note that 60% of the costs of this position are recovered from Canada.	

SECTION B: TO BE COMPLETED BY EXECUTIVE DIRECTOR	
Is this position included in the current branch STOB 50 budget?	Yes
Is this position included in the current branch STOB 50 forecast?	Yes
What is the current branch STOB 50 forecast variance?	Surplus \$30,242
What date was this information confirmed with CSNR?	August 31, 2016

SECTION C: TO BE COMPLETED BY DMO	
Executive Approval	
Deputy Minister Signature:	Date Signed:
	SEPT 14, 2016

Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

Date: July 4, 2017

Issue: Considerations related to a commitment to, "Provide incentives to help the aquaculture industry transition to closed containment where possible."

Background:

BC's seafood sector had a wholesale value of \$1.4B in 2015. Of this total, 46% (\$658M) came from aquaculture, the bulk of which, 87% or \$574M, was from salmon raised in open net pens. In 2015, production of salmon from open net pens was 83,000 metric tonnes (MT).

Several groups have raised concerns about the farming of salmon in open net pens due to the potential that it may negatively impact BC's wild salmon stocks. The science regarding impacts remains inconclusive, despite numerous studies on environmental impacts on salmon stocks directly attributed to salmon farming practices. The recent Cohen Commission did not conclude that open net salmon farms negatively impacted sockeye salmon stocks, but did acknowledge there is a certain degree of risk associated with salmon farming that need to be quantified before any conclusions can be made. To address specific recommendations by the Commission, a risk assessment through the Canadian Science Advisory Secretariat process concluded that the risk posed to Fraser River sockeye salmon abundance and diversity by Infectious Hematopoietic Necrosis Virus (IHNV) infection attributable to Atlantic salmon farms in the Discovery Islands is minimal under the current fish health management practices.

Land-based aquaculture is an alternative that has been under development in BC for many years. There are currently no water-based closed containment systems that are feasible for use in the ocean (there are some used in lakes including for steelhead in Lois Lake in BC).

Currently there are several land-based closed containment farms using recirculating aquaculture system technology to grow market size fish including salmon, steelhead trout, sturgeon, tilapia as well as several salmon hatcheries that supply young salmon (smolts) for growing out in net pens. With the exception of salmon, these sites are small (50-150 tonnes) catering to niche, high value markets and are economically viable.

For salmon, there is only one commercial scale facility, Kuterra near Port McNeil in BC (which initiated operations in 2013). The primary objective of the Kuterra project is to demonstrate economic viability for growing market size Atlantic salmon in a closed system on land. Information reported out from the Kuterra project indicates that several technical challenges remain to be resolved, these include; small size of fish, high maturation rates, off-flavours and cataracts. Kuterra has a capital investment of \$9M (not including land costs) and a production capacity of 300 MT, and has yet to demonstrate financial profitability. The company, including all assets, intellectual property and brand is currently for sale.

Outside of BC there is one other project in Nova Scotia, several projects in Europe and Asia, and interest in developing additional projects in South Africa and the US. All of the projects have required very significant investment capital with little publically available information on economic viability. For the most part, profitability remains unproven and a key constraint. Key approaches used to address this constraint included locating farms as close as possible to key markets to reduce transport costs and through economies of scale. The most notable project to attempt this is the Atlantic Sapphire project in Florida with a projected production capacity of 90,000 MT and cost of \$817M over the next nine years.

The transition from open-net pens to land-based closed containment systems must consider two factors: 1) impact on current investment and opportunity cost to the existing open-net pen salmon farming industry; and 2) addressing the gaps to make land-based salmon farming technically and therefore economically viable.

ADVICE TO MINISTER

Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

Based on the number of currently operating open-net salmon farms, transition to land-based systems would result in an estimated lost capital investment of \$330M.

In comparison, based on an estimated cost of \$15M/1,000 MT of production, an additional investment of approximately \$1.2B would be required for capital to build the infrastructure to move the industry on land, not counting land costs. Additional costs that would be incurred by industry include higher operating costs and research and development costs to address unresolved technical issues as noted above. If an attractive return on investment can be demonstrated through innovation research to reduce cost of production, capital costs could potentially be amortized over time and through economies of scale.

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ADVICE TO MINISTER

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Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

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Contact: Myron Roth, Aquaculture and Seafood Specialist, (250) 356-1831

DIR/MGR TJS ED MA ADM DM

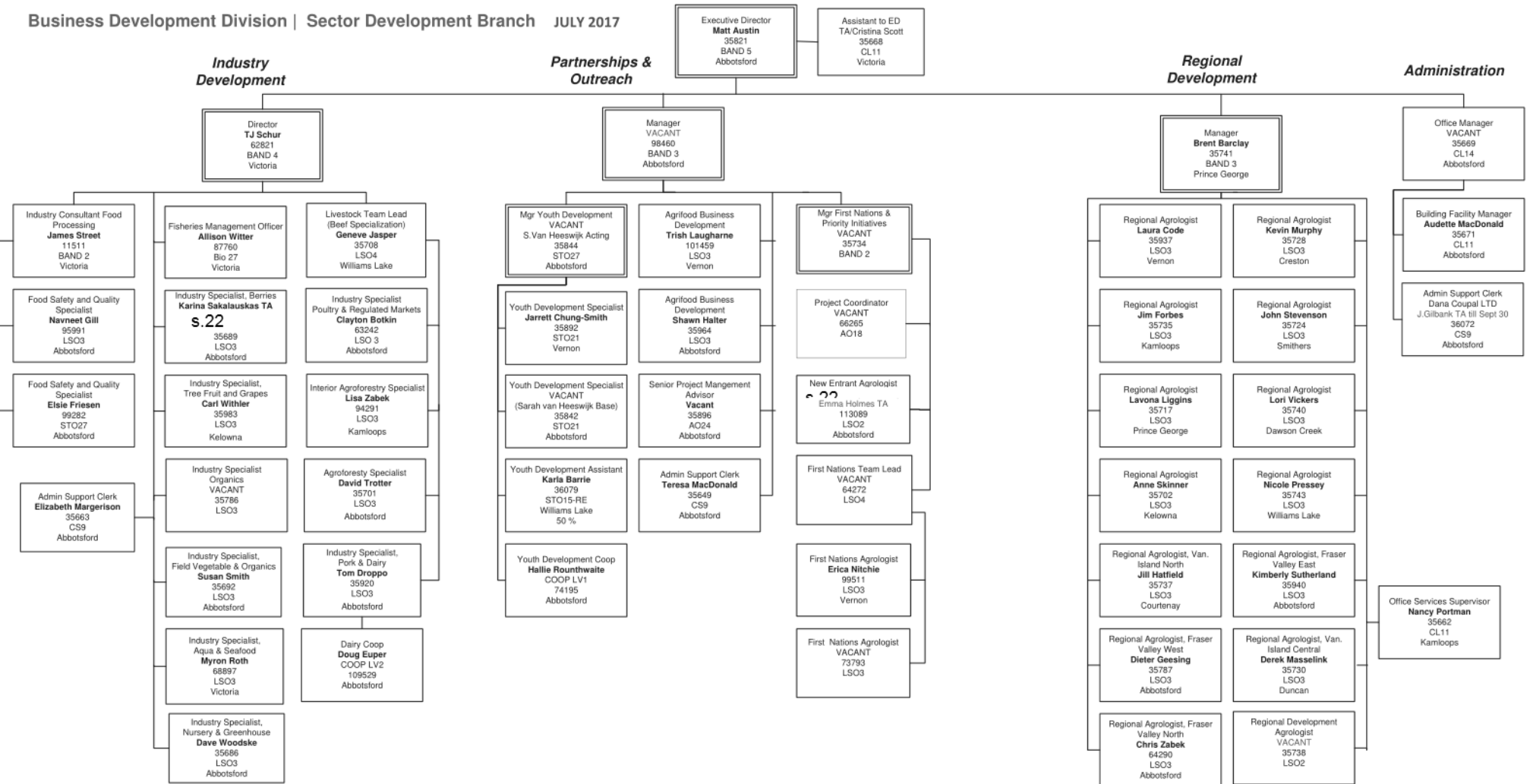
ADVICE TO MINISTER

From: [Cameron, Sandra AGRI:EX](#)
To: [Lalani, Arif AGRI:EX](#)
Subject: BCFGA meeting note
Date: Tuesday, July 25, 2017 2:46:00 PM

Hi Arif –

MO has requested a BN for the Fruit Growers meeting next week and I have sent the request to TJ, asking for it to be back to us Friday. Will you be able to review Friday ??

Thank you!
Sandra



Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

Date: June 29, 2017

Issue: Considerations around a commitment to “support fruit and nut growers and processors in British Columbia”.

Background:

Fruit production: Fruit and nut production is combined together in the 2016 Census of Agriculture (Census) reports. Fruit includes: all tree fruits, table and wine grapes, and all berries. The Census reports the total area of fruits and nuts in British Columbia (BC) at 62,679 acres. Of this acreage, berries accounted for 54% (34,003 acres), tree fruits accounted for 28% (17,349 acres), grapes for 15% (9,652 acres) and ‘all other fruits, berries and nuts’ (e.g., nectarines, kiwis, hazelnuts, etc.) accounted for 3% (1,675 acres). The 2016 total Farm Cash Receipt estimates were \$397.1 million and proportionally equal the area percentages.

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The Ministry of Agriculture supports the fruit industry and industry associations through Growing Forward 2 (GF2) programming including Business Risk Management and strategic initiative (SI) programming such as disease, pest and varietal research, business planning, industry extension, domestic and international marketing programs and innovation funding.

Hazelnut production: Farmers reported, through Census, about 70% of the nut growing area in BC is in hazelnut production with the remainder producing walnuts, chestnuts and other mixed nuts. Given that nuts represent less than 3% in ‘fruit and nut’ Census data, walnut and chestnut production is negligible.

The BC hazelnut industry is in serious decline due to the introduction and spread of Eastern Filbert Blight (EFB). Hazelnut production has been variable and declined from an average of just over one million pounds between 2006-2011 to less than half of that in 2012. In 2013 there was a return to the historical norm but from

Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

2014 onward productivity continued to decline, due to EFB-infected orchards, to production levels that appear to be about 2-3% of the historical average (i.e., a decline of about 97%).

The management program for EFB consists of monitoring for disease, pruning out infected wood and spraying fungicides. However, as currently grown varieties are very susceptible to EFB and many growers have not followed the recommended management program, EFB has progressed and many orchards are no longer productive.

The long-term solution to EFB in hazelnut production is to plant resistant varieties. Prior to 2013, the BC Hazelnut Growers Association (BCHGA) carried out a research program, with funding from the IAF, to locally propagate, test and evaluate the new Oregon-bred varieties in BC orchards. Data has been generated and the most promising varieties can begin to be planted commercially, though findings suggest that even disease resistant varieties are susceptible to EFB if the plant has sustained exposure.

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Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

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DIR MA ADM _____ DM _____

Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

Date: June 28, 2017

Issue: Considerations related to: "helping young farmers access land".

Background:

One of the greatest challenges for young farmers in BC is accessing land. Escalating real estate prices have also driven up the price of farm land, especially close to urban centres (e.g. Vancouver, Victoria). Statistics Canada's (STC) 2016 Census of Agriculture (CEAG) reports British Columbia's Lower Mainland-Southwest and Vancouver Island-Coast CEAG regions have the highest value per acre for land and buildings on farms (\$61,261 per acre and \$25,867 per acre) compared to all other regions in Canada and well above the national average value of \$2,696 per acre. According to Farm Credit Canada, the average value of British Columbia farmland increased 8.2 per cent in 2016. In the Interior and Northern BC, land prices are lower than in the South Coast but the distance to market is greater.

Purchasing land may be cost prohibitive and for many, leasing land is a more viable option. If the land is not being utilized for agriculture, sometimes landowners lack motivation to farm the land beyond the minimum to attain farm status. Landowners also frequently lack motivation to lease agricultural land to young farmers who want to grow food.

The Crown owns almost half of the land in the ALR (48%), however, >75% of the Crown ALR land is currently in farm use or permitted non-farm use. For the remaining <25% there are competing interests (e.g. Provincial Forest designation, ecological conservation) and First Nations rights and title considerations which combined with distance to suitable markets and generally low agricultural capability make almost all of the Crown ALR either unavailable or uneconomic for agriculture.

The Ministry of Agriculture has a number of programs and services designed to increase business knowledge and help young farmers succeed. Through the Growing Forward 2 Program, young farmers have access to supports on topics such as business planning, marketing, environmental management, and food safety considerations. The Ministry has a suite of information on "Starting a New Farm" easily accessible from its AgriService BC website. Key products include the popular "New Farm Startup Guide" and the "Land Leasing Guide". The Ministry's Youth Development program works with 4H-BC to equip and motivate youth to explore careers in agriculture.

In 2016, the Ministry prioritized supporting new entrants into the agrifood sector by developing a New Entrant Strategy and hiring a New Entrant Agrologist. This position provides specific support to citizens who are interested in getting into farming. One specific project to assist young farmers was through a contract with the Young Agrarians to support a land matching pilot project in the Fraser Valley, bringing together landowners with land available for farming, and new entrants looking for land to farm. The project also included training through land matching workshops. The Ministry has supported a number of training events and workshops throughout the Province designed to provide educational opportunities for new entrants – including New Farm Start-up workshops and Land Access workshops.

s.13,s.16

Page 027 to/à Page 028

Withheld pursuant to/removed as

s.13

Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

s.13

From: [Cameron, Sandra AGRI:EX](#)
To: [Lalani, Arif AGRI:EX](#)
Subject: Fwd: Arif to call Rickey's cell s.22
Date: Thursday, July 20, 2017 4:07:41 PM

Sandra Cameron
Ministry of Agriculture
Sent from my iPhone

Begin forwarded message:

From: UBC-LFS Dean <lfs.dean@ubc.ca>
Date: July 20, 2017 at 4:06:34 PM PDT
To: "Cameron, Sandra AGRI:EX" <Sandra.Cameron@gov.bc.ca>
Subject: RE: Arif to call Rickey's cell s.22

Hi Sandra – Rickey is now back to his office now just in case Arif is available? if not, let's keep to 4:30 pm but please call Rickey's office at s.17 then. thanks much,

Rebecca Lee

Dean's Office Coordinator | Faculty of Land and Food Systems
The University of British Columbia | 248-2357 Main Mall | Vancouver BC Canada V6T 1Z4

Phone 604.822.1219 | Fax 604.822.6394

Dean.landfood@ubc.ca | [@ubcLFS](#)

www.landfood.ubc.ca | www.facebook.com/ubcLFS



From: UBC-LFS Dean
Sent: Thursday, July 20, 2017 3:13 PM
To: 'Cameron, Sandra AGRI:EX' <Sandra.Cameron@gov.bc.ca>
Subject: Arif to call Rickey's cell s.22

OK thanks sandra. 4:30 pm today.

Rebecca Lee

Dean's Office Coordinator | Faculty of Land and Food Systems
The University of British Columbia | 248-2357 Main Mall | Vancouver BC Canada V6T 1Z4

Phone 604.822.1219 | Fax 604.822.6394

Dean.landfood@ubc.ca | [@ubcLFS](#)
www.landfood.ubc.ca | www.facebook.com/ubcLFS



-----Original Appointment-----

From: Cameron, Sandra AGRI:EX [<mailto:Sandra.Cameron@gov.bc.ca>] **On Behalf Of**
Lalani, Arif AGRI:EX

Sent: Thursday, July 20, 2017 3:05 PM

To: UBC-LFS Dean

Subject: Declined: 4:15 Arif to call Rickey's cell s.22

When: Thursday, July 20, 2017 4:15 PM-4:30 PM (UTC-08:00) Pacific Time (US & Canada).

Where:

Arif will call Rickey on his cell at 4:30 s.22

. Thank you!

Sandra

From: [Cameron, Sandra AGRI:EX](#)
To: [Lalani, Arif AGRI:EX](#)
Subject: FW: ADM BD - June Salary Forecast Approval
Date: Wednesday, July 26, 2017 2:55:00 PM
Attachments: [ADM BD June FY18 Salary Forecast.xlsx](#)

Did you approve ?

From: Sedun, Kristin CSNR:EX
Sent: Wednesday, July 26, 2017 11:44 AM
To: Lalani, Arif AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Tsang, Diana CSNR:EX
Subject: FW: ADM BD - June Salary Forecast Approval

Hi Arif,

Please review and provide your approval for the attached June Salary Forecast.

Thank you,

Kristin Sedun

A/Senior Financial & Client Support Analyst, FPR

Phone: 250-356-7600 | Email: Kristin.Sedun@gov.bc.ca

[Financial Services for Corporate Services for the Natural Resource Sector](#)

From: Sedun, Kristin CSNR:EX
Sent: Friday, July 21, 2017 9:43 AM
To: Lalani, Arif AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Tsang, Diana CSNR:EX
Subject: ADM BD - June Salary Forecast Approval

Hi Arif,

Attached is the June Salary Forecast for ADM BD.

Please review and provide your approval by July 25th. We will accept a scanned copy with your signature, or a direct response to this message with your approval, including your signature block.

Thank you,

Kristin Sedun

Financial & Client Support Analyst, FPR

Phone: 250-356-7600 | Email: Kristin.Sedun@gov.bc.ca

[Financial Services for Corporate Services for the Natural Resource Sector](#)

From: [Cameron, Sandra AGRI:EX](#)
To: [Lalani, Arif AGRI:EX](#)
Subject: RE: Its Been A While
Date: Thursday, July 27, 2017 9:32:00 AM

Already done 😊

From: Lalani, Arif AGRI:EX
Sent: Thursday, July 27, 2017 9:32 AM
To: Ahmed, Sarf MTIC:EX
Cc: Cameron, Sandra AGRI:EX
Subject: Re: Its Been A While

Sandra can you set up for next week if possible. Thanks.

Arif Lalani, ADM, Agriculture

On Jul 26, 2017, at 11:45 PM, Ahmed, Sarf MTIC:EX <Sarf.Ahmed@gov.bc.ca> wrote:

Yes. Was thinking the same.

Sent from my iPhone

On Jul 26, 2017, at 2:24 PM, Lalani, Arif AGRI:EX <Arif.Lalani@gov.bc.ca> wrote:

Time to have lunch soon. Are you working next week?

Arif Lalani | ADM | Business Development Division | Agriculture
5th Floor, 808 Douglas Street, V8V 9B4 | T 250.356.1122 | F 250.356.7279
arif.lalani@gov.bc.ca

From: [Cameron, Sandra AGRI:EX](#)
To: [Lalani, Arif AGRI:EX](#)
Subject: FOR ADM Approval - July Org charts
Date: Wednesday, July 26, 2017 3:06:00 PM
Attachments: [Business Risk Management July 2017.pdf](#)
[Business Operations July 2017.pdf](#)
[Production Insurance and Agriculture Wildlife July 2017.pdf](#)
[AgriStability July 2017.pdf](#)
[IAS Branch Org Chart for Posting - Aug 1 2017.pdf](#)
[SDB Org Chart - JULY UPDATE FOR SANDRA.pdf](#)

Business Risk Management Branch, July 2017

START

- Position #00036038 –STO R21, Program Representative, Fort St. John – Andrew Pillar, starting July 31, 2017 ; previously he held an STO 18 position.

VACANT

- Position #00097327 –Clerk 9, Fort St. John – incumbent on LTD.
 - Aux temp position posted and closed July 13. Short-listing. (term: July 31 to Nov 24/17).s.22
- Position #00110093 –STO R18, Program Technician, Fort St. John –previous incumbent, Andrew Pillar, has accepted the STO 21 position.
 - A staffing request will be submitted.

CHANGED

- Position #00102489 – FO 14, Junior Verifier, Kelowna – Anju Lidhar, s.22 (July 3, 2017).
- Position #00091956 – LSO2, Program Analyst, Kelowna – Amandeep Mundi return to base position s.22 (July 31, 2017) .
s.22
- Position #00035759 – Clerk 11, Claims Administrator, Kelowna– Karen Korey, returned to base position from TA with another Ministry (July 17, 2017).
 - Nicole Thor was in the TA and has now gone back to her position at FLNRO – last day July 14.

Change Summary – July 2017 – Innovation and Adaptation Services Branch Org. Chart:

**New changes are marked in “blue” below...*

START – no new staff at the moment.

VACANT

Position #:	Position Title	Notes:
Position #35714	Team Lead, Premises ID &	Vacant as of July 7, 2017; Kevin

	Traceability, Strengthening Farming Unit	Murphy has joined the Sector Development Branch as a Regional Agrologist on July 11, 2017. Posted (until Aug. 3, 2017)
Position #100090	Agri-Innovation Analyst, RO24 Base	Vacant as of June 19, 2017. Lee Haney moves into his new AO21 permanent position in the Market Development & Promotion Unit.
Position #96000	Land Use Planner, STO27, Strengthening Farming Unit	Posted (until July 31, 2017)
Position #99202	Environmental Engineer, LSO2 (Eng.)	s.22 Jenna Eisel backfill ended March 31/17
Position #35828	Farm Structure Engineer, LSO3 DPE	Vacant as s.22
Position #96767	Sr. Policy Analyst, Policy EC 27	Vacant – no backfill as Colleen Colwell is currently on a TA in Position #92529.
Position #109416	Agri-Innovation Business Officer, Co-Op LV2	Vacant
Position #109382	Market Development Business Officer, Co-Op LV 1	Posted for LV1 Co-op
Position #113481	Nutrient Management Climate Mitigation Co-Op LV 2	Posted

TEMPORARY ASSIGNMENT

Position #95204	Climate Action Researcher, Co-op Lv. 2	Filled by Brandi Newton
Position #92529	Renewable Energy Specialist, LSO3	Filled by Colleen Colwell in a TA position. s.22 s.22
Position #102259	Agriculture Land Use Inventory Technician Co-Op LV 1	Filled by Camila Posada Calderon
Position #104958	Manager (Band 3), Innovation Unit	Filled by Julia Diamond in a TA position — Jenny Romero's base position. s.22 s.22

NOTES:

Kevin Murphy has left IAS Branch to join Sector Development as a Regional Agrologist as of July 10, 2017.

A few changes to the Market Development Unit:

- Rearranged the org. chart layout for the Market Development Unit.

- Changed the Unit's name from Market Development & Promotion Unit (**old**) to Market Development Unit (**new**).
- Dropped the words "international" and "domestic" from the job titles for the Marketing Consultant staff. They are now all under the position title: "Marketing Consultant".

Change Summary – July 27, 2017 – Org Chart
Sector Development Branch

START

Position #113089 – LS02 – July 11, 2017 Emma Holmes on TA to backfill New Entrant Agrologist covering s.22

Position #36072 – Clerk Steno 9- July 5, 2017 Judy Gilbank part time coverage for reception to cover s.22

CHANGED

- Position #35786 – LS03 Changed to Organics Specialist

VACANT

- Position #98460 – Band 3-Manager of Partnerships & Outreach; s.22
s.22

MINISTRY OF AGRICULTURE HIRING REQUEST FORM

SECTION A: TO BE COMPLETED BY HIRING MANAGER	
Total Number of Positions Requested:	One
Branch Name:	Business Risk Management
Position Title:	Crop Risk Specialist
Position # (s):	00097957 / 00115787 (<i>new</i>)
Classification:	STO R27 / LSO 3 Agr (<i>dual posting</i>)
Grid Level (Step):	Step 1
Location:	Dawson Creek or Fort St. John
Type of Hire (Permanent/Temporary/Auxiliary):	Permanent
Full-time or Part-time (# of hours/week):	Full-time
Internal or External (if ext. explain in "notes" section)	External
Start and End Date/Term of Position:	ASAP / Permanent
Will this hiring action be restricted to your Ministry?	No
Is this a newly created position? If so, provide the name of the employee that this position will report to.	Position #00115787 is new as we want to dual post as an LSO 3 Agrologist/STO R27
Why is this position vacant?	s.22
Was this position posted in the last six months? If yes, what was the process (internal, external, etc.)?	No
Could this extension result in an auxiliary conversion?	N/A
If temporary extension, was this originally competed?	N/A
Is this position on a current org chart posted on the intranet? If yes, provide the date listed on the org chart.	Yes – May 2017
Does this align with your branch's current staffing strategy? Explain why or why not	
<p>Yes. Aligns with strategic priority of the Branch to move toward integrating service and providing single point service for agricultural risk management programs, namely AgriStability and Production Insurance, for B.C. producers and stakeholders. This vacancy presents an opportunity for the successful candidate to start with a focus of moving toward integrated supervision of regional operations staff.</p> <p>The current Branch staffing strategy is to fill vacant positions to the level necessary to:</p> <p>s.13</p> <p>To maximize career advancement into BRMB and within the Branch, this position will be dual posted as an LSO3 and STO27.</p>	
What have you done to reassign the work internally?	
Some supervision was being provided through an STO 21 Program Representative in the Fort St. John office but the incumbent has now retired.	
What is the nature of the role and why is the position critical to be filled?	
<p>This position is accountable for the integrity of the insurance coverage risk assumed on all grain and forage crops in the province and the supervision of seven client support staff (Williams Lake, Fort St. John, and Dawson Creek).</p> <ul style="list-style-type: none"> Provides ongoing in-depth analysis, improvement of coverage methodologies, and ensures adherence to regulatory requirements to ensure the Province is not at a risk of inappropriate liabilities and loss of federal cost-sharing of risk on all grain and forage crops. 	

- The position requires the use of specialized insurance coverage risk specialist knowledge to ensure scientific principles are met and maintained, thus satisfying actuarial and federal government standards and consequently maintaining funding status.
- Accountable for managing the delivery of region wide BRMB operations consistent with Branch priorities and objectives.
- The supervisory workload associated with this position is a team comprised of five technical and two administrative staff situated in Dawson Creek, Fort St. John and Williams Lake.

Why can the position not be offset with another resource that could be declared surplus?

There are no resources that can be declared surplus in order to offset this vacancy.

What is the impact to government if the position is not filled at this time?

- The position is vacant and concerns are being expressed by clients (e.g. Nechako) that the level of client service and engagement has declined due to a lack of staff supervision in the northern regions of the province.
- Without ongoing in-depth analysis and improvement of insurance coverage methodologies the Province is at risk of inappropriate liabilities and loss of federal cost-sharing of risk on all grain and forage crops.

What position(s) are you leaving unfilled to assist with the corporate pressures?

Position Title:	Position #:
Branch Support Clerk	00036012
Regional Support Clerk	00035685
Verification Administrator	00101102

If auxiliary, can the position be posted as a regular position?

N/A

Additional Notes:

Note that 60% of the costs of this position are recovered from Canada.

SECTION B: TO BE COMPLETED BY DIRECTOR

Is this position included in the current branch STOB 50 budget ?	Yes
Is this position included in the current branch STOB 50 forecast ?	Yes
What is the current branch STOB 50 forecast variance ?	0
What date was this information confirmed with CSNR?	Budgets have not yet been developed

SECTION C: TO BE COMPLETED BY DMO

Executive Approval

Deputy Minister Signature: _____ Date Signed: _____

From: [Cameron, Sandra AGRI:EX](#)
To: [Lalani, Arif AGRI:EX](#)
Subject: Phone message
Date: Friday, July 21, 2017 9:06:00 AM

Karen Scott called and wanted to connect. Please call: 250-387-4056

Sincerely,

-

Sandra Cameron

Executive Administrative Assistant | Office of the Assistant Deputy Minister
Business Development Division | Ministry of Agriculture
Ph: 250 356-1122

Warning: *This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.*

ADM - Business Development (RC 29KAA)
Fiscal 2017/18 Salary Forecast
As of June 30, 2017

s.17

Arif Lalani, ADM

Date

From: [Cameron, Sandra AGRI:EX](#)
To: [Lalani, Arif AGRI:EX](#)
Subject: FW: Speaking notes for the s.12,s.13
Date: Thursday, July 27, 2017 9:41:00 AM
Attachments: s.12.s.13

FYI

From: Mack, James AGRI:EX
Sent: Thursday, July 27, 2017 8:58 AM
To: Shoemaker, Wes AGRI:EX
Cc: Cameron, Sandra AGRI:EX
Subject: RE: Speaking notes for the s.12,s.13

Wes,

Probably worth a talk on style/ approach for these. Former Minister liked a fair amount of detail in these.

From: Hrycuik, Lorie AGRI:EX
Sent: Tuesday, July 25, 2017 2:45 PM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX; Anderson, Arlene AGRI:EX; Warren, Jennifer AGRI:EX; Warwick, Julene AGRI:EX; Lalani, Arif AGRI:EX
Subject: Speaking notes for the s.12,s.13

James, please find attached, the speaking notes for the Minister for introducing the s.12,s.13
s.12,s.13

Lorie

Lorie Hrycuik
Executive Director, Corporate Governance, Policy and Legislation
Ministry of Agriculture
Ph: 250-356-8299
Email: Lorie.hrycuik@gov.bc.ca

From: [Cameron, Sandra AGRI:EX](#)
To: [Lalani, Arif AGRI:EX](#)
Subject: FW: SCAGF2-535 FW: SCAGF2-5xx - LMHIA - Request_July_12.docx
Date: Friday, July 28, 2017 11:53:00 AM
Attachments: [Sched C Rational.pdf](#)
[LMHIA WorkSafe Clearance Letter 2018.pdf](#)
[SCAGF2-535 - Business Knowledge - Request - 13 July 2017.docx](#)

From: Aviles, Roberto AGRI:EX **On Behalf Of** AGRI GF2 Program Admin AGRI:EX
Sent: Friday, July 28, 2017 11:48 AM
To: Cameron, Sandra AGRI:EX
Cc: AGRI GF2 Program Admin AGRI:EX
Subject: FW: SCAGF2-535 FW: SCAGF2-5xx - LMHIA - Request_July_12.docx

Sandra,

Hope you are having a great Friday.

Just following up on the status of the below ADM approval request. Thanks in advance for your response.

Respectfully,

Roberto Aviles

Procurement Specialist

Corporate Governance, Policy and Legislation Branch

Ministry of Agriculture

PO Box 9120 Stn Prov Gov, Victoria, BC V8W 9B4

Phone: (250) 387-5702

Fax: (250) 387-0357

From: Aviles, Roberto AGRI:EX **On Behalf Of** AGRI GF2 Program Admin AGRI:EX
Sent: Thursday, July 13, 2017 2:31 PM
To: Lalani, Arif AGRI:EX
Cc: Cameron, Sandra AGRI:EX; AGRI GF2 Program Admin AGRI:EX
Subject: FW: SCAGF2-535 FW: SCAGF2-5xx - LMHIA - Request_July_12.docx

Greetings,

We are requesting ADM approval for Direct Award on this SCA request.

Respectfully,

Roberto Aviles

Procurement Specialist

Corporate Governance, Policy and Legislation Branch
Ministry of Agriculture
PO Box 9120 Stn Prov Gov, Victoria, BC V8W 9B4

Phone: (250) 356-5078

Fax: (250) 387-0357

From: Halter, Shawn AGRI:EX
Sent: Wednesday, July 12, 2017 10:02 AM
To: AGRI GF2 Program Admin AGRI:EX
Cc: Schmidt, Orlando AGRI:EX; MacDonald, Teresa AGRI:EX; North, Gail AGRI:EX
Subject: SCAGF2-535 FW: SCAGF2-5xx - LMHIA - Request_July_12.docx

Attached is a request for SCA for the 2018 Pacific Ag Show along with the email approval from the EA.

Also, the Schedule C Rational and the WorkSafe Clearance are included.

Shawn Halter, MSc. P.Ag.

Agri-food Business Development Specialist
British Columbia Ministry of Agriculture
Abbotsford Agriculture Centre
1767 Angus Campbell Rd
Abbotsford BC V3G 2M3
604 556 3086
shawn.halter@gov.bc.ca

From: Schmidt, Orlando AGRI:EX
Sent: Friday, June 23, 2017 7:38 AM
To: Halter, Shawn AGRI:EX
Cc: MacDonald, Teresa AGRI:EX; North, Gail AGRI:EX
Subject: RE: SCAGF2-5xx - LMHIA - Request_June20.docx

Shawn,

I have reviewed this and approve you to send to GF2 Program Admin to request approval. As it will need ADM approval for Direct Award, I have also sent it separately to Arif as a "heads up" that the request is coming.

Good work Shawn.

Orlando Schmidt | Manager, Entrepreneur Development Services
p: 604-556-3074 | cell, 604-302-7818

From: Halter, Shawn AGRI:EX
Sent: Monday, June 19, 2017 8:56 AM
To: Schmidt, Orlando AGRI:EX
Cc: North, Gail AGRI:EX

Subject: SCAGF2-5xx - LMHIA - Request_June20.docx

Here is the request for SCA

From: [Delowsky, Tracey AGRI:EX](#)
To: [Cameron, Sandra AGRI:EX](#)
Cc: [Jonson, Byron AGRI:EX](#); [Pigg, Timothy AGRI:EX](#)
Subject: FOR APPROVAL - BRMB Hiring request
Date: Friday, July 7, 2017 1:09:59 PM
Attachments: [Crop Risk Specialist - 00097957_00115787_07072017.docx](#)

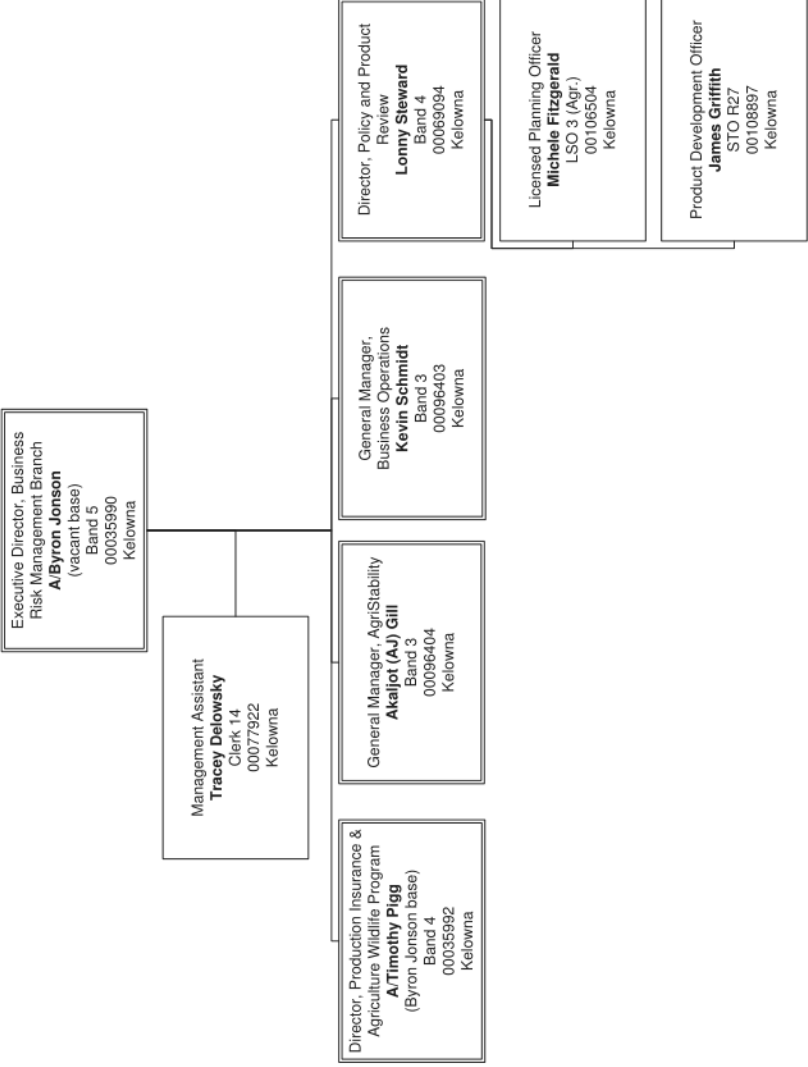
Crop Risk Specialist STO R27 / LSO 3 Agr - #00097957/00115787, – Dawson Creek or Fort St. John

This position is accountable for the integrity of the insurance coverage risk assumed on all grain and forage crops in the province and the supervision of seven client support staff (Williams Lake, Fort St. John and Dawson Creek).

s.13

- To maximize career advancement into BRMB and within the Branch, this position will be dual posted as an LSO3 and STO27.

Business Development Division
Business Risk Management Branch
Effective July 2017



Halter, Shawn AGRI:EX

From: Borba, Brenda L AGRI:EX
Sent: Tuesday, October 27, 2015 2:14 PM
To: Halter, Shawn AGRI:EX
Cc: Ellison, Clint AGRI:EX
Subject: RE: SCAGF2-320 - Insurance Schedule

Echoing Clint,
Yes we can continue with the contract.

Brenda L Borba | Office Manager | Sector Development Branch
Phone: 604-556-3096 | Fax: 604-556-3030 | www.gov.bc.ca/agriservicebc

From: Ellison, Clint AGRI:EX
Sent: Monday, October 26, 2015 9:31 AM
To: Halter, Shawn AGRI:EX; Borba, Brenda L AGRI:EX
Subject: RE: SCAGF2-320 - Insurance Schedule

YES

From: Halter, Shawn AGRI:EX
Sent: Monday, October 26, 2015 9:11 AM
To: Borba, Brenda L AGRI:EX
Cc: Ellison, Clint AGRI:EX
Subject: FW: SCAGF2-320 - Insurance Schedule

Hi Brenda

Does this mean "yes" we can use the previous wording?

From: AGRI GF2 Program Admin AGRI:EX
Sent: Wednesday, October 21, 2015 2:17 PM
To: Ellison, Clint AGRI:EX; Halter, Shawn AGRI:EX
Cc: Milljour, Michelle AGRI:EX; AGRI GF2 Program Admin AGRI:EX; Evers, Charlene AGRI:EX
Subject: SCAGF2-320 - Insurance Schedule

Hi Everyone

Hopefully, I can put this one to rest...

s.13

Please let me know if you have any questions...

Thanks.

Mike Renaud
250 356-1678

From: Evers, Charlene AGRI:EX
Sent: October-21-15 12:54 PM
To: Ellison, Clint AGRI:EX
Cc: Milljour, Michelle AGRI:EX; AGRI GF2 Program Admin AGRI:EX
Subject: RE: Insurance Waiving

Thanks, Clint! We will follow up on this one. ☺

From: Ellison, Clint AGRI:EX
Sent: Wednesday, October 21, 2015 12:53 PM
To: Evers, Charlene AGRI:EX
Cc: Milljour, Michelle AGRI:EX; AGRI GF2 Program Admin AGRI:EX
Subject: RE: Insurance Waiving

Thank you Charlene

I don't think there was any emails from RMB to waive the Insurance. In this case I am pretty sure there is full Insurance carried by LMHIA and Tradex and... - the issue was obtaining a Certificate of Insurance FIN 173 from the broker.

Clint

From: Evers, Charlene AGRI:EX
Sent: Wednesday, October 21, 2015 12:22 PM
To: Ellison, Clint AGRI:EX
Cc: Milljour, Michelle AGRI:EX; AGRI GF2 Program Admin AGRI:EX
Subject: RE: Insurance Waiving

Hi Clint,

In looking at SCAGF2-244 - LMHIA, Shawn Halter was the QR, so he should have any emails from RMB that pertained to the request to waive insurance.

Via this email, I will ask Michelle Milljour, who has been working with Shawn on the current LMHIA request, to contact Shawn directly and clarify her question to him with regards to modifying Schedule C.

Cheers!
Charlene

From: Ellison, Clint AGRI:EX
Sent: Wednesday, October 21, 2015 12:09 PM
To: Evers, Charlene AGRI:EX
Subject: Insurance Waiving

Feb 16, 2014 – excerpt from an M Renaud email

Note that Clint's request to waive the standard insurance requirements outlined in the SCA template Schedule C will be sent to Risk Management Branch for approval shortly.

Thanks.

Mike Renaud

Ministry of Agriculture

(250) 356-1678

From: Ellison, Clint AGRI:EX

Sent: Thursday, February 13, 2014 4:03 PM

To: AGRI GF2 Program Admin AGRI:EX

.....

The documentation used to enter into an agreement with NODEAC is the Shared Cost Arrangement that includes a Schedule C – Insurance. Given that this producer supported event (venue rental and associated event costs and logistics) could occur with or without Agri-Food Business Development unit support and that the nature of the services is a speaking only engagement, it is felt that including Schedule C – Insurance is not needed for this specific SCA.

THEN

Then this was OK'd for Smithers SCAGF2-204 as a standard approach - no RM Branch individual requests – it was also used in the LMHIA SCAGF-244

Schedule C insert

The Recipient must obtain, maintain and pay for any insurance which it is required to have by law, or which the Recipient, in their sole discretion, considers necessary to cover the risks of their operations including the activities described in this Agreement.

Clint Ellison, P.Ag.

Agri-Food Business Management Specialist

Sector Development Branch

BC Ministry of Agriculture

2501 – 14th Avenue, Vernon, BC V1T 8Z1

Phone: 250.260.4613 Toll Free: 1.877.702.5585

Fax: 250.260.4602

www.smartfarmbc.ca

Mailing Address

PO Box 5350
Station Terminal
Vancouver BC V6B 5L5

6951 Westminster Highway
Richmond BC
V7C 1C6
www.worksafebc.com

Clearance Section

Telephone 604 244 6380
Toll Free within Canada
1 888 922 2768
Fax 604 244 6390

BC Ministry of Agriculture
1767 Angus Campbell Rd
ABBOTSFORD, BC V3G 2M3

April 20, 2017

Person/Business : LOWER MAINLAND HORTICULTURAL IMPROVEMENT ASSOCIATION SOCIETY
313443 AA(042)

This letter provides clearance information for the purposes of Section 51 of the *Workers Compensation Act*.

We confirm that the above-referenced firm is active, in good standing, and has met WorkSafeBC's criteria for advance clearance. Accordingly, if the addressee on this letter is the prime contractor, the addressee will not be held liable for the amount of any assessment payable for work undertaken by the above-referenced firm to July 01, 2017.

This firm has had continuous coverage with us since June 14, 1983.

Employer Service Centre
Assessment Department

Clearance Reference # : C129517938
CLRAAA

For more information about Section 51 and clearance letters visit WorkSafeBC.com

Please refer to your account number in your correspondence or when contacting the Assessment Department.

To alter this document constitutes fraud.

MINISTRY OF AGRICULTURE HIRING REQUEST FORM

SECTION A: TO BE COMPLETED BY HIRING MANAGER	
Service Request Number:	
Total Number of Positions Requested:	1
Branch Name:	Innovation and Adaptation Services
Position Title:	Agri-Innovation Analyst
Position # (s):	100090
Classification:	RO 24
Grid Level (Step):	
Location:	Victoria
Type of Hire (Permanent/Temporary/Auxiliary):	Permanent
Full-time or Part-time (# of hours/week):	Full time
Internal or External (if ext. explain in "notes" section)	Internal
Start and End Date/Term of Position:	September 11 – permanent
Will this hiring action be restricted to your Ministry?	No
Is this a newly created position?	No
Why is this position vacant?	Incumbent took another position
Was this position posted in the last six months? If yes, what was the process (internal, external, etc.)?	Yes, but as an under-implementation through a ministry competition (internal government hiring process)
Could this extension result in an auxiliary conversion?	N/A
If temporary extension, was this originally competed?	N/A
Is this position on a current org chart posted on the intranet? If yes, provide the date listed on the org chart.	Yes (July 2017)
Does this align with your branch's current staffing strategy? Explain why or why not	
Yes, the position is a core member of the Innovation Unit; it is required to maintain core business.	
What have you done to reassign the work internally?	
There is no excess capacity within the team to reassign the work internally. The role requires the incumbent to have or build subject matter expertise about the innovation program and projects.	
What is the nature of the role and why is the position critical to be filled?	
The position provides analytical expertise to the team; work functions include determining the Return on Investment for projects and programs, making program planning and development recommendations and creating operational policy and program improvements based on evaluation of the innovation programs. This is an extremely important function in the context of NPF as the Branch prepares to launch the revised/new NPF suite of programs. Expertise with respect to program logistics and analysis, performance measurement and evaluation will be required throughout implementation of NPF to ensure continuous improvement and maximum ROI. This position also supports a range of strategic initiatives associated with innovation – there is a high level of activity regarding innovation and projects outside of NPF and this role is critical to support efforts to access alternate funding sources and advance strategic projects in priority areas that align with food processing, climate change and agritech.	
Why can the position not be offset with another resource that could be declared surplus?	
There is no surplus within the branch, and this position requires expertise and subject matter area knowledge.	
What is the impact to government if the position is not filled at this time?	
There is a risk that the Innovation programming NPF does not reach its maximum potential to meet strategic goals and drive ROI. The role is required to fulfill the current requirements of the GF2 bilateral and ensure successful planning for and	

Brought to you by the

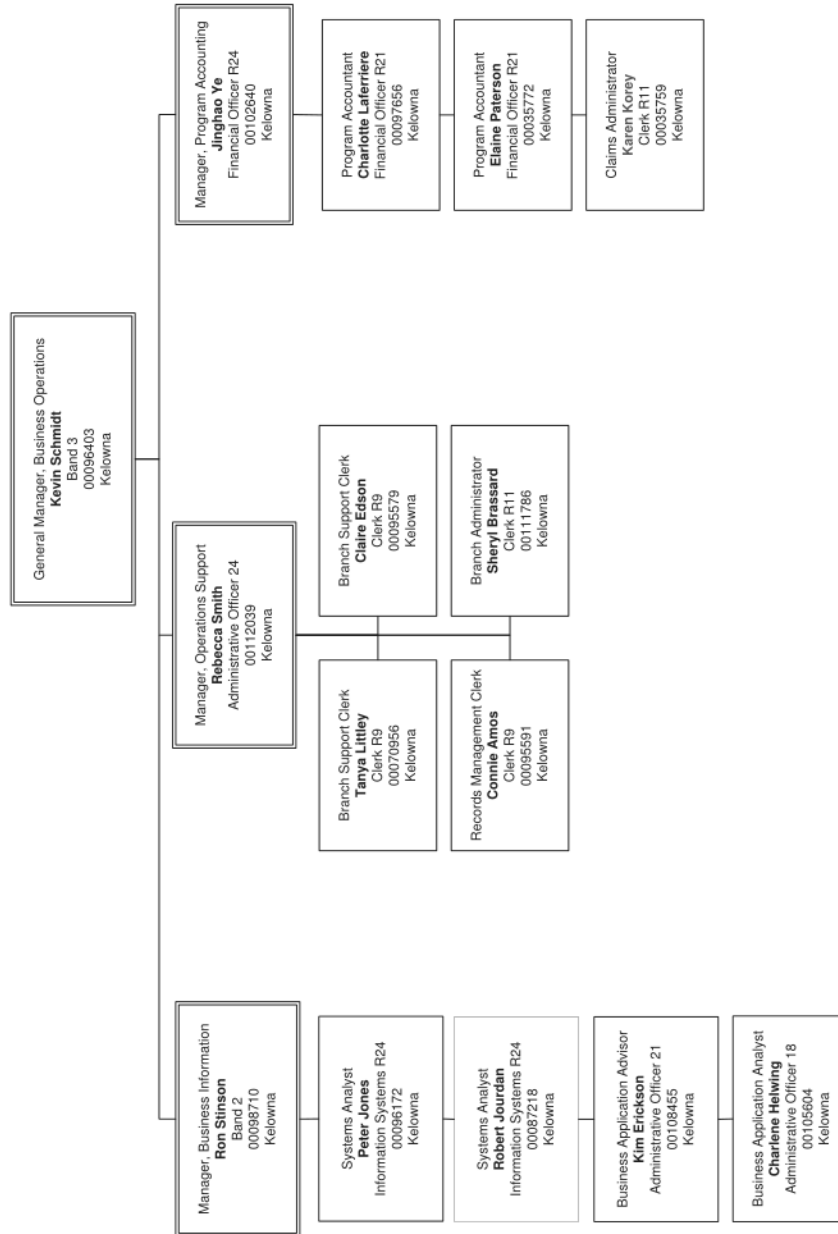
BC Public Service Agency

implementation of NPF.
What position(s) are you leaving unfilled to assist with the corporate pressures?
Position Title: Innovation EC 27 not being backfilled Position #: 96767
If auxiliary, can the position be posted as a regular position?
Not auxiliary
Additional Notes:
Position is needed to support heightened strategic activity regarding innovation. The position plays an important coordinating role in ensuring branch activities are achieving maximum potential and that the branch can realize strategic opportunities such as access to federal funding sources, continuous improvement and streamlining of programs. The position supports the Manager, Innovation and responsible Director in NPF program design.

SECTION B: TO BE COMPLETED BY DIRECTOR	
Is this position included in the current branch STOB 50 budget?	Yes
Is this position included in the current branch STOB 50 forecast?	Yes
What is the current branch STOB 50 forecast variance?	Surplus \$ _____ / Deficit \$(75,000)
What date was this information confirmed with CSNR?	July 2017

SECTION C: TO BE COMPLETED BY DMO	
Executive Approval	
Deputy Minister Signature:	Date Signed:

Business Development Division
Business Risk Management Branch
Business Operations
July 2017



Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

Date: July 4, 2017

Issue: Considerations related to a commitment to, "Provide incentives to help the aquaculture industry transition to closed containment where possible."

Background:

BC's seafood sector had a wholesale value of \$1.4B in 2015. Of this total, 46% (\$658M) came from aquaculture, the bulk of which, 87% or \$574M, was from salmon raised in open net pens. In 2015, production of salmon from open net pens was 83,000 metric tonnes (MT).

Several groups have raised concerns about the farming of salmon in open net pens due to the potential that it may negatively impact BC's wild salmon stocks. The science regarding impacts remains inconclusive, despite numerous studies on environmental impacts on salmon stocks directly attributed to salmon farming practices. The recent Cohen Commission did not conclude that open net salmon farms negatively impacted sockeye salmon stocks, but did acknowledge there is a certain degree of risk associated with salmon farming that need to be quantified before any conclusions can be made. To address specific recommendations by the Commission, a risk assessment through the Canadian Science Advisory Secretariat process concluded that the risk posed to Fraser River sockeye salmon abundance and diversity by Infectious Hematopoietic Necrosis Virus (IHNV) infection attributable to Atlantic salmon farms in the Discovery Islands is minimal under the current fish health management practices.

Land-based aquaculture is an alternative that has been under development in BC for many years. There are currently no water-based closed containment systems that are feasible for use in the ocean (there are some used in lakes including for steelhead in Lois Lake in BC).

Currently there are several land-based closed containment farms using recirculating aquaculture system technology to grow market size fish including salmon, steelhead trout, sturgeon, tilapia as well as several salmon hatcheries that supply young salmon (smolts) for growing out in net pens. With the exception of salmon, these sites are small (50-150 tonnes) catering to niche, high value markets and are economically viable.

For salmon, there is only one commercial scale facility, Kuterra near Port McNeil in BC (which initiated operations in 2013). The primary objective of the Kuterra project is to demonstrate economic viability for growing market size Atlantic salmon in a closed system on land. Information reported out from the Kuterra project indicates that several technical challenges remain to be resolved, these include; small size of fish, high maturation rates, off-flavours and cataracts. Kuterra has a capital investment of \$9M (not including land costs) and a production capacity of 300 MT, and has yet to demonstrate financial profitability. The company, including all assets, intellectual property and brand is currently for sale.

Outside of BC there is one other project in Nova Scotia, several projects in Europe and Asia, and interest in developing additional projects in South Africa and the US. All of the projects have required very significant investment capital with little publically available information on economic viability. For the most part, profitability remains unproven and a key constraint. Key approaches used to address this constraint included locating farms as close as possible to key markets to reduce transport costs and through economies of scale. The most notable project to attempt this is the Atlantic Sapphire project in Florida with a projected production capacity of 90,000 MT and cost of \$817M over the next nine years.

The transition from open-net pens to land-based closed containment systems must consider two factors: 1) impact on current investment and opportunity cost to the existing open-net pen salmon farming industry; and 2) addressing the gaps to make land-based salmon farming technically and therefore economically viable.

ADVICE TO MINISTER

Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

Based on the number of currently operating open-net salmon farms, transition to land-based systems would result in an estimated lost capital investment of \$330M.

In comparison, based on an estimated cost of \$15M/1,000 MT of production, an additional investment of approximately \$1.2B would be required for capital to build the infrastructure to move the industry on land, not counting land costs. Additional costs that would be incurred by industry include higher operating costs and research and development costs to address unresolved technical issues as noted above. If an attractive return on investment can be demonstrated through innovation research to reduce cost of production, capital costs could potentially be amortized over time and through economies of scale.

s.13,s.16

s.13

ADVICE TO MINISTER

Page 056

Withheld pursuant to/removed as

s.13

Ministry of Agriculture
BRIEFING NOTE FOR MINISTER FOR INFORMATION

s.13

Contact: Myron Roth, Aquaculture and Seafood Specialist, (250) 356-1831

DIR/MGR TJS ED MA ADM DM

ADVICE TO MINISTER

From: [Cameron, Sandra AGRI:EX](#)
To: [Lalani, Arif AGRI:EX](#)
Subject: Closed containment
Date: Thursday, July 27, 2017 12:44:00 PM
Attachments: [Scan_20170727.pdf](#)

From: SANCAMER [mailto:Sandra.Cameron@gov.bc.ca]
Sent: Thursday, July 27, 2017 12:38 PM
To: Cameron, Sandra AGRI:EX
Subject: Scan From <Device Name>

MINISTRY OF AGRICULTURE HIRING REQUEST FORM

SECTION A: TO BE COMPLETED BY HIRING MANAGER	
Service Request Number:	
Total Number of Positions Requested:	1
Branch Name:	Sector Development Branch
Position Title:	Youth Development Manager
Position # (s):	35844
Classification:	STO27
Grid Level (Step):	Depends on candidate current salary
Location:	Abbotsford
Type of Hire (Permanent/Temporary/Auxiliary):	Permanent
Full-time or Part-time (# of hours/week):	Full-time
Internal or External (if ext. explain in "notes" section)	Internal
Start and End Date/Term of Position:	Start September
Will this hiring action be restricted to your Ministry?	No
Is this a newly created position?	No
Why is this position vacant?	s.22
Was this position posted in the last six months? If yes, what was the process (internal, external, etc.)?	No
Could this extension result in an auxiliary conversion?	n/a
If temporary extension, was this originally competed?	n/a
Is this position on a current org chart posted on the intranet? If yes, provide the date listed on the org chart.	Yes – January 2017
Does this align with your branch's current staffing strategy? Explain why or why not	
Yes, this is a critical position needed to provide expertise, and to maintain and strengthen strategic partnerships in encouraging new entrants into agriculture. The position provides a key role in planning and implementing programs focused on the development and growth of the rural and agricultural community .	
What have you done to reassign the work internally?	
Position has been covered by a full time temporary appointment	
What is the nature of the role and why is the position critical to be filled?	
The frontline position leads the ministry involvement with BC 4H to provide expertise and training in organizational management, agricultural education and resources for youth, and community leadership education to build future leaders in the agriculture community.	
Why can the position not be offset with another resource that could be declared surplus?	
A qualified surplus resource is not available nor is there one in the geographic area to draw upon that is not already fully engaged.	
What is the impact to government if the position is not filled at this time?	
The Ministry will not have a point of contact for the programs managed by this position. Further, the Ministry will not have capacity to meet critical demand from clients.	

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BC Public Service Agency

What position(s) are you leaving unfilled to assist with the corporate pressures?	
Position Title: n/a	Position #:
If auxiliary, can the position be posted as a regular position?	
Additional Notes:	
Current temporary assignment ends in September	

SECTION B: TO BE COMPLETED BY DIRECTOR	
Is this position included in the current branch STOB 50 budget?	Yes
Is this position included in the current branch STOB 50 forecast?	Yes
What is the current branch STOB 50 forecast variance?	Surplus \$ _____ / Deficit \$(_____)
What date was this information confirmed with CSNR?	

SECTION C: TO BE COMPLETED BY DMO	
Executive Approval	
Deputy Minister Signature:	Date Signed:

Director, Production Insurance &
Agriculture Wildlife Program
A Timothy Pligg
(Byron Jonson base)
00035992
Band 4
Kelowna



Request for SHARED COST ARRANGEMENT (SCA)

The purpose of the Request for SCA form is to meet the Ministry's accountability requirements as per Core Policy in the planning, monitoring, and reporting of SCAs. This form documents the Ministry's objectives and provides justification and considerations for risk and budget. An SCA is used to formalize a funding relationship with an organization in which the provincial government **does not** expect to directly receive any goods or services in return, be repaid in the future or receive a financial return.

SECTION A - IDENTIFICATION (to be completed by the Qualified Receiver)

MINISTRY	Min of Agriculture	TOTAL AGREEMENT VALUE	\$ 28,500.00
BRANCH	Sector Development Branch	GF2 PRIORITY AREA	Bus Know & Strategic Adaptation 3.1
START DATE	2017-11-16	END DATE	2018-03-16
QUALIFIED RECEIVER	Shawn Halter	EMAIL	shawn.halter@gov.bc.ca
EXPENSE AUTHORITY	Orlando Schmidt	EMAIL	orlando.schmidt@gov.bc.ca
SUPPORTED BY MOU?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	IF YES, MOU #	n/a

SECTION B - PROJECT DETAILS (to be completed by the Qualified Receiver)

MINISTRY'S ROLE	Growing Forward 2 Bilateral Agreement Administrator
OBJECTIVE OF THE PROJECT	To enhance knowledge of the sector via topical speakers presenting on subjects directly applicable to the industry
DESCRIBE THE PROJECT ACTIVITIES	The project will develop and deliver the Farm Business Management and Direct Farm Market speaker sessions held in conjunction with the Pacific Agriculture show January 25-27, 2018. These sessions will provide information and tools to support improved decision making and business management skills and awareness within the Agri-food industry. This is a key activity under the Growing Forward 2 - Business Knowledge and Strategic Adaptation Program.
PERFORMANCE MEASUREMENT INDICATORS <i>Include relevant performance indicators from Schedule 1 of</i>	This project will support the following GF2 performance measures: <u>Outcomes:</u> <ul style="list-style-type: none"> Increased adaption of business management practices that encourage self-reliance and strategic risk management. Improved awareness and access to business management funding,

GF2 Bilateral Agreement and any other quantitative and qualitative measures	tools, and education and training opportunities. Outputs: <ul style="list-style-type: none"> • There will be two events at the Pacific Agriculture Show (Farm Business Management and Direct Farm Marketing), each with three speakers, so, in total, six speakers. • Up to 150 attendees can be accommodated per speaker. • Audio-visual recording, editing and uploadable videos of the speakers. • GF2 support will be recognized through acknowledgement in promotional materials and by the program chair during the educational event. 			
RESOURCES REQUIRED TO CARRY OUT PROJECT <i>See GF2 - Eligible Costs for Cost Category definitions</i> <i>Check all that apply</i>	<input type="checkbox"/> Salaries and Benefits <input type="checkbox"/> Organizational Operational Costs <input checked="" type="checkbox"/> Activity-Related Costs <input type="checkbox"/> Travel <input type="checkbox"/> Direct Participant Payments	\$ 0.00 \$ 0.00 \$ 28,500.00 \$ 0.00 \$ 0.00		
FUNDING SOURCE <i>Fill in all that apply</i>				
	Federal	SI	In-Kind	Total
2013/14	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2014/15	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2015/16	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2016/17	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2017/18	\$ 0.00	\$ 28,500.00	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 28,500.00	\$ 0.00	\$ 28,500.00

SECTION C - CORE POLICY COMPLIANCE *(to be completed by the Qualified Receiver)*

Agreement planning needs to be appropriate to the value of, and complexity/risks associated with, the services. Following are some key Core Policy and best practices items. However, this is not a complete list. Reference: Chapter 6 of the Core Policy & Procedures Manual.

Trade Agreement Exclusion List Code <i>Insert code - see link</i>	200	Procurement Process Code <i>Insert code - see link</i>	205
<input type="checkbox"/> Competitive Procurement Process or <input checked="" type="checkbox"/> Direct Award			

If Direct Award:	
Legal Name of Recipient	Lower Mainland Horticulture Improvement Association
Address	P.O. Box 13056 High Street PO Abbotsford, BC, V2T 0C4



Contact Name and Email	Sandy Dunn, Executive Director sandy.dunn@shaw.ca	
Justification for Direct Award	<p>The LMHIA has the required skills, knowledge and established system and networks required to deliver this particular event and fully perform the services including but not limited to:</p> <ul style="list-style-type: none"> - Planning, executing and monitoring and controlling LMHIA Industry Board and Ex-officio Directors planning meetings. - Has access to the required facility – Tradex, Abbotsford Airport on January 25-27, 2018 including but is not limited to the registration area, speaker rooms and common areas needed to deliver business management presentations at the 2018 Horticulture Growers' Short Course and Pacific Agriculture Show. - This is the 60th year that the LMHIA has organized this event and they have extensive experience and knowledge base needed for program promotion and registration, including an established customer contact list. - Has the ability to coordinate all speaker requests related to their presentation and associated costs including all the necessary or required tools, equipment, materials, sound systems, lighting, training aids, speaker accommodation, collection of invoices, making and recording payments for all activity related costs required to deliver the service. 	
This Recipient has been awarded similar or related work in the previous three months	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
SCA template has been reviewed by Recipient	<input type="checkbox"/> YES	
• WCB requirements?	<input type="checkbox"/> YES	
• Schedule C requirements?	<input type="checkbox"/> YES	
Risk(s) of not proceeding with this requested direct award?	This is well established event that, annually, attracts hundreds of Agri-businesses. No other organization can provide this opportunity to engage with the target market, the Fraser Valley, for the Business Knowledge and Strategic Adaptation Program.	

Complete the following for all SCA Requests (competitive procurement and direct awards):	
SCA includes Option to Renew: <i>Allowable for openly competed contracts only</i>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (not applicable) <input type="checkbox"/> N/A (not openly competed)
This agreement will not establish an employer / employee relationship	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Risk(s) of not proceeding with this SCA?	Not proceeding with this SCA will impact the Ministry's ability to meet the objectives of supporting farm business management speakers in the current fiscal year work plan set out as a milestone as well as the overall GF2 performance measure.

SECTION D - GF2 ADMINISTRATION (to be completed by the Program Performance & Evaluation Unit)**AGREEMENT SCHEDULE**

FY 13/14 TOTAL	0.00	FY 14/15 TOTAL	0.00	FY 15/16 TOTAL	0.00	FY 16/17 TOTAL	0.00	FY 17/18 TOTAL	28,500.00
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<input checked="" type="checkbox"/> Funding is provided by Strategic Initiatives	\$ 28,500.00
<input type="checkbox"/> Funding is provided by Federal Contributions and recoverable	\$ 0.00

ACCOUNT CODING

Min	130	RC	29KFX	SL	08264	STOB	8001	PROJECT	29KG310
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APPROVALS

- ☐ APPROVAL FROM CFO AND CSNR POLICY REVIEW
- ☐ PPEU REVIEW STATEMENT – “GF2 BILATERAL AGREEMENT SUPPORTS THIS SCA”
- ☒ APPROVAL FROM EXPENSE AUTHORITY
- ☐ ADM APPROVAL OF DIRECT AWARD, *if applicable*

Scott, Melissa AGRI:EX

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 7:06 PM
To: Scott, Melissa AGRI:EX
Cc: Easton, Joan E AGRI:EX; Lalani, Arif AGRI:EX; Cameron, Sandra AGRI:EX; Hryciuk, Lorie AGRI:EX; Wong, Jane T AGRI:EX
Subject: Re: Meeting request

Given Arif's views.... let's do it Monday without lorie

Sent from my iPhone

On Jul 26, 2017, at 6:42 PM, Scott, Melissa AGRI:EX <Melissa.Scott@gov.bc.ca> wrote:

I have an email into James. If the meeting is held on Monday ^{s.22} ... lol it's a no win situation.

I will look into this again tomorrow after I hear back from James.

Melissa

From: Easton, Joan E AGRI:EX
Sent: Wednesday, July 26, 2017 5:56 PM
To: Lalani, Arif AGRI:EX; Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX; Cameron, Sandra AGRI:EX; Hryciuk, Lorie AGRI:EX; Wong, Jane T AGRI:EX
Subject: RE: Meeting request

Hi all

^{s.22} By way of this email I will ask Jane to help find a time.

Arif and I have a biweekly at 11 on Monday. This time could be used if it works for everyone else.

Regards

Joan

From: Lalani, Arif AGRI:EX
Sent: Wednesday, July 26, 2017 5:10 PM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX; Cameron, Sandra AGRI:EX; Easton, Joan E AGRI:EX; Hryciuk, Lorie AGRI:EX
Subject: Re: Meeting request
Let's wait u until I am back for the conversation. Thanks.

Arif Lalani, ADM, Agriculture

On Jul 26, 2017, at 5:07 PM, Mack, James AGRI:EX <James.Mack@gov.bc.ca> wrote:

Good

Sent from my iPhone

On Jul 26, 2017, at 5:07 PM, Scott, Melissa AGRI:EX <Melissa.Scott@gov.bc.ca> wrote:

Booked for tomorrow at 11:00AM (took over the GF2 meeting that was cancelled) – ^{s.22} but everyone is available
Melissa

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 5:03 PM
To: Scott, Melissa AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hryciuk, Lorie AGRI:EX
Subject: Re: Meeting request
That's not going to work. Let's do something sooner with less people

Sent from my iPhone

On Jul 26, 2017, at 5:02 PM, Scott, Melissa AGRI:EX
<Melissa.Scott@gov.bc.ca> wrote:

Meeting has been booked for Monday August 14th at 9:00AM – this was the earliest date to be found with summer vacation schedules.

Melissa

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 9:05 AM
To: Scott, Melissa AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hryciuk, Lorie AGRI:EX
Subject: Meeting request

Melissa

Can you set up time for Arif, Joan, Lorie and myself to discuss Grow BC, Buy BC, Feed BC?

Arif and I discussed this noting that the Minister is proposing this as an overarching frame for various ministry activities, so it would be good for us to check in on how this might roll out. I know Joan has done some initial work on this so hoping she could kick start where the thinking is at.

Probably need an hour for this.

Scott, Melissa AGRI:EX

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 5:03 PM
To: Scott, Melissa AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hryciuk, Lorie AGRI:EX
Subject: Re: Meeting request

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Sent: Wednesday, July 26, 2017 9:05 AM
To: Scott, Melissa AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hryciuk, Lorie AGRI:EX
Subject: Meeting request

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Probably need an hour for this.

Scott, Melissa AGRI:EX

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 9:58 AM
To: Scott, Melissa AGRI:EX
Cc: Travia, David V AGRI:EX; Hrycuik, Lorie AGRI:EX
Subject: meeting request

Melissa,

We need an hour with Wes prior to next week's MAACFA meeting to go through MAACFA. David/Lorie should lead the brief. I'd like to make sure Wes has:

- News releases on the "pause" and the "update to industry"
- MAACFA membership and Terms of Reference
- Materials for the next meeting
- Our transition paper on where MAACFA might be going in terms of policy issues,

Scott, Melissa AGRI:EX

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 5:08 PM
To: Scott, Melissa AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hrycuik, Lorie AGRI:EX
Subject: Re: Meeting request

Good

Sent from my iPhone

On Jul 26, 2017, at 5:07 PM, Scott, Melissa AGRI:EX <Melissa.Scott@gov.bc.ca> wrote:

Booked for tomorrow at 11:00AM (took over the GF2 meeting that was cancelled) – s.22
s.22 but everyone is available

Melissa

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 5:03 PM
To: Scott, Melissa AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hrycuik, Lorie AGRI:EX
Subject: Re: Meeting request
That's not going to work. Let's do something sooner with less people

Sent from my iPhone

On Jul 26, 2017, at 5:02 PM, Scott, Melissa AGRI:EX <Melissa.Scott@gov.bc.ca> wrote:

Meeting has been booked for Monday August 14th at 9:00AM – this was the earliest date to be found with summer vacation schedules.

Melissa

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 9:05 AM
To: Scott, Melissa AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hrycuik, Lorie AGRI:EX
Subject: Meeting request

Melissa

Can you set up time for Arif, Joan, Lorie and myself to discuss Grow BC, Buy BC, Feed BC?

Arif and I discussed this noting that the Minister is proposing this as an overarching frame for various ministry activities, so it would be good for us to check in on how this might roll out. I know Joan has done some initial work on this so hoping she could kick start where the thinking is at.
Probably need an hour for this.

Scott, Melissa AGRI:EX

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 1:11 PM
To: Scott, Melissa AGRI:EX
Subject: Re: Agriculture/Liquor Items

Yes - lorie, Emily and Jacquie should be invited

Whoever is available can come

Sent from my iPhone

On Jul 26, 2017, at 11:57 AM, Scott, Melissa AGRI:EX <Melissa.Scott@gov.bc.ca> wrote:

James,

Meeting is scheduled for Friday at 11:00AM – do you want any staff on the call with you?

From: Boivin, Arielle SBRT:EX
Sent: Tuesday, July 25, 2017 1:55 PM
To: Scott, Melissa AGRI:EX
Subject: Agriculture/Liquor Items

Good Afternoon Melissa,

I would like to work with you to schedule a time for ADM, James Mack and ADM, Michelle Carr to meet regarding the advisory panel item. Do you have some recommended dates and times that would work with James' schedule?

Sincerely,

Arielle Boivin

Executive Administrative Assistant | Office of the Assistant Deputy Minister and General Manager
Liquor Control & Licensing Branch
Phone: 250-952-5777

Fax: 250-952-7066

www.gov.bc.ca/liquorregulationandlicensing

Due to security concerns, and to keep your financial information private, Liquor Control and Licensing Branch will not accept applications transmitted via email containing credit card information.

Scott, Melissa AGRI:EX

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 9:05 AM
To: Scott, Melissa AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hrycuik, Lorie AGRI:EX
Subject: Meeting request

Melissa

Can you set up time for Arif, Joan, Lorie and myself to discuss Grow BC, Buy BC, Feed BC?

Arif and I discussed this noting that the Minister is proposing this as an overarching frame for various ministry activities, so it would be good for us to check in on how this might roll out. I know Joan has done some initial work on this so hoping she could kick start where the thinking is at.

Probably need an hour for this.

Scott, Melissa AGRI:EX

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 8:43 AM
To: Scott, Melissa AGRI:EX
Cc: Mayers, Neil A AGRI:EX
Subject: RE: Service Level Agreement Seafood Inspection AGRI RHA 2017-07-18

Not yet -- we're reviewing and discussing with Wes and Minister first

From: Scott, Melissa AGRI:EX
Sent: Monday, July 24, 2017 12:37 PM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX; Mayers, Neil A AGRI:EX
Subject: FW: Service Level Agreement Seafood Inspection AGRI RHA 2017-07-18

Did you want a meeting set up for this with Arlene in Health?

You may have asked Neil for this already and I am not aware so I'm just following up ☺

Melissa

From: Last, Gavin AGRI:EX
Sent: Wednesday, July 19, 2017 3:20 PM
To: Lambert, Tim HLTH:EX
Cc: Scott, Melissa AGRI:EX
Subject: Service Level Agreement Seafood Inspection AGRI RHA 2017-07-18

Hi Tim,

Here is the proposed SLA, which reflects your comments and input. James Mack is reviewing and asked me to forward to you for Arlene's consideration. I expect that James will arrange for discussion with Arlene shortly. Thanks for your help getting it to this stage.

Gavin Last
Executive Director
Food Safety & Inspection Branch
Ministry of Agriculture
250 387-3195

Scott, Melissa AGRI:EX

From: Mack, James AGRI:EX
Sent: Friday, July 21, 2017 10:05 AM
To: Scott, Melissa AGRI:EX
Subject: FW: Pending Approvals Notification

-----Original Message-----

From: donotreplyBCPSA@gov.bc.ca [<mailto:donotreplyBCPSA@gov.bc.ca>]
Sent: Friday, July 21, 2017 7:17 AM
To: Mack, James AGRI:EX
Subject: Pending Approvals Notification

Be advised that there are Time or Leave transactions that may require your approval. If you are an alternate approver/expense authority, please confirm with the primary before taking action.

As a Leave Approver, please logon to Time and Leave to approve your employee's leave requests.

As a Time Approver/Expense Authority, please logon to Time and Leave to approve your employees' time or exceptions to pay. Please note that Expense Authority must be applied no later than 5:00 p.m. Monday in order to process within the current pay period.

Time and Leave Website: <https://chips.gov.bc.ca:7002/psp/CHIPSBC/EMPLOYEE/HRMS/h/?tab=DEFAULT>

At this time, you should also adjust your personal timesheet and/or leave requests if you have any exceptions to report such as overtime or leave during this pay period.

If you require assistance or have any questions that affect your approval, please call MyHR at 250-952-6000 or 1-877-277-0772 (Press "1" for Time and Leave support) or use AskMyHR to submit an online service request.

Scott, Melissa AGRI:EX

From: Mack, James AGRI:EX
Sent: Friday, July 21, 2017 11:12 AM
To: Scott, Melissa AGRI:EX
Subject: Re: Agenda_Article 29 _July 26 2017_DRAFT.doc

Ok - Arif needs to provide info on his items. Can you reach out to him?

Is this a call or face to face

Sent from my iPhone

On Jul 20, 2017, at 12:05 PM, Scott, Melissa AGRI:EX <Melissa.Scott@gov.bc.ca> wrote:

James,
Anything to add?

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Wednesday, July 26, 2017 11:57 AM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: FW: Agriculture/Liquor Items

James,

Meeting is scheduled for Friday at 11:00AM – do you want any staff on the call with you?

From: Boivin, Arielle SBRT:EX
Sent: Tuesday, July 25, 2017 1:55 PM
To: Scott, Melissa AGRI:EX
Subject: Agriculture/Liquor Items

Good Afternoon Melissa,

I would like to work with you to schedule a time for ADM, James Mack and ADM, Michelle Carr to meet regarding the advisory panel item. Do you have some recommended dates and times that would work with James' schedule?

Sincerely,

Arielle Boivin

Executive Administrative Assistant | Office of the Assistant Deputy Minister and General Manager
Liquor Control & Licensing Branch

Phone: 250-952-5777

Fax: 250-952-7066

www.gov.bc.ca/liquorregulationandlicensing

Due to security concerns, and to keep your financial information private, Liquor Control and Licensing Branch will not accept applications transmitted via email containing credit card information.

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Tuesday, July 25, 2017 11:45 AM
To: Mack, James AGRI:EX
Subject: Re: URGENT: background material? Follow up - Wine industry meeting with AG today

Done!

Thank you

On Jul 25, 2017, at 11:36 AM, Mack, James AGRI:EX <James.Mack@gov.bc.ca> wrote:

Yes this can go to Michelle - thanks

From: Scott, Melissa AGRI:EX
Sent: Tuesday, July 25, 2017 11:28 AM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: RE: URGENT: background material? Follow up - Wine industry meeting with AG today
Importance: High
There is also an attachment

James,

Are you comfortable with the information below going forward as asked in the email sent to you this morning from Michelle Carr?

I can forward once you confirm you are ok with it.

Melissa

From: "Hrycuik, Lorie AGRI:EX" <Lorie.Hrycuik@gov.bc.ca>
Date: July 25, 2017 at 10:39:28 AM PDT
To: "Warwick, Julene AGRI:EX" <Julene.Warwick@gov.bc.ca>, "Scott, Melissa AGRI:EX" <Melissa.Scott@gov.bc.ca>
Cc: "Warren, Jennifer AGRI:EX" <Jennifer.Warren@gov.bc.ca>, "Shaw, Emily AGRI:EX" <Emily.Shaw@gov.bc.ca>
Subject: Re: URGENT: background material? Follow up - Wine industry meeting with AG today

Given no timing. Just send Melissa. I did not realize this urgent request.
Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Warwick, Julene AGRI:EX
Sent: Tuesday, July 25, 2017 10:37 AM
To: Scott, Melissa AGRI:EX
Cc: Hrycuik, Lorie AGRI:EX; Warren, Jennifer AGRI:EX; Shaw, Emily AGRI:EX
Subject: FW: URGENT: background material? Follow up - Wine industry meeting with AG today
Hi Melissa,
Please see Emily's email below and the attachment.

Julene Warwick
250 356-2944

From: Shaw, Emily AGRI:EX

Sent: Tuesday, July 25, 2017 10:34 AM

To: Warwick, Julene AGRI:EX; Cushing, Jackie AGRI:EX

Cc: Warren, Jennifer AGRI:EX

Subject: RE: URGENT: background material? Follow up - Wine industry meeting with AG today

Julene, I cannot share an existing note for confidentiality reasons but I have provided additional information below on the status of the plebiscite recommendations, which should help support Minister Eby's discussion with the BCWA:

- The BC Wine Appellation Task Group (BCWATG) was established in March 2015 with a mandate to *"work in cooperation with the BC Wine Authority [BCWA] to bring forward industry recommendations to propose amendment(s) to the Wines of Marked Quality Regulation (WMQR) that represent the interests of all 100% BC Wine Producers, to better meet the demands of today's market conditions, and for potential application for other sectors including 100% BC fruit wine, ciders and beer."* The BCWATG's 16 members were selected to represent the various segments of the BC wine industry (e.g. BCVQA, commercial wineries, grape growers, wine regions, non-BC Wine Authority (BCWA) wineries), as well as the Ministry of Agriculture.
- Following extensive consultations with industry members and stakeholders, the BCWATG released its final report in November 2015. The final report included 11 recommendations, which became the subject of an industry plebiscite that ran from May 20 to June 30, 2016.
- Given that some of BCWATG's recommendations carry broad implications for the entire wine industry, not just those which belong to the BCWA and participate in the Wines of Marked Quality Program, the BCWA invited all 252 licensed wineries in producing 100 percent BC grape wine to participate in the plebiscite (of which 174 belonged to the BCWA and were participating in the Wines of Marked Quality Program and 78 wineries who were not BCWA members).
- In total, 180 wineries participated in the plebiscite (136 BCWA members and 44 non-members). Under the BCWA bylaws and the Operating Agreement it has with the Province, an amendment to the regulations proposed by the BCWA must first be approved by a "double-majority" of members – at least 65 percent of members that voted on the proposed amendment, who processed at least 50 percent of the total volume of grapes processed in the previous year by all voting members. There is no established standard for judging the level of support from non-members.
- One of the 11 questions did not receive sufficient support from BCWA members through the plebiscite, leaving 10 questions for government consideration for amendments to the Wines of Marked Quality Regulation (WMQR).

- In January 2017, concurrent with the implementation of the *Food and Agricultural Products Classification Act* (FAPCA), a first phase of amendments to the WMQR was implemented, including three of the recommendations:
 - Mandatory conjunctive labelling (Recommendation #6)
 - Grape growers to be included in the required ballot for new sub-geographical indications (Recommendation #11)
 - Delete paragraph 29(3)e of the WMQR, which requires distinctive characteristics (Recommendation #12(a)).
- There is continued strong interest from BCWA in seeing the remaining seven plebiscite recommendations implemented.
- The Ministry of Agriculture continues its review and analysis of the recommendations. In addition, the BCWA is nearing completion of further work that could help support decision-making on implementation of three additional recommendations (Establishment of new geographical indications (Recommendation #7); Identified sub-regions as the basis for new sub-geographical indications (Recommendation #8(a)); Flat membership fee for small wineries (Recommendation #10)).
- No direction has been provided regarding implementation of the remaining recommendations.

I have also attached an document the summarizes the results of the 2016 plebiscite.

Emily Shaw | Director, Policy

Ministry of Agriculture | Corporate Governance, Policy and Legislation Branch

PO Box 9120 Stn Prov Gov, Victoria BC V3G 2M3

emily.shaw@gov.bc.ca | (250) 387-3232

From: Warwick, Julene AGRI:EX

Sent: Tuesday, July 25, 2017 10:02 AM

To: Shaw, Emily AGRI:EX; Cushing, Jackie AGRI:EX

Cc: Warren, Jennifer AGRI:EX

Subject: URGENT: background material? Follow up - Wine industry meeting with AG today

Importance: High

Hi Folks,

Can you tell me if a note already exists regarding below? Please note, the meeting in question is sometime today, but I do not know when exactly. I have a call into the ADMO, but since the meeting is today, this is urgent.

Thank you

Julene Warwick

250 356-2944

From: Scott, Melissa AGRI:EX

Sent: Tuesday, July 25, 2017 9:56 AM

To: Warren, Jennifer AGRI:EX; Warwick, Julene AGRI:EX

Cc: Scott, Melissa AGRI:EX

Subject: FW: background material? Follow up - Wine industry meeting with AG today

Importance: High

Can you please check to see if you have anything as asked below?

Thank you,

Melissa

From: Carr, Michelle SBRT:EX

Sent: Tuesday, July 25, 2017 9:42 AM

To: Mack, James AGRI:EX

Cc: Scott, Melissa AGRI:EX

Subject: background material? Follow up - Wine industry meeting with AG today

Importance: High

Hi, James. Further to my call with Arif this morning, I'm wondering if your team has an existing BN or background that I can share with my DM and possibly Minister Eby on the matter below. My cell is s.22 if you'd like to chat.
Thanks.

A few individuals from the wine industry are meeting to discuss the BC Wine Authority (regulatory authority that enforces VQA - ministry of agriculture lead) task force of two years ago and lack of process re recommendations, especially to improve winery regulations, labelling, vqa membership and encourage ways to reduce duplication of reporting to multiple agencies.

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Tuesday, July 25, 2017 11:04 AM
To: Mack, James AGRI:EX
Subject: Fwd: URGENT: background material? Follow up - Wine industry meeting with AG today

James,

Are you comfortable with the information below going forward as asked in the email sent to you this morning from Michelle Carr?

I can forward once you confirm you are ok with it.

Melissa

Sent from my iPhone

Begin forwarded message:

From: "Hrycuik, Lorie AGRI:EX" <Lorie.Hrycuik@gov.bc.ca>
Date: July 25, 2017 at 10:39:28 AM PDT
To: "Warwick, Julene AGRI:EX" <Julene.Warwick@gov.bc.ca>, "Scott, Melissa AGRI:EX" <Melissa.Scott@gov.bc.ca>
Cc: "Warren, Jennifer AGRI:EX" <Jennifer.Warren@gov.bc.ca>, "Shaw, Emily AGRI:EX" <Emily.Shaw@gov.bc.ca>
Subject: Re: URGENT: background material? Follow up - Wine industry meeting with AG today

Given no timing. Just send Melissa. I did not realize this urgent request.

Sent from my BlackBerry 10 smartphone on the TELUS network.

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Sent: Tuesday, July 25, 2017 10:37 AM
To: Scott, Melissa AGRI:EX
Cc: Hrycuik, Lorie AGRI:EX; Warren, Jennifer AGRI:EX; Shaw, Emily AGRI:EX
Subject: FW: URGENT: background material? Follow up - Wine industry meeting with AG today

Hi Melissa,
Please see Emily's email below and the attachment.
Julene Warwick
250 356-2944

From: Shaw, Emily AGRI:EX
Sent: Tuesday, July 25, 2017 10:34 AM
To: Warwick, Julene AGRI:EX; Cushing, Jackie AGRI:EX
Cc: Warren, Jennifer AGRI:EX
Subject: RE: URGENT: background material? Follow up - Wine industry meeting with AG today

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Emily Shaw | Director, Policy

Ministry of Agriculture | Corporate Governance, Policy and Legislation Branch

PO Box 9120 Stn Prov Gov, Victoria BC V3G 2M3

emily.shaw@gov.bc.ca | (250) 387-3232



Ministry of
Agriculture

From: Warwick, Julene AGRI:EX

Sent: Tuesday, July 25, 2017 10:02 AM

To: Shaw, Emily AGRI:EX; Cushing, Jackie AGRI:EX

Cc: Warren, Jennifer AGRI:EX

Subject: URGENT: background material? Follow up - Wine industry meeting with AG today

Importance: High

Hi Folks,

Can you tell me if a note already exists regarding below? Please note, the meeting in question is sometime today, but I do not know when exactly. I have a call into the ADMO, but since the meeting is today, this is urgent.

Thank you

Julene Warwick

250 356-2944

From: Scott, Melissa AGRI:EX

Sent: Tuesday, July 25, 2017 9:56 AM

To: Warren, Jennifer AGRI:EX; Warwick, Julene AGRI:EX

Cc: Scott, Melissa AGRI:EX

Subject: FW: background material? Follow up - Wine industry meeting with AG today

Importance: High

Can you please check to see if you have anything as asked below?

Thank you,

Melissa

From: Carr, Michelle SBRT:EX

Sent: Tuesday, July 25, 2017 9:42 AM

To: Mack, James AGRI:EX

Cc: Scott, Melissa AGRI:EX

Subject: background material? Follow up - Wine industry meeting with AG today

Importance: High

Hi, James. Further to my call with Arif this morning, I'm wondering if your team has an existing BN or background that I can share with my DM and possibly Minister Eby on the matter below.

My cell is s.22 if you'd like to chat.

Thanks.

A few individuals from the wine industry are meeting to discuss the BC Wine Authority (regulatory authority that enforces VQA - ministry of agriculture lead) task force of two years ago and lack of process re recommendations, especially to improve winery regulations, labelling , vqa membership and encourage ways to reduce duplication of reporting to multiple agencies.

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Monday, July 24, 2017 4:09 PM
To: Mack, James AGRI:EX; Lalani, Arif AGRI:EX
Cc: Scott, Melissa AGRI:EX; Cameron, Sandra AGRI:EX
Subject: FW: Article 29 meeting

FYI for discussion - One more item will be added to the Article 29 agenda.

From: Scott, Megan [<mailto:Megan.Scott@bcgeu.ca>]
Sent: Monday, July 24, 2017 3:12 PM
To: Scott, Melissa AGRI:EX
Cc: Mack, James AGRI:EX
Subject: RE: Article 29 meeting

Hi Melissa,

I have one more item to add to the agenda. Our folks would like to discuss how Ministry staff have (or have not) been solicited/ encouraged/ supported to participate in teams supporting the current wildfire situation in the Cariboo. I think this may also be an opportunity to have a broader/ general discussion about staff being able to temporarily leave their current positions and be supported to do so by their supervisors. Hopefully this makes some sense-

Megan

-----Original Appointment-----

From: Melissa.Scott@gov.bc.ca [<mailto:Melissa.Scott@gov.bc.ca>] **On Behalf Of** Mack, James AGRI:EX
Sent: July-24-17 10:32 AM
To: Scott, Melissa AGRI:EX; Lalani, Arif AGRI:EX; Davis, Robert W AGRI:EX; Gill, David (Sukdev) AGRI:EX; Scott, Megan; Gauvin, Katia A AGRI:EX; Stark, Lisa CSNR:EX; Kelly, Simon
Cc: Zoschke, Jeanne C CSNR:EX
Subject: Article 29 meeting
When: July-26-17 10:00 AM-11:30 AM (UTC-08:00) Pacific Time (US & Canada).
Where: NW Boardroom 5th floor, 808 Douglas Street Or, 1-877-353-9184 IC^{s.15} (James is moderator)

Union folks can use the NW Boardroom (9:00AM to 10:00AM) for their pre-meeting
<< File: Art 29 ROD April 5 2016_FINAL.docx >> << File: Agenda_Article 29_July 26 2017.doc >>

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Monday, July 24, 2017 10:25 AM
To: Mack, James AGRI:EX
Subject: RE: Agenda_Article 29 _July 26 2017_DRAFT.doc

It will be 1/2 and 1/2 - some are attending in person, some are calling in.

Melissa

From: Mack, James AGRI:EX
Sent: Friday, July 21, 2017 11:12 AM
To: Scott, Melissa AGRI:EX
Subject: Re: Agenda_Article 29 _July 26 2017_DRAFT.doc
Ok - Arif needs to provide info on his items. Can you reach out to him?
Is this a call or face to face

Sent from my iPhone

On Jul 20, 2017, at 12:05 PM, Scott, Melissa AGRI:EX <Melissa.Scott@gov.bc.ca> wrote:

James,
Anything to add?

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Wednesday, July 26, 2017 5:07 PM
To: Mack, James AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hryciuk, Lorie AGRI:EX
Subject: RE: Meeting request

Booked for tomorrow at 11:00AM (took over the GF2 meeting that was cancelled) – s.22
everyone is available

but

Melissa

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 5:03 PM
To: Scott, Melissa AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hryciuk, Lorie AGRI:EX
Subject: Re: Meeting request

That's not going to work. Let's do something sooner with less people

Sent from my iPhone

On Jul 26, 2017, at 5:02 PM, Scott, Melissa AGRI:EX <Melissa.Scott@gov.bc.ca> wrote:

Meeting has been booked for Monday August 14th at 9:00AM – this was the earliest date to be found with summer vacation schedules.

Melissa

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 9:05 AM
To: Scott, Melissa AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hryciuk, Lorie AGRI:EX
Subject: Meeting request

Melissa

Can you set up time for Arif, Joan, Lorie and myself to discuss Grow BC, Buy BC, Feed BC?

Arif and I discussed this noting that the Minister is proposing this as an overarching frame for various ministry activities, so it would be good for us to check in on how this might roll out. I know Joan has done some initial work on this so hoping she could kick start where the thinking is at.

Probably need an hour for this.

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Wednesday, July 26, 2017 5:02 PM
To: Mack, James AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hrycuik, Lorie AGRI:EX
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Probably need an hour for this.

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Wednesday, July 26, 2017 5:12 PM
To: Mack, James AGRI:EX
Subject: FW: Meeting request

What do you want me to do here? Arif wants to wait so he is included in the conversation.....

If we wait for ^{s.22} then we don't have ^{s.22}

From: Lalani, Arif AGRI:EX
Sent: Wednesday, July 26, 2017 5:10 PM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX; Cameron, Sandra AGRI:EX; Easton, Joan E AGRI:EX; Hrycuik, Lorie AGRI:EX
Subject: Re: Meeting request

Let's wait u until I am back for the conversation. Thanks.

Arif Lalani, ADM, Agriculture

On Jul 26, 2017, at 5:07 PM, Mack, James AGRI:EX <James.Mack@gov.bc.ca> wrote:

Good

Sent from my iPhone

On Jul 26, 2017, at 5:07 PM, Scott, Melissa AGRI:EX <Melissa.Scott@gov.bc.ca> wrote:

Booked for tomorrow at 11:00AM (took over the GF2 meeting that was cancelled) -^{s.22} but everyone is available

Melissa

From: Mack, James AGRI:EX
Sent: Wednesday, July 26, 2017 5:03 PM
To: Scott, Melissa AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hrycuik, Lorie AGRI:EX
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Sent from my iPhone

On Jul 26, 2017, at 5:02 PM, Scott, Melissa AGRI:EX <Melissa.Scott@gov.bc.ca> wrote:

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Melissa

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Sent: Wednesday, July 26, 2017 9:05 AM
To: Scott, Melissa AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Lalani, Arif AGRI:EX; Easton, Joan E AGRI:EX; Hryciuk, Lorie AGRI:EX
Subject: Meeting request

Melissa

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Probably need an hour for this.

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Wednesday, July 26, 2017 6:44 PM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: FW: Key Priorities and Issues List

Importance: High

James, gavin is asking how detailed you are wanting the new update on the key priorities document document be.... Its due to Georgina Friday morning and Gavin has some questions – can you please get back to us?

Thank you,
Melissa

From: Last, Gavin AGRI:EX
Sent: Wednesday, July 26, 2017 5:20 PM
To: Scott, Melissa AGRI:EX
Subject: RE: Key Priorities and Issues List

Hi Melissa,
Can you ask James about this item? I haven't heard anything:

Rodear Meats	JM	Dave Fernie of Rodear Meats has concerns about Meat Regulations	Actioned to staff
--------------	----	---	-------------------

Also, during the briefing with MLP some items came up relevant to FSIB that may or may not be “key” enough for tracking:

s.13

Thanks

From: Scott, Melissa AGRI:EX
Sent: Monday, July 24, 2017 10:39 AM
To: Pritchard, Jane AGRI:EX; Hrycuik, Lorie AGRI:EX; Last, Gavin AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: FW: Key Priorities and Issues List
Importance: High

The Priorities & Issues list is back!

Please review and track changes/updates just like before..... This is due to my attention every Thursday morning by 9:00AM please.

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Thursday, July 27, 2017 11:55 AM
To: Mack, James AGRI:EX
Cc: Last, Gavin AGRI:EX
Subject: RE: Key Priorities and Issues List

Importance: High

Hi James,

Did you happen to review the below email? This is now overdue from the ED's to the ADMO as of 9:00AM this morning.

Gavin cannot complete his section without the information he is asking below.

Melissa

From: Scott, Melissa AGRI:EX
Sent: Wednesday, July 26, 2017 6:44 PM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: FW: Key Priorities and Issues List
Importance: High

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Melissa

From: Last, Gavin AGRI:EX
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Also, during the briefing with MLP some items came up relevant to FSIB that may or may not be "key" enough for tracking:

- Review of Vancouver Island slaughter capacity, including BC Ferries policy re transport of animals for slaughter
- Pre-Qurbani briefing for minister

Potential issues for other branches:

- Dairy Standards of Care/COP model for application to auction houses (livestock/animal welfare review)
- Hake: on-shore processing policy
- Provincial agriculture support relative to GDP, compared to national average

Thanks

From: Scott, Melissa AGRI:EX

Sent: Monday, July 24, 2017 10:39 AM

To: Pritchard, Jane AGRI:EX; Hryciuk, Lorie AGRI:EX; Last, Gavin AGRI:EX

Cc: Scott, Melissa AGRI:EX

Subject: FW: Key Priorities and Issues List

Importance: High

The Priorities & Issues list is back!

Please review and track changes/updates just like before..... This is due to my attention every Thursday morning by 9:00AM please.

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Monday, July 31, 2017 9:10 AM
To: Hodson, Georgina AGRI:EX; Mack, James AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Mayers, Neil A AGRI:EX; Fair, Susan P AGRI:EX
Subject: RE: Key Priorities and Issues List

Georgina,

To cut and paste into your KPIL – here are the updates from CGPL.

Melissa

From: Hodson, Georgina AGRI:EX
Sent: Monday, July 31, 2017 8:19 AM
To: Mack, James AGRI:EX
Cc: Cameron, Sandra AGRI:EX; Scott, Melissa AGRI:EX; Mayers, Neil A AGRI:EX; Fair, Susan P AGRI:EX
Subject: Re: Key Priorities and Issues List

Hi James,

Just checking in as I didn't receive an update for ASP on Friday afternoon.

Thanks,
Georgina

Georgina Hodson
Manager, Executive Operations and Planning
Deputy Minister's Office | Ministry of Agriculture
(p) 250.896.6221

On Jul 21, 2017, at 4:00 PM, Hodson, Georgina AGRI:EX <Georgina.Hodson@gov.bc.ca> wrote:

Good afternoon,

The list is back! Woooo hooooooooo :)

I have provided Wes with a paper copy of this version, he is supportive of the format and content. He will show this to MLP next week and ask her whether she would like to receive this regularly as we've done in the past.

Is is my understanding that you both (Arif and James) are aware of everything on this list - please discuss with me if anything comes as a surprise. For context, this are all the ideas and questions received from MLP so far.

Sandra and Melissa/Neil, please coordinate divisional updates as per usual, due to me each Friday by 3:00pm.

Thanks,

Georgina

Georgina Hodson
Manager, Executive Operations and Planning
Deputy Minister's Office | Ministry of Agriculture
(p) 250.896.6221

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Monday, July 31, 2017 11:44 AM
To: Mack, James AGRI:EX
Subject: Phone Call

Steve Anderson called from Jobs Trade and Technology – he wants to talk to you about the wrap up to Consolutions that were initiated and had our staff involved.

His cell number is 250-507-1590

He called Thursday (I just checked my messages)

Melissa Scott

Assistant Deputy Minister's Office
Ministry of Agriculture, Agriculture, Science and Policy Division
Phone: 250-356-1821
iPhone: 778-679-1773
Melissa.Scott@gov.bc.ca

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Monday, July 31, 2017 2:20 PM
To: Mack, James AGRI:EX
Subject: FW: 185809 - DM approved - IN - Pacific Hake Processing in BC

Barron also sent the below information for a bit more background for you for tmrws meeting with MLP – I will tuck this into your meeting in outlook if you want to pull it up while you are there.

From: Carswell, Barron AGRI:EX
Sent: Monday, July 31, 2017 2:16 PM
To: Scott, Melissa AGRI:EX
Subject: RE: 185809 - DM approved - IN - Pacific Hake Processing in BC

James might find the following info useful to understand the relationships between Pacific Seafood and Pacific.

Cheers

Barron Carswell
International Fisheries Advisor
Intergovernmental Relations, Seafood and Trade
Ministry of Agriculture
Ph: 250-356-1678

From: Lyle Millar [<mailto:LMillar@pacseafood.com>]
Sent: Tuesday, July 18, 2017 9:51 AM
To: Dalby, James AGRI:EX
Subject: RE: DUE MAY 18, 2017 - ANNUAL FISHERIES PRODUCTION SCHEDULE 2016

Hello yes, I did, sorry for the delay,^{s.22}

S&S Vessel Holding is the fishing company that owns the fishing vessels that catch the fish. Ucluelet Harbour Seafoods lands and processes the fish (cleans, dresses, freezes, and packaging), and ships the fish either to export customers, or to US storage/processing locations for storage or further value added processing. Pacific Sourcing makes payments to S&S Vessel Holding and buys the fish, and makes payments to Ucluelet Harbour Seafoods for custom processing payments. Pacific Sourcing then sells the finished product to 3rd party customers. Pacific Sourcing Canada also manages frozen inventory, pays storage and handling fees, and administers freight arrangements upon sales to customers.

I hope this helps your understanding.

Thanks & Regards,

Lyle Millar
Controller, S&S Vessel Holding Inc.

Pacific Seafood – North Vancouver , BC, Canada
p. 604-982-5438 | c. 778-886-9844 | f. 604-980-5431
[Facebook](#) | [Twitter](#)
Discover our Pacific Sustainable Seafood brand [here](#)
PacificSeafood

From: Scott, Melissa AGRI:EX
Sent: Monday, July 31, 2017 1:56 PM
To: Warren, Jennifer AGRI:EX
Cc: Travia, David V AGRI:EX; Carswell, Barron AGRI:EX; Warwick, Julene AGRI:EX; Turner, Michael R AGRI:EX
Subject: RE: 185809 - DM approved - IN - Pacific Hake Processing in BC

Thank you for responding with the confirmation Jennifer – I will pass forward.

From: Warren, Jennifer AGRI:EX
Sent: Monday, July 31, 2017 1:56 PM
To: Scott, Melissa AGRI:EX
Cc: Travia, David V AGRI:EX; Carswell, Barron AGRI:EX; Warwick, Julene AGRI:EX; Turner, Michael R AGRI:EX
Subject: RE: 185809 - DM approved - IN - Pacific Hake Processing in BC

Melissa,

I can confirm that the IN that Barron provided is the most recent.

Thanks for handling Barron!

Jennifer Warren
Office Manager
Corporate Governance, Policy and Legislation Branch
Ministry of Agriculture
PO Box 9120 Stn Prov Gov, Victoria, BC V8W 9B4

Phone: (250) 356-7644
Fax: (250) 387-0357

From: Carswell, Barron AGRI:EX
Sent: Monday, July 31, 2017 1:52 PM
To: Scott, Melissa AGRI:EX
Cc: Travia, David V AGRI:EX
Subject: 185809 - DM approved - IN - Pacific Hake Processing in BC

I think this is the latest.

Cheers

B

Scott, Melissa AGRI:EX

From: Mack, James AGRI:EX
Sent: Tuesday, July 25, 2017 11:36 AM
To: Scott, Melissa AGRI:EX
Subject: RE: URGENT: background material? Follow up - Wine industry meeting with AG today

Yes this can go to Michelle - thanks

From: Scott, Melissa AGRI:EX
Sent: Tuesday, July 25, 2017 11:28 AM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: RE: URGENT: background material? Follow up - Wine industry meeting with AG today
Importance: High

There is also an attachment

James,

Are you comfortable with the information below going forward as asked in the email sent to you this morning from Michelle Carr?
I can forward once you confirm you are ok with it.

Melissa

From: "Hrycuik, Lorie AGRI:EX" <Lorie.Hrycuik@gov.bc.ca>
Date: July 25, 2017 at 10:39:28 AM PDT
To: "Warwick, Julene AGRI:EX" <Julene.Warwick@gov.bc.ca>, "Scott, Melissa AGRI:EX" <Melissa.Scott@gov.bc.ca>
Cc: "Warren, Jennifer AGRI:EX" <Jennifer.Warren@gov.bc.ca>, "Shaw, Emily AGRI:EX" <Emily.Shaw@gov.bc.ca>
Subject: Re: URGENT: background material? Follow up - Wine industry meeting with AG today

Given no timing. Just send Melissa. I did not realize this urgent request.

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Warwick, Julene AGRI:EX
Sent: Tuesday, July 25, 2017 10:37 AM
To: Scott, Melissa AGRI:EX
Cc: Hrycuik, Lorie AGRI:EX; Warren, Jennifer AGRI:EX; Shaw, Emily AGRI:EX
Subject: FW: URGENT: background material? Follow up - Wine industry meeting with AG today

Hi Melissa,
Please see Emily's email below and the attachment.

Julene Warwick
250 356-2944

From: Shaw, Emily AGRI:EX

Sent: Tuesday, July 25, 2017 10:34 AM

To: Warwick, Julene AGRI:EX; Cushing, Jackie AGRI:EX

Cc: Warren, Jennifer AGRI:EX

Subject: RE: URGENT: background material? Follow up - Wine industry meeting with AG today

Julene, I cannot share an existing note for confidentiality reasons but I have provided additional information below on the status of the plebiscite recommendations, which should help support Minister Eby's discussion with the BCWA:

- The BC Wine Appellation Task Group (BCWATG) was established in March 2015 with a mandate to *"work in cooperation with the BC Wine Authority [BCWA] to bring forward industry recommendations to propose amendment(s) to the Wines of Marked Quality Regulation (WMQR) that represent the interests of all 100% BC Wine Producers, to better meet the demands of today's market conditions, and for potential application for other sectors including 100% BC fruit wine, ciders and beer."* The BCWATG's 16 members were selected to represent the various segments of the BC wine industry (e.g. BCVQA, commercial wineries, grape growers, wine regions, non-BC Wine Authority (BCWA) wineries), as well as the Ministry of Agriculture.
- Following extensive consultations with industry members and stakeholders, the BCWATG released its final report in November 2015. The final report included 11 recommendations, which became the subject of an industry plebiscite that ran from May 20 to June 30, 2016.
- Given that some of BCWATG's recommendations carry broad implications for the entire wine industry, not just those which belong to the BCWA and participate in the Wines of Marked Quality Program, the BCWA invited all 252 licensed wineries in producing 100 percent BC grape wine to participate in the plebiscite (of which 174 belonged to the BCWA and were participating in the Wines of Marked Quality Program and 78 wineries who were not BCWA members).
- In total, 180 wineries participated in the plebiscite (136 BCWA members and 44 non-members). Under the BCWA bylaws and the Operating Agreement it has with the Province, an amendment to the regulations proposed by the BCWA must first be approved by a "double-majority" of members – at least 65 percent of members that voted on the proposed amendment, who processed at least 50 percent of the total volume of grapes processed in the previous year by all voting members. There is no established standard for judging the level of support from non-members.
- One of the 11 questions did not receive sufficient support from BCWA members through the plebiscite, leaving 10 questions for government consideration for amendments to the Wines of Marked Quality Regulation (WMQR).
- In January 2017, concurrent with the implementation of the *Food and Agricultural Products Classification Act* (FAPCA), a first phase of amendments to the WMQR was implemented, including three of the recommendations:
 - Mandatory conjunctive labelling (Recommendation #6)
 - Grape growers to be included in the required ballot for new sub-geographical indications (Recommendation #11)
 - Delete paragraph 29(3)e of the WMQR, which requires distinctive characteristics (Recommendation #12(a)).
- There is continued strong interest from BCWA in seeing the remaining seven plebiscite recommendations implemented.
- The Ministry of Agriculture continues its review and analysis of the recommendations. In addition, the BCWA is nearing completion of further work that could help support decision-making on implementation of three additional recommendations (Establishment of new geographical

indications (Recommendation #7); Identified sub-regions as the basis for new sub-geographical indications (Recommendation #8(a)); Flat membership fee for small wineries (Recommendation #10)).

- No direction has been provided regarding implementation of the remaining recommendations.

I have also attached an document the summarizes the results of the 2016 plebiscite.

Emily Shaw | Director, Policy
Ministry of Agriculture | Corporate Governance, Policy and Legislation Branch
PO Box 9120 Stn Prov Gov, Victoria BC V3G 2M3
emily.shaw@gov.bc.ca | (250) 387-3232



From: Warwick, Julene AGRI:EX
Sent: Tuesday, July 25, 2017 10:02 AM
To: Shaw, Emily AGRI:EX; Cushing, Jackie AGRI:EX
Cc: Warren, Jennifer AGRI:EX
Subject: URGENT: background material? Follow up - Wine industry meeting with AG today
Importance: High

Hi Folks,

Can you tell me if a note already exists regarding below? Please note, the meeting in question is sometime today, but I do not know when exactly. I have a call into the ADMO, but since the meeting is today, this is urgent.

Thank you

Julene Warwick
250 356-2944

From: Scott, Melissa AGRI:EX
Sent: Tuesday, July 25, 2017 9:56 AM
To: Warren, Jennifer AGRI:EX; Warwick, Julene AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: FW: background material? Follow up - Wine industry meeting with AG today
Importance: High

Can you please check to see if you have anything as asked below?

Thank you,
Melissa

From: Carr, Michelle SBRT:EX
Sent: Tuesday, July 25, 2017 9:42 AM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: background material? Follow up - Wine industry meeting with AG today
Importance: High

Hi, James. Further to my call with Arif this morning, I'm wondering if your team has an existing BN or background that I can share with my DM and possibly Minister Eby on the matter below. My cell is s.22 if you'd like to chat.

Thanks.

A few individuals from the wine industry are meeting to discuss the BC Wine Authority (regulatory authority that enforces VQA - ministry of agriculture lead) task force of two years ago and lack of process re recommendations, especially to improve winery regulations, labelling, vqa membership and encourage ways to reduce duplication of reporting to multiple agencies.

Scott, Melissa AGRI:EX

From: Mack, James AGRI:EX
Sent: Monday, July 24, 2017 10:57 AM
To: Anderson, Arlene AGRI:EX; Hrycuik, Lorie AGRI:EX; Scott, Melissa AGRI:EX
Subject: s.12

Not signed yet but MLP would like speaking notes s.12

Sent from my iPhone

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Tuesday, July 25, 2017 12:28 PM
To: Mack, James AGRI:EX
Cc: Mayers, Neil A AGRI:EX; Scott, Melissa AGRI:EX
Subject: FW: QUESTION: 186251 Mayor Gaetz Re: Marijuana production on ALR - Letter on Hold??
Attachments: 186251 Incoming Letter.pdf; 186251 - Marijuana production Chilliwack farmland - Response.docx

James,

RE: 186251 Mayor Gaetz Re: Marijuana production on ALR

You asked that this letter be placed on hold. What would you like to see happen now that the new gov't is in?

Melissa

From: Correspondence Unit AGRI:EX
Sent: Tuesday, July 25, 2017 8:40 AM
To: Mayers, Neil A AGRI:EX; Correspondence Unit AGRI:EX
Cc: Warren, Jennifer AGRI:EX; Warwick, Julene AGRI:EX; Scott, Melissa AGRI:EX
Subject: RE: QUESTION: 186251 Mayor Gaetz Re: Marijuana production on ALR - Letter on Hold??

Hi Neil – I'm wondering if you can follow up on this log and advise if it is still to be held per the ADM's instruction.

Thanks
Susan

From: Mayers, Neil A AGRI:EX
Sent: Wednesday, June 21, 2017 9:42 AM
To: Correspondence Unit AGRI:EX
Cc: Warren, Jennifer AGRI:EX; Warwick, Julene AGRI:EX; Scott, Melissa AGRI:EX
Subject: RE: QUESTION: 186251 Mayor Gaetz Re: Marijuana production on ALR - Letter on Hold??

James wanted this held until the provincial political situation stabilized more. I suspect that the green light to move forward with this will be given on Friday.

N.

Neil A. Mayers, MA

From: Correspondence Unit AGRI:EX
Sent: Tuesday, June 20, 2017 3:47 PM
To: Mayers, Neil A AGRI:EX

Cc: Warren, Jennifer AGRI:EX; Warwick, Julene AGRI:EX; Correspondence Unit AGRI:EX
Subject: FW: QUESTION: 186251 Mayor Gaetz Re: Marijuana production on ALR - Letter on Hold??

Hi Neil – do you have any further information for Julene?

I looked into CLIFF but I see it went straight from ADMO to Branch.

Thanks
Susan

From: Warwick, Julene AGRI:EX
Sent: Monday, June 19, 2017 11:31 AM
To: Shust, Susan D AGRI:EX; Correspondence Unit AGRI:EX
Cc: Warren, Jennifer AGRI:EX
Subject: QUESTION: 186251 Mayor Gaetz Re: Marijuana production on ALR - Letter on Hold??

Hi Susan,
This letter is now overdue; however, I understand we had been asked to "hold". Is this still the case? Do you have any additional info?

Thank you

Julene Warwick
Finance and Admin Coordinator
Corporate Governance, Policy and Legislation Branch
Ministry of Agriculture
PO Box 9120 Stn Prov Gov, Victoria, BC V8W 9B4

Phone: **250 356-2944**
Fax: 250 387-0357



CITY OF CHILLIWACK
OFFICE OF THE MAYOR

DEPUTY MINISTER OF AGRICULTURE	
Material #	186251
Refer to:	
Received	APR 25 2017
Signature:	

April 11, 2017

Derek Sturko, Deputy Minister of Agriculture
James Mack, Assistant Deputy Minister of Agriculture
Ministry of Agriculture
PO Box 9120, Stn Prov Govt
Victoria, BC V8W 9B4

Dear Derek and James:

We would like to thank you for attending the City of Chilliwack Government Relations Advisory Committee meeting which was held on Monday, April 3, 2017 to discuss the issue of marijuana production on farmland.

While the Province has developed template standards for regulating Medical Marijuana Production Facilities (MMPF's), the City has no tools for regulating production for Own Medical Purposes or Production by a Designated Person on farmland. As you have heard, our community has had some serious challenges related to a recent extensive marijuana production in a local greenhouse. In this particular situation, operations were temporarily suspended by the RCMP due to questions surrounding the validity of their licences which drew our attention to the need to be prepared.

At the meeting, you agreed to look into tools that you may have to assist with this situation and those similar that may be presented in the future. Additionally, the City would ask that the Ministry consider:


- Establishing and/or enforcing farming best practices related to the production of marijuana production on farmland for non MMPF's;
- Extending the right for municipalities to regulate MMPF's to any marijuana production on farmland;
- Increasing the minimum setbacks permitted beyond 15m. The current setbacks do not adequately address nuisance concerns regarding air quality impacts, including strong odours. For those not familiar with farming, residents in farming communities are generally quite used to the familiar smells of farming but the odours related to marijuana production are another matter;

...2

- Requiring that MMPF's use industrial land, since these are large bunker type facilities, so that valuable farm land is saved for food related production or restricting them to land that has poor soil quality;
- Establishing a working group with the Union of BC Municipalities; and
- Including municipal representation as the Province prepares for and reacts to new Federal Laws regarding marijuana. As Chilliwack is one of the largest farming communities in the Province, we would like the opportunity to provide valuable input.

Once again, we appreciate your efforts in attending our meeting in Chilliwack and we look forward to our continued dialogue regarding this important topic.

Warm regards,



Sharon Gaetz
Mayor

PC: Honourable Norm Letnick, Minister of Agriculture
Laurie Throness, MLA Chilliwack-Hope
John Martin, MLA Chilliwack
Gary MacIsaac, Executive Director, UBCM



File: 0280-30
Ref: 186251

Her Worship Mayor Sharon Gaetz
City of Chilliwack
8550 Young Road
Chilliwack, BC V2P 8A4

Dear Mayor Gaetz,

Thank-you for your letter dated April 11, 2017 which follows up on the City of Chilliwack Government Relations Advisory Committee meeting, which I attended along with James Mack, Assistant Deputy Minister on April 3, 2017.

The issue of marijuana production on farmland is complex and government staff continues to engage with partners and stakeholders across the province to ensure that various perspectives and concerns are heard, including those of the local governments and British Columbia's communities. Given that work on the proposed federal *Cannabis Act* is in progress, details related to specific tools may take some time to develop. I would encourage you to note that the Minister's Bylaw Standards provides a range for setbacks of 15-30 meters, which may provide some guidance on the specific issue of strong odours.

We anticipate that there will be future follow up opportunities with you and other local governments. Thank you again for taking the time to share your thoughts.

Sincerely,

Derek Sturko
Deputy Minister

pc: Selena Basi, Director
Business Development Division, Ministry of Agriculture

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Wednesday, July 26, 2017 11:52 AM
To: Mack, James AGRI:EX
Subject: Art 29 ROD April 5 2016_Amendments
Attachments: Art 29 ROD April 5 2016_FINAL_MS.DOCX

James,

Please have a look at the requested changes to April's Art 29 minutes, Once you approve I will send out for final agreement.

Melissa

MINISTRY OF AGRICULTURE
BCGEU Article 29 Committee Meeting
10:00AM April 5, 2017
Room 215W, Angus Campbell Road, Abbotsford
Or, 1-877-353-9184 ID: s.17

BCGEU – Katie Gauvin (Co-Chair), Robert Davis, David Gill, Simon Kelly (BCGEU Staff Rep)
Management – ADM James Mack (Co-Chair), Melissa Scott (recorder)
Strategic HR – Jeanne Zoschke
Decline - ADM Arif Lalani, Megan Scott

Adoption of minutes

- a. Robert Davis requested change to Oct 5, 2016 minutes. ~~u~~Under New Business it should be written as Article 12 not Article 29

OLD BUSINESS:

- 1) James Mack confirmed he spoke ~~on the feedback with the~~ Management team about employees' right to receive feedback about their participation in job competitions.

NEW BUSINESS:

- 1) Meat Inspection/Safety Committees
 - a. BCGEU Reps asked a series of questions regarding meat inspectors and other field workers and Occupational Health and Safety Committees (OSHS)
 - i. ~~Are incident reports for Field Workers similar approach to Fisheries & Dairy Workers~~meat inspectors and other field workers connected to joint health and safety committees?
 - ii. ~~Do they meet once a month?~~
 - iii. ~~Do they have an OSH Rep for inspectors?~~
 - iv. ~~Are incidents logged in a book and reviewed monthly~~What can be done to ensure adequate/ functioning connection to OHS committees?
 - b. BCGEU Reps raised a concern that ~~Safety-OHS meeting minutes should be sent to Article 29 committee~~local BCGEU area offices.
 - i. One of Robert Davis' jobs is to appoint a union rep to all health and safety committees every 3 years, however, right now he does not know what committees there are to appoint a member too.
 - ii. BCGEU Reps wants to see safety-OHS committee minutes sent to Robert's ~~attention~~the local union office on a more regular basis

ACTION ITEM: James will report back to Article 29 on:

Mapping out the OHS committee structure across the Ministry.~~That each branch has a safety committee,~~
How often they committees meet,

**What their processes (including posting/ circulation of minutes) are and,
Who is on each committee?**

- 2) BCGEU raised two issues
 - a. Notice of Intent (Contract)
 - i. Contract with Kootenay Livestock Association to administer for BRM services contract came to an end and extension was given. Notice of Intent stated ministry would consider whether or not to bring service back to ministry.
 - ii. James noted that the language in the Notice of Intent was accurate and that the Ministry would consider whether or not these services should be delivered in house.
 - b. BRM former employee was brought back on contract
 - i. James noted that changes have been made to make it clear that this is a contractor and not an employee (no gov't office/ no gov't phone)
 - ii. James noted committees previous concerns and flagged that further concerns should be brought forward prior to the end of the contract

Executive Update:

- 1) Election period
 - a. Ministry Executive communicated regularly what expectations are of staff/ministry during this time
 - b. Leadership meeting was held on April 4th and this was discussed.
- 2) Professional Development
 - a. Specialist and professional staff need regular training and development. There is a training and development plan and budget prioritization for each branch
 - i. Branch learning plans have been submitted to the Deputy of PSA, along with Ministry budget.
 - b. Released Roll-up document *people strategy*
 - i. Succession management e.g. double boxing
 1. Training new staff alongside a retiring employee
 2. Training and professional development of all staff
 3. On boarding on new employees
 - c. Deputy Minister and Executive out and talking to staff
 - i. Building time during election period to try and reconnect with staff and get feedback

BCGEU Rep asked if professional development travel STOB is broken down to separate spending areas to show if travel is for training vs meetings.

- James noted that the travel STOB includes both operational and professional development travel; however, Branches have been provided a dedicated amount in their budget for professional development activities, including travel

BCGEU Rep asked about education requests being turned down and people appealing

- James advised there is no formal appeal process that he is aware of, but he knows that there are expectations from PSA to support appropriate training requests

- BCGEU Rep mentioned there is a chance that ADM's may not hear that someone was denied training because it stopped at the Executive Director level

Next meeting date is in person June 2017 in Victoria

Topics for next meeting

- 1) Safety committee
- 2) Executive Update

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Thursday, July 20, 2017 12:05 PM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: Agenda_Article 29 _July 26 2017_DRAFT.doc
Attachments: Agenda_Article 29 _July 26 2017_DRAFT.doc

James,

Anything to add?

**ARTICLE 29 COMMITTEE
AGENDA**

**July 26, 2017
5th floor - 808 Douglas Street, Executive
Boardroom, Victoria
10:00AM to 11:30AM
Dial: 1 877-353-9184, Participant Code: 2425108 #,
Moderator: James Mack**

ATTENDEES:

James Mack (co-Chair), Arif Lalani, Melissa Scott, David Gill, Robert Davis, Katia Gauvin (co-Chair), Lisa Stark, Megan Scott, Jeanne Zoschle

Decline:

Agenda

CALL TO ORDER

James Mack, Chair

**ADOPTION OF PREVIOUS RECORD OF DISCUSSION -
April 5, 2017**

OLD BUSINESS:

1. Safety committees

James Mack

NEW BUSINESS:

1. Executive Update
2. Ministry update- any new information from the new Minister and/or Deputy Minister
3. Ministry contracts
4. Ongoing vacancies and T/A's in Business Development Division
5. Update on Health and Safety reporting, committees, etc.

James Mack, Chair
Megan Scott suggestion
Megan Scott suggestion
Megan Scott suggestion
Megan Scott suggestion

ROUNDTABLE

All

SUGGESTED NEXT MEETING: November 2017

NEXT MEETING TOPICS:

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Monday, July 24, 2017 12:37 PM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX; Mayers, Neil A AGRI:EX
Subject: FW: Service Level Agreement Seafood Inspection AGRI RHA 2017-07-18
Attachments: Service Level Agreement Seafood Inspection AGRI RHA 2017-07-18.docx

Did you want a meeting set up for this with Arlene in Health?

You may have asked Neil for this already and I am not aware so I'm just following up ☺

Melissa

From: Last, Gavin AGRI:EX
Sent: Wednesday, July 19, 2017 3:20 PM
To: Lambert, Tim HLTH:EX
Cc: Scott, Melissa AGRI:EX
Subject: Service Level Agreement Seafood Inspection AGRI RHA 2017-07-18

Hi Tim,

Here is the proposed SLA, which reflects your comments and input. James Mack is reviewing and asked me to forward to you for Arlene's consideration. I expect that James will arrange for discussion with Arlene shortly. Thanks for your help getting it to this stage.

Gavin Last
Executive Director
Food Safety & Inspection Branch
Ministry of Agriculture
250 387-3195

**SERVICE LEVEL AGREEMENT REGARDING
INSPECTION OF SEAFOOD PROCESSING
FACILITIES**

BETWEEN

Ministry of Agriculture

and

Northern Health Authority, Interior Health Authority,
Vancouver Island Health Authority, Vancouver
Coastal Health Authority, Fraser Health Authority

and

Ministry of Health

Version: 2017-07-18

0.0 SERVICE LEVEL AGREEMENT

This document is a service level agreement between:

Fraser Health Authority

and

Interior Health Authority

and

Northern Health Authority

and

Vancouver Coastal Health Authority

and

Vancouver Island Health Authority

(Collectively the "RHAs")

and

Ministry of Agriculture ("AGRI")

and

Ministry of Health ("HLTH")

(Collectively the "Parties")

BACKGROUND

AGRI is the statutory authority responsible for licensing and inspecting facilities used for processing, handling, storing, or transporting fish that may be distributed to the public for human consumption, and enforcement, pursuant to the *Fish and Seafood Act* and related regulations;

The BC Food Safety Strategic Framework ("Framework") was approved by the Assistant Deputy Ministers ("ADM") of HLTH and AGRI in 2016. The Framework was developed to identify opportunities to improve the overall efficiency and

effectiveness of the BC food safety system through alignment of HLTH and AGRI mandates; creating synergies of collaboration; and avoiding duplication of effort;

The RHAs have responsibilities delegated to them by HLTH for operational implementation of the *Public Health Act*, the *Food Safety Act* and all related regulations. This includes inspection of food premises, which includes food processors, food service establishments and food retail stores, to ensure compliance with legislated food safety requirements;

Persons employed as Public Health Inspectors, now known as Environmental Health Officers ("EHO"), by the RHAs were appointed as inspectors under the former *Fish Inspection Act* (OIC 1196, approved and ordered December 11, 2003);

The *Fish and Seafood Act* repealed and replaced the *Fish Inspection Act* so, according to s. 36(1) of the *Interpretation Act*, the appointments of EHOs as inspectors continue under the *Fish and Seafood Act*;

The Regional Directors of Health Protection Council ("Council") is made up of representatives from each of the RHAs. Following a meeting of the Council on January 16, 2017, the Council agreed to accept an expanded role around pre-licensing inspection and investigation of domestic¹ Seafood Processors, including those processors that exclusively process sport-caught fish;

Effective and efficient delivery of licensing, inspection and investigation functions requires a collaborative approach.

AGREEMENT

THE PARTIES AGREE AS FOLLOWS:

1.0 PURPOSE OF AGREEMENT

1.1 The purpose of this Service Level Agreement ("Agreement") is to specify the roles and responsibilities of the Parties to the Agreement.

The Agreement is consistent in spirit and intent with the principles outlined in the Framework for guiding decision-making, which are as follows:

1. Consistently work in the public's best interest.
2. All collaborative agencies support each food safety system partner's efforts.
3. Protect public health by being proactive in managing food safety and applying a preventative approach.

¹ For the purposes of this Service Level Agreement, the term 'domestic' means a processor who is only provincially licensed (i.e., not federally-registered).

4. Apply a consensus/participatory-based decision-making and solution-based dialogue.
5. Provide maximum value for money and a fiscally-sustainable food safety system.

1.2 This Agreement is to be interpreted so as to not conflict with or deviate from provincial statutes, and to be subject to them. Authority derived from legislation may be conferred by appointment; however, the agency with responsibility for administration of the statute remains the lead agency for purposes of developing policy guidelines for directing activities related to the exercise of statutory authority.

2.0 GOVERNANCE STRUCTURE

The Management Team for administering the Agreement is as follows:

Executive Director Food Safety and Inspection Branch
AGRI

and

The Council

The Parties must direct the Management Team to meet as required, but at least once per year to:

1. discuss the Agreement and review food-safety related legislative, regulatory, policy, procedural, and safety issues of mutual concern;
2. enhance communication and coordination of licensing, inspection, and investigation activities;
3. review the Agreement as it pertains to specific roles and responsibilities and areas of mutual concern;
4. develop appropriate policies, procedures and coordinated responses for addressing specific issues;
5. advise the Assistant Deputy Minister ("ADM"), Agriculture Science and Policy, AGRI and the ADM, Population and Public Health, HLTH as required about progress and effectiveness of licensing, inspection and investigation functions and make appropriate recommendations;
6. receive presentations by invitation from government, industry and other stakeholders on matters of interest to the Parties, and provide appropriate responses; and
7. produce reports as requested.

3.0 SCOPE OF AGREEMENT

3.1 In-Scope

Licensing, inspection and investigation of domestic Seafood Processors², including those that exclusively process sport-caught fish and those that exclusively provide cold storage services.

Other required inspections and investigation of food premises such as food service establishments and food retail premises that are co-located within the same facility as a domestic Seafood Processor, and mobile retailers of fish and seafood.

Licensing, inspection and investigation of Fish Receivers and Fisher Vendors.

The responsibilities of the Parties for licensing, inspection and investigation of food-related activities are described in Annex A.

3.2 Out-of-Scope

Federally registered seafood processing facilities.

Harvesting of wild aquatic plants.

Culturing of aquatic plants.

4.0 ISSUES MANAGEMENT

The Parties undertake to resolve issues arising under the Agreement in accordance with the process outlined below. The dispute resolution process is based on an escalation model where the Parties agree to make their best effort to solve problems at the lowest level, proceeding to the next level only when necessary.

4.1 Dispute Resolution Process

Issues will be raised informally and all attempts will be made to resolve issues at the operational level through collaborative problem solving.

² A domestic Seafood Processor is a holder of a seafood processing licence under the Fish and Seafood Licensing Regulation.

If the issue is not resolved to the mutual satisfaction of the Parties, then the issue will be presented formally, in writing, by the originating party to the other parties. The other party or parties will respond in writing within five working days.

If the issue is not resolved, the Management Team will present the issue for final resolution to the ADM Agriculture Science and Policy, AGRI and the ADM Population and Public Health, HLTH.

5.0 FORMAL REVIEW AND AMENDMENTS

The Agreement will be reviewed on an annual basis on or before the anniversary date of the signing of the Agreement and each subsequent anniversary by the Management Team.

The Agreement may be amended in writing with the written consent of all Parties.

6.0 TERM OF AGREEMENT AND TERMINATION CLAUSE

The Agreement is effective as of the date on which the final party signs the Agreement and will remain in effect until terminated by agreement of the Parties.

Any of the Parties may withdraw from the Agreement at any time by giving 90 days written notice to all of the other parties.

7.0 SIGNATORIES

James Mack, Assistant Deputy Minister
Agriculture Science and Policy Division
Ministry of Agriculture

Date

Arlene Paton, Assistant Deputy Minister
Population and Public Health
Ministry of Health

Date

Oonagh Tyson, Manager
Health Protection
Fraser Health Authority

Date

Roger Parsonage, Corporate Director
Population Health
Interior Health Authority

Date

Allan Torng, Regional Director
Health Protection
Northern Health Authority

Date

Richard Taki, Executive Director
Health Protection
Vancouver Coastal Health Authority

Date

TBD, Regional Manager
Health Protection
Vancouver Island Health Authority

Date

ANNEX A: ROLES AND PRIMARY RESPONSIBILITIES

The following administrative arrangements are in place:

1. Where violations of another party's mandate are observed in the normal course of duties, all Parties agree to record and communicate the observance to the party with jurisdiction.
2. The RHAs are responsible for inspecting food service establishments and food retail premises that are co-located within the same facility as a domestic Seafood Processor.
3. The RHAs are responsible for inspecting mobile fish retailers, other than fisher vendors selling from the harvest vessel to the public.
4. The RHAs are responsible for inspecting domestic Seafood Processors to ensure compliance with the Fish and Seafood Licensing Regulation. This includes domestic Seafood Processors that exclusively process sport-caught fish and those domestic Seafood Processors that exclusively provide cold storage services.
5. The RHAs are responsible for investigation of domestic Seafood Processors with assistance from AGRI as required.
6. AGRI is responsible for inspecting dockside Fisher Vendor activities to ensure compliance with the Fish and Seafood Licensing Regulation.
7. AGRI is responsible for inspecting Fish Receivers to ensure compliance with the Fish and Seafood Licensing Regulation.
8. AGRI is responsible for inspecting domestic Seafood Processors that exclusively process aquatic plants to ensure compliance with the Fish and Seafood Licensing Regulation.
9. AGRI is responsible for the licensing of all domestic Seafood Processors, Fish Receivers, and Fisher Vendors.
10. AGRI is responsible for conducting investigations of domestic Seafood Processors that exclusively process aquatic plants, Fish Receivers and Fisher Vendors.

Table 1: Responsibility Matrix

	Activity to complete	Agency Responsibility	
		AGRI	RHA
1	Where violations of another party's mandate are observed in the normal course of duties; all Parties agree to communicate and record the observance to the party with jurisdiction	x	x
2	Inspect food service establishments and food retail premises that are co-located within the same facility as a domestic Seafood Processor and food service establishments		x
3	Inspect mobile fish retailers (other than fisher vendors selling from the harvest vessel to the public)		x
4	Inspect domestic Seafood Processors, including sport caught fish and cold storage facilities, requiring only Provincial seafood processing licenses.		x
5	Inspect fisher vendors	x	
6	Inspect fish receivers	x	
7	Inspect domestic Seafood Processors that process aquatic plants exclusively	x	
8	License all domestic Seafood Processors, fisher vendors, and fish receivers	x	
9	Investigate domestic Seafood Processors* (other than those processing aquatic plants exclusively)	x	x
10	Investigate domestic Seafood Processors that process aquatic plants exclusively, fisher vendors, and fish receivers	x	

*Indicates a cooperative approach: BCHA lead with assistance from AGRI as required

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Tuesday, July 25, 2017 11:28 AM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: RE: URGENT: background material? Follow up - Wine industry meeting with AG today
Attachments: Summary of BCWA Plebiscite Results for Minister Eby.docx

Importance: High

There is also an attachment

James,

Are you comfortable with the information below going forward as asked in the email sent to you this morning from Michelle Carr?
I can forward once you confirm you are ok with it.

Melissa

From: "Hrycuik, Lorie AGRI:EX" <Lorie.Hrycuik@gov.bc.ca>
Date: July 25, 2017 at 10:39:28 AM PDT
To: "Warwick, Julene AGRI:EX" <Julene.Warwick@gov.bc.ca>, "Scott, Melissa AGRI:EX" <Melissa.Scott@gov.bc.ca>
Cc: "Warren, Jennifer AGRI:EX" <Jennifer.Warren@gov.bc.ca>, "Shaw, Emily AGRI:EX" <Emily.Shaw@gov.bc.ca>
Subject: Re: URGENT: background material? Follow up - Wine industry meeting with AG today

Given no timing. Just send Melissa. I did not realize this urgent request.

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Warwick, Julene AGRI:EX
Sent: Tuesday, July 25, 2017 10:37 AM
To: Scott, Melissa AGRI:EX
Cc: Hrycuik, Lorie AGRI:EX; Warren, Jennifer AGRI:EX; Shaw, Emily AGRI:EX
Subject: FW: URGENT: background material? Follow up - Wine industry meeting with AG today

Hi Melissa,
Please see Emily's email below and the attachment.

Julene Warwick
250 356-2944

From: Shaw, Emily AGRI:EX
Sent: Tuesday, July 25, 2017 10:34 AM
To: Warwick, Julene AGRI:EX; Cushing, Jackie AGRI:EX
Cc: Warren, Jennifer AGRI:EX
Subject: RE: URGENT: background material? Follow up - Wine industry meeting with AG today

Julene, I cannot share an existing note for confidentiality reasons but I have provided additional information below on the status of the plebiscite recommendations, which should help support Minister Eby's discussion with the BCWA:

- The BC Wine Appellation Task Group (BCWATG) was established in March 2015 with a mandate to “*work in cooperation with the BC Wine Authority [BCWA] to bring forward industry recommendations to propose amendment(s) to the Wines of Marked Quality Regulation (WMQR) that represent the interests of all 100% BC Wine Producers, to better meet the demands of today's market conditions, and for potential application for other sectors including 100% BC fruit wine, ciders and beer.*” The BCWATG’s 16 members were selected to represent the various segments of the BC wine industry (e.g. BCVQA, commercial wineries, grape growers, wine regions, non-BC Wine Authority (BCWA) wineries), as well as the Ministry of Agriculture.
- Following extensive consultations with industry members and stakeholders, the BCWATG released its final report in November 2015. The final report included 11 recommendations, which became the subject of an industry plebiscite that ran from May 20 to June 30, 2016.
- Given that some of BCWATG’s recommendations carry broad implications for the entire wine industry, not just those which belong to the BCWA and participate in the Wines of Marked Quality Program, the BCWA invited all 252 licensed wineries in producing 100 percent BC grape wine to participate in the plebiscite (of which 174 belonged to the BCWA and were participating in the Wines of Marked Quality Program and 78 wineries who were not BCWA members).
- In total, 180 wineries participated in the plebiscite (136 BCWA members and 44 non-members). Under the BCWA bylaws and the Operating Agreement it has with the Province, an amendment to the regulations proposed by the BCWA must first be approved by a “double-majority” of members – at least 65 percent of members that voted on the proposed amendment, who processed at least 50 percent of the total volume of grapes processed in the previous year by all voting members. There is no established standard for judging the level of support from non-members.
- One of the 11 questions did not receive sufficient support from BCWA members through the plebiscite, leaving 10 questions for government consideration for amendments to the Wines of Marked Quality Regulation (WMQR).
- In January 2017, concurrent with the implementation of the *Food and Agricultural Products Classification Act* (FAPCA), a first phase of amendments to the WMQR was implemented, including three of the recommendations:
 - Mandatory conjunctive labelling (Recommendation #6)
 - Grape growers to be included in the required ballot for new sub-geographical indications (Recommendation #11)
 - Delete paragraph 29(3)e of the WMQR, which requires distinctive characteristics (Recommendation #12(a)).
- There is continued strong interest from BCWA in seeing the remaining seven plebiscite recommendations implemented.
- The Ministry of Agriculture continues its review and analysis of the recommendations. In addition, the BCWA is nearing completion of further work that could help support decision-making on implementation of three additional recommendations (Establishment of new geographical indications (Recommendation #7); Identified sub-regions as the basis for new sub-geographical indications (Recommendation #8(a)); Flat membership fee for small wineries (Recommendation #10)).

- No direction has been provided regarding implementation of the remaining recommendations.

I have also attached an document the summarizes the results of the 2016 plebiscite.

Emily Shaw | Director, Policy
Ministry of Agriculture | Corporate Governance, Policy and Legislation Branch
PO Box 9120 Stn Prov Gov, Victoria BC V3G 2M3
emily.shaw@gov.bc.ca | (250) 387-3232



From: Warwick, Julene AGRI:EX
Sent: Tuesday, July 25, 2017 10:02 AM
To: Shaw, Emily AGRI:EX; Cushing, Jackie AGRI:EX
Cc: Warren, Jennifer AGRI:EX
Subject: URGENT: background material? Follow up - Wine industry meeting with AG today
Importance: High

Hi Folks,
Can you tell me if a note already exists regarding below? Please note, the meeting in question is sometime today, but I do not know when exactly. I have a call into the ADMO, but since the meeting is today, this is urgent.

Thank you

Julene Warwick
250 356-2944

From: Scott, Melissa AGRI:EX
Sent: Tuesday, July 25, 2017 9:56 AM
To: Warren, Jennifer AGRI:EX; Warwick, Julene AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: FW: background material? Follow up - Wine industry meeting with AG today
Importance: High

Can you please check to see if you have anything as asked below?

Thank you,
Melissa

From: Carr, Michelle SBRT:EX
Sent: Tuesday, July 25, 2017 9:42 AM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: background material? Follow up - Wine industry meeting with AG today
Importance: High

Hi, James. Further to my call with Arif this morning, I'm wondering if your team has an existing BN or background that I can share with my DM and possibly Minister Eby on the matter below. My cell is s.22 if you'd like to chat.

Thanks.

A few individuals from the wine industry are meeting to discuss the BC Wine Authority (regulatory authority that enforces VQA - ministry of agriculture lead) task force of two years ago and lack of process re recommendations, especially to improve winery regulations, labelling , vqa membership and encourage ways to reduce duplication of reporting to multiple agencies.

Summary of BCWA Plebiscite Results

Participation in plebiscite

	Total Number of Wineries	Total Volume of Grapes Processed (tons)	Total Number of Wineries Voting	Percentage of Total Number that Voted	Volume of grapes processed by those wineries voting (tons)	Percentage of total volume processed made up by those wineries that voted
Member Wineries	174	30,952	136	78%	28,714	93%
Non-member Wineries	79	2,500*	44	56%	1,137	45%
Total Industry	252	33,452	180	71%	29,851	90%

*estimated

Plebiscite Results

Proposal	Support				
	BCWA members			Non-members	
	Sufficient support?	votes in favour	volume in favour	votes in favour	volume in favour
1. Mandatory membership in BCWA	YES	81%	97%	34%	35%
2a. Change Wine of Distinction category to British Columbia Wine	YES	91%	99%	77%	64%
2b. Both BCVQA and British Columbia Wine allowed to use all approved geographical indications	NO	80%	44%	80%	81%
4. Prohibition on the use of unregulated BC geographical indications	YES	87%	96%	50%	45%
5. All 100 percent BC wine must register as BCVQA or British Columbia wine in order to qualify for recognition as a Wine of British Columbia	YES	84%	97%	43%	50%
6. Where a sub-geographical indication is used it must be used in conjunction with regional geographical indication	YES	82%	81%	59%	51%
7. Four new geographical indications should be established in BC (subject to a final review of boundaries and consultations)	YES	96%	99%	80%	70%
8a. Industry to review sub-regions of the Okanagan Valley identified by Task Group for their establishment as sub-geographical indications	YES	85%	64%	64%	64%
10. Flat fee for small wineries (max threshold = 50 tons) that would include membership,	YES	83%	92%	64%	62%

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grape levies, audits and wine certification					
11. Grape growers allowed to vote on approval of any new sub-geographical indication	YES	93%	97%	70%	71%
12a. Eliminate the requirement (WMQR para 29(3)(e)) that a sub-region must consistently demonstrate distinctive characteristics related to shared soil, topography and climate, enhanced by the adoption of specific production practices	YES	86%	95%	75%	66%

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Monday, July 31, 2017 9:37 AM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: FW: AGRI - Hiring Request Form Aux Meat Inspector 107447 2017-07-28
Attachments: AGRI - Hiring Request Form Aux Meat Inspector 107447 2017-07-28.docx

Do you approve this hiring request to go forward at the next Exec?

From: Last, Gavin AGRI:EX
Sent: Friday, July 28, 2017 5:07 PM
To: Scott, Melissa AGRI:EX
Cc: Morgan, Megan AGRI:EX
Subject: AGRI - Hiring Request Form Aux Meat Inspector 107447 2017-07-28

Hi Melissa, here is the 3rd hiring request for Tuesday's exec. Thanks.

MINISTRY OF AGRICULTURE

HIRING REQUEST FORM

SECTION A: TO BE COMPLETED BY HIRING MANAGER	
Service Request Number:	
Total Number of Positions Requested:	1
Branch Name:	Food Safety and Inspection Branch
Position Title:	Meat Hygiene and Agri-food Inspector
Position # (s):	00107447
Classification:	STO 21
Grid Level (Step):	Grid 21 Step 1
Location:	Victoria (may be relocated to Duncan)
Type of Hire (Permanent/Temporary/Auxiliary):	Auxiliary
Full-time or Part-time (# of hours/week):	As and when needed
Internal or External (if ext. explain in "notes" section)	External
Start and End Date/Term of Position:	Immediate recruitment required. Ongoing position with no termination date.
Will this hiring action be restricted to your Ministry?	No
Is this a newly created position?	No
Why is this position vacant?	s.22
Was this position posted in the last six months? If yes, what was the process (internal, external, etc.)?	No
Could this extension result in an auxiliary conversion?	N/A
If temporary extension, was this originally competed?	N/A
Is this position on a current org chart posted on the intranet? If yes, provide the date listed on the org chart.	Yes, July 1 2017
Does this align with your branch's current staffing strategy? Explain why or why not	
Yes, The Meat Inspection Program is an on-going program. Increased slaughter capacity in the Duncan, BC area requires this position be filled immediately.	
What have you done to reassign the work internally?	
Demand for inspection services will exceed what can be provided with current resources. There is no capacity to reassign work – inspector presence is a regulatory requirement for a slaughter establishment to operate. There will be a seasonal shortage of staff resources in the area until this position is filled.	
What is the nature of the role and why is the position critical to be filled?	
Regulatory requirement that Meat Hygiene Inspectors be present and perform inspection services prior to and during all slaughter at provincially licenced establishments.	
Why can the position not be offset with another resource that could be declared surplus?	
This is a highly specialized position that requires specific education and training. There are no surplus staff members that have the required training and education at this time.	
What is the impact to government if the position is not filled at this time?	
Provincially licenced slaughter establishments will not be able operate without the presence of a Meat Hygiene Inspector. These plants will have to temporarily cease operation or reduce operating hours. Will lead to significant criticism and loss of credibility due to break in service continuity. Leave for current inspectors will have to be cancelled and Regional Supervisor will have to provide inspection services in slaughter plants if this position is not filled as soon as possible.	
What position(s) are you leaving unfilled to assist with the corporate pressures?	

Brought to you by the

BC Public Service Agency

Position Title: Meat Hygiene and Agri-food Inspector (Aux)	Position #: 00107197
If auxiliary, can the position be posted as a regular position?	
N/A	
Additional Notes:	
This position is essential for meat inspection implementation in the Duncan area. Leaving this position unfilled will result in shortage of inspection services, unsustainable pressure on existing inspectors, and could cause plant to temporarily cease operation or reduce operating hours.	

SECTION B: TO BE COMPLETED BY DIRECTOR	
Is this position included in the current branch STOB 50 budget?	Yes
Is this position included in the current branch STOB 50 forecast?	Yes
What is the current branch STOB 50 forecast variance?	-\$254,381 (includes STOBs 50, 51, 52)
What date was this information confirmed with CSNR?	June 25, 2017

SECTION C: TO BE COMPLETED BY DMO	
Executive Approval	
Deputy Minister Signature:	Date Signed:

Brought to you by the

BC Public Service Agency

Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Monday, July 31, 2017 2:25 PM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX; Mayers, Neil A AGRI:EX
Subject: FW: FNLG Materials for Review
Attachments: FN Gathering - Issues Note due aug 11 PAHB.DOCX; 2017 FN Gathering Issues Tracking FSIB.DOCX

James,

Have you completed this?

Melissa

From: Mayers, Neil A AGRI:EX
Sent: Friday, July 28, 2017 3:13 PM
To: Mack, James AGRI:EX
Cc: Scott, Melissa AGRI:EX
Subject: FNLG Materials for Review

James,

Please see the attached documents from PAHB & FSIB:

CGPL reports that they have nothing to put forward at this time.

Please forward to Susan Shust once you approve. The deadline to MARR is 4 Aug.

Thank you

Neil.

Neil A. Mayers, MA | Administrative Assistant

Office of the Assistant Deputy Minister
Agriculture Science & Policy
Ministry of Agriculture
PO Box 9120 Stn Prov Govt
Victoria, BC V8W 9B4

T: (250) 356-1816 | F: (250) 356-7279

ISSUES NOTES DUE DATE: August 11, 2017

**Ministry of Agriculture
2017 FIRST NATIONS GATHERING ISSUE NOTE**

Ref: XXXXX

Date: [DATE]

Issue: PAHB and First Nations.

Background: BLANK

Discussion:

s.13

Summary/ Conclusion/ Next Steps/ Suggested Response: BLANK

Contact: Jane Pritchard, Executive Director PAHB, 604-556-3013

DIR JP

ADM

DM

2017 Ministry of Agriculture – First Nations Gathering
Issues List

2017 First Nations Gathering – Issues Tracking

First Nation	Issue(s)	Priority (High/ Medium/ Low)	Branch Responsible/ Staff Lead	Status of on-going Ministry action

2017 Ministry of Agriculture – First Nations Gathering
Issues List

2016 First Nations Gathering – Issues Tracking

First Nation	Issue(s)	Priority (High/ Medium/ Low)	Branch Responsible/ Staff Lead	Action Required	Status of on- going Ministry action
Kanaka Bar First Nations	<ul style="list-style-type: none"> •Imported foods – issue (ex: California raisons) •Cash crops vs. food crops •50 mega watt project - #1 employer in the fraser canyon through land clearing •Owns 67% of water licenses in area •October 31st, purchasing the Kanaka Bar restaurant – can the Ministry help transition this to a cannery. •Looking for capital that will help purchase farm implements •Implement Biomass. •Would like to become self-sufficient in food supply security •Seeking capital dollars (farm equipment and converting a restaurant into a cannery) 	<u>For Ag related discussion/contact/resource information: LOW</u> <u>(given no contact with E/D FSIB)</u>		s.16	

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2017 Ministry of Agriculture – First Nations Gathering
Issues List

Nak'azdli First Nation	1.Expansion and modernization of existing greenhouse operations. 2.Skills traning and employment for the Nak'azdli First Nation people 3.Access to more land in the area 4.BioEnergy opportunities (UBC)			s.16
Nanoose First Nation	N/A			

2017 Ministry of Agriculture – First Nations Gathering
Issues List

Okanagan Indian Band	<p>1.The importance of raising the profile of Raise profile of Agriculture with Federal Government to increase farming on Federal Reserve Lands.</p> <p>2.Infrastructure to service agriculture</p> <p>3.Infrastructure opportunities, such as installation of a pump from Okanagan lake to Goose Lake – opportunity to use lakes over the mountain range for the purpose of storage for irrigation.</p>			s.16
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2017 Ministry of Agriculture – First Nations Gathering
Issues List

Semiahmoo First Nation	<p>1. Seeking economic independence</p> <p>2. Based in aquaculture – cannot harvest clams any longer / has been shut down since 1971. Wants to exercise right and title to clam the area. Victoria and Blaine are still discharging sewage into water, causing contamination of the food source.</p> <p>3. DFO offering aquatic licenses to closed areas</p> <p>4. Cannot get permits to test the sediments or clams</p>			s.16
Splatsin / Shuswap Nation	<p>Defer to MOE</p>			

2017 Ministry of Agriculture – First Nations Gathering
Issues List

<p>Squiala First Nation, Sto:Lo First Nation, Ts'elxweyeqew Tribe</p>	<p>1.A "Land Swap" opportunity was presented; the Ts'elxweyeqew Tribe owns 160 acres of land which they are currently conducting feasibility studies to determine the potential for development of light industrial or residential use. 2.There may be potential to take advantage of the agricultural viability of the 160 acres which is economically beneficial to the Tribe.</p>			<p>s.16</p>
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2017 Ministry of Agriculture – First Nations Gathering
Issues List

X'axli'p First Nation	<ul style="list-style-type: none">•Organic commercial farming•Developing a working relationship with the Ministry		s.16
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Scott, Melissa AGRI:EX

From: Scott, Melissa AGRI:EX
Sent: Monday, July 31, 2017 2:28 PM
To: Mack, James AGRI:EX
Subject: FW: Caandian Hake CAtch
Attachments: 2017 Canadian Hake Fishery v3.pdf

Something else Barron as found that you might find useful for tomorrow's meeting. I will put in the meeting invite

From: Carswell, Barron AGRI:EX
Sent: Monday, July 31, 2017 2:26 PM
To: Scott, Melissa AGRI:EX
Cc: Travia, David V AGRI:EX; Hrycuik, Lorie AGRI:EX; Turner, Michael R AGRI:EX; Witter, Allison AGRI:EX
Subject: Caandian Hake CAtch

This is a presentation that will be given at the JMC meeting tomorrow. Of note are slides 9 and 13 which indicate that the projected shoreside processing needs would not utilize the entire 2017 adjusted TAC. In my estimation landing 50% would be a record achievement. James might find this useful as well.

Cheers
B

2017 Canadian Hake Fishery

JMC Update
August 1, 2017
Tsawassen

2017 Canadian Hake Fishery

- April 15-30
 - first significant landings of hake by individual vessels
 - No. of vessels participating : 5.
 - Average number of landings/week: 6
 - Average landed/week.: 500 mt
- May 1-7
 - Landings increase to 2,400 mt.
 - 20 landings

2017 Canadian Hake Fishery

- May to July 18
 - Approximately 22 vessels participating in the fishery
 - Average number of landings per week: 25
 - Average hake landed/week: 2,800 mt

2017 Canadian Hake Fishery

Biological Sampling

- Based on correspondence from Ian Taylor in 2016:
 - hake < 40 cm are assumed to be ≤ 2 year old
 - hake ≥ 40 cm are assumed to be ≥ 3 years old , but likely mostly 7 year old hake which is the 2010 year class
- calculated weights for the sampled hake are based on the 2016 hake assessment, Figure 12 Empirical mean weight-at-age on page 85 converted from kgs to lbs
- total landed weight is the DMP net weight with slime and ice deducted from trips where hake was sampled
- samples come from two sources:
 1. Dockside Monitoring Program (DMP) are collected by the dockside monitor;
 2. At Sea Observer Program (ASOP) are collected on the vessel by the at-sea observer
- there are two types of samples:
 1. biological samples which sample for length, sex, age, and maturity;
 2. length frequency samples which only collect length information

2017 Canadian Hake Fishery

Biological Sampling

Total landed weight from sampled trips	61,390,993 lbs
Total calculated weight of hake in samples	9,717 lbs
Total number (pieces) of hake in samples	7,541

2017 Canadian Hake Fishery

Biological Sampling

	Lbs	%
calculated weight of hake \geq 3 year old	9,649	99.30
calculated weight of hake \leq 2 year old	68	0.70

	Pieces	%
calculated weight of hake \geq 3 year old	7,418	98.37
calculated weight of hake \leq 2 year old	123	1.63

2017 Canadian Hake Fishery

Month	Hake Landed by Month	
	lbs	mt
April	1,764,532	800
May	23,860,722	10,823
June	28,697,052	13,017
July 1-18	17,982,741	8,157
Total	72,305,047	32,797

Canadian TAC

2017 Canadian TAC Calculations (mt)

2017 Canadian Pacific Hake TAC	138,828
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Individual Vessel Carryover Quota	17,239
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Adjusted TAC	156,067
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Canadian TAC

2017 TAC Remaining

Adjusted TAC	156,067
Catch to July 18 (landed+ release mortality)	33,550
Remaining TAC	122,517

IHAC Summary

- The Inseason Hake Advisory Committee (IHAC) has meets every two weeks:
 - to review the hake fishery and ensure priority access for vessels delivering onshore is being provided,
 - make recommendations to DFO with respect to in-season management actions for the onshore and JV fisheries which may arise
- To date, the Committee has met five times

IHAC Summary

- Summary of IHAC calls
 - Catch of hake has remained consistent throughout the fishery
 - Size of most hake being caught are 600+ grams; likely the 2010 year class
 - Fleet began fishing in Barkley Canyon but some vessels are now fishing in other areas along the West Coast of Vancouver Island.
 - Juvenile Sablefish encounter rate is higher than in recent years
 - Significant numbers of juvenile sablefish are being caught in some regions of the coast
 - Several vessels are actively avoiding areas of high encounter rates to avoid unintended catch of juvenile sablefish
 - Pacific Ocean Perch
 - Some vessels are having difficulty avoiding POP
 - Access to remaining POP quota is limited

IHAC Summary

- Viral Hemorrhagic Septicemia (VHS) has been detected in some hake products destined for the Ukraine market
- Canadian Food Inspection Agency (CFIA) temporarily stopped issuing certificates for hake entering the Ukraine
- After significant discussions between Ukraine, Canadian officials and fishing industry representatives, the CFIA began issuing certificates again.

Joint Venture Fishery

- Pre-season assessment by the Groundfish Trawl Advisory's (GTAC) Hake Subcommittee concluded that given the current hake abundance and the prognosis for the 2017 Pacific Hake fishery that there is a likelihood that the projected shoreside processing needs would not utilize the entire 2017 adjusted TAC.
- In addition, GTAC Hake Subcommittee has recommended that DFO allow for the exploration of a limited Joint Venture (JV) fishery for 2017 season.
- The Canadian fishing industry continues to explore the possibility of a Joint Venture fishery for this season.



AL



Arif

Thu, Jul 20, 7:37 AM

Running late 9:30

Thu, Jul 27, 10:25 AM

We are working on who the minister and Wes should meet in Abbotsford and Kelowna the week of the 8th ... Wes is going to chat with James about it today ... FYI

Abottsford - BCAC; Kelowna - BCGFA and BCCA

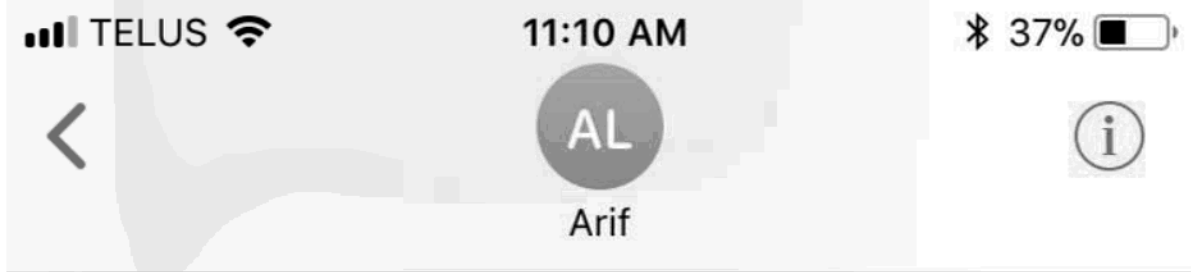
Thu, Jul 27, 12:23 PM

Get you send me in one email the platform papers we did for the transition binder but only the ones we did not James's side.



iMessage





The platform papers?

Yes but just ours

s.22

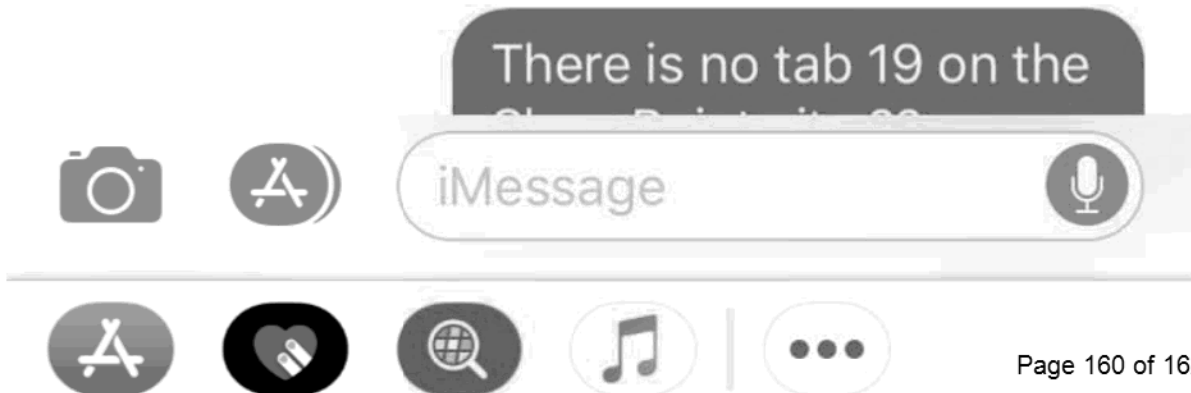
Ok but where are they in the transition binder?

s.22

s.22

Tab 19

There is no tab 19 on the





AL

Arif



There is no tab 19 on the SharePoint site ??

Omg

Right!!

I have Georgina's binder here ...
I can scan and send

(1) fish containment; (2) new entrants; (3) replant for fruit and nut growers; (4) buy BC but I got this one.

Thu, Jul 27, 3:20 PM

Do you remember what needed to happen with the GE Alfalfa?

Genetically modified alfalfa?

Or Nechako Valley



iMessage





AL



Arif

Genetically modified

Nothing really needed to happen but there is a BN in the system on it. Brent Barclay can assist if a conversation needs to take place tomorrow. Bottom line is CFIA approves the seeds not the province.

No I was just checking to see if it could be closed ... based on your conversation with Derek it was sent back with " you know what is needed" ... but I never found out what that was

Yes

Hahahahhaa

Lol thank you!!



iMessage





Request for GENERAL SERVICE AGREEMENT (GSA)

The purpose of the Request for GSA form is to meet the Ministry's accountability requirements as per Core Policy in the planning, monitoring and reporting of General Service Agreements. This form documents the Ministry's objectives, and provides justification and considerations for risk and budget. A GSA is used to formalize a funding relationship with an organization in which the provincial government will directly receive any goods or services.

SECTION A - IDENTIFICATION *(completed by the Qualified Receiver)*

MINISTRY	Min of Agriculture	TOTAL AGREEMENT VALUE	\$ 25,000.00
BRANCH	Sector Development	GF2 PRIORITY AREA	Industry Capacity Building 3.2
START DATE	2017-08-01	END DATE	2017-11-30
QUALIFIED RECEIVER	Emma Holmes	EMAIL	Emma.Holmes@gov.bc.ca
EXPENSE AUTHORITY	TJ Schur	EMAIL	TJ.Schur@gov.bc.ca
SUPPORTED BY MOU?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	IF YES, MOU #	n/a

SECTION B – PROJECT DETAILS *(completed by the Qualified Receiver)*

MINISTRY'S ROLE	Growing Forward 2 Bilateral Agreement Administrator
OBJECTIVE OF THE PROJECT	The Ministry of Agriculture is seeking proposals for developing a marketing strategy and comprehensive implementation plan for a re-launch of AgriService BC to broaden its reach and impact of services.
DESCRIBE THE PROJECT ACTIVITIES	<p>The AgriService BC brand represents a service to provide access to the full range of programs, services and information available to support the agrifood and seafood sector in B.C.</p> <p>The current version of AgriService BC was launched in Fall 2015 and provides four channels of service: online, phone, email and in-person. The Ministry's intent is to re-develop the AgriService BC website (gov.bc.ca/agriservicebc) to become a comprehensive one-stop portal for farmers, food processors, aquaculture operators, and seafood companies, to</p>



	<p>access programs, services and information on how to be successful in BC's thriving agrifood and seafood sector. The relaunch will be accompanied by a marketing strategy and comprehensive implementation plan to build awareness and broaden the brand's reach.</p> <p>Components of the strategy should include, but are not limited to:</p> <ul style="list-style-type: none"> • Marketing objectives; • A complete analysis (SWOT, category, customers and target audience, competition, AgriService BC organization and services, key stakeholders); • Budget and timelines; • Strategies and methods of execution, including creative concepts and briefs; • Assessment measures to determine how objectives will be met; and • Key deliverables, actions, and next steps. 																																			
RESOURCES REQUIRED TO CARRY OUT PROJECT	<p><input checked="" type="checkbox"/> Fees \$24,000.00</p> <p><input checked="" type="checkbox"/> Expenses \$1,000.00</p>																																			
<p>PERFORMANCE MEASUREMENT INDICATORS</p> <p><i>Include relevant performance indicators from Schedule 1 of GF2 Bilateral Agreement and any other quantitative and qualitative measures</i></p>	<p>Completed comprehensive marketing plan that is ready-to implement.</p>																																			
FUNDING SOURCE <i>Fill in all that apply</i>																																				
	<table border="1"> <thead> <tr> <th></th><th>Federal</th><th>SI</th><th>In-Kind</th><th>Total</th></tr> </thead> <tbody> <tr> <td>2013/14</td><td>\$</td><td>\$</td><td>\$</td><td>\$</td></tr> <tr> <td>2014/15</td><td>\$</td><td>\$</td><td>\$</td><td>\$</td></tr> <tr> <td>2015/16</td><td>\$</td><td>\$</td><td>\$</td><td>\$</td></tr> <tr> <td>2016/17</td><td>\$</td><td>\$</td><td>\$</td><td>\$</td></tr> <tr> <td>2017/18</td><td>\$</td><td>\$25,000</td><td>\$</td><td>\$25,000</td></tr> <tr> <td>TOTAL</td><td>\$</td><td>\$</td><td>\$</td><td>\$25,000</td></tr> </tbody> </table>		Federal	SI	In-Kind	Total	2013/14	\$	\$	\$	\$	2014/15	\$	\$	\$	\$	2015/16	\$	\$	\$	\$	2016/17	\$	\$	\$	\$	2017/18	\$	\$25,000	\$	\$25,000	TOTAL	\$	\$	\$	\$25,000
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SECTION C – CORE POLICY COMPLIANCE *(completed by the Qualified Receiver)*

Agreement planning needs to be appropriate to the value of, and complexity/risks associated with, the services. Following are some key Core Policy and best practices items. However, this is not a complete list. Reference: Chapter 6 of the Core Policy & Procedures Manual.



GSAGF2-537

Trade Agreement Exclusion List Code <i>insert code - see link</i>	200	Procurement Process Code <i>insert code - see link</i>	300	Contract Code <i>insert code - see link</i>	PRA
<input checked="" type="checkbox"/> Competitive Procurement Process or <input type="checkbox"/> Direct Award					

If Direct Award:	
Legal Name of Contractor	
Address	
Contact Name and Email	
Justification for Direct Award	
This Contractor has been awarded similar or related work in the previous three months	<input type="checkbox"/> YES <input type="checkbox"/> NO
GSA template has been reviewed by Contractor?	<input type="checkbox"/> YES
• WCB requirements?	<input type="checkbox"/> YES
• Schedule D Insurance requirements?	<input type="checkbox"/> YES
Risk(s) of not proceeding with this requested direct award? <i>(if applicable)</i>	

Complete the following for all GSA Requests (competitive procurement and direct awards):	
GSA includes Option to Renew: <i>Allowable for openly competed contracts only</i>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (not applicable) <input type="checkbox"/> N/A (not openly competed)
This agreement will not establish an employer /	<input checked="" type="checkbox"/> YES



GSAGF2-537

employee relationship	<input type="checkbox"/> NO
Confirmed that a Corporate Supply Arrangement for these services does not exist?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Risk(s) of not proceeding with this GSA?	No re-launch of Agri-service BC. Limits client service regarding ministry programs and resources.

**SECTION D - GF2 ADMINISTRATION** (to be completed by the Program Performance & Evaluation Unit)**AGREEMENT SCHEDULE**

FY 13/14 TOTAL	0.00	FY 14/15 TOTAL	0.00	FY 15/16 TOTAL	0.00	FY 16/17 TOTAL	0.00	FY 17/18 TOTAL	25,000.00
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☒ Funding is provided by Strategic Initiatives

\$ 25,000.00

☐ Funding is provided by federal contributions and is recoverable

\$ 0.00

ACCOUNT CODING

Min	130	RC	29KFX	SL	08264	STOB	6001 & 6002	PROJECT	29KG320
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APPROVALS☐ EMAIL STOB 60 PRE-APPROVAL FROM ADM☐ PPEU STATEMENT - "GF2 BILATERAL AGREEMENT SUPPORTS THIS GSA"☐ EMAIL APPROVAL FROM EXPENSE AUTHORITY☐ ADM APPROVAL OF DIRECT AWARD, *if applicable*